



CITY OF BUELLTON

PLANNING COMMISSION AGENDA

**Regular Meeting of June 6, 2019 – 6:00 p.m.
City Council Chambers
140 West Highway 246, Buellton, California**

Materials related to an item on this agenda, as well as materials submitted to the Planning Commission after distribution of the agenda packet are available for public inspection in the office of the Planning Department located at 331 Park Street, during normal business hours.

CALL TO ORDER

Chair Heedy

PLEDGE OF ALLEGIANCE

Commissioner Eglin

ROLL CALL

Commissioners Bob Blokdyk, Michael Eglin, Marcilo Sarquilla, Vice Chair Patty Hammel and Chair Dan Heedy

REORDERING OF AGENDA

PRESENTATIONS

None

APPROVAL OF MINUTES

- 1. Minutes of the regular Planning Commission meeting of May 16, 2019**

PUBLIC COMMENTS

Members of the audience wishing to address the Planning Commission on matters not on the agenda may do so at this time. No action will be taken on these items at this meeting. Please state your name and address for the record. Comments should normally be limited to three minutes.

CONSENT CALENDAR

None

CONTINUED PUBLIC HEARINGS

None

NEW PUBLIC HEARINGS

- 2. Resolution No. 19-06 – “A Resolution of the Planning Commission of the City of Buellton, California, Approving a One-Year Time Extension (19-TE-01) Request for Final Development Plan (14-FDP-02) for the Village Senior Apartments Project, Located Within the Village Specific Plan on Assessor’s Parcel Number 137-790-008, and Making Findings in Support Thereof”**
❖ *(Staff Contact: Andrea Keefer Planning Director)*

OTHER BUSINESS

None

WRITTEN COMMUNICATIONS

PLANNING COMMISSIONER COMMENTS

PLANNING DIRECTOR REPORT

ADJOURNMENT

To the next regularly scheduled Planning Commission meeting of Thursday, June 20, 2019 at 6:00 p.m. in the Council Chambers located at 140 West Highway 246.

Please note that the date of any Planning Commission decision starts an appeal period. During the appeal period either the applicant or any aggrieved party may appeal the application of a perceived onerous or unreasonable condition or the decision itself to the City Council as governed by the applicable section of the Buellton Municipal Code.

CITY OF BUELLTON

PLANNING COMMISSION MEETING MINUTES

May 16, 2019 – 6:00 p.m.

City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Chair Heedy called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Blokdyk led the Pledge of Allegiance

ROLL CALL

Present: Commissioners Bob Blokdyk, Michael Eglin, Marcilo Sarquilla,
Vice Chair Patty Hammel and Chair Dan Heedy

Staff: Planning Director Andrea Keefer
Contract City Planner Irma Tucker
Public Works Director Rose Hess
Staff Assistant/Planning Technician Clare Barcelona

REORDERING OF AGENDA

None

PRESENTATIONS

None

APPROVAL OF MINUTES

1. Minutes of the regular Planning Commission meeting of April 18, 2019

MOTION:

Commissioner Blokdyk moved and Commissioner Sarquilla seconded the motion to approve the Minutes of April 18, 2019.

VOTE:

Motion passed with a 4-0 voice vote with abstention by Commissioner Eglin due to his absence from the meeting.

PUBLIC COMMENTS

None

CONSENT CALENDAR

None

CONTINUED PUBLIC HEARINGS

None

NEW PUBLIC HEARINGS

None

OTHER BUSINESS

2. Creekside Village Mixed-Use Project Conceptual Review

RECOMMENDATION:

That the Planning Commission review the conceptual project plans, receive a presentation by the Applicant and provide comments to the Applicant on the project.

STAFF REPORT:

Contract City Planner Irma Tucker presented the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

SPEAKERS/DISCUSSION:

Brandon Mann, Applicant, thanked the Commission for allowing his presentation. He stated that this type of project is needed in California and that Buellton is becoming the Crown Jewel of the Valley.

Michael Holliday, DHMA Architects, presented a PowerPoint slide presentation and stated that the proposed use fits well within the concept of the Specific Plan. He went on to describe the details of the project.

Peggy Brierton, Buellton, provided comments to the Commission in a handout.

The Commission provided the following comments:

- Add additional Art Deco detailing, less Moorish in design;
- Enhanced landscaping/screening at parking lot walls;

- Under roof parking is not very elegant, noise and vehicle exhaust could be detrimental for outdoor dining and café's;
- Enclosed parking structure could be a safety issue especially at night;
- No amenities for residents, no play area for children;
- Pedestrian circulation and access to residential, especially 3rd floor units;
- Proximity to Zaca Creek of dog run/relief area;
- Provide secondary thru-access at rear of property; allow for future connection to the adjacent property on the south;
- Reduced on-site parking;
- Project is too dense, suggest reducing the number of residential units;
- Provide the required affordable units rather than pay a housing in-lieu fee;
- Relocation of existing residents on the site;
- Continuation of the creek trail.

The Applicant, Brandon Mann, discussed possible Development Opportunity Reserve Program (DOR) incentives such as an off-site parking lot, contributing toward Median 2 parking spaces and/or improvements or a public restroom on Median 3.

Nancy Emerson, WeWatch-Save Our Stars Committee, provided a handout to the Commission and stressed the need for fully shielded, night-sky friendly lighting.

3. Review and Direction to Staff Regarding Ave of Flags Median Two Design Plan – Revised 35% Draft Design

RECOMMENDATION:

That the Planning Commission review the draft plans and provide staff with additional recommendations if necessary to move forward towards completion of the Design Plans for Council Discussion.

STAFF REPORT:

Public Director Rose Hess presented the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

SPEAKERS/DISCUSSION:

Kent Yankee, Deputy City Engineer, MNS Engineers, provided a demonstration of the parking layout and circulation.

Ron Milligan, Landscape Architect, MNS Engineers, explained the revisions made to the design including a central walkway, increased landscaping and a decrease in the number of parking spaces.

The Commission provided input regarding:

- Adding additional Art Deco elements to create some type of branding for the Avenue of Flags;

- Concerns regarding “nose in” parking obstructing the center walkway.

WRITTEN COMMUNICATIONS

None

PLANNING COMMISSIONER COMMENTS

Vice Chair Hammel invited the Commission to Airport Days Saturday, May 18, 2019 at the Santa Ynez Airport.

PLANNING DIRECTOR REPORT

Planning Director Keefer updated the Commission on the status of various projects including the Village Senior Apartments Time Extension and request for In-Lieu housing funds and announced that she and Irma Tucker attended the APA Awards ceremony and accepted the APA Award of Merit for the Avenue of Flags Specific Plan document.

ADJOURNMENT

Chair Heedy adjourned the meeting at 7:50 p.m. The next regular meeting of the Planning Commission will be held on Thursday, June 6, 2019 at 6:00 p.m.

Chair Dan Heedy

ATTEST:

Clare Barcelona, Planning Commission Secretary

An audio CD of this Planning Commission Meeting is available upon request.

CITY OF BUELLTON

Planning Commission Agenda Staff Report

Planning Director Review: AK
Planning Commission Agenda Item No: 2

To: The Honorable Chair and Commission Members

From: Andrea Keefer, Planning Director
Clare Barcelona, Staff Assistant/Planning Technician

Date: June 6, 2019

Subject: Resolution No. 19-06 – “A Resolution of the Planning Commission of the City of Buellton, California, Approving a One-Year Time Extension (19-TE-01) Request for Final Development Plan (14-FDP-02) for the Village Senior Apartments Project, Located Within the Village Specific Plan on Assessor’s Parcel Number 137-790-008, and Making Findings in Support Thereof”

BACKGROUND

Project History

An application has been submitted by Cabrillo Economic Development Corporation, property owner, for a one-year time extension (19-TE-01) for the previously-approved Village Senior Apartments Project, located within the Village Specific Plan along Valley Vineyard Circle, Assessor’s Parcel Number 137-790-008 (Attachment 1- Vicinity Map). The time extension request is for the Final Development Plan (14-FDP-02), (See Attachment 2 – Application and Project Description). Approved project plans, dated August 11, 2014, are included as Attachment 3.

On October 2, 2014, the Planning Commission adopted Resolution No. 14-08 approving the Final Development Plan (14-FDP-02). See Attachment 4 – Planning Commission Meeting Minutes of October 2, 2014 and Attachment 5 – Planning Commission Resolution No. 14-08.

The Final Development Plan is set to expire on October 2, 2019, however the applicant applied for a time extension on April 23, 2019, in advance of the date of expiration. If the Planning Commission approves the time extension request, the approval would be valid through October 2, 2020.

Final development plans expire after 5 years (See Buellton Municipal Code Section 19.08.120.H (2)). Notwithstanding the general time limits set by the Buellton Municipal Code, the Code does allow an applicant to apply for up to two one-year time extensions for the Final Development Plan. This is the first request for a one-year time extension.

The Planning Commission may, upon good cause shown, approve a time extension for one year. Staff is unaware of any reason to deny the extension, and it is reasonable that the Planning Commission approve the request at this time. The applicant is currently in the process of applying for various funding sources to assist in covering the costs of construction and staff anticipates that the one-year extension will provide sufficient time for the applicant to advance the project such that further extensions would not be necessary.

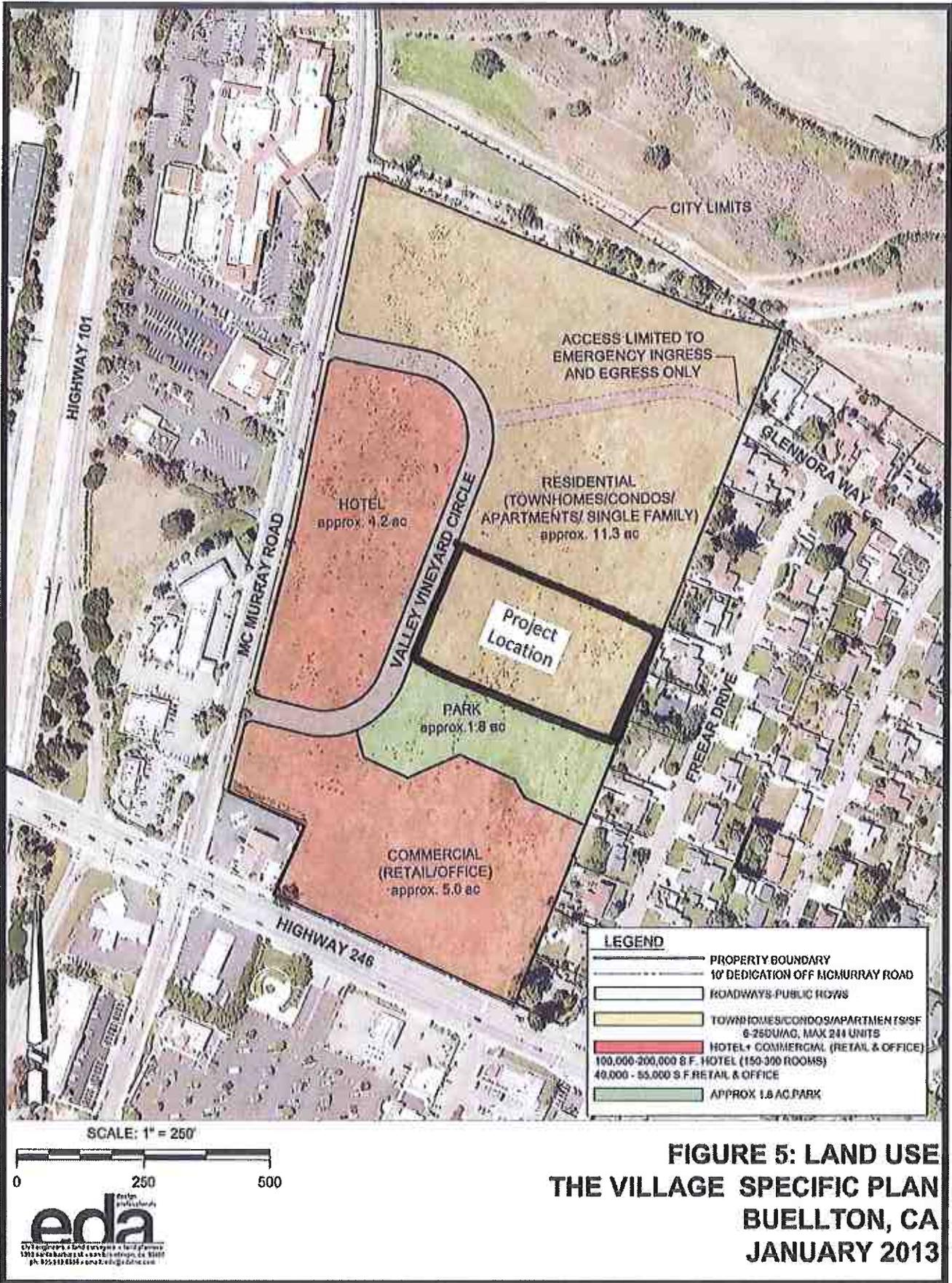
RECOMMENDATION

That the Planning Commission consider the adoption of Resolution No. 19-06 – “A Resolution of the Planning Commission of the City of Buellton, California, Approving a One-Year Time Extension (19-TE-01) Request for Final Development Plan (14-FDP-02) for the Village Senior Apartments Project Located Within the Village Specific Plan on Assessor’s Parcel Number 137-790-008, and Making Findings in Support Thereof”

ATTACHMENTS

- Planning Commission Resolution No. 19-06
- Attachment 1 – Vicinity Map
- Attachment 2 – Application and Project Description from Applicant
- Attachment 3 – Approved Project Plans (Dated August 11, 2014)
- Attachment 4 – Planning Commission Meeting Minutes from October 2, 2014
- Attachment 5 – Planning Commission Resolution No. 14-08

Attachment 1



**FIGURE 5: LAND USE
THE VILLAGE SPECIFIC PLAN
BUELLTON, CA
JANUARY 2013**



PROJECT APPLICATION FORM
CITY OF BUELLTON
PLANNING DEPARTMENT



PROJECT LOCATION Northeast corner of Highway 246 and McMurray Road

Specific Plan - The Village

SITE ZONING Specific Plan and CR-SP SITE ASSESSOR'S PARCEL NO. 137-090-045

PROJECT DESCRIPTION Housing development, part of the Village Specific Plan, designated for seniors who are program and income eligible. (Please see attached document for additional information.)

