

City of Buellton
Pretreatment Program



Permit Guidance Document

Revised: September 2014

TABLE OF CONTENTS

	PAGE
INTRODUCTION.....	1
CITY OF BUELLTON PUBLIC SEWER SYSTEM.....	1
PURPOSE OF THE PRETREATMENT PROGRAM.....	
PROGRAM AUTHORITY.....	
PERMITTING PROCESS.....	
INFORMATION.....	
APPENDIX A.....	
APPENDIX B.....	



INTRODUCTION

This guidance document is intended for Businesses or Users seeking to discharge industrial wastewater to the City of Buellton Public Sanitary Sewer System. This manual will explain the Industrial Discharge Program developed by the City of Buellton to protect the City's wastewater treatment plant from incompatible wastes and comply with Federal and State regulations.

CITY OF BUELLTON PUBLIC SEWER SYSTEM

The Public Works Department owns and maintains approximately 20 miles of gravity sewer with three lift stations. In addition there are several smaller privately owned and maintained collection systems that discharge in to the City collection system. The City also owns and operates a Wastewater Treatment Plant (WWTP) that discharges to land adjacent to the Santa Ynez River.

PURPOSE OF THE INDUSTRIAL DISCHARGE PROGRAM

The City's Industrial Discharge Program is designed to prevent the discharge of pollutants that could upset the WWTP and harm the environment from entering the sewer collection system. The Program includes inspection of industrial dischargers and issuance of permits. There are a host of pollutants that cannot be treated effectively at the WWTP. The Industrial Discharge Program is designed to help businesses dispose of these pollutants properly, before they enter the sewer and reach the WWTP.

PROGRAM AUTHORITY

The City of Buellton Municipal Code, Title 14 Sewer Code sets forth uniform requirements for users of the municipal wastewater system and enables the city to comply with all applicable state and federal laws including the Clean Water Act (33 U.S.C. Sections 1251 et. seq.), general pretreatment regulations (including, but not limited to 40 Code of Federal Regulations Part 403), and the "Waste Discharge Requirement" issued by the Central Coast Regional Water Quality Control Board (RWQCB). Title 14 is enacted pursuant to the city's authority under Article XI, Section 7 of the California Constitution, the California Health & Safety Code and the California Water Code, as they, from time to time, may be amended.

A link to the City's Municipal Code can be found under the title heading "Municipal Code" at:

<http://www.cityofbuellton.com/>

Title 14 SEWER CODE will direct the user to all subsections of the City codes referred to in this Guidance Document.

INDUSTRIAL SEWER USER PERMITTING PROCESS

1. Permit Application

Industries and commercial facilities, which conduct operations subject to federal, state, and local regulation or have the potential to impact the City of Buellton's public sewer system, are required to apply for a permit. **Appendix A** contains a list of industries and types of facilities that are subject to Federal Categorical Standards. The industries listed in **Appendix A** are considered industrial users, and according to Chapter 14.60 of City of Buellton's municipal code, "No Industrial User shall Discharge Wastewater, either directly or indirectly, into the System without first obtaining an Industrial Wastewater Discharge Permit ("IWD Permit") from the Public Works Director." **Appendix B** contains a list of food service establishments that are required to have a permit. There are two (2) different types of permits that a business can apply for at no cost to the business:

A. Commercial/ Industrial Facilities

Commercial/industrial facilities listed in **Appendix A**, are required to complete an Industrial Wastewater Discharge Permit Application. The permit application can be found on the City of Buellton's website at:

Permit: <http://www.cityofbuellton.com/files/Sewer%20&%20Wastewater/5F573-INDUSTRIAL%20WASTEWATER%20PERMIT%20APPLICATION.pdf>

B. Food Service Establishments (FSE)

FSEs listed in **Appendix B**, will need to obtain a Fats, Oils and Grease (FOG) Permit. Businesses can obtain a Fats, Oils and Grease Discharge Permit Application by contacting the City of Buellton or the City of Buellton's FOG Program coordinator.

If your business does not appear on either list, but the operation of your business requires you to discharge non-domestic wastewater to the sanitary sewer system, please check with the City of Buellton's Public Works Department, to determine if you need to apply for a permit. Permit applications can be obtained at the address below or on the City's website. Businesses with federally regulated processes should submit a completed application 90 days prior to the start of operations.

