



CITY OF BUELLTON

CITY COUNCIL AGENDA

**Regular Meeting of February 13, 2020 – 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California**

Copies of staff reports or other written documentation relating to each item of business referred to on this Agenda are on file in the office of the City Clerk and are available for public inspection

CALL TO ORDER

Mayor Holly Sierra

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members Ed Andrisek, Dave King, John Sanchez, Vice Mayor Art Mercado, and Mayor Holly Sierra

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Any person may address the Council on any subject pertaining to City business, including all items on the agenda not listed as a Public Hearing, including the Consent Agenda and Closed Session. Limited to three (3) minutes per speaker. By law, no action may be taken at this meeting on matters raised during Public Comments not included on this agenda. Public Speakers using a translator are allotted a total of six (6) minutes to speak, unless simultaneous translation equipment is used.

CONSENT CALENDAR

(ACTION)

The following items are considered routine and non-controversial and are scheduled for consideration as a group. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion. Members of the Public may speak on Consent Agenda items during the Public Comment period.

- 1. Minutes of January 9, 2020 Regular City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20**
- 3. Financial Report for the Second Quarter Ending December 31, 2019**
❖ (Staff Contact: Finance Director Shannel Zamora)

4. **Monthly Treasurer’s Report – December 31, 2019**
❖ *(Staff Contact: Finance Director Shannel Zamora)*
5. **Acceptance of Bid and Award of Construction Contract for the Avenue of Flags Median 2 Improvements Project**
❖ *(Staff Contact: Public Works Director Rose Hess)*
6. **Approval of Intra-Basin Administrative Agreement for Implementation of the Sustainable Groundwater Management Act (SGMA) in the Santa Ynez River Valley Groundwater Basin with the Santa Ynez River Water Conservation District**
❖ *(Staff Contact: Public Works Director Rose Hess)*
7. **Resolution No. 20-03 – “A Resolution of the City Council of the City of Buellton, California, Authorizing the Placement of a Lien on Particular Property Located in the City of Buellton, for Unpaid Enforcement Charges to Abate a Public Nuisance”**
❖ *(Staff Contact: City Manager Scott Wolfe)*
8. **Ratification of Agreement Responsive to City Council Direction from Closed Session Items on Meeting of January 9, 2020**
❖ *(Staff Contact: City Manager Scott Wolfe)*

PRESENTATIONS

PUBLIC HEARINGS

(POSSIBLE ACTION)

9. **Ordinance No. 20-01 – “An Ordinance of the City Council of the City of Buellton, California, Re-Adopting Chapter 8.12 of the Buellton Municipal Code Pertaining to the 2019 California Fire Code as Adopted and Amended by the County of Santa Barbara” (Public Hearing and Second Reading)**
❖ *(Staff Contact: City Manager Scott Wolfe)*
10. **Ordinance No. 20-02 – “An Ordinance of the City Council of the City of Buellton, California, Prohibiting the Offer or Operation of Shared-Use Electric Scooters within the City Limits” (Introduction and First Reading)**
❖ *(Staff Contact: City Manager Scott Wolfe)*
11. **Resolution No. 20-01 – “A Resolution of the City Council of the City of Buellton, California, Adopting the Measure A Five-Year Local Program of Projects for Fiscal Years 2020/2021 – 2024/2025”**
❖ *(Staff Contact: Public Works Director Rose Hess)*

COUNCIL MEMBER COMMENTS/ITEMS

WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Council Member, the City Manager, or City Attorney may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Council Members to give verbal Committee Reports on any meetings recently held for which the Council Members are the City representatives thereto.

BUSINESS ITEMS**(POSSIBLE ACTION)**

12. **Authorization for Expenditure of Funds in Support of the Arts and Culture Committee Activities**
❖ *(Staff Contact: City Manager Scott Wolfe)*
13. **Resolution No. 20-02 - “A Resolution of the City Council of the City of Buellton, California, Amending the Out-of-Agency Agreement for the Provision and Sale of Water to Zaca Creek Restaurant Located at 1297 Jonata Park Road APN 99-600-02 Approximately One Quarter of a Mile North of the Incorporation Boundary of the City of Buellton in the Unincorporated Area of Santa Barbara County”**
❖ *(Staff Contact: Public Works Director Rose Hess)*
14. **Authorization to Engage Research Firm for Community Attitude Survey**
❖ *(Staff Contact: City Manager Scott Wolfe)*
15. **Establishment of City Council Priorities for the Year 2020**
❖ *(Staff Contact: City Manager Scott Wolfe)*

CITY MANAGER’S REPORT**CLOSED SESSION ITEMS****(POSSIBLE ACTION)**

16. **Closed Session - California Government Code Section 54957 regarding:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Title: City Manager**
17. **Closed Session Pursuant to Government Code Section 54956.8
Conference with Real Property Negotiator
Property: 264 La Lata Drive, Buellton, CA (APN: 099-450-012)
Agency Negotiator: Scott Wolfe, City Manager
Negotiating Party: ECCUMENICAL III, LLC, Property Owner
Under Negotiation: Price and Terms of Payment**
18. **Closed Session Pursuant to Government Code Section 54956.8
Conference with Real Property Negotiator
Property: 202 Dairyland Road, Buellton, CA (APN: 099-66-032, -033, -034, -035;
and 099-67-005)
Agency Negotiator: Scott Wolfe, City Manager
Negotiating Party: Greg Willemsen, Successor Trustee for Willemsen Living Trust,
Property Owner
Under Negotiation: Price and Terms of Payment**

- 19. Closed Session Pursuant to Government Code Section 54956.9(d)(4)
Potential Initiation of Litigation**

- 20. Closed Session Pursuant to Government Code Section 54956.9(d)(2)
Facts and circumstances that might result in litigation against the Agency but which
the Agency believes are not yet known to a potential plaintiff or plaintiffs**

ADJOURNMENT

The next meeting of the City Council will be held on Thursday, February 27, 2020 at 6:00 p.m.

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES
Regular Meeting of January 9, 2020
City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor Sierra called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Council Members Ed Andrisek, Dave King, and John Sanchez, Vice Mayor Art Mercado and Mayor Holly Sierra

Staff: City Manager Scott Wolfe, City Attorney Greg Murphy, Public Works Director Rose Hess, Finance Director Shannel Zamora, Planning Director Andrea Keefer, Lt. Eddie Hsueh, and City Clerk Linda Reid

PUBLIC COMMENTS

David Desmond, Lompoc, spoke about the 2020 Census recruiting effort.

Caroline Abate, Goleta, spoke in support of President Trump and stopping the impeachment process.

CONSENT CALENDAR

1. **Minutes of December 12, 2019 Special City Council Meeting**
2. **Minutes of December 12, 2019 Regular City Council Meeting**
3. **List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20**
4. **Monthly Treasurer's Report – November 30, 2019**

MOTION:

Motion by Council Member King, seconded by Council Member Andrisek, approving Consent Calendar Items 1 through 4 as listed.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King - Yes

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

PRESENTATIONS

None

PUBLIC HEARINGS

None

COUNCIL MEMBER COMMENTS/ITEMS

Council Member Sanchez announced he installed a trial solar light on Industrial Way and invited everyone to drive by and view it.

Council Member Andrisek requested and the City Council agreed by consensus to have staff agendize discussion of adding a California state flag in the Council Chambers.

Vice Mayor Mercado thanked staff for the flowers sent to him and his wife after the passing of his father-in-law and former Council Member Dale Molesworth.

Mayor Sierra stated the solar light on Industrial Way looks great. Mayor Sierra complimented staff for participating in City/School program.

Council Member Andrisek thanked staff for hosting Winterfest at Village Park.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Council Member Sanchez announced he attended the Arts and Culture Committee meeting and provided an oral report for the record.

Mayor Sierra stated she attended the Local Agency Formation Commission (LAFCO) meeting and provided an oral report for the record.

Mayor Sierra stated she attended the Green Team meeting and provided an oral report for the record.

BUSINESS ITEMS

- 5. **Ordinance No. 20-01 – “An Ordinance of the City Council of the City of Buellton, California, Re-Adopting Chapter 8.12 of the Buellton Municipal Code Pertaining to the 2019 California Fire Code as Adopted and Amended by the County of Santa Barbara” (Introduction and First Reading)**

RECOMMENDATION:

That the City Council consider the introduction and first reading of Ordinance No. 20-01 and direct staff to publish and notice this item for public hearing on February 13, 2020.

STAFF REPORT:

City Manager Wolfe provided the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Vice Mayor Mercado, seconded by Council Member Sanchez approving the introduction and first reading of Ordinance No. 20-01 – “An Ordinance of the City Council of the City of Buellton, California, Re-Adopting Chapter 8.12 of the Buellton Municipal Code Pertaining to the 2019 California Fire Code as Adopted and Amended by the County of Santa Barbara” and directing staff to publish and notice this item for public hearing on February 13, 2020.

VOTE:

Motion passed by a voice vote of 5-0.

Council Member Andrisek – Yes

Council Member King - Yes

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

- 6. **Review of Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2019**

RECOMMENDATION:

That the City Council review and file the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2019.

STAFF REPORT:

Finance Director Zamora presented the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

SPEAKERS/DISCUSSION:

The City Council discussed the following issues:

- Deficit fund balance in the Transportation Planning Special Revenue Fund
- Wastewater fund balance
- Cost of contract services for fire and law enforcement
- Additional street lights added to Buellton's streets

DIRECTION:

The City Council agreed by consensus to receive and file the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2019.

CITY MANAGER'S REPORT

City Manager Wolfe provided an informational report to the City Council.

CLOSED SESSION ITEMS

- 7. Closed Session Pursuant to Government Code Section 54956.8
Conference with Real Property Negotiator
Property: 264 La Lata Drive, Buellton, CA (APN: 099-450-012)
Agency Negotiator: Scott Wolfe, City Manager
Negotiating Party: ECCUMENICAL III, LLC, Property Owner
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- 8. Closed Session Pursuant to Government Code Section 54956.8
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and 099-67-005)
Agency Negotiator: Scott Wolfe, City Manager
Negotiating Party: Greg Willemsen, Successor Trustee for Willemsen Living Trust,
Property Owner
Under Negotiation: Price and Terms of Payment**
- 9. Closed Session Pursuant to Government Code Section 54956.9(d)(4)
Potential Initiation of Litigation**

The City Council met in closed session to discuss Items 7, 8, and 9. No reportable action was taken.

ADJOURNMENT

Mayor Sierra adjourned the regular meeting at 7:47 p.m. The next regular meeting of the City Council will be held on Thursday, January 23, 2020 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 2

To: The Honorable Mayor and City Council

From: Shannel Zamora, Finance Director

Meeting Date: February 13, 2020

Subject: List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20

BACKGROUND

Staff is required to submit a check register to the City Council for approval every council meeting for the most recently completed check register (Attachment 1).

The check register for the period 01/01/2020 through 02/05/2020 has been prepared in accordance to Government Code section 37202 and Buellton Municipal Code section 3.08.070. The check register lists all vendor payments for the specified period above, along with claimant's name, a brief description of the goods or service purchased, amount of demand, check number, check date and the account number(s) associated with each payment.

The total amount of checks, 01/01/2020 through 02/05/2020, and electronic fund transfers issued for the period of 01/01/2020 through 02/04/2020 was \$856,475.91.

FISCAL IMPACT

Payments made to the various vendors were consistent with the approved City's Budget for FY 2019/20. Cash is available for the payment disbursements of the above liabilities.

RECOMMENDATION

That the City Council review and accept the check register for the period 01/01/2020 through 02/05/2020.

ATTACHMENTS

Attachment 1 – Claims

ATTACHMENT 1

CONSOLIDATED CLAIMS DISBURSEMENT

BACK-UP/SUPPORT DATA IS AVAILABLE FOR COUNCIL REVIEW IN CITY HALL

The following is a list of claims for the period of **January 01, 2020 through February 05, 2020** for ratification by the City at the **February 13, 2020** City Council Meeting.

EXHIBIT A - A/P Packets processed

A/P Packet #APPKT01191	73,120.98
A/P Packet #APPKT01188	3,691.33
A/P Packet #APPKT01187	171,808.53
A/P Packet #APPKT01185	92,819.17
A/P Packet #APPKT01176	5,284.50
A/P Packet #APPKT01175	233,586.98
A/P Packet #APPKT01172	10,479.31
Total A/P Packets:	<u>\$590,790.80</u> (11 pages)

Utility Packet #UBPKT01834 350.64 (1 page)

Total of checks issued: \$591,141.44

EXHIBIT B - Payments via Electronic Fund Transfer (EFT)

EFT Total: \$108,802.86

Payroll processed

Staff Payroll	1/3/2020	50,148.84
Staff Payroll	1/17/2020	53,169.34
CC Payroll	1/23/2020	2,329.83
Staff Payroll	1/31/2020	50,883.60

Total Payroll: \$156,531.61

TOTAL AMOUNT OF CLAIMS: \$856,475.91

Payments via Electronic Fund Transfer (EFT):
From 01/01/2020 through 02/04/2020

Hasler - Postage	1/2/2020	50.00
CalPERS - Medical	1/3/2020	25,014.82
CalPERS - Medical	1/3/2020	923.04
Bank Fees	1/3/2020	145.50
CalPERS - Classic	1/6/2020	5,768.80
CalPERS - PEPRA	1/6/2020	4,159.88
Payroll Tax - IRS	1/6/2020	9,263.27
Payroll Tax - EDD	1/7/2020	4,959.71
DCP-AUL	1/8/2020	11,066.10
The Hartford	1/8/2020	411.58
AFLAC	1/16/2020	422.37
Hasler - Postage	1/17/2020	399.78
Payroll Tax - IRS	1/21/2020	9,132.60
CalPERS - Classic	1/21/2020	5,768.80
CalPERS - PEPRA	1/21/2020	4,180.71
Payroll Tax - EDD	1/21/2020	4,359.51
CalPERS - Classic	1/24/2020	157.24
Payroll Tax - IRS	1/24/2020	70.48
CalPERS - PEPRA	1/24/2020	63.02
Payroll Tax - IRS	1/27/2020	6.30
Payroll Tax - EDD	1/27/2020	3.40
Bank Fees	1/27/2020	12.00
CDTFA	1/29/2020	155.00
Bank Fees	1/31/2020	27.90
Payroll Tax - EDD	1/31/2020	3,448.54
Payroll Tax - IRS	1/31/2020	8,860.55
CalPERS - Classic	2/3/2020	5,639.24
CalPERS - PEPRA	2/3/2020	4,176.47
Bank Fees	2/4/2020	156.25
Total		108,802.86



Check Disbursements - City Council - February 13, 2020

City of Buellton, CA

By Payment Number

Payment Dates 01/01/2020 - 02/05/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
39020	1/7/2020 0639707	000820 FEB 2020 - Dental/Vision/EAP Premiums	ACWA/JPIA	001-401-50400		3,660.95 661.03
	0639707	FEB 2020 - Dental/Vision/EAP Premiums		001-402-50400		185.52
	0639707	FEB 2020 - Dental/Vision/EAP Premiums		001-403-50400		69.28
	0639707	FEB 2020 - Dental/Vision/EAP Premiums		001-410-50400		225.34
	0639707	FEB 2020 - Dental/Vision/EAP Premiums		001-420-50400		201.10
	0639707	FEB 2020 - Dental/Vision/EAP Premiums		001-511-50400		503.40
	0639707	FEB 2020 - Dental/Vision/EAP Premiums		001-558-50400		619.61
	0639707	FEB 2020 - Dental/Vision/EAP Premiums		001-565-50400		250.60
	0639707	FEB 2020 - Dental/Vision/EAP Premiums		005-701-50400		472.54
	0639707	FEB 2020 - Dental/Vision/EAP Premiums		020-601-50400		472.53
39021	1/7/2020 INV0011539	000105 11/25-12/25/2019 - Irrigation - 595 2nd/Oak Vly	CITY OF BUELLTON	001-552-61211		186.56 186.56
39022	1/7/2020 21531	000655 01/01-31/2020 - MNTHLY GUARDIAN MONITORING SRVC	COAST NETWORK, INC.	001-410-60210		795.00 795.00
39023	1/7/2020 888716	000118 11/29-12/28/2019 - REC - Copier Overage Charge	COASTAL COPY, INC.	001-511-61130		43.57 43.57
39024	1/7/2020 INV0011541	001334 Replace Check# 37437, dated 2/6/2019	ECONO-WEST, INC.	001-29008		1,000.00 1,000.00
39025	1/7/2020 29335	000252 10/08/2019 - REC - VEHICLE MAINTENANCE	JIM VREELAND FORD	001-511-60270		1,238.63 1,238.63
39026	1/7/2020 INV0011543	000280 12/29/2019 - REC - DIGITAL CONNECT	LEE CENTRAL COAST NEWSPAPERS	001-511-60510		478.00 89.00
	INV0011543	12/18/2019 - REC - DECEMBER ONLINE AD		001-511-60510		297.00
	INV0011543	12/17/2019 - REC #153008-1 - WINTER BREAK		001-511-60510		23.00
	INV0011543	12/26/2019 - REC - #153224-1 - HAPPY HOLIDAYS 2019		001-511-60510		23.00
	INV0011543	12/5/2019 - #152441-1 - WINTER BREAK		001-511-60510		46.00
39027	1/7/2020 4123	000353 JAN 2020 - WEB Hosting/Updates/Maintenance	MICHAEL J. BOGGESS dba	001-410-61292		340.00 340.00
39028	1/7/2020 INV0011536	000059 DEC 2019 - Misc Maint/Repair Items	MOTOR PRODUCTS INC. dba	020-601-60250		27.01 27.01
39029	1/7/2020 INV0011538	000379 JAN 2020 - UB Postage	POSTMASTER	005-701-61131		520.00 260.00
	INV0011538	JAN 2020 - UB Postage		020-601-61131		260.00
39030	1/7/2020 19L0029022365	000032 11/27-12/26/2019 - CH - DRINKING WATER SERVICE	READY REFRESH BY NESTLE	001-410-60800		134.50 69.12
	19L0029022381	11/27-12/26/2019 - LIB - DRINKING WATER SERVICE		001-410-60800		40.45
	19L0029154614	11/27-12/26/2019 - PLNG - DRINKING WATER SERVICE		001-410-60800		24.93
39031	1/7/2020 008845	000437 12/18/2019 - Remembrance - Prior City Council Mmbr	SANTA YNEZ VALLEY FLORIST, INC.	001-410-60900		118.52 118.52
39032	1/7/2020 INV0011535	000438 DEC 2019 - Treatment Supplies	SANTA YNEZ VALLEY HARDWARE	005-701-61111		276.04 196.76
	INV0011535	DEC 2019 - Misc Mat'l/Supplies		020-601-61140		79.28

Check Disbursements - City Council - February 13, 2020

Payment Dates: 01/01/2020 - 02/05/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount	
						Item	Amount
39033	1/7/2020	001116	SANTA YNEZ VALLEY STAR				128.00
	5154	12/6/2019 - REC - JAN A 2020 - ADVERTISING		001-511-60510			128.00
39034	1/7/2020	000706	SATCOM GLOBAL, INC.				51.81
	A101200056	Usage->12/31/19 - Iridium SIM Card - GSA Plan		001-410-60014			51.81
39035	1/7/2020	001390	SCOTT WOLFE				750.00
	INV0011542	JAN 2020 - REIMBURSEMENT MEDICAL PREM PER CONTRACT		001-402-50400			750.00
39036	1/7/2020	000507	SoCalGas				55.24
	INV0011540	11/22-12/23/2019 - VB - Utility Gas		001-510-61230			55.24
39037	1/7/2020	000521	TODD PIPE & SUPPLY				32.17
	INV0011537	DEC 2019 - Misc Maint/Repair Items		020-601-60250			32.17
39038	1/7/2020	000862	TYLER TECHNOLOGIES, INC.				11.80
	025-282808	DEC 2019 - UB NOTIFICATION CALLS/SMS		005-701-60210			5.90
	025-282808	DEC 2019 - UB NOTIFICATION CALLS/SMS		020-601-60210			5.90
39039	1/7/2020	000904	US BANK EQUIPMENT FINANCE				482.71
	403244320	12/20-1/20/2020 - PLNG - Copier Lease		001-565-60310			482.71
39040	1/7/2020	001388	VINTAGE WALK OWNERS ASSOCIATION				148.80
	INV970899-012020	JAN 2020 - VB - HOA - 597 AOF # 101		001-410-60900			148.80
39041	1/14/2020	000028	ARAMARK UNIFORM SERVICES INC				601.20
	INV0011544	DEC 2019 - MATS/TOWELS SERVICE		001-558-60800			480.96
	INV0011544	DEC 2019 - MATS/TOWELS SERVICE		005-701-60800			120.24
39042	1/14/2020	000140	DAN HEEDY				50.00
	INV0011547	12/19/2019 - PLNG - PLNG COMMISSION MTNG		001-565-50010			50.00
39043	1/14/2020	011170	DONELLE MARTIN				150.00
	INV0011552	12/6/2019-1/9/2020 - REC - PILATES		001-511-67140			150.00
39044	1/14/2020	000228	HOLLY SIERRA				146.92
	INV0011549	11/15,21 & 12/19/2019 - EXPNSE RPT - CALCOG/SBCAG		001-401-60710			146.92
39045	1/14/2020	000761	JOHN R. CONNOLLY				502.89
	INV0011551	PAY UNCLAIMED FUNDS - PR EFT - 10/25/2015		001-29008			502.89
39046	1/14/2020	000812	KOSMONT & ASSOCIATES, INC.				3,367.00
	1907.5-002	12/1-31/2019 - ED Services 2019-2020		001-565-60800			3,367.00
39047	1/14/2020	001225	MARCILO SARQUILLA				50.00
	INV0011548	12/19/2019 - PLNG - PLANNING COMMISSION MTNG		001-565-50010			50.00
39048	1/14/2020	011343	MARIANNE MADSEN				420.00
	INV0011550	12/7/2019-1/8/2020 - REC - YOGA CLASS		001-511-67140			420.00
39049	1/14/2020	001377	MARNA PALSGAARD				152.25
	INV0011553	12/10/2019-1/1/2020 - REC - SPIN/SCULPT		001-511-67140			152.25
39050	1/14/2020	000835	METRO VENTURES LTD				5,994.00
	2020-0107-buel	DEC 2019 - PLNG - PROFESSIONAL SERVICES - CTY PLNR		001-22416	90057-070		2,794.50
	2020-0107-buel	DEC 2019 - PLNG - PROFESSIONAL SERVICES - CTY PLNR		001-565-60800			3,199.50
39051	1/14/2020	000332	MOSS LEVY & HARTZHEIM LLP				4,175.00
	21073	SERVICES->12/31/2019 - AUDIT		001-420-60021			1,391.66
	21073	SERVICES->12/31/2019 - AUDIT		005-701-60021			1,391.67
	21073	SERVICES->12/31/2019 - AUDIT		020-601-60021			1,391.67
39052	1/14/2020	001187	PATTY J HAMMEL				50.00
	INV0011546	12/19/2019 - PLNG - PLNG COMMISSION MEETING		001-565-50010			50.00

Check Disbursements - City Council - February 13, 2020

Payment Dates: 01/01/2020 - 02/05/2020

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
39053	1/14/2020 M20-006	000448 OctNov&Dec2019 - Firefighter/Paramedic per Agrmnt	SB CO FIRE DEPARTMENT	001-501-60810		53,817.00 53,817.00
39054	1/14/2020 19-5061 19-5065	000450 Jaauary 2020 - Contracted Law Enforcement Service 12/2-29/2019 - Motor Deputy - Contracted Position	SB CO SHERIFF'S DEPARTMENT	001-501-60800 001-501-60800		163,973.19 150,227.25 13,745.94
39055	1/14/2020 INV0011545 INV0011545 INV0011545	001071 DEC 2019 - MISC MAINT/REPAIR ITEMS DEC 2019 - MISC MAINT/REPAIR ITEMS DEC 2019 - MISC MAINT/REPAIR ITEMS	Tractor Supply Co	001-552-60059 001-552-61140 020-601-60250		76.64 44.92 14.52 17.20
39056	1/14/2020 ARINV109482	000529 DEC 2019 - REC - MERCHANT FEES	TRANSFIRST HEALTH & GOVERNMENT SVCS	001-511-60900		60.89 60.89
39057	1/22/2020 INV0011600	000121 JAN 2020 - VB - TOT ALLOCATION PER CONTRACT	BUELLTON VISITORS BUREAU	001-410-67790		37,500.00 37,500.00
39058	1/22/2020 891240	000118 12/16/2019-02/15/2020 - HR - COPIER OVERAGE CHR	COASTAL COPY, INC.	001-410-61130		45.41 45.41
39059	1/22/2020 INV0011598	000122 1/18-2/17/2020 - CC CHAMBER - INTERNET SERVICE	COMCAST CABLE	001-410-61292		157.25 157.25
39060	1/22/2020 INV0011593	000140 1/16/2020 - PLANNING COMMISSION MEETING	DAN HEEDY	001-565-50010		50.00 50.00
39061	1/22/2020 INV0011595	001433 12/17/2019 - REC - TINY TOTS JAMBOREE	JULIE EVERETT	001-511-67140		70.00 70.00
39062	1/22/2020 INV0011596	011300 12/12/2019-1/9/2020 - REC - KUNDALINI YOGA	KAREN PALMER	001-511-67140		45.50 45.50
39063	1/22/2020 INV0011597	011308 1/8-13/2020 - REC - BAND	KAY D. DOMINGUEZ	001-511-67140		160.00 160.00
39064	1/22/2020 INV0011594	001225 1/16/2020 - PLANNING COMMISSION MEETING	MARCILO SARQUILLA	001-565-50010		50.00 50.00
39065	1/22/2020 INV0011599 INV0011599 INV0011599 INV0011599 INV0011599 INV0011599 INV0011599 INV0011599 INV0011599	000352 12/6/2019-1/5/2020 - ELECTRIC SERVICE 12/6/2019-1/5/2020 - ELECTRIC SERVICE	P G & E	001-410-61241 001-501-61241 001-510-61241 001-550-61241 001-552-61241 001-556-61241 001-565-61241 005-701-61241 020-601-61241		20,503.45 759.85 242.14 163.60 4,832.43 400.23 74.77 333.71 6,652.58 7,044.14
39066	1/22/2020 INV0011592	001187 1/16/2020 - PLANNING COMMISSION MEETING	PATTY J HAMMEL	001-565-50010		50.00 50.00
39067	1/22/2020 1219-533	000848 ProfSrvcs->12/31/2019 - COB Arch Design Rview Srv	RAVATT, ALBRECHT & ASSOC, INC.	001-22416	90057-070	440.00 440.00
39068	1/22/2020 INV0011591	001327 1/16/2020 - PLANNING COMMISSION MEETING	ROBERT PAUL BLOKDYK	001-565-50010		50.00 50.00
39069	1/22/2020 CM0000161 INV0011601	000894 DEC 2019 - SYVTBID - ADMIN FEES DEC 2019 - SYVTBID - FEES COLLECTED	Santa Ynez Valley Hotel Assn., Inc. dba	001-44250 001-22160		32,673.20 (666.80) 33,340.00
39070	1/22/2020 9845840842	000556 1/9-2/8/2020 - WIRELESS PHONE SERVICE	VERIZON WIRELESS	001-410-60014		521.55 1.38

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	9845840842	1/9-2/8/2020 - WIRELESS PHONE SERVICE		001-410-67705		67.13
	9845840842	1/9-2/8/2020 - WIRELESS PHONE SERVICE		001-511-61290		31.90
	9845840842	1/9-2/8/2020 - WIRELESS PHONE SERVICE		001-558-67705		142.22
	9845840842	1/9-2/8/2020 - WIRELESS PHONE SERVICE		005-701-67705		142.63
	9845840842	1/9-2/8/2020 - WIRELESS PHONE SERVICE		020-601-67705		136.29
39071	1/22/2020	001207	WAGEWORKS INC.			162.00
	INV186999	DEC 2019 - FSA/AFLAC ADMIN FEES		001-401-50400		21.69
	INV186999	DEC 2019 - FSA/AFLAC ADMIN FEES		001-402-50400		17.85
	INV186999	DEC 2019 - FSA/AFLAC ADMIN FEES		001-403-50400		10.85
	INV186999	DEC 2019 - FSA/AFLAC ADMIN FEES		001-420-50400		18.52
	INV186999	DEC 2019 - FSA/AFLAC ADMIN FEES		001-511-50400		26.25
	INV186999	DEC 2019 - FSA/AFLAC ADMIN FEES		001-558-50400		20.15
	INV186999	DEC 2019 - FSA/AFLAC ADMIN FEES		001-565-50400		9.45
	INV186999	DEC 2019 - FSA/AFLAC ADMIN FEES		005-701-50400		18.62
	INV186999	DEC 2019 - FSA/AFLAC ADMIN FEES		020-601-50400		18.62
39072	1/22/2020	001063	Wells Fargo Vendor Fin Serv			340.81
	5008809708	1/24-2/23/2020 - CH - COPIER LEASE		001-410-60310		340.81
39075	1/28/2020	000005	ABALONE COAST ANALYTICAL, INC.			1,879.50
	4824	DEC 2019 - WWTP - Chemicals/Analysis		005-701-61111		1,389.00
	4824	DEC 2019 - WWTP - Chemicals/Analysis		020-601-61111		10.00
	4828	DEC 2019 - DWTP - Chemicals/Analysis		020-601-61111		480.50
39076	1/28/2020	000189	ALL AMERICAN DRILLING, INC.			245.00
	1733	8/31/2019 - WTP - Maint/Repair		020-601-60250		245.00
39077	1/28/2020	000661	AQUA-METRIC SALES, CO.			2,654.00
	INV0011605	3/6/20-3/5/21 - Annual Software Support		020-15000		1,769.32
	INV0011605	3/6/20-3/5/21 - Annual Software Support		020-601-60210		884.68
39078	1/28/2020	001214	AVAYA Financial Services			384.38
	34791836	Feb 2020 - CH - Phone System Lease		001-410-60310		384.38
39079	1/28/2020	001372	BRENNTAG PACIFIC, INC.			1,073.81
	BPI15323	1/10/2020 - WTP - Chemicals		020-601-61111		400.14
	BPI15744	1/10/2020 - WTP - L A ChemChlor		020-601-61111		673.67
39080	1/28/2020	000065	BURKE, WILLIAMS & SORENSEN, LLP			13,025.55
	249621	DEC 2019 - Retainer - Legal Services		001-404-60840		10,250.00
	249630	DEC 2019 - Legal Services		001-404-60840		2,775.55
39081	1/28/2020	000076	CAL-COAST IRRIGATION, INC.			4.42
	2001-566762	1/16/2020 - WTP - Misc Supplies		020-601-60250		4.42
39082	1/28/2020	000118	COASTAL COPY, INC.			313.08
	891699	12/18/2019-1/17/2020 - CH/REV/FD - Copier Overages		001-410-61130		313.08
39083	1/28/2020	001460	COASTAL DEMO INC.			412.50
	27433	1/17/2020 - VP - Core Drill Holes for Bollards		092-211-74100	09221174100	412.50
39084	1/28/2020	000142	LOGAN R. FITZGERALD dba			2,190.00
	INV0011607	DEC 2019 - CH - Monthly Janitorial Services		001-552-60800		765.00
	INV0011607	DEC 2019 - CH - Monthly Janitorial Services		001-558-60800		1,425.00
39085	1/28/2020	000380	PRAXAIR DISTRIBUTION, INC.			52.68
	93247456	10/20-11/20/2019 - WWTP-Acetylene/Cylinder Rental		005-701-61111		52.68
39086	1/28/2020	000382	PROCARE JANITORIAL SUPPLY, INC.			825.24
	132243	JAN 2020 - PW - Misc Supplies		001-552-61140		486.89
	132243	JAN 2020 - PW - Misc Supplies		001-558-61140		288.83
	132243	JAN 2020 - PW - Misc Supplies		005-701-61140		49.52