(Attach additional sheets if necessary)

Planning Commission Resolution

PERMITS AND APPROVAL REQUESTED

CASE NUMBER: No. 14-08 (19-TE-01)

- ANNEXATION
GENERAL PLAN AMENDMENT/REZONING
SPECIFIC PLAN
ZONING ORDINANCE TEXT AMENDMENT
FINAL DEVELOPMENT PLAN
PRELIMINARY DEVELOPMENT PLAN
DEVELOPMENT PLAN MODIFICATION
CONDITIONAL USE PERMIT
MINOR USE PERMIT
USE PERMIT MODIFICATION
LOT LINE ADJUSTMENT
SECONDARY DWELLING UNIT

- VARIANCE
SUBDIVISION (TENTATIVE TRACT MAP)
SUBDIVISION (TENTATIVE PARCEL MAP)
CONDOMINIUM CONVERSION
ZONING CLEARANCE
CONCEPTUAL REVIEW
LAND USE EXEMPTION
SIGN APPROVAL
TEMPORARY USE PERMIT/SPECIAL EVENTS
APPEAL
OTHER Time Extension
HOME OCCUPATION

19-TE-01 - [check] Permit # 14-FDP-02
PC Resolution NO. 14-08

The City charges 100% of its costs of processing to the applicant. Prior to receiving any permits, applicant shall reimburse City for all processing costs. The City will review the application for completeness and will notify the applicant within 30 days of submittal of a complete or incomplete application.

AUTHORIZATION: I, Margarita De Escontrias, HEREBY AUTHORIZE Jim Bizzelle TO ACT AS MY AGENT AND TO BIND ME IN ALL MATTERS CONCERNING THIS APPLICATION.

PROPERTY OWNER CONTACT INFORMATION

Name Cabrillo Economic Development Corporation (Please Print)
Phone (805) 659-3791
Address 702 County Square Dr., Suite 200
Ventura, CA 93003
E-Mail mescontrias@cabrilloedc.org

[Signature] 4/8/19
Property Owner Signature (Required) Date

I DECLARE THAT I AM THE APPLICANT, OWNER, LESSEE, OR ATTORNEY OF THE OWNER, AGENT, OR PERSON WITH THE POWER OF ATTORNEY FROM THE OWNER OF THE ABOVE PROPERTY INVOLVED IN THIS APPLICATION, AND THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE.

[] THIS DECLARATION IS ALSO INTENDED TO APPLY TO ALL TRANSACTIONS WITH THE SANTA BARBARA COUNTY PLANNING AND DEVELOPMENT DEPARTMENT RELATED TO BUILDING PERMIT ISSUANCE.

AGENT CONTACT INFORMATION

Name Jim Bizzelle (Please Print)
Phone 805-659-3791 Ext 115
Address 702 County Square Dr., Suite 200
Ventura, CA 93003
E-Mail jbizzelle@cabrilloedc.org

[Signature] 4-8-19
Applicant Signature Date

Please see important information regarding Disability Access Laws on the back of this form.

OFFICIAL USE ONLY
Application Fee/ Deposit Received: [check] 390 4/23/19
Payment Processing Agreement Recd: N/A
C&D Application Received: N/A
Fire Dept. Review: N/A

Attachment 2

PROJECT DESCRIPTION

The proposed development is part of a larger specific plan known as the Village Specific Plan that encompasses approximately 23 acres of which 11 acres are set-aside for residential use. The CEDC site for the Village Senior Apartments represents 2 acres of the 11 acres. The site is rectangular in shape and will be bordered to the south by a 2 acre public park, to the north by 9.3 acres of market rate residential homes, to the west by an internal loop road and a hotel, and to the east by an existing single family residential project.

The development will provide 49 affordable rent restricted apartment homes for seniors aged 62+ and 1 rental apartment home for an onsite resident manager for a total of 50 apartment homes. The apartment homes will be rent restricted to 30% of the Area Median Income. The development consists of 3 buildings, one of which houses a 3,000 SF community center. The buildings are connected by open walkways and all apartment homes are accessible via the elevator. Each apartment home will provide private open space as required. The apartment homes mix includes 49 one-bedroom/one bath and 1 two-bedroom/one bath.

Common amenities include a community garden, pedestrian walking paths linking the residential communities to the park and commercial center, an onsite resident manager, uncovered parking spaces onsite, and a 3,000 SF community room with computer lab inside, office space, and a meeting room.

Attachment 3

8/11/2014 11:50:03 AM

PROJECT STATUS Village Senior Apartments (Caplin Economic Development Corporation)		ARCHITECTS CARDE-TEN ARCHITECTS 1500 UNIVERSITY ST SAN FRANCISCO, CA 94108 info@cardeten.com www.cardeten.com		DATE AUG 11, 2014		SCALE 1/8" = 1'-0"	
PROJECT NAME VILLAGE SENIOR APARTMENTS		DATE AUG 11, 2014		SCALE 1/8" = 1'-0"		PROJECT STATUS Village Senior Apartments (Caplin Economic Development Corporation)	
ARCHITECTS CARDE-TEN ARCHITECTS 1500 UNIVERSITY ST SAN FRANCISCO, CA 94108 info@cardeten.com www.cardeten.com		DATE AUG 11, 2014		SCALE 1/8" = 1'-0"		PROJECT STATUS Village Senior Apartments (Caplin Economic Development Corporation)	




A.101
 CONCEPT SITE PLAN
 SCALE: 1/8" = 1'-0"

SHEET NO. 1
 TOTAL SHEETS 1

Attachment 3

8/11/2014 3:52:32 PM

Project Name: **VILLAGE SENIOR APARTMENTS**
 Location: **BURLINGTON, CA**
 Client: **Carlini Economic Development Corporation**
 Address: **137-090 045 (portion)**
 Architect: **CARDE, TEN ARCHITECTS**
 1500 UNIVERSITY ST. SUITE 1000, BURLINGTON, CA 94010
 info@cardetn.com www.cardetn.com

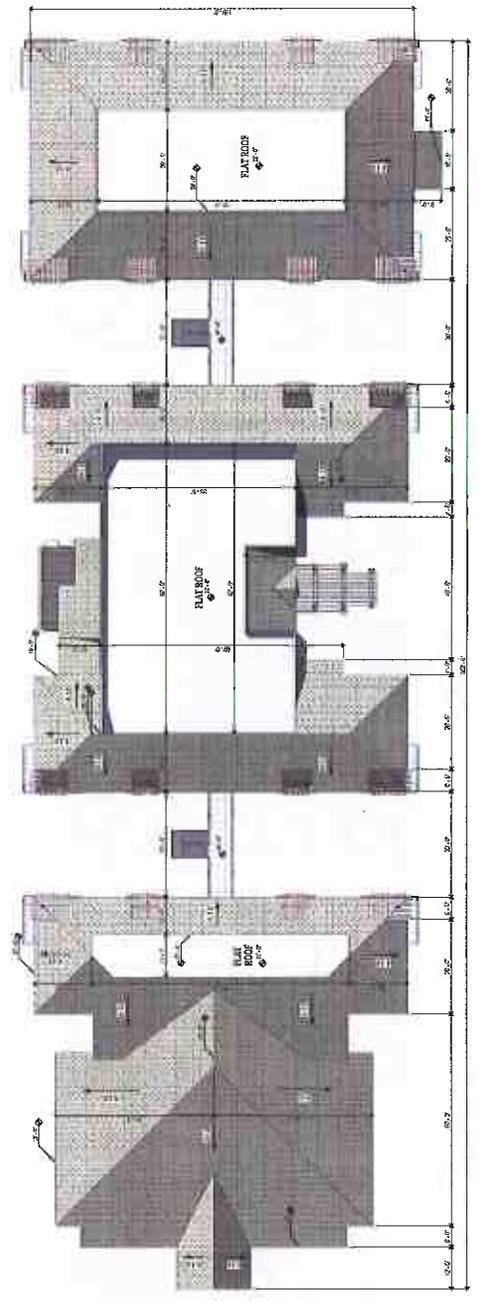
NO.	DATE	DESCRIPTION	BY	CHKD.

Proj. No. **21202**
 Date **AUG 11, 2014**
 Drawn **MT**
 Designed **TC**
 Checked **SC**
 Drawing title: **THIRD FLOOR & ROOF PLAN**

Sheet No. **A202**
 Scale: **1/8" = 1'-0"**



THIRD FLOOR PLAN 01



ROOF PLAN 02

Project name
VILLAGE SENIOR APARTMENTS
 BURLING, CA
 Client
 Caballo Economic Development Corporation
 Address/Project
 137-090-045 (partial)

ARCHITECTS
CARDE - TEN
 1558 NINETEENTH ST
 SANTA MONICA, CA
 www.carde-ten.com
 info@carde-ten.com

Scale: 1/8" = 1'-0"

Revision	Date	Description

Scale: 1/8" = 1'-0"



WEST ELEVATION 03
 Scale: 1/8" = 1'-0"



EAST ELEVATION 04
 Scale: 1/8" = 1'-0"



NORTH ELEVATION 02
 Scale: 1/8" = 1'-0"



SOUTH ELEVATION 01
 Scale: 1/8" = 1'-0"

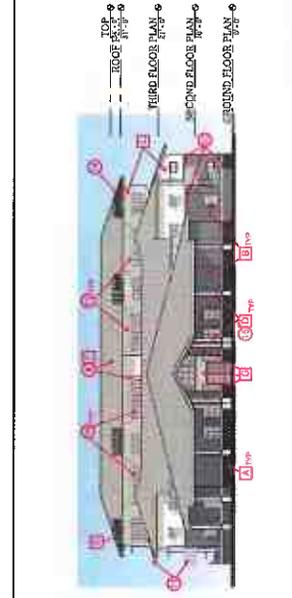
Project No. 21202
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 Designed TC
 Checked SC
 Drawing title
BUILDING ELEVATIONS
A301
 Drawing sheet

VILLAGE SENIOR APARTMENTS
 Project Name
 Address: 137-090-045 (portion)
 Client: Caltech Economic Development Corporation
 Location: BURLINGAME, CA
 Date: 1/31/2014 12:54:30 PM

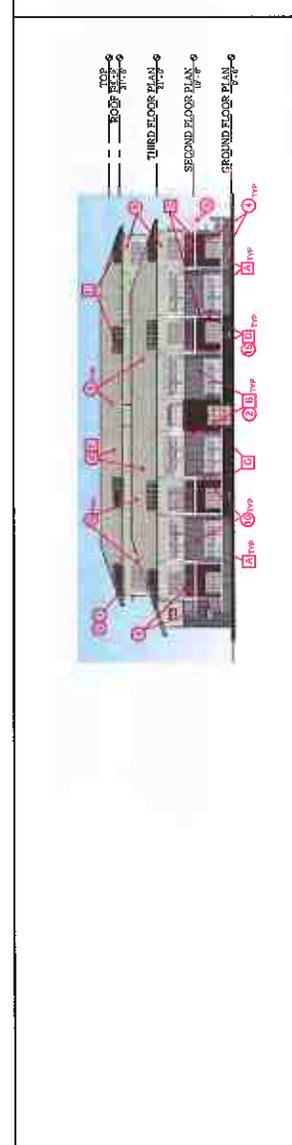
CARDE • TEN ARCHITECTS
 1125 NINETEENTH ST
 SANTA MONICA, CA 90404
 info@cardetent.com
 www.cardetent.com

ELEVATION KEYNOTES:
 The following keynotes are "Ranch - Architectural Character" design elements as prescribed by the Community Design Guidelines for the City of Burlingame.

1. Linear arrangement of rooms
2. Terrace
3. Private Patios/Balconies
4. Low pitched roof forms (4:12)
5. Moderate to wide overhangs
6. Deep roof overhangs
7. Copper composition asphalt shingle roofing
8. Stucco
9. Fire resistant composition hardboard vertical board and batten siding (Hardie Board) in earth tone colors
10. Decorative wood composite railing
11. Wood composite trim and accent materials
12. Wood composite railing
13. Wood composite trellis structures
14. Wood composite square columns
15. Wood composite square columns
16. Double glazed single hung horizontal banded windows

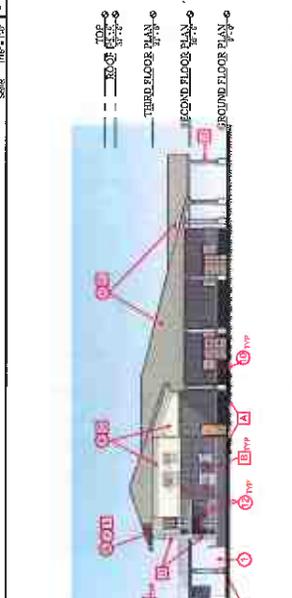


WEST ELEVATION [03]
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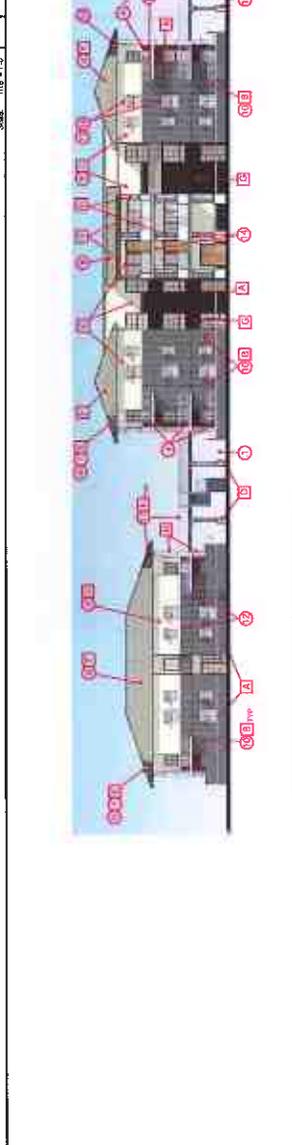


EAST ELEVATION [04]
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AUG 11, 2014	MH	TC	SC	



