CITY OF BUELLTON

Revised Operating and Capital Budget

for Fiscal Year 2018-2019

Addendum to the Biennial Operating Budget

July 1, 2017 – June 30, 2019

CITY HALL

107 WEST HIGHWAY 246

BUELLTON, CA 93427

805-686-0137

www.cityofbuellton.com

PAGE LEFT BLANK INTENTIONALLY

CITY OF BUELLTON

FISCAL YEAR 2017-18 & 2018-19 REVISED BUDGET

TABLE OF CONTENTS

CITY COUNCIL MEMBERS/CITY MANAGER	**5**
ORGANIZATION CHART	**6**
CITY MANAGER'S BUDGET MESSAGE	**7**
VISION PLAN AND CITY GOALS	**19**
BUDGET SUMMARIES	**21**
FUND BALANCE	**23**
FUND BUDGET SUMMARY WITH FUND BALANCE ANALYSIS	**25**
REVENUE PROJECTIONS	**31**
EXPENDITURE PROJECTIONS	**35**
GENERAL FUND DEPARTMENTAL BUDGETS	**37**
CITY COUNCIL	**39**
CITY MANAGER	**43**
CITY CLERK	**47**
CITY ATTORNEY	**51**
NON-DEPARTMENTAL	**54**
FINANCE	**60**
PUBLIC SAFETY	**64**
LEISURE SERVICES - LIBRARY	**67**
RECREATION	**70**
PUBLIC WORKS	
STREET LIGHTS	**74**
STORM WATER	**77**
PARKS	**80**
LANDSCAPE MAINTENANCE	**84**
GENERAL PUBLIC WORKS	**87**
COMMUNITY DEVELOPMENT - PLANNING	**92**
ENTERPRISE FUNDS EXPENDITURE DETAIL	**97**
WASTEWATER	**98**
WASTEWATER CAPITAL	**105**
WATER	**108**

WATER CAPITAL 115

SPECIAL REVENUE FUNDS EXPENDITURE DETAIL 119

HOUSING 120
GAS TAX 123
LOCAL TRANSPORTATION FUND (LTF) – TDA GRANT 126
TRANSPORTATION PLANNING 129
MEASURE A 132

CAPITAL IMPROVEMENT PROJECTS (CIP) 135

2017-18 & 2018-19 CIP FUNDING BY FUND 136
2017-2018 & 2018-19 CIP DETAIL 137
LISTING OF CIP FOR FY 18/19 BY CATEGORY 150
CIP FIVE YEAR SUMMARY 152

APPENDICE 153

RESOLUTION NO. 18-14 "A RESOLUTION OF TH CITY COUNCIL OF CITY OF BUELLTON, CALIFORNIA, FOR THE PURPOSE OF MID-CYCLE BUDGET AMENDMENTS RELATED TO FISCAL YEAR 2018-19" 154

GLOSSARY 167

City Council Me ers/City Manager
Fiscal Years 2017 and 2018-19

Holly Sierra
Mayor

Dave King
Vice Mayor

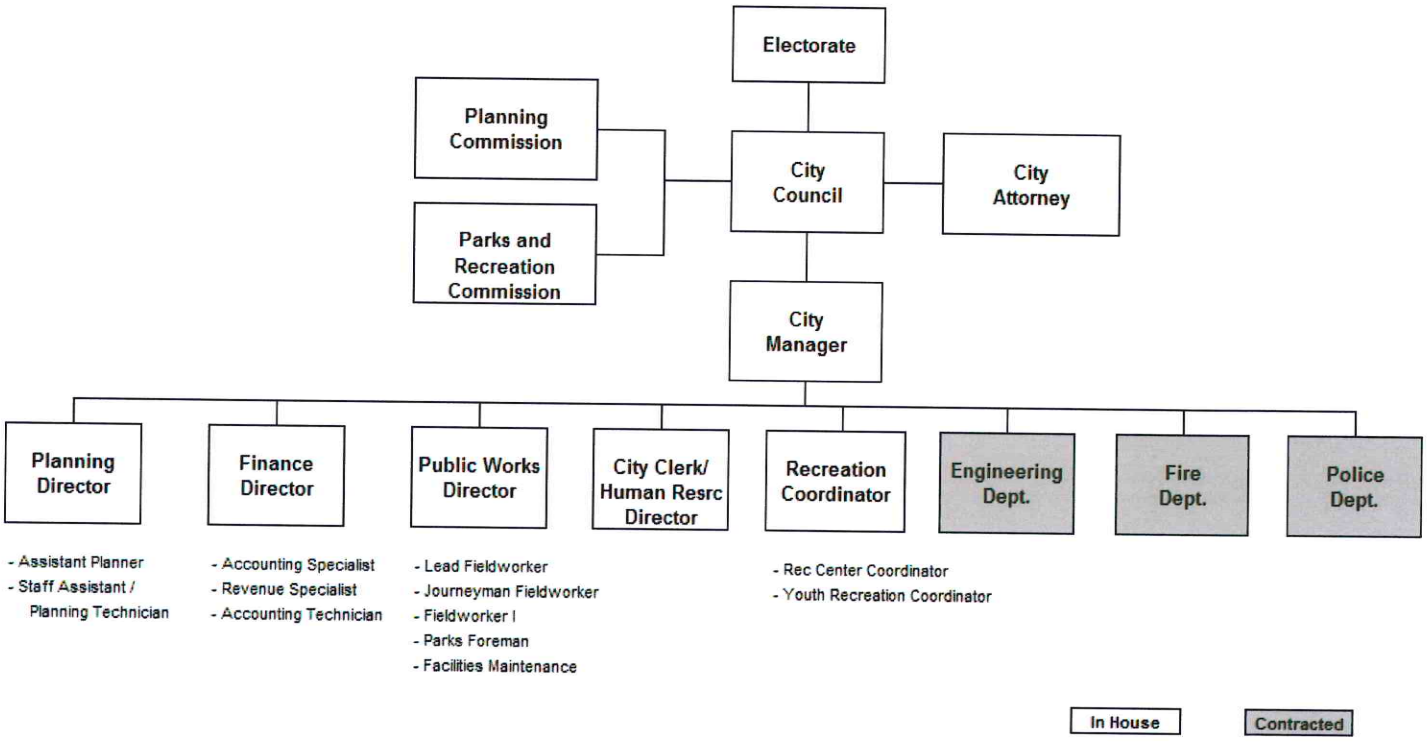
Ed Andr
Council M er

Art Mer
Council M er

Vacant S
Council M er

Marc Bierc ki
City Man

City of Buellton
Organizational Chart



City of Buellton Mid-Cycle Update

City Manager's Budget Message

May 24, 2018

To: Honorable Mayor and City Council

From: Marc Bierdzinski, City Manager

Subject: Mid-Year Budget Review for 2018-19

Overview

This Mid-Cycle Update to the City of Buellton's Biennial Budget for Fiscal Year (FY) 17-18 and 18-19 guides the City in planning budget priorities, capital improvements and important operational objectives during the upcoming fiscal year. This overview highlights a financial plan that considers a strategic investment and fiscal stability.

As we approach the end of the first year of the 2017-19 Biennial Budget, the City's financial position remains in good condition with many of the departments in the General Fund expected to meet or end below expected expenditure levels at the end of June 30, 2018. Property tax, sales tax and transient occupancy tax are expected to exceed their projected amount.

The City's General Fund estimated expenditures budget (excluding transfers) for FY 18-19 is $6,455,721. The projected operating revenues are $7,511,033. An operating surplus of $1,055,312 exists for Capital Improvement Projects (CIPs). General Fund Reserves will be used to fund CIPs after offsetting excess surplus.

Revenues include the following major components: increase in Transient Occupancy Tax, Property Tax, Sales Tax and various charges for current services. These increases are partially offset by savings realized from the use of reserves that had been established for CIPs.

Budget Summary

1) Delivering essential services using consistent resources available on an ongoing basis while recognizing economic growth;

2) Targeting Capital Improvement investments to maintain, rehabilitate and rejuvenate a wide array of public infrastructure and significant upgrades to major projects;

3) Maintain General Fund and other operating fund balances within policy reserve levels;

4) Prioritizing programs such as Recreation, Library Services and other options important to the community;

5) An awareness of Council's vision and goals for the City of Buellton and refining actions to carry out the vision for the future;

6) An update to the beginning fund balance projections based on actual audited results from prior fiscal years with uses to be considered during budget direction;

7) Identify budget adjustments that require Council action, and recommendations for supplemental budget adjustments.

Capital Improvement Plan

The Capital Improvement Plan includes completion of current projects, new investments and important reinvestments in critical infrastructure projects. Funds allocated for capital projects will be spent or will be rolled forward for specific projects in the future years. The CIP Budget includes line item details explaining expenditures, funding source and summarizes projects by category and funding source. Capital Improvements are explained in detail following the funding summary below:

General Fund	$1,283,170
Sewer Capital	$425,000
Water Capital	$525,000
Gas Tax	$500,000
Local Transportation Fund (LTF)	$600,000
Measure A	$620,000
Total CIP in 2018-19:	**$3,953,170**

General Fund

Funding is through a General Fund operating surplus of $772,142 and the use of reserves. It covers Public Works, City Hall, Storm Water and Parks. Costs are recorded under Budget Unit "Non-Departmental" for all CIPs except Storm Water, which is recorded in Budget Unit, "Storm Water." Projects include: Storm Drain Cleaning and Repairs, Industrial Way Streetlights, Road Maintenance, Avenue of Flags Pedestrian/Drainage Improvements, North Avenue of Flags Park and Ride. An additional $250,000 was allocated for the initial phase of the Avenue of Flags Specific plan to begin project at one of the medians.

Enterprise Funds (Water and Sewer—Capital)

Funding is provided by Enterprise Funds' Connection Fees and use of reserves. The projected connection fees amount to $95,000 (Sewer) and $200,000 (Water). Reserve transfers from the Sewer and Water Operating funds are required in the amounts of $380,000 (Sewer) and $234,600 (Water). The Sewer and Water projects include: Sewer Line Replacement, Wastewater Treatment Plant Facilities Improvement, Water Meter Upgrades, Water Treatment Plan/Booster Reliability, Water Distribution System Improvement, and Recycled Water Concept/Feasibility.

Measure A

Funding is from the State of California from Gas Tax and includes: Phase III Hwy 246 and Sycamore Crossing and Road Maintenance at several locations.

Gas Tax

Funding is from the State of California and includes Avenue of Flags Pedestrian Path Improvements, McMurray Road Widening, and Road Maintenance at various locations. Funding allocations come from

the State of California and the General Fund.

Local Transportation Fund (LTF) - Transportation Development Act (TDA)

Funding is from the State of California and includes Santa Ynez River Trail Conceptual Plan and Feasibility Study, and North Avenue of Flags Park and Ride. Funding allocations come from SBCAG and the General Fund.

General Fund Operating Budget Summary of Significant Changes

Staff submits monthly and quarterly reports to Council to review the status of the City budget. This approach provides a method of finding budget gaps and making necessary adjustments on a regular basis. As a result, a sustainable strategy was developed to guide budgeting efforts. This strategy allows Council to control costs while identifying financial requirements and initiating budget adjustments prior to the close of the fiscal year. The 2018-19 Budget identifies ongoing revenue surges and seeks to reduce operating costs. Currently, no General Fund reserves will be used for operating expenditures. Conservative estimates from prior years, current fiscal year, and other external data have been used in projecting revenue and expenses.

Changes in General Fund Revenue Projections for FY 18/19

General Fund operating revenues are projected to be at $7,163,348 by the end of FY 17/18. That is $490,703 more than the original budgeted amount. Revenues received through April 2018 were compared to receipts over 12 months to forecast future revenue. FY 18/19 revenues are forecasted to increase by a total of $769,635 over the original budget amount for 18/19, or about 12 percent increase in revenues. Table 1 on the next page summarizes the modifications in revenue projections from the original adopted FY 18/19 compared to the revised FY 18/19 revenue projections. The explanations to the increases in revenue are listed by revenue source type in the following section.

Table 1 Revenue Source	2017-18 Projections	2018-19 Original Budget	2018-19 Revised Budget	Dollar Change amount	Percent Change
Property Tax	$ 1,439,905	$ 1,308,150	$ 1,461,244	$ 153,094	11.70%
Transient Occupancy Tax	$ 2,550,000	$ 1,938,000	$ 2,450,000	$ 512,000	26.42%
Sales Tax	$ 2,100,000	$ 2,346,000	$ 2,412,000	$ 66,000	2.81%
MV License Fee	$ 457,454	$ 430,000	$ 470,641	$ 40,641	9.45%
COPS Grant	$ 100,000	$ 102,000	$ 100,000	$ (2,000)	-1.96%
Beverage Containter Gra	$ 5,000	$ 5,100	$ 5,000	$ (100)	-1.96%
		Total Revenue Change:		$ 769,635	12.56%

1. Property Tax

Growth is anticipated in this category as the Village Townhomes continue construction and completion. The project consists of 155 townhomes and is currently in Phase 9 of construction. Recent construction of commercial spaces and residential homes has increased the property values in Buellton by 8.8

percent for the 2017/18 tax roll. Property tax revenues are expected to increase as the property values increase. Revenue from property tax is expected to exceed the projected revenue for FY 17/18. It is expected to exceed budget projections by $157,405, or about 12 percent.

2. Transient Occupancy Tax (TOT)

The Hampton Inn opened in mid-June 2017 and contributed to the increase in TOT revenues. The FY 17/18 budget had only estimated a 3 percent increase from FY 16/17 TOT receipts. TOT revenue for FY 17/18 is expected to exceed projected revenue by $650,000, or 34 percent by the end of the fiscal year.

3. Sales Tax

The Habit, Chipotle Mexican Restaurant and various locations at the new Crossroads shopping center have contributed to the increase in sales tax from prior years. Sales tax for FY 17/18 is expected to be below the budgeted projections by $200,000, or 8.69 percent. The forecast amount was determined by averaging the sales tax revenue received through February 2018 and shows a conservative estimate. The amount may be higher at the end of the fiscal year. As businesses establish, the future sales tax growth is expected to slow down. The FY 18/19 increase of 2.81% was derived using external data from HDL.

All revenue projections for FY 18/19 were originally forecasted at a 2 percent increase from the previous year. Due to changes in revenue assumptions mentioned above and additional assumptions, certain revenue sources require a budget amendment for the second year of the 2017-19 Biennial Budget.

The Property Tax FY 18/19 revised forecast is consistent with the amount projected at the end of FY 2017/18. The Transient Occupancy Tax FY 18/19 forecast is expected to be around the same amount as projected at the end of FY 17/18.

The COPS Grant and Beverage Container Grant amounts were decreased because the amounts received from the State of California are flat amounts. The COPS Grant is for $100,000, and the Beverage Container Grant is $5,000 every year.

<u>Changes in General Fund Expenditures</u>

The General Fund expenditures are expected to increase by $234,719. The most significant reason for the increase in expenditures is the allocation of $250,000 in additional funding for CIP to implement the Avenue of Flags Specific Plan. Below is a description of items affecting the General Fund:

City Council

- $1,840 appropriation increase to Travel and Training for City Council will allow more involvement in conferences

City Manager

- $100 decrease to Computer & Maintenance reflects no major computer updates

- $154 decrease to Office Supplies

Non-Departmental

- $5,599 increase to Medical Benefit reflects the addition of a retiree receiving health insurance benefits
- $27,500 decrease to Insurance-Liability. Amount paid in previous years was under $100,000
- $2,210 increase to Animal Control to reflect the 1.5 percent contract increase anticipated for FY 18/19
- $5,700 decrease to Computer Maintenance to reflect previous year trends
- $4,800 increase to Membership and Publications to reflect membership increase for League of Cities, Association of California Water Agencies, and Santa Barbara County LAFCO Commission
- $44,000 increase to CalPERS unfunded liability to reflect the required unfunded liability amount due to CalPERS. This amount is split and budgeted in the General Fund and the Enterprise Funds. The total amount expected for FY 18/19 is $171,869. The City plans to pay more than the required contribution amount of $124,635 to accelerate payments and save interest.
- $5,300 decrease to Office Supplies
- $1,480 increase to Utilities-Sewer to reflect sewer rate increase effective July 1, 2018
- $960 increase to Utilities-Water to reflect water rate increases effective July 1, 2018
- $1,187 decrease to Santa Barbara County Mental Health Mobile Crisis service to reflect the new contract amount of $2,893 for FY 18/19. The contract is for three years beginning 2018/19 with a 2.5 percent increase for the next two years.
- $250,000 appropriation increase per City Council direction to fund the implementation of Avenue of Flags Specific Plan

Finance

- $10,083 increase to Salaries to reflect the 2.7 percent salary increase authorized by City Council and step increase. All four finance employees were not at the max of their step levels when the COLA increase was authorized. The salary increase reflects employee merit increases in this department.
- $3,174 increase to Employer Paid DCP to reflect benefit not previously budgeted
- $520 decrease to Miscellaneous to reflect prior year trends
- $1,560 decrease to Office Supplies to reflect previous year trends

Public Safety—Police/Fire

- $196,430 decrease to Sheriff Contract services to reflect FY 18/19 proposed Sheriff Contract. The Sheriff Department updated their contract service methodology. The cost for FY 18/19 shows an increase of $86,813, or 5 percent increase from FY 17/18. However, the current 18/19 budget is $ 1,943,760; therefore the budgeted amount will be reduced.
- $8,297 increase to Fire Department services to reflect a 2 percent increase from the FY 17/18 contract amount of $202,152

Leisure Services—Library

The budgeted amount for the library services is $169,974. The funding allocations to the library zones from the County will remain status quo in 2018-19. In addition, a new library zone (Zone 4 - Goleta) was created and may possibly include Solvang and Buellton by 2019. The current contract amount is $141,641 which will remain the same.

Recreation

- $10,173 increase to reflect hourly employee salaries to reflect the additional seasonal employees needed to run the Summer and Teen Camp
- $2,548 increase to reflect Employer Social Security and Medicare taxes associated with the increase in Hourly employee salaries
- $1,040 decrease to Miscellaneous to reflect previous year trends
- $1,500 increase to Buellton Recreation Program to reflect expenditures related to increase in recreation activities offered
- $1,000 increase to Recreation Program 50/50 to reflect the average expenditure amount for the last three years

Public Works– Parks

- $12,300 increase to Utilities-Water to reflect water rate increases effective July 1, 2018

Public Works—Landscape Maintenance

- $12,226 increase to Utilities-Water to reflect water rate increase effective July 1, 2018

Public Works—General

- $ 13,060 decrease to Hourly salaries. There are no hourly employees.
- $16,700 increase to Utilities– Water to reflect water rate increases effective July 1, 2018

Planning

- $98,751 increase to Salaries to reflect the addition of the Planning Director position
- $2,267 increase to Planning Salaries Commission salaries to reflect all five planning commission seats. Each planning commission member receives a total of $100 per month.
- $28,675 increase to Benefits to reflect the benefits associated with the Planning Director
- $510 decrease to Code Enforcement Expense. These costs are under office supplies.
- $1,796 increase to Advertising-Legal to reflect the correct amount of $2,000
- $32,600 decrease to Contract Services to reflect the reduction in economic costs and 6-month contract

Enterprise Funds

The Enterprise Funds are self-sufficient and currently utilize reserves for operations and CIPs. The Water and Sewer Funds enacted rate increases in three separate phases with the first rate increase in November 2016, second rate increase in November 2017, and the third rate increase is expected to be effective July 1, 2018. The rate increases have slowed down the rate in which the fund balance has been diminishing.

Sewer Fund

In FY 2016/17, Sewer operating revenue was $863,607. By the end of FY 17/18, Sewer revenue is expected to be $1,092,484, a 26% increase from the prior year. Operating expenditures for the Sewer Fund were $1,099,822 in FY 16/17. The projected sewer operating expense for FY 17/18 is $1,121,712. The increase in expenditures is attributed to the CalPERS unfunded liability and repairs at the Sewer Plant.

The next sewer rate increase in July 2018 will increase charges for services, set-up fees; late charges and an increase in interest earned from new Certificate of Deposits (CD) are expected to increase revenue by $236,690. Table 2 below illustrates the sewer revenue changes.

Table 2

Revenue Source	2017-18 Projections	2018-19 Budget	2018-19 Revised	Dollar Change Amount from 18/19 Original	Percentage Change
Charges for Services	$ 1,072,200	$893,520	$1,125,810	$232,290	26%
Set-Up Fees	$1,170	$765	$1,150	$385	50%
Late Charges	$8,114	$4,845	$5,000	$155	3%
Interest	$11,000	$7,140	$11,000	$3,860	54%
			Total Revenue	$236,690	26%

Sewer operating expenditures are expected to increase by $20,528 from the original budget. The two most significant reasons for the increase include increased payment to CalPERS unfunded liability of about $10,000, and the increase in Computer Maintenance Software of about $8,250. This item includes Comcast services, Tyler Technology Software allocation, and Autosys. Table 3 on the next page summarizes all the budget adjustments for Sewer operating expenditures:

Table 3

Expenditure	2017-18 Projections	2018-19 Budget	2018-19 Proposed	Dollar Change Amount from	Percentage Change
Computer Maintenance & Software	$ 12,550	$ 3,060	$ 12,648	$ 9,588	313.3%
Maintenance/Repair	$ 32,400	$ 51,000	$ 50,000	$ (1,000)	-2.0%
Contract Services	$ 199,200	$ 255,000	$ 250,000	$ (5,000)	-2.0%
CalPERS Unfunded Liability	$ 16,696	$ 15,300	$ 25,300	$ 10,000	65.4%
Chemical/Analysis	$ 31,000	$ 25,500	$ 31,000	$ 5,500	21.6%
Operational Supplies	$ 4,500	$ 3,060	$ 4,500	$ 1,440	47.1%
			Change in Budget	**$ 20,528**	**1.27%**

Water Fund

In FY 2016/17, Water operating revenue was $1,926,645. By the end of FY 17/18, Water revenue is expected to be $2,338,100, a 21% increase from the prior year. Operating expenditures for the Water Fund was $1,955,852 in FY 16/17. The projected water operating expense for FY 17/18 is $2,046,224. The increase in expenditures is attributed to the CalPERS unfunded liability, insurance liability, engineering contract services and increase in state water costs.

The next water rate increase in July 2018 will increase charges for services, set-up fees; late charges and an increase in interest earned from new Certificate of Deposits (CD) are expected to increase revenue by $544,740. Table 4 on the following page illustrates the water revenue changes:

Table 4

Revenue Source	2017-18 Projections	2018-19 Budget	2018-19 Proposed	Dollar Change Amount from 18/19 Original Budget	Percentage Change
Charges for Services	$ 2,300,000	$1,835,184	$2,369,000	$533,816	29%
Set-Up Fees	$1,100	$816	$1,100	$284	35%
Late Charges	$15,000	$9,690	$13,000	$3,310	34%
Interest	$18,000	$8,670	$16,000	$7,330	85%
			Total Revenue Change:	$544,740	22%

FY 18/19 Water operating expenditures are expected to increase by $4,287 from the original budget. The two most significant reasons for the increase include increased payment to CalPERS unfunded liability of about $10,000, and the increase in Computer Maintenance Software of about $10,000. This item includes Comcast services, Tyler Technology Software allocation, SCADA, Aquametrics and Autosys. Current budgeted amounts were also analyzed and adjusted to previous year trends. Table 5 on the

following page summarizes all the budget adjustments for Water operating expenditures:

Table 5

Expenditure	2017-18 Projections	2018-19 Budget	2018-19 Proposed	Dollar Change Amount from	Percentage Change
Hourly Employee	$ -	$ 7,711	$ -	$ (7,711)	-100.0%
Computer Maintenance & Software	$ 14,126	$ 4,080	$ 14,322	$ 10,242	251.0%
Data Processing Contract Maint.	$ -	$ 13,260	$ 1,326	$ (11,934)	-90.0%
Maintenance/Repair	$ 44,178	$ 51,000	$ 50,000	$ (1,000)	-2.0%
Contract Services	$ 91,290	$ 96,900	$ 95,000	$ (1,900)	-2.0%
Contract Servies-Engineering	$ 60,000	$ 76,500	$ 75,000	$ (1,500)	-2.0%
CalPERS Unfunded Liability	$ 16,709	$ 15,300	$ 25,300	$ 10,000	65.4%
Chemical/Analysis	$ 28,242	$ 40,800	$ 40,000	$ (800)	-2.0%
Tools	$ 2,600	$ 1,530	$ 3,000	$ 1,470	96.1%
Regulatory Compliance	$ 20,000	$ 18,360	$ 21,000	$ 2,640	14.4%
Santa Ynez River Appropriation	$ 12,100	$ 11,220	$ 16,000	$ 4,780	42.6%
			Change in Budget	**$ 4,287**	**0.27%**

Special Revenue Funds

Special Revenue Funds have restrictions associated with the use of the revenue received. Special Revenue is received by the State of California and County of Santa Barbara. CIPs are the major category for expenditures. The adopted FY 18/19 budget appropriations are$1,956,860 and revenue projections are $1,318,889. The following are new revenue projections and changes in assumptions:

***Housing Fund*:**

- $1,725 revenue increase to Interest reflect interest earned on additional Certificate of Deposits

Traffic Mitigation Fund:

- $54 revenue increase to Interest reflect interest earned on additional Certificate of Deposits

Gas Tax Fund:

- $49,835 revenue increase to reflect the Department of Finance estimates for gas tax receipts as of January 2018
- $27,828 revenue increase to reflect the Department of Finance estimates for SB1 receipts as of January 2018
- $544 revenue increase to Interest reflect interest earned on additional Certificate of Deposits
- $383,409 revenue increase to reflect transfer for CIPs

Local Transportation Fund:

- $239 increase to Interest reflect interest earned on additional Certificate of Deposits

- $5,963 decrease STA Funding to reflect the amount released to SBCAG on the FY18/19 TDA Claim
- $20,900 increase to Breeze Extension Pilot to reflect the increase in cost for the service as it will no longer be subsidized
- $400 decrease to Lompoc-Wine Country Express to reflect the $20,000 annual contract
- $13,800 decrease to SYVT Dial-A-Ride to reflect a typo on the original budget
- $6,000 increase to Transfer to Reserves to reflect the $10,000 allocated per the Measure A 5-year plan for Bike and Trails

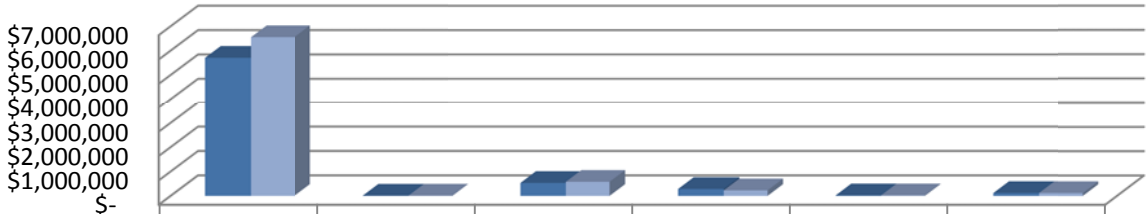
Transportation Planning:

- $75 increase to reflect interest earned on additional Certificate of Deposits
- $4,000 decrease to STA Funding to reflect the $20,000 previous budgeted amounts Measure A
- $302,637 increase to revenue to reflect Transfer from Reserves for CIPs
- $8,666 increase to Measure A revenue to reflect the projected amount on the Measure A 5-year plan

Conclusion

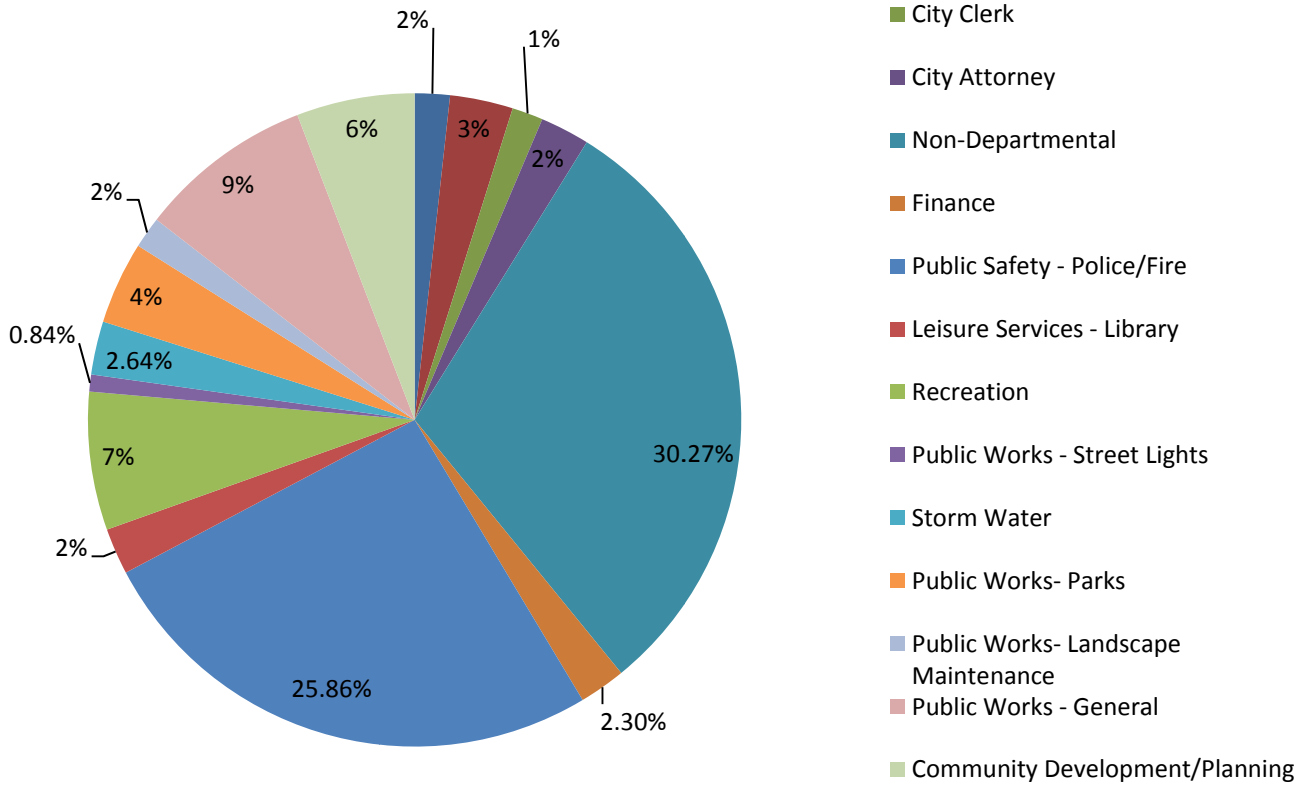
The following charts show the City revenues in relation to spending patterns in the General Fund during fiscal year 2018-19 and 2017-18 projections. Although the City operates in an economic environment with strong TOT and Sales Tax Revenue, the goal each year is to maintain long-term and short-term fiscal health through conservative and prudent spending decisions. This is a strategy intended to be undertaken while planning current and future revenues against expenditures. The City operates within the budget constraints and will continue to stay on course of action that reflects watchful fiscal action now and in the future.