The City Public Works Department has retained Wallace Group to assist with Program development and implementation. For help completing the application or to obtain additional program information contact the City Program coordinator at:

Bill Callahan
billc@wallacegroup.us
Telephone: (805) 544-4011
Fax: (805) 544-4292

Or you may contact the City Public Works Department at:

City of Buellton
Public Works Department
Public Works Director/City Engineer: Rose Hess
107 W. Highway 246
Buellton, CA 93427
Telephone: (805) 688-5177
<http://cityofbuellton.com/public-works.asp>

2. Facility Inspection

After receiving a completed permit application, a facility inspection is scheduled which consists of: an interview with business personnel, a tour of the facility, and a review of records.

A. Commercial/ Industrial Facilities

The inspector will review the industry's application, waste generating processes, wastewater composition, and wastewater discharge volume. The inspection will focus on operations generating wastewater, pretreatment facilities, and chemical/hazardous waste storage areas. The inspector will ask the discharger to identify sampling location(s) that will be used to monitor compliance with discharge limits. The industry is responsible for providing an accessible and representative sampling location.

The inspection will include a record review including things such as hazardous waste manifests, Material Safety Data Sheets, and pretreatment system operations/maintenance logs.

The inspector will review findings with the facility manager/owner and offer recommendations to improve compliance. In coordination with Public Works staff the inspector may issue compliance documents. Compliance documents may include:

- a. Required Information Form: used to obtain copies of records and other information about the business's practices and production
- b. Written Notice: issued for a minor ordinance violation (or a condition that, if uncorrected, could result in a violation).
- c. Notice of Violation: issued for ordinance violations, failure to respond to a Written Notice, or Violations of Permit Conditions. Failure to respond to compliance requests may lead to escalated enforcement actions.

B. Food Service Establishments (FSEs)

The FSE inspection will include review of: the application and/or permit, food service process, wastewater composition, and volume of wastewater discharge. The inspection will include a tour of the facility, focusing primarily on sources where fats, oils and greases may be generated and/or disposed of, presence of a fats, oils, and grease (FOG) control device(s), maintenance records, recycled oil receptacles, FOG levels present in a FOG Control Device, and best management practices.

The inspector will review findings and recommendations with the facility owner and/or manager and provide a written facility inspection report.

3. Permit Issuance

A. Commercial/ Industrial Facilities

The initial inspection report, along with the complete permit application, form the basis for assigning an Industrial Waste Discharge (IDW) permit, and for establishing permit discharge limits and conditions. Within sixty (60) days of receipt of a complete permit application, the Public Works Director shall determine whether to issue an industrial wastewater discharge permit and notify the user of such decision.

If the facility is required to install pretreatment facilities Buellton Municipal Code requires that “Detailed plans describing such facility and operating procedures shall be submitted to the Public Works Director for review, and shall be approved by the Public Works Director before such facilities are constructed.”

After the Public Works Director approves the plans, the discharger must submit a “Modification of Conditions” application to the Santa Barbara County Planning and Development. See link below for Modification of Conditions application.

Santa Barbara County
Planning & Development

South County Office
123 East Anapamu St,
Santa Barbara, CA 93101-2058
Phone: (805) 568-2000
Fax: (805) 568-2030

North County Office
624 W. Foster Road, Suite C
Santa Maria, CA 93455
Phone: (805) 934-6250
Fax: (805) 934-6258

<http://sbcountyplanning.org/PDF/C/Mod%20of%20ConditionsSubReqAPP.pdf>

Industrial Waste Discharge (IWD) permits shall be issued for a specified time period, not to exceed five years. Each IWD permit shall indicate a specific expiration date.

Buellton Municipal Code, Title 14 Sewer Code, Chapter 14.60 Industrial Wastewater Discharge Permit System, contains more detailed information about IWD permit issuance.

B. Food Service Establishments

The initial inspection report, together with the completed permit application form the basis for determining whether the facility requires a Fats, Oils, and Grease (FOG) control device (FCD), and/or the cleaning frequency of the existing device.

