



# CITY OF BUELLTON

## PARKS AND RECREATION COMMISSION AGENDA

Regular Meeting of September 22, 2014 – 6:00 p.m.  
City Council Chambers  
140 West Highway 246, Buellton, California

Copies of staff reports or other written documentation relating to each item of business referred to on this Agenda are on file in the office of the Commission Secretary and are available for public inspection

### **CALL TO ORDER**

Commission Chair Mark Cavanaugh

### **PLEDGE OF ALLEGIANCE**

Commissioner Vice Chair Larry Bishop

### **ROLL CALL**

Commissioners Kelley Carter, Marcilo Sarquilla, Commission Vice Chair Larry Bishop and Commission Chair Mark Cavanaugh

Youth Representative Nick Seaman

### **REORDERING OF AGENDA**

### **PUBLIC COMMENTS**

Speaker Slip to be completed and turned in to the Commission Secretary prior to commencement of meeting. Limited to matters not otherwise appearing on the agenda. Limited to three (3) minutes per speaker. No action will be taken at this meeting.

### **CONSENT CALENDAR**

The following items are scheduled for consideration as a group. Any Commissioner, or the Recreation Coordinator may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

- 1. Minutes of the regular Parks and Recreation Commission meeting of August 25, 2014**

## **PRESENTATIONS**

- 2. Presentation to outgoing Youth Representatives, Cody Hill and Robyn Ribet**

## **OTHER BUSINESS**

- 3. Introduction of incoming Youth Representatives, Abigail Doremus and Desmond Valle**

## **PUBLIC HEARINGS**

None

## **WRITTEN COMMUNICATIONS**

*Written communications are included in the agenda packets. Any Commissioner, or the Recreation Coordinator may request that a written communication be read into the record.*

## **COMMITTEE REPORTS**

*This Agenda listing is the opportunity for Commissioners to give verbal Committee Reports on any meetings recently held for which the Commissioners are the City representatives thereto.*

- Joint Use Committee
- Botanic Garden Committee
- Visioning Committee
- Youth Representatives

## **PARKS AND RECREATION COORDINATOR ITEMS**

- 4. Commissioner Led Projects**

## **RECREATION COORDINATOR'S REPORT**

## **COMMISSION MEMBER COMMENTS**

## **ADJOURNMENT**

The next meeting of the Parks and Recreation Commission will be held on Monday, October 27, 2014 at 6:00pm.

# CITY OF BUELLTON

## PARKS AND RECREATION COMMISSION MEETING MINUTES Regular Meeting of August 25, 2014– 6:00 p.m.

### **CALL TO ORDER**

Chair Cavanaugh called the meeting to order at 6:02 p.m.

### **PLEDGE OF ALLEGIANCE**

Chair Cavanaugh led the Pledge of Allegiance

### **ROLL CALL**

|                     |   |
|---------------------|---|
| <b>Present:</b>     | Commissioner Kelley Carter, Commission Vice Chair Larry Bishop, Chair Mark Cavanaugh and Youth Representative Nick Seaman |
| <b>Absent</b>       | Commissioner Marcelo Sarquilla and Youth Representative Robyn Ribet   |
| <b>Ex Officios:</b> | Recreation Coordinator Kyle Abello<br>Staff Assistant/Planning Technician Clare Barcelona                                 |

### **REORDERING OF AGENDA**

None

### **PUBLIC COMMENTS**

None

### **CONSENT CALENDAR**

- 1. Minutes of the Special Parks and Recreation Commission meeting of June 23, 2014**

**MOTION:**

Vice Chair Bishop moved and Chair Cavanuagh seconded the motion to approve the Consent Calendar.

**VOTE:**

Motion passed by a 3-0 voice vote.

**PRESENTATIONS****2. PAWS Park Eagle Scout Project Update**

The Commission heard a presentation from Jonathan Reyes, a Boy Scout from Troop 42, describing his Eagle Scout project. He is proposing to construct a covered bulletin board that will display dog related information at PAWS Park.

Darin Biamonte, PAWS Park President, stated that PAWS volunteers would monitor the information posted on the bulletin board and updated the Commission on the status of the irrigation and hydro-seeding project in process at PAWS Park.

**PUBLIC HEARINGS**

None

**WRITTEN COMMUNICATIONS**

None

**COMMITTEE REPORTS****Joint Use Committee:**

Recreation Coordinator Abello informed the Commission that the City Attorney is reviewing Joint Use Agreements between the City and School District.