NORTH ELEVATION [02]
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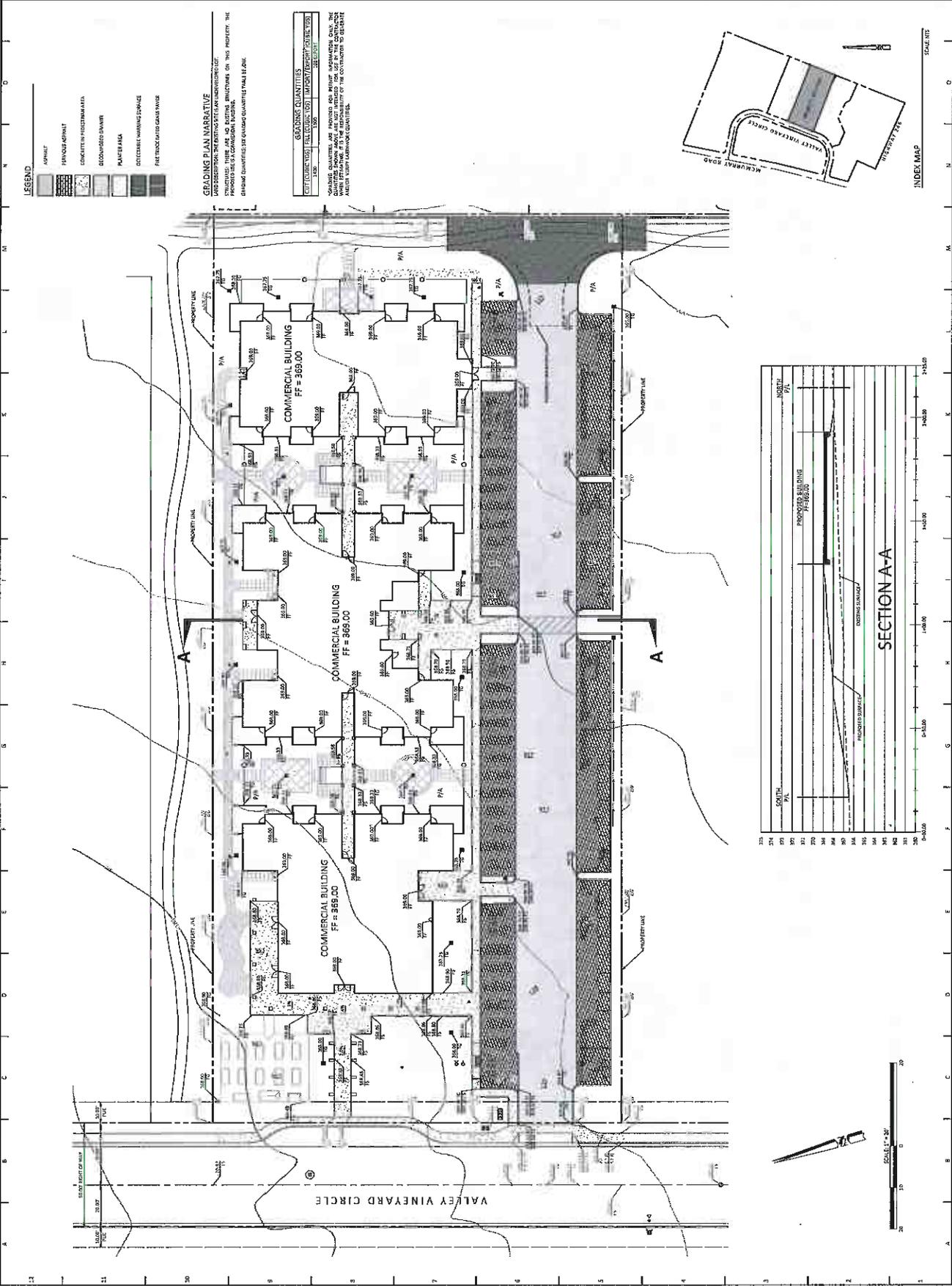
SOUTH ELEVATION [01]
 Scale: 1/8" = 1'-0"

BUILDING ELEVATIONS
 Drawing title
A301A
 Sheet No. 1/16 - 1/17

Date	Drawn	Designed	Checked	Scale
AUG 11, 2014	MH	TC	SC	

Attachment 3

 CIVIL DESIGN STUDIO CIVIL ENGINEERING ARCHITECTURE LANDSCAPE	 PLANNING CIVIL ENGINEERING STATE OF CALIFORNIA LICENSE NO. 10171	THE VILLAGE PROJECT LOCATION VALLEY CIRCLE ROAD BUENOS AIRES, CA	CABRILLO ECONOMIC DEVELOPMENT CORPORATION 702 COUNTRY SQUARE DRIVE VENTURA, CA 93003	PRELIMINARY GRADING PLAN <h2 style="font-size: 2em;">C-1</h2>
PROJECT NUMBER: 19-0001 PREPARED BY: ROW PREPARED IN: MBS DATE: AUGUST 8, 2014 SCALE: AS SHOWN TOTAL: 13-119		SHEET 1 OF 2 SHEETS		



Attachment 3

CIVIL DESIGN STUDIO
 CIVIL ENGINEERING ARCHITECTURE LANDSCAPE ARCHITECTURE PERMITTING
 1000 S. GARDEN AVENUE, SUITE 100, ANAHEIM, CA 92805
 TEL: 714.771.1111 FAX: 714.771.1112



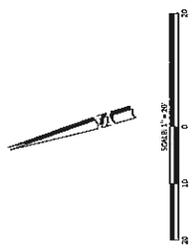
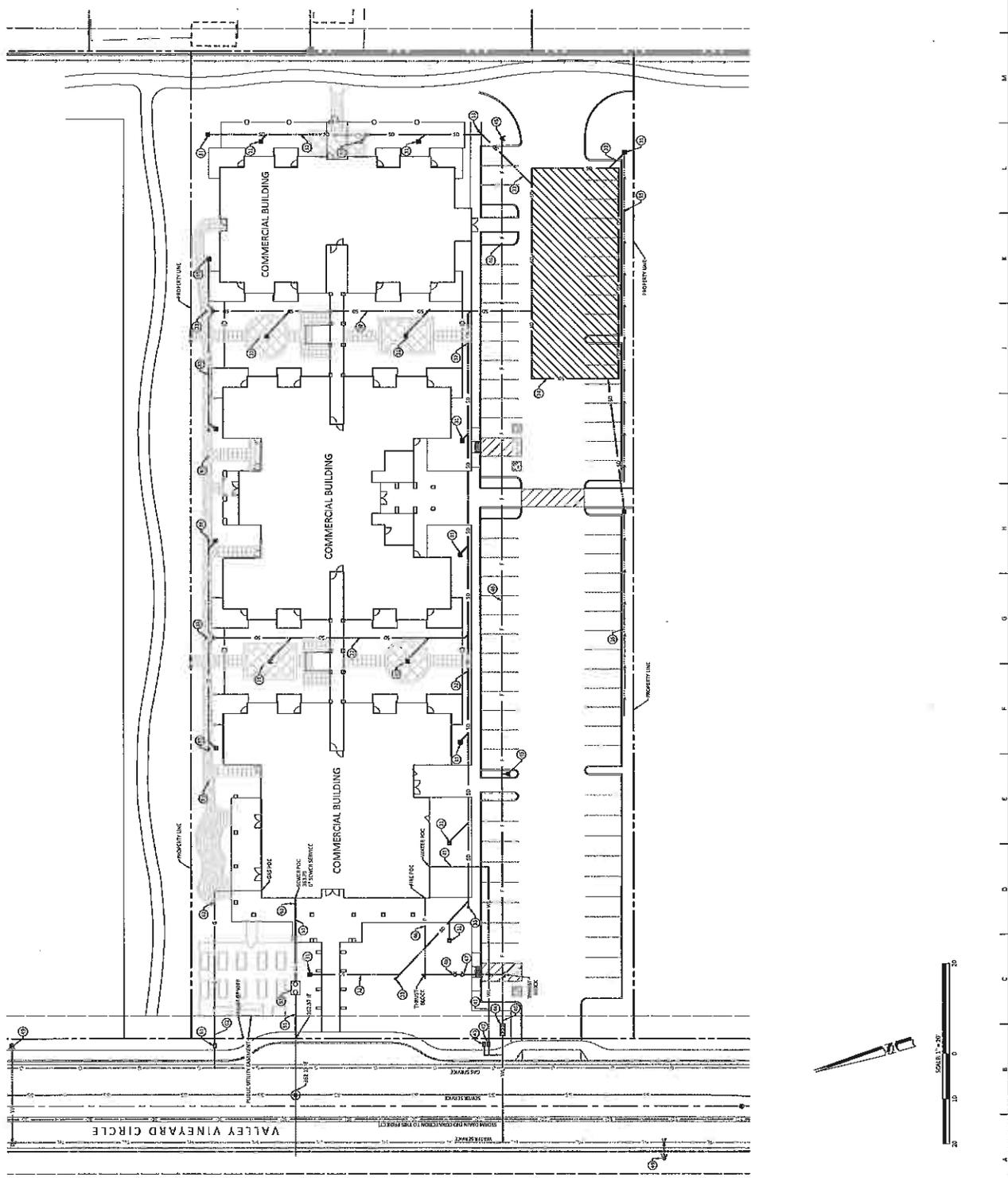
THE VILLAGE
 VALLEY CIRCLE ROAD
 BUELTON, CA

CABRILLO ECONOMIC
 DEVELOPMENT CORPORATION
 702 COUNTY SQUARE DRIVE
 VENTURA, CA 93003

PROJECT NO.	13-113
DATE	AUGUST 8, 2014
SCALE	AS SHOWN
DESIGNER	AS SHOWN
DATE	AUGUST 8, 2014
SCALE	AS SHOWN
DESIGNER	AS SHOWN

PRELIMINARY
 UTILITY PLAN
 C-2
 SHEET 1 OF 3 SHEETS

- PRELIMINARY UTILITY CONSTRUCTION NOTES:**
1. ALL UTILITIES SHOWN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY.
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CITY OF BUELLTON

PLANNING COMMISSION MEETING MINUTES

Regular Meeting of October 2, 2014 – 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Chair Adams called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Fussel led the Pledge of Allegiance

ROLL CALL

Present: Commissioners Jason Fussel, Art Mercado, Foster Reif, Vice Chair
Lisa Figueroa and Chair Craig Adams

Staff: City Manager Marc Bierdzinski
Assistant Planner Angela Perez
Contract Planner Irma Tucker
Public Works Director Rose Hess
Staff Assistant/Planning Technician Clare Barcelona

REORDERING OF AGENDA

The Agenda was reordered to allow the Planning Director Report to follow Public Comments.

PRESENTATIONS

None

APPROVAL OF MINUTES

1. Minutes of the regular Planning Commission meeting of August 21, 2014

MOTION:

Commissioner Reif moved and Commissioner Fussel seconded the motion to approve the Minutes of August 21, 2014.

VOTE:

Motion passed by a 5-0 voice vote.

PUBLIC COMMENTS

Peggy Brierton, 225 Teri Sue Lane, Buellton, mentioned that a City Council Candidate Debate will be held on Tuesday, October 6, 2014 at the Marriott Hotel from 6:30 – 9:00 p.m.

PLANNING DIRECTOR REPORT

City Manager Bierdzinski updated the Commission on the status of upcoming planning projects and recent City Council actions.

CONSENT CALENDAR

None

NEW PUBLIC HEARINGS

2. **Resolution No. 14-08 – “A Resolution of the Planning Commission of the City of Buellton, California, Approving a Final Development Plan (14-FDP-02) for the Village Senior Apartments Project Which Includes 50 Units on 2.0 Acres Located at the Northeast Corner of Highway 246 and McMurray Road, Assessor’s Parcel Number 137-090-045 (portion), and Making Findings in Support Thereof”**

RECOMMENDATION:

That the Planning Commission consider the adoption of Resolution No. 14-08, “A Resolution of the Planning Commission of the City of Buellton, California, Approving a Final Development Plan (14-FDP-02) for the Village Senior Apartments Project Which Includes 50 Units on 2.0 Acres Located at the Northeast Corner of Highway 246 and McMurray Road, Assessor’s Parcel Number 137-090-045 (portion), and Making Findings in Support Thereof”.

DOCUMENTS:

Planning Department Staff Report with attachments (Vicinity Map, Project Plans, 3D Color Renderings, Memo from Ravatt Albrecht & Associates, dated July 21, 2014, Photos of Story Poles, Monument Sign Plan, Letter from Marborg, dated June 11, 2014) Planning Commission Resolution No. 14-08

STAFF REPORT:

Assistant Planner Angela Perez presented the Staff Report with a PowerPoint presentation.

SPEAKERS/DISCUSSION:

Commissioner Mercado and Vice Chair Figueroa recused themselves from the Dais due to the proximity of their residences to the proposed projects; Item #2 and Item #3 on the meeting agenda.

Staff addressed questions from the Commission regarding the architectural review, landscape flow throughout the residential projects, proposed signage and height limits.

Nicole Norori, Project Manager, Cabrillo Economic Development Corporation, addressed the Commission, gave a history of the development corporation. She outlined the proposed project noting the suggested revisions to the conceptual review including three buildings instead of one, and interconnectivity throughout the site with walking paths.

Scott Carde, Architect, addressed the changes made to the site plan and elevations including courtyard fencing, parking, walking paths and open space. He pointed out added architectural elements such as additional gable roofs, wrap around porches, exposed wood elements, location of condensers on the roof and roof color. He feels that the dry stack stone accents on the Senior Center that was suggested by the architectural review are not necessary.

Nicole Norori, Project Engineer, described Cabrillo Economic Development Corporations property management policies. The rental homes will provide affordable apartments to seniors. Ms. Norori requested that condition #40 be deleted from the conditions as no bus turnout is proposed.

Rose Hess, Public Works Director stated that further discussion would be required with Santa Ynez Valley Transit regarding the elimination of condition #40.

Chair Adams opened the Public Hearing at 7:10 p.m.

Peggy Brierton, 225 Teri Sue Lane, Buellton, had a question regarding the location of the suggested stacked stone wall on the Senior Center. She went on to state that she likes the layout of the buildings and courtyards. She had concerns regarding the light roof color and recommends 9 foot ceilings.

Dean Palius, 320 Dogwood Drive, Buellton, expressed support for the project stating that there is an increasing number of seniors in the Santa Ynez Valley that are in need of affordable housing.

Pam Gnekow, Executive Director of the Buellton Senior Center, 1400 W. Hwy 246, Buellton, expressed support for the project.

Larry Rankin, 433 Freear Drive, Buellton, stated he had sent an email to the Commission requesting a visit to his home which abuts the project, he received no response. He voiced concerns regarding privacy, the undergrounding of utilities and suggested a larger setback on the east near the Thumbelina Tract.

Nancy Emerson, Save Our Stars Committee, brought up lighting issues and suggested that the Developer consider night sky friendly lighting and also lighting that addresses the needs of seniors. She provided handouts referencing suggested types of lighting.

Chair Adams closed the Public Hearing at 7:35 p.m.

Nicole Norori, Project Manager, clarified the 43 foot setback on the eastern side of the project.

Scott Carde, Architect, addressed Ms. Emerson's concerns regarding night sky friendly lighting and stated that he will work with staff to refine her concerns.

