



# CITY OF BUELLTON

## CITY COUNCIL AGENDA

**Regular Meeting of July 27, 2017 – 6:00 p.m.  
City Council Chambers, 140 West Highway 246  
Buellton, California**

Materials related to an item on this agenda, as well as materials submitted to the City Council after distribution of the agenda packet, are available for public inspection in the Office of the City Clerk, located at 107 West Highway 246, during normal business hours.

### **CALL TO ORDER**

Mayor Holly Sierra

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

Council Members Dave King, Art Mercado, Foster Reif, Vice Mayor Ed Andrisek, and Mayor Holly Sierra

### **REORDERING OF AGENDA**

### **PUBLIC COMMENTS**

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Any person may address the Council on any subject pertaining to City business, including all items on the agenda not listed as a Public Hearing, including the Consent Agenda and Closed Session. Limited to three (3) minutes per speaker. By law, no action may be taken at this meeting on matters raised during Public Comments not included on this agenda. Public Speakers using a translator are allotted a total of six (6) minutes to speak, unless simultaneous translation equipment is used.

### **CONSENT CALENDAR**

**(ACTION)**

The following items are considered routine and non-controversial and are scheduled for consideration as a group. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion. Members of the Public may speak on Consent Agenda items during the Public Comment period.

- 1. Minutes of July 13, 2017 Regular City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Years 2017-18**
- 3. Monthly Activity Report Enterprise Funds through June 30, 2017**  
❖ (Staff Contact: Finance Director Shannel Zamora)

4. **Monthly Treasurer's Report – June 30, 2017**  
❖ *(Staff Contact: Finance Director Shannel Zamora)*
5. **Resolution No. 17-13 – “A Resolution of the City Council of the City of Buellton, California, Adopting the 2017 City of Buellton Annex to the Santa Barbara County Local Hazard Mitigation Plan”**  
❖ *(Staff Contact: City Manager Marc Bierdzinski)*

## PRESENTATIONS

6. **Proclamation Honoring Steve Schulz, Garden Coordinator at the Santa Ynez Valley Botanic Garden**

## PUBLIC HEARINGS

## COUNCIL MEMBER COMMENTS/ITEMS

## WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Council Member, the City Manager, or City Attorney may request that a written communication be read into the record.

## COMMITTEE REPORTS

This Agenda listing is the opportunity for Council Members to give verbal Committee Reports on any meetings recently held for which the Council Members are the City representatives thereto.

## BUSINESS ITEMS

(POSSIBLE ACTION)

7. **Consideration of Appointments to the Planning Commission**  
❖ *(Staff Contact: City Manager Marc Bierdzinski)*
8. **Discussion and Direction Regarding Recreational Vehicle Parking**  
❖ *(Staff Contact: City Manager Marc Bierdzinski)*

## CITY MANAGER'S REPORT

## CLOSED SESSION ITEMS

(POSSIBLE ACTION)

9. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
**Initiation of litigation pursuant to Government Code Section 54956.9, subdivision (d)(4) (one case)**

## ADJOURNMENT

The next meeting of the City Council will be held on Thursday, August 10, 2017 at 6:00 p.m.

# **CITY OF BUELLTON**

## **CITY COUNCIL MEETING MINUTES**

**Regular Meeting of July 13, 2017**

**City Council Chambers, 140 West Highway 246  
Buellton, California**

### **CALL TO ORDER**

Mayor Holly Sierra called the meeting to order at 6:00 p.m.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

**Present:** Council Members Dave King Art Mercado, and Foster Reif, Vice Mayor Ed Andrisek, and Mayor Holly Sierra

**Staff:** City Manager Marc Bierzinski, Finance Director Shannel Zamora, Public Works Director Rose Hess, Assistant City Attorney Erica Vega, Deputy Rockwell Ellis, and City Clerk Linda Reid

### **PUBLIC COMMENTS**

Barbara Knecht, Buellton, discussed the RV Ordinance and provided a handout for the record.

### **CONSENT CALENDAR**

- 1. Minutes of June 22, 2017 Regular City Council Meeting**
- 2. Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2016-17**
- 3. Designation of Voting Delegate and Alternate for 2017 League of California Cities Annual Conference Business Meeting**

### **MOTION:**

Motion by Vice Mayor Andrisek, seconded by Council Member King approving Consent Calendar Items 1, 2 and 3 as listed.

**VOTE:**

Motion passed by a roll call vote of 5-0.

Council Member King – Yes

Council Member Mercado – Yes as to Items 2 and 3 and he abstained as to Item 1.

Council Member Reif – Yes

Vice Mayor Andrisek - Yes

Mayor Sierra – Yes

**PRESENTATIONS**

None

**PUBLIC HEARINGS**

None

**COUNCIL MEMBER COMMENTS/ITEMS**

Vice Mayor Andrisek commended the local families involved with FFA and raising animals to be shown at the Santa Barbara County Fair.

Vice Mayor Andrisek requested that non-profit agencies that receive funding from the City provide their bylaws.

Council Member King asked for the status regarding the Damassa crosswalk.

Mayor Sierra announced that the Buellton BBQ Bonanza is scheduled for July 29 and invited everyone to attend. Mayor Sierra also requested that interested residents apply for the two open Planning Commission seats.

**WRITTEN COMMUNICATIONS**

None

**COMMITTEE REPORTS**

Vice Mayor Andrisek announced that he attended the Indian Gaming Board meeting and provided an oral report regarding the meeting.

**BUSINESS ITEMS****4. Receive and File Private Project Agreed Upon Procedure Findings****RECOMMENDATION:**

That the City Council receive and file the Independent Accountant's Report on applying agreed-upon procedures.

**STAFF REPORT:**

Finance Director Zamora presented the staff report.

**SPEAKERS/DISCUSSION:**

Tim Dossa from Glen Burdette Accountants answered questions regarding the agreed-upon procedures from the City Council.

The City Council discussed the agreed-upon procedures audit.

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**DIRECTION:**

The City Council agreed by consensus to receive and file the Independent Accountant's Report on the agreed-upon procedures.

**CITY MANAGER'S REPORT**

City Manager Bierdzinski provided an informational report to the City Council.

**ADJOURNMENT**

Mayor Sierra adjourned the regular meeting at 6:42 p.m. The next regular meeting of the City Council will be held on Thursday, July 27, 2017 at 6:00 p.m.

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Holly Sierra  
Mayor

ATTEST:

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Linda Reid  
City Clerk

BACK-UP/SUPPORT DATA IS AVAILABLE FOR COUNCIL REVIEW IN CITY HALL

The following is a list of claims to be ratified and approved for payment by the City Council at the  
**July 27, 2017** Council Meeting.

Listed below is a brief summary of the attached claims:

|             |                        |                       |
|-------------|------------------------|-----------------------|
| EXHIBIT A * | A/P Packet #APPKT00534 | 19,383.92 (5 pages)   |
|             | A/P Packet #APPKT00528 | 259,249.45 (16 pages) |

|               |                |              |
|---------------|----------------|--------------|
|               | Total Packets: | \$278,633.37 |
| EXHIBIT B     |                | \$14,875.20  |
| Staff Payroll | 7/7/2017       | 44,813.68    |

|  |                |             |
|--|----------------|-------------|
|  | Total Payroll: | \$44,813.68 |
|--|----------------|-------------|

|                                |  |                     |
|--------------------------------|--|---------------------|
| <b>TOTAL AMOUNT OF CLAIMS:</b> |  | <b>\$338,322.25</b> |
|--------------------------------|--|---------------------|

\* The A/P Packets above will be approved on Council Agenda date of 07/27/2017  
 Checks to be signed on 07/27/17 tie to A/P Packet #APPKT0534  
 Checks previously signed by staff to avoid late fees relate to:  
 A/P Packet # APPKT00528

53  
7/19/17

Payments via Electronic Fund Transfer (EFT):  
From 07/06/2017 through 07/18/2017

|                   |           |           |
|-------------------|-----------|-----------|
| Payroll Tax - IRS | 7/10/2017 | 10,958.01 |
| Payroll Tax - EDD | 7/11/2017 | 2,816.15  |
| AFLAC             | 7/18/2017 | 609.03    |
| The Hartford      | 7/18/2017 | 492.01    |

**Total**

14,875.20



City of Buellton, CA

# Detailed Check Register

Packet: APPKT00534 - 2017-07-27 CITY COUNCIL - PAYMENTS

| Vendor Name                                   | Payment Number | Payment Date | Payable Number | Description (Payable)       | Account Number | Project Account Key                          | Amount |
|-----------------------------------------------|----------------|--------------|----------------|-----------------------------|----------------|----------------------------------------------|--------|
| <b>Vendor: ABALONE COAST ANALYTICAL, INC.</b> |                |              |                |                             |                |                                              |        |
| Fund: 005 - Sewer Fund                        |                |              |                |                             |                |                                              |        |
| ABALONE COAST ANALYTIC                        | 34854          | 07/19/2017   | 3185           | JUNE 2017 - WWTP Chemic     | 005-701-61111  |                                              | 569.15 |
|                                               |                |              |                |                             |                |                                              | 569.15 |
|                                               |                |              |                |                             |                | Fund 005 - Sewer Fund Total:                 | 569.15 |
| <b>Fund: 020 - Water Fund</b>                 |                |              |                |                             |                |                                              |        |
| ABALONE COAST ANALYTIC                        | 34854          | 07/19/2017   | 3185           | JUNE 2017 - WWTP Chemic     | 020-601-61111  |                                              | 24.75  |
| ABALONE COAST ANALYTIC                        | 34854          | 07/19/2017   | 3190           | June 2017 DWTP Chemical     | 020-601-61111  |                                              | 199.00 |
|                                               |                |              |                |                             |                |                                              | 223.75 |
|                                               |                |              |                |                             |                | Fund 020 - Water Fund Total:                 | 223.75 |
| <b>Vendor: ADRIENNE WALTER</b>                |                |              |                |                             |                |                                              |        |
| Fund: 001 - General Fund                      |                |              |                |                             |                |                                              |        |
| ADRIENNE WALTER                               | 34855          | 07/19/2017   | INV0007590     | 6/14-7/11/2017 Cycle Train  | 001-511-67140  | Vendor ABALONE COAST ANALYTICAL, INC. Total: | 792.90 |
|                                               |                |              |                |                             |                |                                              | 54.00  |
|                                               |                |              |                |                             |                |                                              | 54.00  |
|                                               |                |              |                |                             |                | Fund 001 - General Fund Total:               | 54.00  |
|                                               |                |              |                |                             |                | Vendor ADRIENNE WALTER Total:                | 54.00  |
| <b>Vendor: BARBARA KNECHT</b>                 |                |              |                |                             |                |                                              |        |
| Fund: 001 - General Fund                      |                |              |                |                             |                |                                              |        |
| BARBARA KNECHT                                | 34856          | 07/19/2017   | INV0007583     | 7/13/2017 - SUMMER REC L    | 001-511-67140  |                                              | 84.00  |
| BARBARA KNECHT                                | 34856          | 07/19/2017   | INV0007585     | 7/11/2017 - Cleaning Suppli | 001-511-61130  |                                              | 12.84  |
|                                               |                |              |                |                             |                |                                              | 96.84  |
|                                               |                |              |                |                             |                | Fund 001 - General Fund Total:               | 96.84  |
|                                               |                |              |                |                             |                | Vendor BARBARA KNECHT Total:                 | 96.84  |
| <b>Vendor: GINA SIGMAN</b>                    |                |              |                |                             |                |                                              |        |
| Fund: 001 - General Fund                      |                |              |                |                             |                |                                              |        |
| GINA SIGMAN                                   | 34857          | 07/19/2017   | INV0007586     | 6/14-7/11/2017 Flow Yo-Yo   | 001-511-67140  |                                              | 72.00  |
|                                               |                |              |                |                             |                |                                              | 72.00  |
|                                               |                |              |                |                             |                | Fund 001 - General Fund Total:               | 72.00  |
|                                               |                |              |                |                             |                | Vendor GINA SIGMAN Total:                    | 72.00  |

Detailed Check Register

| Vendor Name                       | Payment Number | Payment Date | Payable Number | Description (Payable)      | Account Number | Project Account Key                     | Amount    |
|-----------------------------------|----------------|--------------|----------------|----------------------------|----------------|-----------------------------------------|-----------|
| Vendor: HERMILA SANCHEZ           |                |              |                |                            |                |                                         |           |
| Fund: 001 - General Fund          | 34858          | 07/19/2017   | INV0007597     | 6/14-7/11/2017 Zumba/Kic   | 001-511-67140  |                                         | 66.50     |
| HERMILA SANCHEZ                   |                |              |                |                            |                |                                         | 66.50     |
|                                   |                |              |                |                            |                | Fund 001 - General Fund Total:          | 66.50     |
| Vendor: JAYNE REEPMAKER           |                |              |                |                            |                |                                         |           |
| Fund: 001 - General Fund          | 34859          | 07/19/2017   | INV0007592     | 6/10-7/11/2017 Surf Camp/  | 001-511-67140  |                                         | 413.00    |
| JAYNE REEPMAKER                   |                |              |                |                            |                |                                         | 413.00    |
|                                   |                |              |                |                            |                | Fund 001 - General Fund Total:          | 413.00    |
| Vendor: JCI JONES CHEMICALS, INC. |                |              |                |                            |                |                                         |           |
| Fund: 020 - Water Fund            |                |              |                |                            |                |                                         |           |
| JCI JONES CHEMICALS, INC.         | 34860          | 07/19/2017   | 727125         | 7/11/2017 BOL# 533416 Ch   | 020-601-61111  |                                         | 3,615.51  |
| JCI JONES CHEMICALS, INC.         | 34860          | 07/19/2017   | CM0000049      | 7/11/2017 BOL# 533416 - C  | 020-601-61111  |                                         | -1,799.99 |
|                                   |                |              |                |                            |                |                                         | 1,815.52  |
|                                   |                |              |                |                            |                | Fund 020 - Water Fund Total:            | 1,815.52  |
| Vendor: JOHN FITZPATRICK          |                |              |                |                            |                |                                         |           |
| Fund: 001 - General Fund          | 34861          | 07/19/2017   | INV0007596     | 6/14-7/11/2017 Street Socc | 001-511-67140  | Vendor JCI JONES CHEMICALS, INC. Total: | 1,815.52  |
| JOHN FITZPATRICK                  |                |              |                |                            |                |                                         | 585.00    |
|                                   |                |              |                |                            |                |                                         | 585.00    |
|                                   |                |              |                |                            |                | Fund 001 - General Fund Total:          | 585.00    |
| Vendor: KAREN PALMER              |                |              |                |                            |                |                                         |           |
| Fund: 001 - General Fund          | 34862          | 07/19/2017   | INV0007593     | 6/14-7/11/2017 Kundalini Y | 001-511-67140  | Vendor JOHN FITZPATRICK Total:          | 585.00    |
| KAREN PALMER                      |                |              |                |                            |                |                                         | 38.50     |
|                                   |                |              |                |                            |                |                                         | 38.50     |
|                                   |                |              |                |                            |                | Fund 001 - General Fund Total:          | 38.50     |
| Vendor: LAURA COGAN               |                |              |                |                            |                |                                         |           |
| Fund: 001 - General Fund          | 34863          | 07/19/2017   | INV0007591     | 6/14-7/11/2017 Cycle Train | 001-511-67140  | Vendor KAREN PALMER Total:              | 38.50     |
| LAURA COGAN                       |                |              |                |                            |                |                                         | 15.00     |
|                                   |                |              |                |                            |                |                                         | 15.00     |
|                                   |                |              |                |                            |                | Fund 001 - General Fund Total:          | 15.00     |
|                                   |                |              |                |                            |                | Vendor LAURA COGAN Total:               | 15.00     |

| Packet: APPKT00534 - 2017-07-27 CITY COUNCIL - PAYMENTS                                                  |                |              |                |                           |                |                                                   |        |  |  |
|----------------------------------------------------------------------------------------------------------|----------------|--------------|----------------|---------------------------|----------------|---------------------------------------------------|--------|--|--|
| Vendor Name                                                                                              | Payment Number | Payment Date | Payable Number | Description (Payable)     | Account Number | Project Account Key                               | Amount |  |  |
| Vendor: LAURA GARCIA dba<br>Fund: 001 - General Fund<br>LAURA GARCIA dba 34864                           |                | 07/19/2017   | INV0007594     | 6/14-7/11/2017 Flamenco   | 001-511-67140  |                                                   | 168.00 |  |  |
|                                                                                                          |                |              |                |                           |                | Fund 001 - General Fund Total:                    | 168.00 |  |  |
|                                                                                                          |                |              |                |                           |                | Vendor LAURA GARCIA dba Total:                    | 168.00 |  |  |
| Vendor: MAILE INEMAN<br>Fund: 001 - General Fund<br>MAILE INEMAN 34865                                   |                | 07/19/2017   | INV0007598     | 6/14-7/11/2017 Pilates    | 001-511-67140  |                                                   | 83.20  |  |  |
|                                                                                                          |                |              |                |                           |                | Fund 001 - General Fund Total:                    | 83.20  |  |  |
|                                                                                                          |                |              |                |                           |                | Vendor MAILE INEMAN Total:                        | 83.20  |  |  |
| Vendor: MARIANNE MADSEN<br>Fund: 001 - General Fund<br>MARIANNE MADSEN 34866                             |                | 07/19/2017   | INV0007595     | 6/14-7/11/2017 Yoga Class | 001-511-67140  |                                                   | 288.00 |  |  |
|                                                                                                          |                |              |                |                           |                | Fund 001 - General Fund Total:                    | 288.00 |  |  |
|                                                                                                          |                |              |                |                           |                | Vendor MARIANNE MADSEN Total:                     | 288.00 |  |  |
| Vendor: SANDEE KESSLER<br>Fund: 001 - General Fund<br>SANDEE KESSLER 34867                               |                | 07/19/2017   | INV0007587     | 6/14-7/11/2017 Vinyasa/M  | 001-511-67140  |                                                   | 342.00 |  |  |
|                                                                                                          |                |              |                |                           |                | Fund 001 - General Fund Total:                    | 342.00 |  |  |
|                                                                                                          |                |              |                |                           |                | Vendor SANDEE KESSLER Total:                      | 342.00 |  |  |
| Vendor: TRANSFIRST HEALTH & GOVERNMENT SVCS<br>Fund: 001 - General Fund<br>TRANSFIRST HEALTH & GOV 34868 |                | 07/19/2017   | ARINV102304    | June 2017 - Monthly Merch | 001-410-60900  |                                                   | 586.09 |  |  |
|                                                                                                          |                |              |                |                           |                | Fund 001 - General Fund Total:                    | 586.09 |  |  |
|                                                                                                          |                |              |                |                           |                | Vendor TRANSFIRST HEALTH & GOVERNMENT SVCS Total: | 586.09 |  |  |
| Vendor: TYLER TECHNOLOGIES, INC.<br>Fund: 005 - Sewer Fund<br>TYLER TECHNOLOGIES, INC. 34869             |                | 07/19/2017   | 025-194811     | 06/2017 Subscription - UB | 005-701-60210  |                                                   | 6.45   |  |  |
|                                                                                                          |                |              |                |                           |                | Fund 005 - Sewer Fund Total:                      | 6.45   |  |  |

Detailed Check Register

| Vendor Name                                        | Payment Number | Payment Date | Payable Number | Description (Payable)       | Account Number | Project Account Key                    | Amount    |
|----------------------------------------------------|----------------|--------------|----------------|-----------------------------|----------------|----------------------------------------|-----------|
| Fund: 020 - Water Fund<br>TYLER TECHNOLOGIES, INC. | 34869          | 07/19/2017   | 025-194811     | 06/2017 Subscription - UB   | 020-601-60210  |                                        | 6.45      |
|                                                    |                |              |                |                             |                |                                        | 6.45      |
|                                                    |                |              |                |                             |                | Fund 020 - Water Fund Total:           | 6.45      |
| Vendor: VERIZON WIRELESS                           |                |              |                |                             |                | Vendor TYLER TECHNOLOGIES, INC. Total: | 12.90     |
| Fund: 001 - General Fund                           |                |              |                |                             |                |                                        |           |
| VERIZON WIRELESS                                   | 34870          | 07/19/2017   | 9788857175     | 6/9-7/8/2017 PW/CM Wirel    | 001-410-67705  |                                        | 67.42     |
| VERIZON WIRELESS                                   | 34870          | 07/19/2017   | 9788857175     | 6/9-7/8/2017 PW/CM Wirel    | 001-511-61290  |                                        | 44.96     |
| VERIZON WIRELESS                                   | 34870          | 07/19/2017   | 9788857175     | 6/9-7/8/2017 PW/CM Wirel    | 001-558-67705  |                                        | 155.77    |
|                                                    |                |              |                |                             |                |                                        | 268.15    |
| Fund: 005 - Sewer Fund                             |                |              |                |                             |                | Fund 001 - General Fund Total:         | 268.15    |
| VERIZON WIRELESS                                   | 34870          | 07/19/2017   | 9788857175     | 6/9-7/8/2017 PW/CM Wirel    | 005-701-67705  |                                        | 194.64    |
|                                                    |                |              |                |                             |                |                                        | 194.64    |
| Fund: 020 - Water Fund                             |                |              |                |                             |                | Fund 005 - Sewer Fund Total:           | 194.64    |
| VERIZON WIRELESS                                   | 34870          | 07/19/2017   | 9788857175     | 6/9-7/8/2017 PW/CM Wirel    | 020-601-67705  |                                        | 168.11    |
|                                                    |                |              |                |                             |                |                                        | 168.11    |
| Fund: 020 - Water Fund                             |                |              |                |                             |                | Fund 020 - Water Fund Total:           | 168.11    |
| VERIZON WIRELESS                                   |                |              |                |                             |                | Vendor VERIZON WIRELESS Total:         | 630.90    |
| Vendor: WALLACE GROUP                              |                |              |                |                             |                |                                        |           |
| Fund: 005 - Sewer Fund                             |                |              |                |                             |                |                                        |           |
| WALLACE GROUP                                      | 34871          | 07/19/2017   | 44091          | -> 6/30/2017 Services FY16- | 005-701-60800  |                                        | 13,323.57 |
|                                                    |                |              |                |                             |                |                                        | 13,323.57 |
| Fund: 005 - Sewer Fund                             |                |              |                |                             |                | Fund 005 - Sewer Fund Total:           | 13,323.57 |
| WALLACE GROUP                                      |                |              |                |                             |                | Vendor WALLACE GROUP Total:            | 13,323.57 |
|                                                    |                |              |                |                             |                | Grand Total:                           | 19,383.92 |

**Fund Summary**

| Fund                | Expense Amount   |
|---------------------|------------------|
| 001 - General Fund  | 3,076.28         |
| 005 - Sewer Fund    | 14,093.81        |
| 020 - Water Fund    | 2,213.83         |
| <b>Grand Total:</b> | <b>19,383.92</b> |

**Account Summary**

| Account Number      | Account Name             | Expense Amount   |
|---------------------|--------------------------|------------------|
| 001-410-60900       | Miscellaneous            | 586.09           |
| 001-410-67705       | Telephone                | 67.42            |
| 001-511-61130       | Office Supplies          | 12.84            |
| 001-511-61290       | Telephone/Internet       | 44.96            |
| 001-511-67140       | Buelltton Recreation Pro | 2,209.20         |
| 001-558-67705       | Telephone                | 155.77           |
| 005-701-60210       | Computer Maintenance     | 6.45             |
| 005-701-60800       | Contract Services        | 13,323.57        |
| 005-701-61111       | Chemicals / Analysis     | 569.15           |
| 005-701-67705       | Telephone                | 194.64           |
| 020-601-60210       | Computer Maintenance     | 6.45             |
| 020-601-61111       | Chemicals / Analysis     | 2,039.27         |
| 020-601-67705       | Telephone                | 168.11           |
| <b>Grand Total:</b> | <b>Grand Total:</b>      | <b>19,383.92</b> |

**Project Account Summary**

| Project Account Key | Expense Amount   |
|---------------------|------------------|
| ***None**           | 19,383.92        |
| <b>Grand Total:</b> | <b>19,383.92</b> |



City of Buellton, CA

# Detailed Check Register

Packet: APPKT00528 - 2017-07-12 Special Run - PAYMENTS

| Vendor Name                                | Payment Number | Payment Date | Payable Number | Description (Payable)       | Account Number | Project/Account Key                              | Amount          |
|--------------------------------------------|----------------|--------------|----------------|-----------------------------|----------------|--------------------------------------------------|-----------------|
| <b>Vendor: ACWA/JPIA</b>                   |                |              |                |                             |                |                                                  |                 |
| Fund: 001 - General Fund                   |                |              |                |                             |                |                                                  |                 |
| ACWA/JPIA                                  | 34798          | 07/12/2017   | 0494091        | August 2017 - Dental Vision | 001-401-50400  |                                                  | 496.57          |
| ACWA/JPIA                                  | 34798          | 07/12/2017   | 0494091        | August 2017 - Dental Vision | 001-402-50400  |                                                  | 90.00           |
| ACWA/JPIA                                  | 34798          | 07/12/2017   | 0494091        | August 2017 - Dental Vision | 001-403-50400  |                                                  | 54.00           |
| ACWA/JPIA                                  | 34798          | 07/12/2017   | 0494091        | August 2017 - Dental Vision | 001-420-50400  |                                                  | 158.44          |
| ACWA/JPIA                                  | 34798          | 07/12/2017   | 0494091        | August 2017 - Dental Vision | 001-511-50400  |                                                  | 337.47          |
| ACWA/JPIA                                  | 34798          | 07/12/2017   | 0494091        | August 2017 - Dental Vision | 001-558-50400  |                                                  | 441.64          |
| ACWA/JPIA                                  | 34798          | 07/12/2017   | 0494091        | August 2017 - Dental Vision | 001-565-50400  |                                                  | 144.63          |
|                                            |                |              |                |                             |                |                                                  | <b>1,722.75</b> |
|                                            |                |              |                |                             |                | <b>Fund 001 - General Fund Total:</b>            | <b>1,722.75</b> |
| <b>Fund: 005 - Sewer Fund</b>              |                |              |                |                             |                |                                                  |                 |
| ACWA/JPIA                                  | 34798          | 07/12/2017   | 0494091        | August 2017 - Dental Vision | 005-701-50400  |                                                  | 349.97          |
|                                            |                |              |                |                             |                |                                                  | <b>349.97</b>   |
|                                            |                |              |                |                             |                | <b>Fund 005 - Sewer Fund Total:</b>              | <b>349.97</b>   |
| <b>Fund: 020 - Water Fund</b>              |                |              |                |                             |                |                                                  |                 |
| ACWA/JPIA                                  | 34798          | 07/12/2017   | 0494091        | August 2017 - Dental Vision | 020-601-50400  |                                                  | 349.97          |
|                                            |                |              |                |                             |                |                                                  | <b>349.97</b>   |
|                                            |                |              |                |                             |                | <b>Fund 020 - Water Fund Total:</b>              | <b>349.97</b>   |
|                                            |                |              |                |                             |                | <b>Vendor ACWA/JPIA Total:</b>                   | <b>2,422.69</b> |
| <b>Vendor: ALLIANT INSURANCE INC.</b>      |                |              |                |                             |                |                                                  |                 |
| Fund: 001 - General Fund                   |                |              |                |                             |                |                                                  |                 |
| ALLIANT INSURANCE INC.                     | 34799          | 07/12/2017   | 34804          | 5/16/2017 PD - Emergency    | 001-558-60250  |                                                  | 545.95          |
|                                            |                |              |                |                             |                |                                                  | <b>545.95</b>   |
|                                            |                |              |                |                             |                | <b>Fund 001 - General Fund Total:</b>            | <b>545.95</b>   |
|                                            |                |              |                |                             |                | <b>Vendor ALLIANT INSURANCE INC. Total:</b>      | <b>545.95</b>   |
| <b>Vendor: BUELLTON HISTORICAL SOCIETY</b> |                |              |                |                             |                |                                                  |                 |
| Fund: 001 - General Fund                   |                |              |                |                             |                |                                                  |                 |
| BUELLTON HISTORICAL SOC                    | 34800          | 07/12/2017   | INV0007559     | FY2017-2018 Non-Profit Fu   | 001-410-69600  |                                                  | 2,000.00        |
|                                            |                |              |                |                             |                |                                                  | <b>2,000.00</b> |
|                                            |                |              |                |                             |                | <b>Fund 001 - General Fund Total:</b>            | <b>2,000.00</b> |
|                                            |                |              |                |                             |                | <b>Vendor BUELLTON HISTORICAL SOCIETY Total:</b> | <b>2,000.00</b> |



| Vendor Name                 | Payment Number | Payment Date | Payable Number | Description (Payable)       | Account Number | Project Account Key               | Amount   |
|-----------------------------|----------------|--------------|----------------|-----------------------------|----------------|-----------------------------------|----------|
| Vendor: CITY OF BUELLTON    |                |              |                |                             |                |                                   |          |
| Fund: 001 - General Fund    | 34805          | 07/12/2017   | INV0007581     | 5/25-6/25/2017 Irrigation 5 | 001-552-61211  |                                   | 1,509.39 |
| CITY OF BUELLTON            |                |              |                |                             |                |                                   | 1,509.39 |
|                             |                |              |                |                             |                | Fund 001 - General Fund Total:    | 1,509.39 |
|                             |                |              |                |                             |                | Vendor CITY OF BUELLTON Total:    | 1,509.39 |
| Vendor: CLARK PEST CONTROL  |                |              |                |                             |                |                                   |          |
| Fund: 001 - General Fund    | 34806          | 07/12/2017   | 20069793       | 05/30/2017 PD/LIB Pest Co   | 001-558-60800  |                                   | 159.00   |
| CLARK PEST CONTROL          |                |              |                |                             |                |                                   | 159.00   |
|                             |                |              |                |                             |                | Fund 001 - General Fund Total:    | 159.00   |
|                             |                |              |                |                             |                | Vendor CLARK PEST CONTROL Total:  | 159.00   |
| Vendor: COAST NETWORK, INC. |                |              |                |                             |                |                                   |          |
| Fund: 001 - General Fund    | 34807          | 07/12/2017   | 19338          | 6/8&12/2017 & 5/5/2017 -    | 001-410-60210  |                                   | 997.50   |
| COAST NETWORK, INC.         |                |              |                |                             |                |                                   | 997.50   |
|                             |                |              |                |                             |                | Fund 001 - General Fund Total:    | 997.50   |
| Fund: 005 - Sewer Fund      | 34807          | 07/12/2017   | 19357          | 6/20-21 & 7/6/2017 Compu    | 005-701-60210  |                                   | 906.35   |
| COAST NETWORK, INC.         |                |              |                |                             |                |                                   | 906.35   |
|                             |                |              |                |                             |                | Fund 005 - Sewer Fund Total:      | 906.35   |
|                             |                |              |                |                             |                | Vendor COAST NETWORK, INC. Total: | 1,903.85 |
| Vendor: COASTAL COPY, INC.  |                |              |                |                             |                |                                   |          |
| Fund: 001 - General Fund    | 34808          | 07/12/2017   | 737678         | 6/1-30/2017 REC Coverage C  | 001-511-61130  |                                   | 145.88   |
| COASTAL COPY, INC.          |                |              |                |                             |                |                                   | 145.88   |
|                             |                |              |                |                             |                | Fund 001 - General Fund Total:    | 145.88   |
|                             |                |              |                |                             |                | Vendor COASTAL COPY, INC. Total:  | 145.88   |
| Vendor: COMCAST CABLE       |                |              |                |                             |                |                                   |          |
| Fund: 001 - General Fund    | 34809          | 07/12/2017   | INV0007536     | 6/25-7/24/2017 REC Phone    | 001-511-61290  |                                   | 173.81   |
| COMCAST CABLE               | 34811          | 07/12/2017   | INV0007567     | 6/26-7/25/2017 CH Interne   | 001-410-61292  |                                   | 298.41   |
| COMCAST CABLE               |                |              |                |                             |                |                                   | 472.22   |
|                             |                |              |                |                             |                | Fund 001 - General Fund Total:    | 472.22   |

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| Vendor Name                         | Payment Number | Payment Date | Payable Number | Description (Payable)      | Account Number | Project Account Key | Amount |
|-------------------------------------|----------------|--------------|----------------|----------------------------|----------------|---------------------|--------|
| Fund: 005 - Sewer Fund              | 34810          | 07/12/2017   | INV0007566     | 6/29-7/28/2017 WW Busin    | 005-701-60210  |                     | 236.01 |
| COMCAST CABLE                       |                |              |                |                            |                |                     | 236.01 |
| Fund 005 - Sewer Fund Total:        |                |              |                |                            |                |                     | 236.01 |
| Vendor DANIEL FITZGERALD dba        |                |              |                |                            |                |                     | 708.23 |
| DANIEL FITZGERALD dba               | 34812          | 07/12/2017   | INV0007537     | June 2017 Monthly Janitori | 001-558-60800  |                     | 960.00 |
|                                     |                |              |                |                            |                |                     | 960.00 |
| Fund 001 - General Fund Total:      |                |              |                |                            |                |                     | 960.00 |
| Vendor DANIEL FITZGERALD dba Total: |                |              |                |                            |                |                     | 960.00 |
| Vendor: ECHO COMMUNICATIONS         |                |              |                |                            |                |                     | 21.00  |
| Fund: 001 - General Fund            | 34813          | 07/12/2017   | INV0007565     | 7/2017 Message Service     | 001-558-60800  |                     | 21.00  |
| ECHO COMMUNICATIONS                 |                |              |                |                            |                |                     | 21.00  |
| Fund 005 - Sewer Fund Total:        |                |              |                |                            |                |                     | 21.00  |
| Fund: 005 - Sewer Fund              | 34813          | 07/12/2017   | INV0007565     | 7/2017 Message Service     | 005-701-60800  |                     | 21.00  |
| ECHO COMMUNICATIONS                 |                |              |                |                            |                |                     | 21.00  |
| Fund 020 - Water Fund Total:        |                |              |                |                            |                |                     | 21.00  |
| Fund: 020 - Water Fund              | 34813          | 07/12/2017   | INV0007565     | 7/2017 Message Service     | 020-601-60800  |                     | 21.00  |
| ECHO COMMUNICATIONS                 |                |              |                |                            |                |                     | 21.00  |
| Fund 001 - General Fund Total:      |                |              |                |                            |                |                     | 21.00  |
| Vendor ECHO COMMUNICATIONS Total:   |                |              |                |                            |                |                     | 63.00  |
| Vendor: ED ANDRISEK                 |                |              |                |                            |                |                     | 227.03 |
| Fund: 001 - General Fund            | 34814          | 07/12/2017   | INV0007555     | 6/30/2017 Expense Report   | 001-401-60710  |                     | 227.03 |
| ED ANDRISEK                         |                |              |                |                            |                |                     | 227.03 |
| Fund 001 - General Fund Total:      |                |              |                |                            |                |                     | 227.03 |
| Vendor ED ANDRISEK Total:           |                |              |                |                            |                |                     | 227.03 |

| Vendor Name                             | Payment Number | Payment Date | Payable Number | Description (Payable)       | Account Number                                | Project Account Key | Amount   |
|-----------------------------------------|----------------|--------------|----------------|-----------------------------|-----------------------------------------------|---------------------|----------|
| Vendor: Florentino Navarro              |                |              |                |                             |                                               |                     |          |
| Fund: 001 - General Fund                |                |              |                |                             |                                               |                     |          |
| AccountCode: 22510 - Park/Damage Charge |                |              |                |                             |                                               |                     |          |
| Florentino Navarro                      | 34815          | 07/12/2017   | INV0007552     | 7/3/2017 REFUND Security    | 001-22510                                     |                     | 100.00   |
|                                         |                |              |                |                             | AccountCode 22510 - Park/Damage Charge Total: |                     | 100.00   |
|                                         |                |              |                |                             | Fund 001 - General Fund Total:                |                     | 100.00   |
|                                         |                |              |                |                             | Vendor Florentino Navarro Total:              |                     | 100.00   |
| Vendor: FRONTIER COMMUNICATIONS         |                |              |                |                             |                                               |                     |          |
| Fund: 001 - General Fund                |                |              |                |                             |                                               |                     |          |
| FRONTIER COMMUNICATIO                   | 34816          | 07/12/2017   | INV0007562     | 6/19-7/18/2017 Phone Sum    | 001-410-67705                                 |                     | 325.55   |
| FRONTIER COMMUNICATIO                   | 34816          | 07/12/2017   | INV0007562     | 6/19-7/18/2017 Phone Sum    | 001-565-67705                                 |                     | 407.10   |
|                                         |                |              |                |                             |                                               |                     | 732.65   |
|                                         |                |              |                |                             | Fund 001 - General Fund Total:                |                     | 732.65   |
| Fund: 005 - Sewer Fund                  |                |              |                |                             |                                               |                     |          |
| FRONTIER COMMUNICATIO                   | 34816          | 07/12/2017   | INV0007562     | 6/19-7/18/2017 Phone Sum    | 005-701-67705                                 |                     | 546.82   |
|                                         |                |              |                |                             |                                               |                     | 546.82   |
|                                         |                |              |                |                             | Fund 005 - Sewer Fund Total:                  |                     | 546.82   |
| Fund: 020 - Water Fund                  |                |              |                |                             |                                               |                     |          |
| FRONTIER COMMUNICATIO                   | 34816          | 07/12/2017   | INV0007562     | 6/19-7/18/2017 Phone Sum    | 020-601-67705                                 |                     | 488.32   |
|                                         |                |              |                |                             |                                               |                     | 488.32   |
|                                         |                |              |                |                             | Fund 020 - Water Fund Total:                  |                     | 488.32   |
| Vendor: Grossi's Muffler                |                |              |                |                             |                                               |                     |          |
| Fund: 005 - Sewer Fund                  |                |              |                |                             |                                               |                     |          |
| Grossi's Muffler                        | 34817          | 07/12/2017   | 6457           | 7/5/2017 Repair Service - V | 005-701-60250                                 |                     | 150.00   |
|                                         |                |              |                |                             |                                               |                     | 150.00   |
|                                         |                |              |                |                             | Vendor FRONTIER COMMUNICATIONS Total:         |                     | 1,767.79 |
| Vendor: HOME DEPOT CREDIT SERVICES      |                |              |                |                             |                                               |                     |          |
| Fund: 001 - General Fund                |                |              |                |                             |                                               |                     |          |
| HOME DEPOT CREDIT SERVI                 | 34818          | 07/12/2017   | INV0007579     | 06/2017 CERT Supplies for   | 001-410-60014                                 |                     | 708.14   |
|                                         |                |              |                |                             |                                               |                     | 708.14   |
|                                         |                |              |                |                             | Fund 001 - General Fund Total:                |                     | 708.14   |
|                                         |                |              |                |                             | Vendor HOME DEPOT CREDIT SERVICES Total:      |                     | 708.14   |

| Vendor Name                            | Payment Number | Payment Date | Payable Number | Description (Payable)     | Account Number | Project Account Key                          | Amount   |
|----------------------------------------|----------------|--------------|----------------|---------------------------|----------------|----------------------------------------------|----------|
| Vendor: Joan Madsen                    |                |              |                |                           |                |                                              |          |
| Fund: 001 - General Fund               |                |              |                |                           |                |                                              |          |
| AccountCode: 22416 - Developer Deposit |                |              |                |                           |                |                                              |          |
| Joan Madsen                            | 34819          | 07/12/2017   | INV0007553     | 6/30/2017 REFUND Bal of D | 001-22416      | 90046-001                                    | 1,557.50 |
|                                        |                |              |                |                           |                | AccountCode 22416 - Developer Deposit Total: | 1,557.50 |
|                                        |                |              |                |                           |                | Fund 001 - General Fund Total:               | 1,557.50 |
| Fund: 006 - Wastewater Capital         |                |              |                |                           |                |                                              |          |
| Joan Madsen                            | 34819          | 07/12/2017   | INV0007553     | 6/30/2017 REFUND Bal of D | 006-44115      |                                              | 3,387.00 |
|                                        |                |              |                |                           |                | Fund 006 - Wastewater Capital Total:         | 3,387.00 |
|                                        |                |              |                |                           |                | Vendor Joan Madsen Total:                    | 4,944.50 |
| Vendor: JOHN SANCHEZ                   |                |              |                |                           |                |                                              |          |
| Fund: 020 - Water Fund                 |                |              |                |                           |                |                                              |          |
| JOHN SANCHEZ                           | 34820          | 07/12/2017   | INV0007535     | 6/28/2017 Water Treatment | 020-601-60650  |                                              | 60.00    |
|                                        |                |              |                |                           |                | Fund 020 - Water Fund Total:                 | 60.00    |
|                                        |                |              |                |                           |                | Vendor JOHN SANCHEZ Total:                   | 60.00    |
| Vendor: JV Outdoor Power Equipment     |                |              |                |                           |                |                                              |          |
| Fund: 001 - General Fund               |                |              |                |                           |                |                                              |          |
| JV Outdoor Power Equipme               | 34821          | 07/12/2017   | 524            | 6/1/2017 Trimmer Repair   | 001-558-60250  |                                              | 51.69    |
|                                        |                |              |                |                           |                | Fund 001 - General Fund Total:               | 51.69    |
|                                        |                |              |                |                           |                | Vendor JV Outdoor Power Equipment Total:     | 51.69    |
| Vendor: JWC ENVIRONMENTAL, LLC         |                |              |                |                           |                |                                              |          |
| Fund: 005 - Sewer Fund                 |                |              |                |                           |                |                                              |          |
| JWC ENVIRONMENTAL, LLC                 | 34822          | 07/12/2017   | 86990          | 6/19/2017 Misc Maint/Rep  | 005-701-61140  |                                              | 200.99   |
|                                        |                |              |                |                           |                | Fund 005 - Sewer Fund Total:                 | 200.99   |
|                                        |                |              |                |                           |                | Vendor JWC ENVIRONMENTAL, LLC Total:         | 200.99   |
| Vendor: KURT GREER                     |                |              |                |                           |                |                                              |          |
| Fund: 020 - Water Fund                 |                |              |                |                           |                |                                              |          |
| KURT GREER                             | 34823          | 07/12/2017   | INV0007538     | 6/29/2017 License Renewal | 020-601-60650  |                                              | 60.00    |
|                                        |                |              |                |                           |                | Fund 020 - Water Fund Total:                 | 60.00    |
|                                        |                |              |                |                           |                | Vendor KURT GREER Total:                     | 60.00    |

