



# EMPLOYMENT APPLICATION

An Equal Opportunity/Affirmative Action/Disabled/Employer

**Buellton City Hall**  
107 West Highway 246  
(Mailing) P.O. Box 1819  
Buellton, CA 93427  
(805) 688-5177  
FAX: (805) 686-0086

Website: [www.cityofbuellton.com](http://www.cityofbuellton.com)

**INSTRUCTIONS:** All applications for city employment must be submitted on this application for employment form by 5:00 PM of the deadline date. A separate application must be submitted for each position for which you apply. Please read each question carefully and complete fully by typing or printing clearly in ink. You may attach additional sheets if necessary, but **do not reference resume.** Check appropriate spaces. Failure to fully complete this form may be cause for rejection. Acceptability for participation in any selection process is based on the information in this application.

1. Position Applying For: (Use Exact Title)	10. Do you have a valid California Driver's License or ability to obtain one? Yes <input type="checkbox"/> Class (A, B, or C) Lic. # _____ No <input type="checkbox"/> Ability <input type="checkbox"/>
2. Social Security Number*:	11. What languages other than English do you speak, write, and understand fluently?
3. Name: (Last, First, Middle Initial)	12. Please indicate the type of work you will accept (Check one or more) Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary Work <input type="checkbox"/> Shift Work <input type="checkbox"/>
4. Address: (Number, Street, and Apartment or Space Number)	13. Have you ever been employed by the City of Buellton? No <input type="checkbox"/> Yes <input type="checkbox"/> If Yes, please list date and name of department.
5. City, State, and Zip Code:	14. City Personnel rules do not allow employees related within the second degree by birth or marriage to work in the same public works division or other city department where one relative is in a position to appoint or evaluate another. Are any of your relatives employed by the City of Buellton? No <input type="checkbox"/> Yes <input type="checkbox"/> If Yes, please indicate relative's name and relationship to you.
6. Telephone Number:	
7. Email Address:	
8. Are you 18 years of age or older? Yes <input type="checkbox"/> No <input type="checkbox"/>  If No, can you, upon employment, submit a Work Permit? Yes <input type="checkbox"/> No <input type="checkbox"/>	
9. Can you, upon employment, submit proof of citizenship or of your legal right to work in the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>	

15. References - List the names of 3 persons who are not related to you and who would have knowledge of your qualifications for the position for which you are applying, such as former co-workers, teachers, etc. Do not repeat names of supervisors listed under work experience.

NAME	BUSINESS ADDRESS	BUSINESS TELEPHONE	BUSINESS/OCCUPATION

16. Are you a High School Graduate? Yes  No  Do you have a GED? Yes  No  If No, what was the highest grade you completed? \_\_\_\_\_

17. Name and location of schools attended other than High School (Include Business, Technical, Vocational, Academy, and Military)	Course or Major Studied	# of Units Completed	Degree/ Certificate Pursued Type (AA, BS, MA, etc.)	Completed? Yes/No

18. May we contact your present employer if you are being seriously considered for hire? Yes  No

19. Were you ever discharged or asked to resign? Yes  No

20. When you would be able to start work? \_\_\_\_\_

21. **Resumes may be added but cannot be substituted for this section.** List the present or most recent job first and work back including paid or unpaid, full or part-time, military, and summer jobs. Use a separate block for each job held even though with the same organization. Use additional sheets if necessary to more fully describe duties and/or additional jobs held. If hours worked per week varied, give an average.

DATE - HOURS	EXACT JOB TITLE	DUTIES PERFORMED	COMPANY NAME AND ADDRESS
From: _____ To: _____ Month/Year _____ Month/Year _____ (A.)	Title: _____	Supervisor's Name _____	
	Duties: _____		
Total length of time employed: Yrs. ____ Mos. ____			
Hours per week _____			
	Reason for leaving: _____		Telephone _____
From: _____ To: _____ Month/Year _____ Month/Year _____ (B.)	Title: _____	Supervisor's Name _____	
	Duties: _____		
Total length of time employed: Yrs. ____ Mos. ____			
Hours per week _____			
	Reason for Leaving: _____		Telephone _____
From: _____ To: _____ Month/Year _____ Month/Year _____ (C.)	Title: _____	Supervisor's Name _____	
	Duties: _____		
Total length of time employed: Yrs. ____ Mos. ____			
Hours per week _____			
	Reason for Leaving: _____		Telephone _____
From: _____ To: _____ Month/Year _____ Month/Year _____ (D.)	Title: _____	Supervisor's Name _____	
	Duties: _____		
Total length of time employed: Yrs. ____ Mos. ____			
Hours per week _____			
	Reason for Leaving: _____		Telephone _____