Commissioner Reif suggested changes to break up the roof line so it doesn't appear flat. He went on to state that he supports the project and encourages fluidity with the landscaping between the two residential projects.

Commissioner Fussel apologized to Mr. Rankin for not answering his email and went on to state that the proposed revisions add character to the project and that he does not agree with the need for stacked stone on the Senior Center. He suggested denser landscaping for privacy and requested a conceptual view of the project from the hotel site to determine the location of the condensers. Mr. Fussel asked the developer to consider Ms. Emerson's suggestions regarding the lighting and suggested pervious concrete or concrete pavers in lieu of the pervious asphalt due to leakage from older vehicles.

Chair Adams questioned the feasibility of larger setbacks to the east and moving the community garden. He agrees with Mr. Rankin's concerns regarding privacy and apologized for not replying to his email request. He stated he is in favor of the stacked stone element on the Senior Center.

Commissioners Reif and Fussel stated that they are not in favor of the stacked stone element.

Scott Carde and Nicole Norori stated that they will look into the feasibility of larger setbacks but would prefer to mitigate the privacy issue with landscaping and that the community garden needs to be close to the Senior Center for accessibility.

City Manager Bierdzinski, clarified the changes/additions to the resolution as follows:

- Condition #40 - Add wording to state that the Public Works Director and Santa Ynez Valley Transit staff will review the plans and determine if a bus turn out is necessary
- Condition #80 - Add wording to defer construction of the masonry wall as long as possible in order to accommodate the undergrounding conduit
- Condition #86 - The developer is required to disclose to all future tenants the presence of the active horse ranch just to the north of the Village Specific Plan site in the lease agreements and not CC&Rs
- Condition #88 - Correct the condition to read: "The Village Townhomes project (155 units) and the Village Senior Apartments project (50 units) provide a total of

205 units. Therefore, 41 affordable units are required per the Village Specific Plan”

The Commission asked for the following additional features to be approved by the Planning Director through the zoning clearance process:

- Architectural features shall be added to break up the flat roofs
- Any fencing along the property line shall not block pedestrian access. Openings or gates in the fence are required to allow access to adjacent pedestrian pathways
- The Applicant shall coordinate the design of the landscape along the north property line so that it complements the landscaping on the adjoining property
- The landscaping along the east property line shall be designed to be dense and fast growing. It shall ensure privacy to the single family homes to the east
- The Applicant shall provide visual simulations showing the roofs of the senior apartment buildings from the top story of the hotel and showing the east property line from the second story of the senior apartment building on the east

MOTION:

Commissioner Reif moved and Commissioner Fussel seconded the motion to adopt Resolution No. 14-08 by title only and waive further reading with the changes to the conditions as listed above.

VOTE:

Motion passed with a 3-0 roll call vote.

3. **Resolution No. 14-09 – “A Resolution of the Planning Commission of the City of Buellton, California, Recommending that the City Council Approve a Final Development Plan (14-FDP-03) and Tentative Tract Map (TTM 31057) for the Village Townhomes Project Which Includes 156 Units on 9.3 Acres Located at the Northeast Corner of Highway 246 and McMurray Road, Assessor’s Parcel Number 137-090-045 (portion), and Making Findings in Support Thereof”**

RECOMMENDATION:

That the Planning Commission consider the adoption of Resolution No. 14-09, “A Resolution of the Planning Commission of the City of Buellton, California, Recommending that the City Council Approve a Final Development Plan (14-FDP-03) and Tentative Tract Map (TTM 31057) for the Village Townhomes Project Which Includes 156 Units on 9.3 Acres Located at the Northeast Corner of Highway 246 and McMurray Road, Assessor’s Parcel Number 137-090-045 (portion), and Making Findings in Support Thereof”

DOCUMENTS:

Planning Department Staff Report with attachments (Vicinity Map, Project Plans, Memo from PleinAire Design Group, dated July 17, 2014, Memo from Ravatt Albrecht & Associates, dated August 19, 2014, Photos of Story Poles)

Planning Commission Resolution No. 14-09

STAFF REPORT:

Assistant Planner Angela Perez presented the Staff Report, stating a correction to the resolution listing 155 units instead of 156 and stated that the following modifications need to be made:

- A modification to allow the maximum building height to be 38.5 feet
- A modification to allow the site coverage for dwellings to be 38.1% instead of 30%
- A modification to allow the combined amount of open space for the Village Townhomes, Senior Apartments, and the park (40.2% total) to be consistent with the PRD open space standard

SPEAKERS/DISCUSSION:

Commissioner Mercado and Vice Chair Figueroa remain recused due to the proximity of their residences to the proposed project.

Commissioner Reif and Commissioner Fussel stated that they had Ex-parte communications with the developer.

Gavin Moores, Capital Pacific Development Group, addressed the Commission and stated that he has met with neighbors and is aware of the impacts that the project will have on the neighbors. He introduced his team: Chris Texter, KTG Group Inc., Robert Adams, Earthknower Landscapes and Russ Garrison, Bethel Engineering. He described the proposed plans highlighting the design elements and stated the importance of creating a diversified housing design that will appeal to diversified buyers.

Chris Texter, Architect, described the design elements incorporated as a result of the architectural review.

Chair Adams opened the Public Hearing at 8:55 p.m.

Peggy Brierton, 225 Teri Sue Lane, Buellton, questioned the use of a gray water system, stated she'd like to see less 3 story buildings and supports the patios close to the street.

Larry Rankin, 433 Freear Drive, Buellton, spoke in support of the project.

Nancy Emerson, Save Our Stars Committee, commended the developer for the selection of dark sky compliant lighting fixtures but had concerns regarding the security lighting and the fountain light and recommended that the parking lot lighting be recessed. She went on to suggest that native plants and trees be considered in the landscape plan.

Jamie Jo Sim, 268 Daytona Drive, Goleta, spoke in support of the project.

Sharon Currie, 517 Farmland Drive, Buellton, spoke in support of the project.

Gayle Mercado, 451 Freear Drive, Buellton, stated she appreciates the developer working with the neighbors and is in support of the project.

Dawn Wafer, 243 Glennora Way, Buellton, stated she is not in support of the project due to increased density, noise pollution, traffic and trash. She disagrees with the combining of the open space components.

Katherine Shaw, 493 Freear Drive, Buellton, stated she is not in support of the project due to concerns regarding the proposed density and increased traffic. She would rather see single family homes on the site.

Chair Adams closed the Public Hearing at 9:21 p.m.

Gavin Moores, Capital Pacific Development Group, clarified that there will be specific areas for trash receptacles, that the project will require owner occupancy and that he will continue to work with the neighbors regarding their concerns.

Commissioner Fussel stated that he shares Katherine Shaw's concerns regarding density but considers what the area is conditioned for. He complimented Mr. Moores for working with the neighbors, recommended pavers at the northeast corner and stated that he is in support of the project.

Commissioner Reif expressed support for the project complimenting Mr. Moores for meeting with the neighbors and the attention paid to their comments stating that Mr. Moores has met and exceeded every requirement given by the Planning Commission.

Chair Adams thanked Mr. Moores for his community outreach and expressed concerns regarding increased traffic on McMurray Road. He stated that he is not in support of the 3 story components but considers the positive features and is in support of the project.

City Manager Bierdzinski clarified that the project will not create unacceptable traffic levels on McMurray Road per the traffic studies that have been prepared.

City Manager Bierdzinski clarified the corrections and additions to the resolution as follows:

- Condition #96 - Add wording to defer construction of the masonry wall as long as possible in order to accommodate the undergrounding conduit
- Condition #105 - The number of units in the project description on the Tentative Tract Map and the Development Plans shall be revised to 155 units
- Add a condition stating that the developer include a disclosure in sales contracts that the exterior noise levels may exceed 60 dBA CNEL for the townhomes within 99 feet of the centerline of McMurray Road
- Add a condition stating that the Applicant shall coordinate the design of the landscape along the south property line so that it complements the landscaping on the adjoining property
- Add a condition stating that the landscaping along the east property line shall be designed to be dense and fast growing. It shall ensure privacy to the single family homes to the east

MOTION:

Commissioner Reif moved and Chair Adams seconded the motion to adopt Resolution No. 14-09 by title only and waive further reading with the condition and additions stated in the discussion.

VOTE:

Motion passed with a 3-0 roll call vote.

CONTINUED PUBLIC HEARINGS

None

OTHER BUSINESS

None

WRITTEN COMMUNICATIONS

None

PLANNING COMMISSIONER COMMENTS

None

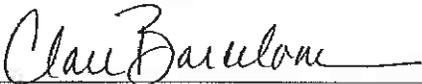
ADJOURNMENT

Chair Adams adjourned the meeting at 9:48 p.m. to the next regular scheduled meeting of the Planning Commission to be held October 16, 2014 at the City Council Chambers, 140 West Highway 246, Buellton.



Craig Adams, Planning Commission Chair

ATTEST:



Clare Barcelona, Planning Commission Secretary

An audio CD of this Planning Commission Meeting is available upon request.

PLANNING COMMISSION RESOLUTION NO. 14-08

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF BUELLTON, CALIFORNIA, APPROVING A FINAL DEVELOPMENT PLAN (14-FDP-02) FOR THE VILLAGE SENIOR APARTMENTS PROJECT WHICH INCLUDES 50 UNITS ON 2.0 ACRES LOCATED AT THE NORTHEAST CORNER OF HIGHWAY 246 AND MCMURRAY ROAD, ASSESSOR'S PARCEL NUMBER 137-090-045 (PORTION), AND MAKING FINDINGS IN SUPPORT THEREOF

BE IT RESOLVED by the Planning Commission of the City of Buellton as follows:

SECTION 1: Pursuant to the Zoning Ordinance of the City of Buellton, an application has been filed by Oak Springs Village Properties LLC, property owner, and Nicole Norori, Cabrillo Economic Development Corporation, agent, hereinafter referred to as "Applicant", requesting approval to develop the Village Senior Apartments, a 50 unit apartment complex located at the northeast corner of Highway 246 and McMurray Road (APN 137-090-045). The subject property is currently zoned CR-SP (General Commercial-Specific Plan).

SECTION 2: The proposed Project consists of:

- A. Final Development Plan (14-FDP-02):** Approval of 49 one-bedroom affordable, senior apartment units, one two-bedroom manager's unit, a senior center, community garden, offices for senior service providers, landscaping and 76 parking spaces on a 2.0 acre project site. The subject property is planned and zoned for General Commercial-Specific Plan (CR-SP).
- A modification to the height limit is required because the highest point on one of the buildings is approximately 37 feet, which is over the maximum height limit of 35 feet.
 - This project qualifies as a density bonus application because it is 100 percent affordable. The Applicant requests that the Village Specific Plan requirement for covered parking be waived.

SECTION 3: All proceedings having been duly taken as required by law, and upon review of the information provided in the staff report, consideration of the testimony given at the public hearing, as well as other pertinent information, the Planning Commission finds the following:

- A. Record.** Prior to rendering a decision on the Project, the Planning Commission considered the following:
1. All public testimony, both written and oral, received in conjunction with that certain public hearing conducted by the Planning Commission on October 2, 2014 ("PC Public Hearing").

2. All oral, written and visual materials presented in conjunction with that certain PC Public Hearing.
3. The following informational documents, which by reference, are incorporated herein:
 - a. The project file for 14-FDP-02 and the set of project plans dated August 11, 2014.
 - b. The staff report dated October 2, 2014.
 - c. The Village Specific Plan.
 - d. The Final EIR and Addendum for the project site.

B. Public Review. On the basis of evidence hereinafter listed, all administrative procedures and public participation requirements prescribed in the Buellton Zoning Ordinance have been lawfully satisfied:

1. A notice of PC Public Hearing was published in a newspaper of general circulation on September 18, 2014 (the "PC Public Notice"), a minimum of 10 days in advance of the PC Public Hearing conducted on October 2, 2014.
2. The PC Public Notice was mailed to the Applicant, affected public agencies, persons owning property within 300 feet of the Project site and others known to be interested in the matter on September 18, 2014, a minimum of 10 days in advance of the PC Public Hearing.
3. The PC Public Notice was posted in three public locations on September 18, 2014, a minimum of 10 days in advance of the PC Public Hearing.

C. Environmental Review.

1. On July 24, 2003, the City Council conducted a public hearing with respect to the Final EIR for the Oak Springs Village Specific Plan and at the conclusion thereof, adopted their Resolution No. 03-15 thereby adopting: (1) a Statement of Facts and Findings, (2) a Statement of Overriding Considerations, and (3) a Mitigation Monitoring Program for the Oak Springs Village Specific Plan and certified that the Final EIR was complete and adequate, and had been completed in compliance with the requirements of the California Environmental Quality Act ("CEQA"), the State CEQA Guidelines and the City of Buellton Environmental Guidelines. The Oak Springs Village Specific Plan was revised by Ordinance No. 06-05 on May 25, 2006. An Addendum Environmental Impact Report to the Final EIR for Oak Springs Village was approved for the revised Specific Plan (the Final EIR and Addendum are collectively referred to as the FEIR). Prior to the adoption of this Resolution, the Planning Commission has been provided for its review, full, true and correct copies of the FEIR for the Oak Springs Village Specific Plan, including all of the above-reference documents.

2. Based upon the substantial evidence contained in the whole record, including any written and/or oral staff reports presented to the Planning Commission with respect to the Project, as well as a review of the FEIR for the Oak Springs Village Specific Plan in relation to the Project, the Planning Commission of the City of Buellton does hereby find, determine, and declare that:
 - a. There are no substantial changes proposed in the Project which will require major revisions of the previous FEIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects;
 - b. No substantial changes will occur with respect to the circumstances under which the Project is undertaken which will require major revisions of the previous FEIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; and,
 - c. No new information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time the previous FEIR was certified as complete, shows any of the following:
 1. That the Project will have one or more significant effects not discussed in the previous FEIR or negative declaration;
 2. That significant effects previously examined will be substantially more severe than shown in the previous FEIR;
 3. That mitigation measures or alternatives previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the Project, but the project proponents decline to adopt the mitigation measure or alternative; and,
 4. That mitigation measures or alternatives which are considerably different from those analyzed in the previous FEIR would substantially reduce one or more significant effects on the environment, but the project proponents decline to adopt the mitigation measure or alternative.
3. Based upon the forgoing, the Planning Commission exercises its judgment and finds that no further environmental review is required per CEQA in that this Project is adequately addressed in the prior environmental documents for the Oak Springs Village Specific Plan. All applicable mitigation measures from the prior environmental documents have been made conditions of approval.

