

CITY OF BUELLTON

PLANNING COMMISSION MEETING MINUTES

Regular Meeting of July 16, 2016 – 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Chair Reif called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Heedy led the Pledge of Allegiance

ROLL CALL

Present: Commissioners Brian Dunstan, Dan Heedy, Joe Padilla, Vice
Chair Art Mercado and Chair Foster Reif

Staff: City Manager Marc Bierdzinski
Public Works Director Rose Hess
Staff Assistant/ Planning Technician Clare Barcelona

REORDERING OF AGENDA

The agenda was reordered to allow item #3 to be heard before item #2.

PRESENTATIONS

None

APPROVAL OF MINUTES

1. Minutes of the regular Planning Commission meeting of May 5, 2016

MOTION:

Chair Reif moved Commissioner Padilla seconded the motion to approve the Minutes of May 5, 2016

VOTE:

Motion passed by 5-0 voice vote.

PUBLIC COMMENTS

None

CONSENT CALENDAR

None

CONTINUED PUBLIC HEARINGS

None

NEW PUBLIC HEARINGS

- 3. **Resolution No. 16-04 – “A Resolution of the Planning Commission of the City of Buellton, California, Considering Recommendations to the City Council on Revisions to Title 19 (Zoning) of the Buellton Municipal Code (16-ZOA-02) Relating to Sections 19.08.100.E (Zoning Clearance Time Limits), 19.08.110.E (Use Permit Time Limits), and 19.08.120.H (Development Plan Time Limits), and Making Findings in Support Thereof”**

RECOMMENDATION:

That the Planning Commission consider adoption of Resolution No. 16-04 – “A Resolution of the Planning Commission of the City of Buellton, California, Considering Recommendations to the City Council on Revisions to Title 19 (Zoning) of the Buellton Municipal Code (16-ZOA-02) Relating to Sections 19.08.100.E (Zoning Clearance Time Limits), 19.08.110.E (Use Permit Time Limits), and 19.08.120.H (Development Plan Time Limits), and Making Findings in Support Thereof”

DOCUMENTS:

Planning Department Staff Report with attachment (Resolution No. 16-04 with Exhibit A)

STAFF REPORT:

City Manager Marc Bierdzinski presented the staff report.

SPEAKERS/DISCUSSION:

The Commission discussed the proposed revisions regarding permit time limits.

Chair Reif opened the Public Hearing at 6:07 p.m. There being no speakers, Chair Reif closed the Public Hearing at 6:08 p.m.

MOTION:

Chair Reif moved and Vice Chair Mercado seconded the motion to adopt Resolution No. 16-04 by title only and waive further reading.

VOTE:

Motion passed by 5-0 roll call vote.

2. **Resolution No. 16-05 - “A Resolution of the Planning Commission of the City of Buellton, California, Approving a Final Development Plan (16-FDP-02) for the Figueroa Mountain Brewery Expansion Located at 73/75 Industrial Way, Assessor’s Parcel Number 099-690-037, and Making Findings in Support Thereof”**

Commissioner Padilla recused himself from the dais due to the proximity of his employment to the proposed project.

RECOMMENDATION:

That the Planning Commission consider the adoption of Resolution No. 16-05 - “A Resolution of the Planning Commission of the City of Buellton, California, Approving a Final Development Plan (16-FDP-02) for the Figueroa Mountain Brewery Expansion Located at 73/75 Industrial Way, Assessor’s Parcel Number 099-690-037, and Making Findings in Support Thereof”.

DOCUMENTS:

Planning Department Staff Report with attachment (Vicinity Map, Project Plans dated May 26, 2016, Comments and Responses from Site and Landscape Review)
Resolution No. 16-05

STAFF REPORT:

City Manager Marc Bierdzinski presented the staff report.

SPEAKERS/DISCUSSION:

The Commission discussed the following issues:

- Parking
- Condition #38 Paving Requirements and Condition #66 Pamela Way Access
- Clarification on the proposed future Development Plan Modification (DPM)
- Errors and incompleteness of submitted plans

Chair Reif opened the Public Hearing at 6:21 p.m.

Michael Holliday, Architect with DMHA, representing the Applicant, provided a slide presentation, answered questions from the Commission and clarified the need for a future DPM.

Jaime Dietenhofer, Applicant, apologized for the incompleteness of the project submittal and stated it was due to production time constraints.

Chair Reif closed the Public Hearing at 6:40 p.m.

MOTION:

Chair Reif moved and Commissioner Dunstan seconded the motion to adopt Resolution No. 16-05 by title only and waive further reading.

VOTE:

Motion passed by 4-0 roll call vote.

OTHER BUSINESS

None

WRITTEN COMMUNICATIONS

None

PLANNING COMMISSIONER COMMENTS

None

PLANNING DIRECTOR REPORT

City Manager Bierdzinski updated the Commission on recent City Council actions and the status of various projects and mentioned several upcoming projects.

ADJOURNMENT

Chair Reif adjourned the meeting at 6:48 p.m. to the next regular scheduled meeting of the Planning Commission to be held July 7, 2016 at the City Council Chambers, 140 West Highway 246, Buellton.

Foster Reif, Planning Commission Chair

ATTEST:

Clare Barcelona, Planning Commission Secretary

An audio CD of this Planning Commission Meeting is available upon request.