22. Explain any gaps in your employment history.

23. List any courses, special skills, training, machines, or equipment that you can operate that relate to the requirements of the position. List any licenses or certificates required of this position (include number or date). You may list job-related organizations clubs, professional societies, or other associations to which you belong (you may omit those which indicate your race, creed, color, national origin, ancestry, sex, age, sexual orientation, disability or condition/ marital, domestic partner status, or military or veteran status).

The City of Buellton is hereby authorized to make any job related inquiry of my personal, educational, training, or experience background as detailed in the application and to contact all prior employers and references, with the exception of my present employer unless so authorized in section 17. Further, I hereby authorize all prior employers and references to respond to the City's job-related inquiries. I do hereby agree to release, save, defend, and hold harmless my current and former employers and their officers, employees, and agents from any claims arising from the release of employment information. I understand that an employment offer may be contingent upon my ability to successfully pass a job-related pre-employment physical examination by a City-authorized physician and a job-related background investigation. I understand it is a condition of employment to agree to take the Oath of Allegiance in accordance with state law. I consent to be photographed and fingerprinted for city identification cards. In addition, I understand that I may be fingerprinted in order to obtain summary criminal history information which would be used to determine my eligibility for employment; and I do hereby consent to this requirement if requested. I accept responsibility for providing the Human Resources Department with any change of address, telephone number, and employment status, and understand a loss of opportunity for employment may result if this is neglected. Further, I certify that all statements made on this application are true, complete and accurate to the best of my knowledge. I understand that any false statements or omission is cause for immediate disqualification or dismissal, and I release the City from any liability in any respect if my employment is terminated because of falsified statements, answers or omissions I make in this application.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

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**CITY OF BUELLTON  
SUPPLEMENTAL QUESTIONNAIRE**

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**The City of Buellton (the "City") has identified the position for which you are applying as being subject to California Public Resources Code Section 5164. Under Section 5164, the City is prohibited from hiring you as an employee or accepting you as a volunteer in this position if you have received certain felony or misdemeanor convictions within a specified time period. The information requested in this questionnaire will assist the City in determining your eligibility for this position.**

**Your selection for this position will also be contingent on a criminal records check in accordance with City policy for submitting applicants' fingerprints to the California Department of Justice.**

**Failure to give complete and accurate information may be grounds for rejection of your application, removal of your name from an eligibility list, or dismissal from your position if hired.**

**Please note that descriptions in parentheses are intended for the purpose of illustration only. Applicants should consult the California Penal Code ("the Penal Code") for further information regarding the scope of each section (a copy is available online at: <http://www.leginfo.legislature.ca.gov>)**

**Please mark "Yes" or "No" for each question and provide any requested details.**

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**PART ONE**

**Have you ever been convicted for violating or attempting to violate any of the following Sections of the Penal Code? (Mark "Yes" or "No" for each)**

- |    |  |     |     |    |     |
|----|--|-----|-----|----|-----|
| 1. | Section 220 ( <i>assault with intent to commit rape or sodomy; assault of a child or dependent adult with intent to molest</i> ) | YES | ___ | NO | ___ |
| 2. | Section 261.5 ( <i>statutory rape</i> )  | YES | ___ | NO | ___ |
| 3. | Section 262 ( <i>rape of a spouse</i> )  | YES | ___ | NO | ___ |
| 4. | Section 273a ( <i>intentional infliction of physical or mental pain and suffering upon a child; child endangerment</i> )         | YES | ___ | NO | ___ |
| 5. | Section 273d ( <i>inflicting cruel or unusual corporal punishment on a child; child abuse</i> )                                  | YES | ___ | NO | ___ |
| 6. | Section 273.5 ( <i>abusing spouse, former spouse, roommate, parent of child</i> )  | YES | ___ | NO | ___ |

**Have you ever been convicted in a California court, or in any military or federal court for committing or attempting to commit any act punishable under any of the following Sections of the Penal Code? (Mark "Yes" or "No" for each)**