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39087	1/28/2020 INV0011604	001461 3/23-26/2020 - WTP-ClearSCADA Enterprise Training	SAGE DESIGNS, INC.	020-601-60710		2,200.00 2,200.00
39088	1/28/2020 INV0011603	000424 7/1-12/31/2019 - Groundwater Production Statement	Santa Ynez River Water Conservation District - SYRWCD	020-601-67610		14,383.39 14,383.39
39089	1/28/2020 INV0011606	000424 FY2019-2020 - SYVWCD&Stetson Engineers - Prof Srvc	Santa Ynez River Water Conservation District - SYRWCD	001-551-67575		130,000.00 130,000.00
39090	1/28/2020 INV0011602 INV0011602 INV0011602	000978 12/16/19-1/15/20 - Misc Office Supplies 12/16/19-1/15/20 - Misc Office Supplies 12/16/19-1/15/20 - Misc Office Supplies	Staples Credit Plan	001-410-61130 001-565-61130 005-701-61130		100.12 53.52 35.85 10.75
39091	1/28/2020 63109448 63109448 63109448 63109448	000768 DEC 2019 - Fuel Charges DEC 2019 - Fuel Charges DEC 2019 - Fuel Charges DEC 2019 - Fuel Charges	WEX BANK	001-511-61280 001-558-61280 005-701-61280 020-601-61280		2,064.86 699.19 455.23 455.22 455.22
39098	2/5/2020 27387 27395 27395	000509 DEC 2019 - VVP - LANDSCAPE MAINT/TRSH-CN SRVC DEC 2019 - LANDSCAPE MAINTENANCE DEC 2019 - LANDSCAPE MAINTENANCE	ALAN NEEDHAM dba	001-552-60800 001-552-60800 001-556-60800		18,380.50 3,220.50 11,200.00 3,960.00
39099	2/5/2020 INV0011630 INV0011630	000661 7/1/2020-3/5/2021 - 520M SOFTWARE SUPPORT 3/6/2020-6/30/2020 - 520M SOFTWARE SUPPORT	AQUA-METRIC SALES, CO.	020-15000 020-601-60210		2,654.00 1,990.49 663.51
39100	2/5/2020 2608 2612 2614	000718 12/11/2019 - WTP - IN FIELD TECH SERVICE 12/30/19-1/7/20 IT TRBLSHT MCMURRAY COMMUNICATIONS 12/5/19-1/8/20 - WWTP - IN FIELD TECH/PRGRMG SRVCE	AUTOSYS, INC.	020-601-60800 020-601-60800 005-701-60800		4,424.92 1,374.92 1,265.00 1,785.00
39101	2/5/2020 2001-566495 2001-566496	000076 1/10/2020 - WWTP - MISC MAINT/REPAIR 1/10/2020 - WWTP - MISC MAINT/REPAIR ITEMS	CAL-COAST IRRIGATION, INC.	005-701-60250 005-701-60250		55.22 50.69 4.53
39102	2/5/2020 2525i	000783 12/5-10/2019 - LIB - ROOFING LEAK REPAIR	CAMBRON ROOFING AND WATERPROOFING, Inc.	001-558-60250		615.00 615.00
39103	2/5/2020 INV0011635	000105 12/25/19-1/25/20 - IRRIGATION - 595 2ND/OAK VLY	CITY OF BUELLTON	001-552-61211		150.80 150.80
39104	2/5/2020 2307	000107 FEB 2020 - COB TRANSIT SERVICES	CITY OF LOMPOC	027-559-67445		1,666.66 1,666.66
39105	2/5/2020 21576 MSP-4003198	000655 CY-2020 - REC - FORTINET FIREWALL RENEWAL 1YR 2/1-2/29/2020 - MNTLY GUARDIAN MANAGEMENT SRVC	COAST NETWORKX, INC.	001-511-60210 001-410-60210		2,495.00 1,700.00 795.00
39106	2/5/2020 893429	000118 12/29/19-1/28/20 - REC - COPY OVERAGE CHARGE	COASTAL COPY, INC.	001-511-61130		61.59 61.59
39107	2/5/2020 INV0011638	000122 1/29-2/28/2020 - WWTP - INTERNET SERVICE	COMCAST CABLE	005-701-60210		236.01 236.01
39108	2/5/2020 INV0011637	000122 1/25-2/24/2020 - REC - INTERNET/PHONE SERVICES	COMCAST CABLE	001-511-61290		176.72 176.72
39109	2/5/2020 INV0011639	000122 1/26-2/25/2020 - CH - INTERNET SERVICE	COMCAST CABLE	001-410-61292		286.01 286.01

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39110	2/5/2020 491	001393 2019-10-30 - FY 19/20 - STAFF TRAINING WORKSHOP	County of Santa Barbara - Dept of Public Works	001-551-67575		375.00 375.00
39111	2/5/2020 19-641/4	000138 12/27/2019 - AOF - LIGHT REPAIR	D.L. ELECTRIC, INC.	001-558-60250		222.50 222.50
39112	2/5/2020 129834 129834	001255 12/7/2019 - DEL SRVC - WATER SMPLS TO ABALONE 12/7/2019 - DEL SRVC - WATER SMPLS TO ABALONE	DELIVER-IT	005-701-60800 020-601-60800		165.00 82.50 82.50
39113	2/5/2020 INV0011640 INV0011640 INV0011640	000172 JAN2020-MSG SRVC/FEB2020 ANSWRNG SRVC JAN2020-MSG SRVC/FEB2020 ANSWRNG SRVC JAN2020-MSG SRVC/FEB2020 ANSWRNG SRVC	ECHO COMMUNICATIONS	001-558-60800 005-701-60800 020-601-60800		123.75 41.25 41.25 41.25
39114	2/5/2020 9CX00002	000598 DEC 2019 - WWTP - BIO SOLID WASTE HANDLING	ENGEL & GRAY, INC.	005-701-60800		6,999.18 6,999.18
39115	2/5/2020 42144 42248 42285 42518	000187 1/2/2020 - MISC MAINT/REPAIR ITEMS 1/8/2020 - MISC MAINT/REPAIR ITEMS 1/10/2020 - WWTP - MISC MAT'LS/SUPPLIES 1/22/2020 - KG - UNIFORM	FARM SUPPLY COMPANY	001-552-60059 001-552-60059 005-701-61127 005-701-60131		51.52 11.72 21.51 32.30 (14.01)
39116	2/5/2020 INV0011627 INV0011627 INV0011627 INV0011627	001040 1/19-2/18/2020 - Telephone Services 1/19-2/18/2020 - Telephone Services 1/19-2/18/2020 - Telephone Services 1/19-2/18/2020 - Telephone Services	FRONTIER COMMUNICATIONS	001-410-67705 001-565-67705 005-701-67705 020-601-67705		1,972.91 365.25 441.44 618.34 547.88
39117	2/5/2020 SI-1788	001084 1/30/2020 - REC - SERVICE CALL - EQUIP	James Porter Tilley, Jr. dba	001-511-60800		125.00 125.00
39118	2/5/2020 1425	000395 JAN 2020 - RVP/OVP - MONTHLY JANITORIAL SERVICE	JOSE RAFAEL RUIZ dba	001-552-60800		1,965.00 1,965.00
39119	2/5/2020 INV0011628	001463 1/26/2020 - REFUND - RVP SECURITY DEPOSIT	LAURA QUIROZ	001-22510		100.00 100.00
39120	2/5/2020 628098 628098	000286 2020 - LOCC - ANNUAL MEMBERSHIP DUES 2020 - LOCC - ANNUAL MEMBERSHIP DUES	LEAGUE OF CALIFORNIA CITIES	001-15000 001-410-60650		4,429.00 2,214.50 2,214.50
39121	2/5/2020 153410	000280 1/2/2020 - COB - AOF IMPROVEMENTS BID REQUEST	LEE CENTRAL COAST NEWSPAPERS	092-215-70005	09221570005	223.68 223.68
39122	2/5/2020 N8125920	000700 2/27-5/26/2020 - CH - POSTAGE MACHINE LEASE	MAILFINANCE, INC.	001-410-60310		975.29 975.29
39123	2/5/2020 4806449	000310 12/31/2019 - WWTP - ROLL OFF RENTAL	MARBORG INDUSTRIES	092-706-74100	09270674100	201.50 201.50
39124	2/5/2020 4141 4143	000353 Jan 2020 - COB - Monthly Website Maintenance 2/3/2020 - REC - New Website/WordPress Plugins	MICHAEL J. BOGESS dba	001-410-61292 001-511-61290		1,519.00 100.00 1,419.00
39125	2/5/2020 30244464	000669 12/16/2019 - USPO - PEST CONTROL	O'CONNOR & SONS dba	001-558-60800		105.00 105.00
39126	2/5/2020 134219	000350 12/3/2019 - VEHICLE REPAIR	OLIVERA'S REPAIR, INC	005-701-60270		700.20 700.20
39127	2/5/2020 4372-109047	000801 12/20/2019 - MISC MAINT/REPAIR ITEMS	O'REILLY AUTOMOTIVE STORES, INC.	001-558-60270		34.22 16.99

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	4372-114956	1/23/2020 - PW - MISC MAINT/SUPPLIES		001-552-61125		17.23
39128	2/5/2020	000379	POSTMASTER			550.00
	INV0011636	FEB 2020 - UB POSTAGE		005-701-61131		275.00
	INV0011636	FEB 2020 - UB POSTAGE		020-601-61131		275.00
39129	2/5/2020	000380	PRAXAIR DISTRIBUTION, INC.			52.68
	94380372	12/20/19-1/20/20 - WWTP - ACETYLENE CYL RENTAL		005-701-61111		52.68
39130	2/5/2020	000851	R. BURKE CORPORATION			4,569.97
	002242	SRVCS -> 1/31/2019 - HWY 246 & SYC PED CROSSING		092-306-74100	09230674100	4,569.97
39131	2/5/2020	000032	READY REFRESH BY NESTLE			152.48
	10A0029022365	12/27/19-1/26/2020 - CH - DRINKING WATER SERVICES		001-410-60800		96.09
	10A0029022381	12/27/19-1/26/20 - LIB - DRINKING WATER SERVICE		001-410-60800		31.46
	10A0029154614	12/27/19-1/26/2020 - PLNG - DRINKING WATER SERVICE		001-410-60800		24.93
39132	2/5/2020	000763	RIO VISTA CHEVROLET, INC.			290.26
	95382	1/7/2020		001-558-60270		96.76
	95382	1/7/2020		005-701-60270		96.75
	95382	1/7/2020		020-601-60270		96.75
39133	2/5/2020	001354	SANTA YNEZ COMMUNITY SERVICES			1,636.25
	1229	DEC 2019 - WWTP - OPERATING SERVICES		005-701-60800		1,636.25
39134	2/5/2020	001116	SANTA YNEZ VALLEY STAR			128.00
	5266	2/1/2020 - REC - FEB A 2020 ISSUE ADVERTISEMENT		001-511-60510		128.00
39135	2/5/2020	001464	SARA HUNT			3,405.00
	INV0011629	1/28/2020 - REFUND - C&D DEPOSIT		075-22415		3,405.00
39136	2/5/2020	000507	SoCalGas			279.47
	INV0011633	12/21/19-1/23/20 - CH - GAS SERVICES		001-510-61230		279.47
39137	2/5/2020	000507	SoCalGas			108.74
	INV0011632	12/21/19-1/23/20 - LIB/CCC - GAS SERVICE		001-510-61230		108.74
39138	2/5/2020	000507	SoCalGas			78.53
	INV0011634	12/23/19-1/24/20 - VB - GAS SERVICES		001-510-61230		78.53
39139	2/5/2020	000465	SP MAINTENANCE SERVICES, INC.			2,516.50
	73671	DEC 2019 - STREET SWEEPING SERVICES		001-558-60800		2,516.50
39140	2/5/2020	000681	STATEWIDE TRAFFIC SAFETY & SIGNS, INC.			743.48
	03014941	1/14/2020 - ASPHALT COLD PATCH		001-558-60250		743.48
39141	2/5/2020	000535	UNDERGROUND SERVICE ALERT			24.85
	122019068	DEC 2019 - NEW TKT CHRGS/MNTHLY DB MAINT FEE		005-701-60800		12.42
	122019068	DEC 2019 - NEW TKT CHRGS/MNTHLY DB MAINT FEE		020-601-60800		12.43
39142	2/5/2020	000904	US BANK EQUIPMENT FINANCE			482.71
	405572181	1/20-2/20/2020 - PLNG - COPIER LEASE & OVERAGES		001-565-60310		482.71
39143	2/5/2020	000551	VALLEY TOOL RENTALS			292.80
	20096.1.2	1/9/2020 - WTP - EQUIPMENT RENTAL		020-601-61127		292.80
39144	2/5/2020	000677	WALLACE GROUP			6,180.08
	49978	PROF SRVCS -> 12/31/2019 - COB-REG COMPLIANCE		005-701-60800		6,180.08
39145	2/5/2020	001063	Wells Fargo Vendor Fin Serv			139.00
	5008894588	2/5-3/4/2020 - REC - Copier Lease		001-511-60310		139.00
0005508295	1/14/2020	000193	FIRST NATIONAL BANK OF OMAHA			5,284.50
	INV0011554	K ABELLO - CC THROUGH 12/17/2019		001-511-60250		11.84
	INV0011554	K ABELLO - CC THROUGH 12/17/2019		001-511-60900		79.95
	INV0011554	K ABELLO - CC THROUGH 12/17/2019		001-511-67135	54037-040	135.00

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	INV0011554	K ABELLO - CC THROUGH 12/17/2019		001-511-67135	54032-040	1,863.00
	INV0011554	K ABELLO - CC THROUGH 12/17/2019		001-511-67140	53008-040	86.50
	INV0011555	R HESS - CC THROUGH 12/17/2019		001-558-60250		76.11
	INV0011555	R HESS - CC THROUGH 12/17/2019		001-558-60710		375.00
	INV0011555	R HESS - CC THROUGH 12/17/2019		001-558-61130		8.46
	INV0011555	R HESS - CC THROUGH 12/17/2019		001-558-61140		73.00
	INV0011555	R HESS - CC THROUGH 12/17/2019		001-558-61280		50.00
	INV0011555	R HESS - CC THROUGH 12/17/2019		005-701-61130		8.47
	INV0011555	R HESS - CC THROUGH 12/17/2019		020-601-61130		8.47
	INV0011556	L REID - CC THROUGH 12/17/2019		001-401-60900		16.02
	INV0011556	L REID - CC THROUGH 12/17/2019		001-403-60710		592.57
	INV0011556	L REID - CC THROUGH 12/17/2019		001-410-60900		542.12
	INV0011556	L REID - CC THROUGH 12/17/2019		092-211-74100	09221174100	301.28
	INV0011557	P SMITH - CC THROUGH 12/17/2019		001-511-60900		375.00
	INV0011557	P SMITH - CC THROUGH 12/17/2019		001-511-67140		283.91
	INV0011558	K THOMSEN - CC THROUGH 12/17/2019		001-511-60250		176.82
	INV0011558	K THOMSEN - CC THROUGH 12/17/2019		001-511-60252		92.76
	INV0011558	K THOMSEN - CC THROUGH 12/17/2019		001-511-60800		90.00
	INV0011558	K THOMSEN - CC THROUGH 12/17/2019		001-511-67140		8.05
	INV0011559	S WOLFE - CC THROUGH 12/17/2019		001-410-60900		30.17
0005534937	1/27/2020	000193	FIRST NATIONAL BANK OF OMAHA			3,691.33
	INV0011441	E ANDRISEK - CC THROUGH 11/18/2019		001-401-60710		70.59
	INV0011609	K Abello - CC through 1/16/2020		001-511-60800		79.95
	INV0011609	K Abello - CC through 1/16/2020		001-511-67140	53009-040	39.50
	INV0011610	E Andrisek - CC through 1/16/2020		001-401-60710		363.29
	INV0011611	R Hess - CC through 1/16/2020		001-551-60650		40.00
	INV0011611	R Hess - CC through 1/16/2020		001-558-60710		20.05
	INV0011611	R Hess - CC through 1/16/2020		001-558-61140		52.47
	INV0011611	R Hess - CC through 1/16/2020		005-701-60710		6.07
	INV0011611	R Hess - CC through 1/16/2020		005-701-61140		52.48
	INV0011611	R Hess - CC through 1/16/2020		020-601-60710		61.07
	INV0011611	R Hess - CC through 1/16/2020		020-601-61140		52.48
	INV0011612	L Reid - CC through 1/16/2020		001-401-60900		64.36
	INV0011612	L Reid - CC through 1/16/2020		001-403-60650		234.00
	INV0011612	L Reid - CC through 1/16/2020		001-403-61130		21.70
	INV0011612	L Reid - CC through 1/16/2020		001-410-60900		54.03
	INV0011613	P Smith - CC through 1/16/2020		001-511-67140	53009-040	354.82
	INV0011614	K Thomsen - CC through 1/16/2020		001-511-60250		121.35
	INV0011614	K Thomsen - CC through 1/16/2020		001-511-60800		90.00
	INV0011614	K Thomsen - CC through 1/16/2020		001-511-60900		1,437.60
	INV0011614	K Thomsen - CC through 1/16/2020		001-511-67140		475.52
Payment Total:						590,790.80

Report Summary

Fund Summary

Fund	Payment Amount
001 - General Fund	512,180.21
005 - Sewer Fund	30,074.30
020 - Water Fund	37,755.70
027 - Local Transportation Fund	1,666.66
075 - Trust & Agency Fund	3,405.00
092 - Capital Improvement Proj Fund	5,708.93
Grand Total:	590,790.80

Account Summary

Account Number	Account Name	Payment Amount
001-15000	Pre-Paid Expense	2,214.50
001-22160	SYVTBID Payable	33,340.00
001-22416	Developer Deposit	3,234.50
001-22510	Park/Damage Charge	100.00
001-29008	Unclaimed Funds	1,502.89
001-401-50400	Medical Benefit	682.72
001-401-60710	Travel & Training	580.80
001-401-60900	Miscellaneous	80.38
001-402-50400	Medical Benefit	953.37
001-403-50400	Medical Benefit	80.13
001-403-60650	Membership & Publications	234.00
001-403-60710	Travel & Training	592.57
001-403-61130	Office Supplies	21.70
001-404-60840	Contract Services-Legal Fees	13,025.55
001-410-50400	Medical Benefit	225.34
001-410-60014	Emergency Operations	53.19
001-410-60210	Computer Maintenance &Software	1,590.00
001-410-60310	Equipment Rental	1,700.48
001-410-60650	Membership & Publications	2,214.50
001-410-60800	Contract Services	286.98
001-410-60900	Miscellaneous	893.64
001-410-61130	Office Supplies	412.01
001-410-61241	Utilities - Electric	759.85
001-410-61292	Internet Access/ Website Maint	883.26
001-410-67705	Telephone	432.38
001-410-67790	Visitors Bureau	37,500.00
001-420-50400	Medical Benefit	219.62
001-420-60021	Audit	1,391.66
001-44250	Miscellaneous	(666.80)
001-501-60800	Contract Services	163,973.19
001-501-60810	Contract Services - Fire Dept	53,817.00
001-501-61241	Utilities - Electric	242.14
001-510-61230	Utilities - Gas	521.98
001-510-61241	Utilities - Electric	163.60
001-511-50400	Medical Benefit	529.65
001-511-60210	Computer Maintenance & Software	1,700.00
001-511-60250	Maintenance/Repair	310.01
001-511-60252	Maintenance/Repair-Joint Use	92.76
001-511-60270	Maintenance-Vehicles	1,238.63
001-511-60310	Equipment Rental	139.00
001-511-60510	Advertising	734.00
001-511-60800	Contract Services	384.95
001-511-60900	Miscellaneous	1,953.44
001-511-61130	Office Supplies	105.16
001-511-61280	Fuel-Vehicles	699.19
001-511-61290	Telephone/Internet	1,627.62
001-511-67135	Buellton Rec Program Trips	1,998.00

Account Summary

Account Number	Account Name	Payment Amount
001-511-67140	Buellton Recreation Program	2,246.05
001-550-61241	Utilities - Electric	4,832.43
001-551-60650	Memberships & Publications	40.00
001-551-67575	Regulatory Compliance	130,375.00
001-552-60059	Maintenance-Repair Village Park	78.15
001-552-60800	Contract Services	17,150.50
001-552-61125	Small Equipment	17.23
001-552-61140	Operational Supplies	501.41
001-552-61211	Utilities - Water	337.36
001-552-61241	Utilities - Electric	400.23
001-556-60800	Contract Services	3,960.00
001-556-61241	Utilities - Electric	74.77
001-558-50400	Medical Benefit	639.76
001-558-60250	Maintenance / Repair	1,657.09
001-558-60270	Maintenance - Vehicles	113.75
001-558-60710	Travel & Training	395.05
001-558-60800	Contract Services	4,568.71
001-558-61130	Office Supplies	8.46
001-558-61140	Operational Supplies	414.30
001-558-61280	Fuel - Vehicles	505.23
001-558-67705	Telephone	142.22
001-565-50010	Planning Commission Salaries	350.00
001-565-50400	Medical Benefit	260.05
001-565-60310	Equipment Rental	965.42
001-565-60800	Contract Services	6,566.50
001-565-61130	Office Supplies	35.85
001-565-61241	Utilities - Electric	333.71
001-565-67705	Telephone	441.44
005-701-50400	Medical Benefit	491.16
005-701-60021	Audit	1,391.67
005-701-60131	Laundry / Uniforms	(14.01)
005-701-60210	Computer Maintenance &Software	241.91
005-701-60250	Maintenance / Repair	55.22
005-701-60270	Maintenance - Vehicles	796.95
005-701-60710	Travel & Training	6.07
005-701-60800	Contract Services	16,856.92
005-701-61111	Chemicals / Analysis	1,691.12
005-701-61127	Tools	32.30
005-701-61130	Office Supplies	19.22
005-701-61131	Postage	535.00
005-701-61140	Operational Supplies	102.00
005-701-61241	Utilities - Electric	6,652.58
005-701-61280	Fuel - Vehicles	455.22
005-701-67705	Telephone	760.97
020-15000	Pre-Paid Expense	3,759.81
020-601-50400	Medical Benefit	491.15
020-601-60021	Audit	1,391.67
020-601-60210	Computer Maintenance &Software	1,554.09
020-601-60250	Maintenance / Repair	325.80
020-601-60270	Maintenance - Vehicles	96.75
020-601-60710	Travel & Training	2,261.07
020-601-60800	Contract Services	2,776.10
020-601-61111	Chemicals / Analysis	1,564.31
020-601-61127	Tools	292.80
020-601-61130	Office Supplies	8.47
020-601-61131	Postage	535.00
020-601-61140	Operational Supplies	131.76
020-601-61241	Utilities - Electric	7,044.14

Account Summary

Account Number	Account Name	Payment Amount
020-601-61280	Fuel - Vehicles	455.22
020-601-67610	Santa Ynez River Appropriation	14,383.39
020-601-67705	Telephone	684.17
027-559-67445	Lompoc- Wine Country Express	1,666.66
075-22415	Const & Demo Material Mgmt Dep	3,405.00
092-211-74100	Construction and Improvements	713.78
092-215-70005	Design and Permitting	223.68
092-306-74100	Construction and Improvements	4,569.97
092-706-74100	Construction and Improvements	201.50
Grand Total:		590,790.80

Project Account Summary

Project Account Key		Payment Amount
None		579,368.55
09221174100	Village Park Improvements	713.78
09221570005	Avenue of Flags Median 2 Improvements	223.68
09230674100	Phase III Hwy 246/Sycamore Ped Xing	4,569.97
09270674100	WWTP Facilities Improvements	201.50
53008-040	Thanksgiving Break Camp	86.50
53009-040	Winter Break Camp	394.32
54032-040	Frozen @ Pantages 1/19/20	1,863.00
54037-040	Descanso Gardens 12/3/19	135.00
90057-070	480 AOF - Creekside	3,234.50
Grand Total:		590,790.80



UBPKT01834 - Refunds 01 UBPKT01832 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-12500-003	DAVENPORT, GARY	1/30/2020	39092	93.61			93.61	Generated From Billing
01-15900-002	KAJITANI, JOHN	1/30/2020	39093	39.57			39.57	Generated From Billing
03-02300-007	RENDON, ESTEPHANIE DIAZ AND ALBERT	1/30/2020	39094	57.38			57.38	Generated From Billing
06-08000-003	MTI CAPITAL INC	1/30/2020	39095	38.29			38.29	Generated From Billing
08-04000-006	DEFRANCO, FRANCI	1/30/2020	39096	21.79			21.79	Generated From Billing
10-10300-001	FRANK, WILENE GILBERT AND DANIEL	1/30/2020	39097	100.00			100.00	Deposit
Total Refunds: 6			Total Refunded Amount:	350.64				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	350.64
Revenue Total:	350.64

General Ledger Distribution

Posting Date: 01/30/2020

Account Number	Account Name	Posting Amount	IFT
Fund: 020 - WATER FUND			
020-10000	Claim On Pooled Cash	-350.64	Yes
020-22420	Unapplied Credits	350.64	
		020 Total:	0.00
Fund: 999 - POOLED CASH			
999-10001	Pooled Cash - General Checking	-350.64	
999-27000	Due To Other Funds	350.64	Yes
		999 Total:	0.00
		Distribution Total:	0.00

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 3

To: The Honorable Mayor and City Council

From: Shannel Zamora, Finance Director

Meeting Date: February 13, 2020

Subject: Financial Report for the Second Quarter Ending December 31, 2019

BACKGROUND

Four times each year, City staff completes a comprehensive analysis of City finances, including projected fund balances, revenues to date, departmental budgets, expenditures, encumbrances and potential budget adjustments. This financial report focuses on the Second Quarter of FY 2019-20 and summarizes the quarter ended December 31, 2019 for the General Fund, Enterprise Funds and Capital Improvement Fund.

Attachment 1 provides an overview of the current economic outlook on the local, state and national levels; General Fund revenues, expenditures, projected fund balances; and activity in the Enterprise Funds. Though this information is not audited and does not contain all the usual periodic adjustments, accruals or disclosures, the information does provide a picture of the City's activity and developing financial trends. Attachment 2 focuses on the status of the Capital Improvement Budget at the end of the quarter ended December 31, 2019.

FISCAL IMPACT

The Interim financial statement provides the community with an understanding of the financial activity of the City's primary funds.

RECOMMENDATION

That the City Council receive and file the Second Quarter Financial Report.

ATTACHMENTS

Attachment 1 - Quarterly Financial Report for the period December 31, 2019
Attachment 2 - Quarterly Capital Improvement Project Report for the period ending December 31, 2019

CITY OF BUELLTON



QUARTERLY FINANCIAL REPORT

Second Quarter Ending December 31, 2019

February 13, 2020

Overview

The purpose of this financial report is to provide financial information for the City of Buellton. This report focuses on the second quarter of fiscal year 2019-20 and covers the period July 1, 2019 through December 31, 2019. The report is presented quarterly and concentrates on the General Fund and Enterprise Funds. The quarterly financial report presents the City's financial position, considers economic factors and highlights trends based on the City's budget versus what actually occurred during the period. A discussion of other economic factors provides a means of comparing the local economy against larger economic events that may affect the City of Buellton. This quarterly financial report is a valuable tool to the Council, staff and general public.

U.S. Economy

The U.S. economy continues to grow but at a steadier pace. The slowdown comes from trade uncertainty and fears of an economic slowdown which has forced interest rate cuts twice this year. According to the Bureau of Economic Analysis, real gross domestic product (GDP) increased to an annual rate of 2.3 percent, up slightly from 1.9 percent in the third quarter. During the fourth quarter, consumer spending index (CPI) grew to 2.3 percent. Increases in the indexes for gasoline and medical care were offset by declines in natural gas and apparel.

In December 2019, unemployment rate in the U.S. was steady at 3.5 percent, remaining at the lowest level in 50 years. The biggest challenge businesses face is finding skilled labor which makes it difficult to hire and expand business operations.

Unaudited Financial Data

State Economy

California's unemployment rate fell to 3.9 percent in December, setting a new record low. The job gains contribute to a record job expansion in California of 118 months, surpassing the long expansion of the 1960s. Gains were concentrated in the Construction and Professional/Business Services industries. CPI in California decreased from 3.2 percent in November 2019 to 3.0 percent in December 2019. The decrease was relative to lower prices for gasoline.

According to Zillow, December median home price in California came in at \$556,815. That is 1.8 percent higher than the past year, and it is predicted to increase 3.2 percent within the next year.

City of Buellton

The City's General Fund ended the second quarter of 2019-20 with about \$10.3 Million in Fund Balance. Revenues reached 45 percent of budget while expenditures were within appropriations, ending the quarter at 46 percent. The General Fund experiences delay in cash flows during the first quarter of the fiscal year and is expected to even-out as the year progresses.

The Water Fund ended the quarter with a Fund Balance of about \$6.5 Million and \$3.4 Million in cash. Water Fund Operating revenues ended the quarter at 50 percent while expenditures were at 47 percent. The Sewer Fund ended the quarter with a Fund Balance of \$3.2 Million and \$1.7 Million in cash. Wastewater operating revenue ended the quarter at 35 percent while expenditures were at 38 percent.

GENERAL FUND

General Fund Balance

Table 1 below shows that with 50 percent of the year complete, revenues are below projections at 45 percent while expenditures are under expected projections at 46 percent of appropriations. “Revenue versus budget” gaps are explained in the next paragraph.

General Fund - Fund Balance	Original Budget	Current Budget	Actual	Percent
Balance, at Start of Year	\$ 9,455,620	\$ 9,455,620	\$ 10,401,733	
Revenues *	9,130,888	9,268,813	4,161,214	45%
Expenditures *	(9,130,888)	(9,268,813)	(4,238,901)	46%
Balance, at End of Year	\$ 9,455,620	\$ 9,455,620	\$ 10,324,046	

* Includes Transfers for Capital Improvement Projects

Table 1: General Fund Balance

	Q2 FY 2019-20	Q2 FY 2018-19	Increase (Decrease)	Percent
Revenues:				
Taxes	\$ 3,837,186	\$ 3,750,572	\$ 86,614	2%
Fees and Permits	7,345	10,225	\$ (2,880)	-28%
Fines and Penalties	7,553	6,612	\$ 941	14%
Charges for Current Services	61,435	72,127	\$ (10,692)	-15%
Use of Monies and Properties	140,605	109,104	\$ 31,501	29%
Revenue from Other Agencies	101,181	5,000	\$ 96,181	1924%
Other Revenue*	5,908	14,258	\$ (8,350)	-59%
Total Revenue	\$ 4,161,214	\$ 3,967,898	\$ 193,316	5%
Expenditures:				
General Government	\$ 3,557,837	\$ 3,361,968	\$ 195,869	5.51%
Transfers for Capital Outlay	\$ 675,291	\$ 107,498	\$ 567,793	84.08%
Minor Capital	5,772	2,515	3,257	56%
Total Expenditures	\$ 4,238,901	\$ 3,471,981	766,920	18.1%
Change in Fund Balance	\$ (77,687)	\$ 495,918	(573,605)	-116%

Table 2: Previous Year Comparison

* Misc. Revenue

Table 2 above provides summary comparison information on revenues and expenditures for the quarter ending December 31, 2019 versus the prior year quarter December 31, 2018. Further revenue and expenditure analysis will be discussed later in this report. Total revenues are higher in the current year by about \$193,000. Transient Occupancy Tax (TOT) is about \$137,900 more this quarter compared to the same quarter last year. During the first half of the fiscal year, the average occupancy rate was 72% compared to 67% the prior year during the same month. Property tax increased by about \$72,700 due to growth in assessed properties in the City from the addition of residences. The increases in TOT and property tax were offset by a loss in sales tax of about \$130,000. Sales tax in FY 2018/19 was inflated due to the California Department of Tax and Fee Administration’s (CDTFA) transition to a new reporting system in the prior year which delayed distributions to cities. The increase in “Use of Monies” is attributed to the interest earnings from investments and increase in net change of Certificate of Deposits (CDs).

The “Revenue from Other Agencies” category includes the Citizens Option for Public Safety Grant issued by the State of California. In previous years, the County of Santa Barbara (County) has held those funds. Beginning July 1, 2019, those funds have been issued directly to the City of Buellton by the County.

Expenditures are \$776,920 more this second quarter compared to the prior fiscal year. About \$568,000 of the difference is attributed to expenditures for capital expenditures such as:

- \$3,000 year-to-date (YTD) expenditures towards the Santa Ynez River Trail.
- \$4,492 YTD expenditures towards Village Park Improvements.
- \$68,054 YTD expenditures towards design for the Avenue of Flags Median 2 projects.
- \$436,798 YTD expenditures for Phase III Highway 246/Sycamore Pedestrian Xing Project.
- \$11,333 YTD expenditures for McMurray Road Widening/TS Improvement.
- \$7,208 YTD for the Industrial Way Street Lights Project.
- \$144,323 expenditures for the completion of the 2018/19 Road Maintenance Project.

The remaining of the increase in expenditures compared for the previous year can be explained by the 3.5% salary increase for full-time staff and the added employer-paid deferred compensation plan (DCP) benefit for all permanent full-time employees. In addition, the contract for library services is \$52,000 higher than the previous year, and the contract for Sheriff Services is \$98,400 higher due to a 1% increase in contract services with Santa Barbara County and the charges for the Motor Deputy.

Top Five Revenues

Top Five Revenues	Original Budget	Current Budget	YTD Actual	Percent
Sales Tax	2,507,000	2,507,000	1,043,974	42%
TOT	2,974,800	2,974,800	1,760,475	59%
Property Tax	1,546,008	1,546,008	937,148	61%
MVLF Swap	489,536	517,374	-	0%
Franchise Fees	250,000	250,000	95,588	38%
Other Revenues*	1,363,544	1,473,631	324,028	22%
Total Revenues	9,130,888	9,268,813	4,161,214	45%

*Other Revenues include charges for current Park and Recreation Services, Grants, Interest, Rent and transfer from Reserves.

Sales Tax

As of December 31, 2019, the City received 42 percent of the total projected Sales Tax revenue. Only July through November sales tax has been received. Payments are recorded when received and applied to the corresponding month of sales; usually payment is received from the State of California two months after the sales tax is collected. Sales Tax payments fluctuate each month in conjunction with seasonal flows. Strong revenue streams from local taxes are anticipated and revenue from sales tax is expected to be within target by the end of the fiscal year.

