



CITY OF BUELLTON

CITY COUNCIL AGENDA

**Regular Meeting of November 14, 2019 at 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California**

Materials related to an item on this agenda, as well as materials submitted to the City Council after distribution of the agenda packet, are available for public inspection in the Office of the City Clerk, located at 107 West Highway 246, during normal business hours.

CALL TO ORDER

Mayor Holly Sierra

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members Dave King, Art Mercado, John Sanchez, Vice Mayor Ed Andrisek, and Mayor Holly Sierra

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Any person may address the Council on any subject pertaining to City business, including all items on the agenda not listed as a Public Hearing, including the Consent Agenda and Closed Session. Limited to three (3) minutes per speaker. By law, no action may be taken at this meeting on matters raised during Public Comments not included on this agenda. Public Speakers using a translator are allotted a total of six (6) minutes to speak, unless simultaneous translation equipment is used.

CONSENT CALENDAR

(ACTION)

The following items are considered routine and non-controversial and are scheduled for consideration as a group. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion. Members of the Public may speak on Consent Agenda items during the Public Comment period.

- 1. Minutes of October 24, 2019 Regular City Council Meeting**
- 2. List of Claims to be Approved/Ratified for Payment to Date for Fiscal Year 2019/20**
- 3. Monthly Treasurer's Report – October 31, 2019**
 - ❖ (Staff Contact: Finance Director Shannel Zamora)
- 4. Financial Report for First Quarter Ending September 30, 2019**
 - ❖ (Staff Contact: Finance Director Shannel Zamora)

5. **Acceptance and Filing of Storm Water Management Program (SWMP) Annual Report for Fiscal Year 2018-2019**
❖ *(Staff Contact: Public Works Director Rose Hess)*
6. **Acceptance of the 2018/2019 Road Maintenance Project**
❖ *(Staff Contact: Public Works Director Rose Hess)*

PRESENTATIONS

PUBLIC HEARINGS

COUNCIL MEMBER COMMENTS/ITEMS

WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Council Member, the City Manager or City Attorney may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Council Members to give verbal Committee Reports on any meetings recently held for which the Council Members are the City representatives thereto.

BUSINESS ITEMS

(POSSIBLE ACTION)

7. **Ordinance No. 19-03 – “An Ordinance of the City Council of the City of Buellton, California, Considering Revisions to Title 19 (Zoning) of the Buellton Municipal Code (19-ZOA-01) Relating to Accessory Dwelling Units, Amending Sections: 19.02.110, 19.04.142, 19.12.020, 19.16.010, 19.16.014, 19.16.020, Deleting Title and Text of Section 19.06.180, and Replacing with New Title (Accessory Dwelling Units) and Text” (Second Reading)**
❖ *(Staff Contact: Contract City Planner Irma Tucker)*
8. **Discussion and Direction Regarding Industrial Way Lighting**
❖ *(Staff Contact: Public Works Director Rose Hess)*
9. **Resolution No. 19-21 – “A Resolution of the City Council of the City of Buellton, California, for the Purpose of Budget Amendments from Operational Changes Related to Fiscal Year 2019-20 through the First Quarter Ending September 30, 2019”**
❖ *(Staff Contact: Finance Director Shannel Zamora)*

CITY MANAGER’S REPORT

ADJOURNMENT

The next regular meeting of the City Council will be held on Thursday, December 12, 2019 at 6:00 p.m.

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES
Regular Meeting of October 24, 2019
City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor Sierra called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Council Members Dave King, Art Mercado, and John Sanchez, Vice Mayor Ed Andrisek and Mayor Holly Sierra

Staff: City Manager Scott Wolfe, City Attorney Greg Murphy, Public Works Director Rose Hess, Finance Director Shannel Zamora, Planning Director Andrea Keefer, Contract City Planner Irma Tucker, Deputy Jose Alvarez, and City Clerk Linda Reid

PUBLIC COMMENTS

Michael Baker, CEO of the United Boys and Girls Clubs of Santa Barbara County spoke about the success of their programs in the Valley.

Randy Haggard, Ph.D., Superintendent of Buellton Union School District provided an update regarding Buellton Schools.

CONSENT CALENDAR

- 1. Minutes of October 10, 2019 Regular City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20**
- 3. Monthly Treasurer's Report – September 30, 2019**
- 4. Filing of an Amended 2019-20 Claim with the Santa Barbara County Association of Governments (SBCAG) for State Transit Assistance (STA) Fund 2018-19 Apportionments**

MOTION:

Motion by Council Member King, seconded by Council Member Mercado, approving Consent Calendar Items 1 through 4 as listed.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member King – Yes

Council Member Mercado – Yes

Council Member Sanchez - Yes

Vice Mayor Andrisek – Yes

Mayor Sierra – Yes

PRESENTATIONS

None

PUBLIC HEARINGS

5. **Resolution No. 19-20 – “A Resolution of the City Council of the City of Buellton, California, Approving a One-Year Time Extension (19-TE-02) Request for Conditional Use Permit (12-CUP-01) and Tentative Tract Map (TTM 31056) for the Meritage Senior Living Project, Located on Jonata Park Road (Assessor Parcel Numbers 099-400-064, 099-400-065 and 099-400-069 (offsite portion))”**

RECOMMENDATION:

That the City Council consider adoption of Resolution No. 19-20.

STAFF REPORT:

Planning Director Keefer presented the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

SPEAKERS/DISCUSSION:

Mayor Sierra opened the public hearing. There being no speakers, Mayor Sierra closed the public hearing.

MOTION:

Motion by Vice Mayor Andrisek, seconded by Council Member King approving Resolution No. 19-20 – “A Resolution of the City Council of the City of Buellton, California, Approving a One-Year Time Extension (19-TE-02) Request for Conditional Use Permit (12-CUP-01) and Tentative Tract Map (TTM 31056) for the Meritage Senior Living Project, Located on Jonata Park Road (Assessor Parcel Numbers 099-400-064, 099-400-065 and 099-400-069 (offsite portion))”

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member King - Yes

Council Member Mercado – Yes

Council Member Sanchez – Yes

Vice Mayor Andrisek - Yes

Mayor Sierra – Yes

6. **Ordinance No. 19-03 – “An Ordinance of the City Council of the City of Buellton, California, Considering Revisions to Title 19 (Zoning) of the Buellton Municipal Code (19-ZOA-01) Relating to Accessory Dwelling Units, Amending Sections: 19.02.110, 19.04.142, 19.12.020, 19.16.010, 19.16.014, 19.16.020, Deleting Title and Text of Section 19.06.180, and Replacing with New Title (Accessory Dwelling Units) and Text” (Introduction and First Reading)**

RECOMMENDATION:

That the City Council consider the introduction and first reading of Ordinance No. 19-03.

STAFF REPORT:

Contract City Planner Tucker provided the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

SPEAKERS/DISCUSSION:

Mayor Sierra opened the public hearing. There being no speakers, Mayor Sierra closed the public hearing.

The City Council discussed the following issues:

- Allowing residents with lots smaller than 8,000 square feet to submit an ADU application prior to the effective date of Ordinance No. 19-03, which would be December 14, 2019
- Allowing a variance for residents with smaller lots to build an ADU on their property

MOTION:

Motion by Council Member Mercado, seconded by Council Member King approving the introduction and first reading of Ordinance No. 19-03 – “An Ordinance of the City Council of the City of Buellton, California, Considering Revisions to Title 19 (Zoning) of the Buellton Municipal Code (19-ZOA-01) Relating to Accessory Dwelling Units, Amending Sections: 19.02.110, 19.04.142, 19.12.020, 19.16.010, 19.16.014, 19.16.020, Deleting Title and Text of Section 19.06.180, and Replacing with New Title (Accessory Dwelling Units) and Text” by title only and waive further reading.

VOTE:

Motion passed by a roll call vote of 4-1, with Council Member Sanchez voting no.

Council Member King - Yes

Council Member Mercado – Yes

Council Member Sanchez – No

Vice Mayor Andrisek - Yes

Mayor Sierra – Yes

COUNCIL MEMBER COMMENTS/ITEMS

Council Member Sanchez thanked the City Clerk for registering Council Members for the annual League of California Cities Conference in Long Beach.

Vice Mayor Andrisek thanked the Santa Barbara County Fire Department for hosting the Pancake breakfast on October 12. Vice Mayor Andrisek also thanked Steve Lykken and volunteers for hosting the Deuces on 101 Car Show at Zaca Creek Golf Course on October 12. Mr. Andrisek announced that the event raised \$17,000, which will be distributed to local non-profit agencies.

Vice Mayor Andrisek announced that he attended the Economics of Energy Summit at Root 246 and asked that Council pass a resolution supporting balanced energy solutions and maintaining local control of energy solutions and he provided a sample resolution for the record.

Vice Mayor Andrisek announced he attended the Ventura County Housing Conference and provided an oral report regarding the meeting.

Mayor Sierra stated she attended the Quarterly Awards at Vandenberg Air Force Base today. Mayor Sierra thanked staff for registering Council Members for the annual League of California Cities Conference in Long Beach and stated there was a lot of good information provided.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Council Member King announced that he, Council Members Mercado and Sanchez, Mayor Sierra, and City Manager Wolfe attended the League of California Cities Annual Conference in Long Beach and provided an oral report regarding the event.

Council Member Mercado announced he attended the Buellton Chamber of Commerce Board meeting and provided an oral report regarding the meeting.

BUSINESS ITEMS

7. **Ordinance No. 19-02 – “An Ordinance of the City Council of the City of Buellton, California, Amending Municipal Code Title 19 (Zoning) Related to Certain Commercial Cannabis Activities” (Second Reading)**

RECOMMENDATION:

That the City Council consider adoption of Ordinance No. 19-02.

STAFF REPORT:

City Manager Wolfe provided the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member King, seconded by Council Member Mercado approving Ordinance No. 19-02 – “An Ordinance of the City Council of the City of Buellton, California, Amending Municipal Code Title 19 (Zoning) Related to Certain Commercial Cannabis Activities” by title only and waive further reading.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member King - Yes

Council Member Mercado – Yes

Council Member Sanchez – Yes

Vice Mayor Andrisek - Yes

Mayor Sierra – Yes

8. **Consideration of Adoption of Santa Ynez Valley Bicycle Master Plan**

RECOMMENDATION:

That the City Council consider adoption of the Santa Ynez Valley Bicycle Master Plan for goals, policies, and projects associated with the City of Buellton.

STAFF REPORT:

Public Works Director Hess presented the staff report.

SPEAKERS/DISCUSSION:

Michael Becker, Planning Director at Santa Barbara County Association of Governments (SBCAG) discussed the Santa Ynez Valley Bicycle Master Plan.

The following individuals spoke in support of the Santa Ynez Valley Bicycle Master Plan:

Kirk and Christy Nordgren, Buellton
Corey Evans, Solvang
Lance Hansen, Buellton
Gary Douville, Santa Ynez
Mike Hecker, Santa Ynez
Efren Padilla, Buellton

The City Council discussed the following issues:

- Buellton's Bicycle Plan being included in the Santa Ynez Valley Bicycle Master Plan
- Cyclists' safety requirements
- Cyclists' riding etiquette

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member Sanchez, seconded by Council Member King, adopting the Santa Ynez Valley Bicycle Master Plan for goals, policies, and projects associated with the City of Buellton.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member King – Yes

Council Member Mercado – Yes

Council Member Sanchez - Yes

Vice Mayor Andrisek – Yes

Mayor Sierra – Yes

9. Consideration of a New Contract with Metro Ventures Ltd. for Irma L. Tucker to Provide Professional Planning Services

RECOMMENDATION:

That the City Council authorize the City Manager to enter into a new contract for Contract Planning Services with Metro Ventures Ltd. for a period of one year, at a rate of \$81.00 per hour, for a maximum of 1040 hours.

STAFF REPORT:

Planning Director Keefer presented the staff report.

SPEAKERS/DISCUSSION:

The City Council discussed the cost of funding contractors and staff's careful review of these expenditures.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member Mercado, seconded by Council Member King, authorizing the City Manager to enter into a new contract for Contract Planning Services with Metro Ventures Ltd. for a period of one year, at a rate of \$81.00 per hour, for a maximum of 1040 hours.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member King – Yes

Council Member Mercado – Yes

Council Member Sanchez - Yes

Vice Mayor Andrisek – Yes

Mayor Sierra – Yes

CITY MANAGER’S REPORT

City Manager Wolfe provided an informational report to the City Council.

ADJOURNMENT

Mayor Sierra adjourned the regular meeting at 7:45 p.m. The next regular meeting of the City Council will be held on Thursday, November 14, 2019 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 2

To: The Honorable Mayor and City Council

From: Shannel Zamora, Finance Director

Meeting Date: November 14, 2019

Subject: List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20

BACKGROUND

Staff is required to submit a check register to the City Council for approval every council meeting for the most recently completed check register (Attachment 1).

The check register for the period 10/16/2019 through 11/05/2019 has been prepared in accordance to Government Code section 37202 and Buellton Municipal Code section 3.08.070. The check register lists all vendor payments for the specified period above, along with claimant's name, a brief description of the goods or service purchased, amount of demand, check number, check date and the account number(s) associated with each payment.

The total amount of checks, 10/16/2019 through 11/05/2019, and electronic fund transfers issued for the period of 10/16/2019 through 11/05/2019 was \$689,518.00.

FISCAL IMPACT

Payments made to the various vendors were consistent with the approved City's Budget for FY 2019/20. Cash is available for the payment disbursements of the above liabilities.

RECOMMENDATION

That the City Council review and accept the check register for the period 10/16/2019 through 11/05/2019.

ATTACHMENTS

Attachment 1 – Claims

CONSOLIDATED CLAIMS DISBURSEMENT

BACK-UP/SUPPORT DATA IS AVAILABLE FOR COUNCIL REVIEW IN CITY HALL

The following is a list of claims for the period of **October 16, 2019 through November 05, 2019** for ratification by the City at the **November 14, 2019** City Council Meeting.

EXHIBIT A - A/P Packets processed

A/P Packet #APPKT01133	67,134.84
A/P Packet #APPKT01130	247,049.96
A/P Packet #APPKT01126	89,508.35
A/P Packet #APPKT01125	176,719.30
Total A/P Packets:	<u>\$580,412.45</u> (10 pages)

Utility Packet #UBPKT01732 101.59 (1 page)

Total of checks issued: \$580,514.04

EXHIBIT B - Payments via Electronic Fund Transfer (EFT)

EFT Total: \$58,111.88

Payroll processed

CC Payroll	10/24/2019	2,289.29
Staff Payroll	10/25/2019	48,602.79
Total Payroll:		<u>\$50,892.08</u>

TOTAL AMOUNT OF CLAIMS: \$689,518.00

Payments via Electronic Fund Transfer (EFT):
From 10/16/2019 through 11/05/2019

CA Dept Tax Fee	10/21/2019	32.00
CalPERS - Classic	10/25/2019	157.24
CalPERS - PEPR	10/25/2019	63.02
Payroll Tax - IRS	10/25/2019	70.48
CalPERS - Classic	10/28/2019	5,768.80
CalPERS - PEPR	10/28/2019	3,876.42
Payroll Tax - EDD	10/28/2019	3,171.92
Payroll Tax - IRS	10/28/2019	8,795.34
Bank Fees	10/29/2019	12.00
Bank Fees	10/31/2019	44.70
CalPERS - Medical	11/4/2019	24,108.21
DCP-AUL	11/4/2019	11,464.76
The Hartford	11/4/2019	403.24
Bank Fees	11/4/2019	143.75

Total

58,111.88



Check Disbursements - City Council - November 14, 2019

City of Buellton, CA

By Payment Number

Payment Dates 10/16/2019 - 11/05/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
38644	10/22/2019 INV0011239 INV0011239	001184 SEPT2019 - MISC SUPPLIES SEPT2019 - MISC SUPPLIES	ALBERTSONS/SAFEWAY	001-410-61130 001-565-61130		86.85 50.62 36.23
38645	10/22/2019 1910-560587	000076 10/8/2019 - MISC MAINT/REPAIR ITEMS	CAL-COAST IRRIGATION, INC.	005-701-60250		4.40 4.40
38646	10/22/2019 19-10-14	001092 10/15/2019 - RANDOM DRUG SCREEN	CENTRAL COAST DRUG TESTING	001-410-67370		35.00 35.00
38647	10/22/2019 INV02884 INV02884	000101 JULY-SEPT2019 - QTRLY 50/50 EXPENSE JULY-SEPT2019 - QTRLY 50/50 EXPENSE	CITY OF SOLVANG	001-22419 001-511-67570		2,382.88 2,339.50 43.38
38648	10/22/2019 876605	000118 9/16-10/15/2019 - HR - COPIER OVERAGE	COASTAL COPY, INC.	001-410-61130		42.35 42.35
38649	10/22/2019 INV0011247	000122 10/18-11/17/2019 - CC - INTERNET SERVICES	COMCAST CABLE	001-410-61292		150.42 150.42
38650	10/22/2019 INV0011248	001204 10/15-18/2019 - LOCC ANNUAL CONFERENCE - LONG BCH	Dave King	001-401-60710		190.01 190.01
38651	10/22/2019 INV0011240	001391 10/12/2019 - REFUND - SPECIAL EVENTS DEPOSIT	DEUCES ON 101	001-22418		500.00 500.00
38652	10/22/2019 10092019-1	001386 10/9/2019-PW-SLR OFF-GRID FLAG POLE LED LTS INSTL	ENDELOS ENERGY	001-558-60250		16,562.00 16,562.00
38653	10/22/2019 93715886	000664 12/20/19-12/19/2020 - Plng - ArcGIS Annual Maint	Environmental Systems Research Institute, Inc. (ESRI)	001-565-60210		1,300.00 1,300.00
38654	10/22/2019 INV0011245 INV0011245 INV0011245	001355 10/8-11/2019 - CHPIA ANNUAL CONFRNC - INDIAN WELLS 10/8-11/2019 - CHPIA ANNUAL CONFRNC - INDIAN WELLS 10/8-11/2019 - CHPIA ANNUAL CONFRNC - INDIAN WELLS	JOSEPH VELASQUEZ	001-558-60710 005-701-60710 020-601-60710		390.21 130.07 130.07 130.07
38655	10/22/2019 INV0011246 INV0011246 INV0011246	001438 10/8-11-2019 - CJPIA ANNUAL CONFRNC - INDIAN WELLS 10/8-11-2019 - CJPIA ANNUAL CONFRNC - INDIAN WELLS 10/8-11-2019 - CJPIA ANNUAL CONFRNC - INDIAN WELLS	JUAN GOMEZ	001-558-60710 005-701-60710 020-601-60710		28.85 9.61 9.62 9.62
38656	10/22/2019 98848	000881 2019-2020 - YEARLY RENEWAL MEMBERSHIP	KIMBERLY A. LeCLAIRE dba	001-410-60650		75.00 75.00
38657	10/22/2019 150116	000280 10/10/2019 - NTCofPBLC HRNG - RES# 19-20	LEE CENTRAL COAST NEWSPAPERS	001-403-60520		148.95 148.95
38658	10/22/2019 150142	000280 10/10/2019 - NTCofPBLC HRNG - ORD# 19-03	LEE CENTRAL COAST NEWSPAPERS	001-403-60520		198.30 198.30
38659	10/22/2019 N7839837	000700 08-27-11/26/2019 - LEASE PAYMENT	MAILFINANCE, INC.	001-410-60310		975.29 975.29
38660	10/22/2019 133065 133065 133080 133368	000350 10/8/2019 - VEHICLE MAINTENANCE 10/8/2019 - VEHICLE MAINTENANCE 10/9/2019 - VEHICLE MAINT 10/22/2019 - VEHICLE MAINTENANCE	OLIVERA'S REPAIR, INC	005-701-60270 020-601-60270 005-701-60270 001-558-60270		195.00 32.50 32.50 65.00 65.00

Check Disbursements - City Council - November 14, 2019

Payment Dates: 10/16/2019 - 11/05/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
38661	10/22/2019 2019-372	000391 11/1/19-10/31/20-Supplement Service-COB Muni Code	QUALITY CODE PUBLISHING, LLC	001-401-60013		810.00 810.00
38662	10/22/2019 93437	000763 10/17/2019 - VEHICLE MAINTENANCE	RIO VISTA CHEVROLET, INC.	020-601-60270		99.70 99.70
38663	10/22/2019 1184	001354 SEPT 2019 - WWTP - OPERATION SERVICES/ADMINFEE	SANTA YNEZ COMMUNITY SERVICES	005-701-60800		727.39 727.39
38664	10/22/2019 19-5030	000450 OCTOBER 2019 - CONTRACTED LAW ENFORCEMENT SERVICES	SB CO SHERIFF'S DEPARTMENT	001-501-60800		150,227.25 150,227.25
38665	10/22/2019 20191071925	000131 7/1/19-6/30/20 - BASIC PROPERTY TAXES	SB CO. TREASURER-TAX COLLECTOR	020-601-60900		11.06 11.06
38666	10/22/2019 INV0011242	001436 10/12/19 - REFUND-1/2RVP SCRPTY DPST (ARACELI RAZO)	SHIREEN VILLA	001-22510		200.00 200.00
38667	10/22/2019 INV0011238 INV0011238 INV0011238 INV0011238	000978 10/15/2019 - MISC OFFICE SUPPLIES 10/15/2019 - MISC OFFICE SUPPLIES 10/15/2019 - MISC OFFICE SUPPLIES 10/15/2019 - MISC OFFICE SUPPLIES	Staples Credit Plan	001-410-61130 001-565-61130 005-701-61130 020-601-61130		170.43 51.51 37.21 42.94 38.77
38668	10/22/2019 INV0011241	001435 10/12/19 - REFUND-1/2RVP SCRPTY DPST (ARACELI RAZO)	TIFFANI VILLA	001-22510		200.00 200.00
38669	10/22/2019 9839650765 9839650765 9839650765 9839650765 9839650765 9839650765	000556 10/9-11/8/2019 - WIRELESS TELEPHONE SERVICE 10/9-11/8/2019 - WIRELESS TELEPHONE SERVICE	VERIZON WIRELESS	001-410-60014 001-410-67705 001-511-61290 001-558-67705 005-701-67705 020-601-67705		505.15 0.96 67.64 50.49 79.29 141.36 165.41
38670	10/22/2019 INV1695802 INV1695802 INV1695802 INV1695802 INV1695802 INV1695802 INV1695802 INV1695802 INV1695802	001207 SEPT 2019 - FSA/AFLAC ADMIN FEES SEPT 2019 - FSA/AFLAC ADMIN FEES	WAGeworks INC.	001-401-50400 001-402-50400 001-403-50400 001-420-50400 001-511-50400 001-558-50400 001-565-50400 005-701-50400 020-601-50400		162.00 21.69 17.85 10.85 18.52 26.25 20.15 9.45 18.62 18.62
38671	10/22/2019 5007624344	001063 10/24-11/23/2019 - CH - COPIER LEASE	Wells Fargo Vendor Fin Serv	001-410-60310		340.81 340.81
38672	10/22/2019 73662 73663 73664 73665 73666 73667 73668 73669 73670 73671 73672	000326 9/1-30/2019 - PED SFTY IMPRVMENTS - HWY246/SYCDR 9/1-30/2019 - BACKFLOW PREVENTION PROGRAM 9/1-30/2019 - RD MAINT & CITYWIDE CNCRT RPR PROJ 9/1-30/2019 - MEDIAN 2 PARKING LOT 9/1-30/2019 - NORTH PARK AND RIDE 9/1-30/2019 - CITY ENGINEER/PUBLIC WORKS 9/1-30/2019 - CITY TRANSPORTATION PLANNING 9/1-30/2019 - CITY/SEWER NETWORK 9/1-30/2019 - CITY STORM WATER MANAGEMENT PLAN 9/1-30/2019 - CITY/UPDATE WATER 9/1-30/2019 - CITY/MCMURRAY ROAD SIGNAL UPGRADE	MNS ENGINEERS, INC.	092-306-71500 020-601-60830 092-317-71500 092-215-70005 092-308-70005 025-554-60800 029-557-60800 005-701-60830 001-551-60800 020-601-60830 092-307-70005	09230671500 09231771500 09221570005 09230870005	73,164.62 12,711.37 3,750.00 15,174.50 12,740.00 14,036.25 2,625.00 1,137.50 525.00 9,702.50 175.00 587.50

Check Disbursements - City Council - November 14, 2019

Payment Dates: 10/16/2019 - 11/05/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
38673	10/22/2019	001111	TETRA TECH, INC.			16,343.73
	51502217	Eng Svcs->9/27/2019 - Encroachment Permits		025-557-60800		933.48
	51502218	Eng Svcs->9/27/2019 - Crossroads		001-22416	90010-070	462.22
	51502219	Eng Svcs->9/27/2019 - Townhomes		001-22416	90021-070	1,351.90
	51502220	Eng Svcs->9/27/2019 - 73 Industrial Way Figueroa		001-22416	90037-070	529.19
	51502221	Eng Svcs->9/27/2019 - 5-acre Bldg @ Industrial Wy		001-22416	90044-070	933.47
	51502222	Eng Svcs->9/27/2019 - Nghbrhd Prk/Opn Spc @ Vlg		001-22416	90017-070	1,972.50
	51502223	EngSvcs->9/27/2019 - Sewer CIP - 2019		092-704-70005	09270470005	9,903.46
	51502224	Eng Svcs->9/27/2019 - Water Fund Proj Gen Support		020-601-60830		257.51
38677	10/29/2019	000638	ADVANCED AUTOMOTIVE			75.00
	26576	10/23/2019 - REC - VEHICLE MAINTENANCE		001-511-60270		75.00
38678	10/29/2019	000303	ART MERCADO			185.60
	INV0011297	10/15-18/2019 - LOCC Annual Conference - Long Bch		001-401-60710		185.60
38679	10/29/2019	001214	AVAYA Financial Services			384.38
	34205546	OCT 2019 - CH - PHONE SYSTEM LEASE		001-410-60310		384.38
38680	10/29/2019	000121	BUELLTON VISITORS BUREAU			37,500.00
	INV0011280	OCT 2019 - FY19/20 - TOT PER VISITOR'S CONTRACT		001-410-67790		37,500.00
38681	10/29/2019	000065	BURKE, WILLIAMS & SORENSEN, LLP			11,299.90
	246595	SEPT 2019 - LEGAL RETAINER		001-404-60840		10,250.00
	246596	SEPT 2019 - LEGAL SERVICES		001-404-60840		1,049.90
38682	10/29/2019	000105	CITY OF BUELLTON			1,630.37
	INV0011277	9/25-10/25/2019 - IRRIGATION - 595 2ND/OAK VLY		001-552-61211		1,630.37
38683	10/29/2019	000107	CITY OF LOMPOC			20.00
	1601	SEPT 2019 - HR - LIVE SCAN FINGER PRINTING		001-403-60022		20.00
38684	10/29/2019	000118	COASTAL COPY, INC.			387.76
	877061	9/18-10/17/19 - CH/REV/FD - COPY OVERAGES		001-410-61130		387.76
38685	10/29/2019	000122	COMCAST CABLE			176.76
	INV0011294	10/25-11/24/2019 - REC - PHONE/INTERNET SERVICES		001-511-61290		176.76
38686	10/29/2019	000172	ECHO COMMUNICATIONS			117.60
	INV0011295	NOV2019 - MSG SRVC/VOICE MSG SRVC		001-558-60800		39.20
	INV0011295	NOV2019 - MSG SRVC/VOICE MSG SRVC		005-701-60800		39.20
	INV0011295	NOV2019 - MSG SRVC/VOICE MSG SRVC		020-601-60800		39.20
38687	10/29/2019	001040	FRONTIER COMMUNICATIONS			1,954.08
	INV0011293	10/19-11/18/2019 -TELEPHONE SERVICES		001-410-67705		360.95
	INV0011293	10/19-11/18/2019 -TELEPHONE SERVICES		001-565-67705		439.08
	INV0011293	10/19-11/18/2019 -TELEPHONE SERVICES		005-701-67705		612.65
	INV0011293	10/19-11/18/2019 -TELEPHONE SERVICES		020-601-67705		541.40
38688	10/29/2019	001107	HdL Coren & Cone			1,750.00
	0027432-IN	OCT2019-MAR2020 - AUDIT SERVICES - PROPERTY TAX		001-420-60800		1,750.00
38689	10/29/2019	000881	KIMBERLY A. LeCLAIRE dba			72.00
	99105	10/24/2019 - REC - RANDOM URINE DRUG TEST		001-410-67370		72.00
38690	10/29/2019	000280	LEE CENTRAL COAST NEWSPAPERS			79.86
	150476	10/17/2019 - COB NTC OF INTRO&1ST RDNG - ORD 19-02		001-403-60520		79.86
38691	10/29/2019	000352	P G & E			29,785.79
	INV0011281	9/6-10/6/2019 - ELECTRIC SERVICE		001-410-61241		892.58
	INV0011281	9/6-10/6/2019 - ELECTRIC SERVICE		001-501-61241		571.56
	INV0011281	9/6-10/6/2019 - ELECTRIC SERVICE		001-510-61241		304.61
	INV0011281	9/6-10/6/2019 - ELECTRIC SERVICE		001-550-61241		4,595.07
	INV0011281	9/6-10/6/2019 - ELECTRIC SERVICE		001-552-61241		426.42

Check Disbursements - City Council - November 14, 2019

Payment Dates: 10/16/2019 - 11/05/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	INV0011281	9/6-10/6/2019 - ELECTRIC SERVICE		001-556-61241		87.71
	INV0011281	9/6-10/6/2019 - ELECTRIC SERVICE		001-565-61241		221.92
	INV0011281	9/6-10/6/2019 - ELECTRIC SERVICE		005-701-61241		8,657.40
	INV0011281	9/6-10/6/2019 - ELECTRIC SERVICE		020-601-61241		14,028.52
38692	10/29/2019	000894	Santa Ynez Valley Hotel Assn., Inc. dba			33,763.45
	CM0000153	SEPT 2019 - SYVTBID ADMIN FEES		001-44250		(689.05)
	INV0011279	SEPT 2019 - SYVTBID FEES		001-22160		34,452.50
38693	10/29/2019	000132	SB CO ANIMAL SVCS, HEALTH & REG			10134.5
	FY19-20 Q1	7/1-9/30/2019 - ANIMAL SHELTER & FIELD SERVICES		001-410-60015		10,134.50
38694	10/29/2019	001390	SCOTT WOLFE			2,109.62
	INV0011296	2019-10-20 - CM - MOVING EXPENSES - TO-> COB		001-402-60710		2,109.62
38695	10/29/2019	000507	SoCalGas			26.84
	INV0011291	9/23-10/22/2019 - CH - GAS UTILITIES		001-410-61230		26.84
38696	10/29/2019	000507	SoCalGas			23.70
	INV0011292	9/23-10/22/2019 - LIB/CCC - GAS UTILITIES		001-410-61230		23.70
38697	10/29/2019	001397	TAYLOR JANE CONSTRUCTION LP			109,347.62
	24	10/2019 - PW - ROAD MAINT PER CONTRACT		092-317-74100	09231774100	109,347.62
38698	10/29/2019	001063	Wells Fargo Vendor Fin Serv			139.00
	5007743893	11/5-12/4/2019 - REC - COPIER LEASE		001-511-60310		139.00
38699	11/5/2019	000509	ALAN NEEDHAM dba			17,209.22
	26974	9/25/19 - COB - Maintenance		001-552-60800		11,200.00
	26974	9/25/19 - COB - Maintenance		001-556-60800		3,960.00
	27091	9/30/19 - S-18 Vintage Walk - Leaks, ground faults		001-556-60800		1,428.90
	27092	9/30/19 - River View Park - Valve repair		001-552-60258		389.07
	27103	10/4/19 - Drip Couplers, parking planters		001-556-60250		231.25
38700	11/5/2019	000022	AMERICAN WATER WORKS ASSOC.			433.00
	7001713401	12/1/19 - 11/30/20 - Annual Membership Dues		020-601-60650		433.00
38701	11/5/2019	000028	ARAMARK UNIFORM SERVICES INC			601.20
	INV0011303	September 2019 - Mats/Towel Service		001-558-60800		480.96
	INV0011303	September 2019 - Mats/Towel Service		005-701-60800		120.24
38702	11/5/2019	000718	AUTOSYS, INC.			2,200.00
	2573	9/25/19 - WWTP Field Tech Service - Small Auger		005-701-60250		405.00
	2575	10/4/19 - Rebuild air valves at Well 9 & solenoids		020-601-60250		1,795.00
38703	11/5/2019	001372	BRENNTAG PACIFIC, INC.			947.20
	BPI994957	10/24/19 - DWTP - CHEMICALS		020-601-61111		947.20
38704	11/5/2019	001159	BROTHERS' GLASS COMPANY INC			194.23
	3883	10/16/19 - LIB - Glass, broken window		020-601-60250		194.23
38705	11/5/2019	000076	CAL-COAST IRRIGATION, INC.			423.84
	1910-560786	10/10/19 - 2.5 CAMLOCK GASKET BUNA		020-601-60250		2.00
	1910-561331	10/16/19 - MISC MAINT/REPAIR ITEMS		005-701-60250		71.42
	1910-561539	10/18/19 - MISC MAINT/REPAIR ITEMS		005-701-60250		4.61
	1910-561543	10/18/19 - MAINT ITEM - BUSHING		005-701-60250		1.70
	1910-561555	10/18/19 - Misc Maint/Repair Items		005-701-60250		4.44
	1910-562314	10/29/19 - Misc Maint/Repair Items		005-701-60250		339.67
38706	11/5/2019	000800	CARR'S BOOT SHOP, INC. dba			387.01
	7707	10/21/19 - Water - Boots		020-601-67600		200.00
	7709	10/21/19 - Water - Safety Boots		020-601-67600		187.01
38707	11/5/2019	000889	CENTRAL COAST PLAYGROUNDS			2,660.00
	19118	10/22/19 - Assorted playground equip - RVP & Oak		001-552-60256		980.00
	19118	10/22/19 - Assorted playground equip - RVP & Oak		001-552-60258		1,680.00

Check Disbursements - City Council - November 14, 2019

Payment Dates: 10/16/2019 - 11/05/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
38708	11/5/2019 1540	000107 NOVEMBER 2019 - TRANSIT SERVICES	CITY OF LOMPOC	027-559-67445		1,666.66 1,666.66
38709	11/5/2019 24697289 24697322	000112 10/17/19 CH - Pest Control 10/26-11/25/2019 - PD/LIB - PEST CONTROL	CLARK PEST CONTROL	001-558-60800 001-558-60800		282.00 123.00 159.00
38710	11/5/2019 21427 4002969 4002969 4002969	000655 10/1 - 11/1/2019 - GUARDIAN MONTHLY SERVICE 10/31/19: TROUBLE SHOOT TYLER & LAPTOP SETUP 10/31/19: TROUBLE SHOOT TYLER & LAPTOP SETUP 10/31/19: TROUBLE SHOOT TYLER & LAPTOP SETUP	COAST NETWORKX, INC.	001-410-60210 001-410-60210 001-511-60210 001-565-60210		1,982.50 795.00 437.50 375.00 375.00
38711	11/5/2019 INV0011301	000122 10/26/19 - 11/25/19 - CH/Plng - Internet Service	COMCAST CABLE	001-410-61292		286.01 286.01
38712	11/5/2019 126624	001255 Sept 2019 - Monthly Srvc - Sample Del to Abalone	DELIVER-IT	005-701-60800		165.00 165.00
38713	11/5/2019 S100014427.001 S100015045.001	001364 10/8/19 - DWTP - Maint/Repair Items 10/18/19 - DWTP -MAINT/REPAIR ITEM	FAMCON PIPE & SUPPLY-SM	020-601-60250 020-601-60250		1,323.18 1,135.69 187.49
38714	11/5/2019 40892 41028	000187 10/14/19 - WWTP - Maint item 10/23/19 Play Ground - Quick Link	FARM SUPPLY COMPANY	005-701-60250 001-552-60258		44.36 40.93 3.43
38715	11/5/2019 1136	000203 9/27/19 - LIBRARY-CHECKED A/C	Gary Brown Service & Repair, Inc.	001-558-60250		120.00 120.00
38716	11/5/2019 01380325 01381012	001415 9/10/19 - DWTP - MISC MAINT/REPAIR ITEMS 10/25/19 - WTP- CONNECTOR	HARRINGTON INDUSTRIAL PLASTICS LLC	020-601-60250 020-601-60250		199.36 163.06 36.30
38717	11/5/2019 SI-1707	001084 10/28/19 - REC - SPIN BIKE REPAIR	James Porter Tilley, Jr. dba	001-511-60800		125.00 125.00
38718	11/5/2019 1403	000395 OCTOBER 2019- RVP & OVP - Janitorial Services	JOSE RAFAEL RUIZ dba	001-552-60800		2,490.00 2,490.00
38719	11/5/2019 2531	001173 10/17/19 - Water Plant - Snapper Mower	JV Outdoor Power Equipment	020-601-60250		120.64 120.64
38720	11/5/2019 99460	000825 10/8/19 - WWTP - Brush Kit	JWC ENVIRONMENTAL, Inc.	005-701-60250		2,272.28 2,272.28
38721	11/5/2019 N7988421	000700 11/27-2/26/2020 - LEASE PAYMENT	MAILFINANCE, INC.	001-410-60310		975.29 975.29
38722	11/5/2019 18111280	001439 10/8/19 - 18-8 Stainless Steel Cup Pt screw	McMASTER-CARR	020-601-61140		19.41 19.41
38723	11/5/2019 736409 737104	000342 10/14/19 - Water - Hydrant end of Commerce 10/17/19 - WWTP - Senco Gun oil	NIELSEN BUILDING MATERIALS,INC	020-601-60250 020-601-61140		38.23 29.63 8.60
38724	11/5/2019 30237908	000669 10/18/18- USPO - Pest Control	O'CONNOR & SONS dba	001-558-60800		105.00 105.00
38725	11/5/2019 4372-495685 4372-496951	000801 10/10/19 - WWTP - Car Wash/Wash Brush 10/16/19 - WWTP - Led Light	O'REILLY AUTOMOTIVE STORES, INC.	005-701-61140 005-701-60270		61.48 28.53 32.95

Check Disbursements - City Council - November 14, 2019

Payment Dates: 10/16/2019 - 11/05/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
38726	11/5/2019 INV0011299	000855 1/1/20 - 12/31/20 - Annual Subscription Renewal	PACIFIC COAST BUSINESS TIMES INC	001-402-60650		44.99 44.99
38727	11/5/2019 INV0011278 INV0011278	000379 NOV 2019 - UB - POSTAGE NOV 2019 - UB - POSTAGE	POSTMASTER	005-701-61131 020-601-61131		520.00 260.00 260.00
38728	11/5/2019 92553158	000380 9/20-10/20/19 - WTPP - CYLINDER RENTAL	PRAXAIR DISTRIBUTION, INC.	005-701-61111		51.35 51.35
38729	11/5/2019 125885	001441 6/6/19 - Helmet Commo Kit - Dual	PVP COMMUNICATIONS	001-501-73500		2,135.61 2,135.61
38730	11/5/2019 92424 92424 92424 93437b 93523	000763 9/9/19- Vehicle Maintenance 9/9/19- Vehicle Maintenance 9/9/19- Vehicle Maintenance 10/17/19 - Vehicle Maintenance 10/21/19 - Vehicle Maintenance	RIO VISTA CHEVROLET, INC.	001-558-60270 005-701-60270 020-601-60270 020-601-60270 020-601-60250		1,521.43 165.59 165.59 170.61 5.79 1,013.85
38731	11/5/2019 81112127	000429 10/11/19 - WWTP- CHEMICAL/TREATMENT	SAFETY-KLEEN CORP.	005-701-61111		178.12 178.12
38732	11/5/2019 INV0011305	000436 FY2018-19 - SBRRMDZ Program - portion	SB CO PUBLIC WORKS DEPARTMENT	001-558-67575		286.00 286.00
38733	11/5/2019 INV0011308	000449 10/23/19 - SYR Trail Alternative Assign Study	SBCAG	092-207-70000	09220770000	5,000.00 5,000.00
38734	11/5/2019 INV0011298	001390 November 2019 -Reimbursement - HlthInsrncePrem	SCOTT WOLFE	001-402-50400		750.00 750.00
38735	11/5/2019 43783	001440 10/21/19 - Service Call RV Park - Mike	SMITH'S LOCK SHOP	001-552-60258		180.00 180.00
38736	11/5/2019 INV0011300	000507 9/23/19 - 10/23/19 - VB - Utilities Gas	SoCalGas	001-410-61230		3.15 3.15
38737	11/5/2019 03014268	000681 10/14/19 - Custom sign - One Way Sign	STATEWIDE TRAFFIC SAFETY & SIGNS, INC.	001-558-60560		134.47 134.47
38738	11/5/2019 SW-0174392	000488 7/1/19-6/30/20 - INDEX# 374147 - ANNUAL PERMIT FEE	SWRCB	001-551-67575		5,692.00 5,692.00
38739	11/5/2019 1447	001051 10/19/19 -Backflow tests	THOMAS T PETERSEN dba	020-601-60800		1,240.00 1,240.00
38740	11/5/2019 INV0011307 INV0011307 INV0011307 INV0011307 INV0011307	000521 October 2019 - Misc Maint/Repair Items October 2019 - Misc Maint/Repair Items	TODD PIPE & SUPPLY	001-511-60250 001-558-60250 001-558-61127 005-701-60250 020-601-60250		285.09 17.80 12.48 8.47 69.72 176.62
38741	11/5/2019 970899-112019	001388 NOV 2019 -VB-HOA FEE-597 AOF#101	VINTAGE WALK OWNERS ASSOCIATION	001-410-60900		124.00 124.00
38742	11/5/2019 49341	000677 SRVCS - 9/30/2019 MISC SRVCS	WALLACE GROUP	005-701-60800		10,747.03 10,747.03
38743	11/5/2019 D34969	001239 Jan-Dec2020 - WateReuse Assoc Annual Dues	WateReuse Association	005-701-60650		909.50 909.50
DFT0001164	10/29/2019 INV0011282	000193 K ABELLO - CC THROUGH 11/17/2019	FIRST NATIONAL BANK OF OMAHA	001-511-60800		6,086.13 79.95