- |    |   |     |     |    |     |
|----|---|-----|-----|----|-----|
| 7. | Section 187 ( <i>homicide</i> ) in the course of committing or attempting to commit an act in violation of one of the following Sections of the Penal Code: |     |     |    |     |
| a. | Section 261 or 262 ( <i>rape</i> )  | YES | ___ | NO | ___ |
| b. | Section 286 ( <i>sodomy</i> )   | YES | ___ | NO | ___ |
| c. | Section 288 ( <i>lewd or lascivious act against minor or dependent adult</i> )  | YES | ___ | NO | ___ |
| d. | Section 288a ( <i>oral copulation</i> )   | YES | ___ | NO | ___ |
| e. | Section 289 ( <i>forcible sexual penetration</i> )  | YES | ___ | NO | ___ |

8. Section 207 (*kidnapping*) with the intent to violate one of the following Sections of the Penal Code:
- a. Section 261 (*rape*) YES \_\_\_ NO \_\_\_
  - b. Section 286 (*sodomy*) YES \_\_\_ NO \_\_\_
  - c. Section 288 (*lewd or lascivious act against minor or dependent adult*) YES \_\_\_ NO \_\_\_
  - d. Section 288a (*oral copulation*) YES \_\_\_ NO \_\_\_
  - e. Section 289 (*forcible act of sexual penetration*) YES \_\_\_ NO \_\_\_
9. Section 209 (*kidnapping for ransom*) with the intent to violate one of the following Sections of the Penal Code:
- a. Section 261 (*rape*) YES \_\_\_ NO \_\_\_
  - b. Section 286 (*sodomy*) YES \_\_\_ NO \_\_\_
  - c. Section 288 (*lewd or lascivious act against minor or dependent adult*) YES \_\_\_ NO \_\_\_
  - d. Section 288a (*oral copulation*) YES \_\_\_ NO \_\_\_
  - e. Section 289 (*forcible act of sexual penetration*) YES \_\_\_ NO \_\_\_
10. Section 220 (*assault with intent to commit rape, sodomy, oral copulation*) other than violations based on intent to commit mayhem YES \_\_\_ NO \_\_\_
11. Section 243.4 (*sexual battery*) other than Section 243.4(d) YES \_\_\_ NO \_\_\_
12. Section 261 (*rape*) under one of the following subsections:
- a. Section 261(a)(1) (*victim lacks capacity to consent due to mental/physical disorder*) YES \_\_\_ NO \_\_\_
  - b. Section 261(a)(2) (*consent obtained by force, duress, or threat of immediate serious harm to another person*) YES \_\_\_ NO \_\_\_
  - c. Section 261(a)(3) (*knowing that victim is prevented from resisting due to intoxication, controlled substances, etc.*) YES \_\_\_ NO \_\_\_
  - d. Section 261(a)(4) (*victim unconscious or consent obtained by fraud*) YES \_\_\_ NO \_\_\_
  - e. Section 261(a)(6) (*consent obtained by threat of certain forms of retaliation*) YES \_\_\_ NO \_\_\_
13. Section 262 (a)(1) (*spousal rape*) involving the use of force or violence, for which you were sentenced to state prison YES \_\_\_ NO \_\_\_
14. Section 264.1 (*rape or penetration by a foreign object*) YES \_\_\_ NO \_\_\_
15. Section 266 (*enticement of unmarried female minor for prostitution*) YES \_\_\_ NO \_\_\_
16. Section 266c (*fraudulently obtaining consent to penetration*) YES \_\_\_ NO \_\_\_