Detailed Check Register

| Vendor Name                            | Payment Number | Payment Date | Payable Number | Description (Payable)       | Account Number | Project Account Key                          | Amount   |
|----------------------------------------|----------------|--------------|----------------|-----------------------------|----------------|----------------------------------------------|----------|
| Vendor: KYLE ABELLO                    |                |              |                |                             |                |                                              |          |
| Fund: 001 - General Fund               | 34824          |              |                |                             |                |                                              |          |
| KYLE ABELLO                            |                | 07/12/2017   | INV0007497     | 7/6/2017 Lompoc Aquatic C   | 001-511-67140  |                                              | 256.00   |
|                                        |                |              |                |                             |                |                                              | 256.00   |
|                                        |                |              |                |                             |                | Fund 001 - General Fund Total:               | 256.00   |
| Vendor: LEAGUE OF CALIFORNIA CITIES    |                |              |                |                             |                |                                              |          |
| Fund: 001 - General Fund               |                |              |                |                             |                |                                              |          |
| LEAGUE OF CALIFORNIA CIT               | 34825          | 07/12/2017   | INV0007547     | 7/14/2017 LOC Dinner - SB   | 001-401-60710  |                                              | 210.00   |
| LEAGUE OF CALIFORNIA CIT               | 34825          | 07/12/2017   | INV0007547     | 7/14/2017 LOC Dinner - SB   | 001-402-60710  |                                              | 70.00    |
| LEAGUE OF CALIFORNIA CIT               | 34825          | 07/12/2017   | INV0007547     | 7/14/2017 LOC Dinner - SB   | 001-403-60710  |                                              | 70.00    |
|                                        |                |              |                |                             |                | Vendor KYLE ABELLO Total:                    | 350.00   |
|                                        |                |              |                |                             |                | Fund 001 - General Fund Total:               | 350.00   |
| Vendor: LEE CENTRAL COAST NEWSPAPERS   |                |              |                |                             |                |                                              |          |
| Fund: 001 - General Fund               |                |              |                |                             |                |                                              |          |
| LEE CENTRAL COAST NEWS                 | 34826          | 07/12/2017   | 107417         | 6/29/2017 - Notice of Vaca  | 001-403-60520  |                                              | 139.08   |
| LEE CENTRAL COAST NEWS                 | 34827          | 07/12/2017   | 106952         | 6/22/2017 Notice of Public  | 001-565-60250  |                                              | 194.07   |
| LEE CENTRAL COAST NEWS                 | 34829          | 07/12/2017   | INV0007501     | 5/29-6/25/2017 REC Dept A   | 001-511-60510  |                                              | 129.84   |
| LEE CENTRAL COAST NEWS                 | 34829          | 07/12/2017   | INV0007501     | 5/29-6/25/2017 REC Dept A   | 001-511-60510  |                                              | 79.92    |
| LEE CENTRAL COAST NEWS                 | 34829          | 07/12/2017   | INV0007501     | 5/29-6/25/2017 REC Dept A   | 001-511-60510  |                                              | 79.92    |
| LEE CENTRAL COAST NEWS                 | 34829          | 07/12/2017   | INV0007501     | 5/29-6/25/2017 REC Dept A   | 001-511-60510  |                                              | 129.84   |
|                                        |                |              |                |                             |                | Vendor LEAGUE OF CALIFORNIA CITIES Total:    | 752.67   |
|                                        |                |              |                |                             |                | Fund 001 - General Fund Total:               | 350.00   |
| AccountCode: 22416 - Developer Deposit |                |              |                |                             |                |                                              |          |
| LEE CENTRAL COAST NEWS                 | 34828          | 07/12/2017   | 106956         | 6/22/2017 Notice of Public  | 001-22416      | 90050-070                                    | 187.02   |
|                                        |                |              |                |                             |                | AccountCode 22416 - Developer Deposit Total: | 187.02   |
|                                        |                |              |                |                             |                | Fund 001 - General Fund Total:               | 939.69   |
| Vendor: METRO VENTURES LTD             |                |              |                |                             |                |                                              |          |
| Fund: 001 - General Fund               |                |              |                |                             |                |                                              |          |
| METRO VENTURES LTD                     | 34830          | 07/12/2017   | 2017-703 buel  | 06/2017 City Planner - Prof | 001-565-60800  |                                              | 7,695.00 |
|                                        |                |              |                |                             |                | Vendor LEE CENTRAL COAST NEWSPAPERS Total:   | 7,695.00 |
|                                        |                |              |                |                             |                | Fund 001 - General Fund Total:               | 486.00   |
| AccountCode: 22416 - Developer Deposit |                |              |                |                             |                |                                              |          |
| METRO VENTURES LTD                     | 34830          | 07/12/2017   | 2017-703 buel  | 06/2017 City Planner - Prof | 001-22416      | 90019070                                     | 486.00   |
|                                        |                |              |                |                             |                | AccountCode 22416 - Developer Deposit Total: | 486.00   |
|                                        |                |              |                |                             |                | Fund 001 - General Fund Total:               | 8,181.00 |
|                                        |                |              |                |                             |                | Vendor METRO VENTURES LTD Total:             | 8,181.00 |

| Vendor Name                                                | Payment Number | Payment Date | Payable Number | Description (Payable)      | Account Number | Project Account Key                          | Amount    |
|------------------------------------------------------------|----------------|--------------|----------------|----------------------------|----------------|----------------------------------------------|-----------|
| Vendor: MICHAEL J. BOGGESS dba<br>Fund: 001 - General Fund | 34831          | 07/12/2017   | 3795           | 7/3/2017 Website Updates   | 001-410-61292  |                                              | 40.00     |
| MICHAEL J. BOGGESS dba                                     | 34831          |              |                |                            |                |                                              | 40.00     |
| Vendor: MNS ENGINEERS, INC.                                |                |              |                |                            |                |                                              |           |
| Fund: 001 - General Fund                                   | 34832          | 07/12/2017   | 68793          | 5/1-31/2017 City Storm Wa  | 001-551-60800  | Fund 001 - General Fund Total:               | 40.00     |
| MNS ENGINEERS, INC.                                        | 34832          |              |                |                            |                | Vendor MICHAEL J. BOGGESS dba Total:         | 40.00     |
|                                                            |                |              |                |                            |                |                                              | 18,700.00 |
|                                                            |                |              |                |                            |                |                                              | 18,700.00 |
| AccountCode: 22416 - Developer Deposit                     |                |              |                |                            |                |                                              |           |
| MNS ENGINEERS, INC.                                        | 34832          | 07/12/2017   | 68795          | 5/1-31/2017 Crossroads @   | 001-22416      | 90010070                                     | 360.00    |
| MNS ENGINEERS, INC.                                        | 34832          | 07/12/2017   | 68797          | 5/1-31/2017 Nghbrhd Prk    | 001-22416      | 90017070                                     | 150.00    |
| MNS ENGINEERS, INC.                                        | 34832          | 07/12/2017   | 68798          | 5/1-31/2017 Hampton Inn    | 001-22416      | 90019070                                     | 2,300.00  |
| MNS ENGINEERS, INC.                                        | 34832          | 07/12/2017   | 68799          | 5/1-31/2017 FlyngFlgs RV R | 001-22416      | 90040-070                                    | 962.50    |
| MNS ENGINEERS, INC.                                        | 34832          | 07/12/2017   | 68801          | 5/1-31/2017 Village Townh  | 001-22416      | 90021070                                     | 390.00    |
| MNS ENGINEERS, INC.                                        | 34832          | 07/12/2017   | 68804          | 5/1-8/31/2017 Fig Mtn Brw  | 001-22416      | 90037070                                     | 297.50    |
|                                                            |                |              |                |                            |                | AccountCode 22416 - Developer Deposit Total: | 4,460.00  |
| Fund: 005 - Sewer Fund                                     | 34832          | 07/12/2017   | 68791          | 5/1-31/2017 City/Sewer Ne  | 005-701-60830  | Fund 001 - General Fund Total:               | 23,160.00 |
| MNS ENGINEERS, INC.                                        | 34832          |              |                |                            |                |                                              | 4,450.00  |
|                                                            |                |              |                |                            |                |                                              | 4,450.00  |
| Fund: 020 - Water Fund                                     | 34832          | 07/12/2017   | 68794          | 5/1-31/2017 City/Update    | 020-601-60830  | Fund 005 - Sewer Fund Total:                 | 4,450.00  |
| MNS ENGINEERS, INC.                                        | 34832          | 07/12/2017   | 68796          | 5/1-31/2017 Water Model    | 020-601-60830  |                                              | 3,400.00  |
| MNS ENGINEERS, INC.                                        | 34832          | 07/12/2017   | 68800          | 5/1-31/2017 Backflow Prev  | 020-601-60830  |                                              | 800.00    |
|                                                            |                |              |                |                            |                |                                              | 5,062.50  |
|                                                            |                |              |                |                            |                |                                              | 9,262.50  |
| Fund: 025 - Gas Tax Fund                                   | 34832          | 07/12/2017   | 68789          | 5/1-31/2017 City Engineer/ | 025-554-60800  | Fund 020 - Water Fund Total:                 | 9,262.50  |
| MNS ENGINEERS, INC.                                        | 34832          | 07/12/2017   | 68792          | 5/1-5/31/2017 City/Traffic | 025-554-67265  |                                              | 3,937.50  |
|                                                            |                |              |                |                            |                |                                              | 3,930.00  |
|                                                            |                |              |                |                            |                |                                              | 7,867.50  |
| Fund: 029 - Transportation Planning                        | 34832          | 07/12/2017   | 68790          | 5/1-5/31/2017 City/Transp  | 029-557-60800  | Fund 025 - Gas Tax Fund Total:               | 7,867.50  |
| MNS ENGINEERS, INC.                                        | 34832          |              |                |                            |                |                                              | 10,782.50 |
|                                                            |                |              |                |                            |                |                                              | 10,782.50 |
|                                                            |                |              |                |                            |                | Fund 029 - Transportation Planning Total:    | 10,782.50 |

Detailed Check Register

| Vendor Name                                            | Payment Number | Payment Date | Payable Number | Description (Payable)      | Account Number | Project Account Key | Amount          |
|--------------------------------------------------------|----------------|--------------|----------------|----------------------------|----------------|---------------------|-----------------|
| <b>Fund: 092 - Capital Improvement Proj Fund</b>       |                |              |                |                            |                |                     |                 |
| MNS ENGINEERS, INC.                                    | 34832          | 07/12/2017   | 68802          | 5/1-31/2017 Hwy 246 Pede   | 092-312-74100  |                     | 437.50          |
| MNS ENGINEERS, INC.                                    | 34832          | 07/12/2017   | 68803          | 5/1-31/2017 Recycled Wate  | 092-611-74100  |                     | 720.00          |
| MNS ENGINEERS, INC.                                    | 34832          | 07/12/2017   | 68805          | 5/1-31/2017 2015/2016/20   | 092-313-74100  |                     | 1,750.00        |
|                                                        |                |              |                |                            |                |                     | <u>2,907.50</u> |
| <b>Fund 092 - Capital Improvement Proj Fund Total:</b> |                |              |                |                            |                |                     | <b>2,907.50</b> |
| <b>Vendor: OLD PIONEER MFG CO.</b>                     |                |              |                |                            |                |                     |                 |
| <b>Fund: 001 - General Fund</b>                        |                |              |                |                            |                |                     |                 |
| OLD PIONEER MFG CO.                                    | 34834          | 07/12/2017   | 1383BalDue     | 6/27/2017 RVP BBQ Repair   | 001-552-60258  |                     | 2,102.20        |
|                                                        |                |              |                |                            |                |                     | <u>2,102.20</u> |
| <b>Fund 001 - General Fund Total:</b>                  |                |              |                |                            |                |                     | <b>2,102.20</b> |
| <b>Vendor: O'REILLY AUTOMOTIVE STORES, INC.</b>        |                |              |                |                            |                |                     |                 |
| <b>Fund: 001 - General Fund</b>                        |                |              |                |                            |                |                     |                 |
| O'REILLY AUTOMOTIVE STO                                | 34835          | 07/12/2017   | INV0007523     | 6/2017 Misc Maint/Repair I | 001-558-60270  |                     | 12.92           |
| O'REILLY AUTOMOTIVE STO                                | 34835          | 07/12/2017   | INV0007523     | 6/2017 Misc Maint/Repair I | 001-558-61127  |                     | 15.07           |
|                                                        |                |              |                |                            |                |                     | <u>27.99</u>    |
| <b>Fund 001 - General Fund Total:</b>                  |                |              |                |                            |                |                     | <b>27.99</b>    |
| <b>Vendor: POLYDYNE INC.</b>                           |                |              |                |                            |                |                     |                 |
| <b>Fund: 005 - Sewer Fund</b>                          |                |              |                |                            |                |                     |                 |
| POLYDYNE INC.                                          | 34836          | 07/12/2017   | 1147635        | 6/15/2017 BL#6479219 Clar  | 005-701-61111  |                     | 1,144.31        |
|                                                        |                |              |                |                            |                |                     | <u>1,144.31</u> |
| <b>Fund 005 - Sewer Fund Total:</b>                    |                |              |                |                            |                |                     | <b>1,144.31</b> |
| <b>Vendor: PRAXAIR DISTRIBUTION, INC.</b>              |                |              |                |                            |                |                     |                 |
| <b>Fund: 020 - Water Fund</b>                          |                |              |                |                            |                |                     |                 |
| PRAXAIR DISTRIBUTION, IN                               | 34837          | 07/12/2017   | 77845430       | 5/20-6/20/2017 Cylinder Re | 020-601-61111  |                     | 149.99          |
|                                                        |                |              |                |                            |                |                     | <u>149.99</u>   |
| <b>Fund 020 - Water Fund Total:</b>                    |                |              |                |                            |                |                     | <b>149.99</b>   |
| <b>Vendor: READY REFRESH BY NESTLE</b>                 |                |              |                |                            |                |                     |                 |
| <b>Fund: 001 - General Fund</b>                        |                |              |                |                            |                |                     |                 |
| READY REFRESH BY NESTLE                                | 34838          | 07/12/2017   | 07F0029022365  | 5/27-6/26/2017 CH Water S  | 001-558-60800  |                     | 77.10           |
| READY REFRESH BY NESTLE                                | 34838          | 07/12/2017   | 07F0029022381  | 5/27-6/26/2017 CC/LIB Wat  | 001-558-60800  |                     | 27.46           |
|                                                        |                |              |                |                            |                |                     | <u>104.56</u>   |
| <b>Fund 001 - General Fund Total:</b>                  |                |              |                |                            |                |                     | <b>104.56</b>   |

Detailed Check Register

| Vendor Name                                         | Payment Number | Payment Date | Payable Number | Description (Payable)      | Account Number | Project Account Key | Amount        |
|-----------------------------------------------------|----------------|--------------|----------------|----------------------------|----------------|---------------------|---------------|
| READY REFRESH BY NESTLE                             | 34838          | 07/12/2017   | 07F0029154614  | 5/27-6/26/2017 Planning W  | 001-558-60800  |                     | 19.93         |
|                                                     |                |              |                |                            |                |                     | 124.49        |
| <b>Vendor: ROSE HESS</b>                            |                |              |                |                            |                |                     |               |
| <b>Fund: 001 - General Fund</b>                     |                |              |                |                            |                |                     |               |
| ROSE HESS                                           | 34839          | 07/12/2017   | INV0007561     | 6/22/2017 Reimbursement    | 001-558-61140  |                     | 10.93         |
|                                                     |                |              |                |                            |                |                     | 10.93         |
| <b>Fund 001 - General Fund Total:</b>               |                |              |                |                            |                |                     | <b>124.49</b> |
| <b>Vendor READY REFRESH BY NESTLE Total:</b>        |                |              |                |                            |                |                     | <b>124.49</b> |
| <b>Fund: 005 - Sewer Fund</b>                       |                |              |                |                            |                |                     |               |
| ROSE HESS                                           | 34839          | 07/12/2017   | INV0007561     | 6/22/2017 Reimbursement    | 005-701-61140  |                     | 10.94         |
|                                                     |                |              |                |                            |                |                     | 10.94         |
| <b>Fund 005 - Sewer Fund Total:</b>                 |                |              |                |                            |                |                     | <b>10.94</b>  |
| <b>Fund: 020 - Water Fund</b>                       |                |              |                |                            |                |                     |               |
| ROSE HESS                                           | 34839          | 07/12/2017   | INV0007561     | 6/22/2017 Reimbursement    | 020-601-61140  |                     | 10.94         |
|                                                     |                |              |                |                            |                |                     | 10.94         |
| <b>Fund 020 - Water Fund Total:</b>                 |                |              |                |                            |                |                     | <b>10.94</b>  |
| <b>Vendor: SAF-T-FLO WATER SERVICES, INC.</b>       |                |              |                |                            |                |                     |               |
| <b>Fund: 020 - Water Fund</b>                       |                |              |                |                            |                |                     |               |
| SAF-T-FLO WATER SERVICES                            | 34840          | 07/12/2017   | 17-1898        | 6/19/2017 Maint/Repair lte | 020-601-60250  |                     | 604.67        |
| SAF-T-FLO WATER SERVICES                            | 34840          | 07/12/2017   | 17-1907        | 6/21/2017 WTP Replaceme    | 020-601-60250  |                     | 43.33         |
|                                                     |                |              |                |                            |                |                     | 648.00        |
| <b>Fund 020 - Water Fund Total:</b>                 |                |              |                |                            |                |                     | <b>648.00</b> |
| <b>Vendor ROSE HESS Total:</b>                      |                |              |                |                            |                |                     | <b>32.81</b>  |
| <b>Fund: 020 - Water Fund</b>                       |                |              |                |                            |                |                     |               |
|                                                     |                |              |                |                            |                |                     | 10.94         |
| <b>Fund 020 - Water Fund Total:</b>                 |                |              |                |                            |                |                     | <b>10.94</b>  |
| <b>Vendor SAF-T-FLO WATER SERVICES, INC. Total:</b> |                |              |                |                            |                |                     | <b>648.00</b> |
| <b>Fund: 001 - General Fund</b>                     |                |              |                |                            |                |                     |               |
| SANTA YNEZ VALLEY HARD                              | 34841          | 07/12/2017   | INV0007522     | 6/2017 Misc Repair/Mainte  | 001-410-60900  |                     | 22.80         |
| SANTA YNEZ VALLEY HARD                              | 34841          | 07/12/2017   | INV0007522     | 6/2017 Misc Repair/Mainte  | 001-511-60250  |                     | 9.68          |
| SANTA YNEZ VALLEY HARD                              | 34841          | 07/12/2017   | INV0007522     | 6/2017 Misc Repair/Mainte  | 001-511-67140  |                     | 44.14         |
| SANTA YNEZ VALLEY HARD                              | 34841          | 07/12/2017   | INV0007522     | 6/2017 Misc Repair/Mainte  | 001-552-61140  |                     | 174.86        |
| SANTA YNEZ VALLEY HARD                              | 34841          | 07/12/2017   | INV0007522     | 6/2017 Misc Repair/Mainte  | 001-558-60250  |                     | 25.82         |
| SANTA YNEZ VALLEY HARD                              | 34841          | 07/12/2017   | INV0007522     | 6/2017 Misc Repair/Mainte  | 001-558-61140  |                     | 125.54        |
|                                                     |                |              |                |                            |                |                     | 402.84        |
| <b>Fund 001 - General Fund Total:</b>               |                |              |                |                            |                |                     | <b>402.84</b> |

| Vendor Name                            | Payment Number | Payment Date | Payable Number | Description (Payable)        | Account Number | Project Account Key                          | Amount     |
|----------------------------------------|----------------|--------------|----------------|------------------------------|----------------|----------------------------------------------|------------|
| Fund: 005 - Sewer Fund                 |                |              |                |                              |                |                                              |            |
| SANTA YNEZ VALLEY HARD                 | 34841          | 07/12/2017   | INV0007522     | 6/2017 Misc Repair/Mainte    | 005-701-61111  |                                              | 64.54      |
|                                        |                |              |                |                              |                |                                              | 64.54      |
| Vendor: SATCOM GLOBAL, INC.            |                |              |                |                              |                | Fund 005 - Sewer Fund Total:                 | 64.54      |
| Fund: 001 - General Fund               |                |              |                |                              |                | Vendor SANTA YNEZ VALLEY HARDWARE Total:     | 467.38     |
| SATCOM GLOBAL, INC.                    | 34842          | 07/12/2017   | AI07170058     | ->6/30/2017 Sattelite SIM C  | 001-410-60014  |                                              | 50.06      |
|                                        |                |              |                |                              |                |                                              | 50.06      |
| Vendor: SB CO SHERIFF'S DEPARTMENT     |                |              |                |                              |                | Fund 001 - General Fund Total:               | 50.06      |
| Fund: 001 - General Fund               |                |              |                |                              |                | Vendor SATCOM GLOBAL, INC. Total:            | 50.06      |
| SB CO SHERIFF'S DEPARTM                | 34843          | 07/12/2017   | 17-301         | June 2017 Contract Services  | 001-501-60800  |                                              | 141,711.00 |
|                                        |                |              |                |                              |                |                                              | 141,711.00 |
| Vendor: STATE OF CALIFORNIA - DOJ      |                |              |                |                              |                | Fund 001 - General Fund Total:               | 141,711.00 |
| Fund: 001 - General Fund               |                |              |                |                              |                | Vendor SB CO SHERIFF'S DEPARTMENT Total:     | 141,711.00 |
| STATE OF CALIFORNIA - DOJ              | 34844          | 07/12/2017   | 244240         | June 2017 - DOJ Screening    | 001-410-60022  |                                              | 64.00      |
|                                        |                |              |                |                              |                |                                              | 64.00      |
| Vendor: STEVE'S WHEEL & TIRE           |                |              |                |                              |                | Fund 001 - General Fund Total:               | 64.00      |
| Fund: 001 - General Fund               |                |              |                |                              |                | Vendor STATE OF CALIFORNIA - DOJ Total:      | 64.00      |
| STEVE'S WHEEL & TIRE                   | 34845          | 07/12/2017   | 1-64785        | 6/22/2017 - Tire Repair - RV | 001-558-60270  |                                              | 10.00      |
|                                        |                |              |                |                              |                |                                              | 10.00      |
| Vendor: TETRA TECH, INC.               |                |              |                |                              |                | Fund 001 - General Fund Total:               | 10.00      |
| Fund: 001 - General Fund               |                |              |                |                              |                | Vendor STEVE'S WHEEL & TIRE Total:           | 10.00      |
| AccountCode: 22416 - Developer Deposit |                |              |                |                              |                |                                              |            |
| TETRA TECH, INC.                       | 34846          | 07/12/2017   | 51187693       | Engineering Services thru 5  | 001-22416      | 90010070                                     | 11,506.01  |
| TETRA TECH, INC.                       | 34846          | 07/12/2017   | 51187694       | Engineering Services thru 5  | 001-22416      | 90021070                                     | 5,796.18   |
|                                        |                |              |                |                              |                | AccountCode 22416 - Developer Deposit Total: | 17,302.19  |
|                                        |                |              |                |                              |                | Fund 001 - General Fund Total:               | 17,302.19  |
|                                        |                |              |                |                              |                | Vendor TETRA TECH, INC. Total:               | 17,302.19  |

Detailed Check Register

| Vendor Name                         | Payment Number | Payment Date | Payable Number | Description (Payable)     | Account Number | Project Account Key                       | Amount   |
|-------------------------------------|----------------|--------------|----------------|---------------------------|----------------|-------------------------------------------|----------|
| Vendor: Tractor Supply Co           |                |              |                |                           |                |                                           |          |
| Fund: 001 - General Fund            | 34847          | 07/12/2017   | INV0007521     | 5/31-6/30/2017 Misc Maint | 001-552-61140  |                                           | 19.35    |
| Tractor Supply Co                   |                |              |                |                           |                |                                           | 19.35    |
|                                     |                |              |                |                           |                | Fund 001 - General Fund Total:            | 19.35    |
| Fund: 020 - Water Fund              | 34847          | 07/12/2017   | INV0007521     | 5/31-6/30/2017 Misc Maint | 020-601-61127  |                                           | 410.39   |
| Tractor Supply Co                   |                |              |                |                           |                |                                           | 410.39   |
|                                     |                |              |                |                           |                | Fund 020 - Water Fund Total:              | 410.39   |
|                                     |                |              |                |                           |                | Vendor Tractor Supply Co Total:           | 429.74   |
| Vendor: US BANK EQUIPMENT FINANCE   |                |              |                |                           |                |                                           |          |
| Fund: 001 - General Fund            | 34848          | 07/12/2017   | 333942100      | 6/20-7/20/2017 Copier Lea | 001-565-60310  |                                           | 482.34   |
| US BANK EQUIPMENT FINA              |                |              |                |                           |                |                                           | 482.34   |
|                                     |                |              |                |                           |                | Fund 001 - General Fund Total:            | 482.34   |
|                                     |                |              |                |                           |                | Vendor US BANK EQUIPMENT FINANCE Total:   | 482.34   |
| Vendor: USA BLUEBOOK INC            |                |              |                |                           |                |                                           |          |
| Fund: 020 - Water Fund              | 34849          | 07/12/2017   | 285734         | 6/14/2017 Misc Maint/Rep  | 020-601-61111  |                                           | 179.19   |
| USA BLUEBOOK INC                    |                |              |                |                           |                |                                           | 179.19   |
|                                     |                |              |                |                           |                | Fund 020 - Water Fund Total:              | 179.19   |
|                                     |                |              |                |                           |                | Vendor USA BLUEBOOK INC Total:            | 179.19   |
| Vendor: VORTEX INDUSTRIES, INC      |                |              |                |                           |                |                                           |          |
| Fund: 001 - General Fund            | 34850          | 07/12/2017   | 01-114792-1    | 6/28/2017 PD Door Repair  | 001-558-60250  |                                           | 1,207.20 |
| VORTEX INDUSTRIES, INC.             |                |              |                |                           |                |                                           | 625.00   |
|                                     |                |              |                |                           |                |                                           | 1,832.20 |
|                                     |                |              |                |                           |                | Fund 001 - General Fund Total:            | 1,832.20 |
|                                     |                |              |                |                           |                | Vendor VORTEX INDUSTRIES, INC. Total:     | 1,832.20 |
| Vendor: Wells Fargo Vendor Fin Serv |                |              |                |                           |                |                                           |          |
| Fund: 001 - General Fund            | 34851          | 07/12/2017   | 67137533       | 8/1-8/31/2017 CH Copier L | 001-410-60310  |                                           | 340.81   |
| Wells Fargo Vendor Fin Ser          |                |              |                |                           |                |                                           | 340.81   |
|                                     |                |              |                |                           |                | Fund 001 - General Fund Total:            | 340.81   |
|                                     |                |              |                |                           |                | Vendor Wells Fargo Vendor Fin Serv Total: | 340.81   |

| Vendor Name                               | Payment Number | Payment Date | Payable Number | Description (Payable)     | Account Number | Project Account Key | Amount     |
|-------------------------------------------|----------------|--------------|----------------|---------------------------|----------------|---------------------|------------|
| Vendor: WEST.COM                          |                |              |                |                           |                |                     |            |
| Fund: 001 - General Fund                  | 34852          | 07/12/2017   | 1743816724     | 06/08/2017 CC Mtng - Conf | 001-401-60900  |                     | 114.82     |
| WEST.COM                                  |                |              |                |                           |                |                     | 114.82     |
| Fund 001 - General Fund Total:            |                |              |                |                           |                |                     | 114.82     |
| Vendor WEST.COM Total:                    |                |              |                |                           |                |                     | 114.82     |
| Vendor: Zaca Center Preschool, Inc.       |                |              |                |                           |                |                     |            |
| Fund: 001 - General Fund                  | 34853          | 07/12/2017   | INV0007499     | FY2017-2018 Non-Profit Fu | 001-410-67200  |                     | 3,840.00   |
| Zaca Center Preschool, Inc.               |                |              |                |                           |                |                     | 3,840.00   |
| Fund 001 - General Fund Total:            |                |              |                |                           |                |                     | 3,840.00   |
| Vendor Zaca Center Preschool, Inc. Total: |                |              |                |                           |                |                     | 3,840.00   |
| Grand Total:                              |                |              |                |                           |                |                     | 259,249.45 |

**Fund Summary**

| Fund                                | Expense Amount    |
|-------------------------------------|-------------------|
| 001 - General Fund                  | 213,846.86        |
| 005 - Sewer Fund                    | 8,814.91          |
| 006 - Wastewater Capital            | 3,387.00          |
| 020 - Water Fund                    | 11,643.18         |
| 025 - Gas Tax Fund                  | 7,867.50          |
| 029 - Transportation Planning       | 10,782.50         |
| 092 - Capital Improvement Proj Fund | 2,907.50          |
| <b>Grand Total:</b>                 | <b>259,249.45</b> |

**Account Summary**

| Account Number | Account Name             | Expense Amount |
|----------------|--------------------------|----------------|
| 001-22166      | Long-Term Care Deducti   | 84.25          |
| 001-22416      | Developer Deposit        | 23,992.71      |
| 001-22510      | Park/Damage Charge       | 100.00         |
| 001-401-50400  | Medical Benefit          | 496.57         |
| 001-401-60710  | Travel & Training        | 437.03         |
| 001-401-60900  | Miscellaneous            | 114.82         |
| 001-402-50400  | Medical Benefit          | 90.00          |
| 001-402-60710  | Travel & Training        | 70.00          |
| 001-403-50400  | Medical Benefit          | 54.00          |
| 001-403-60520  | Advertising - Legal      | 139.08         |
| 001-403-60710  | Travel & Training        | 70.00          |
| 001-410-60014  | Emergency Operations     | 758.20         |
| 001-410-60022  | Recruitment Expense      | 554.00         |
| 001-410-60210  | Computer Maintenance     | 997.50         |
| 001-410-60310  | Equipment Rental         | 340.81         |
| 001-410-60900  | Miscellaneous            | 22.80          |
| 001-410-61292  | Internet Access/ Websit  | 338.41         |
| 001-410-67200  | Community Organizatio    | 3,840.00       |
| 001-410-67705  | Telephone                | 325.55         |
| 001-410-69600  | Undesignated Misc Supp   | 2,000.00       |
| 001-420-50400  | Medical Benefit          | 158.44         |
| 001-501-60800  | Contract Services        | 141,711.00     |
| 001-511-50400  | Medical Benefit          | 337.47         |
| 001-511-60250  | Maintenance/Repair       | 9.68           |
| 001-511-60510  | Advertising              | 419.52         |
| 001-511-61130  | Office Supplies          | 145.88         |
| 001-511-61290  | Telephone/Internet       | 173.81         |
| 001-511-67140  | Buelltton Recreation Pro | 300.14         |
| 001-551-60800  | Contract Services        | 18,700.00      |
| 001-552-60258  | Maintenance/Repair-Riv   | 2,102.20       |
| 001-552-61140  | Operational Supplies     | 194.21         |

| Account Number | Account Name             | Expense Amount    |
|----------------|--------------------------|-------------------|
| 001-552-61211  | Utilities - Water        | 1,509.39          |
| 001-558-50400  | Medical Benefit          | 441.64            |
| 001-558-60250  | Maintenance / Repair     | 2,455.66          |
| 001-558-60270  | Maintenance - Vehicles   | 22.92             |
| 001-558-60800  | Contract Services        | 1,264.49          |
| 001-558-61127  | Tools                    | 15.07             |
| 001-558-61140  | Operational Supplies     | 136.47            |
| 001-565-50400  | Medical Benefit          | 144.63            |
| 001-565-60250  | Maintenance / Repair     | 194.07            |
| 001-565-60310  | Equipment Rental         | 482.34            |
| 001-565-60800  | Contract Services        | 7,695.00          |
| 001-565-67705  | Telephone                | 407.10            |
| 005-701-50400  | Medical Benefit          | 349.97            |
| 005-701-60131  | Laundry / Uniforms       | 226.69            |
| 005-701-60210  | Computer Maintenance     | 1,142.36          |
| 005-701-60250  | Maintenance / Repair     | 449.90            |
| 005-701-60800  | Contract Services        | 21.00             |
| 005-701-60830  | Contract Services-Engine | 4,450.00          |
| 005-701-61111  | Chemicals / Analysis     | 1,208.85          |
| 005-701-61140  | Operational Supplies     | 272.45            |
| 005-701-67600  | Safety Equipment         | 146.87            |
| 005-701-67705  | Telephone                | 546.82            |
| 006-44115      | Connection Fees          | 3,387.00          |
| 020-601-50400  | Medical Benefit          | 349.97            |
| 020-601-60250  | Maintenance / Repair     | 648.00            |
| 020-601-60650  | Membership & Publicati   | 120.00            |
| 020-601-60800  | Contract Services        | 21.00             |
| 020-601-60830  | Contract Services-Engine | 9,262.50          |
| 020-601-61111  | Chemicals / Analysis     | 329.18            |
| 020-601-61127  | Tools                    | 410.39            |
| 020-601-61140  | Operational Supplies     | 13.82             |
| 020-601-67705  | Telephone                | 488.32            |
| 025-554-60800  | Contract Services        | 3,937.50          |
| 025-554-67265  | Development Permit Pro   | 3,930.00          |
| 029-557-60800  | Contract Services        | 10,782.50         |
| 092-312-74100  | Hwy 246 Sidewalk (CalTr  | 437.50            |
| 092-313-74100  | Road Maintenance Proje   | 1,750.00          |
| 092-611-74100  | Recycled Water Progra    | 720.00            |
|                | <b>Grand Total:</b>      | <b>259,249.45</b> |

Project Account Summary

| Project Account Key | Expense Amount    |
|---------------------|-------------------|
| **None**            | 235,256.74        |
| 90010070            | 11,866.01         |
| 90017070            | 150.00            |
| 90019070            | 2,786.00          |
| 90021070            | 6,186.18          |
| 90037070            | 297.50            |
| 90040-070           | 962.50            |
| 90046-001           | 1,557.50          |
| 90050-070           | 187.02            |
| <b>Grand Total:</b> | <b>259,249.45</b> |

**CITY OF BUELLTON**  
City Council Agenda Staff Report

City Manager Review: MPB  
Council Agenda Item No.: 3

To: The Honorable Mayor and City Council

From: Shannel Zamora, Finance Director

Meeting Date: July 27, 2017

Subject: Monthly Activity Report Enterprise Funds through June 30, 2017

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**BACKGROUND**

The attached report compares month-to-month data covering the period July 1, 2016 through June 30, 2017 for the Water and Sewer Enterprise Funds. This is a new report requested by council. It will be prepared monthly and submitted to Council on the second meeting of each month. Upon monthly review, adjustments may be necessary.

Revenue and expenditures are both under budget for the 2016-17 Fiscal Year. Adjustments will be made to record year-end accruals that may increase expenditures for the 2016-17 Fiscal Year.

**FISCAL IMPACT**

The Monthly Activity Report Enterprise Funds will provide the council with an understanding of the financial activity of the Water and Sewer Departments and how the implemented rate increases have affected the City's funds on a monthly basis.

**RECOMMENDATION**

That the City Council receive and file the attached reports.