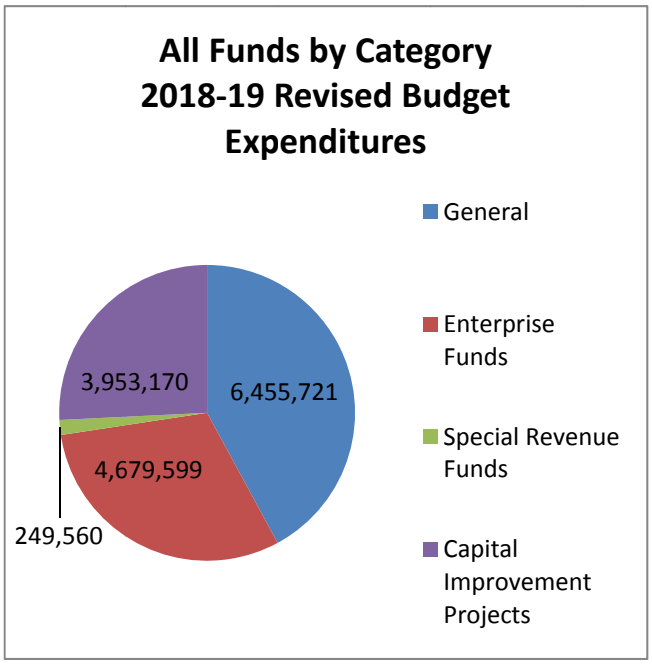
Total Revenues - General Fund

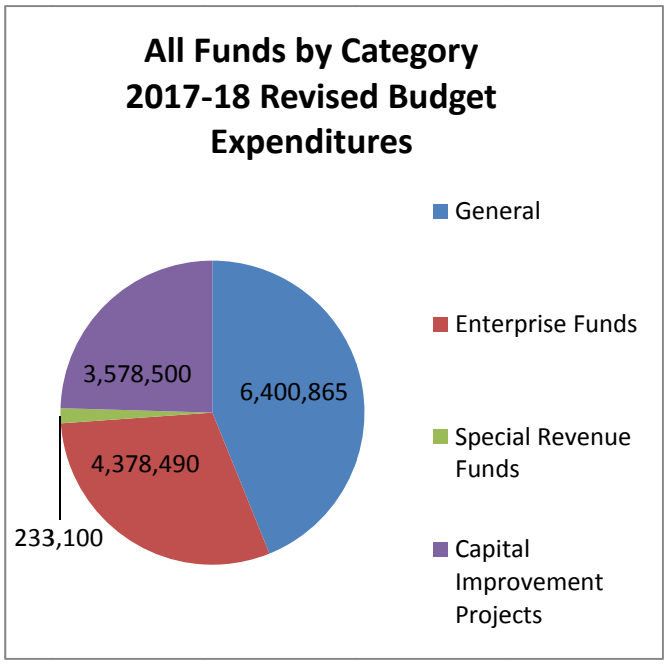


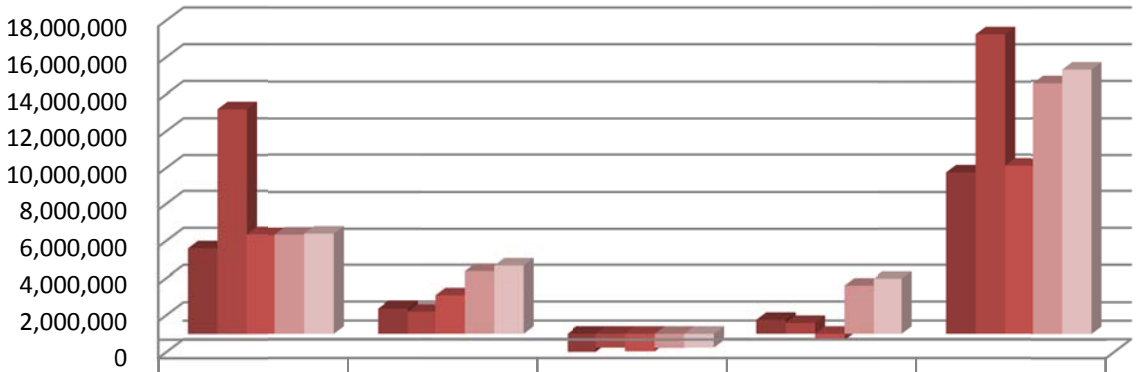
	Taxes	Fees and Permits	Revenue from Other Agencies	Charges for Services	Fines and Penalties	Use of Money and Property
Revised FY 17/18	$5,707,500	$10,500	$532,200	$283,745	$20,700	$118,000
Revised FY 18/19	$6,552,744	$10,710	$577,885	$228,220	$21,114	$120,360

General Fund Expenditures by Department 2018-19 Revised









	General Fund	Enterprise Funds	Special Revenue Funds	Capital Improvement Projects	Total Expenditures
2014/15 Actual	5,608,008	2,365,761	15,691	1,757,399.67	9,746,860
2015/16 Actual	13,210,524	2,210,287	250,727	1,589,421	17,260,959
2016/17 Actual	6,366,472	3,055,674	47,785	647,048	10,116,979
2017-18 Revised Budget	6,400,865	4,378,490	233,100	3,578,500	14,590,955
2018-19 Revised Budget	6,455,721	4,679,599	249,560	3,953,170	15,338,050

BUELLTON VISION PLAN

Portray a Positive Buellton Image and Brand

Expand Opportunity for Active and Healthy Living

Offer a Variety of Arts and Cultural Opportunities

Promote Desired Change through Planning and Design

Create a Vibrant Downtown

Maintain a Strong Sense of Community and Family

Be a Leader in Environment Sustainability and Stewardship

Foster Local Economic Development

LINKING CITY GOALS TO IMPLEMENTING DEPARTMENTS

Maintain a Balanced Budget	City Manager and Finance Department
Construct Trails and Bike Paths	Public Works Department
Continue Economic Development	Community Development/Planning and City Manager
Vision Plan Implementation	All Departments
Sound Planning and Development	Community Development/Planning and City Manager
Emergency Preparedness	All Departments
Maintain Infrastructure and Sustainability	Public Works Department
Maintain and create new recreation	Recreation Department

Budget Summaries

PAGE LEFT BLANK INTENTIONALLY

FUND BALANCE

Fund Balance Report

For Fiscal Year Beginning 7/1/2018 and Ending 6/30/2018

Fund	Estimated beginning Fund balance 7/1/2018	FY 2018-19 Total Revenues	FY 2018-19 Total Expenditures	FY 2018-19 Transfers In	FY 2018-19 Transfers Out	Estimated Ending Fund Balance 6/30/2019
001 - General Fund (1)	$ 7,643,088	$ 7,511,033	$ 6,302,721	$ -	$ 1,436,170	$ 7,415,230
005 - Sewer Fund (2)	3,440,783	1,142,960	1,233,112	-	400,000	2,950,631
006 - Wastewater Capital	49,885	95,000	-	380,000	425,000	99,885
020 - Water Fund (3)	5,901,590	2,399,100	2,571,487	-	475,000	5,254,203
021 - Water Capital	328,664	200,000	-	234,600	525,000	238,264
023 - Housing Fees	477,729	4,213	3,060	-	-	478,882
024 - Traffic Mitigation Fund	47,646	10,207	-	-	-	57,853
025 - Gas Tax Fund	232,162	604,000	104,000	-	500,000	232,162
027 - Local Transportation Fund	63,088	4,327	17,500	690,000	640,000	99,915
029 - Transportation Planning Fund	(119,090)	20,075	45,000	25,500	-	(118,515)
031 - Measure A	367,978	357,363	-	-	660,000	65,341
075 - Trust & Agency Fund						-
092 - Capital Improvement Proj Fund				3,953,170		3,953,170
TOTAL FUND BALANCE "ESTIMATED A'	**$ 18,433,523**	**$ 12,348,278**	**$ 10,276,880**	**$ 5,283,270**	**$ 5,061,170**	**$ 20,727,021**

Notes:

(1) General Fund Revenue/Reserve Transfers:

Operating Revenue	$	7,511,033
Transfer from Reserves (CIP)		1,000,000
	$	**8,511,033**

General Fund Expenditures:

Operating Expenditures	$	6,302,721
Operating Transfer to LTF (027) and Transportation Planning (029)	$	153,000
Transfer from Reserves (CIP)		1,283,170
	$	**7,738,891**

(2) Wastewater Fund Revenues:

Operating Revenue	$	1,142,960
Transfer from Reserves (Operating)		300,000
	$	**1,442,960**

Wastewater Fund Expenses:

Operating Expenditures	$	1,233,112
Transfer from Reserves (CIP)		400,000
	$	**1,633,112**

(3) Water Fund Revenues:

Operating Revenue	$	2,399,100
Transfer from Reserves (Operating)		475,000
	$	**2,874,100**

Water Fund Expenses:

Operating Expenditures	$	2,571,487
Transfer from Reserves (CIP)		475,000
	$	**3,046,487**

General Fund Budget Summary with Fund Balance Analysis

001 - General Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised Budget	2017-18 Projected	2018-19 Revised Budget	% Change from 17-18 Budget
Revenues						
Property Taxes	$ 2,435,272	$ 1,341,351	$ 1,282,500	$ 1,439,905	1,461,244	14%
Sales Taxes	2,044,067	2,521,898	2,300,000	2,100,000	2,412,000	5%
Franchise Taxes	223,302	221,847	225,000	231,000	229,500	2%
Transient Occupancy Tax	1,783,807	1,938,720	1,900,000	2,550,000	2,450,000	29%
Fees and Permits	11,370	10,225	10,500	10,000	10,710	2%
Fines and Penalties	39,875	25,396	20,700	21,000	21,114	2%
Use of Money and Property	99,052	133,387	118,000	110,000	120,360	2%
Revenue from Other Agencies	407,748	427,826	532,200	465,154	577,885	9%
Charges for Current Services	321,421	258,905	283,745	236,289	228,220	-20%
Total GF Operating Revenue	**$ 7,365,914**	**$ 6,879,555**	**$ 6,672,645**	**$ 7,163,348**	**$ 7,511,033**	13%
Transfers In- Reserves (CIP)	-	-	1,028,500	-	1,000,000	-3%
GF Operating Rev. plus CIP Reserve	**$ 7,365,914**	**$ 6,879,555**	**$ 7,701,145**	**$ 7,163,348**	**$ 8,511,033**	11%
Expenditures						
City Council	$ 131,617	$ 125,354	$ 126,714	$ 128,267	$ 134,187	6%
City Manager	212,578	231,767	237,304	236,784	241,466	2%
City Clerk	108,978	112,612	116,050	112,496	119,213	3%
City Attorney	168,827	134,219	185,000	135,000	188,700	2%
Non-Departmental	8,816,746	1,111,383	2,040,401	1,513,333	2,342,371	15%
Finance	316,521	213,115	168,362	184,675	178,259	6%
Public Safety - Police/Fire	1,808,093	1,922,881	2,146,260	1,923,003	2,001,052	-7%
Leisure Services - Library	97,978	146,902	173,441	150,500	176,910	2%
Recreation	507,894	523,824	530,787	544,659	529,159	0%
Public Works - Street Lights	-	65,779	60,000	62,704	65,000	8%
Storm Water	167,057	179,140	215,600	146,933	204,012	-5%
Public Works- Parks	244,436	282,836	314,250	321,000	316,435	1%
Public Works- Landscape Maintenance	84,765	80,923	106,000	110,200	120,346	14%
Public Works - General	517,900	885,157	654,218	549,813	669,601	2%
Community Development/Planning	343,129	350,580	354,978	350,007	452,180	27%
GF Total Expenditures	**$ 13,526,519**	**$ 6,366,472**	**$ 7,429,365**	**$ 6,469,374**	**$ 7,738,891**	4%
Less: Transfer for CIP		616,000	1,028,500	500,000	1,283,170	25%
GF Total Operating Expenditures	**$ 13,526,519**	**$ 5,750,472**	**$ 6,400,865**	**$ 5,969,374**	**$ 6,455,721**	1%
Projected Fund Balance						
Balance, beginning of FY	$ 12,880,075	$ 6,719,470	$ 6,949,114	$ 6,949,114	$ 7,643,088	10%
Prior Year-Adjustment	$ -	$ (283,439)	$ -	$ -	$ -	0%
Transfers from Reserves Used	*$ -*	$ -	$ (1,028,500)	$ -	$ (1,000,000)	-3%
Net Change in Fund Balance	(6,160,605)	513,083	271,780	693,974	772,142	184%
Balance	**$ 6,719,470**	**$ 6,949,114**	**$ 6,192,394**	**$ 7,643,088**	**$ 7,415,230**	20%

Wastewater Fund Budget Summary with Fund Balance Analysis

005/006 -Sewer Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised Budget	2017-18 Projected	2018-19 Revised	% Change from 17-18 Budget
Revenues						
Charges for Services	$ 727,810	$ 849,705	$ 876,000	$ 1,072,200	1,125,810	29%
Set-up fees	1,165	1,150	750	1,170	1,150	53%
Late Charges	4,745	4,829	4,750	8,114	5,000	5%
Interest	4,386	7,923	7,000	11,000	11,000	57%
Other Revenue	20,455	-	-	-	-	0%
Total Operating Revenue	758,561	863,607	888,500	1,092,484	1,142,960	29%
Transfer from Reserves			300,308		300,000	0%
Total Revenue plus Transfer from Reserve	758,561	863,607	1,188,808	1,092,484	1,442,960	21%
Expenditures						
Employee Services	$ 250,555	$ 296,193	$ 315,818	$ 305,677	$ 320,897	2%
Operating & Maintenance	523,483	529,984	1,059,203	716,035	1,057,215	0%
Depreciation	251,797	273,645	250,000	250,000	255,000	2%
Sewer Expenditures including transfers to Sewer Capital	**$ 1,025,835**	**$ 1,099,822**	**$ 1,625,021**	**$ 1,271,712**	**$ 1,633,112**	0%
Less: Transfer for CIP	-	-	(435,000)	(150,000)	(400,000)	-8%
Sewer Operating Expenditures	$ 1,025,835	$ 1,099,822	$ 1,190,021	$ 1,121,712	$ 1,233,112	4%
Operating income(loss) before capital contributions	**$ (267,274)**	**$ (236,215)**	**$ (436,213)**	**$ (179,228)**	**$ (190,152)**	-56%
Capital Contributions***						
Connection Fees	267,802	81,959	200,000	96,576	95,000	-53%
Transfer from Sewer Fund	-	-	435,000	150,000	380,000	-13%
Transfer to CIP	-	-	(650,000)	(150,000)	(425,000)	-35%
Total Contributions	**$ 267,802**	**$ 81,959**	**$ (15,000)**	**$ 96,576**	**$ 50,000**	-433%
Projected Fund Balance						
Balance, beginning of FY	$ 3,727,048	$ 3,727,576	$ 3,573,320	$ 3,573,320	$ 3,490,668	-2%
Transfers from Reserves Used	$ -	$ -	$ (300,308)	$ -	$ (300,000)	0%
Net Change in Fund Balance	**$ 528**	**$ (154,256)**	**$ (451,213)**	**$ (82,652)**	**$ (140,152)**	-69%
Ending Available Fund Balance	**$ 3,727,576**	**$ 3,573,320**	**$ 2,821,799**	**$ 3,490,668**	**$ 3,050,516**	8%

*** *from Wastewater Capital Fund 006*

Water Fund Budget Summary with Fund Balance Analysis

020/021 - Water Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised Budget	2017-18 Projected	2018-19 Revised	% Change from 17-18 Budget
Revenues						
Charges for Services	$ 1,426,171	$ 1,900,181	$ 1,799,200	$ 2,300,000	2,369,000	32%
Set-up fees	1,120	1,110	800	1,100	1,100	38%
Late Charges	11,254	9,682	9,500	15,000	13,000	37%
Interest	6,328	9,107	8,500	18,000	16,000	88%
Other Revenue	337,623	6,565	-	4,000	-	
Total Operating Revenue	1,782,496	1,926,645	1,818,000	2,338,100	2,399,100	32%
Transfer from Reserves	-	-	679,255	-	600,000	-12%
Total Revenue plus Transfer from Reserve	1,782,496	1,926,645	2,497,255	2,338,100	2,999,100	20%
Expenditures						
Employee Services	$ 236,446	$ 310,819	$ 324,766	$ 306,224	$ 322,312	-1%
Operating & Maintenance	1,535,427	1,363,903	2,251,703	1,563,000	2,543,635	13%
Depreciation	175,691	281,130	177,000	177,000	180,540	2%
Water Expenditures including transfers to Water	**$ 1,947,564**	**$ 1,955,852**	**$ 2,753,469**	**$ 2,046,224**	**$ 3,046,487**	11%
Less: Transfer for CIP	-	-	(230,000)	-	(475,000)	107%
Water Operating Expenditures	$ 1,947,564	$ 1,955,852	$ 2,983,469	$ 2,046,224	$ 2,571,487	-14%
Operating income(loss) before capital contributions	**$ (165,068)**	**$ (29,207)**	**$ (256,214)**	**$ 291,876**	**$ (47,387)**	-82%
Capital Contributions***						
Connection Fees	468,460	142,948	400,000	152,295	200,000	-50%
Transfer from Water Fund	-	-	230,000	-	234,600	2%
Transfer to CIP	-	-	(680,000)	-	(525,000)	-23%
Total Contributions	**$ 468,460**	**$ 142,948**	**$ (50,000)**	**$ 152,295**	**$ (90,400)**	81%
Projected Fund Balance						
Balance, beginning of FY	$ 5,354,521	$ 5,657,910	$ 5,786,083	$ 5,786,083	$ 6,230,254	8%
Prior-Year Adj.	$ -	14,432	-	-	-	
Transfers from Reserves Used	$ -	-	(230,000)	-	(475,000)	107%
Net Change in Fund Balance	**$ 303,392**	**$ 113,741**	**$ (306,214)**	**$ 444,171**	**$ (137,787)**	-55%
Ending Available Fund Balance	**$ 5,657,913**	**$ 5,786,083**	**$ 5,249,869**	**$ 6,230,254**	**$ 5,617,467**	7%

*** *from Water Capital Fund 021*

Special Revenue Funds Budget Summary with Fund Balance Analysis

023 - Housing Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised	% Change from 17-18 Budget
Revenues						
Charges for Services	$ -	$ -	$ -	$ -	-	-
Intergovernmental	32,600	-	-	-	-	-
Interest	1,269	2,654	2,400	4,192	4,213	75.5%
Total Operating Revenue	**$ 33,869**	**$ 2,654**	**$ 2,400**	**$ 4,192**	**$ 4,213**	**75.5%**
Expenditures						
Housing Assistance	$ -	$ -	$ -	$ -	$ -	
Mobile Home Repair	1,648	700	3,000	3,000	3,060	2.0%
Total Expenditures	**$ 1,648**	**$ 700**	**$ 3,000**	**$ 3,000**	**$ 3,060**	**2.0%**
Operating income(loss)	**$ 32,221**	**$ 1,954**	**$ (600)**	**$ 1,192**	**$ 1,153**	**-292.2%**
Projected Fund Balance						
Balance, beginning of FY	$ 442,362	$ 474,583	$ 476,537	$ 476,537	$ 477,729	0.3%
Net Change in Fund Balance	**$ 32,221**	**$ 1,954**	**$ (600)**	**$ 1,192**	**$ 1,153**	**-292.2%**
Ending Available Fund Balance	**$ 474,583**	**$ 476,537**	**$ 475,937**	**$ 477,729**	**$ 478,882**	**0.6%**

024 - Traffic Mitigation Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised	% Change from 17-18 Budget
Revenues						
Traffic Mitigation Fees	$ 54,809	$ 21,648	$ 20,000	$ 14,644	$ 10,001	-50.0%
Intergovernmental	-	-	-	-	-	
Interest	88	151	150	203	207	37.8%
Total Operating Revenue	54,897	21,799	20,150	14,847	10,208	-49.3%
Expenditures						
Operating and Maintenance	$ -	$ -	$ -	$ -	$ -	
Operating income(loss)	**$ 54,897**	**$ 21,799**	**$ 20,150**	**$ 14,847**	**$ 10,208**	-49.3%
Projected Fund Balance						
Balance, beginning of FY	$ (64,047)	$ (9,150)	$ 12,649	$ 32,799	$ 47,646	276.7%
Net Change in Fund Balance	**$ 54,897**	**$ 21,799**	**$ 20,150**	**$ 14,847**	**$ 10,208**	-49.3%
Balance	**$ (9,150)**	**$ 12,649**	**$ 32,799**	**$ 47,646**	**$ 57,853**	76.4%

Special Revenue Funds Budget Summary with Fund Balance Analysis

025 - Gas Tax Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised	% Change from 17-18
Revenues						
Intergovernmental	$ 181,435	$ 168,425	$ 91,000	$ 114,213	$ 132,835	46.0%
SB1- Local Streets & Roads	-	-	113,000	29,252	85,172	-24.6%
Other Revenue	-	185,913	-	-	-	
Interest	1,907	2,196	2,000	2,533	2,584	29.2%
Total Operating Revenue	$ 183,342	$ 356,534	$ 206,000	$ 145,998	$ 220,591	7.1%
Transfer from General Fund	$ -	$ -	$ 409,000	$ -	$ 383,409	-6.3%
Total Revenue plus Transfer from Reserve	$ 183,342	$ 356,534	$ 615,000	$ 145,998	$ 604,000	-1.8%
Expenditures						
Operating and Maintenance	$ 435,145	$ 264,984	$ 602,000	$ 400,000	$ 604,000	0.3%
Total Expenditures	**$ 435,145**	**$ 264,984**	**$ 602,000**	**$ 400,000**	**$ 604,000**	0.3%
Less: Transfer for CIP	$ (263,974)	$ (152,625)	$ (500,000)	$ (300,000)	$ (500,000)	0.0%
Total Operating Expenditures	$ 171,171	$ 112,359	$ 102,000	$ 100,000	$ 104,000	2.0%
Operating income(loss)	**$ (251,803)**	**$ 91,550**	**$ 13,000**	**$ (254,002)**	**$ -**	-100.0%
Projected Fund Balance						
Balance, beginning of FY	$ 646,417	$ 394,614	$ 486,164	$ 486,164	$ 232,162	-52.2%
Net Change in Fund Balance	**$ (251,803)**	**$ 91,550**	**$ 13,000**	**$ (254,002)**	**$ -**	-100.0%
Balance	**$ 394,614**	**$ 486,164**	**$ 499,164**	**$ 232,162**	**$ 232,162**	-53.5%

027 - Local Transportation Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised	% Change from 17-18 Budget
Revenues						
Intergovernmental	$ 18,111	$ 3,931	$ 9,464	$ 3,930	4,057	-57.1%
Other Revenue	-	12,788	-	-	-	
Interest	52	107	30	267	270	800.0%
Total Operating Revenue	$ 18,163	$ 16,826	$ 9,494	$ 4,197	$ 4,327	-54.4%
Transfer from Measure A	39,100	26,500	39,100	39,100	50,000	27.9%
Transfer from General Fund	13,000	-	145,000	70,000	640,000	341.4%
Total Revenue plus Transfers	$ 70,263	$ 43,326	$ 193,594	$ 43,297	$ 694,327	258.7%
Expenditures						
Operating and Maintenance	46,845	31,207	139,000	46,622	657,500	373.0%
Total Expenditures	**$ 46,845**	**$ 31,207**	**$ 139,000**	**$ 46,622**	**$ 657,500**	373.0%
Less: Transfer for CIP	-	-	(95,000)	-	(600,000)	531.6%
Less: Transfer to Reserves	(13,930)	-	(4,000)	(70,000)	(40,000)	900.0%
Total Operating Expenditures	$ 32,915	$ 31,207	$ 40,000	$ (23,378)	$ 17,500	-56.3%
Operating income(loss)	**$ 23,418**	**$ 12,119**	**$ 54,594**	**$ (3,325)**	**$ 36,827**	**-32.5%**
Projected Fund Balance						
Balance, beginning of FY	$ 30,876	$ 54,294	$ 66,413	$ 66,413	$ 63,088	-5.0%
Net Change in Fund Balance	**23,418**	**12,119**	**54,594**	**(3,325)**	**36,827**	**-32.5%**
Balance	**$ 54,294**	**$ 66,413**	**$ 121,007**	**$ 63,088**	**$ 99,915**	**-17.4%**

Special Revenue Funds Budget Summary with Fund Balance Analysis

029 -Transportation Planning Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised	% Change from 17-18 Budget
Revenues						
Intergovernmental	$ -	$ 43,876	$ 20,000	$ 17,944	$ 20,000	0.0%
Interest	-	-	-	73	75	
Total Operating Revenue	$ -	$ 43,876	$ 20,000	$ 18,017	$ 20,075	0.4%
Transfer from General Fund	25,000	25,000	25,000	25,000	25,500	2.0%
Total Revenue plus Transfer from Reserve	$ 25,000	$ 68,876	$ 45,000	$ 43,017	$ 45,575	1.3%
Expenditures						
Operating and Maintenance	$ 44,993	$ 51,845	$ 45,000	$ 30,000	$ 45,000	0.0%
Total Expenditures	**$ 44,993**	**$ 51,845**	**$ 45,000**	**$ 30,000**	**$ 45,000**	0.0%
Operating income(loss)	**$ (19,993)**	**$ 17,031**	**$ -**	**$ 13,017**	**$ 575**	
Projected Fund Balance						
Balance, beginning of FY	$ (129,145)	$ (149,138)	$ (132,107)	$ (132,107)	$ (119,090)	-9.9%
Net Change in Fund Balance	**$ (19,993)**	**$ 17,031**	**$ -**	**$ 13,017**	**$ 575**	
Balance	**$ (149,138)**	**$ (132,107)**	**$ (132,107)**	**$ (119,090)**	**$ (118,515)**	-10.3%

031 - Measure A Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised	% Change from 17-18 Budget
Revenues						
Intergovernmental	$ 340,203	$ 343,764	$ 336,593	$ 346,058	353,793	5.1%
Interest	1,997	3,830	3,500	4,800	3,570	2.0%
Other Revenue	-	185,913	-	-	-	
Total Operating Revenue	342,200	533,507	340,093	350,858	357,363	5.1%
Transfer from Reserves	-	-	324,007	-	302,637	-6.6%
Total Revenue plus Transfer from Reserve	$ 342,200	$ 533,507	$ 664,100	$ 350,858	$ 660,000	-0.6%
Expenditures						
Operating and Maintenance	$ 228,516	$ 346,099	$ 664,100	$ 464,100	$ 660,000	-0.6%
Total Expenditures	**$ 228,516**	**$ 346,099**	**$ 664,100**	**$ 464,100**	**$ 660,000**	-0.6%
Less: Transfer for CIP	(189,416)	(319,599)	(625,000)	(425,000)	(620,000)	-0.8%
Less: Transfer to LTF	(39,100)	(26,500)	(39,100)	(39,100)	(40,000)	2.3%
Total Operating Expenditures	$ -	$ -	$ -	$ -	$ -	
Operating income(loss)	**$ 113,684**	**$ 187,408**	**$ -**	**$ (113,242)**	**$ -**	
Projected Fund Balance						
Balance, beginning of FY	$ 180,128	$ 293,812	$ 481,220	$ 481,220	$ 367,978	-23.5%
Transfers from Reserves Used	$ -	$ -	$ (324,007)	$ -	$ (302,637)	-6.6%
Net Change in Fund Balance	**$ 113,684**	**$ 187,408**	**$ -**	**$ (113,242)**	**$ -**	
Balance	**$ 293,812**	**$ 481,220**	**$ 157,213**	**$ 367,978**	**$ 65,341**	-58.4%

REVENUE PROJECTIONS

BY FUND

SCHEDULE OF REVENUES

Fiscal Years 2017-18 and 2018-19 with Adopted Revisions

		2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
Fund: 001 - General Fund						
TAXES						
001-41005	Property Taxes - Secured	2,352,308	1,239,766	1,186,000	1,315,756	1,352,096
001-41010	Property Taxes - Unsecured	44,225	52,426	53,000	88,835	58,366
001-41015	Homeowners Exemptions	6,620	5,604	6,700	6,953	6,834
001-41020	Franchise Fees	223,302	221,847	225,000	231,000	229,500
001-41025	Sales Tax	1,911,233	2,242,052	2,300,000	2,100,000	2,412,000
001-41030	Sales Tax Compensation	132,834	279,846	-	-	-
001-41035	Transient Occupancy Tax	1,783,807	1,938,720	1,900,000	2,550,000	2,450,000
001-41040	Property Transfer Tax	32,119	43,555	36,800	28,361	43,948
	Total:	**6,486,449**	**6,023,815**	**5,707,500**	**6,320,905**	**6,552,744**
FEES AND PERMITS						
001-42010	Zoning Clearance	1,620	2,430	2,000	1,830	2,040
001-42015	Small Permits	9,750	7,795	8,500	8,170	8,670
	Total:	**11,370**	**10,225**	**10,500**	**10,000**	**10,710**
REVENUE FROM OTHER AGENCIES						
001-43005	Motor Vehicle in Lieu Tax	-	2,221	2,200	2,700	2,244
001-43010	MV License Fee Compensation	402,748	420,605	425,000	457,454	470,641
001-43015	COPS grant	-	-	100,000	-	100,000
001-43040	Beverage Container Grant	5,000	5,000	5,000	5,000	5,000
	Total:	**407,748**	**427,826**	**532,200**	**465,154**	**577,885**
CHARGES FOR CURRENT SERVICES/RESERVES FOR CIP						
001-44005	Buellton Recreation Program	173,080	173,299	170,000	171,069	112,200
001-44010	Recreation Program 50/50	18,551	11,551	10,000	11,214	10,200
001-44015	Buellton Rec Program Trips	43,347	33,598	45,000	32,816	45,900
001-44020	Park Reservation Fees	7,320	6,690	6,300	5,410	6,426
001-44025	Special Event Fee/Temp Use	1,165	1,795	1,500	1,285	1,530
001-44035	Cost Reimbursement	-	-	20,945	-	21,364
001-44250	Miscellaneous	77,958	31,972	30,000	14,495	30,600
	Total:	**321,421**	**258,905**	**283,745**	**236,289**	**228,220**
FINES AND PENALTIES						
001-45005	Criminal Fines & Penalties	1,050	694	700	827	714
001-45010	Fines & Fees	38,825	24,402	20,000	19,672	20,400
001-49532	Code Enforcement Fines	-	300	-	500	-
	Total:	**39,875**	**25,396**	**20,700**	**21,000**	**21,114**
USE OF MONEY AND PROPERTY						
001-44105	Interest	24,816	40,873	38,000	30,000	38,760
001-49010	Rent	74,236	92,514	80,000	80,000	81,600
	Total:	**99,052**	**133,387**	**118,000**	**110,000**	**120,360**
GENERAL FUND OPERATING REVENUE		**7,365,914**	**6,879,553**	**6,672,645**	**7,163,348**	**7,511,033**
001-44040	Transfer from Reserves (CIP)	-	-	1,028,500	-	1,000,000
GENERAL FUND OPERATING REVENUE PLUS CIP RESERVE:		**7,365,914**	**6,879,553**	**7,701,145**	**7,163,348**	**8,511,033**

SCHEDULE OF REVENUES

Fiscal Years 2017-18 and 2018-19 with Adopted Revisions

		2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
ENTERPRISE FUNDS						
WASTEWATER FUND						
005-44105	Interest	4,386	7,884	7,000	11,000	11,000
005-44110	Sales	727,810	849,705	876,000	1,072,200	1,125,810
005-44115	Connection Fees (Moved to Capital)	267,802	-	-	-	-
005-44120	Set-Up Fees	1,165	1,150	750	1,170	1,150
005-44125	Late Charges	4,745	4,829	4,750	8,114	5,000
005-44126	Gain (Loss) on Capital Assets	20,455	-	-	-	-
WASTEWATER OPERATING REVENUE		**1,026,364**	**863,568**	**888,500**	**1,092,484**	**1,142,960**
005-49652	Transfer from Reserves	-	-	300,308	-	300,000
ADJUSTED REVENUE AFTER RESERVE TRANSFER:		**1,026,364**	**863,568**	**1,188,808**	**1,092,484**	**1,442,960**
WASTEWATER CAPITAL FUND						
006-44105	Interest	-	39	-	890	-
006-44115	Connection Fees	-	81,959	200,000	96,576	95,000
006-49652	Transfer in from Reserves	-	-	435,000	-	380,000
	Total:	**-**	**81,998**	**635,000**	**97,466**	**475,000**
WATER FUND						
020-44105	Interest	6,328	8,965	8,500	16,593	16,000
020-44115	Connection Fees (Moved to Capital)	468,460	-	-	-	-
020-44120	Set-Up Fees	1,120	1,110	800	1,100	1,100
020-44125	Late Charges	11,254	9,682	9,500	15,000	13,000
020-44210	Bulk Water	109,389	22,041	18,000	35,783	18,360
020-44215	Sales	1,316,782	1,843,083	1,780,000	2,231,536	2,349,416
020-44220	Meter Service Installation	60,175	33,600	-	28,550	-
020-44240	Service Reinstatement Fee	959	1,458	1,200	1,338	1,224
020-44246	Gain (Loss) on Capital Assets	267,235	-	-	-	-
020-44250	Miscellaneous	8,554	3,965	-	4,000	-
020-49656	Hydrant Permits	700	2,600	-	4,200	-
WATER OPERATING REVENUE		**2,250,956**	**1,926,503**	**1,818,000**	**2,338,100**	**2,399,100**
020-49661	Transfer from Reserves	-	-	679,255	-	600,000
ADJUSTED REVENUE FROM RESERVE TRANSFER:		**2,250,956**	**1,926,503**	**2,497,255**	**2,338,100**	**2,999,100**
WATER CAPITAL FUND						
021-44115	Connection Fees	-	142,948	400,000	152,295	200,000
021-44105	Interest	-	142	-	1,407	-
021-49652	Transfer in from Reserve	-	-	230,000	-	234,600
	Total:	**-**	**143,090**	**630,000**	**153,702**	**434,600**
SPECIAL REVENUE FUNDS						
HOUSING FUND						
023-44105	Interest	1,269	2,654	-	4,192	4,213
023-44310	Housing Fees	32,600	-	2,400	-	
	Total:	**33,869**	**2,654**	**2,400**	**4,192**	**4,213**