If the facility is required to install a FOG Control Device then a “Building & Safety Minor Building Permit” will need to be submitted to the Santa Barbara County Planning & Development Department (SBC P&D) prior to installation and a copy sent to the City of Buellton Public Works Director. The form may be obtained by contacting Santa Barbara County Planning & Development Department or by using the link below:

Santa Barbara County
Planning & Development
Building & Safety
Minor Building Permit
Santa Barbara Office: (805) 568-3030
Santa Maria Office: (805) 934-6230
[24 hour advance notice for inspections](#)
Santa Barbara Office: Inspections: (805) 568-3118
Santa Maria Office: Inspections: (805) 934-6232

<http://www.sbcountyplanning.org/PDF/C/Fax%20Permit%20Application%20Form.pdf>

Installation of the FCD may commence once approval has been obtained from the County. Upon completion of the installation, an inspection must be scheduled with the Santa Barbara County Planning & Development Department and the City Public Works Director must be notified of the inspection. The Public Works Director will contact the FOG Program coordinator to conduct a follow-up inspection as needed.

The FSE will be issued a Fats, Oils, and Grease Discharge Permit after successful installation of the FCD. The Permit shall be issued for a specified time period, not to exceed three years.

4. MONITORING

Most permits have provisions for “self-monitoring”, which means that the facility must periodically sample its discharge and have it analyzed by a State-certified laboratory. Other forms of self-monitoring may include, but not be limited to, periodic equipment inspection, recording wastewater flow rates, and maintaining Operations and Maintenance logs. Monitoring requirements will be specified in each discharge permit.

ADDITIONAL SOURCES OF INFORMATION

California Regional Water Quality Control Board
Region 3- Central Coast Regional Water Quality Control Board
895 Aerovista Place, Suite 101
San Luis Obispo, CA 03401
(805) 549-3147

EPA Region IX (CA, NV, AZ, HI) Enforcement Division
Environmental Protection Agency
75 Hawthorne St.
San Francisco, California 94105
Telephone: (415) 744-1900

U.S.E.P.A.
Ariel Rios Building (AR)
1200 Pennsylvania Avenue N.W.
Washington, DC 20460
Phone: (202) 272-0167

State of California Department of Health Services
Environmental Laboratory Accreditation Program (ELAP)
850 Marina Bay Parkway, Bldg. P, 1st Floor, MS 0511
Richmond, CA 94804
Phone (510) 620-3155

APPENDIX A EPA CATEGORICAL INDUSTRY

‘Industrial User’ means any producing, manufacturing, processing, institutional, commercial, agricultural or similar Person that discharges Wastewater, directly or indirectly, into the System, and which is solid, liquid or gaseous and contains Pollutants different from or stronger than or with constituents other than those defined for domestic Wastewater.

‘Domestic Wastewater’ means liquid Waste free of Industrial Wastewater, discharged from residential, commercial and industrial premises into the System. (Ord. No. 03-03)

Industry Category	40 CFR Part	First Promulgated	Limitations and Standards
Airport Deicing	449	2012	BAT, NSPS
Aluminum Forming	467	1983	BPT, BAT, NSPS, PSES, PSNS
Asbestos Manufacturing	427	1974	BPT, BCT, BAT, NSPS
Battery Manufacturing	461	1984	BPT, BAT, NSPS, PSES, PSNS
Canned and Preserved Fruits and Vegetable Processing	407	1974	BPT, BCT, NSPS, PSES, PSNS
Canned and Preserved Seafood (Seafood Processing)	408	1974	BPT, BCT, NSPS
Carbon Black Manufacturing	458	1978	BPT, BAT, NSPS, PSNS
Cement Manufacturing	411	1974	BPT, BCT, BAT, NSPS
Centralized Waste Treatment	437	2000	BPT, BCT, BAT, NSPS, PSES, PSNS
Coal Mining	434	1985	BPT, BAT, NSPS
Coil Coating	465	1983	BPT, BAT, NSPS, PSES, PSNS
Concentrated Animal Feeding Operations (CAFO)	412	1974	BPT, BCT, BAT, NSPS, PSNS
Concentrated Aquatic Animal Production (Aquaculture)	451	2004	BPT, BAT, BCT, NSPS
Construction and Development	450	2009	BCT, BCT, BAT, NSPS
Copper Forming	468	1983	BPT, BAT, NSPS, PSES, PSNS
Dairy Products Processing	405	1974	BPT, BCT, NSPS
Electrical and Electronic Components	469	1983	BPT, BCT, BAT, NSPS, PSES, PSNS
Electroplating	413	1981	PSES
Explosives Manufacturing	457	1976	BPT
Ferrous Alloy Manufacturing	424	1974	BPT, BCT, BAT, NSPS
Fertilizer Manufacturing	418	1974	BPT, BCT, BAT, NSPS, PSNS
Glass Manufacturing	426	1974	BPT, BCT, BAT, NSPS, PSNS
Grain Mills Manufacturing	406	1974	BPT, BCT, NSPS, PSNS
Gum and Wood Chemicals	454	1976	BPT
Hospitals	460	1976	BPT
Ink Formulating	447	1975	BPT, BAT, NSPS, PSNS