**ATTACHMENTS**

Attachment 1 – Monthly Activity Report Enterprise Funds through June 30, 2017

# ATTACHMENT 1



City of Buellton, CA

## Monthly Activity Report Account Summary For July, 2016-2017 Through June, 2016-2017

### Fund: 005 - Sewer Fund

|                                                          | July<br>2016-2017 | August<br>2016-2017 | September<br>2016-2017 | October<br>2016-2017 | November<br>2016-2017 | December<br>2016-2017 | January<br>2016-2017 | February<br>2016-2017 | March<br>2016-2017 | April<br>2016-2017 | May<br>2016-2017  | June<br>2016-2017 | YTD 2016-17       |
|----------------------------------------------------------|-------------------|---------------------|------------------------|----------------------|-----------------------|-----------------------|----------------------|-----------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| <b>Revenue</b>                                           |                   |                     |                        |                      |                       |                       |                      |                       |                    |                    |                   |                   |                   |
| <b>Category: 441 - Wastewater Enterprise</b>             |                   |                     |                        |                      |                       |                       |                      |                       |                    |                    |                   |                   |                   |
| 005-44105 Interest                                       | -                 | -                   | 1,804.60               | -                    | -                     | 1,690.66              | -                    | -                     | 1,962.85           | -                  | -                 | -                 | 5,458.11          |
| 005-44110 Sales                                          | 60,450.19         | 61,616.28           | 60,277.63              | 60,585.12            | 74,162.06             | 71,863.77             | 71,445.73            | 60,932.32             | 81,814.38          | 79,178.18          | 80,718.96         | 84,509.87         | 847,554.49        |
| 005-44115 Connection Fees                                | -                 | 1,920.00            | -                      | -                    | 6,241.00              | -                     | -                    | 3,387.00              | -                  | -                  | (11,548.00)       | -                 | -                 |
| 005-44120 Set-Up Fees                                    | 55.00             | 55.00               | 60.00                  | 70.00                | 50.00                 | 45.00                 | 55.00                | 60.00                 | 110.00             | 130.00             | 235.00            | 225.00            | 1,150.00          |
| 005-44125 Late Charges                                   | 362.18            | 302.05              | 312.57                 | 334.21               | 292.97                | 265.75                | 622.86               | 543.82                | 509.94             | 254.20             | 479.69            | 549.17            | 4,829.41          |
| <b>Category 441 - Wastewater Enterprise Total:</b>       | <b>60,867.37</b>  | <b>63,893.33</b>    | <b>62,454.80</b>       | <b>60,989.33</b>     | <b>80,746.03</b>      | <b>73,865.18</b>      | <b>72,123.59</b>     | <b>64,923.14</b>      | <b>84,397.17</b>   | <b>79,562.38</b>   | <b>69,885.65</b>  | <b>85,284.04</b>  | <b>858,992.01</b> |
| <b>Revenue Total:</b>                                    | <b>60,867.37</b>  | <b>63,893.33</b>    | <b>62,454.80</b>       | <b>60,989.33</b>     | <b>80,746.03</b>      | <b>73,865.18</b>      | <b>72,123.59</b>     | <b>64,923.14</b>      | <b>84,397.17</b>   | <b>79,562.38</b>   | <b>69,885.65</b>  | <b>85,284.04</b>  | <b>858,992.01</b> |
| <b>Expense</b>                                           |                   |                     |                        |                      |                       |                       |                      |                       |                    |                    |                   |                   |                   |
| <b>Category: 500 - Employee Services</b>                 |                   |                     |                        |                      |                       |                       |                      |                       |                    |                    |                   |                   |                   |
| 005-701-50000 Salaries                                   | 15,339.52         | 17,037.24           | 25,331.66              | 17,676.64            | 18,603.31             | 18,736.41             | 17,964.04            | 27,374.20             | 25,613.22          | 18,055.02          | 19,756.63         | 19,743.72         | 241,231.61        |
| 005-701-50120 Employer SS/MC                             | 209.33            | 234.94              | 347.98                 | 236.95               | 261.63                | 255.13                | 250.78               | 376.92                | 363.99             | 275.95             | 395.89            | 388.83            | 3,598.32          |
| 005-701-50130 UI & Employee Training Tax                 | -                 | 14.03               | 32.23                  | -                    | -                     | -                     | 956.98               | 260.10                | -                  | 21.12              | 105.60            | 27.28             | 1,417.34          |
| 005-701-50200 PERS Retirement                            | 1,995.79          | 2,096.96            | 3,118.04               | 2,166.80             | 2,266.99              | 2,238.39              | 2,241.86             | 3,374.05              | 3,277.67           | 2,264.12           | 2,272.47          | 2,269.72          | 29,582.86         |
| 005-701-50300 Workers Compensation                       | 5,890.00          | -                   | -                      | -                    | -                     | -                     | -                    | -                     | -                  | -                  | -                 | -                 | 5,890.00          |
| 005-701-50400 Medical Benefit                            | 2,155.09          | 2,632.88            | 2,720.32               | 2,758.24             | 2,804.36              | 2,875.67              | 2,875.68             | 4,129.74              | 2,822.30           | 2,524.67           | 2,874.64          | 2,874.63          | 34,048.22         |
| 005-701-50410 Employer Paid DCP                          | 635.41            | 636.89              | 933.84                 | 650.29               | 669.14                | 668.05                | 668.04               | 1,002.07              | 967.51             | 669.39             | 673.53            | 669.84            | 8,844.00          |
| 005-701-50500 Group Life Ins Benefit                     | 22.64             | 24.13               | 24.79                  | 25.19                | 25.61                 | 25.60                 | 25.61                | 38.39                 | 12.81              | 25.63              | 25.61             | 25.63             | 301.64            |
| 005-701-50600 Insurance - Liability                      | 7,545.33          | -                   | -                      | -                    | -                     | -                     | -                    | -                     | -                  | -                  | -                 | -                 | 7,545.33          |
| 005-701-50610 Insurance - Property                       | -                 | -                   | 7,638.00               | -                    | -                     | -                     | -                    | -                     | -                  | -                  | -                 | -                 | 7,638.00          |
| <b>Category 500 - Employee Services Total:</b>           | <b>33,793.11</b>  | <b>22,677.07</b>    | <b>40,146.86</b>       | <b>23,514.11</b>     | <b>24,631.04</b>      | <b>24,799.25</b>      | <b>24,982.99</b>     | <b>36,555.47</b>      | <b>33,057.50</b>   | <b>23,835.90</b>   | <b>26,104.37</b>  | <b>25,999.65</b>  | <b>340,097.32</b> |
| <b>Category: 600 - Operating &amp; Maintenance</b>       |                   |                     |                        |                      |                       |                       |                      |                       |                    |                    |                   |                   |                   |
| 005-701-60021 Audit                                      | -                 | 3,725.00            | -                      | -                    | -                     | 2,916.00              | -                    | -                     | -                  | -                  | 800.00            | -                 | 7,441.00          |
| 005-701-60131 Laundry / Uniforms                         | -                 | -                   | -                      | -                    | -                     | 207.33                | 54.91                | 82.67                 | -                  | -                  | -                 | 316.48            | 661.39            |
| 005-701-60210 Computer Maintenance & Software            | 430.18            | 285.71              | 291.62                 | 525.72               | 285.72                | 291.02                | 315.56               | 285.68                | 241.71             | 348.61             | 236.01            | 906.35            | 4,443.89          |
| 005-701-60250 Maintenance / Repair                       | 73.11             | 2,508.25            | 8,249.81               | 18,207.15            | -                     | 2,360.33              | 929.49               | 60.85                 | 93.09              | 2,307.06           | 13.06             | 1,904.64          | 36,706.84         |
| 005-701-60270 Maintenance - Vehicles                     | 62.71             | 294.03              | 543.30                 | 609.38               | 288.09                | 90.60                 | 171.60               | 3,322.80              | 145.57             | 423.05             | -                 | 92.18             | 6,043.31          |
| 005-701-60650 Membership & Publications                  | -                 | -                   | -                      | -                    | -                     | 125.00                | 172.00               | -                     | 50.00              | 230.00             | -                 | 508.82            | 1,085.82          |
| 005-701-60710 Travel & Training                          | -                 | -                   | -                      | -                    | -                     | -                     | -                    | 37.80                 | 60.00              | 311.43             | 349.75            | -                 | 758.98            |
| 005-701-60800 Contract Services                          | 16,050.72         | 13,335.70           | 25,490.43              | 21,659.44            | 29,182.22             | 28,487.56             | 22,933.79            | 17,001.72             | 3,034.22           | 16,828.70          | 12,589.07         | 6,288.90          | 212,882.47        |
| 005-701-60830 Contract Services-Engineering              | -                 | -                   | -                      | -                    | -                     | -                     | -                    | -                     | -                  | -                  | 862.50            | 4,450.00          | 5,312.50          |
| 005-701-60900 Miscellaneous                              | 11,095.51         | 51.63               | 45.09                  | 41.37                | 35.43                 | 39.12                 | 41.91                | 36.24                 | 38.13              | 30.66              | 35.34             | 36.96             | 11,527.39         |
| 005-701-61111 Chemicals / Analysis                       | 2,893.40          | 3,112.96            | 531.48                 | 2,239.45             | 7,028.95              | 3,309.15              | -                    | 3,134.70              | 664.86             | 3,209.63           | 1,573.95          | 2,528.09          | 30,226.62         |
| 005-701-61127 Tools                                      | 68.09             | 481.76              | -                      | 30.94                | 41.98                 | -                     | 101.26               | 23.80                 | -                  | -                  | 26.61             | -                 | 774.44            |
| 005-701-61130 Office Supplies                            | 58.71             | 244.27              | -                      | 57.10                | 478.30                | -                     | 110.05               | 102.17                | -                  | 311.02             | 58.16             | -                 | 1,419.78          |
| 005-701-61131 Postage                                    | 582.50            | 282.50              | 582.50                 | 282.50               | 381.83                | 587.50                | 304.17               | 585.00                | 706.79             | 285.00             | 400.00            | 600.00            | 5,580.29          |
| 005-701-61140 Operational Supplies                       | 224.93            | 48.50               | 298.96                 | 77.67                | 49.48                 | 543.81                | 45.61                | 87.17                 | 553.63             | 352.93             | 183.92            | 272.45            | 2,739.06          |
| 005-701-61241 Utilities - Electric                       | 8,413.26          | 9,410.67            | 9,118.03               | 9,156.34             | 9,476.12              | 8,304.35              | 7,732.28             | 7,338.18              | 8,576.27           | 7,902.06           | 8,553.77          | 10,236.65         | 104,217.98        |
| 005-701-61280 Fuel - Vehicles                            | 408.10            | 451.22              | 508.19                 | 458.24               | 368.86                | 402.51                | 375.54               | 375.36                | 443.47             | 456.04             | 436.01            | -                 | 4,683.54          |
| 005-701-67575 Regulatory Compliance                      | -                 | -                   | -                      | -                    | -                     | 17,017.00             | -                    | 421.17                | 690.00             | 8,250.50           | -                 | -                 | 26,378.67         |
| 005-701-67600 Safety Equipment                           | -                 | 333.95              | 123.66                 | 559.98               | -                     | 21.59                 | -                    | -                     | -                  | 400.83             | -                 | 146.87            | 1,586.88          |
| 005-701-67705 Telephone                                  | 691.81            | 744.27              | 688.87                 | 749.94               | 794.07                | 846.63                | 706.95               | 758.10                | 668.65             | 732.91             | 708.62            | 671.76            | 8,762.58          |
| 005-701-69100 Transfer to Other Funds                    | -                 | -                   | -                      | -                    | -                     | -                     | -                    | -                     | 31,318.33          | -                  | (31,318.33)       | -                 | -                 |
| <b>Category 600 - Operating &amp; Maintenance Total:</b> | <b>41,053.03</b>  | <b>35,310.42</b>    | <b>46,471.94</b>       | <b>54,655.22</b>     | <b>48,411.05</b>      | <b>65,549.50</b>      | <b>33,995.12</b>     | <b>33,653.41</b>      | <b>47,284.72</b>   | <b>42,380.43</b>   | <b>(4,491.56)</b> | <b>28,960.15</b>  | <b>473,233.43</b> |
| <b>Category: 700 - Capital</b>                           |                   |                     |                        |                      |                       |                       |                      |                       |                    |                    |                   |                   |                   |
| 005-701-73500 Equipment                                  | -                 | 893.29              | -                      | -                    | -                     | -                     | -                    | 902.20                | 405.70             | -                  | -                 | 78.65             | 2,279.84          |
| <b>Category 700 - Capital Total:</b>                     | <b>-</b>          | <b>893.29</b>       | <b>-</b>               | <b>-</b>             | <b>-</b>              | <b>-</b>              | <b>-</b>             | <b>902.20</b>         | <b>405.70</b>      | <b>-</b>           | <b>-</b>          | <b>78.65</b>      | <b>2,279.84</b>   |
| <b>Expense Total:</b>                                    | <b>74,846.14</b>  | <b>58,880.78</b>    | <b>86,618.80</b>       | <b>78,169.33</b>     | <b>73,042.09</b>      | <b>90,348.75</b>      | <b>58,978.11</b>     | <b>71,111.08</b>      | <b>80,747.92</b>   | <b>66,216.33</b>   | <b>21,612.81</b>  | <b>55,038.45</b>  | <b>815,610.59</b> |

Revenue Budget: \$ 1,129,831.00  
Percent Received: 76.03%

Expenditure Budget: \$ 1,129,831.00  
Percent Used: 72.19%

|                             | July<br>2016-2017 | August<br>2016-2017 | September<br>2016-2017 | October<br>2016-2017 | November<br>2016-2017 | December<br>2016-2017 | January<br>2016-2017 | February<br>2016-2017 | March<br>2016-2017 | April<br>2016-2017 | May<br>2016-2017 | June<br>2016-2017 | YTD 2016-17 |
|-----------------------------|-------------------|---------------------|------------------------|----------------------|-----------------------|-----------------------|----------------------|-----------------------|--------------------|--------------------|------------------|-------------------|-------------|
| Fund 005 Surplus (Deficit): | (13,978.77)       | 5,012.55            | (24,164.00)            | (17,180.00)          | 7,703.94              | (16,483.57)           | 13,145.48            | (6,187.94)            | 3,649.25           | 13,346.05          | 48,272.84        | 30,245.59         | 43,381.42   |

## Fund: 020 - Water Fund

|                                                      | July<br>2016-2017 | August<br>2016-2017 | September<br>2016-2017 | October<br>2016-2017 | November<br>2016-2017 | December<br>2016-2017 | January<br>2016-2017 | February<br>2016-2017 | March<br>2016-2017 | April<br>2016-2017 | May<br>2016-2017   | June<br>2016-2017 | YTD 2016-17         |
|------------------------------------------------------|-------------------|---------------------|------------------------|----------------------|-----------------------|-----------------------|----------------------|-----------------------|--------------------|--------------------|--------------------|-------------------|---------------------|
| <b>Revenue</b>                                       |                   |                     |                        |                      |                       |                       |                      |                       |                    |                    |                    |                   |                     |
| <b>Category: 441 - Wastewater Enterprise</b>         |                   |                     |                        |                      |                       |                       |                      |                       |                    |                    |                    |                   |                     |
| <a href="#">020-44105</a> Interest                   | -                 | -                   | 1,987.13               | -                    | -                     | 2,216.72              | -                    | -                     | 2,544.38           | -                  | -                  | -                 | 6,748.23            |
| <a href="#">020-44115</a> Connection Fees            | -                 | -                   | -                      | -                    | 21,528.00             | -                     | -                    | -                     | -                  | -                  | (18,678.00)        | (2,850.00)        | -                   |
| <a href="#">020-44120</a> Set-Up Fees                | 55.00             | 55.00               | 50.00                  | 70.00                | 50.00                 | 45.00                 | 55.00                | 40.00                 | 100.00             | 130.00             | 235.00             | 225.00            | 1,110.00            |
| <a href="#">020-44125</a> Late Charges               | 622.63            | 623.93              | 647.30                 | 669.05               | 745.97                | 836.30                | 1,203.27             | 992.32                | 843.34             | 642.31             | 822.65             | 1,032.79          | 9,681.86            |
| <b>Category 441 - Wastewater Enterprise Total:</b>   | <b>677.63</b>     | <b>678.93</b>       | <b>2,684.43</b>        | <b>739.05</b>        | <b>22,323.97</b>      | <b>3,098.02</b>       | <b>1,258.27</b>      | <b>1,032.32</b>       | <b>3,487.72</b>    | <b>772.31</b>      | <b>(17,620.35)</b> | <b>(1,592.21)</b> | <b>17,540.09</b>    |
| <b>Category: 442 - Water Enterprise</b>              |                   |                     |                        |                      |                       |                       |                      |                       |                    |                    |                    |                   |                     |
| <a href="#">020-44210</a> Bulk Water                 | 2,268.27          | 1,540.08            | 1,556.82               | 1,841.40             | 1,339.20              | 1,238.76              | 1,365.60             | 1,354.22              | 1,046.96           | 2,310.14           | 1,968.74           | 4,210.60          | 22,040.79           |
| <a href="#">020-44215</a> Sales                      | 118,734.31        | 127,573.16          | 123,173.76             | 119,359.49           | 159,900.97            | 147,416.53            | 141,872.28           | 121,813.44            | 149,291.62         | 168,968.05         | 179,612.48         | 194,267.86        | 1,751,983.95        |
| <a href="#">020-44220</a> Meter Service Installation | -                 | 1,185.00            | -                      | -                    | 1,185.00              | 235.00                | 60.00                | (295.00)              | -                  | 13,300.00          | 11,240.00          | 6,690.00          | 33,600.00           |
| <a href="#">020-44240</a> Service Reinstatement Fee  | 180.00            | 60.00               | 60.00                  | 120.00               | 73.00                 | 153.00                | 120.00               | 80.00                 | 60.00              | 319.00             | 133.00             | 100.00            | 1,458.00            |
| <a href="#">020-44250</a> Miscellaneous              | 40.00             | 20.00               | 40.00                  | 60.00                | 1,017.05              | 40.00                 | 180.57               | 2,507.00              | 20.00              | 20.00              | -                  | 20.00             | 3,964.62            |
| <b>Category 442 - Water Enterprise Total:</b>        | <b>121,222.58</b> | <b>130,378.24</b>   | <b>124,830.58</b>      | <b>121,380.89</b>    | <b>163,515.22</b>     | <b>149,083.29</b>     | <b>143,598.45</b>    | <b>125,459.66</b>     | <b>150,418.58</b>  | <b>184,917.19</b>  | <b>192,954.22</b>  | <b>205,288.46</b> | <b>1,813,047.36</b> |
| <b>Category: 495 - Client Review</b>                 |                   |                     |                        |                      |                       |                       |                      |                       |                    |                    |                    |                   |                     |
| <a href="#">020-49656</a> Hydrant Permits            | -                 | 100.00              | -                      | 50.00                | -                     | 50.00                 | 350.00               | 350.00                | 350.00             | 400.00             | 450.00             | 500.00            | 2,600.00            |
| <b>Category 495 - Client Review Total:</b>           | <b>-</b>          | <b>100.00</b>       | <b>-</b>               | <b>50.00</b>         | <b>-</b>              | <b>50.00</b>          | <b>350.00</b>        | <b>350.00</b>         | <b>350.00</b>      | <b>400.00</b>      | <b>450.00</b>      | <b>500.00</b>     | <b>2,600.00</b>     |
| <b>Revenue Total:</b>                                | <b>121,900.21</b> | <b>131,157.17</b>   | <b>127,515.01</b>      | <b>122,169.94</b>    | <b>185,839.19</b>     | <b>152,231.31</b>     | <b>145,206.72</b>    | <b>126,841.98</b>     | <b>154,256.30</b>  | <b>186,089.50</b>  | <b>175,783.87</b>  | <b>204,196.25</b> | <b>1,833,187.45</b> |

**Revenue Budget: \$ 2,606,795.00**  
**Percent Received: 70.32%**

|                                                               | July<br>2016-2017 | August<br>2016-2017 | September<br>2016-2017 | October<br>2016-2017 | November<br>2016-2017 | December<br>2016-2017 | January<br>2016-2017 | February<br>2016-2017 | March<br>2016-2017 | April<br>2016-2017 | May<br>2016-2017 | June<br>2016-2017 | YTD 2016-17       |
|---------------------------------------------------------------|-------------------|---------------------|------------------------|----------------------|-----------------------|-----------------------|----------------------|-----------------------|--------------------|--------------------|------------------|-------------------|-------------------|
| <b>Expense</b>                                                |                   |                     |                        |                      |                       |                       |                      |                       |                    |                    |                  |                   |                   |
| <b>Category: 500 - Employee Services</b>                      |                   |                     |                        |                      |                       |                       |                      |                       |                    |                    |                  |                   |                   |
| <a href="#">020-601-50000</a> Salaries                        | 12,755.72         | 14,296.41           | 21,220.42              | 16,306.08            | 18,603.06             | 18,736.12             | 17,963.78            | 27,373.73             | 25,612.92          | 18,054.75          | 19,756.34        | 19,743.42         | 230,422.75        |
| <a href="#">020-601-50120</a> Employer SS/MC                  | 170.32            | 193.65              | 285.84                 | 216.25               | 261.53                | 255.06                | 250.70               | 376.81                | 363.87             | 275.89             | 395.76           | 388.69            | 3,434.37          |
| <a href="#">020-601-50130</a> UI & Employee Training Tax      | -                 | 13.95               | 32.03                  | -                    | -                     | -                     | 956.71               | 259.96                | -                  | 21.12              | 105.60           | 27.28             | 1,416.65          |
| <a href="#">020-601-50200</a> PERS Retirement                 | 1,656.71          | 1,734.91            | 2,574.83               | 1,985.74             | 2,266.94              | 2,238.25              | 2,241.76             | 3,374.02              | 3,277.60           | 2,263.95           | 2,272.26         | 2,269.44          | 28,156.41         |
| <a href="#">020-601-50300</a> Workers Compensation            | 6,251.00          | -                   | -                      | -                    | -                     | -                     | -                    | -                     | -                  | -                  | -                | -                 | 6,251.00          |
| <a href="#">020-601-50400</a> Medical Benefit                 | 1,851.04          | 2,334.78            | 2,400.23               | 2,598.15             | 2,804.24              | 2,875.61              | 2,875.60             | 4,129.72              | 2,822.32           | 2,524.69           | 2,874.65         | 2,874.65          | 32,965.68         |
| <a href="#">020-601-50410</a> Employer Paid DCP               | 534.19            | 529.58              | 772.81                 | 596.62               | 669.02                | 667.94                | 667.96               | 1,001.88              | 967.42             | 669.30             | 673.45           | 669.74            | 8,419.91          |
| <a href="#">020-601-50500</a> Group Life Ins Benefit          | 19.45             | 21.17               | 21.75                  | 23.51                | 25.34                 | 25.38                 | 25.37                | 38.09                 | 12.69              | 25.36              | 25.41            | 25.35             | 288.87            |
| <a href="#">020-601-50600</a> Insurance - Liability           | 7,545.34          | -                   | -                      | -                    | -                     | -                     | -                    | -                     | -                  | -                  | -                | -                 | 7,545.34          |
| <a href="#">020-601-50610</a> Insurance - Property            | -                 | -                   | 7,638.00               | -                    | -                     | -                     | -                    | -                     | -                  | -                  | -                | -                 | 7,638.00          |
| <b>Category 500 - Employee Services Total:</b>                | <b>30,783.77</b>  | <b>19,124.45</b>    | <b>34,945.91</b>       | <b>21,726.35</b>     | <b>24,630.13</b>      | <b>24,798.36</b>      | <b>24,981.88</b>     | <b>36,554.21</b>      | <b>33,056.82</b>   | <b>23,835.06</b>   | <b>26,103.47</b> | <b>25,998.57</b>  | <b>326,538.98</b> |
| <b>Category: 600 - Operating &amp; Maintenance</b>            |                   |                     |                        |                      |                       |                       |                      |                       |                    |                    |                  |                   |                   |
| <a href="#">020-601-60021</a> Audit                           | -                 | 3,725.00            | -                      | -                    | -                     | 2,917.00              | -                    | -                     | -                  | -                  | 800.00           | -                 | 7,442.00          |
| <a href="#">020-601-60131</a> Laundry / Uniforms              | -                 | -                   | -                      | -                    | -                     | -                     | 54.91                | 82.67                 | 146.86             | -                  | -                | 230.35            | 514.79            |
| <a href="#">020-601-60210</a> Computer Maintenance & Software | 194.13            | 2,058.47            | 55.57                  | 289.67               | 49.67                 | 54.97                 | 829.55               | 49.67                 | 5.70               | 112.60             | 342.00           | -                 | 4,042.00          |
| <a href="#">020-601-60250</a> Maintenance / Repair            | 4,565.68          | 1,051.64            | 30,674.30              | 849.88               | 4,954.05              | 5,203.34              | 3,746.55             | 2,549.50              | 7,782.13           | 250.65             | 1,712.42         | 1,458.86          | 64,799.00         |
| <a href="#">020-601-60270</a> Maintenance - Vehicles          | 73.27             | 295.02              | 494.76                 | 609.42               | 288.09                | 97.61                 | 101.11               | 3,012.25              | 194.28             | 406.86             | -                | 92.18             | 5,664.85          |
| <a href="#">020-601-60650</a> Membership & Publications       | -                 | 1,219.68            | -                      | -                    | -                     | -                     | -                    | -                     | -                  | -                  | -                | 316.82            | 1,536.50          |
| <a href="#">020-601-60710</a> Travel & Training               | -                 | -                   | -                      | 371.61               | 25.92                 | -                     | -                    | -                     | -                  | 332.54             | -                | 708.05            | 1,438.12          |
| <a href="#">020-601-60800</a> Contract Services               | 32.30             | 19,038.73           | 13,481.19              | 7,567.13             | 5,491.75              | 10,869.50             | 9,489.00             | 15,164.97             | 1,410.55           | 120.77             | 5,679.58         | 1,114.00          | 89,459.47         |
| <a href="#">020-601-60830</a> Contract Services-Engineering   | -                 | -                   | 520.00                 | 3,050.00             | -                     | 1,000.00              | -                    | 1,265.00              | -                  | -                  | 9,465.00         | -                 | 25,762.50         |
| <a href="#">020-601-60900</a> Miscellaneous                   | 11,811.57         | 51.63               | 45.09                  | 51.65                | 35.43                 | 39.12                 | 41.91                | 36.24                 | 38.13              | 30.66              | 35.34            | 36.96             | 12,253.73         |
| <a href="#">020-601-61111</a> Chemicals / Analysis            | 5,642.84          | 4,822.80            | 3,182.89               | 3,673.42             | 4,653.56              | 2,605.53              | 3,799.79             | 912.70                | 590.94             | 3,311.31           | 384.30           | 4,262.28          | 37,842.36         |
| <a href="#">020-601-61127</a> Tools                           | 79.77             | -                   | -                      | -                    | -                     | 20.82                 | -                    | -                     | -                  | -                  | -                | 410.39            | 510.98            |
| <a href="#">020-601-61130</a> Office Supplies                 | 58.70             | 197.52              | -                      | 14.56                | 441.13                | -                     | -                    | -                     | -                  | 311.02             | 15.91            | -                 | 1,038.84          |
| <a href="#">020-601-61131</a> Postage                         | 582.50            | 282.50              | 582.50                 | 282.50               | 381.83                | 587.50                | 304.17               | 585.00                | 734.82             | 285.00             | 400.00           | 600.00            | 5,608.32          |
| <a href="#">020-601-61140</a> Operational Supplies            | 91.04             | 14.56               | 129.58                 | 13.64                | 10.38                 | -                     | 58.70                | 88.16                 | 389.60             | 137.56             | 50.11            | 90.62             | 1,073.95          |
| <a href="#">020-601-61240</a> Meter Expense                   | 506.94            | 10,990.08           | -                      | 1,743.59             | -                     | -                     | -                    | -                     | 833.33             | 8,223.48           | 6,955.73         | -                 | 29,253.15         |
| <a href="#">020-601-61241</a> Utilities - Electric            | 16,739.68         | 18,447.73           | 16,867.83              | 24,365.66            | 12,685.39             | 10,023.69             | 7,614.41             | 5,344.66              | 2,188.64           | 5,185.13           | 7,802.34         | 11,179.43         | 138,444.59        |
| <a href="#">020-601-61280</a> Fuel - Vehicles                 | 408.10            | 451.22              | 508.19                 | 458.24               | 368.86                | 402.51                | 375.54               | 375.36                | 443.47             | 456.04             | 436.01           | -                 | 4,683.54          |
| <a href="#">020-601-67575</a> Regulatory Compliance           | 209.00            | 2,338.00            | -                      | 1,923.60             | 241.41                | 2,062.00              | -                    | -                     | 1,218.00           | -                  | -                | -                 | 7,992.01          |
| <a href="#">020-601-67600</a> Safety Equipment                | -                 | -                   | 123.66                 | -                    | 190.80                | -                     | -                    | -                     | 75.59              | 18.86              | -                | 74.97             | 483.88            |
| <a href="#">020-601-67610</a> Santa Ynez River Appropriation  | 3,851.93          | -                   | -                      | -                    | -                     | -                     | 5,936.24             | -                     | -                  | -                  | -                | -                 | 9,788.17          |
| <a href="#">020-601-67635</a> State Water Project             | 72,830.13         | 72,830.13           | 72,830.13              | 76,596.47            | 76,596.47             | 76,596.47             | 72,830.13            | 72,830.13             | 72,830.13          | 72,830.13          | 72,830.13        | 72,830.12         | 885,260.57        |

|                                                          |                         |                    |                    |                    |                    |                   |                   |                   |                    |                    |                   |                  |                                         |                     |
|----------------------------------------------------------|-------------------------|--------------------|--------------------|--------------------|--------------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|------------------|-----------------------------------------|---------------------|
| <a href="#">020-601-67705</a>                            | Telephone               | 673.97             | 707.20             | 653.18             | 690.93             | 734.81            | 777.08            | 661.07            | 670.51             | 648.68             | 699.82            | 675.09           | 672.60                                  | 8,264.94            |
| <a href="#">020-601-67820</a>                            | Write-Off Utility Plant | -                  | -                  | -                  | -                  | -                 | -                 | -                 | -                  | 38.92              | -                 | 28.00            | 77.95                                   | 144.87              |
| <a href="#">020-601-69100</a>                            | Transfer to Other Funds | -                  | -                  | -                  | -                  | -                 | -                 | -                 | -                  | 54,256.03          | -                 | (54,256.03)      | -                                       | -                   |
| <b>Category 600 - Operating &amp; Maintenance Total:</b> |                         | <b>118,351.55</b>  | <b>138,521.91</b>  | <b>140,148.87</b>  | <b>122,551.97</b>  | <b>108,149.55</b> | <b>112,236.32</b> | <b>107,063.90</b> | <b>102,966.82</b>  | <b>143,825.80</b>  | <b>92,712.43</b>  | <b>53,355.93</b> | <b>103,418.08</b>                       | <b>1,343,303.13</b> |
|                                                          |                         | <b>July</b>        | <b>August</b>      | <b>September</b>   | <b>October</b>     | <b>November</b>   | <b>December</b>   | <b>January</b>    | <b>February</b>    | <b>March</b>       | <b>April</b>      | <b>May</b>       | <b>June</b>                             | <b>YTD 2016-17</b>  |
|                                                          |                         | <b>2016-2017</b>   | <b>2016-2017</b>   | <b>2016-2017</b>   | <b>2016-2017</b>   | <b>2016-2017</b>  | <b>2016-2017</b>  | <b>2016-2017</b>  | <b>2016-2017</b>   | <b>2016-2017</b>   | <b>2016-2017</b>  | <b>2016-2017</b> | <b>2016-2017</b>                        | <b>2016-2017</b>    |
| <b>Category: 700 - Capital</b>                           |                         |                    |                    |                    |                    |                   |                   |                   |                    |                    |                   |                  |                                         |                     |
| <a href="#">020-601-73500</a>                            | Equipment               | -                  | -                  | -                  | -                  | -                 | -                 | -                 | -                  | -                  | -                 | 1,058.08         | 78.65                                   | 1,136.73            |
| <a href="#">020-601-74100</a>                            | Improvements            | -                  | 750.00             | 1,243.00           | -                  | -                 | -                 | -                 | -                  | -                  | -                 | -                | -                                       | 1,993.00            |
| <b>Category 700 - Capital Total:</b>                     |                         | <b>-</b>           | <b>750.00</b>      | <b>1,243.00</b>    | <b>-</b>           | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>           | <b>-</b>           | <b>-</b>          | <b>1,058.08</b>  | <b>78.65</b>                            | <b>3,129.73</b>     |
| <b>Expense Total:</b>                                    |                         | <b>149,135.32</b>  | <b>158,396.36</b>  | <b>176,337.78</b>  | <b>144,278.32</b>  | <b>132,779.68</b> | <b>137,034.68</b> | <b>132,045.78</b> | <b>139,521.03</b>  | <b>176,882.62</b>  | <b>116,547.49</b> | <b>80,517.48</b> | <b>129,495.30</b>                       | <b>1,672,971.84</b> |
|                                                          |                         |                    |                    |                    |                    |                   |                   |                   |                    |                    |                   |                  | <b>Expenditure Budget: \$ 2,606,795</b> |                     |
|                                                          |                         |                    |                    |                    |                    |                   |                   |                   |                    |                    |                   |                  | <b>Percent Used: 64.18%</b>             |                     |
|                                                          |                         | <b>July</b>        | <b>August</b>      | <b>September</b>   | <b>October</b>     | <b>November</b>   | <b>December</b>   | <b>January</b>    | <b>February</b>    | <b>March</b>       | <b>April</b>      | <b>May</b>       | <b>June</b>                             | <b>YTD 2016-17</b>  |
|                                                          |                         | <b>2016-2017</b>   | <b>2016-2017</b>   | <b>2016-2017</b>   | <b>2016-2017</b>   | <b>2016-2017</b>  | <b>2016-2017</b>  | <b>2016-2017</b>  | <b>2016-2017</b>   | <b>2016-2017</b>   | <b>2016-2017</b>  | <b>2016-2017</b> | <b>2016-2017</b>                        | <b>2016-2017</b>    |
| <b>Fund 020 Surplus (Deficit):</b>                       |                         | <b>(27,235.11)</b> | <b>(27,239.19)</b> | <b>(48,822.77)</b> | <b>(22,108.38)</b> | <b>53,059.51</b>  | <b>15,196.63</b>  | <b>13,160.94</b>  | <b>(12,679.05)</b> | <b>(22,626.32)</b> | <b>69,542.01</b>  | <b>95,266.39</b> | <b>74,700.95</b>                        | <b>160,215.61</b>   |

sc 7-17-17

**CITY OF BUELLTON**  
City Council Agenda Staff Report

City Manager Review: MPB  
Council Agenda Item No.: 4

To: The Honorable Mayor and City Council

From: Shannel Zamora, Finance Director

Meeting Date: July 27, 2017

Subject: Monthly Treasurer's Report – June 30, 2017

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**BACKGROUND**

California Government Code Section 53646(3) provides mandatory investment reporting requirements for California public agencies. The attached Treasure's Report complies with the State's reporting requirement.

On June 8, 2017 Council adopted the current Investment Policy per Resolution 17-10 which states the City Finance Director, as the investment officer, must submit monthly reports to City Council to demonstrate that sufficient cash flow liquidity is available to meet the succeeding month's estimated expenditures.

This Treasurer's Report is for June 30, 2017. All future Treasurer's Reports will be presented on a monthly basis.

**FISCAL IMPACT**

There is no fiscal impact; this report is intended to show the City Council the financial performance of the City's investment portfolio of idle funds.

**RECOMMENDATION**

That the City Council receive and file the Treasurer's Report for the month ending June 30, 2017.

**ATTACHMENTS**

Attachment 1 – Monthly Treasurer's Report – June 30, 2017



# City of Buellton

## **City of Buellton**

*Monthly Treasurer's Report*

**As of June 30, 2017**

July 27, 2017

This report presents the City's cash activity and investment portfolio as of June 30, 2017. The report includes:

- 1) Cash and investments at June 30, 2017 compared to the prior month;
- 2) A reconciliation of cash and investments to City ledger balances;
- 3) All investments managed by the City on its own behalf;
- 4) Beginning of year fund balance, revenues, expenditures and ending fund balance for each fund at June 30, 2017

**The following schedule is a summary of the City's cash and investments based on recorded value as of June 30, 2017 compared with the prior month.**

|                                    | June 30, 2017           | May 31, 2017            |
|------------------------------------|-------------------------|-------------------------|
| Cash                               | \$ 2,592,204.11         | \$ 2,020,549.25         |
| Investments held by the City       | \$ 8,794,864.88         | \$ 8,795,154.79         |
| <b>TOTAL CASH AND INVESTMENTS:</b> | <b>\$ 11,387,068.99</b> | <b>\$ 10,815,704.04</b> |

**Summary of activity for the Month and Future Liquidity:** The increase of \$571,364.95 is due to April 2017 sales tax and May 2017 Transient Occupancy Tax recorded in June. The portfolio is sufficiently liquid to meet expected expenditures for the coming six months.

The following schedule is a reconciliation of Cash and Investments to City ledger:



## Reconciliation of Cash and Investments to Ledger

City of Buellton, CA  
For the Period Ending 6/30/2017

| ACCOUNT #                  | ACCOUNT NAME                      | May 2017<br>BALANCE  | CURRENT<br>ACTIVITY | June 2017<br>BALANCE     |
|----------------------------|-----------------------------------|----------------------|---------------------|--------------------------|
| <b>CLAIM ON CASH</b>       |                                   |                      |                     |                          |
| <a href="#">001-10000</a>  | Claim On Pooled Cash              | 6,492,605.36         | 298,628.85          | 6,791,234.21             |
| <a href="#">005-10000</a>  | Claim On Pooled Cash              | 1,443,763.97         | 28,089.84           | 1,471,853.81             |
| <a href="#">006-10000</a>  | Claim on Pooled Cash              | 32,011.67            | (8,114.97)          | 23,896.70                |
| <a href="#">020-10000</a>  | Claim On Pooled Cash              | 1,214,101.09         | 130,830.39          | 1,344,931.48             |
| <a href="#">021-10000</a>  | Claim on Pooled Cash              | 48,791.97            | 37,407.50           | 86,199.47                |
| <a href="#">023-10000</a>  | Claim On Pooled Cash              | 475,953.59           | -                   | 475,953.59               |
| <a href="#">024-10000</a>  | Claim On Pooled Cash              | 19,044.84            | 3,614.00            | 22,658.84                |
| <a href="#">025-10000</a>  | Claim On Pooled Cash              | 443,549.19           | (202.64)            | 443,346.55               |
| <a href="#">027-10000</a>  | Claim On Pooled Cash              | 26,563.58            | 25,098.03           | 51,661.61                |
| <a href="#">029-10000</a>  | Claim On Pooled Cash              | (32,795.00)          | 16,732.50           | (16,062.50)              |
| <a href="#">031-10000</a>  | Claim On Pooled Cash              | 491,332.50           | (7,403.92)          | 483,928.58               |
| <a href="#">072-10000</a>  | Claim on Pooled Cash              | (79.27)              | 79.27               | -                        |
| <a href="#">075-10000</a>  | Claim On Pooled Cash              | 211,066.65           | (3,600.00)          | 207,466.65               |
| <a href="#">090-10000</a>  | Claim On Pooled Cash              | -                    | -                   | -                        |
| <a href="#">091-10000</a>  | Claim On Pooled Cash              | (0.04)               | 0.04                | -                        |
| <a href="#">092-10000</a>  | Claim On Pooled Cash              | (50,206.06)          | 50,206.06           | -                        |
| <b>TOTAL CLAIM ON CASH</b> |                                   | <b>10,815,704.04</b> | <b>571,364.95</b>   | <b>11,387,068.99</b>     |
| <b>CASH IN BANK</b>        |                                   |                      |                     |                          |
| <b>Cash in Bank</b>        |                                   |                      |                     | <b>Statement Balance</b> |
| <a href="#">999-10001</a>  | Pooled Cash - General Checking*** | 2,007,147.06         | 571,654.86          | 2,578,801.92             |
| <a href="#">999-10002</a>  | Pooled Cash - Money Market        | 205,509.67           | 33.79               | 205,543.46               |
| <a href="#">999-10003</a>  | Pooled Cash - FSA                 | 13,402.19            | -                   | 13,402.19                |
| <a href="#">999-10004</a>  | Pooled Cash - Brokerage           | 498,878.97           | (323.70)            | 498,555.27               |
| <a href="#">999-10005</a>  | Pooled Cash - LAIF                | 8,090,766.15         | -                   | 8,090,766.15             |
|                            | *** Unreconciled Balance          |                      |                     |                          |
| <b>TOTAL: Cash in Bank</b> |                                   | <b>10,815,704.04</b> | <b>571,364.95</b>   | <b>11,387,068.99</b>     |

City of Buellton  
Investment Summary  
June 30, 2017

| Investment Portfolio                | Interest Rate | Type                              | Market Value          | Maturity Term | Maturity Date |
|-------------------------------------|---------------|-----------------------------------|-----------------------|---------------|---------------|
| Local Agency Investment Fund – LAIF | .978%         | Government-State Pool             | \$ 8,090,766.15       | NA            | NA            |
| Flushing Savings Bank*              | 1.10%         | Negotiable Certificate of Deposit | 249,024.90            | 5 years       | 7/27/2017     |
| Berkshire Bank*                     | 1.35%         | Negotiable Certificate of Deposit | 249,530.37            | 5 years       | 4/30/2018     |
| Rabobank Money Market               | .20%          | Public Investment Money Market    | 205,543.46            | NA            | NA            |
| <b>Total Invested:</b>              |               |                                   | <b>\$8,794,864.88</b> |               |               |

Currently, short-term excess cash is primarily invested in the Local Agency Investment Fund (LAIF) administered by the State Treasurer. This is a high quality investment available in terms of safety, liquidity, and yield. Due to fluctuations in the marketplace, the City may have some investments with a current market value that is greater or less than the recorded value. This difference has no effect on investment yield as the City intends to hold the securities to maturity. However, generally accepted accounting principles require that market gains and losses be reported as interest earnings or losses at year-end.

The following is a fund balance schedule showing beginning fund balance at July 1, 2016 plus revenues minus expenditures for the period, resulting in ending fund balance at June 30, 2017. Fund balance includes total assets and liabilities of the City.



City of Buellton, CA

## Fund Balance Report

Cumulative as Of 06/30/2017

| Fund                                | July 1, 2016         | Total Revenues      | Total Expenses      | June 30, 2017        |
|-------------------------------------|----------------------|---------------------|---------------------|----------------------|
| 001 - General Fund                  | 6,649,307.06         | 6,129,929.82        | 6,148,258.67        | 6,630,978.21         |
| 005 - Sewer Fund                    | 3,722,518.66         | 858,992.01          | 817,351.28          | 3,764,159.39         |
| 006 - Wastewater Capital            | -                    | 81,958.50           | 61,448.80           | 20,509.70            |
| 020 - Water Fund                    | 5,652,856.00         | 1,833,187.45        | 1,674,285.56        | 5,811,757.89         |
| 021 - Water Capital                 | -                    | 142,948.00          | 57,468.53           | 85,479.47            |
| 023 - Housing Fees                  | 474,583.33           | 1,870.26            | 500.00              | 475,953.59           |
| 024 - Traffic Mitigation Fund       | (9,150.20)           | 21,761.60           | -                   | 12,611.40            |
| 025 - Gas Tax Fund                  | 262,085.12           | 283,590.10          | 243,490.80          | 302,184.43           |
| 027 - Local Transportation Fund     | 54,292.76            | 43,242.36           | 35,166.85           | 62,368.27            |
| 029 - Transportation Planning       | (149,137.10)         | 25,000.00           | 51,845.00           | (175,982.10)         |
| 031 - Measure A                     | 22,635.32            | 532,709.75          | 343,577.87          | 211,767.21           |
| 072 - Landscape Maintenance Fund    | -                    | -                   | -                   | -                    |
| 075 - Trust & Agency Fund           | 967.06               | 836.33              | -                   | 1,803.39             |
| 090 - Long Term Debt                | (1,261,835.00)       | -                   | -                   | (1,261,835.00)       |
| 091 - General Fixed Assets          | 17,733,823.24        | -                   | -                   | 17,733,823.24        |
| 092 - Capital Improvement Proj Fund | -                    | -                   | -                   | -                    |
| <b>Report Total:</b>                | <b>33,152,946.25</b> | <b>9,956,026.18</b> | <b>9,433,393.35</b> | <b>33,675,579.08</b> |

As required by Government Code Section 5346 (3), the chief officer for the City declares that there is sufficient funds to meet all obligations for the next six months.

**CITY OF BUELLTON**  
City Council Agenda Staff Report

City Manager Review: MPB  
Council Agenda Item No.: 5

To: The Honorable Mayor and City Council

From: Marc Bierdzinski, City Manager

Meeting Date: July 27, 2017

Subject: Resolution No. 17-13 - “A Resolution of the City Council of the City of Buellton, California, Adopting the 2017 City of Buellton Annex to the Santa Barbara County Local Hazard Mitigation Plan”

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**BACKGROUND**

In 2012, the City adopted the Federal Emergency Management Agency (FEMA) required Local Hazard Mitigation Plan (LHMP). The LHMP is required to be updated every 5-years. The City has been working with the Santa Barbara County Office of Emergency Management (OEM) and each jurisdiction in the County since 2015 to prepare the updated 5-year plan.

The City participated in numerous meetings with OEM and representatives of all cities in the county to develop a list of “common” hazards we all faced, and objectives to mitigate those hazards. Once those “common” hazards were identified, each city was tasked with identifying hazards that were unique to their respective community, and potential mitigation actions they could apply to reduce or eliminate the threat each hazard posed to their community.

The City’s LHMP (Attachment 1) has been reviewed by the California Office of Emergency Management and reviewed and conceptually approved by FEMA. The next step is the formal adoption by the City and final approval by FEMA.

The adoption of this LHMP lays the foundation for the City to be ready to apply for and be successful in obtaining funding that may become available in the future.

**ENVIRONMENTAL REVIEW**

This project is exempt from the California Environmental Quality Act because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment (CEQA Guidelines Section 15061(b)(3)).

**FISCAL IMPACT**

The adoption of this plan should have a positive fiscal impact on our community as it places the City in a position to effectively compete for future disaster mitigation funding and other similar funding that may become available.

**RECOMMENDATION**

That the City Council consider the adoption of Resolution No. 17-13 - “A Resolution of the City Council of the City of Buellton, California, Adopting the 2017 City of Buellton Annex to the Santa Barbara County Local Hazard Mitigation Plan”

**ATTACHMENTS**

Resolution No. 17-03  
Attachment 1 – July 2017 Buellton LHMP

## RESOLUTION NO. 17-13

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, ADOPTING THE 2017 CITY OF BUELLTON ANNEX TO THE SANTA BARBARA COUNTY LOCAL HAZARD MITIGATION PLAN

**BE IT RESOLVED** by the City Council of the City of Buellton as follows:

#### **SECTION 1:**

- a. The Federal Disaster Mitigation Act of 2000 (Act), as described in 44 CFR Section 201.6, mandates local governments to submit and maintain a Federal Emergency Management Agency (FEMA) approved local hazard mitigation plan (LHMP).
- b. The City of Buellton has participated in a county-wide multi-jurisdictional LHMP with Santa Barbara County as the lead agency.
- c. The Multi-Jurisdictional LHMP identifies each jurisdiction's risk assessment and mitigation strategies to reduce the impacts of natural disasters on the public and local governments.
- d. Identification of hazards in the City assists with response planning, exercise development, public education and awareness, and other emergency management functions.
- e. FEMA has approved the Santa Barbara County Multi-Jurisdictional LHMP and has given preliminary approval to Buellton's Annex.
- f. The Act requires the local Annex to the LHMP to be formally adopted by the City Council and provided to FEMA for formal approval.

