



# CITY OF BUELLTON

## CITY COUNCIL AGENDA

**Regular Meeting of August 13, 2015 at 6:00 p.m.**

**City Council Chambers, 140 West Highway 246**

**Buellton, California**

Materials related to an item on this agenda, as well as materials submitted to the City Council after distribution of the agenda packet, are available for public inspection in the Office of the City Clerk, located at 107 West Highway 246, during normal business hours.

### **CALL TO ORDER**

Mayor Holly Sierra

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

Council Members Dan Baumann, John Connolly, Leo Elovitz, Vice Mayor Ed Andrisek, and Mayor Holly Sierra

### **REORDERING OF AGENDA**

### **PUBLIC COMMENTS**

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Any person may address the Council on any subject pertaining to City business, including all items on the agenda not listed as a Public Hearing, including the Consent Agenda and Closed Session. Limited to three (3) minutes per speaker. By law, no action may be taken at this meeting on matters raised during Public Comments not included on this agenda.

### **CONSENT CALENDAR**

**(ACTION)**

The following items are considered routine and non-controversial and are scheduled for consideration as a group. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion. Members of the Public may speak on Consent Agenda items during the Public Comment period.

- 1. Minutes of July 9, 2015 City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2015-16**
- 3. Revenue and Expenditure Report through June 30, 2015**  
❖ (Staff Contact: Finance Director Carolyn Galloway-Cooper)

**PRESENTATIONS**

- 4. Proclamation Recognizing Darin Biamonte for his Volunteer Service at PAWS Park**

**PUBLIC HEARINGS**

**COUNCIL MEMBER COMMENTS**

**COUNCIL ITEMS**

**WRITTEN COMMUNICATIONS**

*Written communications are included in the agenda packets. Any Council Member, the City Manager or City Attorney may request that a written communication be read into the record.*

**COMMITTEE REPORTS**

*This Agenda listing is the opportunity for Council Members to give verbal Committee Reports on any meetings recently held for which the Council Members are the City representatives thereto.*

**BUSINESS ITEMS**

**(POSSIBLE ACTION)**

- 5. Discussion Regarding Suggested Changes to River View Park Reservation Application, Special Event Permit Application and Limits on Special Events**  
❖ *(Staff Contact: Recreation Coordinator Kyle Abello)*

**CITY MANAGER’S REPORT**

**ADJOURNMENT**

The next meeting of the City Council will be held on Thursday, August 27, 2015 at 6:00 p.m.

# CITY OF BUELLTON

## CITY COUNCIL MEETING MINUTES

Regular Meeting of July 9, 2015

City Council Chambers, 140 West Highway 246  
Buellton, California

### CALL TO ORDER

Mayor Holly Sierra called the meeting to order at 6:00 p.m.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** Council Members Dan Baumann, John Connolly, Vice Mayor Ed Andrisek, and Mayor Holly Sierra

**Via Telephone:** Council Member Leo Elovitz - (30 E. Hubbard Street, Chicago, IL)

**Staff:** City Manager Marc Bierdzinski, City Attorney Steve McEwen, Finance Director Carolyn Galloway-Cooper, Public Works Director Rose Hess, Recreation Coordinator Kyle Abello, Station Commander Lt. Shawn O'Grady, and City Clerk Linda Reid

### REORDERING OF AGENDA

None

### PUBLIC COMMENTS

David Schwartz, Buellton, discussed the parking at PAWS Park and requested that staff look into installing angled parking on the street in front of the Park.

Pam Gnekow, Executive Director of the Buellton Senior Center thanked Supervisor Doreen Farr for helping to obtain funding from Santa Barbara County for the Buellton Senior Center and requested that staff prepare a proclamation in Supervisor Farr's honor.

Darin Biamonte, introduced Rusty Lindsey, the new President of PAWS Park. Mr. Lyndsey stated that he is looking forward to serving as PAWS Park's new board President.

Kyle Abello, Recreation Coordinator, invited everyone to the Buellton BBQ Bonanza on July 25 from 11:00 a.m. to 2:00 p.m. at River View Park.

**CONSENT CALENDAR**

1. **Minutes of June 25, 2015 Regular City Council Meeting**
2. **Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2014-15**
3. **Designation of Voting Delegate and Alternate for 2015 League of California Cities Annual Conference Business Meeting**
4. **Award of Contract for Wastewater Collection System Cleaning and Close Circuit Television Inspection Services**

**MOTION:**

Motion by Vice Mayor Andrisek, seconded by Council Member Elovitz, approving Consent Calendar Items 1 through 4 as listed.

**VOTE:**

Motion passed by a roll call vote of 5-0.

Council Member Baumann - Yes

Council Member Connolly - Yes

Council Member Elovitz - Yes

Vice Mayor Andrisek - Yes

Mayor Sierra – Yes

**PRESENTATIONS**

None

**PUBLIC HEARINGS**

5. **Resolution No. 15-16 – “A Resolution of the City Council of the City of Buellton, California, Approving a Circulation Element Amendment (15-GPA-02) Which Modifies a New Street on the Circulation Element Map to a Private Road”**

**CONFLICT OF INTEREST:**

Vice Mayor Andrisek announced that he had a conflict of interest with regard to Item No. 5 due to the proximity of his residence and left the dais at 6:10 p.m.

**RECOMMENDATION:**

That the City Council consider adoption of Resolution No. 15-16.

**STAFF REPORT:**

Public Works Director Hess presented the staff report.

**DOCUMENTS:**

Staff Report with attachments as listed in the staff report.

**SPEAKERS/DISCUSSION:**

Mayor Sierra opened the public hearing at 6:15 p.m.

Trey Pinner, representing Valley Mobile Park Investments (VMPI), spoke about the private road and the newly proposed wording.

Harry Poor, Buellton, thanked staff for their efforts to get this item resolved.

Mayor Sierra closed the Public Hearing at 6:22 p.m.

The City Council thanked staff for finding a solution to this issue.

**MOTION:**

Motion by Council Member Connolly, seconded by Council Member Elovitz, adopting Resolution No. 15-16 – “A Resolution of the City Council of the City of Buellton, California, Approving a Circulation Element Amendment (15-GPA-02) Which Modifies a New Street on the Circulation Element Map to a Private Road, and including considering the change from “New Street” to “Private Road,” the City has determined that such change, in and of itself, will not preclude the development and use of the City-held easements as a private road for accessing existing use and future development of APN 099-690-001.

**VOTE:**

Motion passed by a roll call vote of 4-0.

Council Member Baumann - Yes

Council Member Connolly - Yes

Council Member Elovitz - Yes

Mayor Sierra - Yes

Vice Mayor Andrisek returned to the dais at 6:25 p.m.

**COUNCIL MEMBER COMMENTS/ITEMS**

Vice Mayor Andrisek announced that he and Mayor Sierra attended the Change of Command Ceremony at Vandenberg Air Force Base.

Vice Mayor Andrisek discussed the lack of landscape maintenance in Buellton and requested that Code Enforcement address the various unmaintained yards.

Vice Mayor Andrisek submitted photographs of the Visitor’s Bureau’s signs and requested assistance in approving replacement signs.

Vice Mayor Andrisek acknowledged PAWS Park reopening and said it is a great venue.

Mayor Sierra announced that she attended “Green Team” meeting on Wednesday.

Mayor Sierra requested that staff repair the service request portion of the City’s mobile application.

Mayor Sierra requested that staff contact Caltrans regarding the status of the sidewalk improvements on East Highway 246, near Napa Auto Parts.

Council Member Elovitz requested that the parking situation adjacent to PAWS Park be reviewed and brought back for Council review. The Council agreed by consensus to agendaize this item at a future meeting.

## **WRITTEN COMMUNICATIONS**

None

## **COMMITTEE REPORTS**

Vice Mayor Andrisek announced that the Economic Development Committee met and he provided an oral report regarding the meeting.

Mayor Sierra announced that she attended a meeting of the Central Coast Collaborative on Homelessness and provided an oral report regarding the meeting.

## **BUSINESS ITEMS**

### **6. Resolution No. 15-19 – “A Resolution of the City Council of the City of Buellton, California, Regarding School Traffic Safety Improvements”**

#### **RECOMMENDATION:**

That the City Council approve Resolution No. 15-19.

#### **STAFF REPORT:**

Public Works Director Hess presented the staff report.

#### **DOCUMENTS:**

Staff report with attachments as listed in the staff report.

#### **SPEAKERS/DISCUSSION:**

Jeni Hurnblad, Buellton, discussed her support for the proposed crosswalk on Via Corona. She stated that she has witnessed many near accidents in the area and provided suggestions for additional speed limit signs on Via Corona and extended red curbs in this area.

The City Council discussed the following issues:

- Whether there is a partnership between the school and the City for funding
- Safe routes to school are a high priority in the community

#### **MOTION:**

Motion by Council Member Elovitz, seconded by Council Member Connolly approving Resolution No. 15-19 – “A Resolution of the City Council of the City of Buellton, California, Regarding School Traffic Safety Improvements”

**VOTE:**

Motion passed by a roll call vote of 5-0.  
Council Member Baumann - Yes  
Council Member Connolly - Yes  
Council Member Elovitz - Yes  
Vice Mayor Andrisek - Yes  
Mayor Sierra – Yes

**7. Resolution No. 15-13 - “A Resolution of the City Council of the City of Buellton, California, Adopting Updated Personnel Rules for City Employees”**

**RECOMMENDATION:**

That the City Council approve Resolution No. 15-13.

**STAFF REPORT:**

Human Resources Director Reid presented the staff report.

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**DISCUSSION:**

The City Council discussed needing more time to review the Personnel Rules and requested a red-lined copy of the changes.

**MOTION:**

Motion by Vice Mayor Andrisek, seconded by Council Member Baumann continuing this item to the meeting of August 13.

**VOTE:**

Motion passed by a voice vote of 5-0.  
Council Member Baumann - Yes  
Council Member Connolly - Yes  
Council Member Elovitz - Yes  
Vice Mayor Andrisek - Yes  
Mayor Sierra – Yes

**8. Parks and Recreation Year in Review**

Recreation Coordinator Kyle Abello presented an iMovie displaying the Parks and Recreation activities and events for 2014.

The City Council thanked Mr. Abello and his department for their hard work and efforts in creating a great recreation program in Buellton.

**CITY MANAGER’S REPORT**

City Manager Bierdzinski provided an informational report to the City Council.

**ADJOURNMENT**

Mayor Sierra adjourned the regular meeting at 7:15 p.m. The next regular meeting of the City Council will be held on Thursday, August 13, 2015 at 6:00 p.m. The regular meeting of July 23 has been cancelled.

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Holly Sierra  
Mayor

ATTEST:

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Linda Reid  
City Clerk

BACK-UP/SUPPORT DATA IS AVAILABLE FOR COUNCIL REVIEW IN CITY HALL

The following is a list of claims to be ratified and approved for payment by the City Council at the **August 13, 2015** Council Meeting.

Listed below is a brief summary of the attached claims:

EXHIBIT A		<u>\$ 768,633.94</u>
EXHIBIT B		<u>\$ 144,242.07</u>
Staff Payroll	6/30/2015	\$ 46,591.12
Special Payroll	7/7/2015	1,837.91
Staff Payroll	7/15/2015	46,341.42
Special Payroll	7/17/2015	5,926.42
Council Payroll	7/24/2015	2,173.18
<b>TOTAL AMOUNT OF CLAIMS:</b>		<u><u>\$ 1,015,746.06</u></u>

## Payments via Electronic Fund Transfer (EFT):

Dependent Daycare & FSA (June 2015)	6/30/15	1,633.28
Bank Fees	6/30/15	170.80
Payroll Taxes - Council	6/30/15	119.62
CalPERS PEPRA	7/1/15	973.38
CalPERS Classic	7/1/15	18,860.96
CalPERS Medical	7/1/15	15,335.90
DCP - AUL	7/2/15	11,789.72
Payroll Taxes - Staff	7/3/15	11,816.26
Payroll Taxes - Staff	7/10/15	363.01
Aflac - Supplemental Insurance	7/17/15	609.03
CalPERS (Lump Sum) Unfunded Liability 15/16	7/14/15	67,109.00
CalPERS Unfunded Liability 15/16	7/14/15	850.00
CalPERS Unfunded Liability 15/16	7/14/15	850.00
The Hartford - Life Insurance	7/15/15	445.91
Payroll Taxes - Staff	7/20/15	13,195.68
Payroll Taxes - Council	7/29/15	119.52
<b>Total</b>		<b>\$ 144,242.07</b>

