

CITY OF BUELLTON

PLANNING COMMISSION MEETING MINUTES

December 21, 2017 – 6:00 p.m.

City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Chair Dunstan called the meeting to order at 6:03 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Hammel led the Pledge of Allegiance

ROLL CALL

Present: Commissioners Patty Hammel, Dan Heedy, Marcilo Sarquilla, and
Chairman Brian Dunstan

Absent: Vice Chair Joe Padilla

Staff: City Manager Marc Bierdzinski
Contract City Planner Irma Tucker
Assistant Planner Andrea Keefer
Staff Assistant/Planning Technician Clare Barcelona

REORDERING OF AGENDA

None

PRESENTATIONS

None

ELECTION OF OFFICERS

1. Election of Chair and Vice Chair

Motion by Commissioner Heedy and seconded by Commissioner Sarquilla to nominate Brian Dunstan to serve as Planning Commission Chairman for calendar year 2018.

Motion passed with a 4-0 voice vote.

Motion by Chair Dunstan and seconded by Commissioner Sarquilla to nominate Dan Heedy to serve as Planning Commission Vice Chair for calendar year 2018.

Motion passed with a 4-0 voice vote.

2. Appointments to Green Team Committee

The Planning Commission unanimously appointed the following Commissioners to the Green Team for 2018:

- Dan Heedy
- Patty Hammel

PRESENTATIONS

None

APPROVAL OF MINUTES

3. Minutes of the regular Planning Commission meeting of December 7, 2017

MOTION:

Chair Dunstan moved and Vice Chair Heedy seconded the motion to approve the Minutes of December 7, 2017.

VOTE:

Motion passed with a 4-0 voice vote.

PUBLIC COMMENTS

None

CONSENT CALENDAR

None

CONTINUED PUBLIC HEARINGS

4. Resolution No. 17-14 – “ A Resolution of the Planning Commission of the City of Buellton, California, Approving the Mitigated Negative Declaration (17-MND-01) and Mitigation Monitoring and Reporting Program for The Network Project Project (BUE 5) Located at the Southern Terminus of Industrial Way, Assessor’s Parcel Numbers 099-690-045, 099-690-046 and 099-690-001, and Making Findings in Support:

and

Resolution No. 17-15 - “A Resolution of the Planning Commission of the City of Buellton, California, Approving a Final Development Plan (16-FDP-07) and Lot Line Adjustment (17-LLA-03) for The Network (BUE 5) Project Located at the Southern Terminus of Industrial Way, Assessor’s Parcel Numbers 099-690-045, 099-690-046 and 099-690-001, and Making Findings in Support Thereof”

STAFF REPORT:

Assistant Planner Andrea Keefer presented the staff report. She stated that wording has been added to Condition #33 of Resolution No. 17-15 clarifying the types of easements that are required.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

DISCUSSION/SPEAKERS:

The Public Hearing is being continued from the December 7, 2017 Planning Commission Meeting.

Gavin Moores, Applicant, addressed some proposed changes to the project including the possibility of an on-site retention basin.

The Commission discussed the following:

- Traffic study calculations and concerns

Chair Dunstan closed the Public Hearing at 6:23 p.m.

MOTION:

Vice Chair Heedy moved and Chair Dunstan seconded the motion adopt Resolution No. 17-14 – “A Resolution of the Planning Commission of the City of Buellton, California, Approving the Mitigated Negative Declaration (17-MND-01) and Mitigation Monitoring and Reporting Program for The Network Project (BUE 5) Located at the Southern Terminus of Industrial Way, Assessor’s Parcel Numbers 099-690-045, 099-690-046 and 099-690-001, and Making Findings in Support Thereof”

VOTE:

Motion passed with 4-0 roll call vote.

MOTION:

Vice Chair Heedy moved and Chair Dunstan seconded the motion adopt Resolution No. 17-15 - “A Resolution of the Planning Commission of the City of Buellton, California, Approving a Final Development Plan (16-FDP-07) and Lot Line Adjustment (17-LLA-03) for The Network (BUE 5) Project Located at the Southern Terminus of Industrial Way, Assessor’s Parcel Numbers 099-690-045, 099-690-046 and 099-690-001, and Making Findings in Support Thereof” with added wording to condition #33 and add a condition that an alternate on-site basin subject to review by City Public Works.

VOTE:

Motion passed with 4-0 roll call vote.

NEW PUBLIC HEARINGS

None

OTHER BUSINESS

None

WRITTEN COMMUNICATIONS

None

PLANNING COMMISSIONER COMMENTS

Vice Chair Heedy had a question regarding speed surveys. Mr. Bierdzinski answered that speed studies will be done on the Avenue of Flags, Second Street and Central Avenue when funding becomes available.

PLANNING DIRECTOR REPORT

City Manager Bierdzinski updated the Commission on the status of several upcoming projects, announced an opening on the City Council and stated that the January 4th, 2018 Planning Commission meeting will be cancelled.

ADJOURNMENT

Chair Dunstan adjourned the meeting at 6:28 p.m. to the next regular scheduled meeting of the Planning Commission to be held January 18, 2018 at the City Council Chambers, 140 West Highway 246, Buellton.

Brian Dunstan, Planning Commission Chair

ATTEST:

Clare Barcelona, Planning Commission Secretary

An audio CD of this Planning Commission Meeting is available upon request.