**SECTION 2:** All proceedings having been duly taken as required by law, and upon review of the information provided in the staff report, consideration of the testimony given at the public hearing, as well as other pertinent information, the City Council finds the following:

- A. Record.** Prior to rendering a decision on the Project, the City Council considered the following:
1. All public testimony, both written and oral, received in conjunction with that certain public meeting conducted by the City Council on July 27, 2017 ("City Council Public Meeting").
  2. All oral, written and visual materials presented by City staff in conjunction with that certain City Council Public Meeting.
  3. The following informational documents, which by reference, are incorporated herein:
    - a. The staff report dated July 27, 2017 (the "Staff Report").

b. The July 2017 City of Buellton LHMP Annex.

**B. Public Review.** On the basis of evidence hereinafter listed, the following administrative procedures and public participation requirements were followed:

1. The Agenda for the Public Meeting was posted in two conspicuous public places on July 21, 2017.

2. In May 2015, an online survey in both English and Spanish was distributed county-wide to solicit public input on the LHMP. The City of Buellton notified residents and businesses of the survey through posting on the City's website and e-mails to stakeholder groups. Hard copies were also made available in City Hall.

3. Two community town hall meetings were held on July 15, 2016, in Goleta and Solvang.

4. The Draft LHMP for all jurisdictions was made available for public review from July 14, 2016, through July 27, 2016.

**C. Environmental Review.** This project is exempt from the California Environmental Quality Act because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment (CEQA Guidelines Section 15061(b)(3)).

**SECTION 3:** Based on the findings set forth in Sections 1 and 2, the City Council hereby:

a. Approves and adopts the 2017 Buellton Annex of the LHMP.

**SECTION 4:** The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED** this 27<sup>th</sup> day of July 2017.

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Holly Sierra  
Mayor

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Linda Reid  
City Clerk



**City of Buellton Annex**

**2017 Local Hazard Mitigation Plan**

**July 2017**

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## SECTION 9 CITY OF BUELLTON

### 9.1 INTRODUCTION

Buellton is located on US Highway 101 in the Santa Ynez Valley, 40 miles northwest of Santa Barbara and 360 feet above sea level. The City of Buellton was incorporated on February 1, 1992. Buellton enjoys a Mediterranean coastal climate with mild, dry summers and cool, wet winters. Buellton is transitioning from a crossroads commercial center for automobile travelers to a unique community offering full services to its residents and visitors. Located within commuting distance to the more populous coastal areas, Buellton is home to many commuters. It is also expected to grow, but only within its current City Limits due to an adopted Urban Growth Boundary.

### 9.2 PLAN PURPOSE

This annex was prepared in 2015-2016 as part of an update to the Santa Barbara County Multi-Jurisdictional Hazard Mitigation Plan. The City of Buellton participated in the County-wide Mitigation Advisory Committee, reviewed all portions of the prior Hazard Mitigation Plan pertaining to the City, and incorporated relevant components into this annex. This annex serves as a complete hazard mitigation planning tool for the City of Buellton. It contains updated capability assessment information, a new vulnerability assessment, and an updated/revised mitigation strategy. The methodology and process for development this annex is explained throughout the following sections. City Council Resolution No. 16-xx adopting this annex is provided as Appendix A.

### 9.3 PLANNING PROCESS

#### 9.3.1 Overview and Regional Planning

The planning process implemented for updating the Santa Barbara County *Multi-Jurisdictional Hazard Mitigation Plan* (HMP) used two different planning teams. The first team is the Mitigation Advisory Committee (MAC) and the second is the Local Planning team. All eight incorporated cities (Buellton, Carpinteria, Goleta, Guadalupe, Lompoc, Santa Barbara, Santa Maria, and Solvang) joined the County of Santa Barbara in the preparation of this *Multi-Jurisdictional Hazard Mitigation Plan*. Each of the participating jurisdictions had representation on the MAC and was responsible for the administration of their Local Planning Team.

Both the MAC and the Local Planning teams focused on these underlying philosophies:

- *Focus on the mitigation strategy*

The mitigation strategy is the plan's primary purpose. All other sections contribute to and inform the mitigation strategy and specific hazard mitigation actions.

- *Process is as important as the plan itself*

In mitigation planning, as with most other planning efforts, the plan is only as good as the process and people involved in its development. The plan should also serve as the written record, or documentation, of the planning process.

- *This is the community's plan*

To have value; the plan must represent the current needs and values of the community and be useful for local officials and stakeholders. Develop the mitigation plan in a way that best serves your community's purpose and people.

- *Intent is as important as Compliance*

Plan reviews will focus on whether the mitigation plan meets the intent of the law and regulation; and ultimately that the plan will make the community safer from hazards.

The planning process for the Santa Barbara County HMP incorporated the following steps:

- *Plan Preparation*

- Form/Validate planning team members
- Establishing common project goals
- Setting expectations and timelines

- *Plan Development*

- Validate and revise the existing conditions/situation within planning area; the *Capabilities Assessment and Hazard Assessment Sections* in the HMP
- Develop and review the risk to hazards (exposure and vulnerability) within the planning area; the *Vulnerability Assessment Section* in the HMP
- Review and identify mitigation actions and projects within the planning area; the *Mitigation Strategy* in the HMP

- *Finalize the Plan*

- Review and revise the plan
- Approve the plan
- Adopt and disseminate the plan

Throughout this process, and through other standard practices, opportunities for public involvement was offered and encouraged.

The MAC team was guided through the planning process; and as material was shared and decisions were made, it was the MAC team's responsibility to bring these findings back to their Local Planning Team. Below is a summary of the collaborative planning process of the MAC and Local Planning team.

The Mitigation Advisory Committee (MAC), formed in 2004, is a standing committee that works together throughout the year to discuss and provide input on a variety of activities. The MAC is led

by Santa Barbara County Public Works Department, Fire, and Office of Emergency Services and has representation from all of the local jurisdictions.

The MAC was utilized for the updating of the Santa Barbara County HMP. Table 9.1 lists the members of the MAC.

**Table 9.1 Members of the Mitigation Advisory Committee 2016**

| <b>Names</b>       | <b>Organization</b>                                                               | <b>MAC Member Status</b> |
|--------------------|-----------------------------------------------------------------------------------|--------------------------|
| Michael Dyer       | Santa Barbara County – Emergency Manager                                          | New Member               |
| Shannon McCrone    | Santa Barbara County – Emergency Services Planner                                 | New Member               |
| Robert Troy        | Santa Barbara County – Deputy Director Emergency Management                       | New Member               |
| Tylor Headrick     | Santa Barbara County- GIS/Emergency Services Planner                              | New Member               |
| Steve Oaks         | Santa Barbara County Fire – Battalion Chief                                       | New Member               |
| Rob Hazard         | Santa Barbara County Fire – Captain                                               | New Member               |
| Rudy Martel        | Santa Barbara County Agricultural Commissioner                                    | New Member               |
| Joyce Tromp        | Santa Barbara County Flood Control                                                | New Member               |
| Jon Frye           | Santa Barbara County Flood                                                        | New Member               |
| Tom Fayram         | Santa Barbara County Public Works Deputy Director                                 | Returning Member         |
| Matthew Schneider  | Santa Barbara County Planning and Development Deputy Director-Long Range Planning | New Member               |
| Marc Bierdzinski   | City of Buellton – City Manager/Planning Director                                 | Returning Member         |
| Mimi Audelo        | City of Carpinteria – Program Manager                                             | New Member               |
| Claudia Dato       | City of Goleta – Senior Project Manager (Public Safety)                           | Returning Member         |
| Gary Hoving        | City of Guadalupe – Public Safety Director                                        | New Member               |
| Kurt Latipow       | City of Lompoc – Fire Chief                                                       | New Member               |
| Yolanda McGlinchey | City of Santa Barbara – Emergency Services Manager                                | Returning Member         |
| Roy Dugger         | City of Santa Maria – Emergency Preparedness Coordinator                          | Returning Member         |

|                 |                                          |                  |
|-----------------|------------------------------------------|------------------|
| Bridget Elliott | City of Solvang – Associate Engineer     | New Member       |
| Jim Caesar      | UCSB – Emergency Manager                 | Returning Member |
| Lindsey Stanley | Cal OES – Emergency Services Coordinator | New Member       |
| Andrew Petrow   | Consultant                               | New Member       |

MAC meetings were held from April 2015 through June 2016. Each meeting was designed to walk the MAC members through sections of the Santa Barbara County HMP and annexes. In addition to reviewing and validating material, the intent was to also educate MAC members on the planning process and purpose of each section. By taking this step it will help ensure that each MAC member could bring this knowledge back to their Local Planning Teams.

The City also meets regularly outside of the MAC process via meetings and e-mail correspondence with The County Office of Emergency Management and our neighboring jurisdiction, the City of Solvang.

### 9.3.2 City Local Planning Team Meetings and Outcomes

Table 9-2 lists the City of Buellton Local Planning Team (LPT). These individuals reviewed the previous Hazard Mitigation Plan (HMP) and collaborated to identify the City’s critical facilities, provide relevant material (i.e., plans), validate hazard information, report on progress of city mitigation actions and provide suggestions for new mitigation actions as part of the MAC.

**Table 9-2 City of Buellton Local Planning Team 2016**

| Name                    | Title                                                     |
|-------------------------|-----------------------------------------------------------|
| Marc Bierdzinski        | City Manager/Emergency Services Manager/Planning Director |
| Linda Reid              | City Clerk/Emergency Services Coordinator                 |
| Rose Hess               | Public Works Director/City Engineer                       |
| Carolyn Galloway-Cooper | Finance Director                                          |

The City of Buellton Local Planning Team (LPT) met regularly during the planning process to discuss data needs and organize data collection. The team met on the first and third Tuesdays as part of bi-monthly staff meetings and discussed the update as needed. No sign-in sheets are used as these are regularly scheduled staff meetings.

**Table 9-3 City of Buellton Internal Collaboration Meetings Summary**

| Meeting Dates | Summary of Discussions                                                                |
|---------------|---------------------------------------------------------------------------------------|
| 2015/2016     | Hazard planning discussed by management team at regular twice monthly staff meetings. |

### 9.3.3 Public Involvement

In May 2015, an online survey prepared by County OEM in both English and Spanish was distributed county-wide to solicit public input regarding the concern for risk to natural hazard events and suggestions for how local government could minimize the risk. The City of Buellton notified residents and businesses of the opportunity to participate in the survey through posting it on the City's website and notifying key stakeholders such as city departments and CERT members via email. The City also made hard copy surveys in both English and Spanish available in City Hall. Survey results are contained in the County of Santa Barbara portion of the HMP as the City of Buellton did not prepare their own survey. Survey results are included in Appendix C.

Emergency preparedness information is also regularly distributed to the residents and businesses through a bi-monthly newsletter and via the City's website.

## 9.4 CAPABILITY ASSESSMENT

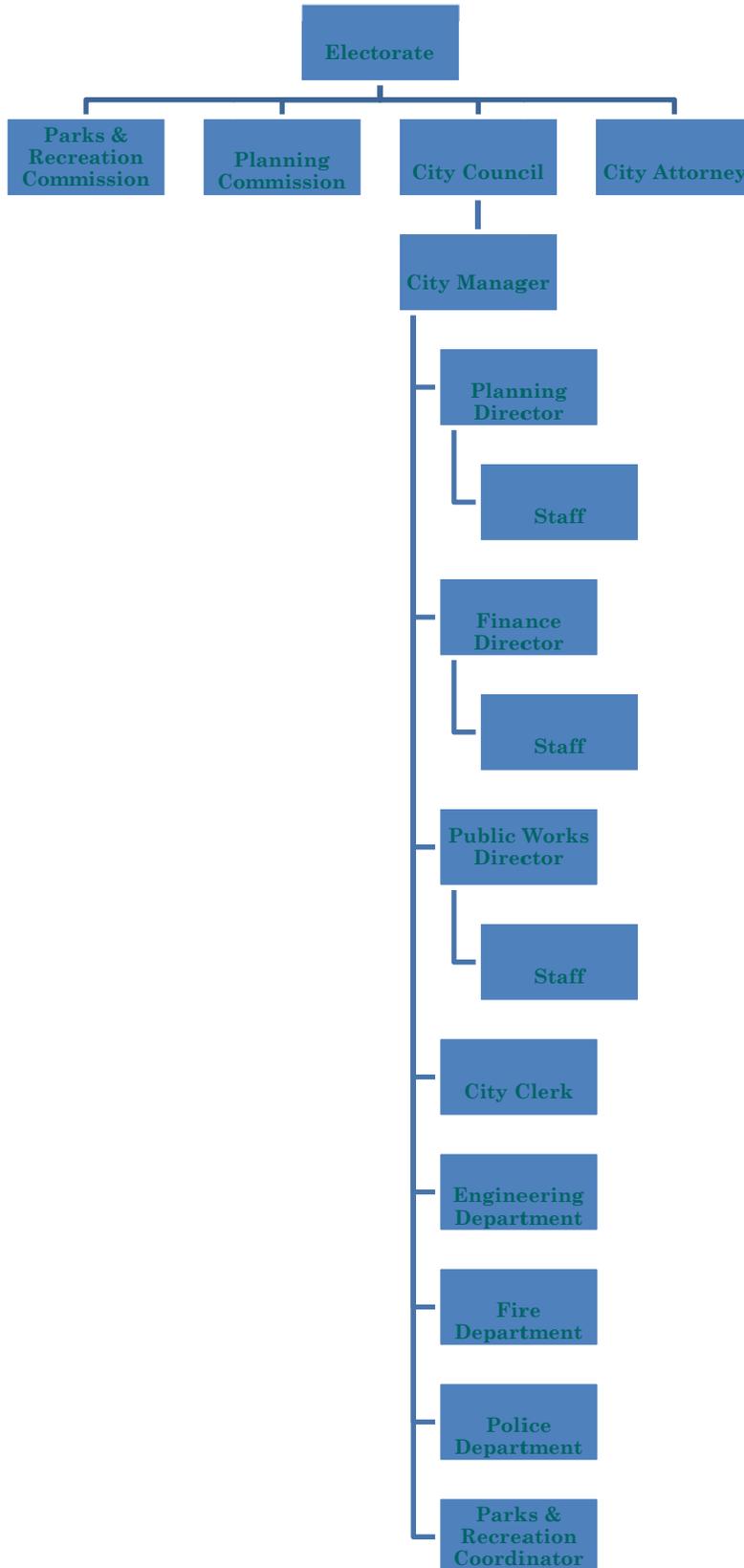
The City identified current capabilities and mechanisms available for implementing hazard mitigation activities. This section presents a discussion of the roles of key departments, administrative and technical capacity, fiscal resources, and summaries of relevant planning mechanisms, codes, and ordinances.

### 9.4.1 Key Departments

Buellton utilizes the Council-Manager form of local governance, which includes both elected officials and an appointed City Manager. Buellton has five council members, which includes a mayor and a vice mayor, whom are appointed each calendar year to represent Buellton. A directly elected mayor will begin with the 2016 election.

The City Council is Buellton's legislative body, setting policy, approving budgets, and setting tax rates. Members also hire the City Manager, who is responsible for the day-to-day administration of Buellton, and serves as the Council's chief advisor. The City Manager prepares a recommended budget and carries out the council's policies. While the City Manager may recommend policy decisions, he is ultimately bound by the actions of the Council. The Council appoints the City Attorney. Buellton's organizational chart is listed below.

# CITY OF BUELLTON ORGANIZATIONAL CHART



Departments involved in activities related to Hazard Mitigation include:

- **Fire Protection Services** (Buellton contracts with Santa Barbara County for Fire Protection Services)
  - Administration: Develop, implement and monitor policies, procedures, budgets, fees, automatic aid agreements, mutual aid agreements, and liaison with other City departments and outside agencies.
  - Fire Prevention Bureau: Coordinate adoption of codes and ordinances, review site and building plans for fire code compliance, and develop and present public education programs.
  - Emergency Medical Services: Manage the department’s paramedic and EMT programs, respond to medical emergencies and other calls for service, and participate with other community and regional health care providers to reduce public illness and injury.
  - Suppression Division: Maintain the department’s personnel, apparatus, equipment and fire stations in a state of readiness to respond to the community’s needs, develop and implement standard operating procedures for various types of emergency responses, respond to all types of emergencies, and train and interact with neighboring jurisdictions and regional agencies.
- **Building & Safety Department** (Buellton contracts with Santa Barbara County for Building & Safety)
  - Coordinate adoption of building, plumbing, electrical, and mechanical codes. Develop building ordinances.
  - Review site and building plans for compliance with building codes and ordinances.
  - Damage assessment of structures from multiple causes to facilitate repair and future occupancy.
- **Buellton City Manager/Planning Department**
  - Emergency Management: Coordinate Buellton’s Disaster Preparedness Program, liaison with all City departments and divisions, as well as other public and private organizations, develop, coordinate and implement the EOP, and maintain the operational readiness of Buellton’s Emergency Management Team, the E.O.C., and other key elements.
  - Develop and maintain Buellton’s general plan, zoning ordinances and development standards.
  - Oversee Buellton’s development process assuring compliance with zoning and general plan, and including environmental impact reports, design review, historic preservation, landscape review, habitat conservation, floodway prohibitions and floodplain development standards.
  - Through the code enforcement program, manages Buellton’s weed abatement program along with County Fire.
- **Buellton Public Works Department**
  - Maintains Buellton’s infrastructure (assets) ranging from streets to parks to buildings and vehicle fleet.

- Responds to Buellton’s emergencies, includes EOC response in disasters and assisting police and fire departments with hazardous materials clean up, debris removal, traffic and perimeter control efforts, traffic accident clean up and evacuation routing.
- Operates, maintains and enhances both the water treatment/distribution and sewer collection/treatment systems within Buellton.
- Responsible for planning and implementation associated with the following plans:
  - 1.1.1 Bradbury Dam Emergency Action Plan
  - 1.1.2 Water Quality Emergency Notification Plan
  - 1.1.3 Water Division Emergency Response Plan
  - 1.1.4 Sewer Overflow Response & Prevention Plan
- **Engineering Department** (Buellton contracts for Engineering Services).
  - Reviews engineering on private and public grading, floodways, retention basins, transportation infrastructure and structures to assure compliance with Federal, State and local ordinances on seismic and structural stability.
  - Develops engineering ordinances and policies that help protect and preserve Buellton’s infrastructure.
  - Evaluates all circulation elements for projected traffic impacts.
  - Determines needed infrastructure improvements, water system and water/sewer treatment capabilities.
  - Provides response personnel for evaluation of damaged infrastructure.
  - Provides support as necessary to Buellton’s EOC Team.
  - Coordinates other response agencies assisting with damage assessment and assists with cost estimates for damage assessment.
- **Police Department** (Buellton contracts with Santa Barbara County Sheriff’s Department for Police Services).
  - Responds to safety concerns involving threats and/or damage to life or property. Acts as the enforcement entity for violations of State and local laws and ordinances.
  - Primary emergency responders to acts of civil disobedience and public disorders and terrorism. Support personnel for emergency rescue and management.
  - Investigative services for criminal acts that result in personal injury/death and the destruction of property.
  - Develops and implements emergency response plans and policies, focusing on evacuation procedures and traffic control.
  - Primary responders to acts of terrorism, focusing on suspect intervention and facility and staff protection.

## 9.4.2 Administrative and Technical Capacity

The administrative and technical capabilities of Buellton, as shown in Table 9-4, summarizes the staff, personnel, and department resources available to implement the actions identified in the mitigation section of the Plan. Specific resources reviewed include those involving technical personnel such as planners/engineers with knowledge of land development and land management practices, engineers trained in construction practices related to building and infrastructure, planners and engineers with an understanding of natural or manmade hazards, floodplain managers, surveyors, personnel with GIS skills and scientists familiar with hazards in the community. Equipment and supplies maintained by the Public Works Director.

**Table 9-4  
Buellton’s Administrative and Technical Capacity**

| Staff/Personnel Resources                                                                                      | Y/N | Department/Agency and Position                                                                                 |
|----------------------------------------------------------------------------------------------------------------|-----|----------------------------------------------------------------------------------------------------------------|
| A. Planner(s) or engineer(s) with knowledge of land development and land management practices                  | Y   | Planning – Planning Director                                                                                   |
| B. Engineer(s) or professional(s) trained in construction practices related to buildings and/or infrastructure | Y   | Engineering, Public Works, & County Building – Public Works Director/City Engineer, & County Building Official |
| C. Planners or Engineer(s) with an understanding of natural and/or manmade hazards                             | Y   | Planning & Engineering – Planning Director/City Engineer                                                       |
| D. Floodplain manager                                                                                          | Y   | Public Works - City Engineer                                                                                   |
| E. Surveyors                                                                                                   | Y   | Public Works - City Engineer                                                                                   |
| F. Staff with education or expertise to assess the community's vulnerability to hazards                        | Y   | Fire Department/Planning – Fire Chief and Planning Director                                                    |
| G. Personnel skilled in GIS and/or HAZUS                                                                       | Y   | Public Works & Planning – City Engineer and Planning Director                                                  |
| H. Scientists familiar with the hazards of the community                                                       | Y   | Consultants                                                                                                    |
| I. Emergency Manager/Emergency Coordinator                                                                     | Y   | City Manager/City Clerk                                                                                        |
| J. Grant writers                                                                                               | Y   | Planning – Assistant Planner                                                                                   |

## 9.4.3 Legal and Regulatory Capabilities

The legal and regulatory capabilities of Buellton are shown in Table 9-5, which presents the existing ordinances and codes that affect the physical or built environment of Buellton. Examples of legal and/or regulatory capabilities include building codes, zoning ordinances, subdivision ordinances, special purpose ordinances, growth management ordinances, site plan review, general plans, capital improvement plans, economic development plans, emergency response plans, and real estate disclosure plans.

**Table 9-5  
Buellton’s Legal and Regulatory Capability**

| Regulatory Tools (ordinances, codes, plans)                                                                                                                         | Local Authority (Y/N) | Does State Prohibit (Y/N) |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------------|
| A. Building code                                                                                                                                                    | Y <sup>1</sup>        | N                         |
| B. Zoning ordinance                                                                                                                                                 | Y                     | N                         |
| C. Subdivision ordinance or regulations                                                                                                                             | Y                     | N                         |
| D. Special purpose ordinances (floodplain management, storm water management, hillside or steep slope ordinances, wildfire ordinances, hazard setback requirements) | Y <sup>2</sup>        | N                         |
| E. Growth management ordinances (also called “smart growth” or anti-sprawl programs)                                                                                | Y                     | N                         |
| F. Site plan review requirements                                                                                                                                    | Y                     | N                         |
| G. General or comprehensive plan                                                                                                                                    | Y                     | N                         |
| H. A capital improvements plan                                                                                                                                      | Y <sup>3</sup>        | N                         |
| I. An economic development plan                                                                                                                                     | Y <sup>4</sup>        | N                         |
| J. An emergency response plan                                                                                                                                       | Y                     | N                         |
| K. Real estate disclosure requirements                                                                                                                              | Y                     | N                         |

<sup>1</sup>Building Code, <sup>2</sup>25% slopes, flood plain, smart-growth, <sup>3</sup>Storm Drains, <sup>4</sup>General Plan.

#### 9.4.4 GIS, Computer and Communication Technology

The City has a basic GIS system used by the Public Works and Planning Departments. Currently, parcels, zoning and flood hazards have been mapped, including water, sewer, storm drain, and citywide striping. Hazard layers created for this plan can be incorporated into that system for future planning and updates. In the event it is needed, the GIS system is fully functional and can be used to provide the State of California Office of Emergency Services with preliminary damage assessments.

Through the Santa Barbara County Sheriff’s Department, Buellton has a fully functional 911 emergency telephone system, dispatch capabilities, and a reverse 911 system to issue warnings in advance of disasters. The Santa Barbara County Office of Emergency Services is also implementing new emergency notification software called Everbridge for use throughout the county.

Buellton is fully functional on the internet and has its own web site, which will be used to assist with communication necessary for implementation and future updates of this plan. Buellton also has a satellite phone for emergency communications.

## 9.4.5 Financial Resources

Buellton's financial worth has steadily grown over the years. The Finance Department confirms that Buellton has over 1,800 properties with a total taxable value of approximately \$745,000,000.

The General Fund balance is an important element that can show Buellton's financial strengths or weaknesses. For Fiscal Year 2015-2016 (FY 15-16), Buellton's operating budget has been set at approximately \$6,600,000. The revenue budget for Buellton contains more than 50 line items representing different sources, each governed by a distinct set of conditions particular to that revenue source. The largest revenue factor and the core of the resource base that enables Buellton's provision of community services is the local revenue portion of Buellton's General Fund. Buellton's revenue base is determined by different community conditions such as the current population, employment and income, economic activity within Buellton, and the growth of invested value from residential and commercial construction, business investment in plant and equipment, and demand for local real property. National, State, and regional economic conditions can also affect Buellton's revenue base by creating demand for community goods and services produced within Buellton. The primary revenue sources for the City are sales tax, property tax, and the transient occupancy tax. The majority of expenditures are for operation and maintenance and employee salaries and benefits.

Over the last few years, California's budget has diminished rapidly due to decreased tax revenues from an economic recession. The overall health of California's economy has a significant influence on local cities and counties, as local government appropriations are usually the first to have their appropriations diminished due to downturns in the economy.

Buellton's major economic drivers for its revenue base are from sales tax, transient occupancy tax, population growth, employment, construction, property values, and commercial activities. Buellton has no outstanding debt.

Buellton's long-term financial and programmatic policies to be achieved over the next few years demonstrate its dedication to protecting the life and property of Buellton residents and businesses include:

- Continued development of the storm water management system and continued qualitative drainage measures.
- Provide support in public safety to maintain current response time and professionalism, to limit injury, loss of life, and property.
- Funding of emergency preparedness training, including CERT.

Overall, Buellton has indirectly referenced mitigation and hazard reduction principles throughout many of the aforementioned documents, plans, and policies. Integrating more direct language referencing mitigation and hazard reduction will help to reinforce Buellton's commitment to these principles. The indirect references can also indicate that the responsibility for hazard reduction is shared among numerous departments within Buellton, making it a challenge to identify a particular department to take the lead in these efforts.

Table 9-6 shows specific financial and budgetary tools available to Buellton such as community development block grants; capital improvements project funding; authority to levy taxes for specific purposes; fees for water and sewer services; impact fees for developers for new development; ability to incur debt through general obligations bonds; and withholding spending in hazard-prone areas.

**Table 9-6  
Buellton’s Fiscal Capability**

| Financial Resources                                     | Accessible or Eligible to Use<br>(Yes/No) |
|---------------------------------------------------------|-------------------------------------------|
| • Community Development Block Grants (CDBG)             | Y                                         |
| • Capital improvements project funding                  | Y                                         |
| • Authority to levy taxes for specific purposes         | Y – Vote required                         |
| • Fees for water and sewer service                      | Y                                         |
| • Impact fees for developers for new developments/homes | Y                                         |
| • Incur debt through general obligation bonds           | Y                                         |
| • Incur debt through special tax and revenue bonds      | Y – Vote required                         |
| • Incur debt through private activity bonds             | N                                         |
| • Withhold spending in hazard-prone areas               | N                                         |
| • Other – SANDAG Grant                                  | N                                         |
| • Other – Other Grants                                  | N                                         |

#### 9.4.6 Relevant Plans, Policies, and Ordinances

Buellton has a range of guidance documents and plans for each of its departments. These documents have been used in the preparation of the mitigation strategies contained in this plan. These documents include a General Plan, Public Works Water/Sewer Plans, Capital Improvement Plans, Storm Water Management Program, Parks & Recreation Master Plan, Redevelopment Project Guidelines, and Standardized Emergency Management Plan. Buellton uses building codes, zoning ordinances, subdivision ordinances, and various planning strategies to address how and where development occurs. One of the essential ways Buellton guides its future is through policies laid out in the General Plan.

Since the last HMP was adopted, approximately 55,000 square feet of commercial space, one hotel with 99 rooms, and 270 residences were approved. All projects are subject to compliance with the following plans, policies, and ordinances to ensure compliance with City requirements and to review and mitigate hazard situations. For example, 68 of the residential units and 10,000 square feet of the commercial uses were located within the 100-year flood plain. Through the planning review process, the projects were required to follow our floodplain regulations and to file a Letter of Map Revision to remove the developed portions from the 100-year flood plain.

#### *9.4.6.1 City of Buellton General Plan*

##### Safety Element

The purpose of the Safety Element of the City's General Plan is to reduce deaths, injuries, property damage, and economic and social dislocation resulting from natural hazards including: flooding, mud slides and soil creep, tsunamis and seiches, land subsidence, earthquakes, avalanches, other geologic phenomena, levee or dam failure, urban and wildland fires, and building collapse. This portion of the General Plan identifies the hazards that the City must consider when making land use decisions.

Flooding is one natural hazard that the City of Buellton is susceptible to, mainly because it is located on an alluvial terrace of the Santa Ynez River. The Santa Ynez River, Zaca Creek, and Thumbelina Creek all produce 100-year storm flood damage. The greatest flood damage from these waterways occurred during heavy rainstorms in February 1993 and February 1998.

Flood damage also occurs from dam inundation. The Bradbury Dam on Lake Cachuma is located twelve miles east of Buellton. If this dam were to fail, a large portion of the City would be inundated with flood waters. The areas that would be the most affected by dam inundation would be the Thumbelina neighborhood and areas south of Highway 246.

In an effort to reduce the damages from flooding, new structures must be set back at least 200 feet from the bank of the Santa Ynez River. Structures must also be set back at least 50 feet from the top of the banks of creeks, including Zaca Creek and Thumbelina Creek, except where culverted. Development that is mapped in flood prone areas is subject to FEMA requirements and any new development must minimize flood problems that are identified by the National Flood Insurance Rate Program. To prevent dam inundation, evacuations plans should be in place.

Buellton also experiences seismic and geologic hazards. The San Andreas Fault is located 50 miles northwest of the City and the Santa Ynez Fault is located approximately six miles to the south. The San Andreas would generate a very large earthquake which would cause some groundshaking in Buellton; however, the damage from such an earthquake would not be severe. A major earthquake on this fault is considered likely within the next 30 years. The likelihood of an earthquake on the Santa Ynez Fault is low by comparison. Although this fault is active, estimates place the likelihood of a major earthquake on this fault at once in several hundred to a thousand years.

The most serious direct earthquake hazard is the damage or collapse of buildings cause by ground shaking, which can cause property damage, injury, or death. It is the primary seismic concern for Buellton. The areas within or immediately adjacent to the Santa Ynez River floodplains are located on alluvial deposits, which can increase the potential for ground shaking damage and can result in greater structural damage. Certain types of construction materials perform better in earthquakes than others. Modern structures made with wooden and steel frames, or reinforced concrete blocks, will typically withstand moderate to strong earthquake ground shaking with a small threat of building failure or major damage. In comparison, buildings made with unreinforced masonry typically provide little earthquake resistance. The City of Buellton does not contain any unreinforced masonry buildings. Many of Buellton's buildings are one or two stories high and made with wood frame construction, which is considered relatively resistant to earthquake damage.

Ground shaking can also cause liquefaction, subsidence, lurch cracking, and lateral spreading. Although there is potential for these hazards to occur in Buellton, no areas of abnormally high risk have been identified within the City.

Liquefaction, when solid soils and sediment is temporarily transformed from a solid to a liquid from increased pressure, can occur in Buellton during a major earthquake. The potential for liquefaction is highest in areas with sandy, alluvial soil and shallow groundwater, such as areas of the City nearest the Santa Ynez River and Zaca Creek. A major portion of the City can be considered as having low to moderate liquefaction potential. Liquefaction hazards can be avoided with proper foundation engineering based on an analysis of the soils on a given building site.

Subsidence is the compaction of soils and alluvium caused by groundshaking. In Buellton, the potential for subsidence is greatest in areas underlain by alluvium or other soft water-saturated soils. However, no substantial subsidence problems have been identified in the City.

Lurch cracking refers to fractures, cracks and fissures produced by groundshaking. Lateral spreading is the horizontal movement of soils toward an open face of a stream bank or the side of a levee. The potential for these hazards is greatest on steep-sided alluvial soils where the groundwater table is high. In the City, this would include areas adjacent to the Santa Ynez River.

Landslides and erosion can occur in Buellton along the bank of the Santa Ynez River if structures are built close to the edge. The City requires all structures to be at least 200 feet from the bank of the river so these hazards are less likely to occur.

Policies have been developed by the City to reduce the risk of seismic hazards. All new development must adhere to the California Building Code regarding seismic safety. Geologic studies must be conducted for new development to be constructed on slopes greater than 10%, and in areas mapped by the Natural Resource Conservation Service as having moderate or high risk liquefaction, subsidence, and/or expansive soils. Similarly, evaluation reports must be conducted by engineers for all new development proposals for subdivisions or structures for human occupancy. New development must also minimize erosion hazards by incorporating features such as additional landscaped areas, parking lots with bio-infiltration systems, permeable paving designs, and storm water detention basins. The development of critical facilities is restricted in areas determined to be high risk geologic hazard zones.

Aside from flooding and seismic hazards, Buellton faces two types of fire hazards, urban and wildland fires. The outbreak and spread of wildland fires outside the City is a potential danger, particularly during the dry summer and fall months. Wildland fires can result in the loss of natural vegetation, loss of agricultural crops, and soil erosion.

Urban fires can occur in any part of the City. Over the years, development standards have become more stringent to reduce the frequency and severity of such events. Building codes require fire walls for adjacent structures and local ordinances often prohibit the use of fire-prone materials, such as shake-shingle roofs. Electrical standards have also changed to reduce the fire risk inside structures and smoke detectors are now commonly required. Urban fire hazards are greatest in areas containing older buildings that do not meet the current building code, despite the City requiring that such buildings be brought up to code. Utility facilities also present a potential urban fire hazard. Earthquakes or floods may rupture buried gas lines, while high winds or accidents could cause overhead electric lines to break. While Buellton has had urban fires, most have been relatively small

and easily contained. No catastrophic fires have been recorded in recent history, particularly since emergency response and building codes have been improved.

Hazardous materials, such as household products, asbestos, lead-based paint, and aerially-deposited lead, can be found in the City. In order to reduce the negative effects of household products, Buellton participates in a quarterly Household Hazardous Waste and Electronics Collection and Recycling Day, when such materials are accepted free of charge at the Buellton Wastewater Treatment Plant property (run by MarBorg Industries). Santa Barbara County also has a hazardous waste management plan.

In addition to hazardous material and hazardous waste hazards, Buellton is susceptible to other man-made hazards such as hazardous materials releases, highway accidents, radon hazards, chemical releases. To reduce the amount of traffic accidents, the City will work with the California Department of Transportation (Caltrans) to require all transportation of hazardous materials to follow Caltrans approved routes. To prevent chemical releases, the City implements the CalARP Prevention Program, which includes risk management measures, operating procedures, training requirements, equipment maintenance and inspection practices, and emergency planning and response methods for the water treatment facilities.

To reduce hazardous material incidents, Buellton will maintain all City water treatment facilities in accordance with the 2006 Offsite Consequence Analysis and California Accidental Release Prevention Program, including studying the possibility of using solid chlorine pellets rather than gas. The City will also respond to the unlikely event of a contaminant release from such facilities in accordance with City's emergency response procedures. Buellton will adopt a new municipal code that ensures commercial and industrial uses in mixed use projects do not pose substantial health risks to residential components. Similarly, the City will require hazardous materials assessments for soil and groundwater contamination on land adjacent to development projects. The land must be remediated if contamination is identified.

The City of Buellton has adopted California's Standardized Emergency Management System, which meets the objectives of the National Incident Management System (NIMS), a nationwide approach for federal, state, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from disasters. The City adopted a resolution in 2008, designed to integrate NIMS into their emergency management system, and all City employees have taken the required NIMS courses.

### Land Use Element

The Land Use Element of the General Plan suggests that the City of Buellton would like to concentrate development within the City limits and the Urban Growth Boundary line. Its Sphere of Influence is coterminous with the City Limits and Urban Growth Boundary. Therefore, growth patterns in the near future would be infill. The preference of not expanding the Sphere of Influence is mandated in the General Plan so that agricultural, watershed, and open space lands are not prematurely or unnecessarily converted to other non-agricultural or non-open space uses without public debate and a vote of the people. The protection of such lands not only ensures the continued viability of agriculture, but also contributes to flood control and protection of wildlife, environmentally sensitive areas, and irreplaceable natural resources.

The Land Use Element contains several policies that promote hazard mitigation in Buellton. New development is restricted from areas where natural conditions are likely to pose a substantial threat to public safety or produce excessive maintenance costs. To ensure all residents do not lack necessary utilities, all new development is not allowed unless adequate public services are available to serve the development. The City will also investigate the potential for changing land use designations and zoning districts for properties subject to flooding and with limited access to open space.

### Housing Element

Based on the Buellton General Plan 2025, the City has an adequate water and sewer capacity to meet the expected build-out in 2025 (an approximate population of 6,100). This population increase equals an additional 500 dwelling units (2.8 persons per dwelling unit). Dry utilities, such as power and gas, should be available to all designated sites.

Development in the City of Buellton is subject to a Zoning Ordinance and the California Building Code that establishes minimum standards for all classes of construction.

One housing policy that mitigates the potential for housing damage during the event of a disaster involves the City promoting the repair, rehabilitation, and improvement of mobile homes and residential structures that are substandard or in disrepair. Blighted conditions and unsafe structures should be abated and tenants will be afforded protection in the event that they need to be displaced from their residence. Field surveys conducted at the end of 2008, and updated in 2013, suggest that the Buellton's overall housing rehabilitation needs are modest, with less than five percent of the City's housing deemed substandard.

### Public Facilities and Services Element

A shortage of critical materials, such as a clean water supply, is a hazard that jurisdictions strive to avoid. In Buellton, water is supplied by the City of Buellton Public Works Department. As stated above, the City has an adequate water and sewer capacity to meet the expected build-out in 2025. The water and sewer infrastructure varies in age. Fire flows are currently. Water and Sewer Master Plans are currently being prepared to evaluate appropriate capital improvement projects for required upgrades. Both water and sewer facilities undergo regular maintenance activities to ensure the systems are operational.

Another hazard that jurisdictions strive to avoid is a utility mishap. The General Plan indicates that natural gas, electricity, and telephone are all provided within the City. All new development is required to underground all utilities. The undergrounding of utility cables can prevent a power/utility service outage in Buellton during flooding, high winds, and earthquakes.

Fire and police protection is also a concern of Buellton, as ensuring the capabilities of these departments helps aid hazard mitigation. The General Plan indicates that the Santa Barbara County Fire Department provides fire protection for the City. The City also has a mutual aid agreement with every fire protection agency in Santa Barbara County. The fire department is equipped to deal with such hazards as wildland fires, urban fires, medical emergencies, and hazardous materials incidents. The City will continue to refer development plans to the Fire Department to assure the adequacy of structural fire protection, access for firefighting, water supply, and vegetation clearance. Police services within the City of Buellton are provided by the Santa Barbara County Sheriff's Department.

**9.4.6.2 Zoning and Subdivision Ordinances**

The State of California has empowered all cities and counties to adopt zoning ordinances. Buellton’s original Zoning Ordinance was adopted on July 22, 1993, and has been amended several times. It is codified in Title 19 of the Municipal Code. Buellton adopted a Subdivision Ordinance on November 10, 1994, reference Buellton Municipal Code Title 18.

Buellton has a five member Planning Commission, which is an advisory body to the City Council. The Commission was established under State law to provide relief in special cases where the exact application of the terms of the ordinance would be unduly restrictive and cause a hardship, in addition to generally reviewing zoning and subdivision proposals. The Planning Commission hears and decides upon the interpretation and the application of the provisions of the Zoning and Subdivision Ordinances. Although the Commission has certain discretionary powers in making its decisions, the Commission must always abide by and comply with the powers granted to it by the local Zoning and Subdivision Ordinances and the State’s enabling acts. Additionally, the Planning Commission may recommend actions to the City Council and the Planning Commission’s actions may be appealed to the City Council.

**9.4.6.3 Building Codes**

The State of California has adopted the most recent California Building Codes, which is enforced in Buellton, through its contracting agency, Santa Barbara County Building & Safety.

Buellton contracts with the County of Santa Barbara (County) and the County’s Inspections Department is principally responsible for enforcing State, City, and County Codes for building residential and commercial structures, enforcing environmental codes and guidelines for maintaining existing structures. In 1999, the County Inspections Department received a rating of "four" for its building code effectiveness in residential and commercial construction from the Insurance Services Office (ISO).

The ISO is an insurer-supported organization that provides advisory insurance underwriting and rating information to insurers. The ISO uses a rating scale of 1 to 10 with 1 to 3 being the highest rating given. The County’s evaluation can be used as a basis for providing rating credits to individual property insurance policies.

**9.4.6.4 Floodplain Management Ordinance**

Buellton has a Floodplain Ordinance requiring all habitable floors be built a minimum of two feet above the 100-year floodplain and the special flood hazard areas. However, many parts of Buellton flood due to storm water infrastructure and not because of their proximity to 100-year floodplain.

Buellton sustained flood damage in February 1993 and February 1998 following heavy rain storms. A Local Emergency was declared on February 5, 1998, following substantial storm flooding. Following the 1998 storm, Buellton had significant flooding on La Pita Place, Irelan Drive and Second Street due to an

overflowing flood control basin in the area. Thumbelina Creek overflowed its banks onto Kendale Road and there was significant foothill flooding on Via Corona Drive and Calor Drive with two feet of mud in this residential area. Buellton is working on a Drainage Master Plan that will identify areas that need improvements for flood control purposes. In addition, the City annually cleans all storm drain inlets and catch basins in the fall to ensure facilities are able to handle storm flow.

The FIRMs are developed through the NFIP and were last updated in December 2012 and made available in GIS format as Digital Flood Insurance Rate Maps. Also on file with the Santa Barbara Operational Area Office of Emergency Services, County Flood Control, and the Santa Barbara City Public Library are maps that identify floodplains, along with evacuation routes and locations of public shelters. They are used by both the public and private sector to determine flood insurance requirements and rates and to administer Buellton's Floodplain Management Ordinance (Title 17, Chapter 17.04 of the Buellton Municipal Code).

