



CITY OF BUELLTON

PLANNING COMMISSION AGENDA

**Regular Meeting of March 1, 2018 – 6:00 p.m.
City Council Chambers
140 West Highway 246, Buellton, California**

Materials related to an item on this agenda, as well as materials submitted to the Planning Commission after distribution of the agenda packet are available for public inspection in the office of the Planning Department located at 331 Park Street, during normal business hours.

CALL TO ORDER

Chair Brian Dunstan

PLEDGE OF ALLEGIANCE

Commissioner Hammel

ROLL CALL

Commissioners Patty Hammel Joe Padilla, Marcilo Sarquilla, Vice Chair Dan Heedy,
and Chair Brian Dunstan

REORDERING OF AGENDA

PRESENTATIONS

None

APPROVAL OF MINUTES

- 1. Minutes of the regular Planning Commission meeting of February 15, 2018**

PUBLIC COMMENTS

Members of the audience wishing to address the Planning Commission on matters not on the agenda may do so at this time. No action will be taken on these items at this meeting. Please state your name and address for the record. Comments should normally be limited to three minutes.

CONSENT CALENDAR

None

CONTINUED PUBLIC HEARINGS

None

NEW PUBLIC HEARINGS

- 2. Resolution No. 18-03- “A Resolution of the Planning Commission of the City of Buellton, California, Approving a Development Plan Modification (18-DPM-01) to the Previously-Approved Final Development Plan (16-FDP-04) in Order to Allow a 5-Foot Rear Setback on a Portion of the Eastern Property Boundary Adjacent to Highway 101 at the Flying Flags RV Resort Located at 180 Avenue of Flags (Assessor’s Parcel Number 137-200-085), and Making Findings in Support Thereof”**

OTHER BUSINESS

None

WRITTEN COMMUNICATIONS

PLANNING COMMISSIONER COMMENTS

PLANNING DIRECTOR REPORT

ADJOURNMENT

To the next regularly scheduled Planning Commission meeting of Thursday, March 15, 2018 at 6:00 p.m. in the Council Chambers located at 140 West Highway 246.

Please note that the date of any Planning Commission decision starts an appeal period. During the appeal period either the applicant or any aggrieved party may appeal the application of a perceived onerous or unreasonable condition or the decision itself to the City Council as governed by the applicable section of the Buellton Municipal Code.

CITY OF BUELLTON

PLANNING COMMISSION MEETING MINUTES

February 15, 2018 – 6:00 p.m.

City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Chair Dunstan called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Vice Chair Dan Heedy led the Pledge of Allegiance

ROLL CALL

Present: Commissioners Patty Hammel, Marcilo Sarquilla, Vice Chair Dan Heedy and Chairman Brian Dunstan

Absent: Commissioner Joe Padilla

Staff: Contract City Planner Irma Tucker
Assistant Planner Andrea Keefer
Staff Assistant/Planning Technician Clare Barcelona

REORDERING OF AGENDA

None

PRESENTATIONS

None

APPROVAL OF MINUTES

1. Minutes of the regular Planning Commission meeting of January 18, 2018

MOTION:

Commissioner Sarquilla moved and Chair Dunstan seconded the motion to approve the Minutes of January 18, 2018.

VOTE:

Motion passed with a 3-0 voice vote with abstention by Vice Chair Heedy due to his absence from the meeting.

PUBLIC COMMENTS

None

CONSENT CALENDAR

None

CONTINUED PUBLIC HEARINGS

None

NEW PUBLIC HEARINGS

None

OTHER BUSINESS

2. Briefing on the Status of Development Projects

A copy of the Cumulative Projects List for February 2018 was distributed to the Commission.

Contract Planner Irma Tucker and Assistant Planner Andrea Keefer updated the Commission on the status of development projects that are currently in process.

WRITTEN COMMUNICATIONS

None

PLANNING COMMISSIONER COMMENTS

None

PLANNING DIRECTOR REPORT

None

ADJOURNMENT

Chair Dunstan adjourned the meeting at 6:28 p.m. to the next regular scheduled meeting of the Planning Commission to be held March 1, 2018 at the City Council Chambers, 140 West Highway 246, Buellton.

Brian Dunstan, Planning Commission Chair

ATTEST:

Clare Barcelona, Planning Commission Secretary

An audio CD of this Planning Commission Meeting is available upon request.

CITY OF BUELLTON
Planning Commission Agenda Staff Report

Planning Director Review: MPB
Planning Commission Agenda Item No: 2

To: The Honorable Chair and Commission Members

From: Andrea Keefer, Assistant Planner

Date: March 1, 2018

Subject: Resolution No. 18-03- “A Resolution of the Planning Commission of the City of Buellton, California, Approving a Development Plan Modification (18-DPM-01) to the Previously-Approved Final Development Plan (16-FDP-04) in Order to Allow a 5-Foot Rear Setback on a Portion of the Eastern Property Boundary Adjacent to Highway 101 at the Flying Flags RV Resort Located at 180 Avenue of Flags (Assessor’s Parcel Number 137-200-085), and Making Findings in Support Thereof”

BACKGROUND

Due to Fire Department concerns over potential life/safety issues related to the location of the nine trailer units in question, Staff is recommending a continuance until the March 15, 2018 Planning Commission meeting. This should allow adequate time for staff and the Fire Department to review and these concerns.

RECOMMENDATION

That the Planning Commission open the public hearing, and then continue the open public hearing to the March 15, 2018 Planning Commission meeting.