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A001-000-2306-000	Long-Term Care Deduction			
	24782 7/1-7/15 - M. Bierdzinski	90 CalPERS LONG-TERM CARE PROGRAM 1	Paid	84.25
	24872 7/16-7/31- M. Bierdzinski	90 CalPERS LONG-TERM CARE PROGRAM 1	Paid	84.25
A001-000-2306-000	Long-Term Care Deduction	*** Account total ***		168.50
A001-202-2003-000	SYVTBID Payable			
	24739 5/2015 - SYVTBID fees collecte	101 CITY OF SOLVANG 1	Paid	20,870.08
A001-202-2003-000	SYVTBID Payable	*** Account total ***		20,870.08
A001-215-2815-000	Park/Damage Charge			
	24815 7/2/15 - security deposit refu	365 PEOPLE HELPING PEOPLE 1	Paid	40.00
	24816 7/13 - security deposit refund	0 NORA AGUIRRE 1	Paid	80.00
A001-215-2815-000	Park/Damage Charge	*** Account total ***		120.00
A001-216-2825-000	Developer Deposit			
	24734 Thru 5/31- Buellton Apts. #122	65 BURKE, WILLIAMS & SORENSEN, LL 1	Paid	359.80
	24896 5/1-5/31-Crossroads at Village	326 MNS ENGINEERS, INC. 1	Paid	18,675.00
	24897 5/1-5/31-Chumash Apts. #122	326 MNS ENGINEERS, INC. 1	Paid	6,025.00
	24898 5/1-31-Nghbd pk. at Village #1	326 MNS ENGINEERS, INC. 1	Paid	2,200.00
	24899 5/1-31-Hampton Inn #129	326 MNS ENGINEERS, INC. 1	Paid	3,225.00
	24900 5/1-31-Flying Flags RV Exp.#12	326 MNS ENGINEERS, INC. 1	Paid	250.00
	24901 5/1-31-Village Townhomes #131	326 MNS ENGINEERS, INC. 1	Paid	4,562.50
	24902 5/1-31-Tilton Engin. #134	326 MNS ENGINEERS, INC. 1	Paid	125.00
A001-216-2825-000	Developer Deposit	*** Account total ***		35,422.30
A001-320-5801-000	Buellton Recreation Program			
	24821 7/9 - cancelled rec. classes	0 MARIANNE BARNARD 1	Paid	195.00
A001-320-5801-000	Buellton Recreation Program	*** Account total ***		195.00
A001-401-5101-000	Medical Benefit			
	24863 8/15-Dental/Vision premiums	820 ACWA/JPIA 1	Paid	457.15
	24870 7/15 - FSA fees	782 WAGE WORKS 1	Paid	14.00
A001-401-5101-000	Medical Benefit	*** Account total ***		471.15

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A001-401-5301-000	Office Supplies			
	24877 Thru 7/17/15 - L. Reid	193 FIRST NATIONAL BANK OF OMAHA		
		2	Paid	28.91
A001-401-5301-000	Office Supplies	*** Account total ***		28.91
A001-401-5402-000	Travel & Training			
	24740 4/7-6/30 - petty cash	372 PETTY CASH		
		1	Paid	35.00
	24772 4/30-Pac. CC VAFB-mileage reim	629 ED ANDRISEK		
		1	Paid	27.60
	24773 5/29-LOCC mtg. mileage reimb.	629 ED ANDRISEK		
		1	Paid	59.23
	24774 5/6-Visib SB An. mtg. mileage	629 ED ANDRISEK		
		1	Paid	54.63
	24880 Thru 7/17/15 - E. Andrisek	193 FIRST NATIONAL BANK OF OMAHA		
		1	Paid	38.91
A001-401-5402-000	Travel & Training	*** Account total ***		215.37
A001-401-5603-000	Computer Maintenance &Software			
	24914 6/24 & 7/6 - trblsht. & set up	655 COAST NETWORKX, INC.		
		2	Paid	95.00
A001-401-5603-000	Computer Maintenance &Software	*** Account total ***		95.00
A001-401-6301-000	Miscellaneous			
	24878 Thru 7/17/15 - H. Sierra	193 FIRST NATIONAL BANK OF OMAHA		
		1	Paid	15.81
A001-401-6301-000	Miscellaneous	*** Account total ***		15.81
A001-402-5101-000	Medical Benefit			
	24863 8/15-Dental/Vision premiums	820 ACWA/JPIA		
		2	Paid	92.72
A001-402-5101-000	Medical Benefit	*** Account total ***		92.72
A001-402-5402-000	Travel & Training			
	24874 Thru 7/17/15 - M. Bierzinski	193 FIRST NATIONAL BANK OF OMAHA		
		7	Paid	32.97
A001-402-5402-000	Travel & Training	*** Account total ***		32.97
A001-403-5101-000	Medical Benefit			
	24863 8/15-Dental/Vision premiums	820 ACWA/JPIA		
		3	Paid	55.63
	24870 7/15 - FSA fees	782 WAGE WORKS		
		2	Paid	7.00
A001-403-5101-000	Medical Benefit	*** Account total ***		62.63
A001-403-5306-000	Advertising - Legal			
	24862 6/25- public hearing CC	285 SANTA MARIA TIMES dba		
		1	Paid	126.39
A001-403-5306-000	Advertising - Legal	*** Account total ***		126.39

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A001-404-6204-000 - Contract Services-Legal Fees			
24733 Thru 5/31/15 - retainer	65 BURKE, WILLIAMS & SORENSEN, LL 1	Paid	10,366.00
24735 Thru 5/31 - Eminent Domain	65 BURKE, WILLIAMS & SORENSEN, LL 1	Paid	925.20
24736 Thru 5/31 - Dept. of Fin. Laws	65 BURKE, WILLIAMS & SORENSEN, LL 1	Paid	10,577.50
A001-404-6204-000 - Contract Services-Legal Fees	*** Account total ***		21,868.70
A001-410-5301-000 - Office Supplies			
24831 6/23-supplies #7001853992	469 STAPLES CONTRACT & COMMERCIAL, 2	Paid	9.17
24866 6/24- supplies #700858221	469 STAPLES CONTRACT & COMMERCIAL, 1	Paid	105.82
24867 6/24- supplies #7001858220	469 STAPLES CONTRACT & COMMERCIAL, 1	Paid	105.82
A001-410-5301-000 - Office Supplies	*** Account total ***		220.81
A001-410-5305-000 - Equipment Rental			
24859 7/15- CH copy machine lease	713 COASTAL COPY, LP 1	Paid	484.92
A001-410-5305-000 - Equipment Rental	*** Account total ***		484.92
A001-410-5402-000 - Travel & Training			
24827 4/21 - coaching/doc. prep.	841 BONNIE A. WOODSON dba 1	Paid	175.00
A001-410-5402-000 - Travel & Training	*** Account total ***		175.00
A001-410-5602-000 - Internet Access/ Website Maint			
24781 6/26-7/25- CH internet svcs.	122 COMCAST CABLE 1	Paid	235.73
A001-410-5602-000 - Internet Access/ Website Maint	*** Account total ***		235.73
A001-410-5603-000 - Computer Maintenance &Software			
24874 Thru 7/17/15 - M. Bierdzinski	193 FIRST NATIONAL BANK OF OMAHA 6	Paid	100.00
A001-410-5603-000 - Computer Maintenance &Software	*** Account total ***		100.00
A001-410-5701-000 - Telephone			
24730 5/20-6/18 - billing summary	555 VERIZON CALIFORNIA 1	Paid	317.98
A001-410-5701-000 - Telephone	*** Account total ***		317.98
A001-410-5703-000 - Utilities - Electric			
24881 6/8 - 7/7 - billing summary	352 P G & E 1	Paid	186.30
24882 6/8-7/7 - billing summary	352 P G & E 1	Paid	745.20
A001-410-5703-000 - Utilities - Electric	*** Account total ***		931.50

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A001-410-5805-000	Visitors Bureau			
	24738 5/15 - Trans. Occ. Tax Alloc.	121 COC/BBA/VISITORS INFORMATION 1	Paid	35,822.81
A001-410-5805-000	Visitors Bureau	*** Account total ***		35,822.81
A001-410-5807-000	Community Organization Support			
	24785 FY 15/16 City Contribution	197 FOODBANK OF SB COUNTY 1	Paid	8,400.00
	24786 FY 15/16 City Contribution	496 SYV SENIOR CITIZENS FOUNDATION 1	Paid	50,000.00
	24807 FY 15/16 - City Contribution	902 SY VALLEY COMMUNITY AQUATICS F 1	Paid	3,800.00
	24835 FY 14/15 - contribution	867 CENTRAL COAST COLLABORATIVE ON 1	Paid	550.00
	24836 FY 15/16 - City Contribution	766 SYV FRUIT & VEGETABLE RESCUE 1	Paid	5,300.00
	24837 FY 15/16 - funding	591 BUELLTON HISTORICAL SOCIETY 1	Paid	2,000.00
A001-410-5807-000	Community Organization Support	*** Account total ***		70,050.00
A001-410-5808-000	Misc Recognition Items			
	24874 Thru 7/17/15 - M. Bierdzinski	193 FIRST NATIONAL BANK OF OMAHA 5	Paid	114.70
	24877 Thru 7/17/15 - L. Reid	193 FIRST NATIONAL BANK OF OMAHA 1	Paid	156.65
A001-410-5808-000	Misc Recognition Items	*** Account total ***		271.35
A001-410-6005-000	Recruitment Expense			
	24740 4/7-6/30 - petty cash	372 PETTY CASH 2	Paid	64.00
	24855 6/15 - fingerprint apps.	161 STATE OF CALIFORNIA - DOJ 1	Paid	96.00
	24861 7/3-new hire(S.Carleton & A.01	62 BUELLTON MEDICAL CENTER 1	Paid	370.00
A001-410-6005-000	Recruitment Expense	*** Account total ***		530.00
A001-410-6017-000	Emergency Operations			
	24856 7/15 - sattellite phone svcs.	706 SATCOM GLOBAL, INC. 1	Paid	50.06
A001-410-6017-000	Emergency Operations	*** Account total ***		50.06
A001-410-6301-000	Miscellaneous			
	24717 5/29-6/24 - misc. items	387 ALBERTSONS, LLC. 1	Paid	68.80
	24740 4/7-6/30 - petty cash	372 PETTY CASH 3	Paid	25.16
	24784 FY 15/16 - Green Bus. Prog. co	436 SB CO PUBLIC WORKS DEPARTMENT 1	Paid	633.00
	24810 5/27-6/23 - shred services	237 IRON MOUNTAIN 1	Paid	43.52

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A001-410-6301-000	Miscellaneous			
	24871 6/15 credit card processing fe	529 TRANSFIRST HEALTH & GOVERNMENT 1	Paid	723.51
A001-410-6301-000	Miscellaneous			
		*** Account total ***		1,493.99
A001-420-5101-000	Medical Benefit			
	24863 8/15-Dental/Vision premiums	820 ACWA/JPIA 4	Paid	162.42
	24870 7/15 - FSA fees	782 WAGE WORKS 3	Paid	7.00
A001-420-5101-000	Medical Benefit			
		*** Account total ***		169.42
A001-420-5301-000	Office Supplies			
	24832 6/23-supplies #7001853963	469 STAPLES CONTRACT & COMMERCIAL, 1	Paid	30.54
	24833 6/23-supplies #7001853996	469 STAPLES CONTRACT & COMMERCIAL, 1	Paid	17.27
	24874 Thru 7/17/15 - M. Bierdzinski	193 FIRST NATIONAL BANK OF OMAHA 4	Paid	36.00
A001-420-5301-000	Office Supplies			
		*** Account total ***		83.81
A001-420-5401-000	Membership & Publications			
	24746 FY 15/16 - Membership renewal	712 CALIF MUNICIPAL TREASURER'S AS 1	Paid	155.00
A001-420-5401-000	Membership & Publications			
		*** Account total ***		155.00
A001-420-6004-000	Audit			
	24737 FY 14/15 - Year-end audit	759 JJACPA, INC. 4	Paid	2,900.00
A001-420-6004-000	Audit			
		*** Account total ***		2,900.00
A001-420-6201-000	Contract Services			
	24725 Thru 5/20 - V. Jenson	870 ACCOUNTEMPS 1	Paid	872.39
	24726 Thru 6/5 - S. Zamora	870 ACCOUNTEMPS 1	Paid	1,264.00
	24727 Thru 6/5 - V. Jenson	870 ACCOUNTEMPS 1	Paid	1,137.90
	24728 Thru 6/19 - V. Jenson	870 ACCOUNTEMPS 1	Paid	1,422.38
	24729 Thru 6/19 - S. Zamora	870 ACCOUNTEMPS 1	Paid	1,264.00
	24885 Thru 6/26- V. Jenson	870 ACCOUNTEMPS 1	Paid	1,118.94
	24886 Thru 6/26- S. Zamora	870 ACCOUNTEMPS 1	Paid	1,264.00
A001-420-6201-000	Contract Services			
		*** Account total ***		8,343.61
A001-501-5703-000	Utilities - Electric			
	24881 6/8 - 7/7 - billing summary	352 P G & E 2	Paid	113.19