The City participates in the NFIP Program and the City uses the Floodplain Management Ordinance (Chapter 17.04) to stay in compliance with the NFIP.

Floodplain districts identified in the FIRMs include the following flood hazard zones and definitions:

- **Zone A** is the flood insurance rate zone that corresponds to the 100-year floodplains that are determined in the Flood Insurance Study (FIS) by approximate methods. Because detailed hydraulic analysis is not performed for such areas, no Base Flood Elevations or flood hazard factors are determined.
- **Zone AO** is the flood insurance rate zone that corresponds to areas of 100-year shallow flooding where depths are between one (1) and three (3) feet; average depths of inundation are shown, but no flood hazard factors are determined.
- **Zone A1-A30** is the flood insurance rate zone that corresponds to areas of 100-year flood; base flood elevations and flood hazard factors are determined.
- **Zone B** is the flood insurance rate zone that corresponds to areas between limits of the 100-year flood and 500-year flood; or certain areas subject to 100-year flooding with average depths less than one (1) foot or where the contributing drainage area is less than one square mile; or areas protected by levees from the base flood.
- **Zone C** is the flood insurance rate zone that corresponds to areas of minimal flooding.

#### *9.4.6.5 Repetitive Loss (RL) Properties*

Repetitive loss properties are defined as property that is insured under the NFIP that has filed two or more claims in excess of \$1,000 each within any consecutive 10-year period since 1978. The City has no identified repetitive loss properties.

#### *9.4.6.6 City of Buellton Storm Water Management Program*

In California, the State Water Resources Control Board (SWRCB) has determined that urban runoff is a leading cause of pollution through the state, with impacts on both human health and aquatic ecosystems. The SWRCB identified the City of Buellton as a small municipal separate system requiring coverage under the National Pollutant Discharge Elimination System (NPDES) *General Permit for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)*, Water Quality Order No. 2003-0005-DWQ (General Permit). A requirement of the General Permit is development of a Storm Water Management Program (SWMP) to reduce the discharge of pollutants.

The General Permit also requires the development and implementation of Best Management Practices (BMPs) to address six Minimum Control Measures (MCMs). This includes the following: 1) Public Education and Outreach on Storm Water Impacts; 2) Public Involvement and Participation; 3) Illicit Discharge Detection and Elimination; 4) Construction Site Storm Water Runoff Control; 5) Post-Construction Storm Water Management in New Development and Redevelopment; and 6) Pollution Prevention/Good Housekeeping for Municipal Operations.

The Storm Water Management Plan has been prepared by the City of Buellton and describes the City's program necessary to comply with the General Permit. It also serves as a framework for identifying, assigning, and implementing control measures and BMPs intended to reduce the discharge of pollutants and protect downstream water quality.

Its purpose is to serve as a planning and guidance document to be used by the City's regulatory body; to define techniques and measurable goals for measuring BMP effectiveness; and to define a five-year schedule for SWMP implementation to comply with the General Permit requirements.

Following a description on the City of Buellton the document comprehensively describes the Minimum Control Measures. They comprise the most substantive section of the Storm Water Management Program:

#### *1. Public Outreach and Education*

This measure is intended to ensure greater public support and compliance for the storm water management program. Specifically, they teach the public the importance of protecting stormwater quality. The City has already begun and will continue to partner with other local municipalities, such as the County of Santa Barbara and the Cities of Lompoc, Santa Maria, Solvang, Goleta, Santa Barbara, and Carpinteria to develop materials and host civic events.

The City also implements BMPs, including the use of: 1) Brochures; 2) WebPages; 3) Events; 4) Educational programs for children; 5) Storm Drain Markings; 6) Stormwater Hotlines; 7) Direct Mail/Media campaigns; 8) Business outreach programs; 9) Botanical garden exhibits; 10) Public surveys; and 11) Ongoing assessments of social marketing strategies. The SWMP also includes effectiveness measures and measurable goals for each respective BMP.

#### *2. Public Participation and Involvement*

The goal is to foster active community support for the SWMP. The City implements BMPs, including: 1) Regular public meetings; 2) Regular coordination efforts among amongst local agencies/stakeholders; 3) Community clean-ups; 4) Water quality hotlines; 5) and Lists of interested parties. The SWMP also includes effectiveness measures and measurable goals for each respective BMP. Its purpose is to assure that the program will be supported by City residents and will provide input to guide development of the program in the future.

#### *3. Illicit Discharge Detection and Elimination*

The City will enhance its current system to identify and eliminate illicit discharges throughout the permit area. A map identifying "trouble spots and potential illegal dumping areas" in the City has been developed and will be updated as needed.

The City implements BMPs, including: 1) Maps of the storm drain system; 2) Storm water ordinances; 3) Education and outreach programs; 4) Education/Training of municipal employees; 5) Identification and elimination of illicit discharge sources; 6) Drain filters for commercial connections; 7) Wastewater programs; and a 8) Pet waste disposal program. The city intends to maintain ongoing efforts to control illicit discharge at current levels by implementing these BMPs. The SWMP also includes effectiveness measures and measurable goals for each respective practice.

#### *4. Construction Site Runoff Control*

The purpose of construction site runoff controls is to prevent soil and construction waste from entering the storm water. The City will review its current Excavation and Grading Code and standard practices for compliance with the minimum requirements – according to the USEPA. It will also require all construction projects to collect construction waste and materials on site and dispose of it in a legal and proper manner.

The City implements BMPs, including: 1) Construction Site Enforcement, Inspections; 2) Development of construction site inspection and enforcement procedures; 3) Development of procedures for review of grading/erosion control/construction site plans; 4) Discretionary projects – conditions of approval; 5) Staff training; 6) Construction workshop; 7) Construction site stormwater control ordinance; and 8) Procedures for receipt and consideration of information from the public. The SWMP also includes effectiveness measures and measurable goals for each respective BMP.

#### *5. Post-Construction Runoff Control*

This minimum control measure focuses on site planning and design considerations, which are most effective when addressed in the early stages of project development. The goal of the program is to integrate basic and practical storm water management techniques into new development to protect water quality.

The City adopted and is implementing/applying water quality protection policies related to hydromodification control criteria (post construction requirements – PCRs) to new development and redevelopment projects. The City has adopted/developed guidance for PCRs, including: design, monitoring, maintenance, and inspection requirements and guidance to assist developers in the selection, design, and maintenance of hydromodification control measures.

The City implements BMPs, including: 1) Review of regulations; 2) Staff training; 3) Plan review; 4) inspection of post-construction stormwater BMPs; 5) Long-term of post-construction stormwater BMPs; 6) Master drainage plan; 7) Long-term watershed protection and plan; 8) Use of low impact development in project design; 9) Adoption of hydromodification control criteria; and 10) Education and outreach efforts. The SWMP also includes effectiveness measurable goals for each respective practice.

#### *6. Pollution Prevention Control and Goodhousekeeping for Municipal Operations*

The purpose of this minimum control measure for Municipal Operations/Good Housekeeping Practices is to assure that the City's delivery of public services occurs in a manner protective of storm water quality to the maximum extent practical and protect overall water quality. In this way the City may serve as a model to the community.

The City implements BMPs, including: 1) Training of employees on stormwater pollution prevention; 2) Street sweeping; 3) Storm drain cleaning; and 4) Trash, green waste and recycling. Data collected for each measurable goal will be compiled, reviewed and summarized as part annual report to the Regional Water Quality Control Board (RWQCB).

#### Monitoring and Reporting Requirements

The purpose of monitoring and reporting is to document successful implementation of the SWMP and determining the program's effectiveness at reducing pollutants to the MEP and protect water quality. The General Permit requires that annual reports be submitted annually upon approval of the City's SWMP. The City intends these annual reports to cover the fiscal year immediately prior to the reporting period.

#### *9.4.6.7 City of Buellton Waste Water Treatment Plant*

The City of Buellton is located in northern Santa Barbara County and operates a publicly owned treatment works facility whose discharge influences the Santa Ynez River. In recognition of this important asset, the city has developed an examination to determine the true operating capacity of the existing wastewater treatment plan and to plan for the future.

Its scope includes a forecast of demographic and planning development until the year 2030 and an estimation of the respective wastewater flow characteristics; an evaluation of the of the WWT's overall performance; an evaluation of the entire treatment process; and an array of recommendations for expansion or modifications to accommodate future needs.

#### Land Use and Population

The City of Buellton is likely to continue its growing population trend over the next 40 years. Based on the 2010 Census, its population is 4,800 persons and the average density was 2.8 persons per household. It is expected to grow by 400 persons every five years through 2035 and then by 300 persons by 2040. Based on this growth rate, the City's population in 2040 is expected to reach 7,200 persons. Since one third of the City's area is categorized as low density residential, the forecasted population increase is not expected to reach full build-out until between 2040 and 2050.

#### Wastewater Flows and Characteristics

Existing wastewater characteristics form the basis for defining and projecting future wastewater characteristics. The findings and observations are summarized as follows:

- Wastewater flows per capita are 88 gpcd, compared to the expected range of 70 to 80 gpcd for a California city. This may attributed to an increased number of hotels/tourism, contributions from wineries, and it may indicate the potential for water conservation measures.

Potable water is obtained from two sources: 1) State Water; and 2) local groundwater. At this time, Buellton's primary water source is groundwater. State Water is used to supplement the groundwater

on an as needed basis. The City has several water conservation programs including replacement shower heads and the Cash for Grass Initiative.

Future wastewater characteristics are planned for a 20-year horizon and use the 2027 estimated population of 6,260 people with a per capita wastewater flow of 80 gpcd. Using this scenario, organic loading is expected to increase from approximately 1,100 lb/day in 2007 to 1,500 lb/day in 2027. It is noted that projected demands for flow and organic loading are based on current loadings, which include a combination of residential and commercial/industrial sources. Should future components of commercial/industrial development occur, it is recommended that the City project organic and flow demands carefully as part of the development approval process.

### Regulatory Review

Waste discharge requirements are not anticipated to change through the planning period. Nevertheless, a few items are addressed:

- Effluent nitrogen sampling suggests down-gradient impacts to water quality in the area of percolation ponds. This impacts the groundwater and should be addressed to comply with the current Waste Discharge Requirements (WDRs).
- The City should ensure that all aspects of the effluent monitoring and reporting program are in compliance with the revised monitoring program of March 2006.
- The City should consider refining their groundwater monitoring program to include off-site wells where practical and should survey wells to determine flow gradients of groundwater in and around the site.

### Wastewater Treatment Plant Analysis

Based on the 2008 assessment of the wastewater treatment process –and its components- the following recommendations are included:

- *Aeration tanks*: To meet future demands for de-nitrification, it will be necessary to ensure adequate piping for the aeration system. An initial investment of \$75,000 is suggested.
- *Scum Handling*: It is suggested that the budget allocate \$15,000 for waste activated sludge (WAS) mixing, or \$75,000 for separate dewatering/compacting if an alternative modification is chosen.
- *Standby Power*: It is inadequate to meet current and future needs and is suggested that a figure of \$200,000 be included for initial improvements.

The City will be updating its WWTP Master Plan in Fiscal Year 2016/2017.

#### 9.4.6.8 City of Buellton Emergency Operations Plan

The 2014 Emergency Operations Plan (EOP) for the City of Buellton addresses the planned response to emergency situations associated with natural disasters, technological incidents and national security emergencies that occur within or affect the City. The plan does not address normal day-to-day emergencies. The Plan:

- establishes the emergency management organization required to respond to and mitigate any significant emergency or disaster affecting the City;
- identifies the policies, responsibilities and procedures required to protect the health and safety of the city community, public and private property, and the environmental effects of natural and technological emergencies and disasters; and
- establishes the operational concepts and procedures associated with field response to emergencies, the City's Emergency Operations Center (EOC) activities, and the recovery process.

It establishes the framework for implementation of the California Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS) in the City of Buellton. The document is a concept of operations guide, intended to facilitate multi-agency and multi-jurisdictional coordination in emergency operations particularly between the City of Buellton, Special Districts, and the Santa Barbara county Operational Area.

The scope presented in the EOP applies to all elements of the City's Emergency Organization during all phases of emergency management. Its primary audience is intended for emergency management staff from the city and other interested parties (e.g. the Federal government, other State or local governments, and volunteer agencies).

The EOP is organized in three sections.

- **Part One - Basic Plan.** The overall organizational and operational concepts relative to response and recovery are described in this section. Its intended audience is the Emergency Operations Center (EOC) Management Team.
- **Part Two - Emergency Organization Functions.** It is a description of the emergency response organization and emergency action checklists. The intended audience is EOC staff.
- **Part Three – Supporting documents to the City's Emergency Operations Plan.** These documents identify both SEMS and NIMS compliance information.

Hazard mitigation is discussed in *Part One- Basic Plan* and includes a series of programs and best management practices to efficiently minimize the risks to natural hazards. They are:

- 1) Enhance public awareness and understanding;
- 2) Create a decision tool for management;
- 3) Promote compliance with State and Federal program requirements;
- 4) Enhance local policies for hazard mitigation capability;
- 5) Provide inter-jurisdictional coordination of mitigation-related programming;
- 6) Achieve regulatory compliance.

Through use of these practices and the acknowledgement of Federal and State Hazard Mitigation Programs, the City of Buellton is cognizant of the resources available and the method by which to leverage them -- before, during, and after an event.

#### ***9.4.6.9 SEMS Multi-Hazard Functional Plan***

In early September 2004, Buellton submitted its Standardized Emergency Management System (SEMS) Multi-Hazard Functional Plan to the State of California for approval. The Plan discusses mitigation in the form of training and exercises, which are essential at all levels of government to make emergency operations personnel operationally ready. All emergency plans should include provision for training. The objective is to train and educate public officials, emergency response personnel and the public. The best method for training staff to manage emergency operations is through exercises. Exercises are conducted on a regular basis to maintain the readiness of operational procedures. Exercises provide personnel with an opportunity to become thoroughly familiar with the procedures, facilities and systems which will actually be used in emergency situations. There are several forms of exercises:

- Tabletop exercises provide a convenient and low-cost method designed to evaluate policy, plans and procedures and resolve coordination and responsibilities. Such exercises are a good way to see if policies and procedures exist to handle certain issues.
- Functional exercises are designed to test and evaluate the capability of an individual function such as evacuation, medical, communications or public information.
- Full-scale exercises simulate an actual emergency. They typically involve complete emergency management staff and are designed to evaluate the operational capability of the emergency management system.

The SEMS Multi-Hazard Functional Plan will be updated to reflect the current hazard risk assessment and mitigation activities identified in this hazard mitigation plan annex.

#### **9.4.7 Expand and Improve**

The City regularly reviews and updates the plans, programs, codes, and policies discussed in this section through public processes including workshops and public meetings. The community is encouraged to participate in all updates relating to emergency preparedness. It is important to note that during the LHMP update planning process these plans, programs, codes, and policies were evaluated to determine their effectiveness in risk education and reduction efforts, as well as, its usefulness to implement mitigation measures. Any shortfalls or areas where the plans, programs, codes, and policies could be improved or expanded were identified and captured under annual review, the annual planning process and Mitigation Actions chapter of this plan. If no mitigation actions were identified, then it can be assumed that the planning team determined that no shortfalls or areas for improvement are needed.

## 9.5 HAZARD ASSESSMENT

The City of Buellton had their LPG review the hazard listings developed by the MAC. The listing was modified by the LPG based on the hazards that impact the City. After reviewing the County’s MAC listing, the LPG for the City of Buellton determined that flooding, wildfire, earthquakes, landslides, dam failure, and climate change (associated with wildfire and flooding) are the major hazards that affect the critical facilities within the City. Table 9-7 provides the hazard ranking for the City of Buellton. Rankings were determined by the LPG based on knowledge of the area. The full description of these hazards county-wide is contained in the County portion of the document. Since the City’s incorporation in 1992, no significant disaster events for these hazard types have occurred within the City of Buellton.

The LPG determined, based on the LPT’s knowledge of the City, that the following hazards, while some may exist, do not pose a threat to the critical facilities within the City of Buellton and have not been analyzed in this annex: expansive soils/land subsidence, tsunami, sea level rise/coastal flooding, severe weather and storms, extreme heat, freeze, hailstorm, tornado, windstorm, agriculture pests and disease, marine invasive species, epidemic/pandemic/vector borne disease, levee failure, hazardous material release, energy shortage and energy resiliency, natural gas pipeline/storage, oil spill, radiological accident, terrorism, cyber threats, commercial/military aircraft crash, civil disturbance, train accident, and well stimulation/hydraulic fracking. Most of these additional hazards are being addressed in the more comprehensive THIRA document.

**Table 9-7  
City of Buellton - Hazard Ranking and Planning Consideration 2016**

| Hazard Type and Ranking | Planning Consideration Based on Hazard Level |
|-------------------------|----------------------------------------------|
| Flooding                | Significant                                  |
| Wildfire                | Significant                                  |
| Earthquake              | Significant                                  |
| Landslide               | Moderate                                     |
| Dam Failure             | Limited                                      |
| Climate Change          | Moderate                                     |

### 9.5.1 Flood

The City of Buellton ranked the flooding hazard as being a significant risk to the City. Coastal Storm Surge is not a concern to the City of Buellton as it is located inland from the coast.

On July 22, 1993, Buellton adopted a Floodplain Ordinance, (Ordinance No. 17.04). Buellton's Floodplain Ordinance requires all new buildings be built at least 200 feet from the top of bank of the Santa Ynez River and all new buildings are constructed 2 feet above the flood zone. When new projects go through Buellton's approval process, the Planning Commission, City Council, and City Engineer ensure the wastewater treatment plant is protected from flooding inundation.

No significant flooding events have occurred in the City of Buellton within the last 5 years due to storm drain improvements and cleaning.

### 9.5.2 Wildfire

The City of Buellton ranked the wildfire hazard as being a significant risk to the City.

Buellton contracts with Santa Barbara County for Fire Protection Services. All high fire zones within Buellton are mapped. The Fire Department, as well as Santa Barbara County Building & Safety requires that all commercial development over 5,000 square feet install indoor sprinklers and use fire resistant building materials. Within the unincorporated areas surrounding Buellton, the Fire Department has a vegetative management program that annually inspects all lots in early spring and advises property owners that all brush must be removed by July 1. Within the City Limits, the Buellton Code Enforcement Officer and County Fire undertake a weed abatement program in the Spring.

No wildfire events have impacted the City of Buellton.

### 9.5.3 Earthquake

The City of Buellton ranked the earthquake hazard as being a significant risk to the City.

Santa Barbara County Officials have indicated that Buellton is located in Seismic Zone 4, which is the highest potential status for earthquake activity in the state of California. Buellton is aware that its fault lines and liquefaction zones are mapped. The City, in conjunction with County Building and Safety, has examined all structures within the City limits and determined that Buellton has no unreinforced masonry buildings located within Buellton. All of Buellton's water reservoirs are located underground and following the 6.5 San Simeon Earthquake in December 2003, Buellton's Public Works Department determined that all water reservoirs were unaffected and continued to operate normally. Reservoirs 1 and 2 have been completely re-constructed and upgraded as of 2015/2016.

No earthquake events that have affected the City have occurred.

### 9.5.4 Landslide

The City of Buellton ranked the landslide as being a moderate risk to the City.

Buellton has never had a hazard involving landslides. The identified critical facilities are not located within areas susceptible to landslides.

Coastal Erosion is not a concern to the City of Buellton as it is located inland from the coast.

### 9.5.5 Dam Failure

The City of Buellton ranked the dam failure hazard as being a limited risk to the City.

Buellton lies approximately 15 miles west of the Bradbury Dam and sits along the Santa Ynez River. If the dam were to fail, Buellton could sustain substantial flooding via the Santa Ynez River. It has been established that the Bradbury Dam has been mapped for inundation. No dam inundation impacts have occurred within the City.

### 9.5.6 Climate Change

The City of Buellton is not located along the coast so sea level rise associated with climate change would not occur. However, storms with increased severity could exacerbate flooding impacts within the City as well as increase fire hazards. Drought is also associated with climate change, however, drought does not pose a threat to the operation of the City's critical facilities.

## 9.6 VULNERABILITY ASSESSMENT

The City of Buellton identified 10 critical facilities to be included in the Vulnerability Assessment portion of this plan. These facilities primarily included utilities, government, and educational structures. Of the data that was available, it was shown that these buildings are worth approximately \$2 million in structure value. However, dollar values for four of the ten facilities that are not owned by the City of Buellton can be found in the County portion of the HMP. They are provided in this annex for information and planning purposes.

The results of the facilities shown to be exposed to each hazard are shown in the table below:

| Hazard Type         | Specific Risk                     | Count or (Average) | % of Critical Facilities Impacted | Exposure*   |
|---------------------|-----------------------------------|--------------------|-----------------------------------|-------------|
| Flood/Climate       |                                   |                    |                                   |             |
|                     | FEMA Flood Zone                   | 1                  | 10%                               | \$1,060,000 |
|                     | Flood Overlay Zone                | 1                  | 10%                               | \$1,060,000 |
| Fire/Climate        |                                   |                    |                                   |             |
|                     | Fire Severity Zone                | 1                  | 10%                               | \$28,321    |
|                     | WUI                               | 10                 | 100%                              | \$1,895,021 |
|                     | Fire Threat                       | 8                  | 80%                               | \$835,021   |
| Dam Inundation      |                                   | 5                  | 50%                               | \$1,606,474 |
| Landslide Incidence |                                   | 0                  | 0%                                | \$0         |
| Earthquake          |                                   |                    |                                   |             |
|                     | Groundwater/Liquefaction Severity | 7                  | 70%                               | \$1,606,474 |
|                     | Peak Ground Acceleration          | (1.73)             | N/A                               | N/A         |

\*- Exposure is based on a combination of building structure value and contents value. In all cases some of the impacted structures had incomplete values for structure, contents, or both.

By using the hazard layers determined to be the best available data for Santa Barbara County, a large majority of the Buellton critical facilities evaluated are at least moderately exposed to the following threats:

- Wildland Urban Interface
- Fire Threat
- Landslide Incidence
- Groundwater/Liquefaction Severity

A full description of the threats in the table above is provided in the County HMP. As the City continues to assess its vulnerability the collection of better data will help to improve the risk assessment process in order to direct planning and mitigation decisions.

Table 9-8 presents the 10 identified critical facilities and available values. The Map ID number for each critical facility corresponds to those found on the following maps showing the location of the critical facilities in relation to the County’s profiled hazards. Using a GIS and the data shown in these maps, it was determined which critical facilities are exposed to which hazards by whether or not they fall within the mapped hazard area. The results of the exposure analysis are included below with the corresponding maps.

**Table 9-8 Buellton Critical Facilities**

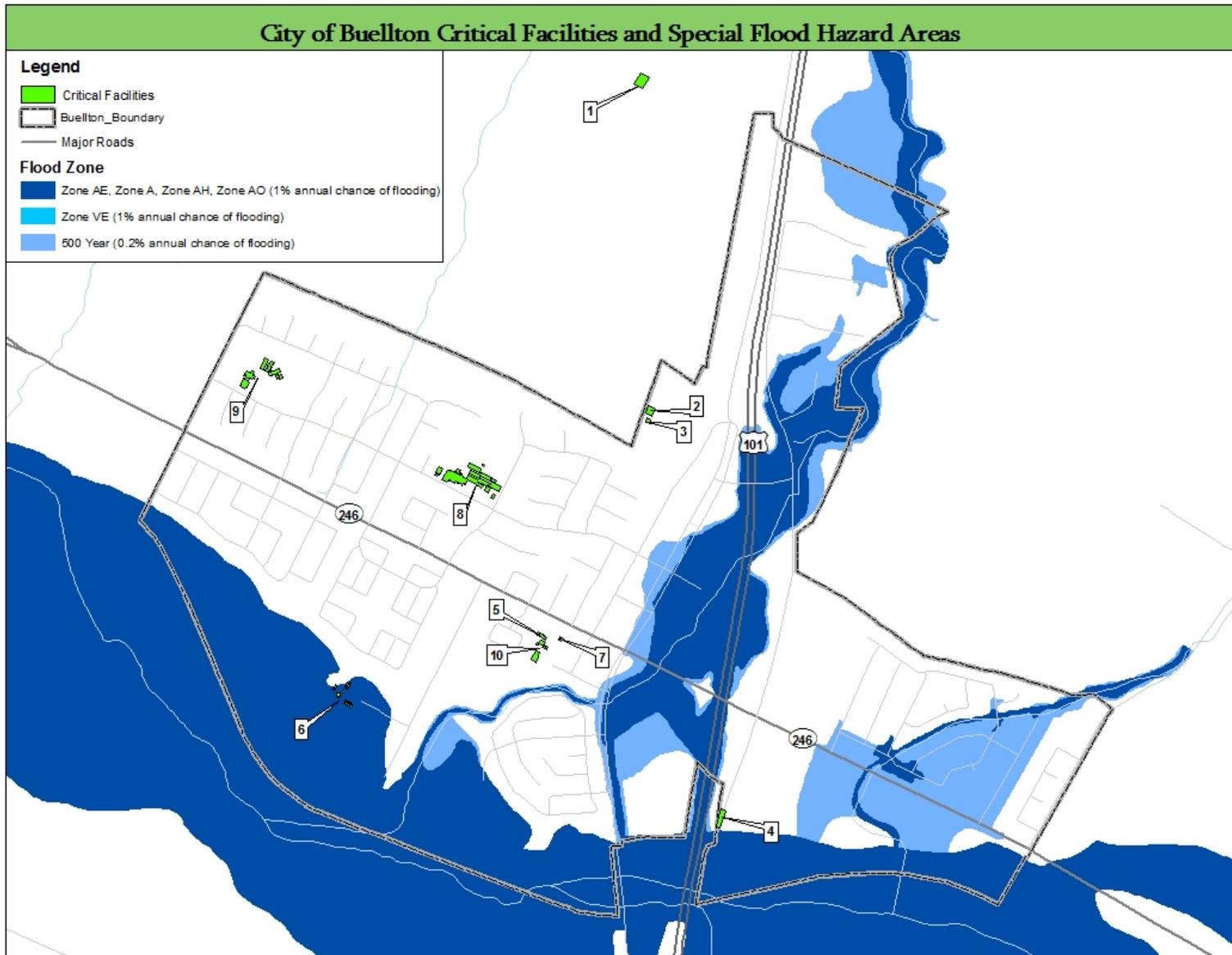
| <b>Map ID</b> | <b>Critical Facility</b>               | <b>Bldg Value</b> | <b>Capacity</b> |
|---------------|----------------------------------------|-------------------|-----------------|
| 1             | Reservoir 1                            | \$28,321          | 850000          |
| 2             | Reservoir 2                            | \$83,510          | 300000          |
| 3             | Reservoir 3                            | \$176,716         | 100000          |
| 4             | McMurray Road Water Treatment Facility | \$318,427         |                 |
| 5             | Highway 246 Water Treatment Facility   | \$228,047         |                 |
| 6             | Buellton Wastewater Treatment Facility | \$1,060,000       |                 |
| 7             | SB County Sheriff Buellton Sub-Station | n/a (1)           |                 |
| 8             | Jonata School                          | n/a (1)           |                 |
| 9             | Oak Valley School                      | n/a (1)           |                 |
| 10            | SB County Fire Station 31              | n/a (1)           |                 |

(1) Not City facilities

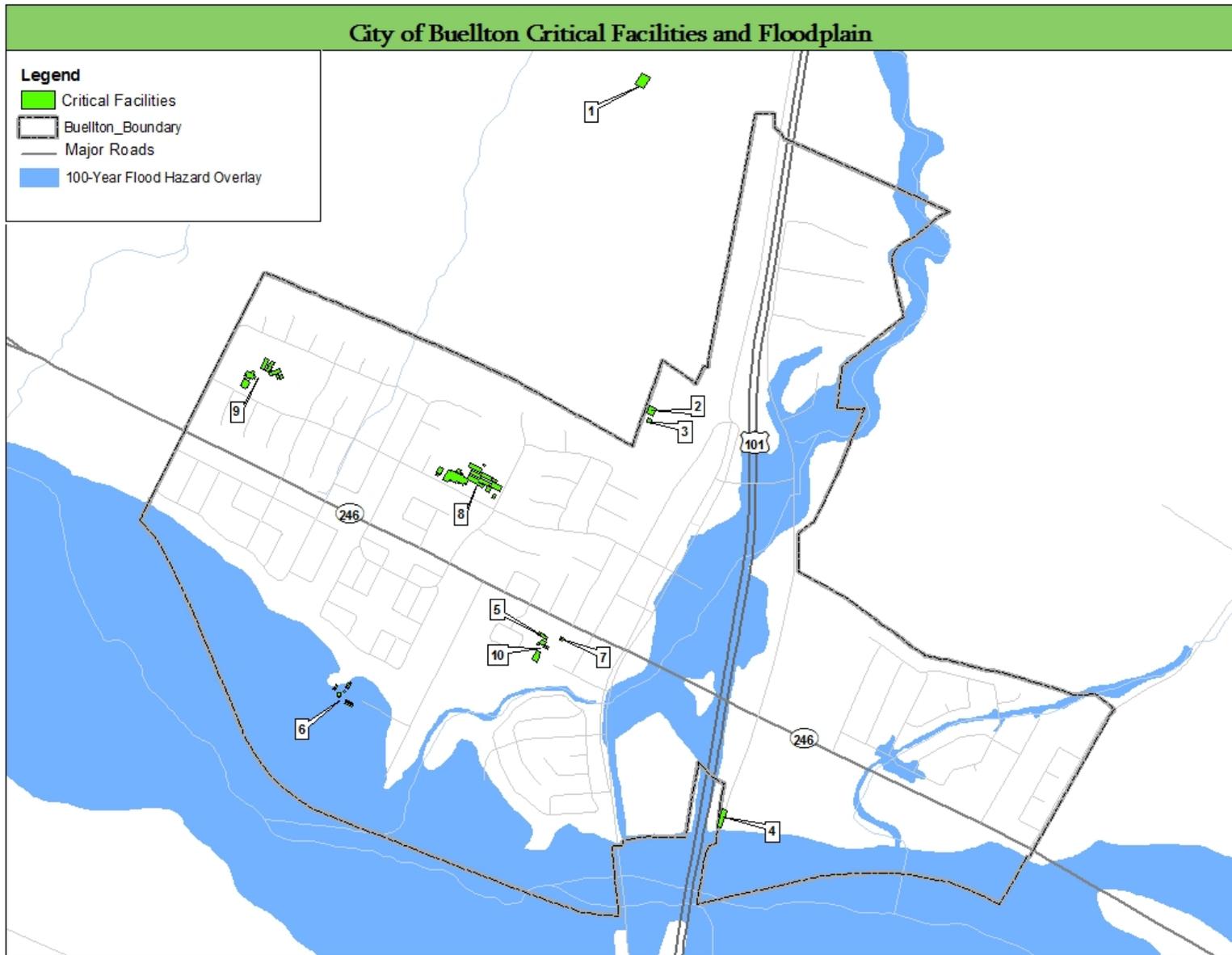
### 9.6.1 Flood/Climate Vulnerability

| Map ID | Critical Facility                      | Bldg Value      | Capacity | Flood Hazard       |                               |
|--------|----------------------------------------|-----------------|----------|--------------------|-------------------------------|
|        |                                        |                 |          | FEMA Flood Zone    | Flood Overlay Zone            |
| 1      | Reservoir 1                            | \$28,321        | 850000   | Outside Floodplain | Outside Flood Overlay Zone    |
| 2      | Reservoir 2                            | \$83,510        | 300000   | Outside Floodplain | Outside Flood Overlay Zone    |
| 3      | Reservoir 3                            | \$176,716       | 100000   | Outside Floodplain | Outside Flood Overlay Zone    |
| 4      | McMurray Road Water Treatment Facility | \$318,427       |          | Outside Floodplain | Outside Flood Overlay Zone    |
| 5      | Highway 246 Water Treatment Facility   | \$228,047       |          | Outside Floodplain | Outside Flood Overlay Zone    |
| 6      | Buellton Wastewater Treatment Facility | \$1,060,000     |          | 100 Year           | 100 Year Flood Hazard Overlay |
| 7      | SB County Sheriff Buellton Sub-Station |                 |          | Outside Floodplain | Outside Flood Overlay Zone    |
| 8      | Jonata School                          |                 |          | Outside Floodplain | Outside Flood Overlay Zone    |
| 9      | Oak Valley School                      |                 |          | Outside Floodplain | Outside Flood Overlay Zone    |
| 10     | SB County Fire Station 31              |                 |          | Outside Floodplain | Outside Flood Overlay Zone    |
|        |                                        | <b>Exposure</b> |          | <b>\$1,060,000</b> |                               |

No new critical facilities have been constructed within the City’s identified flood zones. No change to the vulnerability of the WWTP.



Source: Flood Insurance Rate Map (FIRM) Boundaries, Santa Barbara County GIS available at <http://www.countyofsb.org/itd/gis/default.aspx?id=2802>, September 15, 2009, prepared by FEMA

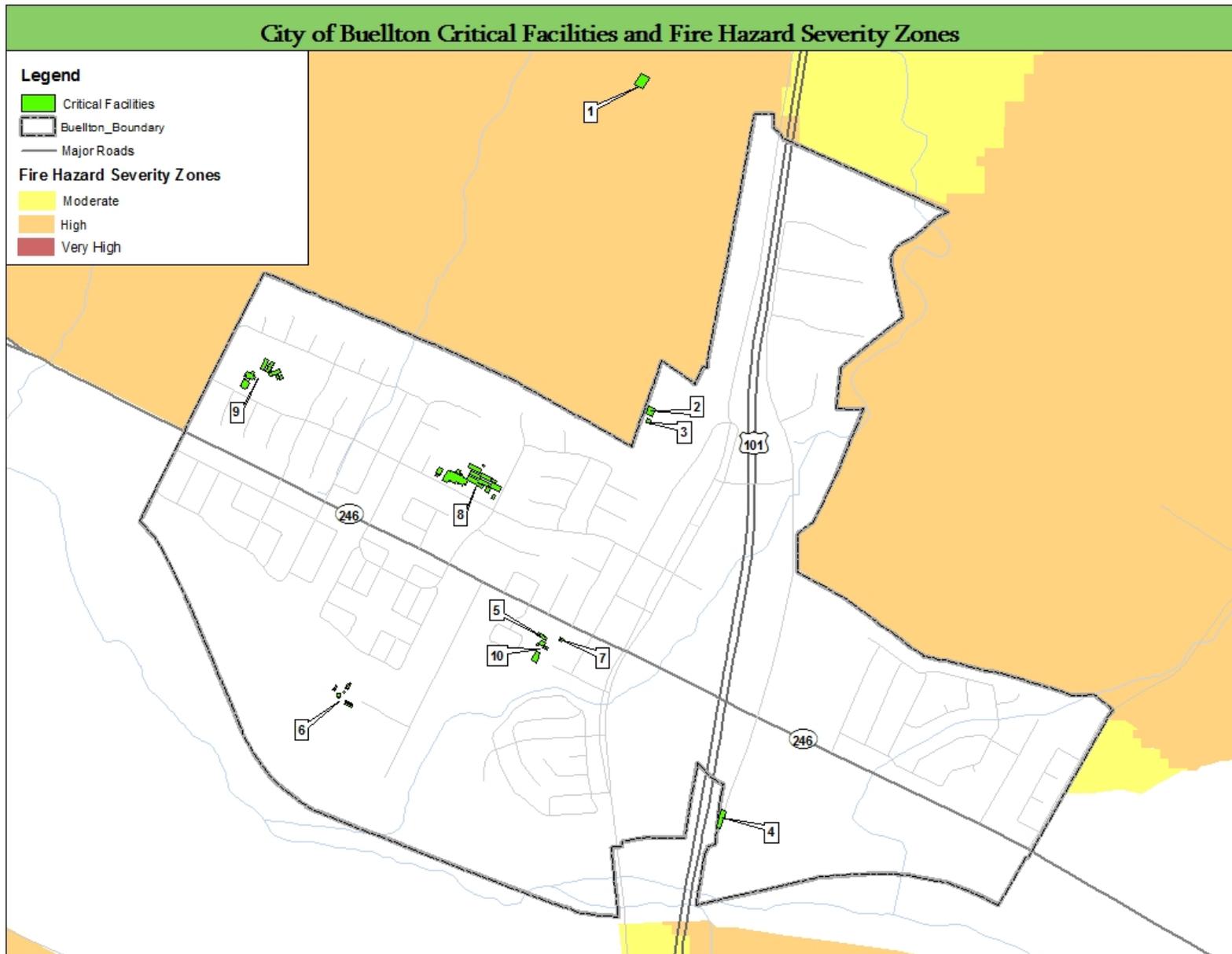


Source: Overlay – Flood Hazard, Santa Barbara County GIS, available at <http://www.countyofsb.org/itd/gis/default.aspx?id=2802>, November 23, 2010

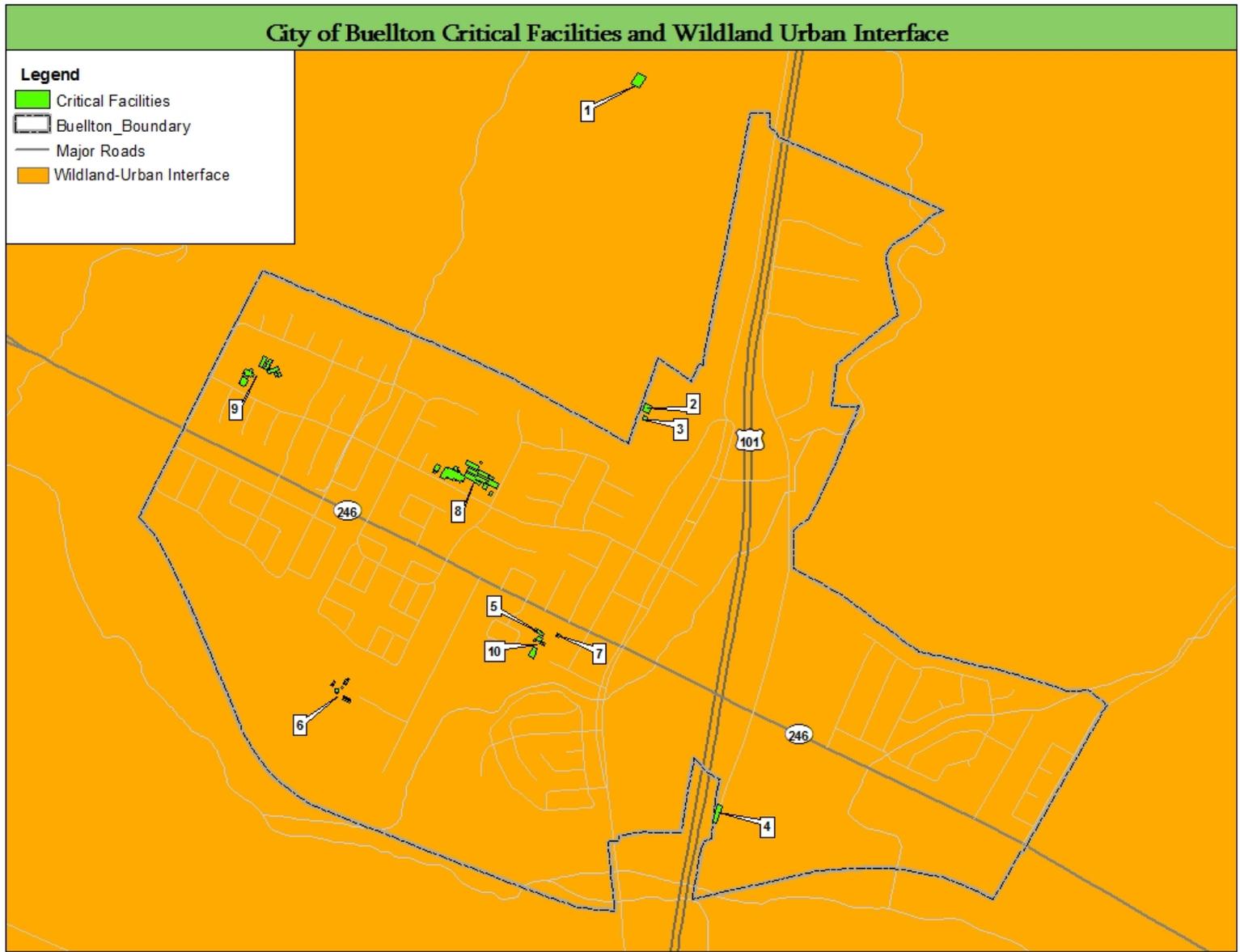
## 9.6.2 Wildfire/Climate Vulnerability

The data shown below is developed on a statewide basis and does not consider the placement of local neighborhoods within the geography. Santa Barbara County Fire has synthesized the data at a more local level to convey communities at risk. These are presented in the County section of the wildfire hazard profile. Buellton has been designated as a WUI community at risk. No changes to the critical facilities listed or their vulnerability to wildfire.