D. Consistency Declarations. Based on (i) the evidence presented in the project file (incorporated herein by reference), (ii) consultations with affected City Departments, and (iii) testimony and comments received in connection with the PC Public Hearing, the Planning Commission does hereby declare as follows:

1. Final Development Plan.

a. Findings:

- i. That the site for the project is adequate in size, shape, location, and physical characteristics to accommodate the density and intensity of development proposed because the Village Specific Plan requirements allow multi-family development with a maximum density of 25 units per acre and the proposed site improvements and conditions of approval allow for adequate circulation around and through the site.
- ii. That significant environmental impacts are mitigated to the maximum extent feasible. No adverse impacts have been identified with this Project and mitigation measures from the prior environmental documents have been made conditions of approval and would mitigate any impacts.
- ii. That streets and highways are adequate and properly designed pursuant to the requirements of the City's Public Works Director. The Fire Department has approved the circulation system .
- iii. That there are adequate public services, including but not limited to fire protection, water supply, sewage disposal, and police protection to serve the Project. The Public Works Department is able to provide water and sewerage service to the Project. The Fire Department has provided conditions of approval to address their concerns. The Sheriff's Department has no concerns with the Project.
- v. That the Project will not be detrimental to the health, safety, comfort, convenience, and general welfare of the neighborhood and will be compatible with the surrounding area. The Project site is zoned for general commercial-specific plan land uses and the Village Specific Plan is approved for the site. The project conforms to the requirements of the Village Specific Plan as to site design and layout and would not conflict with the surrounding area

and land uses pursuant to these conditions, including setbacks and height requirements.

- vi. That the project is in conformance with the applicable provisions of Title 19 of the Municipal Code, the General Plan, and the Village Specific Plan. With imposition of the conditions of approval, the project complies with the General Plan, Title 19 (Zoning), and the Village Specific Plan.
- vii. That the project will not conflict with any easements required for public access through, or use of, a portion of the property as none exist on this property.
- viii. That the proposed development is in conformance with the Ranch architectural style as described in the Community Design Guidelines as reviewed by the City's contract architect.

2. **Height Limit Modification.**

a. **Findings:**

- i. The increased height will not be detrimental to the health, safety, comfort, convenience, and general welfare of the neighborhood and will not be incompatible with the surrounding areas. The increased height would not be incompatible with the neighborhood because two of the buildings are below the height limit and the portion of the third building that is above the height limit only exceeds the height limit by approximately 2 feet. The tallest building is located in the middle between the other two buildings.
- ii. The increased height conforms with other applicable provisions of Title 19, with the general plan, and with the Village Specific Plan.

3. **Density Bonus.**

a. **Findings:**

- i. One hundred (100) percent of the total dwelling units of the Project are Affordable Units for Qualifying Residents. Forty nine (49) of the units are for very low income

residents and one unit is manager's unit. Therefore, the requested incentive of waiving the covered parking requirement of the Village Specific Plan is consistent with Density Bonus law.

SECTION 4: Based on the findings set forth in Sections 2 and 3, and subject to the conditions attached hereto, the Planning Commission hereby approves the Final Development Plan 14-FDP-02, with the following modifications:

1. The Public Works Director and Santa Ynez Valley Transit shall determine if a bus turn out is necessary (modify condition 40).
2. The installation of the block wall shall be allowed at a later time during construction (modify condition 80).
3. The parking lot lights shall be recessed (modify condition 81).
4. The disclosure of the adjacent horse ranch is allowed in tenant leases instead of in CC&R's (modify condition 86).
5. Architectural features shall be added to the roof (new condition 88).
6. Pedestrian access through the property lines shall not be completely blocked (new condition 89).
7. The landscaping at the north property line shall be complimentary with the adjacent landscaping (new condition 90).
8. The landscaping along the east property line shall be designed to allow privacy for the single family homes to the east (new condition 91).
9. Visual simulations of the senior apartment roofs from the top story of the hotel and of the east property line from the top story of the senior apartment building are required (new condition 92).
10. The numbers in the affordable housing condition shall be modified to reflect the correct number of townhomes proposed (new condition 93).

PASSED, APPROVED and ADOPTED this 2nd day of October 2014.


Craig Adams
Chair

ATTEST:


Clare Barcelona
Planning Commission Secretary

STATE OF CALIFORNIA)
COUNTY OF SANTA BARBARA) SS
CITY OF BUELLTON)

I, Clare Barcelona, Planning Commission Secretary of the City of Buellton, do hereby certify that the foregoing Resolution No. 14-08 was duly approved by the Planning Commission of the City of Buellton at a meeting held on the 2nd day of October 2014, by the following vote, to wit.

AYES: (3) Commissioners Jason Fussel, Foster Reif and Chairman Craig Adams

NOES: (0)

ABSENT: (2) Commissioner Art Mercado and Vice Chair Lisa Figueroa

NOT VOTING: (0)

IN WITNESS WHEREOF, I have hereunto set my hand this 2nd day of October, 2014.



Clare Barcelona
Planning Commission Secretary

CONDITIONS OF APPROVAL

VILLAGE SENIOR APARTMENTS FINAL DEVELOPMENT PLAN 14-FDP-02

A. GENERAL PROVISIONS

1. **Project Description.** The approval granted herein is based upon and limited to compliance with the Project Description and conditions of approval set forth below. The Project Description is as follows: A request by Oak Springs Village Properties, LLC, property owner, and Nicole Norori, Cabrillo Economic Development Corporation, agent (the "Applicant") for Final Development Plan 14-FDP-02 for the Village Senior Apartments, a 50-unit apartment complex located on a 2.0 acre site (the "Project"). The Project is located at the northeast corner of Highway 246 and McMurray Road, Assessor's Parcel Number 137-090-045 (the "Property"). The Project plans that are included in this approval are dated August 11, 2014. The approved color palette is shown on the color and materials boards. Any deviations from the Project Description, exhibits or conditions must be reviewed and approved by the City for conformity with this approval. Deviations may require formal modification of the approval and/or further environmental review. Deviations without the above-described authorization will constitute a violation of this approval.
2. **Additional Permits Required.** Before using any land or structure, or commencing any work pertaining to the erection, moving, alteration, enlarging, or rebuilding of any building, structure, or improvement, the Applicant shall: (i) obtain a Zoning Clearance (hereinafter defined below); and (ii) obtain all other permits and approvals that may be required by operation of the Buellton Municipal Code (e.g., grading permit, building permit, encroachment permit, etc.). Before any Zoning Clearance will be issued by the City, the Applicant must obtain written clearance from all departments having jurisdiction; such clearance shall indicate that the Applicant has satisfied all pre-construction conditions of approval. To the extent any condition or provision of the approval set forth herein is incompatible with or at variance with any other permit for the Project, the most restrictive condition and provision shall prevail.
3. **Print & Illustrate Conditions on Plans.** All conditions of approval shall be printed in their entirety on applicable pages of final development, grading and construction plans submitted to the City.
4. **Terminology.** Except where otherwise noted, the terms appearing throughout the conditions of approval set forth herein shall have the meanings as defined below. Capitalization is used to identify defined terms and shall have the meanings as set forth below unless the context in which they are used clearly requires otherwise.

- a. **“Applicant”** means Oak Springs Village Properties, LLC, property owner, and Nicole Norori, Cabrillo Economic Development Corporation, agent, and includes all agents, subdividers, developers, contractors, workers and personnel employed on the Project, as well as all successors and assigns of interest.
- b. **“Building Department”** means the Building and Safety Division of the County (and all successors and assigns thereof), on behalf and under contract to the City to perform building plan check and inspection services.
- c. **“City”** means the City of Buellton and includes the City Manager, City Engineer, Planning Director and all other duly appointed officials having responsibility for land use matters, as well as their respective assignees (e.g., Department staff members). Unless otherwise indicated, the Planning Department shall be the primary point of contact for the City.
- d. **“County”** means the County of Santa Barbara.
- e. **“Final Building Inspection Clearance”** means acknowledgement by the Building Department that construction of the Project has been completed in full compliance with plans and specifications approved by the City and the Building Department. Such acknowledgement is typically evidenced by signature of appropriate staff on the building permit inspection form.
- f. **“Fire Department”** means the Fire Department of the County (and all successors and assigns thereof), furnishing fire prevention and protection services to the City by operation of special district.
- g. **“Mitigation Measures”** means conditions and measures required to mitigate environmental effects of the Project as identified in General Plan Update EIR in connection with the Project under the provisions of the California Environmental Quality Act of 1970, as applicable.
- h. **“Entitlement”** means the type of land use permit required by the Buellton Municipal Code in connection with the Project for which approval is granted herein.
- i. **“Project”** means and includes all of the actions described in the Project description above.
- j. **“Project Inspection”** means a field inspection and documentation review performed by the Planning Director at the time of Final Building Inspection Clearance to verify that the Project has been completed in full compliance with the terms and conditions of approval. The Project

Inspection shall be performed upon completion of construction and the Project must be fully compliant with all terms and conditions of approval prior to and as a condition precedent to obtaining Final Building Inspection Clearance.

- k. **“Project Manager”** means person or personnel of the City assigned to oversee and administer the Permit including, but not limited to, compliance with the Mitigation Measures set forth herein.
 - l. **“Property”** means the land and improvements identified in the Project Description.
 - m. **“Property Owner”** means Oak Springs Village Properties, LLC, and includes all persons and entities possessing fee title (in full or in part) to the site of the Project, and all successors and assigns of such persons and entities.
 - n. **“Zoning Clearance”** means approval granted pursuant to 19.08.100 of the Buellton Municipal Code requisite to issuance of a building permit for authorized construction or land development activities.
5. **Interpretations and Exceptions.** The Planning Director is authorized to render decisions as to the applicability or interpretation of the conditions set forth herein, including minor changes, when the strict application of the conditions conflicts with the underlying purpose of the conditions or creates undue hardship or administrative burden. Any administrative change granted shall be subject to such conditions as will: (i) assure that the adjustment thereby authorized shall appropriately implement purposes and objectives of the original conditions; and (ii) not change or compromise the effectiveness of the original conditions. As an example, and for illustrative purposes only, the Planning Director may modify the implementation timing of specific conditions at the mutual convenience of the City and Applicant. Minor changes authorized pursuant to this condition shall not require separate processing of a formal amendment.
6. **Indemnity.** Applicant agrees, at its sole cost and expense, to defend, indemnify, and hold harmless the City, its officers, employees, agents, and consultants, from any claim, action, or proceeding brought by a third-party against the City, its officers, agents, and employees, which seeks to attack, set aside, challenge, void, or annul all, or any part, of the approval, decision or action of the City Council, Planning Commission, or other decision-making body, or staff action concerning the Project.
7. **Legal Challenge.** In the event that any condition imposing a fee, exaction, dedication or other mitigation measure is challenged by the Applicant in an action filed in a court of law or threatened to be filed therein which action is brought within the time period provided for by law, this approval shall be suspended pending

dismissal of such action, the expiration of the limitation period applicable to such action, or final resolution of such action.

8. **Approval Limitations.** This approval is issued pursuant to the provisions of Title 19 of the Buellton Municipal Code and is subject to the foregoing conditions and limitations. Failure to comply with said conditions of approval may subject the Applicant to remedies and penalties specified in the Buellton Municipal Code.
9. **Compliance Costs.** All projects are subject to Project Inspection that is funded under existing permit fees. This condition shall serve as implementation of the Mitigation Monitoring and Reporting Program for the Mitigation Measures as well as the general conditions of approval set forth herein. The Applicant agrees to participate in this permit compliance program and to fund all reasonable expenses incurred by the City and/or City contractors for permit condition implementation, reasonable studies, and emergency response directly and necessarily related to monitoring and enforcement of these permit conditions and applicable City ordinances. Any staff time spent in excess of the Applicant's current deposit will be billed to the Applicant and the Applicant shall reimburse City within 30 days of invoicing by City.
10. **Enforcement Costs.** In the event the City determines that it is necessary to take legal action to enforce any of the conditions of approval herein, and such legal action is taken, the Applicant shall be required to pay any and all costs of such legal action, including reasonable attorney's fees, incurred by the City, even if the matter is not prosecuted to a final judgment or is amicably resolved, unless the City should otherwise agree with the Applicant to waive said fees or any part thereof.
11. **Failure to Comply.** In the event that the Applicant fails to comply with any order of the City issued hereunder or any injunction of the Superior Court, it shall be liable in accordance with the provision of Section 1.32 of the Buellton Municipal Code.
12. **Access to Records and Facilities.** As to any condition that requires for its effective enforcement the inspection of records or facilities by City or its agents, the Applicant shall make such records available or provide access to such facilities upon reasonable notice from City
13. **Payment of Fees.** All applicable fees associated with development of the Project shall be paid by the Applicant at the time such fees become payable as provided by Buellton Municipal Code or otherwise stipulated in this approval (whichever date is sooner), and the amount payable shall be based on the those fee schedules adopted by the City and then in effect at the time such fees become payable.
14. **Acceptance of Conditions.** The Applicant shall acknowledge and agree to all conditions of this approval within 60 days of the notice of final action, evidenced by the Applicant's signature on the space provided at the end of this document. The Applicant shall record this document on title to the subject Property prior to or

concurrently with the filing of a Zoning Clearance. The Applicant, and all successors or assignees, are responsible for complying with all conditions of approval. Any zoning violations concerning the installation, operation, and/or abandonment of the Project are the responsibility of the Applicant, and all successors or assignees.

B. ENVIRONMENTAL MITIGATION MEASURES

Aesthetics

15. **AES-1(a) Lighting/Compatibility.** Prior to development of each development phase, proposed lighting shall be indicated on site plans that demonstrate that spillover of lighting would not affect residential areas located east of the site. The lighting plan shall incorporate lighting that direct light pools downward to prevent glare on adjacent and surrounding areas. Lights shall have solid sides and reflectors to further reduce lighting impacts by controlling light spillage. Light fixtures that shield nearby residences from excessive brightness at night shall be included in the lighting plan. Non-glare lighting shall be used. The design, scale, and character of the Specific Plan residential building architecture shall be generally compatible with the scale of existing residential uses east of the site.
16. **AES-1(b) Entrance Monuments.** Site entrance monuments shall not be visually prominent and shall be consistent with the natural rural character of the area.
17. **AES-1(e) Wall and Fence Articulation.** Long expanses of walls (including sound walls) or fences should be interrupted with offsets and provided with accents to prevent monotony. Landscape pockets should be provided. Walls and fences should be designed in a style, materials and color to complement adjacent buildings.
18. **AES-1(f) Clear Excess Debris.** The future developers of the Specific Plan components shall clear the site of all excess construction debris when completed with individual development phases.