SCHEDULE OF REVENUES

Fiscal Years 2017-18 and 2018-19 with Adopted Revisions

		2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
TRAFFIC MITIIGATION FUND						
024-44105	Interest	88	151	150	203	207
024-47010	Traffic Mitigation Fees	54,809	21,648	20,000	14,644	10,000
	Total:	**54,897**	**21,799**	**20,150**	**14,847**	**10,207**
GAS TAX FUND						
025-44035	Cost Reimbursement	-	185,913	-	-	-
025-44040	Transfer from Reserves	-	-	409,000	-	383,409
025-44105	Interest	1,907	2,196	2,000	2,533	2,584
025-47110	Surface Transportation Program	72,840	72,214	-	-	-
025-47115	Traffic Congestion Relief	-	-	-	5,831	5,831
025-47116	SB - Local Streets & Roads	-	-	113,000	29,252	85,172
025-47120	Gas Tax 2105	27,685	27,853	27,000	28,604	29,529
025-47125	Gas Tax 2106	18,530	18,815	19,000	19,730	19,516
025-47130	Gas Tax 2107	36,050	35,313	30,000	37,177	36,637
025-47135	Gas Tax 2107.5	1,000	1,000	1,000	2,000	2,000
025-47140	Gas Tax 2103/R & T 7360	25,330	13,230	14,000	20,871	39,322
	Total:	**183,342**	**356,534**	**615,000**	**145,998**	**604,000**
LOCAL TRANSPORTATION FUND						
027-44105	Interest	52	108	30	267	270
027-44250	Miscellaneous	-	12,788	-	-	-
027-47310	LTF - Bikeways	16,820	3,931	3,977	3,930	4,057
027-47311	Transfer to Bikes and Ped	13,000	-	70,000	-	50,000
027-47315	LTF - Roads	1,291	-	-	-	-
027-47415	Transfer from General Fund	-	-	-	-	640,000
027-49672	STA Funding	-	-	5,847	-	-
027-49690	Transfer from Other Funds	39,100	26,500	114,100	109,100	-
	Total:	**70,263**	**43,327**	**193,954**	**113,297**	**694,327**
TRANSPORTATION PLANNING FUND						
029-47410	STA Funding	-	43,876	20,000	17,944	20,000
029-47415	Transfer from General Fund	25,000	25,000	25,000	25,000	25,500
029-44105	Interest	-	-	-	73	75
	Total:	**25,000**	**68,876**	**45,000**	**43,017**	**45,575**
MEASURE A FUND						
031-44035	Cost Reimbursement	-	185,913	-	-	-
031-47510	Measure A	340,202	343,764	336,593	346,058	353,793
031-44105	Interest	1,998	3,830	3,500	4,800	3,570
031-49736	Transfer from Reserves	-	-	324,007	-	302,637
	Total:	**342,200**	**533,507**	**664,100**	**350,858**	**660,000**
	TOTAL GENERAL FUND REVENUES	7,365,914	6,879,553	7,701,145	7,163,348	8,511,033
	TOTAL ENTERPRISE REVENUES	3,277,320	3,015,159	4,951,063	3,681,751	5,351,660
	TOTAL SPECIAL REVENUES	709,571	1,026,697	1,540,604	672,209	2,018,322
	GRAND TOTAL	**11,352,805**	**10,921,409**	**14,192,812**	**11,517,308**	**15,881,015**

EXPENDITURE PROJECTIONS

BY FUND

EXPENDITURE SUMMARY ALL - FUNDS

BIENNIAL BUDGET 2017-18 AND 2018-19 WITH ADOPTED REVISIONS

Fund	Description	2015-16 Actual	2016-17 Adopted	2017-18 Revised	2018-19 Revised
001	401 - CITY COUNCIL	131,617	131,503	126,714	134,187
001	402 - CITY MANAGER	212,578	233,381	237,304	241,466
001	403 - CITY CLERK	108,978	116,525	116,050	119,213
001	404 - CITY ATTORNEY	168,827	175,000	185,000	188,700
001	410 - NON-DEPARTMENTAL*	8,816,746	1,608,096	2,040,401	2,342,371
001	420 - FINANCE	316,521	189,614	168,362	178,259
001	501 - PUBLIC SAFETY - POLICE/FIRE	1,808,093	1,981,688	2,146,260	2,001,052
001	510 - LEISURE SERVICES - LIBRARY	97,978	148,541	173,441	176,910
001	511 - RECREATION	507,894	481,904	530,787	529,159
001	550 - PUBLIC WORKS - STREET LIGHTS	-	55,000	60,000	65,000
001	551 - STORM WATER*	167,057	195,600	215,600	204,012
001	552 - PUBLIC WORKS - PARKS	244,436	331,000	314,250	316,435
001	556 - PUBLIC WORKS - LANDSCAPE MAINTENANCE	84,765	106,000	106,000	120,346
001	557 - PUBLIC WORKS - ENGINEERING	-	110,000	-	-
001	558 - PUBLIC WORKS - GENERAL	517,900	662,771	654,218	669,601
001	565 - PLANNING	343,129	473,314	354,978	452,180
	GENERAL FUND TOTAL:	**13,526,519**	**6,999,937**	**7,429,365**	**7,738,891**
005	701 - WASTEWATER OPERATING**	1,025,835	1,129,831	1,625,021	1,633,112
006	701 - WASTEWATER CAPITAL	-	-	650,000	425,000
020	601 - WATER***	1,947,564	2,606,795	2,753,469	3,046,487
021	602 - WATER CAPITAL	-	-	680,000	525,000
023	580 - HOUSING	1,648	3,000	3,000	3,060
025	553 - 557 GAS TAX	435,145	252,000	602,000	604,000
027	559 - LOCAL TRANSPORTATION FUND	46,845	205,160	139,000	657,500
029	557 - PUBLIC WORKS - ENGINEERING	44,993	45,000	45,000	45,000
031	560 - MEASURE A	228,517	621,500	664,100	660,000
	ENTERPRISE AND SPECIAL FUND TOTAL:	**3,730,548**	**4,863,286**	**7,161,590**	**7,599,159**
	ALL FUNDS TOTAL	**17,257,067**	**11,863,223**	**14,590,955**	**15,338,050**

GENERAL AND ENTERPRISE FUNDS OPERATING EXPENDITURE ANALYSIS:

*001	LESS: Reserve Transfer for CIP	-	(616,000)	(1,028,500)	(1,283,170)
	General Fund Operating Expenditures:	**-**	**6,383,937**	**6,400,865**	**6,455,721**
**005	LESS: Reserve Transfer for CIP	-	-	(435,000)	(400,000)
	Sewer Fund Operating Expenditures:	**-**	**-**	**1,190,021**	**1,233,112**
***020	LESS: Reserve Transfer for CIP	-	-	(230,000)	(475,000)
	Water Fund Operating Expenditures:	**-**	**3,000**	**2,523,469**	**2,571,487**

General Fund

PAGE LEFT BLANK INTENTIONALLY

FUND 001- GENERAL

DEPARTMENT: 401/CITY COUNCIL

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$109,776	$ 108,362	$ 112,714	$ 114,366	$113,587
Operating & Maintenance	$ 21,091	$ 15,001	$ 14,000	$ 13,901	$ 20,600
Capital	$ 750	$ 1,991	$ -	$ -	$ -
Department Total	**$131,617**	**$ 125,354**	**$ 126,714**	**$ 128,267**	**$134,187**

DEPARTMENT DESCRIPTION

This Department represents the cost related to supporting the legislative body of the City. The City Council consists of five members and is the City's policy-making legislative body approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership.

City Council

DEPARTMENT EXPENDITURES

Account: 001-401

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
EMPLOYEE SERVICES					
50000 Salaries	47,783	49,343	50,331	50,432	51,338
50020 Council Salaries	26,400	26,840	26,400	24,508	26,400
50025 Council Car Allowance	4,500	4,575	4,500	4,550	4,500
50120 Employer SS/MC	1,208	1,254	1,277	1,394	1,341
50130 UI & Employee Training Tax	1,300	1,710	1,573	1,641	1,651
50200 PERS Retirement	11,180	11,386	11,323	11,721	11,888
50300 Workers Compensation	4,896	2,007	2,592	3,696	2,721
50400 Medical Benefit	9,855	8,352	11,655	13,068	10,532
50410 Employer Paid DCP	2,606	2,852	3,023	3,311	3,174
50500 Group Life Ins Benefit	48	44	40	45	42
EMPLOYEE SERVICES SUBTOTAL:	**109,776**	**108,362**	**112,714**	**114,366**	**113,587**
OPERATING & MAINTENANCE					
60013 Election Expense	556	3,763	1,000	930	5,500
60210 Computer Maintenance & Software	12,425	3,160	3,000	422	3,060
60710 Travel & Training	6,392	5,458	8,000	10,044	10,000
60900 Miscellaneous	1,339	1,943	1,500	1,922	1,530
61130 Office Supplies	379	677	500	583	510
OPERATING & MAINTENANCE SUBTOTAL:	**21,091**	**15,001**	**14,000**	**13,901**	**20,600**
CAPITAL					
72200 Office Furniture	750	-	-	-	-
72300 Computer Equipment	-	1,991	-	-	-
CAPITAL SUBTOTAL:	**750**	**1,991**	**-**	**-**	**-**
401 - CITY COUNCIL TOTAL:	**131,617**	**125,354**	**126,714**	**128,267**	**134,187**

EMPLOYEE SERVICES	**Budget 2016-17**	**Revised 2017-18**	**Revised 2018-19**
Council Members (5)	5.00	5.00	5.00
City Clerk	0.40	0.40	0.40
Total:	5.40	5.40	5.40

50000	Staff Salaries *Includes 40 percent of City Clerk Salary.*	$ 49,403	$ 50,331	$ 51,338
50020	Council Salaries *Includes individual stipends totaling $440 per month per City Council member.*	$ 26,400	$ 26,400	$ 26,400
50025	Council Car Allowance *Includes individual councilmember car allowance totaling $75 per month.*	$ 4,500	$ 4,500	$ 4,500
Benefits:				
50120	Employer SS/MC *Federal law requires Medicare payments paid by both the City and employee.*	$ 1,270	$ 1,277	$ 1,341
50130	UI & Employee Training Tax *Reflects the annual unemployment insurance coverage paid to the California Employment Development Department for the five council members and City Clerk.*	$ 1,380	$ 1,573	$ 1,651
50200	PERS Retirement *Represents the allocation of Public Employees Retirement System (PERS) employer cost.*	$ 12,050	$ 11,323	$ 11,888
50300	Workers Compensation *Reflects cost to provide worker's compensation coverage.*	$ 2,090	$ 2,592	$ 2,721
50400	Medical Benefit *Includes dental and FSA contributions.*	$ 9,400	$ 11,655	$ 10,532
50410	Employer Paid DCP *Reflects the City's contribution towards the employee's deferred compensation program for the City Clerk.*	$ 2,970	$ 3,023	$ 3,174
50500	Group Life Insurance Benefit *Reflects annual life insurance cost as employee benefits.*	$ 40	$ 40	$ 42

OPERATING AND MAINTENANCE

60013	Election Expense *Reflects anticipated costs related to the City election to be held in November 2018.*	$ 5,500	$ 1,000	$ 5,000
60210	Computer Maintenance & Software *Reflects annual computer maintenance costs.*	$ 3,000	$ 3,000	$ 3,060

		Budget 2016-17	Revised 2017-18	Revised 2018-19
60710	Travel & Training	$ 12,000	$ 8,000	$ 10,000
	Reflects attendance at League of California Cities (LOCC) conferences, Channel Counties Division (LOCC) meetings, Council of Government meetings and miscellaneous seminars for the Mayor and Council Members.			
60900	Miscellaneous	$ 1,000	$ 1,500	$ 1,530
	Provides for unexpected expenditures incurred during the year along with purchasing various supplies, materials, etc.			
61130	Office Supplies	$ 500	$ 500	$ 510
	Reflects costs for department office supplies.			
CAPITAL				
72200	Office Furniture	$ -	$ -	$ -
	Reflects acquisition of furniture for the City Council.			
72300	Computer Equipment	$ -	$ -	$ -
	Reflects acquisition of laptop for the City Council.			

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$210,259	$ 225,189	$ 233,604	$ 235,963	$237,966
Operating & Maintenance	$ 1,540	$ 2,230	$ 3,700	$ 821	$ 3,500
Capital	$ 779	$ 4,348	$ -	$ -	$ -
Department Total	**$212,578**	**$ 231,767**	**$ 237,304**	**$ 236,784**	**$241,466**

DEPARTMENT DESCRIPTION

This Department's primary purpose is to oversee the daily and routine operations of the City; to implement the goals, work programs and policies of the City Council by providing long-term planning coordination and administrative direction to City Departments; and to inform and advise the City Council on issues, requirements and problems, both existing and anticipated.

City Manager

DEPARTMENT EXPENDITURES

Account: 001-402

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
EMPLOYEE SERVICES					
50000 Salaries	152,536	170,809	172,310	172,310	175,756
50025 Car Allowance	600	-	3,600	3,600	3,600
50120 Employer SS/MC	2,386	2,530	2,499	2,697	2,548
50130 UI & Employee Training Tax	262	391	327	302	333
50200 PERS Retirement	24,858	26,746	27,935	27,935	28,495
50300 Workers Compensation	9,564	4,247	5,497	7,190	5,607
50400 Medical Benefit	10,831	10,669	10,997	11,485	10,980
50410 Employer Paid DCP	9,121	9,696	10,339	10,338	10,545
50500 Group Life Ins Benefit	101	101	100	106	102
EMPLOYEE SERVICES SUBTOTAL:	**210,259**	**225,189**	**233,604**	**235,963**	**237,966**
OPERATING & MAINTENANCE					
60210 Computer Maintenance & Software	-	200	200	-	100
60650 Membership & Publications	350	795	800	49	800
60710 Travel & Training	916	727	2,000	231	2,040
60900 Miscellaneous	219	381	500	522	510
61130 Office Supplies	55	127	200	19	50
OPERATING & MAINTENANCE SUBTOTAL:	**1,540**	**2,230**	**3,700**	**821**	**3,500**
CAPITAL					
72200 Office Furniture	779	3,239	-	-	-
72300 Computer Equipment	-	1,109	-	-	-
CAPITAL SUBTOTAL:	**779**	**4,348**	**-**	**-**	**-**
402 - CITY MANAGER TOTAL:	**212,578**	**231,767**	**237,304**	**236,784**	**241,466**

EMPLOYEE SERVICES		**Budget 2016-17**	**Revised 2017-18**	**Revised 2018-19**
	City Manager	1.00	1.00	1.00
50000	Staff Salaries *Includes City Manager Salary.*	$ 169,841	$ 172,310	$ 175,756
50025	Car Allowance *Includes car allowance for City Manager.*	$ 3,600	$ 3,600	$ 3,600
Benefits:				
50120	Employer SS/MC *Federal law requires Medicare payments paid by both the City and employee.*	$ 2,470	$ 2,499	$ 2,548
50130	UI & Employee Training Tax *Reflects the annual unemployment insurance coverage paid to the California Employment Development Department for the City Manager.*	$ 290	$ 327	$ 333
50200	PERS Retirement *Represents the allocation of Public Employees Retirement System (PERS) employer cost.*	$ 27,530	$ 27,935	$ 28,495
50300	Workers Compensation *Reflects cost to provide worker's compensation coverage.*	$ 4,410	$ 5,497	$ 5,607
50400	Medical Benefit *Includes dental/vision insurance and $800 medical insurance paid per month by the City for the City Manager.*	$ 10,800	$ 10,997	$ 10,980
50410	Employer Paid DCP *Reflects the City's contribution towards the employee's deferred compensation program.*	$ 10,190	$ 10,339	$ 10,545
50500	Group Life Insurance Benefit *Reflects annual life insurance cost as employee benefits.*	$ 100	$ 100	$ 102
OPERATING AND MAINTENANCE				
60210	Computer Maintenance & Software *Reflects annual computer maintenance costs.*	$ 200	$ 200	$ 100
60650	Membership & Publication *Includes membership to California City Management Foundation, CA Association for Local Economic Development and subscription to Pacific Coast Business Times.*	$ 700	$ 800	$ 800
60710	Travel & Training *Reflects attendance at League of California Cities (LOCC) conferences, Channel Counties Division (LOCC) meetings, City Manager's Luncheons and miscellaneous meetings and training seminars for the City Manager.*	$ 2,500	$ 2,000	$ 2,040

		Budget 2016-17	Revised 2017-18	Revised 2018-19
60900	Miscellaneous	$ 500	$ 500	$ 510
	Provides for unexpected expenditures incurred during the year along with purchasing various supplies, materials, etc.			
61130	Office Supplies	$ 250	$ 200	$ 50
	Reflects costs for department office supplies.			
CAPITAL				
72200	Office Furniture	$ -	$ -	$ -
	Reflects acquisition of furniture for the City Manager.			
72300	Computer Equipment	$ -	$ -	$ -
	Reflects acquisition of laptop or computer for the City Manager.			

FUND 001- GENERAL

DEPARTMENT: 403/CITY CLERK

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ 98,295	$ 99,876	$ 103,050	$ 101,642	$104,953
Operating & Maintenance	$ 9,309	$ 10,226	$ 13,000	$ 10,854	$ 13,260
Capital	$ 1,374	$ 2,510	$ -	$ -	$ 1,000
Department Total	**$108,978**	**$ 112,612**	**$ 116,050**	**$ 112,496**	**$119,213**

DEPARTMENT DESCRIPTION

This Department's primary purpose is to preserve and maintain the official documents of the City and to ensure that they are readily accessible to the public. The department is also responsible for the City's files, agendas, minutes, resolutions and ordinances, including non-land use permits and licenses, and maintain laws, codes and statutes. The City Clerk is also responsible for personnel and human resources. The main goal as the Human Resource Manager is to attract and retain well-qualified City employees who can consistently provide efficient services through skill, innovation and creativity through effective recruitment and selection processes.

City Clerk

DEPARTMENT EXPENDITURES

Account: 001-403

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
EMPLOYEE SERVICES					
50000 Salaries	71,673	74,015	75,497	75,387	77,007
50120 Employer SS/MC	1,141	1,197	1,244	1,215	1,269
50130 UI & Employee Training Tax	154	228	196	231	200
50200 PERS Retirement	10,406	11,800	12,501	11,977	12,661
50300 Workers Compensation	4,380	1,853	2,409	1,881	2,547
50400 Medical Benefit	6,573	6,446	6,613	6,543	6,588
50410 Employer Paid DCP	3,908	4,278	4,530	4,342	4,620
50500 Group Life Ins Benefit	60	59	60	66	61
EMPLOYEE SERVICES SUBTOTAL:	**98,295**	**99,876**	**103,050**	**101,642**	**104,953**
OPERATING & MAINTENANCE					
60012 Code Updates	1,263	1,856	3,000	1,912	3,060
60210 Computer Maintenance &Software	1,104	795	1,000	913	1,020
60520 Advertising - Legal	2,271	3,222	3,500	3,386	3,570
60650 Membership & Publications	345	783	1,000	899	1,020
60710 Travel & Training	3,518	2,375	3,000	2,423	3,060
60900 Miscellaneous	353	340	500	350	510
61130 Office Supplies	455	855	1,000	972	1,020
OPERATING & MAINTENANCE SUBTOTAL:	**9,309**	**10,226**	**13,000**	**10,854**	**13,260**
CAPITAL					
72200 Office Furniture	1374	2,510	-	-	1,000
72300 Computer Equipment	-	-	-	-	-
CAPITAL SUBTOTAL:	**1,374**	**2,510**	**-**	**-**	**1,000**
403 - CITY CLERK TOTAL:	**108,978**	**112,612**	**116,050**	**112,496**	**119,213**

		Budget 2016-17	Revised 2017-18	Revised 2018-19
EMPLOYEE SERVICES				
City Clerk		0.60	0.60	0.60
50000	Staff Salaries *Includes salaries involving the City Clerk.*	$ 74,105	$ 75,497	$ 77,007
Benefits:				
50120	Employer SS/MC *Federal law requires Medicare payments paid by both the City and employee.*	$ 1,230	$ 1,244	$ 1,269
50130	UI & Employee Training Tax *Reflects the annual unemployment insurance coverage paid to the California Employment Development Department for the City Clerk.*	$ 180	$ 196	$ 200
50200	PERS Retirement *Represents the allocation of Public Employees Retirement System (PERS) employer cost.*	$ 12,270	$ 12,501	$ 12,661
50300	Workers Compensation *Reflects cost to provide worker's compensation coverage.*	$ 1,930	$ 2,409	$ 2,547
50400	Medical Benefit *Includes dental/vision insurance and $800 medical insurance paid per month by the City for the City Clerk.*	$ 6,500	$ 6,613	$ 6,588
50410	Employer Paid DCP *Reflects the City's contribution towards the employee's deferred compensation program.*	$ 4,450	$ 4,530	$ 4,620
50500	Group Life Insurance Benefit *Reflects annual life insurance cost as employee benefits.*	$ 60	$ 60	$ 61
OPERATING AND MAINTENANCE				
60012	Code Updates *Includes Buellton Municipal Code and Santa Barbara County Code updates.*	$ 3,000	$ 3,000	$ 3,060
60210	Computer Maintenance & Software *Reflects annual computer maintenance costs.*	$ 1,000	$ 1,000	$ 1,020
60520	Advertising - Legal *Includes publications for on-going City codes, public hearing, council meetings etc.*	$ 3,500	$ 3,500	$ 3,570
60650	Membership & Publication *Includes dues for the City Clerk for the International Institute of Municipal Clerks Association; California City Clerks Association dues; miscellaneous books and publications.*	$ 800	$ 1,000	$ 1,020

EXPENDITURE NARRATIVE (continued) **DEPARTMENT: 403/CITY CLERK**

		Budget 2016-17	Revised 2017-18	Revised 2018-19
60710	Travel & Training	$ 3,000	$ 3,000	$ 3,060
	Reflects attendance at conferences, seminars, courses and relation training programs including books and training material.			
60900	Miscellaneous	$ 1,000	$ 500	$ 510
	Provides for unexpected expenditures incurred during the year along with purchasing various supplies, materials, etc.			
61130	Office Supplies	$ 1,000	$ 1,000	$ 1,020
	Reflects costs for department office supplies.			
CAPITAL				
72200	Office Furniture	$ 2,500.00	$ -	$ 1,000.00
	Reflects acquisition of furniture for the City Clerk.			
72300	Computer Equipment	$ -	$ -	$ -
	Reflects acquisition of laptop or computer for the City Clerk.			

FUND 001- GENERAL

DEPARTMENT: 404/CITY ATTORNEY

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	$168,827	$ 134,219	$ 185,000	$ 135,000	$188,700
Capital	$ -	$ -	$ -	$ -	$ -
Department Total	**$168,827**	**$ 134,219**	**$ 185,000**	**$ 135,000**	**$188,700**

DEPARTMENT DESCRIPTION

This Department's primary purpose is to advise the City Council and City Staff regarding legal matters and procedures, to act as the City prosecutor, to achieve compliance with City Ordinances and to assure that legislative and administrative decisions are consistent with the law.

City Attorney

DEPARTMENT EXPENDITURES

Account: 001-404

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
OPERATING & MAINTENANCE					
60210 Computer Maintenance &Software	-	-	-	-	-
60520 Advertising - Legal	-	-	-	-	-
60650 Membership & Publications	-	-	-	-	-
60710 Travel & Training	-	-	-	-	-
60840 Contract Services - Legal Fees	168,827	134,219	185,000	135,000	188,700
60900 Miscellaneous	-	-	-	-	-
61130 Office Supplies	-	-	-	-	-
OPERATING & MAINTENANCE SUBTOTAL:	**168,827**	**134,219**	**185,000**	**135,000**	**188,700**
404 - CITY ATTORNEY TOTAL:	**168,827**	**134,219**	**185,000**	**135,000**	**188,700**

EMPLOYEE SERVICES		**Budget 2016-17**	**Revised 2017-18**	**Revised 2018-19**
	City Attorney	-	-	-
OPERATING AND MAINTENANCE				
90840	Contract Services - Legal Fees	$ 175,000	$ 185,000	$ 188,700

Covers cost for general legal services and City Attorney attendance at City Council meetings. The City contracts with the firm of Burke, Williams & Sorenson.

FUND 001- GENERAL

DEPARTMENT: 410/NON-DEPARTMENTAL

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ 50,556	$ 44,939	$ 51,501	$ 57,525	$ 58,130
Operating & Maintenance	$8,762,347	$ 1,061,235	$ 1,988,900	$ 1,446,874	$ 2,284,241
Capital	$ 3,843	$ 5,209	$ -	$ 8,934	$ -
Department Total	**$8,816,746**	**$ 1,111,383**	**$ 2,040,401**	**$ 1,513,333**	**$ 2,342,371**

DEPARTMENT DESCRIPTION

The Non-Departmental budget provides for those services and functions neither included nor attributed to the operation of any single department and which benefit more than one departmental operation. Local non-profits are funded by the Non-Departmental budget. Non-profit funding supports the Senior Center, Peoples Self-Help Housing, Veggie Rescue, Foodbank, Nature-Track and Zaca Center Preschool. Animal Care and Services are contracted through the County of Santa Barbara providing safety and shelter services for animals. Interfund transfers are recorded for General Fund in this fund. For example, Capital Improvement Project transfers.

DEPARTMENT EXPENDITURES

Non-Departmental

Account: 001-410

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
EMPLOYEE SERVICES					
50400 Medical Benefit	50,556	44,939	51,501	57,525	58,130
EMPLOYEE SERVICES SUBTOTAL:	**50,556**	**44,939**	**51,501**	**57,525**	**58,130**
OPERATING & MAINTENANCE					
50600 Insurance - Liability	152,015	58,726	125,000	91,422	100,000
50610 Insurance - Property	2,712	5,000	5,500	5,158	5,610
60014 Emergency Operations	5,264	13,492	10,000	5,538	10,000
60015 Animal Control	35,093	36,637	37,000	39,349	39,950
60022 Recruitment Expense	5,436	5,149	5,000	2,000	5,100
60210 Computer Maintenance &Software	14,166	23,490	35,000	20,917	30,000
60310 Equipment Rental	9,955	8,873	10,000	9,050	10,200
60650 Membership & Publications	7,854	11,867	10,000	12,104	15,000
60710 Travel & Training	863	336	-	343	-
60800 Contract Services	1,300	7,947	-	8,106	-
60900 Miscellaneous/CalPERS UAL	74,237	86,019	75,000	81,000	120,500
60910 Misc. Recognition Items	1,263	5,548	2,000	1,207	2,040
61130 Office Supplies	13,244	12,604	15,000	9,193	10,000
61131 Postage	1,374	2,216	2,000	2,260	2,040
61210 Utilities - Sewer	1,110	2,150	1,000	2,215	2,500
61211 Utilities - Water	921	2,788	2,000	2,872	3,000
61230 Utilities - Gas	-	641	1,000	654	1,020
61241 Utilities - Electric	8,831	8,893	10,000	9,160	10,200
61292 Internet Access/Website Maintenance	5,638	8,969	7,500	9,148	7,650
61410 Newsletter	-	544	500	555	510
67200 Community Organization Support	81,450	78,900	86,900	86,900	88,638
67430 LAFCO Contribution	-	1,501	2,000	1,531	2,040
67620 SB Co Mental Health Mbl Crisis Service	2,686	2,754	4,000	2,822	2,893
67705 Telephone	4,152	4,815	5,000	4,911	5,100
67790 Visitor Bureau	338,012	447,098	400,000	400,000	400,000
69100 Transfer to Other Funds	7,994,369	223,854	1,133,500	635,429	1,406,170
69600 Undesignated Misc. Support	402	424	4,000	3,030	4,080
OPERATING & MAINTENANCE SUBTOTAL:	**8,762,347**	**1,061,235**	**1,988,900**	**1,446,874**	**2,284,241**
CAPITAL					
72200 Office Furniture	-	115	-	-	-
72300 Computer Equipment	3,843	5,094	-	8,934	-
CAPITAL SUBTOTAL:	**3,843**	**5,209**	**-**	**8,934**	**-**
410- NON-DEPARTMENTAL TOTAL:	**8,816,746**	**1,111,383**	**2,040,401**	**1,513,333**	**2,342,371**

		Budget 2016-17	Revised 2017-18	Revised 2018-19
EMPLOYEE SERVICES				
Benefits:				
50400	Medical Benefit	$ 55,770	$ 51,501	$ 58,130
	Includes medical benefit for retired employees. The City contributes up to $800/month for health insurance per retiree.			
OPERATING AND MAINTENANCE				
50600	Insurance - Liability	$ 85,689	$ 125,000	$ 100,000
	Includes 80 percent of the City's liability insurance; 10 percent is charge to the Wastewater and Water Funds, respectively.			
50610	Insurance - Property	$ 5,000	$ 5,500	$ 5,610
	Includes 20 percent of the City's fire insurance costs which includes earthquake and flood insurance on City Property; 40 percent is charged to the Wastewater and Water Funds, respectively.			
60014	Emergency Operations	$ 9,000	$ 10,000	$ 10,000
	Includes CERT Training costs.			
60015	Animal Control	$ 36,637	$ 37,000	$ 39,950
	Reflects contract services with Santa Barbara County Animal Control.			
60022	Recruitment Expense	$ 2,000	$ 5,000	$ 5,100
	Reflects expenses related to new employee recruitment.			
60210	Computer Maintenance & Software	$ 14,000	$ 35,000	$ 30,000
	Reflects annual computer maintenance costs.			
60310	Equipment Rental	$ 11,000	$ 10,000	$ 10,200
	Reflects lease cost of copiers, phone system, and postage meter machine.			
60650	Membership & Publications	$ 10,000	$ 10,000	$ 15,000
	Includes dues for League of California Cities, miscellaneous dues and publications.			
60710	Travel & Training	$ 1,000	$ -	$ -
	Includes expenses to conferences and training.			
60900	Miscellaneous/CalPERS UAL	$ 62,000	$ 75,000	$ 120,500
	Includes Green Business Program for $652 per year; CalPERS Unfunded Liability (split with Water and Wastewater). General Fund's CalPERS liability is 70 percent of cost (FY 18/19 amount is about $120,000)			
60910	Misc. Recognition Items	$ 2,000	$ 2,000	$ 2,040
	Includes miscellaneous award items for various organizations and employee recognition programs.			

		Budget 2016-17	Revised 2017-18	Revised 2018-19
61130	Office Supplies	$ 10,000	$ 15,000	$ 10,000
	Includes copier expenses for all departments.			
61131	Postage	$ 500	$ 2,000	$ 2,040
	Includes charges for on-going postage meter charges, bulk mailing permit costs, and miscellaneous delivery charges.			
61210	Utilities - Sewer	$ 900	$ 1,000	$ 2,500
	Reflects costs for sewer at City Hall, Planning, Library, Sheriffs, and Post Office.			
61211	Utilities - Water	$ 1,800	$ 2,000	$ 3,000
	Reflects costs for water at City Hall, Post Office, Planning, Library, Sherriffs, and Irrigation at Ave of Flags and Twin Oaks.			
61230	Utilities - Gas	$ 900	$ 1,000	$ 1,020
	Reflects costs for gas service			
61241	Utilities - Electric	$ 10,000	$ 10,000	$ 10,200
	Reflects costs for electric services			
61292	Internet Access/Website Maintenance	$ 6,000	$ 7,500	$ 7,650
	Reflects costs for annual website maintenance.			
61410	Newsletter	$ -	$ 500	$ 510
	Reflects costs for printing newsletter.			
67200	Community Organization Support	$ 78,900	$ 86,900	$ 88,638
	Includes contributions to Buellton Senior Center ($60,874), People Helping People ($9,567), Food Bank of Santa Barbara County ($6,528), SYV Fruit and Vegetable Rescue ($5,916), Nature Track ($1,836), and Zaca Center Preschool ($3,917).			
67430	LAFCO Contribution	$ 2,000	$ 2,000	$ 2,040
	Reflects City's share of LAFCO's operating costs.			
67620	SB CO Mental Health Mbl Crisis Svc	$ 4,000	$ 4,000	$ 2,893
	Reflects contract service cost for Santa Barbara County Mental Health Assessment (MHAT) services.			
67705	Telephone	$ 5,000	$ 5,000	$ 5,100
	Reflects cost of telephone services for City Hall.			
67790	Visitors Bureau	$ 400,000	$ 400,000	$ 400,000
	Reflects annual contract of $400,000 to Visitor's Bureau.			
69100	Transfer to Other Funds			
	Includes transfers for Capital Improvement Projects (CIP) and Operating Transfers to Fund 029 - Transportation Planning for $25,000 and 027-Local Transportation Planning (LTF) for $125,000. CIP projects included on the next page.			