Transient Occupancy Tax (TOT)

TOT revenue is a major component of the City’s General Fund. TOT payments for the reporting period are due on the 20th of the following month and cause revenue streams to lag one month. TOT revenue has been recorded through December 2019. The City expects TOT revenue to perform within budgeted levels with total

revenue at 59 percent at the end of the second quarter. The increase is attributed to the higher occupancy rates during the first six months of the fiscal year compared to the previous year.

Property Tax

The City’s property tax revenues are at intervals set by the Santa Barbara County Auditor-Controller, usually in December and April. Property tax is above target at 61 percent. Rising property values, commercial and residential growth are attributed to the increase in property taxes. In addition, the City’s ongoing share of property tax is expected to increase as new development continues to progress adding to the City’s property assessed value.

Property Tax in Lieu of Motor Vehicle License Fee (MVLV Swap)

Payments for 2019-20 are expected to be on course with the budget. Payments from the Santa Barbara County Auditor-Controller are received throughout the year, usually January and June. This revenue is trending upwards based on historic receipts.

Franchise Fees

Franchise fees are received monthly, quarterly and annually. The majority of the City’s Franchise Fees are collected from Marborg Industries, the City’s solid waste service provider. Other franchise fees are received from Comcast, PG&E and SoCal Gas. Franchise fees ended the quarter at 38 percent. This revenue source experiences time delays and is expected to be on target by the end of the fiscal year.

Top Five Revenues for the City of Buellton’ General Fund are Sales Tax, Property Tax, Transient Occupancy Tax (TOT), Motor Vehicle License Fee (MVLV) and Franchise Fees. These revenues account for about 93% of total General Fund Revenues.

Expenditures

Table 4 below summarizes operating costs by department and shows that three Budget Units are over budget. Overall, the General fund is within budget at the end of the second quarter for all departments in total.

Department Expenditures	Original Budget	Current Budget	YTD Actual	% Expended
City Council	136,153	136,153	65,536	48%
City Manager	240,809	277,613	137,774	50%
City Clerk	128,796	128,796	58,070	45%
City Attorney	175,000	175,000	73,600	42%
Non-Departmental	1,059,751	1,077,752	757,532	70%
Finance	194,831	194,831	95,269	49%
Police and Fire	2,019,440	2,021,576	1,103,824	55%
Library	203,321	203,321	196,906	97%
Recreation	563,485	613,485	263,586	43%
Street Lights	65,000	65,000	23,065	35%
Storm Water	330,660	330,660	59,087	18%
Public Works - Parks	387,750	428,435	190,561	44%
Public Works - Landscape	110,200	110,200	44,177	40%
Public Works - General	676,342	676,342	301,341	45%
Planning (Comm Dev)	640,850	631,149	193,281	31%
Transfer to CIP Fund 92	2,198,500	2,198,500	675,291	31%
Total All Departments	9,130,888	9,268,813	4,238,901	46%

Table 4: General Fund Expenditures by Department

As of December 31, 2019, or 50 percent of the year expended, the General Fund ended the quarter at 46 percent expended (including CIP). Actual General Fund expenditures were approximately \$4.2 Million. Almost

all Budget Units ended the quarter within budget except for Non-Departmental, Police and Fire and Library. Even though these departments are over budget, the General Fund is within budget.

The Non-Departmental budgetary unit includes one-time payments made annually in July. For example, insurance payments, CalPERS Accrued Unfunded Liability, support for community organizations and Senior Center support. These annual payments amount to approximately \$300,000. This budgetary unit is expected to even-out during the course of the fiscal year and is expected to be within budget.

The Police and Fire budget is slightly over budget at 55 percent expended. The City contracts with the Santa Barbara County Sheriff Department and receives a monthly invoice for general contract services and for the motor deputy based on actual labor hours for the month. Staff will continue to monitor the latter invoices and adjust the budget if needed at the next budget amendment meeting.

The Library service contract is paid in July as a lump-sum for the entire fiscal year causing the department to nearly meet its budget. The Library department is expected to remain within budget at the end of the fiscal year.

Major Expenditure Variances

Expenditures By Type	Original Budget	Current Budget	YTD Actual	% Expended
Staffing	1,851,169	1,889,973	866,847	46%
Contract Services	3,665,085	3,724,770	1,840,315	49%
Telecomm and Utilities	278,100	278,100	153,338	55%
Supplies and Materials	29,535	29,535	13,964	47%
Repair and Maintenance	290,480	290,480	146,037	50%
Transfer to Other Funds	2,218,100	2,218,100	675,291	30%
Other Operating Costs	753,669	793,105	537,335	68%
Minor Capital	44,750	44,750	5,772	13%
Total by Type	9,130,888	9,268,813	4,238,901	46%

Table 5: Expenditure Categories

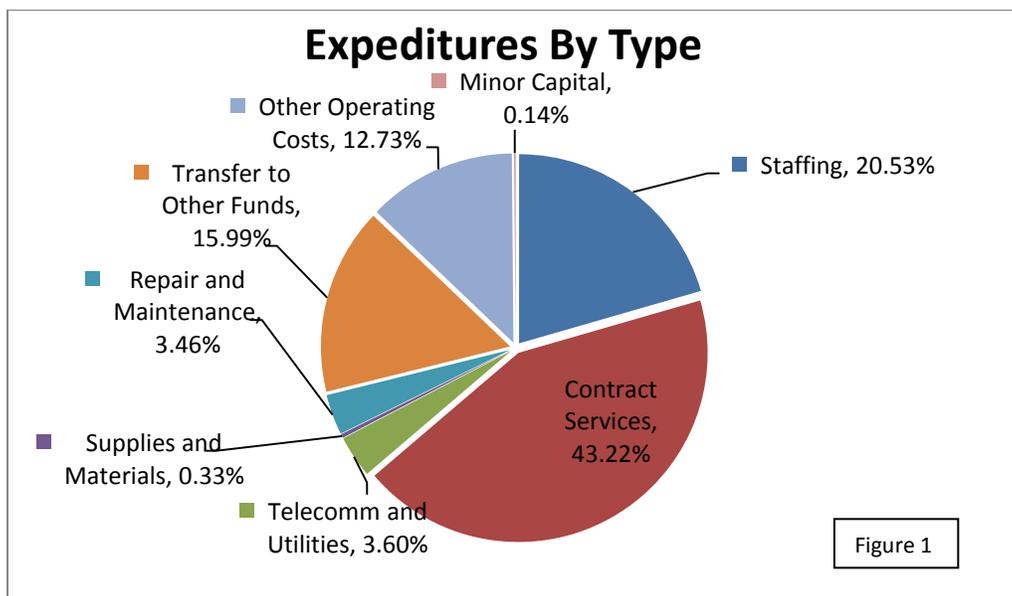


Figure 1

Table 5 and Figure 1 show General Fund operating costs and minor capital expenditures summarized by type. The top three spending categories are: Contract Services, Staffing, and Transfer to other Funds. Contract Services include services for Police, Fire Department, Legal Services, Engineering, Landscaping services, Visitor Bureau’s services and other services. Staffing consists of 20 percent of general fund expenditures. The Transfer to Other Funds category consists of mostly transfers for capital improvement projects.

With 50 percent of the fiscal year completed, all budget categories are within budget with the exception of Telecomm and Utilities, and Other Operating Costs. The Telecomm and Utilities overage resulted from water usage costs at City parks and various irrigation meters. Historically, water usage tends to be higher during the summer months. Water usage is expected to decrease as temperatures begin to drop. Furthermore, the acquisition of Village Park in October increased the water usage. Staff will monitor the increase in water consumption and may request a budget amendment if needed at the next budget amendment meeting.

Other Operating Costs category is within 68 percent of its budget. These payments are annual payments due at the beginning of the fiscal year. This is expected to be within budget at the end of the fiscal year. Expenditures in this category consist of payments to non-profit organizations, payment for the CalPERS Unfunded Liability, Buellton Recreation expenditures, property, and liability and worker compensation insurance.

General Fund Trend

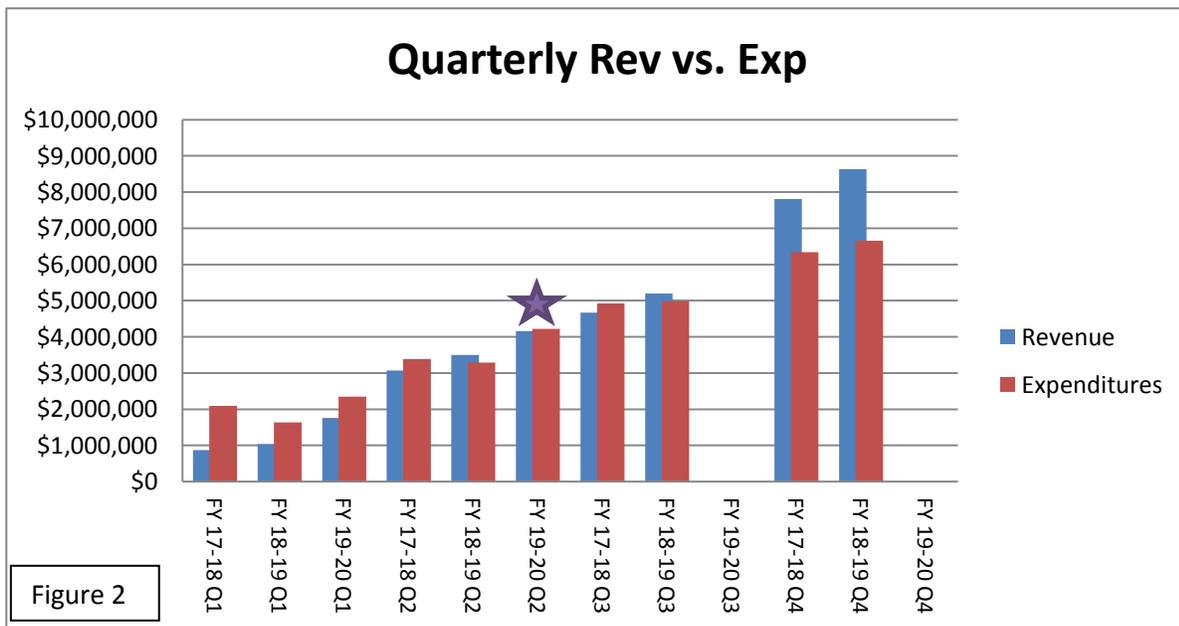


Figure 2

Figure 2 illustrates the Quarterly General Fund Revenue versus Expenditure Trend. As illustrated in the figure, revenue cash flows tend to lag a couple of quarters and exceed expenditures by the end of the fiscal year.

ENTERPRISE FUNDS

The Enterprise Fund Balance and Statement of Net Position for the second quarter of Fiscal Year 2019-20 are shown below.

Fund Balance Summary

Enterprise Fund Balance	Water	Water Capital	Wastewater	Wastewater Capital
Beginning Fund Balance	\$ 6,400,078	\$ 403,505	\$ 3,188,080	\$ 230,946
Operating Revenue	1,421,441	1,169	656,618	710
Operating Expenses	(1,236,874)	-	(564,200)	-
Operating Profit(Loss)	\$ 184,567	\$ 1,169	\$ 92,418	\$ 710
Ending Fund Balance	\$ 6,584,645	\$ 404,674	\$ 3,280,498	\$ 231,656

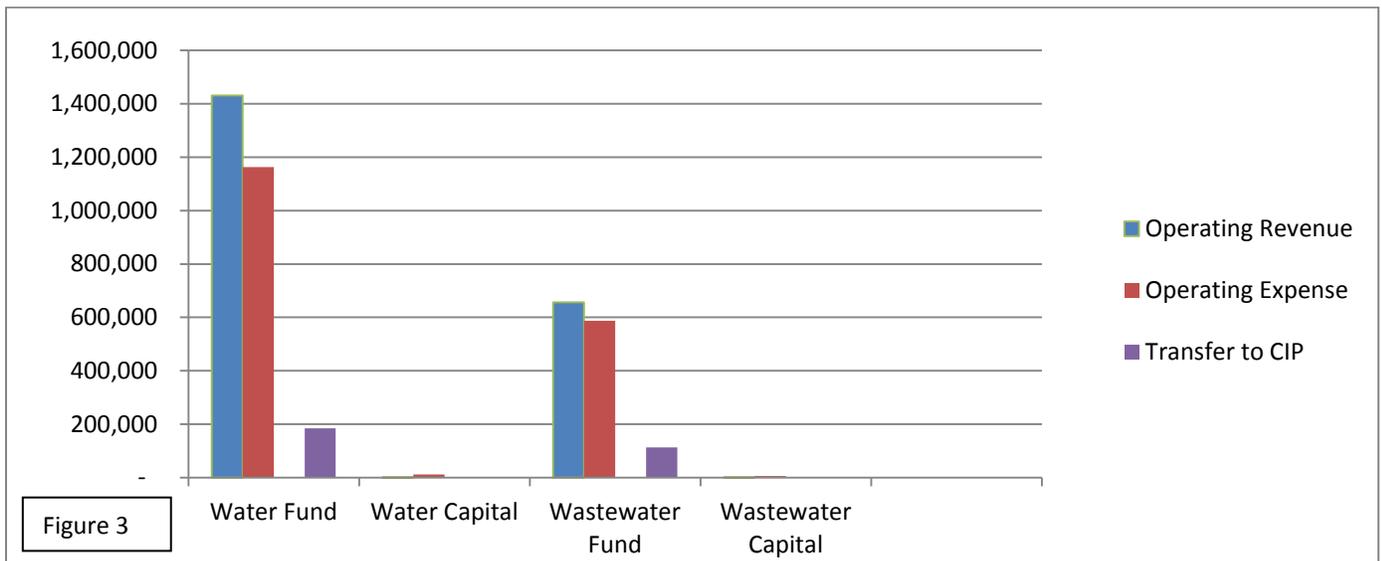
Table 6 Note: Operating expenses exclude depreciation.

Table 6 illustrates the ending Fund Balance of each Enterprise Fund. All Enterprise Funds experienced an increase in Fund Balance. The change in Fund Balance is attributed to the excess or deficit of revenue over expenses. The Statement of Net Position (Table 7) illustrates total assets minus total liabilities for the period.

Statement of Net Position	Water	Water Capital	Wastewater	Wastewater Capital
ASSETS				
Current assets:				
Cash and Investments	3,400,043	192,190	1,730,006	117,050
Receivables	193,781	1,169	112,132	348
Inventory	35,458	-	-	-
Prepaid Items	564,301	-	6,136	-
Total current assets	4,193,583	193,359	1,848,275	117,398
Capital assets (net of accumulated depreciation)	2,901,941	211,315	1,902,300	114,258
Other assets	155,664	-	149,908	-
Total Assets:	\$ 7,251,188	\$ 404,674	\$ 3,900,483	\$ 231,656
LIABILITIES				
Current Liabilities	63,255	-	3,125	-
Noncurrent Liabilities	579,547	-	603,234	-
Other Liabilities	23,740	-	13,625	-
Total Liabilities:	\$ 666,542	\$ -	\$ 619,984	\$ -
NET POSITION (Assets - Liabilities)	\$ 6,584,645	\$ 404,674	\$ 3,280,498	\$ 231,656
Net Position Breakdown				
Net Investment in Capital Assets	2,901,941	211,315	1,902,300	114,258
Restricted for capital expansion	-	193,359	-	117,398
Unrestricted	3,682,704	-	1,378,198	-
Total Net Position	\$ 6,584,645	\$ 404,674	\$ 3,280,498	\$ 231,656

Table 7

Figure 3 summarizes Enterprise Fund revenue, expenses, connection fees and CIP transfers per fund:



Water Fund

Revenue and Expenses

Water Funds	Water	Water Capital	Total
Beginning Fund Balance	6,400,079	403,505	6,803,584
Revenues			
Charge for Services	1,400,104	-	1,400,104
Interest Income	19,540	1,169	20,709
Connection Fees	-	-	-
Total Operating Revenue	1,419,644	1,169	1,420,813
Other Revenues	1,797	-	1,797
Total Revenues	1,421,441	1,169	1,422,610
Expenses			
Operating	456,005	-	456,005
Depreciation*	110,000	12,000	122,000
State Water	596,438	-	596,438
Total Operating Expenses	1,162,443	12,000	1,174,443
Operating Profit(Loss)	258,998	(10,831)	248,167
Transfers Out - CIP	184,431	-	-
Transfers In - CIP	-	-	-
Ending Fund Balance	6,474,646	392,674	7,051,751

*Depreciation is estimated. Final depreciation will post at the end of fiscal year.

Table 8

Table 8 summarizes Revenue and Expenditures for the Water and Water Capital Funds. On the Financial Statements, both funds are combined as one fund. The Water Capital Fund is structured to record capital contributions and is used to record capital improvements. Water Capital will be discussed in detail later in this report.

Water Fund operating revenues have exceeded expenditures by about \$259,000 at the end of the second quarter 2019-2020 (excludes Capital Improvement expenses). Per Generally Accepted Accounting Principles (GAAP), capital items are expensed in the depreciation category. As seen on Table 8, the Water Fund and Water Capital Fund experienced an increase in Fund Balance. The Water Fund is currently operating with a surplus compared to operating in a deficit for over a decade. The Water Fund ended the second quarter with approximately \$3.4 Million in cash (Table 7) and Fund Balance of approximately \$6.5 Million.

Table 9 illustrates the Water Fund budget to actuals. Charges for Services exceeded budget projections at 57 percent. The increase is attributed to the higher water consumptions in the months of July through September. Interest income also exceeded budget projections due to the LAIF earnings of 2.29 percent.

The Water Fund utilizes reserves to fund Capital Improvement projects (CIPs). The budgeted transfer out for CIPs for FY 2019-20 is \$380,680. Overall, Water Fund expenses were within budget at 47 percent expended.

Water Fund 020	Original Budget	Current Budget	YTD Actuals	Percent
Revenues				
Charge for Services	2,466,575	2,466,575	1,400,104	57%
Interest Income	24,000	24,000	19,540	81%
Total Operating Revenue	2,490,575	2,490,575	1,419,644	57%
Other Revenues	3,000	3,000	1,797	0%
Transfer from Reserves	352,971	352,971	-	0%
Total Revenues	2,846,546	2,846,546	1,421,441	50%
Expenses				
Operating	1,326,546	1,326,546	640,436	48%
Depreciation*	220,000	220,000	110,000	50%
State Water	1,300,000	1,300,000	596,438	46%
Total Expenses	2,846,546	2,846,546	1,346,874	47%
Net Surplus (Deficit)	-	-	74,567	
<i>Transfers for CIP**</i>	<i>(380,680)</i>	<i>(380,680)</i>	<i>(184,431)</i>	<i>48%</i>

*Estimated depreciation. Final depreciation will be calculated by the end of the fiscal year.
** For information purposes only, will be capitalized at the end of the fiscal year.

Table 9

Water Capital

Water Capital Fund records Connection Fees and CIP expenditures. The change in Fund Balance is due to planned expenditures for CIPs exceeding estimated Connection Fee revenue and offset by any existing Fund Balance. The Fund Balance at the end of the second quarter is about \$404,000 (Table 7). In accordance with Generally Accepted Accounting Principles (GAAP), capital expenditures are not recorded as expenditures; rather, depreciation expense is recorded over each asset’s useful life. Table 10 below illustrates the Water Capital budget to actuals.

Water Capital 021	Current Budget	YTD Actuals	Percent
Revenues			
Connection Fees	90,000	-	0%
Interest Income	3,320	1,169	35%
Transfers from Reserves	150,000	-	0%
Transfer In from Fund 020	380,680	-	0%
Total Revenue	624,000	1,169	0%
Expenses			
Depreciation	24,000	12,000	50%
Transfer to CIP Projects	600,000	-	0%
Total Expenditures	624,000	12,000	2%

Wastewater

Wastewater and Wastewater Capital Funds	Wastewater	Wastewater Capital	Wastewater Total
Beginning Fund Balance	3,188,079	230,946	3,419,025
Revenues			
Charge for Services	646,045	-	646,045
Interest Income	10,572	710	11,282
Connection Fees*	-	-	-
Total Operating Revenue	656,618	710	657,328
Other Revenues	-	-	-
Total Revenues	656,618	710	657,328
Expenses			
Operating	450,343	-	450,343
Depreciation**	137,500	11,458	148,958
Total Operating Expenses	587,843	11,458	599,301
Operating Profit(Loss)	68,774	(10,748)	58,026
Transfers Out - CIP	113,856	-	-
Transfers In - CIP	-	-	-
Ending Fund Balance	3,142,997	220,198	3,477,052

** Depreciation is expensed at the end of the fiscal year after Capital Assets have been capitalized.

Table 11

Revenue and Expenses

Table 11 summarizes Revenue and Expenditures for the Wastewater and Wastewater Capital Funds. On the Financial Statements, both funds are combined as one fund. The Wastewater Capital Fund is structured to record capital contributions and used to record capital improvements. Wastewater Capital will be discussed in detail later in this report.

Wastewater Fund Operating expenses exceeded operating revenue causing the Wastewater fund to experience a net operating surplus of \$68,774 in the second quarter of 2019-20 (excluding Capital Improvement Project expenses which will be recorded in the Wastewater Capital Fund). The previous years' operating loss has begun to slowly reverse since the last rate increases occurred. The Wastewater Fund ended the quarter with about \$1.7 Million in cash (Table 7) and Fund Balance of approximately \$3.2 Million. Both the Wastewater Fund and Wastewater Capital Fund experienced an increase in Fund Balance.

Table 12 on the following page illustrates the Wastewater Fund budget to actuals. Charges for Services exceeded budget projections at 54 percent. Interest income has also exceeded revenue projections due to the second quarter LAIF earnings of 2.29 percent.

The Wastewater Fund utilizes reserves to fund Capital Improvement Projects (CIPs). The budgeted transfer out for CIPs for FY 2019-20 through the second quarter is \$113,856. Overall, the Wastewater Fund expenses are within budget at 38 percent.

Sewer Fund 005	Original Budget	Current Budget	YTD Actuals	Percent
Revenues				
Charge for Services	1,204,850	1,204,850	646,045	54%
Interest Income	13,000	13,000	10,572	81%
Total Operating Revenue	1,217,850	1,217,850	656,618	54%
Other Revenues	-	-	-	0%
Transfer from Reserves	475,419	650,419	-	0%
Total Revenues	1,693,269	1,868,269	656,618	35%
Expenses				
Operating	1,418,269	1,593,269	564,200	35%
Depreciation**	275,000	275,000	137,500	50%
Total Operating Expenses	1,693,269	1,868,269	701,700	38%
Net Surplus (Deficit)	-	-	(45,082)	
<i>Transfers for CIP*</i>	<i>(362,803)</i>	<i>(537,803)</i>	<i>(113,856)</i>	<i>21%</i>

* For Informational purposes. Will be capitalized at the end of the fiscal year.
** Depreciation is estimated. Final depreciation will be calculated at the end of the fiscal year.

Wastewater Capital

Wastewater Capital Fund records Connection Fees and CIP expenditures. The change in Fund Balance is due to planned expenditures for CIPs exceeding estimated Connection Fee revenue and offset by any existing Fund Balance. The Fund Balance at the end of the second quarter is \$231,656 (Table 7). In accordance with Generally Accepted Accounting Principles (GAAP), capital expenditures are not recorded as expenditures; rather, depreciation expense is recorded over each asset’s useful life. Table 13 below illustrates the Wastewater Capital budget to actuals.

Wastewater Capital 006	Current Budget	YTD Actuals	Percent
Revenues			
Connection Fees	58,000	-	0%
Interest Income	2,113	710	34%
Transfers from Reserves	50,000	-	0%
Transfer In from Fund 005	537,803	-	0%
Total Revenue	647,916	710	0%
Expenses			
Depreciation	22,916	11,458	50%
Transfer to CIP Projects	625,000	-	0%
Total Expenses	647,916	11,458	2%



City of Buellton, CA

ATTACHMENT 2

Capital Improvement Budget Report

Second Quarter Summary

For Fiscal: 2019-2020 Period Ending: 12/31/2019

	Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 092 - Capital Improvement Project Fund					
Funding Source					
092-49726	Transfer from Gas Tax Fund	237,575.00	237,575.00	79,765.30	33.57%
092-49727	Transfer from General Fund	2,198,500.00	2,198,500.00	675,290.87	30.72%
092-49728	Transfer from Measure A	482,425.00	582,425.00	345,145.20	59.26%
092-49729	Transfer from Sewer Fund	450,000.00	625,000.00	113,856.34	18.22%
092-49732	Transfer from Water Fund	600,000.00	600,000.00	184,430.73	30.74%
092-49733	Transfer from Local Trans Fund	70,000.00	120,000.00	64,097.50	53.41%
	Funding Source Total:	4,038,500.00	4,363,500.00	1,462,585.94	33.52%

Expense

Project: 102 - Storm Drain Outfall Repairs and Re-Establishment

092-102-74100	Construction and Improvements	40,000.00	40,000.00	0.00	40,000.00	0.00%
	Project: 102 - Total:	40,000.00	40,000.00	0.00	40,000.00	0.00%

Status: Project not yet ready for bid.

Project: 201 - Facilities Maintenance and Painting

092-201-74100	Construction and Improvements	50,000.00	50,000.00	0.00	50,000.00	0.00%
	Project: 201 - Total:	50,000.00	50,000.00	0.00	50,000.00	0.00%

Status: Project not yet started.

Project: 207 - Santa Ynez River Trail

092-207-70000	Conceptual Plan and Feasibility	50,000.00	50,000.00	5,000.00	50,000.00	0.00%
	Project: 207 - Total:	50,000.00	50,000.00	5,000.00	50,000.00	0.00%

Status: Project not yet started.

Project: 211 - Village Park Improvements

092-211-74100	Construction and Improvements	216,000.00	216,000.00	4,492.32	216,000.00	0.00%
	Project: 211 - Total:	216,000.00	216,000.00	4,492.32	216,000.00	0.00%

Status: Council accepted park improvements on 10/10/19. Punchlist items pending, 1-year maintenance period starts on 10/10/19.

	Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Project: 214 - City Hall Generator/Electrical Replacement					
092-214-74100 Construction and Improvement	40,000.00	40,000.00	0.00	40,000.00	0.00%
Project: 214 - Total:	40,000.00	40,000.00	0.00	40,000.00	0.00%

Status: Project has not yet started.

Project: 215 - Avenue of Flags Specific Plan-Phase 1					
092-215-70000 Conceptual Plan and Feasibility	75,000.00	75,000.00	0.00	75,000.00	0.00%
092-215-70005 Design and Permitting	125,000.00	125,000.00	68,053.59	56,946.41	54.44%
Project: 215 - Total:	200,000.00	200,000.00	68,053.59	131,946.41	34.03%

Status: Project has had bid opening on 1/28/2020. Award of construction contract to Council on 2/13/2020.

Project: 217 - River View Park Basketball Court Resurfacing					
092-217-74100 Construction and Improvement	80,000.00	80,000.00	0.00	80,000.00	0.00%
Project: 217 - Total:	80,000.00	80,000.00	0.00	80,000.00	0.00%

Status: Project preliminary work has commenced by staff.

Project: 218 - River View and Oak Park Facilities Painting					
092-218-74100 Construction and Improvement	25,000.00	25,000.00	0.00	25,000.00	0.00%
Project: 218 - Total:	25,000.00	25,000.00	0.00	25,000.00	0.00%

Status: Project has not yet started.

Project: 306 - Phase III Hwy 246/Sycamore Ped Xing					
092-306-71500 Project Management and Inspections	90,000.00	90,000.00	49,290.00	40,710.00	54.77%
092-306-74100 Construction and Improvements	580,000.00	580,000.00	387,508.00	192,492.00	66.81%
Project: 306 - Total:	670,000.00	670,000.00	436,798.00	233,202.00	65.19%

Status: Project is in construction.

Project: 307 - McMurray Road Widening					
092-307-70005 Design and Permitting	50,000.00	50,000.00	18,888.54	31,111.46	37.78%
092-307-71200 Right of Way Acquisition	150,000.00	150,000.00	0.00	150,000.00	0.00%
Project: 307 - Total:	200,000.00	200,000.00	18,888.54	181,111.46	9.44%

Status: Project is in design and Appraiser has started work.

		Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Project: 308 - North Park and Ride						
092-308-70005	Design and Permitting	50,000.00	100,000.00	62,097.50	37,902.50	62.10%
Project: 308 - Total:		50,000.00	100,000.00	62,097.50	37,902.50	62.10%

Status: Project is in design.

Project: 311 - Industrial Way Street Lights						
092-311-70005	Design and Permitting	82,500.00	82,500.00	7,208.00	75,292.00	8.74%
Project: 311 - Total:		82,500.00	82,500.00	7,208.00	75,292.00	8.74%

Status: Project is in design. PG&E completed their portion with increased cost estimate. Council requesting review of solar alternative.

Project: 314 - SD inlet/Catch Basin Retrofit Improvements						
092-314-74100	Construction and Improvements	150,000.00	150,000.00	0.00	150,000.00	0.00%
Project: 314 - Total:		150,000.00	150,000.00	0.00	150,000.00	0.00%

Status: Design is complete and project will be out to bid in February 2020.

Project: 315 - Ave of Flags/Drainage Improvements						
092-315-74100	Construction and Improvements	140,000.00	140,000.00	0.00	140,000.00	0.00%
Project: 315 - Total:		140,000.00	140,000.00	0.00	140,000.00	0.00%

Status: Project is in design with Median 2.

Project: 317 - Road Maintenance Project 18/19						
092-317-71500	Project Management and Inspections	70,000.00	70,000.00	69,855.00	145.00	99.79%
092-317-74100	Construction and Improvements	400,000.00	500,000.00	491,643.42	8,356.58	98.33%
Project: 317 - Total:		470,000.00	570,000.00	561,498.42	8,501.58	98.51%

Status: Project is complete.

Project: 318 - Road Maintenance Project FY 19/20						
092-318-70005	Design and Permitting	75,000.00	75,000.00	262.50	75,000.00	0.35%
092-318-71500	Project Management and Inspections	75,000.00	75,000.00	0.00	75,000.00	0.00%
092-318-74100	Construction and Improvement	325,000.00	325,000.00	0.00	325,000.00	0.00%
Project: 318 - Total:		475,000.00	475,000.00	262.50	475,000.00	0.06%

Status: Design is almost complete. Project will be out to bid by Spring 2020.

	Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Project: 401 - Miscellaneous River View Park Improvements					
092-401-74100 Construction and Improvements	50,000.00	50,000.00	0.00	50,000.00	0.00%
Project: 401 - Total:	50,000.00	50,000.00	0.00	50,000.00	0.00%

Status: Project has not yet started.

Project: 603 - WTP Facilities Improvement					
092-603-74100 Construction and Improvements	150,000.00	150,000.00	5,690.89	144,309.11	3.79%
Project: 603 - Total:	150,000.00	150,000.00	5,690.89	144,309.11	3.79%

Status: Project is under construction.

Project: 607 - Water Meter Upgrades					
092-607-74100 Construction and Improvements	100,000.00	100,000.00	0.00	100,000.00	0.00%
Project: 607 - Total:	100,000.00	100,000.00	0.00	100,000.00	0.00%

Status: Project is anticipated to commence February/March 2020.

Project: 608 - WTP Booster Power Reliability					
092-608-74100 Construction and Improvements	200,000.00	200,000.00	111,879.84	200,000.00	55.94%
Project: 608 - Total:	200,000.00	200,000.00	111,879.84	200,000.00	55.94%

Status: Project is under construction.

Project: 609 - Supplemental Well/WTP Feasibility					
092-609-70000 Conceptual Plan & Feasibility	50,000.00	50,000.00	0.00	50,000.00	0.00%
Project: 609 - Total:	50,000.00	50,000.00	0.00	50,000.00	0.00%

Status: Project has not yet started.

Project: 610 - Water Distribution System Improvements					
092-610-74100 Construction and Improvements	100,000.00	100,000.00	66,860.00	100,000.00	66.86%
Project: 610 - Total:	100,000.00	100,000.00	66,860.00	100,000.00	66.86%

Status: Project is under construction.

		Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Project: 704 - Sewer Line Replacement						
092-704-70005	Design and Permitting	0.00	75,000.00	71,205.24	3,794.76	94.94%
092-704-71500	Project Management and Inspection	0.00	50,000.00	0.00	50,000.00	0.00%
092-704-74100	Construction and Improvements	150,000.00	200,000.00	0.00	200,000.00	0.00%
	Project: 704 - Total:	150,000.00	325,000.00	71,205.24	253,794.76	21.91%

Status: Project is in design.

		Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Project: 706 - WWTP Facilities Improvement						
092-706-74100	Construction and Improvements	300,000.00	300,000.00	42,651.10	257,348.90	14.22%
	Project: 706 - Total:	300,000.00	300,000.00	42,651.10	257,348.90	14.22%

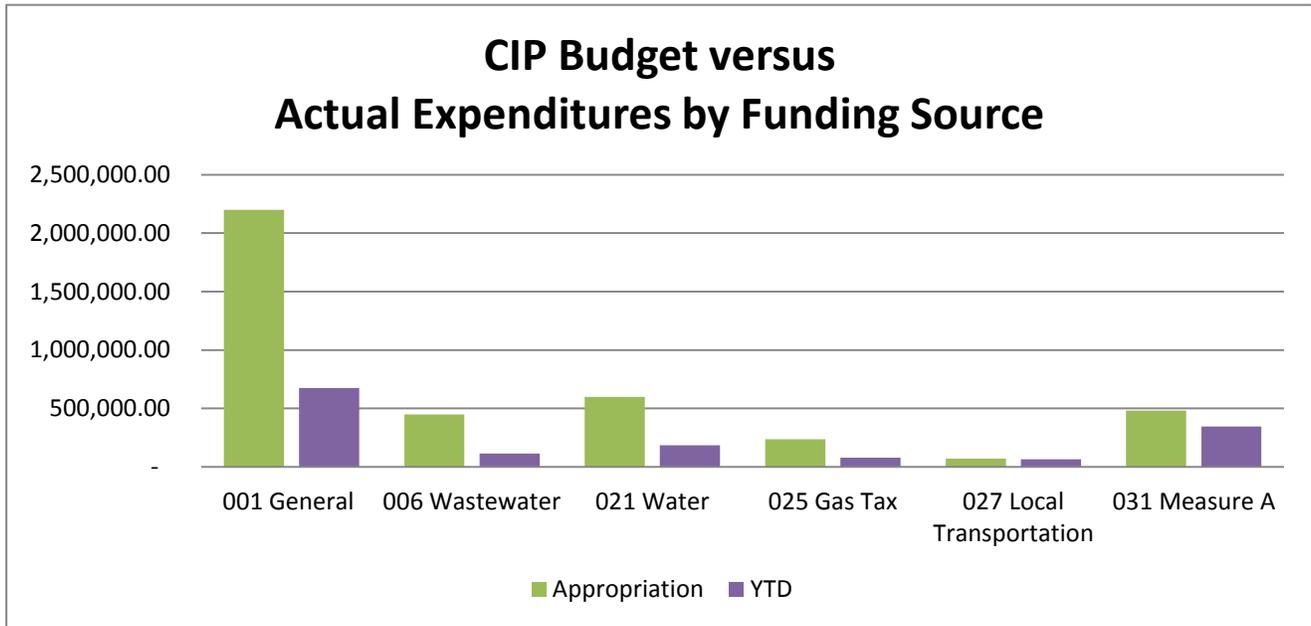
Status: Project is under construction.

Fund 092 - Capital Improvement Project Fund Totals:	4,038,500.00	4,363,500.00	1,462,585.94	2,900,914.06	33.52%
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Fund Balance Analysis - Capital Improvement Project (CIP) Funding Sources (2019-20)

Fund	Est. 6-30-2019 Fund Equity	FY 2019-20 YTD Operating Revenue	FY 2019-20 YTD Operating Expenditures	FY 2019-20 YTD CIP Funding	Est. 12-31-19 Fund Equity	Change in Fund
001 General Fund	10,401,733.46	4,161,214.00	3,563,610.13	675,290.87	10,324,046.46	(77,687.00)
005 Wastewater	3,188,079.16	656,617.69	450,343.33	113,856.34	3,280,497.18	92,418.02
006 Wastewater Capital	230,946.11	709.55	-	-	231,655.66	709.55
020 Water	6,400,079.38	1,421,440.85	1,052,442.81	184,430.73	6,584,646.69	184,567.31
021 Water Capital	403,504.96	1,168.66	-	-	404,673.62	1,168.66
025 Gas Tax	307,781.68	113,912.17	23,657.99	79,765.30	318,270.56	10,488.88
027 Local Transportation	323,882.03	3,754.44	9,999.96	64,097.50	253,539.01	(70,343.02)
031 Measure A	493,699.39	199,933.39	-	345,145.20	348,487.58	(145,211.81)
Total Funding:	\$ 21,749,706.17	\$ 6,558,750.75	\$ 5,100,054.22	\$ 1,462,585.94	\$ 21,745,816.76	\$ (3,889.41)

Capital Improvement Project (CIP) Analysis



The Capital Improvement Plan includes completion of current projects, new investments and important reinvestments in critical infrastructure projects. The CIP budget includes line item details explaining expenditures and funding source. The bar graph above illustrates that the CIPS in progress are within budgeted amounts.

Projects that have not commenced or are not expected to be completed during the current fiscal year may be carried forward to the next fiscal year. Some of these projects are currently in their initial planning stages and design phases, or these projects may have little no expenditures associated with them but future expenditures are anticipated.

The following projects are currently in the design and planning phase:

- Avenue of Flags Median 2, River View Park Basketball Court Resurfacing, McMurray Road Widening, North Park and Ride, Storm Drain Inlet/Catch Basin Retrofit Improvement, Industrial Street Lights, Avenue of Flags /Drainage Improvement, Road Maintenance Project 2019/20, Sewer Line Replacement

The following projects are currently under construction or near completion:

- Village Park, Phase III Highway 246/Sycamore Pedestrian Xing, Water Treatment Facilities Improvement, Water Treatment Booster Power Reliability, Water Distribution System Improvements and Wastewater Facilities Improvement

The Road Maintenance Project 2018/19 was completed in September 2019.

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 4

To: The Honorable Mayor and City Council

From: Shannel Zamora, Finance Director

Meeting Date: February 13, 2020

Subject: Monthly Treasurer’s Report – December 31, 2019

BACKGROUND

California Government Code Section 53646(b)(3) provides mandatory investment reporting requirements for California public agencies. The attached Treasurer’s Report complies with the State’s reporting requirement.

On June 13, 2019, Council adopted the current Investment Policy per Resolution 19-15 which states the City Finance Director, as the investment officer, must submit monthly reports to City Council to demonstrate that sufficient cash flow liquidity is available to meet the succeeding month’s estimated expenditures.

This Treasurer’s Report is for December 31, 2019. Treasurer’s Reports are presented on a monthly basis.

FISCAL IMPACT

There is no fiscal impact; this report is intended to show the City Council the financial performance of the City’s investment portfolio of idle funds.

RECOMMENDATION

That the City Council receive and file the Treasurer’s Report for the month ending December 31, 2019.

ATTACHMENTS

Attachment 1 – Monthly Treasurer’s Report – December 31, 2019



City of Buellton

City of Buellton

Monthly Treasurer's Report

For the month ending in December 31, 2019

February 13, 2020

This report presents the City's cash activity and investment portfolio as of December 31, 2019. The report includes:

- 1) Cash and investments at December 31, 2019 compared to the prior month;
- 2) A reconciliation of cash and investments to City ledger balances;
- 3) All investments managed by the City on its own behalf;
- 4) Beginning of year fund balance, revenues, expenditures and ending fund balance for each fund at December 31, 2019

The following schedule is a summary of the City's cash and investments based on recorded value as of December 31, 2019 compared with the prior month.

	December 31, 2019	November 30, 2019	\$ Change
Cash	\$ 6,849,631.24	\$ 6,137,702.24	\$ 711,929.00
Investments held by the City	10,065,447.00	10,065,026.45	\$ 420.55
TOTAL CASH AND INVESTMENTS	\$ 16,915,078.24	\$ 16,202,728.69	\$ 712,349.55

Summary of activity for the Month and Future Liquidity: The majority of the difference in the recorded value for cash and investments held by the City from last month is as a result of the receipt of October 2019 Sales Tax and receipt of secured and unsecured property taxes. The portfolio is sufficiently liquid to meet expected expenditures for the coming six months.

The following schedule is a reconciliation of Cash and Investments to City ledger:



Bank Reconciliation - December 2019

City of Buellton, CA
For the Period Ending 12/31/2019

ACCOUNT #	ACCOUNT NAME	11/30/2019 BALANCE	CURRENT ACTIVITY	12/31/2019 BALANCE
CLAIM ON CASH				
001-10000	Claim On Pooled Cash	9,269,413.26	590,205.46	9,859,618.72
005-10000	Claim On Pooled Cash	1,699,013.60	44,362.84	1,743,376.44
006-10000	Claim on Pooled Cash	117,049.95	-	117,049.95
020-10000	Claim On Pooled Cash	3,285,821.74	114,021.85	3,399,843.59
021-10000	Claim on Pooled Cash	192,785.47	-	192,785.47
023-10000	Claim On Pooled Cash	486,016.57	-	486,016.57
024-10000	Claim On Pooled Cash	35,677.45	-	35,677.45
025-10000	Claim On Pooled Cash	287,536.57	25,770.46	313,307.03
027-10000	Claim On Pooled Cash	252,464.04	(1,338.21)	251,125.83
029-10000	Claim On Pooled Cash	28,409.52	(1,200.00)	27,209.52
031-10000	Claim On Pooled Cash	298,326.13	31,399.32	329,725.45
075-10000	Claim On Pooled Cash	218,503.64	-	218,503.64
090-10000	Claim On Pooled Cash	-	-	-
091-10000	Claim On Pooled Cash	-	-	-
092-10000	Claim On Pooled Cash	31,710.75	(90,872.17)	(59,161.42)
TOTAL CLAIM ON CASH		<u>16,202,728.69</u>	<u>712,349.55</u>	<u>16,915,078.24</u>
CASH IN BANK				
Cash in Bank				
999-10001	Pooled Cash - General Checking	6,124,013.46	711,307.40	6,835,320.86
999-10002	Pooled Cash - Money Market	206,539.15	36.22	206,575.37
999-10003	Pooled Cash - FSA	13,688.78	621.60	14,310.38
999-10004	Pooled Cash - Brokerage	1,381,013.31	384.33	1,381,397.64
999-10005	Pooled Cash - LAIF	8,477,473.99	-	8,477,473.99
TOTAL: Cash in Bank		<u>16,202,728.69</u>	<u>712,349.55</u>	<u>16,915,078.24</u>

Per Statements:	12/31/2019
Rabobank General Checking	7,294,038.95
Rabobank Money Market	206,575.37
Rabobank FSA	14,310.38
Local Agency Investment Fund	8,477,473.99
Multi-Securites Bank	1,381,397.64
Total Cash per Statements:	17,373,796.33

Claim on Cash vs. Total Cash Per Statements:	(458,718.09)
Outstanding items per System Reconciliation	(458,718.09)
Difference:	(0.00)

City of Buellton
Investment Summary
December 31, 2019

	Percent of Portfolio	Yield	Maturity Term	Maturity Date	Par Value	Market Value
Local Agency Investment Fund - LAIF	84.64%	2.45%	n/a	n/a	\$ 8,477,473.99	\$ 8,477,473.99
Certificates of Deposits (Held with Multi-Securities Bank)						
Direct Federal Credit Union	1.00%	2.75%	16 mo.	1/24/2020	100,000.00	100,075.00
Goldman Sachs Bank	2.00%	2.75%	2 yrs.	5/11/2020	200,000.00	200,792.00
T CTT Federal Credit Union	1.20%	2.05%	1 yr.	7/23/2020	120,000.00	120,265.20
Wells Fargo Bank	2.49%	2.25%	5 yrs.	8/16/2022	249,000.00	251,980.53
Sallie Mae Bank	1.00%	3.20%	5 yrs.	5/9/2023	100,000.00	104,441.00
First Technology Bank Fed Cr Union	1.03%	3.60%	5 yrs.	12/26/2023	103,000.00	109,972.07
First Technology Bank Fed Cr Union	1.00%	3.35%	5 yrs.	2/6/2024	100,000.00	105,917.00
Comenity Cap Bank	1.60%	2.80%	5yrs.	4/15/2024	160,000.00	166,124.80
Morgan Stanley Bank	1.00%	2.75%	5 yrs.	5/2/2024	100,000.00	103,625.00
Capital One Bank	1.00%	2.00%	5 yrs.	8/21/2024	100,000.00	100,397.00
Multi-Securities Bank - Cash in Holding						17,808.04
Money Market (Held with Rabobank)	2.06%	0.20%		n/a	206,575.37	206,575.37
Total City Investments	<u>100.00%</u>				<u>\$ 10,016,049.36</u>	<u>\$ 10,065,447.00</u>

Currently, short-term excess cash is primarily invested in the Local Agency Investment Fund (LAIF) administered by the State Treasurer. This is a high quality investment available in terms of safety, liquidity, and yield. Due to fluctuations in the marketplace, the City may have some investments with a current market value that is greater or less than the recorded value. This difference has no effect on investment yield as the City intends to hold the securities to maturity. However, generally accepted accounting principles require that market gains and losses be reported as interest earnings or losses at year-end.

The following is a fund balance schedule showing beginning fund balance at July 1, 2019 plus revenues minus expenditures for the period, resulting in ending fund balance at December 31, 2019. Fund balance includes total assets and liabilities of the City.



City of Buellton, CA

Fund Balance Report

As Of 12/31/2019

Fund	July 1, 2019 Balance	Total Revenues	Total Expenses	Dec 31, 2019 Balance
001 - General Fund	10,401,733.46	4,161,213.68	4,238,900.67	10,324,046.47
005 - Sewer Fund	3,188,079.16	656,617.69	564,199.67	3,280,497.18
006 - Wastewater Capital	230,946.11	709.55	-	231,655.66
020 - Water Fund	6,400,079.38	1,421,440.85	1,236,873.54	6,584,646.69
021 - Water Capital	403,504.96	1,168.66	-	404,673.62
023 - Housing Fees	484,515.12	2,946.23	-	487,461.35
024 - Traffic Mitigation Fund	35,567.23	216.28	-	35,783.51
025 - Gas Tax Fund	307,781.68	113,912.17	103,423.29	318,270.56
027 - Local Transportation Fund	323,882.03	3,754.44	74,097.46	253,539.01
029 - Transportation Planning	(103,452.73)	182.11	6,080.00	(109,350.62)
031 - Measure A	493,699.39	199,933.39	345,145.20	348,487.58
075 - Trust & Agency Fund	7,347.21	1,355.46	-	8,702.67
090 - Long-Term Debt	(2,609,593.50)	-	-	(2,609,593.50)
091 - General Fixed Assets	20,191,788.24	-	-	20,191,788.24
092 - Capital Improvement Proj Fund	-	1,462,585.94	1,462,585.94	-
	39,755,877.74	8,026,036.45	8,031,305.77	39,750,608.42

As required by Government Code Section 53646 (b) (3), the chief officer for the City declares that there is sufficient funds to meet all obligations for the next six months.

Shannel Zamora

Shannel Zamora
Finance Director

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 5

To: The Honorable Mayor and City Council

From: Rose Hess, Public Works Director

Meeting Date: February 13, 2020

Subject: Acceptance of Bid and Award of Construction Contract for the Avenue of Flags Median 2 Improvements Project

BACKGROUND

On January 2, 2020 the City published a Notice Inviting Sealed Bids for the Avenue of Flags Median 2 Improvements Project. The Project will include construction of parking/flex space on Median 2, along with pedestrian paths, mid-block pedestrian crossing from the median across northbound and southbound lanes, landscaping, pedestrian and street lighting, electrical, grading, retaining wall and subsurface drainage facilities.

On January 28, 2020, five bids were received for the project from the following contractor:

Bid Rank	Contractor	Bid Amount
1	CAL Portland Construction	\$1,670,702.70
2	J.J. Fisher Construction	\$1,789,599.00
3	RDZ Contractors	\$1,992,999.60
4	Granite Construction	\$2,022,518.00
5	R. Burke Corporation	\$2,128,993.00

The lowest responsive bidder is CAL Portland Construction with a bid amount of \$1,670,702.70. The bid amount is within range of the Engineer's Cost estimate of \$1,500,000 - \$1,900,000. Staff has reviewed all the bid documents and has found them to be complete and correct. Bid amounts have also been verified. Staff has reviewed and verified license, bonds and references for CAL Portland Construction.

On January 30, 2020, staff received a bid protest (attachment 2) from RDZ Contractors, on the grounds that the two lowest bidders did not list a professional surveying subcontractor on their subcontractors list. However, upon investigation of these claims, both bidders responded with official letters stating that they received a cost proposal from

professional surveyors to perform the work at a cost less than both \$10,000 and one-half of one percent of their bid (as specified in the City's Project Specifications, Section A9 and the Public Contract Code Chapter 4). Only subcontractors whose costs exceed either of those criteria are required to be listed on the subcontractors list in the bid package. The bid protest should be denied to comply with our bidding procedures, as there are no legitimate grounds to uphold it.

Staff typically recommends adding a contingency amount to be added to the contract should minor changes in construction or conditions require a project change order. The recommendation for a contingency is \$167,070, which is 10% of the bid amount. This would bring the total contract amount to \$1,837,772.70.

It is anticipated that the effective date of the Notice to Proceed for work will be March 2, 2020. The project term is 140 working days (approximate completion date is September 18, 2020).

FISCAL IMPACT

The Project (092-215) has a current budget allocation of \$900,000 in FY 2020/21, funded with General Funds. Two budgetary actions will need to occur to move forward with the project: 1) budget amendment to increase the construction allocation by \$937,772.70 in fiscal year 2019/20 and 2) budget amendment to increase overall construction cost allocation to \$1,837,772.70.

RECOMMENDATION

That the Council a) deny the bid protest from RDZ Contractors, b) award the Avenue of Flags Median 2 Improvements Project construction contract to CAL Portland Construction in the amount of \$1,670,702.70 plus an additional contingency amount of \$167,070.00 for a total contract amount of \$1,837,772.70; c) approve a budget adjustment of \$937,772.70 from Fund 001 (General Fund) to Fund 092 (CIP Fund) for FY 2019/20 and d) authorize the Mayor and City Engineer to execute the contract.

ATTACHMENTS

Attachment 1 – Project Site Plan
Attachment 2 – Bid Protest

MAPPING NOTES

HORIZONTAL CONTROL:
ALL DISTANCES, BEARINGS, AND COORDINATES ARE BASED ON ZONE 5 OF THE CALIFORNIA COORDINATE SYSTEM (CCS), NAD83 (2011), EPOCH 2010.00

VERTICAL CONTROL:
ELEVATIONS ARE BASED ON THE CITY OF BUELLTON HORIZONTAL AND VERTICAL CONTROL NETWORK PER RECORD OF SURVEY BOOK 177, PAGE 89-90 ON THE NAD83 VERTICAL DATUM. ELEVATION SHOWN BELOW FOR REFERENCE:
STATION ID 2010-020-3-1/2" BRASS DISK, ELEV. = 366.48' (NA008)

PROJECT BENCHMARK

CONTROL POINT: 2010-012 BC IN CENTERLINE OF ROAD ON SOUTHERN END OF MEDIAN 2.
CONTROL POINT COORDINATES:
NORTHING: 2054163.821
EASTING: 5902429.432

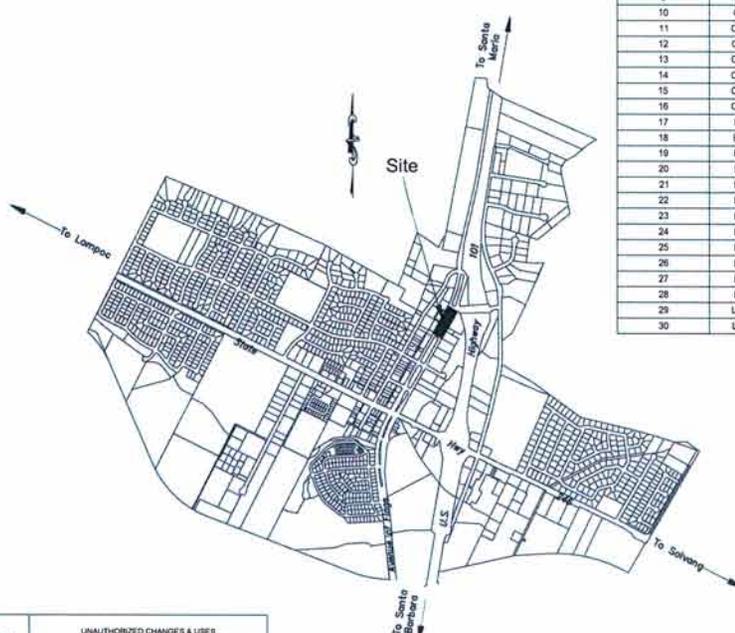
LINE TYPE LEGEND

- CENTER LINE
- (E) - - - (E) EXISTING ELECTRIC
- (C) - - - (C) EXISTING COMMUNICATIONS
- (G) - - - (G) EXISTING GAS
- S - - - S EXISTING SEWER
- W - - - W EXISTING WATER
- - - FLOWLINE

ABBREVIATIONS

AC	ASPHALT CONCRETE	GB	GRADE BREAK
AG	AGGREGATE	LOT	PARKING LOT
ALIGN	ALIGNMENT	DK	BACK LANDING
BC	BEDD CURVE	RET	RETAINING
BF	BOTTOM OF FOOTING		
BFR	BACKFLOW REGULATOR		
BW	BOTTOM OF WALL		
CL OR CL	CENTER LINE		
CNC	CONCRETE		
D/W	DRIVEWAY		
DI	DROP INLET		
DM	DIAMETER		
DRW OR DRW	DRIVEWAY		
DYS	DOUBLE YELLOW STRIPE		
EG	EXISTING GROUND/GRADE		
EL	ELEVATION		
EP	EDGE OF PAVEMENT		
EPR	ELECTRIC PULLBOX		
EX	EXISTING		
FG	FINISHED GRADE		
FH	FIRE HYDRANT		
FL	FLOW LINE		
FS	FINISHED SURFACE		
F.O.C.	FACE OF CURB		
CL	CUTTER LIP		
ICV	IRRIGATION CONTROL VALVE		
INW	INVERT		
LT	LIGHT		
MAX	MAXIMUM		
MIN	MINIMUM		
NC	NOT IN CONTRACT		
PCC	PORTLAND CEMENT CONCRETE		
PROP	PROPOSED		
QC	QUICK COUPLER		
RC	RELATIVE COMPACTION		
RCP	REINFORCED CONCRETE PIPE		
ROW OR R/W	RIGHT OF WAY		
RSP	ROCK SLOPE PROTECTION		
S.B.C.	SANTA BARBARA COUNTY		
SDYS	SINGLE DASHED YELLOW STRIPE		
SMH	SEWER MANHOLE		
STA	STATION		
STD	STANDARD		
STL	STREET LIGHT		
SWK	SIDEWALK		
TC	TOP OF CURB		
TF	TOP OF FOOTING		
TS	TOP OF STAIR		
TW	TOP OF WALL		
TYP	TYPICAL		
U.V.T	UTILITY VAULT		
WV	WATER VALVE		

CITY OF BUELLTON MEDIAN 2 IMPROVEMENT PLANS AVENUE OF FLAGS MARCH 2020



SHEET INDEX		
PAGE NO.	SHEET NO.	SHEET NAME
1	T-1	TITLE SHEET
2	C-1	HORIZONTAL CONTROL PLAN
3	D-2	DEMOLITION PLAN
4	C-3	DEMOLITION PLAN
5	C-4	GRADING PLAN
6	C-5	CONSTRUCTION PLAN
7	C-6	CONSTRUCTION PLAN
8	C-7	CONSTRUCTION DETAILS
9	C-8	CONSTRUCTION DETAILS
10	C-9	GEOMETRIC PLAN
11	C-10	GEOMETRIC DETAILS
12	C-11	GEOMETRIC DETAILS
13	C-12	GEOMETRIC DETAILS
14	C-13	GEOMETRIC DETAILS
15	C-14	STRIPING PLAN
16	C-15	STRIPING PLAN
17	E-1	ELECTRICAL SITE PLAN
18	E-2	ELECTRICAL ELEVATIONS & DETAILS
19	E-3	ELECTRICAL ELEVATIONS & DETAILS
20	L-1	LANDSCAPE CONSTRUCTION PLAN
21	L-2	LANDSCAPE CONSTRUCTION PLAN
22	L-3	LANDSCAPE CONSTRUCTION DETAILS
23	L-4	LANDSCAPE CONSTRUCTION DETAILS
24	L-5	LANDSCAPE IRRIGATION PLAN
25	L-6	LANDSCAPE IRRIGATION PLAN
26	L-7	LANDSCAPE IRRIGATION DETAILS
27	L-8	LANDSCAPE IRRIGATION DETAILS
28	L-9	LANDSCAPE PLANTING PLAN
29	L-10	LANDSCAPE PLANTING PLAN
30	L-11	LANDSCAPE PLANTING DETAILS

GENERAL SPECIFICATIONS/GRADING NOTES

- ALL WORK SHOWN ON THESE PLANS SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CURRENT EDITION OF THE STANDARD SPECIFICATION FOR PUBLIC WORKS CONSTRUCTION (SSPWC) "GREEN BOOK" UNLESS OTHERWISE NOTED TO COMPLY WITH 2018 CALTRANS STANDARD PLANS AND SPECIFICATIONS.
- CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE DIVISION OF INDUSTRIAL REGULATIONS (Cal-OSHA) SAFETY STANDARDS. THE CONTRACTOR SHALL PROVIDE PERMIT FROM SAID DIVISION.
- CONTRACTOR SHALL VERIFY ALL CONDITIONS AND DIMENSIONS AND SHALL REPORT ANY DISCREPANCIES TO THE CITY ENGINEER PRIOR TO THE COMMENCEMENT OF ANY WORK.
- CONTRACTOR SHALL LOCATE, PROTECT AND SAVE ANY AND ALL SURVEY MONUMENTS THAT WILL BE OR MAY BE DAMAGED OR DESTROYED BY THESE OPERATIONS.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL PUBLIC AND PRIVATE PROPERTY INsofar AS IT MAY BE AFFECTED BY THESE OPERATIONS.
- DUST CONTROL SHALL BE MAINTAINED AT ALL TIMES. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL DAMAGE CAUSED BY DUST FROM CONSTRUCTION.
- THE CONTRACTOR SHALL COMPLY WITH NPDES REQUIREMENTS, AND IMPLEMENT BEST MANAGEMENT PRACTICES FOR EROSION AND SEDIMENT CONTROL DURING AND AFTER CONSTRUCTION.
- CONCRETE SHALL BE 2,500 PSI MINIMUM 28 DAY STRENGTH UNLESS OTHERWISE STATED.
- CONCRETE SIDEWALK SHALL BE ROCK SALT FINISH PER PLAN AND SPECIFICATIONS AS APPROVED BY CITY ENGINEER.
- ALL REINFORCING BAR SHALL BE GRADE 60 KSI UNLESS OTHERWISE STATED.
- EXCESS SOIL FROM THE GRADING OPERATION SHALL BE HAULED OFF SITE AND DISPOSED OF IN A PROPER AND LEGAL MANNER AT NO EXTRA COST TO THE CITY. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY HULL PERMITS FROM THE COUNTY OF SANTA BARBARA PUBLIC WORKS ROADS DIVISION FOR PROPER HULL ROUTES PRIOR TO COMMENCEMENT OF HAULING OPERATION.
- CONSTRUCTION JOINTS AND EXPANSION JOINTS SHALL BE PER CITY OF BUELLTON STANDARD DETAILS OR 2018 CALTRANS STANDARD PLANS, AS CALLED OUT ON THESE PLANS.
- CONTRACTOR TO OBTAIN A NO COST ENCROACHMENT PERMIT FROM CITY PRIOR TO CONSTRUCTION. CONTRACTOR SHALL NOTIFY CITY INSPECTOR 72 HOURS PRIOR TO START OF CONSTRUCTION AT 805-688-5200.
- CONTRACTOR TO SCHEDULE PRECONSTRUCTION MEETING A MINIMUM OF 2 WEEKS PRIOR TO CONSTRUCTION.
- CONTRACTOR TO CONTACT USA/DIG ALERT, AT THE NUMBER SHOWN ON THESE PLANS, A MINIMUM OF 2 WEEKS PRIOR TO CONSTRUCTION.
- CONSTRUCTION HOURS LIMITED TO 8am-5pm M-F. ANY WEEKEND CONSTRUCTION SHALL REQUIRE SPECIAL APPROVAL FROM THE PLANNING DIRECTOR AND THE CITY ENGINEER AND WOULD BE LIMITED TO THE HOURS OF 9am-4pm.
- STAGING AND STORAGE OF MATERIALS AND EQUIPMENT SHALL BE AT A LOCATION APPROVED BY THE CITY. NO MATERIALS OR EQUIPMENT SHALL BE STORED WITHIN THE STREET OR PEDESTRIAN RIGHT-OF-WAY.
- ALL GRADING SHALL CONFORM WITH SANTA BARBARA COUNTY CODE CHAPTER 14 GRADING ORDINANCE #4477 AND STANDARDS AND REQUIREMENTS PERTAINING THEREIN, TITLE 17 OF THE CITY OF BUELLTON MUNICIPAL CODE. THESE CONSTRUCTION DRAWINGS AND THE RECOMMENDATIONS OF THE ENGINEER.
- A THOROUGH SEARCH SHALL BE MADE FOR ALL ABANDONED MAN-MADE FACILITIES SUCH AS SEPTIC TANK SYSTEMS, FUEL OR WATER STORAGE TANKS, AND PIPELINES OR CONDUITS. ANY SUCH FACILITIES ENCOUNTERED SHALL BE REMOVED AND THE DEPRESSION PROPERLY FILLED AND COMPACTED UNDER OBSERVATION OF THE ENGINEER.
- FILL MATERIAL SHALL BE SPREAD IN LIFTS NOT EXCEEDING 8" IN COMPACTED THICKNESS, MOISTENED OR DRIED AS NECESSARY TO NEAR OPTIMUM MOISTURE CONTENT AND COMPACTED BY AN APPROVED METHOD. FILL MATERIAL SHALL BE COMPACTED TO A MINIMUM 95% MAXIMUM DENSITY AS DETERMINED BY ASTM D-1557-12a). COMPACTION MAY BE REQUIRED TO A GREATER DENSITY IF CALLED OUT ON THE CONSTRUCTION DOCUMENTS. CUT SLOPES SHALL NOT EXCEED A GRADE OF 1:1.5 H:V. FILL AND COMBINATION FILL AND CUT SLOPES SHALL NOT EXCEED 2H:1V.
- FOR PROJECT CONSTRUCTION ALIGNMENT, HORIZONTAL CONTROL, AND SURVEY CONTROL POINTS SEE SHEET C-1 HORIZONTAL CONTROL PLAN.
- UTILITIES SHOWN FROM BEST DATA AVAILABLE. CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY THE LOCATIONS OF UTILITIES PRIOR TO WORK.

100% SUBMITTAL - NOT FOR CONSTRUCTION

ATTENTION

UNAUTHORIZED CHANGES & USES

CAUTION: The engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to or uses of these plans. All changes to the plans must be in writing and must be approved by the engineer of these plans.

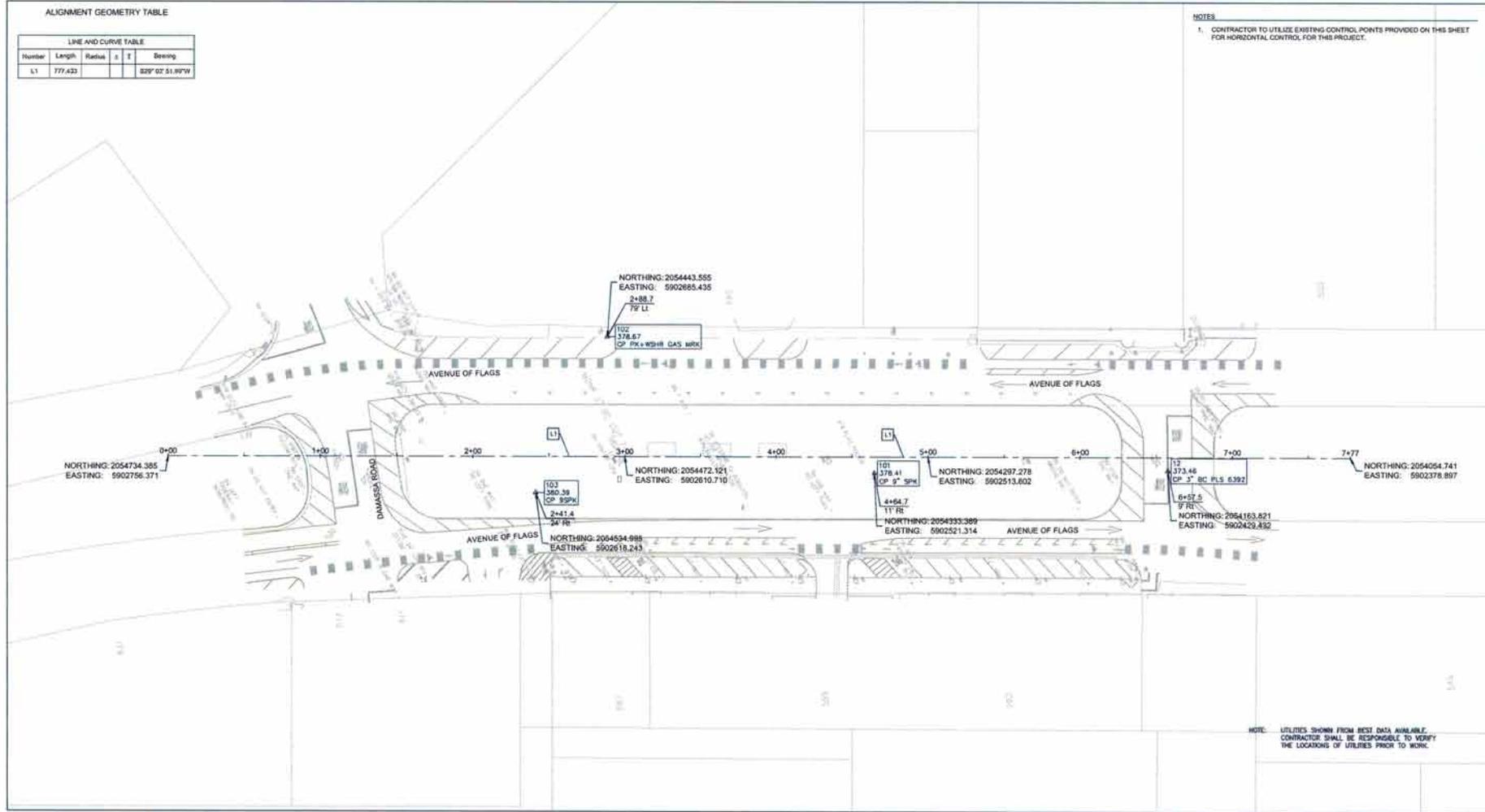
VICINITY MAP
NOT TO SCALE

<table border="1"> <thead> <tr> <th>REV.</th> <th>DATE</th> <th>BY</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	REV.	DATE	BY	DESCRIPTION																	<p>MINS ENGINEERS INC. 151 Industrial Way Buellton, CA 93427 Phone: 805-884-5200 www.minsengineers.com</p>	<p>DESIGNED: _____</p> <p>DRAWN: _____</p> <p>CHECKED: _____</p> <p>DATE: _____</p>	<p>CITY ENGINEER: R.C.E. B.P.</p> <p>PROJECT ENGINEER: R.C.E. B.P.</p> <p>DATE: _____</p>		<p>0 1/2 1 2</p> <p>THIS DRAWING IS NOT TO BE USED FOR ANY OTHER PROJECTS WITHOUT THE WRITTEN PERMISSION OF THE ENGINEER.</p> <p>SCALE NOT TO SCALE</p>	<p>City of Buellton Median 2 Parking Lot - Avenue of Flags</p> <p>TITLE SHEET</p>	<p>PROJECT NUMBER: CIBUE.180531</p> <p>DRAWING NUMBER: T-1</p> <p>SHEET NUMBER: 1 OF 30</p>
REV.	DATE	BY	DESCRIPTION																								

100% SUBMITTAL - NOT FOR CONSTRUCTION

ALIGNMENT GEOMETRY TABLE

LINE AND CURVE TABLE					
Number	Length	Radius	Δ	L	Bearing
L1	777.423				S29° 02' 51.87"W



ATTENTION:
 ALL UNDERGROUND UTILITIES AND SUBSTRUCTURES SHALL BE SHOWN AND DEPICTED FROM THE BEST AVAILABLE RECORDS AND FIELD SURVEY TO BE ACCURATE AND COMPLETE. THE USER OF THESE PLANS ASSUMES ALL LIABILITY FOR ANY DAMAGE TO PERSONS OR PROPERTY OR FOR ANY CONSEQUENCES OF ANY NEGLIGENCE, OMISSION, OR ERROR IN THESE PLANS. THE CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY THE LOCATIONS OF UTILITIES PRIOR TO WORK. CALL UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA TOLL FREE AT 1-800-422-4323 OR 8-1-1 TWO HOURS BEFORE YOU DIG.