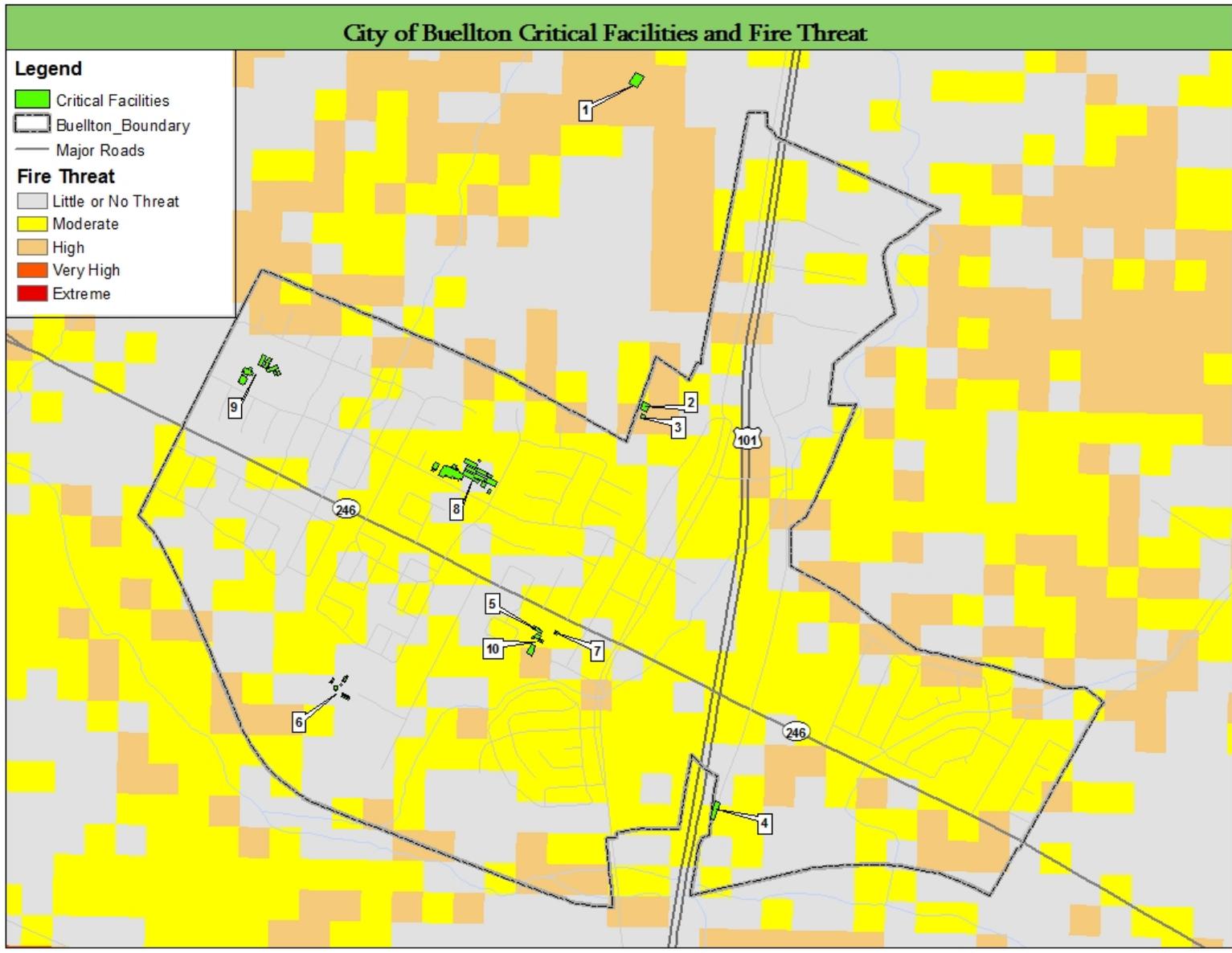
| Map ID          | Critical Facility                      | Fire Hazard                |                    |                     |
|-----------------|----------------------------------------|----------------------------|--------------------|---------------------|
|                 |                                        | Fire Severity Zone         | WUI Zone           | Fire Threat         |
| 1               | Reservoir 1                            | High Fire Severity         | Within WUI Zone    | High                |
| 2               | Reservoir 2                            | Outside Fire Severity Zone | Within WUI Zone    | High                |
| 3               | Reservoir 3                            | Outside Fire Severity Zone | Within WUI Zone    | High                |
| 4               | McMurray Road Water Treatment Facility | Outside Fire Severity Zone | Within WUI Zone    | Moderate            |
| 5               | Highway 246 Water Treatment Facility   | Outside Fire Severity Zone | Within WUI Zone    | Moderate            |
| 6               | Buellton Wastewater Treatment Facility | Outside Fire Severity Zone | Within WUI Zone    | Little or No Threat |
| 7               | SB County Sheriff Buellton Sub-Station | Outside Fire Severity Zone | Within WUI Zone    | Moderate            |
| 8               | Jonata School                          | Outside Fire Severity Zone | Within WUI Zone    | Moderate            |
| 9               | Oak Valley School                      | Outside Fire Severity Zone | Within WUI Zone    | Little or No Threat |
| 10              | SB County Fire Station 31              | Outside Fire Severity Zone | Within WUI Zone    | High/Moderate       |
| <b>Exposure</b> |                                        | <b>\$28,321</b>            | <b>\$1,895,021</b> | <b>\$835,021</b>    |



Source: County of Santa Barbara Fire GIS



Source: Wildland Urban Interface (WUI) Fire Threat, Fire and Resource Assessment Program (FRAP) available at <http://frap.cdf.ca.gov/data/frapgisdata/select.asp?theme=5>, 2003

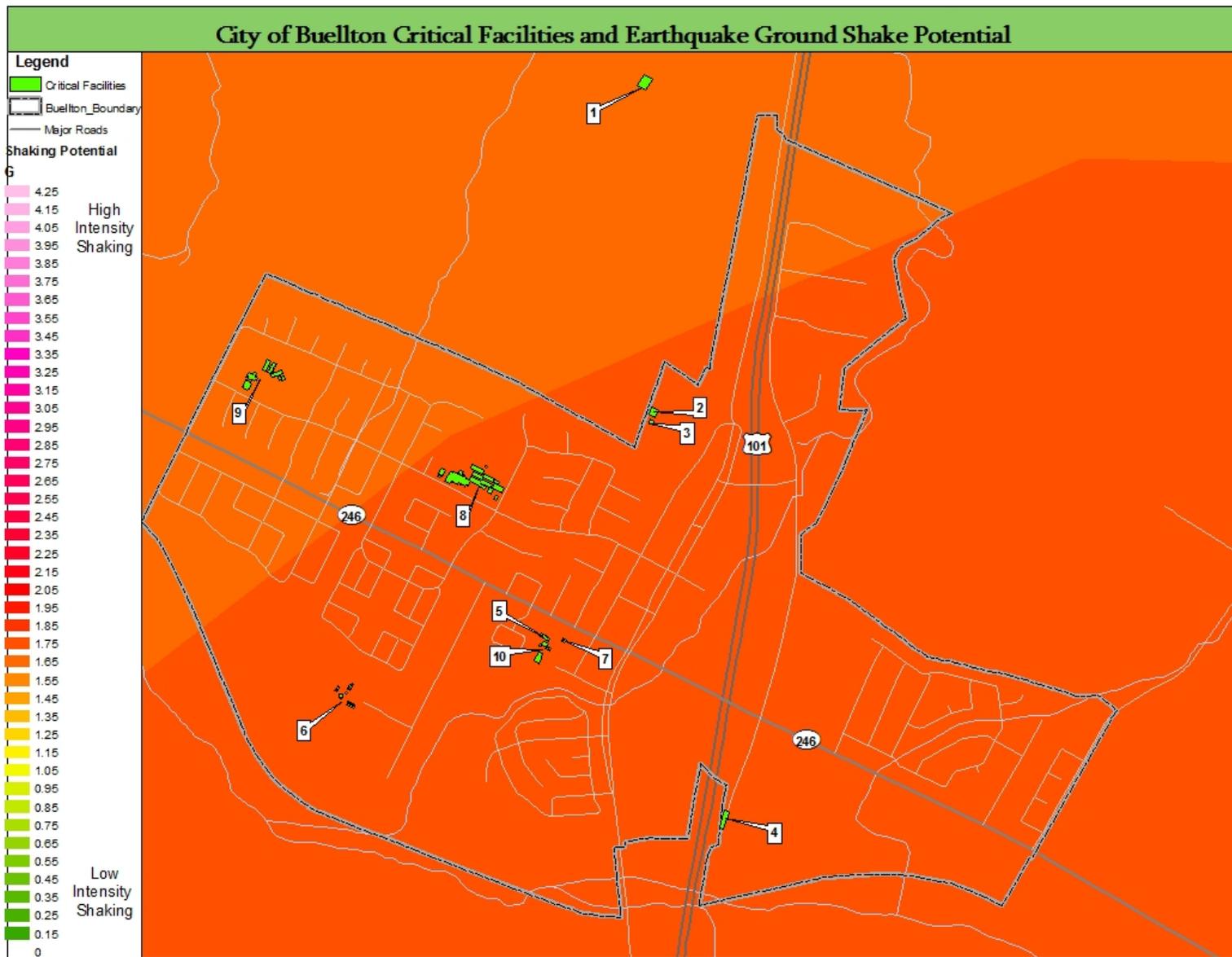


Source: Fire Threat, Fire and Resource Assessment Program (FRAP) available at <http://frap.cdf.ca.gov/data/frapgisdata/select.asp?theme=5>, 2004

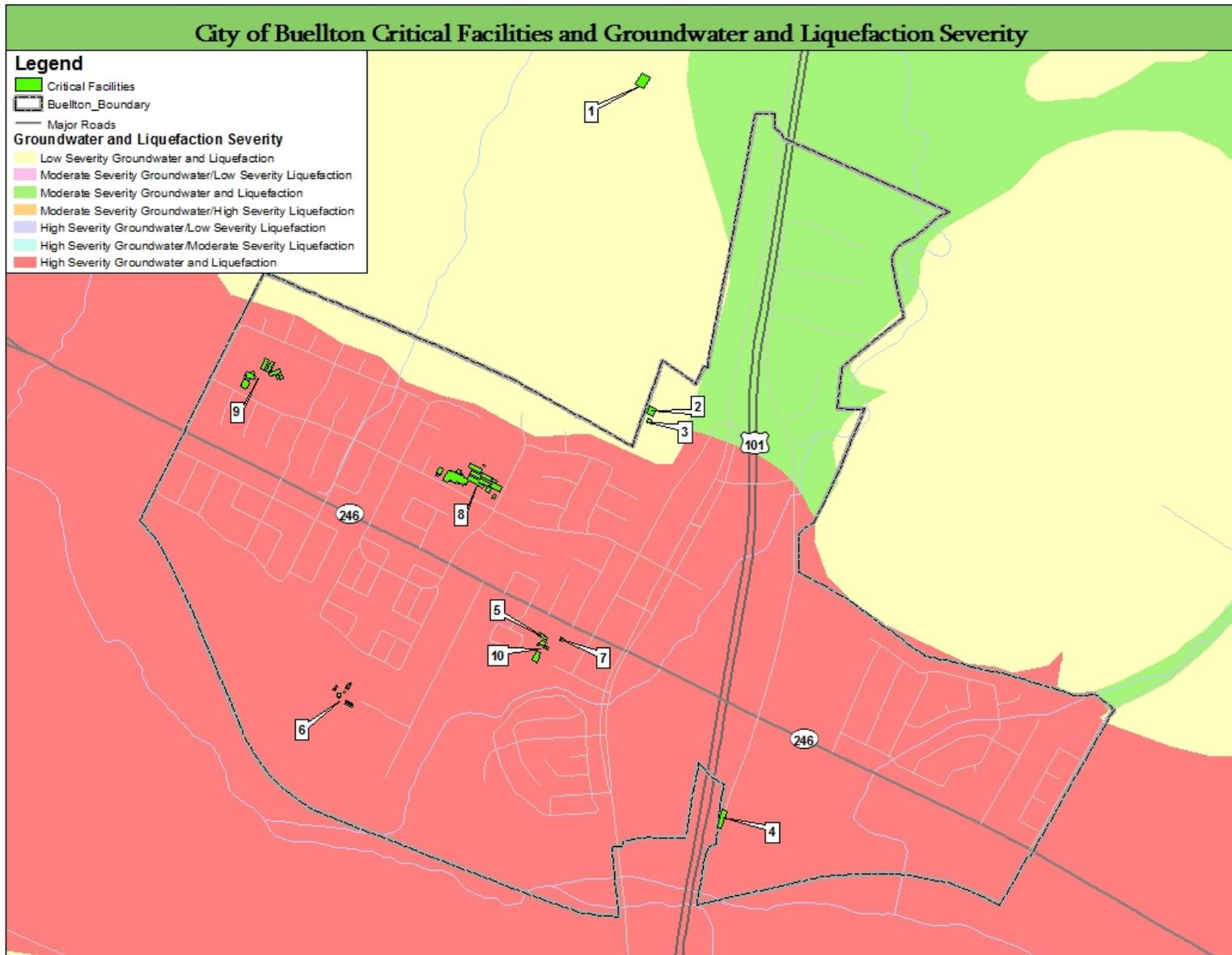
### 9.6.3 Earthquake Vulnerability

The City of Buellton recognizes that the groundwater/liquefaction data shown below is developed on a statewide basis and does not consider local geography. Although, the mapping shows several critical facilities in a severe liquefaction area, when examined locally, these facilities are not highly susceptible to liquefaction and would be in a low to moderate risk area per the City’s General Plan. However, in the interest of public safety, Buellton is considering the facilities noted above to remain in the high category for mitigation planning purposes. No changes to the critical facilities listed or their vulnerability to earthquakes.

| Map ID          | Critical Facility                      | Bldg Value  | Capacity | Groundwater/Liquefaction | Peak Ground Acceleration |
|-----------------|----------------------------------------|-------------|----------|--------------------------|--------------------------|
| 1               | Reservoir 1                            | \$28,321    | 850000   | Low/Low                  | 1.65                     |
| 2               | Reservoir 2                            | \$83,510    | 300000   | Low/Low                  | 1.75                     |
| 3               | Reservoir 3                            | \$176,716   | 100000   | Low/Low                  | 1.75                     |
| 4               | McMurray Road Water Treatment Facility | \$318,427   |          | High/High                | 1.75                     |
| 5               | Highway 246 Water Treatment Facility   | \$228,047   |          | High/High                | 1.75                     |
| 6               | Buellton Wastewater Treatment Facility | \$1,060,000 |          | High/High                | 1.75                     |
| 7               | SB County Sheriff Buellton Sub-Station |             |          | High/High                | 1.75                     |
| 8               | Jonata School                          |             |          | High/High                | 1.75                     |
| 9               | Oak Valley School                      |             |          | High/High                | 1.65                     |
| 10              | SB County Fire Station 31              |             |          | High/High                | 1.75                     |
| <b>Exposure</b> |                                        |             |          | <b>\$1,606,474</b>       | <b>1.73</b>              |



Source: Seismic Shaking Hazard, Obtained from California Geological Survey, for more information: <http://www.conservation.ca.gov/cgs/rghm/psha/Pages/index.aspx>, 2002



Source: Groundwater Liquefaction, Santa Barbara County GIS, available at <http://www.countyofsb.org/itd/gis/default.aspx?id=2802>, July 15, 2010, originally prepared by Moore and Taber in 1974

### 9.6.4 Landslide Vulnerability

The Landslide Incidence and Susceptibility data shown below and used for this exposure analysis was developed on a national scale. Although it shows most of the Buellton critical facilities within a landslide incidence area, local geography indicates otherwise. If mapped at a more local scale, it would be clear that these facilities are not near sloping topography. Therefore, Buellton has determined that no critical facilities are susceptible to landslide hazards. No changes to the critical facilities listed or their vulnerability to landslides.

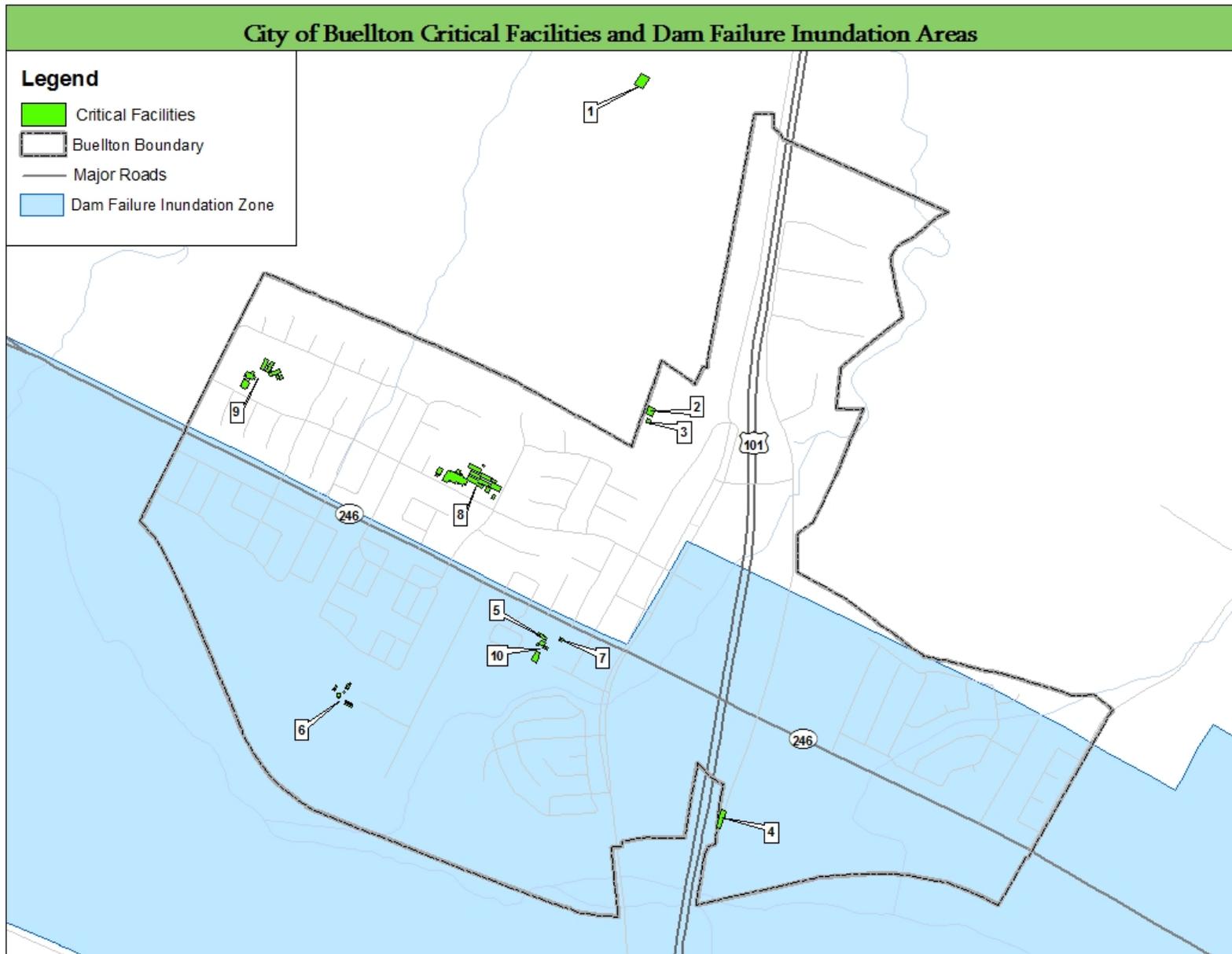
| Map ID          | Critical Facility                      | Bldg Value  | Capacity | Landslide Incidence |
|-----------------|----------------------------------------|-------------|----------|---------------------|
| 1               | Reservoir 1                            | \$28,321    | 850000   | Low                 |
| 2               | Reservoir 2                            | \$83,510    | 300000   | Low                 |
| 3               | Reservoir 3                            | \$176,716   | 100000   | Low                 |
| 4               | McMurray Road Water Treatment Facility | \$318,427   |          | Low                 |
| 5               | Highway 246 Water Treatment Facility   | \$228,047   |          | Low                 |
| 6               | Buellton Wastewater Treatment Facility | \$1,060,000 |          | Low                 |
| 7               | SB County Sheriff Buellton Sub-Station |             |          | Low                 |
| 8               | Jonata School                          |             |          | Low                 |
| 9               | Oak Valley School                      |             |          | Low                 |
| 10              | SB County Fire Station 31              |             |          | Low                 |
| <b>Exposure</b> |                                        |             |          | <b>\$0</b>          |

Source: Landslide Incidence and Susceptibility in the Conterminous US, National Atlas available at <http://www.nationalatlas.gov/atlasftp.html#lsoverp>, September 2002, Prepared by USGS

### 9.6.5 Dam Failure Vulnerability

| Map ID          | Critical Facility                      | Bldg Value         | Capacity | Dam Inundation Zone          |
|-----------------|----------------------------------------|--------------------|----------|------------------------------|
| 1               | Reservoir 1                            | \$28,321           | 850000   | Outside Dam Inundation Zone  |
| 2               | Reservoir 2                            | \$83,510           | 300000   | Outside Dam Inundation Zone  |
| 3               | Reservoir 3                            | \$176,716          | 100000   | Outside Dam Inundation Zone  |
| 4               | McMurray Road Water Treatment Facility | \$318,427          |          | Bradbury Dam Inundation Zone |
| 5               | Highway 246 Water Treatment Facility   | \$228,047          |          | Bradbury Dam Inundation Zone |
| 6               | Buellton Wastewater Treatment Facility | \$1,060,000        |          | Bradbury Dam Inundation Zone |
| 7               | SB County Sheriff Buellton Sub-Station |                    |          | Bradbury Dam Inundation Zone |
| 8               | Jonata School                          |                    |          | Outside Dam Inundation Zone  |
| 9               | Oak Valley School                      |                    |          | Outside Dam Inundation Zone  |
| 10              | SB County Fire Station 31              |                    |          | Bradbury Dam Inundation Zone |
| <b>Exposure</b> |                                        | <b>\$1,606,474</b> |          |                              |

No changes to the critical facilities listed or their vulnerability to dam unundation.



Source: Santa Barbara County Flood Control and Water Conservation District

### 9.6.6 Hazard Scenarios

To assess potential impacts on infrastructure and the population in the County and incorporated cities, earthquake and flood scenarios have been analyzed using Hazus1, FEMA's geographic information system (GIS) based, standardized, multi-hazard earthquake, flood and hurricane loss estimation methodology and software. The latest version of Hazus (Hazus 3.0, released in November, 2015) has been used to conduct the county-wide earthquake and flood risk assessments. Results of these assessments can be found in Appendix B.

## 9.7 MITIGATION STRATEGY

### 9.7.1 Mitigation Priorities

After review of the hazard identification and risk assessment and capabilities assessment, the LPG conducted meetings in 2015 and 2016 to discuss the results of the hazard identification and risk assessments, review mitigation goals and alternatives based on the priority areas and hazard types, discuss community strengths and weaknesses, and begin developing the mitigation strategy. The following strengths, weaknesses and priorities were identified.

#### General Observations — Strengths

- Several policies exist that have hazard mitigation elements or effects such as development and building code regulations, the Floodplain Ordinance, the Zoning Ordinance, the General Plan, and other codes and plans discussed in more detail in this section.
- The General Plan has been updated in 2005/2007 with updated policies and program for hazard mitigation.
- A revised Housing Element was adopted 2014.
- Existing codes will ensure that new development (including tear down and rebuild projects) will be built to modern standards, including the Floodplain Ordinance, which exceeds minimum standards. With the current trend of replacing existing substandard buildings with new ones, through attrition a safer community will be constructed.
- Housing improvement funds and programs exist, furthering the strength of the preceding statement.
- GIS, communication technology and trained staff are available to implement a mitigation program.
- Better mapping of floodplains and other hazard areas are now available.
- The Bradbury Dam has been mapped for inundation.
- Area fault lines and liquefaction zones have been mapped.
- All flooding areas have been mapped.
- All high fire areas have been mapped.
- Buellton has no unreinforced masonry buildings within the City limits.
- The County Fire Department has a vegetative program whereby all lots are inspected in the spring and property owners are required to cut vegetation by July 1 for unincorporated areas surrounding the City. Buellton's Code Enforcement Program and County Fire handle weed abatement within the City Limits in the Spring.
- The City, in conjunction with County Fire, conduct Community Emergency Response Team (CERT) training for its citizens and has funded additional CERT classes each year.
- Ranch Club Mobile Home Park has developed an internal CERT team.

#### General Observations — Weaknesses

- Because Buellton is located next to the Santa Ynez River, just down-stream of the Bradbury Dam, Buellton could sustain substantial flooding in the event of a dam failure.

- Buellton is surrounded by mountains with steep terrain that is covered with brush and trees. During fire season, Buellton is susceptible to wildfire damage.
- Buellton is located in Seismic Zone 4, which is the highest potential status for earthquake activity in the state of California.
- Evacuation remains an issue, particularly as Buellton and surrounding localities grow. Tourist swell in the summer combined with possible disruption caused by flooding or landslides of major egress and access points is a principal concern.

**General Observations — Priorities**

During the presentation of findings for the hazard identification and risk assessment and capabilities assessment, the LPG provided preliminary input and ideas for mitigation strategies. In formulating goals, the following priorities were identified:

- Top priorities for Buellton are public safety, public education, and reducing potential economic impacts of disasters.
- Experiences from past disasters should be built upon.
- Outreach and training should be a major component, to include Community Emergency Response Team Training (CERT) and early warning & evacuation plans.
- Create defensible space around high fire areas by strategically managing vegetation to decrease the fuel available for fires adjacent to the structures. This is relatively inexpensive, accomplished quickly and is effective as long as the vegetation is managed.
- Recent disasters have resulted from flooding. Buellton would benefit from completing a Drainage Master Plan that would list existing facilities and proposed upgrades.
- Buellton should develop and maintain a disaster warehouse or additional CERT trailers for storage of emergency supplies.

The goals and objectives were developed by considering the risk assessment findings, localized hazard identification and loss/exposure estimates, and an analysis of the jurisdiction’s current capabilities assessment. These preliminary goals, objectives and actions were developed to represent a vision of long-term hazard reduction or enhancement of capabilities. To help in further development of these goals and objectives, the LPT compiled and reviewed current jurisdictional sources including Buellton’s planning documents, codes, and ordinances and specifically discussed hazard-related goals, objectives and actions as they related to the overall Plan.

|                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Goal 1: Promote disaster-resistant future development.</b>                                                                                                                                       |
| <i>Objective 1.A: Facilitate the development or updating of the City’s General Plan and zoning ordinances to limit (or ensure safe) development in hazard areas.</i>                                |
| <i>Objective 1.B: Facilitate the adoption of building codes and development regulations that protect existing assets and require disaster resistant design for new development in hazard areas.</i> |
| <i>Objective 1.C: Facilitate consistent enforcement of the general plan, zoning ordinances, and building and fire codes</i>                                                                         |
| <i>Objective 1.D: Address identified data limitations regarding the lack of information about new development and build-out potential in</i>                                                        |

|                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>high hazard areas.</i>                                                                                                                                                                                                                                                                                             |
| <i>Objective 1.E: Educate the professional community on design and construction techniques that will minimize damage from the identified hazards</i>                                                                                                                                                                  |
| Notes: This goal focuses on the programmatic/policy approaches to reducing risk to future new development.<br>Building and fire codes are updated on a regular basis in California. The City contracts with County Building and Safety for building code implementation and County Fire for fire code implementation. |
|                                                                                                                                                                                                                                                                                                                       |
| <b>Goal 2: Build and support capacity and commitment for existing assets, including people, critical facilities/infrastructure, and public facilities, to become less vulnerable to hazards.</b>                                                                                                                      |
| <i>Objective 2.A: Increase awareness and knowledge of hazard mitigation principles and practice among local government officials.</i>                                                                                                                                                                                 |
| <i>Objective 2.B: Provide technical assistance to local governments to implement their mitigation plans.</i>                                                                                                                                                                                                          |
| <i>Objective 2.C: Address data limitations identified in Hazard Profiling and Risk Assessment</i>                                                                                                                                                                                                                     |
| <i>Objective 2.D: Decrease the vulnerability of public infrastructure including facilities, roadways, and utilities.</i>                                                                                                                                                                                              |
| <i>Objective 2.E: Protect existing structures with the highest relative vulnerability to the effects of identified hazards through structural mitigation projects.</i>                                                                                                                                                |
| Notes: This goal focuses on the programmatic and structural approaches to reducing risk to existing development.<br>The term “local government” is used to refer to city, county, and special districts.                                                                                                              |
|                                                                                                                                                                                                                                                                                                                       |
| <b>Goal 3: Enhance hazard mitigation coordination and communication.</b>                                                                                                                                                                                                                                              |
| <i>Objective 3.A: Educate the public to increase awareness of hazards, potential impact, and opportunities for mitigation actions.</i>                                                                                                                                                                                |
| <i>Objective 3.B: Monitor and publicize the effectiveness of mitigation actions implemented countywide.</i>                                                                                                                                                                                                           |
| <i>Objective 3.C: Participate in initiatives that have mutual hazard mitigation benefits for the County, cities, state, tribal, and federal governments.</i>                                                                                                                                                          |
| <i>Objective 3.D: Encourage other organizations, within the public, private, and non-profit sectors, to incorporate hazard mitigation activities into their existing programs and plans.</i>                                                                                                                          |
| <i>Objective 3.E: Continue partnerships between the state, local, and tribal governments to identify, prioritize, and implement mitigation actions.</i>                                                                                                                                                               |
| <i>Objective 3.F: Continuously improve the County’s capability and efficiency at administering pre- and post-disaster mitigation programs, including providing technical support to cities and special districts.</i>                                                                                                 |
| <i>Objective 3.G: Support a coordinated permitting activities process and consistent enforcement.</i>                                                                                                                                                                                                                 |

Note: This goal focuses on communication and coordination required for successful mitigation of risk.

### 9.7.2 Mitigation Progress

The City’s Local Planning Group reviewed the mitigation actions listed in the 2011 plan to determine the status of each action. The following table includes only the actions that have been completed or were underway as of January 2016.

Ultimately, all of these projects will be completed and are no longer necessary for consideration by the LPG regarding implementation approaches. Mitigation actions identified for future implementation are presented in the following section.

| <b>Table 9-9 Completed and In-Progress Mitigation Actions</b> |                                                                                                                             |               |                        |                                                                                                                                    |
|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|---------------|------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| <b>2011 Plan Action #</b>                                     | <b>Mitigation Action Description</b>                                                                                        | <b>Status</b> | <b>Completion Date</b> | <b>Comments</b>                                                                                                                    |
| 2011-1                                                        | Continue to implement hazard mitigation training for all residents to include Community Emergency Response Training (CERT). | In progress   | Ongoing                | CERT training continues to be provided in conjunction with County Fire.                                                            |
| 2011-2                                                        | Complete Citywide Drainage Study and Drainage Master Plan to minimize flooding hazards                                      | In progress   | Ongoing                | Studies conducted on a case-by-case basis                                                                                          |
| 2011-3                                                        | Disseminate Effective Emergency Notifications and Communications to the Public                                              | In progress   | Ongoing                | Worked with County OEM and County Sheriff on notification protocols; maintain emergency preparedness information on City’s Website |
| 2011-4                                                        | Disaster Early Warning and Evacuation Plan in the event of a major earthquake and/or dam failure                            | In progress   | Ongoing                | County Sheriff is working on County-wide plan that includes Buellton                                                               |
|                                                               |                                                                                                                             |               |                        |                                                                                                                                    |
|                                                               |                                                                                                                             |               |                        |                                                                                                                                    |

### 9.7.3 Mitigation Approach

The City’s critical facilities listed in Table 9-8 have been in their current location since the 1950s and the City of Buellton assumed control over them when the City incorporated in 1992. The critical facilities have constantly been improved since the 1950s and are not in need of structural improvements to safeguard them from the identified hazards in the City. Therefore, future mitigation actions focus on operational preparedness Citywide.

| <b>Table 9-10 Mitigation Actions for Future Implementation</b> |                                                                                                                                                              |               |                        |                                                                                                                                                                                                                                  |
|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Action #</b>                                                | <b>Mitigation Action Description</b>                                                                                                                         | <b>Status</b> | <b>Completion Date</b> | <b>Comments/Priority</b>                                                                                                                                                                                                         |
| 2016-1                                                         | Continue to develop operational preparedness on a City-wide level via Community Emergency Response Training (CERT) and the purchase of a second CERT trailer | Ongoing       | Ongoing                | CERT training continues to be provided in conjunction with County Fire and the City’s Emergency Consultant. Second CERT trailer purchased – Priority 1<br>Funded through the General Fund                                        |
| 2016-2                                                         | Complete Citywide Drainage Study and Drainage Master Plan to minimize flooding hazards                                                                       | Ongoing       | 2018                   | Complete remaining flood zone area – Priority 1<br>Funded through the General Fund                                                                                                                                               |
| 2016-3                                                         | Disseminate Effective Emergency Notifications and Communications to the Public                                                                               | Ongoing       | Ongoing                | Worked with County OEM and County Sheriff on notification protocols; maintain emergency preparedness information on City’s Website; implement the Everbridge notification system – Priority 1<br>Funded through the General Fund |
| 2016-4                                                         | Disaster Early Warning and Evacuation Plan in the event of a major earthquake and/or dam failure                                                             | Ongoing       | Ongoing                | County Sheriff is working on County-wide plan that includes Buellton – Priority 2<br>Funded through the General Fund                                                                                                             |
|                                                                |                                                                                                                                                              |               |                        |                                                                                                                                                                                                                                  |
|                                                                |                                                                                                                                                              |               |                        |                                                                                                                                                                                                                                  |
|                                                                |                                                                                                                                                              |               |                        |                                                                                                                                                                                                                                  |

### 9.7.4 Implementation Plan

|                                     |
|-------------------------------------|
| <b>Mitigation Action # 2016 – 1</b> |
|-------------------------------------|

|                                                                                                                                                                                                                                                                             |                                                                                    |                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <p><b>Project Description:</b> As an operational preparedness objective, continue to implement hazard mitigation training City-wide to include Community Emergency Response Training (CERT). Purchase a second CERT trailer.</p>                                            |                                                                                    |                                                                                     |
| <p><b>Applicable Hazards</b></p>                                                                                                                                                                                                                                            |                                                                                    |                                                                                     |
| <p><b><u>Significant</u></b></p> <p><input checked="" type="checkbox"/> Flooding /Climate<br/> <input checked="" type="checkbox"/> Wildfire/Climate<br/> <input checked="" type="checkbox"/> Earthquake</p>                                                                 | <p><b><u>Moderate</u></b></p> <p><input checked="" type="checkbox"/> Landslide</p> | <p><b><u>Limited</u></b></p> <p><input checked="" type="checkbox"/> Dam Failure</p> |
| <p><b>Existing and Potential Resources:</b> City’s Emergency Coordinator, City budget line item for CERT courses and CERT trailer, County Fire Department</p>                                                                                                               |                                                                                    |                                                                                     |
| <p><b>Responsible Department:</b> City Manager’s Office</p>                                                                                                                                                                                                                 |                                                                                    |                                                                                     |
| <p><b>Target Completion Date:</b> Ongoing</p>                                                                                                                                                                                                                               |                                                                                    |                                                                                     |
| <p><b>Additional Comments / Status Report:</b> Goal is to have at least one CERT course held each year in Buellton – last CERT class held in March 2016, next one in March 2017. Second CERT trailer purchased. These are part of the City’s Emergency Management Plan.</p> |                                                                                    |                                                                                     |

|                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------|
| <p><b>Mitigation Action # 2016 – 2</b></p>                                                                                |
| <p><b>Project Description:</b> Complete Citywide Drainage Study and Drainage Master Plan to minimize flooding hazards</p> |
| <p><b>Applicable Hazards</b></p>                                                                                          |

| <u>Significant</u>                                                                                                                                                          | <u>Moderate</u>                    | <u>Limited</u>                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------|
| <input checked="" type="checkbox"/> Flooding<br><input type="checkbox"/> Wildfire<br><input type="checkbox"/> Earthquake                                                    | <input type="checkbox"/> Landslide | <input checked="" type="checkbox"/> Dam Failure |
| <b>Existing and Potential Resources:</b> City Engineer and Public Works Department staff, City budget line item for completion of studies                                   |                                    |                                                 |
| <b>Responsible Department:</b> City Engineer                                                                                                                                |                                    |                                                 |
| <b>Target Completion Date:</b> 2017/2018                                                                                                                                    |                                    |                                                 |
| <b>Additional Comments / Status Report:</b> Two out of five flood zones areas remain to be completed. Part of the City's Capital Improvement Plan and Floodplain Ordinance. |                                    |                                                 |

| <b>Mitigation Action # 2016 – 3</b>                                                                                                            |                                    |                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------|
| <b>Project Description:</b> Disseminate Effective Emergency Notifications and Communications to the Public                                     |                                    |                                                 |
| <b>Applicable Hazards</b>                                                                                                                      |                                    |                                                 |
| <u>Significant</u>                                                                                                                             | <u>Moderate</u>                    | <u>Limited</u>                                  |
| <input checked="" type="checkbox"/> Flooding<br><input checked="" type="checkbox"/> Wildfire<br><input checked="" type="checkbox"/> Earthquake | <input type="checkbox"/> Landslide | <input checked="" type="checkbox"/> Dam Failure |

|                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Existing and Potential Resources:</b> County OEM, County Sheriff, City staff                                                                                              |
| <b>Responsible Department:</b> Planning Department, County OEM, County Sheriff                                                                                               |
| <b>Target Completion Date:</b> Ongoing                                                                                                                                       |
| <b>Additional Comments / Status Report:</b> Working with County OEM to implement the Everbridge emergency notification system. Part of the City's Emergency Management Plan. |

|                                                                                                                                                                                     |                                                                         |                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <b>Mitigation Action # 2016 – 4</b>                                                                                                                                                 |                                                                         |                                                                                     |
| <b>Project Description:</b> Disaster Early Warning and Evacuation Plan in the event of a major earthquake and/or dam failure                                                        |                                                                         |                                                                                     |
| <b>Applicable Hazards</b>                                                                                                                                                           |                                                                         |                                                                                     |
| <p><b><u>Significant</u></b></p> <p><input checked="" type="checkbox"/> Flooding</p> <p><input type="checkbox"/> Wildfire</p> <p><input checked="" type="checkbox"/> Earthquake</p> | <p><b><u>Moderate</u></b></p> <p><input type="checkbox"/> Landslide</p> | <p><b><u>Limited</u></b></p> <p><input checked="" type="checkbox"/> Dam Failure</p> |
| <b>Existing and Potential Resources:</b> County OEM and County Sheriff                                                                                                              |                                                                         |                                                                                     |
| <b>Responsible Department:</b> County OEM and County Sheriff                                                                                                                        |                                                                         |                                                                                     |
| <b>Target Completion Date:</b> Ongoing. Part of County planning process.                                                                                                            |                                                                         |                                                                                     |

**Additional Comments / Status Report:**

## **9.8 PLAN MAINTENANCE**

### **9.8.1 Monitoring, evaluating, updating the plan**

Since the last Hazard Mitigation Plan was adopted in 2011, the City uses the plan when reviewing projects and policies in the City of Buellton. The project team discusses emergency hazard mitigation at its twice monthly staff meetings as needed. The City of Buellton was very successful in implementing the 2011 mitigation actions as noted in Table 9-9. Numerous mitigation actions set forth in the 2011 plan are ongoing by the time of this Update. The current plan will be incorporated into the City's Safety Element of the General Plan.

The City of Buellton City Manager will be responsible for ensuring that this annex is monitored on a yearly basis. The City will continue to participate in the countywide Mitigation Advisory Committee and attend the annual meeting organized by the County Office of Emergency Management to discuss items to be updated/added in future revisions of this plan.

Major disasters affecting Buellton's community, legal changes, notices from Santa Barbara County (lead agency for the County-wide Plan), and other significant events may trigger revisions to this plan or a convening of the Local Planning Group. The City of Buellton's local planning group, in collaboration with Santa Barbara County, will determine how often and when the plan should be updated. In order to remain eligible for mitigation grant funding from FEMA, the City is committed to revising the plan at a minimum of every five years.

The City will contact the county four years after this plan is approved to ensure that the county plans to undertake the plan update process. The jurisdictions within Santa Barbara County should continue to work together on updating this multi-jurisdictional plan.

The public will continue to be involved whenever the plan is updated and as appropriate during the monitoring and evaluation process. Prior to adoption of updates, the City will provide the opportunity for the public to comment on the updates. A public notice will be published prior to the meeting to announce the comment period and meeting logistics. Moreover, the City will engage stakeholders in community emergency planning.

## 9.8.2 Point of Contact

Comments or suggestions regarding this plan may be submitted at any time to Marc Bierdzinski, City Manager/Emergency Services Manager.

Contact information:

City of Buellton

City Manager

P.O. Box 1819

Buellton, CA 93427

[marcb@cityofbuellton.com](mailto:marcb@cityofbuellton.com)

Phone: 805-688-5177

Fax: 805-686-0086

# Appendix A

## City Council Resolution No. 17-13

## Appendix B

### Vulnerability Hazard Scenarios

### **Hazus Software and Inventory Data**

To assess potential impacts on infrastructure and the population in the County and incorporated cities, earthquake and flood scenarios have been analyzed using Hazus<sup>1</sup>, FEMA's geographic information system (GIS) based, standardized, multi-hazard earthquake, flood and hurricane loss estimation methodology and software. The latest version of Hazus (Hazus 3.0, released in November, 2015) has been used to conduct the county-wide earthquake and flood risk assessments. Hazus' standard configuration allows for "out-of-the-box" regional or community-wide loss assessment using default ("Level 1") building inventory databases, aggregated to the census tract (earthquake) or census block (flood) level. A summary of Hazus' default building inventory data for Santa Barbara County, and the City of Buellton are given in **Table 1** (by general occupancy) and **Table 2** (by general building type). The distribution of buildings across the various construction classes given in **Table 2** is estimated using Hazus' default relationships (e.g., x percent of offices may be built of concrete frame, y% of offices may be built of reinforced masonry, etc.). The actual distribution of building across these construction types may be different. For example, the California Seismic Safety Commission (CSSC) published results of unreinforced masonry building surveys (CSSC, 2006), which indicate that the 23 URM buildings in Unincorporated Santa Barbara County have been retrofitted (vs. 185 URM buildings predicted by the default database). No URM buildings are located within the Buellton City Limits.