	Budget 2016-17	Revised 2017-18	Revised 2018-19
Transfer to CIP Project #201 (Facilities Maintenance and Painting Project)	$ 10,000	$ 25,000	$ 25,000
Transfer to CIP Project #205 (City Hall Roof and Restrooms Repairs)	$ 30,000	$ -	$ -
Transfer to CIP Project #207 (Santa Ynez River Trail Conceptual Plan/Feasibility Study)	$ -	$ -	$ 20,000
Transfer to CIP Project#211 (Village Park Improvements)	$ 216,000	$ 216,000	$ 216,000
Transfer to CIP Project #213 (Post Office Fire Alarm System Replacement)	$ -	$ 20,000	$ -
Transfer to CIP Project #214 (City Hall Emergency Generator & Electrical)	$ -	$ 40,000	$ 40,000
Transfer to CIP Project #215 (Avenue of Flags Specific Plan Implementation)	$ -	$ -	$ 250,000
Transfer to CIP Project#311 (Industrial Way Streetlights)	$ 85,000	$ 82,500	$ 212,170
Transfer to CIP Project#312 (Highway 246 Sidewalk- Caltrans)	$ 150,000	$ -	$ -
Transfer to CIP Project#313 (Road Maintenance Project - 15/16 and 16/17); MOE	$ 100,000	$ 400,000	$ -
Transfer to CIP Project#314 (SD Inlet/Catch basin retrofit improvement)	$ -	$ -	$ 150,000
Transfer to CIP Project #315 (Ave of Flags Pedestrian/Drainage Improvements)	$ -	$ 100,000	$ 140,000
Transfer to CIP Project#316 (Road Maintenance Project - 17/18); MOE	$ -	$ 100,000	$ 100,000
Transfer to CIP Project#317 (Road Maintenance Project - 18/19); MOE	$ -	$ -	$ 100,000
Transfer to Local Transportation Fund 027 (to cover CIP)	$ 175,000	$ 125,000	$ 127,500
Transfer to Transportation Planning Fund 029 (to cover operating costs)	$ 25,000	$ 25,000	$ 25,500

		Budget 2016-17	Revised 2017-18	Revised 2018-19
69600	Undesignated Misc. Support	$ 3,000	$ 4,000	$ 4,080
	Reflects donation to Buellton Historical Society, Central Coast Collaborative on Homelessness; Buellton Union School District Jog-A-thon.			
CAPITAL				
72200	Office Furniture	$ -	$ -	$ -
	Reflects acquisition of furniture.			
72300	Computer Equipment	$ -	$ -	$ -
	Reflects acquisition of laptop or computer.			

FUND 001- GENERAL

DEPARTMENT: 420/FINANCE

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$201,407	$ 163,841	$ 134,162	$ 154,951	$149,399
Operating & Maintenance	$114,437	$ 45,647	$ 30,200	$ 25,576	$ 28,860
Capital	$ 677	$ 3,627	$ 4,000	$ 4,148	$ -
Department Total	**$316,521**	**$ 213,115**	**$ 168,362**	**$ 184,675**	**$178,259**

DEPARTMENT DESCRIPTION

The Finance Department provides for the overall financial management of the City and ensures that the City's finances are open and transparent with consistent reporting to the Public. Major activities include projecting and collecting revenues, preparing the annual budget, controlling and disbursing all expenditures, purchasing equipment and supplies, investing City monies, and data processing functions. The department is responsible for the billing of all utility customers for the services of water and wastewater collection.

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
EMPLOYEE SERVICES					
50000 Salaries	141,287	126,135	104,468	113,235	116,640
50030 Hourly Employees	8,275	-	-	7,003	-
50120 Employer SS/MC	3,584	1,896	2,395	2,124	2,443
50130 UI & Employee Training Tax	972	678	457	455	466
50200 PERS Retirement	18,483	13,640	7,240	8,190	7,385
50300 Workers Compensation	6,288	2,928	3,333	4,517	3,400
50400 Medical Benefit	17,309	14,937	16,129	16,098	15,748
50410 Employer Paid DCP	5,052	3,486	-	3,183	3,174
50500 Group Life Ins Benefit	157	141	140	146	143
EMPLOYEE SERVICES SUBTOTAL:	**201,407**	**163,841**	**134,162**	**154,951**	**149,399**
OPERATING & MAINTENANCE					
60021 Audit	4,270	23,250	8,200	8,200	8,500
60210 Computer Maintenance &Software	-	500	-	-	-
60650 Membership & Publications	920	860	1,000	1,375	1,020
60710 Travel & Training	166	2,458	5,000	2,000	5,100
60800 Contract Services	105,848	17,221	12,000	12,003	12,240
60900 Miscellaneous	1,076	260	1,000	498	500
61130 Office Supplies	2,157	1,098	3,000	1,500	1,500
OPERATING & MAINTENANCE SUBTOTAL:	**114,437**	**45,647**	**30,200**	**25,576**	**28,860**
CAPITAL					
72100 Office Equipment	677	-	-	284	-
72200 Office Furniture	-	2,337	4,000	3,864	-
72300 Computer Equipment	-	1,290	-	-	-
CAPITAL SUBTOTAL:	**677**	**3,627**	**4,000**	**4,148**	**-**
420 - FINANCE TOTAL:	**316,521**	**213,115**	**168,362**	**184,675**	**178,259**

EMPLOYEE SERVICES	**Budget 2016-17**	**Revised 2017-18**	**Revised 2018-19**
Finance Director	0.50	0.50	0.50
Accounting Specialist (1)	0.50	0.50	0.50
Revenue Specialist (1)	0.20	0.20	0.20
Accounting Technician (1)	0.20	0.20	0.20
Total:	1.40	1.40	1.40

50000	Staff Salaries *Includes salaries involving the Accounting Specialist, Revenue Specialist, Accounting Technician, and Finance Director.*	$ 105,652	$ 104,468	$ 116,640
50030	Hourly employees *Includes part-time employee.*	$ 5,732	$ -	$ -
Benefits:				
50120	Employer SS/MC *Federal law requires Medicare payments paid by both the City and employee.*	$ 2,160	$ 2,395	$ 2,443
50130	UI & Employee Training Tax *Reflects the annual unemployment insurance coverage paid to the California Employment Development Department.*	$ 400	$ 457	$ 466
50200	PERS Retirement *Represents the allocation of Public Employees Retirement System (PERS) employer cost.*	$ 13,420	$ 7,240	$ 7,385
50300	Workers Compensation *Reflects cost to provide worker's compensation coverage.*	$ 2,750	$ 3,333	$ 3,400
50400	Medical Benefit *Includes dental/vision insurance and $800 medical insurance paid per month by the City for the positions in this department.*	$ 14,750	$ 16,129	$ 15,748
50410	Employer Paid DCP *Reflects the City's contribution towards the employee's deferred compensation program for the Finance Director.*	$ 3,620	$ -	$ 3,174
50500	Group Life Insurance Benefit *Reflects annual life insurance cost as employee benefits.*	$ 130	$ 140	$ 143

OPERATING AND MAINTENANCE

60021	Audit *Reflects a 33 percent cost of the annual audit. Costs are split between the General, Wastewater, and Water Fund.*	$ 7,500	$ 8,200	$ 8,500
60210	Computer Maintenance & Software *Reflects annual computer maintenance costs.*	$ 1,500	$ -	$ -

		Budget 2016-17	Revised 2017-18	Revised 2018-19
60650	Membership & Publication	$ 1,000	$ 1,000	$ 1,020
	Includes dues for the California Society of Municipal Officers (CSMFO) and the Government Finance Officers Association (GFOA); miscellaneous publications.			
60710	Travel & Training	$ 5,000	$ 5,000	$ 5,100
	Reflects attendance at conferences, seminars, courses and relation training programs.			
60800	Contract Services	$ 15,000	$ 12,000	$ 12,240
	Includes contract with Hinderliter De Llamas (HDL) in the amount of $12,000.			
60900	Miscellaneous	$ 1,000	$ 1,000	$ 500
	Provides for unexpected expenditures incurred during the year along with purchasing various supplies, materials, etc.			
61130	Office Supplies	$ 3,000	$ 3,000	$ 1,500
	Reflects costs for department office supplies.			
CAPITAL				
72100	Office Equipment	$ 2,000	$ -	$ -
	Reflects acquisition of furniture.			
72200	Office Furniture	$ -	$ 4,000	$ -
	Reflects acquisition of furniture.			
72300	Computer Equipment	$ -	$ -	$ -
	Reflects acquisition of laptop or computer equipment.			

FUND 001- GENERAL

DEPARTMENT: 501/PUBLIC SAFETY

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	$1,808,093	$ 1,922,881	$ 2,146,260	$ 1,923,003	$2,001,052
Capital	$ -	$ -	$ -	$ -	$ -
Department Total	**$1,808,093**	**$ 1,922,881**	**$ 2,146,260**	**$ 1,923,003**	**$2,001,052**

DEPARTMENT DESCRIPTION

The City of Buellton contracts with the Santa Barbara County Sheriff's Department for law enforcement services within the City, including patrol, criminal investigations, traffic safety and accident investigations, crime prevention and crime suppression. The primary purpose of the organization is to protect life and property.

The Santa Barbara County Fire Department provides staffing at County Fire Station 31 in Buellton. The City subsidizes staffing at County Fire Station 31 through funding for a full-time Firefighter/Paramedic position in order to meet National Fire Protection Association minimum staffing standards and the California Occupational Safety and Health Association's "2-in/2-out" requirement.

Public Safety - Police/Fire

DEPARTMENT EXPENDITURES

Account: 001-501

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
OPERATING & MAINTENANCE					
60800 Contract Services	1,615,979	1,722,477	1,943,760	1,717,410	1,786,205
60810 Contract Services - Fire Dept	186,976	195,604	196,000	202,152	208,217
61241 Utilities - Electric	5,138	4,800	6,500	3,441	6,630
OPERATING & MAINTENANCE SUBTOTAL:	**1,808,093**	**1,922,881**	**2,146,260**	**1,923,003**	**2,001,052**
501 - PUBLIC SAFETY TOTAL:	**1,808,093**	**1,922,881**	**2,146,260**	**1,923,003**	**2,001,052**

OPERATING & MAINTENANCE		Budget 2016-17	Revised 2017-18	Revised 2018-19
60800	Contract Services	$1,780,000	$ 1,943,760	$ 1,786,205
	Reflects contract with the County of Santa Barbara Sheriff's Department for public safety services.			
60810	Contract Services - Fire	$ 195,688	$ 196,000	$ 208,217
	Reflects contract with the County of Santa Barbara's Fire Department for 33 percent of the salary for a Firefighter/Paramedic.			
61241	Utilities - Electric	$ 6,000	$ 6,500	$ 6,630
	Reflects electricity cost at Police Station.			

FUND 001- GENERAL

DEPARTMENT: 510/LEISURE SERVICES - LIBRARY

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	$ 97,978	$ 146,902	$ 173,441	$ 150,500	$ 176,910
Capital	$ -	$ -	$ -	$ -	$ -
Department Total	**$ 97,978**	**$ 146,902**	**$ 173,441**	**$ 150,500**	**$ 176,910**

DEPARTMENT DESCRIPTION

This Department provides a building and utilities for the Buellton Branch of the County Library, operated by contract with the City of Santa Barbara Library System. The goal of Buellton's Library is to ensure the public has access to a wide range of materials, information and technology. The library expanded its hours to operate in a resourceful manner and be an efficient model of library services.

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
OPERATING & MAINTENANCE					
60800 Contract Services	91,641	141,641	166,641	141,641	169,974
61211 Utilities - Water	921	1,981	1,800	3,500	1,836
61230 Utilities - Gas	1,834	78	1,000	1,102	1,020
61241 Utilities - Electric	3,582	3,202	4,000	4,257	4,080
OPERATING & MAINTENANCE SUBTOTAL:	**97,978**	**146,902**	**173,441**	**150,500**	**176,910**
510 - LIBRARY TOTAL:	**97,978**	**146,902**	**173,441**	**150,500**	**176,910**

OPERATING & MAINTENANCE		Budget 2016-17	Revised 2017-18	Revised 2018-19
60800	Contract Services	$ 141,641	$ 166,641	$ 169,974
	Reflects contract with the County of Santa Barbara Library System to manage the Buellton Library.			
61211	Utilities - Water	$ 1,800	$ 1,800	$ 1,836
	Reflects costs associated with water usage at the library.			
61230	Utilities - Gas	$ 1,000	$ 1,000	$ 1,020
	Reflects electricity cost at library.			
61241	Utilities - Electric	$ 4,100	$ 4,000	$ 4,080
	Reflects electricity cost at library.			

FUND 001- GENERAL

DEPARTMENT: 511/RECREATION

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$336,500	$ 367,091	$ 375,787	$ 366,435	$369,598
Operating & Maintenance	$171,394	$ 153,464	$ 155,000	$ 175,068	$159,561
Capital	$ -	$ 3,269	$ -	$ 3,156	$ -
Department Total	**$507,894**	**$ 523,824**	**$ 530,787**	**$ 544,659**	**$529,159**

DEPARTMENT DESCRIPTION

The mission of Buellton Recreation is to create and implement activities, programs, and events that engage people of all ages; enriching lives through recreational pursuits. Programs and trips include everything from adult fitness classes and afterschool enrichment at the Buellton Community Recreation Center, to day trips and cultural excursions both near and far to large annual community events such as the Buellton Barbecue Bonanza. The Recreation Department is dedicated to building a strong, interconnected community and improving the quality of life for the residents of Buellton.

Recreation

DEPARTMENT EXPENDITURES

Account: 001-511

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
EMPLOYEE SERVICES					
50000 Salaries	221,936	201,856	205,551	199,614	209,662
50030 Hourly Employees	19,925	73,068	69,850	65,331	60,000
50120 Employer SS/MC	7,088	8,171	9,239	8,270	8,912
50130 UI & Employee Training Tax	2,742	4,346	3,679	3,653	2,734
50200 PERS Retirement	28,782	30,727	34,035	33,201	34,716
50300 Workers Compensation	14,400	5,943	7,797	10,128	7,953
50400 Medical Benefit	33,276	34,288	35,918	37,024	35,709
50410 Employer Paid DCP	8,026	8,371	9,398	8,881	9,586
50500 Group Life Ins Benefit	325	321	320	333	326
EMPLOYEE SERVICES SUBTOTAL:	**336,500**	**367,091**	**375,787**	**366,435**	**369,598**
OPERATING & MAINTENANCE					
60250 Maintenance/Repair	10,524	9,791	7,500	7,500	7,650
60252 Maintenance/Repair - Joint Use	943	841	1,500	858	1,530
60270 Maintenance - Vehicles	3,589	3,430	4,000	3,499	4,080
60510 Advertising	7,852	7,035	6,500	7,176	6,631
60800 Contract Services	34,528	27,574	30,000	35,490	30,600
60900 Miscellaneous	196	3,216	2,000	3,280	1,000
61130 Office Supplies	2,843	3,277	3,000	3,160	3,060
61280 Fuel - Vehicles	7,622	7,855	9,000	8,012	9,180
61290 Telephone/Internet	2,448	2,629	3,000	3,000	3,060
67135 Buellton Rec Program Trips	35,339	21,778	29,500	30,801	30,090
67140 Buellton Recreation Program	63,200	60,956	55,000	66,106	57,600
67570 Recreation Program 50/50	2,310	5,082	4,000	6,186	5,080
OPERATING & MAINTENANCE SUBTOTAL:	**171,394**	**153,464**	**155,000**	**175,068**	**159,561**
CAPITAL					
72100 Office Equipment	-	-	-	-	-
72200 Office Furniture	-	-	-	-	-
73500 Equipment	-	3,269	-	3,156	-
CAPITAL SUBTOTAL:	**-**	**3,269**	**-**	**3,156**	**-**
511 - RECREATION TOTAL:	**507,894**	**523,824**	**530,787**	**544,659**	**529,159**

EMPLOYEE SERVICES	**Budget 2016-17**	**Revised 2017-18**	**Revised 2018-19**
Recreation Coordinator	1.00	1.00	1.00
Staff Assistant/Planning Technician	0.20	0.20	0.20
Recreation Center Coordinator	1.00	1.00	1.00
Youth Recreation Coordinator	1.00	1.00	1.00
Total:	3.20	3.20	3.20

50000	Staff Salaries *Includes salaries involving all positions in the Recreation Department.*	$ 200,634	$ 205,551	$ 209,662
50030	Hourly employees *Includes five part-time employee.*	$ 37,000	$ 69,850	$ 60,000
Benefits:				
50120	Employer SS/MC *Federal law requires Medicare payments paid by both the City and employee.*	$ 6,020	$ 9,239	$ 8,912
50130	UI & Employee Training Tax *Reflects the annual unemployment insurance coverage paid to the California Employment Development Department.*	$ 2,350	$ 3,679	$ 2,734
50200	PERS Retirement *Represents the allocation of Public Employees Retirement System (PERS) employer cost.*	$ 28,670	$ 34,035	$ 34,716
50300	Workers Compensation *Reflects cost to provide worker's compensation coverage.*	$ 6,170	$ 7,797	$ 7,953
50400	Medical Benefit *Includes dental/vision insurance and $800 medical insurance paid per month by the City for the positions in this department.*	$ 35,100	$ 35,918	$ 35,709
50410	Employer Paid DCP *Reflects the City's contribution towards the employee's deferred compensation program for all employees in this department.*	$ 9,140	$ 9,398	$ 9,586
50500	Group Life Insurance Benefit *Reflects annual life insurance cost as employee benefits.*	$ 320	$ 320	$ 326
OPERATING AND MAINTENANCE				
60250	Maintenance/Repair *Includes charges for repairs and maintenance at the Buellton Rec office, and Zone.*	$ 12,000	$ 7,500	$ 7,650
60252	Maintenance/Repair - Joint Use *Reflects joint facility repairs such as the gym, kitchen, weight room, restroom, and courtyard.*	$ 4,000	$ 1,500	$ 1,530

EXPENDITURE NARRATIVE (continued) **DEPARTMENT: 511/RECREATION**

		Budget 2016-17	Revised 2017-18	Revised 2018-19
60270	Maintenance - Vehicles *Reflects maintenance of passenger bus.*	$ 4,000	$ 4,000	$ 4,080
60510	Advertising *Includes cost of printing and advertising recreation programs.*	$ 6,500	$ 6,500	$ 6,631
60800	Contract Services *Reflects quarterly payment of $7,500 to Buellton Union School District for custodial services.*	$ 30,000	$ 30,000	$ 30,600
60900	Miscellaneous *Provides for unexpected expenditures incurred during the year along with purchasing various supplies, materials, etc.*	$ 1,000	$ 2,000	$ 1,000
61130	Office Supplies *Reflects costs for department office supplies.*	$ 3,000	$ 3,000	$ 3,060
61280	Fuel - Vehicles *Reflects fuel for passenger bus.*	$ 9,000	$ 9,000	$ 9,180
61290	Telephone/Internet *Reflects service for Comcast internet service and Verizon for cell phone service.*	$ 3,000	$ 3,000	$ 3,060
67135	Buellton Rec Program Trips *Reflects trips organized fro children and adults through Buellton Recreation.*	$ 29,500	$ 29,500	$ 30,090
67140	Buellton Recreation Program *Includes Oak Valley afterschool program, supplies, flyers, and equipment.*	$ 49,500	$ 55,000	$ 57,600
67570	Recreation Program 50/50	$ 5,000	$ 4,000	$ 5,080
CAPITAL				
72100	Office Equipment *Reflects acquisition of equipment.*	$ -	$ -	$ -
72200	Office Furniture *Reflects acquisition of furniture.*	$ -	$ -	$ -
73500	Equipment *Reflects acquisition of Recreation Center equipment.*	$ -	$ -	$ -

FUND 001- GENERAL

DEPARTMENT: 550/PUBLIC WORKS - STREET LIGHTS

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	$ -	$ 65,779	$ 60,000	$ 62,704	$ 65,000
Capital	$ -	$ -	$ -	$ -	$ -
Department Total	**$ -**	**$ 65,779**	**$ 60,000**	**$ 62,704**	**$ 65,000**

DEPARTMENT DESCRIPTION

This Fund provides funding for the power for general street lighting.

Public Works - Street Lights

DEPARTMENT EXPENDITURES

Account: 001-550

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
OPERATING & MAINTENANCE					
61241 Utilities - Electric	-	65,779	60,000	62,704	65,000
OPERATING & MAINTENANCE SUBTOTAL:	**-**	**65,779**	**60,000**	**62,704**	**65,000**
550 - PW STREET LIGHTS TOTAL:	**-**	**65,779**	**60,000**	**62,704**	**65,000**

OPERATING & MAINTENANCE		Budget 2016-17	Revised 2017-18	Revised 2018-19
61241	Utilities - Electric	$ 55,000	$ 60,000	$ 65,000
	Reflects electricity cost at various locations throughout the City.			

FUND 001- GENERAL

DEPARTMENT: 551/STORM WATER

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	$ 167,057	$ 179,140	$ 215,600	$ 146,933	$ 204,012
Capital	$ -	$ -	$ -	$ -	$ -
Department Total	**$ 167,057**	**$ 179,140**	**$ 215,600**	**$ 146,933**	**$ 204,012**

DEPARTMENT DESCRIPTION

The Storm Water Department addresses all issues related to the operation and maintenance of the City's storm drain system, flood control, FEMA and floodplain issues and regulatory compliance and permitting for the National Pollutant Discharge Elimination System (NPDES) general discharge requirements for municipal discharges.

STORM WATER

DEPARTMENT EXPENDITURES

Account: 001-551

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
OPERATING & MAINTENANCE					
60650 Memberships & Publications	565	490	600	500	612
60800 Contract Services	154,893	140,443	155,000	120,475	158,100
67575 Regulatory Compliance	11,599	12,077	15,000	15,955	15,300
69100 Transfer to Other Funds (CIP 092-101/102)	-	26,130	45,000	10,003	30,000
OPERATING & MAINTENANCE SUBTOTAL:	**167,057**	**179,140**	**215,600**	**146,933**	**204,012**
551 - STORM WATER TOTAL:	**167,057**	**179,140**	**215,600**	**146,933**	**204,012**

OPERATING & MAINTENANCE		Budget 2016-17	Revised 2017-18	Revised 2018-19
60650	Memberships & Publications	$ 600	$ 600	$ 612
	Reflects membership dues to Association of State Floodplain Managers (ASFPM) and California Stormwater Quality Association (CASQA).			
60800	Contract Services	$ 155,000	$ 155,000	$ 158,100
	Includes engineering work related to FEMA mapping and regulatory issues, Storm Water Management Plan (SWMP) permitting and implementation, and storm drain system evaluations.			
67575	Regulatory Compliance	$ 15,000	$ 15,000	$ 15,300
	Includes charges for water testing, and annual permit fees to the State Water Resource Control Board (SWRCB).			
69100	Transfer to Other Funds			
	Includes charges for the following Capital Improvement Projects (CIP)			
	Project #101: Storm Drain Cleaning & Retrofit	$ 25,000	$ 20,000	$ 20,000
	Project #102: Outfall Repairs and Re-establishment	$ -	$ 25,000	$ 10,000

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	$ 230,836	$ 282,836	$ 304,250	$ 321,000	$ 306,435
Capital	$ 13,600	$ -	$ 10,000	$ -	$ 10,000
Department Total	**$ 244,436**	**$ 282,836**	**$ 314,250**	**$ 321,000**	**$ 316,435**

DEPARTMENT DESCRIPTION

Parks was consolidated into the General Fund in prior years. Parks include: Oak Park, Riverview, Paws Park, Village Park, Botanic Garden, Avenue of the Flags and the Golf Course. Their purpose is to preserve, protect, maintain, improve, and enhance natural resources, parkland, and recreational opportunities for Buellton citizens.

Public Works - Parks

DEPARTMENT EXPENDITURES

Account: 001-552

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
OPERATING & MAINTENANCE					
60059 Maintenance & Repair - Village Park	-	-	-	-	5,000
60254 Maintenance & Repair - A of F Medians	280	-	5,000	4,016	5,100
60255 Maintenance & Repair - Golf Course	843	6,468	20,000	17,278	10,000
60256 Maintenance & Repair - Oak Park	9,635	6,753	10,000	6,317	10,200
60257 Maintenance & Repair - Paws Park	11,166	16,666	16,000	15,838	16,320
60805 Maintenance & Repair - Riverview Park	22,278	38,364	40,000	57,335	30,000
60310 Equipment Rental	-	-	500	-	510
60800 Contract Services	147,767	160,580	159,000	155,546	162,180
61110 Chemicals	122	68	250	-	255
61125 Small Equipment	447	190	500	-	510
61140 Operational Supplies	1,053	1,202	4,000	3,798	4,080
61211 Utilities - Water	33,745	44,205	40,000	55,091	53,100
61241 Utilities - Electric	3,500	8,340	9,000	5,781	9,180
OPERATING & MAINTENANCE SUBTOTAL:	**230,836**	**282,836**	**304,250**	**321,000**	**306,435**
CAPITAL					
73500 Equipment	13,600	-	10,000	-	10,000
74100 Improvements	-	-	-	-	-
CAPITAL SUBTOTAL:	**13,600**	**-**	**10,000**	**-**	**10,000**
552 - PW - PARKS TOTAL:	**244,436**	**282,836**	**314,250**	**321,000**	**316,435**

	OPERATING & MAINTENANCE	Budget 2016-17	Revised 2017-18	Revised 2018-19
60059	Maintenance & Repair - Village Park *Covers miscellaneous maintenance and repairs.*	$ -	$ -	$ 5,000
60254	Maintenance & Repair - A of F Medians *Covers miscellaneous maintenance and repairs at the medians located on Avenue of Flags.*	$ 5,000	$ 5,000	$ 5,100
60255	Maintenance & Repair - Golf Course *Covers water conservation, repairs, roof repairs, and maintenance of slope adjacent to Six Flags*	$ 20,000	$ 20,000	$ 10,000
60256	Maintenance & Repair - Oak Park *Covers repairs to playground equipment, restroom, picnic area, etc.*	$ 20,000	$ 40,000	$ 30,000
60257	Maintenance & Repair - Paws Park *Includes contribution for PAWS Park of $16,000 for park maintenance.*	$ 16,000	$ 16,000	$ 16,320
60805	Maintenance & Repair - Riverview Park *Covers maintenance cost for sidewalk, plants, restrooms, buildings, playground equipment, etc. Cost also includes a contribution of $11,000 for the Botanic Gardens.*	$ 40,000	$ 40,000	$ 30,000
60310	Equipment Rental *Covers cost of renting equipment needed for maintenance.*	$ 1,000	$ 500	$ 510
60800	Contract Services *Reflects contract services with Rafael Ruiz and Valley Gardener for cleaning and maintenance of City Parks.*	$ 159,000	$ 159,000	$ 162,180
61110	Chemicals *Covers costs for pesticides, herbicides, and graffiti remover.*	$ 1,000	$ 250	$ 255
61125	Small Equipment *Covers cost of equipment and tools needed for maintenance.*	$ 3,000	$ 500	$ 510
61140	Operational Supplies *Covers cost of trash bags, dog bags, soaps, toilet paper, cleaning supplies, etc.*	$ 4,000	$ 4,000	$ 4,080
61211	Utilities - Water *Reflects costs associated with water usage at the City Parks.*	$ 40,000	$ 40,000	$ 53,100
61230	Utilities - Electricity *Reflects electricity cost at City Parks.*	$ 2,000	$ 9,000	$ 9,180
	CAPITAL			
73500	Equipment *Reflects acquisition of park equipment.*	$ 20,000	$ 10,000	$ 10,000

		Budget 2016-17	Revised 2017-18	Revised 2018-19
74100	Improvements	$ -	$ -	$ -
	Includes costs for miscellaneous park development costs.			

FUND 001- GENERAL

DEPARTMENT: 556/LANDSCAPE MAINTENANCE

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	$ 84,765	$ 80,923	$ 106,000	$ 110,200	$ 120,346
Capital	$ -	$ -	$ -	$ -	$ -
Department Total	**$ 84,765**	**$ 80,923**	**$ 106,000**	**$ 110,200**	**$ 120,346**

DEPARTMENT DESCRIPTION

This department is part of the General fund and is for the maintenance of street frontage landscaping and other common areas under the jurisdiction of the City.

Public Works - Landscape Maintenance

DEPARTMENT EXPENDITURES

Account: 001-556

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
OPERATING & MAINTENANCE					
60250 Maintenance/Repair	1,579	533	5,000	15,294	5,100
60800 Contract Services	65,757	53,971	70,000	60,078	71,400
61211 Utilities - Water	11,295	25,330	22,000	33,328	34,666
61241 Utilities - Electric	6,134	1,089	9,000	1,500	9,180
OPERATING & MAINTENANCE SUBTOTAL:	**84,765**	**80,923**	**106,000**	**110,200**	**120,346**
556 - LANDSCAPE MAINTENANCE TOTAL:	**84,765**	**80,923**	**106,000**	**110,200**	**120,346**

OPERATING & MAINTENANCE		Budget 2016-17	Revised 2017-18	Revised 2018-19
60250	Maintenance/Repair *Covers miscellaneous maintenance and repairs.*	$ 5,000	$ 5,000	$ 5,100
60800	Contract Services *Reflects contract services with Valley Gardener for common landscaped areas of the City and portion of Highway 246.*	$ 70,000	$ 70,000	$ 71,400
61211	Utilities - Water *Reflects costs associated with water usage for irrigation.*	$ 22,000	$ 22,000	$ 34,666
61230	Utilities - Electricity *Reflects electricity cost.*	$ 9,000	$ 9,000	$ 9,180

FUND 001- GENERAL

DEPARTMENT: 558/PUBLIC WORKS - GENERAL

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$342,255	$ 388,750	$ 406,018	$ 395,246	$399,737
Operating & Maintenance	$157,769	$ 170,434	$ 213,200	$ 150,209	$234,164
Capital	$ 17,877	$ 325,973	$ 35,000	$ 4,358	$ 35,700
Department Total	**$517,900**	**$ 885,157**	**$ 654,218**	**$ 549,813**	**$669,601**

DEPARTMENT DESCRIPTION

The Public Works Department maintains, repairs and rebuilds, as required, all streets, curbs, gutters and sidewalks; maintains street signs, all warning and informational signs and street surface painting. The Department is also responsible for the overall maintenance for City Hall and City facilities as well as landscaping City-owned medians and property.

Public Works - General

DEPARTMENT EXPENDITURES

Account: 001-558

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
EMPLOYEE SERVICES					
50000 Salaries	241,957	284,515	277,157	275,950	282,700
50030 Hourly Employees	-	-	12,804	-	-
50120 Employer SS/MC	3,885	3,677	6,326	6,000	6,453
50130 UI & Employee Training Tax	1,088	1,642	1,556	1,556	1,587
50200 PERS Retirement	31,732	36,475	39,822	39,695	40,619
50300 Workers Compensation	13,908	6,875	9,010	11,703	9,190
50400 Medical Benefit	37,735	43,043	45,840	46,862	45,416
50410 Employer Paid DCP	11,658	12,170	13,133	13,107	13,395
50500 Group Life Ins Benefit	292	353	370	373	377
EMPLOYEE SERVICES SUBTOTAL:	**342,255**	**388,750**	**406,018**	**395,246**	**399,737**
OPERATING & MAINTENANCE					
60131 Laundry - Uniforms	1,919	814	1,000	1,000	1,020
60210 Computer Maintenance Software	1,068	2,099	2,000	2,000	2,040
60250 Maintenance/Repair	44,711	56,839	70,000	20,186	71,400
60270 Maintenance - Vehicles	4,958	8,631	10,000	7,500	10,200
60560 Signs	8,407	5,213	8,000	7,400	8,160
60650 Membership & Publications	305	560	1,000	857	1,020
60710 Travel & Training	1,173	535	1,500	1,210	1,530
60800 Contract Services	66,994	55,246	75,000	60,000	76,500
60900 Miscellaneous	539	1,026	550	217	561
61127 Tools	6,344	578	4,000	1,500	4,080
61130 Office Supplies	936	1,252	1,200	1,000	1,224
61131 Postage	23	33	-	27	-
61140 Operational Supplies	7,105	4,912	7,000	4,100	7,140
61211 Utilities - Water	4,788	23,192	15,000	34,248	32,000
61241 Utilities - Electric	-	-	950	-	969
61280 Fuel - Vehicles	5,357	5,136	8,000	5,313	8,160
67575 Regulatory Compliance	417	-	2,500	1,273	2,550
67600 Safety Equipment	780	2,641	1,500	172	1,530
67705 Telephone	1,946	1,728	4,000	2,206	4,080
OPERATING & MAINTENANCE SUBTOTAL:	**157,769**	**170,434**	**213,200**	**150,209**	**234,164**
CAPITAL					
71100 Property Acquisition	-	292,750	-	-	-
73100 Vehicle Replacement	-	26,268	-	-	-
73500 Equipment	17,854	6,956	10,000	-	10,200
74100 Improvements- Cash 4 Grass Rebate	23	-	25,000	4,358	25,500
CAPITAL SUBTOTAL:	**17,877**	**325,973**	**35,000**	**4,358**	**35,700**
558 - PUBLIC WORKS - GENERAL TOTAL:	**517,900**	**885,157**	**654,218**	**549,813**	**669,601**

EMPLOYEE SERVICES	**Budget 2016-17**	**Revised 2017-18**	**Revised 2018-19**
Public Works Director	0.40	0.40	0.40
Facilities Maintenance	0.40	0.40	0.40
Parks Foreman	1.00	1.00	1.00
Journeyman Fieldworker (1)	0.40	0.40	0.40
Journeyman Maintenance (2)	0.80	0.80	0.80
Lead Maintenance (2)	0.80	0.80	0.80
Accounting Technician (split with Finance, Planning, W & WW)	0.25	0.25	0.25
Total:	4.05	4.05	4.05

50000 Staff Salaries $ 269,959 $ 277,157 $ 282,700
Includes salaries involving the allocation percentage for each position in this department.