APPENDIX A
EPA CATEGORICAL INDUSTRY

Inorganic Chemicals	415	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
Iron and Steel Manufacturing	420	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
Landfills	445	2000	BPT, BCT, BAT, NSPS
Leather Tanning and Finishing	425	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
Meat and Poultry Products	432	1974	BPT, BCT, BAT, NSPS,
Metal Finishing	433	1983	BPT, BAT, NSPS, PSES, PSNS
Metal Molding and Casting (Foundries)	464	1985	BPT, BAT, NSPS, PSES, PSNS
Metal Products and Machinery	438	2003	BPT, BCT, NSPS
Mineral Mining and Processing	436	1975	BPT, NSPS
Nonferrous Metals Forming and Metal Powders	471	1985	BPT, BAT, NSPS, PSES, PSNS
Nonferrous Metals Manufacturing	421	1984	BPT, BAT, NSPS, PSES, PSNS
Oil and Gas Extraction	435	1979	BPT, BCT, BAT, NSPS, PSES, PSNS
Ore Mining and Dressing (Hard Rock Mining)	440	1982	BPT, BAT, NSPS, BMP
Organic Chemicals, Plastics and Synthetic Fibers (OCPSF)	414	1987	BPT, BAT, NSPS, PSES, PSNS
Paint Formulating	446	1975	BPT, BAT, NSPS, PSNS
Paving and Roofing Materials (Tars and Asphalt)	443	1975	BPT, BAT, NSPS, PSNS
Pesticide Chemicals Manufacturing, Formulating and Packaging	455	1978	BPT, BCT, BAT, NSPS, PSES, PSNS
Petroleum Refining	419	1982	BPT, BCT, BAT, NSPS, PSES, PSNS
Pharmaceutical Manufacturing	439	1983	BPT, BCT, BAT, NSPS, PSES, PSNS
Phosphate Manufacturing	422	1974	BPT, BCT, BAT, NSPS
Photographic	459	1976	BPT
Plastic Molding and Forming	463	1984	BPT, BCT, NSPS
Porcelain Enameling	466	1982	BPT, BAT, NSPS, PSES, PSNS
Pulp, Paper and Paperboard	430	1998	BPT, BCT, BAT, NSPS, PSES, PSNS, BMP
Rubber Manufacturing	428	1974	BPT, BAT, NSPS, PSNS
Soaps and Detergents Manufacturing	417	1974	BPT, BAT, NSPS, PSNS
Steam Electric Power Generating	423	1982	BPT, BAT, NSPS, PSES, PSNS
Sugar Processing	409	1974	BPT, BCT, BAT, NSPS
Textile Mills	410	1982	BPT, BAT, NSPS
Timber Products Processing	429	1981	BPT, BAT, NSPS
Transportation Equipment Cleaning	442	2000	BPT, BCT, BAT, NSPS, PSES, PSNS
Waste Combustors	444	2000	BPT, BCT, BAT, NSPS, PSES, PSNS

Food service establishments are facilities that engage in the preparation of food products for sale. A facility engaged in the sale of food products that are wholly prepared off-site are not included within this definition. The term "Food Establishment" includes restaurants (SIC Code 5812).

FSE: Food service establishment includes but is not limited to the following:

- Full-Serve Kitchen
- Half Serve Kitchen (no dishwashing)
- Restaurant
- Grocery Store
- Deli
- Butcher Shop
- Ice Cream Shop
- Frozen Yogurt Shop
- Hospital
- Hotel/Motel
- Childcare facility
- Nursing Home
- Church
- Club
- Organization
- School
- Bakery
- Coffee Shop
- Pizza Place
- Donut Shop
- Sandwich Shop
- Any Commercial Kitchen