Check Disbursements - City Council - November 14, 2019

Payment Dates: 10/16/2019 - 11/05/2019

Payment Number	Payment Date Payable Number	Vendor # Description Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	INV0011282	K ABELLO - CC THROUGH 11/17/2019	001-511-67135	54038-040	508.00
	INV0011283	R HESS - CC THROUGH 10/17/2019	001-558-60131		177.51
	INV0011283	R HESS - CC THROUGH 10/17/2019	001-558-60710		547.18
	INV0011283	R HESS - CC THROUGH 10/17/2019	005-701-60131		177.52
	INV0011283	R HESS - CC THROUGH 10/17/2019	005-701-60710		547.19
	INV0011283	R HESS - CC THROUGH 10/17/2019	005-701-61140		18.23
	INV0011283	R HESS - CC THROUGH 10/17/2019	020-601-60131		177.52
	INV0011283	R HESS - CC THROUGH 10/17/2019	020-601-60710		547.19
	INV0011283	R HESS - CC THROUGH 10/17/2019	020-601-61140		18.22
	INV0011284	A KEEFER - CC THROUGH 10/17/2019	001-565-60650		95.00
	INV0011284	A KEEFER - CC THROUGH 10/17/2019	001-565-60710		20.00
	INV0011284	A KEEFER - CC THROUGH 10/17/2019	001-565-72200		267.21
	INV0011285	L REID - CC THROUGH 10/17/2019	001-402-72300		89.42
	INV0011285	L REID - CC THROUGH 10/17/2019	001-403-60710		585.76
	INV0011285	L REID - CC THROUGH 10/17/2019	001-410-60900		18.00
	INV0011285	L REID - CC THROUGH 10/17/2019	001-410-61130		36.07
	INV0011285	L REID - CC THROUGH 10/17/2019	001-558-60710		257.06
	INV0011285	L REID - CC THROUGH 10/17/2019	005-701-60710		257.06
	INV0011285	L REID - CC THROUGH 10/17/2019	020-601-60710		257.06
	INV0011286	H SIERRA - CC THROUGH 10/17/2019	001-401-60710		201.95
	INV0011287	P SMITH - CC THROUGH 10/17/2019	001-511-67140		6.99
	INV0011288	K THOMSEN - CC THROUGH 10/17/2019	001-511-60250		21.09
	INV0011288	K THOMSEN - CC THROUGH 10/17/2019	001-511-60800		90.00
	INV0011288	K THOMSEN - CC THROUGH 10/17/2019	001-511-67135	54035-040	576.16
	INV0011288	K THOMSEN - CC THROUGH 10/17/2019	001-511-67140		101.26
	INV0011289	S WOLFE - CC THROUGH 10/17/2019	001-402-60710		82.81
	INV0011290	S ZAMORA - CC THROUGH 10/17/2019	001-420-60710		285.48
	INV0011290	S ZAMORA - CC THROUGH 10/17/2019	001-420-61130		39.24
Payment Total:					580,412.45

Report Summary

Fund Summary

Fund	Payment Amount
001 - General Fund	338,051.38
005 - Sewer Fund	27,874.23
020 - Water Fund	28,623.50
025 - Gas Tax Fund	3,558.48
027 - Local Transportation Fund	1,666.66
029 - Transportation Planning	1,137.50
092 - Capital Improvement Proj Fund	179,500.70
Grand Total:	580,412.45

Account Summary

Account Number	Account Name	Payment Amount
001-22160	SYVTBID Payable	34,452.50
001-22416	Developer Deposit	5,249.28
001-22418	Special Event Deposit	500.00
001-22419	Due to Solvang - Joint Events	2,339.50
001-22510	Park/Damage Charge	400.00
001-401-50400	Medical Benefit	21.69
001-401-60013	Election Expense	810.00
001-401-60710	Travel & Training	577.56
001-402-50400	Medical Benefit	767.85
001-402-60650	Membership & Publications	44.99
001-402-60710	Travel & Training	2,192.43
001-402-72300	Computer Equipment	89.42
001-403-50400	Medical Benefit	10.85
001-403-60022	Recruitment Expense	20.00
001-403-60520	Advertising - Legal	427.11
001-403-60710	Travel & Training	585.76
001-404-60840	Contract Services-Legal Fees	11,299.90
001-410-60014	Emergency Operations	0.96
001-410-60015	Animal Control	10134.5
001-410-60210	Computer Maintenance & Software	1,232.50
001-410-60310	Equipment Rental	2,675.77
001-410-60650	Membership & Publications	75.00
001-410-60900	Miscellaneous	142
001-410-61130	Office Supplies	568.31
001-410-61230	Utilities - Gas	53.69
001-410-61241	Utilities - Electric	892.58
001-410-61292	Internet Access/ Website Maint	436.43
001-410-67370	H/R Expense	107.00
001-410-67705	Telephone	428.59
001-410-67790	Visitors Bureau	37,500.00
001-420-50400	Medical Benefit	18.52
001-420-60710	Travel & Training	285.48
001-420-60800	Contract Services	1,750.00
001-420-61130	Office Supplies	39.24
001-44250	Miscellaneous	(689.05)
001-501-60800	Contract Services	150,227.25
001-501-61241	Utilities - Electric	571.56
001-501-73500	Equipment	2,135.61
001-510-61241	Utilities - Electric	304.61
001-511-50400	Medical Benefit	26.25
001-511-60210	Computer Maintenance & Software	375.00
001-511-60250	Maintenance/Repair	38.89
001-511-60270	Maintenance-Vehicles	75.00
001-511-60310	Equipment Rental	139.00
001-511-60800	Contract Services	294.95
001-511-61290	Telephone/Internet	227.25

Account Summary

Account Number	Account Name	Payment Amount
001-511-67135	Buellton Rec Program Trips	1,084.16
001-511-67140	Buellton Recreation Program	108.25
001-511-67570	Recreation Program 50/50	43.38
001-550-61241	Utilities - Electric	4,595.07
001-551-60800	Contract Services	9,702.50
001-551-67575	Regulatory Compliance	5,692.00
001-552-60256	Maintenance/Repair-Oak Park	980.00
001-552-60258	Maintenance/Repair-River View	2,252.50
001-552-60800	Contract Services	13,690.00
001-552-61211	Utilities - Water	1,630.37
001-552-61241	Utilities - Electric	426.42
001-556-60250	Maintenance/Repair	231.25
001-556-60800	Contract Services	5,388.90
001-556-61241	Utilities - Electric	87.71
001-558-50400	Medical Benefit	20.15
001-558-60131	Laundry / Uniforms	177.51
001-558-60250	Maintenance / Repair	16,694.48
001-558-60270	Maintenance - Vehicles	230.59
001-558-60560	Signs	134.47
001-558-60710	Travel & Training	943.92
001-558-60800	Contract Services	907.16
001-558-61127	Tools	8.47
001-558-67575	Regulatory Compliance	286.00
001-558-67705	Telephone	79.29
001-565-50400	Medical Benefit	9.45
001-565-60210	Computer Maintenance &Software	1,675.00
001-565-60650	Membership & Publications	95.00
001-565-60710	Travel & Training	20.00
001-565-61130	Office Supplies	73.44
001-565-61241	Utilities - Electric	221.92
001-565-67705	Telephone	439.08
001-565-72200	Office Furniture	267.21
005-701-50400	Medical Benefit	18.62
005-701-60131	Laundry / Uniforms	177.52
005-701-60250	Maintenance / Repair	3,214.17
005-701-60270	Maintenance - Vehicles	296.04
005-701-60650	Membership & Publications	909.50
005-701-60710	Travel & Training	943.94
005-701-60800	Contract Services	11,798.86
005-701-60830	Contract Services-Engineering	525.00
005-701-61111	Chemicals / Analysis	229.47
005-701-61130	Office Supplies	42.94
005-701-61131	Postage	260.00
005-701-61140	Operational Supplies	46.76
005-701-61241	Utilities - Electric	8,657.40
005-701-67705	Telephone	754.01
020-601-50400	Medical Benefit	18.62
020-601-60131	Laundry / Uniforms	177.52
020-601-60250	Maintenance / Repair	4,854.51
020-601-60270	Maintenance - Vehicles	308.60
020-601-60650	Membership & Publications	433.00
020-601-60710	Travel & Training	943.94
020-601-60800	Contract Services	1,279.20
020-601-60830	Contract Services-Engineering	4,182.51
020-601-60900	Miscellaneous	11.06
020-601-61111	Chemicals / Analysis	947.20
020-601-61130	Office Supplies	38.77
020-601-61131	Postage	260.00

Account Summary

Account Number	Account Name	Payment Amount
020-601-61140	Operational Supplies	46.23
020-601-61241	Utilities - Electric	14,028.52
020-601-67600	Safety Equipment	387.01
020-601-67705	Telephone	706.81
025-554-60800	Contract Services	2,625.00
025-557-60800	Contract Services	933.48
027-559-67445	Lompoc- Wine Country Express	1,666.66
029-557-60800	Contract Services	1,137.50
092-207-70000	Conceptual Plan and Feasibility	5,000.00
092-215-70005	Desing and Permitting	12,740.00
092-306-71500	Project Management and Inspections	12,711.37
092-307-70005	Design and Permitting	587.50
092-308-70005	Design and Permitting	14,036.25
092-317-71500	Project Management and Inspections	15,174.50
092-317-74100	Construction and Improvements	109,347.62
092-704-70005	Design and Permitting	9,903.46
	Grand Total:	580,412.45

Project Account Summary

Project Account Key		Payment Amount
None		394,578.31
09220770000	Santa Ynez River Trail	5,000.00
09221570005	Avenue of Flags Median 2 Improvements	12,740.00
09230671500	Phase III Hwy 246/Sycamore Ped Xing	12,711.37
09230770005	McMurray Road Widening/TS (13/14)	587.50
09230870005	No. Avenue of the Flags Park & Ride	14,036.25
09231771500	Road Maintenance Project (18/19)	15,174.50
09231774100	Road Maintenance Project (18/19)	109,347.62
09270470005	Sewer Line Replacement	9,903.46
54035-040	Cambria Christmas Market 12/14/19	576.16
54038-040	Hamilton @ Pantages 4/19/20	508.00
90010-070	Crossroads Ctr at The Village	462.22
90017-070	Village Park	1,972.50
90021-070	Village Capital Pacific Townhomes	1,351.90
90037-070	Fig Mountain Brewing	529.19
90044-070	The Industrial Network	933.47
	Grand Total:	580,412.45



UBPKT01734 - Refunds 01 UBPKT01732 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
03-09600-010	HERRICK, KELLY	10/25/2019	38674	43.86			43.86	Deposit
04-18900-002	PORTO, TANIA & DIOGO	10/25/2019	38675	56.03			56.03	Generated From Billing
10-06600-002	GRAY, SUSAN	10/25/2019	38676	1.70			1.70	Generated From Billing
Total Refunds: 3			Total Refunded Amount:	101.59				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	101.59
Revenue Total:	101.59

General Ledger Distribution

Posting Date: 10/25/2019

Account Number	Account Name	Posting Amount	IFT
Fund: 020 - WATER FUND			
020-10000	Claim On Pooled Cash	-101.59	Yes
020-22420	Unapplied Credits	101.59	
020 Total:		0.00	
Fund: 999 - POOLED CASH			
999-10001	Pooled Cash - General Checking	-101.59	
999-27000	Due To Other Funds	101.59	Yes
999 Total:		0.00	
Distribution Total:		0.00	

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 3

To: The Honorable Mayor and City Council

From: Shannel Zamora, Finance Director

Meeting Date: November 14, 2019

Subject: Monthly Treasurer’s Report – October 31, 2019

BACKGROUND

California Government Code Section 53646(b)(3) provides mandatory investment reporting requirements for California public agencies. The attached Treasurer’s Report complies with the State’s reporting requirement.

On June 13, 2019, Council adopted the current Investment Policy per Resolution 19-15 which states the City Finance Director, as the investment officer, must submit monthly reports to City Council to demonstrate that sufficient cash flow liquidity is available to meet the succeeding month’s estimated expenditures.

This Treasurer’s Report is for October 31, 2019. Treasurer’s Reports are presented on a monthly basis.

FISCAL IMPACT

There is no fiscal impact; this report is intended to show the City Council the financial performance of the City’s investment portfolio of idle funds.

RECOMMENDATION

That the City Council receive and file the Treasurer’s Report for the month ending October 31, 2019.

ATTACHMENTS

Attachment 1 – Monthly Treasurer’s Report – October 31, 2019



City of Buellton

City of Buellton

Monthly Treasurer's Report

For the month ending in October 31, 2019

November 14, 2019

This report presents the City's cash activity and investment portfolio as of October 31, 2019. The report includes:

- 1) Cash and investments at October 31, 2019 compared to the prior month;
- 2) A reconciliation of cash and investments to City ledger balances;
- 3) All investments managed by the City on its own behalf;
- 4) Beginning of year fund balance, revenues, expenditures and ending fund balance for each fund at October 31, 2019

The following schedule is a summary of the City's cash and investments based on recorded value as of October 31, 2019 compared with the prior month.

	October 31, 2019	September 30, 2019	\$ Change
Cash	\$ 6,170,394.45	\$ 6,744,229.56	\$ (573,835.11)
Investments held by the City	10,055,775.85	10,003,519.13	\$ 52,256.72
TOTAL CASH AND INVESTMENTS	\$ 16,226,170.30	\$ 16,747,748.69	\$ (521,578.39)

Summary of activity for the Month and Future Liquidity: *The majority of the difference in the recorded value for cash and investments held by the City from last month is as a result of payments for construction of capital improvement projects offset with the receipt of August 2019 Sales Tax, receipt of September 2019 Transient Occupancy Tax and LAIF interest earnings. The portfolio is sufficiently liquid to meet expected expenditures for the coming six months.*

The following schedule is a reconciliation of Cash and Investments to City ledger:



Bank Reconciliation - October 2019

City of Buellton, CA
For the Period Ending 10/31/2019

ACCOUNT #	ACCOUNT NAME	9/30/2019 BALANCE	CURRENT ACTIVITY	10/31/2019 BALANCE
CLAIM ON CASH				
001-10000	Claim On Pooled Cash	9,270,272.96	49,738.04	9,320,011.00
005-10000	Claim On Pooled Cash	1,705,257.00	54,449.03	1,759,706.03
006-10000	Claim on Pooled Cash	116,688.35	361.60	117,049.95
020-10000	Claim On Pooled Cash	3,045,527.18	204,285.73	3,249,812.91
021-10000	Claim on Pooled Cash	192,189.90	595.57	192,785.47
023-10000	Claim On Pooled Cash	484,515.12	1,501.45	486,016.57
024-10000	Claim On Pooled Cash	35,567.23	110.22	35,677.45
025-10000	Claim On Pooled Cash	273,251.91	14,258.32	287,510.23
027-10000	Claim On Pooled Cash	263,603.22	(282.74)	263,320.48
029-10000	Claim On Pooled Cash	32,663.30	(2,173.78)	30,489.52
031-10000	Claim On Pooled Cash	340,316.48	(75,029.43)	265,287.05
075-10000	Claim On Pooled Cash	227,797.72	(9,294.08)	218,503.64
090-10000	Claim On Pooled Cash	-	-	-
091-10000	Claim On Pooled Cash	-	-	-
092-10000	Claim On Pooled Cash	760,066.32	(760,066.32)	-
TOTAL CLAIM ON CASH		16,747,716.69	(521,546.39)	16,226,170.30
CASH IN BANK				
Cash in Bank				
999-10001	Pooled Cash - General Checking	6,729,816.27	(572,954.87)	6,156,861.40
999-10002	Pooled Cash - Money Market	206,471.27	35.07	206,506.34
999-10003	Pooled Cash - FSA	14,381.29	(848.24)	13,533.05
999-10004	Pooled Cash - Brokerage	1,371,472.93	322.59	1,371,795.52
999-10005	Pooled Cash - LAIF	8,425,574.93	51,899.06	8,477,473.99
TOTAL: Cash in Bank		16,747,716.69	(521,546.39)	16,226,170.30

Per Statements:	10/31/2019
Rabobank General Checking	6,824,556.68
Rabobank Money Market	206,506.34
Rabobank FSA	13,533.05
Local Agency Investment Fund	8,477,473.99
Multi-Securites Bank	1,371,795.52
Total Cash per Statements:	16,893,865.58

Claim on Cash vs. Total Cash Per Statements:	(667,695.28)
Outstanding items per System Reconciliation:	(667,695.28)
Difference:	0.00

City of Buellton
Investment Summary
October 31, 2019

	Percent of Portfolio	Yield	Maturity Term	Maturity Date	Par Value	Market Value
Local Agency Investment Fund - LAIF	84.64%	2.45%	n/a	n/a	\$ 8,477,473.99	\$ 8,477,473.99
Certificates of Deposits (Held with Multi-Securities Bank)						
Direct Federal Credit Union	1.00%	2.75%	16 mo.	1/24/2020	100,000.00	100,278.00
Goldman Sachs Bank	2.00%	2.75%	2 yrs.	5/11/2020	200,000.00	201,210.00
T C T Federal Credit Union	1.20%	2.05%	1 yr.	7/23/2020	120,000.00	120,392.40
Wells Fargo Bank	2.49%	2.25%	5 yrs.	8/16/2022	249,000.00	251,554.74
Sallie Mae Bank	1.00%	3.20%	5 yrs.	5/9/2023	100,000.00	104,412.00
First Technology Bank Fed Cr Union	1.03%	3.60%	5 yrs.	12/26/2023	103,000.00	109,958.68
First Technology Bank Fed Cr Union	1.00%	3.35%	5 yrs.	2/6/2024	100,000.00	105,881.00
Comenity Cap Bank	1.60%	2.80%	5yrs.	4/15/2024	160,000.00	165,992.00
Morgan Stanley Bank	1.00%	2.75%	5 yrs.	5/2/2024	100,000.00	103,544.00
Capital One Bank	1.00%	2.00%	5 yrs.	8/21/2024	100,000.00	100,272.00
Multi-Securities Bank - Cash in Holding						8,300.70
Money Market (Held with Rabobank)	2.06%	0.20%		n/a	206,506.34	206,506.34
Total City Investments	<u>100.00%</u>				<u>\$ 10,015,980.33</u>	<u>\$ 10,055,775.85</u>

Currently, short-term excess cash is primarily invested in the Local Agency Investment Fund (LAIF) administered by the State Treasurer. This is a high quality investment available in terms of safety, liquidity, and yield. Due to fluctuations in the marketplace, the City may have some investments with a current market value that is greater or less than the recorded value. This difference has no effect on investment yield as the City intends to hold the securities to maturity. However, generally accepted accounting principles require that market gains and losses be reported as interest earnings or losses at year-end.

The following is a fund balance schedule showing beginning fund balance at July 1, 2019 plus revenues minus expenditures for the period, resulting in ending fund balance at October 31, 2019. Fund balance includes total assets and liabilities of the City.



City of Buellton, CA

Fund Balance Report

As Of 10/31/2019

Fund	July 1, 2019 Balance	Total Revenues	Total Expenses	Oct 31, 2019 Balance
001 - General Fund	10,401,733.46	1,838,869.65	2,752,332.04	9,488,271.07
005 - Sewer Fund	3,188,079.16	446,695.17	327,390.70	3,307,383.63
006 - Wastewater Capital	230,946.11	361.60	-	231,307.71
020 - Water Fund	6,400,079.38	998,908.08	741,685.70	6,657,301.76
021 - Water Capital	403,504.96	595.57	-	404,100.53
023 - Housing Fees	484,515.12	1,501.45	-	486,016.57
024 - Traffic Mitigation Fund	35,567.23	110.22	-	35,677.45
025 - Gas Tax Fund	307,781.68	65,490.65	85,762.10	287,510.23
027 - Local Transportation Fund	323,882.03	2,152.59	62,714.14	263,320.48
029 - Transportation Planning	(103,452.73)	101.22	2,800.00	(106,151.51)
031 - Measure A	493,699.39	99,755.98	328,168.32	265,287.05
075 - Trust & Agency Fund	7,347.21	705.92	-	8,053.13
090 - Long-Term Debt	(2,462,387.50)	-	-	(2,462,387.50)
091 - General Fixed Assets	20,191,788.24	-	-	20,191,788.24
092 - Capital Improvement Proj Fund	-	965,312.84	965,312.84	-
	39,903,083.74	4,420,560.94	5,266,165.84	39,057,478.84

As required by Government Code Section 53646 (b) (3), the chief officer for the City declares that there is sufficient funds to meet all obligations for the next six months.

Shannel Zamora

Shannel Zamora
Finance Director

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 4

To: The Honorable Mayor and City Council

From: Shannel Zamora, Finance Director

Meeting Date: November 14, 2019

Subject: Financial Report for the First Quarter Ending September 30, 2019

BACKGROUND

Four times each year, City staff completes a comprehensive analysis of City finances, including projected fund balances, revenues to date, departmental budgets, expenditures, encumbrances and potential budget adjustments. This financial report focuses on the First Quarter of FY 2019-20 and summarizes the quarter ended September 30, 2019 for the General Fund, Enterprise Funds and Capital Improvement Fund.

Attachment 1 provides an overview of the current economic outlook on the local, state and national levels; General Fund revenues, expenditures, projected fund balances; and activity in the Enterprise Funds. Though this information is not audited and does not contain all the usual periodic adjustments, accruals or disclosures, the information does provide a picture of the City's activity and developing financial trends. Attachment 2 focuses on the status of the Capital Improvement Budget at the end of the quarter ended September 30, 2019.

FISCAL IMPACT

The Interim financial statement provides the community with an understanding of the financial activity of the City's primary funds.

RECOMMENDATION

That the City Council receive and file the First Quarter Financial Report.

ATTACHMENTS

Attachment 1 - Quarterly Financial Report for the period September 30, 2019
Attachment 2 - Quarterly Capital Improvement Project Report for the period ending September 30, 2019

CITY OF BUELLTON



QUARTERLY FINANCIAL REPORT

First Quarter Ending September 30, 2019

November 14, 2019

Overview

The purpose of this financial report is to provide financial information for the City of Buellton. This report focuses on the first quarter of fiscal year 2019-20 and covers the period July 1, 2019 through September 30, 2019. The report is presented quarterly and concentrates on the General Fund and Enterprise Funds. The quarterly financial report presents the City's financial position, considers economic factors and highlights trends based on the City's budget versus what actually occurred during the period. A discussion of other economic factors provides a means of comparing the local economy against larger economic events that may affect the City of Buellton. This quarterly financial report is a valuable tool to the Council, staff and general public.

U.S. Economy

The U.S. economy continues to grow but at a steadier pace. The slowdown comes from trade uncertainty and fears of an economic slowdown which has forced interest rate cuts twice this year. According to the Bureau of Economic Analysis, real gross domestic product (GDP) increased at an annual rate of 1.9 percent, down slightly from 2 percent in the second quarter. During the third quarter, consumer spending index (CPI) grew to 1.7 percent. Increases in the indexes for shelter and food were offset by declines in energy and used vehicles. Government spending grew at a 2 percent rate.

In September 2019, unemployment rate in the U.S. fell to 3.5 percent, hitting the lowest level in 50 years. The biggest challenge businesses face is

finding skilled labor which makes it difficult to hire and expand business operations.

State Economy

California's unemployment rate fell to 4.0 percent in September, setting a new record low. The job gains contribute to a record job expansion in California of 115 months, surpassing the long expansion of the 1960s. Gains were concentrated in the professional and business service industry. CPI in California increased from 2.5 to 3.0 percent from August 2019 to September 2019. The increase was influenced by higher prices for gasoline and apparel.

According to Zillow, September median home price in California came in at \$558,000. That is 1 percent higher than the past year, and it is predicted to increase 1.7 percent within the next year.

City of Buellton

The City's General Fund ended the first quarter of 2019-20 with about \$9.8 Million in Fund Balance. Revenues reached 19 percent of budget while expenditures were slightly above appropriations, ending the quarter at 26 percent. The General Fund experiences delay in cash flows during the first quarter of the fiscal year and is expected to even-out as the year progresses.

The Water Fund ended the quarter with a Fund Balance of about \$6.5 Million and \$3.0 Million in cash. Water Fund Operating revenues ended the quarter at 31 percent while expenditures were at 23 percent. The Sewer Fund ended the quarter with a Fund Balance of \$3.2 Million and \$1.7 Million in cash. Wastewater operating revenue ended the quarter at 28 percent while expenditures were at 21 percent.

GENERAL FUND

General Fund Balance

Table 1 below shows that with 25 percent of the year complete, revenues are below projections at 19 percent while expenditures are slightly over expected projections at 26 percent of appropriations. “Revenue versus budget” gaps are explained in the next paragraph.

General Fund - Fund Balance	Original Budget	Current Budget	Actual	Percent
Balance, at Start of Year	\$ 9,455,620	\$ 9,455,620	\$ 10,401,733	
Revenues *	9,130,888	9,130,888	1,764,068	19%
Expenditures *	(9,130,888)	(9,130,888)	(2,351,228)	26%
Balance, at End of Year	<u>\$ 9,455,620</u>	<u>\$ 9,455,620</u>	<u>\$ 9,814,574</u>	

* Includes Transfers

Table 1: General Fund Balance

	Q1 FY 2019-20	Q1 FY 2018-19	Increase (Decrease)	Percent
Revenues:				
Taxes	\$ 1,554,810	\$ 1,203,358	\$ 351,452	29%
Fees and Permits	7,135	4,905	\$ 2,230	45%
Fines and Penalties	4,637	3,596	\$ 1,041	29%
Charges for Current Services	36,030	35,196	\$ 834	2%
Other Revenue*	161,456	68,326	\$ 93,130	136%
Total Revenue	<u>\$ 1,764,068</u>	<u>\$ 1,315,381</u>	<u>\$ 448,687</u>	<u>34%</u>
Expenditures:				
General Government	\$ 2,346,620	\$ 1,900,057	\$ 446,563	19.03%
Minor Capital	4,608	2,094	2,514	55%
Total Expenditures	<u>\$ 2,351,228</u>	<u>\$ 1,902,150</u>	<u>449,078</u>	<u>19.1%</u>
Change in Fund Balance	<u>\$ (587,160)</u>	<u>\$ (586,769)</u>	<u>(391)</u>	<u>0%</u>

Table 2: Previous Year Comparison

* Includes Use of Monies and Properties, Revenue from Other Agencies

Table 2 above provides summary comparison information on revenues and expenditures for the quarter ending September 30, 2019 versus the prior year quarter September 30, 2018. Further revenue and expenditure analysis will be discussed later in this report. Total revenues are higher in the current year by about \$449,000, or 34%. The major cause of this variance is due to timing of cash flows. Last year, only July 2018 sales tax was recorded while the current report shows two months of sales tax revenue. Transient Occupancy tax is about \$83,000 more this quarter compared to the same quarter last year. During the month of July, occupancy rates reached 85% compared to 77% the prior year during the same month. The “Other Revenue” category includes the Citizens Option for Public Safety Grant issued by the State of California. In previous years, the County of Santa Barbara has held those funds. Beginning July 1, 2019, those funds have been issued directly to the City of Buellton by the County.

As of September 30, 2019, the interest from the Local Agency Investment Fund (LAIF) was 2.45% compared to a 2.16% interest rate from the prior year quarter. Interest earnings year-to-date have increased about \$27,000 from the previous fiscal year.

Expenditures are about \$448,000 more this first quarter compared to the prior fiscal year. The increase in expenditures is attributed to several factors. For example, full-time City employees received a 2.7 percent Cost-of-living adjustment (COLA) effective July 1, 2019. The COLA increased employee salaries and benefits by about \$53,000.

Other significant expenditures include:

- An approximate \$39,000 increase to the contract for Library services.
- \$58,057 year-to-date (YTD) expenditures towards design of Ave of Flags Median 2.
- \$185,706 YTD expenditures for Sycamore Pedestrian Xing project.
- \$133,997 YTD expenditures for the 2018/19 Road Maintenance Project.

Top Five Revenues

Top Five Revenues	Original Budget	Current Budget	YTD Actual	Percent
Sales Tax	2,507,000	2,507,000	470,128	19%
TOT	2,974,800	2,974,800	1,017,377	34%
Property Tax	1,546,008	1,546,008	28,217	2%
MVLF Swap	489,536	489,536	-	0%
Franchise Fees	250,000	250,000	39,088	16%
Other Revenues*	1,363,544	1,363,544	209,258	15%
Total Revenues	9,130,888	9,130,888	1,764,068	19%

Table 3

*Other Revenues include charges for current Park and Recreation Services, Grants, Interest, Rent and transfer from Reserves.

Sales Tax

As of September 30, 2019, the City received 19 percent of the total projected Sales Tax revenue. Only July and August’s sales tax has been received. Payments are recorded when received and applied to the corresponding month of sales; usually payment is received from the State of California two months after the sales tax is collected. Sales Tax payments fluctuate each month in conjunction with seasonal flows. Strong revenue streams from local taxes are anticipated and revenue from sales tax is expected to be within target by the end of the fiscal year.

Transient Occupancy Tax (TOT)

TOT revenue is a major component of the City’s General Fund. TOT payments for the reporting period are due on the 20th of the following month and cause revenue streams to lag one month. TOT revenue has been recorded through September 2019. The City expects TOT revenue to perform within budgeted levels with total revenue at 34 percent at the end of the first quarter. The increase is attributed to the higher occupancy rates during the Summer Season.

Property Tax

The City’s property tax revenues are at intervals set by the Santa Barbara County Auditor-Controller, usually in December and April. Rising property values, commercial and residential growth are attributed to the increase in property taxes. In addition, the City’s ongoing share of property tax is expected to increase as new development continues to progress adding to the City’s property assessed value.

Property Tax in Lieu of Motor Vehicle License Fee (MVLFF Swap)

Payments for 2019-20 are expected to be on course with the budget. Payments from the Santa Barbara County Auditor-Controller are received throughout the year, usually January and June. This revenue is trending upwards based on historic receipts.

Franchise Fees

Franchise fees are received monthly, quarterly and annually. The majority of the City’s Franchise Fees are collected from Marborg Industries, the City’s solid waste service provider. Other franchise fees are received from Comcast, PG&E and SoCal Gas. Franchise fees ended the quarter at 16 percent. This revenue source experiences time delays and is expected to be on target by the end of the fiscal year.

Top Five Revenues for the City of Buellton’ General Fund are Sales Tax, Property Tax, Transient Occupancy Tax (TOT), Motor Vehicle License Fee (MVLFF) and Franchise Fees. These revenues account for about 91% of total General Fund Revenues.

Expenditures

Table 4 below summarizes operating costs by department and shows that four Budget Units are over budget. Overall, the General fund is within budget at the end of the fourth quarter for all departments in total.

Department Expenditures	Original Budget	Current Budget	YTD Actual	% Expended
City Council	136,153	136,153	31,908	23%
City Manager	240,809	240,809	70,365	29%
City Clerk	128,796	128,796	29,289	23%
City Attorney	175,000	175,000	35,873	20%
Non-Departmental	1,059,751	1,059,751	492,118	46%
Finance	194,831	194,831	48,743	25%
Police and Fire	2,019,440	2,019,440	505,908	25%
Library	203,321	203,321	195,324	96%
Recreation	563,485	563,485	139,704	25%
Street Lights	65,000	65,000	8,988	14%
Storm Water	330,660	330,660	31,367	9%
Public Works - Parks	387,750	387,750	108,266	28%
Public Works - Landscape	110,200	110,200	18,392	17%
Public Works - General	676,342	676,342	162,043	24%
Planning (Comm Dev)	640,850	640,850	86,981	14%
Transfer to CIP Fund 92	2,198,500	2,198,500	385,958	18%
Total All Departments	9,130,888	9,130,888	2,351,228	26%

Table 4: General Fund Expenditures by Department

As of September 30, 2019, or 25 percent of the year expended, the General Fund ended the quarter at 26 percent expended (including CIP). Actual General Fund expenditures were approximately \$2.3 Million. Almost all Budget Units ended the quarter within budget except for City Manager, Non-Departmental, Library and Public Works-Parks. Even though these departments are over budget, the General Fund is within budget.

The City Manager Department will require a budget amendment. The salaries and benefits for the City Manager will be increased to reflect the amounts on the approved contract on June 13, 2019.

The Non-Departmental budgetary unit includes one-time payments made annually. For example, insurance payments, CalPERS Accrued Unfunded Liability, support for community organizations and Senior Center support. These annual payments amount to approximately \$300,000. This budgetary unit is expected to even-out during the course of the fiscal year and is expected to be within budget.

The Library service contract is paid as a lump-sum for the entire fiscal year causing the department to nearly meet its budget. The Library department is expected to remain within budget at the end of the fiscal year.

The Public Works – Parks budget is slightly over budget due to annual grant contributions paid in July. The City contributes \$18,000 to PAWS Park and \$14,000 to the Santa Ynez Valley Botanic Garden. Expenditures within this department are expected to be within budget.

Major Expenditure Variances

Expenditures By Type	Original Budget	Current Budget	YTD Actual	% Expended
Staffing	1,851,169	1,851,169	453,190	24%
Contract Services	3,665,085	3,665,085	965,523	26%
Telecomm and Utilities	278,100	278,100	82,793	30%
Supplies and Materials	29,535	29,535	7,548	26%
Repair and Maintenance	290,480	290,480	86,125	30%
Transfer to Other Funds	2,218,100	2,218,100	385,958	17%
Other Operating Costs	753,669	753,669	365,482	48%
Minor Capital	44,750	44,750	4,608	10%
Total by Type	9,130,888	9,130,888	2,351,228	26%

Table 5: Expenditure Categories

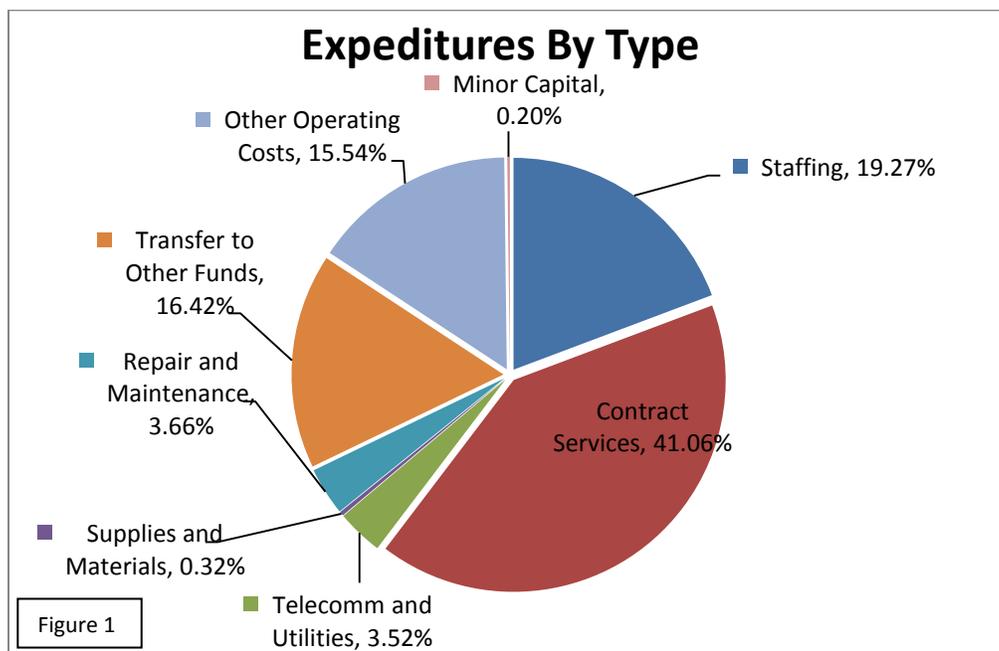


Table 5 and Figure 1 show General Fund operating costs and minor capital expenditures summarized by type. The top three spending categories are: Contract Services, Staffing, and Transfer to other Funds. Contract Services include services for Police, Fire Department, Legal Services, Engineering, landscaping services, Visitor Bureau’s services and other services. Staffing consists of 20 percent of general fund expenditures. The Transfer to Other Funds category consists of mostly transfers for capital improvement projects.

With 25 percent of the fiscal year completed, all budget categories are within budget with the exception of Telecomm and Utilities, Repair and Maintenance, and Other Operating Costs. The Telecomm and Utilities overage resulted from water usage costs at City parks and various irrigation meters. Historically, water usage

tends to be higher during the months of July through September. Water usage is expected to decrease as temperatures begin to drop, and this expenditure category is expected to be within budget.

The Repair and Maintenance expenditure category is within 30 percent of its budget as a result of costs associated with the installation of solar lighting at Avenue of Flags and painting the light poles. Expenditures in this category type are expected to end the fiscal year within budget.

Other Operating Costs category is within 48 percent of its budget. These payments are annual payments due at the beginning of the fiscal year. This is expected to be within budget at the end of the fiscal year. Expenditures in this category consist of payments to non-profit organizations, payment for the CalPERS Unfunded Liability, Buellton Recreation expenditures, property, and liability and worker compensation insurance.

General Fund Trend

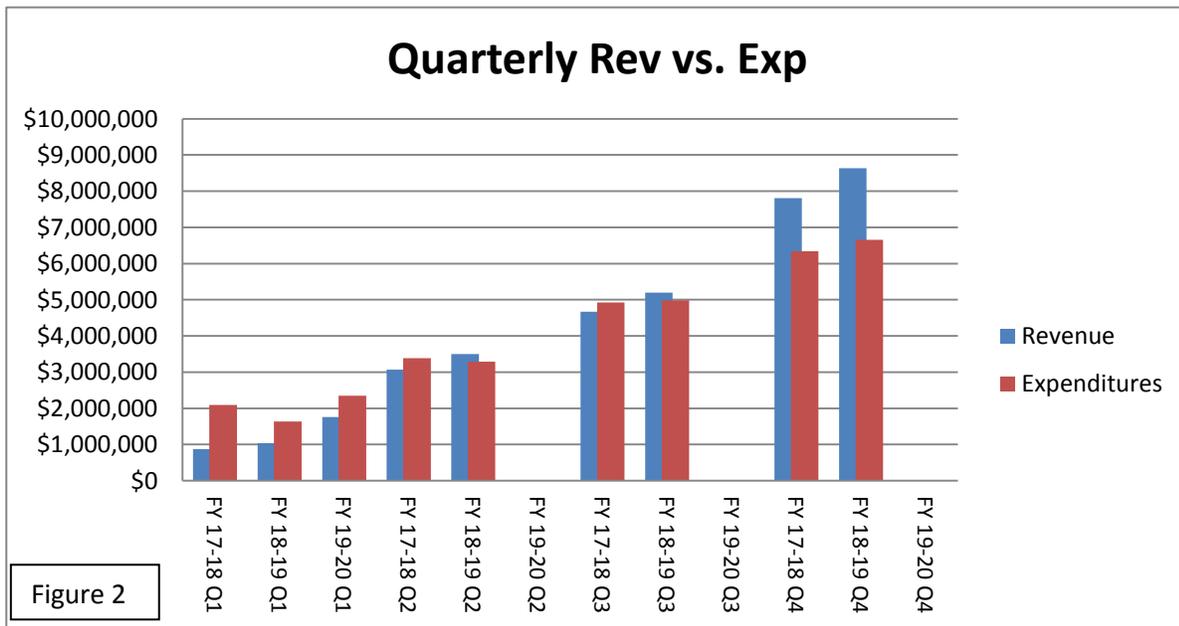


Figure 2

Figure 2 illustrates the Quarterly General Fund Revenue versus Expenditure Trend. As illustrated in the figure, revenue cash flows tend to lag a couple of quarters and exceed expenditures by the end of the fiscal year.

ENTERPRISE FUNDS

The Enterprise Fund Balance and Statement of Net Position for the first quarter of Fiscal Year 2019-20 are shown below.

Fund Balance Summary

Enterprise Fund Balance	Water	Water Capital	Wastewater	Wastewater Capital
Beginning Fund Balance	\$ 6,400,078	\$ 403,505	\$ 3,188,080	\$ 230,946
Operating Revenue	766,025	596	343,406	362
Operating Expenses	(605,137)	-	(288,138)	-
Operating Profit(Loss)	\$ 160,888	\$ 596	\$ 55,268	\$ 362
Ending Fund Balance	\$ 6,560,966	\$ 404,101	\$ 3,243,348	\$ 231,308

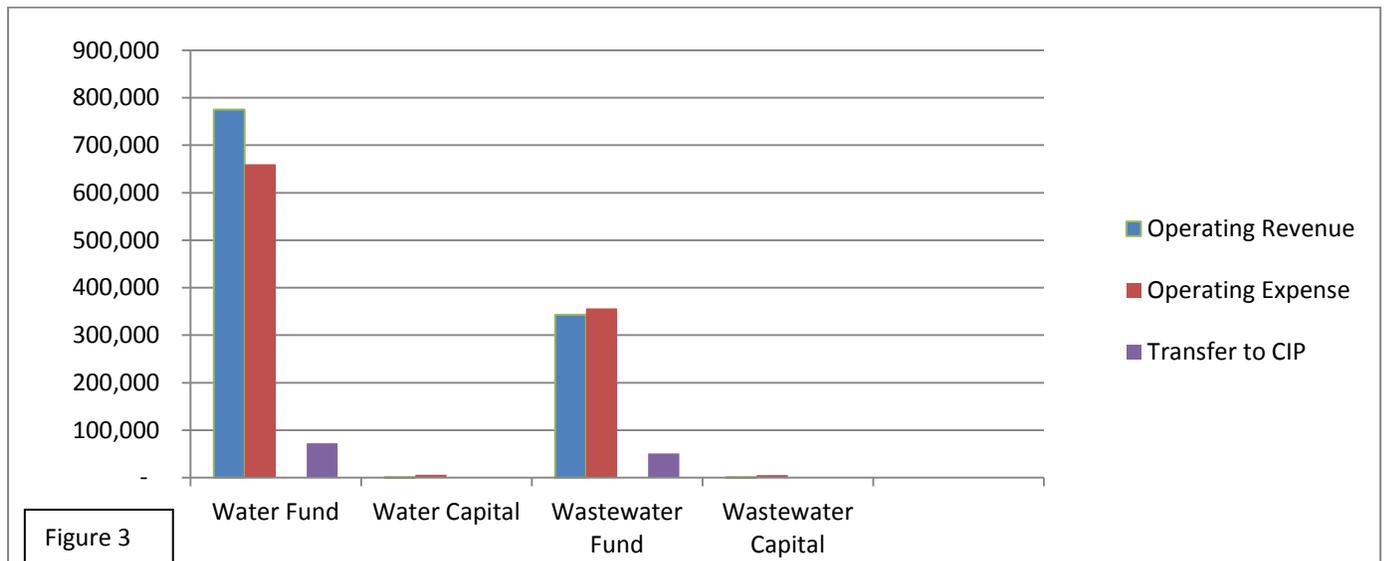
Table 6 Note: Operating expenses exclude depreciation.

