



CITY OF BUELLTON

PARKS AND RECREATION COMMISSION AGENDA

Regular Meeting of October 26, 2015 – 6:00 p.m.
City Council Chambers
140 West Highway 246, Buellton, California

Copies of staff reports or other written documentation relating to each item of business referred to on this Agenda are on file in the office of the Commission Secretary and are available for public inspection

CALL TO ORDER

Commission Chair Kelley Carter

PLEDGE OF ALLEGIANCE

Commissioner Richard Crutchfield

ROLL CALL

Commissioners Larry Bishop, Mark Cavanaugh, Richard Crutchfield, Vice Chair Henry Shatavsky and Chair Kelley Carter, Youth Representatives Nick Seaman and Desmond Valle

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the Commission Secretary prior to commencement of meeting. Limited to matters not otherwise appearing on the agenda. Limited to three (3) minutes per speaker. No action will be taken at this meeting.

CONSENT CALENDAR

The following items are scheduled for consideration as a group. Any Commissioner, or the Recreation Coordinator may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

- 1. Minutes of the regular Parks and Recreation Commission meeting of September 28, 2015**

PRESENTATIONS

None

OTHER BUSINESS

None

PUBLIC HEARINGS

None

WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Commissioner, or the Recreation Coordinator may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Commissioners to give verbal Committee Reports on any meetings recently held for which the Commissioners are the City representatives thereto.

- Joint Use Committee
- Botanic Garden Committee
- Green Team
- Youth Representatives

PARKS AND RECREATION COORDINATOR ITEMS

2. Continued Discussion of a Volunteer Appreciation Program
3. Continued Discussion of Recreation Center Operations including Weight Room Hours of Operation

RECREATION COORDINATOR'S REPORT

COMMISSION MEMBER COMMENTS

FUTURE AGENDA ITEMS

ADJOURNMENT

The next meeting of the Parks and Recreation Commission will be held on Monday, November 23, 2015 at 6:00 pm.

CITY OF BUELLTON

PARKS AND RECREATION COMMISSION MEETING MINUTES Regular Meeting of September 28, 2015– 6:00 p.m.

CALL TO ORDER

Vice Chair Shatavsky called the meeting to order at 6:05 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Cavanaugh led the Pledge of Allegiance

ROLL CALL

Present: Commissioners Larry Bishop, Mark Cavanaugh, Richard Crutchfield, Vice Chair Henry Shatavsky, Youth Representative Nick Seaman, Chair Kelley Carter arrived at 6:27 p.m.

Absent: Youth Representative Desmond Valle

Ex Officios: Recreation Coordinator Kyle Abello
Staff Assistant/Planning Technician Clare Barcelona

REORDERING OF AGENDA

None

PUBLIC COMMENTS

None

CONSENT CALENDAR

1. **Minutes of the regular Parks and Recreation Commission meeting of August 24, 2015**

MOTION:

Commissioner Cavanaugh moved and Commissioner Crutchfield seconded the motion to approve the Consent Calendar.

VOTE:

Motion passed by a 4-0 voice vote.

PRESENTATIONS

None

OTHER BUSINESS

None

PUBLIC HEARINGS

None

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS**Joint Use Committee:**

No Report

Botanic Garden Committee:

Commissioner Bishop gave an informative report to the Commission regarding upcoming events and ongoing activities at the Botanic Garden.

Green Team: (Formerly Sustainability Committee)

No Report

Youth Representatives:

Youth Representative Nick Seaman updated the Commission on activities at the Santa Ynez High School

PARKS AND RECREATION COORDINATOR ITEMS**2. Discussion of a Volunteer Appreciation Program**

The Commission discussed various ways to acknowledge local volunteers including acknowledgement at the State of the City Address, partially funding CPR classes for volunteers and feature a "Volunteer of the Month" in various newsletters. Commissioner Bishop distributed a handout entitled "7 Ways to Appreciate Your Volunteers". The Commission unanimously agreed to continue the item for further discussion. Commissioner Bishop will bring back ideas on nomination criteria for volunteer of the year.

3. Discussion of Recreation Center Operations including Weight Room Hours of Operation

The Commission discussed ideas to keep the weight room open on holidays and unanimously agreed to continue the item for further discussion. Commissioner Crutchfield will bring back a list of holiday volunteers who would be willing to staff the weight room on selected holidays.

RECREATION COORDINATOR'S REPORT

Recreation Coordinator Abello updated the Commission on various recreation activities including the valley wide dance for 6th, 7th and 8th graders and the upcoming Haunted House. He stressed the need for volunteer guides and monsters.

COMMISSION MEMBER COMMENTS

Commissioner Crutchfield discussed the maintenance of the bank at the golf course and asked for clarification on the Parks and Recreation bylaws regarding budget review.

Commissioner Bishop gave a report on his recent trip to Nova Scotia with an impromptu tour of Philadelphia that was sponsored by Buellton Recreation.

FUTURE AGENDA ITEMS

None

ADJOURNMENT

The meeting was adjourned at 7:02 p.m. to the regular meeting of the Parks and Recreation Commission to be held Monday, October 26, 2015 at 6:00 p.m. in the City Council Chambers at 140 West Highway 246, Buellton.

Kelley Carter
Parks and Recreation Commission Chair

ATTEST:

Clare Barcelona
Parks and Recreation Commission Secretary

An audio CD of this meeting is available upon request