Agricultural Resources

19. **AG-2(b) Previously Unidentified Hazardous Materials.** In the event that hazardous waste and/or materials are encountered during construction, the following actions shall be taken by the future developers of the Specific Plan components or authorized agents thereof: (1) all work in the vicinity of the suspected contaminant will be halted; (2) all persons shall be removed from the area; (3) the site shall be secured under the direction of the Fire Department; and (4) the Hazardous Waste/Materials Coordinator shall be notified. Work shall not recommence until such time as the find is evaluated and appropriate measures are implemented as necessary to the satisfaction of the California Department of Toxic Substances Control.

Air Quality

20. **AQ-1(a) Energy Saving Services Information.** The following energy-conserving techniques shall be incorporated unless the applicant and/or future developers of the Specific Plan components demonstrate their infeasibility to the satisfaction of Planning Department staff:
- Installation of heat transfer modules in furnaces;
 - Use of light colored water-based paint and roofing materials;
 - Use of natural lighting;
 - Use of concrete or other non-pollutant materials for parking lots instead of asphalt;
 - Installation of energy efficient lighting;
 - Use of landscaping to shade buildings and parking lots;
 - Installation of sidewalks and bikepaths;
 - Installation of covered bus stops to encourage use of mass transportation
21. **AQ-1(b) Alternative Transportation Information.** The future developers of the Specific Plan components shall provide, as part of the sale of each housing and commercial unit, an information packet on carpooling and vanpooling and bus schedules with routes most accessible to the development. The packet shall also include information on purchasing less polluting or alternatively fueled vehicles, which is available from SBCAPCD.
22. **AQ-3(a) Dust Generation.** If the construction site is graded and left undeveloped for over four weeks, the applicant and/or future developers of the Specific Plan components shall employ the following methods immediately to inhibit dust generation:
- Seeding and watering to revegetate graded areas; and/or
 - Spreading of soil binders; and/or
 - Other soil stabilization methods deemed appropriate by the Planning Department
23. **AQ-3(b) Watering.** Water trucks shall be used during construction to keep all areas of vehicle movement damp enough to prevent dust from leaving the site. At a minimum, this would require two daily water applications (once in late morning and once at the end of the workday). Increased watering shall be performed whenever wind speeds exceed 15 mph.
24. **AQ-3(c) Disturbed Area.** The amount of disturbed area shall be minimized and on-site vehicle speeds shall be reduced to 15 mph or less.
25. **AQ-3(d) Gravel Pads.** Gravel pads shall be installed at all access points to minimize tracking of mud onto public roads.

26. **AQ-3(e) Volatile Organic Compounds (VOC).** Low VOC asphalt and low VOC architectural coating will be used whenever feasible.
27. **AQ-3(f) Soil Stockpiling.** If importation, exportation, or stockpiling of fill material is undertaken, soil stockpiled for more than two days shall be covered, kept moist, or treated with soil binders to prevent dust generation. Vehicles transporting soil material to or from the site shall cover the soil with tarps from the point of origin to the point of disposition.
28. **AQ-3(g) Land Clearing.** After clearing, grading, earth-moving or excavation is completed, the disturbed area shall be treated by watering, revegetation, or by spreading soil binders until the area is paved or otherwise developed.
29. **AQ-3(h) Monitoring of Dust Control Program.** The contractor or builder shall designate a person or persons to monitor the dust control program and to order increased watering as necessary to prevent transport of dust off-site. Their duties shall include holiday and weekend periods when work may not be in progress.
30. **AQ-3(i) Construction Equipment Requirements.** In order to reduce NO_x and ROC emissions, any construction equipment used on the site must meet the following conditions:
 - Heavy-duty diesel-powered construction equipment manufactured after 1996 (with federally mandated "clean" diesel engines) should be used wherever feasible;
 - The engine size must be the minimum practical size;
 - The number of pieces of equipment operating simultaneously must be minimized through efficient management practices;
 - Construction equipment must be maintained in tune per manufacturer's specifications;
 - Equipment shall be equipped with 2 to 4-degree engine timing retard or precombustion chamber engines;
 - Catalytic converters shall be installed, if feasible;
 - Diesel catalytic converters shall be installed, if available;
 - Diesel-powered equipment such as booster pumps or generators should be replaced by electric equipment, if feasible; and
 - Construction worker trips should be minimized by requiring carpooling and by providing for lunch onsite.
 - Diesel particulate emissions shall be reduced using EPA or California-certified and/or verified control technologies like particulate traps.
31. **AQ-4(a) Bicycle and Pedestrian Paths.** The project shall incorporate pedestrian and bicycle paths on-site that link to existing bicycle routes and walkways offsite. The purpose would be to provide alternative access to existing bus stops.

32. **AQ-4(b) Distribution of Alternative Transportation Information.** The applicant shall provide an on-site bulletin board specifically for the posting of bus schedules and notices of availability for car-pooling and/or shall distribute such information to property owners upon occupancy.

Noise

33. **N-1(a) Construction Equipment.** All stationary construction equipment shall be located at least 300 feet from occupied on- and off-site residences and the adjacent hotel structure west of the site unless noise reducing engine housing enclosures or noise screens are provided by the contractor. All construction equipment powered by internal combustion engines shall be properly muffled and maintained. Unnecessary idling of internal combustion engines shall be prohibited.
34. **N-1(b) Sound Wall Construction.** The proposed 8-foot-high sound wall along the eastern site boundary shall be installed during the first phase of development (Split Face).
35. **N-5(c) Disclosure of Nuisance.** Upon the transfer of residential property on the site, the transferor shall deliver to the prospective transferee a written disclosure statement which shall make prospective home buyers aware that although potential impacts or conflicts between commercial and residential uses (e.g., noise) may be lessened by proper maintenance, some level of incompatibility between the two uses would remain.

Transportation and Circulation

36. **T-2(a) Internal Access Improvements.** The internal loop of the site road shall be posted "no parking" on one side of the road to reduce the potential for conflict between through vehicles and parked vehicles. As a means to improve site access and enhance on-site circulation, the internal circulation roads should be striped and signed in a manner consistent with the Manual on Uniform Traffic Control Devices.
37. **T-2(b) Driveway Alignment.** The McMurray Road driveways should be aligned opposite the existing driveways to reduce potential conflicts. Aligning the Specific Plan site driveways with the existing opposing driveways would create an attractive draw away from Highway 246, which would reduce impacts at the Highway 246 access.

C. ENGINEERING CONDITIONS

PRIOR TO GRADING PERMIT ISSUANCE:

38. **Grading and Utility Plans.** Applicant shall cause to be prepared by a Civil Engineer, registered in the State of California, grading and utilities improvement

plans, including, but not limited to, street, water, sewer, and storm drain improvements. An engineering cost estimate shall be submitted with the grading and improvement plans along with any calculations, signed/stamped certifications and plan check processing fees.

39. **Frontage Improvement Plans.** Plans for the full street width frontage improvements shall be drawn by a California Registered Civil Engineer. Drawings shall be prepared on 24-inch by 36-inch mylar (4 mil) showing all proposed improvements including, but not limited to, curbs, gutters, sidewalks, paving, driveway cuts, storm drains, street lights, utilities, and street trees.
40. **Bus Turn Out.** Frontage improvements shall include adequate bus turn out and shelter. Design of these facilities shall include adequate public sidewalk with appropriate ADA width behind the shelter. Should additional public easement be required to accommodate these facilities, the property owner shall grant the appropriate easement to the City. The Public Works Director and Santa Ynez Valley Transit staff will review the plans and determine if a bus turn out is necessary.
41. **Soils Report.** At the time that Improvement Plans and/or Grading and Drainage Plans are submitted for review and approval by the City Engineer, two copies of a Soils Report, prepared by a California Registered Geologist or Soils Engineer, shall be submitted. The Report shall address soils engineering and compaction requirements, R-values, and other soils and geology related issues (including liquefaction) and shall contain recommendations as to foundation design, and paving sections, where applicable for the project.
42. **Erosion Control.** Erosion Control Plans shall be completed and submitted to the City Engineer for review and approval. Appropriate BMP measures shall be undertaken at all times. This shall be in compliance with the Regional Water Quality Control Board requirements. NOI shall be filed. A SWPPP shall be developed for the project site; draft copy shall be submitted for review prior to issuance of the grading permit. SWPPP shall be on-site at all times.
43. **Hydrology Report.** At the time that Improvement and/or Grading and Drainage Plans are submitted for review and approval by the City Engineer, a complete hydrology/hydraulic report shall be submitted by the applicant's engineer determining the adequacy of the proposed drainage system and the adequacy of the existing downstream system. A rain fall frequency of twenty-five (25) years shall be used for sizing piping and inlet structures. If no overland escape is available, 100-year flows shall be used as the basis of design. Santa Barbara County Engineering Design Standards shall be used. In addition, the report shall discuss the required stormwater management plan requirements and the LID proposed for compliance. CASQA Manuals and Guidelines shall be used for references.

44. **Stormwater.** Development shall be undertaken in accordance with conditions and requirements of the State of California Regional Water Quality Control Board. Project Grading and Storm Drain Improvement Plans shall identify and incorporate Best Management Practices (BMPs) appropriate to the uses conducted on-site and during construction to effectively mitigate storm water pollution during construction as well as post-construction.

Stormwater management shall be incorporated in the improvement plans (low impact development). Pre and post development hydrology shall be consistent, considering flow volume and discharge. Design measures that minimize storm water run-off shall be incorporated. When possible, grading and drainage shall be designed so that the Effective Impervious Area is minimized. Examples include curb openings integration to enable run-off direction towards landscaped areas and impervious surfaces for infiltration.

A Storm Water Control Plan that analyzes the potential flows, run-off and drainage management area's and proposed lid improvements to address run-off and water quality, including a maintenance/water quality control plan, shall be submitted. This document shall include an owner's statement that maintenance of facilities will occur regularly (at least twice annually) and will be ongoing. The plan shall include an annual maintenance report which must be signed/certified by the QSD/QSP, property owner and contractor and submitted to the Public Works Department.

45. **Detention Basin.** Subsurface detention basin shall include appropriate access for regular maintenance and inspection.
46. **Fire Department Review of Improvement Plans.** Applicant shall submit improvement plans for concurrent review with the Santa Barbara County Fire Department and shall provide documentation of submittal along with grading and utility improvement plans to the City Engineer. A copy of the Fire Department approval shall be submitted prior to issuance of grading permit.
47. **Right-of-Way Improvements.** Driveway, sidewalk and any other improvements made within the public right-of-way shall be shown on a separate sheet. These improvements shall utilize City of Buellton standard details and provide for ADA access.
48. **Final Plans.** Upon approval of the final plans, the applicant shall furnish original stamped mylars to the City Engineer for signature and reproduction for permitting purposes. A final Engineer's estimate shall be prepared (updated from the original submittal and shall utilize prevailing wage rates) and permit/inspection fees paid.
49. **Grading and Utility Bond.** A faithful performance and labor/material bond for the grading and utilities (each to be equal to 100% of the final City Engineer's estimate of costs, which shall include a 20% contingency), or equivalent form of

guarantee, shall be posted by the applicant. The bonds shall remain in effect until the completion of the project and a certificate of occupancy has been issued, at which time, 10% of the bond shall be retained for a warranty period of 1 year and until receipt of As-built Record Drawings.

PRIOR TO BUILDING PERMIT ISSUANCE:

50. **Grading Permit.** The applicant shall obtain a grading permit from the City Engineer prior to obtaining a building permit.
51. **Rough Grading.** Rough grading certification by the geotechnical engineer shall be approved by the City Engineer prior to obtaining a building permit.
52. **Industrial Waste Discharge Permit.** The applicant shall obtain an industrial waste discharge permit, as applicable, from the City Public Works Department prior to obtaining a building permit.
53. **Water and Sewer Fees.** The applicant shall pay water and sewer utilities fees to the City Public Works Department prior to obtaining building permit. In addition, all pretreatment and FOG compliance requirements must be in place prior to payment of water/sewer fees and occupancy.

PRIOR TO OCCUPANCY CLEARANCE:

54. **As-Built Record Drawings.** The applicant shall complete all required improvements to the satisfaction of the City Engineer. The applicant shall furnish the mylar or a reproducible copy of the improvement plans to the City Engineer, modified to reflect field changes made during construction and stamped "As-Built Record Drawings."
55. **Tract 31052/Public Improvements.** Prior to issuance of occupancy clearance for the first building, all public improvements associated with Tract 31052 needed to support the project pursuant to the Village Specific Plan shall be constructed and accepted by the City Engineer.

GENERAL CONDITIONS:

56. **Public Improvement Standards.** Unless superceded by Caltrans all public improvements shall be designed and constructed in conformance with The City of Buellton Standards, and when applicable, the Santa Barbara County Standards.
57. **Easements.** Existing and proposed easements for all utilities shall be located and described on the engineering plans.
58. **Utilities.** All other utilities shall be shown on the plans.
59. **Public Trails Easement.** An easement shall be dedicated and recorded for public access and trails for the trail along the east property line as shown on the plans.

Developer shall construct and provide ongoing maintenance of these facilities as part of their regular site maintenance requirements.

D. PLANNING CONDITIONS

60. **Zoning Clearance.** As a condition precedent to obtaining building permits, and prior to improving any portion of the Property or commencing any work pertaining to the Project approved herein, the Applicant shall obtain Zoning Clearance from the Planning Director. Zoning Clearance shall only be granted upon satisfying all conditions precedent to construction as stated in these conditions of approval.
61. **Performance Standards.** The design, operation, and use of the Project and Property shall comply with all outdoor storage, trash collection design, performance standards, landscaping requirements, and lighting provisions of the Buellton Municipal Code. All exterior lighting shall be located and designed so as to avoid creating substantial off-site glare, light spillover onto adjacent properties, or upward illumination into the sky. In addition, the Property shall be maintained in strict compliance with the following additional standards:
- a. **Use Limitations.** No building or other improvement upon the Property shall be constructed, maintained, or used for any purpose other than that which is allowed by the Buellton Municipal Code or otherwise stipulated in the conditions of approval herein. Furthermore, the Property shall be maintained in strict compliance with the following additional standards:
- (1) **Unobstructed Access.** All driveways and areas designated for off-street parking shall remain accessible at all times. Except as allowed by revocable license approved by the City, parking shall not be allowed on driveways at anytime.
 - (2) **Vehicle Repair.** No disassembly, repair or any other work shall be performed on any vehicle, machine, motor, appliance or other similar device shall be allowed on any portion of the Property except or unless such work and device is wholly removed from public view.
 - (3) **Exterior Storage.** No storage of any goods, materials or equipment shall be permitted on the Property except within the confines of fully enclosed buildings.
- b. **Prohibited Activities.** No person owning, leasing, occupying or having charge or possession of the Property, or any portion thereof, shall maintain or use the premises in such a manner that any of the following conditions are found to exist:
- (1) **Fire and Explosion Hazards.** Storage and transportation of flammable or explosive materials, as defined by the County of Santa Barbara Fire

Department, which are provided without adequate safety devices against the hazard of fire and explosion and adequate firefighting and fire-suppression equipment and devices, standard in the industry.