Table 6 illustrates the ending Fund Balance of each Enterprise Fund. All Enterprise Funds experienced an increase in Fund Balance. The change in Fund Balance is attributed to the excess or deficit of revenue over expenses. The Statement of Net Position (Table 7) illustrates total assets minus total liabilities for the period.

Statement of Net Position	Water	Water Capital	Wastewater	Wastewater Capital
ASSETS				
Current assets:				
Cash and Investments	3,045,727	192,190	1,705,257	116,688
Receivables	247,271	596	123,108	362
Inventory	35,458	-	-	-
Prepaid Items	843,383	-	6,136	-
Total current assets	4,171,839	192,786	1,834,502	117,050
Capital assets (net of accumulated depreciation)	2,901,941	211,315	1,902,300	114,258
Other assets	155,664	-	149,908	-
Total Assets:	\$ 7,229,444	\$ 404,101	\$ 3,886,710	\$ 231,308
LIABILITIES				
Current Liabilities	65,190	-	26,503	-
Noncurrent Liabilities	579,547	-	603,234	-
Other Liabilities	23,740	-	13,625	-
Total Liabilities:	\$ 668,477	\$ -	\$ 643,362	\$ -
NET POSITION (Assets - Liabilities)	\$ 6,560,966	\$ 404,101	\$ 3,243,348	\$ 231,308
Net Position Breakdown				
Net Investment in Capital Assets	2,901,941	211,315	1,902,300	114,258
Unrestricted	3,659,025	192,786	1,341,047	117,050
Total Net Position	\$ 6,560,966	\$ 404,101	\$ 3,243,348	\$ 231,308

Table 7

Figure 3 summarizes Enterprise Fund revenue, expenses, connection fees and CIP transfers per fund:



Water Fund

Revenue and Expenses

Water Funds	Water	Water Capital	Total
Beginning Fund Balance	6,400,079	403,505	6,803,584
Revenues			
Charge for Services	755,531	-	755,531
Interest Income	9,433	596	10,029
Connection Fees	-	-	-
Total Operating Revenue	764,964	596	765,560
Other Revenues	1,061	-	1,061
Total Revenues	766,025	596	766,620
Expenses			
Operating	321,168	-	321,168
Depreciation**	55,000	6,000	61,000
State Water	283,969	-	283,969
Total Operating Expenses	660,136	6,000	666,136
Operating Profit(Loss)	105,888	(5,404)	100,484
Transfers Out - CIP			
Transfers In - CIP			-
Ending Fund Balance	6,505,967	398,101	6,904,068

** Depreciation is estimated. Final depreciation will post at the end of fiscal year.

Table 8

Table 8 summarizes Revenue and Expenditures for the Water and Water Capital Funds. On the Financial Statements, both funds are combined as one fund. The Water Capital Fund is structured to record capital contributions and is used to record capital improvements. Water Capital will be discussed in detail later in this report.

Water Fund operating revenues have exceeded expenditures by over \$463,000 at the end of the first quarter 2019-2020 (excludes Capital Improvement expenses). As seen on Table 8, the Water Fund experienced an increase in Fund Balance while the Water Capital Funds experienced a decrease in Fund Balance. The Water Fund is currently operating with a surplus compared to operating in a deficit for over a decade. The Water Fund ended the first quarter with approximately \$2.6 Million in cash (Table 7) and Fund Balance of approximately \$6.4 Million.

Table 9 illustrates the Water Fund budget to actuals. Charges for Services exceeded budget projections at 31 percent. The increase is attributed to the higher water consumptions in the months of July through September. Interest income also exceeded budget projections due to the LAIF earnings of 2.45 percent.

The Water Fund utilizes reserves to fund Capital Improvement projects (CIPs). The budgeted transfer out for CIPs for FY 2019-20 is \$380,680. Overall, Water Fund expenses were within budget at 23 percent expended.

Water Fund 020	Original Budget	Current Budget	YTD Actuals	Percent
Revenues				
Charge for Services	2,466,575	2,466,575	755,531	31%
Interest Income	24,000	24,000	9,433	39%
Total Operating Revenue	2,490,575	2,490,575	764,965	31%
Other Revenues	3,000	3,000	1,060	0%
Transfer from Reserves	352,971	352,971	-	0%
Total Revenues	2,846,546	2,846,546	766,025	27%
Expenses				
Operating	1,326,546	1,326,546	321,168	24%
Depreciation*	220,000	220,000	55,000	25%
State Water	1,300,000	1,300,000	283,969	22%
Total Expenses	2,846,546	2,846,546	660,137	23%
Transfers for CIP**	(380,680)	(380,680)	(72,551)	19%

**Estimated depreciation. Final depreciation will be calculated by the end of the fiscal year.*
*** For information purposes only, will be capitalized at the end of the fiscal year.*

Table 9

Water Capital

Water Capital Fund records Connection Fees and CIP expenditures. The change in Fund Balance is due to planned expenditures for CIPs exceeding estimated Connection Fee revenue and offset by any existing Fund Balance. The Fund Balance at the end of the first quarter is about \$403,000 (Table 7). In accordance with Generally Accepted Accounting Principles (GAAP), capital expenditures are not recorded as expenditures; rather, depreciation expense is recorded over each asset’s useful life. Table 10 below illustrates the Water Capital budget to actuals.

Water Capital 021	Current Budget	YTD Actuals	Percent
Revenues			
Connection Fees	90,000	-	0%
Interest Income	3,320	596	
Transfers from Reserves	150,000	-	
Transfer In from Fund 020	380,680	-	0%
Total Revenue	624,000	596	0%
Expenses			
Depreciation	24,000	6,000	-
Transfer to CIP Projects	600,000	-	0%
Total Expenditures	624,000	6,000	1%

Table 10

Wastewater

Wastewater and Wastewater Capital Funds	Wastewater	Wastewater Capital	Wastewater Total
Beginning Fund Balance	3,188,079	230,946	3,419,025
Revenues			
Charge for Services	338,017	-	338,017
Interest Income	5,390	362	5,751
Connection Fees*	-	-	-
Total Operating Revenue	343,406	362	343,768
Other Revenues	-	-	-
Total Revenues	343,406	362	343,768
Expenses			
Operating	288,138	-	288,138
Depreciation**	68,750	5,729	74,479
Total Operating Expenses	356,888	5,729	362,617
Operating Profit(Loss)	(13,482)	(5,367)	(18,849)
Transfers Out - CIP	-	-	-
Transfers In - CIP	-	-	-
Ending Fund Balance	3,174,598	225,579	3,400,176

** Depreciation is expensed at the end of the fiscal year after Capital Assets have been capitalized.

Table 11

Revenue and Expenses

Table 11 summarizes Revenue and Expenditures for the Wastewater and Wastewater Capital Funds. On the Financial Statements, both funds are combined as one fund. The Wastewater Capital Fund is structured to record capital contributions and used to record capital improvements. Wastewater Capital will be discussed in detail later in this report.

Wastewater Fund Operating expenses exceeded operating revenue causing the Wastewater fund to experience a net operating deficit of \$18,849 in the first quarter of 2019-20 (excluding Capital Improvement Project expenses which will be recorded in the Wastewater Capital Fund). The previous years' operating loss has begun to slowly reverse since the last rate increases occurred. The Wastewater Fund ended the quarter with about \$1.6 Million in cash (Table 7) and Fund Balance of approximately \$3.2 Million. Both the Wastewater Fund and Wastewater Capital Fund experienced a slight decrease in Fund Balance.

Table 12 on the following page illustrates the Wastewater Fund budget to actuals. Charges for Services exceeded budget projections at 28 percent. Interest income has also exceeded revenue projections due to the fourth quarter LAIF earnings of 2.45 percent.

The Wastewater Fund utilizes reserves to fund Capital Improvement Projects (CIPs). The budgeted transfer out for CIPs for FY 2019-20 is \$362,803. Overall, the Wastewater Fund expenses are within budget at 21 percent.

Sewer Fund 005	Original Budget	Current Budget	YTD Actuals	Percent
Revenues				
Charge for Services	1,204,850	1,204,850	338,017	28%
Interest Income	13,000	13,000	5,390	41%
Total Operating Revenue	1,217,850	1,217,850	343,406	28%
Other Revenues	-	-	-	0%
Transfer from Reserves	475,419	475,419	-	0%
Total Revenues	1,693,269	1,693,269	343,406	20%
Expenses				
Operating	1,418,269	1,418,269	288,138	20%
Depreciation**	275,000	275,000	68,750	25%
Total Operating Expenses	1,693,269	1,693,269	356,888	21%
Transfers for CIP*	(362,803)	(362,803)	(50,824)	14%

** Depreciation is estimated. Final depreciation will be calculated at the end of the fiscal year.

Table 12

Wastewater Capital

Wastewater Capital Fund records Connection Fees and CIP expenditures. The change in Fund Balance is due to planned expenditures for CIPs exceeding estimated Connection Fee revenue and offset by any existing Fund Balance. The Fund Balance at the end of the first quarter is \$230,946 (Table 7). In accordance with Generally Accepted Accounting Principles (GAAP), capital expenditures are not recorded as expenditures; rather, depreciation expense is recorded over each asset’s useful life. Table 13 below illustrates the Wastewater Capital budget to actuals.

Wastewater Capital 006	Current Budget	YTD Actuals	Percent
Revenues			
Connection Fees	58,000	-	0%
Interest Income	2,113	362	0%
Transfers from Reserves	50,000	-	-
Transfer In from Fund 005	362,803	-	0%
Total Revenue	472,916	362	0%
Expenses			
Depreciation	22,916	5,729	-
Transfer to CIP Projects	450,000	-	0%
Total Expenses	472,916	5,729	1%

Table 13



City of Buellton, CA

ATTACHMENT 2

Capital Improvement Budget Report

Fourth Quarter Summary

For Fiscal: 2018-2019 Period Ending: 6/30/2019

		Original Total Budget	Current Total Budget	Fiscal Activity	Remaining Favorable (Unfavorable)	Percent Used
Fund: 092 - Capital Improvement Project Fund						
Funding Source						
092-49676	Transfer between 091/092	\$ -	\$ -		-	0%
092-49726	Transfer from Gas Tax Fund	\$ 500,000.00	\$ 500,000.00	161,810.55	338,189.45	32%
092-49727	Transfer from General Fund	\$ 1,283,170.00	\$ 1,310,570.00	215,157.09	1,095,412.91	16%
092-49728	Transfer from Measure A	\$ 620,000.00	\$ 620,000.00	178,799.71	441,200.29	29%
092-49729	Transfer from Sewer Fund	\$ 425,000.00	\$ 425,000.00	103,807.61	321,192.39	24%
092-49732	Transfer from Water Fund	\$ 525,000.00	\$ 525,000.00	182,869.61	342,130.39	35%
092-49733	Transfer from Local Transportation Fund	\$ 600,000.00	\$ 600,000.00	5,716.25	594,283.75	1%
Funding Total:		\$ 3,953,170.00	\$ 3,980,570.00	\$ 848,160.82	\$ 3,132,409.18	21%

Expense						
Project: 101 - Storm Drain Cleaning and Retrofit						
092-101-60800	Contract Services	\$ -	\$ -	-	-	0%
092-101-74100	Construction and Improvements	\$ 20,000.00	\$ 20,000.00	20,460.00	(460.00)	102%
092-101-76000	Contribution	\$ -	\$ -	-	-	0%
Project: 101 - Storm Drain Cleaning and Retrofit Total:		\$ 20,000.00	\$ 20,000.00	20,460.00	(460.00)	102%

Status:
Project is complete.

Project: 102 - Storm Drain Outfall Repairs and Re-Establishment						
092-102-60800	Contract Services	\$ -	\$ -	-	-	0%
092-102-74100	Construction and Improvements	\$ 10,000.00	\$ 10,000.00	10,000.00	-	100%
Project: 102 - Storm Drain Outfall Repairs and Re-Establishment Total:		\$ 10,000.00	\$ 10,000.00	10,000.00	-	100%

Status:
Project is complete.

Project: 201 - Facilities Maintenance and Painting						
092-201-60800	Contract Services	\$ -	\$ -	-	-	0%
092-201-74100	Construction and Improvements	\$ -	\$ 25,000.00	-	25,000.00	0%
Project: 201 - Facilities Maintenance and Painting Total:		\$ -	\$ 25,000.00	-	25,000.00	0%

Status:
Project has not yet started.

Project: 206 - Ave of Flags Pedestrian Sidewalk Construction and Improvements						
092-206-74100	Construction and Improvements	\$ -	\$ -	-	-	0%
Project: 206 - Ave of Flags Ped Construction and Improvements Total:		\$ -	\$ -	-	-	0%

Status:
Project was completed in FY 17/18.

		Original Total Budget	Current Total Budget	Fiscal Activity	Remaining Favorable (Unfavorable)	Percent Used
Project: 207 - Santa Ynez River Trail						
092-207-70000	Conceptual Plan/feasibility	\$ 20,000.00	\$ 20,000.00	-	20,000.00	0%
Project: 207 - Santa Ynez River Trail Total:		\$ 20,000.00	\$ 20,000.00	-	20,000.00	0%

Status:
Project has not yet started.

Project: 211 - Village Park Construction and Improvements						
092-211-74100	Construction and Improvements	\$ -	\$ 216,000.00	-	216,000.00	0%
Project: 211 - Village Park Construction and Improvements Total:		\$ -	\$ 216,000.00	-	216,000.00	0%

Status:
Project not yet complete. The City is responsible up to \$151,000 towards the Village Park Construction costs.

Project: 213 - Post Office Fire Alarm System Replacement						
092-213-74100	Construction and Improvements	\$ -	\$ -	-	-	0%
Project: 213 - Post Office Fire Alarm System Replacement Total:		\$ -	\$ -	-	-	0%

Status:
Project was completed during FY 17/18.

Project: 214 - City Hall Generator/Electrical Replacement						
092-214-68000	Contract Services	\$ -	\$ -	-	-	0%
092-214-74100	Construction and Improvements	\$ -	\$ 40,000.00	-	40,000.00	0%
Project: City Hall Generator/Electrical Replacement Total:		\$ -	\$ 40,000.00	-	40,000.00	0%

Status:
Project has not yet started. City staff has applied for a grant.

Project: 215 - Avenue of Flags Specific Plan Implementation						
092-215-70000	Conceptual Plan/Feasibility	\$ -	\$ 250,000.00	58,857.50	191,142.50	24%
092-215-74100	Construction/Improvement	\$ -	\$ -	-	-	0%
Project: Avenue of Flags Specific Plan Implementation:		\$ -	\$ 250,000.00	58,857.50	191,142.50	24%

Status:
Conceptual design has commenced.

Project: 216 - Storage Shed						
092-216-68000	Contract Services	\$ -	\$ -	-	-	0%
092-216-74100	Construction and Improvements	\$ -	\$ 27,400.00	26,045.35	1,354.65	95%
Project: Storage Shed Total:		\$ -	\$ 27,400.00	26,045.35	1,354.65	95%

Status:
Project is complete.

		Original Total Budget	Current Total Budget	Fiscal Activity	Remaining Favorable (Unfavorable)	Percent Used
Project: 306 - Phase III Hwy 246/Sycamore Ped Xing						
092-306-70005	Design and Permitting	\$ 100,000.00	\$ 100,000.00	22,765.00	77,235.00	23%
092-306-71500	Project Management and Inspection	\$ -	\$ -	5,357.50	(5,357.50)	0%
092-306-74100	Construction and Improvements	\$ 570,000.00	\$ 570,000.00	3,762.50	566,237.50	0%
Project: 306 - Phase III Hwy 246/Sycamore Ped Xing Total:		\$ 670,000.00	\$ 670,000.00	31,885.00	638,115.00	5%

Status:

Project design is complete. Construction has been awarded. Notice to proceed to occur in July.

		Original Total Budget	Current Total Budget	Fiscal Activity	Remaining Favorable (Unfavorable)	Percent Used
Project: 307 - McMurray Road Widening/TS						
092-307-60800	Contract Services	\$ 100,000.00	\$ 100,000.00	6,520.00	93,480.00	7%
092-307-70005	Design and Permitting	\$ 50,000.00	\$ 50,000.00	10,677.50	39,322.50	21%
092-307-71200	Right of Way Acquisition	\$ -	\$ 25,000.00	-	25,000.00	0%
092-307-74100	Construction and Improvements	\$ 350,000.00	\$ 125,000.00	-	125,000.00	0%
Project: 307 - McMurray Road Widening/TS Total:		\$ 500,000.00	\$ 300,000.00	17,197.50	282,802.50	6%

Status:

Right-of-way (ROW) acquisition has resumed.

		Original Total Budget	Current Total Budget	Fiscal Activity	Remaining Favorable (Unfavorable)	Percent Used
Project: 308 - No. Ave of Flags Park and Ride						
092-308-70000	Conceptual Plan and Feasibility	\$ 120,000.00	\$ 120,000.00	1,220.00	118,780.00	1%
092-308-70005	Design/Permitting	\$ -	\$ 75,000.00	4,496.25	70,503.75	6%
092-308-71200	Right of Way Acquisition	\$ -	\$ -	-	-	0%
092-308-74100	Construction and Improvements	\$ 480,000.00	\$ 405,000.00	-	405,000.00	0%
Project: 308 - No. Ave of Flags Park and Ride Total:		\$ 600,000.00	\$ 600,000.00	5,716.25	594,283.75	1%

Status:

Design has commenced.

		Original Total Budget	Current Total Budget	Fiscal Activity	Remaining Favorable (Unfavorable)	Percent Used
Project: 311 - Industrial Way Street Lights						
092-311-60800	Contract Services	\$ 60,000.00	\$ 60,000.00	-	60,000.00	0%
092-311-70005	Design/Permitting	\$ -	\$ 82,500.00	3,100.00	79,400.00	4%
092-311-74100	Construction and Improvements	\$ 340,000.00	\$ 69,670.00	-	69,670.00	0%
Project: 311 - Industrial Way Street Lights Total:		\$ 400,000.00	\$ 212,170.00	3,100.00	209,070.00	1%

Status:

Staff has provided layout to PG&E. Awaiting for PG&E design documents and cost estimate.

		Original Total Budget	Current Total Budget	Fiscal Activity	Remaining Favorable (Unfavorable)	Percent Used
Project: 312 - Hwy 246 /Sidewalk (Caltrans)						
092-312-60800	Contract Services	\$ -	\$ -	-	-	0%
092-312-74100	Construction and Improvements	\$ -	\$ -	-	-	0%
Project: 312 - Hwy 246 /Sidewalk (Caltrans) Total:		\$ -	\$ -	-	-	0%

Status:

Project was completed FY 17/18.

		Original Total Budget	Current Total Budget	Fiscal Activity	Amount Remaining Favorable (Unfavorable)	Percent Used
Project: 313 - Road Maintenance Project 15/16 and 16/17						
092-313-60800	Contract Services	\$ -	\$ -	-	-	0%
092-313-74100	Construction and Improvements	\$ -	\$ -	-	-	0%
Project: 313 - Road Maintenance Project Total:		\$ -	\$ -	-	-	0%

Status:
Project was completed FY 17/18.

		Original Total Budget	Current Total Budget	Fiscal Activity	Amount Remaining Favorable (Unfavorable)	Percent Used
Project: 314 - SD Inlet/Catch Basin Retrofit Improvement						
092-314-60800	Contract Services	\$ 45,000.00	\$ 45,000.00	-	45,000.00	0%
092-314-70005	Design and Permitting	\$ 5,000.00	\$ 5,000.00	-	5,000.00	0%
092-314-74100	Construction and Improvements	\$ 100,000.00	\$ 100,000.00	15,145.00	84,855.00	15%
Project: 314 - SD Inlet/Catch Basin Retrofit Improvement Total:		\$ 150,000.00	\$ 150,000.00	15,145.00	134,855.00	10%

Status:
Project has begun.

		Original Total Budget	Current Total Budget	Fiscal Activity	Amount Remaining Favorable (Unfavorable)	Percent Used
Project: 315 - Ave of Flags Pedestrian/Drainage Improvement						
092-315-60800	Contract Services	\$ 100,000.00	\$ 40,000.00	-	40,000.00	0%
092-315-70005	Design/Permitting	\$ -	\$ 100,000.00	-	100,000.00	0%
092-315-74100	Construction and Improvements	\$ 40,000.00	\$ -	-	-	0%
Project: 315 - Ave of Flags Pedestrian/Drainage Improvement Total:		\$ 140,000.00	\$ 140,000.00	-	140,000.00	0%

Status:
Project design is complete. Construction has been awarded. Notice to proceed to occur in July.

		Original Total Budget	Current Total Budget	Fiscal Activity	Amount Remaining Favorable (Unfavorable)	Percent Used
Project: 316- Road Maintenance Project (17/18)						
092-316-60800	Contract Services	\$ -	\$ 90,000.00	23,328.75	66,671.25	26%
092-316-70005	Design/Permitting	\$ -	\$ 90,000.00	-	90,000.00	0%
092-316-74100	Construction and Improvements	\$ -	\$ 270,000.00	264,631.50	5,368.50	98%
Project: 316 - Road Maintenance Project (17/18) Total:		\$ -	\$ 450,000.00	287,960.25	162,039.75	64%

Status:
Project completed.

		Original Total Budget	Current Total Budget	Fiscal Activity	Amount Remaining Favorable (Unfavorable)	Percent Used
Project: 317- Road Maintenance Project (18/19)						
092-317-70000	Conceptual Plan and Feasibility	\$ 100,000.00	\$ 100,000.00	54,498.75	45,501.25	54%
092-317-70005	Design/Permitting	\$ 100,000.00	\$ 100,000.00	-	100,000.00	0%
092-317-74100	Construction and Improvements	\$ 300,000.00	\$ 300,000.00	30,618.00	269,382.00	0%
Project: 317 - Road Maintenance Project (18/19) Total:		\$ 500,000.00	\$ 500,000.00	85,116.75	414,883.25	17%

Status:
Project design is complete. Construction has been awarded. Notice to proceed to occur in July.

		Original Total Budget	Current Total Budget	Fiscal Activity	Remaining Favorable (Unfavorable)	Percent Used
Project: 603 - Water Treatment Plant Facilities Improvement						
092-603-60800	Contract Services	\$ -	\$ -	262.50	(262.50)	0%
092-603-74100	Construction and Improvements	\$ -	\$ 100,000.00	67,980.90	32,019.10	0%
Project: 603 - WTP Facilities Improvement Total:		\$ -	\$ 100,000.00	68,243.40	31,756.60	68%

Status:
Repairs at McMurray WTPs are underway.

Project: 607 - Water Meter Upgrades						
092-607-74100	Construction and Improvements	\$ 75,000.00	\$ 50,000.00	-	50,000.00	0%
Project: 607 - Water Meter Upgrades Total:		\$ 75,000.00	\$ 50,000.00	-	50,000.00	0%

Status:
Project has not yet started.

Project: 608 - Water Treatment Plant/Booster Power Reliability						
092-608-74100	Construction and Improvements	\$ 100,000.00	\$ 145,000.00	49,903.23	95,096.77	0%
Project: 608 - WTP/Booster Power Reliability Total:		\$ 100,000.00	\$ 145,000.00	49,903.23	95,096.77	0%

Status: Project has commenced.

Project: 610 - Water Distribution System Construction and Improvements						
092-610-74100	Construction and Improvements	\$ -	\$ 200,000.00	64,722.98	135,277.02	0%
Project: 610 - Water Distribution System Construction and Improvements Total:		\$ -	\$ 200,000.00	64,722.98	135,277.02	0%

Status: Project has commenced.

Project: 611 - Recycled Water Program						
092-611-60800	Contract Services	\$ -	\$ -	-	-	0%
092-611-74100	Construction and Improvements	\$ -	\$ 30,000.00	-	30,000.00	0%
Project: 611 - Recycled Water Program Total:		\$ -	\$ 30,000.00	-	30,000.00	0%

Status:
Project has not yet started.

Project: 702 - Sewer Collections System Cleaning						
092-702-60800	Contract Services	\$ -	\$ -	-	-	0%
092-702-74100	Construction and Improvements	\$ -	\$ -	-	-	0%
Project: 702 - Sewer Collections System Cleaning Total:		\$ -	\$ -	-	-	0%

Status: Completed during FY 17/18.

		Original Total Budget	Current Total Budget	Fiscal Activity	Remaining Favorable (Unfavorable)	Percent Used
Project: 703 - Wastewater Treatment Plant Lift Station Security/Reliability						
092-703-60800	Contract Services	\$ -	\$ -	-	-	0%
092-703-74100	Construction and Improvements	\$ -	\$ 25,000.00	-	25,000.00	0%
Project: 703 - WWTP Lift Station Security/Reliability Total:		\$ -	\$ 25,000.00	-	25,000.00	0%

Status:
Project has not yet started.

		Original Total Budget	Current Total Budget	Fiscal Activity	Remaining Favorable (Unfavorable)	Percent Used
Project: 704 - Sewer Line Replacement						
092-704-60800	Contract Services	\$ -	\$ -	-	-	0%
092-704-74100	Construction and Improvements	\$ 100,000.00	\$ 100,000.00	8,819.40	91,180.60	9%
Project: 704 - Sewer Line Replacement Total:		\$ 100,000.00	\$ 100,000.00	8,819.40	91,180.60	9%

Status:
Repairs are underway.

		Original Total Budget	Current Total Budget	Fiscal Activity	Remaining Favorable (Unfavorable)	Percent Used
Project: 706 - Wastewater Treatment Plant Facilities Improvement						
092-706-60800	Contract Services	\$ -	\$ -	-	-	0%
092-706-74100	Construction and Improvements	\$ 300,000.00	\$ 300,000.00	94,988.21	205,011.79	32%
Project: 706 - WWTP Facilities Improvement Total:		\$ 300,000.00	\$ 300,000.00	94,988.21	205,011.79	32%

Status:
Repairs at the WWTP are underway.

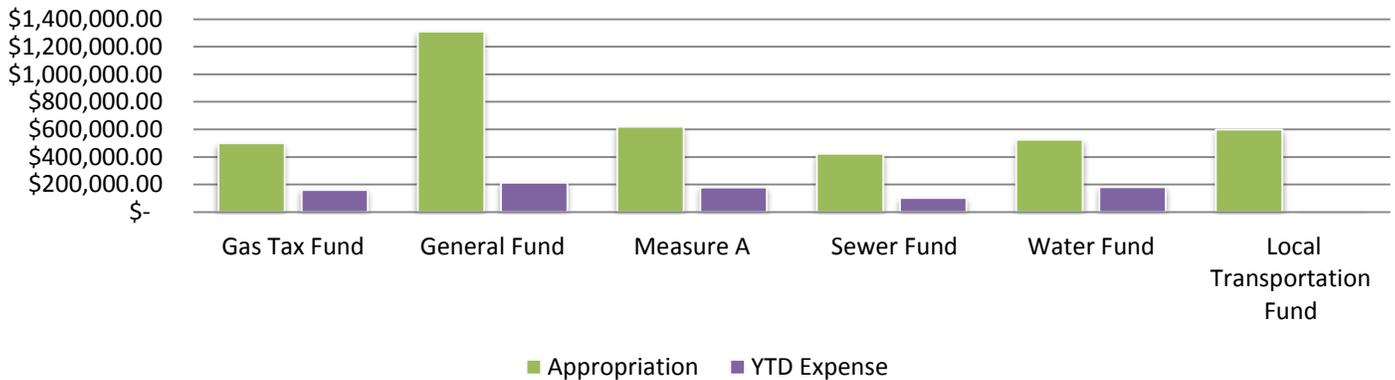
Fund: 092 - Capital Improvement Project Fund Surplus (Deficit):	\$ 3,585,000.00	4,580,570.00	848,160.82	3,732,409.18	19%
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Fund Balance Analysis - Capital Improvement Project (CIP) Funding Sources (2018-19)

Fund	Est. Fund Equity 6/30/2018	FY 2018-19 YTD Revenue	FY 2018-19 YTD Expenditures	FY 2018-19 CIP Funding YTD	Est. 3/31/2019 Fund Equity	Change in Fund Equity
001 General Fund	8,427,913.48	8,632,265.54	(6,443,288.47)	(215,157.09)	10,401,733.46	1,973,819.98
005 Wastewater	3,143,179.31	1,250,847.48	(1,081,597.02)	(103,807.61)	3,208,621.16	65,441.85
006 Wastewater capital	196,217.58	35,514.60	(786.07)	-	230,946.11	34,728.53
020 Water	5,959,609.27	2,595,844.98	(1,949,929.26)	(182,869.61)	6,422,655.38	463,046.11
021 Water Capital	325,189.20	80,202.58	(1,886.82)	\$ -	403,504.96	78,315.76
025 Gas Tax	264,136.29	284,877.26	(79,421.32)	(161,810.55)	307,781.68	43,645.39
027 Local Transportation	185,558.15	175,540.05	(31,499.92)	(5,716.25)	323,882.03	138,323.88
031 Measure A	338,030.43	374,468.67	(40,000.00)	(178,799.71)	493,699.39	155,668.96
Total Funding:	18,839,833.71	13,429,561.16	(9,628,408.88)	(848,160.82)	21,792,825.17	2,952,991.46

Capital Improvement Project (CIP) Analysis

CIP Budget vs. Actual Expenditures by funding source



The Capital Improvement Plan includes completion of current projects, new investments, and important reinvestments in critical infrastructure projects. The CIP budget includes line item details explaining expenditures and funding source. The bar graph above shows that the CIPs in progress are within budgeted amounts.

The Road Maintenance Project (17/18) has been completed with 64 percent of the budget expended. The installation of the storage shed was also completed under budget with 95 percent of the budget expended. The storm drain cleaning project has been completed slightly over budget at 102 percent. The storm drain outfall repairs and re-establishment project has been completed with 100 percent of the budget expended.

The following projects are currently in progress and are either in their planning phase or are under construction:

- Village Park Construction
- Median 2 of Avenue of Specific Plan Implementation
- Phase III Hwy 246/Sycamore Pedestrian Xing
- North Avenue of Flags Park and Ride
- McMurray Road widening
- Industrial Way Streetlights
- Road Maintenance Project (18/19)
- Storm drain inlet and catch basin retrofit improvements
- Water Treatment Plant facilities improvement
- Water Treatment Plant/Booster Power Reliability
- Water Distribution System Construction and Improvement
- Wastewater Treatment Plant facilities improvement.

Projects that have not commenced or completed during the current fiscal year may be carried forward to the next fiscal year. Some of these projects are currently in their initial planning stages and design phases, or these projects may have little to no expenditures associated to them but future expenditures are anticipated.

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 5

To: The Honorable Mayor and City Council

From: Rose Hess, Public Works Director

Meeting Date: November 14, 2019

Subject: Acceptance and Filing of Storm Water Management Program (SWMP) Annual Report for Fiscal Year 2018-2019

BACKGROUND

The Federal Clean Water Act requires the City to operate under a National Pollutant Discharge Elimination System (NPDES) municipal storm water permit for the discharge of storm water to surface waters (i.e., creeks, rivers, the ocean) via the City's storm drain collection system. On February 5, 2013, the Phase II Small Municipal Separate Storm Sewer Systems (MS4) General Permit (Order No. 2013-001-DWQ) was adopted by the Water Board. The 5-year Phase II Small MS4 General Permit (Storm Water Permit) became effective July 1, 2013 and remains in effect until the next Storm Water Permit becomes effective. The State Water Resources Control Board (SWRCB) is expected to issue the new Storm Water Permit in the summer 2020 for public comment with its target effective date sometime in the spring 2021. In General, the Storm Water Permit specifies actions necessary to reduce the discharge of pollutants in storm water to the maximum extent practicable and effectively prohibit non-storm water discharges into the municipal storm drain system to protect local creeks and the Santa Ynez River. Given that the storm drain system leads directly to local waterways and the river without any treatment, it is critical to prevent pollutants from entering the system in the first place.

Currently, the Storm water Permit is organized into the following 10 program elements that are designed to help eliminate and/or reduce the discharge of pollutants to the City's storm drain system: (1) Program Management; (2) Education and Outreach; (3) Public Involvement and Participation; (4) Illicit Discharge Detection & Elimination; (5) Construction Site Storm Water Runoff Control; (6) Pollution Prevention & Good Housekeeping; (7) Post Construction Storm Water Management; (8) Water Quality Monitoring; (9) Program Effectiveness Assessment and Improvement; (10) Total Maximum Daily Loads Compliance Requirements.

As part of the City's Storm Water Management Program and as required by the SWRCB, the City submitted a Phase II Small MS4 Annual Report and a Central Coast Post-Construction Storm Water Management Requirements (PCR) Annual Report via the SWRCB's Storm Water Multiple Application and Report Tracking System (SMARTS) database. This constitutes the City's Storm Water Management Program Annual Report. Attachment 1 is a copy of the Annual Reports (including the supporting documentation) submitted to the SWRCB that demonstrates the activities throughout the year that help the City achieve permit compliance.

Below is a summary of storm water violations based on facility type during the 2018-2019 reporting year.

Facility Type	# of Incidents	Enforcement Response Type	Resolved Violation	Repeat Violations
Commercial	13	13 Verbal Warnings 5 Written Notices 1 Notice of Violation	Yes (13)	4
Construction	4	1 Verbal Warning 21 Written Notices 4 Notice of Violations with 2 Informal Agency Referrals	Yes (2) No (2)	0
Industrial	1	1 Verbal Warning 1 Written Notices	Yes (1)	0
Residential	1	1 Verbal Warning 1 Written Notices 1 Notice of Violation	Yes (2)	0

The City continues to partner with the City of Solvang to comply with the Storm Water Permit as "Co-Permittees" through a Memorandum of Understanding as well as other local agencies to accomplish the overall water quality goals for our region.

A copy of the Annual Report is provided on the City's Public Works Department Storm Water Management Webpage under the Annual Reports Section Folder.

FISCAL IMPACT

Acceptance and filing of the Annual Report will have no fiscal impact on the City.

RECOMMENDATION

Staff recommends that the City Council receive and accept the SWMP Annual Report.

ATTACHMENTS

Attachment 1 - 2018-2019 Storm Water Management Program Annual Report

2018-2019

Phase II Small MS4 Annual - Report

REPORTING PERIOD:07/01/2018 - 06/30/2019

WDID No: 3 42M2000150

Permittee Information

City of Buellton

Gilbert Wolfe

Scott@cityofbuellton.com

PO Box 1819

Buellton

CA

93427

Phase II Small MS4 Annual - Report - 2018-2019
Questions & Answers

Q No.	Text	DropDown Answer	CheckBoxAnswer	DescriptiveAnswer	Date Answer	Number Answer
null	GENERAL					
1	Per Section E.1., did you continue to implement your previously approved storm water management plan? If 'No', please provide a brief explanation in the comments section. (Years 1 - 6) (Please note: This question is for renewal permittees only. If you are a new permittee, please select 'NA')	Yes				
2	If you relied on another entity (co-permittee or SIE) to implement one or more of the permit requirements did the co-permittee or SIE meet the permit requirements that were implemented on your behalf? (Years 1 - 6) If 'Yes', please attach a copy of the agreement that you have with the other entity if it is new this year or if the agreement has changed or been updated since the last time it was uploaded. If 'No', please provide a brief explanation.	Yes				
null	PROGRAM MANAGEMENT					
3	Reviewed and/or revised any relevant ordinances or other regulatory mechanisms, or adopted any new ordinances or regulatory mechanisms to obtain adequate legal authority as specified by Section E.6.a.(ii)(a-j)? (pgs. 20-22, Year 2) If 'No', please provide a brief explanation in the comments section.	N/A				
4	Certified legal authority, as specified by section E.6.b.? (page 22, Year 2) If 'Yes", attach required statement signed by an authorized signatory certifying adequate legal authority to comply with all Order requirements. (E.6.b.(ii)(a-e), page 22). (Year 2) If "No", please provide a brief explanation.	N/A				
5	Developed and began implementation of Enforcement Response Plan as specified by Section E.6.c.(ii)(a-f)? (pgs. 22-24, Year 3); OR Implemented the Enforcement Response Plan as specified in Section E.6.c.(ii)(a-f)? (Years 4-6) If 'No', please provide a brief explanation.	Yes				
null	EDUCATION AND OUTREACH					

6	Selected one or more of the Public Education and Outreach options? (E.7.a, page 25.) (Year 1) If yes, which option was selected to comply with section E.7.? Provide answer in comments section. (Year 1) For countywide/regional collaborative option selection, upload required attachment: agreement confirming collaboration with other MS4s. (Year 1)	N/A				
7	Developed and began implementation of storm water public education and outreach program as specified by section E.7.a.(ii)(a - m)? (pgs. 25-27, Year 2); OR Continued implementation of storm water public education and outreach program as specified by section E.7.a.(ii)(a - m)? (pgs. 25-27, Year 3-6) If 'No', please provide a brief explanation.	Yes				
8	Developed and began implementation of a public education strategy that established education tasks based on water quality problems, target audiences and anticipated task effectiveness? (E.7.a.(ii)a, page26) (Year 2); OR Continued implementation of a public education strategy that established education tasks based on water quality problems, target audiences and anticipated task effectiveness? (Years 3-5) If 'No', please provide a brief explanation. THIS QUESTION IS REDUNDANT WITH THE QUESTIONS DIRECTLY ABOVE AND HAS BEEN REMOVED. YOU HAVE NO NEED TO ANSWER THIS QUESTION	N/A				
9	Developed and implemented a training program for all staff who, as part of their normal job responsibilities, may be notified of, come into contact with, or otherwise observe an illicit discharge or illegal connection to the storm drain system, as specified by section E.7.b.1.(ii)(a-g), page 27) (Year 3); OR Continued to implement the training program for all appropriate staff? (Years 4-6) If 'NA', please provide a brief explanation.	Yes				
10	Provided construction outreach and education training for staff implementing construction site storm water runoff control program, as specified by section E.7.b.2.a(ii)(a-c), page 28 (Years 2-6) If 'NA', please provide a brief explanation.	Yes				
11	Developed and distributed educational materials to construction site operators, as specified by section E.7.b.2(b)(ii)(a-d), (page 29, Year 3); OR Continued to distribute educational materials? (Years 4-6) If 'NA', please provide a brief explanation.	Yes				
12	Updated existing storm water website, as necessary, to include information on appropriate selection, installation, implementation and maintenance of BMPs? (E.7.b.2.(b)(ii)(d), page 29) (Years 3-6) If 'No', please provide a brief explanation.	Yes				

13	Trained employees on how to incorporate pollution prevention/good housekeeping techniques into Permittee operations, as specified by section E.7.b.3.(ii)(a-d), pages 29-30 (Years 2-6) If 'NA', please provide a brief explanation.	Yes				
null	PUBLIC INVOLVEMENT AND PARTICIPATION PROGRAM					
14	Involved the public in the development and implementation of activities related to the program, as specified by section E.8.(ii)(a-e)? (Years 2-6) If 'No', please provide a brief explanation.	Yes				
null	ILLCIT DISCHARGE DETECTION AND ELIMINATION					
15	Created and/or maintained outfall map? (E.9.a., page 31) (Years 2-6) If 'No', please provide a brief explanation.	Yes				
16	Included in the outfall map, location of all outfalls that are operated by the Permittee within the urbanized area, drainage areas, and land use(s) contributing to those outfalls that are operated by the Permittee, and that discharge within the Permittee's jurisdiction to a receiving water? (E.9.a(ii)(a), page 31) (Year 2) If 'No', please provide a brief explanation.	N/A				
17	Included in the outfall map, the location (and name, where known to the Permittee) of all water bodies receiving direct discharges from those outfall pipes? (E.9.a(ii)(b), page 31) (Year 2) If 'No', please provide a brief explanation.	N/A				
18	Included in the outfall map, priority areas, as specified in E.9.a.(ii)(c)(1-8), pages 31 -32. (Year 2) If 'No', please provide a brief explanation.	N/A				
19	Included in the outfall map, field sampling stations? (E.9.a(ii)(d), page 32) (Year 2) If 'No', please provide a brief explanation.	N/A				
20	Included in the outfall map, the permit boundary? (E.9.a(ii)(e), page 32) (Year 2) If 'No', please provide a brief explanation.	N/A				
21	Maintained inventory of all industrial/commercial facilities/sources within the Permittee's jurisdiction (regardless of ownership) that could discharge storm water pollutants to the MS4? (E.9.b., page 32) (Year 2) If 'No', please provide a brief explanation.	N/A				
22	Included in the inventory, the facility name, address, nature of business/activity, physical location of storm drain receiving discharge, name of receiving water and if the facility/source is tributary to a Clean Water Act Section 303(d) listed water body segment or water body segment subject to a TMDL? (E.9.b(ii)(a), page 32) (Year 2) If 'No', please provide a brief explanation.	N/A				

23	Included in the inventory: vehicle salvage yards, metal and other recycled materials collection facilities, waste transfer facilities, vehicle mechanical repair, maintenance or cleaning; building trade central facilities or yards; corporation yards; landscape nurseries and greenhouses; building material retailers and storage; plastic manufacturers; other facilities designated by the Permittee or Regional Water Board to have reasonable potential to contribute to pollution of storm water runoff? (E.9.b(ii)(b), page 33) (Year 2) If 'No', please provide a brief explanation.	N/A				
24	Determined if facilities that are required to be covered under the Statewide Industrial General Permit (IGP) have done so and notified Regional Water Board of any non-filers? (E.9.b(ii)(c), page 33) (Year 2) Attached copies of the notification of non-filers to the Regional Water Board (E.9.b(ii)(c)page 33) (Year 2) If 'No', please provide a brief explanation.	N/A				
25	Updated the inventory annually? (E.9.b(ii)(d), page 33) (Years 2-6) If 'No', please provide a brief explanation.	Yes				
26	Developed and implemented procedures to proactively identify illicit discharges originating from priority areas identified in Section E.9.a.(ii)(c), at least once over the length of the permit term. OR, established a self-certification program where Permittees require reports from authorized parties demonstrating the prevention and elimination of illicit discharges at their facilities in priority areas at least once over the length of the permit term? (E.9.b(ii)(e), page 33) (Year 2) OR Implemented the procedures established per E.9.b.(ii).(e).? (Years 3-6) If 'No', please provide a brief explanation.	Yes				
27	Conducted field sampling of any outfalls that were flowing or ponding when it had been more than 72 hours after the last rain event (i.e., were suspected of illicit discharges) during outfall inventory mapping (under section E.9.a., page 31)? (E.9.c., page 34) (Year 2) If 'No', please provide a brief explanation.	N/A				
28	Conducted monitoring for the parameters listed in Table 1 (page 34), or for parameters selected by Permittee based on local knowledge of pollutants of concern in priority areas? (E.9.c(ii)(a), page 34) (Years 2-6) If tailored parameter action levels, attach justification and modifications to parameters If 'No', please provide a brief explanation.	Yes		Neither the City of Buellton nor the City of Solvang adds Fluoride to their water system; therefore, the outfall samples collected are not sampled for this indicator parameter. The Tailored Parameter Justification/Modifications Buellton and Solvang Transmittal (Email Dated 10/6/17) - IDDE Sampling Chlorine was uploaded as an attachment to the Phase II Small MS4 Annual Report - Traditional 2016 - 2017 Annual submittal as requested by the CCRWQCB. Per CCRWQCB, no additional upload is necessary.		

