



City of Buellton

BUELLTON SEEKS CREATIVE IDEAS FOR ARTS & CULTURE PROJECTS

The Buellton City Council recently authorized the creation of an Arts & Culture Committee to bring artistic and cultural experiences to the community. A budget of \$50,000 per year for the current and next fiscal year has been allocated. Funding requests are currently being accepted for public art installations (either permanent or temporary), events, performances, and collaborations with other local organizations on projects related to arts and culture. The Committee is responsible for investigating possible arts and culture concepts and presenting them to the City Council for approval and is currently accepting new committee members. Members can be residents of Buellton or the greater Santa Ynez Valley area, and should have knowledge and interest in artistic and cultural endeavors. The Project Funding Request Form and Quick Reference Guide for project applications can be found below. For more information on Arts & Culture Projects or interest in joining the Committee, please contact Kyle Abello at kylea@cityofbuellton.com or call 805-688-1086.

BUELLTON ARTS & CULTURE COMMITTEE

PROJECT FUNDING REQUEST FORM

DATE: _____

NAME OF PROJECT: _____

PROJECT DATE(S): _____

SPONSORING ORGANIZATION: _____

KEY ORGANIZER: _____

CONTACT INFORMATION: _____

TYPE OF PROGRAM: ARTS PROGRAM CULTURE PROGRAM BOTH

TOTAL PROJECT BUDGET: _____

AMOUNT OF FUNDING REQUESTED: _____

HAS APPLICANT RECEIVED FUNDING FROM THE BUELLTON ARTS & CULTURE PROGRAM
PERVIOUSLY? IF SO, WHEN WAS THE LAST TIME?

YES NO YEAR: _____

HOW DID YOU HEAR ABOUT THE CITY OF BUELLTON ARTS & CULTURE GRANT PROGRAM:

IF APPLICANT DOES NOT RECEIVE THE FULL AMOUNT OF FUNDING REQUESTED, WILL THE
PROPOSED PROJECT STILL MOVE FORWARD:

YES NO

DESCRIPTION OF EVENT — Include goals, objectives, key organizer's vitae / relevant previous
experience, and a list of other project partners/collaborators:

BUELLTON ARTS & CULTURE COMMITTEE

PROJECT FUNDING REQUEST FORM

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PROJECT FUNDING REQUEST FORM

DESCRIPTION OF EVENT – cont.

BUELLTON ARTS & CULTURE COMMITTEE

PROJECT FUNDING REQUEST FORM

PROJECT BUDGET DETAIL:

PROJECT FUNDING (list anticipated funding sources and amounts) — must equal Total Project Budget

SOURCE OF REVENUE	AMOUNT
TOTAL	\$

PROJECT EXPENSES (promotional materials; space rental; artist honoraria; advertising; etc.) — must equal Total Project Budget

EXPENSE CATEGORY	AMOUNT
TOTAL	\$

BUELLTON ARTS & CULTURE COMMITTEE

PROJECT FUNDING REQUEST FORM

CHECKLIST OF ITEMS TO SUBMIT:

- Completed application
- If art, craft or other objets d'arte are to be exhibited or otherwise displayed, either links to artists/artisans websites, 4-6 digitized images (minimum 300dpi).
- If music, dance or other types of performance work is to be presented, either links to the artists' websites or digitized video of their work.
- If your project or event will be held on public property (streets, sidewalks, parks), submit a completed **Special Event Permit Application**.
- If your project or event includes temporary sales and the like on private property, submit a completed **Temporary Use Permit Application**. Consult the **Quick Reference Guide** for links to the application form and general information.

BUELLTON ARTS & CULTURE PROJECT FUNDING REQUEST

QUICK REFERENCE GUIDE

Completed Project Funding Request Forms can be e-mailed to kylea@cityofbuellton.com or mailed to Kyle Abello, P.O. Box 1819, Buellton, CA 93427.

It is recommended that applicants apply for funding at least 45 days prior to your project's start date to allow for application review, final City Council funding determination, securing necessary *Special Event or Temporary Use* permits (if necessary), as well as adequately promote your project.

REQUIREMENTS:

- Project Applicant must be at least 18 years old.
- Project must take place within Buellton City limits, or at least a substantial portion.
- Projects that are visual art and/or craft shows must contain only original and handmade objets d'arte and include digital examples in the application.
- Projects that are music, dance, or other types of performances must include digital examples in the application.
- Projects that will be located on private property must include confirmation from the site owner and may be required to complete a Temporary Use Permit Application.
- Projects that will be located on public property (streets, sidewalks, parks) and/or cause a significant impact on the community may be required to complete a Special Event Permit Application.
- Project Applicant is responsible for all promotion, which must include the tagline: "This event is sponsored in part through generous support from the City of Buellton Arts & Culture Program."

REVIEW/FUNDING TIMELINE:

- The Arts & Culture Committee meets on the first Tuesday of each month to review Project Funding Requests.
- Projects that are recommended for funding are sent to the Buellton City Council for final approval. The City Council meets on the second and fourth Thursdays of each month.

For more information or if you have questions about your application or the Arts & Culture Committee, please contact Kyle Abello by e-mail at kylea@cityofbuellton.com or call the Buellton Rec Center at (805) 688-1086.