50030 Hourly employees $ 12,192 $ 12,804 $ -
Includes part-time employee.

Benefits:

50120 Employer SS/MC $ 6,160 $ 6,326 $ 6,453
Federal law requires Medicare payments paid by both the City and employee.

50130 UI & Employee Training Tax $ 1,370 $ 1,556 $ 1,587
Reflects the annual unemployment insurance coverage paid to the California Employment Development Department.

50200 PERS Retirement $ 38,470 $ 39,822 $ 40,619
Represents the allocation of Public Employees Retirement System (PERS) employer cost.

50300 Workers Compensation $ 6,740 $ 9,010 $ 9,190
Reflects cost to provide worker's compensation coverage.

50400 Medical Benefit $ 44,300 $ 45,840 $ 45,416
Includes dental/vision insurance and $800 medical insurance paid per month by the City for the positions in this department.

50410 Employer Paid DCP $ 12,740 $ 13,133 $ 13,395
Reflects the City's contribution towards the employee's deferred compensation program for eligible employees.

50500 Group Life Insurance Benefit $ 370 $ 370 $ 377
Reflects annual life insurance cost as employee benefits.

OPERATING AND MAINTENANCE

60131 Laundry - Uniforms $ 1,800 $ 1,000 $ 1,020
Reflects a 33 percent cost of laundry and uniform service for Public Works employees; 100% of groundskeeper uniform.

		Budget 2016-17	Revised 2017-18	Revised 2018-19
60210	Computer Maintenance & Software *Reflects annual costs for license and support.*	$ 2,000	$ 2,000	$ 2,040
60250	Maintenance/Repair *Includes charges for City building, facilities, infrastructure and equipment maintenance and repair.*	$ 50,000	$ 70,000	$ 71,400
60270	Maintenance - Vehicles *Reflects cost of city vehicle maintenance.*	$ 15,000	$ 10,000	$ 10,200
60560	Signs *Includes sign replacement and upgrade of signs throughout the City caused by damage, missing, reflectivity, etc.*	$ 15,000	$ 8,000	$ 8,160
60650	Membership & Publications *Includes dues to Association of State Floodplain Managers (ASFPM), American Society of Civil Engineers (ASCE), and Water Environment Federation (WEF).*	$ 1,000	$ 1,000	$ 1,020
60710	Travel & Training *Reflects costs for employee training/seminars, license testing.*	$ 2,500	$ 1,500	$ 1,530
60800	Contract Services *Includes contract services for answering service (33 percent of cost), janitorial services, security systems for City Hall, and pest control services at City Hall, Post Office, Library, and Sherriff's Office.*	$ 75,000	$ 75,000	$ 76,500
60900	Miscellaneous *Provides for unexpected expenditures incurred during the year along with purchasing various supplies, materials, etc.*	$ 500	$ 550	$ 561
61127	Tools *Reflects costs for tools needed for repair and maintenance.*	$ 4,000	$ 4,000	$ 4,080
61130	Office Supplies *Reflects costs for department office supplies.*	$ 1,200	$ 1,200	$ 1,224
61140	Operational Supplies *Reflects costs for department operations supplies.*	$ 7,000	$ 7,000	$ 7,140
61211	Utilities - Water *Reflects costs associated with water usage for irrigation an potable water at City Hall and Council Chambers.*	$ 32,000	$ 15,000	$ 32,000
61230	Utilities - Electricity *Reflects cost of electricity at City Hall and Council Chambers.*	$ 950	$ 950	$ 969
61280	Fuel - Vehicles *Reflects fuel cost for City trucks.*	$ 8,000	$ 8,000	$ 8,160

		Budget 2016-17	Revised 2017-18	Revised 2018-19
67575	Regulatory Compliance *Includes annual emission fee paid to Santa Barbara County.*	$ 2,500	$ 2,500	$ 2,550
67600	Safety Equipment *Includes safety equipment, personal productive equipment such as safety glasses, vests, gloves, high visibility rain gear, hard hats/caps etc.*	$ 1,520	$ 1,500	$ 1,530
67705	Telephone *Includes a portion of cell phone charges for the employees in this department.*	$ 5,500	$ 4,000	$ 4,080
CAPITAL				
73100	Vehicles *Reflects cost of vehicle replacement.*	$ 25,000	$ -	$ -
73500	Equipment *Reflects acquisition of miscellaneous equipment.*	$ 10,000	$ 10,000	$ 10,200
74100	Improvements *Includes Cash 4 Grass Rebate Program.*	$ 10,000	$ 25,000	$ 25,500

FUND 001- GENERAL

DEPARTMENT: 565/COMMUNITY DEVELOPMENT - PLANNING

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$147,893	$ 168,388	$ 182,978	$ 179,760	$317,264
Operating & Maintenance	$195,236	$ 181,658	$ 161,500	$ 160,446	$133,416
Capital	$ -	$ 535	$ 10,500	$ 9,801	$ 1,500
Department Total	**$343,129**	**$ 350,580**	**$ 354,978**	**$ 350,007**	**$452,180**

DEPARTMENT DESCRIPTION

The Planning Department encompasses current planning, long range planning, economic development, and code enforcement functions. Current planning is the processing of development applications, providing staff support for the Planning Commission, and providing planning information to the public at the counter and over the telephone. Long range planning consists of updates to the General Plan, and Zoning Ordinance amendments. Economic development activities include implementing the policies and programs of the Economic Development Element of the General Plan and being a member of the Economic Development Task Force. Code enforcement is the investigation of violations of the Municipal Code and associated abatement actions. The goal of code enforcement is to ensure a clean and safe community in compliance with the Municipal Code.

Community Development - Planning

DEPARTMENT EXPENDITURES

Account: 001-565

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
EMPLOYEE SERVICES					
50000 Salaries	101,943	122,759	132,187	127,161	233,582
50010 Planning Commission Salaries	3,400	3,300	3,733	3,000	6,000
50050 Code Enforcement	1,012	-	-	-	-
50120 Employer SS/MC	2,028	1,861	3,079	2,131	4,398
50130 UI & Employee Training Tax	805	866	996	632	1,160
50200 PERS Retirement	11,023	12,761	13,715	14,560	20,262
50300 Workers Compensation	6,420	3,364	4,217	5,717	5,404
50400 Medical Benefit	18,536	20,619	22,007	23,401	33,094
50410 Employer Paid DCP	2,547	2,656	2,838	2,936	13,059
50500 Group Life Ins Benefit	179	202	206	222	305
EMPLOYEE SERVICES SUBTOTAL:	**147,893**	**168,388**	**182,978**	**179,760**	**317,264**
OPERATING & MAINTENANCE					
60011 Code Enforcement Expenses	217	-	500	-	-
60210 Computer Maintenance Software	1,755	3,485	2,000	5,752	2,040
60250 Maintenance/Repair	-	194	500	502	510
60310 Equipment Rental	6,730	5,987	6,000	6,416	6,120
60520 Advertising - Legal	1,855	328	200	2,060	2,000
60650 Membership & Publications	593	262	800	939	816
60710 Travel & Training	540	4,733	5,000	6,027	5,100
60800 Contract Services	165,827	124,691	130,000	120,558	100,000
60830 Contract Services - Engineering	6,355	30,298	6,000	4,234	6,120
60900 Miscellaneous	1,245	998	1,000	3,356	1,020
61130 Office Supplies	2,696	2,639	2,000	3,158	2,040
61131 Postage	7	377	-	30	-
61241 Utilities - Electric	2,449	2,680	2,500	2,422	2,550
67705 Telephone	4,967	4,985	5,000	4,992	5,100
OPERATING & MAINTENANCE SUBTOTAL:	**195,236**	**181,658**	**161,500**	**160,446**	**133,416**
CAPITAL					
72100 Office Equipment	-	-	-	-	-
72200 Office Furniture	-	535	9,000	9,801	1,000
72300 Computer Equipment	-	-	1,500	-	500
CAPITAL SUBTOTAL:	**-**	**535**	**10,500**	**9,801**	**1,500**
565 -PLANNING TOTAL:	**343,129**	**350,580**	**354,978**	**350,007**	**452,180**

EMPLOYEE SERVICES	Budget 2016-17	Revised 2017-18	Revised 2018-19
Planning Director	1.00	-	1.00
Planning Commissioners (5)	5.00	5.00	5.00
Assistant Planner	1.00	1.00	1.00
Staff Assistant/Planning Tech	0.80	0.80	0.80
Accounting Technician (split with Finance, Planning, W & WW)	0.25	0.25	0.25
Total:	8.05	7.05	8.05

50000	Staff Salaries	$ 218,394	$ 132,187	$ 233,582
	Includes salaries involving the allocation percentage for each position in this department.			
50010	Planning Commission Salaries	$ 6,000	$ 3,733	$ 6,000
	Includes monthly payment of $100 per month per planning commissioner.			
Benefits:				
50120	Employer SS/MC	$ 4,880	$ 3,079	$ 4,398
	Federal law requires Medicare payments paid by both the City and employee.			
50130	UI & Employee Training Tax	$ 1,160	$ 996	$ 1,160
	Reflects the annual unemployment insurance coverage paid to the California Employment Development Department.			
50200	PERS Retirement	$ 19,300	$ 13,715	$ 20,262
	Represents the allocation of Public Employees Retirement System (PERS) employer cost.			
50300	Workers Compensation	$ 3,120	$ 4,217	$ 5,404
	Reflects cost to provide worker's compensation coverage.			
50400	Medical Benefit	$ 32,800	$ 22,007	$ 33,094
	Includes dental/vision insurance and $800 medical insurance paid per month by the City for the positions in this department.			
50410	Employer Paid DCP	$ 12,250	$ 2,838	$ 13,059
	Reflects the City's contribution towards the employee's deferred compensation program for eligible employees.			
50500	Group Life Insurance Benefit	$ 310	$ 206	$ 305
	Reflects annual life insurance cost as employee benefits.			
OPERATING AND MAINTENANCE				
60011	Code Enforcement Expenses	$ 500	$ 500	$ -
	Includes cost for supplies for Code Enforcer.			

EXPENDITURE NARRATIVE (continued)

		Budget 2016-17	Revised 2017-18	Revised 2018-19
60210	Computer Maintenance & Software *Reflects annual costs for license and support.*	$ 3,500	$ 2,000	$ 2,040
60250	Maintenance/Repair *Includes charges for copier and miscellaneous maintenance and repairs.*	$ 1,000	$ 500	$ 510
60310	Equipment Rental *Reflects monthly lease expense for copier.*	$ 5,000	$ 6,000	$ 6,120
60520	Advertising - Legal *Includes cost to publish public hearing notices, meeting announcements, etc. on the local newspaper.*	$ 3,000	$ 200	$ 2,000
60650	Membership & Publications *Includes dues to California Association of Code Enforcement Offices (CACEO), Subscription to local newspaper, and misc. publications.*	$ 2,000	$ 800	$ 816
60710	Travel & Training *Reflects costs for attendance at conferences and seminars for Planning Commission and Staff.*	$ 5,000	$ 5,000	$ 5,100
60800	Contract Services *Includes contract services for Economic Development consultation with Kosmont Companies($35,000) and for Contract Planner with Metroventures ($65,000).*	$ 140,000	$ 130,000	$ 100,000
60830	Contract Services - Engineering *Includes contract services for GIS, CADD and mapping services.*	$ 6,000	$ 6,000	$ 6,120
60900	Miscellaneous *Provides for unexpected expenditures incurred during the year along with purchasing various supplies, materials, etc.*	$ 1,000	$ 1,000	$ 1,020
61130	Office Supplies *Reflects costs for department office supplies.*	$ 2,000	$ 2,000	$ 2,040
61241	Utilities - Electric *Reflects costs associated with electricity cost at 331B Park Street, Planning Office.*	$ 2,500	$ 2,500	$ 2,550
67705	Telephone *Reflects cost of phone serve at planning office and cell phone service for planning staff.*	$ 3,600	$ 5,000	$ 5,100
CAPITAL				
72200	Office Furniture *Reflects cost for new standing desks purchased in FY 17/18.*	$ -	$ 9,000	$ 1,000
72300	Computer Equipment *Reflects acquisition of miscellaneous computer equipment.*	$ -	$ 1,500	$ 500

PAGE LEFT BLANK INTENTIONALLY

Enterprise Funds

FUND 005- WASTEWATER

DEPARTMENT: 701/WASTEWATER

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ 250,555	$ 296,193	$ 315,818	$ 305,677	$ 320,897
Operating & Maintenance	$ 774,364	$ 803,367	$ 1,309,203	$ 955,183	$1,312,215
Capital	$ 916	$ 262	$ -	$ 10,851	$ -
Department Total	**$1,025,835**	**$ 1,099,822**	**$ 1,625,021**	**$ 1,271,712**	**$1,633,112**

DEPARTMENT DESCRIPTION

The Wastewater Fund is an enterprise fund that is used to account for all the financial activity associated with the operation of the City's sewer utility. The Wastewater Department is responsible for operating, maintaining, cleaning and repairing the sanitary sewer system and treatment plant, including lift stations and mains. The Department provides biological and chemical analysis required to evaluate and manage domestic and industrial waste. It also maintains plant process control and provides the database for performance reports required by regulatory agencies. Its goal is to provide sewer service and maintain efficiency in operations, system and plant activities and to improve and build plant capacity.

In accordance with Generally Accepted Accounting Principles, capital purchases are not budgeted as expenditures within this fund; rather, depreciation expense is recorded over each asset's useful life.

Wastewater (Sewer)

DEPARTMENT EXPENDITURES

Account: 005-701

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
EMPLOYEE SERVICES					
50000 Salaries	151,926	256,978	231,354	222,412	235,981
50030 Hourly Employees	-	-	-	-	-
50120 Employer SS/MC	2,650	3,598	4,300	3,515	4,386
50130 UI & Employee Training Tax	735	1,417	1,029	1,439	1,050
50200 PERS Retirement	42,623	(20,259)	27,701	27,059	28,255
50300 Workers Compensation	10,470	5,890	7,381	5,978	7,529
50400 Medical Benefit	34,006	39,423	36,252	35,992	35,740
50410 Employer Paid DCP	7,943	8,844	7,486	8,977	7,635
50500 Group Life Ins Benefit	203	302	315	306	321
EMPLOYEE SERVICES SUBTOTAL:	**250,555**	**296,193**	**315,818**	**305,677**	**320,897**
OPERATING & MAINTENANCE					
50600 Insurance - Liability	19,002	7,545	20,000	11,647	20,400
50610 Insurance - Property	10,500	7,638	12,603	6,769	12,855
60021 Audit	4,220	9,774	8,200	8,200	8,364
60131 Laundry - Uniforms	1,052	877	1,100	895	1,122
60210 Computer Maintenance Software	2,654	4,450	3,000	12,266	12,648
60211 Data Processing Contract Maintenance	-	-	1,300	-	1,326
60250 Maintenance/Repair	75,747	36,794	50,000	28,995	50,000
60270 Maintenance - Vehicles	4,609	9,136	6,000	5,667	6,120
60650 Membership & Publications	851	1,086	500	811	510
60710 Travel & Training	3,077	759	4,000	1,500	4,080
60800 Contract Services	172,312	232,860	250,000	185,000	250,000
60830 Contract Services - Engineering	43,868	6,498	55,000	6,500	56,100
60900 Miscellaneous/CalPERS UAL	10,722	11,527	15,000	18,388	25,300
61111 Chemical/Analysis	26,055	30,796	25,000	32,998	31,000
61127 Tools	1,394	774	1,000	790	1,020
61130 Office Supplies	1,625	1,420	2,000	1,448	2,040
61131 Postage	4,655	5,580	5,000	5,692	5,100
61140 Operational Supplies	4,666	2,746	3,000	2,801	4,500
61211 Utilities - Water	7,993	3,966	26,000	5,266	26,520
61241 Utilities - Electric	93,035	113,474	100,000	82,000	102,000
61280 Fuel - Vehicles	5,357	5,096	5,000	5,198	5,100
67575 Regulatory Compliance	18,539	26,379	20,000	16,527	20,400
67600 Safety Equipment	1,657	1,587	2,000	873	2,040
67705 Telephone	8,979	8,959	8,500	7,700	8,670
68110 Depreciation	251,797	273,645	250,000	250,000	255,000
69100 Transfer to Other Funds (WW Capital)	-	-	435,000	257,253	400,000
OPERATING & MAINTENANCE SUBTOTAL:	**774,364**	**803,367**	**1,309,203**	**955,183**	**1,312,215**
701 -WASTEWATER TOTAL:	**1,024,919**	**1,099,560**	**1,625,021**	**1,260,861**	**1,633,112**

BUDGET NOTE: Capital Items are included in the Depreciation Category.

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
CAPITAL					
73100 Vehicle Replacement	-	-	-	-	-
73500 Equipment	893	262	-	10,851	-
74100 Improvements	23	-	-	-	-
CAPITAL SUBTOTAL:	**916**	**262**	**-**	**10,851**	**-**

EMPLOYEE SERVICES	Budget 2016-17	Revised 2017-18	Revised 2018-19
Public Works Director	0.30	0.30	0.30
Facilities Maintenance	0.30	0.30	0.30
Journeyman Fieldworker (1)	0.30	0.30	0.30
Journeyman Maintenance (2)	0.60	0.60	0.60
Lead Maintenance (2)	0.60	0.60	0.60
Finance Director	0.25	0.25	0.25
Accounting Specialist	0.25	0.25	0.25
Revenue Specialist	0.40	0.40	0.40
Accounting Technician (split with Finance, Planning, W & WW)	0.15	0.15	0.15
Total:	3.15	3.15	3.15

50000	Staff Salaries *Includes salaries involving the allocation percentage for each position in this department.*	$ 226,980	$ 231,354	$ 235,981
50030	Hourly employees *Includes part-time employee.*	$ 11,465	$ -	$ -
Benefits:				
50120	Employer SS/MC *Federal law requires Medicare payments paid by both the City and employee.*	$ 4,590	$ 4,300	$ 4,386
50130	UI & Employee Training Tax *Reflects the annual unemployment insurance coverage paid to the California Employment Development Department.*	$ 900	$ 1,029	$ 1,050
50200	PERS Retirement *Represents the allocation of Public Employees Retirement System (PERS) employer cost.*	$ 30,600	$ 27,701	$ 28,255
50300	Workers Compensation *Reflects cost to provide worker's compensation coverage.*	$ 5,900	$ 7,381	$ 7,529
50400	Medical Benefit *Includes dental/vision insurance and $800 medical insurance paid per month by the City for the positions in this department.*	$ 35,400	$ 36,252	$ 35,740
50410	Employer Paid DCP *Reflects the City's contribution towards the employee's deferred compensation program for eligible employees.*	$ 9,120	$ 7,486	$ 7,635
50500	Group Life Insurance Benefit *Reflects annual life insurance cost as employee benefits.*	$ 320	$ 315	$ 321

		Budget 2016-17	Revised 2017-18	Revised 2018-19
OPERATING AND MAINTENANCE				
50600	Insurance - Liability	$ 13,206	$ 20,000	$ 20,400
	Includes 10 percent of City's liability insurance. 80 percent of cost is charged to the General Fund, and the remaining 10 percent to the Water Fund.			
50610	Insurance - Property	$ 10,500	$ 12,603	$ 12,855
	Includes 40 percent of City's fire insurance. 20 percent of cost is charged to the General Fund, and the remaining 40 percent to the Water Fund. This cost also includes earthquake and flood insurance on City property.			
60021	Audit	$ 7,100	$ 8,200	$ 8,364
	Reflects a 33 percent cost of the annual financial audit. Costs are split between the General, Wastewater, and Water Funds.			
60131	Laundry - Uniforms	$ 1,100	$ 1,100	$ 1,122
	Reflects a 33 percent cost of laundry and uniform service for Wastewater Plant operators.			
60210	Computer Maintenance & Software	$ 1,650	$ 3,000	$ 12,648
	Reflects annual costs for license and support which includes SCADA and Tyler Accounting Software.			
60211	Data Processing Contract Maintenance	$ 1,300	$ 1,300	$ 1,326
	Includes cost for support for Utility Billing Software.			
60250	Maintenance/Repair	$ 50,000	$ 50,000	$ 50,000
	Includes charges for Wastewater Treatment Plant maintenance and repair.			
60270	Maintenance - Vehicles	$ 8,000	$ 6,000	$ 6,120
	Reflects cost of city vehicle maintenance.			
60650	Membership & Publications	$ 500	$ 500	$ 510
	Includes dues to WaterReuse Association, California Water Environment Association, and to the State Water Resource Board.			
60710	Travel & Training	$ 4,000	$ 4,000	$ 4,080
	Reflects costs for employee training/seminars, license testing.			
60800	Contract Services	$ 250,000	$ 250,000	$ 250,000
	Includes contract services for trash hauling, 33 percent of answering service, sludge removal, compliance work with sewer system, and Wastewater Treatment Plant Master Plan Update.			
60830	Contract Services - Engineering	$ 55,000	$ 55,000	$ 56,100
	Includes contract engineering services for work related to state mandated industrial waste discharge program, wastewater treatment plant upgrades, and Regional Water Quality Control Board (RQQCB) compliance and permitting, sewer network model and inflow/infiltration study upgrade.			

		Budget 2016-17	Revised 2017-18	Revised 2018-19
60900	Miscellaneous/CalPERS UAL	$ 12,000	$ 15,000	$ 25,300
	Includes CalPERS Unfunded Liability (split with Water and General Fund). The Wastewater's CalPERS liability is 15 percent of cost. Other costs are due to various small WWTP related purchases.			
61211	Chemical/Analysis	$ 25,000	$ 25,000	$ 31,000
	Reflects costs associated with wastewater testing.			
61127	Tools	$ 1,000	$ 1,000	$ 1,020
	Reflects costs for tools needed for repair and maintenance.			
61130	Office Supplies	$ 2,000	$ 2,000	$ 2,040
	Reflects costs for department office supplies.			
61131	Postage	$ 5,000	$ 5,000	$ 5,100
	Reflects postage costs for utility bills.			
61140	Operational Supplies	$ 4,000	$ 3,000	$ 4,500
	Reflects costs for department operations supplies.			
61211	Utilities - Water	$ 23,000	$ 26,000	$ 26,520
	Reflects cost of water service at Wastewater Treatment Plant.			
61230	Utilities - Electricity	$ 100,000	$ 100,000	$ 102,000
	Reflects cost of electricity at Wastewater Treatment Plant.			
61280	Fuel - Vehicles	$ 6,000	$ 5,000	$ 5,100
	Reflects fuel cost for City trucks.			
67575	Regulatory Compliance	$ 20,000	$ 20,000	$ 20,400
	Includes annual compliance fees and permits with various regulatory agencies including: Air Pollution Board, Regional Water Quality Control Board, and County of Santa Barbara.			
67600	Safety Equipment	$ 2,000	$ 2,000	$ 2,040
	Includes safety equipment, personal productive equipment such as safety glasses, vests, gloves, high visibility rain gear, hard hats/caps etc.			
67705	Telephone	$ 7,200	$ 8,500	$ 8,670
	Includes a portion of cell phone charges for the employees in this department.			
68110	*Depreciation*	$ 170,000	$ 250,000	$ 255,000
	Includes the depreciation of buildings, underground lines, automotive equipment and other equipment listed in the utility plant; excludes land.			
69100	*Transfer to Other Funds (WW Capital)*	$ -	$ 435,000	$ 400,000
	Includes transfers from reserves for CIP. See Wastewater Capital Fund for details.			

EXPENDITURE NARRATIVE (continued) **DEPARTMENT: 701/WASTEWATER**

FUND 005

		Budget 2016-17	Revised 2017-18	Revised 2018-19
CAPITAL				
73100	Vehicles *Reflects cost of vehicle replacement.*	$ -	$ -	$ -
73500	Equipment *Reflects acquisition of Wastewater Treatment Plant equipment.*	$ 25,000	$ -	$ -
74100	Improvements *Includes improvements for Wastewater Treatment Plan.*	$ -	$ -	$ -

FUND 005- WASTEWATER

DEPARTMENT: 702/WASTEWATER CAPITAL

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	$ -	$ -	$ 650,000	$ 150,000	$ 425,000
Capital	$ -	$ -	$ -	$ -	$ -
Department Total	**$ -**	**$ -**	**$ 650,000**	**$ 150,000**	**$ 425,000**

DEPARTMENT DESCRIPTION

Wastewater Capital fund is used to record Connection Fees. Revenue from this source is used for Capital Projects. This fund records transfers out to Fund 092 (Capital Projects). For example, Wastewater Treatment Plant Improvements, and sewer line replacement.

Wastewater Capital

DEPARTMENT EXPENDITURES

Account: 006-702

2018-2019 Revised Budget

		2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
OPERATING & MAINTENANCE						
60800	Contract Services	-	-	-	-	-
69100	Transfer to Other Funds (to 092; See CIP Budget)	-	-	650,000	150,000	425,000
	OPERATING & MAINTENANCE SUBTOTAL:	**-**	**-**	**650,000**	**150,000**	**425,000**
	701 -WASTEWATER TOTAL:	**-**	**-**	**650,000**	**150,000**	**425,000**
CAPITAL						
74100	Improvements	-	-	-	-	-
	CAPITAL SUBTOTAL:	**-**	**-**	**-**	**-**	**-**

FUND 006-
WASTEWATER CAPITAL

DEPARTMENT: 702/WASTEWATER CAPITAL

EXPENDITURE DETAIL NARRATIVE

2018-2019 Revised Budget

		Budget 2016-17	Revised 2017-18	Revised 2018-19
OPERATING AND MAINTENANCE				
69100	Transfer to Other Funds			
	Includes charges for the following Capital Improvement Projects (CIP) Fund 092:			
	Project #702: Sewer Collections System Clean CCTV	$ -	$ 50,000	$ -
	Project #703: WWTP and Lift Station security and reliability project	$ -	$ -	$ 25,000
	Project #704: Sewer Line Replacement	$ -	$ 100,000	$ 100,000
	Project #706: WWTP Facilities Maintenance	$ -	$ 500,000	$ 300,000

FUND 020- WATER

DEPARTMENT: 601/WATER

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ 236,446	$ 310,819	$ 324,766	$ 306,224	$ 322,312
Operating & Maintenance	$1,702,935	$ 1,642,328	$ 2,428,703	$ 1,740,000	$2,704,175
Capital	$ 8,183	$ 2,072	$ -	$ -	$ 20,000
Department Total	**$1,947,564**	**$ 1,955,219**	**$ 2,753,469**	**$ 2,046,224**	**$3,046,487**

DEPARTMENT DESCRIPTION

The Water Fund is an enterprise fund that is used to account for all the financial activity associated with the operation of the City's water utility. The Water Department is responsible for providing production, treatment and distribution of potable domestic water to all residential, commercial and industrial customers within the City as well as providing water for fire suppression. The Department maintains water quality control to meet all Health Department standards and regulation. The goal of the Water Department is to provide water service and maintain efficiency in operations, system and plant activities, and to improve and build plant capacity.

In accordance with Generally Accepted Accounting Principles, capital purchases are not budgeted as expenditures within this fund; rather, depreciation expense is recorded over each asset's useful life.

DEPARTMENT EXPENDITURES

Account: 020-601

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
EMPLOYEE SERVICES					
50000 Salaries	141,905	245,565	231,354	222,410	235,981
50030 Hourly Employees	-	-	7,560	-	-
50120 Employer SS/MC	2,522	3,434	4,878	3,799	4,975
50130 UI & Employee Training Tax	731	1,417	1,356	932	1,383
50200 PERS Retirement	37,016	7,103	27,701	27,204	28,256
50300 Workers Compensation	11,388	6,251	7,864	9,428	8,021
50400 Medical Benefit	35,998	38,340	36,252	33,319	35,740
50410 Employer Paid DCP	6,677	8,420	7,486	8,814	7,635
50500 Group Life Ins Benefit	210	289	315	317	321
EMPLOYEE SERVICES SUBTOTAL:	**236,446**	**310,819**	**324,766**	**306,224**	**322,312**
OPERATING & MAINTENANCE					
50600 Insurance - Liability	19,003	7,545	20,000	11,647	20,400
50610 Insurance - Property	10,500	7,638	12,603	6,769	12,855
60021 Audit	4,220	9,775	8,200	9,167	8,364
60131 Laundry - Uniforms	1,229	515	1,000	525	1,020
60210 Computer Maintenance Software	745	4,048	4,000	14,520	14,322
60211 Data Processing Contract Maintenance	-	-	13,000	-	1,326
60250 Maintenance/Repair	66,798	65,220	50,000	66,524	50,000
60270 Maintenance - Vehicles	4,452	5,743	6,000	5,858	6,120
60550 Printing	-	-	900	-	918
60650 Membership & Publications	1,556	1,537	3,000	1,965	3,060
60710 Travel & Training	3,088	1,438	4,000	1,467	4,080
60800 Contract Services	50,061	89,459	95,000	91,249	95,000
60830 Contract Services - Engineering	83,660	34,343	75,000	90,328	75,000
60900 Miscellaneous/CalPERS UAL	12,021	13,893	15,000	18,500	25,300
61111 Chemical/Analysis	34,768	38,066	40,000	35,213	40,000
61127 Tools	450	511	1,500	2,800	3,000
61130 Office Supplies	1,607	1,039	1,500	1,620	1,530
61131 Postage	4,655	5,608	4,500	5,720	4,590
61140 Operational Supplies	802	1,099	1,500	1,121	1,530
61240 Meter Expense	50,669	-	65,000	48,548	40,800
61241 Utilities - Electric	128,105	152,025	163,500	155,066	166,770
61280 Fuel - Vehicles	5,357	5,096	6,000	6,025	6,120
67575 Regulatory Compliance	10,292	7,992	18,000	11,092	21,000
67600 Safety Equipment	938	484	1,500	494	1,530
67610 Santa Ynez River Appropriation	9,299	15,063	11,000	15,364	16,000
67635 State Water Project	1,014,991	885,261	1,390,000	952,817	1,417,800
67705 Telephone	7,978	8,433	10,000	8,602	10,200
68110 Depreciation	175,691	280,497	177,000	177,000	180,540
69100 Transfer to Other Funds (WW Capital)	-	-	230,000	-	475,000
OPERATING & MAINTENANCE SUBTOTAL:	**1,702,935**	**1,642,328**	**2,428,703**	**1,740,000**	**2,704,175**
601 -WATER TOTAL:	**1,939,381**	**1,953,147**	**2,753,469**	**2,046,224**	**3,026,487**

BUDGET NOTE: Capital Items are included in the Depreciation Category.