29	Verified that indicator parameter action levels in Table 2 (page 35), or tailored parameter action levels were not exceeded? (E.9.c.(ii)(b), page 35) (Years 2-6) If tailored parameter action levels, attach justification and modifications to parameter action levels. If 'No', please provide a brief explanation.	Yes		Neither the City of Buellton nor the City of Solvang adds Fluoride to their water system; therefore, the outfall samples collected are not sampled for this indicator parameter. The Tailored Parameter Justification/Modifications Buellton and Solvang Transmittal (Email Dated 10/6/17) - IDDE Sampling Chlorine was uploaded as an attachment to the Phase II Small MS4 Annual Report - Traditional 2016 - 2017 Annual submittal as requested by the CCRWQCB. Per CCRWQCB, no additional upload is necessary.		
30	Conducted follow-up investigations per Section E.9.d. if the action level concentrations were exceeded? (E.9.c(ii)(c) , page 35) (Years 2-6) If 'No', please provide a brief explanation.	Yes				
31	Developed written procedures for conducting investigations into the source of all suspected illicit discharges? (E.9.d.ii(a-e), page 36) (Year 2) If 'No', please provide a brief explanation.	N/A				
32	Investigated within 24 hours, non-storm water discharges suspected of being sanitary sewage and/or significantly contaminated? (E.9.d.(ii)(a), page 36) (Years 2-6) If 'No', please provide a brief explanation.	No		N/A. The City of Buellton did not have any non-stormwater discharges suspected of being sanitary sewage and/or significantly contaminated. Yes. Solvang		
33	Prioritized investigations of suspected sanitary sewage and/or significantly contaminated discharges over investigations of non-storm water discharges suspected of being cooling water, wash water, or natural flows? (E.9.d.(ii)(b), page 36) (Years 2-6) If 'No', please provide a brief explanation.	Yes				
34	Reported immediately the occurrence of any flows believed to be an immediate threat to human health or the environment to local Health Department? (E.9.d.(ii)(c), page 36) (Years 2-6) If 'No', please provide a brief explanation.	NA		Neither the City of Buellton nor the City of Solvang had any flows believed to be an immediate threat to human health or the environment requiring notification to local Health Department. The City of Buellton continues to notify Central Coast Regional Water Quality Control Board of the continued non-stormwater discharge from the agricultural land outside the City limits.		
35	Determined and documented through investigations the source of all non-storm water discharges? (E.9.d.(ii)(d), page 36) (Years 2-6) If 'No', please provide a brief explanation.	Yes				
36	Implemented corrective actions to eliminate illicit discharges as specified in section E.9.d.(ii)(e), page 36. (Years 2-6) If 'No', please provide a brief explanation.	Yes				
37	Developed and began implementing a spill response plan? (E.9.e., page 36) (Year 1); OR Continued to implement a spill response plan (Years 2-6) If 'No', please provide a brief explanation.	Yes				
null	CONSTRUCTION SITE STORM WATER RUNOFF CONTROL PROGRAM					

38	Developed an enforceable construction site storm water runoff control ordinance for all projects that disturb less than one acre of soil? (E.10., page 37) (Year 2) If 'No', please provide a brief explanation.	N/A				
39	Created, maintained, and continuously updated an inventory of all projects subject to local construction site storm water runoff control ordinance according to the minimum requirements listed in section E.10.a(ii)(a-h) ? (E.10.a., page 37) (Years 1-6) If 'No', please provide a brief explanation.	Yes				
40	Developed procedures that include the minimum requirements listed in section E.10.b(ii)(a-e) to review and approve construction plan documents? (i.e., erosion and sediment control plans). (E.10.b., page 38) (Year 1) If 'No', please provide a brief explanation.	N/A				
41	Used legal authority to implement procedures for inspecting public and private construction projects and conducted enforcement as necessary? (E.10.c, page 39). (Years 2-6) If 'No', please provide a brief explanation.	Yes				
42	Conducted inspections, at a minimum, at priority construction sites prior to land disturbance, during active construction and following active construction? (E.10.c.(ii), page 39) (Years 2-6) If 'No', please provide a brief explanation.	Yes				
43	Included in inspection, an assessment of compliance with the Permittee's construction site storm water control ordinance and other applicable ordinances? (E.10.c.(ii), page 39) (Years 2-6) If 'No', please provide a brief explanation.	Yes				
44	Active site inspections included inspections of BMP maintenance, BMP effectiveness and verification of no pollutant of concern discharge? (E.10.c.(ii), page 39) (Years 2-6) If 'No', please provide a brief explanation.	Yes				
45	Based inspection prioritization criteria on project threat to water quality (includes soil erosion potential, site slope, project size and type, sensitivity of receiving water bodies, proximity to receiving water bodies, non-storm water discharges, projects more than one acre that are not subject to the CGP and past record of non-compliance)? (E.10.c.(ii), page 39) (Years 2-6) If 'No', please provide a brief explanation.	Yes				
null	POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR PERMITTEE OPERATIONS PROGRAM					
46	Developed and maintained an inventory of Permittee-owned or operated facilities within your jurisdiction that are a threat to water quality, as specified in E.11.a(ii), page 40. (Years 2-6) If 'No', please provide a brief explanation.	Yes				

47	Developed and submitted a map that identifies the location of inventoried Permittee-owned/operated facilities, storm drainage system corresponding to the each of the facilities and the receiving water, facility name and management including contact information? (E.11.b., page 41) (Year 2) If 'No', please provide a brief explanation.	N/A				
48	Conducted annual inspections of and assessed the pollutant discharge potential for all Permittee-owned facilities to identify Hotspots, as specified in section E.11.c., page 41. (Year 3); If 'No', please provide a brief explanation	N/A				
49	Developed and implemented SWPPPs for hotspots as specified in section E.11.d.(ii)(a-c), page 42-43)? (Year 4) Continued to implement SWPPPs for hotspots? (Years 5-6) If 'No', please provide a brief explanation.	No		<p>No. The City of Buellton conducted a Hotspot Site Investigation on 2 "Confirmed" Hotspots (WWTP and Post Office) during the facility assessments. All stormwater runoff is contained on site at each of the "Confirmed" Hotspots. The City did not develop and implement a SWPPP for the WWTP but has developed and implemented a Hazardous Materials Consolidated Emergency Response/Contingency Plan for the WWTP site; and reclassified the Post Office to a Non-Hotspot due to discussions with the Post Office as their operations are under federal regulation. Note: There were no "Severe" Hotspots identified during the Hotspot Site Investigations.</p> <p>N/A. The City of Solvang conducted a Hotspot Site Investigation on each City owned or operated facility and did not find a "Severe" or "Confirmed" Hotspot during the facility assessments that would require the development and implementation of a SWPPP.</p>		
50	Conducted quarterly visual inspection of hotspots and hotspot discharge locations? (E.11.e.(ii)(a and c), page 43) (Years 5-6) If 'No', please provide a brief explanation.	No		<p>No. The City of Buellton did perform the quarterly visual inspections of "confirmed" hotspots but did not perform the quarterly hotspot visual observation of stormwater and non-stormwater discharges as all stormwater is contained onsite. All inspection reports/records are either maintained electronically or hard copy within the records for each SWMP reporting year.</p> <p>N/A. The City of Solvang did not find a "Severe" or "Confirmed" Hotspots identified during the facility assessments that would require quarterly visual inspections of hotspots and hotspot discharge locations.</p>		
51	Conducted annual comprehensive hotspot inspection? (E.11.e(ii)(b), page 43) (Years 5-6) If 'No', please provide a brief explanation.	Yes				
52	Inspected each inventoried facility that is not a hotspot once during permit term? (E.11.e(ii)(d), page 44) (Years 5-6) If 'No', please provide a brief explanation.	Yes				

53	Implemented procedures to assess and prioritize maintenance of storm drain system infrastructure and assigned a high priority to each catch basin meeting any of the criteria listed in section E.11.f(ii)(1-6), page 44? (Year 2) If 'No', please provide a brief explanation.	N/A				
54	Began maintenance of storm drain systems according to the procedures and priorities developed according to section E.11.g.(ii)(a-e), page 45? (Year 3) If 'No', please provide a brief explanation. THIS QUESTION IS REDUNDANT WITH THE QUESTIONS DIRECTLY BELOW AND HAS BEEN REMOVED. YOU HAVE NO NEED TO ANSWER THIS QUESTION	N/A				
55	Developed and implemented a strategy to inspect storm drain systems, based on the priorities assigned in section E.11.f.(ii), page 44. (E.11.g.(ii)(a), page 45). (Year 3); OR Continued to implement the strategy to inspect storm drain systems? (Years 4-6) If 'No', please provide a brief explanation.	Yes				
56	Developed and implemented a schedule to clean high priority catch basins and other systems? (E.11.g.(ii)(b), page 45) (Year 3); OR Continued to implement a schedule to clean high priority catch basins? (Years 4-6) If 'No', please provide a brief explanation.	Yes				
57	Ensured that each catch basin in high foot traffic areas includes a legible storm water awareness message? (E.11.g.(ii)(c), page 45) (Years 3-6) If 'No', please provide a brief explanation.	Yes				
58	Reviewed and maintained high priority facilities and removed trash and debris from high priority areas prior to the rainy season? (E.11.g.(ii)(d), page 45). (Years 3-6) If 'No', please provide a brief explanation.	Yes				
59	Developed and maintained a procedure to dewater and dispose of materials extracted from catch basins that ensures that water removed during the catch basin cleaning process and waste material will not reenter the MS4? (E.11.g.(ii)(e), page 45). (Year 3) Continued to implement a procedure to dewater and dispose of materials extracted from catch basins? (Years 4-6) If 'No', please provide a brief explanation.	Yes				
60	Developed program to assess O&M activities for potential to discharge pollutants and inspected all O&M BMPs quarterly as specified in section E.11.h.(ii)(a-d), page 45-46? (Year 3) If 'No', please provide a brief explanation. THIS QUESTION IS REDUNDANT WITH THE QUESTIONS DIRECTLY BELOW AND HAS BEEN REMOVED. YOU HAVE NO NEED TO ANSWER THIS QUESTION	N/A				

61	Developed and implemented a program that includes activities listed in section E.11.h.ii(a)(1-8), page 46, to assess O & M activities and subsequently developed applicable BMPs? (E.11.h(ii)(a), page 46) (Year 3); OR Continued to implement a program to assess O&M activities? (Years 4-6) If 'No', please provide a brief explanation.	Yes				
62	Identified all materials that could be discharged from each of these O&M activities, and which materials contain pollutants? (E.11.h(ii)(b), page 46) (Years 3-6) If 'No', please provide a brief explanation.	Yes				
63	Developed and identified a set of BMPs that, when applied during Permittee O&M activities, will reduce pollutants in storm water and non-storm water discharges? (E.11.h(ii)(c), page 46) (Year 3); OR Continued to implement identified BMPs for O&M activities? (Years 4-6) If 'No', please provide a brief explanation.	Yes				
64	Evaluated all BMPs implemented during O&M activities quarterly? (E.11.h(ii)(d), page 46) (Years 3-6) If 'No', please provide a brief explanation.	No		The O&M activities assessment program was implemented during Year 6. O&M activities assessment inspection forms were not received for each quarter.		
65	Developed and implemented a process for incorporating water quality and habitat enhancement into new and rehabilitated flood management projects? (E.11.i, page 46-47) (Year 3); OR Continued to implement the process for incorporating water quality enhancement into flood management projects? (Years 4-6) If 'No', please provide a brief explanation.	Yes		N/A. Buellton Yes. Solvang		
66	Implemented a landscape design and maintenance program to reduce the amount of water, pesticides, herbicides and fertilizers used by Permittee? (E.11.j., page 47) (Years 2-6) If 'No', please provide a brief explanation.	Yes				
67	Evaluated pesticides, herbicides and fertilizers used and application activities performed and identified pollution prevention and source control opportunities? (E.11.j(ii)(a), page 47) (Year 2) If 'No', please provide a brief explanation.	N/A				
68	Implemented practices that reduced the discharge of pesticides, herbicides and fertilizers as specified in section E.11.j(ii)(b)(1-4), page 47-48)? (Years 2-6) If 'No', please provide a brief explanation.	Yes				
69	Implemented educational activities for municipal applicators and distributors? (E.11.j(ii)(b)(1), page 47) (Years 2-6) If 'No', please provide a brief explanation.	Yes				
70	Implemented landscape management measures that rely on non-chemical solutions, including the measures specified in section E.11.j.(ii)(b)(2)(a-i), page 47? (Years 2-6) If 'No', please provide a brief explanation.	Yes				

71	Collected and properly disposed of unused pesticides, herbicides and fertilizers? (E.11.j(ii)(b)(3), page 48)(Years 2-6) If 'No', please provide a brief explanation.	Yes				
72	Minimized irrigation runoff by using an evapotranspiration-based irrigation schedule and rain sensors? (E.11.j(ii)(b)(4), page 48), (Years 2-6) If 'No', please provide a brief explanation.	Yes				
73	Recorded the types and amounts of pesticides, herbicides and fertilizers used in the permit area? (E.11.j(ii)(c), page 48) (Years 2-6) If 'No', please provide a brief explanation.	Yes				
null	POST CONSTRUCTION STORMWATER MANAGEMENT PROGRAM					
74	Regulated development to comply with sections E.12.b. through E.12.l of permit? (E.12.a., page 48) (Years 2-6) If 'No', please provide a brief explanation.	NA		These requirements are superseded by the Central Coast adopted Post-Construction Requirements (PCRs). The Cities shall comply with the adopted and approved Stormwater Management Requirements for Development Projects in the Central Coast Region dated July 12, 2013.		
75	Required implementation of site design measures for all projects that create and/or replace 2,500- 5,000 square feet of impervious surface (including single family homes, that are not part of a larger plan of development)? (E.12.b., page 48-49) (Years 2-6) If 'No', please provide a brief explanation.	NA		These requirements are superseded by the Central Coast adopted Post-Construction Requirements (PCRs). The Cities shall comply with the adopted and approved Stormwater Management Requirements for Development Projects in the Central Coast Region dated July 12, 2013.		
76	Implemented standards, including measures for site design, source control, runoff reduction, storm water treatment and baseline hydromodification management, on projects that create and/or replace more than 5,000 square feet of impervious surface (Regulated Projects)? (E.12.c., pages 49 -51) (Years 2-6) If 'No', please provide a brief explanation.	N/A		These requirements are superseded by the Central Coast adopted Post-Construction Requirements (PCRs). The Cities shall comply with the adopted and approved Stormwater Management Requirements for Development Projects in the Central Coast Region dated July 12, 2013.		
77	Required Regulated Projects to implement source control measures? (E.12.d., page 51-52) (Years 2-6) If 'No', please provide a brief explanation.	NA		These requirements are superseded by the Central Coast adopted Post-Construction Requirements (PCRs). The Cities shall comply with the adopted and approved Stormwater Management Requirements for Development Projects in the Central Coast Region dated July 12, 2013.		
78	Required Regulated Projects to implement LID standards designed to reduce runoff, treat storm water, and provide baseline hydromodification management to the extent feasible, to meet the Numeric Sizing Criteria for Storm Water Retention and Treatment under section E.12.e(ii)c., page 53. (E.12.e., page 52-56)? (Years 2-6) If 'No', please provide a brief explanation.	NA		These requirements are superseded by the Central Coast adopted Post-Construction Requirements (PCRs). The Cities shall comply with the adopted and approved Stormwater Management Requirements for Development Projects in the Central Coast Region dated July 12, 2013.		

79	Developed and implemented hydromodification management procedures for Regulated Projects that created and/or replaced one acre or more of impervious surface as specified by section E.12.f? (pgs. 56 - 57, Year 3); OR Continued to implement hydromodification management procedures for Regulated Projects? (Years 4-6) If 'No', please provide a brief explanation.	NA		These requirements are superseded by the Central Coast adopted Post-Construction Requirements (PCRs). The Cities shall comply with the adopted and approved Stormwater Management Requirements for Development Projects in the Central Coast Region dated July 12, 2013.		
80	Developed and/or modified enforceable mechanisms to implement E.12.b through E.12.f., if necessary? (E.12.g., page 58) (Years 3-6) If 'No', please provide a brief explanation.	NA		These requirements are superseded by the Central Coast adopted Post-Construction Requirements (PCRs). The Cities shall comply with the adopted and approved Stormwater Management Requirements for Development Projects in the Central Coast Region dated July 12, 2013.		
81	Implemented an O&M verification program for storm water treatment and baseline hydromodification structural controls measures on all Regulated Projects, as specified by section E.12.h.(ii)(a-e), page 58-60? (Years 2-6) If 'No', please provide a brief explanation.	NA		These requirements are superseded by the Central Coast adopted Post-Construction Requirements (PCRs). The Cities shall comply with the adopted and approved Stormwater Management Requirements for Development Projects in the Central Coast Region dated July 12, 2013.		
82	Inventoried and assessed the maintenance condition of structural post-construction BMPs within your jurisdiction? (E.12.i., page 60) (Years 3-6) If 'No', please provide a brief explanation.	NA		These requirements are superseded by the Central Coast adopted Post-Construction Requirements (PCRs). The Cities shall comply with the adopted and approved Stormwater Management Requirements for Development Projects in the Central Coast Region dated July 12, 2013.		
83	Developed and maintained a plan to inventory, map and determine the relative maintenance condition of structural post-construction BMPs as specified by section E.12.i(ii)(a-d), page 60-61? (Year 3); OR Continued to implement plan to inventory, map and assessment of maintenance condition of post-construction BMPs? (Years 4-6) If 'No', please provide a brief explanation.	NA		These requirements are superseded by the Central Coast adopted Post-Construction Requirements (PCRs). The Cities shall comply with the adopted and approved Stormwater Management Requirements for Development Projects in the Central Coast Region dated July 12, 2013.		
84	Conducted an analysis of the landscape code to correct gaps and impediments impacting effective implementation of post-construction standards? (E.12.j(ii)(a), page 61) (Year 1) If 'No', please provide a brief explanation.	N/A				
85	Completed any changes to the landscape code to effectively administer post-construction requirements? (E.12.j(ii)(b), page 61) (Years 2-6) If 'No', please provide a brief explanation.	No		The Cities of Buellton and Solvang did not find any impediments with administering the post construction requirements during the Municipal Landscape Gap Analysis but the Cities are considering future opportunities to improve that were identified during the analysis and/or adopt a new ordinance to align with the Department of Water Resource's Model Water Efficient Landscape Ordinance (MWELo).		
86	Implemented post-construction storm water management requirements based on a watershed-process approach as specified by section E.12.k, page 62? (Years 1 - 6)	NA		These requirements are superseded by the Central Coast adopted Post-Construction Requirements (PCRs). The Cities shall comply with the adopted and approved Stormwater Management Requirements for Development Projects in the Central Coast Region dated July 12, 2013		

87	Proposed alternative post-construction requirements that achieved multiple-benefits as specified by section E.12.I., page 62? (Years 1 - 6)	No		Neither the City of Buellton nor the City of Solvang submitted a proposal to the Regional Water Board or the Executive Officer to obtain approval for alternative post-construction measures for multiple-benefit projects.		
null	WATER QUALITY MONITORING					
88	Indicate which water quality monitoring approach applies to your jurisdiction. Check all that apply.		303(d) Monitoring			
89	If you selected TMDL Monitoring or 303(d) Monitoring, did you consult with your Regional Water Board within Year 1 of the permit to determine monitoring study design and implementation schedule? (Year 1) If 'No', please provide a brief explanation.	N/A				
90	Indicate if you are or will be conducting water quality monitoring individually or as part of a regional program. (Years 1 and 2) If regional program, list the name of the program in the text box below. If a Permittee has a population less than 50,000 AND is not required to conduct ASBS, TMDL or 303(d) Monitoring (Sections E.13.(a)-(c)), then enter N/A					
91	Provide a status update regarding the development (including consultation with Regional Boards, if applicable), submittal and/or approval of the monitoring study design and implementation schedule. (Year 1)					
92	Upload the Monitoring Study Design and any available results for the monitoring option that applies to your jurisdiction. (Year 2)					
93	Provide a summary of the implementation of the water quality monitoring program and related results. (Year 3 - 6) Upload the Monitoring Study Results if monitoring was completed in 2018/2019.			Refer to Attached 303(d) Monitoring Program Summary and Results.		
null	PROGRAM EFFECTIVENESS ASSESSMENT					
94	Developed and implemented a Program Effectiveness Assessment and Improvement Plan (PEAIP) that includes the minimum requirements listed in section E.14.a(ii)(a-f), page 70-72)? (Year 2) Continued to implement the PEAIP? (Years 3-6) If 'No', please provide a brief explanation. If 'Yes', upload required PEAIP as attachment if changes have been made to the PEAIP since being uploaded for previous annual reports.	Yes				
95	Provide a description of implementation of the Program Effectiveness Assessment and Improvement Plan, a summary of data obtained through effectiveness assessment measures and the short and long-term progress of the storm water program and an analysis of the data as described on page 72 of the permit. Upload as an attachment. (Years 3 - 6) {required}					

96	Identified and summarized BMP and/or program modification identified in priority program areas that will be made in next permit term? (E.14.b.(ii)(a-d), page 72-73) (Year 5) If 'No', please provide a brief explanation. If 'yes', upload required PEAIIP as attachment. {required if 'Yes'}	NA				
null	TOTAL MAXIMUM DAILY LOADS COMPLIANCE REQUIREMENTS					
97	Attached TMDL implementation status report that includes the information listed in section E.15.d(i-iv), page 74 of permit? (Years 1-6) {required if 'Yes'} If 'No', please provide a brief explanation.	NA		Although the Santa Ynez River is a 303(d) impaired water body, it was not identified within "Phase II Permit Traditional Small MS4 Attachment G-Region Specific Requirements" that outlines Regional Water Board Approved TMDLs.		
null	ADDITIONAL INFORMATION					
98	Optional: If you have any additional information, reports or attachments that you would like to provide to describe your storm water program please use the text box and/or the upload attachment button below. (Years 1 - 6)					

**Phase II Small MS4 Annual - Report - 2018-2019
CERTIFICATION**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Rose Hess	Title: Director of Public Works	Date: 10/14/2019
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**Phase II Small MS4 Annual - Report - 2018-2019
ATTACHMENTS**

Attachment Title	Description	Date Uploaded	Attachment Type	Attachment Hash	Doc Part No/Total Parts
303(d) Monitoring Program Results FY2018-2019	303(d) Monitoring Program Results FY2018-2019	2019-10-11 14:53:51.0	Supporting Documentation	1791fafe67954377c191c724e59f42124e267c98ffa2dd5cccf793794446a96	1/1
PEAIP Annual Summary-FY2018-2019-Buellton and Solvang	PEAIP Annual Summary-FY2018-2019-Buellton and Solvang	2019-10-14 11:09:59.0	Supporting Documentation	42de348cdaa107b58fe21acc2d7736e0cfeaf740eb3680c1ebd320ce54c589	1/1

Report_Summary

Report Summary Text File - Auto-generated by SMARTS on 10/14/2019 12:04:22

Name of Report: Phase II Small MS4 Annual Report - Traditionals 2018 - 2019 Annual

Certifier Name: Rose Hess

Certifier Title: Director of Public Works

Certifier Password Hash:

b322eb3eb17b39568453529cb56b9a9b74ab3673dec5636b82e6c80c33614b56

Certifier User Account ID: 626600

Certification Computer IP: 198.143.33.5

Certification Executed On:

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**County of Santa Barbara Public Works Department
Project Clean Water**

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www.sbprojectcleanwater.org



SCOTT D. MCGOLPIN
Director

THOMAS D. FAYRAM
Deputy Director

Memorandum

Date: October 11, 2019

To: 303(d) Monitoring Partner Agencies:
Erin Maker, City of Carpinteria
Andrea Dransfield, Dudek representing City of Goleta
Bridget Elliot, City of Solvang
Rose Hess, City of Buellton
Mary Zepeda, MNS representing Buellton and Solvang

From: Cathleen Garnand, County of Santa Barbara

Subject: Transmittal of 303(d) Monitoring Program Results, 2018-2019

The following summary and supporting documents describe implementation of the fourth year of the 303(d) monitoring effort.

Background

In accordance with the NPDES California Phase II General Municipal MS4 Permit section E.13.c requirements, the County, along with partner cities of Carpinteria, Goleta, Solvang, and Buellton, implemented a storm water quality monitoring program. This program, consisting of a Monitoring Plan and QAPP, was approved by the Central Coast Regional Water Quality Control Board in their letter dated March 4, 2016.

The storm water quality monitoring is intended to address the requirements of E.13.c and also to inform the Program Effectiveness Assessment and Improvement Plan of E.14.a. by focusing on wet weather runoff from specific urban land use areas and applying that data to the LPR Model.

The first three years of sampling data were analyzed and summarized in the Urban Stormwater Monitoring Report (Geosyntec, Sept 2018). Recommendations from the report that were implemented in this 2018-2019 sampling year include:

- Continue monitoring to obtain robust datasets to replace values used in the LPR Model

303(d) Monitoring Results

Page 2 of 12

- Discontinue pesticides that were not detected in the first three years of the program: carbamates and urea pesticides, diuron and degradates, and neonicotinoids
- Discontinue toxicity as it does not correlate with measured constituents (e.g. pesticides, metals, and nutrient detections) and does not provide substantial insight into the characterization of stormwater discharges.

Summary

During the reporting period of Jul 1, 2018 – Jun 30, 2019, three separate wet weather events were monitored at the six unique sampling sites. These include:

	Date	Rainfall (in)	Location	Land Use Type
1.	Nov 29	1.29	Solvang	Residential
2.	Jan 05	1.50	Goleta	Commercial
3.	Jan 05	1.50	Goleta	Industrial
4.	Jan 15	0.67	Carpinteria	Urban Agriculture
5.	Jan 15	0.67	Carpinteria	Residential
6.	Jan 15	0.71	Buellton	Industrial

The Sampling Log (Attachment 1) describes the storm events that were tracked throughout the year. The log includes details on forecasts, events that were considered but not monitored, and events that we attempted to monitor but had to abort for reasons such as lack of sufficient runoff or lab closures.

The lab results are summarized in Attachment 2.

Thresholds and standards do not exist for many of the parameters analyzed. Those that do have comparative benchmarks are listed in Attachment 3. Results that are noteworthy for discussion include:

Copper, Dissolved (10 ug/l)

Site: Carpinteria Urban Agriculture (13 ug/l)

Possible sources include pesticides and fungicides (anti-fouling coatings), automotive brake pads, and metal and electrical manufacturing.

Cyfluthrin (12.5 ng/l)

Site: Solvang Residential (21 ng/l)

Pyrethroid insecticide used for structural pest control and livestock operations.

Total Nitrogen (0.38 mg/l)

Solvang Residential (1.3 mg/l)

Goleta Commercial (1.1 mg/l)

Goleta Industrial (2.8 mg/l)

Carpinteria Urban Agriculture (15 mg/l)

Buellton Industrial (sample was outside hold time and not analyzed for this constituent)

Sources include fertilizer, pet waste, leaf litter/green waste, detergents

303(d) Monitoring Results

Page 3 of 12

Permethrin (10.6 ng/l)

Sites: Goleta Commercial (33 ng/l)

Buellton Industrial (84 ng/l)

Pyrethroid insecticide used as crop protectant, and for indoor and outdoor residential pest control. Also a common ingredient in lice and scabies treatments.

Phosphorus as P, total (0.02188 mg/l)

Solvang Residential (0.2 mg/l)

Goleta Commercial (0.19 mg/l)

Goleta Industrial (0.61 mg/l)

Carpinteria Urban Agriculture (17 mg/l)

Buellton Industrial (0.2 mg/l)

Sources include fertilizer, pet waste, leaf litter/green waste, detergents

Zinc (4 ug/L)

Solvang Residential (8.5 ug/l)

Goleta Commercial (44 ug/l)

Goleta Industrial (42 ug/l)

Carpinteria Urban Agriculture (230 ug/l)

Buellton Industrial (27 ug/l)

Carpinteria Residential (6.6 ug/l)

Major sources are galvanized surfaces (roofs, gutters, flashing, fencing, guard rails, downspouts and drainage pipes), and wear debris from vehicle tires.

Attachment 1 – Sampling Log for 2018-2019

Rainfall data sources and distance to sampling locations

- Carpinteria: Santa Barbara County Flood Control District Official Daily Rainfall Record Station 208, Carpinteria Fire Station, within 0.75 miles of both Carpinteria sampling locations.
- Goleta: Santa Barbara County Flood Control District Daily Rainfall Record Station 440 Goleta Fire Station, within 1.1 miles of Goleta Commercial and 2 miles of Goleta Industrial.
- Buellton: Santa Barbara County Flood Control District Official Daily Rainfall Record Station 233 Buellton Fire Station #31, 0.50 miles.
- Solvang: Santa Barbara County Flood Control District Official Daily Rainfall Record Station 393 Solvang PW Water, 1.3 miles.

Rainfall amounts noted are per storm not rainfall day (as of 8am for previous 24 hours)

Wed Oct 3

Mild rain all day, not enough intensity for long enough period of time to have runoff for 2 hour sampling window 0.44 inches total for the storm at Goleta Fire Station (70)

Thurs Oct 4

Intense rain over downtown SB and harbor and the Mesa, little rain over sampling locations and too brief to sample

0.05 inches total for the storm at Goleta Fire Station (70)

Friday 12 October

NWS Forecast – Santa Barbara County

Friday & Saturday

Slight chance of light rain late Friday night through Saturday morning (South Coast).

Possibility of isolated thunderstorms

Sunday to Thursday

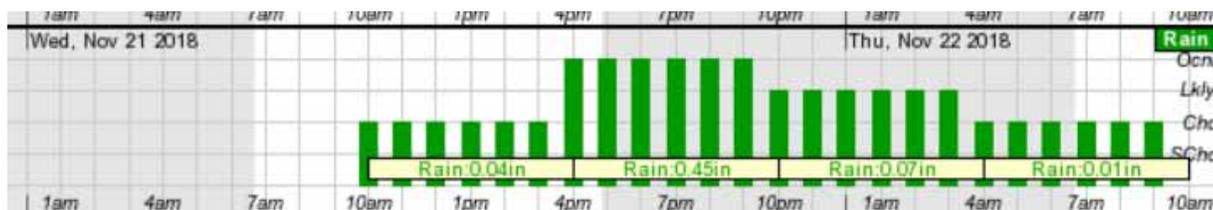
Dry

Due to hold times and staff absence, not watching this storm for sampling

0.01 total for the storm at Goleta Fire Station (70)

20 Nov 2018

Forecast calls for rain starting Wednesday 21 Nov afternoon in SB County south coast. Weck labs will be receiving samples Thanksgiving Day between 6am and 9am, although they may not have an analyst available to run the nitrate and nitrite immediately. Hold times for those are 24 hrs. Called FGL in Santa Paula and Oilfield Environmental and Compliance in SM, both closed Thursday and Friday. No couriers are available for Weck, so if analyst is working, Bree will drive samples directly to lab for arrival at 6am Thursday. Trying for both Goleta sites and maybe Carp residential if the rain lasts long enough. If no analyst at Weck, no sampling for this storm.



303(d) Monitoring Results

Page 5 of 12

21 Nov 2018

Weck to have analyst available for Friday, so pushing the 48 hour hold time on the nitrate/nitrite for collection on Wed afternoon. Significant rain did not start until ~8pm on Wednesday, decision to call off sampling. Total rain was .79" at Goleta Fire Station

26 Nov 2018 Monday

Storm system bringing moderate rain Wednesday evening through Thursday morning, turning to scattered showers Thursday afternoon.

Expected rainfall of 0.5" to 2.0" (Coast/Valleys), with higher amounts possible in the South-Coast Mountains (up to ~3").

Peak rainfall rates of 0.25"/hr to 0.50"/hr (with rates up to 1"/hr if localized thunderstorms develop)

29 Nov 2018

Solvang sampled, total for storm at Solvang PW Water gauge 1.29"

Rain mostly overnight 28-29 for south coast, not enough intensity during the day 29 for samples

4 Dec 2018

NWS Forecast – Santa Barbara County

Dry thru Tues evening, then light rain

Wednesday & Thursday: Light rain, 0.25" to 1.5", mostly through Wed afternoon, then scattered showers through Thurs evening. Rainfall rates <0.25"/hr

Rain started around 920pm 4 Dec in Goleta, only gentle showers in predawn, so no morning sampling.

Headed out to Goleta sampling locations before 10am, not enough to sample, blue skies breaking through, some mild rain after dark

Total 4 Dec-6 Dec at Goleta Fire Station gauge 0.32"

14 Dec 2018

NWS Forecast – Santa Barbara County

Friday to Sunday: Dry

Light rain Monday morning, then a possibility scattered showers through Monday afternoon (<0.25").

17 Dec 2018

Rain started around 1am, stopped before 5am. Rain again briefly at 9am not enough runoff to sample for two hours, total rain at Goleta Fire Station gauge 0.16"

21 Dec 2018

Slight chance of light rain for 25 Dec

25 Dec 2018

Forecast didn't look good for sampling at last check on 24 Dec. Rain started about 6am 25 Dec, large drops heavy rain. Belyea drove to the office and got the work truck with sampling equipment already loaded, rain had let up on the way out of SB, not raining into Goleta. No rain and blue skies appearing by 7am at site. Some residual flow at outfall persisted. Maybe if on site as first drops started, might have been able to collect 12 samples with residual flow, but would be pushing it.

0.09 inches total rain at Goleta Fire Station gauge.

3 Jan 2019

Forecast for rain Saturday 5 Jan

Saturday & Sunday

303(d) Monitoring Results

Page 6 of 12

Light to Moderate rainfall, mostly Saturday afternoon through Sunday morning.
Rainfall amounts of 0.5" – 1.0" (Coast/Valleys), and 1.0 – 2.0" (Foothills/Mntns)
Peak rainfall rates of 0.25"/hr to 0.50"/hr
Slight possibility of thunderstorms Saturday night
Any impacts to recent burn areas anticipated to be at minimal "nuisance" levels.

5 Jan 2019

Sampled Goleta Commercial and Goleta Industrial

Arrived at Goleta Commercial site ~240pm, not raining yet. Rain started 250pm large drops. 307pm no flow yet. First sample at 319pm. Outfall area smelled like wet trash at beginning of sampling, odor faded by the fourth sample. Drove to Goleta Industrial, lots of flow in the gutter, no odor. Rain stopped after first two samples, flow was still strong. Condensed sample time to every 8 minutes and finished the site. Lab does not have analysts available on Sunday so may exceed hold times for nitrate and nitrite
Total for Goleta Fire Station 1.50"

6 Jan 2019

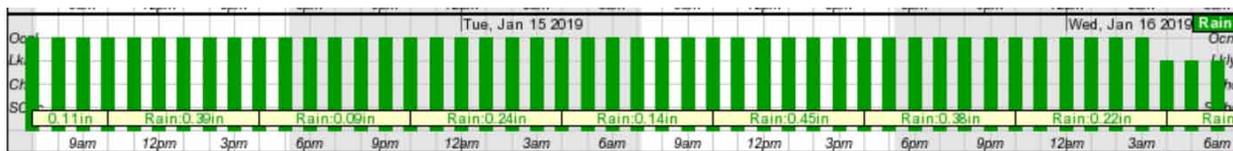
Forecast for second smaller system to arrive Sunday evening with rain falling south of Point Conception after midnight. Rain to linger over LA and Ventura long enough to affect the morning commute. Drove samples to lab in am (7am in Ventura) Rain continued until 7am in Carp. Did not sample.
Total for Carpinteria Fire Station this storm 0.75"

7 Jan 2019

Forecast for Wednesday 9 Jan, rain into southern Santa Barbara County late afternoon.

14 Jan 2019

Moderate rainfall expected starting early morning with accumulations of 1-2 inches.