- (2) Fissionable, Radioactivity or Electrical Disturbance. Storage or use of fissionable or radioactive material, if their use or storage results at any time in the release or emission of any fissionable or radioactive material into the atmosphere, the ground, or sewage systems, or any activities which emit electrical disturbances, affecting the operation at any point of any equipment other than that of the creator of such disturbance.
- (3) Glare, Humidity, Heat and Cold. Direct or sky-reflected glare, whether from floodlights or from high temperature processes, or humidity, heat or cold that is produced and is perceptible without instruments by the average person at the Property line.
- (4) Liquid and Solid Wastes. Discharge at any point into any public sewer, private sewage disposal system, or stream, or into the ground, of any material of such nature or temperature as can contaminate any water supply, interfere with bacterial processes in sewage treatment, or otherwise cause the emission of dangerous or offensive elements, except in accordance with standards approved by the California Department of Public Health or such other governmental agency as shall have jurisdiction over such activities.
- (5) Odors. Emissions of odorous gases or other odorous matter that is produced in nuisance quantities at the Property line.
- (6) Particulate Matter and Air Contaminants. Emissions, including but not limited to, fly ash, dust, fumes, vapors, gases, and other forms of air contaminants which are produced from any facility or activity which are readily detectable without instrument by the average person at the Property line which can cause any damage to health, animals, vegetation or other forms of property, or which can cause excessive soiling at any point.
- (7) Vibration. Ground vibration that is produced and is discernible without instruments to the average person at the Property line. Ground vibration caused by motor vehicles, trains, aircraft, and temporary construction or demolition work is exempted from this standard.
- (8) Prohibition of Dangerous Elements. Land or buildings which are used or occupied in any manner so as to create any dangerous, noxious, injurious or otherwise objectionable fire, explosive or other hazard; noise or vibration; glare; liquid or solid refuse or waste; or other

dangerous or objectionable substance, condition, or element in such a manner or such an amount as to adversely affect other uses.

- (9) **Noise.** Unless otherwise provided for, no person shall operate or cause to be operated any source of sound at or on the Property, or allow the creation of any noise on the Property owned, leased, occupied or otherwise controlled by such person which causes the noise level when measured on any receiving property to exceed the noise level limits set forth by the Buellton Municipal Code as adopted and amended.
62. **Fire Department.** The Project is located within the jurisdiction of the County Fire Department and shall comply with all applicable standards of that agency.
63. **Building Standards.** All building construction shall be designed and performed in accordance with the currently adopted California Building Code, and all other appropriate sections of the Buellton Municipal Code, State of California energy conservation standards and Title 24 handicap accessibility standards. All necessary plans and documentation shall be submitted at time of plan check including, but not limited to, complete architectural plans and appropriate engineering calculations prepared by a California Licensed Architect or Engineer.
64. **Grading and Drainage.** All building construction, grading and drainage shall be designed and performed in accordance with the currently adopted Excavation and Grading Code and all other appropriate sections of the Buellton Municipal Code and Santa Barbara Flood Control Design Standards dealing with grading, drainage and public improvements. Prior to construction, necessary plans and documentation shall be submitted for review and approval by the City Engineer including, but not limited to, complete civil engineering drawings, public improvement plans, utility specifications and appropriate engineering calculations prepared by a California Registered Civil Engineer.
65. **Construction Noise Reduction.** Prior to issuance of building permit, the Developer shall provide proof that all construction equipment utilizing internal combustion engines have mufflers that are in good condition. Stationery noise sources shall be located at least 300 feet from occupied dwelling units unless noise reducing engine housing enclosures or noise screens are provided by the contractor. Equipment mobilization areas, water tanks, and equipment storage areas shall be placed in a central location as far from existing residences as feasible.
66. **Final Occupancy Clearance.** No Final Building Inspection Clearance or release of occupancy will be granted for any building on the Property until all construction is completed and all improvements and landscaping associated with the Project are installed in accordance with the plans approved and the conditions specified herein. Exceptions to this requirement may be granted subject to: (i) approval of the City Engineer and Planning Director; (ii) assurance that

unfinished items will be completed within a reasonable period of time (including, but not limited to, the posting of appropriate performance security to assure such completion); (iii) essential infrastructure necessary to serve the entire Project is fully installed; and (iv) public safety and convenience is appropriately protected.

67. **Property Maintenance.** The Project and Property, including the landscaping, shall be maintained in a continuous state of good condition and repair, in full compliance with all approved plans, specifications and conditions of approval. Corrective improvements shall be undertaken as necessary to continuously conform with and implement conditions of Project approval including, as applicable, repair, repainting and/or replacement of Project components as needed. Where a Project is found to be non-compliant, the Applicant shall adhere to City recommendations to bring the Project into compliance.
68. **Community Design Guidelines.** The Project shall be in conformance with the Community Design Guidelines.
69. **Project Inspections.** Upon completion of construction and prior to occupancy or use, the Planning Director shall conduct a Project Inspection prior to and as a condition precedent to obtaining Final Building Inspection Clearance. Compliance with all conditions of approval is a pre-requisite to obtaining the Final Building Inspection Clearance.
70. **Landscape Installation.** Prior to obtaining Final Building Inspection Clearance, all landscaping and irrigation shall be completed and fully installed in accordance with the approved landscape plan required as part of the building permit plans, and open areas visible from public rights-of-way shall be landscaped and irrigated.
71. **Landscape Maintenance.** Following installation, all landscaping shall be continuously maintained thereafter for a period of not less than three (3) months or until such time that all plant material has been completely established. The Planning Director shall inspect or cause to be inspected all landscaped areas prerequisite to granting Final Building Inspection Clearance. A formal written request for such inspection shall be accompanied by a certification from the Project landscape architect as to the Project's conformity with the approved plans and specifications, together with a twelve (12) month warranty on all landscaping materials.
72. **Landscape Maintenance Agreement.** The Applicant shall acknowledge and sign the City's Landscape and Maintenance Agreement prior to issuance of the first building permit. The Applicant, and all successors or assignees, are responsible for complying with all conditions of the Agreement. Any violations of the Landscape and Maintenance Agreement may result in Code Enforcement action.

73. **Landscape Surety.** Prior to issuance of a building permit, a surety for installation of the landscaping and irrigation, and for maintenance for one year, shall be posted in a form acceptable to the City. The surety estimate shall be submitted as part of the building permit submittal.
74. **Approval.** Approval of 14-FDP-02 (the "Permit") is granted to the Applicant for the Property as identified in the Project Description. Except or unless indicated otherwise herein, all buildings, driveways, parking areas, and other facilities or features shall be located and maintained substantially as shown on the exhibits accompanying the application for the Project.
75. **Development Time Frame.** Building construction must be started not later than five years after approval of the Final Development Plan, or if a Permit is issued within the five year period, construction must be diligently pursued thereafter, or this approval will be revoked pursuant to the Buellton Municipal Code. However, if the approved plans and adjacent areas are unchanged, the Planning Director may grant one additional 12-month extension of time for construction of the Project. Start of construction is defined as:
- a. All zoning and related approvals are effective; and
 - b. All required building and grading permits have been issued; and
 - c. The "foundation inspection" and "concrete slab or under floor inspection" as defined in the California Building Code or its successor have been made and received approval from the Building Department, i.e., all trenches must be excavated, forms erected, and all materials for the foundation delivered on the job and all in-slab or under floor building service equipment, conduit, piping accessories and other ancillary equipment items must be in place. Nothing in this definition shall be construed to alter the applicable legal standards for determining when vested property rights have arisen.
76. **Parking.** A total of 71 parking spaces are required for the Project. This includes two spaces each for the 2-bedroom unit (2 spaces), one space each for the 1-bedroom units (49 spaces), one visitor space for each five units (10 guest spaces), and one space per 300 square feet for the Senior Center (10 spaces). 76 parking spaces are proposed. Covered parking is waived pursuant to the requirements of the Density Bonus section of the Municipal Code (Section 19.16.018 (B)(1)(a)).
77. **Signage.** The monument sign as shown in the plans date stamped August 13, 2014, is approved. Any additional signage will require approval by the Planning Director.

78. **Architectural Design.** The architectural design of the buildings shall conform to that shown on the architectural elevations and color boards for the project with a design style of Ranch.
79. **Architectural Details.** Details shall be provided on the construction plans to show compliance with the Community Design Guidelines. This includes roof overhangs, window and door trim, pop-out trim, and gutters. Show size of wood elements such as columns and trellis beams.
80. **Masonry Wall.** An eight foot high split face masonry wall is required along the east property line. It shall be installed prior to the issuance of a certificate of occupancy for the building along the east property line.
81. **Lighting.** All new exterior lighting fixtures shall comply with the design requirements of the Community Design Guidelines and shall protect dark skies. All lighting shall be LED or Inductive technology or other energy efficient type of lighting. Decorative lighting is required. The parking lot lights shall be recessed so there is no light trespass into the windows of the senior apartments.
82. **Village Specific Plan.** The project is subject to the standards and requirements of the Village Specific Plan.
83. **Trees.** All trees shall be 24-inch box trees.
84. **Damaged Landscaping.** Any landscaping damaged on adjoining properties shall be replaced on a one to one ratio, except that oak trees shall be replaced on a 3 to 1 ratio.
85. **Pedestrian Paths.** The public pedestrian paths along the east property line and a portion of the north property line are required to be installed. Textured pavement shall be used for the paths.
86. **Disclosure in Lease.** Tenant leases shall include the following:
 - The developer is required to disclose to all future tenants the presence of the active horse ranch just to the north of the Village Specific Plan site.
87. **Senior Residents.** The apartments shall be occupied by individuals or households at least 62 years of age or older. Qualified Senior Residents shall also include residents younger than 62 years of age provided that such individual falls within one of the exceptions set forth in California *Civil Code* Section 51.3 and sections amendatory or supplementary thereto.
88. **Roof Features.** Architectural features shall be added to break up the flat roofs. These features shall be approved by the Planning Director through the zoning clearance process.

89. **Access on Property Line.** Any fencing along the property line shall not block pedestrian access. Openings or gates in the fence are required to allow access to adjacent pedestrian pathways.
90. **Complimentary Landscaping.** The Applicant shall coordinate the design of the landscape along the north property line so that it complements the landscaping on the adjoining property.
91. **Privacy on East Property Line.** The landscaping along the east property line shall be designed to be dense and fast growing. It shall ensure privacy to the single family homes to the east.
92. **Visual Simulations.** Prior to building permit issuance, the Applicant shall provide visual simulations showing the roofs of the senior apartment buildings from the top story of the hotel and showing the east property line from the second story of the senior apartment building on the east.

E. AFFORDABLE HOUSING

93. **Affordable Housing.** The Village Specific Plan requires that 20% of the residential units be made affordable in the very low, low, and moderate income categories. The Village Townhomes project (155 units) and the Village Senior Apartments project (50 units) provide a total of 205 units. Therefore, 41 affordable units are required per the Village Specific Plan. The Applicant meets this requirement by providing 49 very low income units and would satisfy the affordable requirement for the entire Village Specific Plan area.

As a condition precedent to obtaining a building permit, the Applicant shall prepare and submit an Affordable Housing Agreement in City standard format for review and approval by the City Council prior to execution. The purpose of the Affordable Housing Agreement is to create easements, conditions, covenants, restrictions, liens, servitudes, and charges upon and subject to which Senior Affordable Units and each and every part and portion thereof shall be occupied, owned, maintained, held, leased, rented, sold, and conveyed. As a condition prerequisite to obtaining a Final Building Inspection Clearance, the Affordable Housing Agreement shall be recorded against the units having such affordable requirements, in this case all 49 units. The form and content of the Affordable Housing Agreement shall be determined by the City and, among things, address: (i) the size, type and location of Affordable Units to be constructed on-site; (ii) affirmative marketing procedures and the City's right of first refusal to occupy Affordable Units with Target Households of its choosing; (iii) income verification, tenant screening, eligibility re-certification and inspection procedures, with the Applicant's obligation to pay an annual monitoring fee for the term of required affordability; and (iv) tenant relocation requirements, rights of continued occupancy and tenant occupancy standards.

94. **Duration of Affordability.** Except to the extent a longer period of time may be required by other provisions of law, all Affordable Units required shall remain affordable, and occupied by, the Target Households for the longest feasible time, but for not less than the following: (i) 55 years for renter-occupied dwelling units.
95. **Operative Terms.** The determination of income, computation of affordable housing costs, definition of Target Households and all other operative terms bearing on the provision of the Affordable Units shall be governed by the provisions of the Affordable Housing Ordinance (“AHO”) codified in Chapter 19.16 of the Buellton Municipal Code. Any in-lieu fees are based on the most current fee schedule for the Santa Ynez Housing Market Area as periodically updated by the County of Santa Barbara Housing and Community Development Department.
96. **Property Management.** The Property Owner shall adhere to the following Property management practices:
- a. **Management Agent.** The Property Owner shall insure that the Property will be operated by an experienced management agent (the “Management Agent”), reasonably acceptable to the City. The Property Owner and Management Agent shall operate the Project, including the Affordable Units, in a manner that will provide decent, safe, and sanitary residential facilities to the occupants thereof. The Property Owner and Management Agent shall insure that all nuisance issues and parking violations are taken care of and resolved in a timely manner. The Property Owner and Management Agent shall comply with the reporting requirements and inspection requirements stipulated in the Affordable Housing Agreement.
 - b. **Performance Review.** Upon the City’s request, but not more often than annually, the Property Owner and Management Agent shall cooperate with the City in the periodic review of management practices and conditions of the Property, and for compliance with the notification requirements of the Affordable Housing Agreement.
 - c. **Replacement of Management Agent.** Any contract for the operation or management of the Property entered into by the Property Owner shall provide that the contract may be terminated upon thirty (30) days written notice. The Property Owner’s failure to remove the Management Agent after written notice from the City requesting replacement of the Management Agent and setting forth the reasons for the request shall constitute a default under the Affordable Housing Agreement.