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
CAPITAL					
73100 Vehicle Replacement	-	-	-	-	-
73500 Equipment	-	79	-	-	20,000
74100 Improvements	8,183	1,993	-	-	-
CAPITAL SUBTOTAL:	**8,183**	**2,072**	**-**	**-**	**20,000**

FUND 020- WATER

DEPARTMENT: 601/WATER

EXPENDITURE DETAIL NARRATIVE

EMPLOYEE SERVICES	Budget 2016-17	Revised 2017-18	Revised 2018-19
Public Works Director	0.30	0.30	0.30
Facilities Maintenance	0.30	0.30	0.30
Journeyman Fieldworker (1)	0.30	0.30	0.30
Journeyman Maintenance (2)	0.60	0.60	0.60
Lead Maintenance (2)	0.60	0.60	0.60
Finance Director	0.25	0.25	0.25
Accounting Specialist	0.25	0.25	0.25
Revenue Specialist	0.40	0.40	0.40
Accounting Technician (split with Finance, Planning, W & WW)	0.15	0.15	0.15
Total:	3.15	3.15	3.15

50000	Staff Salaries *Includes salaries involving the allocation percentage for each position in this department.*	$ 238,445	$ 231,354	$ 235,981
50030	Hourly employees *Includes part-time employee.*	$ 7,200	$ 7,560	$ -
Benefits:				
50120	Employer SS/MC *Federal law requires Medicare payments paid by both the City and employee.*	$ 5,140	$ 4,878	$ 4,975
50130	UI & Employee Training Tax *Reflects the annual unemployment insurance coverage paid to the California Employment Development Department.*	$ 1,200	$ 1,356	$ 1,383
50200	PERS Retirement *Represents the allocation of Public Employees Retirement System (PERS) employer cost.*	$ 30,600	$ 27,701	$ 28,256
50300	Workers Compensation *Reflects cost to provide worker's compensation coverage.*	$ 6,270	$ 7,864	$ 8,021
50400	Medical Benefit *Includes dental/vision insurance and $800 medical insurance paid per month by the City for the positions in this department.*	$ 35,120	$ 36,252	$ 35,740
50410	Employer Paid DCP *Reflects the City's contribution towards the employee's deferred compensation program for eligible employees.*	$ 9,120	$ 7,486	$ 7,635
50500	Group Life Insurance Benefit *Reflects annual life insurance cost as employee benefits.*	$ 320	$ 315	$ 321

EXPENDITURE NARRATIVE (continued) **DEPARTMENT: 601/WATER**

FUND 020

		Budget 2016-17	Revised 2017-18	Revised 2018-19
OPERATING AND MAINTENANCE				
50600	Insurance - Liability	$ 13,580	$ 20,000	$ 20,400
	Includes 10 percent of City's liability insurance. 80 percent of cost is charged to the General Fund, and the remaining 10 percent to the Wastewater Fund.			
50610	Insurance - Property	$ 10,500	$ 12,603	$ 12,855
	Includes 40 percent of City's fire insurance. 20 percent of cost is charged to the General Fund, and the remaining 40 percent to the Wastewater Fund. This cost also includes earthquake and flood insurance on City property.			
60021	Audit	$ 71,000	$ 8,200	$ 8,364
	Reflects a 33 percent cost of the annual financial audit. Costs are split between the General, Wastewater, and Water Funds.			
60131	Laundry - Uniforms	$ 1,100	$ 1,000	$ 1,020
	Reflects a 33 percent cost of laundry and uniform service for Water Department employees.			
60210	Computer Maintenance & Software	$ 4,000	$ 4,000	$ 14,322
	Reflects annual costs for license and support which includes SCADA and Tyler Accounting Software.			
60211	Data Processing Contract Maintenance	$ 1,300	$ 13,000	$ 1,326
	Includes cost for support for Utility Billing Software.			
60250	Maintenance/Repair	$ 50,000	$ 50,000	$ 50,000
	Includes charges for Water Plant maintenance and repair.			
60270	Maintenance - Vehicles	$ 8,000	$ 6,000	$ 6,120
	Reflects cost of city vehicle maintenance.			
60550	Printing	$ 900	$ 900	$ 918
	Reflects cost for printing billing statements.			
60650	Membership & Publications	$ 7,000	$ 3,000	$ 3,060
	Includes membership dues for the American Works Association (AEEA), Cross Connection, Santa Barbara Purveyors Association and Underground Service Alert (USA) etc.			
60710	Travel & Training	$ 5,000	$ 4,000	$ 4,080
	Reflects costs for employee training/seminars, license testing.			
60800	Contract Services	$ 95,000	$ 95,000	$ 95,000
	Includes contract services for 33 percent of answering service, Backflow program management, SCADA maintenance program, courier, and rate study.			

EXPENDITURE NARRATIVE (continued)

FUND 020

		Budget 2016-17	Revised 2017-18	Revised 2018-19
60830	Contract Services - Engineering *Includes services for water system modeling and Atlas mapping.*	$ 75,000	$ 75,000	$ 75,000
60900	Miscellaneous/CalPERS UAL *Includes CalPERS Unfunded Liability (split with Wastewater and General Fund). The Water Fund's CalPERS liability is 15 percent of cost. Other costs are due to various small water treatment plan related purchases.*	$ 12,000	$ 15,000	$ 25,300
61211	Chemical/Analysis *Reflects costs associated with water testing.*	$ 40,000	$ 40,000	$ 40,000
61127	Tools *Reflects costs for tools needed for repair and maintenance.*	$ 1,500	$ 1,500	$ 3,000
61130	Office Supplies *Reflects costs for department office supplies.*	$ 2,000	$ 1,500	$ 1,530
61131	Postage *Reflects postage costs for utility bills.*	$ 4,500	$ 4,500	$ 4,590
61140	Operational Supplies *Reflects costs for department operations supplies.*	$ 4,000	$ 1,500	$ 1,530
61240	Meter Expense *Reflects cost for new and replacement meters. New meter expense is offset by meter installation revenue.*	$ 40,000	$ 65,000	$ 40,800
61230	Utilities - Electricity *Reflects cost of electricity at Water Treatment Plant.*	$ 163,500	$ 163,500	$ 166,770
61280	Fuel - Vehicles *Reflects fuel cost for City trucks.*	$ 7,000	$ 6,000	$ 6,120
67575	Regulatory Compliance *Includes annual compliance fees and permits with various regulatory agencies including: State Water Resources Control Board (SWRCB) and County of Santa Barbara.*	$ 22,000	$ 18,000	$ 21,000
67600	Safety Equipment *Includes safety equipment, personal productive equipment such as safety glasses, vests, gloves, high visibility rain gear, hard hats/caps etc.*	$ 3,000	$ 1,500	$ 1,530
67610	Santa Ynez River Appropriation *Reflects annual groundwater charges.*	$ 11,000	$ 11,000	$ 16,000
67635	State Water Project *Reflects charges to Central Coast Water Authority (CCWA) and Department of Water Resources (DWR) charges.*	$ 1,390,000	$ 1,390,000	$ 1,417,800

		Budget 2016-17	Revised 2017-18	Revised 2018-19
67705	Telephone *Includes a portion of cell phone charges for the employees in this department.*	$ 10,000	$ 10,000	$ 10,200
68110	*Depreciation* *Includes the depreciation of buildings, underground lines, automotive equipment and other equipment listed in the utility plant; excludes land.*	$ 163,500	$ 177,000	$ 180,540
69100	*Transfer to Other Funds (Water Capital)* *Includes transfers from reserves for CIP. See Water Capital Fund for details.*	$ -	$ 230,000	$ 475,000
CAPITAL				
73100	Vehicles *Reflects cost of vehicle replacement.*	$ -	$ -	$ -
73500	Equipment *Includes sampling, sounding, and generators.*	$ 25,000	$ -	$ 20,000
74100	Improvements *Includes improvements for Water Treatment Plant improvements, buildings, filters, booster stations, and ClearSCADA software.*	$ 30,000	$ -	$ -

FUND 021- WATER CAPITAL

DEPARTMENT: 602/WATER CAPITAL

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	$ -	$ 633	$ 680,000	$ -	$ 525,000
Capital	$ -	$ -	$ -	$ -	$ -
Department Total	**$ -**	**$ 633**	**$ 680,000**	**$ -**	**$ 525,000**

DEPARTMENT DESCRIPTION

Water Capital fund is used to record Connection Fees. Revenue from this source is used for Capital Projects. This fund records transfers out to Fund 092 (Capital Projects). For example, rehabilitiation of reservoirs, water treatment plant improvements, and water distribution system improvements.

Wastewater Capital

DEPARTMENT EXPENDITURES

Account: 021-602

2018-2019 Revised Budget

		2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
OPERATING & MAINTENANCE						
68110	Depreciation	-	633	-	-	-
69100	Transfer to Other Funds (to 092; See CIP Budget)	-	-	680,000	-	525,000
	OPERATING & MAINTENANCE SUBTOTAL:	**-**	**633**	**680,000**	**-**	**525,000**
	021 -WATER CAPITAL TOTAL:	**-**	**633**	**680,000**	**-**	**525,000**
CAPITAL						
74100	Improvements	-	-	-	-	-
	CAPITAL SUBTOTAL:	**-**	**-**	**-**	**-**	**-**

FUND 021- WATER CAPITAL

DEPARTMENT: 602/WATER CAPITAL

EXPENDITURE DETAIL NARRATIVE

2018-2019 Revised Budget

		Budget 2016-17	Revised 2017-18	Revised 2018-19
OPERATING AND MAINTENANCE				
69100	Transfer to Other Funds			
	Includes charges for the following Capital Improvement Projects (CIP) Fund 092			
	Project #603: WTP Facilities Improvement	$ -	$ 100,000	$ 100,000
	Project #605: Backwash Reclamation Improvement Project	$ -	$ -	$ -
	Project #607: Water Meter Upgrades	$ -	$ 50,000	$ 50,000
	Project#608: WTP/Booster Power Reliability	$ -	$ 300,000	$ 145,000
	Project#610: Water Distribution System Improvement	$ -	$ 200,000	$ 200,000
	Project#611: Recycled Water Concept/Feasibility - Joint Project	$ -	$ 30,000	$ 30,000

PAGE LEFT BLANK INTENTIONALLY

Special Revenue Funds

FUND 023- HOUSING

DEPARTMENT: 580/HOUSING

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	$ 1,648	$ 700	$ 3,000	$ 3,000	$ 3,060
Capital	$ -	$ -	$ -	$ -	$ -
Department Total	**$ 1,648**	**$ 700**	**$ 3,000**	**$ 3,000**	**$ 3,060**

DEPARTMENT DESCRIPTION

The funds received from this program may be used for anything associated with site development and development of low cost housing. The purpose is to assist in mobile home repairs to help those in need of the community.

Housing

DEPARTMENT EXPENDITURES

Account: 023-580

2018-2019 Revised Budget

		2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
OPERATING & MAINTENANCE						
60800	Contract Services	-	-	-	-	-
67385	Housing Assistance	-	-	-	-	-
67470	Mobile Home Repair	1,648	700	3,000	3,000	3,060
	OPERATING & MAINTENANCE SUBTOTAL:	**1,648**	**700**	**3,000**	**3,000**	**3,060**
	023 -HOUSING TOTAL:	**1,648**	**700**	**3,000**	**3,000**	**3,060**

FUND 023-HOUSING

DEPARTMENT: 580/HOUSING

EXPENDITURE DETAIL NARRATIVE

2018-2019 Revised Budget

		Budget 2016-17	Revised 2017-18	Revised 2018-19
OPERATING AND MAINTENANCE				
60800	Contract Services	$ -	$ -	$ -
	Charges under this budget item not currently expected.			
67385	Housing Assistance	$ -	$ -	$ -
	Reflects cost of housing assistance subsidy, or other related charges.			
67470	Mobile Home Repair	$ 3,000	$ 3,000	$ 3,060
	Includes repairs for the Buellton Senior Center.			

FUND 025- GAS TAX

DEPARTMENT: 580/HOUSING, 554/TRAFFIC SAFETY, 555/STREET CLEANING, 557/ENGINEERING

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	$ 435,145	$ 264,984	$ 602,000	$ 400,000	$ 604,000
Capital	$ -	$ -	$ -	$ -	$ -
Department Total	**$ 435,145**	**$ 264,984**	**$ 602,000**	**$ 400,000**	**$ 604,000**

DEPARTMENT DESCRIPTION

The Gas Tax Fund is monies collected from gas taxes that are to be used for street construction, repair, maintenance, traffic signals and street cleaning in accordance with State Controller's guidelines.

DEPARTMENT EXPENDITURES

Gas Tax

Account: 025-55X

2018-2019 Revised Budget

		2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
OPERATING & MAINTENANCE						
553 67695	Annual Street Report	-	-	2,000	2,000	2,000
553 69100	Transfer to Other Funds (for CIPs)	263,974	152,625	500,000	300,000	500,000
554 60800	Contract Services	150,106	85,435	85,000	89,120	86,700
554 60830	Contract Services - Engineering	11,500	8,469	15,000	8,880	15,300
554 67265	Development Permit Processing	9,565	14,543	-	-	-
557 60800	Contract Services	-	3,913	-	-	-
	OPERATING & MAINTENANCE SUBTOTAL:	**435,145**	**264,984**	**602,000**	**400,000**	**604,000**
	025 -GAS TAX TOTAL:	**435,145**	**264,984**	**602,000**	**400,000**	**604,000**

		Budget 2016-17	Revised 2017-18	Revised 2018-19
OPERATING AND MAINTENANCE				
553 67695	Annual Street Report	$ 2,000	$ 2,000	$ 2,000
	Reflects a portion of the cost of Annual Street Report.			
553 69100	Transfer to Other Funds (for CIPs)			
	Includes charges for the following Capital Improvement Projects (CIP) Fund 092:			
	Project #206 - Ave of Flags Pedestrian Path Improvements	$ 25,000	$ 25,000	$ -
	Project #307 - McMurray Road Widening/TS Improvement	$ 25,000	$ 25,000	$ 150,000
	Project #313 - Road Maintenance 15/16 and 16/17	$ 200,000	$ 250,000	$ -
	Project #316 - Road Maintenance 17/18	$ -	$ 200,000	$ 200,000
	Project#317 - Road Maintenance 18/19			$ 150,000
554 60800	Contract Services	$ -	$ 85,000	$ 86,700
	Reflects General Engineering cost as requested by the City.			
554 60830	Contract Services - Engineering	$ -	$ 15,000	$ 15,300
	Reflects costs related to traffic safety studies.			
557 60800	Contract Services	$ -	$ -	$ -
	Reflects cost for engineering services for street operational improvements			

CAPITAL

See Fund 092

FUND 027- LOCAL TRANSPORTATION FUND

DEPARTMENT: 559/TDA GRANT

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	$ 46,845	$ 31,207	$ 139,000	$ 46,622	$ 657,500
Capital	$ -	$ -	$ -	$ -	$ -
Department Total	**$ 46,845**	**$ 31,207**	**$ 139,000**	**$ 46,622**	**$ 657,500**

DEPARTMENT DESCRIPTION

Local Transportation Funds are used for transportation services for the citizens of Buellton. After all unmet needs are satisfied, the funds may be used for street construction, repair and maintenance. The goal of the LTF fund is to effectively meet the needs and expectations of the residents and businesses of Buellton with City transit services that connect our community with priority destinations throughout the County.

Local Transportation

DEPARTMENT EXPENDITURES

Account: 027-559

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
OPERATING & MAINTENANCE					
67115 Breeze Extension Pilot	28,382	10,007	5,000	25,122	26,000
67445 Lompoc - Wine Country Express	3,333	20,000	20,000	20,000	20,000
67685 SYVT Dial-A-Ride Subsidy	1,200	1,200	15,000	1,500	1,500
69100 Transfer to Other Funds (CIP Fund 092)	930	-	95,000	-	600,000
69400 Bikes and Trails transfer to Reserves	13,000	-	4,000	-	10,000
OPERATING & MAINTENANCE SUBTOTAL:	**46,845**	**31,207**	**139,000**	**46,622**	**657,500**
027 -LOCAL TRANSPORTATION TOTAL:	**46,845**	**31,207**	**139,000**	**46,622**	**657,500**

FUND 027 - LOCAL TRANSPORTATION

DEPARTMENT: 559/TDA GRANT

EXPENDITURE DETAIL NARRATIVE

2018-2019 Revised Budget

		Budget 2016-17	Revised 2017-18	Revised 2018-19
OPERATING AND MAINTENANCE				
67115	Breeze Extension Pilot *Reflects annual operating cost of Breeze 200 transit service.*	$ 5,000	$ 5,000	$ 26,000
67445	Lompoc - Wine Country Express *Reflects cost of Wine Country Express transit service.*	$ 20,000	$ 20,000	$ 20,000
67685	SYVT Dial-A-Ride Subsidy Reflects annual cost of SYV Dial-A-Ride Subsidy.	$ 1,200	$ 15,000	$ 1,500
69100	Transfer to Other Funds (for CIPs) *Includes charges for the following Capital Improvement Projects (CIP) Fund 092:*			
	Project #207 - Santa Ynez River Trail Conceptual Plan and Feasibility Study	$ -	$ 20,000	$ -
	Project #308 - North Avenue of Flags Park and Ride	$ 75,000	$ 75,000	$ 600,000
	Project #312 - Highway 246 Sidewalk (Caltrans)	$ 100,000	$ -	$ -
69400	Bikes and Trails transfer to Reserves *Reflects amount set-aside to fund future bike and trail projects.*	$ 3,960	$ 4,000	$ 10,000

CAPITAL

See Fund 092

FUND 029 - TRANSPORTATION PLANNING

DEPARTMENT: 557/ENGINEERING

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	$ 44,993	$ 51,845	$ 45,000	$ 30,000	$ 45,000
Capital	$ -	$ -	$ -	$ -	$ -
Department Total	**$ 44,993**	**$ 51,845**	**$ 45,000**	**$ 30,000**	**$ 45,000**

DEPARTMENT DESCRIPTION

Transportation Planning funds are to be used for services related to compliance with annual reporting requirements of Santa Barbara County Association of Governments and the California Department of Transportation.

Transportation Planning

DEPARTMENT EXPENDITURES

Account: 029-557

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
OPERATING & MAINTENANCE					
60800 Contract Services	44,993	51,845	45,000	30,000	45,000
OPERATING & MAINTENANCE SUBTOTAL:	**44,993**	**51,845**	**45,000**	**30,000**	**45,000**
029 -TRANSPORTATION PLANNING TOTAL:	**44,993**	**51,845**	**45,000**	**30,000**	**45,000**

FUND 029 - TRANSPORTATION PLANNING

DEPARTMENT: 557/ENGINEERING

EXPENDITURE DETAIL NARRATIVE

2018-2019 Revised Budget

		Budget 2016-17	Revised 2017-18	Revised 2018-19
OPERATING AND MAINTENANCE				
60800	Contract Services	$ 45,000	$ 45,000	$ 45,000
	Includes costs for transportation and transit coordination, planning, and Caltrans charges.			

FUND 031 - MEASURE A

DEPARTMENT: 560/MEASURE A

2018-2019 Revised Budget

DEPARTMENT SUMMARY	2015-16 Actual	2016-2017 Actual	2017-2018 Revised	2017-2018 Projected	2018-2019 Revised
Employee Services	$ -	$ -	$ -	$ -	$ -
Operating & Maintenance	$ 228,517	$ 346,099	$ 664,100	$ 464,100	$ 660,000
Capital	$ -	$ -	$ -	$ -	$ -
Department Total	**$ 228,517**	**$ 346,099**	**$ 664,100**	**$ 464,100**	**$ 660,000**

DEPARTMENT DESCRIPTION

In November 2008, the voters of Santa Barbara County passed Measure A, which will continue the 1/2 cent sales tax authorized by Measure D. Measure A became effective on April 1, 2010, remaining in effect for 30 years, with an expiration date of March 31,2040. The purpose of Measure A is to improve and maintain streets and sidewalks in accordance with Santa Barbara County Association of Governments' (SBCAG) guidelines for the voter-approved measures.

Measure A

DEPARTMENT EXPENDITURES

Account: 031-560

2018-2019 Revised Budget

	2015-16 Actual	2016-17 Actual	2017-18 Revised	2017-18 Projected	2018-19 Revised
OPERATING & MAINTENANCE					
69100 Transfer to Other Funds (CIP Fund 092)	228,517	346,099	664,100	464,100	660,000
OPERATING & MAINTENANCE SUBTOTAL:	**228,517**	**346,099**	**664,100**	**464,100**	**660,000**
031- MEASURE A TOTAL:	**228,517**	**346,099**	**664,100**	**464,100**	**660,000**

FUND 031 - MEASURE A

DEPARTMENT: 560/MEASURE A

EXPENDITURE DETAIL NARRATIVE

2018-2019 Revised Budget

		Budget 2016-17	Revised 2017-18	Revised 2018-19
OPERATING AND MAINTENANCE				
69100	Transfer to Other Funds (for CIPs)			
	Includes charges for the following Capital Improvement Projects (CIP) Fund 092:			
	Project #206 - Ave of Flags Pedestrian Path Improvements	$ 25,000	$ 25,000	$ -
	Project #306 - Highway 246/Sycamore Pedestrian Crossing	$ 70,000	$ 70,000	$ 70,000
	Project #307 - McMurray Road Widening	$ -	$ -	$ 150,000
	Project #312 - Highway 246 Sidwalk (Caltrans)	$ 250,000	$ 80,000	$ -
	Project #313 - Road Project 2015/16 and 16/17	$ 250,000	$ 300,000	$ -
	Project #316 - Road Maintenance Project 17/18	$ -	$ 150,000	$ 150,000
	Project #317 - Road Maintenance Project 18/19	$ -	$ -	$ 250,000
	Transfer to Fund 027(LTF) for Transit Operating Costs	$ 26,500	$ 39,100	$ 40,000

CAPITAL

See Fund 092

2017-18 & 2018-19

CAPITAL IMPROVEMENT

PROJECTS (CIP) BUDGET

2018 through 2022

CAPITAL IMPROVEMENT PROGRAM

City of Buellton
Capital Improvement Project (CIP) Funding by fund
Current Fiscal Year Budget: 2017-18 and 2018-19
2018-19 Mid-Year Allocations

Project Number	PROJECT DESCRIPTION	FY 17-18 TOTAL	**FY 18-19 TOTAL**	**2018-19 Fund Allocation** General Fund	Gas Tax	LTF	MA	Water	WW
092-101	Storm Drain Cleaning and Retrofit	20,000	**20,000**	20,000					
092-102	Storm Drain Outfall Repairs & Re-Establishment	25,000	**10,000**	10,000					
092-201	Facilities Maintenance and Painting	25,000	**25,000**	25,000					
092-206	Ave of Flags Pedestrian Path Improvements	50,000	**-**						
092-207	Santa Ynez River Trail	20,000	**20,000**	20,000					
092-211	Village Park Improvements	216,000	**216,000**	216,000					
092-213	Post Office Fire Alarm System Replacement	20,000	**-**						
092-214	City Hall Emergency Generator/Electrical Replacement	40,000	**40,000**	40,000					
092-215	Ave of Flags Specific Plan Implementation	-	**250,000**	250,000					
092-306	Phase III Hwy 246/Sycamore Ped Xing	70,000	**70,000**				70,000		
092-307	McMurray Road Widening / TS Improvements	25,000	**300,000**		150,000		150,000		
092-308	North Avenue of Flags Park and Ride	75,000	**600,000**			600,000			
092-311	Industrial Way Street Lights	82,500	**212,170**	212,170					
092-312	Highway 246 Sidewalk (Caltrans)	80,000	**-**						
092-313	Road Maintenance Project (15/16)	950,000	**-**						
092-314	SD Inlet/Catch Basin Retrofit Improvements	-	**150,000**	150,000					
092-315	Ave of Flags Pedestrian/Drainage Improvements	100,000	**140,000**	140,000					
092-316	Road Maintenance Project (17/18)	450,000	**450,000**	100,000	200,000		150,000		
092-317	2018-19 Road Maintenance Project	-	**500,000**	100,000	150,000		250,000		
092-603	WTP Facilities Improvement	100,000	**100,000**					100,000	
092-605	WTP Backwash Reclamation Improvement Project	-	**-**						
092-607	Water Meter Upgrades	50,000	**50,000**					50,000	
092-608	WTP/Booster Power Reliability	300,000	**145,000**					145,000	
092-609	Supplemental Well/WTP Feasibility	-	**-**						
092-610	Water Distribution System Improvements	200,000	**200,000**					200,000	
092-611	Recycled Water Concept/Feasibility - Joint Project	30,000	**30,000**					30,000	
092-702	Sewer Collections System Clean CCTV	50,000	**-**						
092-703	WWTP and Lift Station security and reliability Project	-	**25,000**						25,000
092-704	Sewer Line Replacement	100,000	**100,000**						100,000
092-706	WWTP Facilities Improvements	500,000	**300,000**						300,000
		3,578,500	**3,953,170**	**1,283,170**	**500,000**	**600,000**	**620,000**	**525,000**	**425,000**

Highlighted Items:
Carry Over or Ongoing

Detail of Capital Improvement Projects (CIP)
For Fiscal Year 2018/2019

Legend: 1 -Critical. 2-Urgent, 3-High

Fund: 092 - Capital Improvement Project Fund		FY 17/18 CIP Budget	FY 18/19 CIP Budget
Funding Source Summary			
Fund 001	General Fund	$ 1,028,500	$ 1,283,170
Fund 006	Wastewater Fund	$ 650,000	$ 425,000
Fund 021	Water Fund	$ 680,000	$ 525,000
Fund 025	Gas Tax Fund	$ 500,000	$ 500,000
Fund 027	Local Transportation Fund	$ 95,000	$ 600,000
Fund 031	Measure A	$ 625,000	$ 620,000
	Total Funding:	**$ 3,578,500**	**$ 3,953,170**

Project: 101 - Storm Drain Cleaning and Retrofit		FY 17/18 Allocations	FY 18/19 Allocation
092-101-74100	Construction	$ 20,000	$ 20,000
Project: 101 - Storm Drain Cleaning and Retrofit Total:		**$ 20,000**	**$ 20,000**

Origination: Staff
Priority Requirement: Maintenance
Priority Level: 1
Project Description:
Annual cleaning and inspection of storm drain catch basins, inlets, and pipes to ensure clear conveyance for storms. Ongoing project.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
001	General Fund	$ 20,000
	Total Funding:	**$ 20,000**

Project: 102 - Storm Drain Outfall Repairs and Re-Establishment		FY 17/18 Allocations	FY 18/19 Allocation
092-102-74100	Construction	$ 25,000	$ 10,000
Project: 102 - Storm Drain Outfall Repairs & Re-Establishment:		**$ 25,000**	**$ 10,000**

Origination: Staff
Priority Requirement: Maintenance/Safety
Priority Level: 1
Project Description:
Repair of various storm drain outfalls with rip-rap, concrete, or other structures to repair erosion and re-establish proper energy dissipation due to vegetation overgrowth, damage and wear.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
001	General Fund	$ 10,000
	Total Funding:	**$ 10,000**

Legend: 1 -Critical. 2-Urgent, 3-High

Project: 201 - Facilities Maintenance and Painting		FY 17/18 Allocations	FY 18/19 Allocation
092-201-74100	Construction	$ 25,000	$ 25,000
Project: 201 - Facilities Maintenance and Painting Total:		**$ 25,000**	**$ 25,000**

Origination: Staff
Priority Requirement: Maintenance
Priority Level: 2
Project Description:
Repair of dry-rot and fascia, as well as repairing various City buildings, including Post Office, Library, Council Chambers, and Sherriff Sub-Station. Project was not able to completed in FY 17/18, and will be carried over to FY 18/19.

Project: 206 - Ave of Flags Park Pedestrian Sidewalk Impvmts		FY 17/18 Allocations	FY 18/19 Allocation
092-206-74100	Construction	$ 50,000	$ -
Project: 206 -AOF Pedestrian Sidewalk Impvmts Total:		**$ 50,000**	$ -

Origination: Staff
Priority Requirement: Maintenance/Safety
Priority Level: 1
Project Description:
Replacement of degraded pedestrian paths on Avenue of Flags medians. Project was completed in FY 17/18.

Project: 207 -Santa Ynez River Trail		FY 17/18 Allocations	FY 18/19 Allocation
092-207-74100	Conceptual Plan/feasibility	$ 20,000	$ 20,000
Project: 207 - Santa Ynez River Trail Total:		**$ 20,000**	**$ 20,000**

Origination: City Council
Priority Requirement: Master Plan Implementation
Priority Level: 3
Project Description:
Multi-purpose trail along the Santa Ynez River as recommended in the Bicycle and Pedestrian Master Plan. This is a set-aside account so we can save for a project.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
001	General Fund	$ 20,000
	Total Funding:	**$ 20,000**

Legend: 1 -Critical. 2-Urgent, 3-High

Project: 211 - Village Park Construction		FY 17/18 Allocations	FY 18/19 Allocation
092-211-74100	Construction	$ 216,000	$ 216,000
Project: 211 - Village Park Construction Total:		**$ 216,000**	**$ 216,000**

Origination: City Council
Priority Requirement: Developer Requirement
Priority Level: 3
Project Description:
Construction of accessory structures (playgrounds, gazebo, restrooms, etc.) for new Village Park. Project was not completed during FY 17/18, and requires to be rolled over to FY 18/19.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
001	General Fund	$ 216,000
	Total Funding:	**$ 216,000**

Project: 213 - Post Office Fire Alarm System Replacement		FY 17/18 Allocations	FY 18/19 Allocation
092-213-74100	Construction	$ 20,000	$ -
Project: 213 -P.O. Fire Alarm System Replacement Total:		**$ 20,000**	$ -

Origination: Staff
Priority Requirement: Maintenance/Safety
Priority Level: 1
Project Description:
Replacement of non-functioning fire alarm system at Post Office. Project was completed during FY 17/18.

Project: 214 - City Hall Generator/Electrical Replacement		FY 17/18 Allocations	FY 18/19 Allocation
092-214-74100	Construction	$ 40,000	$ 40,000
Project: City Hall Generator/Electrical Replacement Total:		**$ 40,000**	**$ 40,000**

Origination: Staff
Priority Requirement: Safety/Emergency Support
Priority Level: 1
Project Description:
Replacement of generator at City Hall and repair of electrical services to ensure entire facility is operating during power outages. Project was unable to be completed and will be rolled over to FY 18/19. Staff is working on applying for a grant through FEMA to fund this project.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
001	General Fund	$ 40,000
	Total Funding:	**$ 40,000**

Legend: 1 -Critical. 2-Urgent, 3-High

Project: 215 - Avenue of Flags Specific Plan Implementation		FY 17/18 Allocations	FY 18/19 Allocation
092-215-74100	Conceptual Plan/feasibility	$ -	$ 250,000
Project: 215 - AOF Specific Plan Implementation		**$ -**	**$ 250,000**

Origination: City Council
Priority Requirement: Avenue of Flags Specific Plan
Priority Level: 3
Project Description:
Begin initial phases for the construction of one of the medians on the Avenue of Flags.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
001	General Fund	$ 250,000
	Total Funding:	**$ 250,000**

Project: 306 - Phase III Hwy 246/Sycamore Ped Xing		FY 17/18 Allocations	FY 18/19 Allocation
092-306-70000	Design/Permitting	$ 70,000	$ 70,000
092-306-60800	Construction - Engineering	$ -	$ -
092-306-74100	Construction	$ -	$ -
Project: 306 - Phase III Hwy 246/Sycamore Ped Xing Total:		**$ 70,000**	**$ 70,000**

Origination: Staff/City Council
Priority Requirement: Safety/Master Plan
Priority Level: 2
Project Description:
Pedestrian crossing improvements to reduce street width and install flashing warning lights as recommended in the Bicycle and Pedestrian Master Plan and Safe Routes to School Plan. Design commenced during FY 17/18, and survey for base map has been completed. Project is ongoing.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
031	Measure A	$ 70,000
	Total Funding:	**$ 70,000**

Legend: 1 -Critical. 2-Urgent, 3-High

Project: 307 - McMurray Road Widening/TS		FY 17/18 Allocations	FY 18/19 Allocation
092-307-60800	Construction - Engineering	$ -	$ 100,000
092-307-70000	Design/Permitting	$ -	$ 50,000
092-307-71200*	Right of Way Acquisition	$ 25,000	$ 25,000
092-307-74100	Construction	$ -	$ 125,000
Project: 307 - McMurray Road Widening/TS Total:		**$ 25,000**	**$ 300,000**

Origination: Staff
Priority Requirement: Safety/General Plan
Priority Level: 2
Project Description:
Widening of the North leg of McMurray Road to allow for proper truck turning movements, relocating traffic signal frequency hit. *Note: Additional costs regarding Right of way acquisition and mitigating improvements are not included. Project is not completed, and will be rolled over to FY 18/19.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
025	Gas Tax Fund	$ 150,000
031	Measure A	$ 150,000
	Total Funding:	**$ 300,000**

Project: 308 - No. Ave of the Flags Park and Ride		FY 17/18 Allocations	FY 18/19 Allocation
092-308-60800	Construction - Engineering	$ -	$ 120,000
092-308-70000	Design/Permitting	$ 75,000	$ 75,000
092-308-71200	Right of Way	$ -	$ -
092-308-74100	Construction	$ -	$ 405,000
Project: 308 - No. Ave of the Flags Park and Ride Total:		**$ 75,000**	**$ 600,000**

Origination: City Council
Priority Requirement: Historical Ridership need
Priority Level: 3
Project Description:
Second park and ride facility at the North-end of Avenue of Flags due to overflow of existing park and ride at South-end of Ave of Flags. Project was not completed, and requires carryover to FY 18/19.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
027	Local Transportation Fund	$ 600,000
	Total Funding:	**$ 600,000**

Legend: 1 -Critical. 2-Urgent, 3-High

Project: 311 - Industrial Way Street Lights		FY 17/18 Allocations	FY 18/19 Allocation
092-311-60800	Construction - Engineering	$ -	$ 60,000
092-311-70000	Design/Permitting	$ 82,500	$ 82,500
092-311-74100	Construction	$ -	$ 69,670
Project: 311 - Industrial Way Street Lights Total:		**$ 82,500**	**$ 212,170**

Origination: City Council
Priority Requirement: Safety
Priority Level: 3
Project Description:

Installation of street lights on Industrial Way. There are currently no street lights on Industrial way, and that road is used at night due to growth of new commercial businesses. City Council has provided direction on fixture type. Staff is coordinating with PG&E and with an electrical engineer on additional design information.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
001	General Fund	$ 212,170
	Total Funding:	**$ 212,170**

Project: 312 - Hwy 246 /Sidewalk (Caltrans)		FY 17/18 Allocations	FY 18/19 Allocation
092-312-60800	Construction - Engineering	$ 24,000	$ -
092-312-74100	Construction	$ 56,000	$ -
Project: 312 - Hwy 246 /Sidewalk (Caltrans) Total:		**$ 80,000**	**$ -**

Origination: City Council/Staff
Priority Requirement: Safety
Priority Level: 2
Project Description:
Construction of sidewalk on Highway 246 between Avenue of Flags and Highway 101. Work will be completed in Caltrans CAP-M project. The City of Buellton will pay a share for pedestrian improvements to be installed through Caltrans. Pedestrian lighting will be purchased and installed through City contract. This project was completed during FY 17/18.