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A001-501-5703-000	Utilities - Electric			
	24882 6/8-7/7 - billing summary	352 P G & E 2	*** Continued *** Paid	452.74
A001-501-5703-000	Utilities - Electric		*** Account total ***	565.93
A001-501-6201-000	Contract Services			
	24708 6/20- Buellton Criterium OT ch	450 SB CO SHERIFF'S DEPARTMENT 1	Paid	64.00
	24709 5/26- late arrest rpt. OT chgs	450 SB CO SHERIFF'S DEPARTMENT 1	Paid	62.53
	24808 6/30 & 7/04 - late arrest OT c	450 SB CO SHERIFF'S DEPARTMENT 1	Paid	217.25
	24809 6/2015 - motorcycle	450 SB CO SHERIFF'S DEPARTMENT 1	Paid	929.39
	24812 7/15 - contract services	450 SB CO SHERIFF'S DEPARTMENT 1	Paid	141,252.00
	24884 6/26 - Buellton Criterium - 0.	450 SB CO SHERIFF'S DEPARTMENT 1	Paid	4,095.99
A001-501-6201-000	Contract Services		*** Account total ***	146,621.16
A001-510-5702-000	Utilities - Gas			
	24775 5/29-6/29-Lib./CC gas charges	507 THE GAS COMPANY 1	Paid	17.20
	24776 5/29-6/29 - CH gas charges	507 THE GAS COMPANY 1	Paid	19.10
A001-510-5702-000	Utilities - Gas		*** Account total ***	36.30
A001-510-5703-000	Utilities - Electric			
	24881 6/8 - 7/7 - billing summary	352 P G & E 3	Paid	62.92
	24882 6/8-7/7 - billing summary	352 P G & E 3	Paid	251.69
A001-510-5703-000	Utilities - Electric		*** Account total ***	314.61
A001-511-5101-000	Medical Benefit			
	24863 8/15-Dental/Vision premiums	820 ACWA/JPIA 5	Paid	258.60
	24870 7/15 - FSA fees	782 WAGE WORKS 4	Paid	7.00
A001-511-5101-000	Medical Benefit		*** Account total ***	265.60
A001-511-5301-000	Office Supplies			
	24858 6/1-6/30-cont. ovrg. copies-re	118 COASTAL COPY, LP 1	Paid	121.86
	24877 Thru 7/17/15 - L. Reid	193 FIRST NATIONAL BANK OF OMAHA 3	Paid	3.99
	24879 Thru 7/17/15 - P. Smith	193 FIRST NATIONAL BANK OF OMAHA 3	Paid	12.99
A001-511-5301-000	Office Supplies		*** Account total ***	138.84

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A001-511-5306-000	- Advertising			
	24864 6/2-6/26 - Rec. Ctr. ads	280 LEE CENTRAL COAST NEWSPAPERS 1	Paid	434.52
A001-511-5306-000	- Advertising	*** Account total ***		434.52
A001-511-5506-000	- Fuel-Vehicles			
	24749 6/15- fuel charges	768 WEX BANK 4	Paid	1,404.71
A001-511-5506-000	- Fuel-Vehicles	*** Account total ***		1,404.71
A001-511-5507-000	- Maintenance-Vehicles			
	24755 6/15 - Misc. maint./repair ite	826 GENUINE PARTS COMPANY - NAPA 1	Paid	6.20
A001-511-5507-000	- Maintenance-Vehicles	*** Account total ***		6.20
A001-511-5509-000	- Maintenance/Repair			
	24740 4/7-6/30 - petty cash	372 PETTY CASH 4	Paid	14.67
	24752 6/15-Misc. maint./rep. items	438 SANTA YNEZ VALLEY HARDWARE 1	Paid	135.44
	24876 Thru 7/17/15 - B. Knecht	193 FIRST NATIONAL BANK OF OMAHA 1	Paid	418.28
A001-511-5509-000	- Maintenance/Repair	*** Account total ***		568.39
A001-511-5701-000	- Telephone/Internet			
	24723 6/25-7/24-phone/int. rec. ctr.	122 COMCAST CABLE 1	Paid	168.11
	24780 5/26-6/25- Abello cell phone	473 SPRINT SPECTRUM, L.P. dba 1	Paid	51.17
A001-511-5701-000	- Telephone/Internet	*** Account total ***		219.28
A001-511-5801-000	- Buellton Recreation Program			
	24710 7/2/15 - Reimb. Aquatic ctr. c	587 KYLE ABELLO 1	Paid	117.00
	24711 6/24/15 - Reimb. Aquatic ctr.	587 KYLE ABELLO 1	Paid	141.00
	24712 6/24/15 - reimb. camp supplies	43 BARBARA KNECHT 1	Paid	59.09
	24716 7/2 - costco reimb. - surf boa	704 PAUL SMITH 1	Paid	216.48
	24717 5/29-6/24 - misc. items	387 ALBERTSONS, LLC. 2	Paid	19.21
	24731 3/15 - Ballet Session 2 cancel	0 GENEVIEVE MANCUSO 1	Paid	50.00
	24732 5/4-room rental refund	0 SBCEO Child Care Plan 1	Paid	80.00
	24740 4/7-6/30 - petty cash	372 PETTY CASH 5	Paid	20.00
	24741 4/15-6/15- qtly.-coll. field r	63 BUELLTON UNION SCHOOL DISTRICT 1	Paid	150.00

Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A001-511-5801-000 - Buellton Recreation Program			*** Continued ***		
24783	7/7- Lompoc Aquatic Ctr. reimb	587	KYLE ABELLO 1	Paid	90.00
24791	6/20-7/17 - Pilates & Zumba	11170	DONELLE MARTIN 1	Paid	350.00
24792	2/20-7/17 - Cycle Training	11105	ADRIENNE WALTER 1	Paid	108.00
24793	6/20-7/17 - Cycle Training	11321	LAURA COGAN 1	Paid	45.00
24794	6/18-7/15 - Kundalini Yoga	11300	KAREN PALMER 1	Paid	7.00
24795	6/18-7/15 - Flamenco Dance	11336	LAURA GARCIA dba 1	Paid	154.00
24796	6/20-7/17 - Yoga Class	11343	MARIANNE MADSEN 1	Paid	270.00
24797	6/18-7/15 - Tai Chi Relaxation	11476	STEPHEN F. DUNLAP 1	Paid	210.00
24798	6/18-7/15 - Band	11308	KAY D. DOMINGUEZ 1	Paid	304.50
24799	5/20-7/15 - Soccer	11306	KARLIN LADERA 1	Paid	864.50
24800	5/21-6/17 - Zumba & kickboxing	11244	HERMILA SANCHEZ 1	Paid	182.00
24801	6/9-7/15 - Ballet & Tap	11464	SAMANTHA DEMANGATE 1	Paid	49.70
24817	7/20 & 7/25 - Bounce house	0	MIGUEL SUAREZ 1	Paid	40.00
24818	7/9 - Lompoc Aquatic Ctr. reim	587	KYLE ABELLO 1	Paid	105.00
24819	7/14 & 7/16 - Aquatic Ctr. rei	587	KYLE ABELLO 1	Paid	189.00
24820	7/8 - Summer camp snacks reimb	43	BARBARA KNECHT 1	Paid	27.97
24822	7/16 - room rental cancellatio	0	SB GRANTS CONSORTIUM 1	Paid	40.00
24823	7/13 - summer camp field trip	0	SY VALLEY HISTORICAL SOCIETY M 1	Paid	20.00
24824	5/13 - room rental cancellatio	130	SB CO EDUCATION OFFICE 1	Paid	80.00
24873	Thru 7/17/15- K. Abello	193	FIRST NATIONAL BANK OF OMAHA 3	Paid	891.57
24876	Thru 7/17/15 - B. Knecht	193	FIRST NATIONAL BANK OF OMAHA 2	Paid	2,634.60
24879	Thru 7/17/15 - P. Smith	193	FIRST NATIONAL BANK OF OMAHA 1	Paid	200.00
A001-511-5801-000 - Buellton Recreation Program			*** Account total ***		7,715.62
A001-511-5802-000 - Buellton Rec Program Trips					
24742	5/30/15- Huntington Lib. excur	899	WILDING MUSEUM 1	Paid	70.00

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A001-511-5802-000	- Buellton Rec Program Trips			
	24817 7/20 & 7/25 - Bounce house	0 MIGUEL SUAREZ		
		2	Paid	280.00
	24857 7/24 - fridge rental - BBQ Bon	203 GARY BROWN dba		
		1	Paid	275.00
	24873 Thru 7/17/15- K. Abello	193 FIRST NATIONAL BANK OF OMAHA		
		4	Paid	4,276.19
	24876 Thru 7/17/15 - B. Knecht	193 FIRST NATIONAL BANK OF OMAHA		
		3	Paid	594.54
	24879 Thru 7/17/15 - P. Smith	193 FIRST NATIONAL BANK OF OMAHA		
		2	Paid	3,729.24
A001-511-5802-000	- Buellton Rec Program Trips			
				*** Account total ***
				9,224.97
A001-511-6201-000	- Contract Services			
	24847 7/15 - Rec. Ctr. Mo'ly. Janito	395 JOSE RAFAEL RUIZ dba		
		1	Paid	2,105.00
	24873 Thru 7/17/15- K. Abello	193 FIRST NATIONAL BANK OF OMAHA		
		2	Paid	49.97
	24876 Thru 7/17/15 - B. Knecht	193 FIRST NATIONAL BANK OF OMAHA		
		4	Paid	60.00
A001-511-6201-000	- Contract Services			
				*** Account total ***
				2,214.97
A001-511-6301-000	- Miscellaneous			
	24873 Thru 7/17/15- K. Abello	193 FIRST NATIONAL BANK OF OMAHA		
		1	Paid	39.00
A001-511-6301-000	- Miscellaneous			
				*** Account total ***
				39.00
A001-550-5703-000	- Utilities - Electric			
	24881 6/8 - 7/7 - billing summary	352 P G & E		
		4	Paid	898.47
	24882 6/8-7/7 - billing summary	352 P G & E		
		4	Paid	3,593.90
A001-550-5703-000	- Utilities - Electric			
				*** Account total ***
				4,492.37
A001-551-6011-000	- Regulatory Compliance			
	24854 6/15 - Org. Amendments/Aanalys	653 FRUIT GROWERS LABORATORY, INC.		
		1	Paid	463.00
A001-551-6011-000	- Regulatory Compliance			
				*** Account total ***
				463.00
A001-552-5305-001	- Small Equipment			
	24752 6/15-Misc. maint./rep. items	438 SANTA YNEZ VALLEY HARDWARE		
		4	Paid	43.18
A001-552-5305-001	- Small Equipment			
				*** Account total ***
				43.18
A001-552-5501-000	- Operational Supplies			
	24752 6/15-Misc. maint./rep. items	438 SANTA YNEZ VALLEY HARDWARE		
		5	Paid	26.97
	24851 7/8-receiver safety equip. tra	711 ALL AMERICAN TRAILERS NORTH		
		1	Paid	60.43
A001-552-5501-000	- Operational Supplies			
				*** Account total ***
				87.40

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A001-552-5509-001 - Maintenance/Repair-Riverview 24883 7/9/15 - RVP - playground	732 RECREATION REPUBLIC INC. 1	Paid	1,485.48
A001-552-5509-001 - Maintenance/Repair-Riverview	*** Account total ***		1,485.48
A001-552-5509-003 - Maintenance/Repair-Golf Course 24743 5/9-Zaca Creek Golf Course -re	898 MICHAEL JOSEPH SCOTT 1	Paid	1,200.00
A001-552-5509-003 - Maintenance/Repair-Golf Course	*** Account total ***		1,200.00
A001-552-5509-004 - Maintenance/Repair-Paws Park 24789 FY 15/16- PAWS Park funding	756 PAWS PARK OF SANTA YNEZ VALLEY 1	Paid	10,500.00
A001-552-5509-004 - Maintenance/Repair-Paws Park	*** Account total ***		10,500.00
A001-552-5703-000 - Utilities - Electric 24881 6/8 - 7/7 - billing summary	352 P G & E 10	Paid	14.24
24882 6/8-7/7 - billing summary	352 P G & E 10	Paid	56.95
A001-552-5703-000 - Utilities - Electric	*** Account total ***		71.19
A001-552-5704-000 - Utilities - Water 24721 5/25-6/25-Irrig.Oak Valley Ele	105 CITY OF BUELLTON 1	Paid	1,145.47
A001-552-5704-000 - Utilities - Water	*** Account total ***		1,145.47
A001-552-6201-000 - Contract Services 24839 6/15 - gopher control - dog pa	897 GOPHER GONE 1	Paid	506.25
24843 6/12- Pest control - COB	804 ANIMAL & INSECT PEST MANAGEMEN 1	Paid	149.50
24846 7/15- CH Mo'ly. janitot+ extra	395 JOSE RAFAEL RUIZ dba 1	Paid	1,740.00
A001-552-6201-000 - Contract Services	*** Account total ***		2,395.75
A001-556-5509-000 - Maintenance/Repair 24748 6/30- Misc. rep./repl. items	521 TODD PIPE & SUPPLY 1	Paid	116.93
24753 6/30 - Misc. repair/repl.	76 CAL-COAST IRRIGATION, INC. 1	Paid	73.40
24853 7/15 - Misc. Maint.Repair item	3 521 TODD PIPE & SUPPLY 1	Paid	5.40
A001-556-5509-000 - Maintenance/Repair	*** Account total ***		18.83
A001-556-5509-000 - Maintenance/Repair	*** Account total ***		214.56
A001-556-5703-000 - Utilities - Electric 24881 6/8 - 7/7 - billing summary	352 P G & E 8	Paid	127.42
24882 6/8-7/7 - billing summary	352 P G & E 8	Paid	509.67
A001-556-5703-000 - Utilities - Electric	*** Account total ***		637.09

Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A001-556-6201-000	Contract Services				
	24889 5/26 - tree care/removal	781	VALLEY CREST LANDSCAPE MAINT,		
		1		Paid	2,820.00
A001-556-6201-000	Contract Services		*** Account total ***		2,820.00
A001-557-6101-000	Development Permit Processing				
	24895 5/1-5/31- small permits	326	MNS ENGINEERS, INC.		
		1		Paid	1,575.00
A001-557-6101-000	Development Permit Processing		*** Account total ***		1,575.00
A001-557-6201-000	Contract Services				
	24903 5/1-31-City Engin./PW	326	MNS ENGINEERS, INC.		
		1		Paid	3,425.00
A001-557-6201-000	Contract Services		*** Account total ***		3,425.00
A001-558-5101-000	Medical Benefit				
	24863 8/15-Dental/Vision premiums	820	ACWA/JPIA		
		6		Paid	349.32
	24870 7/15 - FSA fees	782	WAGE WORKS		
		5		Paid	11.20
A001-558-5101-000	Medical Benefit		*** Account total ***		360.52
A001-558-5501-000	Operational Supplies				
	24752 6/15-Misc. maint./rep. items	438	SANTA YNEZ VALLEY HARDWARE		
		3		Paid	72.69
	24850 7/7-janit. supplies CH/Library	382	PROCARE JANITORIAL SUPPLY, INC		
		1		Paid	383.95
A001-558-5501-000	Operational Supplies		*** Account total ***		456.64
A001-558-5503-000	Tools				
	24752 6/15-Misc. maint./rep. items	438	SANTA YNEZ VALLEY HARDWARE		
		2		Paid	622.27
	24755 6/15 - Misc. maint./repair ite	826	GENUINE PARTS COMPANY - NAPA		
		2		Paid	76.17
	24840 6/4 - misc. maint/rep. items	813	HOME DEPOT CREDIT SERVICES		
		1		Paid	451.75
	24852 7/6- power strip	342	NIELSEN BUILDING MATERIALS, INC		
		1		Paid	41.49
A001-558-5503-000	Tools		*** Account total ***		1,191.68
A001-558-5504-000	Laundry / Uniforms				
	24751 6/15- Misc. supplies	187	FARM SUPPLY COMPANY		
		1		Paid	45.85
	24874 Thru 7/17/15 - M. Bierdzinski	193	FIRST NATIONAL BANK OF OMAHA		
		3		Paid	132.00
	24875 Thru 7/17/15 - R. Hess	193	FIRST NATIONAL BANK OF OMAHA		
		1		Paid	380.88
A001-558-5504-000	Laundry / Uniforms		*** Account total ***		558.73
A001-558-5506-000	Fuel - Vehicles				
	24749 6/15- fuel charges	768	WEX BANK		
		1		Paid	594.88
A001-558-5506-000	Fuel - Vehicles		*** Account total ***		594.88

Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A001-558-5509-000	Maintenance / Repair				
	24755 6/15 - Misc. maint./repair ite	826	GENUINE PARTS COMPANY - NAPA		
		3		Paid	73.08
	24830 6/15 - sharpen equip.	570	WAYNE KREPS, JR. dba		
		1		Paid	45.00
	24853 7/15 - Misc. Maint.Repair item	521	TODD PIPE & SUPPLY		
		2		Paid	84.50
A001-558-5509-000	Maintenance / Repair		*** Account total ***		202.58
A001-558-5510-000	Safety Equipment				
	24751 6/15- Misc. supplies	187	FARM SUPPLY COMPANY		
		5		Paid	54.66
	24767 6/28- shirts w/logo PW	461	BRIAN HUTCHINSON dba		
		1		Paid	171.72
A001-558-5510-000	Safety Equipment		*** Account total ***		226.38
A001-558-5511-000	Signs				
	24757 6/26- U bolt assembly	681	STATEWIDE SAFETY & SIGNS, INC.		
		1		Paid	100.17
	24875 Thru 7/17/15 - R. Hess	193	FIRST NATIONAL BANK OF OMAHA		
		3		Paid	161.38
A001-558-5511-000	Signs		*** Account total ***		261.55
A001-558-5603-000	Computer Maintenance &Software				
	24788 7/6-8/5 - FT maint. subscrip.	0	FASTRAK SOFTWARES, INC.		
		1		Paid	149.00
	24845 5/28-6/18 - comp. maint.	655	COAST NETWORX, INC.		
		1		Paid	47.50
	24875 Thru 7/17/15 - R. Hess	193	FIRST NATIONAL BANK OF OMAHA		
		2		Paid	3.99
A001-558-5603-000	Computer Maintenance &Software		*** Account total ***		200.49
A001-558-6201-000	Contract Services				
	24724 7/15- svcs. & 6/23 msgs.	172	ECHO COMMUNICATIONS		
		1		Paid	28.47
	24756 6/18/15-add'l. sweep Ave. of F	465	SP MAINTENANCE SERVICES, INC.		
		1		Paid	240.00
	24759 6/15 - CH/Plng.Lib. janitorial	142	DANIEL FITZGERALD dba		
		1		Paid	960.00
	24762 6/23 - pest control CH	112	CLARK PEST CONTROL		
		1		Paid	123.00
	24763 6/18- Pest control Police/Lib.	112	CLARK PEST CONTROL		
		1		Paid	159.00
	24764 6/18 - CH A/C maint.	203	GARY BROWN dba		
		1		Paid	360.00
	24777 5/27-6/26-Lib./CC drinking wat	32	NESTLE WATERS NORTH AMERICA db		
		1		Paid	6.47
	24778 5/27-6/26- CH drinking water	32	NESTLE WATERS NORTH AMERICA db		
		3		Paid	19.41
	24779 5/27-6/26-Plng. drinking water	32	NESTLE WATERS NORTH AMERICA db		
		1		Paid	6.53

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A001-558-6201-000 - Contract Services	*** Continued ***		
24844 6/15 - Matt & towel service	28 ARAMARK UNIFORM SERVICES 1	Paid	347.60
24848 7/15 - Rodent control - PO	669 HYDREX PEST CONTROL 1	Paid	105.00
24894 7/11 -street sweeping for June	465 SP MAINTENANCE SERVICES, INC. 1	Paid	2,821.00
24906 5/1-31-City/Traffic safety stu	326 MNS ENGINEERS, INC. 1	Paid	1,200.00
A001-558-6201-000 - Contract Services	*** Account total ***		6,376.48
A001-558-6301-000 - Miscellaneous			
24753 6/30 - Misc. repair/repl.	76 CAL-COAST IRRIGATION, INC. 4	Paid	2.00
A001-558-6301-000 - Miscellaneous	*** Account total ***		2.00
A001-558-6508-000 - Equipment			
24838 6/15 -LED lightbar/mom.switch	846 ARIENS SPECIALTY BRANDS, LLC d 1	Paid	287.66
A001-558-6508-000 - Equipment	*** Account total ***		287.66
A001-565-5002-000 - Planning Commission Salaries			
24802 7/12 - Planning member meeting	868 BRIAN DUNSTAN 1	Paid	50.00
24803 7/12 - Planning member meeting	787 LISA FIGUEROA 1	Paid	50.00
24804 7/12 - Planning member meeting	303 ART MERCADO 1	Paid	50.00
24805 7/12 - Planning member meeting	869 JOE PADILLA 1	Paid	50.00
24806 7/12 - Planning member meeting	199 FOSTER D. REIF 1	Paid	50.00
A001-565-5002-000 - Planning Commission Salaries	*** Account total ***		250.00
A001-565-5101-000 - Medical Benefit			
24863 8/15-Dental/Vision premiums	820 ACWA/JPIA 7	Paid	193.59
24870 7/15 - FSA fees	782 WAGE WORKS 6	Paid	21.00
A001-565-5101-000 - Medical Benefit	*** Account total ***		214.59
A001-565-5301-000 - Office Supplies			
24707 6/26/15 - Boards for AOF works	900 CRS WEST, INC. 1	Paid	116.64
24831 6/23-supplies #7001853992	469 STAPLES CONTRACT & COMMERCIAL, 1	Paid	201.61
24834 6/23-supplies #7001853995	469 STAPLES CONTRACT & COMMERCIAL, 1	Paid	69.97
24866 6/24- supplies #700858221	469 STAPLES CONTRACT & COMMERCIAL, 2	Paid	6.89

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A001-565-5301-000 - Office Supplies			
24867 6/24- supplies #7001858220	469 STAPLES CONTRACT & COMMERCIAL, 2	Paid	6.89
24868 6/30- supplies #7001863277	469 STAPLES CONTRACT & COMMERCIAL, 1	Paid	79.06
	2	Paid	204.94
24874 Thru 7/17/15 - M. Bierdzinski	193 FIRST NATIONAL BANK OF OMAHA 2	Paid	36.66
A001-565-5301-000 - Office Supplies	*** Account total ***		722.66
A001-565-5305-000 - Equipment Rental			
24860 6/21-7/20- plng.lease+ add'l.	744 GE CAPITAL INFO TECH SOLUTIONS 1	Paid	885.81
A001-565-5305-000 - Equipment Rental	*** Account total ***		885.81
A001-565-5306-000 - Advertising - Legal			
24722 6/16 - public hearing - planni	285 SANTA MARIA TIMES dba 1	Paid	122.16
24865 7/2 - pub. notice of avail.-pl	285 SANTA MARIA TIMES dba 1	Paid	205.35
A001-565-5306-000 - Advertising - Legal	*** Account total ***		327.51
A001-565-5603-000 - Computer Maintenance &Software			
24845 5/28-6/18 - comp. maint.	655 COAST NETWORKX, INC. 3	Paid	95.00
24914 6/24 & 7/6 - trblsht. & set up	655 COAST NETWORKX, INC. 1	Paid	95.00
A001-565-5603-000 - Computer Maintenance &Software	*** Account total ***		190.00
A001-565-5701-000 - Telephone			
24730 5/20-6/18 - billing summary	555 VERIZON CALIFORNIA 2	Paid	409.10
A001-565-5701-000 - Telephone	*** Account total ***		409.10
A001-565-5703-000 - Utilities - Electric			
24881 6/8 - 7/7 - billing summary	352 P G & E 5	Paid	46.33
24882 6/8-7/7 - billing summary	352 P G & E 5	Paid	185.33
A001-565-5703-000 - Utilities - Electric	*** Account total ***		231.66
A001-565-6201-000 - Contract Services			
24705 6/15 - professional services	835 METRO VENTURES LTD 1	Paid	6,680.00
24769 6/27- Ave. of Flags SP-worksho	819 JOHN F. RICKENBACH 1	Paid	2,000.00
24829 7/1-7/15-prof. svc./partial pa	835 METRO VENTURES LTD 1	Paid	4,440.00
A001-565-6201-000 - Contract Services	*** Account total ***		13,120.00

Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A001-565-6301-000	Miscellaneous				
	24706 6/26/15 Boards for AOF worksho	900	CRS WEST, INC.		
		1		Paid	701.46
	24771 6/15-banners for AOF workshop	654	HENRY L. HUDSON dba		
		1		Paid	903.96
	24874 Thru 7/17/15 - M. Bierdzinski	193	FIRST NATIONAL BANK OF OMAHA		
		1		Paid	127.25
A001-565-6301-000	Miscellaneous		*** Account total ***		1,732.67
A005-701-5101-000	Medical Benefit				
	24863 8/15-Dental/Vision premiums	820	ACWA/JPIA		
		8		Paid	247.27
	24870 7/15 - FSA fees	782	WAGE WORKS		
		7		Paid	8.40
A005-701-5101-000	Medical Benefit		*** Account total ***		255.67
A005-701-5303-000	Postage				
	24718 6/2015-postage for wtr/sewer b	379	POSTMASTER		
		1		Paid	292.50
	24740 4/7-6/30 - petty cash	372	PETTY CASH		
		6		Paid	8.03
A005-701-5303-000	Postage		*** Account total ***		300.53
A005-701-5501-000	Operational Supplies				
	24748 6/30- Misc. rep./repl. items	521	TODD PIPE & SUPPLY		
		5		Paid	4.26
	24760 6/3 - reimb. for WWTP ops. sup	796	ROSE HESS		
		1		Paid	73.92
A005-701-5501-000	Operational Supplies		*** Account total ***		78.18
A005-701-5502-000	Chemicals / Analysis				
	24761 6/15 - chemical/analysis	5	ABALONE COAST ANALYTICAL, INC.		
		1		Paid	280.50
	24765 6/20 - Acetylene & tanks	380	PRAXAIR DISTRIBUTION, INC.		
		1		Paid	139.57
	24842 6/30-Parts - Washer/Maint. ite	429	SAFETY-KLEEN CORP.		
		1		Paid	357.06
A005-701-5502-000	Chemicals / Analysis		*** Account total ***		777.13
A005-701-5504-000	Laundry / Uniforms				
	24875 Thru 7/17/15 - R. Hess	193	FIRST NATIONAL BANK OF OMAHA		
		4		Paid	380.88
A005-701-5504-000	Laundry / Uniforms		*** Account total ***		380.88
A005-701-5506-000	Fuel - Vehicles				
	24749 6/15- fuel charges	768	WEX BANK		
		2		Paid	594.88
A005-701-5506-000	Fuel - Vehicles		*** Account total ***		594.88
A005-701-5509-000	Maintenance / Repair				
	24713 6/30- reim. for viber plate re	273	KURT GREER		
		1		Paid	28.98