**Table 3** provides a summary of the default data for police stations, fire stations and public schools contained in the Hazus essential facilities database for Santa Barbara County, and the City of Buellton. (The default fire station database was missing a significant number of facilities for Santa Barbara County, which have been manually added to the default database). **Table 3** also indicates the construction type and design level assumed by Hazus for these facilities; all are assumed to be wood frame of either High or Moderate code design level. A more accurate risk assessment could be conducted if additional facility information was collected, such as structural system, number of stories, year of construction/seismic code used for design, building square footage, building replacement value, and content replacement value. It should be noted that the Hazus default database represents each school campus with a single building record of an assumed construction type. In reality, most public schools are multi-building campuses, built over a period of years (i.e., buildings may be designed to different seismic codes). To improve the risk assessment for public schools, information on each individual building would need to be collected.

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<sup>1</sup> For more information on Hazus, see: <http://www.fema.gov/hazus>

**Table 1: Hazus 3.0 Default Building Inventory Data for Santa Barbara County and the City of Buellton, by General Occupancy**

| Jurisdiction         | General Occupancy        | Building Replacement Value (\$1,000) | Contents Replacement Value (\$1,000) | Building Square Footage (1,000 Sq. Ft.) | Estimated Building Count |
|----------------------|--------------------------|--------------------------------------|--------------------------------------|-----------------------------------------|--------------------------|
| Santa Barbara County | Residential              | \$34,724,716                         | \$17,364,871                         | 231,312                                 | 116,304                  |
|                      | Commercial               | \$6,387,442                          | \$6,837,941                          | 38,617                                  | 7,325                    |
|                      | Industrial               | \$1,307,134                          | \$1,815,947                          | 9,609                                   | 1,934                    |
|                      | Other                    | \$1,805,563                          | \$1,905,059                          | 11,455                                  | 1,810                    |
|                      | <b>Total</b>             | <b>\$44,224,855</b>                  | <b>\$27,923,818</b>                  | <b>290,993</b>                          | <b>127,373</b>           |
| City of Buellton     | Residential              | \$741,749                            | \$370,948                            | 5,023                                   | 2,825                    |
|                      | Commercial               | \$112,199                            | \$114,197                            | 703                                     | 153                      |
|                      | Industrial               | \$94,129                             | \$136,999                            | 637                                     | 55                       |
|                      | Other                    | \$39,064                             | \$40,562                             | 266                                     | 55                       |
|                      | <b>Total</b>             | <b>\$987,061</b>                     | <b>\$662,706</b>                     | <b>6,629</b>                            | <b>3,088</b>             |
|                      | <b>% of County Total</b> | <b>2.2%</b>                          | <b>2.4%</b>                          | <b>2.3%</b>                             | <b>2.4%</b>              |

**Table 2: Hazus 3.0 Default Building Inventory Data for Santa Barbara County and the City of Buellton, by General Building Type**

| Jurisdiction             | General Building Type      | Building Replacement Value (\$1,000) | Building Replacement Value (%) | Estimated Building Count | % of Building Count |
|--------------------------|----------------------------|--------------------------------------|--------------------------------|--------------------------|---------------------|
| Santa Barbara County     | Concrete                   | \$2,492,739                          | 5.6%                           | 2,396                    | 2%                  |
|                          | Manufactured Housing       | \$415,023                            | 0.9%                           | 7,669                    | 6%                  |
|                          | Precast Concrete           | \$1,556,413                          | 3.5%                           | 2,005                    | 2%                  |
|                          | Reinforced Masonry         | \$3,088,459                          | 7.0%                           | 3,858                    | 3%                  |
|                          | Steel                      | \$2,461,502                          | 5.6%                           | 2,614                    | 2%                  |
|                          | Unreinforced Masonry       | \$614,394                            | 1.4%                           | 727                      | 1%                  |
|                          | Wood Frame (Other)         | \$1,733,790                          | 3.9%                           | 2,001                    | 2%                  |
|                          | Wood Frame (Single-family) | \$31,862,522                         | 72.0%                          | 106,108                  | 83%                 |
|                          | <b>TOTAL</b>               | <b>\$44,224,842</b>                  |                                | <b>127,378</b>           |                     |
| City of Buellton         | Concrete                   | \$42,887                             | 4.3%                           | 42                       | 1%                  |
|                          | Manufactured Housing       | \$25,874                             | 2.6%                           | 483                      | 16%                 |
|                          | Precast Concrete           | \$41,661                             | 4.2%                           | 44                       | 1%                  |
|                          | Reinforced Masonry         | \$70,027                             | 5.9%                           | 91                       | 4%                  |
|                          | Steel                      | \$72,861                             | 7.4%                           | 60                       | 2%                  |
|                          | Unreinforced Masonry       | \$0                                  | 1.2%                           | 0                        | 0%                  |
|                          | Wood Frame (Other)         | \$33,594                             | 3.4%                           | 42                       | 1%                  |
|                          | Wood Frame (Single-family) | \$700,157                            | 70.9%                          | 2,327                    | 75%                 |
|                          | <b>TOTAL</b>               | <b>\$987,061</b>                     |                                | <b>44,841</b>            |                     |
| <b>% of County Total</b> | <b>2.2%</b>                |                                      | <b>35.2%</b>                   |                          |                     |

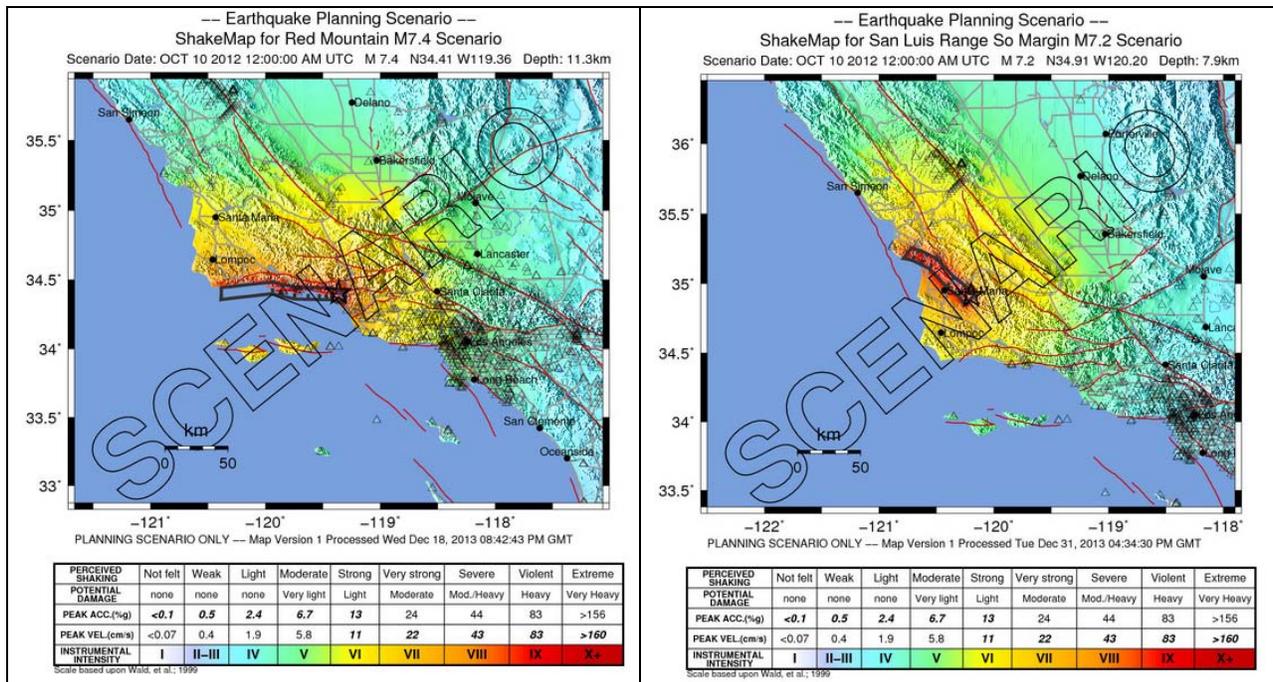
**Table 3: Hazus 3.0 Default Essential Facilities Data for Santa Barbara County and the City of Buellton**

| Essential Facility Type | Hazus Default Structural Class and Design Level            | Santa Barbara County | City of Buellton |
|-------------------------|------------------------------------------------------------|----------------------|------------------|
| Fire Stations*          | W1 (Wood Frame ≤ 5,000 Sq.Ft.), Moderate Code Design Level | 41                   | 1                |
| Police Stations         | W1 (Wood Frame ≤ 5,000 Sq.Ft.), Moderate Code Design Level | 16                   | 1                |
| Public Schools          | W1 (Wood Frame ≤ 5,000 Sq.Ft.), High Code Design Level     | 123                  | 2                |

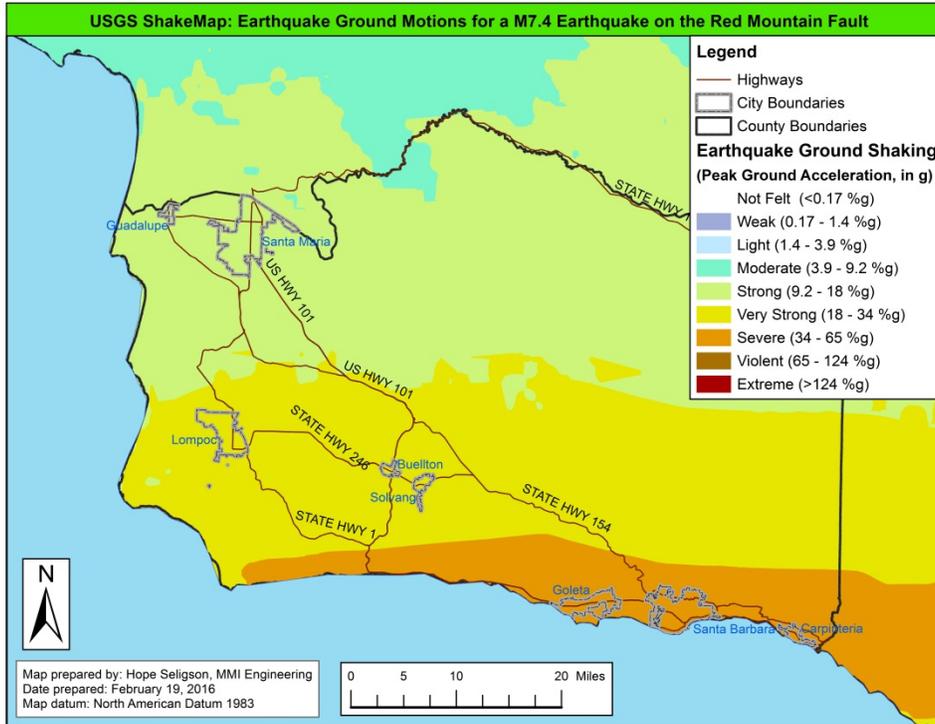
\* For the current assessment, the default fire station data has been revised to include missing stations.

**Hazus earthquake risk assessment**

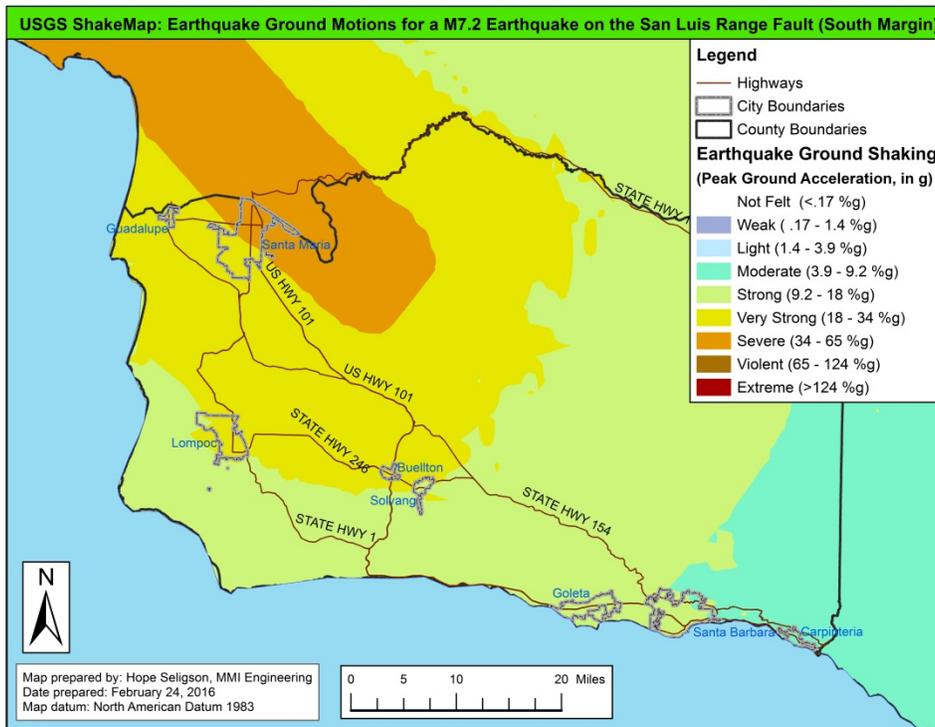
Two earthquake scenarios developed by the United States Geological Survey (USGS), as shown in **Figure 1**, were selected to assess the range of impacts across the county. County-level maps of ground shaking for the same scenarios are shown in **Figures 2 and 3**.



**Figure 1: Scenario 1 (Left) – M7.4 Earthquake on the Red Mountain Fault (Source: USGS, [http://earthquake.usgs.gov/earthquakes/shakemap/sc/shake/red\\_mountain\\_m7.4\\_se/](http://earthquake.usgs.gov/earthquakes/shakemap/sc/shake/red_mountain_m7.4_se/)) and Scenario 2 (Right) M7.2 Earthquake on the San Luis Range Fault, South Margin (Source: USGS, [http://earthquake.usgs.gov/earthquakes/shakemap/sc/shake/san\\_luis\\_range\\_so\\_margin\\_m7.2\\_se/](http://earthquake.usgs.gov/earthquakes/shakemap/sc/shake/san_luis_range_so_margin_m7.2_se/))**



**Figure 2: USGS ShakeMap Ground Motions for Santa Barbara County for a M7.4 Earthquake on the Red Mountain Fault (Scenario 1)**



**Figure 3: USGS ShakeMap Ground Motions for Santa Barbara County for a M7.2 Earthquake on the San Luis Range Fault, South Margin (Scenario 2)**

As noted above, the latest version of Hazus (Hazus 3.0, released in November, 2015) was used to conduct county-wide earthquake risk assessments. Hazus results, computed at the census tract level, were aggregated to produce city-level impact summaries. An overview of the county-wide results for both scenarios is provided in **Table 4**, along with the sub-set of results that represent the City of Buellton. As shown, the M7.4 Red Mountain Fault earthquake scenario (which impacts the southern part of the county) generates less building damage and loss in the City of Buellton than the M7.2 San Luis Range Fault earthquake scenario (which impacts the northern part of the County).

**Table 5** provides a breakdown of estimated building damage (building count by Hazus damage state) by general building type, allowing for an understanding of the distribution of predicted damage in the modeled scenarios.

Functionality of essential facilities included in the Hazus default database (with additional fire station facilities added) in the two scenario earthquakes is summarized in **Table 6** for Santa Barbara County and the City of Buellton.

**Table 4: Estimated Impacts for Two Earthquake Scenario Events Affecting Santa Barbara County**

|                                                       |                                              | Santa Barbara County |                                  | City of Buellton  |                                  |
|-------------------------------------------------------|----------------------------------------------|----------------------|----------------------------------|-------------------|----------------------------------|
|                                                       |                                              | M7.4 Red Mountain    | M7.2 San Luis Range South Margin | M7.4 Red Mountain | M7.2 San Luis Range South Margin |
| Scenario                                              |                                              |                      |                                  |                   |                                  |
| <b>Direct Economic Losses for Buildings (\$1,000)</b> |                                              |                      |                                  |                   |                                  |
| Total Building Exposure Value                         |                                              | <b>44,224,855</b>    |                                  | <b>987,061</b>    |                                  |
| <b>Capital Stock Losses</b>                           | Cost of Structural Damage                    | 434,128              | 92,238                           | 405               | 1,888                            |
|                                                       | Cost of Non-Structural Damage                | 1,782,698            | 431,791                          | 3,942             | 10,477                           |
|                                                       | Total Building Damage (Str. + Non-Str.)      | <b>2,216,826</b>     | <b>524,029</b>                   | <b>4,348</b>      | <b>12,366</b>                    |
|                                                       | Building Loss Ratio %                        | 5.0%                 | 1.2%                             | 0.4%              | 1.3%                             |
|                                                       | Cost of Contents Damage                      | 688,049              | 176,643                          | 2,221             | 4,989                            |
|                                                       | Inventory Loss                               | 15,507               | 3,463                            | 137               | 272                              |
| <b>Income Losses</b>                                  | Relocation Loss                              | 186,261              | 39,827                           | 94                | 604                              |
|                                                       | Capital-Related Loss                         | 129,318              | 23,692                           | 55                | 350                              |
|                                                       | Rental Income Loss                           | 116,283              | 21,160                           | 60                | 333                              |
|                                                       | Wage Losses                                  | 157,673              | 31,615                           | 62                | 400                              |
| <b>Total Direct Economic Loss</b>                     |                                              | <b>3,509,917</b>     | <b>820,429</b>                   | <b>6,977</b>      | <b>19,313</b>                    |
| % Of Countywide Loss                                  |                                              | <b>100.0%</b>        | <b>100.0%</b>                    | <b>0.2%</b>       | <b>2.4%</b>                      |
| <b>Casualties</b>                                     |                                              |                      |                                  |                   |                                  |
| <b>Day Casualties</b>                                 | <b>Casualties - 2 pm</b>                     |                      |                                  |                   |                                  |
|                                                       | Level 1 - minor injuries, basic first aid    | 1,163                | 288                              | 0                 | 2                                |
|                                                       | Level 2 - hospital treat & release           | 297                  | 63                               | 0                 | 0                                |
|                                                       | Level 3 - injuries requiring hospitalization | 47                   | 9                                | 0                 | 0                                |
|                                                       | Level 4 - fatalities                         | <b>87</b>            | <b>17</b>                        | <b>0</b>          | <b>0</b>                         |
|                                                       | <b>Total Casualties</b>                      | <b>1,594</b>         | <b>377</b>                       | <b>0</b>          | <b>2</b>                         |
| <b>Night Casualties</b>                               | <b>Casualties - 2 am</b>                     |                      |                                  |                   |                                  |
|                                                       | Level 1 - minor injuries, basic first aid    | 467                  | 138                              | 0                 | 2                                |
|                                                       | Level 2 - hospital treat & release           | 94                   | 20                               | 0                 | 0                                |
|                                                       | Level 3 - injuries requiring hospitalization | 11                   | 2                                | 0                 | 0                                |
|                                                       | Level 4 - fatalities                         | <b>21</b>            | <b>3</b>                         | <b>0</b>          | <b>0</b>                         |
|                                                       | <b>Total Casualties</b>                      | <b>593</b>           | <b>163</b>                       | <b>0</b>          | <b>2</b>                         |
| <b>Shelter</b>                                        |                                              |                      |                                  |                   |                                  |
| <b>Shelter</b>                                        | Displaced Households                         | 2,485                | 355                              | 0                 | 0                                |
|                                                       | People Requiring Short-term Shelter          | 1,719                | 367                              | 0                 | 0                                |
| <b>Debris (thousands of tons)</b>                     |                                              |                      |                                  |                   |                                  |
| <b>Debris</b>                                         | Brick, Wood & Other (Light) Debris           | 240                  | 61                               | 0.3               | 1.2                              |
|                                                       | Concrete & Steel (Heavy) Debris              | 592                  | 99                               | 0.2               | 1.2                              |
|                                                       | <b>Total Debris</b>                          | <b>832</b>           | <b>160</b>                       | <b>0.5</b>        | <b>2.4</b>                       |

**Table 5: Estimated Building Damage (Building Count by General Building type, by Damage State) for Two Earthquake Scenario Events Affecting Santa Barbara County**

|                      |              | Santa Barbara County |                                  | City of Buellton  |                                  |
|----------------------|--------------|----------------------|----------------------------------|-------------------|----------------------------------|
|                      |              | M7.4 Red Mountain    | M7.2 San Luis Range South Margin | M7.4 Red Mountain | M7.2 San Luis Range South Margin |
| Concrete             | None         | 1,035                | 1,922                            | 38                | 28                               |
|                      | Slight       | 502                  | 258                              | 3                 | 10                               |
|                      | Moderate     | 479                  | 140                              | 0                 | 4                                |
|                      | Extensive    | 255                  | 59                               | 0                 | 0                                |
|                      | Complete     | 125                  | 18                               | 0                 | 0                                |
|                      | <b>TOTAL</b> | <b>2,396</b>         | <b>2,397</b>                     | <b>41</b>         | <b>42</b>                        |
| Manuf. Housing       | None         | 3,266                | 3,767                            | 342               | 131                              |
|                      | Slight       | 1,044                | 1,320                            | 105               | 200                              |
|                      | Moderate     | 991                  | 1,560                            | 34                | 138                              |
|                      | Extensive    | 1,705                | 841                              | 1                 | 14                               |
|                      | Complete     | 665                  | 184                              | 0                 | 0                                |
|                      | <b>TOTAL</b> | <b>7,671</b>         | <b>7,672</b>                     | <b>482</b>        | <b>483</b>                       |
| Precast Concrete     | None         | 795                  | 1,524                            | 39                | 27                               |
|                      | Slight       | 320                  | 242                              | 4                 | 12                               |
|                      | Moderate     | 541                  | 178                              | 1                 | 5                                |
|                      | Extensive    | 265                  | 48                               | 0                 | 0                                |
|                      | Complete     | 80                   | 10                               | 0                 | 0                                |
|                      | <b>TOTAL</b> | <b>2,001</b>         | <b>2,002</b>                     | <b>44</b>         | <b>44</b>                        |
| Reinforced Masonry   | None         | 1,978                | 3,231                            | 85                | 70                               |
|                      | Slight       | 672                  | 330                              | 5                 | 15                               |
|                      | Moderate     | 815                  | 222                              | 0                 | 5                                |
|                      | Extensive    | 300                  | 64                               | 0                 | 1                                |
|                      | Complete     | 93                   | 12                               | 0                 | 0                                |
|                      | <b>TOTAL</b> | <b>3,858</b>         | <b>3,859</b>                     | <b>90</b>         | <b>90</b>                        |
| Steel                | None         | 977                  | 1,985                            | 52                | 36                               |
|                      | Slight       | 322                  | 260                              | 7                 | 15                               |
|                      | Moderate     | 605                  | 241                              | 2                 | 8                                |
|                      | Extensive    | 534                  | 101                              | 0                 | 1                                |
|                      | Complete     | 170                  | 22                               | 0                 | 0                                |
|                      | <b>TOTAL</b> | <b>2,608</b>         | <b>2,609</b>                     | <b>61</b>         | <b>60</b>                        |
| Unreinforced Masonry | None         | 259                  | 534                              | 0                 | 0                                |
|                      | Slight       | 110                  | 99                               | 0                 | 0                                |
|                      | Moderate     | 154                  | 63                               | 0                 | 0                                |
|                      | Extensive    | 119                  | 23                               | 0                 | 0                                |
|                      | Complete     | 84                   | 8                                | 0                 | 0                                |
|                      | <b>TOTAL</b> | <b>726</b>           | <b>727</b>                       | <b>0</b>          | <b>0</b>                         |

**Table 5 (Continued): Estimated Building Damage (Building Count by General Building type, by Damage State) for Two Earthquake Scenario Events Affecting Santa Barbara County**

|                               |              | Santa Barbara County |                                  | Unincorporated County |                                  |
|-------------------------------|--------------|----------------------|----------------------------------|-----------------------|----------------------------------|
|                               |              | M7.4 Red Mountain    | M7.2 San Luis Range South Margin | M7.4 Red Mountain     | M7.2 San Luis Range South Margin |
| Wood Frame<br>(Other)         | None         | 888                  | 1,604                            | 39                    | 29                               |
|                               | Slight       | 521                  | 257                              | 3                     | 11                               |
|                               | Moderate     | 419                  | 111                              | 0                     | 2                                |
|                               | Extensive    | 139                  | 25                               | 0                     | 0                                |
|                               | Complete     | 32                   | 4                                | 0                     | 0                                |
|                               | <b>TOTAL</b> | <b>1,999</b>         | <b>2,001</b>                     | <b>42</b>             | <b>42</b>                        |
| Wood Frame<br>(Single-family) | None         | 64,022               | 86,952                           | 2,218                 | 1,859                            |
|                               | Slight       | 34,839               | 17,301                           | 109                   | 457                              |
|                               | Moderate     | 7,180                | 1,846                            | 1                     | 12                               |
|                               | Extensive    | 68                   | 12                               | 0                     | 0                                |
|                               | Complete     | 1                    | 0                                | 0                     | 0                                |
|                               | <b>TOTAL</b> | <b>106,110</b>       | <b>106,111</b>                   | <b>2,328</b>          | <b>2,328</b>                     |
| ALL BUILDING<br>TYPES         | None         | 73,220               | 101,519                          | 2,813                 | 2,180                            |
|                               | Slight       | 38,330               | 20,067                           | 236                   | 720                              |
|                               | Moderate     | 11,184               | 4,361                            | 38                    | 174                              |
|                               | Extensive    | 3,385                | 1,173                            | 1                     | 15                               |
|                               | Complete     | 1,250                | 258                              | 0                     | 0                                |
|                               | <b>TOTAL</b> | <b>127,369</b>       | <b>127,378</b>                   | <b>3,088</b>          | <b>3,089</b>                     |

**Table 6: Predicted Essential Facility Functionality in Two Earthquake Scenario Events Affecting Santa Barbara County**

| Essential Facility Type | Functionality                   | Santa Barbara County |                                  | City of Buellton<br>Fire Station 31<br>Buellton Sheriff Station<br>2 Schools |                                  |
|-------------------------|---------------------------------|----------------------|----------------------------------|------------------------------------------------------------------------------|----------------------------------|
|                         |                                 | M7.4 Red Mountain    | M7.2 San Luis Range South Margin | M7.4 Red Mountain                                                            | M7.2 San Luis Range South Margin |
| Fire Stations           | Functionality < 50 % on Day 1   | 20                   | 5                                | 0                                                                            | 0                                |
|                         | Functionality 50 - 75% on Day 1 | 1                    | 6                                | 0                                                                            | 0                                |
|                         | Functionality >75% Day 1        | 20                   | 30                               | 1                                                                            | 1                                |
| Police Stations         | Functionality < 50 % on Day 1   | 6                    | 2                                | 0                                                                            | 0                                |
|                         | Functionality 50 - 75% on Day 1 | 1                    | 2                                | 0                                                                            | 0                                |
|                         | Functionality >75% Day 1        | 9                    | 12                               | 1                                                                            | 1                                |
| Public Schools          | Functionality < 50 % on Day 1   | 54                   | 18                               | 0                                                                            | 0                                |
|                         | Functionality 50 - 75% on Day 1 | 1                    | 17                               | 0                                                                            | 0                                |

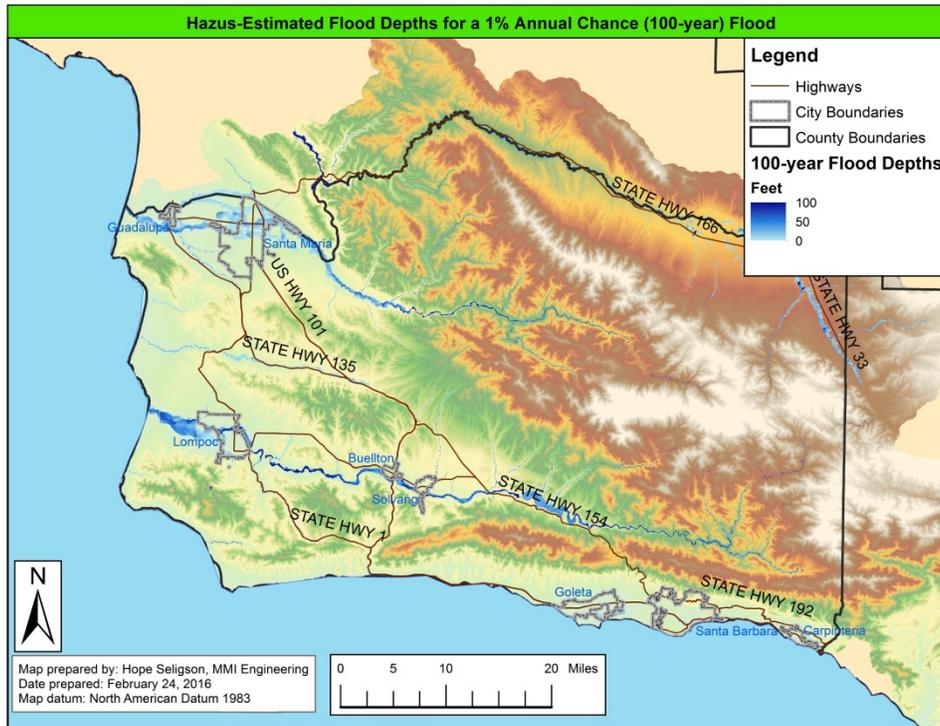
|  |                          |    |    |   |   |
|--|--------------------------|----|----|---|---|
|  | Functionality >75% Day 1 | 68 | 88 | 2 | 2 |
|--|--------------------------|----|----|---|---|

### Hazus flood risk assessment

Hazus 3.0 was used to develop a flood depth grid for the 1-percent annual chance (100-year) flood, using Hazus’ built-in, basic (i.e., Level 1) flood depth estimation methodology. The Hazus flood hazard assessment methodology uses available information and local river and floodplain characteristics, such as frequency, discharge and ground elevation to estimate flood elevation, and ultimately flood depth. Digital elevation model (DEM) data with 30-meter resolution, available from the USGS’ National Elevation Dataset (see: <http://nationalmap.gov/elevation.html>) has been utilized in the current assessment.

It should be noted that the flood depth grid generated by Hazus *is not* equivalent to regulatory floodplain data contained in FEMA’s Digital Flood Insurance Rate Maps (DFIRMs), which are the result of extensive, detailed engineering study. The Hazus-generated flood depth grid is a hypothetical representation of a potential flooding scenario, intended for non-regulatory uses. Further, it should also be noted that the DEM data used in the default analysis do not reflect the presence of channels and levees. A more detailed assessment would utilize higher resolution DEM data, such as LIDAR-based DEM data, and/or would require GIS-based revisions to the DEM to better reflect local flood control structures. Given that the Hazus Level 1 approach does not consider the presence of levees, Hazus loss and damage estimates produced for areas with levees (e.g., along the Santa Maria River) should be considered “worst-case” flood losses, reflecting potential flood damage that could occur in the event that the levees fail. Hazus-estimated flood depths across Santa Barbara County are provided in **Figure 4**.

An overview of the county-wide Hazus results for the 100-year flood scenario is provided in **Table 7**, along with the sub-set of results that represent the City of Buellton. **Table 8** provides a breakdown of estimated building damage (building count by percent damage range) by general occupancy. As shown, most of the flood-damaged buildings are single family homes. Functionality of essential facilities included in the Hazus default database (with additional fire station facilities added) in the flood scenario is summarized in **Table 9** for Santa Barbara County and the City of Buellton.



**Figure 4: Hazus-Estimated Flood Depths for a 1-percent Annual Chance (100-year) Flood**

**Table 7: Hazus-Estimated Impacts for the 1-Percent Annual Chance (100-Year) Flood Scenario Affecting Santa Barbara County**

|                                                       |                                               | <b>Santa Barbara County</b> | <b>City of Buellton</b> |
|-------------------------------------------------------|-----------------------------------------------|-----------------------------|-------------------------|
| <b>Direct Economic Losses for Buildings (\$1,000)</b> |                                               |                             |                         |
|                                                       | Total Building Exposure Value                 | <b>44,224,855</b>           | <b>987,061</b>          |
| <b>Capital Stock Losses</b>                           | Total Building Damage                         | 549,710                     | 27,032                  |
|                                                       | Building Loss Ratio %                         | 1.2%                        | 2.7%                    |
|                                                       | Cost of Contents Damage                       | 566,373                     | 33,043                  |
|                                                       | Inventory Loss                                | 9,022                       | 1,883                   |
| <b>Income Losses</b>                                  | Relocation Loss                               | 1,624                       | 36                      |
|                                                       | Capital-Related Loss                          | 1,736                       | 35                      |
|                                                       | Rental Income Loss                            | 472                         | 13                      |
|                                                       | Wage Losses                                   | 2,880                       | 193                     |
|                                                       | <b>Total Direct Economic Loss</b>             | <b>1,131,817</b>            | <b>62,235</b>           |
|                                                       | % Of Countywide Loss                          | 100.0%                      | 5.5%                    |
| <b>Shelter</b>                                        |                                               |                             |                         |
| <b>Shelter</b>                                        | Displaced Population                          | 57,963                      | 977                     |
|                                                       | Number of People Requiring Short-term Shelter | 54,248                      | 704                     |
| <b>Debris (thousands of tons)</b>                     |                                               |                             |                         |
| <b>Debris</b>                                         | Finishes                                      | 41.3                        | 1.5                     |
|                                                       | Structures                                    | 7.8                         | 2.2                     |
|                                                       | Foundations                                   | 7.7                         | 2.2                     |
|                                                       | <b>Total Debris</b>                           | <b>56.7</b>                 | <b>5.8</b>              |

**Table 8: Estimated Building Damage (Building Count by General Occupancy, by Percent Damage Range) for a 1-percent Annual Chance (100-year) Flood Scenario Affecting Santa Barbara County**

|                                                                    |                    | Santa Barbara County | City of Buellton |
|--------------------------------------------------------------------|--------------------|----------------------|------------------|
| <b>Building Damage Count in Flooded Census Blocks by Occupancy</b> |                    |                      |                  |
| <b>Single Family Homes</b>                                         | None               | 2,344                | 43               |
|                                                                    | 1 - 10%            | 1,775                | 30               |
|                                                                    | 11 - 20%           | 2,472                | 39               |
|                                                                    | 21 - 30%           | 867                  | 14               |
|                                                                    | 31 - 40%           | 662                  | 9                |
|                                                                    | 41 - 50%           | 276                  | 6                |
|                                                                    | Substantial Damage | 196                  | 12               |
|                                                                    | <b>TOTAL</b>       | <b>8,592</b>         | <b>153</b>       |
| <b>Manufactured Housing</b>                                        | None               | 208                  | 6                |
|                                                                    | 1 - 10%            | 14                   | 1                |
|                                                                    | 11 - 20%           | 29                   | 1                |
|                                                                    | 21 - 30%           | 31                   | 1                |
|                                                                    | 31 - 40%           | 0                    | 0                |
|                                                                    | 41 - 50%           | 19                   | 2                |
|                                                                    | Substantial Damage | 76                   | 25               |
|                                                                    | <b>TOTAL</b>       | <b>377</b>           | <b>36</b>        |
| <b>Other Residential</b>                                           | None               | 70                   | 0                |
|                                                                    | 1 - 10%            | 8                    | 0                |
|                                                                    | 11 - 20%           | 23                   | 0                |
|                                                                    | 21 - 30%           | 8                    | 0                |
|                                                                    | 31 - 40%           | 0                    | 0                |
|                                                                    | 41 - 50%           | 0                    | 0                |
|                                                                    | Substantial Damage | 0                    | 0                |
|                                                                    | <b>TOTAL</b>       | <b>109</b>           | <b>0</b>         |
| <b>Commercial</b>                                                  | None               | 16                   | 0                |
|                                                                    | 1 - 10%            | 42                   | 0                |
|                                                                    | 11 - 20%           | 47                   | 0                |
|                                                                    | 21 - 30%           | 4                    | 0                |
|                                                                    | 31 - 40%           | 0                    | 0                |
|                                                                    | 41 - 50%           | 0                    | 0                |
|                                                                    | Substantial Damage | 0                    | 0                |
|                                                                    | <b>TOTAL</b>       | <b>109</b>           | <b>0</b>         |

**Table 8 (Continued): Estimated Building Damage (Building Count by General Occupancy, by Percent Damage Range) for a 1-percent Annual Chance (100-year) Flood Scenario Affecting Santa Barbara County**

|                                                                    |                    | Santa Barbara County | City of Buellton |
|--------------------------------------------------------------------|--------------------|----------------------|------------------|
| <b>Building Damage Count in Flooded Census Blocks by Occupancy</b> |                    |                      |                  |
| <b>Industrial</b>                                                  | None               | 0                    | 0                |
|                                                                    | 1 - 10%            | 1                    | 0                |
|                                                                    | 11 - 20%           | 4                    | 0                |
|                                                                    | 21 - 30%           | 0                    | 0                |
|                                                                    | 31 - 40%           | 0                    | 0                |
|                                                                    | 41 - 50%           | 0                    | 0                |
|                                                                    | Substantial Damage | 1                    | 0                |
|                                                                    | <b>TOTAL</b>       | <b>6</b>             | <b>0</b>         |
| <b>Other Occupancies</b>                                           | None               | 4                    | 0                |
|                                                                    | 1 - 10%            | 6                    | 0                |
|                                                                    | 11 - 20%           | 1                    | 0                |
|                                                                    | 21 - 30%           | 0                    | 0                |
|                                                                    | 31 - 40%           | 0                    | 0                |
|                                                                    | 41 - 50%           | 0                    | 0                |
|                                                                    | Substantial Damage | 1                    | 1                |
|                                                                    | <b>TOTAL</b>       | <b>12</b>            | <b>1</b>         |
| <b>ALL OCCUPANCIES</b>                                             | None               | 2,642                | 49               |
|                                                                    | 1 - 10%            | 1,846                | 31               |
|                                                                    | 11 - 20%           | 2,576                | 40               |
|                                                                    | 21 - 30%           | 910                  | 15               |
|                                                                    | 31 - 40%           | 662                  | 9                |
|                                                                    | 41 - 50%           | 295                  | 8                |
|                                                                    | Substantial Damage | 274                  | 38               |
|                                                                    | <b>TOTAL</b>       | <b>9,205</b>         | <b>190</b>       |

**Table 9: Predicted Essential Facility Functionality for a 1-percent Annual Chance (100-year) Flood Scenario Affecting Santa Barbara County**

| <b>Essential Facility Type</b> | <b>Functionality</b>                                | <b>Santa Barbara County</b> | <b>City of Buellton Fire Station 31<br/>Buellton Sheriff Sta<br/>2 Schools</b> |
|--------------------------------|-----------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------|
| Fire Stations                  | # facilities located within flooded areas           | 5                           | 0                                                                              |
|                                | # facilities with Moderate or Greater Damage        | 2                           | 0                                                                              |
|                                | # facilities expected to be non-functional on Day 1 | 4                           | 0                                                                              |
| Police Stations                | # facilities located within flooded areas           | 2                           | 0                                                                              |
|                                | # facilities with Moderate or Greater Damage        | 2                           | 0                                                                              |
|                                | # facilities expected to be non-functional on Day 1 | 2                           | 0                                                                              |
| Public Schools                 | # facilities located within flooded areas           | 12                          | 0                                                                              |
|                                | # facilities with Moderate or Greater Damage        | 2                           | 0                                                                              |
|                                | # facilities expected to be non-functional on Day 1 | 5                           | 0                                                                              |

## Appendix C

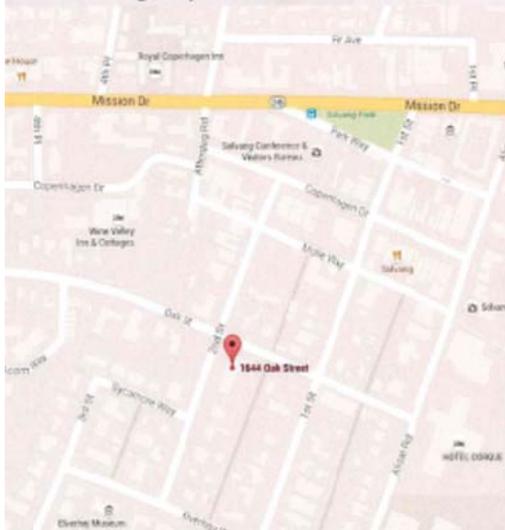
### Public Notice from City's Website

# Santa Barbara County Multi-Jurisdictional Hazard Mitigation Plan Community Town Hall

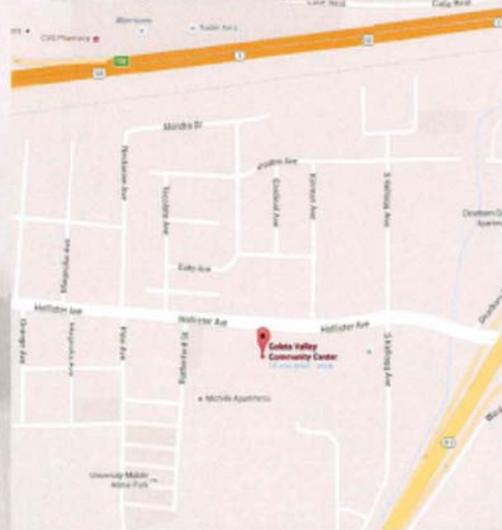
Friday July 15, 2016

Learn about the 2016 Multi-Jurisdictional Hazard Mitigation Plan and update process.

Solvang City Hall 10 am-11am



Goleta Valley Community Center 1pm-2pm



Become a part of the update process and learn about the Public Review Session that opens on **July 14 at noon** and closes on **July 27 at 9pm**.

**CITY OF BUELLTON**  
City Council Agenda Staff Report

City Manager Review: MPB  
Council Agenda Item No.: 7

To: The Honorable Mayor and City Council

From: Marc Bierdzinski, City Manager

Meeting Date: July 27, 2017

Subject: Consideration of Appointments to the Planning Commission

---

**BACKGROUND**

Planning Commissioner Morgen McLaughlin resigned from the Planning Commission and Planning Commissioner Art Mercado was recently appointed to the City Council leaving two vacancies on the Planning Commission. One term expires in December 2018 and the other term expires in December 2020. It would be appropriate for the Council to appoint two persons to fill these terms. Attachment 1 is Buellton Municipal Code Section 2.36, Planning Commission.

