

# CITY OF BUELLTON

## PLANNING COMMISSION MEETING MINUTES

April 19, 2018 – 6:00 p.m.

City Council Chambers, 140 West Highway 246  
Buellton, California

### CALL TO ORDER

Chair Dunstan called the meeting to order at 6:00 p.m.

### PLEDGE OF ALLEGIANCE

Commissioner Padilla led the Pledge of Allegiance

### ROLL CALL

Present: Commissioners Patty Hammel, Joe Padilla, Marcilo Sarquilla and  
Chairman Brian Dunstan

Absent: Vice Chair Dan Heedy

Staff: City Manager Marc Bierdzinski  
Public Works Director Rose Hess  
Contract City Planner Irma Tucker  
Assistant Planner Andrea Keefer  
Staff Assistant/Planning Technician Clare Barcelona

### REORDERING OF AGENDA

None

### PRESENTATIONS

None

### APPROVAL OF MINUTES

#### 1. Minutes of the regular Planning Commission meeting of March 15, 2018

##### MOTION:

Commissioner Hammel moved and Chair Dunstan seconded the motion to approve the Minutes of March 15, 2018.

**VOTE:**

Motion passed with a 3-0 voice vote with abstention by Commissioner Padilla due his absence from the meeting.

**PUBLIC COMMENTS**

None

**CONSENT CALENDAR**

None

**CONTINUED PUBLIC HEARINGS**

None

**NEW PUBLIC HEARINGS**

None

**OTHER BUSINESS**

**2. Preliminary Review of the “ARCO AM-PM Station” Project (18-CUP-01) and (18-FDP-01)**

**STAFF REPORT:**

Contract City Planner Irma Tucker presented the staff report with a power point presentation.

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**RECOMMENDATION:**

That the Planning Commission provide direction to the Applicant and Staff on the proposed project plans.

**DISCUSSION/SPEAKERS:**

Alex Cuevas, Applicant, addressed the Commission stating that the second floor has been eliminated due to accessibility concerns and elevator costs.

Deepinder Grewel, Applicant, stated that access for delivery trucks is necessary on Central Avenue and confirmed that the proposed second floor has been eliminated. He stated that electric charging stations are being proposed and that he is happy to work with the city on a monument sign welcoming travelers to Buellton.

Nancy Emerson, Women’s Environmental Watch Save our Stars Committee, provided a handout regarding light sky friendly lighting to the new Commissioners and cautioned the applicant not to over light the canopy structure.

The Commission discussed the following:

- Consider a welcoming monument sign at the north corner of the site;
- Allow a closed or chained gate at the driveway on Central Avenue for delivery access only;
- Add architectural elements to the canopy to better define the Art Deco style;
- Relocate the trash enclosure or screen behind the proposed monument sign.

The Commission thanked the applicant and look forward to the next submittal.

## **WRITTEN COMMUNICATIONS**

None

## **PLANNING COMMISSIONER COMMENTS**

Commissioners Hammel and Sarquilla announced that they attended the League of California Cities Planning Commissioners Academy and provided an oral report for the record.

## **PLANNING DIRECTOR REPORT**

City Manager Marc Bierdzinski, Assistant Planner Andrea Keefer and Contract City Planner Irma Tucker updated the Commission on the status of various projects and mentioned several upcoming projects.

## **ADJOURNMENT**

Chair Dunstan adjourned the meeting at 7:05 p.m. to the next regular scheduled meeting of the Planning Commission to be held May 3, 2018 at the City Council Chambers, 140 West Highway 246, Buellton.

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Brian Dunstan, Planning Commission Chair

ATTEST:

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Clare Barcelona, Planning Commission Secretary

**An audio CD of this Planning Commission Meeting is available upon request.**