17.	Section 266h(b) ( <i>pimping a minor</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
18.	Section 266i(b) ( <i>pandering a minor</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
19.	Section 266j ( <i>procurement or inducement of minor for lewd or lascivious acts</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
20.	Section 267 ( <i>abduction of minor for purpose of prostitution</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
21.	Section 269 ( <i>aggravated sexual assault of a child under the age of 14 and more than 7 years younger than the perpetrator</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
22.	Section 285 ( <i>incest</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
23.	Section 286 ( <i>sodomy</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
24.	Section 288 ( <i>lewd or lascivious act against minor or dependent adult</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
25.	Section 288a ( <i>oral copulation</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
26.	Section 288.3 ( <i>contacting minor with intent of committing sexual offense</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
27.	Section 288.4 ( <i>arranging meeting with minor for purpose of exposing pubic, genital or rectal areas, or engaging in lewd or lascivious behavior</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
28.	Section 288.5 ( <i>continuous sexual abuse of a child</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
29.	Section 288.7 ( <i>sexual acts against child aged 10 years or younger</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
30.	Section 289 ( <i>forcible act of sexual penetration</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
31.	Section 311.1 ( <i>sending, printing, distributing material depicting a person under age 14 engaging in or simulating sexual conduct</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
32.	Section 311.2(b) ( <i>sending, printing, distributing material depicting a person under age 18 engaging in or simulating sexual conduct with intent to distribute to or exhibit for commercial consideration</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
33.	Section 311.2(c) ( <i>sending, printing, distributing material depicting a person under age 18 engaging in or simulating sexual conduct with intent to distribute to or exhibit to a person age 18 or older</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
34.	Section 311.2(d) ( <i>sending, printing, distributing material depicting a person under age 18 engaging in or simulating sexual conduct with intent to distribute to or exhibit to a person under age 18</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
35.	Section 311.3 ( <i>sexual exploitation of a child</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
36.	Section 311.4 ( <i>employing, using a minor to engage in or simulate sexual conduct</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
37.	Section 311.10 ( <i>advertising material depicting a person under age 18 engaging in or simulating sexual conduct</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
38.	Section 311.11 ( <i>possession or control of material depicting a person under age 18 engaging in or simulating sexual conduct</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

39.	Section 647.6, formerly Section 647a ( <i>annoying or molesting person under the age of 18</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
40.	Section 653f(c) ( <i>soliciting another to commit sexual offenses by force or violence</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
41.	Section 314(1) ( <i>indecent exposure in a public place or in the presence of others</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
42.	Section 314(2) ( <i>soliciting or aiding and abetting in the indecent exposure or obscene exhibition of another</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
43.	Section 272 ( <i>contributing to the delinquency of a minor</i> ) involving lewd or lascivious conduct	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
44.	Section 288.2 ( <i>exhibiting or sending harmful material to minor via telephone, e-mail or internet with intent of seducing or arousing the minor</i> ) as any felony violation	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
45.	Any statutory predecessor containing all of the elements of one of the Penal Code sections in questions 7 through 44	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
46.	Attempt or conspiracy to commit any of the offenses in questions 7 through 45.	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

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**PART TWO**

**In the previous 10 years, have you received a felony conviction for violating, or attempting to violate any of the following Sections of the Penal Code?**

47.	Section 207 ( <i>kidnapping</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
48.	Section 208 ( <i>kidnapping person under age 14</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
49.	Section 209 ( <i>kidnapping for ransom or aiding or abetting kidnapping for ransom</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
50.	Section 209.5 ( <i>kidnapping during carjacking</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
51.	Section 210 ( <i>impersonating kidnapper to obtain ransom</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
52.	Section 211 ( <i>robbery</i> ) in the commission of which it was charged and proved that you personally used a deadly or dangerous weapon within the meaning of Section 12022	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
53.	Section 215 ( <i>carjacking</i> ) in the commission of which it was charged and proved that you personally used a deadly or dangerous weapon within the meaning of Section 12022	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
54.	Section 217.1 ( <i>assault or attempted murder of public official</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
55.	Section 236 ( <i>false imprisonment involving unnecessary force</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
56.	Section 240 ( <i>assault</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
57.	Section 241 ( <i>assault of public safety employee, medical practitioner, spouse, cohabitant</i> )	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