The City has advertised through the Santa Ynez Valley News and has posted in public places in the community a notice soliciting applications pertaining to the Planning Commission openings. Staff received four applications for the two open positions from:

- Dennis A. Borelli (not a registered voter yet)
- Patty Hammel
- Michael Pointer
- Marcilo Sarquilla

Their applications are included as Attachment 2.

**FISCAL IMPACT**

The appointments to the Planning Commission will not have any fiscal impact on the City.

**RECOMMENDATION**

That the City Council conduct interviews of applicants and make two appointments to the Planning Commission as follows:

- One term of office expiring December 2020
- One term of office expiring December 2018

**ATTACHMENTS**

Attachment 1 – Buellton Municipal Code Chapter 2.36: “Planning Commission”

Attachment 2 – Planning Commission Applications

**ATTACHMENT 1**

Buellton Municipal Code

[Up](#)[Previous](#)[Next](#)[Main](#)[Collapse](#)[Search](#)[Print](#)[No Frames](#)[Title 2 ADMINISTRATION AND PERSONNEL](#)**Chapter 2.36 PLANNING COMMISSION**

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**2.36.010 Created.**

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There is created a planning commission for the city. It shall consist of five members, appointed in the manner and for the terms prescribed in Section 2.28.010 of this code, provided, however, that whenever an appointment is made to fill a vacancy or removal on the commission after the commencement of a commissioner's term, the term of the commissioner appointed to fill such vacancy or removal shall be for the balance of the unexpired term of the commissioner leaving or removed from the commission. (Ord. 97-01 § 2 (A), 1997; Ord. 92-20 § 2, 1992)

**2.36.020 City planning commission—General jurisdiction and functions.**

---

A. The planning commission for the city, as created and described in Section 2.36.010 of this code shall perform all functions and take all actions designated in the development code of the county of Santa Barbara, which has been adopted by the city, for the planning commission and for the planning commission subcommittee. In addition, with the exception of decisions on lot line adjustments and certificates of compliance, all discretionary decisions designated in the development code to be made by the planning officer or other officers or offices shall be made by the planning commission of the city. Further, the planning commission shall review and the city council shall act upon all requests for planned residential developments, subject to all other applicable provisions of the city's ordinances.

B. The provisions of this section relating to the city planning commission shall become effective on August 27, 1992. (Ord. 92-20 § 2, 1992; prior code § 2.18.015)

**2.36.030 Compensation of planning commissioners.**

---

The members of the planning commission shall each receive compensation payable out of the general fund of the city, provided adequate funds have been budgeted therefor in the sum of one hundred dollars (\$100.00) per month. The compensation prescribed in this chapter shall be exclusive of any amounts payable to each member of the commission as a reimbursement for the actual and necessary expenses authorized by the city council and incurred in the performance of official duties for the city. (Ord. 93-14, 1993; prior code § 2.18.016)

**2.36.040 Chair—Committees—Staff.**

---

Designation of chairpersons for the commission shall be governed by Section 2.28.050 of this code. The commission shall be authorized to appoint and fix the membership of such number of standing and temporary committees as it may find expedient for the performance of its duties. The city manager may appoint an executive secretary and other staff and provide such compensation for their services as may be authorized by the city council and by the annual city budget of expenditures. (Prior code § 2.18.020)

**2.36.050 Meetings—Rules of procedure.**

---

The commission shall hold at least one regular meeting each month at such time, date and place designated by the commission. Special meetings may be called by the chair or a majority of the commission, provided notice has been given to all members at least twenty-four (24) hours prior to the meeting. A majority of commissioners shall constitute a quorum. (Prior code § 2.18.030)

#### **2.36.060 Functions, powers and duties.**

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The functions, powers and duties of the planning commission shall be all those functions, powers and duties of a planning commission and board of zoning adjustment as provided in Chapters 3 and 4 of Title 7 commencing with Section 65100 of the Government Code of the state (the planning and zoning law), as the same may be hereafter amended. The planning commission shall perform such other duties and functions as may be designated by the city council. (Prior code § 2.18.040)

#### **2.36.070 Rules—Records and meetings.**

---

The planning commission shall adopt rules for the transaction of business, shall keep a public record of its resolutions, transactions, findings and determinations, and shall hold at least one regular meeting each month. Minutes of the planning commission meetings shall be filed with the city clerk. (Prior code § 2.18.050)

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View the [mobile version](#).



APPLICATION FOR APPOINTMENT TO PLANNING COMMISSION

Name: DENNIS A. BORELLI

Address: 82 2<sup>ND</sup> ST, #108

Phone Number(s): (609) 793-8802

Email Address: dennis@dennisbovelli.com

Employer: Retired U.S. Air Force / UNIV. of CALIFORNIA / Merced

Occupation: \_\_\_\_\_

How long have you been a resident of the City of Buellton? 2 days

Have you worked for the City of Buellton or are you related to any City Employee or City Official? If so, please explain: \_\_\_\_\_

Are you a registered voter in the City of Buellton? NO / NOT YET

Please provide education, work experience, and training background:  
MPA - UNIVERSITY OF THE PHILIPPINES  
BBA - CHAMINADE UNIVERSITY, HONOLULU, HAWAII

Please list community and/or volunteer activities and personal interests:  
PLANNING COMMISSION, CITY OF MODESTO, CA  
Licensed REAL ESTATE BROKER.

[Signature]  
Signature of Applicant

7-14-17  
Date

For more information regarding the Planning Commission, please reference Buellton Municipal Code Chapter 2.36. Planning Commission Meetings are held on the first and third Thursdays of each month beginning at 6:00 p.m. in the City Council Chambers. City of Buellton employees are not eligible for appointment.



## APPLICATION FOR APPOINTMENT TO PLANNING COMMISSION

### In Essay Format

### Please Answer the Following Questions:

1. What do you believe are the most important planning issues facing the City of Buellton?
2. What would be your recommended approach(es) to resolving the most important planning issues?
3. Describe your position on future growth and economic development in the City of Buellton.
4. Are you familiar with the City's Planning documents (i.e., General Plan, Community Design Guidelines, etc.)? How will you ensure that the goals, programs, and policies of these documents are implemented?
5. Describe how your education and experience would benefit you as a Planning Commissioner.

1. Most important issue would be to provide a proper vision and focus on what the city is and wants to become in terms of growth, population, density, and quality of life.
2. Recommended approach would be a "shared governance" concept. (inclusivity)
3. My position would be "targeted" and evolving growth.
4. Not familiar.
5. My education and experience is exactly the type



Received  
JUL 18 2017  
CITY OF BUELLTON

## APPLICATION FOR APPOINTMENT TO PLANNING COMMISSION

Name: Patty J Hammel

Address: 510 Sycamore Drive, Buellton

Phone Number(s): 805-895-7233

Email Address: pattyhammel@yahoo.com

Employer: formerly - Santa Barbara Bank & Trust; currently - self employed

Occupation: VP, Sr Relationship Manager, Lender - commercial real estate (construction); skincare consultant

How long have you been a resident of the City of Buellton? 14 years

Have you worked for the City of Buellton or are you related to any City Employee or City Official? If so, please explain: No, No

Are you a registered voter in the City of Buellton? Yes

Please provide education, work experience, and training background:

- Education: B.S. Degree - Business Finance - University of Montana
- Work Experience: variety of large and small banks (L.A. & Santa Barbara) - commercial real estate lending - construction, permanent - 20+ years
- Work Experience/Training: U.S. Department of Treasury - bank examiner - 4 years

Please list community and/or volunteer activities and personal interests:

- member - Buellton Chamber of Commerce; graduate - Santa Barbara County CERT training (2016); graduate - Santa Barbara County Sheriff's Citizen Academy (2009)
- Santa Barbara Downtown Organization - Director & Arts Committee member (1998-2000); Santa Barbara County United Way - volunteer executive (1997-1998)
- Personal interests: local wine industry - bottling line assistant, event pouring assistant, long-time collector

Signature of Applicant

Date 07/18/17

**For more information regarding the Planning Commission,**  
please reference Buellton Municipal Code Chapter 2.36.  
Planning Commission Meetings are held on the first and third Thursdays  
of each month beginning at 6:00 p.m. in the City Council Chambers  
*City of Buellton employees are not eligible for appointment.*



## APPLICATION FOR APPOINTMENT TO PLANNING COMMISSION

**Patty Hammel**

Page 2 of 3

**In Essay Format**

**Please Answer the Following Questions:**

1. What do you believe are the most important planning issues facing the City of Buellton?

To implement the community's/City's visioning process for The Avenue.

To ensure accurate zoning for "in-fill" projects (properties) – to attract a sensible and sustainable mix of business, industry, residential.

To review and properly plan for future growth.

2. What would be your recommended approach(es) to resolving the most important planning issues?

Involvement and open communication between all parties, including residents, business owners, land owners, Planning Commission, City Council.

Adequate training to all involved – so decisions can be made based on fact, and in accordance with policy and law.

Planned site visits for those involved (especially Planning Commission) to determine if proposed building is sensible for that area (what is the impact on surrounding properties/neighbors).

3. Describe your position on future growth and economic development in the City of Buellton.

Sensible growth and sustainable economic development and impact, so all community members contribute to and benefit from the growth.

4. Are you familiar with the City's Planning documents (i.e., General Plan, Community Design Guidelines, etc.)? How will you ensure that the goals, programs, and policies of these documents are implemented?

I am generally familiar with the City's Planning documents and will make it a top priority to be very familiar with these documents, once appointed to Planning Commission. I am a "quick study" and am very detail oriented.



## **APPLICATION FOR APPOINTMENT TO PLANNING COMMISSION**

**Patty Hammel**

Page 3 of 3

5. Describe how your education and experience would benefit you as a Planning Commissioner.

As a former commercial real estate construction lender, I attended area Planning Commission meetings with my clients, to watch their projects go through the process. I appreciate and understand the process. I can read and understand a set of plans. I have strong technical skills is budgeting/financing development projects and have excellent communication skills.

Additionally, my training with the Treasury Department is of great benefit to read, understand, and implement procedures, policies, and law.



**APPLICATION FOR APPOINTMENT TO PLANNING COMMISSION**

Name: MICHAEL POINTER

Address: 512 THUMBELINA DR BUELLTON, CA 93427

Phone Number(s): 805 705 8088

Email Address: pointfam@gmail.com

Employer: RETIRED

Occupation: DIRECTOR OF ENVIRONMENTAL SERVICE (SENIOR LIVING)

How long have you been a resident of the City of Buellton? 29 YRS

Have you worked for the City of Buellton or are you related to any City Employee or City Official? If so, please explain: SPOUSE WAS FORMER MAYOR, COUNCIL MEMBER

Are you a registered voter in the City of Buellton? YES

Please provide education, work experience, and training background:

- PROJECT MANAGER - UCSB
- PROJECT MANAGER - KITCHEN EQUIPMENT CONTRACTOR. UCLA, UC DAVIS, UCSB, HUNTINGTON MEM. HOSPITAL
- DIRECTOR OF ENVIRONMENTAL SERVICES
- 30 YEARS COMMERCIAL FOOD SERVICE EQUIPMENT.

Please list community and/or volunteer activities and personal interests:

VOLUNTEER OLD MISSION SANTA INEZ

INTERESTS: CARPENTRY, MASONRY, TRAVEL, GRAND CHILDREN

  
Signature of Applicant

\_\_\_\_\_  
Date

For more information regarding the Planning Commission, please reference Buellton Municipal Code Chapter 2.36. Planning Commission Meetings are held on the first and third Thursdays of each month beginning at 6:00 p.m. in the City Council Chambers. City of Buellton employees are not eligible for appointment.

Michael Pointer  
512 Thumbelina Dr.  
Buellton, CA 93427  
805-705-8088

1. What do you believe are the most important planning issues facing the City of Buellton?

I believe the number one planning issue facing Buellton at this time is the Avenue of Flags redevelopment. Others that come to mind would be traffic mitigation and balanced growth.

2. What would be your recommended approach(es) to resolving the most important planning issues?

Common sense and negotiating as an attempt to form a consensus between the public, property owners and the city that benefits all stakeholders. I believe that incentivizing private development is reasonable and that exploring economic tools to retain and improve the tax base as well as facilitating potential public/private opportunities.

3. Describe your position on future growth and economic development in the City of Buellton?

I feel that future growth must incorporate sound, sustainable, LEED, Green Building Standards, that will allow Buellton to become a leader in environmental sustainability. Developers should have a stake in the projects they present by exhibiting functionality and maintainability, as well as being aesthetically pleasing to the eye.

The economic development in addition to balance should demand accountability and show a substantial public benefit without compromise. An example would be the Avenue of Flags project that creates jobs (594 potential FTE's) and the possibility of an additional one million dollars in property taxes and revenues each year.

4. Are you familiar with the City's Planning documents (i.e., General Plan, Community Design Guidelines, etc.)? How will you ensure that the goals, programs and policies of these documents are implemented?

I have a good understanding of the aforementioned documents. Having these available on-line within the City's website invites all citizens to review them at leisure to study important components related to the protection of a substantial amount of surrounding open space, natural resources and agriculture.

Processing matters within a team framework are second nature to me. My voice is a single opinion that will not always agree with others, however it is one of the keys to democracy. I will always have the interests of the whole while protecting neighborhood identities and community character.

5. Describe how your education and experience would benefit you as a Planning Commissioner?

I was raised in Carpinteria, attending Carpinteria High and S.B.C.C. My studies were related to drafting and automotive technologies. I retired from U.C.S.B., as a project manager. In 2005 I began a second career as a Kitchen Equipment Contractor employee, specifically managing large projects such as:

- 1 \$3.5 million cook/chill Dining Commons at U.C. Davis
- 2 \$4.0 million U.C.L.A. Ronald Reagan Memorial Hospital Dining Facility.
- 3 \$2.5 million Huntington Memorial Hospital Facility.

I am proud to say that these projects among other smaller ones came in on budget and on time.

I finished my employment career at Vista Del Monte (senior living facility) as The Director of Environmental Services.

I am an experienced team player and look forward to the challenges that face the future of Buellton in the planning area if selected.

Thank you for your consideration,

Michael Pointer



Received

JUL 10 2017

CITY OF BUELLTON

APPLICATION FOR APPOINTMENT TO PLANNING COMMISSION

Name: Marcilo Sarquilla

Address: 380 Oak Tree Way, Buellton, CA 93427

Phone Number: (805) 451-7574

Email Address: [msarquill@gmail.com](mailto:msarquill@gmail.com)

Employer: City of Lompoc

Occupation: Systems Analyst

How long have you been a resident of the City of Buellton? Since February 1994 (23 years)

Have you worked for the City of Buellton or are you related to any City Employee or City Official? If so, please explain: No

Are you a registered voter in the City of Buellton? Yes

Please provide education, work experience, and training background:

- Graduated from Chula Vista High School in 1968
- Attended several colleges for Computer Systems and Programming from 1969 - 2010
- Worked for the Service Bureau Corporation from 1970 to 1974 as a Tape Librarian and Computer Operator
- Worked for National Cash Register (NCR) from 1986 to 1994 as a Systems Analyst (Bank Processing Systems)
- Worked for County of Santa Barbara from 1994 to 2004 as a Systems Analyst (Tax System, Collection Systems, Retirement System, Public Guardian/Administrations, Veteran Services, and Network and hardware administration)
- Currently working at the City of Lompoc from 2006 to the present as the lead Systems Administrator, primarily with the City's Payroll System

Please list community and/or volunteer activities and personal interests:

- Board Member - Buellton Union School District School Board - 1999 to present
- Commissioner - City of Buellton Parks Commission - 2014
- Member and President - City of Lompoc Employees Development Association - 2010 to present

Signature of Applicant

Date

7/4/2017

For more information regarding the Planning Commission, please reference Buellton Municipal Code Chapter 2.36. Planning Commission Meetings are held on the first and third Thursdays of each month beginning at 6:00 p.m. in the City Council Chambers. City of Buellton employees are not eligible for appointment.



## APPLICATION FOR APPOINTMENT TO PLANNING COMMISSION

### In Essay Format

#### Please Answer the Following Questions:

1. What do you believe are the most important issues facing the City of Buellton?

I believe that the most important issues facing Buellton are education, safety, and community character. I wouldn't have spent nearly 20 years on the Buellton Union School District (BUSD) school board, if I didn't believe that providing Buellton's kids with the finest educational opportunities possible is vital to making Buellton one of the best communities in the nation. Ensuring that the children in our community have access to a quality education and enriching recreational opportunities supports Buellton's high quality of life and attracts families to our community.

A second important issue facing the City of Buellton is the safety of residents and visitors. Do we have enough safety services for our community.

And "Where do we go from here". There have been several studies on how to develop Buellton's Avenue of the Flags and it is time to start selecting which items we want and can afford at this time.

2. What would be your recommended approach to resolving the most important issues facing the City of Buellton?

"How do we maintain Buellton's small town character." While I am not opposed to economic development, how we balance the community's vision for Buellton and goals for redevelopment and economic growth is an important issue facing our community. It is time to make those decisions.

3. Describe your position on future growth and economic development in the City of Buellton.

I believe my role on the Planning Commission is to support the community's vision to keep Buellton a small town.

4. Are you familiar with the City's 2025 General Plan, the draft Avenue of the Flags Specific Plan, and the Community Design Guidelines? How will you ensure that the goals, programs, and policies of these documents are implemented?

I am familiar with the City's 2025 General Plan, the Community Design Guidelines, and the Avenue of the Flags Specific Plan. I will ensure that adopted plans and guidelines are implemented by considering every decision I make as a Planning Commissioner in light of these plans' goals, programs, and policies.

5. Describe how your education and experience would benefit you as a Council Member.

I have been a board member of the Buellton Unified School District for 20 years or so. The BUSD manages a six million dollar budget and the Santa Ynez Valley Special Education Consortium. The BUSD is the second largest employer in the Santa Ynez Valley, second only to the Chumash Hotel and Casino.

During my time as a board member, we worked with the community to successfully purchase land from the Williams Ranch and build a second school, Oak Valley Elementary. I worked in partnership with the City of Buellton to build the Buellton Recreation Center, which includes a gymnasium, exercise/weight room, activity/meeting rooms, and full kitchen. We have successfully gained a Bond and upgraded both school sites with Solar Energy and new Computer Systems infrastructure.

I have worked with the City of Lompoc for over 10 years and have become familiar with every department and employee position and most employees as the President of the Employee's Development Association.

As a Planning Commissioner, I would build on this experience engaging with the community to facilitate the development of important public projects...

**CITY OF BUELLTON**  
City Council Agenda Staff Report

City Manager Review: MPB  
Council Agenda Item No.: 8

To: The Honorable Mayor and City Council

From: Marc Bierdzinski, City Manager

Meeting Date: July 27, 2017

Subject: Discussion and Direction Regarding Recreational Vehicle Parking

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**BACKGROUND**

On April 27, 2017, the City Council directed staff to bring back the City’s legally adopted parking regulations for recreational vehicles, boats, and trailers for further discussion.

The current regulations (established by Ordinance No. 17-02) are provided in Attachment 1. The prior regulations from 2008 are provided in Attachment 2. Attachment 3 is a detail sheet showing the currently approved storage areas.

The following is a timeline of revisions to the parking regulations:

- On February 28, 2008, the City Council amended the RV, boat, and trailer parking regulations as reflected in Attachment 2
- On July 14, 2016, the City Council, under Council Items, directed staff to amend the RV, boat, and trailer parking regulations for discussion
- On August 25, 2016, the City Council discussed the RV, boat, and trailer parking regulations and directed staff to come back with various options for possible revisions to the regulations
- On October 27, 2016, staff presented various parking options to the City Council. The City Council directed staff to bring back an ordinance revising the parking regulations (what was directed by City Council is basically the current wording of the regulations)
- On January 26, 2017, as part of a public hearing, the City Council introduced and held the first reading of Ordinance No. 17-02 revising the parking regulations (Attachments 1 and 3)
- On February 9, 2017, the City Council approved the second reading of Ordinance No. 17-02, with direction that the City begin enforcing the regulations in September 2017
- On April 27, 2017, the City Council directed staff to bring the adopted parking regulations back for public discussion

The stated purpose of Ordinance No. 17-02 was to improve the aesthetics and safety of the City's residential neighborhoods. Large numbers of recreational vehicles, trailers, and boats parked in the front yard open areas of residential neighborhoods can lead to visual blight, which can, in turn, diminish property values. Such outside storage, if not adequately regulated, can affect sight lines, thus creating potential safety hazards. Research by staff has determined that there are approximately 60 recreational vehicles, trailers, and boats currently being parked or stored outside in the front yards on residential properties in the City. The current regulations regarding recreational vehicles, trailers, and boats were drafted to ensure that such items are parked or stored in an orderly manner that preserves neighborhood aesthetics and public health, safety, and welfare to the greatest extent possible while also allowing property owners to continue parking or storing recreational vehicles, trailers, and boats at their private residences. The current regulations were developed to try and achieve a balance between the property rights of all residents in the City, both owners of RVs and non-owners.

With enforcement delayed until September 2017, it is uncertain how many of the estimated 60 properties can comply with the new regulations. We have been contacted by four residents so far and have worked with them on how they can properly store their RV, boat, or trailer. The persons that have contacted us directly are able to comply with the new regulations.

There are limited storage areas in Buellton and nearby areas. Santa Ynez Self Storage in Buellton provides RV, boat, and trailer storage with rates that range from \$94 to \$187 a month; they have 3 smaller outdoor storage spaces available at this time. Crocker's Lockers provides indoor and outdoor space for RV, boats, and trailers at \$95 per month; however no spaces are available at this time. Buellton Self Storage provides space for small boats in their larger enclosed spaces that are \$420 per month; none of these larger spaces are available. Two facilities in Lompoc, starting at \$89 per month, also provide storage areas. There is not any existing City property that can be used for this purpose unless additional property was purchased by the City.

It is well-established under the United States Supreme Court and California Court decisions, as well as under the express provisions of the California Constitution, that cities have police power authority to adopt nuisance ordinances and to regulate the uses of private property through zoning. Under this authority, cities may lawfully regulate RV, boat, and trailer parking on private property. In fact, most jurisdictions regulate this parking in one form or another. This is no different than regulations for land uses, setbacks, and building height, among numerous others. The following is a sample of such regulations from Central Coast cities.

- City of Santa Barbara: RVs can be parked like any other vehicle within a permitted parking space, but outside of required setbacks. Trailers must be stored in an enclosed space such as a garage.
- City of Solvang: RVs and trailers cannot be parked within the front yard setback area. They may be stored in the rear and sideyard setback areas so long as they are screened by a six-foot fence.

- City of Carpinteria: RVs and trailers cannot be parked in the front setback area (except on an emergency basis, not to exceed 48 hours within any 30-day period).
- City of San Luis Obispo: Parking of vehicles, including RVs, is permitted on driveways leading to a garage or other off-street approved parking spaces. Vehicles cannot be parked in any other front yard setback location.
- City of Arroyo Grande: RVs and trailers may be stored anywhere on a lot on a pad or driveway and must be located five feet away from any building.
- City of Goleta: RVs and trailers may be parked in the front yard on a paved surface.
- City of Pismo Beach: RVs and trailers may be stored in the front setback on the paved driveway to the garage, or in the rear and sideyard areas screened by a six-foot high fence.
- City of Santa Maria: It unlawful for a vehicle or vehicles to be parked or stored in a front or corner side yard, except for registered and operable vehicles on a driveway or a paved area or behind a solid fence. No more than 50% of the front or side yard may be paved. This provision does not apply to vehicles completely screened by a fence or wall (at ground level) from public view.

The City Council should take public input and then provide direction to staff on whether any changes to the existing regulations are appropriate. The following options may be considered.

- Leave the wording of Ordinance No. 17-02 as is (current parking regulations) and allow the regulations to go into effect and monitor its effects
- Process an ordinance similar to the regulations that were in place in 2008 and changed in 2017 (allow the storage of one RV, boat, or trailer anywhere in the front setback area on a paved surface)
- Prohibit storage in the front setback area (such as Solvang), and only allow storage in the rear and sideyard areas so long as they are screened by a six-foot fence
- Modify the wording of Ordinance No. 17-02 to expand the areas of storage in the front setback area

### **RECOMMENDATION**

That the City Council discuss recreational vehicle, boat, and trailer parking and direct staff on proposed changes to the current ordinance, if any.

### **ATTACHMENTS**

Attachment 1 – 2017 Regulations

Attachment 2 – 2008 Regulations

Attachment 3 – Detail Sheet of Current Parking Locations

ORDINANCE NO. 17-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, AMENDING SECTION 8.04.030.C OF THE BUELLTON MUNICIPAL CODE RELATING TO PARKING OF RECREATIONAL VEHICLES, TRAILERS, AND BOATS

WHEREAS, the City would like to amend the locational restrictions for parking recreational vehicles, boats, and trailers on private property; and

WHEREAS, all legal prerequisites have occurred prior to adoption of this Ordinance.

THE CITY COUNCIL OF THE CITY OF BUELLTON DOES HEREBY ORDAIN AS FOLLOWS:

**SECTION 1:** All proceedings having been duly taken as required by law, and upon review of the information provided in the staff report, consideration of the testimony given at the public hearing, as well as other pertinent information, the City Council finds the following:

- A. **Record.** Prior to rendering a decision on any aspect of the proposed ordinance amendments, the City Council considered the following:
  - 1. All public testimony, both written and oral, received in conjunction with that certain public hearing conducted by the City Council on January 26, 2017 (“Public Hearing”).
  - 2. All oral, written and visual materials presented by City staff in conjunction with the Public Hearing.
  - 3. The following informational documents which, by this reference, are incorporated herein.
    - a. That certain written report submitted to the City Council dated January 26, 2017 (the “Staff Report”).
- B. **Public Review.** On the basis of evidence hereinafter listed, all administrative procedures and public participation requirements prescribed in the Buellton Municipal Code have been lawfully satisfied:
  - 1. A notice was published in a legal section of a newspaper on January 12, 2017 (the “Public Notice”), a minimum of ten (10) days in advance of the Public Hearing conducted on January 26, 2017.

2. The Public Notice was posted in two public locations on January 12, 2017, a minimum of 10 days in advance of the Public Hearing.

- C. **Environmental Clearance.** This project is exempt from the California Environmental Quality Act because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

**SECTION 2.** The following sections of the Buellton Municipal Code are hereby amended, in words and figures, as follows:

**“8.04.030 Public nuisances designated**

C. **Improper Parking of Recreational Vehicles, Boats and Trailers.** Improper parking of a recreational vehicle, boat or trailer, as set forth in this subsection, shall constitute a public nuisance. In all zones in the city, a recreational vehicle, as defined in Section 19.12.020, boat, or a trailer, as defined in Section 19.12.020, may be parked or stored only in the following manner:

1. A recreational vehicle, boat, or trailer may be parked or stored in any enclosed structure as long as the structure otherwise conforms to the zoning requirements of the particular zone where located.

2. **Residential Property.** No more than two recreational vehicles, boats, or trailers may be parked or stored outside of an enclosed structure on a residentially zoned lot. The following locational restrictions shall apply:

- a. Two recreational vehicles, boats, or trailers may be parked or stored in the side or rear yard of the property provided that such recreational vehicles, boats, or trailers are screened behind a six-foot high wall or fence, no closer than three feet to any building, structure, and property line (see Figure 8A), and parked or stored on a pad composed of concrete, pavers, compacted base, or gravel.

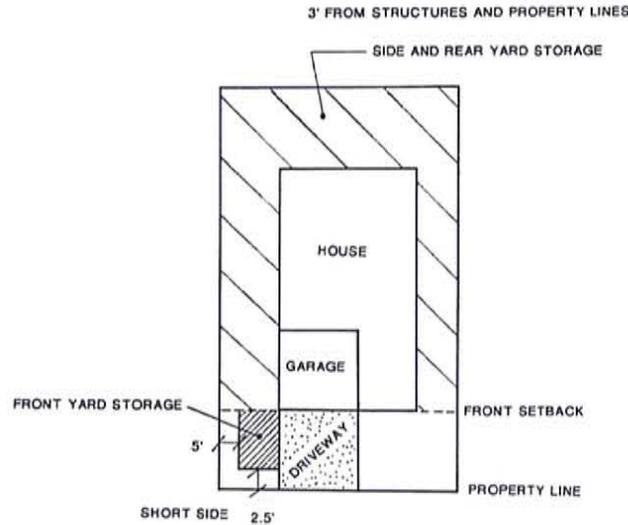


FIGURE 8A

b. One recreational vehicle, boat, or trailer may be parked or stored in the front setback area as follows:

i. If the property has a three-car garage and driveway, the third car portion of the driveway can be used for parking or storage of the recreational vehicle, boat, or trailer; or

ii. An addition to the driveway to the garage may be used for parking or storage of a recreational vehicle, boat, or trailer on the short side of the property as shown in Figure 8A. The parking or storage area can be no closer than five feet to the side property line and two and a half feet to the front property line (Figure 8A). The parking or storage pad shall be composed of concrete or pavers. Compacted base or gravel is not permitted.

c. The driveway may be used for temporary parking for loading and unloading for a period not exceeding 72 hours.

3. Commercial/Industrial Property. No registered owner, legal owner, driver, renter, and/or lessee of any recreational vehicle, boat, or trailer shall park or store, or allow the recreational vehicle, boat, or trailer to be parked or stored, on any unpaved surface within the yard or setback areas of any commercial, industrial or vacant lot. The surface upon which a recreational vehicle, boat, or trailer is parked or stored shall provide adequate vehicle support together with dust, weed, and erosion control for the driveway, parking area and area underneath the recreational vehicle, boat, or trailer.

4. No part of the recreational vehicle, boat, or trailer may extend over the public sidewalk or parkway.

5. A recreational vehicle, boat, or trailer shall not be parked or stored in a manner that constitutes a safety hazard or poses a danger to any person.

6. All storage of recreational vehicles, boats, and trailers shall conform to this ordinance within six months of its adoption.”

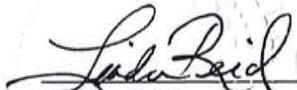
**SECTION 3:** If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance irrespective of the fact that any one or more sections, subsections, subdivision, sentences, clauses, phrases or portions thereof be declared invalid or unconstitutional.

**SECTION 4:** The City Clerk: (i) shall certify as to the passage of this Ordinance and shall cause the same to be published as required by law; (ii) is hereby authorized and directed to make typographical, grammatical and similar corrections in the final text of the Ordinance so long as such corrections do not constitute substantive changes in context; and (iii) cause the Buellton Municipal Code to be reprinted by adding the language contained within Section 2 of this Ordinance.

**PASSED, APPROVED, AND ADOPTED** this 9<sup>th</sup> day of February, 2017.

  
\_\_\_\_\_  
Holly Sierra  
Mayor

**ATTEST:**

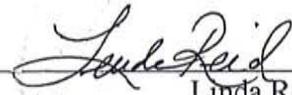
  
\_\_\_\_\_  
Linda Reid  
City Clerk

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I, Linda Reid, City Clerk of the City of Buellton, do hereby certify that the foregoing Ordinance No. 17-02 was duly adopted by the City Council of the City of Buellton at the regular meeting held on the 9<sup>th</sup> day of February 2016 by the following vote of the Council:

|          |   |                                                     |
|----------|---|-----------------------------------------------------|
| AYES:    | 3 | Council Members Connolly and Reif, and Mayor Sierra |
| NOES:    | 1 | Vice Mayor Andrisek                                 |
| ABSENT:  | 1 | Council Member Baumann                              |
| ABSTAIN: | 0 |                                                     |

---

  
Linda Reid  
City Clerk



## ORDINANCE NO. 08-02

### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, AMENDING CHAPTER 8.04 OF TITLE 8 OF THE BUELLTON MUNICIPAL CODE RELATING TO THE PARKING OF VEHICLES, RECREATIONAL VEHICLES, BOATS, AND TRAILERS IN THE FRONT AND STREET SIDE YARD AREAS, AND MAKING FINDINGS IN SUPPORT THEREOF

#### **SECTION I. FINDINGS:**

A. On November 8, 2007, a Workshop was held by the City Council. At that meeting, the City Council, on a 3-2 vote, directed staff to process various amendments to the public nuisance ordinance relating to the parking of vehicles, recreational vehicles, boats, and trailers within the front and street side yard setback areas.

#### **SECTION II. PUBLIC RECORD:**

All proceedings having been duly taken as required by law, and upon review of the information provided in the staff report, consideration of the testimony given at the Public Hearing, as well as other pertinent information, the City Council finds the following:

A. **Record.** Prior to rendering a decision on the project, the City Council considered the following:

1. All public testimony, both written and oral, received in conjunction with that certain Public Hearing conducted by the City Council on February 14, 2008 ("City Council Public Hearing").
2. All oral, written and visual materials presented by City staff in conjunction with the City Council Public Hearing.
3. The following documents incorporated herein by reference:
  - a. That certain written report submitted to the City Council dated February 7, 2008 (the "Staff Report").

B. **Public Review.** On the basis of evidence hereinafter listed, all administrative procedures and public participation requirements prescribed in the Buellton Municipal Code have been lawfully satisfied:

1. A 1/8 page display ad was published in a newspaper of general circulation on January 31, 2008, a minimum of 10 days in advance of the City Council Public Hearing.
2. The Public Notice was posted in three conspicuous public locations a minimum of 10 days before the City Council Public Hearing.

**C. Findings.** Based on (i) the evidence presented in the Staff Report, (ii) consultations with affected City Departments, and (iii) testimony and comments received in connection with the Public Hearing, the City Council does hereby declare as follows:

1. California Environmental Quality Act (“CEQA”) Compliance.

This project is exempt from the California Environmental Quality Act because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

**SECTION III. ADOPTION:**

THE CITY COUNCIL OF THE CITY OF BUELLTON DOES HEREBY ORDAIN AS FOLLOWS:

**Section 8.04.020 Definitions**

“Front Yard Area” shall mean all of the property between the front property line and the face of the wall of the primary structure and garage.

“Gravel Surface” shall mean: (i) gravel that is a crushed aggregate with a minimum diameter of  $\frac{3}{4}$  of an inch to a maximum diameter of 1 inch; (ii) a depth of 4 inches to 6 inches; (iii) providing positive drainage to the street and not to adjoining properties; and (iv) installation of curb cuts with a concrete driveway apron per City standards. All gravel surfaces shall be properly maintained as to dust, weed, and erosion control. Crushed aggregate is defined as stone material where all faces of each aggregate have well-defined edges from a crushing operation.

“Landscaping” shall mean an area devoted to or developed and maintained predominantly with, native or exotic plant materials, including lawn, ground cover, trees, shrubs, and other plant materials; and also including accessory decorative outdoor landscape elements, such as pools, fountains, paved or decorated surfaces (excluding paved surfaces for the parking of vehicles), and sculptural elements.

“Paved Surface” shall mean a surface paved with a minimum of two inches of asphalt, concrete, turf block, or pavers on a suitable base.

“Street Side Yard Area” shall mean all of the property between the side property line adjoining a public street and the face of the wall of the primary structure and garage or fence line, whichever is closer.

**Section 8.04.030.B**

15. **Parking of Vehicles.** No landowner, tenant, vehicle owner, vehicle operator, or property manager shall park, or allow to be parked, any vehicle, as defined by the California Vehicle Code, in the Front Yard Area or Street Side Yard Area of a property with a residential zoning designation except on a Paved Surface. A Gravel Surface approved by the Planning Director may also be permitted. No more than 50% of the area of the existing Front Yard Area or Street Side Yard Area shall be a Paved Surface. The remaining 50% shall contain Landscaping.

**Section 8.04.030.C**

- C. **Improper Parking of Recreational Vehicles, Boats and Trailers.** Improper parking of a recreational vehicle, boat or trailer, as set forth below, shall constitute a public nuisance. In all zones in the city, a recreational vehicle, as defined in Sections 19.12.020 and 15A-5(61) of the municipal code, boat, or a trailer, as defined in Section 19.12.020 of the municipal code, may be parked only in the following manner:
1. A recreational vehicle, boat, or trailer may be parked in any enclosed structure as long as the structure otherwise conforms to the zoning requirements of the particular zone where located.
  2. (a) A recreational vehicle, boat, or trailer may be parked outside of a structure of a residentially zoned lot. Within the Front Yard Area or Street Side Yard Area, the recreational vehicle, boat, or trailer shall be parked on a surface paved with a minimum of two inches of asphalt, concrete, turf block, or pavers on a suitable base. A Gravel Surface approved by the Planning Director may also be permitted. The recreational vehicle, boat, or trailer shall be parked no closer than three feet to the main building and no closer than 5 feet to the front property line. Only one recreational vehicle, boat, or trailer shall be parked within the Front Yard Area or Street Side Yard Area.  
  
(b) No registered owner, legal owner, driver, renter, and/or lessee of any recreational vehicle, boat, or trailer shall park, or allow the recreational vehicle, boat, or trailer to be parked on any unpaved surface within the yard or setback areas of any commercial, industrial or vacant lot. The surface upon which a recreational vehicle, boat, or trailer is parked shall provide adequate vehicle support together with dust, weed, and erosion control for the driveway, parking area and area underneath the recreational vehicle, boat, or trailer.
  3. No part of the recreational vehicle, boat, or trailer may extend over the public sidewalk or parkway.
  4. A recreational vehicle, boat, or trailer shall not be stored in a manner that constitutes a safety hazard or poses a danger to any person.

**SECTION IV:** If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance irrespective of the fact that any one or more sections, subsections, subdivision, sentences, clauses, phrases or portions thereof be declared invalid or unconstitutional.

**SECTION V:** The City Clerk: (i) shall certify as to the passage of this Ordinance and shall cause the same to be published as required by law; (ii) is hereby authorized and directed to make typographical, grammatical and similar corrections in the final text of the Ordinance so long as such corrections do not constitute substantive changes in context; and (iii) cause the Buellton Municipal Code to be reprinted by deleting language contained within Section III of this Ordinance that is stricken and adding language that is underlined.

**PASSED, APPROVED AND ADOPTED** this 28<sup>th</sup> day of February 2008.

  
\_\_\_\_\_  
Russ Hicks  
Mayor

ATTEST:

  
\_\_\_\_\_  
Steven L. Thompson  
City Clerk



3' FROM STRUCTURES AND PROPERTY LINES

SIDE AND REAR YARD STORAGE

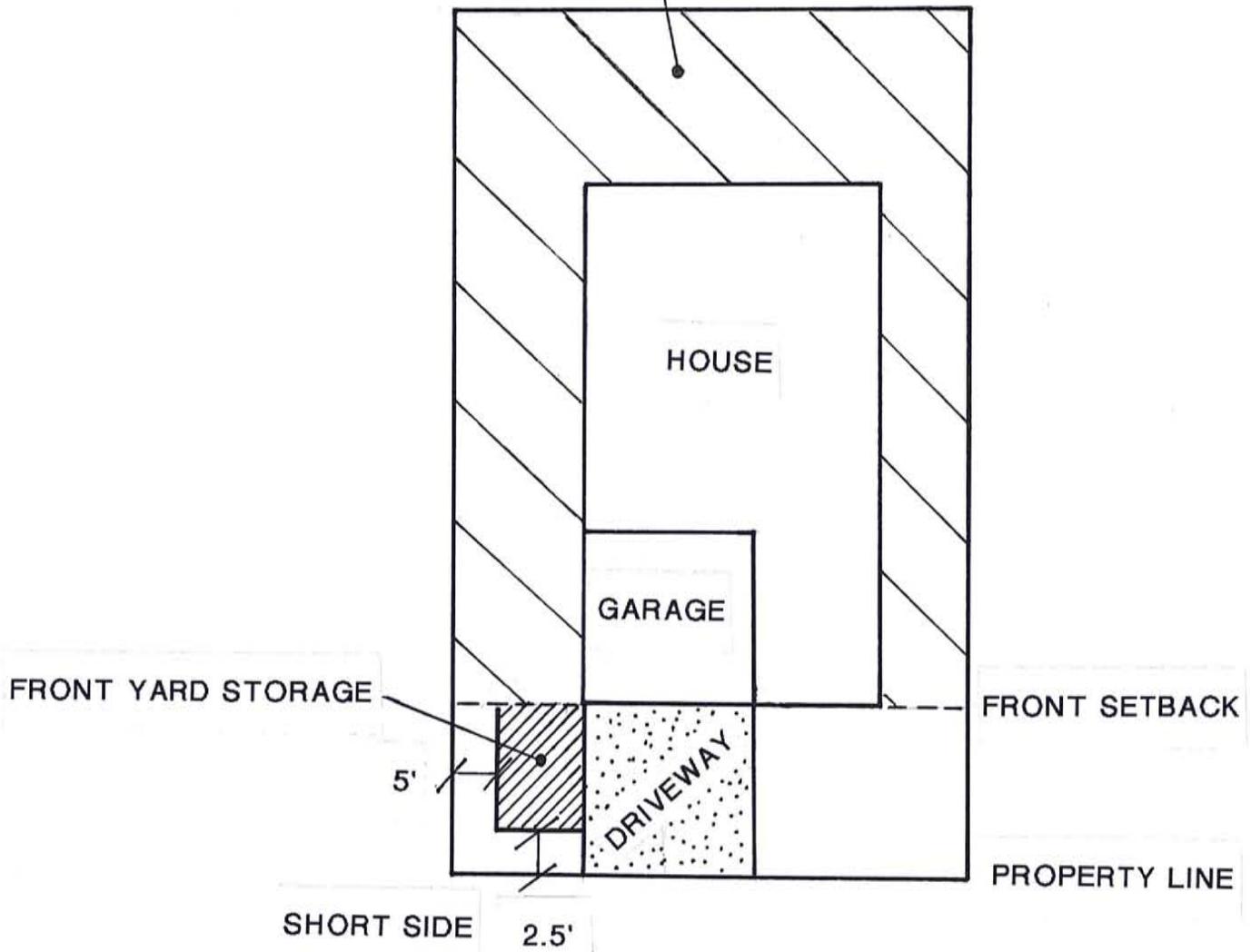


FIGURE 8A