15 Jan 2019

Moderate to Heavy rain with accumulations of 2-4 inches, possibly greater amounts along South Coast mountains

Three sites sampled

Carpinteria Urban Agriculture

Buellton

Carpinteria Residential

Total at Carp Fire 0.67

Total at Buellton Fire 0.71

First site sampled Carp Urban Agriculture, rain continuing and Garnand available so Belyea to sample Buellton with Zepeda (and then to Orcutt site for TMDL program) and Garnand to sample Carp Residential

Attachment 2 – Lab Results for 2018-2019

303(d) Monitoring Results
Page 8 of 12

Analyte	29 Nov 2018 Solvang Residential	5 Jan 2019 Goleta Commercial	5 Jan 2019 Goleta Industrial	5 Jan 2019 Goleta Commercial Duplicate	15 Jan 2019 Carpinteria Urban Agriculture	15 Jan 2019 Buellton Industrial	15 Jan 2019 Carpinteria Residential	Units	Water Quality Guidance	Units
1,3-Dimethyl-2-nitrobenzene [sum]	80	94	95	92	108	112	110	%		
Allethrin	ND	ND	ND	ND	ND	ND	ND	ng/l	1.05	ug/l
Aluminum, Dissolved	25	15	18	19	34	31	30	ug/l		
Aluminum, Total	710	670	300	960	550	990	480	ug/l	1000	ug/l
Ammonia as N	0.16	0.16	0.44	0.14	0.29	ND	ND	mg/l		
Azinphos methyl (Guthion)	ND	ND	ND	ND	ND	ND	ND	ng/l	0.08	ug/l
Bifenthrin	7.4	ND	ND	ND	ND	ND	ND	ng/l	800	ug/l
Bolstar	ND	ND	ND	ND	ND	ND	ND	ng/l		
Cadmium, Dissolved	ND	ND	ND	ND	ND	ND	ND	ug/l	1.8	ug/l
Cadmium, Total	0.23	0.16	ND	0.25	ND	ND	ND	ug/l	1.8	ug/l
Calcium, Total	12.4	4.02	5.06	5.36	22.7	4.61	9.36	mg/l		
Chlorpyrifos	ND	ND	ND	ND	ND	ND	ND	ng/l	0.05	ug/l
Copper, Dissolved	4.7	3.5	7.3	4.5	13	1.9	3.8	ug/l	10	ug/l
Copper, Total	7.1	9	9.9	13	15	4.6	5.6	ug/l		
Coumaphos	ND	ND	ND	ND	ND	ND	ND	ng/l	0.037	ug/l
Cyfluthrin	21	ND	ND	ND	ND	ND	ND	ng/l	12.5	ng/l
Cypermethrin	ND	ND	ND	ND	ND	ND	ND	ng/l	210	ng/l
Deltamethrin/Tralomethrin	ND	ND	ND	ND	ND	ND	ND	ng/l	0.055	ug/l
Demeton-o	ND	ND	ND	ND	ND	ND	ND	ng/l		
Demeton-s	ND	ND	ND	ND	ND	ND	ND	ng/l		
Desulfynilfipronil	n/a	ND	ND	ND	ND	ND	ND	ng/l	100	ug/l
Diazinon	ND	ND	ND	ND	ND	ND	ND	ng/l	105	ng/l
Dichloran	ND	ND	ND	ND	ND	ND	ND	ng/l		
Dichlorvos	ND	ND	ND	ND	ND	ND	ND	ng/l	0.035	ug/l
Dimethoate	ND	ND	ND	ND	ND	ND	ND	ng/l	21.5	ug/l
Disulfoton	ND	ND	ND	ND	ND	ND	ND	ng/l	1.95	ug/l
Ethoprop	ND	ND	ND	ND	ND	ND	ND	ng/l	22	ug/l
Ethyl parathion	ND	ND	ND	ND	ND	ND	ND	ng/l		
Fenpropathrin (Danitol)	ND	ND	ND	ND	ND	ND	ND	ng/l	0.265	ug/l
Fensulfothion	ND	ND	ND	ND	ND	ND	ND	ng/l		
Fenthion	ND	ND	ND	ND	ND	ND	ND	ng/l	2.6	ug/l
Fenvalerate/Esfenvalerate	ND	ND	ND	ND	ND	ND	ND	ng/l		
Fipronil	n/a	ND	22	ND	ND	ND	ND	ng/l	0.11	ug/l
Fipronil sulfide	n/a	ND	ND	ND	ND	ND	ND	ng/l		
Fipronil sulfone	n/a	ND	ND	ND	ND	ND	51	ng/l	0.36	ug/l
Hardness as CaCO3, Total	43.2	13.5	16.7	17.9	94.8	16.2	32.9	mg/l	>100 = hard, <100=soft	mg/l CaCO3
Iron, Dissolved	44	ND	33	ND	260	49	27	ug/l	5000	ug/l
Iron, Total	1100	880	430	1200	940	1300	510	ug/l		
L-Cyhalothrin	ND	ND	ND	ND	ND	ND	ND	ng/l	3.5	ng/l
Lead, Dissolved	ND	ND	0.27	ND	0.43	ND	ND	ug/l	50	ug/l
Lead, Total	0.84	1.3	1.3	1.9	2.8	1.4	0.96	ug/l		

303(d) Monitoring Results
Page 9 of 12

Analyte	29 Nov 2018 Solvang Residential	5 Jan 2019 Goleta Commercial	5 Jan 2019 Goleta Industrial	5 Jan 2019 Goleta Commercial Duplicate	15 Jan 2019 Carpinteria Urban Agriculture	15 Jan 2019 Buellton Industrial	15 Jan 2019 Carpinteria Residential	Units	Water Quality Guidance	Units
Magnesium, Total	2.96	0.831	0.986	1.11	9.29	1.13	2.3	mg/l		
Malathion	ND	ND	16	ND	ND	ND	ND	ng/l	0.1	ug/l
Merphos	ND	ND	ND	ND	ND	ND	ND	ng/l		
Methyl parathion	ND	ND	ND	ND	ND	ND	ND	ng/l	0.485	ug/l
Mevinphos	ND	ND	ND	ND	ND	ND	ND	ng/l		
Naled	ND	31	28	15	ND	ND	ND	ng/l	0.07	ug/l
Nitrate as N	0.54	0.41	0.53	0.51	14	ND	0.54	mg/l		
Nitrite as N	ND	ND	ND	ND	ND	ND	ND	mg/l		
Nitrogen, Total	1.3	1.1	2.8	1.3	15	n/a	0.81	mg/l	0.38	mg/l
NO2+NO3 as N	540	0.41	0.56	0.52	14000	ND	560	mg/l		
o-Phosphate as P	0.32	0.022	0.5	0.02	16	0.12	0.16	mg/l		
o-Phosphate as P, dissolved	320	0.021	0.48	0.021	16000	120	150	mg/l		
Pendimethalin	ND	ND	ND	ND	ND	ND	ND	ng/l	140	ug/l
Permethrin	18	ND	ND	ND	ND	ND	ND	ng/l	10.6	ng/l
Perylene-d12 [surr]	185	66	74	65	74	62	75	%		
Phorate	ND	ND	ND	ND	ND	ND	ND	ng/l	0.3	ug/l
Phosphorus as P, Total	0.2	0.19	0.61	0.26	17	0.2	0.2	mg/l	0.02188	mg/l
Phosphorus, Dissolved	0.34	0.071	0.56	0.066	17	0.078	0.16	mg/l		
Prallethrin	ND	ND	ND	ND	ND	ND	ND	ng/l	3.1	ug/l
Ronnel	ND	ND	ND	ND	ND	ND	ND	ng/l		
Stirophos	ND	ND	ND	ND	ND	ND	ND	ng/l		
Sumithrin (Phenothrin)	ND	ND	ND	ND	ND	ND	ND	ng/l	2.2	ug/l
Tefluthrin	ND	ND	ND	ND	ND	ND	ND	ng/l	0.035	ug/l
TKN	0.73	0.73	2.2	0.82	0.76	ND	0.26	mg/l		
Tokuthion (Prothiofos)	ND	ND	ND	ND	ND	ND	ND	ng/l		
Total Suspended Solids	33	61	20	58	32	25	9	mg/l		
Trichloronate	ND	ND	ND	ND	ND	ND	ND	ng/l		
Triphenyl phosphate [surr]	122	197	195	224	137	140	137	%		
Triphenyl phosphate [surr]	238	154	126	183	89	89	89	%		
Zinc, Dissolved	8.5	44	42	64	230	27	6.6	ug/l	4	ug/l
Zinc, Total	25	120	64	160	250	66	16	ug/l		

Attachment 3 - Water Quality Benchmarks and Thresholds

303(d) Monitoring Results
Page 11 of 12

Analyte	Source Water Quality Guidance
1,3-Dimethyl-2-nitrobenzene [sur]	
Allethrin	OPP Aquatic Life Benchmarks, acute invertebrates
Aluminum, Dissolved	
Aluminum, Total	Water Quality Control Plan for the Central Coast Basin, Municipal/Domestic, 2011
Ammonia as N	
Azinphos methyl (Guthion)	OPP Aquatic Life Benchmarks, acute invertebrates
Bifenthrin	OPP Aquatic Life Benchmarks, acute invertebrates
Bolstar	
Cadmium, Dissolved	USEPA Aquatic Life Ambient Water Quality Criteria, acute freshwater 2016
Cadmium, Total	USEPA Aquatic Life Ambient Water Quality Criteria, acute freshwater 2016
Calcium, Total	
Chlorpyrifos	OPP Aquatic Life Benchmarks, acute invertebrates
Copper, Dissolved	Water Quality Control Plan for the Central Coast Basin, Aquatic Life, 2011
Copper, Total	
Coumaphos	OPP Aquatic Life Benchmarks, acute invertebrates
Cyfluthrin	OPP Aquatic Life Benchmarks, acute invertebrates
Cypermethrin	OPP Aquatic Life Benchmarks, acute invertebrates
Deltamethrin/Tralomethrin	OPP Aquatic Life Benchmarks, acute invertebrates
Demeton-o	
Demeton-s	
Desulfenylfipronil	OPP Aquatic Life Benchmarks, acute invertebrates
Diazinon	OPP Aquatic Life Benchmarks, acute invertebrates
Dichloran	
Dichlorvos	OPP Aquatic Life Benchmarks, acute invertebrates
Dimethoate	OPP Aquatic Life Benchmarks, acute invertebrates
Disulfoton	OPP Aquatic Life Benchmarks, acute invertebrates
Ethoprop	OPP Aquatic Life Benchmarks, acute invertebrates
Ethyl parathion	
Fenprothrin (Danitol)	OPP Aquatic Life Benchmarks, acute invertebrates
Fensulfothion	
Fenthion	OPP Aquatic Life Benchmarks, acute invertebrates
Fenvalerate/Esfenvalerate	
Fipronil	OPP Aquatic Life Benchmarks, acute invertebrates
Fipronil sulfide	
Fipronil sulfone	OPP Aquatic Life Benchmarks, acute invertebrates
Hardness as CaCO ₃ , Total	Water Quality Control Plan for the Central Coast Basin, 2011
Iron, Dissolved	Water Quality Control Plan for the Central Coast Basin, Agricultural, 2011
Iron, Total	
L-Cyhalothrin	OPP Aquatic Life Benchmarks, acute invertebrates
Lead, Dissolved	Water Quality Control Plan for the Central Coast Basin, Municipal/Domestic, 2011
Lead, Total	

303(d) Monitoring Results
Page 12 of 12

Analyte	Source Water Quality Guidance
Magnesium, Total	
Malathion	USEPA Aquatic Life Criteria, chronic freshwater
Merphos	
Methyl parathion	OPP Aquatic Life Benchmarks, acute invertebrates
Mevinphos	
Naled	OPP Aquatic Life Benchmarks, acute invertebrates
Nitrate as N	
Nitrite as N	
Nitrogen, Total	USEPA Nutrient Criteria Rivers and Streams Ecoregion III, 2002
NO2+NO3 as N	
o-Phosphate as P	
o-Phosphate as P, dissolved	
Pendimethalin	OPP Aquatic Life Benchmarks, acute invertebrates
Permethrin	OPP Aquatic Life Benchmarks, acute invertebrates
Perylene-d12 [surr]	
Phorate	OPP Aquatic Life Benchmarks, acute invertebrates
Phosphorus as P, Total	USEPA Nutrient Criteria Rivers and Streams Ecoregion III, 2002
Phosphorus, Dissolved	
Prallethrin	OPP Aquatic Life Benchmarks, acute invertebrates
Ronnel	
Stirophos	
Sumithrin (Phenothrin)	OPP Aquatic Life Benchmarks, acute invertebrates
Tefluthrin	OPP Aquatic Life Benchmarks, acute invertebrates
TKN	
Tokuthion (Prothiofos)	
Total Suspended Solids	
Trichloronate	
Triphenyl phosphate [surr]	
Triphenyl phosphate [surr]	
Zinc, Dissolved	Water Quality Control Plan for the Central Coast Basin, Aquatic Life, 2011
Zinc, Total	



City of Buellton and City of Solvang Stormwater Program Effectiveness Assessment and Improvement Plan (PEAIP) Annual Summary 2018-2019

1. PEAIP Summary Introduction:

The City of Buellton (COB) and City of Solvang (COS) prepared and submitted to the State Water Resources Control Board a multi-agency PEAIP for Year 2 on October 13, 2015 through the Storm Water Multiple Application and Report Tracking System (SMARTS) Database. COB and COS subsequently submitted a revision dated February 19, 2016 to be uploaded with Year 3 Annual Report. This report summarizes implementation of the PEAIP for Year 6 of the National Pollutant Discharge Elimination System's (NPDES) Phase II Small Municipal Separate Storm Sewer Systems (MS4) General Permit, for calendar year July, 1 2018 through June 30, 2019.

The purpose of the PEAIP is to track the short- and long-term effectiveness of the stormwater program, the specific measures that will be used to assess the effectiveness of the prioritized best management practices (BMPs), the groups of BMPs, and/or the stormwater program as a whole. The purpose of the PEAIP is also to provide a description of how the COB and COS will use the information obtained through the PEAIP to improve the stormwater program. The PEAIP outlines the approach that the COB and COS will use to adaptively manage its stormwater program to improve its effectiveness at reducing the identified high- and medium-priority Pollutants of Concern (POCs), thereby achieving the maximum extent practicable (MEP) standard and protecting water quality. The PEAIP is focused on the *impact* that the stormwater program is having rather than the strict *implementation* of the program. By focusing the Effectiveness Assessment in this manner, the COB and COS will increase their ability to understand if its stormwater program is achieving the intended outcomes and can identify necessary modifications to the program to make it more effective.

The PEAIP for Year 3-6 focused *primarily* on the California Stormwater Quality Association (CASQA) Outcome Levels for Target Audiences (Outcome Levels 2-3), and the Sources and Impacts (Outcome Level 4-5). The COB and COS developed management questions for high-priority POCs (Nutrients) and the medium-priority POCs (Sedimentation/Siltation and Total Suspended Solids), and then conducted a data collection assessment of each of these POCs. The data collected will be utilized by both the COB and COS to improve the stormwater program and protect water quality.

In order to determine the specific target audiences and the appropriate prioritized BMPs, the COB and COS reviewed the following: a) proposed TMDLs by the Central Coast Regional Water Quality Control Board, b) 2010 303(d) List of Impaired Waterbodies, c) Central Coast Regional Water Quality Control Board (CCRWQCB) April 24th, 2014 Consultation Handout "Solvang – Buellton Urban Water Quality Profile", d) Central Coast Ambient Monitoring Program's (CCAMP) Ambient Water Quality Data, e) COB and COS Storm Water Management Plan's (SWMP) Guidance Document's List of POCs, and f) proposed regional Urban Storm Water Monitoring Plan. Best professional judgment, knowledge of local and/or regional water quality issues and common urban pollutants were also factors in the identification of POCs.

Target audiences for each source of high- and medium-priority POCs have been identified and the COB and COS have actively taken steps, during each permit year, to identify and

bridge communication and action barriers through the selection and implementation of prioritized BMPs.

The prioritized BMPs reflect stormwater program activities that are intended to change behaviors of target audiences and result in pollutant source mitigation. The prioritized BMPs, listed below in Figure 8 Prioritized BMP Identified for Target Audiences within COB and COS PEAIIP, are being implemented as part of the Cities stormwater program, and where applicable, corresponding data was collected and analyzed at the close of Permit Year 6 in order to assess program effectiveness and identify opportunities for program improvement.

2. Data Summary – Program Assessment

In accordance to the NPDES Phase II MS4 General Permit's Section E.7, both the COB and COS have developed and implemented a Stormwater Education and Outreach Program Strategy. The program's goal is to inform people of the impacts of stormwater discharge on water bodies and the steps they can take to reduce pollutants in stormwater and how they can become involved in restoration activities.

The Cities education and outreach campaign involves a combination of: (1) implementing a Community Based Social Marketing (CBSM) campaign to promote changes in people's behavior related to management of dog waste that will improve the quality of the Cities stormwater and surface waters; (2) conducting surveys or quizzes; (3) provide education and outreach materials (i.e. printed materials, billboard, mass transit advertisement, television advertisements, and websites) to target audiences as appropriate; (4) utilizing public input in developing outreach through event participation; (5) providing availability of water efficient/pesticide and fertilizer application/stormwater brochures within each City office and/or website; (6) promoting reporting of illicit discharges or connections; (7) providing availability of pesticide and fertilizer application within each City office and/or website; (8) provide educational materials to school children to promote stormwater pollution prevention; and (9) Develop messaging to reduce discharges from organized car washes, mobile cleaning and pressure washing activities.

On each of the City's stormwater website, an online survey was conducted to assess the public's knowledge on their Stormwater Management Program (SWMP). Based on the lack of participation in the online survey received for Year 2 (4 Responses COB; 10 Responses COS), Year 3 (5 Responses COB; 6 Responses COS), Year 4 (2 Responses COB; 2 Responses COS), Year 5 (1 Response COB; 0 Responses COS), Year 6 (5 Response COB; 0 Response COS) the Cities altered their approach to promoting the online surveys through direct interactions with during City-sponsored events as described below within the POCs data summary to achieve the MEP standard. Although the City's stormwater website online survey results showed a decline for Year 4-6, the Cities altered approach of promoting the online survey through direct interactions at an event resulted in an increase total participation for Year 4 (22 Responses COB; 22 Responses COS), Year 5 (12 Responses COB; 11 Responses COS) and Year 6 (14 Responses COB and 14 Responses COS). Due to the success rate, the Cites will continue to implement the alternative approach of promoting the online survey through direct interactions at an event and will continue to engage the residents and business through direct mailers to take the on-line survey.

For the PEAIIP, the COB and COS focused its data assessment for Nutrients and Sedimentation/Siltation (Total Suspended Solids) using the Management Questions, Data Assessment and Data Collection Methods outlined within Table 5 and 6 of the COB and COS PEAIIP. The data assessment for each POC consisted primarily of a qualitative assessment and/or a descriptive statistic methodology and the data collection methods included internal tracking by stormwater program, review of external data sources, interviews/surveys, site investigations/inspections; and monitoring and sampling as described below within COB and COS PEAIIP.

The data summary for the high-and medium-priority POCs by program element are as follows:

NUTRIENTS

Education and Outreach (CASQA Outcome Level 2-3)

COB Data Assessment/Collection:

During Year 6, COB participated in 3 education and outreach events (Buellton BBQ Bonanza, State of the City, Santa Ynez Valley Botanic Garden's (SYVBG) Pooch-a-Palooza and sponsored a Stormwater Display Booth at each event. Note: The SYVBG will no longer be hosting the Earth Day Event. The Earth Day Event will be combined into an Open Streets/Earth Fest Event beginning October 2020 and is currently in the planning stages. This event will be hosted by the Santa Ynez Valley Healthy Eating Active Lifestyle (SYV HEAL), People Helping People (PHP) and the COB.

The numbers of education and outreach materials distributed during events related to Nutrients (Brochures: Gardener's Guide to Clean Water; Homeowner's Guide to BMPs; Business Owner's Guide to BMPs; Recognizing and Reporting Stormwater Pollution; The Ocean Begins On Your Street; Our Water Our World Pests Bugging You; Landscaper's Guide to BMPs; Giveaways: COB & COS Stormwater Bookmarks) are as follows: Buellton BBQ Bonanza (94 Visitors: 27 Brochures,; 57 Bookmarks; State of the City (6 Visitors; 10 Brochures; 0 Bookmarks) and SYVBG Pooch-a-Palooza (26 Visitors; Brochures; 14 Bookmarks). It should be noted that on 6/21/19, the Business Owner's Guide to BMPs was retired following issuance of topic specific BMP guides that were developed to expand upon each topic area listed on the Business Owner's Guide to BMPs.

The City also provided stormwater education and outreach materials to businesses and residents attending the Valley Wide Shred Day. The number of education and outreach materials distributed during this event related to Nutrients (Giveaways: COB & COS Stormwater Bookmarks) are as follows: Valley Wide Shred Day-Buellton (36 Visitors; 36 Bookmarks). The COB also distributed brochures through brochure displays at designated City facilities (City Hall, Planning Department). The numbers of education and outreach materials distributed at the City facilities related to Nutrients (6 Gardener's Guide to Clean Water; 4 Homeowners Guide to BMPs; 0 Business Owner's Guide to BMPs, 4 Recognizing and Reporting Stormwater Pollution; 3 The Ocean Begins on Your Street-English; 0 The Oceans Begins on Your Street-Spanish as well as had 1114 File Views/Hits/Downloads (782English; 332 Spanish) thru the City's website. The City's website includes other documents related to Nutrients such as Creek Care, Creekside concerns for residents and a Use and Disposal of Pesticide Fact Sheet by Our Water Our World. The COB also provides

weblinks to additional resources on the City's website to the Santa Barbara County Project Clean Water, Our Water Our World, Less is More and Santa Barbara County Water Wise website.

The COB and COS also maintains a permanent stormwater education and outreach display at the SYVBG Information Kiosk and at the Solvang Public Library's Stormwater Display Board. The numbers of education and outreach materials distributed at the SYVBG Information Kiosk related to Nutrients (39 Gardener's Guide to Clean Water; 39 Recognizing and Reporting Stormwater Pollution; 71 The Ocean Begins on Your Street-English; 31 The Ocean Begins on Your Street-Spanish). The City also distributed stormwater bookmarks as follows: 189 Buellton Public Library; 50 Jonata Middle School; 50 Oak Valley Elementary School; 39 Buellton Senior Center; 7 Pre-K Children @ SYVBG.

In addition, the COB's Authorized Contract Staff continue to distribute education and outreach materials during Fats, Oil and Grease (FOG) and Industrial Waste Discharge (IWD) Inspections related to Nutrients (FOG – Kitchen's Guide to BMPs; Restaurant's Guide to BMPs; Beverage Manufacturing and Stormwater; COB Guidance Document – SWRCB Industrial Storm Water Pollution Prevention Plan Requirements; and Mobile Cleaning Guide to BMPs). The Cities will begin development of a Cleaning Up Poster that will be available online to the business community.

The COB and COS collaborated with the Cities of Carpinteria, Goleta, Lompoc, Santa Barbara and the County of Santa Barbara on a new Landscaper's Guide to BMPs that included topics such as proper management of pesticides, herbicides and fertilizers including handling and disposal as well as cleanup and disposal of landscape waste. In August 2018, the guide was finalized and distributed in both English and Spanish to 4 City approved landscape maintenance contractors (1 COB and 3 COS) to review within their staff as well as 13 known landscape service providers in the area. Following issuance, the City also worked with the Santa Barbara County Water Agency to send out a Notice of Stormwater Pollution Prevention for Landscapers in English and Spanish along with the new guide to 91 attendees of the Green Gardener Program. The City also worked with the Santa Barbara County Water Agency to disseminate the Landscaper's Guide to BMPs to all future students attending the Green Gardener class offered via Allan Hancock Community College. It should be noted that the new Landscaper's Guide to BMPs received 459 File Views/Hits/Downloads (162 COB-94 English and 68 Spanish; and 297 COS-157 English and 140 Spanish) and replaced the previous Landscaper's Maintenance BMP Guide that received 109 File Views/Hits/Downloads (12 COB-7 English and 5 Spanish; and 97 COS-59 English and 38 Spanish) thru the City's website.

Additionally, the COB and COS collaborated with the Cities of Carpinteria, Goleta, Lompoc, Santa Barbara and the County of Santa Barbara on a new Restaurant Guide to BMPs. This guide was finalized in November 2018 and distributed along with a Notice of Stormwater Pollution Prevention for Restaurant Owners in both English and Spanish to 106 Restaurants (49 COB and 57 COS) within the area. The Notice also included a copy of the Mobile Cleaner's Guide to BMPs in both English and Spanish) should the Restaurant Owner have their employees and/or conduct these outdoor cleaning activities. It should be noted that the new Restaurant Owner's Guide to BMPs received 428 File Views/Hits/Downloads (139 COB-79 English and 60 Spanish; and 289 COS-162 English and 127 Spanish) and replaced the previous Restaurant Owner's Guide that received 105 File Views/Hits/Downloads (47 COB and 58 COS) thru the City's website.

The COB and COS also created a new CTPL Post Card for The Solvang Gathering of a greyhound named “Walker”. The COS posted CTPL messaging on The Solvang Gathering webpage and invited their members to participate in a scavenger hunt to find “Walker” at 3 designated locations. When found, the participant would win a Stormwater Giveaway (Reusable Grocery Bag) as a thank you for picking up after their pet and is an alternative way to provide outreach to non-residents.

In Year 7, the COB and COS will begin collaboration with the Partner Agencies on a new Special Events Guide to BMPs as well as revisions to the Homeowner’s Guide to BMPs to be released in both English and Spanish. In addition, the COB and COS will be developing education and outreach materials to distribute to all Hotels and Motels; Multi-Unit Residential Dwellings; and Mobile Pet Groomer’s & Stylist working in the area.

The Cities will also be participating in a new CBSM Campaign via Our Water Our World that partners with local nurseries and hardware stores using a point-of-purchase strategy to encourage stores to carry less-toxic products, and to educate staff and customers on how to choose and use eco-friendly pesticide products. The program provides current information on products and Integrated Pest Management techniques through training of store staff, fact sheets and outreach tablings for the general public. The reduction of pesticide uses and the use of less-toxic products around the home can lead to a reduction of pollutants in run-off and local waterways as well as a healthier environment for the public.

COS Data Assessment/Collection:

During Year 6 the COS participated in 3 education and outreach events (Buellton BBQ Bonanza, State of the City, SYVBG Pooch-a-Palooza) and sponsored a Stormwater Display Booth at each event. Note: The SYVBG will no longer be hosting the Earth Day Event. The Earth Day Event will be combined into an Open Streets/Earth Fest Event beginning October 2020 and is currently in the planning stages. This event will be hosted by the SYV HEAL, PHP and the COB. The numbers of education and outreach materials distributed during events related to Nutrients (Brochures: Gardener’s Guide to Clean Water; Homeowner’s Guide to BMPs; Business Owner’s Guide to BMP’s; Recognizing and Reporting Stormwater Pollution; The Ocean Begins On Your Street, Our Water Our World Pests Bugging You; Landscaper’s Guide to BMPs; Giveaways: COB & COS Stormwater Bookmarks) are as follows: Buellton BBQ Bonanza (94 Visitors; 27 Brochures, 57 Bookmarks), State of the City (4 Visitors; 6 Brochures, 9 Bookmarks), The Solvang Gathering (5 Visitors, 3 Bookmarks, 3 CTPL Bag Dispensers for Pet Waste). It should be noted that on 6/21/19, the Business Owner’s Guide to BMPs was retired following issuance of topic specific BMP guides that were developed to expand upon each topic area listed on the Business Owner’s Guide to BMPs.

The City focused on providing stormwater education and outreach materials to businesses and residents attending the Valley Wide Shred Day. The numbers of education and outreach materials distributed during this event related to Nutrients (Giveaways: COB & COS Stormwater Bookmarks) are as follows: Valley Wide Shred Day-Solvang (47 Visitors; 47 Bookmarks). The COS also distributed brochures through brochure displays at designated City facilities (City Hall, Planning Department). The numbers of education and outreach materials distributed at the City facilities related to Nutrients (11 Gardener’s Guide to Clean Water; 12 Homeowners Guide to BMPs; 2 Business Owner’s Guide to BMPs; 0 Recognizing and Reporting Stormwater Pollution; 15 The Ocean Begins on Your Street-English; 26 The Ocean Begins on Your Street-Spanish, 43 Bookmarks) as well as had 1,441 File View/Hits/Downloads (801 English and 640 Spanish) thru the City’s website. The COS

also provides weblinks to additional resources on the City's website to the Santa Barbara County Project Clean Water, Our Water Our World, Less is More website and Santa Barbara County Water Wise website.

The COB and COS also maintains a permanent stormwater education and outreach display at the SYVBG information kiosk and at the Solvang Public Library's Stormwater Display Board. The numbers of education and outreach materials distributed at the SYVBG Information Kiosk related to Nutrients (39 Gardener's Guide to Clean Water; 39 Recognizing and Reporting Stormwater Pollution; 71 The Ocean Begins on Your Street-English; 31 The Ocean Begins on Your Street-Spanish). The City also distributed stormwater bookmarks as follows: 250 Solvang Public Library; 200 Solvang School.

The COB and COS collaborated with the Cities of Carpinteria, Goleta, Lompoc, Santa Barbara and the County of Santa Barbara on a new Landscaper's Guide to BMPs included topics such as proper management of pesticides, herbicides and fertilizers including handling and disposal as well as cleanup and disposal of landscape waste. In August 2018, the guide was finalized and distributed in both English and Spanish to the 4 City approved landscape maintenance contractors (1 COB and 3 COS) to review with their staff as well as 13 known landscape service providers in the area. Following issuance, the City also worked with the Santa Barbara County Water Agency to send out a Notice of Stormwater Pollution Prevention for Landscapers in English and Spanish along with the new guide to 91 attendees of the Green Gardener Program. The City also worked with the Santa Barbara County Water Agency to disseminate the Landscaper's Guide to BMPs to all future students attending the Green Gardener class offered via Allan Hancock Community College. It should be noted that the new Landscaper's Guide to BMPs received 459 File Views/Hits/Downloads (162 COB-94 English and 68 Spanish; and 297 COS-157 English and 140 Spanish) and replaced the previous Landscaper's Maintenance BMP Guide that received 109 File View/Hits/Downloads (12 COB-7 English and 5 Spanish; and 97 COS-59 English and 38 Spanish) thru the City's website.

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be released in both English and Spanish. In addition, the COB and COS will be developing education and outreach materials to distribute to all Hotels and Motels; Multi-Unit Residential Dwellings; and Mobile Pet Groomer's & Stylist working in the area. The COB and COS will also be participating in a new CBSM Campaign via Our Water Our World that partners with local nurseries and hardware stores using a point-of-purchase strategy to encourage stores to carry less-toxic products, and to educate staff and customers on how to choose and use eco-friendly pesticide products. The program provides current information on products and Integrated Pest Management techniques through training of store staff, fact sheets and outreach tablings for the general public. The reduction of pesticide uses and the use of less-toxic products around the home can lead to a reduction of pollutants in run-off and local waterways as well as a healthier environment for the public.

Public Involvement and Participation (CASQA Outcome Level 2-3)

COB Data Assessment/Collection:

The COB participated in education and outreach events (Buellton BBQ Bonanza, State of the City, SYVBG Pooch-a-Palooza). The number of Stormwater Quiz's/Survey's and Interested Parties Sign-up Inquiry at the Stormwater Display Booth are as follows: Buellton BBQ Bonanza (94 Visitors; 14 Stormwater Survey-Event; 14 Stormwater Survey-Buellton Website; 14 Solvang Survey-Solvang Website; 21 CTPL Pledge Forms; 2 Interested Parties Sign-up); State of the City (6 Visitors; 0 Stormwater Quiz; 0 Interested Parties Sign-up); Pooch-a-Palooza (26 Visitors; 13 CTPL Pledges; 1 Interested Parties Sign-up). As a direct result of distributing a Stormwater Giveaway (Reusable Grocery Bag) to survey participants at the Buellton BBQ Bonanza, COB and COS experienced an increase in the number of Stormwater Surveys completed. The COB did not have any additional Interested Parties Sign-ups through the City's Website but had 5 residential Stormwater Management Program surveys completed. It should be noted that there were no changes to the survey or quizzes at outreach events or on-line at this time until the COB has comparable data through on-going surveys.

The COB continues to promote the survey on the City's website as well as during direct interactions with the public whenever possible.

COS Data Assessment/Collection:

The COS participated in education and outreach events (Buellton BBQ Bonanza, State of the City, SYVBG Pooch-a-Palooza). The number of Stormwater Quiz's/Survey's and Interested Parties Sign-up Inquiry at the Stormwater Display Booth are as follows: Buellton BBQ Bonanza (94 Visitors; 14 Stormwater Survey-Event; 14 Stormwater Survey-Buellton Website; 14 Solvang Survey-Solvang Website; 21 CTPL Pledges and 2 Interested Parties Signup); State of the City (4 Visitors; 0 Stormwater Quiz; 0 Interested Parties Signup); Pooch-a-Palooza (26 Visitors; 13 CTPL Pledges; 1 Interested Parties Sign-up). As a direct result of distributing a Stormwater Giveaway (Reusable Grocery Bag) to survey participants at the Buellton BBQ Bonanza, COB and COS experienced an increase in the number of Stormwater Surveys completed. The COS did not have any interested Parties Sign-up through the City's Website nor were any Stormwater Management Program surveys completed. There no changes to the survey or quizzes at outreach events or on-line at this time until the COS has comparable data through ongoing surveys.

The COS continues to promote the survey on the City's website as well as during direct interactions with the public whenever possible.

Illicit Discharge Detection and Elimination (CASQA Outcome Level 4)

COB Data Assessment/Collection:

During Year 6, the COB continued to implement its Illicit Discharge Detection and Elimination (IDDE) Program through Buellton Municipal Code (BMC) Title 15 Stormwater Chapter 15.01 Stormwater Management and Discharge Control also known as the Stormwater Management and Discharge Ordinance and the COB Stormwater Program Management Certification Statement which provides the COB full legal authority to implement and enforce each of the NPDES Phase II MS4 General Permit requirements. The COB also developed a draft Enforcement Response Plan that includes enforcement measures and tracking of the types of enforcement responses.

In addition, the COB continues to implement a Spill Response Plan which provides guidance to City Staff and Authorized Contract Staff responding to a complaint or notice of a spill discharge or illicit connection; and investigating to locate and identify the source of a non-stormwater discharge. Both City Staff and Authorized Contract Staff (10 City Staff and 6 City Contract Staff) were provided IDDE and Staff and Site Operator Training. The training has provided an increase in stormwater general awareness amongst staff and has result in and an increase in reporting of possible illicit discharges or connections. The COB also conducted additional IDDE and Staff and Site Operator Training via a combination of a desktop exercise and Survey Monkey quiz. This desktop training was sent to both 9 City Staff and 9 Authorized Contract Staff. Due to receipt of 11 out of 18 Survey Monkey quizzes, the City will resume in-class training to ensure receipt and evaluation of quizzes for all City Staff and City Contract Staff.

There were 11 out of 19 site investigations associated with potential and confirmed nutrient related discharges during Year 6. The nutrient related investigations were located within commercial zones. As a result of these investigations, the COB issued 10 verbal warnings; 4 written notices; and 1 notice of violations with all incidents resolved/closed through the IDDE Program. The COB continues to stormwater conduct education and outreach efforts whenever possible through direct integrations or through direct mail/media campaign to both residents and businesses. It should be noted that COB continues to notify Central Coast Regional Water Quality Control Board of the continued non-stormwater discharge from the agricultural land outside the City limits.

The COB Stormwater Program Coordinator reviewed all FOG and IWD inspection reports and/or violations for non-stormwater discharges which were resolved/closed through the FOG/IWD program. Although the COB had implemented an IDDE Program, the City does not have enough comparable data at this time to warrant any changes to the program. The COB will continue education and outreach efforts to help minimize and eliminate pollutants from entering the storm drain system.

As part of the Stormwater Management Program, the COB continues to contract with a local waste hauler for management of green waste and coordinates and promotes the annual Christmas Treecycle Program through the Chamber of Commerce E-Newsletter, Buellton Buzz (Water Bill Insert) and both the COB and Waste Hauler websites. This program allows residents to drop off their trees until 2nd week in January for mulching and reuse within the community.

The COB also maintains 11 Mutt Mitt Stations (5 River View Park; 3 Oak Valley Park; 2 PAWS Dog Park; 1 Via Corona Road). There are 4 additional Mutt Mitt Stations (1 North and 1 South Side along Highway 246 near the corner of Sycamore Drive; and 1 North and 1 South Side along Highway 246 near the corner of Valley Dairy) that are being maintained by Buellton Veterinary Clinic. The Mutt Mitt Program's efforts has helped reduce or eliminate pet waste at those locations. During Year 6, the Mutt Mitt Program purchased 66,000 bags for the Bi-weekly Maintenance of the Mutt Mitt Stations. In Year 7, the COB will be installing an additional 1 Mutt Mitt Station in the new Neighborhood Village Park that will be opening in October 2019.

COS Data Assessment/Collection:

During Year 6, the COS continued to implement its IDDE Program through SMC Title 14 Stormwater Management also known as the Stormwater Management Ordinance and the COS Stormwater Program Management Certification Statement which provides the COS full legal authority to implement and enforce each of the NPDES Phase II MS4 General Permit requirements.

The COS continues to implement a Spill Response Plan which provides guidance to City Staff responding to a complaint or notice of a spill discharge or illicit connection; and investigating to locate and identify the source of a non-stormwater discharge. There were 23 City Staff provided IDDE and Staff and Site Operator. The training has provided an increase in stormwater general awareness amongst staff and has result in and an increase in reporting of possible illicit discharges or connections. The COS also conducted additional IDDE and Staff and Site Operator Training via a combination of a desktop exercise and Survey Monkey quiz. This desktop training was sent to 11 City Staff. Due to receipt of 6 out of 11 Survey Monkey quizzes, the City will resume in-class training to ensure receipt and evaluation of quizzes for all City Staff.

There were 6 out of 19 site investigations associated with potential or confirmed nutrient related discharges during Year 6. All nutrient related investigations were located within the commercial zone. As a result of these investigations, the COS issued 5 verbal warnings, 3 written notices, and 2 notice of violations with all incidents resolved/closed through the IDDE Program. The COS will continue to conduct stormwater education and outreach efforts whenever possible through direct integrations or through direct mail/media campaign. As part of the Stormwater Management Program, the COS continues to contract with a local waste hauler for management of green waste and coordinates/promotes green waste recycling in the community through the waste hauler. The COS continues to maintain 9 Mutt Mitt Stations (3 Hans Christian Andersen Park, 2 Sunny Fields Park, 1 Solvang Parks, and 1 Veterans Memorial Building, and 2 Skytt Mesa residential area). The Mutt Mitt Program's efforts has helped reduce or eliminate pet waste at those locations. During Year 6, the Mutt Mitt Program purchased between 30,000-40,000 bags for the Bi-weekly Maintenance of the Mutt Mitt Stations.

Pollution Prevention and Good Housekeeping (CASQA Outcome Level 2-4)

COB Data Assessment/Collection:

The COB and COS continues to promote the CTPL Pet Waste Campaign on the Cities website and through direct mailers/media campaign and/or at events such as the Buellton

BBQ Bonanza, SYVBG Pooch-a-Palooza, and The Solvang Gathering (Greyhounds). During Year 6, the COB and COS distributed education and outreach materials (21 CTPL Post Cards; 40 CTPL Dog Dispensers for Pet Waste; 10 Pet Food Scoops) to Dog Owners at these events who took a Pledge to CTPL and spread the word and use the CTPL bag dispenser for pet waste; and the CTPL pet food scoop to keep the message alive. The City also promoted the CTPL campaign through posting information at the SYVBG Information Kiosk Display Board and at the Solvang Public Library's Stormwater Display Board. It should be noted that the Pet Food Scoops will not be reordered as a stormwater giveaway item. Due to the lack of completion of the CTPL Pledge Form at the City Hall and SYV Humane Society, the Cities removed the pledge form but will continue to offer free CTPL Dog Dispensers for Pet Waste at each City Hall, designated event and will continue to make them available at the SYV Humane Society.

The COB Contract Staff also conducted a total of 40 FOG and 26 IWD Program Inspections with all non-storm water discharges resolved/closed through the FOG/IWD Program. As mentioned within the Education and Outreach (CASQA Outcome Level 2-3) Section, the COB Contract Staff initiated an annual survey during their FOG and IWD Program Inspections beginning Year 2 (11 FOG Questionnaires), Year 3 (27 FOG and 11 IWD Questionnaires), Year 4 (65 FOG and 22 IWD Questionnaires), Year 5 (40 FOG and 26 IWD Questionnaires) and Year 6 (88 FOG and 40 IWD Inspections Forms) to engage the target audience with the following 3 questions: (1) Are you familiar with the COB's Storm Water Program?; (2) Are you aware of the requirements for your type of business activity?; and (3) Do you believe your business is in compliance with the City's Storm Water Program? The Inspection Forms showed more than 17.25% of businesses were not familiar with the COB's Stormwater Management Program; 16.25% of businesses were unaware of their business activities impact to stormwater; and 15.25% of the businesses did not believe their business was in compliance with the City's Stormwater Management Program. The response results may be attributed to new personnel encountered during the inspection as well as the survey questions not answered during the interview.

During Year 6, the COS continued to promote an online Restaurant survey; and has issued a new Restaurant and Mobile Cleaning Guide to BMPs in English and Spanish to 57 Restaurants within the City limits that addresses topics such as equipment and outdoor cleaning, cooking oil/grease management and dumpster and loading dock areas.

The COB also continues to provide IDDE and Staff and Site Operator Training as described within the Illicit Discharge Detection and Elimination (CASQA Outcome Level 4) Section above.

COS Data Assessment/Collection:

The COB and COS continues to promote the CTPL Pet Waste Campaign on the Cities website and through direct mailers/media campaign and/or at events such as the Buellton BBQ Bonanza, SYVBG Pooch-a-Palooza, and The Solvang Gathering (Greyhounds). During Year6, the COB and COS distributed education and outreach materials (21 CTPL Post Cards; 40CTPL Dog Dispensers for Pet Waste; 10 Pet Food Scoops) to Dog Owners at these events who took a Pledge to CTPL and spread the word and use the CTPL bag dispenser for pet waste; and the CTPL pet food scoop to keep the message alive. The City also promoted the CTPL campaign through posting information at the SYVBG Information Kiosk Display Board and at the Solvang Public Library's Stormwater Display Board. It should be noted that the Pet Food Scoops will not be reordered as a stormwater giveaway item.

Due to the lack of completion of the CTPL Pledge Form at the City Hall and SYV Humane Society, the Cities removed the pledge form but will continue to offer free CTPL Dog Dispensers for Pet Waste at each City Hall, designated event and will continue to make them available at the SYV Humane Society.

The COS's FOG Program continues to be managed by the Wastewater (WW) Division. The WW Division provides FOG control material to new FSE and existing businesses experiencing FOG problems, surveys are not part of their education and outreach program.

In Year 4, the Stormwater Program created an online FOG Questionnaire/Survey. Survey invite cards were created with instructions and a link to the online survey. WW staff was asked to distribute the survey cards during routine FOG inspections. The online survey asked the following 3 questions 1) Are you familiar with the COS's Storm Water Program? 2) Are you aware of the requirements for your type of business activity? and 3) Do you believe your business is in compliance with the City's Storm Water Program and other questions related to good housekeeping behaviors and habits. The City did not receive any responses to the online survey nor has it since its creation. The low participation could be due in part to the lack of interest among restaurant employees and/or internal misunderstandings of stormwater and FOG program goals.

Currently there is a low incident of FOG related SSO in the City's commercial services areas. From a collection system perspective, the FOG-control program is achieving the FOG-control's number one goal of preventing main line blockage and spills. While, additional data collection related to FOG-control is not discouraged it is also not a top priority for the collection system staff.

During Year 6, the COS continued to promote the online survey; and has issued a new Restaurant and Mobile Cleaning Guide to BMPs in English and Spanish to 57 Restaurants within the City limits that addresses topics such as equipment and outdoor cleaning, cooking oil/grease management and dumpster and loading dock areas.

The COS continues to provide IDDE and Staff and Site Operator Training as described within the Illicit Discharge Detection and Elimination (CASQA Outcome Level 4) Section above.

Water Quality Monitoring (CASQA Outcome Level 5)

Both the COB and COS are participating in the Santa Barbara County Public Works Department's regional water quality monitoring program. The draft Urban Storm Water Monitoring Plan (titled Receiving Water Monitoring Plan) FY 2015-2018 was submitted to Region 3 Water Board on December 29, 2014. This plan included a regional monitoring approach for Cities of Buellton, Solvang, Carpinteria, Goleta and the County of Santa Barbara. The Quality Assurance Project Plan along with the updated Urban Storm Water Monitoring Plan, revised to address comments from the Regional Board was submitted on October 13, 2015 through the SMARTS Database. On March 4, 2016, Santa Barbara County Project Clean Water received Executive Officer Approval for the revised Urban Stormwater Monitoring Plan (USWMP) and the Quality Assurance Plan (QAPP). Monitoring was initiated during Year 3 and results will be reported as part of the Year 3 and subsequent Annual Reports.

The results of the USWMP will provide a land use-based pollutant load prioritization and reduction model (LPRM) that will be used to calculate wet weather loads produced in the monitoring area, prioritize catchments for BMP placement, and evaluate the performance of existing and future BMPs. The monitoring data collected in Year 3 through the activities described in this Plan were used to inform the model, by providing site-specific land use pollutant concentration data. As described within the USWMP, the monitoring outfalls will be selected based on their drainage areas consisting of a more or less homogenous land use category. Once 8 to 10 storms have been analyzed, the EMCs used in the model will be revised to include our local runoff concentrations, and new modeling results will be reported.

On November 10, 2016, the CCRWQCB provided comments on how to refine the model approach to meet specific requirement listed in Technical Report Order 13267 issued on June 13, 2016. On July 18, 2017, the CCRWQCB approved the revised LPRM submitted to meet the requirements of Technical Report Order 13267 which includes the ability to determine the percent capture of the BMPs implemented based on the standard design attributes.