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A005-701-5509-000	Maintenance / Repair			
	24748 6/30- Misc. rep./repl. items	521 TODD PIPE & SUPPLY		
		2	Paid	18.89
	24853 7/15 - Misc. Maint.Repair item	521 TODD PIPE & SUPPLY		
		3	Paid	517.17
			*** Account total ***	565.04
A005-701-5510-000	Safety Equipment			
	24751 6/15- Misc. supplies	187 FARM SUPPLY COMPANY		
		3	Paid	28.74
			*** Account total ***	28.74
A005-701-5603-000	Computer Maintenance &Software			
	24845 5/28-6/18 - comp. maint.	655 COAST NETWORKX, INC.		
		2	Paid	760.00
			*** Account total ***	760.00
A005-701-5701-000	Telephone			
	24730 5/20-6/18 - billing summary	555 VERIZON CALIFORNIA		
		3	Paid	575.24
			*** Account total ***	575.24
A005-701-5703-000	Utilities - Electric			
	24881 6/8 - 7/7 - billing summary	352 P G & E		
		6	Paid	2,167.99
	24882 6/8-7/7 - billing summary	352 P G & E		
		6	Paid	8,671.94
			*** Account total ***	10,839.93
A005-701-6004-000	Audit			
	24737 FY 14/15 - Year-end audit	759 JJACPA, INC.		
		2	Paid	2,925.00
			*** Account total ***	2,925.00
A005-701-6201-000	Contract Services			
	24724 7/15- svcs. & 6/23 msgs.	172 ECHO COMMUNICATIONS		
		3	Paid	28.46
	24778 5/27-6/26- CH drinking water	32 NESTLE WATERS NORTH AMERICA db		
		1	Paid	19.41
	24844 6/15 - Matt & towel service	28 ARAMARK UNIFORM SERVICES		
		2	Paid	86.90
	24893 Thru 6/30/15 - Regulatory Comp	677 WALLACE GROUP		
		1	Paid	3,536.25
	24915 6/3-6/30- Bio Solids WWTP	598 ENGEL & GRAY, INC.		
		1	Paid	6,023.47
			*** Account total ***	9,694.49
A005-701-6202-000	Contract Services-Engineering			
	24905 5/1-31-City/sewer network	326 MNS ENGINEERS, INC.		
		1	Paid	9,347.50
			*** Account total ***	9,347.50

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A005-701-6508-000 - Equipment	24768 6/16 - WWTP computer	655 COAST NETWORKX, INC. 1	
		Paid	1,365.00
A005-701-6508-000 - Equipment		*** Account total ***	1,365.00
A020-210-2101-000 - Customer Deposits	24715 7/1 - cust. deposit refund	0 ELYSIA LEWIS 1	
		Paid	83.92
	24719 6/23 - cust. deposit refund	0 BRENTON LIVELY 1	
		Paid	21.25
	24720 6/26 - cust. deposit refund	0 ALLAN JONES, SYV REAL ESTATE C 1	
		Paid	42.92
	24813 7/7 - cust. deposit refund	0 TRACIE CORDERO 1	
		Paid	11.42
	24814 7/8 - cust. deposit refund	0 MICHAEL SLATER 1	
		Paid	77.54
A020-210-2101-000 - Customer Deposits		*** Account total ***	237.05
A020-350-4602-000 - Sales	24714 6/30 - refund cust. overpaid	0 ROBERT MAINER 1	
		Paid	18.60
A020-350-4602-000 - Sales		*** Account total ***	18.60
A020-601-5101-000 - Medical Benefit	24863 8/15-Dental/Vision premiums	820 ACWA/JPIA 9	
		Paid	437.18
	24870 7/15 - FSA fees	782 WAGE WORKS 8	
		Paid	8.40
A020-601-5101-000 - Medical Benefit		*** Account total ***	445.58
A020-601-5303-000 - Postage	24718 6/2015-postage for wtr/sewer b	379 POSTMASTER 2	
		Paid	292.50
	24740 4/7-6/30 - petty cash	372 PETTY CASH 7	
		Paid	8.04
A020-601-5303-000 - Postage		*** Account total ***	300.54
A020-601-5501-000 - Operational Supplies	24748 6/30- Misc. rep./repl. items	521 TODD PIPE & SUPPLY 4	
		Paid	4.25
A020-601-5501-000 - Operational Supplies		*** Account total ***	4.25
A020-601-5502-000 - Chemicals / Analysis	24754 6/30 - WWTP lab supplies	543 USA BLUEBOOK 1	
		Paid	194.14
	24761 6/15 - chemical/analysis	5 ABALONE COAST ANALYTICAL, INC. 2	
		Paid	165.00
A020-601-5502-000 - Chemicals / Analysis		*** Account total ***	359.14
A020-601-5504-000 - Laundry / Uniforms	24751 6/15- Misc. supplies	187 FARM SUPPLY COMPANY 2	
		Paid	45.84

Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A020-601-5504-000 - Laundry / Uniforms			
24875 Thru 7/17/15 - R. Hess	193 FIRST NATIONAL BANK OF OMAHA		
	5	Paid	380.88
A020-601-5504-000 - Laundry / Uniforms			
		*** Account total ***	426.72
A020-601-5505-000 - Meter Expense			
24841 7/12 -Omni T2 100 C.F.5 wheel-	661 AQUA-METRIC SALES, CO.		
	1	Paid	991.20
A020-601-5505-000 - Meter Expense			
		*** Account total ***	991.20
A020-601-5506-000 - Fuel - Vehicles			
24749 6/15- fuel charges	768 WEX BANK		
	3	Paid	594.88
A020-601-5506-000 - Fuel - Vehicles			
		*** Account total ***	594.88
A020-601-5509-000 - Maintenance / Repair			
24744 5/14/15-water main rep.@ fire	893 PLUMBING WORKS		
	1	Paid	1,395.00
24748 6/30- Misc. rep./repl. items	521 TODD PIPE & SUPPLY		
	3	Paid	95.25
24750 6/11-WTP parts for repairs	191 FERGUSON ENTERPRISES, INC #135		
	1	Paid	530.49
24753 6/30 - Misc. repair/repl.	76 CAL-COAST IRRIGATION, INC.		
	2	Paid	2.34
24755 6/15 - Misc. maint./repair ite	826 GENUINE PARTS COMPANY - NAPA		
	4	Paid	25.51
24758 6/15 - momentary switch panel	846 ARIENS SPECIALTY BRANDS, LLC d		
	1	Paid	25.76
24825 7/15 - res. landscape rebat p	43 BARBARA KNECHT		
	1	Paid	430.00
24853 7/15 - Misc. Maint.Repair item	521 TODD PIPE & SUPPLY		
	4	Paid	20.47
24888 1/15-6/15-Misc. Wtr.repl./svc.	779 LASH CONSTRUCTION, INC.		
	1	Paid	10,089.33
A020-601-5509-000 - Maintenance / Repair			
		*** Account total ***	12,614.15
A020-601-5510-000 - Safety Equipment			
24751 6/15- Misc. supplies	187 FARM SUPPLY COMPANY		
	4	Paid	28.77
A020-601-5510-000 - Safety Equipment			
		*** Account total ***	28.77
A020-601-5701-000 - Telephone			
24730 5/20-6/18 - billing summary	555 VERIZON CALIFORNIA		
	4	Paid	476.95
A020-601-5701-000 - Telephone			
		*** Account total ***	476.95
A020-601-5703-000 - Utilities - Electric			
24881 6/8 - 7/7 - billing summary	352 P G & E		
	7	Paid	3,110.64
24882 6/8-7/7 - billing summary	352 P G & E		
	7	Paid	12,442.58
A020-601-5703-000 - Utilities - Electric			
		*** Account total ***	15,553.22

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A020-601-6004-000	- Audit			
	24737 FY 14/15 - Year-end audit	759 JJACPA, INC. 3	Paid	2,925.00
A020-601-6004-000	- Audit	*** Account total ***		2,925.00
A020-601-6014-000	- Santa Ynez River Appropriation			
	24890 1/15-6/15 - Zone A	424 S Y R W C D 1	Paid	2,880.60
	24891 1/15-6/15 - Zone B	424 S Y R W C D 1	Paid	2,277.90
A020-601-6014-000	- Santa Ynez River Appropriation	*** Account total ***		5,158.50
A020-601-6201-000	- Contract Services			
	24724 7/15- svcs. & 6/23 msgs.	172 ECHO COMMUNICATIONS 2	Paid	28.47
	24778 5/27-6/26- CH drinking water	32 NESTLE WATERS NORTH AMERICA db 2	Paid	19.41
	24787 7/15 - WWTP/wtr. sample delive	679 COURIER SYSTEMS 1	Paid	137.70
	24849 6/15 - Dig Alert tickets	535 UNDERGROUND SERVICE ALERT 1	Paid	16.50
	24892 6/14-6/29 - KTS trblsht/WTP re	718 AUTOSYS, INC. 1	Paid	2,972.00
A020-601-6201-000	- Contract Services	*** Account total ***		3,174.08
A020-601-6508-000	- Equipment			
	24913 7/2/15- bed on ranger lift gat	903 R & R CUSTOM TRUCK BODIES 1	Paid	2,519.12
A020-601-6508-000	- Equipment	*** Account total ***		2,519.12
A023-580-5818-000	- Housing Assistance			
	24826 7/13 - mobile home repair	901 JAMES HAND 1	Paid	1,648.20
A023-580-5818-000	- Housing Assistance	*** Account total ***		1,648.20
A027-559-6212-000	- Lompoc- Wine Country Express			
	24790 7/15 - Transit services	107 CITY OF LOMPOC 1	Paid	1,666.66
A027-559-6212-000	- Lompoc- Wine Country Express	*** Account total ***		1,666.66
A027-559-6212-001	- SYVT Dial-A-Ride Subsidy			
	24811 FY 15/16 - SYVT Dial a Ride su	113 CITY OF SOLVANG 1	Paid	1,200.00
A027-559-6212-001	- SYVT Dial-A-Ride Subsidy	*** Account total ***		1,200.00
A027-559-6212-002	- Breeze Extension Pilot			
	24766 FY 14/15 - Breeze operating co	788 CITY OF SANTA MARIA 1	Paid	4,161.73
A027-559-6212-002	- Breeze Extension Pilot	*** Account total ***		4,161.73

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount
A029-557-6201-000	Contract Services			
	24904 5/1-31- City - Transp. plng.	326 MNS ENGINEERS, INC.		
		1	Paid	3,350.00
A029-557-6201-000	Contract Services	*** Account total ***		3,350.00
A051-566-5509-000	Maintenance / Repair			
	24770 5/15-Mo'ly. HOA dues-#101(cham	582 VINTAGE WALK, LLC OWNERS ASSOC		
		1	Paid	104.00
A051-566-5509-000	Maintenance / Repair	*** Account total ***		104.00
A051-566-5703-000	Utilities - Electric			
	24881 6/8 - 7/7 - billing summary	352 P G & E		
		9	Paid	47.94
	24882 6/8-7/7 - billing summary	352 P G & E		
		9	Paid	191.75
A051-566-5703-000	Utilities - Electric	*** Account total ***		239.69
A051-566-6004-000	Audit			
	24737 FY 14/15 - Year-end audit	759 JJACPA, INC.		
		1	Paid	2,400.00
A051-566-6004-000	Audit	*** Account total ***		2,400.00
A092-203-6201-000	Contract Services			
	24869 7/8-7/10 - FW repl. reconcilia	759 JJACPA, INC.		
		1	Paid	2,984.84
A092-203-6201-000	Contract Services	*** Account total ***		2,984.84
A092-203-6507-000	Improvements			
	24745 6/1-6/7-Fin. Mgmt.- M. Zaragoz	862 TYLER TECHNOLOGIES, INC.		
		1	Paid	7,427.98
	24828 7/15-8/15-Mgt./Fin. Mgt. Svcs.	862 TYLER TECHNOLOGIES, INC.		
		1	Paid	13,953.00
A092-203-6507-000	Improvements	*** Account total ***		21,380.98
A092-306-6507-000	Improvements			
	24907 5/1-31-City/McMurray sig. upgr	326 MNS ENGINEERS, INC.		
		1	Paid	7,470.00
	24908 5/1-31-ped. safety/246 & Sycam	326 MNS ENGINEERS, INC.		
		1	Paid	12,315.00
A092-306-6507-000	Improvements	*** Account total ***		19,785.00
A092-310-6507-000	Improvements			
	24910 5/1-31- 14/15 Rd. maint. & str	326 MNS ENGINEERS, INC.		
		1	Paid	9,720.00
A092-310-6507-000	Improvements	*** Account total ***		9,720.00
A092-311-6507-000	Improvements			
	24912 5/1-31- Industrial Way St. Lig	326 MNS ENGINEERS, INC.		
		1	Paid	3,202.00
A092-311-6507-000	Improvements	*** Account total ***		3,202.00

Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A092-602-6507-000	- Improvements				
	24747 6/30-Reservoir 1&2 roof repl.	891	GLR CONSTRUCTION, INC.		
		1		Paid	75,555.45
	24909 5/1-31-Res. 1&2 roof repairs	326	MNS ENGINEERS, INC.		
		1		Paid	12,150.00
A092-602-6507-000	- Improvements		*** Account total ***		87,705.45
A092-603-6507-000	- Improvements				
	24887 3/15-4/15 - Vale replacement	779	LASH CONSTRUCTION, INC.		
		1		Paid	78,233.73
	24911 5/1-31-Backwash Reclamation	326	MNS ENGINEERS, INC.		
		1		Paid	15,285.00
A092-603-6507-000	- Improvements		*** Account total ***		93,518.73
* Report total *			*** Total ***		768,633.94

**CITY OF BUELLTON**  
City Council Agenda Staff Report

City Manager Review: MPB  
Council Agenda Item No.: 3

To: The Honorable Mayor and City Council  
From: Carolyn Galloway-Cooper, Finance Director  
Meeting Date: August 13, 2015  
Subject: Revenue and Expenditure Report through June 30, 2015

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**BACKGROUND**

The attached report compares month-to-month data covering the period July1, 2014 through June 30, 2015. The report is prepared monthly and submitted to Council on the second meeting of each month (staff is presenting the monthly report on the first meeting in August because the July 23<sup>rd</sup> meeting was cancelled). Monthly reports are posted to the City's website. Upon monthly review, adjustments may be necessary and staff will update on the website.

Staff will discuss the 2014-15 Revenues and Expenditures in detail at the August 27<sup>th</sup> meeting when the final 2014-15 Quarterly Report is presented.

**FISCAL IMPACT**

The Revenue and Expenditure report provides the community with an understanding of the financial activity of the City's funds on a monthly basis.

**RECOMMENDATION**

That the City Council receive and file the attached report for information purposes.

**ATTACHMENT**

Attachment 1 - Revenue and Expenditure Reports through June 30, 2015

# ATTACHMENT 1

City of Buellton  
 General Fund - Monthly Revenue (unaudited)  
 FY: 2014-15

cgc: 8 3 15

100%
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2014

2015

Account Number	Description	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	FY: 2014-15
001-301-4001-000	Property Tax - Secured				33,069	141,176	359,395	86,672			369,071		77,548	1,066,931
001-302-4002-000	Property Tax - Unsecured				39,561		975							40,536
001-309-4007-000	Homeowners Exemptions							2,328				2,328	998	5,654
001-310-4101-000	Franchise Fees	5,368	11,187	15,754	10,637		5,445	11,051	16,325	11,031	65,735	23,930	5,355	181,818
001-311-4102-000	Sales Tax	142,485	105,200	140,200	123,665	101,000	134,600	120,237	93,200	124,200	127,851	107,600		1,320,238
001-311-4115-000	Sales Tax Compensation						-	262,535				254,634		517,169
001-312-4103-000	Transient Occupancy Tax (TOT)	201,632	209,982	147,317	154,620	125,706	116,715	113,342	109,717	146,153	155,493	171,977	177,622	1,830,276
001-320-5801-000	Buellton Recreation Program	13,067	7,576	12,384	11,101	6,589	3,280	11,799	9,545	5,954	9,887	23,263	28,051	142,496
001-320-5801-001	Recreation Program (50/50)	9,193	3,695	1,365	904	-	-	13,023	10,866			865		39,911
001-320-5802-000	Buellton Rec Pgm Trips	3,728	1,520	5,613	9,010	520	2,558	1,832	4,087	6,767	2,176	2,633	2,130	42,574
001-321-4106-000	Property Transfer Tax		5,881	2,852	2,013	3,008	-	4,885	7,484	1,980	3,576	2,801	2,082	36,562
001-322-4107-000	Motor Vehicle in Lieu Tax					2,005								2,005
001-322-4116-000	MV License Fee							188,798				188,798		377,596
001-325-5814-000	Park Reservation Fees	160	200	270	670	40	80	80	280	1,260	990	600	80	4,710
001-328-4303-000	Appeal Fee													-
001-331-4203-000	Miscellaneous Permits											-		-
001-333-4506-000	CA Indian Gaming Grant													-
001-333-4508-000	COPS Grant													-
001-340-4401-000	Criminal Fines and Penalties		2,120	3,379	3,249	2,289			2,882	303	81	3,678	2,897	20,878
001-342-4402-000	Fines and Fees	325		295	418		889	5,538			4,036	317	490	12,308
001-345-4904-000	Interest	1,912	5,028	5,414	-	-	835	518	2,536	2,778	518	159	3,031	22,729
001-346-4905-000	Rent	2,500	8,978	5,739	5,739	1,250	10,228	1,250	5,739	10,228	5,739	5,769	5,739	68,898
001-347-4801-000	Law Enforcement Cost Recovery	19	48		10	10	29							116
001-348-4403-000	Event Applic Fee/Temp Use		310	155	310	100	180	2,460	556					4,071
001-357-4802-000	Zoning Clearance	45	209	315	180	135	135	135			180	45	135	1,514
001-357-4803-000	Document Sales	212		9	8	6				30		10		275
001-357-4806-000	Time Extension Fees													-
001-357-4801-110	Crossroads at the Village													-
001-357-4808-000	Code Enforcement Fines													-
001-376-4908-000	CA Prop 1B Revenue													-
001-378-4205-000	Small Permits	3,000	1,000			2,700		2,135	7,565	85	25	-	45	16,555
001-390-4917-000	Miscellaneous		6,031	400	111	35	381	529		408	29	1,089	2,729	11,742
001-390-4918-000	Cost Reimbursement	431	523	1,893	718									3,565
001-390-4924-000	Mandated Cost				9,305								52,533	61,838
001-395-4931-000	Transfer In - Successor Agency						19,832						28,482	48,314
001-398-4923-000	Surplus Property Sales	-	-	5,288										5,288
<b>TOTAL REVENUE (ACTUAL THROUGH JUNE):</b>		<b>384,077</b>	<b>369,488</b>	<b>348,642</b>	<b>405,298</b>	<b>386,569</b>	<b>655,557</b>	<b>829,147</b>	<b>270,781</b>	<b>311,177</b>	<b>745,387</b>	<b>790,496</b>	<b>389,947</b>	<b>5,886,566</b>

Percentage Received:	95%
Original Budget	6,160,441
Amendments (Reso No. 15-01; Q-2)	10,000
Budget:	6,170,441

City of Buellton  
 General Fund Monthly Expenditures ( Unaudited)  
 FY: 2014-15

cgc: 8 3 15

100%

2014

2015

Department No.	Description	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	FY: 2014-15
001-401	City Council	9,245	9,432	10,859	9,513	8,594	11,909	9,457	12,251	8,594	8,979	8,960	9,733	117,526
001-402	City Manager	16,615	16,950	17,479	16,633	16,553	17,414	16,833	16,920	16,809	16,885	17,034	17,946	204,071
001-403	City Clerk	7,641	7,404	7,913	10,816	7,613	9,288	8,867	14,524	10,154	8,752	7,608	8,720	109,300
001-404	City Attorney	-	11,674	11,845	9,154	-	21,931	29,877		19,474	21,569	14,935	21,869	162,328
001-410	Non-Departmental	75,739	11,702	88,061	55,750	49,300	46,587	41,175	55,215	36,785	32,081	48,642	147,196	688,233
001-420	Finance	22,129	21,459	21,487	21,082	25,962	36,908	24,099	18,183	26,485	19,352	29,826	35,833	302,805
001-501	Police and Fire	842	48,579	566,311	982	190,408	139,339	142,597	190,585	142,521	142,427	190,741	42,561	1,797,893
001-510	Library	-	501	470	92,088	14	587	306	420	359	341	362	474	95,922
001-511	Recreation	32,321	42,886	57,846	37,996	27,452	52,690	30,216	92,625	45,112	42,320	55,428	54,459	571,351
001-550	Street Lights	-	4,493	4,610	4,598	-	9,222	4,563	4,544	4,562	4,414	4,441	4,592	50,039
001-551	Storm Water	-	10,130	16,490	20,890	5,826	13,287	11,410	17,448	38,553	160	-	-	134,194
001-552	Public Works - Parks	8,984	15,742	10,734	9,320	7,371	9,975	7,228	12,858	7,395	14,217	11,505	36,057	151,386
001-556	Public Works - Landscape	-	10,056	5,400	5,410	4,826	5,964	5,037	5,066	5,024	5,143	4,758	5,615	62,299
001-557	Public Works - Engineering	-	3,650	-	11,125	-	4,025	5,075	9,250	12,990	-	6,735	14,850	67,700
001-558	Public Works - General	29,103	124,034	41,416	38,248	32,304	32,951	36,768	39,954	42,106	32,529	52,119	36,971	538,503
001-565	Planning/Community Dev	14,764	24,509	26,202	20,857	26,021	19,058	19,175	21,098	29,090	26,178	23,629	34,150	284,731
	Transfer to CIP fund 92 (updated in June)	-	-	-	-	-	-	-	-	-	-	-	94,834	94,834
	<b>TOTAL EXPENDITURES (ACTUAL THROUGH MAY):</b>	<b>217,383</b>	<b>363,201</b>	<b>887,123</b>	<b>364,462</b>	<b>402,244</b>	<b>431,135</b>	<b>392,683</b>	<b>510,940</b>	<b>446,013</b>	<b>375,347</b>	<b>476,723</b>	<b>565,860</b>	<b>5,433,114</b>

Percentage spent:	88%
Budget	6,141,114
Amendments (Reso No. 15-01; Q-2)	10,000
Amended Budget	<u>6,151,114</u>



# City of Buellton



## **PROCLAMATION HONORING DARIN BIAMONTE FOR VOLUNTEER WORK AT PAWS PARK**

**WHEREAS**, Darin joined PAWS Park Board of Directors and became President in November 2010; and

**WHEREAS**, as President, his leadership helped to create a strong Board of Directors committed to maintaining PAWS Park as a community resource for both residents and visitors; and

**WHEREAS**, he fostered successful working relationships with community organizations and the City and developed local business partnerships and volunteer networks; and

**WHEREAS**, he led an aggressive fundraising campaign to renovate the Park and added amenities to the Park, including benches and water stations; and

**WHEREAS**, he was instrumental in updating the PAWS Park website; and

**WHEREAS**, he spearheaded the drive to replace the rocky park surface with weed free grass; and

**WHEREAS**, dog owners and dogs, both small and large are excited to visit PAWS Park, where they can make new friends and bond with the community.

**NOW, THEREFORE, I**, Holly Sierra, Mayor of the City of Buellton, on behalf of the Buellton City Council, hereby recognize Darin Biamonte for his volunteer efforts at PAWS Park.

**APPROVED AND PRESENTED this 13<sup>th</sup> day of August 2015.**



*Mayor*

**CITY OF BUELLTON**  
City Council Agenda Staff Report

City Manager Review: MPB  
Council Agenda Item No.: 5

To: The Honorable Mayor and City Council

From: Kyle Abello, Recreation Coordinator

Meeting date: August 13, 2015

Subject: Discussion Regarding Suggested Changes to River View Park  
Reservation Application, Special Event Permit Application and  
Limits on Special Events

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**BACKGROUND**

Over the past several years, use of River View Park has been increasing, both for regular group reservations and for special events. The impacts on neighboring residents, staff time, and general public use of the park have made it necessary to address these issues and explore possible adjustments to our park reservation system. At City Council direction, staff has reviewed current application forms and policies for both regular group reservations and special event park use. After ample research of similar facilities in other jurisdictions and internal evaluation of areas of current park use policy that need improvement, staff provided recommended revisions to the current River View Park Reservation Application and Special Event Permit Application. In addition, staff has recommended a tier system to limit the number and size of special events allowed annually at River View Park.