UNAUTHORIZED CHANGES & USES
CAUTION: The engineer preparing these plans will not be responsible for or liable for, unauthorized changes to or uses of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

REV.	DATE	BY	DESCRIPTION

MINS ENGINEERS INC.
 291 Industrial Way
 Redondo, CA 90477
 Phone 805-884-8209
 www.minsengineers.com

DESIGNED	CITY ENGINEER	DATE
DRAWN	R.C.E. E.P.	
CHECKED		
IN CHARGE	PROJECT ENGINEER	DATE
CONTRACTOR/APP	R.C.E. E.P.	



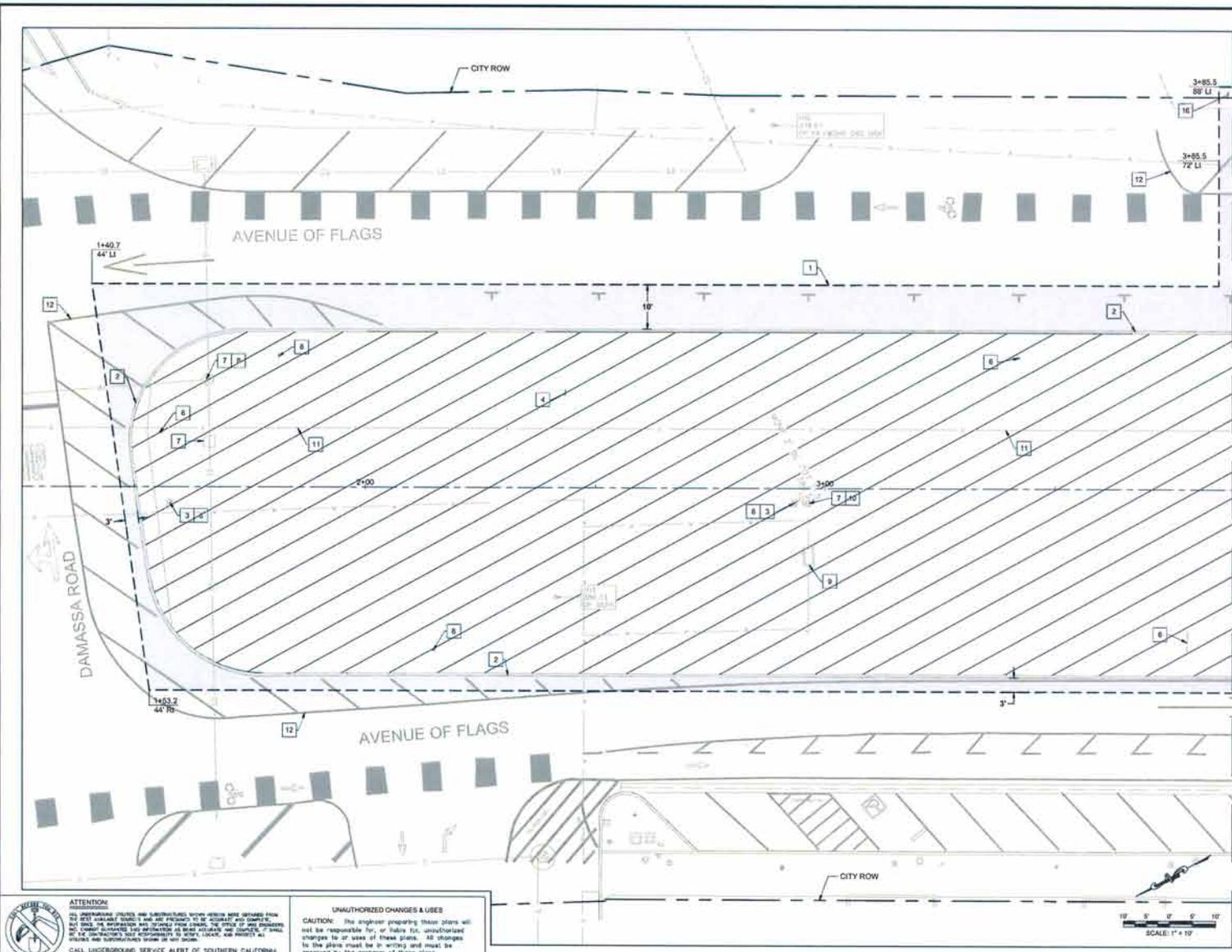
THIS DRAWING IS INTENDED FOR FIELD USE ONLY. IF NOT A FIELD USE, THIS DRAWING IS NOT VALID.
 SCALE: 1"=30'

City of Buellton Median 2 Parking Lot - Avenue of Flags		PROJECT NUMBER CIBUE.180531
HORIZONTAL CONTROL PLAN		DRAWING NUMBER C-1
		SHEET NUMBER 2 OF 30

100% SUBMITTAL - NOT FOR CONSTRUCTION

- DEMOLITION NOTES**
- 1 SAWCUT AND REMOVE EXISTING AC.
 - 2 REMOVE EXISTING CURB.
 - 3 REMOVE EXISTING LIGHT STANDARD, FOUNDATION, CONDUIT, WIRE AND PULLBOX. SEE ELECTRICAL PLANS FOR FURTHER DETAIL. CLEAR AND GRUB.
 - 4 REMOVE EXISTING FLAGPOLE AND POLE FOUNDATION.
 - 5 REMOVE AND SALVAGE EXISTING SIGN.
 - 6 REMOVE EXISTING CONCRETE PAD.
 - 7 ADJUST MANHOLE TO GRADE.
 - 8 RELOCATE EXISTING BACK FLOW PREVENTION DEVICE. SEE LANDSCAPE PLANS.
 - 9 REMOVE EXISTING SURVEY MONUMENT.
 - 10 MEDIAN IRRIGATION CONTROLLER CONDUIT TO BE REMOVED. SEE LANDSCAPE PLANS. CUT, CAP AND ABANDON IN PLACE.
 - 11 REMOVE EXISTING STRIPING.
 - 12 REMOVE AND REPLACE PCC RIBBON GUTTER.
 - 13 REMOVE EXISTING PAVEN BRICKS.
 - 14 REMOVE EXISTING ADA RAMP.
 - 15 REMOVE EXISTING GRAVEL.

- NOTE: UTILITIES SHOWN FROM BEST DATA AVAILABLE. CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY THE LOCATIONS OF UTILITIES PRIOR TO WORK.
- HATCH LEGEND**
- CLEAR AND GRUB SITE TO 1' DEPTH
 - SAWCUT AND REMOVE EXISTING AC



ATTENTION
 ALL DIMENSIONS SHOWN ARE UNLESS OTHERWISE NOTED. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF UTILITIES AND STRUCTURES PRIOR TO WORK. CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY THE LOCATIONS OF UTILITIES PRIOR TO WORK. CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY THE LOCATIONS OF UTILITIES PRIOR TO WORK. CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY THE LOCATIONS OF UTILITIES PRIOR TO WORK.

UNAUTHORIZED CHANGES & USES
 CAUTION: The engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to or uses of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

REV	DATE	BY	DESCRIPTION

MNS ENGINEERS, INC.
 291 Industrial Way
 Buellton, CA 93027
 Phone 805-838-5200
 www.mnsengineers.com

DESIGNED		DATE	
DRAWN		CITY ENGINEER	
CHECKED		A.C.E. SUP	
DATE			
PROJECT ENGINEER		DATE	
A.C.E. SUP			

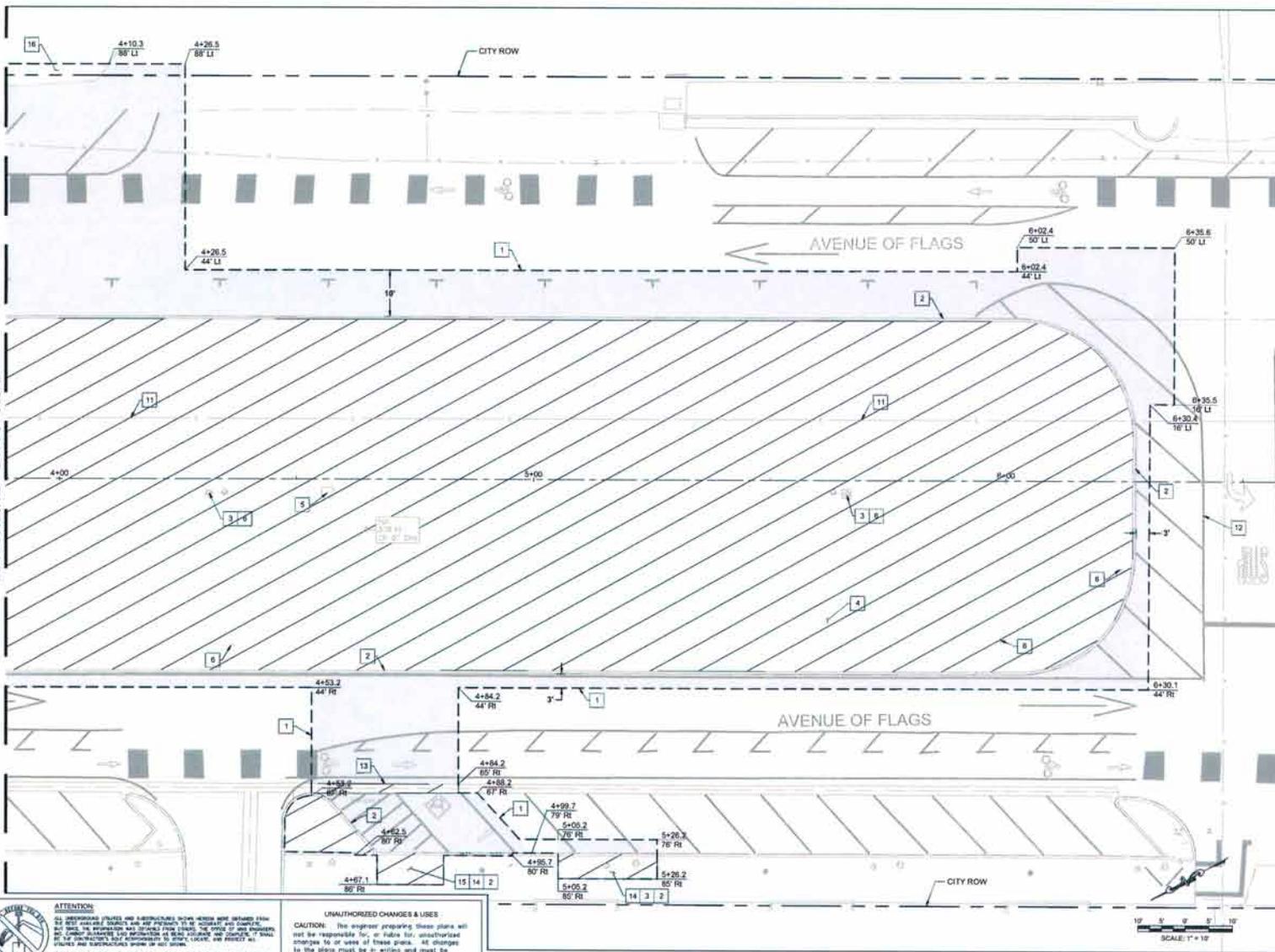


0	1/2	1	2
THIS BAR IS 2 INCHES AT FULL SCALE IF NOT OTHERWISE NOTED.			
SCALE			
1/4" = 1'			

<p>City of Buellton Median 2 Parking Lot - Avenue of Flags</p>	<p>PROJECT NUMBER CIBUE.180531</p>
<p>DEMOLITION PLAN</p>	<p>DRAWING NUMBER C-2</p>
<p>SHEET NUMBER 3</p>	<p>OF 30</p>



MATCHLINE - STA 3+88.72



- DEMOLITION NOTES**
- 1 SAWOUT AND REMOVE EXISTING AC.
 - 2 REMOVE EXISTING CURB.
 - 3 REMOVE EXISTING LIGHT STANDARD, FOUNDATION, CONDUIT, WIRE AND PULLBOX. SEE ELECTRICAL PLANS FOR FURTHER DETAIL.
 - 4 CLEAR AND GRUB.
 - 5 REMOVE EXISTING FLAGPOLE AND POLE FOUNDATION.
 - 6 REMOVE AND SALVAGE EXISTING SIGN.
 - 7 REMOVE EXISTING CONCRETE PAD.
 - 8 ADJUST MANHOLE TO GRADE.
 - 9 RELOCATE EXISTING BACK-FLOW PREVENTION DEVICE. SEE LANDSCAPE PLANS.
 - 10 REMOVE EXISTING SURVEY MONUMENT.
 - 11 MEDIAN IRRIGATION CONTROLLER CONDUIT TO BE REMOVED. SEE LANDSCAPE PLANS.
 - 12 REMOVE EXISTING STRIPING.
 - 13 REMOVE AND REPLACE PCC RIBBON GUTTER.
 - 14 REMOVE EXISTING PAVER BRICKS.
 - 15 REMOVE EXISTING ADA RAMP.
 - 16 REMOVE EXISTING GRAVEL.
 - 17 PROTECT IN PLACE EXISTING PLANTER IRRIGATION SYSTEM. SEE LANDSCAPE PLAN L-4 FOR FURTHER INFORMATION.

NOTE: UTILITIES SHOWN FROM BEST DATA AVAILABLE. CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY THE LOCATIONS OF UTILITIES PRIOR TO WORK.

- HATCH LEGEND**
- CLEAR AND GRUB SITE TO 1' DEPTH
 - SAWOUT AND REMOVE EXISTING AC

ATTENTION:
 ALL UNDERGROUND UTILITIES AND STRUCTURES MUST BE REMOVED PRIOR TO ANY CONSTRUCTION. CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY THE LOCATIONS OF UTILITIES PRIOR TO WORK. CALL UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA: TOLL FREE AT 1-800-421-4322 OR 8-1-1. FOR WORKING DAYS BEFORE 10:00 AM.

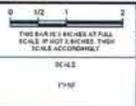
UNAUTHORIZED CHANGES & USES
 CAUTION: The engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to or uses of these plans. All changes to these plans must be in writing and must be approved by the preparer of these plans.

REV	DATE	BY	DESCRIPTION



281 Industrial Blvd.
 Buellton, CA 93427
 Phone 805-888-5299
 www.minsengineers.com

DESIGNED	CITY ENGINEER	DATE
DRAWN	A.C.E. GP	
CHECKED		
DATE		
CONTRACT NUMBER	PROJECT NUMBER	A.C.E. GP



City of Buellton Median 2 Parking Lot - Avenue of Flags		PROJECT NUMBER CIBUE.180531
DEMOLITION PLAN		SHEET NUMBER 4 OF 30

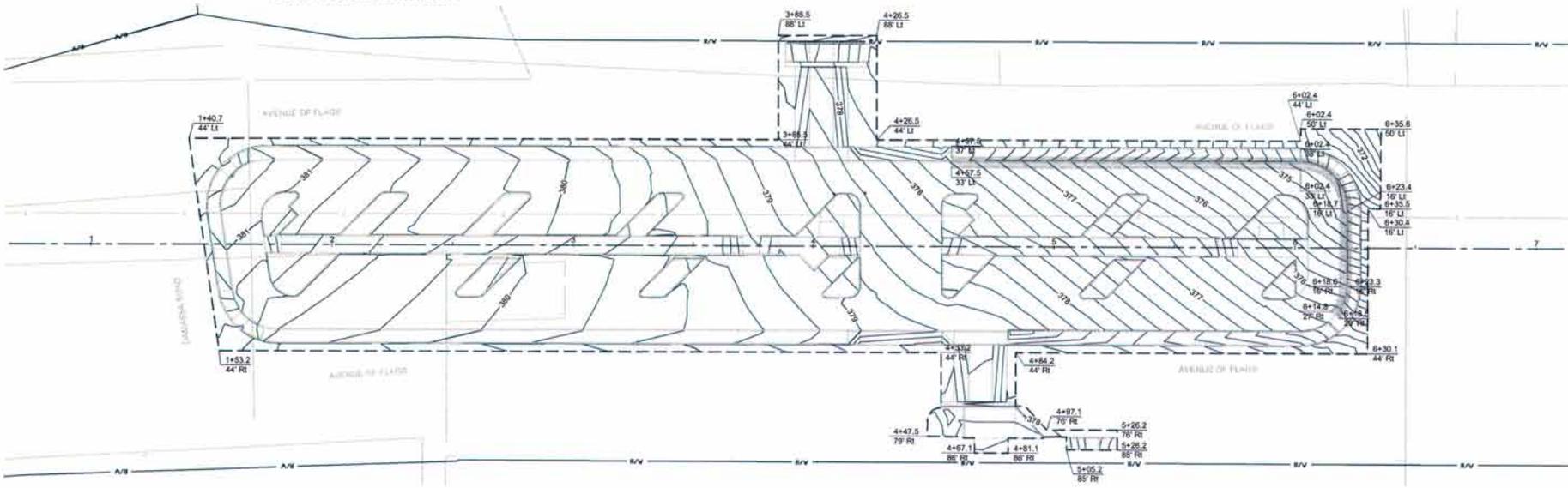
100% SUBMITTAL - NOT FOR CONSTRUCTION



100% SUBMITTAL - NOT FOR CONSTRUCTION

GRADING NOTES

- SITE IS TO BE GRADED USING LIGHT EARTH MOVING EQUIPMENT. FILL MATERIAL IS NOT TO BE COMPACTED, BUT PLACED BY SCRAPING AND LEVELING WITH A SKIP LOADER (OR SIMILAR) TO ACHIEVE ROUGH GRADE ELEVATIONS. ROLLING WITH LIGHT EQUIPMENT IS ACCEPTABLE TO TIGHTEN UP THE TOP LAYER. THE OBJECTIVE IS TO MAXIMIZE FUTURE WATER INFILTRATION RATES DURING HEAVY RAIN EVENTS BY MINIMIZING COMPACTION.
- INSTALL 4-INCH DIAMETER PERFORATED SCHEDULE 80 PVC PIPE TO CAPTURE EXCESSIVE RAIN WATER. PIPE TO BE CONNECTED TO CATCH BASIN STRUCTURE AS SHOWN ON SHEET C-5. DRAINAGE PIPES TO EXTEND FROM CATCH BASIN STRUCTURE BENEATH PAVEMENT TO OUTFALL AT CURB INTO AVENUE OF FLAGS. SEE DETAIL 1, 3 AND 7 ON SHEET C-6. PIPE TO BE INSTALLED WITH A MINIMUM OF 0.5% SLOPE. PIPE PERFORATIONS ARE TO BE POINTED UPWARDS.
- GRADING SHALL BE OBSERVED AND TESTED BY A QUALIFIED SOILS ENGINEER. THE SOILS ENGINEER SHALL OBSERVE AND TEST THE EXCAVATION, PLACEMENT OF FILL, AND BACKFILLING AND COMPACTION OF TRENCHES. IN ADDITION, PRIOR TO PLACING FORMS FOR WALL CONSTRUCTION, GEOTECHNICAL ENGINEER TO EVALUATE SOIL AND BASE ROCK INTEGRITY. FOOTINGS TO BE INSPECTED PRIOR TO RECEIVING CONCRETE. THE SOILS ENGINEER SHALL SUBMIT SOILS REPORTS AS REQUESTED AND WILL DETERMINE THE SUITABILITY OF THE FILL MATERIAL UPON COMPLETION OF GRADING OPERATION. THE SOILS ENGINEER SHALL STATE IN A REPORT TO THE OWNER THAT OBSERVATIONS AND TESTS WERE MADE BY HIM/HER AND THAT IN HER/HIS OPINION, EMBANKMENTS AND EXCAVATIONS WERE CONSTRUCTED IN ACCORDANCE WITH THE GEOTECHNICAL ASPECTS OF THE GRADING PLANS AND APPROVED REVISIONS THERE TO AND EMBANKMENTS AND EXCAVATIONS ARE ACCEPTABLE FOR THEIR INTENDED USE.
- THE CONTRACTOR SHALL ESTIMATE THE EARTHWORK QUANTITIES TO THEIR SATISFACTION PRIOR TO THE START OF CONSTRUCTION AND SHALL ARRANGE FOR DISPOSAL OF EXCESS MATERIAL OR ACQUISITION OF IMPORT MATERIAL AS REQUIRED TO COMPLETE THE GRADING AS SHOWN ON THIS PLAN. NO ADDITIONAL COMPENSATION WILL BE MADE FOR ANY EXPORT OR IMPORT REQUIRED. ALLOW FOR BULKING AND SHRINKAGE.
- IMPORT MATERIALS (SOIL AND GRAVEL MATERIALS) ARE TO BE SAMPLED, TESTED AND APPROVED PRIOR TO BRINGING ON-SITE. IMPORT SOIL MUST MATCH AS CLOSE TO NATIVE SOILS AS POSSIBLE. GRAVEL SUB-BASE, BASE AND PAVER BEDDING MUST MEET THE GRADATION SPECIFICATIONS IN ACCORDANCE WITH ASTM REQUIREMENTS.
- THE CONTRACTOR SHALL BE RESPONSIBLE TO CONFIRM THE GROUND ELEVATIONS AND OVERALL TOPOGRAPHY OF THE SITE PRIOR TO START OF CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY CITY ENGINEER IMMEDIATELY OF ANY DIFFERENCES IN TOPOGRAPHY FROM THAT SHOWN ON THIS PLAN WHICH MAY REQUIRE CHANGES IN DESIGN AND OR EXCESS EARTHWORK QUANTITY.
- OVER-EXCAVATE 4" BELOW FINISHED GRADE FOR WALL FOOTING. WIDTH OF EXCAVATION SHALL BE 2'-2" ON EITHER SIDE OF WALL FOOTING CENTER.
- THE OVER-EXCAVATION ZONE IS 4'-4" IN WIDTH AS SHOWN ON THE PLAN AND INCLUDES THE AREA OF THE RETAINING WALL. THIS ZONE WILL BE COMPACTED TO 95% RC AS DETERMINED BY ASTM D-1557. TESTING TO BE CONDUCTED BY ASTM TEST METHOD D6938 NUCLEAR GAUGE.
- THE AREA BENEATH THE PROPOSED WALL FOOTINGS, IS TO BE EXCAVATED INTO COMPETENT ENGINEERED FILL. THIS WILL REQUIRE EXCAVATION INTO SUB-GRADE TO A DEPTH OF 3FT BELOW TOP OF FOOTING. BASE GRAVEL TO BE PLACED ON 12" COMPACTED FILL. THIS ZONE WILL BE COMPACTED TO 95% RC AS DETERMINED BY ASTM D-1557. TESTING TO BE CONDUCTED BY ASTM TEST METHOD D6938 NUCLEAR GAUGE ADJUSTED FOR WALL HEADING. BOTTOM OF FOOTING TO BE PLACED ON CLASS 2 BASE COMPACTED TO 95% RELATIVE COMPACTION.



LEGEND

	PROPOSED MAJOR CONTOUR 1' INTERVALS
	PROPOSED MINOR CONTOUR 0.2' INTERVALS
	EXISTING MAJOR CONTOUR 1' INTERVALS
	EXISTING MINOR CONTOUR 0.2' INTERVALS
	LIMITS OF GRADING MODIFICATIONS
	LIMITS OF WALL OVER-EXCAVATION

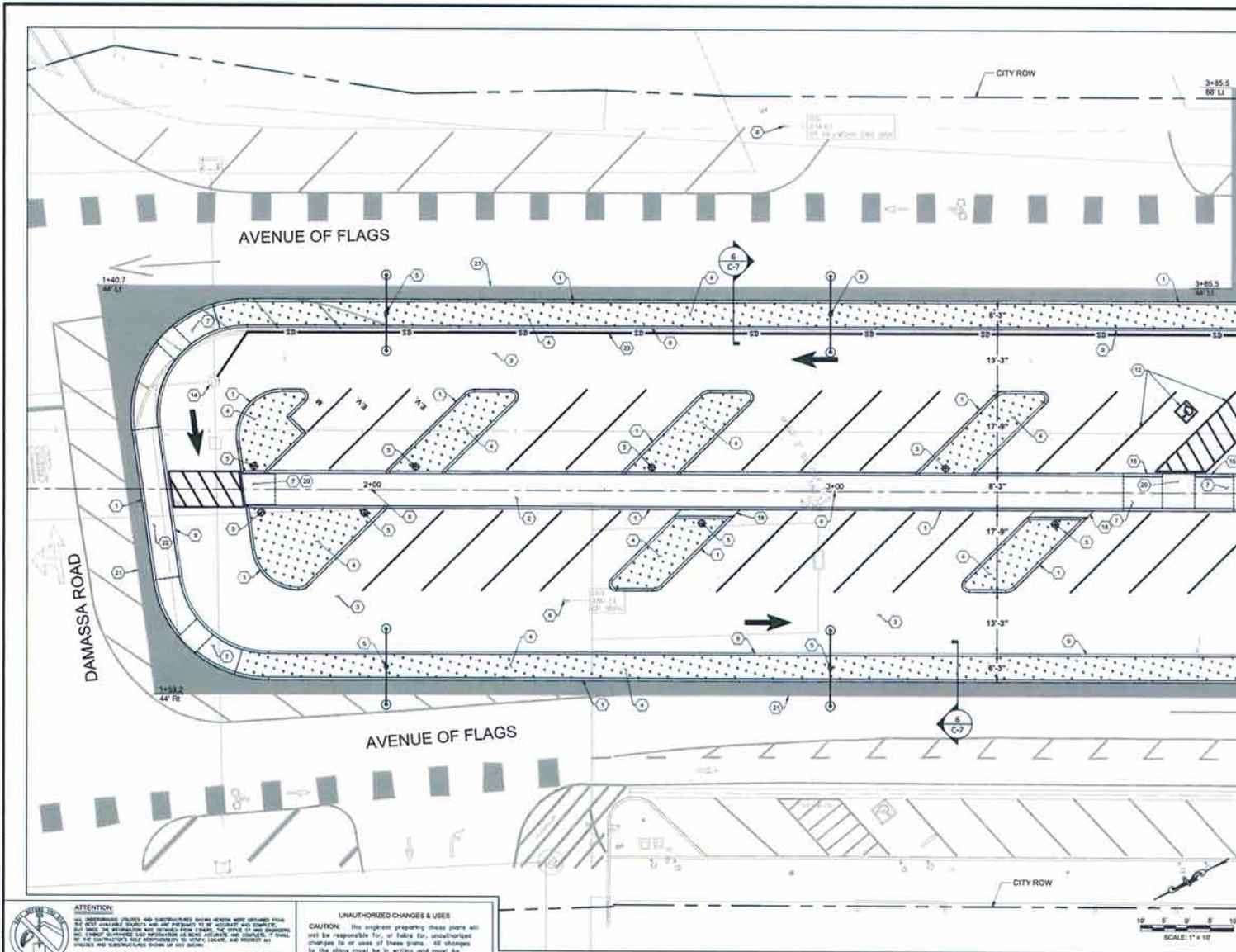
REV	DATE	BY	DESCRIPTION

MNS ENGINEERS INC
 201 Industrial Way
 Buellton, CA 94707
 Phone: 805-488-0200
 www.mnsengineers.com

DESIGNED:		DATE:	
DRAWN:		CITY ENGINEER:	
CHECKED:		R.C.E. EXP.	
DATE:			
PROJECT ENGINEER:		DATE:	
R.C.E. EXP.			