On October 15, 2018, the COB submitted Technical Report Order 13267 Report #3 (BMP Assessment Mitigated Volume, Loading Ranking) that included the Condition Assessment Forms for each BMP Inventoried as well as the COB and COS Pollutant Load, Prioritization, and Reduction (LPR) Model that provides the Stormwater Volume and Pollutant Loading-Loading Reductions Based on the Assessment and Catchment Rankings-Loading Reductions based on BMP Assessment.

The COB and COS will continue to conduct annual Condition Assessment Observations for each BMP Inventoried in accordance to the Attachment B - BMP Condition Assessment Guidance to the LPR Model Technical Report.

SEDIMENTATION/SILTATION (Total Suspended Solids)

Education and Outreach (CASQA Outcome Level 2-3)

COB Data Assessment/Collection:

During Year 6, the COB continued to implement a Spill Response Plan which provides guidance to City Staff and Authorized Contract Staff responding to a complaint or notice of a spill discharge or illicit connection; and investigating to locate and identify the source of a non-stormwater discharge. Both City Staff and Authorized Contract Staff (3 City Staff and 4 City Contract Staff) were provided IDDE training; Staff and Site Operator Training; and Permittee Staff Training. The annual training has provided an increase in stormwater general awareness amongst staff and has resulted in and an increase in reporting of possible illicit discharges or connections.

The COB also maintained connections with 6 construction contractors through issuance of grading permits and inspections which occur at a minimum monthly during active construction to ensure the construction contractors are informed of proper erosion and sediment control measures.

The COB continues to maintain the EPA's Construction Outreach Poster (24 in x 36 in) "Stormwater and the Construction Industry" and the "Prevent Soil Erosion on Your Property – A Homeowner's Guide to Erosion Control" guide on its Stormwater Management webpage. The "Stormwater and the Construction Industry" Poster received 222 File Views/Hits/Downloads and the "Prevent Soil Erosion on Your Property – A Homeowner's Guide to Erosion Control" guide received 132 File Views/Hits/Downloads on the City's website. The COS also distributed 2 "Prevent Soil Erosion on Your Property – A Homeowner's Guide to Erosion Control" guides through brochure displays at designated City facilities (1 City Hall, 1 Planning Department).

In addition, the COB and COS began collaboration with the Cities of Carpinteria, Goleta, and the County of Santa Barbara on a new Construction Industry's Guide to BMPs that includes topics such as erosion control BMPs, sediment control BMPs, tracking control BMPs, run-on and run-off control BMPs, good housekeeping BMPs, non-stormwater management, stabilize disturbed areas and post-construction BMPs etc. The new Construction Industry Guide to BMPs was posted on the COB website and received 7 File Views/Hits/Downloads (6 English and 1 Spanish). It should be noted that on 6/21/19, the Business Owner's Guide to BMPs was retired following issuance of topic specific BMP guides that were developed to expand upon each topic area listed on the guide. The City replaced the brochure within the Planning Department display with the new Construction Industry's Guide to BMPs and 1 was distributed in English by end of Year 6.

In Year 7, the COB will email the Construction Industry's Guide to BMPs in English and Spanish to all construction contractors during Q1.

COS Data Assessment/Collection:

During Year 6, the COS continued to implement a Spill Response Plan which provides guidance to City Staff and Authorized Contract Staff responding to a complaint or notice of a spill discharge or illicit connection; and investigating to locate and identify the source of a non-stormwater discharge. There were 1 City Staff that was provided IDDE training; Staff and Site Operator Training; and Permittee Staff Training. The annual training has provided an increase in stormwater general awareness amongst staff and has resulted in and an increase in reporting of possible illicit discharges or connections.

The COS maintained connections with 2 construction contractors through issuance of grading permits and inspections which occur at a minimum monthly during active construction to ensure the construction contractors are informed of proper erosion and sediment control measures.

The COS continues to maintain the EPA's Construction Outreach Poster (24 in x 36 in) "Stormwater and the Construction Industry" and the "Prevent Soil Erosion on Your Property – A Homeowner's Guide to Erosion Control" guide on its Stormwater Management webpage. The "Stormwater and the Construction Industry" Poster received 175 File Views/Hits/Downloads and the "Prevent Soil Erosion on Your Property – A Homeowner's Guide to Erosion Control" guide received 177 File Views/Hits/Downloads on the City's website. The COS also distributed 11 "Prevent Soil Erosion on Your Property – A Homeowner's Guide to Erosion Control" guides through brochure displays at designated City facilities (10 City Hall, 1 Planning Department).

The COB and COS also began collaboration with the Cities of Carpinteria, Goleta, and the County of Santa Barbara on a new Construction Industry's Guide to BMPs that includes topics such as erosion control BMPs, sediment control BMPs, tracking control BMPs, run-on and run-off control BMPs, good housekeeping BMPs, non-stormwater management, stabilize disturbed areas and post-construction BMPs etc. The new Construction Industry Guide to BMPs (English version) was posted on the COS website in June 2019 and received 3 File Views/Hits/Downloads. It should be noted that on 6/21/19, the Business Owner's Guide to BMPs was retired following issuance of topic specific BMP guides that were developed to expand upon each topic area listed on the guide. The City replaced the brochure within the Planning Department display with the new Construction Industry's Guide to BMPs and 1 was distributed in English by end of Year 6.

In Year 7, the COS will post the Spanish version of the new Construction Industry's Guide to BMPs on the website. The COS will also email the new Construction Industry's Guide to BMPs in English and Spanish to all construction contractors during Q1.

Illicit Discharge Detection and Elimination (CASQA Outcome Level 4)

COB Data Assessment/Collection:

During Year 6, the COB continues to implement its IDDE Program through BMC Title 15 Stormwater Chapter 15.01 Stormwater Management and Discharge Control also known as the Stormwater Management and Discharge Ordinance and the COB Stormwater Program Management Certification Statement which provides COB full legal authority to implement and enforce each of the NPDES Phase II MS4 General Permit requirements. The COB also continues to implement the Enforcement Response Plan that documents enforcement measures and tracks the types of enforcement responses.

The COB has also implemented a Spill Response Plan which provides guidance to City Staff and Authorized Contract Staff responding to a complaint or notice of a spill discharge or illicit connection; and investigating to locate and identify the source of a non-stormwater discharge. During Year 6, both City Staff and Authorized Contract Staff (10 City Staff and 6 City Contract Staff) were provided IDDE and Staff and Site Operator Training. The training has provided an increase in stormwater general awareness amongst staff and has resulted in and an increase in reporting of possible illicit discharges or connections. It should be noted that the COB also conducted additional IDDE and Staff and Site Operator Training via a combination of a desktop exercise and Survey Monkey quiz. This desktop training was sent to both 9 City Staff and 9 Authorized Contract Staff. Due to receipt of 11 out of 18 Survey Monkey quizzes, the City will resume in-class training to ensure receipt and evaluation of quizzes for all City Staff and City Contract Staff.

In Year 6, there were 4 site investigations associated with sedimentation/siltation related discharges from construction site. As a result of these investigations, the COB issued 1 verbal warnings, 21 written notices and 4 notices of violations that included 2 informal referrals to the CCRWQCB as a result of construction activities notice of violations. As part of the Stormwater Management Program, the COB continues to work with construction contractors to resolve any corrective actions and/or discrepancies found during the inspection.

COS Data Assessment/Collection:

During Year 6, the COS continues to implement its IDDE Program through SMC Title 14 Stormwater Management also known as the Stormwater Management Ordinance and the COS's Stormwater Program Management Certification Statement which provides the City full legal authority to implement and enforce each of the NPDES Phase II MS4 General Permit requirements. The COS also continues to implement the Enforcement Response Plan that documents enforcement measures and tracks the types of enforcement responses.

The COS has also implemented a Spill Response Plan which provides guidance to City Staff responding to a complaint or notice of a spill discharge or illicit connection; and investigating to locate and identify the source of a non-stormwater discharge. There were 23 City Staff that were provided IDDE; Staff and Site Operator Training; and Permittee Staff Training. The training has provided an increase in stormwater general awareness amongst staff and has result in and an increase in reporting of possible illicit discharges or connections. It should be noted that the COS also conducted additional IDDE and Staff and Site Operator Training via a combination of a desktop exercise and Survey Monkey quiz. This desktop training was sent to 11 City Staff. Due to receipt of 6 out of 11 Survey Monkey quizzes, the City will resume in-class training to ensure receipt and evaluation of quizzes for all City Staff.

In Year 6, there were 5 site investigations associated with sedimentation/siltation related discharges from 3 construction sites, 1 residential vacant property, and 1 COS Street Sweeping Maintenance Contractor. As a result of these investigations, the COS issued 8 written notices. As part of the Stormwater Management Program, the COS continues to work with construction contractors, residents and businesses to resolve any corrective actions and/or discrepancies found during the inspection and through receipt of a notification or complaint.

Construction Site Stormwater Runoff Control (Outcome Level 2-3)

COB Data Assessment/Collection:

During Year 6, the COB did not issue any new construction site grading permits that required review of a Stormwater Pollution Prevention Plan (SWPPP), Erosion and Sediment Control Plan (E&SCP) and/or Stormwater Control Plans (SWCP). The COB also continued to inspect 6 construction inspections monthly during active construction and following active construction as applicable. As part of the Stormwater Management Program, the COB will continue to monitor the erosion and sediment control measures at each of these construction sites.

In Year 6, there were 4 site investigations associated with sedimentation/siltation related discharges from construction site. As a result of these investigations, the COB issued 1 verbal warnings, 21 written notices and 4 notices of violations that included 2 informal referrals to the CCRWQCB as a result of construction activities notice of violations.

COS Data Assessment/Collection:

During Year 6, the COS issued 1 new construction site grading permits and required review of a SWPPP (includes E&SCP) but not a SWCP as the site received discretionary approval prior to March 6, 2014. The COS also continued to inspect the 2 active construction sites inspections monthly during active construction and following active construction as applicable. As part of the Stormwater Management Program, the COS will continue to monitor the erosion and sediment control measures at each of these construction sites.

In Year 6, there were 3 of out of 5 site investigations associated with sedimentation/siltation related discharges from construction sites. As a result of these investigations, the COS issued 7 written notices. As part of the Stormwater Management Program, the COS continues to work with construction contractors to resolve any corrective actions and/or discrepancies found during the inspection.

Post-Construction Site Stormwater Runoff Control (CASQA Outcome Level 2-3)

COB Data Assessment/Collection:

During Year 6, there were 3 out of 6 active construction sites received discretionary approval after March 6, 2014 and are required to submit a SWCP to comply with PCR Measures. All 6 active construction sites have or will be implementing LID Measures.

COS Data Assessment/Collection:

During Year 6, there was 1 out of the 2 active construction sites received discretionary approval after March 6, 2014 and required to submit a SWCP to comply with PCR Measures. Both active construction sites will be implementing LID Measures.

Pollution Prevention and Good Housekeeping (CASQA Outcome Level 2-3)

COB Data Assessment/Collection:

During Year 6, the COB Street Sweeping Maintenance Contractor continues to conduct Bi-Monthly Street Sweeping Activities on all municipal streets (residential and arterial roads but not private roads), alleyways, and parking lots based on a pre-determined frequency and route. By conducting street sweeping activities, the COB minimized sedimentation/siltation from the entering the storm drain conveyance system.

The COB also continued to implement a Storm Drain System Assessment, Prioritization and Maintenance Standard Operating Procedure (SOP) to comply with the NPDES Phase II MS4 General Permit. The Storm Drain Maintenance Contractor (SDMC) inspected and cleaned approximately 141 catch basins/drop inlets and 58 sidewalk/area drains. Additionally, the COB also updated its inventory for to include newly identified structures, replaced/installed and damaged/missing Storm Drain Curb Markers; and facilitated storm drain infrastructure repairs. In Year 7, the will issue an informal bid request to perform annual cleaning of the city's storm drain system catch basins, drop inlets, area drains and sidewalk drains.

The Wastewater Treatment Plan (WWTP) was inspected quarterly and the WWTP Staff were instructed on pollution prevention and good housekeeping measures as identified during the facility assessment (hotspot site investigation). All observations are being tracked on an action log with target completion dates until items are completed. The City also reclassified the Post Office (which is located on a City owned property) to a Non-Hotspot due to discussions with the Post Office as their operations are under federal regulation.

COS Data Assessment/Collection:

During Year 6, the COS Street Sweeping Maintenance Contractor continues to conduct Street Sweeping Activities on all municipal streets (residential and arterial city streets) bi-monthly, downtown village area once per month, alleys downtown every month, and Hans Christian Andersen Park and Sunny Fields Park quarterly. By conducting street sweeping activities, the COS minimized sedimentation/siltation from the entering the storm drain conveyance system to comply with the NPDES Phase II MS4 General Permit. It should be noted that in June 2019 the Street Sweeping Maintenance Contractor was observed to have dumped street sweeping debris within the storm drain system. The COS contacted the contractor and as part of the contractor's investigation, the employee was terminated by the company.

The COS also developed and implemented a Storm Drain System SOP for Assessing & Prioritizing Maintenance Activities to comply with all required program elements of the NPDES Phase II MS4 General Permit. The COS has over 300 storm drain structures in its inventory. The COS does not have the resources to inspect and clean all storm drain structures annually. The COS used their GIS database to develop a method for prioritizing and assessing the inventory. All high-priority areas were inspected, and minor maintenance was performed based on an annual maintenance schedule. The City is going to continue with the assessment method describe above for the remainder of this permit term.

Water Quality Monitoring (CASQA Outcome Level 5)

Both the COB and COS are participating in the Santa Barbara County Public Works Department's regional water quality monitoring program. The draft Urban Storm Water Monitoring Plan (titled Receiving Water Monitoring Plan) FY 2015-2018 was submitted to Region 3 Water Board on December 29, 2014. This plan included a regional monitoring approach for Cities of Buellton, Solvang, Carpinteria, Goleta and the County of Santa Barbara. The Quality Assurance Project Plan along with the updated Urban Storm Water Monitoring Plan, revised to address comments from the Regional Board was submitted on October 13, 2015 through the SMARTS Database. On March 4, 2016, Santa Barbara County Project Clean Water received Executive Officer Approval for the revised Urban Stormwater Monitoring Plan (USWMP) and the Quality Assurance Plan (QAPP). Monitoring was initiated during Year 3 and results will be reported as part of the Year 3 and subsequent Annual Reports.

The results of the USWMP will provide a land use-based prioritization and reduction (LPRM) model that will be used to calculate wet weather loads produced in the monitoring area, prioritize catchments for BMP placement, and evaluate the performance of existing and future BMPs. The Plan will be used to inform the model, by providing site-specific land use pollutant concentration data. As described within the USWMP, the monitoring outfalls were selected based on their drainage areas consisting of a more or less homogenous land use

category. The first year of wet weather urban runoff was initiated in Year 3. Four storms were monitored at a total of 6 sites representing different land use types. Once 8 to 10 storms have been analyzed, the event mean concentrations used in the model will be revised to include our local runoff concentrations, and new modeling results will be reported

On November 10, 2016, the CCRWQCB provided comments on how to refine the model approach to meet specific requirement listed in both Technical Report Order 13267 (issued on June 13, 2016) and 13383 (issued on June 1, 2017). On July 18, 2017, the CCRWQCB approved the revised LPRM submitted to meet the requirements of Technical Report Order 13267 which includes the ability to determine the percent capture of the BMPs implemented based on the standard design attributes. The BMPs inventoried along with the results of the BMP Field Assessment results will be uploaded to the LPRM and the new modeling results will be reported along Technical Report Order 13267 Report #3.

On October 15, 2018, the COB submitted Technical Report Order 13267 Report #3 (BMP Assessment Mitigated Volume, Loading Ranking) that included the Condition Assessment Forms for each BMP Inventoried as well as the COB and COS Pollutant Load, Prioritization, and Reduction (LPR) Model that provides the Stormwater Volume and Pollutant Loading-Loading Reductions Based on the Assessment and Catchment Rankings-Loading Reductions based on BMP Assessment.

The COB and COS will continue to conduct annual Condition Assessment Observations for each BMP Inventoried in accordance to the Attachment B - BMP Condition Assessment Guidance to the LPR Model Technical Report.

3. Short- and Long-Term Program Effectiveness

During Year 6, the COB and COS continued to maintain its two short term goals. Comply with the NPDES Phase II MS4 General Permit requirements and to fully implement the SOPs developed during this permit term to minimize the identified high- and medium-priority POCs from entering the Storm Drain System. Continue its education and outreach efforts and to collect and track program data that will be used to modify and improve each City's Storm Water Management Program.

Both COB and COS maintain its long term goal of the effectiveness assessment program to reduce pollutants from the MS4 to the maximum extent practicable. By applying Best Management Practices that are effective in reducing or eliminating the discharge of pollutants to the waters of the U.S. Through the emphasis of pollutant reduction and source control BMPs to prevent pollutants from entering storm water run-off. Both Cities recognize that this is a dynamic process and may require changes over time as we gain experience and as new science and technologies become available.

2018-2019

Phase II Small MS4 Annual - Report

REPORTING PERIOD:07/01/2018 - 06/30/2019

WDID No: 3 42M2000150

Permittee Information

City of Buellton

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Scott@cityofbuellton.com

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Buellton

CA

93427

Phase II Small MS4 Annual - Report - 2018-2019
Questions & Answers

Q No.	Text	DropDown Answer	CheckBoxAnswer	DescriptiveAnswer	Date Answer	Number Answer
1	Did the Permittee upload the Central Coast Post-Construction Stormwater Requirements annual reporting form and all other documents required in the form? Access form here. If the form does not open, right click on the hyperlink and chose the option, 'Save Target As'. To get full utilization of the form, the form must be viewed and completed using Adobe software. Adobe Reader can be downloaded for free.	Yes				

Phase II Small MS4 Annual - Report - 2018-2019
CERTIFICATION

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Rose Hess	Title: Director of Public Works	Date: 10/14/2019
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**Phase II Small MS4 Annual - Report - 2018-2019
ATTACHMENTS**

Attachment Title	Description	Date Uploaded	Attachment Type	Attachment Hash	Doc Part No/Total Parts
PCRs Annual Report FY2018-2019-Buellton	PCRs Annual Report FY2018-2019-Buellton	2019-10-02 16:26:40.0	Supporting Documentation	a6be524b02cd9a65ab3a854f3afbb a5d031cc3a846d9dcc58d7d7956b a721cb	1/1
PCRs Annual Report FY2018-2019-Solvang	PCRs Annual Report FY2018-2019-Solvang	2019-10-02 16:26:41.0	Supporting Documentation	7bf0bcd9288a893cb1bbcd94d376 dea00659139673e905979a7393a a00	1/1
PCRs Annual Report FY2018-2019-Long-Term Operation and Maintenance-Buellton	PCRs Annual Report FY2018-2019-Long-Term Operation and Maintenance-Buellton	2019-10-02 16:26:41.0	Supporting Documentation	f64f8ad36fc0f6fba751e64a92b849 dcdafed876ac799e81cb6da82758 e	1/1

Report_Summary

Report Summary Text File - Auto-generated by SMARTS on 10/14/2019 12:04:23

Name of Report: Central Coast Post-Construction Stormwater Requirements Annual Reporting 2018 - 2019 Annual

Certifier Name: Rose Hess

Certifier Title: Director of Public Works

Certifier Password Hash:

b322eb3eb17b39568453529cb56b9a9b74ab3673dec5636b82e6c80c33614b56

Certifier User Account ID: 626600

Certification Computer IP: 198.143.33.5

Certification Executed On:

WARNING - Unable to Retrieve Certifier Details or Confirmation Number

Central Coast Post-Construction Stormwater Management Requirements (PCRs)

Resolution No. R3-2013-0032
Annual Reporting Form
August 2014 Version

Due Date: By October 15, 2014 and October 15 annually thereafter, Permittees must submit this reporting form.

Instructions: Complete form electronically. Answer questions and supply requested information for the Reporting Period only. Upload completed form to Storm Water Multiple Application and Report Tracking System (SMARTS) and name the file, "PCRs Annual Report [insert reporting period]". Also, upload requested attachments to SMARTS using specified nomenclature.

SECTION I: GENERAL PERMITTEE INFORMATION

WDID# and Permittee Name

County:

SECTION II: REPORTING PERIOD

Reporting Period:

SECTION III: COMPLETED PROJECTS

How many projects, that received occupancy completion documentation (e.g., Certificate of Occupancy) during the Reporting Period, created and/or replaced \geq 2,500 square feet of impervious surface?

SECTION III: CONTINUED ...

Project categories based on created and/or replaced impervious surface area		Number of Projects in each category that received occupancy completion documentation (e.g., Certificate of Occupancy) during the Reporting Period and had an approval per PCRs Provision B.1.c
Lower Bound	Upper Bound	
≥ 2,500 square feet	<5,000 square feet Net Impervious Area (all projects except single-family homes) and <15,000 square feet Net Impervious Area (only single-family homes)	1
≥5,000 square feet Net Impervious Area (all projects except single-family homes) and ≥15,000 square feet Net Impervious Area (only single-family homes)	<15,000 square feet (all projects except single-family homes) and <15,000 square feet Net Impervious Area (only single-family homes)	0
≥15,000 square feet (all projects except single-family homes) and ≥15,000 square feet Net Impervious Area (only single-family homes)	<22,500 square feet	0
≥22,500 square feet	N/A	0
Total		1

SECTION IV: PROJECTS SUBJECT TO POST-CONSTRUCTION REQUIREMENTS

Performance Requirements*	Number of Projects subject to Performance Requirements that received completion documentation during the Reporting Period	Number of Projects with structural Water Quality Treatment, Runoff Retention, and/or Peak Management controls	Number of Projects where field verification of Site Design, Water Quality Treatment, Runoff Retention, and/or Peak Management controls was completed	Number of Projects where field verification confirmed <u>ALL</u> Site Design, Water Quality Treatment, Runoff Retention, and/or Peak Management controls were implemented in accordance with PCRs
Only No. 1	0	N/A		
Only Nos. 1 and 2		1		
Only Nos. 1, 2, and 3			0	
Only Nos. 1, 2, 3, and 4				0
Total	0	1	0	0

* Only include projects once in table. For example, if a project triggers all four performance requirements, only address that project in the, "Only Nos. 1, 2, 3, and 4" row. Do not also count the project in the cells for the above three rows.

SECTION V: SPECIAL CIRCUMSTANCES AND ALTERNATIVE COMPLIANCE

Note: If the Permittee did not grant any Special Circumstances and/or Alternative Compliance for Projects that received completion documentation during the Reporting Period, skip Section V.

To add another Project, click 'Add Row'

Add Row

Delete Row

Names of Projects that received completion documentation during the Reporting Period and the Permittee granted Special Circumstances and/or Alternative Compliance	Alternative Compliance type (Select all that apply)									If technical infeasibility is rationale for Alternative Compliance, does Project's Stormwater Control Plan adequately demonstrate basis for infeasibility?
	Watershed or Regional Plan	Urban Sustainability Area	Highly Altered Channel Special Circumstance	Intermediate Flow Control Facility Special Circumstance	Historic Lake or Wetland Special Circumstance	Technical Infeasibility Performance Requirement No. 2	Technical Infeasibility Performance Requirement No. 3	Technical Infeasibility Performance Requirement No. 4		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A

SECTION V: CONTINUED ...

To add another Project, click 'Add Row'

Add Row

Delete Row

Names of Projects that received completion documentation during the Reporting Period and the Permittee granted Special Circumstances and/or Alternative Compliance	Alternative Compliance type (Select all that apply)									If technical infeasibility is rationale for Alternative Compliance, does Project's Stormwater Control Plan adequately demonstrate basis for infeasibility?
	Watershed or Regional Plan	Urban Sustainability Area	Highly Altered Channel Special Circumstance	Intermediate Flow Control Facility Special Circumstance	Historic Lake or Wetland Special Circumstance	Technical Infeasibility Performance Requirement No. 2	Technical Infeasibility Performance Requirement No. 3	Technical Infeasibility Performance Requirement No. 4		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A

SECTION VI: MITIGATION PROJECTS CONSTRUCTED FOR ALTERNATIVE COMPLIANCE

Were there any mitigation projects constructed for Alternative Compliance during the Reporting Period? Yes No

If yes, did the Permittee upload to SMARTS the below information?

- A summary description of mitigation projects constructed during the Reporting Period comparing the expected aggregate results of Alternative Compliance projects to the results that would otherwise have been achieved by meeting the numeric Performance Requirements on-site. The summary should quantitatively compare results. For example, if the Alternative Compliance project is mitigating for a project that could not fully meet Performance Requirement No. 3 onsite, then the summary should quantify the following: 1) onsite retention volume required by Performance Requirement No. 3, 2) volume of runoff actually retained on site, and 3) volume of runoff retained at the Alternative Compliance project site.
- For public offsite mitigation projects, a summation of total offsite mitigation funds raised to date and a description (including location, general design concept, volume of water expected to be retained, and total estimated budget) of all pending public offsite mitigation projects

SMARTS upload title: *"PCRs Annual Report [insert reporting period] – Mitigation Projects"*

SECTION VII: LONG-TERM OPERATION AND MAINTENANCE

Did the Permittee upload to SMARTS a copy (e.g., screenshot) of the structural Stormwater Control Measure Operation and Maintenance database that shows all entries from the Reporting Period (see PCRs Provision E.3)? Yes No

SMARTS upload title: *"PCRs Annual Report [insert reporting period] – Long-Term Operation and Maintenance"*

SECTION VIII: ADDITIONAL UPLOADS

Did the Permittee upload to SMARTS information to demonstrate Performance Requirement No. 1 was applied to all applicable projects during the Reporting Period (including sample checklist)? Yes No

SMARTS upload title: *"PCRs Annual Report [insert reporting period] – Performance Req No1 Implementation"*

CITY OF BUELLTON
 POST-CONSTRUCTION MANAGEMENT REQUIREMENTS FOR DEVELOPMENT PROJECTS IN THE CENTRAL COAST REGION
 RESOLUTION NO. R3-2013-0032
 Section E Operation and Maintenance for Structural Stormwater Control Measures (SCM)

Entry No.	Project Name	Project Number (City # / MNS # / TetraTech #)	Project Address	SCM ID Number	SCM Type (List Applicable Codes*)	SCM Description (DMA#)	Completion Date (MM/DD/YY)				O&M Location (physical and/or electronic)	O&M Responsible Party		O&M Funding Source	O&M Maintenance Verification	Problems Identified During Inspection (Including Vector or Nuisance Problems)
							Construction	PCR Field Verification	Final Project Approval / Occupancy	O&M Plan Approval		Name	Phone Number			
#	Tyson Development	##-ABC-## / 12345	5555 Tower Road; Tower City, CA 55555	PR4: Peak Management	SDRR2, WQT1	Retention/Detention Basin (DMA #)	7/1/14	12/15/14	2/15/15				Private			
5	Hampton Inn	14-FDP-01 / CIBUE.140183.00	600 McMurray Road, Buellton, CA 93427	PR4: Peak Management	SDRR2,SDRR3, WQT2, RR1, RR8, RR9, PM1	(1) Direct Infiltration - Retention/Detention Basin (SCM-1) DMAs Drain to SCM Concrete or Asphalt (IMP-1-Overflow, IMP-4, IMP-6, IMP-7) Roof (Roof-1, Roof-2, Roof-3, Roof-4, Roof-5, Roof-6, Roof-7) (2) Self-Treating Areas - Landscape Area (LS-1, LS-2, LS-3, LS-4, LS-5, LS-6, LS-7, LS-8, LS-9, LS-10, LS-11, LS-12, LS-13, LS-14, LS-15, LS-16, LS-17, LS-18, LS-19, LS-20) (3) Self-Retaining Areas - Landscape Area (DMA SR-1, DMA SR-2, DMA SR 3, DMA SR-4, DMA SR-5) DMAs Drain to Self-Retaining Areas Concrete or Asphalt (IMP-1 to SR1, IMP-2 to SR-1, IMP-3 to SR-4, IMP-5 to SR-3, IMP-8 to SR-1)	5/4/18	Initial 8/17/17; Follow-up: 4/9/18, 4/25/18, 5/18/18	6/16/17	7/28/16	Plan: Hard Copy-MNS Engineer Project File & Electronic Copy - MNS Engineer Electronic File and City of Buellton PWD Electronic File	James Flagg, Ocean Park Hotel BLT LLC	(805) 544-0800	Private		No
8	Tilton Engineering	14-FDP-04 / CIBUE.150087	890 McMurray Road, Buellton, CA 93427	PR4: Peak Management	SDRR2, SDRR4, WQT1, RR1, RR8, RR9, PM1	(1) Direct Infiltration - Stormtech Chamber MC-3500 (Underground Storage 1 & 2) DMAs Drain to SCM Concrete and Asphalt (Parking South, Parking North, Sidewalk South, Sidewalk North) Crushed Aggregate (Gravel South, Gravel North, Existing Concrete) (2) Self-Retaining Areas - Landscape Area (Landscape 12, Landscape 13, Landscape 14, Landscape 15, Landscape 16, Landscape 17) DMAs Drain to Self-Retaining Areas Concrete or Asphalt (Sidewalk Corner to Landscape 12, Sidewalk West to Landscape 14)	11/2/16	11/28/16	12/28/16	8/31/16	Plan: Hard Copy-MNS Engineer Project File & Electronic Copy - MNS Engineer Electronic File and City of Buellton PWD Electronic File	Todd Cooper-Tilton Engineering, Inc.	(805) 688-2353	Private	10/31/17, 3/6/19	No
9	Chumash Mixed Use Project	CIBUE.121089.00	890 McMurray Road, Buellton, CA 93427	PR4: Peak Management	On Hold											
11	Fig Mountain Brewery Expansion	CIBU.160366	73/75 Industrail Way, Buellton, CA 93427	PR4: Peak Management	SSD2, WQT1, RR1, RR4-RR9, PM1	(1) Direct Infiltration - Stormtech Chamber MC-4500 (SCM-1 Underground Storage) DMAs Drain to SCM Concrete or Asphalt (P-1, P-2, P-3, TS-2, TS-3, TS-4, CONC 1, CONC 2, L-2) Landscape Area (L-4, L-5) Roof (BLD 1 East Half, BLD West Half and BLD 2 West Half) (2) Self-Treating Area - Landscape Area (L-1, L-3, L-6, L-7, L-8, BLD East Half) (3) Self-Retaining Area - Crushed Aggregate (Beer 2) Landscape Area (L-15)					Plan: Hard Copy-MNS Engineer Project File & Electronic Copy - MNS Engineer Electronic File and City of Buellton PWD Electronic File	Jamie Dientenhofer	Jamie (805) 694-2252	Private		
12	270 Industrial Way	80000 / 200-155059-17001-07	270 IndustrialWay, Buellton, CA 93427	PR2: Water Quality Treatment	WQT1, RR1, RR4-RR9, PM1	(1) Direct Infiltration - Stormtech Chamber SC-160 (Underground Storage 1 & 2) DMAs Drain to SCM Concrete and Asphalt (AC P-1, ACP-2, ACP-3, C-2, C-3 & C-4) (2) Self-Treating Areas - Landscape Area (L-2 & L-3)	9/27/18	5/20/18 and 9/27/18	10/29/18	10/29/18	Plan: Hard Copy-MNS Engineer Project File & Electronic Copy - MNS Engineer Electronic File and City of Buellton PWD Electronic File	John Peterson	(805) 331-5932	Private		No
13	Buellton 5 Acre Building (aka The Network)	90044 / 155059-1701-08	Industrial Way, Buellton, CA 93427	PR4: Peak Management												
*SCM Type Code	SDRR1: Direct roof runoff into cisterns or rain barrels for reuse SDRR2: Direct roof runoff onto vegetation areas SDRR3: Direct runoff from sidewalks, walkways and/or patios onto vegetated areas SDRR4: Direct runoff from driveways and/or uncovered parking lots, onto vegetated areas SDRR5: Construct bike lanes, driveways, uncovered parking lots, sidewalks, walkways and patios with permeable surfaces WQT1: LID Treatment System - Harvesting and Use, Infiltration and Evapotranspiration SCM w/Hydraulic Sizing Criteria (Retain Stormwater Runoff- 85 percentile 24-hour storm event based on local rainfall data) WQT2: Biofiltration Treatment System (Treat Storm Water Runoff - 0.2 inches/hour intensity or 2 X's 85 percentile hourly rainfall for the applicable area, based on historical records of hourly rainfall depth) WQT3a: Non-Retention Treatment Systems w/Hydraulic Sizing Criteria - Volume Hydraulic Design Basis (Treat Stormwater Runoff - 85 percentile 24-hour storm event, based on local rainfall data) WQT3b: Non-Retention Treatment Systems w/Hydraulic Sizing Criteria - Flow Hydraulic Design Basis (Treat Storm Water Runoff - 0.2 inches/hour intensity or 2 X's 85 percentile hourly rainfall for the applicable area, based on historical records of hourly rainfall depth) RR1: Retain 95th Percentile Rainfall Event - Optimizing Infiltration via Storage RR2: Retain 95th Percentile Rainfall Event - Optimizing Infiltration via Rainfall Harvesting RR3: Retain 95th Percentile Rainfall Event - Optimizing Infiltration via Evapotranspiration															

CITY OF BUELLTON
POST-CONSTRUCTION MANAGEMENT REQUIREMENTS FOR DEVELOPMENT PROJECTS IN THE CENTRAL COAST REGION
RESOLUTION NO. R3-2013-0032
Section E Operation and Maintenance for Structural Stormwater Control Measures (SCM)

RR4: LID - Site Assessment Measures
RR5: LID - Site Design Measures
RR6: LID - Delineation of discrete Drainage Management Areas
RR7: LID - Undisturbed and Natural Landscape Areas
RR8: LID: Structural Stormwater Control Measures
RR9: Hydrologic Analysis and Structural Control Measuring Sizing
PM1: Post-development peak flows, discharge from the site, shall not exceed pre-project peak flows for the 2-10 year storm events.

Central Coast Post-Construction Stormwater Management Requirements (PCRs)

Resolution No. R3-2013-0032
Annual Reporting Form
August 2014 Version

Due Date: By October 15, 2014 and October 15 annually thereafter, Permittees must submit this reporting form.

Instructions: Complete form electronically. Answer questions and supply requested information for the Reporting Period only. Upload completed form to Storm Water Multiple Application and Report Tracking System (SMARTS) and name the file, "PCRs Annual Report [insert reporting period]". Also, upload requested attachments to SMARTS using specified nomenclature.

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WDID# and Permittee Name

County:

SECTION II: REPORTING PERIOD

Reporting Period:

SECTION III: COMPLETED PROJECTS

How many projects, that received occupancy completion documentation (e.g., Certificate of Occupancy) during the Reporting Period, created and/or replaced \geq 2,500 square feet of impervious surface?

SECTION III: CONTINUED ...

Project categories based on created and/or replaced impervious surface area		Number of Projects in each category that received occupancy completion documentation (e.g., Certificate of Occupancy) during the Reporting Period and had an approval per PCRs Provision B.1.c
Lower Bound	Upper Bound	
≥ 2,500 square feet	<5,000 square feet Net Impervious Area (all projects except single-family homes) and <15,000 square feet Net Impervious Area (only single-family homes)	0
≥5,000 square feet Net Impervious Area (all projects except single-family homes) and ≥15,000 square feet Net Impervious Area (only single-family homes)	<15,000 square feet (all projects except single-family homes) and <15,000 square feet Net Impervious Area (only single-family homes)	0
≥15,000 square feet (all projects except single-family homes) and ≥15,000 square feet Net Impervious Area (only single-family homes)	<22,500 square feet	0
≥22,500 square feet	N/A	0
Total		0

SECTION IV: PROJECTS SUBJECT TO POST-CONSTRUCTION REQUIREMENTS

Performance Requirements*	Number of Projects subject to Performance Requirements that received completion documentation during the Reporting Period	Number of Projects with structural Water Quality Treatment, Runoff Retention, and/or Peak Management controls	Number of Projects where field verification of Site Design, Water Quality Treatment, Runoff Retention, and/or Peak Management controls was completed	Number of Projects where field verification confirmed <u>ALL</u> Site Design, Water Quality Treatment, Runoff Retention, and/or Peak Management controls were implemented in accordance with PCRs
Only No. 1	0	N/A		
Only Nos. 1 and 2		0		
Only Nos. 1, 2, and 3			0	
Only Nos. 1, 2, 3, and 4				0
Total	0	0	0	0

* Only include projects once in table. For example, if a project triggers all four performance requirements, only address that project in the, "Only Nos. 1, 2, 3, and 4" row. Do not also count the project in the cells for the above three rows.

SECTION V: SPECIAL CIRCUMSTANCES AND ALTERNATIVE COMPLIANCE

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To add another Project, click 'Add Row'

Add Row

Delete Row

Names of Projects that received completion documentation during the Reporting Period and the Permittee granted Special Circumstances and/or Alternative Compliance	Alternative Compliance type (Select all that apply)									If technical infeasibility is rationale for Alternative Compliance, does Project's Stormwater Control Plan adequately demonstrate basis for infeasibility?
	Watershed or Regional Plan	Urban Sustainability Area	Highly Altered Channel Special Circumstance	Intermediate Flow Control Facility Special Circumstance	Historic Lake or Wetland Special Circumstance	Technical Infeasibility Performance Requirement No. 2	Technical Infeasibility Performance Requirement No. 3	Technical Infeasibility Performance Requirement No. 4		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A

SECTION V: CONTINUED ...

To add another Project, click 'Add Row'

Add Row

Delete Row

Names of Projects that received completion documentation during the Reporting Period and the Permittee granted Special Circumstances and/or Alternative Compliance	Alternative Compliance type (Select all that apply)									If technical infeasibility is rationale for Alternative Compliance, does Project's Stormwater Control Plan adequately demonstrate basis for infeasibility?
	Watershed or Regional Plan	Urban Sustainability Area	Highly Altered Channel Special Circumstance	Intermediate Flow Control Facility Special Circumstance	Historic Lake or Wetland Special Circumstance	Technical Infeasibility Performance Requirement No. 2	Technical Infeasibility Performance Requirement No. 3	Technical Infeasibility Performance Requirement No. 4		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A

SECTION VI: MITIGATION PROJECTS CONSTRUCTED FOR ALTERNATIVE COMPLIANCE

Were there any mitigation projects constructed for Alternative Compliance during the Reporting Period? Yes No

If yes, did the Permittee upload to SMARTS the below information?

- A summary description of mitigation projects constructed during the Reporting Period comparing the expected aggregate results of Alternative Compliance projects to the results that would otherwise have been achieved by meeting the numeric Performance Requirements on-site. The summary should quantitatively compare results. For example, if the Alternative Compliance project is mitigating for a project that could not fully meet Performance Requirement No. 3 onsite, then the summary should quantify the following: 1) onsite retention volume required by Performance Requirement No. 3, 2) volume of runoff actually retained on site, and 3) volume of runoff retained at the Alternative Compliance project site.
- For public offsite mitigation projects, a summation of total offsite mitigation funds raised to date and a description (including location, general design concept, volume of water expected to be retained, and total estimated budget) of all pending public offsite mitigation projects

SMARTS upload title: *"PCRs Annual Report [insert reporting period] – Mitigation Projects"*

SECTION VII: LONG-TERM OPERATION AND MAINTENANCE

Did the Permittee upload to SMARTS a copy (e.g., screenshot) of the structural Stormwater Control Measure Operation and Maintenance database that shows all entries from the Reporting Period (see PCRs Provision E.3)? Yes No

SMARTS upload title: *"PCRs Annual Report [insert reporting period] – Long-Term Operation and Maintenance"*

SECTION VIII: ADDITIONAL UPLOADS

Did the Permittee upload to SMARTS information to demonstrate Performance Requirement No. 1 was applied to all applicable projects during the Reporting Period (including sample checklist)? Yes No

SMARTS upload title: *"PCRs Annual Report [insert reporting period] – Performance Req No1 Implementation"*

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 6

To: The Honorable Mayor and City Council

From: Rose Hess, Public Works Director/City Engineer

Meeting Date: November 14, 2019

Subject: Acceptance of the 2018/2019 Road Maintenance Project

BACKGROUND

At the June 27th, 2019 City Council Meeting, the City Council awarded Taylor Jane Construction in the amount of \$457,512.00 plus an additional contingency amount of \$42,488.00 for a total contract amount of \$500,000.00. The Project included pavement maintenance of the roads north of Highway 246 between Calor Drive and Central Avenue, localized asphalt repairs in various locations throughout the City and concrete repairs in various locations throughout the City. In addition, repairs include bike sharrow pavement markings on Second Street, restoration of decorative pavers in sidewalk areas and replacement of trees and respective grates on Highway 246 and Ave of Flags. A majority of contingency funds were used to address additional localized asphalt and concrete repair areas throughout the city and also includes the McMurray Road Bus Shelter pad relocation, ADA compliant handicap ramp at Zaca Creek Golf Course and additional irrigation repairs. Staff has inspected the construction and is satisfied that the project plans and specifications have been met.

FISCAL IMPACT

The final construction cost of the project, including change orders, was \$491,643.42. Funding for the construction of the project was allocated from Measure A Local Funds, General Fund, and Gas Tax.

RECOMMENDATION

That the City Council accept the 2018/2019 Road Maintenance Project and instruct the City Engineer to file the attached Notice of Completion.

ATTACHMENTS

Attachment 1 - Notice of Completion

NOTICE OF COMPLETION

Notice is hereby given that:

1. The undersigned is the owner or corporate officer of the interest or estate hereinafter described:
2. The full name of the owner is: City of Buellton
3. The full address of the owner is: 107 West Highway 246
P.O. Box 1819
Buellton, California 93427
4. The nature of the interest or estate of the owner is "in fee"
5. A work of improvement on the property hereinafter was completed on October 17, 2019. The work done includes pavement maintenance, slurry seal of the neighborhood north of Highway 246 from Calor Drive to Central Avenue, various traffic markings and signage within the project slurry limits as well as localized concrete and asphalt pavement repairs throughout the City were completed. All improvements are within the City limits of the City of Buellton.
6. The name of the contractor, if any, for such work of improvement was Taylor Jane Construction.
7. The property on which said work of improvement was completed is in the City of Buellton, County of Santa Barbara, State of California, and is described as various streets within the City limits of the City of Buellton.