After discussion at its April 23 meeting, the City Council directed staff to bring this item to the Parks and Recreation Commission for their recommendation before returning to City Council. At their regular meeting of June 22, the Commission reviewed the suggested changes to the applications and made several recommendations to the City Council. The minutes of their June 22 meeting are provided for your information as Attachment 1.

**Recommended Changes to River View Park Reservation Application**

The Commission recommends the revisions to the River View Park Reservation Application as shown in Attachment 2. The key changes are increasing the security/damage deposit, adding a line for the number of attendees, and emphasizing the 65 decibel sound limit. In addition, the Commission recommends that the Sheriff's deputies be provided with a decibel meter so that enforcement is possible for the loud

non-amplified bands that have become more common at private functions at the park. Details on how this would be implemented would be determined in conjunction with the Sheriff's Department if the City Council thinks this approach should be pursued.

### Recommended Changes to Special Event Permit Application

The Commission recommends the revisions to the Special Event Permit Application as shown in Attachment 3. The key changes are requiring two weeks between events at the park, expanding the bullet point regarding amplified sound to include the requirement to have the City Code Enforcement Officer monitor sound levels during the event, and adding a bullet outlining hourly costs if City staff assistance is needed for the event.

In addition, the Commission recommends that all returning special events in good standing that have abided by the sound level requirements be able to be approved administratively rather than seeking approval for amplified sound every year from the City Council. First time event holders requesting the use of amplified sound would still need initial approval from City Council.

### Limits on Special Events

The Commission recommends the following tier system to limit the number of special events by outside user groups allowed annually at River View Park:

- Up to 1 event per year of 2500-3000 attendees (e.g. Vintner's Festival)
- Up to 4 events per year of 1000-2500 attendees (e.g. Buellton Brewfest)
- Up to 5 events per year of under 1000 attendees (e.g. Dog Agility Trials)

This tier system appears on the first page of the the Special Event Permit Application.

### **FISCAL IMPACT**

This item, in itself, will have no fiscal impact.

### **RECOMMENDATION**

That the City Council consider the Parks and Recreation Commission's recommendations regarding River View Park Reservation Application, Special Event Permit Application and Limits on Special Events, and provide direction to staff.

### **ATTACHMENTS**

- Attachment 1 – June 22, 2015 Parks and Recreation Commission Minutes
- Attachment 2 – Recommended Revisions to River View Park Reservation Application
- Attachment 3 – Recommended Revisions to Special Event Permit Application

# ATTACHMENT 1

Recreation Coordinator Review: KA  
Commission Agenda Item No.: 1

## CITY OF BUELLTON

### PARKS AND RECREATION COMMISSION MEETING MINUTES Regular Meeting of June 22, 2015– 6:00 p.m.

#### CALL TO ORDER

Vice Chair Shatavsky called the meeting to order at 6:10 p.m.

#### PLEDGE OF ALLEGIANCE

Vice Chair Henry Shatavsky led the Pledge of Allegiance

#### ROLL CALL

**Present:** Commissioners Mark Cavanaugh, Richard Crutchfield and Vice Chair Henry Shatavsky

**Absent:** Commissioner Larry Bishop, Chair Kelley Carter and Youth Representatives Abigail Doremus, Nick Seaman and Desmond Valle

**Ex Officios:** Recreation Coordinator Kyle Abello  
Staff Assistant/Planning Technician Clare Barcelona

#### REORDERING OF AGENDA

None

#### PUBLIC COMMENTS

None

#### CONSENT CALENDAR

##### 1. Minutes of the regular Parks and Recreation Commission meeting of April 27, 2015

#### MOTION:

Commissioner Cavanaugh moved and Vice Chair Shatavsky seconded the motion to approve the Consent Calendar.

**VOTE:**

Motion passed by a 3-0 voice vote.

**PRESENTATIONS**

None

**OTHER BUSINESS**

None

**PUBLIC HEARINGS**

None

**WRITTEN COMMUNICATIONS**

The Commission received an email from Commissioner Larry Bishop regarding Item #2.

**COMMITTEE REPORTS**

Joint Use Committee:

No report

Botanic Garden Committee:

No report

Visioning Committee:

Commissioner Cavanaugh stated that there have been no Visioning Committee meetings and requested that this report be removed from the Agenda and reported on an as needed basis.

Sustainability Committee:

No report

Youth Representatives:

No report

**PARKS AND RECREATION COORDINATOR ITEMS**

- 2. Discussion Regarding Suggested Changes to River View Park Reservation Application, Special Event Permit Application and Limits on Special Events**

**STAFF REPORT:**

Recreation Coordinator Abello presented an overview outlining the necessity of updating the River View Park Reservation Application and the Special Event Permit Application and identified the recommended changes.

The Commission discussed the following in regards to the River View Park Reservation Application:

- Proposed changes to the security deposit;
- The addition of a line asking for the number of attendees;
- Require monitoring and enforcement of decibel levels for private reservations that provide non-amplified music;
- Suggest that the Sheriff's Department be provided with a decibel meter

The Commission discussed the following in regards to the Special Event Permit Application:

- Require two weeks in-between events;
- Expand bullet point regarding amplified music to include language pertaining to having a Code Enforcement Officer monitor sound levels during the event;
- Change the tier limits to 1 event per year of 2500-3000 attendees, up to 4 events per year of 1000-2500, up to 5 events per year of under 1000 attendees for a total of 10 special events annually;
- Research a possible reduction in the amount of the Sheriff's deposit

**SPEAKERS:**

Mark Derrick, 523 Meadow View Drive, Buellton, stated that loud non-amplified music during private park reservations is becoming a nuisance to the neighborhood and stated that a petition is circulating signed by Meadow Ridge residents opposing non-amplified music during private reservations.

Kathy Vreeland, Buellton Chamber of Commerce, spoke in support of Special Events to promote tourism and benefit Buellton's economy.

Richard Martin, 537 Meadow View Drive, Buellton, stated that loud non-amplified music during private park reservations is becoming a nuisance to the neighborhood.

Kady Fleckenstein, 259 Valley Dairy Road, Buellton, agreed that there should be a limit on the number of Special Events and expressed concerns with non-amplified music during private reservations.

The Commission discussed accepting the changes to the Special Event Application which included changing the tier section to reflect 1-4-5, expanding the bullet point regarding amplified music to include a requirement for a Code Enforcement officer be onsite to monitor the music making sure it is kept below 65 decibels and specify in the FAQ's section that there be a two weekend break between special events.

**MOTION:**

Commissioner Cavanaugh moved and Commissioner Crutchfield seconded the motion to accept the changes to the Special Event Application as stated in the discussion.

**VOTE:**

Motion passed with a 3-0 voice vote

The Commission discussed changes to the River View Park Reservation application as noted in the Staff Report and to add language to item #4 stating that any noise over 65 decibels is prohibited and that violations will be strictly enforced.

**MOTION:**

Commissioner Crutchfield moved and Commissioner Cavanaugh seconded the motion to accept the changes to the River View Park Reservation Application as discussed.

**VOTE:**

Motion passed with a 3-0 voice vote.

**3. Commissioner Led Projects**

None

**RECREATION COORDINATOR’S REPORT**

Recreation Coordinator Abello mentioned upcoming events including the Avenue of Flags Specific Plan workshop and updated the Commission on the status of the Village Park.

**COMMISSION MEMBER COMMENTS**

Commissioner Crutchfield commented that he would like to continue the discussion regarding landscaping of the slope near the Zaca Creek Golf Course, but there was no support from the Commission to bring the discussion back as a future agenda item.

**ADJOURNMENT**

The meeting was adjourned at 7:42 p.m. to the regular meeting of the Parks and Recreation Commission to be held Monday, July 27, 2015 at 6:00 p.m. in the City Council Chambers at 140 West Highway 246, Buellton.

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Henry Shatavsky  
Parks and Recreation Commission Vice Chair

ATTEST:

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Clare Barcelona  
Parks and Recreation Commission Secretary

**An audio CD of this meeting is available upon request**



# River View Park

151 Sycamore Drive, Buellton, CA 93427

## Group Area Reservation Application

P.O. Box 1819                      Ph: (805) 688-7474  
 107 W. Highway 246              Fax: (805) 686-1729  
 Buellton, CA 93427              email: [clareb@cityofbuellton.com](mailto:clareb@cityofbuellton.com)

In the event of any problems the day of your reservation call: **688-5177**

Responsible Party: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ St: \_\_\_\_\_ ZIP: \_\_\_\_\_ Driver's License: \_\_\_\_\_

Group Area: \_\_\_\_\_ Date of Reservation: \_\_\_\_\_ Closing Time: \_\_\_\_\_

Expected Attendance: \_\_\_\_\_ (310 Max) Type of Event: \_\_\_\_\_

***You are required to clean your area and be out by the designated closing time listed above. Failure to leave by the designated time may result in the loss of your deposit.***

Reservation Fee: \_\_\_\_\_ Security/Damage Deposit\*\*\*: \_\_\_\_\_  
 Bounce House                       Horseshoes (City Provided)

Group Areas*	Capacity	Reservation Fee**	Security/Damage Deposit
Area A	40	\$40.00	<del>\$40.00</del> 100.00
Area B	40	\$40.00	<del>\$40.00</del> 100.00
Area C	40	\$40.00	<del>\$40.00</del> 100.00
Area D	40	\$40.00	<del>\$40.00</del> 100.00
Area E	40	\$40.00	<del>\$40.00</del> 100.00
Event Pavilion	150	\$150.00	\$150.00
Areas A,B,C,D	160	\$160.00	<del>\$160.00</del> 400.00

\*Multiple areas may be reserved and used in conjunction for large groups (No more than four at a time). Reservations may be made up to 6 months in advance. A thirty day cancellation notice is required for a full refund.

\*\*Reservation fees subject to change. All fees/deposits must be paid ~~within 1 week of making reservation~~ at time of reservation.

Refund Acct # 001-215-2815-000  
 \$ \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Date: \_\_\_\_\_

Credit Card Auth: \_\_\_\_\_

~~\*\*\* Security/damage deposit fee waived if Credit Card Authorization form is completed by Applicant.~~

## **River View Park**

### **PARK RULES & REGULATIONS**

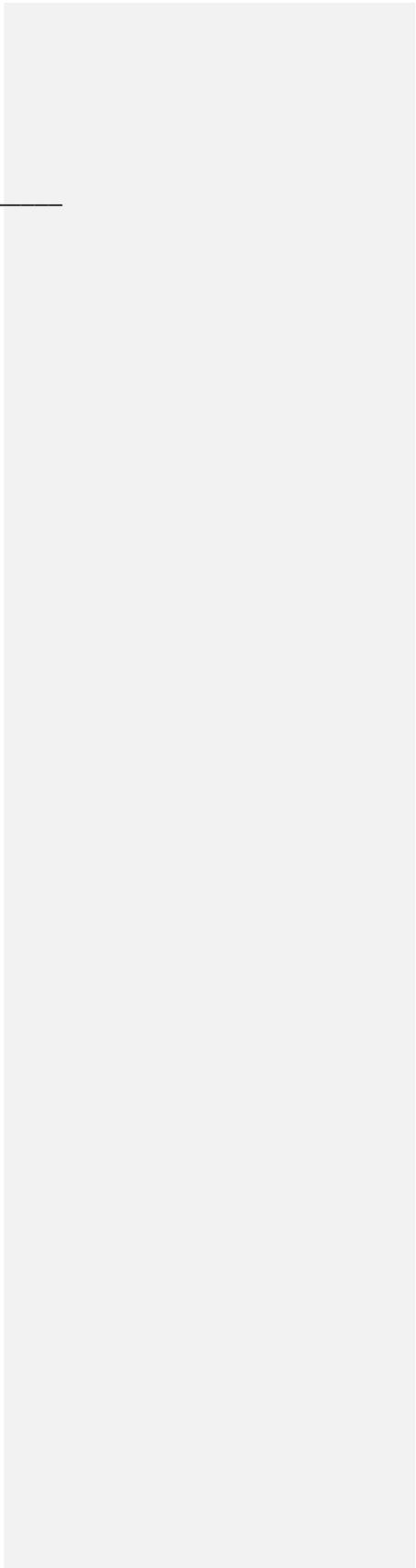
1. Off-road vehicles, skateboards, scooters, roller blades or similar devices are prohibited. (BMC 12.28.190)
2. Solicitations, businesses or professions are not allowed unless permitted by the City. (BMC 12.28.200)
3. Dogs/cats and small pets are allowed on leash (6 feet or less) with mandatory cleanup required. (BMC 12.28.210)
4. Amplified sound is not allowed unless permitted by the City. (BMC 12.28.220) Any sound over 65 db is not allowed, violations will be strictly enforced.
5. Firearms, fireworks, explosives, knives, slingshots or similar devices are prohibited. (BMC 12.28.30)
6. Plantings, buildings, fences, benches, monuments or other structures may not be disturbed or damaged or water may not be polluted. (BMC 12.28.250, 260 and 280)
7. Practicing golf is allowed only if in a designated area. (BMC 12.28.270)
8. Fires are allowed in fireplaces or barbecues provided or approved by the City. (BMC 12.28.290)
9. Refuse must be placed in receptacles provided; if excessive, use dumpster. (BMC 12.28.300)
10. Loitering is not allowed outside of posted park hours, park closes ½ hour after sunset and opens ½ hour before sunrise. (BMC 12.28.310)
11. Permits are required for meetings, services, concerts, exercise classes, parades or exhibitions. (BMC 12.28.320)
12. No controlled substances or glass containers are allowed. (BMC 12.28.330, 12.28.340 and 12.28.350)
13. Bounce Houses: In order to have bounce houses, you MUST reserve a group picnic area (Areas A,B,C or D) and bounce houses are ONLY allowed on the grass lawn in the center of the arbor.
14. **NO VEHICLES** of any kind are to be driven on the grass or resin pavement.

