



CITY OF BUELLTON

PARKS AND RECREATION COMMISSION AGENDA

Regular Meeting of February 23, 2015 – 6:00 p.m.
City Council Chambers
140 West Highway 246, Buellton, California

Copies of staff reports or other written documentation relating to each item of business referred to on this Agenda are on file in the office of the Commission Secretary and are available for public inspection

CALL TO ORDER

Commission Chair Kelley Carter

PLEDGE OF ALLEGIANCE

Commissioner Larry Bishop

ROLL CALL

Commissioners Larry Bishop, Mark Cavanaugh, Richard Crutchfield, Vice Chair Henry Shatavsky and Chair Kelley Carter,
Youth Representatives Abigail Doremus, Nick Seaman and Desmond Valle

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the Commission Secretary prior to commencement of meeting. Limited to matters not otherwise appearing on the agenda. Limited to three (3) minutes per speaker. No action will be taken at this meeting.

CONSENT CALENDAR

The following items are scheduled for consideration as a group. Any Commissioner, or the Recreation Coordinator may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

- 1. Minutes of the regular Parks and Recreation Commission meeting of January 26, 2015**

PRESENTATIONS

None

OTHER BUSINESS

None

PUBLIC HEARINGS

None

WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Commissioner, or the Recreation Coordinator may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Commissioners to give verbal Committee Reports on any meetings recently held for which the Commissioners are the City representatives thereto.

- Joint Use Committee
- Botanic Garden Committee
- Visioning Committee
- Youth Representatives

PARKS AND RECREATION COORDINATOR ITEMS

2. **Bocce Club Proposal**
3. **Discussion Regarding Vision Plan Status and Parks & Recreation Commission Tasks**

RECREATION COORDINATOR'S REPORT

COMMISSION MEMBER COMMENTS

ADJOURNMENT

The next meeting of the Parks and Recreation Commission will be held on Monday, March 23, 2015 at 6:00pm.

CITY OF BUELLTON

PARKS AND RECREATION COMMISSION MEETING MINUTES

Regular Meeting of January 26, 2015– 6:00 p.m.

CALL TO ORDER

Chair Cavanaugh called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Chair Cavanaugh led the Pledge of Allegiance

OATH OF OFFICE

1. Oath of Office for Newly Elected Commissioners

Recreation Coordinator Kyle Abello administered the Oath of Office to Mark Cavanaugh and Henry Shatavsky

The Oath of Office was administered to Richard Crutchfield at 6:45 p.m.

ROLL CALL

Present: Commissioners Kelly Carter, Henry Shatavsky, Vice Chair Larry Bishop and Chair Mark Cavanaugh
Richard Crutchfield arrived at 6:42 p.m.
Youth Representative Nick Seaman arrived at 6:05 p.m.

Absent Youth Representatives Abigail Doremus and Desmond Valle

Ex Officios: Recreation Coordinator Kyle Abello
Staff Assistant/Planning Technician Clare Barcelona

REORDERING OF AGENDA

None

ELECTION OF OFFICERS

2. Election of Chair and Vice Chair

Chair Cavanaugh nominated Kelley Carter to serve as Parks and Recreation Chair for 2015. Vice Chair Bishop seconded the motion.

Motion passed with a 4-0 voice vote.

Vice Chair Bishop nominated Henry Shatavsky to serve as Parks and Recreation Vice Chair for 2015. Chair Cavanaugh seconded the motion.

Motion passed with a 4-0 voice vote.

3. Committee Appointments

Chair Carter moved and Commissioner Bishop seconded the motion to appoint the following Commissioners to the various Committees for 2015:

- A. SYV Botanic Garden Foundation – Larry Bishop
- B. City/School District Joint Use Committee – Kelley Carter, Richard Crutchfield
- C. Public Visioning Steering Committee – Mark Cavanaugh
- D. Sustainability Advisory Committee – Larry Bishop

Motion passed with a 5-0 voice vote.

PUBLIC COMMENTS

None

CONSENT CALENDAR

4. Minutes of the regular Parks and Recreation Commission meeting of October 27, 2014

MOTION:

Commissioner Cavanaugh moved and Chair Carter seconded the motion to approve the Consent Calendar.

VOTE:

Motion passed by a 3-0 voice vote with abstention by Vice Chair Shatavsky due to his absence from the meeting.