City of Buellton Median 2 Parking Lot - Avenue of Flags	PROJECT NUMBER CIBUE.180531
GRADING PLAN	DRAWING NUMBER C-4
	SHEET NUMBER 5 OF 30



- CONSTRUCTION NOTES**
1. INSTALL 8IN PCC CURB PER CITY OF BUELLTON STANDARD DETAIL 302. TYPE A1-6 (TYPICAL). A1-6 CURBS SHALL BE 8IN BY HEIGHT ALONG LENGTH OF RAMP PER TYPICAL UNLESS OTHERWISE NOTED.
 2. INSTALL PERMEABLE PAVER SIDEWALK. SEE GEOMETRIC PLAN, DETAILS AND LANDSCAPE SHEETS. SIDEWALK SHALL BE INSTALLED FLUSH WITH TOP OF CURBS (TYPICAL).
 3. INSTALL PERMEABLE PAVERS PER PROJECT SPECIFICATIONS. SEE LANDSCAPE PLANS.
 4. INSTALL LANDSCAPING IN PLANTERS PER PROJECT SPECIFICATIONS. SEE LANDSCAPE SHEETS.
 5. INSTALL LIGHT STANDARD OR LIGHTED BOLLARD PER PROJECT SPECIFICATIONS. SEE ELECTRICAL SHEETS.
 6. CONTRACTOR TO UTILIZE EXISTING CONTROL POINTS FOR REFERENCE. SEE HORIZONTAL CONTROL PLAN, SHEET C-1, FOR INFORMATION REGARDING CONTROL POINTS AND ALIGNMENT INFORMATION.
 7. INSTALL ADA COMPLIANT RAMP AS SHOWN PER ADA STANDARDS, PROJECT PLANS AND SPECIFICATIONS. RAMP SHALL BE PER 2018 CALTRANS STANDARD PLAN ABA.
 8. INSTALL PCC RETAINING WALL. SEE SECTION DETAILS 3 AND 4 ON SHEET C-4 FOR INFORMATION REGARDING RETAINING WALL.
 9. INSTALL PCC RETAINING CURB TO BORDER SIDEWALKS, PLANTERS OR PARKING LOT. CURB SHALL BE INSTALLED FLUSH WITH SIDEWALK OR PARKING LOT SURFACE AND PER BUELLTON STANDARD DETAIL 302, TYPE A1-6.
 10. INSTALL COMMERCIAL DRIVEWAY ENTRANCE PER BUELLTON STANDARD DETAIL 304 AND PROJECT SPECIFICATIONS (TYPICAL). SEE SHEET C-4 AND SHEET C-11 FOR GEOMETRIC INFORMATION.
 11. INSTALL TABLED CROSSWALK PER PROJECT PLANS AND SPECIFICATIONS. TABLED CROSSWALK SHALL CONFORM TO 2014 MUTCD FIGURE 3B-36. SEE SHEET C-11 FOR GEOMETRIC INFORMATION.
 12. INSTALL STRIPING AND MARKINGS AS SHOWN ON SHEETS C-14 AND C-15 (TYPICAL).
 13. INSTALL PCC PAD AND BICYCLE WRACK. SEE SHEET C-11 FOR GEOMETRIC INFORMATION.
 14. ADJUST UTILITIES.
 15. CURB IN THIS LOCATION SHALL TAPER FLUSH WITH RAMP FROM TOP OF RAMP TO PARKING LOT SURFACE.
 16. INSTALL 8IN PCC CURB AND GUTTER PER BUELLTON STANDARD DETAIL 302, TYPE 8B-24 (TYPICAL).
 17. INSTALL WASTE RECEPTACLE PER PROJECT SPECIFICATIONS.
 18. INSTALL RIBBON GUTTER PER BUELLTON STANDARD DETAIL 301. MATCH WIDTH AND JOIN WITH EXISTING.
 19. INSTALL STEEL SIDEWALK DRAIN FRAME AND COVER PER PROJECT PLANS AND SPECIFICATIONS.
 20. INSTALL TRUNCATED DOMES PER PROJECT PLANS AND SPECIFICATIONS (TYPICAL).
 21. INSTALL AC PAVEMENT ROAD STRUCTURAL SECTION PER PROJECT PLANS AND SPECIFICATIONS (TYPICAL).
 22. INSTALL PCC SIDEWALK PER BUELLTON STANDARD DETAILS 306 AND 307. NON-ACRYLIC SIDEWALK SHALL BE INSTALLED FLUSH WITH TOP OF CURBS (TYPICAL).
 23. INSTALL 4" PVC FRENCH DRAIN BENEATH PERMEABLE PAVER SUB-GRADE. DRAIN PIPE TO BE INSTALLED A MINIMUM OF 12" FROM FACE OF CURB AND SHALL BE INSTALLED WITHIN A 12" x 12" ENVELOPE OF ASTM NO. 8 AGGREGATE BEDDING. SEE DETAIL 7 SHEET C-7. DRAIN PIPE SHALL BE INTO EXISTING STORM DRAIN MANHOLE STRUCTURE LOCATED IN THE NORTHWEST CORNER OF THE SITE. SOUTHEASTERN END OF DRAIN SHALL TIE INTO NEW DROP INLET STRUCTURE AS SHOWN. SEE DETAILS 1 AND 3 SHEET C-7.
 24. INSTALL SOLID 4" PVC DRAIN PIPE BENEATH PERMEABLE PAVER SUB-GRADE TO CONNECT RIBBON GUTTER TO NEW DROP INLET STRUCTURE.
 25. INSTALL ADA COMPLIANT CALTRANS TRENCH DRAIN AS SHOWN TO BORDER RAMP LANDING AREA FOR MANUFACTURER'S RESTRICTIONS AND PROJECT SPECIFICATIONS AND AS DIRECTED BY THE ENGINEER.
 26. INSTALL (3) 4" PVC CURB DRAIN THROUGH PLANTER AND EXITING AT CURB FLOW-LINE TO STREET.
 27. INSTALL STEEL GRATED DROP INLET STRUCTURE AS SHOWN PER PROJECT SPECIFICATIONS AND AS DIRECTED BY THE ENGINEER. SEE DETAIL 1 ON SHEET C-7 AND DETAIL 3 ON SHEET C-8.
- NOTE:** UTILITIES SHOWN FROM BEST DATA AVAILABLE. CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY THE LOCATION OF UTILITIES PRIOR TO WORK.



ATTENTION

ALL DIMENSIONS, UTILITIES AND SUBSTRUCTURES SHOWN HEREIN WERE OBTAINED FROM ALL CITY AND COUNTY RECORDS AND FIELD SURVEY TO BE CONSIDERED AS TRUE. THE PREPARER HAS OBTAINED FROM CITIES, THE OFFICE OF PUBLIC WORKS, THE COUNTY ENGINEER, THE WATER AGENCY, LOCAL AND COUNTY OFFICIALS AND SUBSTRUCTURE DRAWINGS OF THE AREA.

CALL UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA TOL FREE AT 1-800-422-6332 OR 811-1. TWO WORKING DAYS BEFORE YOU DIG.

UNAUTHORIZED CHANGES & USES

CAUTION: The engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to or use of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

NO.	DATE	BY	DESCRIPTION

MNS ENGINEERS INC.
 REGISTERED PROFESSIONAL ENGINEERS
 201 Industrial Way
 Buellton, CA 93427
 Phone 805-888-5289
 www.mnsengineers.com

DESIGNED: _____ DATE: _____

DRAWN: _____ CITY ENGINEER: _____ DATE: _____

ENGINEER: _____ PROJECT NUMBER: _____ DATE: _____

SCALE: _____

SCALE: 1" = 10'

City of Buellton
 Median 3 Parking Lot - Avenue of Flags

CONSTRUCTION PLAN

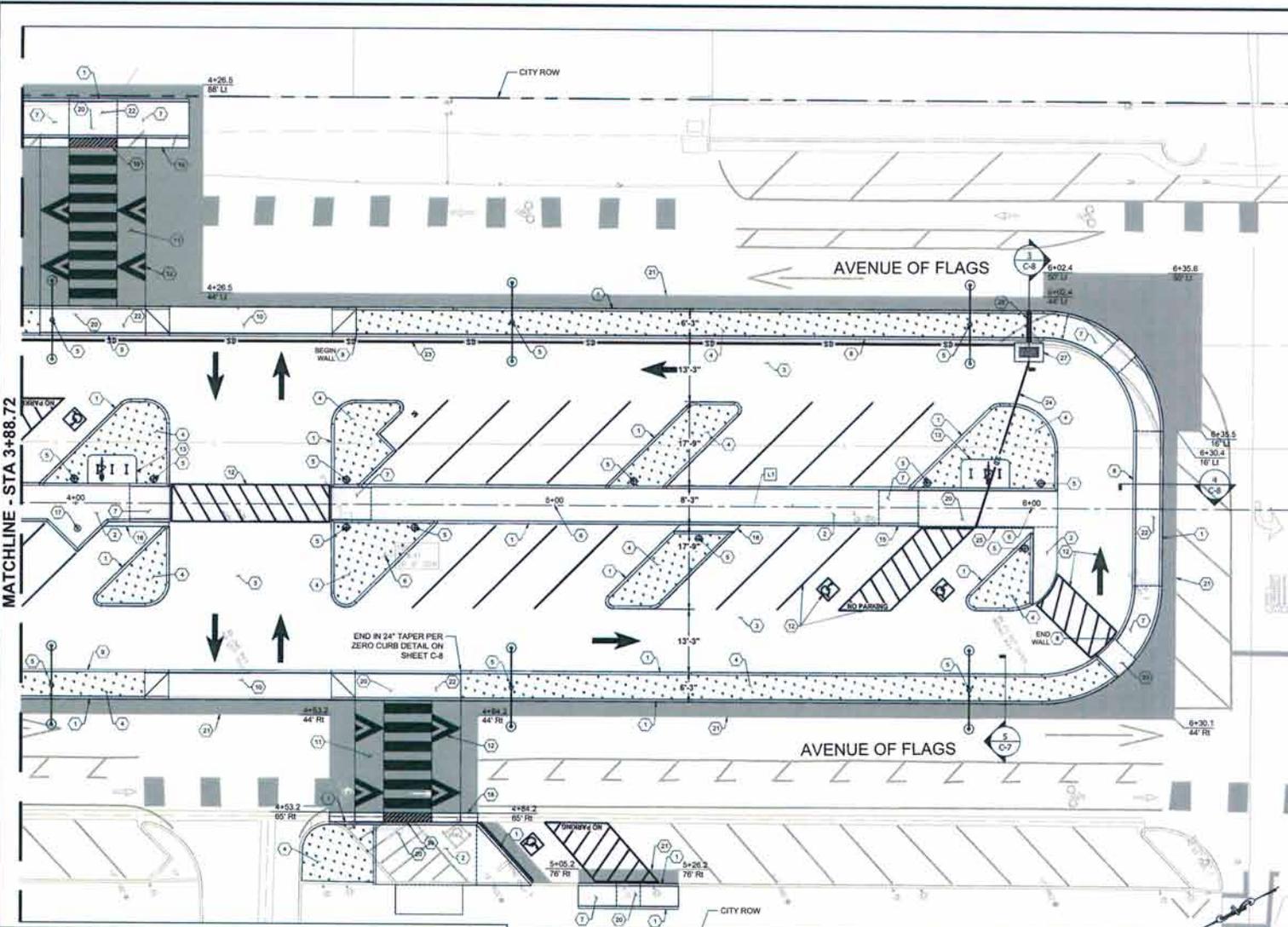
PROJECT NUMBER: **CIBUE.180531**

DRAWING NUMBER: **C-5**

SHEET NUMBER: **6** OF **30**

100% SUBMITTAL - NOT FOR CONSTRUCTION

100% SUBMITTAL - NOT FOR CONSTRUCTION



- CONSTRUCTION NOTES**
- INSTALL 6IN PCC CURB PER CITY OF BUJELLTON STANDARD DETAIL 302, TYPE A-6 (TYPICAL). A-6 CURBS SHALL BE 6IN IN HEIGHT ALONG LENGTH OF RAMP PER TYPICAL UNLESS OTHERWISE NOTED.
 - INSTALL PERMEABLE PAVER SIDEWALK. SEE GEOMETRIC PLAN, DETAILS AND LANDSCAPE SHEETS. SIDEWALK SHALL BE INSTALLED FLUSH WITH TOP OF CURBS (TYPICAL).
 - INSTALL PERMEABLE PAVERS PER PROJECT SPECIFICATIONS. SEE LANDSCAPE PLANS.
 - INSTALL LANDSCAPING IN PLANTERS PER PROJECT SPECIFICATIONS. SEE LANDSCAPE SHEETS.
 - INSTALL LIGHT STANDARD OR LIMITED BOLLARD PER PROJECT SPECIFICATIONS. SEE ELECTRICAL SHEETS.
 - CONTRACTOR TO UTILIZE EXISTING CONTROL POINTS FOR REFERENCE. SEE HORIZONTAL CONTROL PLAN, SHEET C-2, FOR INFORMATION REGARDING CONTROL POINTS AND ALIGNMENT INFORMATION.
 - INSTALL ADA COMPLIANT RAMP AS SHOWN PER ADA STANDARDS, PROJECT PLANS AND SPECIFICATIONS. RAMP SHALL BE PER 2018 CALTRANS STANDARD PLAN A-8A.
 - INSTALL PCC RETAINING WALL. SEE SECTION DETAILS 1 AND 4 ON SHEET C-7 FOR INFORMATION REGARDING RETAINING WALL.
 - INSTALL PCC RETAINING CURB TO BORDER SIDEWALKS. PLANTERS OR PARKING LOT CURB SHALL BE INSTALLED FLUSH WITH SIDEWALK OR PARKING LOT SURFACE AND PER BUJELLTON STANDARD DETAIL 302, TYPE A-6.
 - INSTALL COMMERCIAL DRIVEWAY ENTRANCE PER BUJELLTON STANDARD DETAIL 304 AND PROJECT SPECIFICATIONS (TYPICAL). SEE SHEET C-7 AND SHEET C-11 FOR GEOMETRIC INFORMATION.
 - INSTALL TYPED CROSSWALK PER PROJECT PLANS AND SPECIFICATIONS. TYPED CROSSWALKS SHALL CONFORM TO 2014 MUTCD FIGURE 3B-36. SEE SHEET C-11 FOR GEOMETRIC INFORMATION.
 - INSTALL STRIPING AND MARKINGS AS SHOWN ON SHEETS C-14 AND C-15 (TYPICAL).
 - INSTALL PCC PAD AND BICYCLE WRACK. SEE SHEET C-11 FOR GEOMETRIC INFORMATION.
 - ADJUST UTILITIES.
 - CURB IN THIS LOCATION SHALL TAPER FLUSH WITH RAMP FROM TOP OF SIDEWALK TO PARKING LOT SLAB EDGE.
 - INSTALL 6IN PCC CURB AND GUTTER PER BUJELLTON STANDARD DETAIL 302, TYPE B-24 (TYPICAL).
 - INSTALL WASTE RECEIPTABLE PER PROJECT SPECIFICATIONS.
 - INSTALL RIBBON GUTTER PER BUJELLTON STANDARD DETAIL 39-1. MATCH WIDTH AND JOIN WITH EXISTING.
 - INSTALL STEEL SIDEWALK DRAIN FRAME AND COVER PER PROJECT PLANS AND SPECIFICATIONS. SEE DETAIL 2 SHEET C-7.
 - INSTALL TRUNCATED DORIES PER PROJECT PLANS AND SPECIFICATIONS (TYPICAL).
 - INSTALL AC PAVEMENT ROAD STRUCTURAL SECTION PER PROJECT PLANS AND SPECIFICATIONS (TYPICAL).
 - INSTALL PCC SIDEWALK PER BUJELLTON STANDARD DETAILS 306 AND 307. NON-MONOLITHIC SIDEWALK SHALL BE INSTALLED FLUSH WITH TOP OF CURBS (TYPICAL).
 - INSTALL 4" PVC FRENCH DRAIN BENEATH PERMEABLE PAVER SUB-GRADE. DRAIN PIPE TO BE INSTALLED A MINIMUM OF 12" FROM FACE OF CURB AND SHALL BE INSTALLED WITHIN A 12" x 12" ENVELOPE OF ASTM NO. 8 AGGREGATE BEDDING. SEE DETAIL 7 SHEET C-7. DRAIN PIPE SHALL TIE INTO EXISTING STORM DRAIN MANHOLE STRUCTURE LOCATED IN THE NORTHEAST CORNER OF THE SITE. SOUTHEASTERN END OF DRAIN SHALL TIE INTO NEW DROP INLET STRUCTURE AS SHOWN. SEE DETAILS 1 AND 3 SHEET C-7.
 - INSTALL SOLID 4" PVC DRAIN PIPE BENEATH PERMEABLE PAVER SUB-GRADE TO CONNECT RIBBON GUTTER TO NEW DROP INLET STRUCTURE.
 - INSTALL ADA COMPLIANT CALTRANS TRENCH DRAIN AS SHOWN TO BORDER RAMP LANDING AREA PER MANUFACTURER INSTRUCTIONS AND PROJECT SPECIFICATIONS AND AS DIRECTED BY THE ENGINEER.
 - INSTALL 12" 4" PVC CURB DRAINS THROUGH PLANTER AND EXITING AT CURB FLOW-LINE TO STREET.
 - INSTALL STEEL GRATED DROP INLET STRUCTURE AS SHOWN. PER PROJECT SPECIFICATIONS AND AS DIRECTED BY THE ENGINEER. SEE DETAIL 1 ON SHEET C-7 AND DETAIL 3 ON SHEET C-6.

- HATCH LEGEND**
- INSTALL 6" AC OVER 8" AB.
 - INSTALL LANDSCAPED PLANTER

ATTENTION
 ALL UNDERGROUND UTILITIES AND STRUCTURES SHOWN HEREIN WERE OBTAINED FROM THE CITY OF BUJELLTON AND ARE NOT GUARANTEED TO BE ACCURATE AND COMPLETE. THE ENGINEER HAS CONDUCTED VISUAL SURVEYS OF THE SITE AND CONDUCTED GROUND PENETRATING RADAR (GPR) SURVEYS OF THE SITE. THE ENGINEER HAS CONDUCTED VISUAL SURVEYS OF THE SITE AND CONDUCTED GROUND PENETRATING RADAR (GPR) SURVEYS OF THE SITE. THE ENGINEER HAS CONDUCTED VISUAL SURVEYS OF THE SITE AND CONDUCTED GROUND PENETRATING RADAR (GPR) SURVEYS OF THE SITE. THE ENGINEER HAS CONDUCTED VISUAL SURVEYS OF THE SITE AND CONDUCTED GROUND PENETRATING RADAR (GPR) SURVEYS OF THE SITE.

UNAUTHORIZED CHANGES & USES
 CAUTION: The engineer's professional seal and signature on these plans shall not be responsible for, or liable for, unauthorized changes to or use of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

REV	DATE	BY	DESCRIPTION

MNS ENGINEERS INC
 281 Industrial Way
 San Jose, CA 95127
 Phone: 408-998-5200
 www.mnsengineers.com

DESIGNED	CITY ENGINEER	DATE
DRAWN	A.S.B. SUP	
CHECKED		
IN CHARGE	PROJECT ENGINEER	DATE
CONTRACTABILITY	R.E.S. SUP	

PROFESSIONAL SEAL
 CIVIL
 STATE OF CALIFORNIA
 No. 48758
 Exp. 9-30-22

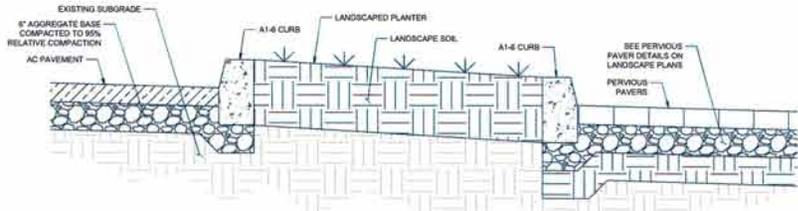
SCALE
 1" = 10'
 0 1/2 1 3
 100 BAR IN 1 INCHES AT FULL SCALE (IF NOT 1 INCH, THEY SHALL BE ACCORDINGLY)

City of Buellton
 Median 3 Parking Lot - Avenue of Flags

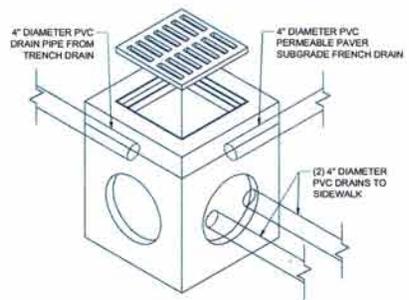
CONSTRUCTION PLAN

PROJECT NUMBER: **CIBUE.180531**
 DRAWING NUMBER: **C-6**
 SHEET NUMBER: **7** OF **30**

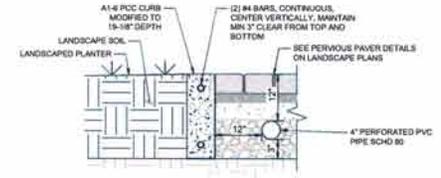




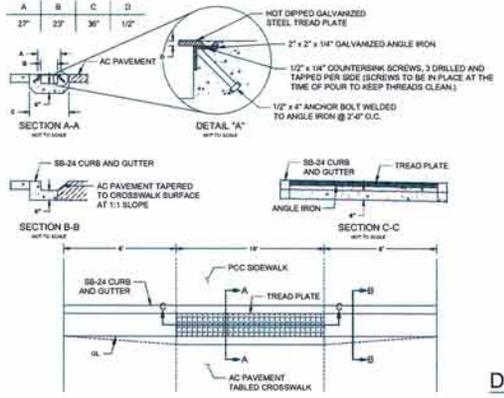
DETAIL 5 - RAISED PLANTER SECTION
NOT TO SCALE



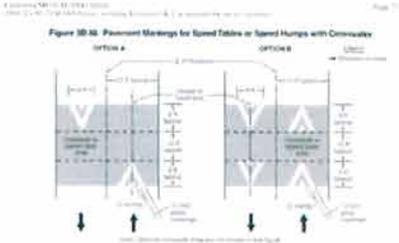
DETAIL 1 - CATCH BASIN STRUCTURE
NOT TO SCALE



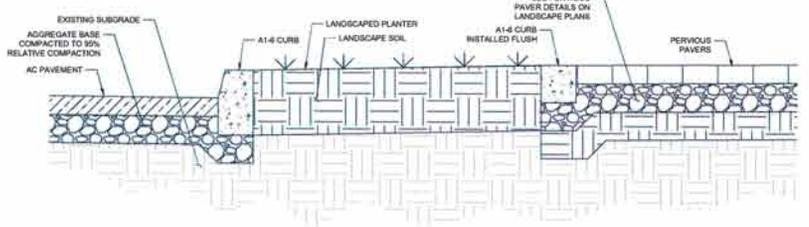
DETAIL 7 - FRENCH DRAIN
NOT TO SCALE



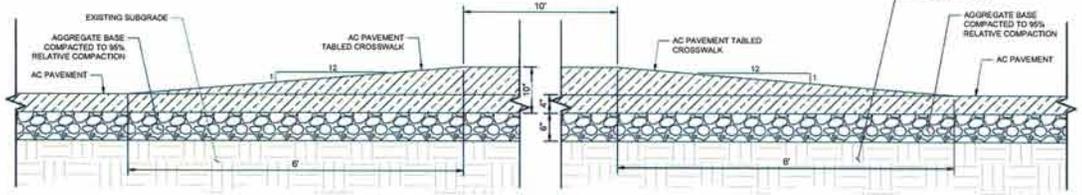
DETAIL 2 - SIDEWALK DRAIN
NOT TO SCALE



DETAIL 8 - TABLED CROSSWALK MARKING DETAIL
NOT TO SCALE



DETAIL 6 - TYPICAL PLANTER SECTION
NOT TO SCALE



DETAIL 9 - TABLED CROSSWALK SECTION
NOT TO SCALE

ATTENTION: ALL DIMENSIONS, NOTES AND SUBSTITUTIONS SHALL BE KEPT FROM BEING MISUSED. THESE PLANS ARE PREPARED BY THE ENGINEER AND CONTRACTOR AND ARE SUBJECT TO THE CITY ENGINEER'S REVIEW AND APPROVAL. THE CITY ENGINEER'S REVIEW IS LIMITED TO THE TECHNICAL ASPECTS OF THE PLANS AND DOES NOT CONSTITUTE AN ENDORSEMENT OF THE PROJECT OR A GUARANTEE OF THE ACCURACY OF THE INFORMATION PROVIDED HEREON. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY ENGINEER AND THE CITY ENGINEER'S REVIEW IS LIMITED TO THE TECHNICAL ASPECTS OF THE PLANS AND DOES NOT CONSTITUTE AN ENDORSEMENT OF THE PROJECT OR A GUARANTEE OF THE ACCURACY OF THE INFORMATION PROVIDED HEREON.

UNAUTHORIZED CHANGES & USES
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NO.	DATE	BY	DESCRIPTION

MNS ENGINEERS INC.
101 Industrial Way
Burlingame, CA 94010
Phone: 855-888-5550
www.mnsengineers.com

DESIGNED: _____
DRAWN: _____
CHECKED: _____
IN CHARGE: _____
CONSTRUCTION: _____

CITY ENGINEER: _____ DATE: _____
R.C.B. DP

PROJECT DESIGNER: _____ DATE: _____
R.C.B. DP



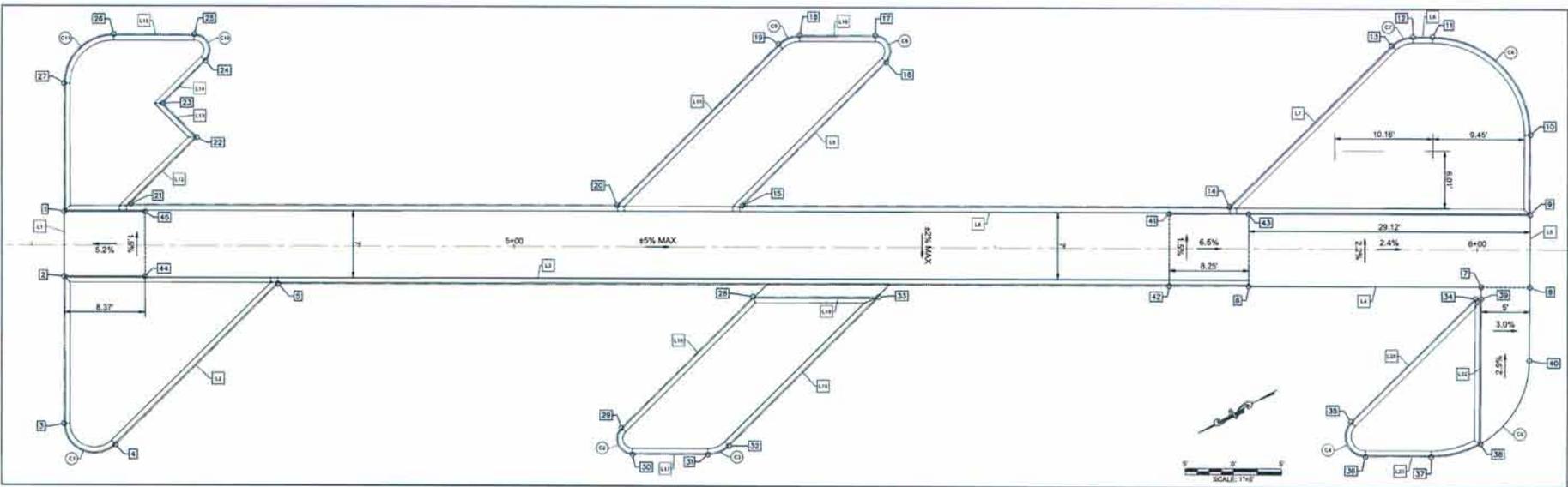
City of Buellton
Median 2 Parking Lot - Avenue of Flags

PROJECT NUMBER: **CIBUE.180531**
DRAWING NUMBER: **C-7**
SHEET NUMBER: **8** OF **30**

CONSTRUCTION DETAILS



100% SUBMITTAL - NOT FOR CONSTRUCTION



SOUTH PARKING DETAIL
SCALE: 1" = 5'

No.	LOCATION	ELEVATION	DESCRIPTION
1	3.54' Lt "Median 2 CL" +453.38	378.17	BEGIN CURB BOTTOM RAMP LOT FS
2	3.21' Rt "Median 2 CL" +453.38	378.26	BEGIN CURB BOTTOM RAMP LOT FS
3	18.59' Rt "Median 2 CL" +453.40	378.52	BEGIN CURVE OB LOT FS
4	20.73' Rt "Median 2 CL" +458.74	378.55	END CURVE OB LOT FS
5	3.95' Rt "Median 2 CL" +475.58	378.12	JOG OB LOT FS
6	3.89' Rt "Median 2 CL" 5+76.34	378.29	BOTTOM RAMP ZERO CURB SWK FS
7	3.89' Rt "Median 2 CL" 6+00.42	378.81	SWK OB LOT FS
8	3.90' Rt "Median 2 CL" 6+05.42	375.83	END SWK OB LOT FS
9	3.82' Lt "Median 2 CL" 6+05.45	375.45	END CURB END SWK OB LOT FS
10	11.96' Lt "Median 2 CL" 6+05.48	375.22	BEGIN CURVE OB LOT FS
11	22.12' Lt "Median 2 CL" 5+95.35	375.20	END CURVE OB LOT FS
12	22.12' Lt "Median 2 CL" 5+93.35	375.24	BEGIN CURVE OB LOT FS
13	21.20' Lt "Median 2 CL" 5+91.14	375.31	END CURVE OB LOT FS
14	4.36' Lt "Median 2 CL" 5+74.31	376.10	JOG OB LOT FS
15	4.33' Lt "Median 2 CL" 5+23.75	377.11	JOG OB LOT FS
16	19.31' Lt "Median 2 CL" 5+38.72	376.41	BEGIN CURVE OB LOT FS
17	22.09' Lt "Median 2 CL" 5+37.57	378.36	END CURVE OB LOT FS
18	22.08' Lt "Median 2 CL" 5+29.71	376.51	BEGIN CURVE OB LOT FS
19	21.16' Lt "Median 2 CL" 5+27.50	376.58	END CURVE OB LOT FS
20	4.32' Lt "Median 2 CL" 5+10.68	377.34	JOG OB LOT FS

No.	LOCATION	ELEVATION	DESCRIPTION
21	4.32' Lt "Median 2 CL" +460.25	378.11	JOG OB LOT FS
22	11.31' Lt "Median 2 CL" +467.13	377.94	JOG OB LOT FS
23	14.85' Lt "Median 2 CL" +463.59	377.91	JOG OB LOT FS
24	19.27' Lt "Median 2 CL" +468.01	377.76	BEGIN CURVE OB LOT FS
25	22.05' Lt "Median 2 CL" +468.86	377.72	END CURVE OB LOT FS
26	22.04' Lt "Median 2 CL" +468.50	377.81	BEGIN CURVE OB LOT FS
27	16.81' Lt "Median 2 CL" +453.38	377.94	END CURVE OB LOT FS
28	5.17' Rt "Median 2 CL" 5+24.67	377.30	JOG OB LOT FS
29	18.91' Rt "Median 2 CL" 5+11.16	377.63	BEGIN CURVE OB LOT FS
30	21.86' Rt "Median 2 CL" 5+12.31	377.87	END CURVE OB LOT FS
31	21.67' Rt "Median 2 CL" 5+20.17	377.74	BEGIN CURVE OB LOT FS
32	20.76' Rt "Median 2 CL" 5+22.38	377.68	END CURVE OB LOT FS
33	5.18' Rt "Median 2 CL" 5+37.95	377.08	JOG OB LOT FS
34	5.13' Rt "Median 2 CL" 5+99.83	375.85	JOG OB LOT FS
35	18.61' Rt "Median 2 CL" 5+66.96	376.46	BEGIN CURVE OB LOT FS
36	21.63' Rt "Median 2 CL" 5+88.47	376.53	END CURVE OB LOT FS
37	21.63' Rt "Median 2 CL" 5+85.27	376.39	BEGIN CURVE OB LOT FS
38	20.26' Rt "Median 2 CL" 6+00.36	376.25	BEGIN CURB OB LOT FS
39	5.13' Rt "Median 2 CL" 6+00.41	375.84	END CURB OB LOT FS
40	11.54' Rt "Median 2 CL" 6+05.39	375.66	END CURVE END SWK LOT FS

No.	LOCATION	ELEVATION	DESCRIPTION
41	3.60' Lt "Median 2 CL" 5+68.08	378.72	TOP RAMP SWK FS
42	3.90' Rt "Median 2 CL" 5+68.09	378.45	TOP RAMP LOT FS
43	3.81' Lt "Median 2 CL" 5+76.33	378.18	BOTTOM RAMP SWK FS
44	3.21' Rt "Median 2 CL" +461.76	378.70	TOP RAMP SWK FS
45	3.94' Lt "Median 2 CL" +461.78	378.60	TOP RAMP SWK FS

Number	Length	Radius	Δ	T	Bearing
C1	3.373	3.128	126.0379	7.682	
C3	3.829	1.825	155.0005	3.923	
C3	2.454	3.125	945.0000	1.894	
C4	3.007	2.125	155.0000	5.130	
C5	15.660	10.125	986.7500	10.001	
C6	15.948	10.125	990.2494	10.199	
C7	2.454	3.125	945.0000	1.294	
C8	2.828	1.825	134.9964	3.923	
C9	2.454	3.125	945.0000	1.294	
C10	3.829	1.825	155.0000	3.923	
C11	8.050	5.125	990.0000	5.125	
L1	35.500				N09° 59' 07.00"W
L2	33.200				S15° 59' 07.00"E
L3	122.833				S29° 09' 52.92"W
L4	39.063				S29° 07' 54.90"W
L5	33.500				S00° 44' 08.37"E
L6	2.002				N09° 00' 52.92"E
L7	23.908				N10° 57' 07.00"W
L8	151.814				S29° 09' 52.92"W
L9	21.179				S15° 59' 07.00"E

Number	Length	Radius	Δ	T	Bearing
L10	7.864				N29° 00' 52.92"E
L11	23.802				N15° 59' 54.97"W
L12	9.905				S15° 59' 07.00"E
L13	5.000				N74° 00' 52.92"E
L14	6.354				N10° 59' 07.00"E
L15	8.382				N09° 00' 52.92"E
L16	18.411				S15° 59' 07.00"E
L17	7.864				N09° 00' 52.92"E
L18	22.040				N15° 59' 07.00"W
L19	13.801				S29° 09' 52.92"W
L20	18.204				N15° 59' 07.00"W
L21	6.304				S29° 09' 52.92"W
L22	18.378				S60° 44' 08.37"E

ATTENTION:
NO ALTERATIONS, CHANGES OR SUBSTITUTIONS SHALL BE MADE TO ANY PART OF THESE PLANS WITHOUT THE WRITTEN APPROVAL OF THE ENGINEER AND ARCHITECT. ANY SUCH ALTERATIONS, CHANGES OR SUBSTITUTIONS SHALL BE MADE AT THE CONTRACTOR'S RISK AND UNDER NO CIRCUMSTANCES SHALL BE USED AS A BASIS FOR ANY CLAIMS OR DAMAGES. CALL UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA TOLL FREE AT 1-800-421-4333 OR 811. TWO WORKING DAYS BEFORE YOU DIG.

UNAUTHORIZED CHANGES & USES
CAUTION: The engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to or uses of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

REV	DATE	BY	DESCRIPTION



DESIGNED:	CITY ENGINEER	DATE:
DRAWN:	N.C.S. EXP.	DATE:
CHECKED:		DATE:
DATE:		DATE:
CONTRACT NUMBER:	PROJECT NUMBER	DATE:
	N.C.S. EXP.	



