

# CITY OF BUELLTON

## PLANNING COMMISSION MEETING MINUTES

September 5, 2019 – 6:00 p.m.

City Council Chambers, 140 West Highway 246  
Buellton, California

### CALL TO ORDER

Chair Heedy called the meeting to order at 6:03 p.m.

### PLEDGE OF ALLEGIANCE

Commissioner Eglin led the Pledge of Allegiance

### ROLL CALL

Present: Commissioners Bob Blokdyk, Michael Eglin, Marcilo Sarquilla  
and Chair Dan Heedy

Absent: Vice Chair Patty Hammel

Staff: Planning Director Andrea Keefer  
Contract City Planner Irma Tucker  
Staff Assistant/Planning Technician Clare Barcelona

### REORDERING OF AGENDA

None

### PRESENTATIONS

None

### APPROVAL OF MINUTES

#### 2. Minutes of the regular Planning Commission meeting of July 18, 2019

##### MOTION:

Commissioner Blokdyk moved and Chair Heedy seconded the motion to approve the Minutes of July 18, 2019.

**VOTE:**

Motion passed with a 3-0 voice vote with abstention by Commissioner Sarquilla due to his absence from the meeting.

**PUBLIC COMMENTS**

None

**CONSENT CALENDAR**

None

**CONTINUED PUBLIC HEARINGS**

None

**NEW PUBLIC HEARINGS**

- 2. **Resolution No. 19-05 – “A Resolution of the Planning Commission of the City of Buellton, California, Considering Recommendations to the City Council on Revisions to Title 19 (Zoning) of the Buellton Municipal Code (19-ZOA-01) Relating to Accessory Dwelling Units, Amending Sections: 19.02.110 (Residential Zone Allowable Land Use and Permit Requirements), 19.04.142 (Number of Parking Spaces Required), 19.12.020 (Definitions of Specialized Terms and Phrases), 19.16.010 (Purpose and Applicability), 19.16.014 (Inclusionary Zoning), 19.16.020 (Secondary Dwellings); Deleting Title and Text of Section 19.06.180 (Secondary Dwellings) and Replacing with New Title (Accessory Dwelling Units) and Text; and Making Findings in Support Thereof”**

**RECOMMENDATION:**

That the Planning Commission consider the adoption of Resolution No. 19-05 - “A Resolution of the Planning Commission of the City of Buellton, California, Considering Recommendations to the City Council on Revisions to Title 19 (Zoning) of the Buellton Municipal Code (19-ZOA-01) Relating to Accessory Dwelling Units, Amending Sections: 19.02.110 (Residential Zone Allowable Land Use and Permit Requirements), 19.04.142 (Number of Parking Spaces Required), 19.12.020 (Definitions of Specialized Terms and Phrases), 19.16.010 (Purpose and Applicability), 19.16.014 (Inclusionary Zoning), 19.16.020 (Secondary Dwellings); Deleting Title and Text of Section 19.06.180 (Secondary Dwellings) and Replacing with New Title (Accessory Dwelling Units) and Text; and Making Findings in Support Thereof”

**STAFF REPORT:**

Contract City Planner Irma Tucker presented the staff report.

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**SPEAKERS/DISCUSSION:**

Chair Heedy opened the Public Hearing at 6:27 p.m., there being no public comment the Public Hearing was closed at 6:28 p.m.

**MOTION:**

Commissioner Eglin moved and Commissioner Blokdyk seconded the motion to adopt Resolution No. 19-05 - "A Resolution of the Planning Commission of the City of Buellton, California, Considering Recommendations to the City Council on Revisions to Title 19 (Zoning) of the Buellton Municipal Code (19-ZOA-01) Relating to Accessory Dwelling Units, Amending Sections: 19.02.110 (Residential Zone Allowable Land Use and Permit Requirements), 19.04.142 (Number of Parking Spaces Required), 19.12.020 (Definitions of Specialized Terms and Phrases), 19.16.010 (Purpose and Applicability), 19.16.014 (Inclusionary Zoning), 19.16.020 (Secondary Dwellings); Deleting Title and Text of Section 19.06.180 (Secondary Dwellings) and Replacing with New Title (Accessory Dwelling Units) and Text; and Making Findings in Support Thereof"

**VOTE:**

Motion passed with a 4-0 roll call vote.

**OTHER BUSINESS**

None

**WRITTEN COMMUNICATIONS**

None

**PLANNING COMMISSIONER COMMENTS**

Chair Heedy questioned the removal of the trees near Pea Soup Andersons and was informed that the tree removal is a city project and replacement trees will be planted.

**PLANNING DIRECTOR REPORT**

Planning Director Keefer updated the Commission on the status of various projects including an upcoming Conditional Use Permit for Cottage Urgent Care at the Crossroads Center. Ms. Keefer stated that a new Assistant Planner has been hired and that the City Council will review the Avenue of Flags Median Two design plans at the September 26<sup>th</sup> City Council meeting.

**ADJOURNMENT**

Chair Heedy adjourned the meeting at 6:33 p.m. The next regular meeting of the Planning Commission will be held on Thursday, September 19, 2019 at 6:00 p.m.

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Chair Dan Heedy

ATTEST:

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Clare Barcelona, Planning Commission Secretary

**An audio CD of this Planning Commission Meeting is available upon request.**