Dated: _____
Linda Reid, City Clerk

VERIFICATION

I, the undersigned, declare that I am the City Engineer of the declarant of the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof and the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 14, 2019, at Buellton, California.

Rose M. Hess, Public Works Director/City Engineer

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 7

To: The Honorable Mayor and City Council

From: Irma Tucker, Contract City Planner

Meeting Date: November 14, 2019

Subject: Ordinance No. 19-03 – “An Ordinance of the City Council of the City of Buellton, California, Considering Revisions to Title 19 (Zoning) of the Buellton Municipal Code (19-ZOA-01) Relating to Accessory Dwelling Units, Amending Sections: 19.02.110, 19.04.142, 19.12.020, 19.16.010, 19.16.014, 19.16.020, Deleting Title and Text of Section 19.06.180, and Replacing with New Title (Accessory Dwelling Units) and Text” (Second Reading)

BACKGROUND

The City Council introduced and held the first reading of Ordinance No. 19-03 on October 24, 2019. Attached Ordinance No. 19-03 is now ready for adoption.

As noted on October 24, State law has delegated to cities the right to adopt certain local standards regarding Accessory Dwelling Units (ADUs). In an effort to streamline the approval process and encourage development of ADUs, State mandated standards which must be incorporated into local ordinances include: less restrictive parking standards; allowing for ADU construction in all single and multi-family residential zones; ministerial permit review and approval within 120 days; fees that are reasonable and proportionate to ADU burden; and certain minimum development standards (e.g. lot size, ADU size and height, design compatibility).

RECOMMENDATION

Staff recommends that the City Council consider the adoption of Ordinance No. 19-03 - “An Ordinance of the City Council of the City of Buellton, California, Considering Revisions to Title 19 (Zoning) of the Buellton Municipal Code (19-ZOA-01) Relating to Accessory Dwelling Units, Amending Sections: 19.02.110, 19.04.142, 19.12.020, 19.16.010, 19.16.014, 19.16.020, Deleting Title and Text of Section 19.06.180, and Replacing with New Title (Accessory Dwelling Units) and Text” by title only and waive further reading.

ATTACHMENTS

Ordinance No. 19-03 (Exhibit A)

ORDINANCE NO. 19-03

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, CONSIDERING REVISIONS TO TITLE 19 (ZONING) OF THE BUELLTON MUNICIPAL CODE (19-ZOA-01) RELATING TO ACCESSORY DWELLING UNITS, AMENDING SECTIONS: 19.02.110, 19.04.142, 19.12.020, 19.16.010, 19.16.014, 19.16.020, DELETING TITLE AND TEXT OF SECTION 19.06.180, AND REPLACING WITH NEW TITLE (ACCESSORY DWELLING UNITS) AND TEXT

WHEREAS, the City of Buellton (“City”) previously adopted regulations governing the development of Secondary Dwellings, codified in Section 19.06.180 (Special Residential Use Standards) of Chapter 19.06 (Secondary Dwellings) of Title 19 (Zoning) of the Buellton Municipal Code (“Municipal Code”); and

WHEREAS, in 2016 and 2017, the California Legislature amended Government Code Section 65852.2 to change and refine the standards cities may impose on Accessory Dwelling Units (“ADUs”). Government Code Section 65852.2 delegates limited authority to cities to adopt local regulations for the development of ADUs. Until such local regulation is adopted, the State law standards will apply. The City wishes to adopt its own local regulations for ADUS, and has prepared amendments to Title 19 (Zoning) of the Municipal Code set forth in Exhibit A to this ordinance (“Ordinance”); and

WHEREAS, adoption of the zoning ordinance amendments set forth in Exhibit A (“Amendments”) is consistent with Government Code Section 65852.150 governing the implementation of local ADU ordinances and is intended to streamline the approval of ADUs and expand the potential capacity for ADUs, recognizing their unique importance in addressing California's housing needs; and

WHEREAS, On September 5, 2019, the City Planning Commission of the City of Buellton held a public hearing to consider Resolution No. 19-05, at which time all persons interested in the Resolution had the opportunity to address the Planning Commission on the subject matter. Following receipt of public testimony, the Planning Commission closed the public hearing and adopted Resolution No. 19-05; and

WHEREAS, all legal prerequisites have occurred prior to adoption of this Ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUELLTON DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: All proceedings having been duly taken as required by law, and upon review of the information provided in the staff report, consideration of the testimony given at the public hearing, as well as other pertinent information, the City Council finds the following:

A. Record. Prior to rendering a decision on any aspect of the proposed zoning ordinance amendments, the City Council considered the following:

1. All public testimony, both written and oral, received in conjunction with the public hearings conducted by the Planning Commission on September 5, 2019 (“Planning Commission Public Hearing”).
2. All oral, written and visual materials presented by City staff in conjunction with the Planning Commission Public Hearing.
3. All public testimony, both written and oral, received in conjunction with that certain public hearing conducted by the City Council on October 24, 2019 (“City Council Public Hearing”).
4. All oral, written and visual materials presented by City staff in conjunction with the City Council Public Hearing.
5. The following informational documents which, by this reference, are incorporated herein.
 - a. The staff report submitted to the City Council dated October 24, 2019 (the “Staff Report”).
 - b. The recommendation of the Planning Commission approved on September 5, 2019, and set forth in Resolution No. 19-05.

B. Public Review. On the basis of evidence hereinafter listed, all administrative procedures and public participation requirements prescribed in the Buellton Zoning Ordinance have been lawfully satisfied:

1. A notice was published in a legal section of a newspaper on October 10, 2019 (the “Public Notice”), a minimum of ten (10) days in advance of the City Council Public Hearing conducted on October 24, 2019.
2. The Public Notice for the Public Hearing was posted in two conspicuous public places on October 10, 2019, a minimum of 10 days before the October 24, 2019, Public Hearing.

C. Environmental Clearance. Adoption of the zoning ordinance amendments is exempt from the California Environmental Quality Act (“CEQA”) because the amendments implement the provisions of California Government Code Section 65852.2, which is statutorily exempt pursuant to Public Resources Code Section 21080.17 and CEQA Guidelines Section 15282(h) pertaining to Other Statutory Exemptions.

D. Consistency Declarations. Based on (i) the evidence presented in the Staff Report (incorporated herein by reference), (ii) consultations with affected City Departments, and (iii) testimony and comments received in connection with the public hearing, the City Council does hereby declare as follows:

1. Zoning Ordinance Amendments.

a. Findings:

- i. The Amendments are in the interests of the general community welfare as it promotes housing opportunities for the varying needs of family members, the elderly, low-income and other economic groups, at below market prices within existing neighborhoods. The Amendments ensure a safe and attractive residential environment by promoting high standards of site development to preserve the integrity of single-family areas.
- ii. The Amendments are consistent with the General Plan, the requirements of state planning and zoning laws, and Title 19 of the Zoning Ordinance.
- iii. The Amendments are consistent with the General Plan Housing Element, Section III goal of maintaining adequate sites with appropriate zoning, development standards and public infrastructure to facilitate development of the broadest range of housing for all income levels and population segments sufficient to attain compliance with the City's fair share allocation of regional housing needs.
- iv. The Amendments are consistent with good zoning and planning practices.

SECTION 2: In accordance with the changes set forth in Exhibit A to this Ordinance, Title 19 (Zoning) of the Buellton Municipal Code is hereby amended.

SECTION 3: If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance irrespective of the fact that any one or more sections, subsections, subdivision, sentences, clauses, phrases or portions thereof be declared invalid or unconstitutional.

SECTION 4: The City Clerk: (i) shall certify as to the passage of this Ordinance and shall cause the same to be published as required by law; (ii) is hereby authorized and directed to make typographical, grammatical and similar corrections in the final text of the Ordinance so long as such corrections do not constitute substantive changes in context; and (iii) cause the Buellton Municipal Code to be reprinted by adding the language contained within Section 2 of this Ordinance.

PASSED, APPROVED, AND ADOPTED this 14th day of November, 2019.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

Exhibit A – Draft Amendments to Title 19 (Zoning) Relating to (ADUs)

**DRAFT AMENDMENTS TO TITLE 19 (ZONING)
RELATED TO
ACCESSORY DWELLING UNITS (ADUs)**

Chapter 19.02 ZONING DISTRICTS AND ALLOWABLE LAND USES

19.02.110 Residential zone allowable land use and permit requirements.

[Changes consist of revising the land use type entitled “secondary dwellings” to read “Accessory dwelling units (ADUs)” and adding RM and PRD to the zones where ADUs are allowed, set forth in the land use/permit requirement table as follows:]

RESIDENTIAL ZONES AND PERMIT REQUIREMENTS					
LAND USE TYPES	PERMIT REQUIREMENT BY ZONE				
	RS	RM	PRD	MHP	See Section
Residential Uses					
Accessory Dwelling Units (ADUs)	A	A	A		19.06.180

Chapter 19.04 GENERAL DEVELOPMENT REGULATIONS

19.04.142 Number of parking spaces required.

D. Residential Uses. Off-street parking spaces shall be provided in the following ratios:

[ADU land use and related parking space requirements are added to the parking ratio table as follow:]

Land Use	Number of Parking Spaces Required
Accessory dwelling units (ADUs)	
Attached or detached unit	<p>1 per unit in any form (covered, uncovered, tandem on driveway) in addition to parking required for the primary dwelling unit, with the following exceptions:</p> <ul style="list-style-type: none"> • may be permitted in setback areas, excluding the non-driveway front yard setback, unless specific findings are made that parking in setback areas or tandem parking is not feasible based upon specific site, topographical or fire/life safety conditions <p>No additional parking space is required if any of the following is true:</p> <ul style="list-style-type: none"> • The ADU is located within one-half mile of a public transit stop or station. • The ADU is located on a parcel that has been designated on a local, state, or national register of historic places or districts. • The ADU is an integrated ADU. • When on-street parking permits are required, but not offered to the occupant of the ADU. • When there is a car share vehicle operation parking hub or station located within one block of the ADU.

Chapter 19.06 SPECIFIC USE REQUIREMENTS

19.06.180 Accessory dwelling units.

[Section 19.06.180 is amended in its entirety with a revised title, "Accessory dwelling units" (previously "Secondary dwellings), and restated text in compliance with State ADU law, as follows:]

A. Purpose and Intent. The purpose of this section is to establish procedures and standards for accessory dwelling units in accordance with Government Code Section 65852.2. Accessory dwelling units provide housing opportunities for the varying needs of the elderly, low-income and other economic groups. The intent is also to ensure a safe and attractive residential environment by promoting high standards of site development to preserve the integrity of single family areas.

B. Definitions. The following terms when used in this chapter will have the meanings provided in this section:

"Accessory dwelling unit" or **"ADU"** will have the meaning set forth in Government Code Section 65852.2(i)(4), which is: an attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons, and includes permanent provisions for living, sleeping, eating, cooking (i.e., stove, refrigerator, and sink), and sanitation (i.e., bathroom with shower or bathtub) on the same parcel as the existing or proposed single-family dwelling (primary unit) is situated. An ADU also includes the following: (a) an efficiency unit, as defined in Health and Safety Code Section 17958.1, and (b) a manufactured home, as defined in Health and Safety Code Section 18007.

"Attached ADU" means an ADU that is attached to the primary unit.

"Car share vehicle operation" means a subscription or membership service that provides automobile reservations for an additional fee to its members on an hourly and/or daily basis.

"Detached ADU" means an ADU that is detached from the primary unit.

"Integrated ADU" means an ADU that is located within the living area of the primary unit or is a conversion of an existing garage. For an ADU in the living area of an existing dwelling unit, the entry to the ADU shall be off of a shared foyer or from the outside, not from the main living portion of the existing dwelling unit.

"Passageway" means a pathway that is unobstructed clear to the sky and extends from a street to one entrance of the ADU. Passageways are not required for detached accessory dwelling units.

"Primary unit" means the existing or proposed single-family residential structure on the legal lot upon which an ADU is located.

"Public transit" means a fixed bus route with regular service covering a significant portion of the city that is not a subscription service. For purposes of this definition, "regular service" means service provided at least hourly throughout the working day, on a year-round basis, as part of a mass transit system.

"Tandem parking" means that two or more automobiles are parked on a driveway or in any other location on a lot, lined up behind one another.

C. Permitted Zones and Lots.

1. ADUs are permitted only on legal lots with an existing or proposed single-family residence in the RS (Single-Family Residential), RM (Multi-Family Residential) and PRD (Planned Residential Development) zones.

2. An attached ADU may only be constructed on a legal lot of six-thousand five-hundred (6,500) square feet or more and a detached ADU may only be constructed on a legal lot eight-thousand (8,000) square feet or more; in both cases the lot must conform to the lot area, width and depth requirements and other

development standards of the underlying zone. If a legal lot does not conform to one or more requirements of this code, an ADU may be constructed on the lot if the nonconformity does not arise in whole or in part from a lack of covered parking.

3. No more than one ADU shall be permitted on any one legal lot.

4. An ADU shall not be counted as a "unit" for density purposes but shall be counted as a "unit" for purposes of compliance with State laws and requirements and shall be considered a residential land use consistent with the existing general plan and zoning designation for the lot.

D. Application Review and Approval.

1. For an attached or detached ADU, an application and fee must be filed according to the applicable provisions of the underlying zone. The application shall be considered ministerially, without discretionary review or a hearing, except as otherwise may be required by Section 19.06.180, within 120 days after receiving the application and fee. The application shall be reviewed based on compliance with this section and the approval shall be considered a zoning clearance as set forth in Section 19.08.100. The proposed ADU must be designed to be compatible with the primary dwelling unit including, as applicable, the use of the same general architecture, same exterior materials, same or similar roof covering, same or complementary exterior colors, and the same or similar architectural details and other features as the primary dwelling unit. The ADU must otherwise meet the design standards set forth in the Community Design Guidelines, and the design elements of the application shall be subject to the same review process as any application in the underlying zone.

2. For an integrated ADU that has independent exterior access from the primary unit, and side and rear setbacks that are sufficient for fire safety, an application must be filed according to the applicable provisions of the underlying zone and approved by issuance of a zoning clearance based on compliance with this section.

3. Upon approval of an ADU by issuance of a zoning clearance, the applicant shall have a period of one (1) year to submit building plans and other necessary plans to the building department. No ADU may be constructed until the building department has issued required permits and approvals necessary for the proposed construction.

4. Revocation of a zoning clearance, if applicable, shall be as provided for in Section 19.08.100 (F) of this title.

E. Unit Size and Property Development Standards. The following shall apply to all ADUs:

1. Size & height limits:

a. An ADU may not exceed 50% of the square footage of the primary unit or 1200 square feet in area, whichever is less.

b. An ADU must be at least 400 square feet.

c. An ADU may not have more than two (2) bedrooms.

d. The maximum height of an ADU may not exceed the height of the primary unit and a detached ADU may only consist of one story.

e. A property owner may not designate the existing unit as the ADU and propose a new larger unit as the primary unit. This limitation shall not apply where an existing unit is in the back half of a legal lot that conforms to the development standards of the underlying zone and the applicant proposes to construct a larger unit in front of the existing unit. All property development standards for primary units set forth elsewhere in this title shall apply to the new larger unit.

2. Property development standards:

a. The ADU may be established by remodeling the interior of the existing primary unit to create two independent dwellings, or by constructing an attached or detached addition to the habitable space of the existing dwelling. Any proposed increase in floor area shall not exceed fifty (50) percent of the existing primary dwelling /habitable space, with a maximum increase in floor area of 1,200 square feet.

b. An ADU may be placed anywhere on a residential lot as long as the placement of the ADU meets all development standards of the underlying zone, except as specifically set forth in this section.

c. An attached or integrated ADU may be served either by a common entrance with the primary dwelling unit or a separate entrance to the ADU, which must be located on the side or at the rear of the primary dwelling unit. No ADU will be required to provide a new passageway from the ADU to the street.

d. The ADU shall have side and rear setbacks that are sufficient for life safety. The minimum front, side and rear setbacks of the underlying zone apply to an ADU. Notwithstanding the general applicability of setbacks to ADUs, no setback will be required for an existing garage that is converted to an ADU, as compared to an ADU proposed to be attached to a garage, to which setbacks of the underlying zone apply.

e. No setback is required when an existing garage or existing space above a garage is converted to an accessory dwelling unit. When new space is added above a garage for an ADU, rear and side yard setbacks of no more than five feet are required and only apply to the added space above the garage. The ADU may be constructed wholly or partly above the garage, including extending beyond the garage walls

f. An ADU may not cause the overall development of the lot to exceed the maximum lot coverage and open space standards for the applicable zone. The open space area on the lot shall be commonly accessible to both the main unit and the ADU unless otherwise approved by the Director.

g. An ADU may not violate the minimum distance between building standards for the applicable zone.

h. An attached or detached ADU must have a fence, meeting the requirements for the applicable zone, put in place along the side and rear property lines nearest the structure.

i. An ADU may not be sold or financed separately from the principal structure, but may be rented or leased; however, no short-term rentals (for less than 30 days) are allowed.

j. An ADU must be compatible with the design of the surrounding neighborhood and not cause excessive noise, traffic, parking or other disturbance to the existing neighborhood or adversely affect public services and resources, including water supply, fire protection, and sewage disposal.

k. The exterior of the portion of the ADU shall be designed to be consistent with both the Community Design Guidelines and the rest of the primary dwelling,

l. An ADU shall not be permitted on a lot in addition to a guest house or similar structure. If an ADU has been approved on a lot, a guest house or other occupiable accessory structure may not subsequently be approved unless the ADU is removed.

F. Off-Street Parking. Notwithstanding Section 19.04.140 et seq., the following parking regulations govern additional parking requirements for ADUs.

1. Number of Spaces. In addition to the required parking for the primary residence as specified in the applicable zoning district and in Section 19.04.140 et seq., a minimum of one open or enclosed parking space shall be provided per ADU.

2. Location. The additional parking space may be provided in setback areas in locations determined by the Zoning Administrator or through tandem parking on an existing driveway, unless specific findings are made that parking in setback areas or tandem parking is not feasible based upon specific site or regional topographical or fire and life safety conditions,. In no case shall the number of additional parking spaces required be reduced.

3. Replacement Parking. When the parking area for the primary residence is used for an ADU:

a. Replacement off-street parking is required at a one-to-one ratio and may be provided in any configuration on the lot, including tandem parking, uncovered and on existing driveways,

b. An integrated ADU that replaces the primary dwelling unit's existing garage shall not cause the applicant to have to construct replacement covered parking for the main unit.

4. Exemption. No parking is required for an ADU in any of the following instances:

a. The ADU is located within one-half mile of a public transit stop or station.

b. The ADU is located on a parcel that has been designated on a local, state, or national register of historic places or districts.

c. The ADU is an integrated ADU.

d. When on-street parking permits are required, but not offered to the occupant of the ADU.

e. When there is a car share vehicle operation parking hub or station located within one block of the ADU.

G. Owner-Occupancy Requirement

1. The applicant for an ADU must be an owner-occupant of the existing residential unit.

2. Upon approval of an ADU application, a deed restriction that provides the following and satisfies the City must be recorded with the County of Santa Barbara before occupancy and the declaration will be binding on all future owners of the parcel:

a. Either the main dwelling unit or the ADU will be occupied by the property owner or family member of property owner;

b. The ADU may not be sold separately from the main dwelling unit and underlying parcel; and

c. The unit not occupied by the property owner may not be rented for a period of less than 30 days at a time.

3. A personal hardship exemption from the owner occupancy requirement may be granted in the sole discretion of the zoning administrator upon written request and sufficient demonstration of hardship by the property owner.

H. Utilities

1. An ADU shall be served either by separate meters for water, electric, and gas service or by the primary unit's meters. An integrated ADU shall be served by the primary unit's meters.

2. An ADU's sewer service may be provided through the primary unit's sewer line, provided that the applicant makes a showing that the existing sewer line has sufficient capacity and slope to ensure proper flow strength for the ADU's sewer output. If sufficient capacity and slope cannot be ensured, an ADU may utilize a separate sewer line.

3. If new utility connections or meters are required for the ADU, connection and impact fees shall be required, as applicable.

I. Code Compliance. The ADU must comply with all currently-applicable building, health and fire codes, except that an ADU is not required to provide fire sprinklers if sprinklers are not or were not required for the primary dwelling unit.

J. Appeals. Decisions of the zoning administrator are final, subject to appeal to the commission in accordance with the procedures in Section 19.10.130 of this title.

Chapter 19.12 DEFINITIONS

19.12.020 Definitions of specialized terms and phrases.

[The amendments clarify definitions for certain terms related to accessory structures and ADUs (previously referred to as secondary dwellings) as follow:]

“Accessory building or structure” means a building or structure, excluding an accessory dwelling unit, containing no kitchen and located upon the same building site as the building or use to which it is accessory, the use of which is customarily incidental, appropriate and subordinate to the use of the principal building, or to the principal use of the land.

“Accessory Dwelling Unit” or “ADU” means an attached or detached residential dwelling unit that provides complete, independent living facilities for one or more persons, and includes permanent provisions for living, sleeping, eating, cooking (i.e., stove, refrigerator, and sink), and sanitation (i.e., bathroom with shower or bathtub) on the same parcel as the existing or proposed single-family dwelling (primary unit) is situated. An ADU also includes the following: (a) an efficiency unit, as defined in Health and Safety Code Section 17958.1, and (b) a manufactured home, as defined in Health and Safety Code Section 18007.

Chapter 19.16 AFFORDABLE HOUSING

19.16.010 Purpose and applicability

[The term “secondary dwellings” is amended to read “accessory dwelling units”]

A. Intent. This chapter prescribes incentives for the production and preservation of housing for persons and families of low and moderate income in furtherance of the Housing Element of the General Plan and Redevelopment Plan for the Buellton Improvement Project. In addition, the provisions of this chapter are intended to implement statutory requirements governing affordable housing including, but not limited to, inclusionary zoning (California Health and Safety Code Section 33413(b)), replacement housing (California Health and Safety Code Section 33413(a)), Density Bonuses (California Government Code 65915), and accessory dwelling units (California Government Code Section 65852.2).

19.16.014 Inclusionary zoning.

[The term “secondary dwellings” is amended to read “accessory dwelling units”]

A. Applicability. Except as provided below, the provisions of this section apply to all Residential Projects resulting in the creation of new housing regardless of the number or location of dwelling units or lots that are constructed, placed, converted, substantially rehabilitated or subdivided on a single parcel of record or as part of a single project. The following Residential Projects are expressly exempt from the requirements of this section:

1. Accessory Dwelling Units. Accessory dwelling units (ADUs) constructed by a Developer (other than the Agency) shall be exempt from the inclusionary housing requirements of this section provided that such dwellings are affirmatively marketed to income qualifying tenants under the Federal Section 8 Housing Assistance Payments Program. The requirements for affirmative marketing shall be deemed satisfied by one of the following means: (i) the Developer occupies the ADU with a family member; or (ii) the Developer shall, in addition to other means of advertising as determined at the Developer's sole discretion, provide written notice to the Santa Barbara County housing authority and Santa Ynez Valley People Helping People each time the ADU becomes vacant and available for occupancy. The requirement for affirmative marketing shall be evidenced by deed restriction on the parcel recorded with the County of Santa Barbara prior to and as condition precedent to issuance of a certificate of occupancy, and shall remain in full force and effect until the ADU is no longer used or occupied. The form and content of the deed restriction shall be determined by the city.

19.16.020 Accessory Dwelling Units

[Section 19.06.020 is amended in its entirety with: a new title, "Accessory dwelling units" (previously "Secondary dwellings"); revised text referring to Section 19.06.180 for ADU procedure; and deletion of remaining duplicative text, as follows:]

A. Applicability. Procedures and standards for accessory dwelling units are set forth in Section 19.06.180.

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 8

To: The Honorable Mayor and City Council

From: Rose Hess, Public Works Director

Meeting Date: November 14, 2019

Subject: Discussion and Direction Regarding Industrial Way Lighting

BACKGROUND

During the February 27, 2014, City Council meeting, staff was directed to initiate an application with PG&E for street lights on Industrial Way. At that time, the submittal was made under the premise that the final products would be owned and maintained by PG&E. The City Council's original direction was to incorporate decorative lighting fixtures and no overhead cobra lighting.

During the September 11, 2014, City Council meeting, the City Council received an update that, to the extent the City wanted PG&E to own and maintain the lights, the standard cobra head lighting was the only LED option. At that time, the option to utilize decorative lighting fixtures is available, but only if constructed, installed and maintained by the City. In response to this, the City Council had affirmed the direction towards PG&E owned and maintained lights.

During the March 10, 2016, City Council meeting, staff and PG&E updated the City Council regarding design, placement and wattage of the proposed street lights. Due to location of the power source and utility conflicts along the east side, PG&E will place the street lights along the west side of Industrial Way. There will be approximately 18 street lights, placed at approximately 100-foot intervals. We have requested a reduced wattage of 100 watts (LED) for this area, to address concerns regarding brightness and preserve dark skies. The lowest wattage of 70 was not recommended due to the restriction of lights to one side of the street and may not be sufficient to provide lighting coverage over the road. During this meeting, staff was directed to eliminate the cobra head lighting and research options for decorative lighting which would be owned and maintained by the City.

During this time, PG&E has worked to obtain required easements in order to accommodate a power source towards the south on Industrial Way. PG&E prepared all the required easements, which have been obtained.

During the December 14, 2017, City Council meeting, staff provided an update to the City Council with the decorative LED lighting options provided by PG&E. A rough estimate of costs for the additional fixtures required for decorative option is provided in the table below.

	PG&E Owned/Maintained	
Design Availability	Standard Cobra Head	Decorative
Cost for Design/ Construction	Base costs for design, general construction, construction management, etc. will be the same.	
Quantity of Fixtures	~20 (one side)	~30 (1.5 side)
Light Cast	Sidewalk and Road	Sidewalk
Cost – note that the difference denoted here is only fixture cost	~\$10k/fixture \$200,000	~\$10k/fixture \$300,000

As shown in the table, the cost for using the decorative lights is \$100,000 more than using the cobra head lights because 10 additional lights would be required in order to cover areas with existing sidewalk. Lighting would be the full length of the street on the west side and approximately half of the street on the east side. However, the main power source would be sized to enable installation of lights on the remainder of the street at a future time.

During the February 8, 2018, the City Council received an update from staff regarding the project. City Council direction was to proceed in working with PG&E and pursue the decorative downward lighting. Lighting option chosen was the Memphis style lights with double downward directed bulbs. Attachment 1 is the draft plan set which shows location and light style.

In July 2019, staff received a cost estimate for total construction costs from PG&E in the amount of \$707,000. The portion directly payable to PG&E is \$360,000 for the portion of the construction activity that they will install themselves. This cost would be required up front with a contract executed with PG&E. The remained \$347,000 is PG&E's estimate for the remaining civil portion which would include trenching and conduits. When the City is ready to proceed, PG&E will reissue the contract for the City to execute and provide payment.

At this time, the design phase has been appropriated in FY 19/20 in the amount of \$82,500. The construction phase of the project was appropriated in FY 20/21 in the amount of \$350,000 and a project management allocation of \$50,000. The construction phase will need a budget amendment to increase the construction phase amount to \$707,000. In addition, the City Council may elect to bring forward the project to FY 19/20. Should council bring the project forward, staff can finalize the plans and specifications to put the project to bid in early 2020.

Included as Attachment 2 is a Street Lighting District FAQ. If the City Council is interested in the formation of a Lighting District, a consultant specializing in Lighting Districts would be required to assist the City through the process. However, this process will take at least 12 months to pursue to follow the Proposition 218 process.

FISCAL IMPACT

The 2019/20 and 2020/21 Fiscal Years Budget includes \$82,500 (2019/20) for the design phase and \$400,000 (2020/21) for the project management and construction phases in Capital Projects for street lights along Industrial Way. The latest construction cost estimate provided by PG&E is \$707,000. A budget amendment would be required to increase the construction phase by \$360,000.

RECOMMENDATION

That the City Council receive the project update on Industrial Way street lighting and provide direction to staff on how to proceed.

ATTACHMENTS

Attachment 1 – Draft Construction Plans
Attachment 2 – Street Lighting District FAQ

- STREET LIGHT #'S & LOCATIONS**
- LOC.1: 291 INDUSTRIAL, SL#: 404934 (1&2)
 - LOC.2: 255 INDUSTRIAL, SL#: 404935 (1&2)
 - LOC.3: 201 INDUSTRIAL, SL#: 404936 (1&2)
 - LOC.4: 201S INDUSTRIAL, SL#: 404937 (1&2)
 - LOC.5: 181 INDUSTRIAL, SL#: 404938 (1&2)
 - LOC.6: 175 INDUSTRIAL, SL#: 404939 (1&2)
 - LOC.7: 153 INDUSTRIAL, SL#: 404940 (1&2)
 - LOC.8: 139 INDUSTRIAL, SL#: 404941 (1&2)
 - LOC.9: 127 INDUSTRIAL, SL#: 404942 (1&2)
 - LOC.10: 123N INDUSTRIAL, SL#: 404943 (1&2)
 - LOC.11: 123 INDUSTRIAL, SL#: 404944 (1&2)
 - LOC.12: 123S INDUSTRIAL, SL#: 404945 (1&2)
 - LOC.13: 95 INDUSTRIAL, SL#: 404946 (1&2)
 - LOC.14: 85N INDUSTRIAL, SL#: 404947 (1&2)
 - LOC.15: 85 INDUSTRIAL, SL#: 404948 (1&2)
 - LOC.16: 85S INDUSTRIAL, SL#: 404949 (1&2)
 - LOC.17: 75 INDUSTRIAL, SL#: 404950 (1&2)

- STREET LIGHT #'S & LOCATIONS**
- LOC.18: 73 INDUSTRIAL, SL#: 404951 (1&2)
 - LOC.19: 71 INDUSTRIAL, SL#: 404952 (1&2)
 - LOC.20: 71S INDUSTRIAL, SL#: 404953 (1&2)
 - LOC.21: 37N INDUSTRIAL, SL#: 404954 (1&2)
 - LOC.22: 37 INDUSTRIAL, SL#: 404955 (1&2)
 - LOC.23: 37S INDUSTRIAL, SL#: 404956 (1&2)
 - LOC.24: 68 INDUSTRIAL, SL#: 404957 (1&2)
 - LOC.25: 70S INDUSTRIAL, SL#: 404958 (1&2)
 - LOC.26: 70 INDUSTRIAL, SL#: 404959 (1&2)
 - LOC.27: 70N INDUSTRIAL, SL#: 404960 (1&2)
 - LOC.28: 78S INDUSTRIAL, SL#: 404961 (1&2)
 - LOC.29: 78 INDUSTRIAL, SL#: 404962 (1&2)
 - LOC.30: 78N INDUSTRIAL, SL#: 404963 (1&2)
 - LOC.31: 82 INDUSTRIAL, SL#: 404964 (1&2)
 - LOC.32: 84S INDUSTRIAL, SL#: 404965 (1&2)
 - LOC.33: 84 INDUSTRIAL, SL#: 404966 (1&2)
 - LOC.34: 86 INDUSTRIAL, SL#: 404967 (1&2)

DESCRIPTION OF WORK

LOC.1-34: APPLICANT INSTALL ALL SUB STRUCTURES (DUCT, BOXES, SL FOUNDATIONS). SL'S TO BE DAISY CHAINED. PG&E INSTALL STREET LIGHT ASSEMBLIES & WIRE. LIGHTS TO BE INSTALLED, OWNED & MAINTAINED BY PG&E.

LOC.1: TIE IN POINT FOR LEG C INSTALL 210'-1/OAT FROM SECONDARY BOX TO SL BOX.

LOC.35: TIE IN POINT FOR LEGS A&B.

LOC.36: LEG A, 6A DPX SVC

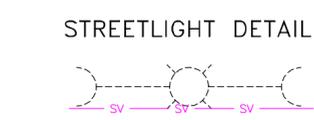
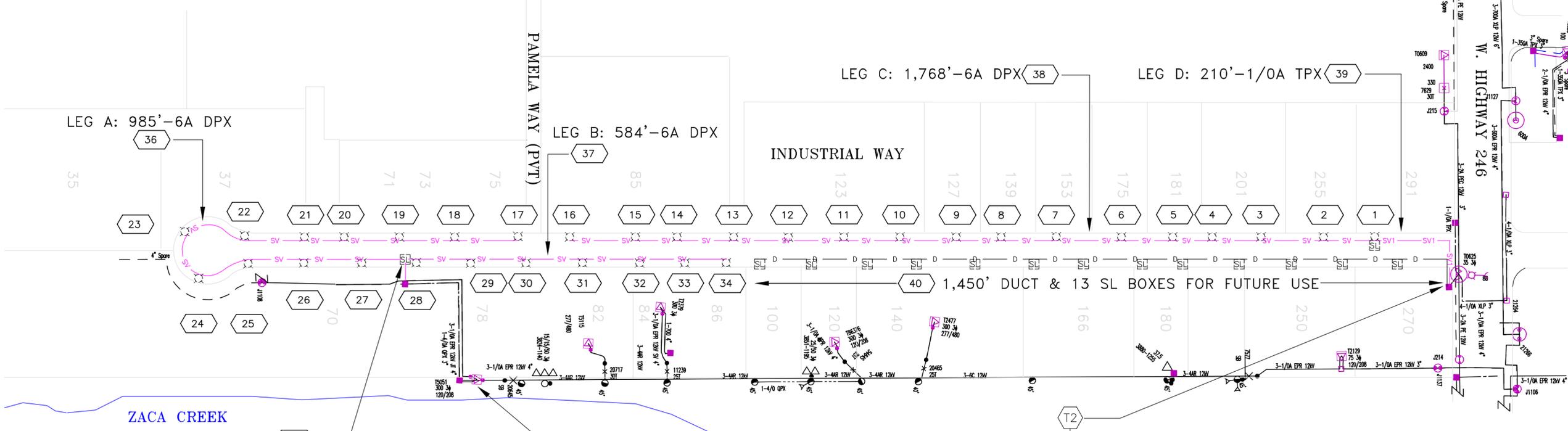
LOC.37: LEG B, 6A DPX SVC

LOC.38: LEG C, 6A DPX SVC

LOC.39: LEG D, 1/OA TPX SVC

LOC.40: APPLICANT INSTALL DUCT & 13 SL BOXES FOR FUTURE SL'S. INSPECTIONS FOR FUTURE SL INSTALL IS TO BE INCLUDED IN THIS JOB.

APPLICANT NOTE: 2" DIAMETER DUCT MINIMUM, 24" MINIMUM DUCT COVER. NO MORE THAN 3 DUCTS IN SL BOXES. APPLICANT TO FOLLOW ALL APPLICABLE PG&E STANDARDS.



STREETLIGHT BOX CODES
 032509: COVER ONLY
 032510: BODY ONLY
 032511: COMPLETE ASSEMBLY

TWIN FIXTURE CROSSARM
 CODE: 350448
 BLACK
 PCP36(INV)-BLK

MEMPHIS STREETLIGHT PENDANT
 CODE: 351085
 38W BLACK
 MSPL2 P20 40K AS P B 4 NL1X1-SPCL
 RFD238555

CHARLESTON STREETLIGHT POST
 BLACK, FLUTED, 16' TALL, 5" DIAMETER
 CODE: 350417
 CH16F512CABKHLAB

COORDINATE #
 513381941137
 PRIMARY VOLTAGE
 12KV
 SECONDARY VOLTAGE
 120/208V
 TX SIZE - 300
 KVA 1φ - 2.6
 KVA 3φ - 108.6
 % L. F. - 69
 TYPE TX. - P.M.
 LOADING DIST- S.C.

COORDINATE #
 513388841310
 PRIMARY VOLTAGE
 12KV
 SECONDARY VOLTAGE
 120/240V
 TX SIZE - 37.5
 KVA 1φ - 1.22
 KVA 3φ - 14.4
 % L. F. - 28
 TYPE TX. - S.S.
 LOADING DIST- S.C.

VOLTAGE DROP CALCULATIONS
 VD LIMIT FOR LED LIGHTING IS 12V
 38W LED LIGHTS= 0.038KVA DEMAND EA.
 LEG A (22 LIGHTS): DEMAND=0.836KVA, VD=10.5 (6A DPX)
 LEG B (14 LIGHTS): DEMAND=0.532KVA, VD=5.02 (6A DPX)
 LEG C (32 LIGHTS): DEMAND=1.220KVA, VD=11.32 (6A DPX)
 LEG D DIST TO SL BOX (1/OA TPX)

NOTES: 09-18-18

- REFER TO ELECTRIC & GAS SERVICE REQUIREMENTS (GREEN BOOK) OR SEPARATE PG&E STANDARD DRAWINGS. CONTACT YOUR PG&E REPRESENTATIVE FOR COPIES, OR ACCESS www.pge.com/greenbook
- CONDUIT, TRENCHING, AND BACKFILL:**
- 1) ALL DIMENSIONS AND LOCATIONS ARE ESTIMATED, APPROXIMATE AND MAY BE SUPERSEDED BY A JOINT TRENCH DRAWING. REFER TO THE JOINT TRENCH COMPOSITE DRAWING FOR EXACT TRENCH LOCATION
 - 2) MAINTAIN MAXIMUM PRACTICABLE HORIZONTAL CLEARANCE BETWEEN PG&E FACILITIES AND "WET" UTILITIES (WATER, SEWER, STORM DRAIN, ETC.). THE MIN. ALLOWABLE SEPARATION BETWEEN PG&E FACILITIES AND ANY PARALLEL "WET" UTILITY IS 3/FT. WITH A PRESENCE OF 1/FT. OF UNDISTURBED EARTH OR THE INSTALLATION OF A SUITABLE BARRIER. THIS MEASUREMENT IS BETWEEN THE OUTER EDGE OF THE PG&E FACILITY AND THE OUTER EDGE OF THE PARALLEL "WET" FACILITY. IF 3/FT. CANNOT BE MAINTAINED, A FORMAL VARIANCE MUST BE OBTAINED FROM PG&E WORK WITH THE PG&E INSPECTOR (REFERENCE PG&E UO STANDARD S5453).
 - 3) BOX, PAD, AND CONDUIT SIZES AND LOCATIONS SHALL CONFORM TO THE PG&E ELECTRIC CONSTRUCTION DRAWING.
 - 4) PROVIDE LONG CONDUIT SWEEPS WHERE INDICATED. RECOMMENDED SWEEP RADIUS (10' OF RADIUS PER INCH OF CONDUIT DIAMETER) EXAMPLE: 4" CONDUIT = 40' RADIUS
 - 5) DO NOT EXCEED 300 DEGREES OF BENDS IN ANY CONDUIT RUN (INCLUDING FEED LOCATION). NOTE: SECONDARY AND SERVICE RUNS OF 200 FEET OR LESS MAY HAVE UP TO 315 DEGREES OF BENDS (REFERENCE PG&E DOCUMENT 038193).
 - 6) MANUFACTURED BENDS OR APPLICATION OF HEAT SHALL NOT BE USED TO OBTAIN LONG CONDUIT SWEEPS.
 - 7) ALL CONDUITS SHALL BE PROVEN AND A POLYESTER PULLING TAPE INSTALLED.
 - 8) MANUFACTURED BENDS ARE NOT TO BE CUT, SHORTENED, OR ALTERED IN ANY WAY.
 - 9) IDENTIFY ENDS OF BURIED CONDUIT WITH AN ELECTRONIC MARKER AND A VERTICAL CONDUIT SCRAP INSTALLED FROM RIGID CAP TO GROUND LEVEL.
 - 10) CONDUITS ENTERING PRIMARY BOXES SHALL BE AT A RIGHT ANGLE TO THE WINDOW OR WALL.
 - 11) STUB CONDUITS AT RISER POLES IN QUADRANTS AS SHOWN. AT IDENTIFIED POLE LOCATIONS, THE TRENCHING AGENT IS TO EXCAVATE TO TRENCH DEPTH AND INSTALL A 30" DIAMETER CARDBOARD TUBE. THE RISER CONDUIT BEND IS TO BE PLACED OUTSIDE AND ADJACENT TO THE TUBE AT THE POLE QUADRANT INDICATED. BACKFILL AROUND AND INSIDE TUBE WITH CLEAN NATIVE FILL.
 - 12) LS2 STREET LIGHT CONDUIT GOING TO PG&E BOXES OR PEDESTALS NOT DESIGNATED AS P.O.S. (INCLUDING TRANSFORMERS) WILL NOT BE ACCEPTED OR CONNECTED.
 - 13) ONLY ONE LS2 STREET LIGHT (P.O.S.) CONNECTION PER BOX OR PEDESTAL.
- LAND RIGHTS AND EASMENTS:**
- 14) APPLICANT TO PROVIDE ADEQUATE P.U.E'S AND/OR ROW'S FOR PG&E FACILITIES. ANY ADDITIONAL REQUIRED RIGHTS OF WAY ARE TO BE SURVEYED AND DOCUMENTED BY PG&E AT THE APPLICANT'S EXPENSE.
- SAFETY AND WORKMANSHIP:**
- 15) CALL 811 (UNDERGROUND SERVICE ALERT) 48 HOURS PRIOR TO EXCAVATION FOR UNDERGROUND UTILITY LOCATION MARKING.
 - 16) 48 HOUR NOTICE REQUIRED FOR UNDERGROUND INSPECTION.
 - 17) MATERIALS AND WORKMANSHIP SHALL BE FIRST QUALITY IN EVERY RESPECT, PLUMB AND TRUE, AND ACCORDING TO THE SPECIFIC REQUIREMENTS OF THE DRAWINGS AND THE ABOVE APPLICABLE NOTES AND SPECIFICATIONS.
 - 18) THE APPLICANT IS TO VERIFY ALL PROPOSED INSTALLATIONS, CONDITIONS & SPECIFICATIONS PRIOR TO COMMENCING WITH ANY PORTION OF WORK. ANY DISCREPANCIES, DELETIONS OR INCONSISTENCIES ARE TO BE REPORTED TO THE PG&E REPRESENTATIVE IMMEDIATELY. THE APPLICANT SHALL COMPLY WITH ALL APPLICABLE SPECIFICATIONS. ANY VARIATIONS FROM PLANS OR SPECIFICATIONS RELIEVES PG&E OF ALL RESPONSIBILITY FOR THE SUBSTRUCTURE OR DESIGN.