SCALE:	1" = 5'
THIS DRAWING IS TO BE USED AT THE RISK OF THE CONTRACTOR. THE ENGINEER SHALL NOT BE RESPONSIBLE FOR ANY ERRORS OR OMISSIONS.	
DATE:	
BY:	
FOR:	

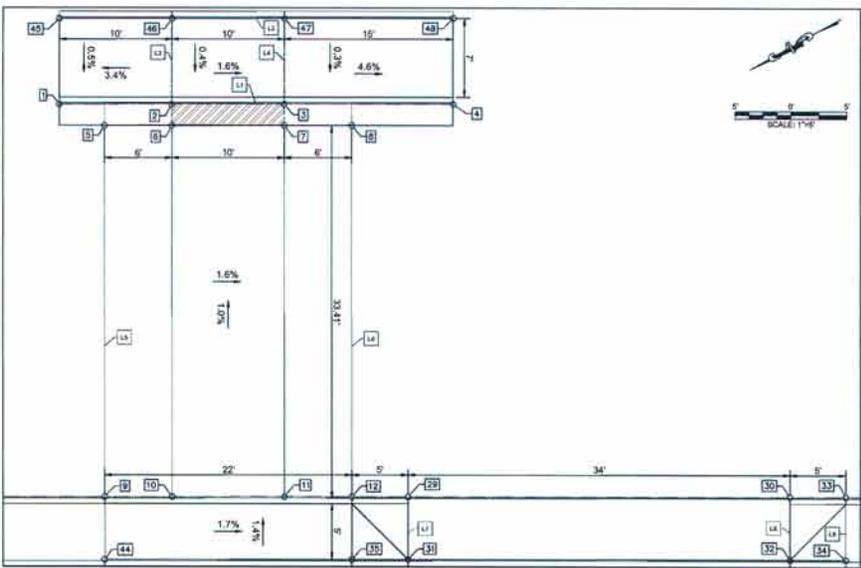
City of Buellton
Median 2 Parking Lot - Avenue of Rags

GEOMETRIC DETAILS

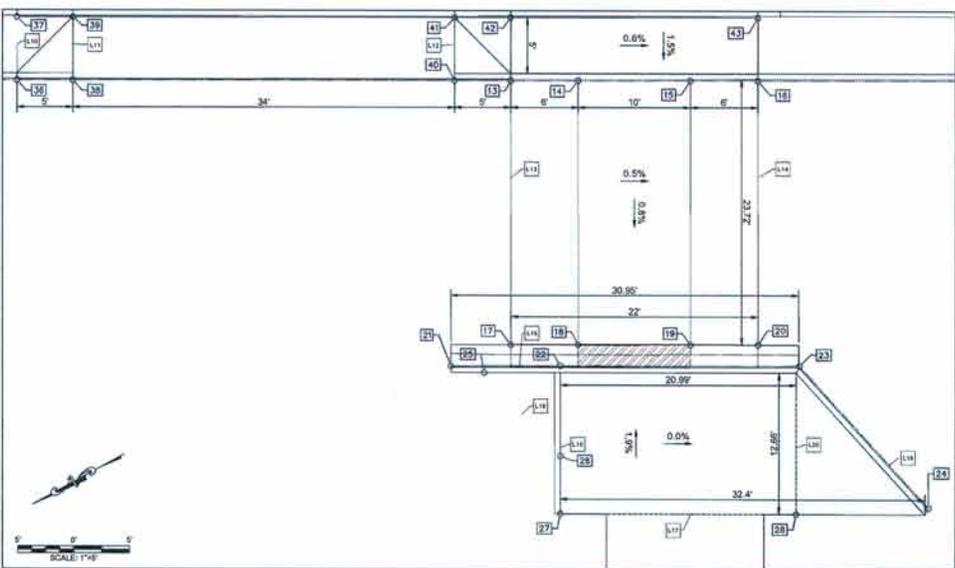
PROJECT NUMBER: **CIBUE.180531**
DRAWING NUMBER: **C-12**
SHEET NUMBER: **13** OF **30**



100% SUBMITTAL - NOT FOR CONSTRUCTION



EAST TABLED CROSSWALK DETAIL
SCALE: 1" = 5'



WEST TABLED CROSSWALK DETAIL
SCALE: 1" = 5'

FINISHED GRADE ELEVATIONS			
No. []	LOCATION	ELEVATION	DESCRIPTION
1	78.58' Lt "Median 2 CL" +3+88.47	377.88	BOTTOM RAMP CUTTER FL
2	76.97' Lt "Median 2 CL" +3+88.47	377.74	TOP RAMP CUTTER FL
3	76.67' Lt "Median 2 CL" +4+08.47	377.60	TOP RAMP CUTTER FL
4	76.68' Lt "Median 2 CL" +4+23.47	377.58	BOTTOM RAMP CUTTER FL
5	74.79' Lt "Median 2 CL" +3+92.47	377.83	BOTTOM CROSSWALK GL
6	74.79' Lt "Median 2 CL" +3+96.47	377.75	TOP CROSSWALK GL
7	74.80' Lt "Median 2 CL" +4+08.47	377.81	TOP CROSSWALK GL
8	74.80' Lt "Median 2 CL" +4+14.47	377.53	BOTTOM CROSSWALK GL
9	41.50' Lt "Median 2 CL" +3+82.49	378.15	BOTTOM CROSSWALK FS
10	41.51' Lt "Median 2 CL" +3+98.49	378.58	TOP CROSSWALK FS
11	41.51' Lt "Median 2 CL" +4+08.49	378.40	TOP CROSSWALK FS
12	41.51' Lt "Median 2 CL" +4+14.49	377.80	BOTTOM CROSSWALK BEGN CURB DROP DRW FL
13	41.21' Rt "Median 2 CL" +4+58.53	378.26	BOTTOM CROSSWALK BEGN CURB DROP DRW FL
14	41.21' Rt "Median 2 CL" +4+64.53	378.72	TOP CROSSWALK FS
15	41.20' Rt "Median 2 CL" +4+74.53	378.64	TOP CROSSWALK FS
16	41.20' Rt "Median 2 CL" +4+80.53	378.10	BOTTOM CROSSWALK FS
17	84.80' Rt "Median 2 CL" +4+58.55	378.00	BOTTOM CROSSWALK GL
18	84.80' Rt "Median 2 CL" +4+64.55	378.07	TOP CROSSWALK GL
19	84.79' Rt "Median 2 CL" +4+74.55	378.01	TOP CROSSWALK GL
20	84.79' Rt "Median 2 CL" +4+80.55	377.97	BOTTOM CROSSWALK GL

FINISHED GRADE ELEVATIONS			
No. []	LOCATION	ELEVATION	DESCRIPTION
21	66.70' Rt "Median 2 CL" +4+53.22	378.15	MATCH EXISTING CUTTER FL
22	66.67' Rt "Median 2 CL" +4+63.85	378.09	OB CUTTER FL
23	66.66' Rt "Median 2 CL" +4+84.22	377.95	JOG OB CUTTER FL
24	79.30' Rt "Median 2 CL" +4+95.66	377.83	MATCH EXISTING CUTTER FL
25	87.30' Rt "Median 2 CL" +4+56.18	378.51	UNION JOG OB SWK FS
26	74.75' Rt "Median 2 CL" +4+62.65	378.84	JOG OB SWK FS
27	79.94' Rt "Median 2 CL" +4+62.96	378.69	MATCH EXISTING SWK FS
28	79.95' Rt "Median 2 CL" +4+83.54	378.77	MATCH EXISTING SWK FS
29	41.52' Lt "Median 2 CL" +4+19.49	377.72	ZERO CURB BOTTOM DRW FL
30	41.54' Lt "Median 2 CL" +4+53.49	377.13	ZERO CURB BOTTOM DRW FL
31	35.91' Lt "Median 2 CL" +4+19.49	378.22	OB TOP DRW FS
32	35.91' Lt "Median 2 CL" +4+53.49	377.63	OB TOP DRW FS
33	41.54' Lt "Median 2 CL" +4+58.49	377.03	BEGN CURB DROP FL
34	35.92' Lt "Median 2 CL" +4+58.49	377.58	OB TOP DRW FS
35	35.89' Lt "Median 2 CL" +4+14.49	378.35	OB TOP DRW FS
36	41.24' Rt "Median 2 CL" +4+14.53	378.55	BEGN CURB DROP FL
37	35.91' Rt "Median 2 CL" +4+14.53	379.10	OB TOP DRW FS
38	41.23' Rt "Median 2 CL" +4+19.53	378.50	ZERO CURB BOTTOM DRW FL
39	35.81' Rt "Median 2 CL" +4+19.53	379.00	OB TOP DRW FS
40	41.21' Rt "Median 2 CL" +4+53.53	378.29	ZERO CURB BOTTOM DRW FL

FINISHED GRADE ELEVATIONS			
No. []	LOCATION	ELEVATION	DESCRIPTION
41	35.59' Rt "Median 2 CL" +4+53.53	378.79	OB TOP DRW FS
42	35.58' Rt "Median 2 CL" +4+58.53	378.80	OB TOP DRW FS
43	35.57' Rt "Median 2 CL" +4+80.53	378.70	OB BACK SWK FS
44	35.88' Lt "Median 2 CL" +3+92.49	378.75	OB BACK SWK FS
45	84.29' Lt "Median 2 CL" +3+88.46	377.83	ZERO CURB BACK SWK FS
46	84.29' Lt "Median 2 CL" +3+88.46	378.37	BEGN CURB TAPER BACK SWK FS
47	84.30' Lt "Median 2 CL" +4+08.46	378.11	BEGN CURB TAPER BACK SWK FS
48	84.31' Lt "Median 2 CL" +4+23.46	377.42	ZERO CURB BACK SWK FS

LINE AND CURVE TABLE			
Number	Length	Radius	Bearing
L1	35.000		809° 00' 53.82"W
L2	35.000		809° 50' 52.82"W
L3	7.500		809° 59' 07.08"E
L4	7.500		809° 59' 07.08"E
L5	30.537		809° 59' 07.08"E
L6	30.537		809° 59' 07.08"E
L7	8.125		1609° 59' 07.08"V
L8	8.125		1609° 59' 07.08"V
L9	8.125		1609° 09' 07.08"V
L10	8.125		809° 59' 07.08"E
L11	8.125		809° 59' 07.08"E
L12	8.125		809° 59' 07.08"E
L13	29.842		809° 59' 07.08"E
L14	29.967		809° 59' 07.08"E
L15	31.055		809° 59' 27.37"W
L16	17.055		877° 02' 23.68"W
L17	18.590		809° 04' 48.92"W
L18	18.087		879° 44' 12.07"W
L19	12.625		1609° 59' 07.08"V
L20	12.625		809° 59' 11.08"E



ATTENTION:
ALL DIMENSIONS, NOTES AND SUBSTITUTIONS SHALL BE MADE IN ACCORDANCE WITH THE 2012 CALIFORNIA STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION AND THE 2012 CALIFORNIA STANDARD SPECIFICATIONS FOR STRUCTURES. THE OFFICE OF PUBLIC WORKS SHALL BE NOTIFIED OF ANY SUBSTITUTIONS TO BE MADE. ALL DIMENSIONS SHALL BE IN FEET AND INCHES. ALL DIMENSIONS SHALL BE TO THE CENTERLINE UNLESS OTHERWISE NOTED. ALL DIMENSIONS SHALL BE TO THE CENTERLINE UNLESS OTHERWISE NOTED. ALL DIMENSIONS SHALL BE TO THE CENTERLINE UNLESS OTHERWISE NOTED.

UNAUTHORIZED CHANGES & USES:
CAUTION: The engineer preparing these plans shall not be responsible for, or liable for, unauthorized changes to or use of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

NO.	DATE	BY	DESCRIPTION



291 Industrial Ave
Buellton, CA 93407
Phone 805-889-0292
www.mnsengineering.com

DESIGNED	CITY ENGINEER	DATE
CHECKED	N.C.E.	DATE
IN CHARGE	PROJECT ENGINEER	DATE
CONTRACTOR/AGENCY	N.C.E.	DATE



SCALE	1" = 5'
THIS DRAWING IS TO BE USED AS A REFERENCE ONLY. ALL DIMENSIONS SHALL BE TO THE CENTERLINE UNLESS OTHERWISE NOTED.	SCALE ACCORDINGLY
DATE	DATE

City of Buellton
Median 2 Parking Lot - Avenue of Flags

PROJECT NUMBER
CIBUE.180531

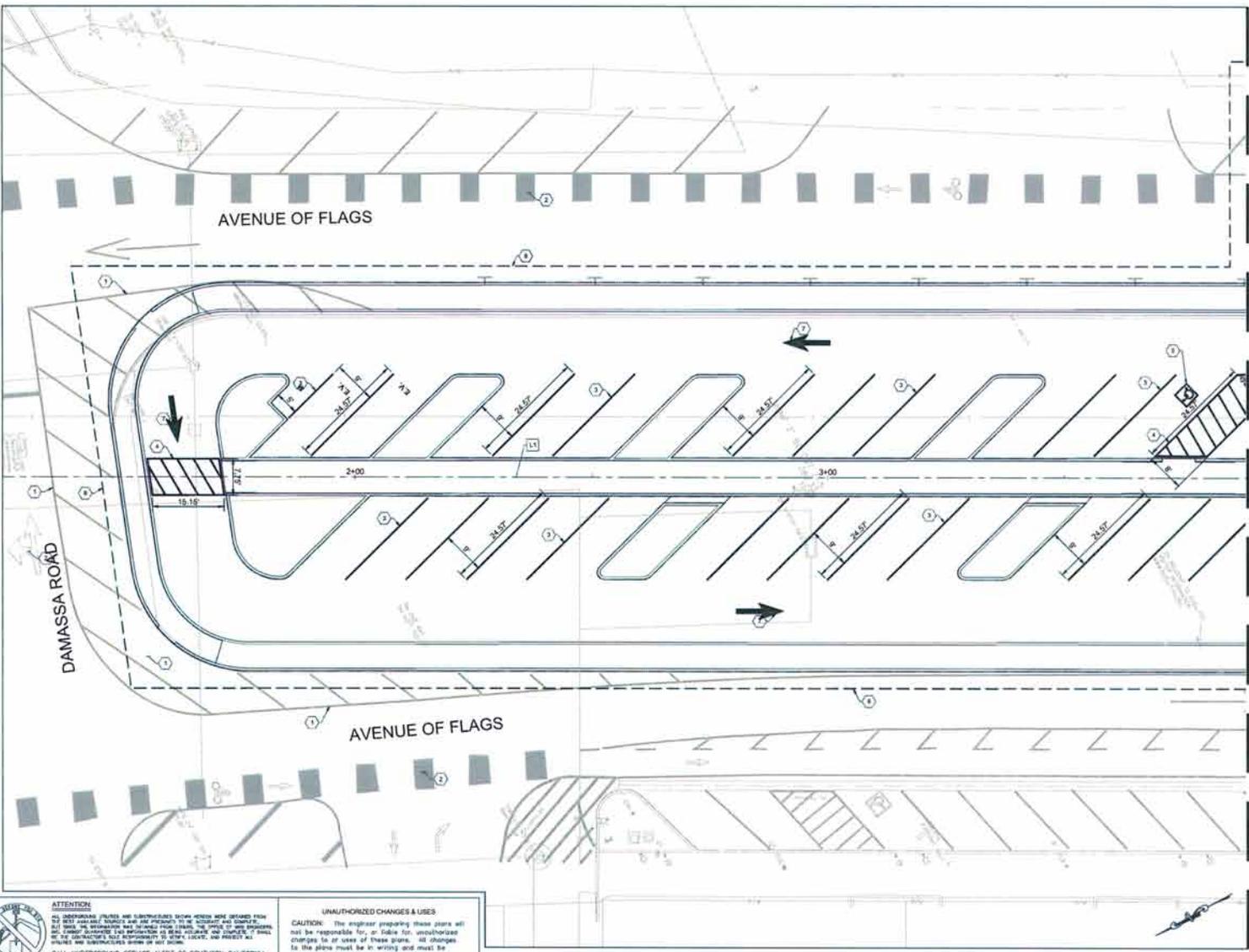
DRAWING NUMBER
C-13

DISTRICT NUMBER
14 OF 30

GEOMETRIC DETAILS

100% SUBMITTAL - NOT FOR CONSTRUCTION

- CONSTRUCTION NOTES**
- 1 REMOVE AND REPLACE EXISTING STRIPING IN KIND ON AVENUE OF FLAGS AND WITHIN THE CONSTRUCTION LIMITS. EXISTING PARKING SPACE MARKERS ON AVENUE OF FLAGS TO BE REMOVED.
 - 2 EXISTING STRIPING TO REMAIN.
 - 3 INSTALL STANDARD PAINTED WHITE PARKING STALL LINES AS SHOWN. USE PAINTED BLUE LINES FOR ADA SPACES. USE PAINTED GREEN LINES FOR ELECTRIC VEHICLE (E.V.) SPACES.
 - 4 INSTALL HATCHED AREA AS SHOWN WITH WHITE "NO PARKING" TEXT WHERE INDICATED. HATCH AREA SHALL BE 3IN WIDE PAINTED BLUE LINES WITH HATCH LINES 3FT ON CENTER.
 - 5 INSTALL STANDARD ADA SPACE MARKING WITH WHITE PAINTED LINES ON BLUE PAINTED BACKGROUND.
 - 6 INSTALL ELECTRIC VEHICLE MARKING PER PROJECT SPECIFICATIONS.
 - 7 INSTALL TYPE I ARROW MARKING PER CALTRANS STANDARD PLAN 434.
 - 8 LIMITS OF CONSTRUCTION.
 - 9 INSTALL MARKINGS PER 2014 CA MUTCD FIGURE 3B-30 FOR TABLED CROSSWALKS.



MATCHLINE - STA 3+88.72

ATTENTION:
 ALL UNDERGROUND UTILITIES AND SUBSTRUCTURES SHOWN HEREON WERE OBTAINED FROM THE BEST AVAILABLE RECORDS AND ARE PROVIDED TO THE CONTRACTOR AND OWNER FOR INFORMATION AND RECORD ONLY. THE CONTRACTOR SHALL VERIFY THE LOCATION, DEPTH, AND CHARACTERISTICS OF ALL UTILITIES AND SUBSTRUCTURES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO UTILITIES AND SUBSTRUCTURES. IT IS THE CONTRACTOR'S SOLE RESPONSIBILITY TO OBTAIN ALL NECESSARY PERMITS AND TO OBTAIN THE NECESSARY SERVICE ALERT OF SOUTHERN CALIFORNIA GAS CO. PRIOR TO ANY WORKING DATE BEFORE YOU DIG.

UNAUTHORIZED CHANGES & USES
 CAUTION: The engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to, or uses of, these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

REV	DATE	BY	DESCRIPTION

MNS ENGINEERS INC.
 201 Industrial Way
 Buellton, CA 93427
 Phone: 805-888-5288
 www.mnsengineers.com

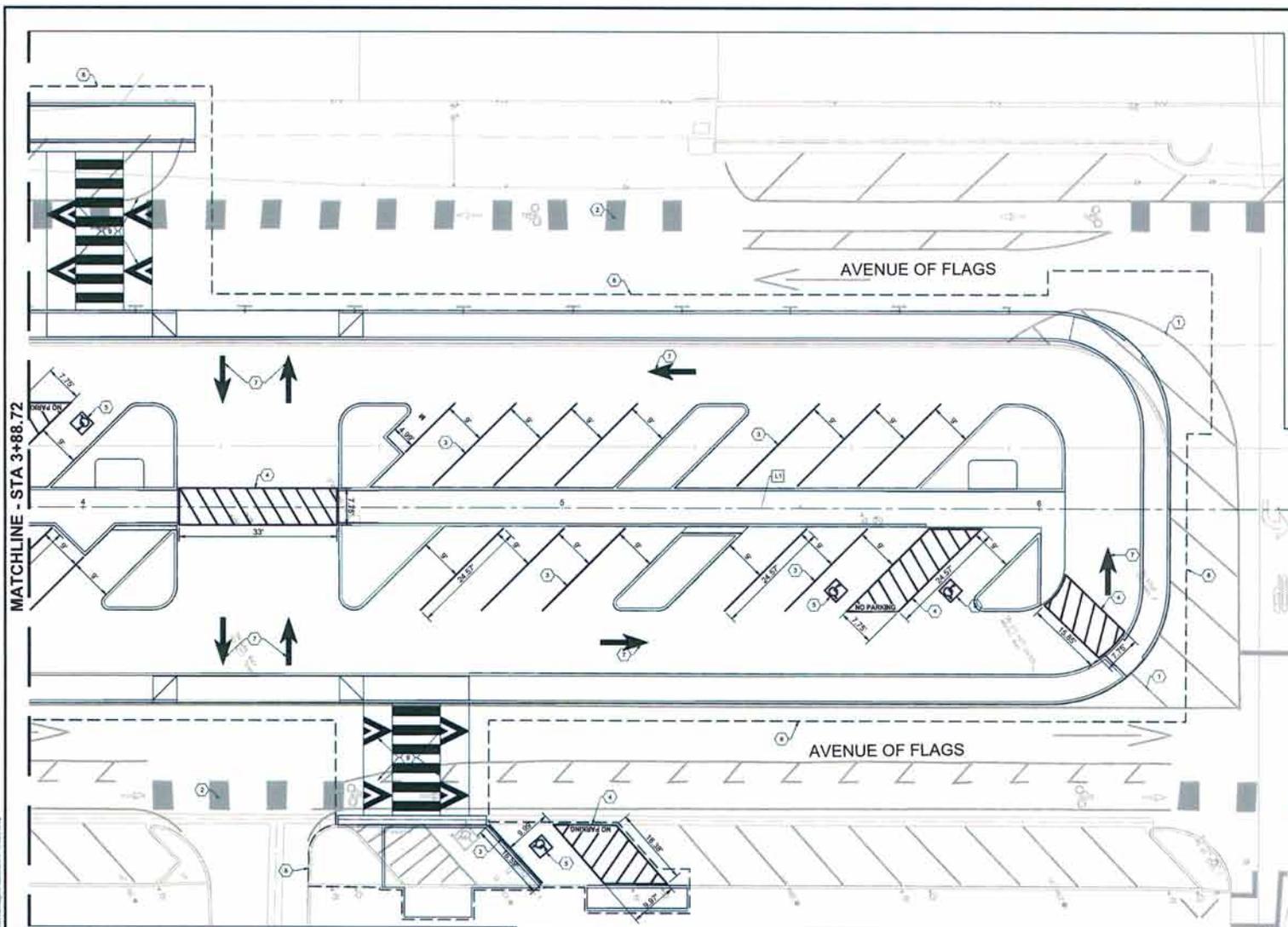
DESIGNED	CITY ENGINEER	DATE
DRAWN	R.C.B. S.P.	
CHECKED		
DATE	PROJECT ENGINEER	DATE
	R.C.B. S.P.	
CONSTRUCTION		



City of Buellton Mudon 2 Parking Lot - Avenue of Flags	PROJECT NUMBER	CIBUE.180531
	DRAWING NUMBER	C-14
	SHEET NUMBER	15 OF 30



100% SUBMITTAL - NOT FOR CONSTRUCTION



- CONSTRUCTION NOTES**
- 1 REMOVE AND REPLACE EXISTING STRIPING IN KIND ON AVENUE OF FLAGS AND WITHIN THE CONSTRUCTION LIMITS. EXISTING PARKING SPACE MARKERS ON AVENUE OF FLAGS NOT TO BE REPLACED.
 - 2 EXISTING STRIPING TO REMAIN.
 - 3 INSTALL STANDARD PAINTED WHITE PARKING SPALL LINES AS SHOWN. USE PAINTED BLUE LINES FOR ADA SPACES. USE PAINTED GREEN LINES FOR ELECTRIC VEHICLE (EV) SPACES.
 - 4 INSTALL HATCHED AREA AS SHOWN WITH WHITE "NO PARKING" TEXT WHERE INDICATED. HATCH AREA SHALL BE 3IN WIDE PAINTED BLUE LINES WITH HATCH LINES 3PT ON CENTER.
 - 5 INSTALL STANDARD ADA SPACE MARKING WITH WHITE PAINTED LINES ON BLUE PAINTED BACKGROUND.
 - 6 INSTALL ELECTRIC VEHICLE MARKING PER PROJECT SPECIFICATIONS.
 - 7 INSTALL TYPE I ARROW MARKING PER CALTRANS STANDARD PLAN ADA.
 - 8 LIMITS OF CONSTRUCTION.
 - 9 INSTALL MARKINGS PER 2014 CA MUTCD FIGURE 5B-30 FOR TABLED CROSSWALKS.

MATCHLINE - STA 3+88.72

ATTENTION
 ALL DIMENSIONS, NOTES AND SUBSTITUTIONS FROM HEREIN WERE OBTAINED FROM THE FIELD AND ARE SUBJECT TO CHANGE. THE USER OF THESE PLANS SHALL BE RESPONSIBLE FOR VERIFYING THE ACCURACY OF ALL DIMENSIONS AND NOTES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE ACCURACY OF ALL DIMENSIONS AND NOTES. CALL UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA TOLL FREE AT 1-800-421-4332 OR 9-1-1 TWO WORKING DAYS BEFORE YOU DIG.

UNAUTHORIZED CHANGES & USES
 CAUTION: The engineer preparing these plans will not be responsible for, or liable for, consequences, changes to or uses of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

REV	DATE	BY	DESCRIPTION

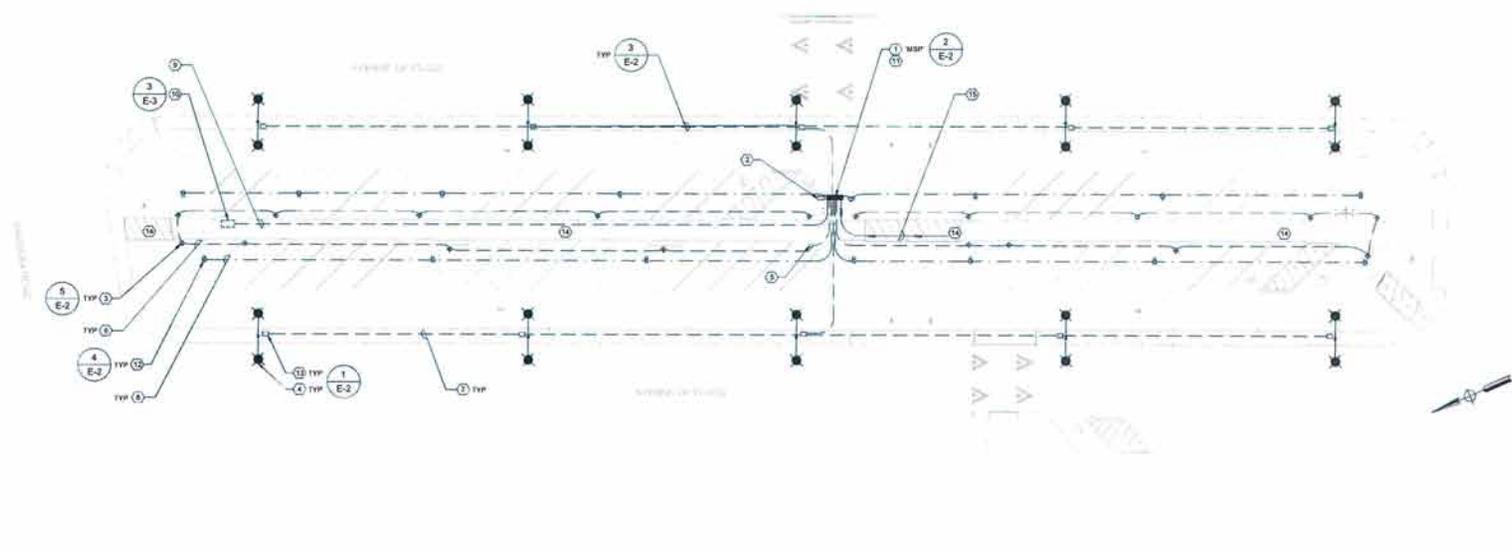
MNS ENGINEERS INC.
 251 Industrial Way
 Buellton, CA 94927
 Phone: 805-688-6590
 www.mnsengineers.com

DESIGNED:	CITY ENGINEER:	DATE:
DRAWN:	N.C.E. / S.P.	
CHECKED:		
DATE:		
PROJECT ENGINEER:	DATE:	
N.C.E. / S.P.		



City of Buellton Median 2 Parking Lot - Avenue of Flags		PROJECT NUMBER CIBUE.180531
STRIPING PLAN		DRAWING NUMBER C-15
DIST. NUMBER 16		OF 30





GENERAL NOTES

1. ALL ELECTRICAL WORK SHALL BE DONE IN STRICT COMPLIANCE WITH THE 2019 CALIFORNIA ELECTRICAL CODE AND POSE GREENBOOK IF APPLICABLE.
2. ALL CONDUITS SHALL CONTAIN AN EQUIPMENT GROUNDING CONDUCTOR.
3. EXISTING (O.T.) POLE LIGHT POLES AND PULL BOXES AT MEDIAN TO BE RESPECTED. COORDINATE TO FIELD.
4. ALL CONDUCTORS SHALL BE COPPER UNLESS OTHERWISE NOTED OTHERWISE.
5. ALL ELECTRICAL EQUIPMENT AND ALL MATERIAL SHALL BE NRTL (NATIONAL RECOGNIZED TESTING LABORATORY) LISTED AND UL RATED.
6. IN THE EVENT OF A CONFLICT OR INCONSISTENCY BETWEEN ITEMS INDICATED ON THE PLANS AND/OR SPECIFICATIONS OR WITH CODE REQUIREMENTS, THE NOTE SPECIFICATION OR CODE WHICH PRECEDES AND ESTABLISHES THE MORE COMPLETE JOB OR THE HIGHER STANDARD SHALL PREVAIL.
7. PROVIDE MINIMUM 3" WORK CLEARANCE IN FRONT OF PANELS. PROVIDE A MINIMUM 30" WIDE WORK SPACE FOR PANELS.
8. THE CONTRACTOR IS RESPONSIBLE FOR DETAILS, PART NUMBER VERIFICATIONS AND ACCURACY FOR COMPILING AND CORRECTING ALL QUANTITIES AND DIMENSIONS FOR SELECTING FABRICATION PROCESSES, FOR TECHNIQUES OF ASSEMBLY AND FOR PERFORMING WORK IN A SAFE MANNER.

REFERENCE NOTES

1. MAIN SERVICE PEDESTAL: SMP 300A, 120/240V POLE METERING
2. IRRIGATION CONTROLLER PER LANDSCAPE DRAWINGS. PROVIDE NEMA 3R PEDESTAL
3. BOLLARD LIGHT: SEE FIXTURE SCHEDULE ON SHEET E-3
4. LED STREET LUMINAIRE: SEE FIXTURE SCHEDULE ON SHEET E-2
5. FLAG POLE LIGHT: SEE FIXTURE SCHEDULE ON SHEET E-2
6. 1/2" FOR BOLLARD AND FLAG POLE LIGHTING
7. 1/2" FOR STREET LIGHTING
8. 1/2" FOR OUTDOOR RECEPTACLES
9. 1/2" FOR FUTURE EV CHARGER
10. TRAFFIC RATED CONC PULLBOX FOR FUTURE EV CHARGER
11. COORDINATE UNDERGROUND SECONDARY SERVICE ENTRANCE W/ POLE REP
12. 120V, 20A TAMPER RESISTANT, GR DUPLEX RECEPTACLE. PROVIDE OUTDOOR RAINWATER COVER
13. PULLBOX, TYPICAL ALL LIGHT POLES. SEE DETAIL ON SHEET E-2
14. EXISTING STREET LIGHTING TO BE REMOVED. COORDINATE W/ POLE
15. 1/2" UNDERGROUND SERVICE ENTRANCE: COORDINATE W/ POLE

LEGEND

- LED STREET LIGHT
- LED BOLLARD LIGHT
- LED FLAG POLE LIGHT
- OUTDOOR GR DUPLEX RECEPTACLE
- DETAIL REFERENCE, DETAIL # / SHEET

120/240V 1/2" COLOR CODES	
LINE 1	BLACK
NEUTRAL	WHITE
LINE 2	RED
GROUND	GREEN

ABBREVIATIONS

A	AMPERE	HPS	HIGH PRESSURE SODIUM
AC	ALTERNATING CURRENT	HVA	HIGH VOLTAGE
AC	AIR CONDITIONING	IR	IRRADIANCE
A.F.F.	ABOVE FINISH FLOOR	ISC	INTERNAL ANGLE
A.H.	AUTHORITY HAVING JURISDICTION	ISA	INSTRUMENT SYMBOL
A.T.S.	AUTOMATIC TRANSFER SWITCH	NECA	NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION
BKR	BREAKER	NFPA	NATIONAL FIRE PROTECTION ASSOCIATION
BUILD	BUILDING	NSI	NATIONAL SIGN INSTITUTE
C.C.C.	CALIFORNIA ELECTRICAL CODE	OH	OHM
C	CIRCUIT	P	POLE
C.B.	CIRCUIT BREAKER	PH	PHASE
C.O.	COROUT ONLY	P.V.	PHOTOVOLTAIC
COMM	COMMUNICATION	R	RACE
CJ	COPPER	RIB	RIBBED STEEL CONDUIT
CS	EXISTING	SPEC	SPECIFICATION
EL	ELIMINATED	S.S.	STAINLESS STEEL
EM	EMERGENCY	SP	SPRING
EM	EMERGENCY	TYP OR (TYP)	TYPICAL
EQ	ELECTRIC EQUIPMENT	UG	UNDERGROUND
E.V.	ELECTRIC VEHICLE/EQUIPMENT VEHICLE	UL	UNDER LISTED
ES	ENERGY SAVING	UL-D	UNDER LISTED DIRECT BURIAL
F	FUTURE	USAF	UNITED STATES AIR FORCE
FC	FLOOR CONDUIT	V	VOLTS
GE	GROUNDING ELECTRODE CONDUCTOR	VAC	VOLTS AC
GH	GROUNDING HALF INTERTRIPPLE	VP	VERTICAL SECTION
GRD	GROUND	WP	WEATHERPROOF
HP	HORSEPOWER	WT	WEIGHT
HPF	HIGH POWER FACTOR		

ATTENTION

ALL UNDERGROUND UTILITIES AND STRUCTURES SHALL BE MAINTAINED AND NOT BE DAMAGED OR DESTROYED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES AND STRUCTURES PRIOR TO ANY EXCAVATION WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL AND STATE AUTHORITIES.