F. FIRE DEPARTMENT CONDITIONS

97. **Fire Protection Certificate.** Fire Protection Certificates will be required.

98. **Elevator.** Elevators installed for this project require the elevator car to be able to accommodate a 24-inch by 84-inch ambulance stretcher in the horizontal, open position.
- Emergency medical services symbols shall be placed on both sides of the elevator car door frame.
 - The symbol shall be a minimum of 3 inches high.
99. **Access.** Access shall be as shown on plans dated August 11, 2014, received August 15, 2014.
- Surface shall be paved.
 - A minimum of 13 feet, 6 inches of vertical clearance shall be provided and maintained for the life of the project for emergency apparatus access.
100. **Structure Height.** Any structure that exceeds 30 feet in height shall meet the CFC Section D105 requirements.
- **D105.1** Where the vertical distance between the grade plane and the highest roof surface exceeds 30 feet, approved aerial fire apparatus access roads shall be provided. For purposes of this section, the highest roof surface shall be determined by measurement to the eave of the pitched roof, the intersection of the roof to the exterior wall, or the top of the parapet walls, whichever is greater.
 - **D105.2** Aerial fire apparatus access roads shall have a minimum unobstructed width of 26 feet, exclusive of shoulders, in the immediate vicinity of the building or portion thereof.
 - **D105.3** At least one of the required access routes meeting this condition shall be located within a minimum of 15 feet and a maximum of 30 feet from the building, and shall be positioned parallel to one entire side of the building. This side of the building on which the aerial fire apparatus access road is positioned shall be approved by the fire code official.
 - **D105.4** Overhead utility and power lines shall not be located over the aerial fire apparatus access road or between the aerial fire apparatus road and the building. Other obstructions shall be permitted to be placed with the approval of the fire code official.
101. **Temporary Addresses.** Temporary address posting is required during construction.
102. **Fire Hydrants.** Two new fire hydrants shall be installed.
- The Fire Department shall have on file a set of approved fire hydrant plans prior to any work being started.
 - Commercial fire hydrants shall consist of one 4-inch outlet and two 2-1/2-inch outlets.
 - A set of approved fire hydrant plans, stamped and dated by the Fire Department shall be kept at the job site and available on request.

- Water systems shall be installed exactly as the approved fire hydrant plans dictate. No changes or modifications to these plans shall take place without prior Fire Department approval.
 - No work shall be covered or otherwise rendered inaccessible or unviewable prior to inspection by a Fire Department representative.
103. **Fire Lanes.** Signs indicating “Fire Lane – No Stopping” shall be placed every 150 feet as required by the Fire Department. Refer to current adopted California Fire Code.
104. **Portable Fire Extinguishers.** Portable fire extinguishers are required and shall be in accordance with the current adopted Santa Barbara County Code Chapter 15.
105. **Fire Sprinklers.** An automatic fire sprinkler system shall be installed.
- Fire sprinkler plans shall be approved by the Fire Department prior to installation.
 - A set of approved plans, stamped and dated by the Fire Department shall be kept at the job site and available upon request.
 - The Fire Department shall determine the location of any Fire Department connection (FDC) that may be required.
 - FDC shall be labeled per NFPA 13.
 - Water systems shall be installed exactly as the approved plans dictate. No changes or modifications to these plans shall take place without prior fire department approval.
 - No work shall be covered or otherwise rendered inaccessible or unviewable prior to inspection by the Fire Department.
106. **Alarm Systems.** An automatic fire or emergency alarm system shall be installed.
- Fire alarm system shall meet Santa Barbara County Fire Department requirements.
 - Automatic fire or emergency alarm system plans shall be approved by the fire department.
 - Alarm panel locations and annunciator graphics shall be approved by the Fire Department prior to installation.
107. **Address Numbers.** Address numbers shall be a minimum height of four inches for residential suites.
- Address numbers shall be a minimum height of 12 inches.
 - Address number locations shall be approved by the Fire Department.
 - Address numbers shall be a color contrasting to the background color.
 - The address number shall be elevated at least three feet from the ground for clear visibility and easy directional identification.

- The numbers shall be visible from the access road when traveling in either direction.
108. **Gates.** Access way entrance gates shall conform to Fire Department requirements.
109. **Gate Locking System.** When access ways are gated, a Fire Department approved locking system shall be installed. Reference Santa Barbara County Development Standard #7.
110. **Fees.** The applicant will be required to pay development impact fees. In accordance with Chapter 15 of the Santa Barbara County Code, the fee shall be computed per square foot on each new building, including non-habitable spaces, paid for the purpose of mitigating the incremental increase in needs for emergency services generated by the development. Estimated fees:
- Mitigation Fee at \$.10 per square foot for structures with fire sprinkler systems. Development impact fees are collected at the current rate at time of payment.
111. **Occupancy Clearance.** Final occupancy clearance inspection will not be scheduled unless fees have been paid.
112. **Condition Changes.** These conditions apply to the Project as currently described. Future changes, including but not limited to further division, change of occupancy, intensification of use, or increase in hazard classification, may require additional mitigation to comply with applicable development standards in effect at the time of change. The application for a new building permit or time extension for the project may require further review and the imposition of current development standards and fees.
113. **Non-Compliance.** Non-compliance with conditions placed on this project could result in the issuance of a stop work order by the fire department, which may require additional fees and a delay in final occupancy clearance.

G. COUNTY OF SANTA BARBARA BUILDING DIVISION CONDITIONS

114. **Geology Report.** A Geology Report prepared and signed by a California licensed geologist will be required.
115. **Soils Report.** A soils report to include an assessment and conclusion of the potential for liquefaction will be required. At a minimum, one boring to a depth of fifty feet will be required.
116. **Egress Plan.** A separate, detailed egress plans will be required for clarity of plan review and field inspection. Clearly show egress requirements for the building. Show occupant load, number of exits required, and number of exits provided at

each space and/or floor level. Provide a calculation for required exit width. Label all components of the exit access, exit, and exit discharge, and show compliance with applicable provisions addressing those components. Provide egress from outdoor use areas as required for building occupants as per CBC; or include the occupant load from this space in the design occupant load of the building.

On the building to the east it appears a second exit from the second floor is required.

117. **Fire Areas.** Provide a complete, independent plan which graphically delineates all fire areas, fire walls, fire barriers, horizontal fire-resistive assemblies, and/or fire partitions on the plans. Label all fire-resistive corridors, shafts, incidental use areas, etc. Cite code sections indicating reasons assemblies are rated. If fire-rated assemblies have been provided where not required by code or which exceed code minimum requirements, please indicate this on the plans. Delineate egress paths and indicate occupant/egress path loading to required egress routes. Cross-reference tag all fire resistive assemblies to their respective construction details on the plans. Verify consistency between fire-resistive characteristics shown on this plan and the relative required fire-resistive characteristics shown on mechanical, electrical, and structural plans.
118. **Site Accessibility Plan.** Provide a separate "Site Accessibility Plan", showing accessible routes of travel between buildings and accessible site facilities. The accessible route of travel shall be the most practical direct route between accessible building entrances, accessible site facilities, and the accessible entrance to the site. Provide accessible parking in all parking lots.

There are several doors on the ground floor which exit onto landscaped areas; provide an accessible path of travel to and from all ground floor entrances or exits, coordinate with the landscaping and grading plans. In elevator buildings, provide an accessible means of egress per CBC chapter 10 from all floors.
119. **Accessibility Requirements.** Projects that are publicly funded may be subject to the accessibility requirements of Chapter 11B of the current code in effect. For publicly funded projects, review by this agency does not guarantee compliance with Americans with Disability Act (ADA) or other Federal access standards. Compliance with Federal laws is solely the responsibility of the owner.
120. **California Green Code.** Incorporate compliance with the applicable California Green Code in the plans, to include commissioning. Incorporate compliance with the requirements of the Energy Code in effect at the time of submittal to include commissioning and day lit areas.
121. **Plumbing.** Provide a plumbing fixture analysis to include occupants of the outdoor areas.

- 122. **Flood Conditions.** Incorporate the conditions of approval by the Flood Plain Administrator into the plans.
- 123. **Food Service.** Approval by Environmental Health Services for food preparation, food service areas and restrooms will be required.
- 124. ~~Plans.~~ Plans will need to be signed and sealed by a California licensed architect or engineer and designed in compliance with the codes in effect at the time of building permit application submittal.

H. FINANCE DEPARTMENT CONDITIONS

- 125. **Outstanding Fees.** The applicant shall pay all fees including, but not limited to, outstanding balances for processing by the City Engineer, Planning Department, Building Department, traffic mitigation fees, water connection fees, sewer fees, school fees, Fire Department mitigation fees and any additional processing deposits as required prior to zoning clearance.
- 126. **Impact Fees.** The project applicant shall pay the water, sewer, park, and traffic impact fees in accordance with City requirements.

Project Applicant/Property Owner Acknowledgement of Required Conditions of Approval

Property Owner Signature

Ka Flock

Project Applicant/Agent/Representative Signature

10/30/14
Date

10-29-14
Date

Karen Flock
Real Estate Development Director

PLANNING COMMISSION RESOLUTION NO. 19-06

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF BUELLTON, CALIFORNIA, APPROVING A ONE-YEAR TIME EXTENSION (19-TE-01) REQUEST FOR FINAL DEVELOPMENT PLAN (14-FDP-02) FOR THE VILLAGE SENIOR APARTMENTS PROJECT, LOCATED WITHIN THE VILLAGE SPECIFIC PLAN ON ASSESSOR'S PARCEL NUMBER 137-790-008, AND MAKING FINDINGS IN SUPPORT THEREOF"

BE IT RESOLVED by the Planning Commission of the City of Buellton as follows:

SECTION 1: Pursuant to the Zoning Ordinance of the City of Buellton, an application has been filed by Cabrillo Economic Development Corporation, property owner, (hereinafter referred to as "Applicant"), requesting a one year time extension of the approved Final Development Plan (14-FDP-02) which is located within the Village Specific Plan along Valley Vineyard Circle Assessor's Parcel No. 137-790-008 (the "Project"). The subject property is currently zoned CR-SP (General Commercial-Specific Plan).

SECTION 2: The application consists of a one-year time extension request (19-TE-01) for an approved Final Development Plan (14-FDP-02) which includes the development of 49 one-bedroom very-low income senior apartment units and one two-bedroom manager's unit. Amenities include a senior center, kitchen, community garden, and offices for senior service providers. The 2.0-acre property is currently zoned CR-SP (General Commercial-Specific Plan).

SECTION 3: All proceedings having been duly taken as required by law, and upon review of the information provided in the staff report, consideration of the public comment, as well as other pertinent information, the Planning Commission finds the following:

- A. Record.** Prior to rendering a decision on any aspect of the Project, the Planning Commission considered the following:
1. All public testimony, both written and oral, received in conjunction with that certain public hearing conducted by the Planning Commission on June 6, 2019 ("Public Hearing").
 2. All oral, written and visual materials presented by City staff in conjunction with that certain Public Hearing.
 3. The following informational documents which, by this reference, are incorporated herein.
 - a. That certain written report and attachments submitted by the Planning Department dated June 6, 2019 (the "Staff Report").
 - b. The project file for 19-TE-01 and 14-FDP-02 and the set of project plans dated August 11, 2014.

c. The Final EIR and Addendum for the project.

B. Public Review. On the basis of evidence hereinafter listed, all administrative procedures and public participation requirements prescribed in the Buellton Zoning Ordinance have been lawfully satisfied:

1. A notice of public hearing was published in a newspaper on May 23, 2019 (the "Public Notice"), a minimum of 10 days in advance of the Public Hearing conducted on June 6, 2019.
2. The Public Notice was mailed to the Applicant, persons owning property within 300 feet of the Project site and others known to be interested in the matter on May 23, 2019, a minimum of 10 days in advance of the Public Hearing.
3. The PC Public Notice was posted in two public places on May 23, 2019, a minimum of 10 days in advance of the PC Public Hearing.

C. Environmental Clearance. On July 24, 2003, the City Council conducted a public hearing with respect to the Final EIR for the Oak Springs Village Specific Plan and at the conclusion thereof, adopted their Resolution No. 03-15 thereby adopting: (1) a Statement of Facts and Findings, (2) a Statement of Overriding Considerations, and (3) a Mitigation Monitoring Program for the Oak Springs Village Specific Plan and certified that the Final EIR was complete and adequate, and had been completed in compliance with the requirements of the California Environmental Quality Act ("CEQA"), the State CEQA Guidelines and the City of Buellton Environmental Guidelines. The Oak Springs Village Specific Plan was revised by Ordinance No. 06-05 on May 25, 2006. An Addendum Environmental Impact Report to the Final EIR for Oak Springs Village was approved for the revised Specific Plan (the Final EIR and Addendum are collectively referred to as the FEIR). No changes have occurred with respect to the Project, or its environmental surroundings, to require subsequent environmental review.

D. Consistency Declarations. Based on (i) the evidence presented in the Staff Report (incorporated herein by reference), and (ii) testimony and comments received in connection with the PC Public Hearing, the Planning Commission does hereby declare as follows:

1. Final Development Plan (14-FDP-02).

a. Findings:

- i. . The project governed by the Final Development Plan as approved in Resolution No. 14-08 has been developed

according to the guidelines and regulations set forth in those documents and in the City's Municipal Code.

- ii. Notwithstanding the ongoing development of the project, the development of the 49 one-bedroom very-low income senior apartment units and one two-bedroom manager's unit has been delayed, but good cause exists to extend the Final Development Plan to allow this portion of the project to be completed as anticipated by the Final Development Plan.

SECTION 4: Based upon the findings set forth in Section 3, the Planning Commission hereby approves the request for a one year time extension of the Final Development Plan (14-FDP-02).

SECTION 5: The Planning Commission Secretary shall certify to the adoption of this resolution.

PASSED, APPROVED, AND ADOPTED this 6th day of June, 2019

Dan Heedy, Chair

ATTEST:

Clare Barcelona, Planning Commission Secretary

STATE OF CALIFORNIA)
 COUNTY OF SANTA BARBARA) SS
 CITY OF BUELLTON)

I, Clare Barcelona, Planning Commission Secretary of the City of Buellton, do hereby certify that the above and foregoing Resolution No. 19-06 was duly passed and adopted by the Planning Commission of said City at a regular meeting thereof, held on the 6th day of June, 2019, by the following vote, to wit.

AYES: ()

NOES: ()

ABSENT: ()

NOT VOTING: ()

IN WITNESS WHEREOF, I have hereunto set my hand this 6th day of June, 2019.

Clare Barcelona
 Planning Commission Secretary