EST: JAMES LEONHARDT	707-577-7036
ADE: ROY OCHOA	707-577-7042
SUPV: DANA MASSUK	707-577-7018
REP: MICHAEL ORBAN	805-346-2225
PLNR: TENZIN SAMPEL	408-365-2157
NOTIF: 113093005	UPA#: N/A
SCALE: NTS	DATE: 04/12/2019
PM: 31382142	SHEET: 1 OF 1

ENGINEERING AND PLANNING DEPT.
 111 STONEY CIRCLE
 SANTA ROSA, CA 95401

NO ENVIRONMENTAL ISSUES

Know what's below. Call before you dig.

811

GAS CONFLICT: IN PROXIMITY

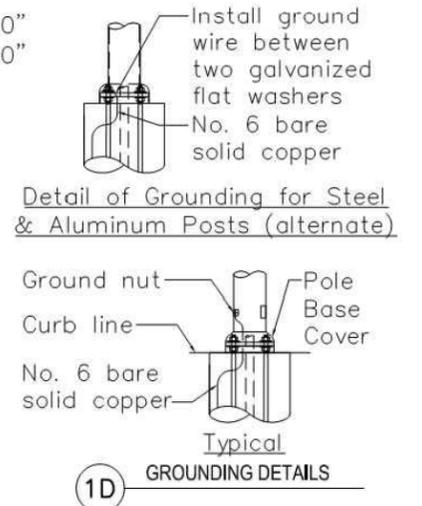
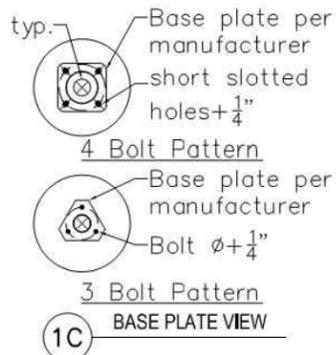
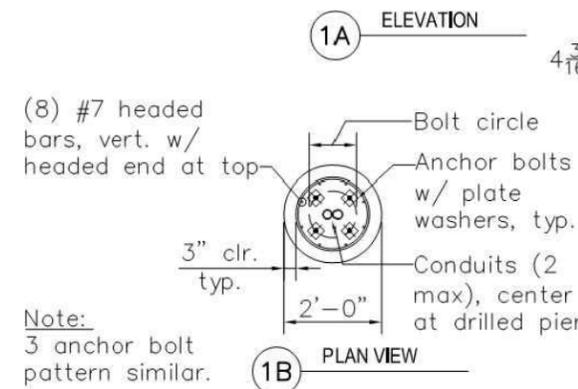
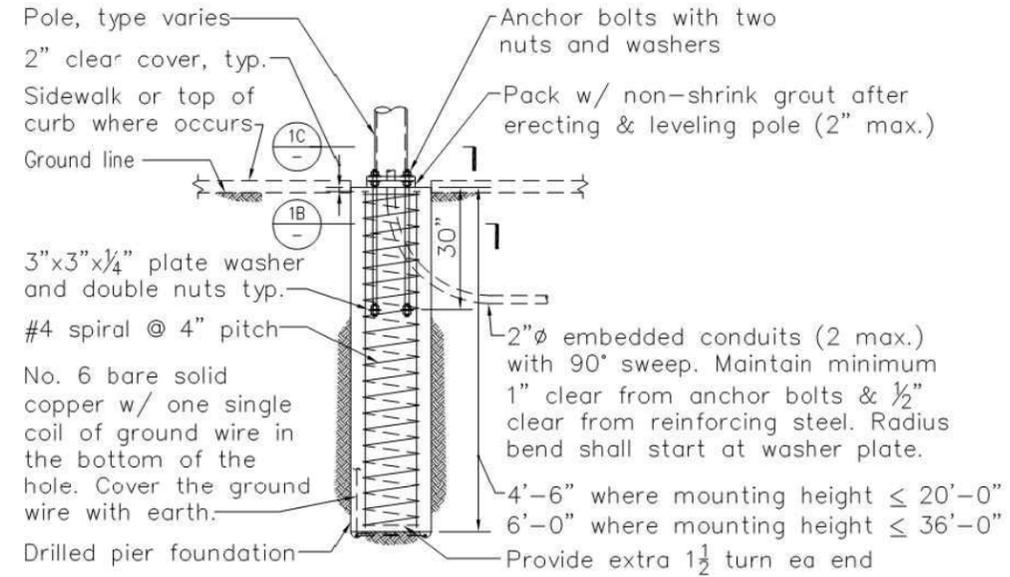
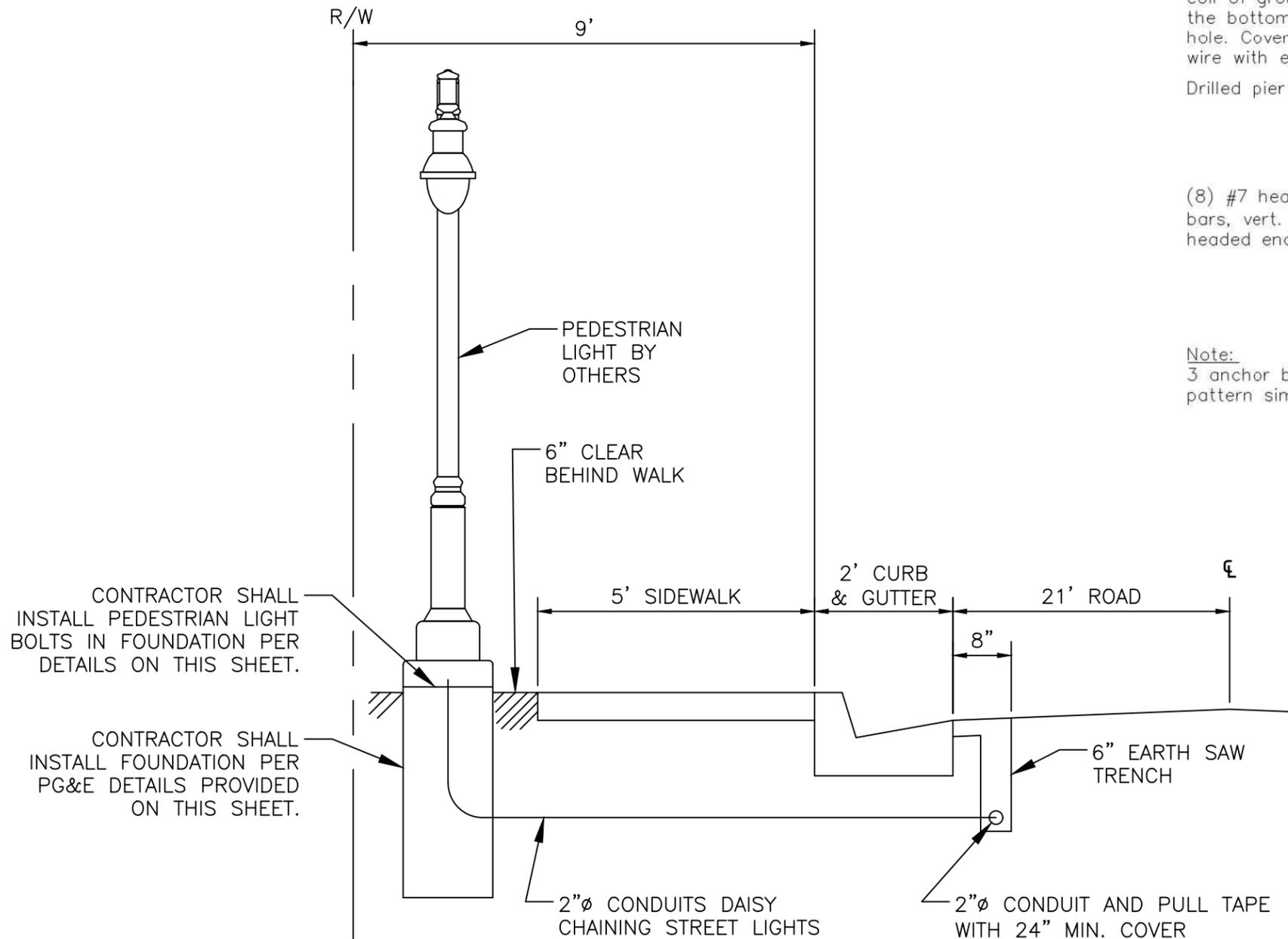
NEAR LOC: N/A

PRIMARY VOLTAGE: 12 KV	VOLTAGE AREA: 2
LATITUDE: 34.615207	LONGITUDE: -120.198768
SOURCE SIDE DEVICE:	
SUB & CIRCUIT: BUELTON 1101	
DSGN SAG: SSSU	RAPTOR ZONE: YES
LOADING AREA: LIGHT	ARRESTER DIST: 3
CORROSION AREA: NON	INSULATION DIST: AA
EXEMPT EQUIP. INST.: N/A	FIRE AREA: LBA

CONSTRUCTION SKETCH
 INSTALL 34 POSTS W/ 68 LUMINAIRES
 INDUSTRIAL WAY, BUELTON
 13 SL'S & DUCT FOR FUTURE INSATALLATION

NOTES:

1. BACKFILL UNDER EXISTING OR PROPOSED PAVEMENT, INCLUDING SIDEWALKS, CURB AND GUTTER, SHALL BE CEMENT SLURRY CLASS 100-E-100 (1 SACK/CUBIC YARD). IN OTHER LOCATIONS, BACKFILL SHALL BE PER PG&E SPECIFICATIONS WITH MAXIMUM SIZE OF ROCKS BEING 2-1/2" IN ANY DIMENSION.
2. ALL BACKFILL SHALL BE COMPACTED TO NOT LESS THAN 95% RELATIVE DENSITY.
3. REPLACEMENT SECTION FOR ASPHALT CONCRETE PAVING SHALL BE NOT LESS THAN 4" OF ASPHALT CONCRETE. IF THE EXISTING SECTION EXCEEDS THESE VALUES, MATCH EXISTING THICKNESS.
4. ALL PAVEMENT BETWEEN THE EDGE OF GUTTER AND THE FARTHER SAW CUT LINE SHALL BE REMOVED AND REPLACED.
5. BEDDING SHALL BE PER PG&E SPECIFICATIONS.
6. HYDRO-JETTING SHALL NOT BE PERMITTED.
7. SLURRY BACKFILL SHALL BE USED UNDER CURB AND GUTTER TO REMAIN.



Note:
3 anchor bolt pattern similar.

Figure 24 Foundation and Anchorage

BOLT CIRCLE (IN.)	ANCHOR QUANTITY	A.B. DIAMETER (IN.)
7	4	0.75

Wed 09.Oct.19 02:04:38 PM P:\CIBUE Buellton\CIBUE.150122 Industrial Way Street Lighting\7 Drawings\02 Plot\2019 Industrial Way Lighting Detail.dwg

California

PROPERTY TAX
INFORMATION

Street Lighting Districts are commonly used by local government to finance the costs of street lighting, operation and maintenance.

www.californiataxdata.com

100 Pacifica, Suite 470

Irvine, California 92618

Tel 949-789-0660

Fax 949-788-0280

What is a Street Lighting District?

Background

A Street Lighting District is created by a local government agency to pay the costs associated with lighting on and around public streets, highways, parks and alleys. This fact sheet summarizes the older types of Street Lighting Districts. The newer and more commonly used districts (1972 Act Landscaping and Lighting Districts and 1982 Act Benefit Assessment Districts) are covered in separate fact sheets available at www.californiataxdata.com.

Street Lighting District Law

There are several laws that allow counties, cities, public utilities and other agencies to pay the costs of street lighting by assessing area property owners. Specific types of districts include:

- **1919 Act Street Lighting Districts.** This legislation, authorized by Streets & Highways Code §18000, allows cities, counties or other agencies to levy benefit assessments for the maintenance and operation (but not the installation) of street lighting systems. Assessments may also finance the installation of lighting systems by a public utility.
- **1927 Act Municipal Lighting Districts.** This legislation, authorized by Streets & Highways Code §18600, allows a City to levy benefit assessments for the maintenance and servicing (but not the installation) of street lighting systems within all or part of its boundaries.
- **1931 Act Street Lighting Districts.** This legislation, authorized by Streets & Highways Code §18300, allows a City to levy benefit assessments for the maintenance and servicing of street lighting systems. Assessments are limited to five years.
- **Highway Lighting Districts.** This legislation, authorized by Streets & Highways Code §19000, is used by Counties to provide financing for the installation, maintenance and servicing of street lighting systems on highways or any public area. These districts may issue municipal bonds to finance the improvements.

How is a Street Lighting District Formed?

First, the sponsoring agency conducts a study and proposes the formation of a district and the levy of assessments. Second, affected property owners are notified and a public hearing is held. The third step requires a majority vote of affected property owners through an assessment balloting procedure to approve the formation of the district.

Once approved, assessments will be placed on property tax bills each year to pay for street lighting.

How is the Annual Charge Determined?

By law (Prop. 13), benefit assessments cannot be based on property value. Instead, each district establishes a benefit formula and each parcel in the service area is assessed according to the benefit it receives from the street lighting improvements.

Special Requirements for Increased Charges

Prior to increasing the amount of the annual assessment, the agency is required to give written notice to all affected property owners, hold a public hearing and an assessment ballot vote. A majority vote is required to approve the rate increase.

How Long Will the Charge Continue?

Most Street Lighting assessments will continue as long as services are provided. However, the 1931 Act Street Lighting assessments can only be charged for five years.

IMPORTANT TO KNOW:

- **Rights to Accelerated Foreclosure.** If municipal bonds have been issued to finance improvements, some Street Lighting Districts (usually Highway Lighting Districts) may have the right to foreclose on property when assessments are delinquent for more than 90 to 180 days. In that case, any costs of collection and penalties must be paid by the delinquent property owner. This is considerably faster than the standard 5 year waiting period on county ad valorem taxes.



CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 9

To: The Honorable Mayor and City Council

From: Shannel Zamora, Finance Director

Meeting Date: November 14, 2019

Subject: Resolution No. 19-21 – “A Resolution of the City Council of the City of Buellton, California, for the Purpose of Budget Amendments from Operational Changes Related to Fiscal Year 2019-20 through the First Quarter Ending September 30, 2019”

BACKGROUND

As part of the City’s budget process, staff periodically presents to the City Council for consideration various operational and personnel adjustments in conjunction with the quarterly financial report. Staff is presenting the following personnel and operation recommendations for incorporation into the 2019-20 Budget.

General Fund – Increase in Appropriations: \$137,925

- City Manager (001-402): Additional appropriation of \$36,804 reflects the increase in salaries and benefits to reflect the new City Manager Contract agreement approved by City Council on June 13, 2019.
- Non-Departmental (001-410): Additional \$6,000 reflects support for the Central Coast Film Society as authorized by City Council on July 25, 2019. The retiree medical benefit account requires an appropriation increase of \$12,000 to reflect higher retiree health cost associated with recent retirees eligible to receive retiree health.
- Public Safety (001-501): An appropriation increase of \$2,136 is necessary to purchase a wireless helmet communication kit for the City’s motor deputy.
- Recreation (001-511): An appropriation increase of \$50,000 reflects money set-aside for the Arts and Culture Committee as approved by City Council on August 8, 2019.
- Public Works – Parks (001-552): A contract amendment is necessary with Valley Gardner to add Village Park to the City-wide Landscape Maintenance Contract. The additional cost for the remainder of the fiscal year requires an increase in appropriation in the amount of \$28,985. In addition, an additional \$11,700 in contract services for janitorial services at Village Park is necessary.

- Planning (001-565): On October 11, 2019, City Council authorized staff to enter into an agreement with Ravatt, Albrecht & Associates, Inc. to modify and update the 2005 Community Design Guidelines. The cost authorized is not to exceed \$17,000. An additional \$2,000 in contract services is necessary to reflect the actual cost of the Contract Planner billed at \$81 per hour for a total of 1,040 hours. Increased appropriations are offset by the reduction of \$28,700 that was previously budgeted for a Planning Mentor. The total net reduction in appropriations is \$9,700.

General Fund – Increase in Revenue Projection: \$137,925

- MV License Fee (001-43010): Increase in revenue projection by \$27,838 to reflect Vehicle License Fee (VLF) adjustment as released by Santa Barbara County.
- COPS Grant (001-43015): Reflects the annual monies received from the State Controller for Citizens Option for Public Safety Growth. The amount received for FY 2019-20 is \$55,948.
- Transfer from Reserves (001-44040): An additional \$54,139 in reserve monies is necessary to be used to cover increased appropriations.

Wastewater and Wastewater Capital Fund – Increase in Appropriations: \$175,000

- The Capital Improvement Project (CIP) #704 Sewer Line Replacement requires an adjustment of \$175,000. Funding will come from Wastewater Fund reserves. The Wastewater Capital Fund is used to record CIPs and does not have sufficient funds to cover the increase in appropriations; therefore, the Wastewater Fund will transfer-out \$175,000 to the Wastewater Capital Fund.
- The Wastewater Capital Fund will use the transfers-in from Wastewater Fund to transfer-out to the CIP Fund used to track CIP expenditures.

Wastewater and Wastewater Capital Fund – Increase in Revenue Projections: \$175,000

- Transfer from Reserves – Wastewater (005-49652): Additional \$175,000 from reserves is necessary to cover additional expenditures associated with CIP #704 Sewer Line Replacement.
- Transfer from Wastewater Fund (006-49729): Reflects \$175,000 transferred in from the Wastewater Capital Fund for CIP #704 Sewer Line Replacement.

Local Transportation Fund – Increase in Appropriations - \$50,000

- CIP #092-308 North Park and Ride will require an increase in appropriations in the amount of \$50,000. The increased funding is necessary for additional study requirements (Hydrology and Stormwater) for submittal as required by Caltrans comments.

Local Transportation Fund – Increase in Revenue Projection - \$50,000

- Transfer from Reserves – LTF (027-47311): An additional \$50,000 from reserves is necessary to cover the actual cost of construction for CIP #092-308 North Park and Ride. The City has sufficient monies in reserves from PTMSEA monies.

Measure A Fund – Increase in Appropriations - \$100,000

- Increase appropriations to transfer monies to CIP #092-317 Road Maintenance Project 2018/19. The project will require an increase of \$100,000 for construction costs.

Measure A Fund – Increase in Revenue Projection - \$100,000

- Transfer from Reserves –Measure A (031-49736): An additional \$100,000 from reserves is necessary to cover the actual cost of construction for CIP #092-317 Road Maintenance Project 2018/19. There is sufficient monies in the reserve from unencumbered Measure A funds generated by past project savings.

Capital Improvement Fund – Increase in Appropriations- \$325,000

- Increase appropriations for CIP#092-307 North Park and Ride (\$50,000), CIP#092-317 Road Maintenance Project 2018/19 (\$100,000) and CIP#092-704 Sewer Line Replacement (\$175,000).

Capital Improvement Fund – Increase in Revenue Projections- \$325,000

- Funding from Wastewater Capital (092-49729) – An additional transfer-in of \$175,000 for CIP#092-704 Sewer Line Replacement.
- Funding from LTF (092-49733) – An additional transfer-in of \$50,000 for CIP#307 North Park and Ride.
- Funding from Measure A (092-49728) – An additional transfer-in of \$100,000 for CIP#092-317 Road Maintenance Project 2018/19.

FISCAL IMPACT

The proposed operational changes are intended to maximize operational efficiencies and enhance service delivery. The General Fund increased appropriations in the amount of \$137,925 offset with corresponding revenue and transfer from reserves. The overall General Budget nets to zero. The Wastewater Fund increased expenditures by \$175,000 and will use reserves to transfer monies to the Wastewater Capital Fund for Capital Improvement Project (CIP) #092-704 Sewer Line Replacement. The budget change for both Wastewater and Wastewater Capital Funds nets to zero. The Local Transportation Fund increased appropriations by \$50,000 to transfer monies to CIP #092-308 North Park and Ride. Available reserves from prior savings will be used to offset the increases in appropriations. The overall budget impact nets to zero. Measure A Fund increased appropriations by \$100,000 to transfer monies to CIP #092-317 Road Maintenance Project 2018-19. Measure A will use available reserves to offset the increase in appropriations and budget nets to zero.

RECOMMENDATION

That the City Council consider adoption of Resolution No. 19-21 - “A Resolution of the City Council of the City of Buellton, California, for the Purpose of Budget Amendments from Operational Changes Related to Fiscal Year 2019-20 through the First Quarter Ending September 30, 2019”

ATTACHMENTS

Resolution No. 19-21 (Exhibit A)

RESOLUTION NO. 19-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, FOR THE PURPOSE OF BUDGET AMENDMENTS FROM OPERATIONAL CHANGES RELATED TO FISCAL YEAR 2019-20 THROUGH THE FIRST QUARTER ENDING SEPTEMBER 30, 2019

WHEREAS, the City Council adopted the Biennial Fiscal Year 2019-20 and 2020-21 Budget; and

WHEREAS, it is necessary to make amendments to Biennial Fiscal Year 2019-20 Budget as part of the First Quarter Review.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Buellton as follows:

SECTION 1. That proposed budget amendments on the attached Exhibit A for the Fiscal Year 2019-20 are approved.

SECTION 2. The proposed amendment amounts to a total of \$637,925 in additional appropriations for all funds offset with corresponding revenue and transfers in the amount of \$637,925, for a net result of zero.

PASSED, APPROVED and ADOPTED this 14th day of November, 2019.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

City of Buellton
Fiscal Year 2019-2020 Budget Amendments - First Quarter



November 14, 2019

BUDGET AT A GLANCE
(WITH PROPOSED BUDGET AMENDMENTS)

Resolution No. 19- 21

"A Resolution of the City Council of the City of Buellton, California, for the Purpose of Budget Amendments from Operational Changes related to Fiscal Year 2019-20 through the First Quarter Ending September 30, 2019"

Fund	Revenue	Expenditures	Surplus (Deficit)
001- General	\$ 9,268,813	\$ 9,268,813	\$ -
005- Wastewater	\$ 1,868,269	\$ 1,868,269	\$ -
006- Wastewater Capital	\$ 647,916	\$ 647,916	\$ -
020- Water	\$ 2,846,546	\$ 2,846,546	\$ -
021- Water Capital	\$ 624,000	\$ 624,000	\$ -
023- Housing	\$ 5,000	\$ 3,000	\$ 2,000
024 - Traffic Mitigation	\$ 350	\$ -	\$ 350
025- Gas Tax	\$ 349,575	\$ 349,575	\$ -
027- Local Transportation	\$ 226,500	\$ 226,500	\$ -
029- Transportation Planning	\$ 45,000	\$ 45,000	\$ -
031- Measure A	\$ 646,925	\$ 646,925	\$ -
092 - Capital Project	\$ 4,363,500	\$ 4,363,500	\$ -
Total	\$ 20,892,394	\$ 20,890,044	\$ 2,350

Fund Balance Analysis

Fund	Beginning Fund Balance	Operating Revenue	Operating Expenditures	Transfers In	Transfers Out	Use of Reserve	Ending Balance
001- General	\$ 10,401,733	\$ 8,388,607	\$ 7,050,713	\$ -	\$ 2,218,100	\$ 880,206	\$ 9,521,527
005- Wastewater	\$ 3,188,079	\$ 1,217,850	\$ 1,330,466	\$ -	\$ 537,803	\$ 650,419	\$ 2,537,660
006- Wastewater Capital	\$ 230,946	\$ 60,113	\$ 22,916	\$ 537,803	\$ 625,000	\$ 50,000	\$ 180,946
020- Water	\$ 6,400,079	\$ 2,493,575	\$ 2,465,866	\$ -	\$ 380,680	\$ 352,971	\$ 6,047,108
021- Water Capital	\$ 403,505	\$ 93,320	\$ 24,000	\$ 380,680	\$ 600,000	\$ 150,000	\$ 253,505
023- Housing	\$ 484,515	\$ 5,000	\$ 3,000	\$ -	\$ -	\$ -	\$ 486,515
024 - Traffic Mitigation	\$ 35,567	\$ 350	\$ -	\$ -	\$ -	\$ -	\$ 35,917
025- Gas Tax	\$ 307,782	\$ 301,507	\$ 112,000	\$ -	\$ 237,575	\$ 48,068	\$ 259,714
027- Local Transportation	\$ 323,882	\$ 6,595	\$ 106,500	\$ 74,500	\$ 120,000	\$ 145,405	\$ 178,477
029- Transportation Planning	\$ (103,453)	\$ 35,400	\$ 45,000	\$ 9,600	\$ -	\$ -	\$ (103,453)
031- Measure A	\$ 493,699	\$ 363,613	\$ -	\$ -	\$ 646,925	\$ 283,312	\$ 210,387
092- CIP	\$ -	\$ -	\$ 4,363,500	\$ 4,363,500	\$ -	\$ -	\$ -
Total	\$ 22,166,336	\$ 12,965,930	\$ 15,523,961	\$ 5,366,083	\$ 5,366,083	\$ 2,560,381	\$ 19,608,305

Budget Amendments Summary:

The proposed operational changes are intended to maximize operational efficiencies and enhance service delivery. The General Fund increased appropriations in the amount \$137,925 offset with corresponding revenue and transfer from reserves. The overall General Fund budget change nets to zero.

The Wastewater fund increased expenditures by \$175,000 and will use reserves to transfer monies to the Wastewater Capital Fund. Adequate reserves exist in the Wastewater Fund. The Wastewater Capital fund increased expenditures by \$175,000 offset by transfers-in from the Wastewater Fund to fund the Capital Improvement Project (CIP) #092-704 Sewer Line Replacement. The budget change for both Wastewater and Wastewater Capital funds nets to zero.

The Local Transportation fund increased expenditures by \$50,000 and will use reserves to transfer monies to the Capital Improvement Fund for CIP#092-308 North Park and Ride. The available reserves will offset the increase in appropriations and net budget impact is zero.

Measure A increased expenditures by \$100,000 to transfer monies to the Capital Improvement Project #092-317 Road Maintenance Project 2018-19. Measure A will use available reserves to offset the increased in appropriations and the overall budget impact nets to zero.

The Capital Projects Fund increased by \$325,000 which is offset with corresponding transfers-in from the Wastewater Capital Fund, Local Transportation Fund and Measure A Fund.

City of Buellton Fiscal Year 2019-2020 Operating Budget Amendments

Schedule of Revenues for FY 2019-20: 1st Quarter Operating Budget Amendments

Fund	Original Budget	Proposed Amendments	Amended Budget	% Change	% of Budget
001- General	9,130,888	137,925	9,268,813	1.51%	56.08%
005- Wastewater	1,693,269	175,000	1,868,269	10.34%	11.30%
006- Wastewater Capital	472,916	175,000	647,916	37.00%	3.92%
020- Water	2,846,546	-	2,846,546	0.00%	17.22%
021- Water Capital	624,000	-	624,000	0.00%	3.78%
023- Housing	5,000	-	5,000	0.00%	0.03%
024 - Traffic Mitigation	350	-	350	0.00%	0.00%
025- Gas Tax	349,575	-	349,575	0.00%	2.11%
027- Local Transportation	176,500	50,000	226,500	28.33%	1.37%
029- Transportation Planning	45,000	-	45,000	0.00%	0.27%
031- Measure A	546,925	100,000	646,925	18.28%	3.91%
Total	15,890,969	637,925	16,528,894	4.01%	100%
By Fund Type					
General Fund	9,130,888	137,925	9,268,813	1.51%	56.08%
Enterprise Fund	5,636,731	350,000	5,986,731	6.21%	36.22%
Special Revenue Funds	1,123,350	150,000	1,273,350	13.35%	7.70%
Total:	15,890,969	637,925	16,528,894	4.01%	100.00%

FY 2019-20 1st Quarter Review Revenue Budget Amendment Request:			
Fund	Budget Action	Adjustment Amount	Council Action
General	Increase revenue projection to reflect annual monies received from the State Controller for Citizens Option for Public Safety Growth	\$ 55,948	Action to be taken on November 14, 2019.
General	Transfer from Reserve to cover additional appropriations	\$ 54,139	Action to be taken on November 14, 2019.
General	Increase revenue projection to reflect Vehicle License Fee (VLF) adjustments as released by Santa Barbara County	\$ 27,838	Action to be taken on November 14, 2019.
Wastewater	Transfer from Reserve to cover additional CIP appropriation to Sewer Line Replacement Project	\$ 175,000	Action to be taken on November 14, 2019.
Wastewater Capital	Transfer from Reserve to cover additional CIP appropriation to Sewer Line Replacement Project	\$ 175,000	Action to be taken on November 14, 2019.
Local Transportation	Transfer from Reserve to cover additional CIP appropriation to North Park and Ride Project	\$ 50,000	Action to be taken on November 14, 2019.
Measure A	Transfer from Reserve to cover additional CIP appropriation to 2018/19 Road Maintenance Project CIP#092-317	\$ 100,000	Action to be taken on November 14, 2019.

Budget Amendments by Revenue Account Number						
Account	Budget Item	Type	Original Budget	With Proposed Amendment	\$ Change	% Change
001-43010	MV License Fee	Revenue	489,536	517,374	27,838	5.69%
001-43015	COPS Grant	Revenue	100,000	155,948	55,948	55.95%
001-44040	Transfer from Reserves	Transfer	826,067	880,206	54,139	6.55%
005-49652	Transfer from Reserves	Transfer	475,419	650,419	175,000	36.81%
006-49729	Transfer from Sewer Fund	Transfer	362,803	537,803	175,000	48.24%
027-47311	Transfer from Reserves	Transfer	95,405	145,405	50,000	52.41%
031-49736	Transfer from Reserves	Transfer	183,312	283,312	100,000	54.55%
Amendment Total:					\$ 637,925	

Budget Amendments by Funding Source Type					
Fund	Type	Original Budget	With Proposed Amendment	\$ Change	% Change
General	Operating Revenue	8,304,821	8,388,607	83,786	1.01%
General	Use of Reserves	826,067	880,206	54,139	6.55%
Wastewater	Use of Reserves	475,419	650,419	175,000	36.81%
Wastewater Capital	Transfers In	362,803	537,803	175,000	48.24%
Local Transportation	Use of Reserves	95,405	145,405	50,000	52.41%
Measure A	Use of Reserves	183,312	283,312	100,000	54.55%
Total Change:				\$ 637,925	

City of Buellton Fiscal Year 2019-2020 Operating Budget Amendments

Schedule of Expenditures for FY 2019-20: 1st Quarter Operating Budget Amendments					
Fund	Original Budget	Proposed Amendments	Amended Budget	% Change	% of Budget
001- General	9,130,888	137,925	9,268,813	1.51%	56.08%
005- Wastewater	1,693,269	175,000	1,868,269	0%	11.30%
006- Wastewater Capital	472,916	175,000	647,916	0%	3.92%
020- Water	2,846,546	-	2,846,546	0%	17.22%
021- Water Capital	624,000	-	624,000	0%	3.78%
023- Housing	3,000	-	3,000	0%	0.02%
024 - Traffic Mitigation	-	-	-	0%	0.00%
025- Gas Tax	349,575	-	349,575	0%	2.12%
027- Local Transportation	176,500	50,000	226,500	0%	1.37%
029- Transportation Planning	45,000	-	45,000	0%	0.27%
031- Measure A	546,925	100,000	646,925	0%	3.91%
Total	15,888,619	637,925	16,526,544	0	100.00%
By Fund Type					
General Fund	9,130,888	137,925	9,268,813	1.51%	56.08%
Enterprise Fund	5,636,731	350,000	5,986,731	0.00%	36.22%
Special Revenue Funds	1,121,000	150,000	1,271,000	0.00%	7.69%
Total:	15,888,619	637,925	16,526,544	1.51%	100.00%

FY 2019-20 1st Quarter Review Expenditure Budget Amendment Requests

Fund	Budget Action	Adjustment Amount	Council Action
General	Increase appropriation to reflect new City Manager salaries and benefits per contract agreement	\$ 36,804	City Council approved City Manager Agreement and Medical Expense Reimbursement on June 13, 2019.
General	Remove appropriations for Part-time Planning Mentor	\$ (28,700)	On May 23, 2019, City Council did not authorize the temporary position of a Part-time Mentor.
General	Increase appropriation to fund the Arts & Culture Committee	\$ 50,000	On August 8, 2019, City Council allocated \$50,000 for the Arts and Culture Committee for Fiscal Year 2019-20.
General	Increase appropriations to support the Central Coast Film Society	\$ 6,000	On July 25, 2019, City Council agreed by consensus to allocate \$6,000 for audio equipment for the Central Coast Film Society.
General	Increase appropriations to reflect the contributions to retiree health benefits for the addition of 2 recent retirees	\$ 12,000	Action to be taken on November 14, 2019.
General	Increase appropriation to retain professional services with Ravatt, Albrecht & Associates Inc. to update the City's Community Design Guidelines	\$ 17,000	On October 11, 2019, City Council authorized Staff to enter into an agreement with Ravatt, Albrecht & Associates, Inc. to modify and update the 2005 Community Design Guidelines.
General	Increase appropriation to reflect the correct cost for Contract Planner services billed at \$81 per hour for 1,040 hours	\$ 2,000	Action to be taken on November 14, 2019.
General	Increase appropriation to reflect the cost of janitorial services at Village Park	\$ 11,700	Action to be taken on November 14, 2019.
General	Increase appropriation to purchase a wireless helmet communications kit for the City's motor deputy	\$ 2,136	Action to be taken on November 14, 2019.
General	Increase to Valley Gardener contract for services at Village Park and additional service at River View Park	\$ 28,985	Action to be taken on November 14, 2019.
Wastewater	Transfer to Wastewater capital for additional CIP appropriation to Sewer Line Replacement Project	\$ 175,000	Action to be taken on November 14, 2019.
Wastewater Capital	Increase appropriations for CIP#092-704 Sewer Line Replacement	\$ 175,000	Action to be taken on November 14, 2019.

FY 2019-20 1st Quarter Review Expenditure Budget Amendment Requests			
Local Transportation	Increased appropriation of \$50,000 is necessary for additional study requirements (Hydrology and Stormwater) for submittal as required by Caltrans comments for CIP#092-308 North Park and Ride.	\$ 50,000	Action to be taken on November 14, 2019.
Measure A	Additional \$100,000 was allocated for the execution of the contract with Taylor Jane Construction for Road Maintenance Project 2018/19 CIP#092-317	\$ 100,000	On June 27, 2019, City Council awarded the 2018/19 Road Maintenance Project construction contract to Taylor Jane Construction in the total amount of \$500,000.
Budget Amendment Total:		\$ 637,925	

Budget Amendments by Account Number						
Account	Budget Item	Type	With Proposed			
			Original Budget	Amendment	\$ Change	% Change
001-402-50000	Salaries	Expenditure	171,659	183,750	12,091	7.04%
001-402-50025	Car Allowance	Expenditure	3,600	4,800	1,200	33.33%
001-402-50120	Employer SS/MC	Expenditure	2,541	2,734	193	7.60%
001-402-50200	PERS Retirement	Expenditure	31,315	33,690	2,375	7.58%
001-402-50300	Workers Compensation	Expenditure	5,049	5,356	307	6.08%
001-402-50400	Medical Benefit	Expenditure	11,085	20,926	9,841	88.78%
001-402-50410	Employer Paid DCP	Expenditure	10,516	11,313	797	7.58%
001-402-60710	Travel & Training	Expenditure	3,000	13,000	10,000	333.33%
001-410-50400	Medical Benefit	Expenditure	93,120	105,120	12,000	12.89%
001-410-67200	Community Organization Support	Expenditure	30,000	36,000	6,000	20.00%
001-501-73500	Equipment	Expenditure	-	2,136	2,136	0.00%
001-511-67141	Arts & Culture	Expenditure	-	50,000	50,000	0.00%
001-552-60800	Contract Services	Expenditure	175,000	215,685	40,685	23.25%
001-565-50030	Hourly Employees	Expenditure	28,700	-	(28,700)	-100.00%
001-565-60800	Contract Services	Expenditure	252,240	271,240	19,000	7.53%
005-701-69100	Transfer to Other Funds	Transfer	362,803	537,803	175,000	48%
006-702-69100	Transfer to Other Funds	Transfer	450,000	625,000	175,000	39%
027-559-77000	Transfer to other funds for CIP	Transfer	70,000	120,000	50,000	71%
031-560-77000	Transfer to other funds for CIP	Transfer	482,425	582,425	100,000	21%
Amendment Total:					\$ 637,925	

Department Summary						
Fund	Department	With Proposed				
		Original Budget	Amendment	\$ Change	% Change	
General	402 - City Manager	240,809	277,613	36,804	15.28%	
General	410 - Non-Departmental	3,218,252	3,236,252	18,000	0.56%	
General	501 - Public Safety	2,019,440	2,021,576	2,136	0.11%	
General	511- Recreation	563,485	613,485	50,000	8.87%	
General	552 - Parks	387,750	428,435	40,685	10.49%	
General	565 - Planning	640,850	631,150	(9,700)	-1.51%	
Wastewater	701 - Wastewater Operating	1,693,269	1,868,269	175,000	10.34%	
Wastewater Capital	702 - Wastewater Capital	472,916	647,916	175,000	37.00%	
Local Transportation	559 - Local Transportation	176,500	226,500	50,000	28.33%	
Measure A	560 - Measure A	546,925	646,925	100,000	18.28%	
Amendment Total:					\$ 637,925	

City of Buellton Fiscal Year 2019-2020 Capital Improvement Budget Amendments

Project Number	PROJECT DESCRIPTION	FY 19-20 Original	FY 19-20	FY 19-20	% Change
		Budget	Additions	Amended Total	
092-102	Storm Drain Outfall Repairs & Re-Establishment	40,000	-	40,000	0.00%
092-201	Facilities Maintenance & Painting	50,000	-	50,000	0.00%
092-207	Santa Ynez River Trail	50,000	-	50,000	0.00%
092-211	Village Park Improvement	216,000	-	216,000	0.00%
092-214	City Hall Emergency Generator & Electrical Replacement	40,000	-	40,000	0.00%
092-215	Ave of Flags Specific Plan - Median 2	200,000	-	200,000	0.00%
092-217	River View Park Basketball Court Resurfacing	80,000	-	80,000	0.00%
092-218	River View /Oak Park Facilities Painting	25,000	-	25,000	0.00%
092-306	Phase III Hwy 246 & Sycamore Ped Xing	670,000	-	670,000	0.00%
092-307	McMurray Road Widening/ TS Improvements	200,000	-	200,000	0.00%
092-308	North Avenue of Flags Park & Ride	50,000	50,000	100,000	100.00%
092-311	Industrial Way Street Lights	82,500	-	82,500	0.00%
092-314	Storm Drain Inlet & Catch Basin Retrofit Improvements	150,000	-	150,000	0.00%
092-315	Ave of Flags Pedestrian/Drainage Improvement	140,000	-	140,000	0.00%
092-317	Road Maintenance (18/19)	470,000	100,000	570,000	21.28%
092-318	Road Maintenance (19/20)	475,000	-	475,000	0.00%
092-401	Misc. River View Park Improvements	50,000	-	50,000	0.00%
092-603	WTP Facilities Improvement	150,000	-	150,000	0.00%
092-607	Water Meter Upgrades	100,000	-	100,000	0.00%
092-608	WTP/Booster Power Reliability	200,000	-	200,000	0.00%
092-609	Supplemental Well/WTP Feasibility	50,000	-	50,000	0.00%
092-610	Water Distribution System Improvements	100,000	-	100,000	0.00%
092-704	Sewer Line Replacement	150,000	175,000	325,000	116.67%
092-706	WWTP Facilities Improvements	300,000	-	300,000	0.00%
Total Capital Improvement Budget:		4,038,500	325,000	4,363,500	8.05%

FY 2019-20 1st Quarter Review Capital Budget Amendment Requests

Project	Budget Action	Adjustment		Council Action
		Amount		
092-308	Transfer from Local Transportation Fund to cover increase for North Park and Ride	\$ (50,000)		Action to be taken on November 14, 2019.
092-308	Appropriation increase is necessary for additional requirements (Hydrology and Stormwater) for project submittal as required by Caltrans comments.	\$ 50,000		Action to be taken on November 14, 2019.
092-317	Transfer from Measure A to cover additional costs associated with Road Maintenance Project 2018/19	\$ (100,000)		Action to be taken on November 14, 2019.
092-317	Appropriation increase to cover increased for Road Maintenance Project 2018/19	\$ 100,000		Action to be taken on November 14, 2019.
092-704	Transfer from Wastewater Capital Fund to cover additional CIP appropriation to Sewer Line Replacement	\$ (175,000)		Action to be taken on November 14, 2019.
092-704	Appropriation increase to cover additional CIP appropriations to Sewer Line Replacement	\$ 175,000		Action to be taken on November 14, 2019.

Budget Amendments by Project Account Number

Account	Budget Item	Type	With Proposed			
			Original Budget	Amendment	\$ Change	% Change
092-49733	Funding from Local Transportation Fund	Transfer	\$ (70,000)	\$ (120,000)	\$ (50,000)	71.43%
092-308-70005	Design and Permitting	Expenditure	\$ 50,000	\$ 100,000	\$ 50,000	100.00%
092-49728	Funding from Measure A Fund	Transfer	\$ (482,425)	\$ (582,425)	\$ (100,000)	20.73%
092-317-74100	Construction/Improvement	Expenditure	\$ 400,000	\$ 500,000	\$ 100,000	25.00%
092-49732	Funding from Wastewater Capital Fund	Transfer	\$ (450,000)	\$ (625,000)	\$ (175,000)	38.89%
092-704-70005	Design and Permitting	Expenditure	\$ -	\$ 75,000	\$ 75,000	0.00%
092-704-71500	Project Management and Inspection	Expenditure	\$ -	\$ 50,000	\$ 50,000	0.00%
092-704-74100	Construction/Improvement	Expenditure	\$ 150,000	\$ 200,000	\$ 50,000	33.33%
Net Change:					\$ -	