Legend: 1 -Critical. 2-Urgent, 3-High

Project: 313 - Road Maintenance Project 15-16 and 16-17		FY 17/18 Allocations	FY 18/19 Allocation
092-313-60800	Construction - Engineering	$ 113,605	$ -
092-313-74100	Construction	$ 836,395	$ -
Project: 313-Road Maintenance Project 15-16 and 16-17 Total:		**$ 950,000**	**$ -**

Origination: Staff
Priority Requirement: Safety/Maintenance - Pavement Management Plan
Priority Level: 1
Project Description:
Annual road maintenance per pavement management plan. Includes Thumbelina neighborhood, Reservoir Access Road, various sidewalks, curbs and gutter concrete and localized repairs through the City. Project was completed during FY 17/18.

Project: 314 - SD Inlet/Catch Basin Retrofit Improvement		FY 17/18 Allocations	FY 18/19 Allocation
092-314-60800	Construction - Engineering	$ -	$ 45,000
092-314-70000	Design/Permitting	$ -	$ 5,000
092-314-74100	Construction	$ -	$ 100,000
Project: 314 - SD Inlet/Catch Basin Retro Fit Imp. Total:		**$ -**	**$ 150,000**

Origination: Staff
Priority Requirement: Safety/Regulatory
Priority Level: 3
Project Description:
Retrofit of irregular storm drain inlet/catch basins to provide safety grating and compliance with State Trash Amendment Regulations requiring full capture systems in all storm drains.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
001	General Fund	$ 150,000
	Total Funding:	**$ 150,000**

Legend: 1 -Critical. 2-Urgent, 3-High

Project: 315 - Ave of Flags Pedestrian/Drainage Improvement		FY 17/18 Allocations	FY 18/19 Allocation
092-315-60800	Construction - Engineering	$ -	$ 40,000
092-315-70000	Design/Permitting	$ 100,000	$ 100,000
092-315-74100	Construction	$ -	$ -
Project: 315 - AOF Pedestrian/Drainage Improv.. Total:		**$ 100,000**	**$ 140,000**

Origination: City Council/Staff
Priority Requirement: Specific Plan
Priority Level: 3
Project Description:
Sidewalk and drainage improvements (potential Phase 1 of aver of Flags specific plan implementation).

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
001	General Fund	$ 140,000
	Total Funding:	**$ 140,000**

Project: 316- Road Maintenance Project (17/18)		FY 17/18 Allocations	FY 18/19 Allocation
092-316-60800	Construction - Engineering	$ 90,000	$ 90,000
092-316-70000	Design/Permitting	$ 90,000	$ 90,000
092-316-74100	Construction	$ 270,000	$ 270,000
Project: 316 - Road Maintenance Project (17/18)		**$ 450,000**	**$ 450,000**

Origination: Staff
Priority Requirement: Safety/Maintenance - Pavement Management Plan
Priority Level: 3
Project Description:
Annual road maintenance per pavement management plan. Rollover from FY 17/18. Bid awarded on May 24, 2018 and will be rolled over to FY 18/19.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
001	General Fund	$ 100,000
025	Gas Tax Fund	$ 200,000
031	Measure A Fund	$ 150,000
	Total Funding:	**$ 450,000**

Legend: 1 -Critical. 2-Urgent, 3-High

Project: 317- Road Maintenance Project (18/19)		FY 17/18 Allocations	FY 18/19 Allocation
092-316-60800	Construction - Engineering	$ -	$ 100,000
092-316-70000	Design/Permitting	$ -	$ 100,000
092-316-74100	Construction	$ -	$ 300,000
Project: 316 - Road Maintenance Project (18/19)		**$ -**	**$ 500,000**

Origination: Staff
Priority Requirement: Safety/Maintenance - Pavement Management Plan
Priority Level: 3
Project Description:
Annual road maintenance per pavement management plan.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
001	General Fund	$ 100,000
025	Gas Tax Fund	$ 150,000
031	Measure A Fund	$ 250,000
	Total Funding:	**$ 500,000**

Project: 603 - WTP Facilities Improvement		FY 17/18 Allocations	FY 18/19 Allocation
092-603-74100	Construction	$ 100,000	$ 100,000
Project: 603 - WTP Facilities Improvement Total:		**$ 100,000**	**$ 100,000**

Origination: Staff
Priority Requirement: Maintenance
Priority Level: 1
Project Description:
Various repairs and replacement of water treatment plant facilities, including source pumps and production, storage and treatment. Work is ongoing.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
021	Water Capital Fund	$ 100,000
	Total Funding:	**$ 100,000**

Legend: 1 -Critical. 2-Urgent, 3-High

Project: 607 - Water Meter Upgrades		FY 17/18 Allocations	FY 18/19 Allocation
092-607-74100	Construction	$ 50,000	$ 50,000
Project: 607 - Water Meter Upgrade Total:		**$ 50,000**	**$ 50,000**

Origination: Staff
Priority Requirement: Maintenance
Priority Level: 3
Project Description:
Replacement of water meters throughout the City. Meters have not been change since original installation. New meters are able to store short-term data and are also outfitted with radios capable to connect to future fixed base meter systems. Project will be carried over to FY 18/19.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
021	Water Capital Fund	$ 50,000
	Total Funding:	**$ 50,000**

Project: 608 - WTP/Booster Power Reliability		FY 17/18 Allocations	FY 18/19 Allocation
092-608-74100	Construction	$ 300,000	$ 145,000
Project: 608 - WTP/Booster Power Reliability Total:		**$ 300,000**	**$ 145,000**

Origination: Staff
Priority Requirement: Maintenance/Emergency Support
Priority Level: 2
Project Description:
Installation and upgrade of power generator for one Water Treatment Plant and booster system to ensure water treatment and production during power outages. Project will be carried over to FY 18/19.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
021	Water Capital Fund	$ 145,000
	Total Funding:	**$ 145,000**

Project: 610 - Water Distribution System Improvements		FY 17/18 Allocations	FY 18/19 Allocation
092-610-74100	Construction	$ 200,000	$ 200,000
Project: 610 - Water Distribution System Construction Total:		**$ 200,000**	**$ 200,000**

Origination: Staff
Priority Requirement: Maintenance
Priority Level: 1
Project Description:
Various repairs and replacement of water distribution systems, including distribution lines, valves, pumps, booster station, SCADA, hydrants, etc.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
021	Water Capital Fund	$ 200,000
	Total Funding:	**$ 200,000**

Project: 611 - Recycled Water Program -Joint Project		FY 17/18 Allocations	FY 18/19 Allocation
092-611-60800	Feasibility Study	$ 30,000	$ 30,000
Project: 611 - Recycled Water Program Total:		**$ 30,000**	**$ 30,000**

Origination: Staff
Priority Requirement: Resource Conservation/Sustainability
Priority Level: 3
Project Description:
Various repairs and replacement of water distribution systems, including distribution lines, valves, pumps, booster station, SCADA, hydrants, etc. Project will be carried over to FY 18/19.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
021	Water Capital Fund	$ 30,000
	Total Funding:	**$ 30,000**

Legend: 1 -Critical. 2-Urgent, 3-High

Project: 702 - Sewer Collections System Cleaning CCTV		FY 17/18 Allocations	FY 18/19 Allocation
092-702-74100	Construction	$ 50,000	$ -
Project: 702 - Sewer Collections System Cleaning Total:		**$ 50,000**	**$ -**

Origination: Staff
Priority Requirement: Maintenance
Priority Level: 3
Project Description:
Annual cleaning inspections of the City sewer system to ensure no blockages that would create sewer overflows and identification of critical repairs required in collection system.

Project: 703 - WWTP Lift Station Security/Reliability		FY 17/18 Allocations	FY 18/19 Allocation
092-702-74100	Construction	$ -	$ 25,000
Project: 703 - WWTP Lift Station Security/Reliability Total:		$ -	**$ 25,000**

Origination: Staff
Priority Requirement: Maintenance
Priority Level: 3
Project Description:
Installation and upgrade of power generator for lift station and secondary pump system for reliability. To ensure sewer flows and prevent sanitary sewer spills during power outages or breakdown.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
006	Wastewater Capital Fund	$ 25,000
	Total Funding:	**$ 25,000**

Project: 704 - Sewer Line Replacement		FY 17/18 Allocations	FY 18/19 Allocation
092-704-74100	Construction	$ 100,000	$ 100,000
Project: 704 - Sewer Line Replacement Total:		**$ 100,000**	**$ 100,000**

Origination: Staff
Priority Requirement: Maintenance
Priority Level: 2
Project Description:
Repair of damaged, bellied, cracked lines, within the City sewer collection system as identified from the prior annual inspection. Ongoing Project.

FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
006	Wastewater Capital Fund	$ 100,000
	Total Funding:	**$ 100,000**

Project: 706 - WWTP Facilities Improvement		FY 17/18 Allocations	FY 18/19 Allocation
092-706-74100	Construction	$ 500,000	$ 300,000
Project: 706 - WWTP Facilities Improvement Total:		**$ 500,000**	**$ 300,000**

Origination: Staff
Priority Requirement: Maintenance
Priority Level: 1
Project Description:
Various repairs and replacement of Wastewater Treatment Plant Facilities, including lift stations, SCADA, pumps, blowers, etc. Project is ongoing.

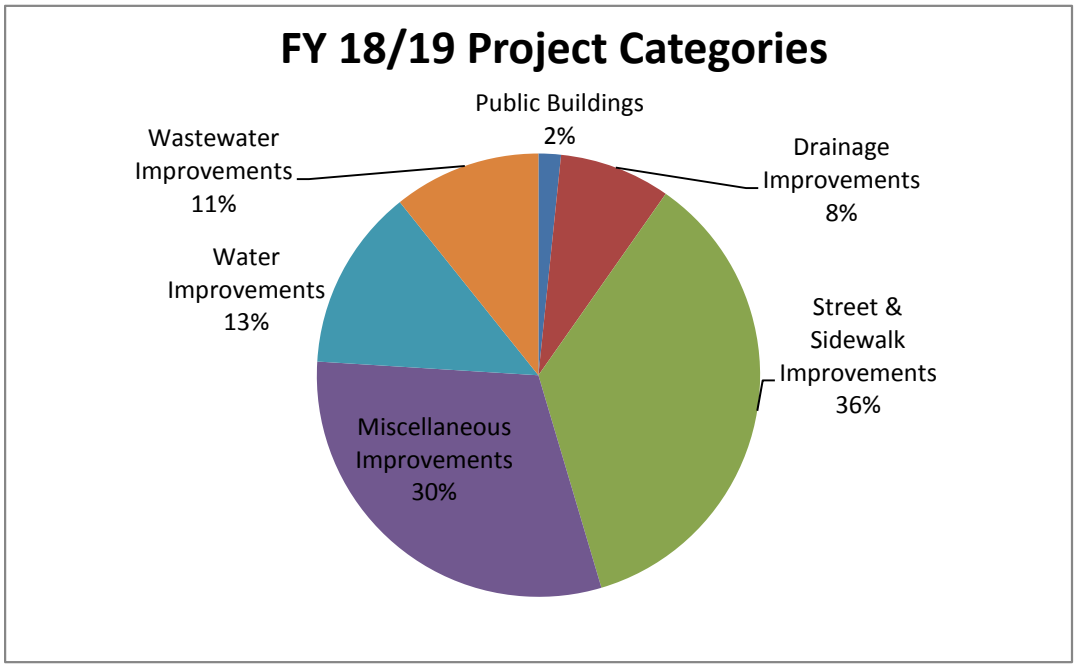
FUNDING SOURCE ALLOCATION FOR FY 18/19:

Fund	Fund Description	Amount Allocated
006	Wastewater Capital Fund	$ 300,000
	Total Funding:	**$ 300,000**

Listing of CIP for FY 2018/19 by Category

Summary of Capital Improvement Program Expenditures

Project Category	FY 17/18	FY 18/19
Public Buildings	$ 85,000	$ 65,000
Drainage Improvements	$ 145,000	$ 320,000
Street & Sidewalk Improvements	$ 1,645,000	$ 1,410,000
Miscellaneous Improvements	$ 373,500	$ 1,208,170
Water Improvements	$ 680,000	$ 525,000
Wastewater Improvements	$ 650,000	$ 425,000
Total CIP Expenditures:	**$ 3,578,500**	**$ 3,953,170**



Public Buildings

Project No.	Description	FY 18/19 Allocation
092-201	Facilities Maintenance and Painting	$ 25,000
092-213	Post Office Fire Alarm System Replacement	$ -
092-214	City Hall Generator/Electrical Replacement	$ 40,000
	Public Buildings Total:	**$ 65,000**

Drainage Improvements

Project No.	Description	FY 18/19 Allocation
092-101	Storm Drain Cleaning and Retrofit	$ 20,000
092-102	Storm Drain Outfall & Repairs and Re-Establisment	$ 10,000
092-314	SD Inlet/Catch Basin Retrofit Improvments	$ 150,000
092-315	Ave of Flags Pedestrian/Drainage Improvements	$ 140,000
	Drainage Improvements Total:	**$ 320,000**

Listing of CIP for FY 2018/19 by Category

Street and Sidewalk Improvements

Project No.	Description	FY 18/19 Allocation
092-206	Ave of Flags Pedestrian Path Improvements	$ -
092-207	Santa Ynez River Trail	$ 20,000
092-306	Phase III Hwy 246/Sycamore Pedestrian Xing	$ 70,000
092-307	McMurray Road Widening/TS Improvement	$ 370,000
092-312	Highway 246 Sidewalk (Caltrans)	$ -
092-313	Road Maintenance Project FY 15/16 and FY 16/17	$ -
092-316	Road Maintenance Project FY 17/18	$ 450,000
092-317	Road Maintenance Project FY 18/19	$ 500,000
	Street and Sidewalk Improvements Total:	**$ 1,410,000**

Miscellaneous Improvements

Project No.	Description	FY 18/19 Allocation
092-211	Village Park Improvements	$ 216,000
092-215	Ave of Flags Specific Plan Implementation	$ 250,000
092-308	North Avenue of Flags Park and Ride	$ 600,000
092-311	Industrial Way Street Lights	$ 142,170
	Miscellaneous Improvement Total:	**$ 1,208,170**

Water Improvements

Project No.	Description	FY 18/19 Allocation
092-603	Water Treatment Plant Facilities Improvement	$ 100,000
092-607	Water Meter Upgrades	$ 50,000
092-608	Water Treatment Plant Booster Power Reliability	$ 145,000
092-610	Water Distribution System Improvements	$ 200,000
092-611	Recycled Water Concept/Feasibility	$ 30,000
	Water Improvements Total:	**$ 525,000**

Wastewater Improvements

Project No.	Description	FY 18/19 Allocation
092-702	Sewer Collections System Clean CCTV	$ -
092-703	WWTP and Lift Station Security and Reliability	$ 25,000
092-704	Sewer Line Replacement	$ 100,000
092-706	WWTP Facilities Improvemetns	$ 300,000
	Water Improvements Total:	**$ 425,000**

CITY OF BUELLTON, CALIFORNIA
Capital Program Summary by Project (with 5-Year projections)
For Fiscal Year Beginning 7/1/17 and Ending 6/30/22

CITY-WIDE CAPITAL IMPROVEMENT PROJECT (CIP) BUDGET

Project Number	Project Description	FY 2017-18 Budget	FY 2019-22 Budget	Total Budget (All Years) plus Actual Spent prior to 2017-18	Start Date	End Date	Status
092-101	Storm Drain Cleaning and Retrofit (See: 001-551)	20,000	80,000	169,000	1st Qtr 2014	4th Qtr 2022	
092-102	Storm Drain Outfall Repairs and Re-Establishment	25,000	30,000	55,000	1st Qtr 2018	4th Qtr 2018	
092-201	Facilities Maintenance and Painting (See 001-410)	25,000	10,000	50,800	1st Qtr 2014	4th Qtr 2020	
092-202	Buellton Town Center Driveway	-	-	114,000	1st Qtr 2014	4th Qtr 2015	
092-203	Fundware	-	-	163,740	3rd Qtr 2015	2nd Qtr 2016	
092-204	Paws Park Grass (General Fund)	-	-	61,000	1st Qtr 2015	4th Qtr 2015	
092-205	City Hall Repairs (Roof, Restrooms)	-	-	-	Future		
092-206	Ave of Flags Pedestrian Path Improvements	50,000	50,000	100,000	1st Qtr 2018	4th Qtr 2020	
092-207	Santa Ynez River Trail Conceptual Plan and Feasibility Study	20,000	220,000	240,000	1st Qtr 2019	4th Qtr 2020	
092-211	Village Park Improvments (Combine funding with Developer) - (1)	216,000	-	216,000	1st Qtr 2017	4th Qtr 2018	
092-212	The Avenue Improvements	-	-	-	Future		
092-213	Post Office Building Fire Alarm System Replacement	20,000	-	-	1st Qtr 2017	2nd Qtr 2017	
092-214	City Hall Emergency Generator/Electrical Improvements	40,000	-	40,000	1st Qtr 2017	2nd Qtr 2017	
092-215	Ave of Flags Specific Plan Implementation	-	250,000	250,000	Ongoing		
092-302	Road Maintenance (FY 13/14)	-	-	933,950	1st Qtr 2014	4th Qtr 2017	
092-306	Phase III Hwy 246/Sycamore Ped Xing	70,000	670,000	821,300	1st Qtr 2014	4th Qtr 2022	
092-307	McMurray Road Widening / TS (13/14	25,000	500,000	584,100	1st Qtr 2014	4th Qtr 2019	
092-308	No. Ave of the Flags Park and Ride	75,000	600,000	698,000	1st Qtr 2014	4th Qtr 2019	
092-310	Road Maintenance (FY 14/15)	-	-	600,000	1st Qtr 2016	4th Qtr 2016	
092-311	Industrial Way Street Lights (General Fund)	82,500	400,000	417,600	1st Qtr 2016	4th Qtr 2019	
092-312	Highway 246 Sidewalk (CalTrans)	80,000	-	589,850	1st Qtr 2016	4th Qtr 2018	
092-313	Road Maintenance Project (15/16) and (16/17)	950,000	-	1,023,900	Ongoing		
092-314	SD Inlet/Catch Basin Retrofit Improvements	-	600,000	600,000	Ongoing		
092-315	Avenue of the Flags Pedestrian/Drainage Improvements	100,000	500,000	600,000	1st Qtr 2018	4th Qtr 2019	
092-316	2017-18 Road Maintenance Project	450,000	-	450,000	1st Qtr 2018	4th Qtr 2020	
092-317	2018-19 Road Maintenance Project		500,000	500,000	1st Qtr 2019	4th Qtr 2020	
092-318	2019-20 Road Maintenance Project		475,000	475,000	1st Qtr 2020	4th Qtr 2020	
092-319	2020-21 Road Maintenance Project		475,000	475,000	1st Qtr 2021	4th Qtr 2023	
092-320	2021-22 Road Maintenance Project		475,000	475,000	1st Qtr 2021	4th Qtr 2023	
092-602	Reservoirs 1 & 2 (FY 13/14)	-	-	17,300	1st Qtr 2014	1st Qtr 2015	
092-603	WTP Facilities Improvement	100,000	400,000	782,400	Ongoing		
092-604	WTP and Pump Booster Reliability Project	-	-	-	1st Qtr 2014	4th Qtr 2015	
092-605	WTP Backwash Reclamation Improvement Project	-	-	-	1st Qtr 2016	4th Qtr 2016	
092-606	Water Meter Reading Improvements	-	65,000	78,500	1st Qtr 2019	4th Qtr 2019	
092-607	Water Meter Upgrades	50,000	175,000	225,000	Ongoing		
092-608	WTP/Booster Power Reliability	300,000	-	300,000	1st Qtr 2018	4th Qtr 2018	
092-609	Supplemental Well/WTP Feasibility	-	50,000	50,000	1st Qtr 2019	4th Qtr 2019	
092-610	Water Distribution System Improvements	200,000	800,000	1,000,000	Ongoing		
092-611	Recycled Water Concept/Feasibility Joint Project **	30,000	500,000	537,000	1st Qtr 2019	4th Qtr 2017	
092-702	Sewer Collections System Cleaning/CCTV	50,000	100,000	219,000	Ongoing		
092-703	WWTP and Lift Station Security and Reliability Project	-	75,000	92,000	See Project 092-706		
092-704	Sewer Line Replacement	100,000	250,000	369,400	1st Qtr 2014	4th Qtr 2019	
092-705	Headworks Improvement Project	-	-	225,000	1st Qtr 2014	4th Qtr 2014	
092-706	WWTP Facilities Improvements	500,000	1,400,000	2,090,400	Ongoing		
092-708	Endelos Pilot Project [No Cost to City]	-	-	-	1st Qtr 2019	4th Qtr 2020	
092-709	Sewer Jetter/Vac Truck	-	200,000	200,000	1st Qtr 2019	4th Qtr 2020	
092-710	WWTP Lift Station and Plant Power Reliability	-	280,000	280,000	1st Qtr 2019	4th Qtr 2020	
	TOTAL CAPITAL IMPROVEMENT PROGRAM:	3,578,500	10,130,000	17,169,240			

(1) Total Project Cost is $303,138; Developer is required to contribute

FUND BALANCE ANALYSIS - CAPITAL IMPROVEMENT PROJECT (CIP) FUNDING SOURCES (2018-19)

Fund Number			Est. 6/30/18 Fund Equity	FY 2018-19 Revenue		FY 2018-19 Expenditures	FY 2018-19 CIP Funding	Est. 6/30/19 Fund Equity
001	Transfer In from General Fund	General Fund	7,643,088	7,511,033	(1)	(6,455,721)	(1,283,170)	7,415,230
	Transfer In from							
006	Wastewater Capital Fund	Sewer Capital Fund	49,885	475,000	(2)	-	(425,000)	99,885
021	Transfer In from Water Capital Fund	Water Capital Fund	328,664	434,600	(3)	-	(525,000)	238,264
031	Transfer In from Measure A	Measure A	367,978	357,363		(40,000)	(620,000)	65,341
027	Transfer In from Local Transportation Fund	LTF Fund	63,088	694,327		(57,500)	(600,000)	99,915
025	Transfer In from Gas Tax Fund	Gas Tax Fund	232,162	604,000		(104,000)	(500,000)	232,162
	TOTAL TRANSFERS IN FUNDING FROM ALL FUNDS		8,684,865	10,076,323		(6,657,221)	(3,953,170)	8,150,797

(1) General Fund CIP amount of $1,000,000 is transferred from reserves.
(2) Wastewater Capital Connection fees amount to $95,000; Transfer from Reserves in Water Operating Fund in the amount of $380,000 required.
(3) Water Capital Connection fees amount to $200,000; Transfer from Reserves from Water Operating in the amount of $234,6000 is required.

Appendice

RESOLUTION NO. 18-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, FOR THE PURPOSE OF MID-CYCLE BUDGET AMENDMENTS RELATED TO FISCAL YEAR 2018-19

WHEREAS, the City Council adopted the Biennial Fiscal Year 2017-18 and 2018-19 Budget; and

WHEREAS, it is necessary to make amendments to Biennial Fiscal Year 2018-19 Budget as part of the Mid-Cycle Report.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Buellton as follows:

That the budget amendments on attached Exhibit A for the Fiscal Year 2018-19 budget are approved.

The proposed adjustments for the General Fund increases the original adopted net surplus by $534,916 which increases the total surplus to $772,142.

The net increase in revenue for the Wastewater Fund is $216,162 that reduces the net deficit to $190,152. The net increase for the Water Fund is $540,483 that reduces the water deficit to $47,357.

The net increase for the Special Revenue funds is $374,430.

PASSED, APPROVED and ADOPTED this 24th day of May 2018

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

I, Linda Reid, City Clerk of the City of Buellton, do hereby certify that the foregoing Resolution No. 18-14 was duly adopted by the City Council of the City of Buellton at a regular meeting held on the 24th day of May 2018 by the following vote of the Council:

AYES:	3	Council Members Andrisek and Mercado, and Mayor Sierra
NOES:	0	
ABSENT:	1	Vice Mayor King
ABSTAIN:	0	

Linda Reid
City Clerk

EXHIBIT A

General Fund Budget Summary

Fiscal Years 2017-2019; Mid-Cycle Update

001 - General Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised Budget	2017-18 Projected	2018-19 Original Budget	2018-19 Proposed Budget	% Change 2018-19 Original	% Change from 2017-18 Budget
Revenues								
Property Taxes	$ 2,435,273	$ 1,341,351	$ 1,282,500	$ 1,398,123	$ 1,308,150	1,461,244	12%	14%
Sales Taxes	2,044,067	2,521,898	2,300,000	2,100,000	2,346,000	2,412,000	3%	5%
Franchise Taxes	223,303	221,847	225,000	231,000	229,500	229,500	0%	2%
Transient Occupancy Tax	1,783,357	1,938,720	1,900,000	2,550,000	1,938,000	2,450,000	26%	29%
Fees and Permits	11,370	10,225	10,500	10,000	10,710	10,170	-5%	-3%
Fines and Penalties	39,875	25,396	20,700	21,000	21,114	21,114	0%	2%
Use of Money and Property	99,052	133,387	118,000	110,000	120,360	120,360	0%	2%
Revenue from Other Agencies	407,748	427,826	532,200	532,200	539,344	578,425	7%	9%
Charges for Current Services	321,420	226,932	253,745	236,289	197,620	197,620	0%	-22%
Other Revenue	16,612	31,974	30,000		30,600	30,600	0%	2%
Total GF Operating Revenue	**$ 7,382,077**	**$ 6,879,556**	**$ 6,672,645**	**$ 7,188,612**	**$ 6,741,398**	**$ 7,511,033**	11%	13%
Transfers In- Reserves (CIP)	0	0	1,028,500		1,000,000	1,000,000	0%	-3%
GF Operating Rev. plus CIP Reserve	**$ 7,382,077**	**$ 6,879,556**	**$ 7,701,145**	**$ 7,188,612**	**$ 7,741,398**	**$ 8,511,033**	10%	11%
Expenditures								
City Council	$ 131,617	$ 125,354	$ 126,714	$ 128,267	$ 132,347	$ 134,187	1%	6%
City Manager	212,578	231,767	237,304	236,784	241,720	241,466	0%	2%
City Clerk	108,978	112,612	116,050	112,496	119,213	119,213	0%	3%
City Attorney	168,827	134,219	185,000	135,000	188,700	188,700	0%	2%
Non-Departmental	8,816,746	1,111,383	2,040,401	1,513,333	2,073,009	2,342,371	13%	15%
Finance	316,521	213,115	168,362	184,675	167,082	178,259	7%	6%
Public Safety - Police/Fire	1,808,093	1,922,881	2,146,260	1,717,838	2,189,185	2,001,052	-9%	-7%
Leisure Services - Library	97,978	146,902	173,441	150,500	176,910	176,910	0%	2%
Recreation	507,894	523,824	530,787	575,000	514,977	529,159	3%	0%
Public Works - Street Lights	0	65,779	60,000	62,704	65,000	65,000	0%	8%
Storm Water	167,057	179,140	215,600	146,933	204,012	204,012	0%	-5%
Public Works- Parks	244,436	282,836	314,250	321,000	304,135	316,435	4%	1%
Public Works- Landscape Maintenance	84,765	80,923	106,000	110,200	108,120	120,346	11%	14%
Public Works - General	517,900	885,157	654,218	549,813	665,961	669,601	1%	2%
Community Development/Planning	343,129	350,580	354,978	350,007	353,801	452,180	28%	27%
GF Total Expenditures	**$ 13,526,519**	**$ 6,366,472**	**$ 7,429,365**	**$ 6,294,550**	**$ 7,504,172**	**$ 7,738,891**	3%	4%
Less: Transfer for CIP		616,000	1,028,500	500,000	1,000,000	1,000,000	0%	-3%
GF Total Operating Expenditures	**$ 13,526,519**	**$ 5,750,472**	**$ 6,400,865**	**$ 5,794,550**	**$ 6,504,172**	**$ 6,738,891**	4%	5%
Projected Fund Balance								
Balance, beginning of FY	$ 12,880,075	$ 6,735,633	$ 6,965,278	$ 6,965,278	$ 7,859,340	$ 7,859,340	0%	13%
Prior Year-Adjustment		$ (283,439)	$ -	$ -				
Transfers from Reserves Used			$ (1,028,500)		$ (1,000,000)	$ (1,000,000)	0%	-3%
Net Change in Fund Balance	(6,144,442)	513,084	271,780	894,062	237,226	772,142	225%	184%
Ending Available Fund Balance	**$ 6,735,633**	**$ 6,965,278**	**$ 6,208,558**	**$ 7,859,340**	**$ 7,096,566**	**$ 7,631,482**	8%	23%

City of Buellton, FY 17-19 Mid Cycle Budget Update

Enterprise Budget Summary

Sewer and Sewer Capital

005/006 -Sewer Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised Budget	2017-18 Projected	2018-19 Original Budget	2018-19 Proposed Budget	% Change 2018-19 Original	% Change from 2017-18 Budget
Revenues								
Charges for Services	$ 727,810	$ 849,705	$ 876,000	$ 1,072,200	$ 893,520	1,125,810	26%	29%
Set-up fees	1,165	1,150	750	1,170	765	1,150	50%	53%
Late Charges	4,745	4,829	4,750	8,114	4,845	5,000	3%	5%
Interest	4,386	7,923	7,000	11,000	7,140	11,000	54%	57%
Other Revenue	20,455							
Total Operating Revenue	758,561	863,607	888,500	1,092,484	906,270	1,142,960	26%	29%
Transfer from Reserves			300,308		300,000	300,000	0%	0%
Total Revenue plus Transfer from Reserve	758,561	863,607	1,188,808	1,092,484	1,206,270	1,442,960	20%	21%
Expenditures								
Employee Services	$ 250,555	$ 296,193	$ 315,818	$ 305,677	$ 320,897	$ 320,897	0%	2%
Operating & Maintenance	523,483	529,984	1,059,203	716,035	1,036,687	1,057,215	2%	0%
Depreciation	251,797	273,645	250,000	250,000	255,000	255,000	0%	2%
Sewer Expenditures including transfers to Sewer Capital	**$1,025,835**	**$ 1,099,822**	**$ 1,625,021**	**$ 1,271,712**	**$ 1,612,584**	**$ 1,633,112**	1%	0%
Less: Transfer for CIP	-	-	(435,000.00)	(150,000.00)	(400,000.00)	(400,000.00)	0%	-8%
Sewer Operating Expenditures	$1,025,835	$ 1,099,822	$ 1,190,021	$ 1,121,712	$ 1,212,584	$ 1,233,112	2%	4%
Operating income(loss) before capital contributions	**$ (267,274)**	**$ (236,215)**	**$ (436,213)**	**$ (179,228)**	**$ (406,314)**	**$ (190,152)**	-53%	-56%
Capital Contributions***								
Connection Fees	267,802	81,959	200,000	96,576	95,000	95,000	0%	-53%
Transfer from Sewer Fund	0	0	435,000	150,000	380,000	380,000	0%	-13%
Transfer to CIP	0	0	(650,000)	(150,000)	(425,000)	(425,000)	0%	-35%
Total Contributions	**$ 267,802**	**$ 81,959**	**$ (15,000)**	**$ 96,576**	**$ 50,000**	**$ 50,000**	0%	-433%
Projected Fund Balance								
Balance, beginning of FY	$3,727,048	$ 3,727,576	$ 3,573,320	$ 3,573,320	$ 3,490,668	$ 3,490,668	0%	-2%
Transfers from Reserves Used			$ (300,308)		$ (300,000)	$ (300,000)	0%	0%
Net Change in Fund Balance	**$ 528**	**$ (154,256)**	**$ (451,213)**	**$ (82,652)**	**$ (356,314)**	**$ (140,152)**	-61%	-69%
Ending Available Fund Balance	**$3,727,576**	**$ 3,573,320**	**$ 2,821,799**	**$ 3,490,668**	**$ 2,834,354**	**$ 3,050,516**	8%	8%