58.	Section 241.1 ( <i>assault of custodial officer</i> )	YES	___	NO	___
59.	Section 241.2 ( <i>assault on school or park property</i> )	YES	___	NO	___
60.	Section 241.3 ( <i>assault on public transportation</i> )	YES	___	NO	___
61.	Section 241.4 ( <i>assault of school peace officer</i> )	YES	___	NO	___
62.	Section 541.5 ( <i>assault of highway worker</i> )	YES	___	NO	___
63.	Section 241.6 ( <i>assault of school employee</i> )	YES	___	NO	___
64.	Section 241.7 ( <i>assault of juror by party to action</i> )	YES	___	NO	___
65.	Section 241.8 ( <i>assault of member of Armed Services</i> )	YES	___	NO	___
66.	Section 242 ( <i>battery</i> )	YES	___	NO	___
67.	Section 243 ( <i>battery of public safety employee, medical practitioner, spouse, cohabitant</i> )	YES	___	NO	___
68.	Section 243.1 ( <i>battery of custodial officer</i> )	YES	___	NO	___
69.	Section 243.2 ( <i>battery on school or park property</i> )	YES	___	NO	___
70.	Section 243.25 ( <i>battery of elderly person</i> )	YES	___	NO	___
71.	Section 243.3 ( <i>battery of commercial vehicle driver or passenger</i> )	YES	___	NO	___
72.	Section 243.35 ( <i>battery on public transportation property</i> )	YES	___	NO	___
73.	Section 243.4 ( <i>sexual battery</i> )	YES	___	NO	___
74.	Section 243.6 ( <i>battery of school employee</i> )	YES	___	NO	___
75.	Section 243.65 ( <i>battery of highway worker</i> )	YES	___	NO	___
76.	Section 243.7 ( <i>battery of juror by party to action</i> )	YES	___	NO	___
77.	Section 243.8 ( <i>battery of sports official</i> )	YES	___	NO	___
78.	Section 243.83 ( <i>unlawful conduct at professional sporting event</i> )	YES	___	NO	___
79.	Section 243.9 ( <i>battery of local detention officer by inmate</i> )	YES	___	NO	___
80.	Section 243.10 ( <i>battery of member of Armed Services</i> )	YES	___	NO	___
81.	Section 244 ( <i>assault with caustic, flammable chemicals</i> )	YES	___	NO	___
82.	Section 244.5 ( <i>assault with stun gun, taser</i> )	YES	___	NO	___
83.	Section 245 ( <i>assault with deadly weapon</i> )	YES	___	NO	___
84.	Section 245.2 ( <i>assault with deadly weapon of transportation personnel or passenger</i> )	YES	___	NO	___
85.	Section 245.3 ( <i>assault with deadly weapon of custodial officer</i> )	YES	___	NO	___
86.	Section 245.5 ( <i>assault with deadly weapon, taser, stun gun of school employee</i> )	YES	___	NO	___

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|-----|--|-----|-----|----|-----|
| 87. | Section 245.6 ( <i>hazing</i> )  | YES | ___ | NO | ___ |
| 88. | Section 246 ( <i>shooting at occupied building, vehicle</i> )  | YES | ___ | NO | ___ |
| 89. | Section 246.3 ( <i>grossly negligent discharge of firearm or BB gun</i> )  | YES | ___ | NO | ___ |
| 90. | Section 247 ( <i>shooting at unoccupied building, vehicle</i> )  | YES | ___ | NO | ___ |
| 91. | Section 247.5 ( <i>discharge of laser at aircraft</i> )  | YES | ___ | NO | ___ |
| 92. | Section 248 ( <i>shining bright light with intent to impair operation of aircraft</i> )  | YES | ___ | NO | ___ |
| 93. | Any offenses or Penal Code Sections listed under Section 667.5(c) ( <i>"violent felonies" permitting enhancement of prison terms</i> ) | YES | ___ | NO | ___ |

**PART THREE**

94. Have you received one or more **felony** conviction(s) for any of the crimes identified in Part Two **more** than 10 years previously but were incarcerated for the conviction(s) within the previous 10 years? YES \_\_\_ NO \_\_\_

*If Yes, identify the Penal Code section(s), date(s) of conviction, and period(s) of incarceration:*

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 \_\_\_\_\_

95. Have you received a total of 3 or more **misdemeanor** convictions for one or more of the crimes identified in Part Two **and**
- a. You received one or more of the convictions within the previous 10 years YES \_\_\_ NO \_\_\_
- b. You received one or more of the convictions **more** than 10 years previously but were incarcerated for one or more of the convictions within the previous 10 years YES \_\_\_ NO \_\_\_

*If Yes for question 95.a. or 95.b., identify the Penal Code section(s), date(s) of conviction, and period(s) of incarceration:*

\_\_\_\_\_  
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**CERTIFICATION OF APPLICANT**

*I HEREBY CERTIFY THAT ALL RESPONSES THAT I HAVE PROVIDED ARE TRUE AND CORRECT. I UNDERSTAND AND AGREE THAT FAILURE TO GIVE COMPLETE AND ACCURATE INFORMATION MAY BE GROUNDS FOR REJECTION OF MY APPLICATION, REMOVAL OF MY NAME FROM AN ELIGIBILITY LIST, OR DISMISSAL FROM MY POSITION IF HIRED.*

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*NAME (PLEASE PRINT)*

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*SIGNATURE*

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*DATE*