**Failure to follow rules and regulations may result in denial of facility use, confiscation of prohibited items and/or a misdemeanor. (BMC 12.28.160 and 12.28.360)**

I have read and understand the General Park Rules and the accompanying Park Rules and Regulations and understand that failure to fully comply with any of the rules and regulations may lead to partial or total loss of my security/damage deposit.

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_





## City of Buellton

### Special Event Permit Application

It is the City's desire that all groups and individuals who would like to stage a special event which utilizes public facilities (medians, streets, sidewalks, parks etc.) and has a significant impact on the community be able to do so in a manner which assures both the safety of the public and the success of the event. An application and agreement process has been set in place to achieve these goals.

#### **Special Events FAQs**

##### **Q: Who needs to complete a Special Events Application?**

A: Any group or individual who would like to put on an event that will **1) utilize public facilities (e.g., medians, streets, sidewalks, ~~parks, etc.~~)** and/or **2) have a significant impact on the community**. For example, a street festival or parade on the Avenue of Flags or its landscaped medians would require a Special Events Application. A private party at River View Park would not (there is a simple form for group picnic area reservations at the Park on the City website).

##### **Q: How far ahead of time does an event sponsor need to complete a Special Event Permit Application?**

A: A Special Event Permit Application must be submitted **at least 45 days before the event** (movie film crews may be allowed to apply for a permit on shorter notice). Each application is reviewed on a case-by-case basis by multiple departments within the City to determine the need for security, traffic management, waste disposal, and other considerations that accompany special events. During this time, a **City representative ~~from the City Events Committee~~** will work with the sponsor to address any concerns regarding the event and to obtain compliance with any conditions the City may require in order to permit the event.

##### **Q: Is there a fee associated with the Special Events Application?**

A: There is a \$100 fee to process your Special Events Application, **and there are costs associated with putting on a special event that are the responsibility of the event sponsor**. All events are required to carry a minimum of one million dollars (\$1,000,000) liability insurance naming the City as additionally insured **for the entirety of time City property is being used, including set up and clean up**. All events with over 50 people in attendance are required to provide a damage deposit of \$500 to the City. Additional costs depend on the size and scope of the event ~~and services required~~ (these will be detailed in the application). For example, if the event requires Sheriff's involvement for traffic control, etc. a deposit in the amount of ~~\$4,600~~**\$2,500** will be required.

##### **-Q: When will the event be approved and when can it be publicized?**

A: After the City has reviewed the Application and addressed any concerns regarding the event, an official Special Event Permit will be issued. Then, and only then, is the event approved. This document will permit the event as described in the Application and may include conditions of approval depending on its size and scope. Only after the Special Event Permit has been issued should publicizing of the event occur.

##### **Q: Is there a limit on the number or size of special events at River View Park?**

A: Yes, the limits on the number or size of special events at River View Park are as follows:

- Up to 1 event per year of 2500-3000 attendees
- Up to ~~3~~**4** events per year of 1000-2500 attendees
- Up to 5 events per year of under 1000 attendees

**Q: Are there any restrictions on the frequency of Special Events?**

**A: The City requires a minimum of two weeks between Special Events. Please check with the Planning Department as to the availability of your proposed date.**

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## SPECIAL EVENT PERMIT APPLICATION

NOTE: These permit rules are in addition to Buellton Municipal Code Chapter 12.24 Median Strips in Avenue of Flags and Chapter 12.28 Park and Recreational Facilities.

**Event Title** \_\_\_\_\_

**Event Sponsor** (Group or individual) \_\_\_\_\_

**Event Organizer** (This is the person responsible for organizing the event and is authorized to make all decisions related to the event and the Application process.)

Name \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Fax \_\_\_\_\_

Additional cell # for day of event \_\_\_\_\_ alternate contact name/phone \_\_\_\_\_

**Event Type** (you may check more than one)

- Auto Show
- Athletic Event
- Concert/Performance
- Farmers/Outdoor Market
- Festival/Celebration
- Parade
- Other \_\_\_\_\_

**Event Description and Location**(briefly describe the event and where it is to take place)

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**Event Date/Time**

Date(s) of event \_\_\_\_\_

Start Time (including set up) \_\_\_\_\_ Stop Time (including clean up) \_\_\_\_\_

*(If it is a multi-day event, please include start and stop times for each day)*

**Event Estimated Attendance** *(per day, if more than one day)* \_\_\_\_\_

## Event Checklist

Please use the following checklist to provide the City with more detailed information about the proposed event and to refine the event plan. For each item checked, please include the appropriate information; attach additional sheets if necessary.

**Event Site Plan** (Clearly draw the proposed layout of the event on the map provided. Be sure to show the locations of any street closure requests, portable structures, vendor booths, first aid facilities, barricades, show vehicles or animals, signs/banners, and any other information that will better assist the City in reviewing the activities associated with the event.)

**Admission Fees** (Are entry or participant fees required? Please describe.)

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**Parade** (See parade route map provided. All parades will require a traffic management plan approved by the Sheriff's Department)

**Race** (Will the event feature an organized run, walk, or bicycle race? Please describe.)

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**Portable Restrooms** (Portable restrooms may be required if the event will last longer than one hour and if permanent restrooms are not available on site. One chemical toilet for every 250 people in attendance is recommended with at least 10% of toilets ADA accessible. How many portable toilets will the sponsor provide? Where? Please describe.)

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**Parking** (Will your event require off-site parking? Please describe where.)

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**Trash/Recycling** (The sponsor is responsible for providing proper disposal of trash/recycling during the event and the area should be returned to a clean condition at the conclusion of the event. How many trash cans and recycling containers will the sponsor provide? Where? Please describe.)

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**Music/Amplified Sound** (Will musical entertainment be a part of the event and will amplified sound be used in any way? Please describe.) The allowable decibel level for amplified music is 65 dbl. The City requires onsite monitoring by the Code Enforcement Officer.

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**Security** (see *Conditions of Use #9*)

**Vendors** (Will the event include commercial vendors? Will there be vendor fees? Please describe.)

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**Food** (Will food be served at the event? Will it be prepared on site? Will food be sold? Please describe. All food preparation and sales must comply with County Public Health Department standards, [Call Rick Furdado: 346-8480681-5102](tel:346-8480681))

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**Alcohol** (Will alcohol be served? Any event where alcohol is present requires a security plan approved by the Sheriff's Department. Will alcohol be sold? The sale of alcohol requires a Special Daily License from Alcoholic Beverage Control, 543-7183, and a Seller's Permit from the Board of Equalization, 1-800-400-7115)

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**Power** (Will the event require electric power? Please describe. City provided power may be available upon request at cost.)

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**Water** (Will the event require water? Please describe. City provided water may be available upon request at cost.)

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**City Staff Assistance** (Will the event require City staff time or assistance? Please describe. Large events may be required to have staff monitor. City will bill for staff time at \$75/hour.)

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**Other** (Please describe any other important aspect of the event not covered above.)

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## **Agreement**

**In consideration of the issuance of a permit by the City, the Sponsor agrees to accept the following terms and conditions.**

### **Definitions**

*City* – the City of Buellton

*Sponsor* – the authorized agent of the group or individual applying for an event permit

*Event* – the special event proposed in this application

*Public Property* – parks, streets, sidewalks, right of ways, or other City owned facilities used by Applicant during an event

### **A. Conditions of Use**

1. A person who is at least eighteen (18) years of age must sign this agreement. If alcohol will be served, a person who is at least twenty-one (21) years of age must sign this agreement.
2. Sponsor shall provide the City with a single contact who is to serve as the representative for Sponsor's activities.
3. Sponsor shall be responsible for securing all required permits and licenses.
4. Any Public Property shall be used for the purpose stated in the application and no other use will be permitted.
5. Sponsor shall not use the City's name to suggest endorsement or sponsorship of the Event without prior written approval of the City Manager or his/her designee. Sponsor's publicity of the Event shall clearly and accurately identify the name of the sponsoring organization or individual and shall not use the City's name in any manner except to designate the location of the event.
6. Sponsor shall permit any City employees to visit the Event described in this application to insure compliance with Event terms and conditions.
7. Under no circumstances shall Sponsor sublease or allow any other organization or individual to use the Public Property for the period which the Sponsor has contracted. Sponsor is an independent contractor and not the agent or employee of the City.
8. In the event that Public Property is left damaged, Sponsor shall be charged for any and all janitorial and/or repair fees incurred by City as a result of same and these fees shall be billed to Sponsor.
9. The City, at its sole discretion, may require a certain number of security officers for the Event. Sponsor shall be responsible for procuring and paying for security officers through the City or a private security agency.
10. Sponsor is solely responsible for supervising all individuals on Public Property during the Event. The City is not responsible for providing this supervision. However, the City may evict individuals from the Event if their conduct is not in the best interest of the public or is deemed to be detrimental in any way.

11. Sponsor, caterers, bands, transportation of rental equipment, and related individuals and activities will not be permitted access to Public Property prior to or after the Event time period. Sponsor shall be responsible for arranging access during the time requested for entry and exit of the facility.
12. Sponsor shall be responsible for all clean up of Public Property at the end of the Event. Sponsor shall pick up, bag, and remove all trash generated by all activity in any way connected with the Event, leaving Public Property clean and free of all trash and litter.
13. Sponsor shall not store any equipment or materials on Public Property without prior written approval of the City Manager or his/her designee.
14. Sponsor shall not remove, or relocate City property for any reason without prior written approval of the City Manager or his/her designee.
15. Sponsor shall secure the approval of the City before using audio/visual systems, public address systems, and live or recorded amplified music. Sponsor shall not record, televise, or broadcast the Event or any portion thereof without prior written approval of the City Manager or his/her designee.
16. Sponsor shall comply with all local, state, and federal laws and regulations related to the use of Public Property.
17. Gambling of any kind is not permitted on Public Property.
18. If Sponsor violates any part of this agreement or reports false information to the City, the City may refuse Applicant further Event use of Public Property and Sponsor shall forfeit a portion of or all of the deposit.
19. The City may impose additional requirements as deemed necessary to protect the health, safety, and/or welfare of the community.
20. Any person aggrieved by the City's decision with respect to this Agreement may appeal to the City Manager or his/her designee in writing no later than five (5) days after the City's decision has been communicated to the aggrieved party.
21. If any provision of this agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

## **B. Indemnification and Insurance**

1. Sponsor shall indemnify, defend, and hold harmless the City, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liabilities for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected to the Sponsor's use of Public Property, unless solely caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents.
2. Sponsor shall procure and maintain general liability insurance against any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected to the Sponsor's use of Public Property in the amount of one million dollars (\$1,000,000) per occurrence. Such insurance shall name the City, its officers, employees, and agents as additionally insured prior to the event date. ~~Said insurance certificate should cover all dates including set up and tear down dates.~~ Sponsor shall file certificates of such insurance with the City, which shall be endorsed to provide thirty

(30) days notice to the City of cancellation or any change of coverage or limits. If a copy of the insurance certificate is not on file prior to the event, the City may deny permitting the event.

3. Sponsor shall report any personal injuries or property damage arising at any time during and/or arising out of or in any way connected with the Sponsor's use of Public Property to the City Manager or his/her designee, in writing and as soon as practicable.

4. Sponsor waives any right of recovery against the City, its officers, employees, and agents for fires, floods, earthquakes, civil disturbances, regulation of any public authority, and other causes beyond their control. Sponsor shall not charge results of "acts of God" to the City, its officers, employees, or agents.

5. Sponsor waives any right of recovery against the City, its officer, employees, and agents for indemnification, contribution, or declaratory relief arising out of or in any way connected with Sponsor's use of Public Property, even if the City, its officers, employees, or agents seek recovery against Sponsor.

**IMPORTANT – READ BEFORE SIGNING**

**I am an authorized agent of the organization submitting this Agreement. The information provided in this Agreement is true and correct. I have read and understand this Agreement and the Sponsor agrees to all of the aforementioned rules, regulations, and conditions of use.**

**Sponsor** \_\_\_\_\_

**Signature and Title of Responsible Person** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name** \_\_\_\_\_