**** from Wastewater Capital Fund 006*

Enterprise Budget Summary

Water and Water Capital

020/021 - Water Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised Budget	2017-18 Projected	2018-19 Original Budget	2018-19 Proposed Budget	% Change 2018-19 Original	% Change from 2017-18 Budget
Revenues								
Charges for Services	$ 1,426,171	$ 1,900,181	$ 1,799,200	$ 2,300,000	$ 1,835,184	2,369,000	29%	32%
Set-up fees	1,120	1,110	800	1,100	816	1,100	35%	38%
Late Charges	11,254	9,682	9,500	15,000	9,690	13,000	34%	37%
Interest	6,328	9,107	8,500	18,000	8,670	16,000	85%	88%
Other Revenue	337,623	6,565	0	4,000	0	0		
Total Operating Revenue	1,782,496	1,926,645	1,818,000	2,338,100	1,854,360	2,399,100	29%	32%
Transfer from Reserves			679,255		600,000	600,000	0%	-12%
Total Revenue plus Transfer from Reserve	1,782,496	1,926,645	2,497,255	2,338,100	2,454,360	2,999,100	22%	20%
Expenditures								
Employee Services	$ 236,446	$ 310,819	$ 324,766	$ 306,224	$ 330,023	$ 330,023	0%	2%
Operating & Maintenance	1,535,427	1,363,903	2,251,703	1,563,000	2,531,637	2,535,894	0%	13%
Depreciation	175,691	281,130	177,000	177,000	180,540	180,540	0%	2%
Sewer Expenditures including transfers to Sewer Capital	**$ 1,947,564**	**$ 1,955,852**	**$ 2,753,469**	**$ 2,046,224**	**$ 3,042,200**	**$ 3,046,457**	0%	11%
Less: Transfer for CIP	-	-	(230,000.00)	-	(475,000.00)	(475,000.00)	0%	107%
Sewer Operating Expenditures	$ 1,947,564	$ 1,955,852	$ 2,983,469	$ 2,046,224	$ 2,567,200	$ 2,571,457	0%	-14%
Operating income(loss) before capital contributions	**$ (165,068)**	**$ (29,207)**	**$ (256,214)**	**$ 291,876**	**$ (587,840)**	**$ (47,357)**	-92%	-82%
Capital Contributions***								
Connection Fees	468,460	142,948	400,000	152,295	200,000	200,000	0%	-50%
Transfer from Water Fund			230,000		234,600	234,600	0%	2%
Transfer to CIP			(680,000)		(525,000)	(525,000)	0%	-23%
Total Contributions	**$ 468,460**	**$ 142,948**	**$ (50,000)**	**$ 152,295**	**$ (90,400)**	**$ (90,400)**	0%	81%
Projected Fund Balance								
Balance, beginning of FY	$ 5,354,521	$ 5,657,910	$ 5,786,083	$ 5,786,083	$ 6,230,254	$ 6,230,254	0%	8%
Prior-Year Adj.		14,432	-	-	-	-		
Transfers from Reserves Used			(230,000)		(475,000)	(475,000)	0%	107%
Net Change in Fund Balance	**$ 303,392**	**$ 113,741**	**$ (306,214)**	**$ 444,171**	**$ (678,240)**	**$ (137,757)**	-80%	-55%
Ending Available Fund Balance	**$ 5,657,913**	**$ 5,786,083**	**$ 5,249,869**	**$ 6,230,254**	**$ 5,077,014**	**$ 5,617,497**	11%	7%

*** *from Water Capital Fund 021*

City of Buellton, FY 17-19 Mid Cycle Budget Update

Special Revenue Fund Budget Summaries

Housing Fund and Traffic Mitigation Fund

023 - Housing Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised Budget	2017-18 Projected	2018-19 Original Budget	2018-19 Proposed Budget	% Change 2018-19 Original	% Change from 2017-18 Budget
Revenues								
Charges for Services	$ -	$ -	$ -	$ -	$ -	-	-	-
Intergovernmental	32,600	-	-	-	-	-	-	-
Interest	1,269	2,654	2,400	4,192	2,448	4,213	72%	76%
Total Operating Revenue	$ 33,869	$ 2,654	$ 2,400	$ 4,192	$ 2,448	$ 4,213	72%	76%
Expenditures								
Housing Assistance	$ -	$ -	$ -	$ -	$ -	$ -		
Mobile Home Repair	1,648	700	3,000	3,000	3,060	3,060	0%	2%
Total Expenditures	$ 1,648	$ 700	$ 3,000	$ 3,000	$ 3,060	$ 3,060	0%	2%
Operating income(loss)	$ 32,221	$ 1,954	$ (600)	$ 1,192	$ (612)	$ 1,153	-288%	-292%
Projected Fund Balance								
Balance, beginning of FY	$ 442,362	$ 474,583	$ 476,537	$ 476,537	$ 477,729	$ 477,729	0%	0%
Net Change in Fund Balance	$ 32,221	$ 1,954	$ (600)	$ 1,192	$ (612)	$ 1,153	-288%	-292%
Ending Available Fund Balance	$ 474,583	$ 476,537	$ 475,937	$ 477,729	$ 477,117	$ 478,882	0%	1%

024 - Traffic Mitigation Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised Budget	2017-18 Projected	2018-19 Original Budget	2018-19 Proposed Budget	% Change 2018-19 Original	% Change from 2017-18 Budget
Revenues								
Traffic Mitigation Fees	$ 54,809	$ 21,648	$ 20,000	$ 14,644	$ 10,000	$ 10,000	0%	-50%
Intergovernmental	-	-	-	-	-	-		
Interest	88	151	150	203	153	207	35%	38%
Total Operating Revenue	54,897	21,799	20,150	14,847	10,153	10,207	1%	-49%
Expenditures								
Operating and Maintenance	$ -	$ -	$ -	$ -	$ -	$ -		
Operating income(loss)	$ 54,897	$ 21,799	$ 20,150	$ 14,847	$ 10,153	$ 10,207	1%	-49%
Projected Fund Balance								
Balance, beginning of FY	$ (64,047)	$ (9,150)	$ 12,649	$ 32,799	$ 47,646	$ 47,646	0%	277%
Net Change in Fund Balance	$ 54,897	$ 21,799	$ 20,150	$ 14,847	$ 10,153	$ 10,207	1%	-49%
Ending Available Fund Balance	$ (9,150)	$ 12,649	$ 32,799	$ 47,646	$ 57,799	$ 57,852	0.1%	76%

Special Revenue Fund Budget Summaries

Local Transportation Fund

027 - Local Transportation Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised Budget	2017-18 Projected	2018-19 Original Budget	2018-19 Proposed Budget	% Change 2018-19 Original	% Change from 2017-18 Budget
Revenues								
Intergovernmental	$ 18,111	$ 3,931	$ 9,464	$ 3,930	$ 10,020	4,057	-60%	-57%
Other Revenue	-	12,788	-	-	-	-	-	
Interest	52	107	30	267	31	270	771%	800%
Total Operating Revenue	$ 18,163	$ 16,826	$ 9,494	$ 4,197	$ 10,051	$ 4,327	-57%	-54%
Transfer from Measure A	39,100	26,500	39,100	39,100	40,000	40,000	0%	2%
Transfer from General Fund	-	-	145,000	70,000	650,000	650,000	0%	348%
Total Revenue plus Transfers	$ 57,263	$ 43,326	$ 193,594	$ 43,297	$ 700,051	$ 694,327	-1%	259%
Expenditures								
Operating and Maintenance	46,845	31,207	139,000	46,622	644,800	657,500	2%	373%
Total Expenditures	**$ 46,845**	**$ 31,207**	**$ 139,000**	**$ 46,622**	**$ 644,800**	**$ 657,500**	2%	373%
Less: Transfer for CIP	-	-	(95,000)	-	(600,000)	(600,000)	0%	532%
Less: Transfer to Reserves	(13,930)		(4,000)	(70,000)	(40,000)	(40,000)	0%	900%
Total Operating Expenditures	$ 32,915	$ 31,207	$ 40,000	$ (23,378)	$ 4,800	$ 17,500	265%	-56%
Operating income(loss)	**$ 10,418**	**$ 12,119**	**$ 54,594**	**$ (3,325)**	**$ 55,251**	**$ 36,827**	**-33%**	**-33%**
Projected Fund Balance								
Balance, beginning of FY	$ 30,876	$ 41,294	$ 53,413	$ 53,413	$ 50,088	$ 50,088	0%	-6%
Net Change in Fund Balance	10,418	12,119	54,594	(3,325)	55,251	36,827	-33%	-33%
Ending Available Fund Balance	**$ 41,294**	**$ 53,413**	**$ 108,007**	**$ 50,088**	**$ 105,339**	**$ 86,915**	**-17%**	**-20%**

Special Revenue Fund Budget Summaries

Gas Tax Fund

025 - Gas Tax Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised Budget	2017-18 Projected	2018-19 Original Budget	2018-19 Proposed Budget	% Change 2018-19 Original	% Change from 2017-18 Budget
Revenues								
Intergovernmental	$ 181,435	$ 168,425	$ 91,000	$ 114,213	$ 93,000	$ 132,835	43%	46%
SB1- Local Streets & Roads	-	-	113,000	29,252	113,000	85,172	-25%	-25%
Other Revenue	-	185,913	-	-	-	-	-	
Interest	1,907	2,196	2,000	2,533	2,040	2,584	27%	29%
Total Operating Revenue	$ 183,342	$ 356,534	$ 206,000	$ 145,998	$ 208,040	$ 220,591	6%	7%
Transfer from General Fund	$ -	$ -	$ 409,000	$ -	$ -	$ 383,409	0%	-6%
Total Revenue plus Transfer from Reserve	$ 183,342	$ 356,534	$ 615,000	$ 145,998	$ 208,040	$ 604,000	190%	-2%
Expenditures								
Operating and Maintenance	$ 435,145	$ 264,984	$ 602,000	$ 400,000	$ 604,000	$ 604,000	0%	0%
Total Expenditures	**$ 435,145**	**$ 264,984**	**$ 602,000**	**$ 400,000**	**$ 604,000**	**$ 604,000**	0%	0%
Less: Transfer for CIP	$ (263,974)	$ (152,625)	$ (500,000)	$ (300,000)	$ (500,000)	$ (500,000)	0%	0%
Total Operating Expenditures	$ 171,171	$ 112,359	$ 102,000	$ 100,000	$ 104,000	$ 104,000	0%	2%
Operating income(loss)	**$ (251,803)**	**$ 91,550**	**$ 13,000**	**$ (254,002)**	**$ (395,960)**	$ -	-100%	-100%
Projected Fund Balance								
Balance, beginning of FY	$ 646,417	$ 394,614	$ 486,164	$ 486,164	$ 232,162	$ 232,162	0%	-52%
Net Change in Fund Balance	**$ (251,803)**	**$ 91,550**	**$ 13,000**	**$ (254,002)**	**$ (395,960)**	$ -	-100%	-100%
Ending Available Fund Balance	**$ 394,614**	**$ 486,164**	**$ 499,164**	**$ 232,162**	**$ (163,798)**	**$ 232,162**	-242%	-53%

Special Revenue Fund Budget Summaries

Transportation Planning Fund

029 -Transportation Planning Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised Budget	2017-18 Projected	2018-19 Original Budget	2018-19 Proposed Budget	% Change 2018-19 Original	% Change from 2017-18 Budget
Revenues								
Intergovernmental	$ -	$ 43,876	$ 20,000	$ 17,944	$ 24,000	$ 20,000	-17%	0%
Interest	-	-	-	73	-	75	-	
Total Operating Revenue	$ -	$ 43,876	$ 20,000	$ 18,017	$ 24,000	$ 20,075	-16%	0%
Transfer from General Fund	25,001	25,000	25,000	25,000	25,500	25,500	0%	2%
Total Revenue plus Transfer from Reserve	$ 25,001	$ 68,876	$ 45,000	$ 43,017	$ 49,500	$ 45,575	-8%	1%
Expenditures								
Operating and Maintenance	$ 44,993	$ 51,845	$ 45,000	$ 30,000	$ 45,000	$ 45,000	0%	0%
Total Expenditures	**$ 44,993**	**$ 51,845**	**$ 45,000**	**$ 30,000**	**$ 45,000**	**$ 45,000**	0%	0%
Operating income(loss)	**$ (19,992)**	**$ 17,031**	**$ -**	**$ 13,017**	**$ 4,500**	**$ 575**	-87%	
Projected Fund Balance								
Balance, beginning of FY	$ (129,145)	$ (149,137)	$ (132,106)	$ (132,106)	$ (119,089)	$ (119,089)	0%	-10%
Net Change in Fund Balance	**$ (19,992)**	**$ 17,031**	**$ -**	**$ 13,017**	**$ 4,500**	**$ 575**	-87%	
Ending Available Fund Balance	**$ (149,137)**	**$ (132,106)**	**$ (132,106)**	**$ (119,089)**	**$ (114,589)**	**$ (118,514)**	3%	-10%

Special Revenue Fund Budget Summaries

Measure A Fund

031 - Measure A Fund	2015-16 Actual	2016-17 Actual	2017-18 Revised Budget	2017-18 Projected	2018-19 Original Budget	2018-19 Proposed Budget	% Change 2018-19 Original	% Change from 2017-18 Budget
Revenues								
Intergovernmental	$ 340,203	$ 343,764	$ 336,593	$ 346,058	$ 345,127	353,793	3%	5%
Interest	1,997	3,830	3,500	4,800	3,570	3,570	0%	2%
Other Revenue	-	185,913	-	-	-	-	-	
Total Operating Revenue	342,200	533,507	340,093	350,858	348,697	357,363	2.5%	5.1%
Transfer from Reserves	-	-	324,007	-	-	302,637	-	-7%
Total Revenue plus Transfer from Reserve	$ 342,200	$ 533,507	$ 664,100	$ 350,858	$ 348,697	$ 660,000	89.3%	-0.6%
Expenditures								
Operating and Maintenance	$ 228,516	$ 346,099	$ 664,100	$ 464,100	$ 660,000	$ 660,000	0%	-1%
Total Expenditures	**$ 228,516**	**$ 346,099**	**$ 664,100**	**$ 464,100**	**$ 660,000**	**$ 660,000**	0%	-1%
Less: Transfer for CIP	(189,416)	(319,599)	(625,000)	(425,000)	(620,000)	(620,000)	0%	-1%
Less: Transfer to LTF	(39,100)	(26,500)	(39,100)	(39,100)	(40,000)	(40,000)	0%	2%
Total Operating Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	-	
Operating income(loss)	**$ 113,684**	**$ 187,408**	$ -	**$ (113,242)**	**$ (311,303)**	$ -	-100.0%	
Projected Fund Balance								
Balance, beginning of FY	$ 180,128	$ 293,812	$ 481,220	$ 481,220	$ 367,978	$ 367,978	0%	-24%
Transfers from Reserves U:	$ -	$ -	$ (324,007)	$ -	$ -	$ (309,977)	0%	-4%
Net Change in Fund Balance	**$ 113,684**	**$ 187,408**	$ -	**$ (113,242)**	**$ (311,303)**	$ -	-100.0%	
Ending Available Fund Balance	**$ 293,812**	**$ 481,220**	**$ 157,213**	**$ 367,978**	**$ 56,675**	**$ 58,001**	2%	-63%

Detail of General Fund Budget Amendments for FY 18/19

Account	Budget Item	Type	2018-19 Budget	2018-19 Proposed	Dollar Change Amount	Percentage Change
001-41005	Property Tax Secured	Revenue	$ (1,209,720)	$ (1,352,096)	$ (142,376)	12%
001-41010	Property Taxes-Unsecured	Revenue	$ (54,060)	$ (58,366)	$ (4,306)	8%
001-41025	Sales Tax	Revenue	$ (2,346,000)	$ (2,412,000)	$ (66,000)	3%
001-41035	Transient Occupancy tax	Revenue	$ (1,938,000)	$ (2,450,000)	$ (512,000)	26%
001-41040	Property Transfer Tax	Revenue	$ (37,536)	$ (43,948)	$ (6,412)	17%
001-43010	MV License Fee Compensation	Revenue	$ (430,000)	$ (470,641)	$ (40,641)	9%
001-43015	COPS Grant	Revenue	$ (102,000)	$ (100,000)	$ 2,000	-2%
001-43040	Beverage Container Grant	Revenue	$ (5,100)	$ (5,000)	$ 100	-2%
001-401-60710	Travel and Training	Expenditure	$ 8,160	$ 10,000	$ 1,840	23%
001-402-60210	Computer Maintenance & Software	Expenditure	$ 200	$ 100	$ (100)	-50%
001-402-61130	Office Supplies	Expenditure	$ 204	$ 50	$ (154)	-75%
001-410-50400	Medical Benefit	Expenditure	$ 52,531	$ 58,130	$ 5,599	11%
001-410-50600	Insurance-Liability	Expenditure	$ 127,500	$ 100,000	$ (27,500)	-22%
001-410-60015	Animal Control	Expenditure	$ 37,740	$ 39,950	$ 2,210	6%
001-410-60210	Computer Maintenance & Software	Expenditure	$ 35,700	$ 30,000	$ (5,700)	-16%
001-410-60650	Membership & Publication	Expenditure	$ 10,200	$ 15,000	$ 4,800	47%
001-410-60900	Miscellaneous/CalPERS Unfunded Liability	Expenditure	$ 76,500	$ 120,500	$ 44,000	58%
001-410-61130	Office Supplies	Expenditure	$ 15,300	$ 10,000	$ (5,300)	-35%
001-410-61210	Utilities-Sewer	Expenditure	$ 1,020	$ 2,500	$ 1,480	145%
001-410-61211	Utilities-Water	Expenditure	$ 2,040	$ 3,000	$ 960	47%
001-410-67620	SB Co Mental Health	Expenditure	$ 4,080	$ 2,893	$ (1,187)	-29%
001-410-69100	Transfer to Other Funds	Expenditure	$ 1,156,170	$ 1,406,170	$ 250,000	22%
001-420-50000	Salaries	Expenditure	$ 106,557	$ 116,640	$ 10,083	9%
001-420-50410	Employer Paid DCP	Expenditure	$ -	$ 3,174	$ 3,174	#DIV/0!
001-420-60900	Miscellaneous	Expenditure	$ 1,020	$ 500	$ (520)	-51%
001-420-61130	Office Supplies	Expenditure	$ 3,060	$ 1,500	$ (1,560)	-51%
001-501-60800	Contract Services	Expenditure	$ 1,982,635	$ 1,786,205	$ (196,430)	-10%
001-501-60810	Contract Services- Fire Dept.	Expenditure	$ 199,920	$ 208,217	$ 8,297	4%
001-511-50030	Hourly Employees	Expenditure	$ 49,827	$ 60,000	$ 10,173	20%
001-511-50120	Employer SS/MC	Expenditure	$ 6,364	$ 8,912	$ 2,548	40%
001-511-60900	Miscellaneous	Expenditure	$ 2,040	$ 1,000	$ (1,040)	-51%
001-511-67410	Buellton Recreation Program	Expenditure	$ 56,100	$ 57,600	$ 1,500	3%
001-511-67570	Recreation 50/50	Expenditure	$ 4,080.00	$ 5,080.00	$ 1,000	25%
001-552-61211	Utilities-Water	Expenditure	$ 40,800.00	$ 53,100.00	$ 12,300.00	30%
001-556-61211	Utilities-Water	Expenditure	$ 22,440	$ 34,666	$ 12,226.00	54%
001-558-50035	Hourly Employees	Expenditure	$ 13,060	$ -	$ (13,060.00)	-100%
001-558-61211	Utilities-Water	Expenditure	$ 15,300	$ 32,000	$ 16,700.00	109%
001-565-50000	Salaries	Expenditure	$ 134,831	$ 233,582	$ 98,751.00	73%
001-565-50010	Planning Commission Salaries	Expenditure	$ 3,733	$ 6,000	$ 2,267.00	61%
001-565-50120	Employer SS/MC	Expenditure	$ 3,233	$ 4,398	$ 1,165.00	36%
001-565-50130	UI & ETT	Expenditure	$ 1,046	$ 1,160	$ 114.00	11%
001-565-50200	PERS Retirement	Expenditure	$ 14,401	$ 20,262	$ 5,861.00	41%
001-565-50300	Workers Compensation	Expenditure	$ 4,428	$ 5,404	$ 976.00	22%
001-565-50400	Medical Benefit	Expenditure	$ 22,703	$ 33,094	$ 10,391.00	46%
001-565-50410	Employer DCP	Expenditure	$ 2,980	$ 13,059	$ 10,079.00	338%
001-565-50500	Group Life Insurance	Expenditure	$ 216	$ 305	89	41%
001-565-60011	Code Enforcement	Expenditure	$ 510	$ -	-510	-100%
001-565-60520	Advertising-Legal	Expenditure	$ 204	$ 2,000	$ 1,796	880%
001-565-60800	Contract Services	Expenditure	$ 132,600	$ 100,000	$ (32,600)	-25%
		General Fund Totals:	$ (1,770,983)	$ (2,305,900)	$ (534,917)	30%

Detail of Enterprise Funds Budget Amendments for FY 18/19

Sewer Fund

Account	Budget Item	Type	2018-19 Budget	2018-19 Proposed	Dollar Change Amount	Percentage Change
005-44105	Interest	Revenue	$ (7,140)	$ (11,000)	$ (3,860)	54%
005-44110	Sales	Revenue	$ (893,520)	$ (1,125,810)	$ (232,290)	26%
005-44120	Set-Up Fees	Revenue	$ (765)	$ (1,150)	$ (385)	50%
005-44125	Late Charges	Revenue	$ (4,845)	$ (5,000)	$ (155)	3%
005-701-60210	Computer Maintenance & Software	Expenditure	$ 3,060	$ 12,648	$ 9,588	313%
005-701-60250	Maintenance & Repair	Expenditure	$ 51,000	$ 50,000	$ (1,000)	-2%
005-701-60800	Contract Services	Expenditure	$ 255,000	$ 250,000	$ (5,000)	-2%
005-701-60900	Miscellaneous/CalPERS Unfunded Liability	Expenditure	$ 15,300	$ 25,300	$ 10,000	65%
005-701-61111	Chemical/Analysis	Expenditure	$ 25,500	$ 31,000	$ 5,500	22%
005-701-61140	Operational Supplies	Expenditure	$ 3,060	$ 4,500	$ 1,440	47%
		Sewer Fund Totals:	$ (553,350)	$ (769,512)	$ (216,162)	39%

Water Fund

Account	Budget Item	Type	2018-19 Budget	2018-19 Proposed	Dollar Change Amount	Percentage Change
020-44105	Interest	Revenue	$ (8,670)	$ (16,000)	$ (7,330)	85%
020-44120	Set-Up Fees	Revenue	$ (816)	$ (1,100)	$ (284)	35%
020-44125	Late Charges	Revenue	$ (9,690)	$ (13,000)	$ (3,310)	34%
020-44215	Sales	Revenue	$ (1,815,600)	$ (2,349,416)	$ (533,816)	29%
020-601-50035	Hourly Salaries	Expenditure	$ 7,711	$ -	$ (7,711)	-100%
020-601-60210	Computer Maintenance & Software	Expenditure	$ 4,080	$ 14,322	$ 10,242	251%
020-601-60211	Date Processing	Expenditure	$ 13,260	$ 1,326	$ (11,934)	-90%
020-601-60250	Maintenance/Repair	Expenditure	$ 51,000	$ 50,000	$ (1,000)	-2%
020-601-60830	Contract Services	Expenditure	$ 96,900	$ 95,000	$ (1,900)	-2%
020-601-60830	Contract Services-Engineering	Expenditure	$ 76,500	$ 75,000	$ (1,500)	-2%
020-601-60900	Miscellaneous/CalPERS Unfunded Liability	Expenditure	$ 15,300	$ 25,300	$ 10,000	65%
020-601-61111	Chemical/Analysis	Expenditure	$ 40,800	$ 40,000	$ (800)	-2%
020-601-61127	Tools	Expenditure	$ 1,530	$ 3,000	$ 1,470	96%
020-601-67600	Regulatory Compliance	Expenditure	$ 18,360	$ 21,000	$ 2,640	14%
020-601-67610	Santa Ynez River Appropriation	Expenditure	$ 11,220	$ 16,000	$ 4,780	43%
		Water Fund Totals:	$ (1,498,115)	$ (2,038,568)	$ (540,453)	36%

Detail of Special Revenue Funds Budget Amendments for FY 18/19

Housing Fund

Account	Budget Item	Type	2018-19 Budget	2018-19 Proposed	Dollar Change Amount	Percentage Change
023-44105	Interest	Revenue	$ (2,448)	$ (4,213)	$ (1,765)	72%
		Housing Fund Totals:	$ (2,448)	$ (4,213)	$ (1,765)	72%

Traffic Mitigation Fund

Account	Budget Item	Type	2018-19 Budget	2018-19 Proposed	Dollar Change Amount	Percentage Change
024-44105	Interest	Revenue	$ (153)	$ (207)	$ (54)	35%
		Traffic Mitigation Fund Totals:	$ (153)	$ (207)	$ (54)	35%

Gas Tax Fund

Account	Budget Item	Type	2018-19 Budget	2018-19 Proposed	Dollar Change Amount	Percentage Change
025-44035	Transfer for General Fund	Revenue	$ -	$ (383,409)	$ (383,409)	
025-44105	Interest	Revenue	$ (2,040)	$ (2,584)		
025-47115	Traffic Congestion Relief	Revenue	$ -	$ (5,831)	$ (5,831)	
025-47116	SB1	Revenue	$ (113,000)	$ (85,172)	$ 27,828	-25%
025-47120	Gas Tax 2105	Revenue	$ (27,540)	$ (29,529)	$ (1,989)	7%
025-47125	Gas Tax 2106	Revenue	$ (19,380)	$ (19,516)	$ (136)	1%
025-47130	Gas Tax 2107	Revenue	$ (30,600)	$ (36,637)	$ (6,037)	20%
025-47135	Gas Tax 2107.5	Revenue	$ (1,200)	$ (2,000)	$ (800)	67%
025-47140	Gas Tax 2103	Revenue	$ (14,280)	$ (39,322)	$ (25,042)	175%
		Gas Tax Fund Totals:	$ (208,040)	$ (604,000)	$ (395,416)	190%

Local Transportation Fund

Account	Budget Item	Type	2018-19 Budget	2018-19 Proposed	Dollar Change Amount	Percentage Change
027-44105	Interest	Revenue	$ (31)	$ (270)	$ (239)	
027-49672	STA Funding	Revenue	$ (5,963)	$ -	$ 5,963	-100%
027-559-67115	Breeze Extension Pilot	Expenditure	$ 5,100	$ 26,000	$ 20,900	410%
027-559-67445	Lompoc-Wine Country Express	Expenditure	$ 20,400	$ 20,000	$ (400)	-2%
027-559-67685	SYVT Dial-A-Ride Subsidy	Expenditure	$ 15,300	$ 1,500	$ (13,800)	-90%
027-559-69400	Transfer to Reserves	Expenditure	$ 4,000	$ 10,000	$ 6,000	150%
		LTF Fund Totals:	$ 38,806	$ 57,230	$ 18,424	47%

Transportation Planning

Account	Budget Item	Type	2018-19 Budget	2018-19 Proposed	Dollar Change Amount	Percentage Change
029-44105	Interest	Revenue	$ -	$ (75)	$ (75)	
029-47410	STA Funding	Revenue	$ (24,000)	$ (20,000)	$ 4,000	-17%
		Transportation Planning Fund Totals:	$ (24,000)	$ (20,075)	$ 3,925	-16%

Measure A

Account	Budget Item	Type	2018-19 Budget	2018-19 Proposed	Dollar Change Amount	Percentage Change
031-44035	Transfer from Reserves	Revenue	$ -	$ (302,637)	$ (302,637)	
031-47510	Measure A	Revenue	$ (345,127)	$ (353,793)	$ (8,666)	3%
		Measure A Fund Totals:	$ (345,127)	$ (656,430)	$ (311,303)	90%

GLOSSARY OF TERMS

Accounting System	The total structure of records and procedures which identify, record, classify, summarize and report information on the financial position and results of operations of a government.
Adoption	Formal action by the City Council, which sets the spending plan for the fiscal year.
Appropriation	A legal authorization granted by the City Council to expend monies, and incur obligations for specific purposes.
Assessed Property Value	The dollar value set upon real estate or other property by the County Assessor.
Audit	A view of the City's accounts by internal audit staff or an independent auditing firm to substantiate fiscal year-end fund, salaries, reserves, and cash on hand.
Bonds	A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date.
Budget	An annual financial plan that identifies estimated revenues, specific types and levels of services to be provided, and establishes the amount of money which can be spent.
Budgetary Control	The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.
Capital Improvement Plan (CIP)	Annual appropriations in the City's budget for capital improvement projects such as street or park improvements, building construction, and various kinds of major facility maintenance. Capital improvement projects are supported by a five-year expenditure plan, which details funding sources and expenditure amounts. They are often multi-year projects which require funding beyond the one-year period of the annual budget.
Consumer Price Index (CPI)	A statistical description of price levels provided by the U.S. Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.
Contingency	A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfalls and/or unknown expenditures; also referred to as appropriated reserves.
Debt Service	The payment of principal and interest on borrowed funds such as bonds.

Deficit	An excess of expenditures or expenses over revenues.
Departments/Divisions/Activities	The budget organizes departmental expenditures into functional budget/organizational units called divisions. Each division contains an "activity summary" which describes the major services being provided and the personnel/financial resources required to provide the service.
Enterprise Fund	A type of fund established for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These programs are entirely or predominantly self-supporting. The City enterprise funds are the water and sewer funds.
Expenditure	The actual payment for goods and services.
Fiscal Year	The period designated by the City for the beginning and ending of financial transactions. The City of Buellton's fiscal year begins July 1 and ends June 30 of each year.
Fringe Benefits	These include employee retirement, health, dental and vision insurance, workers compensation, uniforms and deferred compensation plans.
Fund	An accounting entity with a set of self-balancing revenue and expenditure accounts used to record the financial affairs of a governmental organization.
Fund Balance	The difference between the assets (revenues and other resources) and liabilities (expenditures incurred or committed to) of a particular fund.
General Fund	The fund used to account for all financial resources except those required to be accounted for in another fund (e.g., enterprise or grant funds). Usually, the General Fund is the largest fund in a municipality.
Grants	Contributions of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity or facility.
Infrastructure	Facilities on which the continuance and growth of a community depend, such as roads, water lines, sewers, public buildings, parks and so forth.
Long-Term Debt	Debt with a maturity of more than one year after the date of issue.
Maintenance of Effort	The required amount of discretionary expenditures to maintain city streets and roads.
Objective	Desired output oriented accomplishments which can be measured and achieved within a given time frame. Achievement of the objective/advances the organization has towards a corresponding goal.

Objects of Expense

The individual expenditure accounts used to record each type of expenditure City operations may incur. For budgeting purposes, objects of expenditure are categorized into groups of similar types of expenditures called major categories of expenditure. The principal objects of expenditure used in the budget are:

- Employee Services - Salaries and fringe benefits paid to City employees. Includes items such as vision, health, dental insurance, retirement and deferred compensation.

- Operating and Maintenance Charges - Supplies and other materials and services used in the normal operations of City departments. Includes items such as books, chemicals and construction materials, consultant contracts and internal service fund charges, advertising, travel and utilities.

- Capital Outlay - A budget category which budgets all equipment having a unit cost of more than $500 and an estimated useful life of more than one year. This includes furniture, automobiles, machinery, equipment and other relatively minor fixed assets.

Operating Budget

Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled.

Ordinance

A formal legislative enactment by the governing board (City Council) of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Reserve

An account used to record a portion of the fund balance as legally segregated for a specific use.

Resolution

A special or temporary order of a legislative body requiring less formality than an ordinance.

Revenue

Annual income received by the City.

Taxes

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include charges for services rendered only to those paying for such charges as sewer or water service.

Transfers In/Out

Payments from one fund to another fund, primarily for work or services provided.