PRESENTATIONS

5. High School Video Production Project – A video presentation by Santa Ynez High School students

The Commission listened to a radio presentation and watched a video produced by Santa Ynez High School students. Cheryl Lee, Instructor, introduced herself to the Commission and provided input on the program.

PUBLIC HEARINGS

None

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Joint Use Committee:

No Report

Botanic Garden Committee:

Vice Chair Bishop updated the Commission on upcoming events at the Botanic Garden.

Visioning Committee:

No report.

Youth Representatives:

Nick Seaman gave an update on school activities.

PARKS AND RECREATION COORDINATOR ITEMS

6. Brown Act Discussion

The Commission discussed the Brown Act.

7. Commissioner Led Projects

The Commission discussed safe routes to school and the health advantages of walking to school.

Commissioner Cavanaugh stated that Figueroa Mountain Brewing Company might be interested in planting hops on the northern slope of the golf course property and that a proposal could be forthcoming. He also requested that the Commission write a letter to the City Council inquiring on the status of Parks and Recreation items in regards to the Visioning process.

RECREATION COORDINATOR'S REPORT

Recreation Coordinator Abello provided an informational report for the record.

COMMISSION MEMBER COMMENTS

Commissioner Cavanaugh commented on the lack of board members for PAWS Park and status of the hydro seed project.

ADJOURNMENT

The meeting was adjourned at 7:35 p.m. to the next regular meeting of the Parks and Recreation Commission to be held Monday, February 23, 2015 at 6:00 p.m. in the City Council Chambers at 140 West Highway 246, Buellton.

Kelley Carter
Parks and Recreation Commission Chair

ATTEST:

Clare Barcelona
Parks and Recreation Commission Secretary

An audio CD of this meeting is not available due to technical difficulties.

CITY OF BUELLTON

Parks and Recreation Commission Agenda Staff Report

Recreation Coordinator Review: KA

Commission Agenda Item No.: 3

To: The Parks and Recreation Commission

From: Kyle Abello, Recreation Coordinator

Date: Commission Meeting of February 23, 2015

Subject: Discussion Regarding Vision Plan Status and Parks & Recreation Commission Tasks

BACKGROUND

At its regular meeting of January 26, 2015, the Commission agreed to agendize a discussion of the Vision Plan status and review a draft letter to Council prepared by Commissioner Cavanaugh seeking clarification on what tasks, if any, the Commission should be carrying on its agenda. This draft letter is included as an attachment for your review.

After consultation with the City Manager on this topic and reviewing past City Council meeting minutes, Staff discovered that the Council had already given direction to both the Parks & Recreation and Planning Commissions on the subject of the Vision Plan. To wit, the Council has given the Commission the discretion to take up discussion on any Parks & Recreation related Vision Plan items they wish and to determine which items, if any, have the potential for implementation at this time or in the future. Therefore, it is up to the Commission to decide when and if they wish to discuss any Vision Plan items.

FISCAL IMPACT

None

RECOMMENDATION

That the Commission receive an update on City Council's direction regarding the Vision Plan and discuss what tasks, if any, the Commission would like to carry on its agenda.

ATTACHMENTS

Draft Letter to Council Regarding Vision Plan Status

February 23, 2015

RE: Status of the Buellton Vision Plan

DRAFT

Honorable Mayor and Council Members

The Vision Plan was conceived as a method to determine what the citizens of Buellton wanted their city to become in the future. A large list of desired items was generated and the Buellton Parks & Recreation Commission spent a great deal of time discussing what actions should and could be addressed. The monthly Parks & Recreation Commission meeting agenda has carried the Vision Plan Steering Committee under Committee Reports since its inception, but there has not been a Committee meeting in many months. People still talk about the Vision Plan as if it were active, yet there seems to be no real momentum or action.

Continuing to carry the Vision Plan on the agenda makes it appear that something is being done, when in reality, nothing is. The Parks & Recreation Commission respectfully requests direction from the City Council relative to the future of the Vision Plan and what actions or discussions, if any, the Commission is expected to undertake.

Sincerely,

Parks & Recreation Commission

**Kelley Carter, Chair
Henry Shatavsky, Vice Chair
Mark Cavanaugh
Larry Bishop
Richard Crutchfield**