



# CITY OF BUELLTON

## PARKS AND RECREATION COMMISSION AGENDA

Regular Meeting of October 27, 2014 – 6:00 p.m.  
City Council Chambers  
140 West Highway 246, Buellton, California

Copies of staff reports or other written documentation relating to each item of business referred to on this Agenda are on file in the office of the Commission Secretary and are available for public inspection

### **CALL TO ORDER**

Commission Chair Mark Cavanaugh

### **PLEDGE OF ALLEGIANCE**

Commissioner Vice Chair Larry Bishop

### **ROLL CALL**

Commissioners Kelley Carter, Marcilo Sarquilla, Commission Vice Chair Larry Bishop and Commission Chair Mark Cavanaugh

Youth Representative Abigail Doremus, Nick Seaman and Desmond Valle

### **REORDERING OF AGENDA**

### **PUBLIC COMMENTS**

Speaker Slip to be completed and turned in to the Commission Secretary prior to commencement of meeting. Limited to matters not otherwise appearing on the agenda. Limited to three (3) minutes per speaker. No action will be taken at this meeting.

### **CONSENT CALENDAR**

The following items are scheduled for consideration as a group. Any Commissioner, or the Recreation Coordinator may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

- 1. Minutes of the regular Parks and Recreation Commission meeting of August 25, 2014**

## **PRESENTATIONS**

None

## **OTHER BUSINESS**

- 2. Introduction of incoming Youth Representatives, Abigail Doremus and Desmond Valle**

## **PUBLIC HEARINGS**

None

## **WRITTEN COMMUNICATIONS**

Written communications are included in the agenda packets. Any Commissioner, or the Recreation Coordinator may request that a written communication be read into the record.

## **COMMITTEE REPORTS**

This Agenda listing is the opportunity for Commissioners to give verbal Committee Reports on any meetings recently held for which the Commissioners are the City representatives thereto.

- Joint Use Committee
- Botanic Garden Committee
- Visioning Committee
- Youth Representatives

## **PARKS AND RECREATION COORDINATOR ITEMS**

- 3. Commissioner Led Projects**

## **RECREATION COORDINATOR'S REPORT**

## **COMMISSION MEMBER COMMENTS**

## **ADJOURNMENT**

The next meeting of the Parks and Recreation Commission will be held on Monday, November 24, 2014 at 6:00pm.

# CITY OF BUELLTON

## PARKS AND RECREATION COMMISSION MEETING MINUTES

Regular Meeting of August 25, 2014– 6:00 p.m.

### **CALL TO ORDER**

Chair Cavanaugh called the meeting to order at 6:02 p.m.

### **PLEDGE OF ALLEGIANCE**

Chair Cavanaugh led the Pledge of Allegiance

### **ROLL CALL**

**Present:** Commissioner Kelley Carter, Commission Vice Chair Larry Bishop, Chair Mark Cavanaugh and Youth Representative Nick Seaman

**Absent** Commissioner Marcilo Sarquilla and Youth Representative Robyn Ribet

**Ex Officios:** Recreation Coordinator Kyle Abello  
Staff Assistant/Planning Technician Clare Barcelona

### **REORDERING OF AGENDA**

None

### **PUBLIC COMMENTS**

None

### **CONSENT CALENDAR**

1. Minutes of the Special Parks and Recreation Commission meeting of June 23, 2014

**MOTION:**

Vice Chair Bishop moved and Chair Cavanaugh seconded the motion to approve the Consent Calendar.

**VOTE:**

Motion passed by a 3-0 voice vote.

**PRESENTATIONS****2. PAWS Park Eagle Scout Project Update**

The Commission heard a presentation from Jonathan Reyes, a Boy Scout from Troop 42, describing his Eagle Scout project. He is proposing to construct a covered bulletin board that will display dog related information at PAWS Park.

Darin Biamonte, PAWS Park President, stated that PAWS volunteers would monitor the information posted on the bulletin board and updated the Commission on the status of the irrigation and hydro-seeding project in process at PAWS Park.

**PUBLIC HEARINGS**

None

**WRITTEN COMMUNICATIONS**

None

**COMMITTEE REPORTS****Joint Use Committee:**

Recreation Coordinator Abello informed the Commission that the City Attorney is reviewing Joint Use Agreements between the City and School District.

**Botanic Garden Committee:**

Vice Chair Bishop mentioned upcoming workshops and fundraising events at the Botanic Garden.

**Visioning Committee:**

No report.

**Youth Representatives:**

Nick Seaman stated that school activities are underway for the new school year.

**PARKS AND RECREATION COORDINATOR ITEMS****3. Commissioner Led Projects**

No discussion.

## **RECREATION COORDINATOR'S REPORT**

Recreation Coordinator Abello mentioned several meetings and upcoming recreation activities for the Commission's information.

## **COMMISSION MEMBER COMMENTS**

Vice Chair Bishop mentioned that there is a lack of weight room monitors at the Recreation Center.

## **ADJOURNMENT**

The meeting was adjourned at 6:40 p.m. to the next regular meeting of the Parks and Recreation Commission to be held Monday, September 22, 2014 at 6:00 p.m. in the City Council Chambers at 140 West Highway 246, Buellton.

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Mark Cavanaugh  
Parks and Recreation Commission Chair

ATTEST:

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Clare Barcelona  
Parks and Recreation Commission Secretary

**An audio CD of this meeting is available upon request**