**Botanic Garden Committee:**

Vice Chair Bishop mentioned upcoming workshops and fundraising events at the Botanic Garden.

**Visioning Committee:**

No report.

**Youth Representatives:**

Nick Seaman stated that school activities are underway for the new school year.

**PARKS AND RECREATION COORDINATOR ITEMS****3. Commissioner Led Projects**

No discussion.

## **RECREATION COORDINATOR'S REPORT**

Recreation Coordinator Abello mentioned several meetings and upcoming recreation activities for the Commission's information.

## **COMMISSION MEMBER COMMENTS**

Vice Chair Bishop mentioned that there is a lack of weight room monitors at the Recreation Center.

## **ADJOURNMENT**

The meeting was adjourned at 6:40 p.m. to the next regular meeting of the Parks and Recreation Commission to be held Monday, September 22, 2014 at 6:00 p.m. in the City Council Chambers at 140 West Highway 246, Buellton.

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Mark Cavanaugh  
Parks and Recreation Commission Chair

ATTEST:

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Clare Barcelona  
Parks and Recreation Commission Secretary

**An audio CD of this meeting is available upon request**



City of Buellton  
Parks & Recreation Commission  
**YOUTH REPRESENTATIVE APPLICATION**

All applicants must be residents of the 93427 ZIP code and enrolled in an accredited school in grades 6-12.

NAME Abigail Doremus PHONE \_\_\_\_\_

Address \_\_\_\_\_

City Buellton State CA ZIP 93427

E-mail \_\_\_\_\_ School Jonata Grade 8

Can you serve a one year term that expires at the end of the school year?  Yes or No

Duties of a Youth Representative:

1. Advising the Parks & Recreation Commission on matters regarding youth and teen services, programs, and cooperation with other public and private agencies.
2. Assisting with Parks & Recreation Commission projects.
3. Attending and participating in monthly meetings (meetings occur at 6pm on the fourth Monday of each month in the City Council Chambers at 140 W. Hwy 246)
4. Providing volunteer staffing assistance at designated community events.

QUESTIONS (Please use the back of this page to elaborate)

1. Briefly explain why you are interested in serving as a youth representative for the Buellton Parks & Recreation Commission.
2. What particular interests, abilities, knowledge, background, and/or experience can you contribute to the Commission?
3. List any activities, clubs, or volunteer experience you have been involved with on or off campus.

Youth Signature Abigail Doremus Date 8-27-14

Parent/Guardian Signature Nancy Doremus Date 8/27/14

1. I became interested when my teacher told me about it. I think it would be a fun way to gain more experience in city council.
2. I am interested in being more involved in my community by joining the parks and recreation commission. I could also inform some of my classmates about some of the activities the parks and recreation center will be planning.
3. I have been a girl scout for 6 years. I had volunteered to help out at our school carnival. I also volunteered at the Humane society and joined the kindness club at my school.



City of Buellton  
Parks & Recreation Commission  
**YOUTH REPRESENTATIVE APPLICATION**

All applicants must be residents of the 93427 ZIP code and enrolled in an accredited school in grades 6-12.

NAME Deborah Valle PHONE \_\_\_\_\_

Address \_\_\_\_\_

City Buellton State CA ZIP 93427

E-mail \_\_\_\_\_ School Jonata Grade 8

Can you serve a one year term that expires at the end of the school year?  Yes or  No

Duties of a Youth Representative:

1. Advising the Parks & Recreation Commission on matters regarding youth and teen services, programs, and cooperation with other public and private agencies.
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3. List any activities, clubs, or volunteer experience you have been involved with on or off campus.

Youth Signature Deborah Valle Date 8/28/14

Parent/Guardian Signature Uinda Valle Date 8/28/14

- ① I am interested in being a youth representative because I want to help the Parks & Rec/Builton on various matters and I know that I can do a good job. I am a very responsible Boy Scout.
- ② Some particular interests I have is advising the Parks & Rec. on school dances, The Zone, ect. Some knowledge I possess is knowing first-aid, and CPR. I have the first aid merit badge along with swimming. I am somewhat familiar with computers.
- ③ Some other activities/clubs that I am involved in are Junior Lifeguards, Boy Scouts, football, and I compete in the annual valley-wide track meet. I have volunteered at the library and at school for service hours numerous times.