UNAUTHORIZED CHANGES & USES

CAUTION: The engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to or uses of these plans. All changes to the plans must be in writing and must be approved by the engineer of these plans.

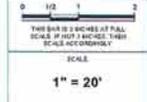
REV	DATE	BY	DESCRIPTION



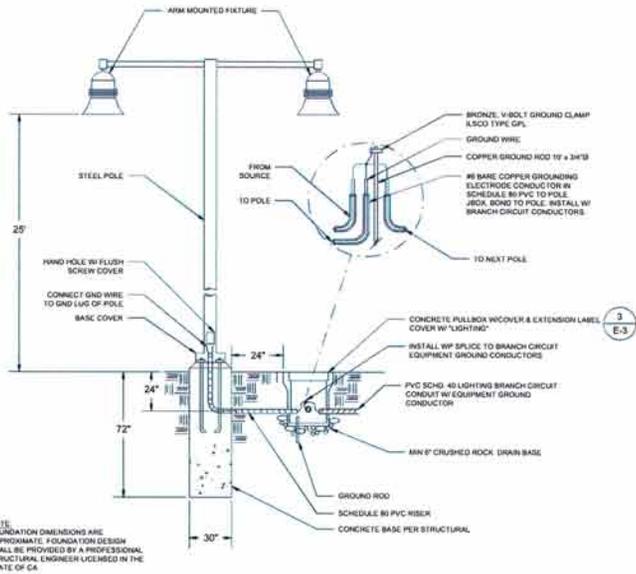
201 Inland Blvd
Buellton, CA 93427
Phone: 805-685-5200
www.minsengineers.com

DESIGNED	DATE
DRAWN	DATE
CHECKED	DATE
DATE	DATE
CONTRACTOR	DATE

CITY ENGINEER	DATE
PROJECT ENGINEER	DATE



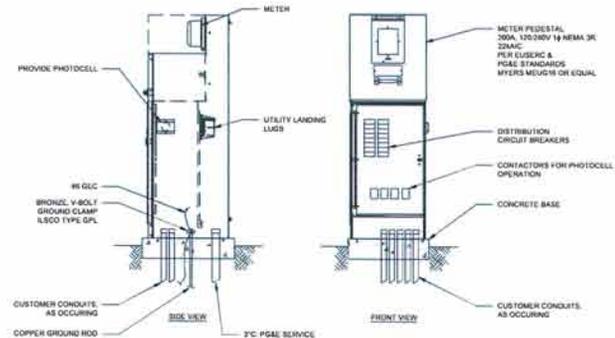
City of Buellton Median 2 Parking Lot - Avenue of Flags		PROJECT NUMBER CIBUE.180531
ELECTRICAL SITE PLAN		DRAWING NUMBER E-1
		SHEET NUMBER 17 OF 30



POLE LIGHT FIXTURE DETAIL

SCALE: NONE

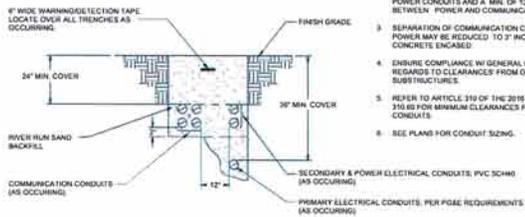
1
E-1



MSP ELEVATION

SCALE: NONE

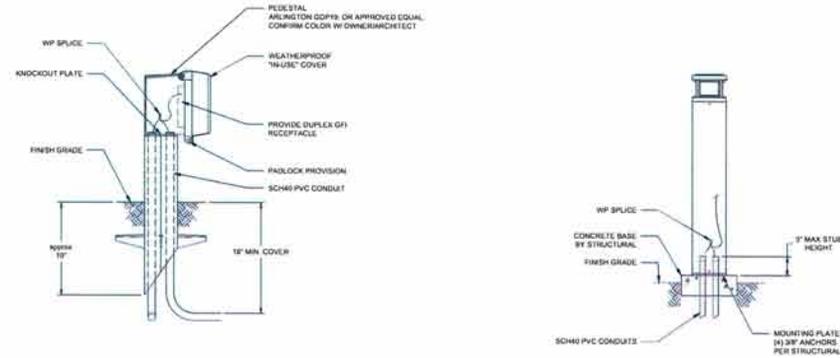
2
E-3



TRENCH DETAIL

SCALE: NONE

3
E-2



RECEPTACLE PEDESTAL ELEVATION

SCALE: NONE

4
E-2

BOLLARD DETAIL

SCALE: NONE

5
E-2

- NOTES**
1. THE INTENT OF THIS DETAIL IS TO DETERMINE MINIMUM BURIAL DEPTHS. SEE SITE PLAN FOR NUMBER AND SIZE OF CONDUITS PER TRENCH.
 2. ENSURE A MIN. OF 7\"/>



ATTENTION

ALL APPROVED UTILITIES AND SUBSTRUCTURES SHOWN HEREON WERE DETERMINED FROM THE BEST AVAILABLE SOURCES AND ARE INTENDED TO BE ACCURATE AND COMPLETE. THE USER OF THESE PLANS ASSUMES ALL RESPONSIBILITY FOR VERIFYING THE LOCATION, DEPTH, AND CHARACTERISTICS OF ALL UTILITIES AND SUBSTRUCTURES PRIOR TO CONSTRUCTION. CALL UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA (TOLL FREE AT 1-800-422-4133 OR 9-1-1) 7-11:00 WORKING DAYS BEFORE YOU DIG.

UNAUTHORIZED CHANGES & USES

CAUTION: The engineer preparing these plans will not be responsible for or liable for, unauthorized changes to or uses of these plans. All changes to this plan must be in writing and must be approved by the engineer of these plans.

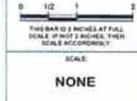
REV	DATE	BY	DESCRIPTION



201 Industrial Way
Buellton, CA 93437
Phone: 805-688-5200
www.mnsengineers.com

DESIGNED:
DRAWN:
CHECKED:
DATE:
PROJECT ENGINEER:
CONSTRUCTABILITY:

CITY ENGINEER:
DATE:
PROJECT ENGINEER:
DATE:



City of Buellton
Median 2 Parking Lot - Avenue of Flags

ELEVATIONS AND DETAILS

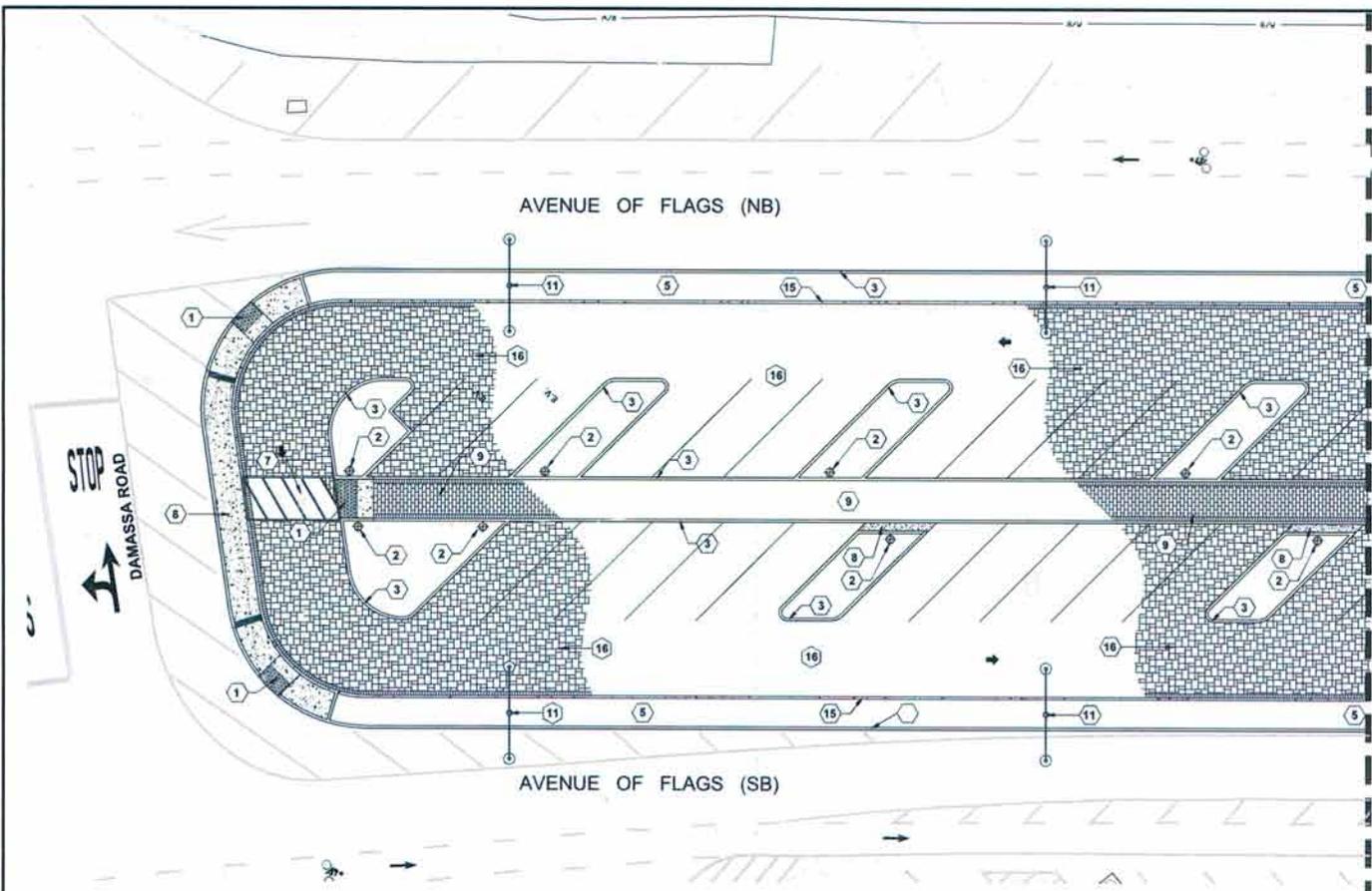
PROJECT NUMBER
CIBUE.180531

DRAWING NUMBER
E-2

SHEET NUMBER
18 of 30



100% DRAFT SUBMITTAL - NOT FOR CONSTRUCTION



- CONSTRUCTION KEY NOTES:**
1. NEW ADA COMPLIANT RAMP. SEE CIVIL ENGINEERING DRAWINGS.
 2. NEW 8' HIGH LIGHTING COLUMN. SEE DETAIL 3L-0 AND SEE ELECTRICAL ENGINEERING DRAWINGS.
 3. NEW Poured-in-Place Concrete Curbing. SEE CIVIL ENGINEERING DRAWINGS.
 4. NEW TUBULAR STEEL BIKE RACK WITH CUSTOM LASER CUT LOGO. 2" O.D. SCH. 40 STEEL PIPE, 30" HIGH INVERTED "U" SHAPE RACK. ENHANCED MOUNTING OPTICAL POWDER COAT FINISH TO BE TRAFFIC BLACK. GALV. BY CYCLOSAFE. @18 1/2" DIA. WITH CYCLOSAFE COSE. 3 RACKS FOR LOCATION. SEE DETAIL 3L-4.
 5. NEW LANDSCAPE PLANTING AREA. SEE LANDSCAPE PLAN.
 6. NEW Poured-in-Place Concrete Commercial, Driveway Entrance. SEE CIVIL ENGINEERING DRAWINGS.
 7. NEW ADA STREPS AND MARRING. SEE CIVIL ENGINEERING DRAWINGS.
 8. NEW Poured-in-Place Concrete Sidewalk. SEE CIVIL ENGINEERING DRAWINGS.
 9. NEW HARDBODY JOINT PERMEABLE PAVEMENT WALKWAY. 3'-0" SQUARE BY 3/4" THICK (80MM) LAYOUT PAVERS IN OFFSET RUNNING BOND PATTERN WITH 1/2" BY 1/2" BY 3/4" THICK BRUSH BANNING JOINT PERMEABLE PAVEMENT BORDERS IN SOLIDER ROW PATTERN BOTH SIDES. 1/2" CYCLO COLOR BLEND BY ARMO-BLOCK, INC. SEE DETAIL 3L-1.
 10. NEW RETAINING WALL WITH TUBULAR STEEL CURBWORK. INSTALLED ON TOP. SEE DETAIL 3L-4. AND CIVIL ENGINEERING DRAWINGS.
 11. NEW STREET LIGHT STANDARD. SEE ELECTRICAL ENGINEERING DRAWINGS.
 12. NEW 8'-0" HIGH BOLLARD AND FLAG. SEE DETAIL 3L-4.
 13. Poured-in-Place Concrete Bike Rack. SEE CIVIL ENGINEERING DRAWINGS.
 14. NEW TABLED CROSSWALK WITH ASSOCIATED Poured-in-Place Concrete Walkways and Markings. SEE CIVIL ENGINEERING DRAWINGS.
 15. 8" WIDE Poured-in-Place Concrete (Herringbone). SEE CIVIL ENGINEERING DRAWINGS.
 16. NEW PERMEABLE PAVEMENT PAVING (LOT). 3'-0" THICK (80MM) CONCRETE PAVERS. LAYOUT IN PATTERN. "NORMAL" AND "NORMAL" PERMEABLE PAVING WITH PERMEABLE PAVEMENT BORDERS IN SOLIDER ROW PATTERN. "NORMAL" AT CONCRETE RETAINING BARRING. 80% BRUSH CHARACTER. AND 30% SANDSTONE COLOR MIX. BY ARMO-BLOCK, INC. SEE DETAIL 3L-1.
 17. EXISTING PERMEABLE PAVEMENT BARRING. ACCENT IN EXISTING CONCRETE SIDEWALK. PER CITY OF BULLTON STANDARD DETAILS. PROTECT IN PLACE. TYPICAL.
 18. NEW PERMEABLE PAVEMENT BARRING. ACCENT IN NEW Poured-in-Place Concrete PAVING. TO MATCH EXISTING PER CITY OF BULLTON STANDARD DETAILS.
 19. NOT USED.
 20. NEW 6'-0" LONG BENCHES (2) BY LANDSCAPE FORMS. SEE DETAIL 3L-4.
 21. EXISTING STREET TREE. TO BE PROTECTED IN PLACE. TYPICAL.
 22. NEW TRASH AND RECYCLE RECEPTACLES WITH ART-DECO THEMED DESIGN. SEE DETAIL 3L-4.
 23. EXISTING PEDESTRIAN LIGHT FIXTURE. PROTECT IN PLACE. CONFIRM ACTUAL LOCATION OF ALL UNDERGROUND UTILITIES PRIOR TO COMMENCING CONSTRUCTION. TYPICAL.
 24. EXISTING CONCRETE SIDEWALK. PROTECT IN PLACE. SEE CIVIL ENGINEERING DRAWINGS FOR PROPOSED MODIFICATIONS.

CONSTRUCTION NOTES:

1. CONTRACTOR TO VERIFY SITE CONDITIONS PRIOR TO BEGINNING CONSTRUCTION. ALL DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE OWNER'S REPRESENTATIVE.
2. CONTRACTOR SHALL BE RESPONSIBLE FOR MAKING HIMSELF FAMILIAR WITH ALL UNDERGROUND UTILITIES, PIPES, AND STRUCTURES. CONTRACTOR SHALL TAKE SOLE RESPONSIBILITY FOR COST INCURRED DUE TO DAMAGE AND REPLACEMENT OF SAID UTILITIES.
3. CONTRACTOR SHALL NOT UNLAWFULLY PROCEED WITH CONSTRUCTION AS DESIGNED WHEN IT IS OBVIOUS THAT UNKNOWN OBSTRUCTIONS AND/OR GRADE DIFFERENCES EXIST THAT MAY NOT HAVE BEEN KNOWN DURING DESIGN. SUCH CONDITIONS SHALL BE IMMEDIATELY BROUGHT TO THE ATTENTION OF THE OWNER AND LANDSCAPE ARCHITECT. THE CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY FOR ALL NECESSARY REVISIONS DUE TO A FAILURE TO GIVE SUCH NOTIFICATION.
4. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY COORDINATION WITH OTHER SUB-CONTRACTORS AS REQUIRED TO ACCOMPLISH CONSTRUCTION OPERATIONS.
5. CONCRETE SURFACES SHALL BE FORMED WITH LONG, SMOOTH GRADIENTS TO REDUCE DRIP, "SHARP" CORNERS AND SHARP TRANSITIONS.
6. ALL CURB-LINE BENCHES, CURBS, BENCHER BORDERS, CONCRETE ROW STRIPS, AND WALLS SHALL HAVE A CONTINUOUS SMOOTH CURVE WHERE APPLICABLE. ALL FORMS MUST BE INSPECTED AND APPROVED BY OWNER'S REPRESENTATIVE PRIOR TO BEGINNING SUBSEQUENT WORK. 48 HOURS MINIMUM NOTICE REQUIRED.
7. CONTRACTOR SHALL COORDINATE IRRIGATION SLEEVE LOCATIONS UNDER PAVED AREAS AS REQUIRED. REFER TO IRRIGATION PLAN.
8. PRIOR TO PLACING CONCRETE, THE CONTRACTOR SHALL SUFFICIENTLY WATER THE SUBGRADE AND PROVIDE SUBGRADE PREPARATION PER THE SOILS AND GEOTECH REPORTS.
9. ALL CONSTRUCTION SHALL CONFORM TO GOVERNING CODES AND ORDINANCES.
10. CONTRACTOR IS TO NOTIFY OWNER'S REPRESENTATIVE 48 HOURS PRIOR TO POURING CONCRETE FOR A "PRE-POUR" OBSERVATION OF ALL CONCRETE FORMS.



ATTENTION:
ALL UNDERGROUND UTILITIES AND STRUCTURES SHOWN HEREON WERE OBTAINED FROM THE BEST AVAILABLE SOURCE AND ARE BELIEVED TO BE ACCURATE AND COMPLETE. BUT SINCE THE INFORMATION WAS OBTAINED FROM OTHERS, THE CITY OF BULLTON, THE LANDSCAPE ARCHITECT, AND ENGINEER, SHALL NOT BE RESPONSIBLE FOR ANY INACCURACIES AND OMISSIONS. IT SHALL BE THE CONTRACTOR'S SOLE RESPONSIBILITY TO VERIFY LOCATIONS AND DEPTHS OF ALL UTILITIES AND STRUCTURES SHOWN ON ALL PLANS.

CALL UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA. TEL: FREE AT 1-800-422-4123 OR 91-1. NO MINING SAFE WORK. YOU DO.

UNAUTHORIZED CHANGES & USES:
CAUTION: The engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to or uses of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

REV.	DATE	BY	DESCRIPTION



201 Industrial Way
Bullton, CA 93427
Phone: 805-688-5200
www.mnsengineers.com

DESIGNED:
DRAWN:
CHECKED:
DATE:
CONTRACTOR/AGENCY:

CITY ENGINEER:
R.E.J. SPY
DATE:
PROJECT ENGINEER:
R.E.J. SPY
DATE:



0 100 1 3
THIS PLAN IS CORRECT AT FULL SCALE OF 1" = 30'-0".
SCALE:
NOT TO SCALE

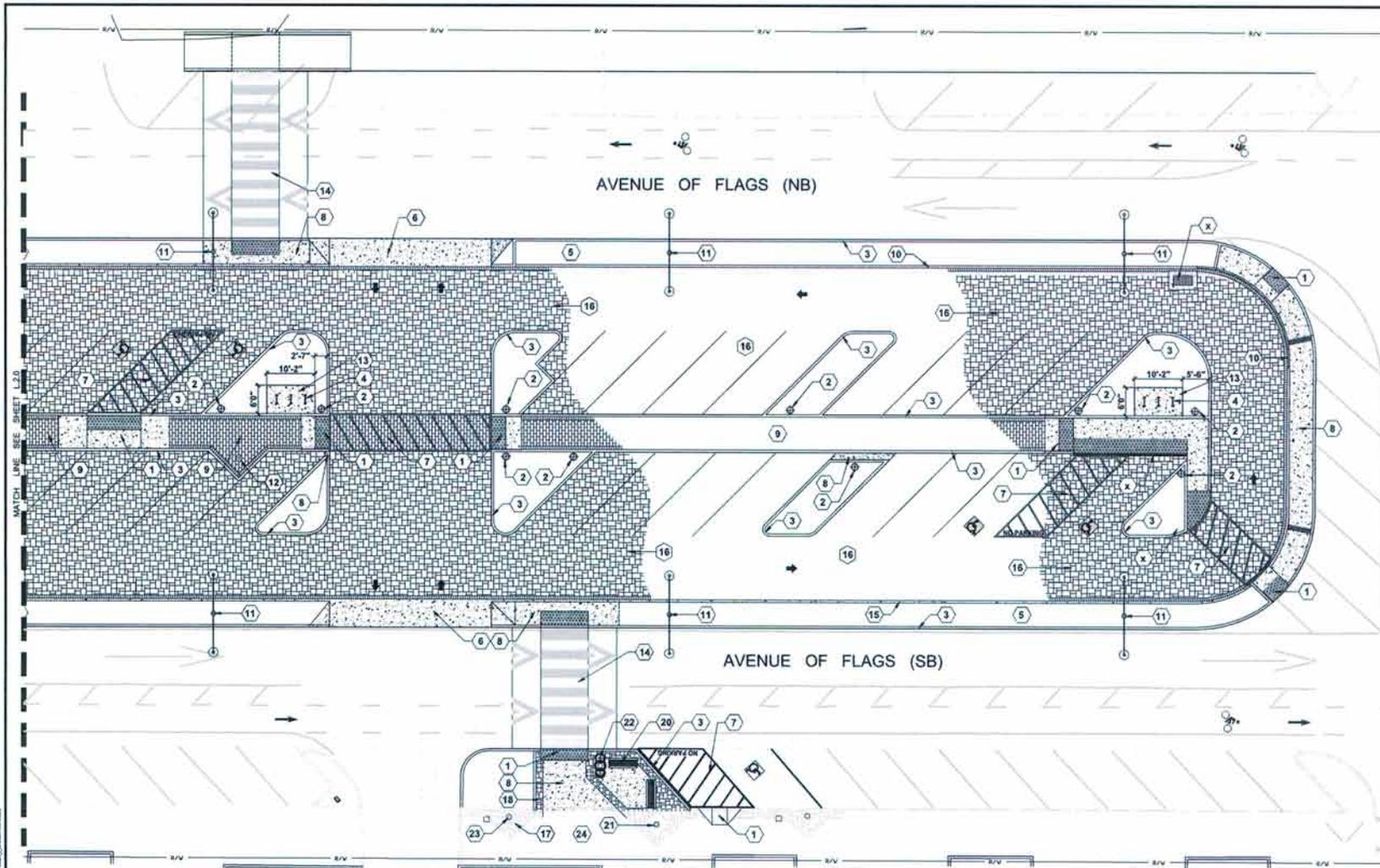
SEE SHEET L4.0 FOR LANDSCAPE CONSTRUCTION DETAILS

City of Bullton
Median 2 Parking Lot - Avenue of Flags

LANDSCAPE CONSTRUCTION PLAN

PROJECT NUMBER: **CIBUE.180531**
DRAWING NUMBER: **L-1**
SHEET NUMBER: **20** OF **30**





- CONSTRUCTION KEY NOTES:**
- NEW ADA COMPLIANT RAMP. SEE CIVIL ENGINEERING DRAWINGS
 - NEW 2" HIGH LIGHTING BOLLARD. SEE DETAIL 31-3 AND SITE ELECTRICAL ENGINEERING DRAWINGS
 - NEW POURED-IN-PLACE CONCRETE CURBING. SEE CIVIL ENGINEERING DRAWINGS
 - NEW TUBULAR STEEL BIKE RACK WITH CUSTOM LAMINATED LOGO. 2" O.D. 1/4" AS STEEL PIPE, 30" HIGH INVERTED "U" SHAPE RACK. IN CONCRETE FOUNDATION WITH POWDER COAT FINISH TO BE TRAFFIC BLACK. RAIL NOT BY OVERLAP. SEE DETAIL 31-4. WWW.CYCLEELECTRICAL.COM FOR LOCATION. SEE DETAIL 31-4
 - NEW LANDSCAPE PLANTING AREA. SEE LANDSCAPE PLAN
 - NEW POURED-IN-PLACE CONCRETE COMBINATION DIVIDING-WAY ENTRANCE. SEE CIVIL ENGINEERING DRAWINGS
 - NEW ADA STRIPING AND MARKINGS. SEE CIVIL ENGINEERING DRAWINGS
 - NEW POURED-IN-PLACE CONCRETE SIDEWALK. SEE CIVIL ENGINEERING DRAWINGS
 - NEW NARROW JOINT PERMEABLE PAVEMENT WALKWAY. 3-1/2" SQUARE BY 2-1/8" THICK (90MM) LAYOUT PAVERS IN OFFSET RUNNING BOND PATTERN WITH 1/2" BY 1/2" BY 3/4" THICK (90MM) NARROW JOINT PERMEABLE PAVEMENT BORDER IN SOLID BOND PATTERN BOTH SIDES. TRAFFIC COLOR BLENDED BY PERIOL BLOCK, INC. SEE DETAIL 31-4
 - NEW RETAINING WALL WITH TUBULAR STEEL BOLLARD. BOLLARD ON TOP. SEE DETAIL 31-4 AND CIVIL ENGINEERING DRAWINGS
 - NEW STREET LIGHT STANDARD. SEE ELECTRICAL ENGINEERING DRAWINGS
 - NEW 10'-0" HIGH FLAGPOLE AND FLAG. SEE DETAIL 31-4
 - POURED-IN-PLACE CONCRETE BIKE RACK PAD. SEE CIVIL ENGINEERING DRAWINGS
 - NEW TABLE CROSSWALK WITH ASSOCIATED POURED-IN-PLACE CONCRETE WALKWAY AND MARKINGS. SEE CIVIL ENGINEERING DRAWINGS
 - 4" VEE POURED-IN-PLACE CONCRETE RETAINING BANDING. SEE CIVIL ENGINEERING DRAWINGS
 - NEW PERMEABLE PAVEMENT LOT. 3-1/2" THICK (90MM) CONCRETE PAVERS. LAYOUT IN SPATTERED TROMPE L'OEIL PATTERN IF PERMEABLE PAVERS WITH PERMEABLE PAVEMENT BORDER IN SOLID BOND PATTERN. TROMPE L'OEIL CONCRETE RETAINING BANDING. 80% BROWN CARBORUNDUM AND 20% SANDSTONE COX (90MM) BY PERIOL BLOCK, INC. SEE DETAIL 31-4
 - EXISTING PERMEABLE PAVEMENT BANDING / ACCENT IN EXISTING CONCRETE SIDEWALK. PER CITY OF BULLHORN STANDARD DETAILS. PROTECT IN PLACE. TYPICAL.
 - NEW PERMEABLE PAVEMENT BANDING / ACCENT IN NEW POURED-IN-PLACE CONCRETE PAVING. TO MATCH EXISTING PER CITY OF BULLHORN STANDARD DETAILS.
 - NOT USED
 - NEW 6" LONG WOOD BENCHES (2) BY LANDSCAPE FURNISH. SEE DETAIL 31-4
 - EXISTING STREET TREE. TO BE PROTECTED IN PLACE. TYPICAL.
 - NEW TRASH AND RECYCLE BIODETAILS WITH ANTI-GRAFFITI FINISH. SEE DETAIL 31-4
 - EXISTING PRESTRESSER LIGHT POST. PROTECT IN PLACE. COORDINATE ACTUAL LOCATION OF ALL LANDSCAPING UTILITIES FROM THE EXISTING CONSTRUCTION. TYPICAL.
 - EXISTING CONCRETE SIDEWALK. PROTECT IN PLACE. SEE CIVIL ENGINEERING DRAWINGS FOR PROPOSED MODIFICATIONS.

CONSTRUCTION NOTES:

- CONTRACTOR TO VERIFY SITE CONDITIONS PRIOR TO BEGINNING CONSTRUCTION. ALL OBSTRUCTIONS SHALL BE BROUGHT TO THE ATTENTION OF THE OWNER'S REPRESENTATIVE.
- CONTRACTOR SHALL BE RESPONSIBLE FOR MARKING WHETHER SELF PAIRING WITH ALL UNDERGROUND UTILITIES, PIPES, AND STRUCTURES. CONTRACTOR SHALL TAKE SOLE RESPONSIBILITY FOR COST INCURRED DUE TO DAMAGE AND REPLACEMENT OF BAD UTILITIES.
- CONTRACTOR SHALL NOT UNLAWFULLY PROCEED WITH CONSTRUCTION AS DESIGNED WHEN IT IS KNOWN THAT UNKNOWN OBSTRUCTIONS AND/OR GRADE DIFFERENCES EXIST THAT MAY NOT HAVE BEEN KNOWN DURING DESIGN. SUCH CONDITIONS SHALL BE IMMEDIATELY BROUGHT TO THE ATTENTION OF THE OWNER AND LANDSCAPE ARCHITECT. THE CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY FOR ALL NECESSARY REVISIONS DUE TO A FAILURE TO GIVE SUCH NOTIFICATION.
- CONTRACTOR SHALL BE RESPONSIBLE FOR ANY COORDINATION WITH OTHER SUB-CONTRACTORS AS REQUIRED TO ACCOMPLISH CONSTRUCTION OPERATIONS.
- CONCRETE SURFACES SHALL BE FORMED WITH LONG, SMOOTH GRADIENTS TO REDUCE DUNE, SLOPE CHANGES AND SHARP TRANSITIONS.
- ALL CURB/BEAR WALKS, CURBS, HEADER BOARDS, CONCRETE MOV STRIPS, AND WALLS SHALL HAVE A CONTINUOUS SMOOTH CURVE WHERE APPLICABLE. ALL FORMS MUST BE INSPECTED AND APPROVED BY OWNER'S REPRESENTATIVE PRIOR TO BEGINNING SUBSEQUENT WORK. 48 HOURS MINIMUM NOTICE REQUIRED.
- CONTRACTOR SHALL COORDINATE IRRIGATION SLEEVE LOCATIONS UNDER PAVED AREAS AS REQUIRED. REFER TO IRRIGATION PLANS.
- PRIOR TO PLACING CONCRETE, THE CONTRACTOR SHALL SUFFICIENTLY MOISTEN THE SUBGRADE AND PROVIDE SUBGRADE PREPARATION PER THE SCS & GSE/TECH REPORTS.

ATTENTION
 ALL UNDERGROUND UTILITIES AND STRUCTURES SHOWN HEREON ARE BASED UPON THE BEST AVAILABLE SOURCES AND ARE PRESUMED TO BE ACCURATE AND COMPLETE. THE USER OF THESE PLANS HAS OBTAINED FROM THESE PLANS, THE INTENT OF AND INDICES OF THE INFORMATION AND ASSUMPTIONS AS TO MAKE ACCURATE AND COMPLETE. IT SHALL BE THE USER'S SOLE RESPONSIBILITY TO VERIFY, VERIFY, AND VERIFY AS SHOWN. CALL UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA TOLL FREE AT 1-800-423-4333 OR 9-1-1. THE WARNING SAYS BEFORE YOU DIG.

UNAUTHORIZED CHANGES & USES
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REV	DATE	BY	OCCASION



201 Industrial Way
 Bullhorn, CA 93342
 Phone: 905-888-3200
 www.mosenlovers.com

DESIGNED:	CITY ENGINEER	DATE:	
DRAWN:	R.U.F. / S.P.	DATE:	
CHECKED:		DATE:	
DATE:		DATE:	
CONTRACT/AGENCY:	PROJECT NUMBER:		
	R.C.E. / S.M.		



SCALE:	1" = 10'-0"
NOT TO SCALE:	

SEE SHEET L2.B FOR LANDSCAPE CONSTRUCTION PLAN KEY NOTES
 SEE SHEET L.A.B FOR LANDSCAPE CONSTRUCTION DETAILS

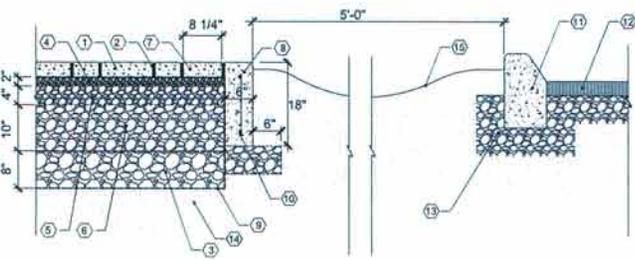
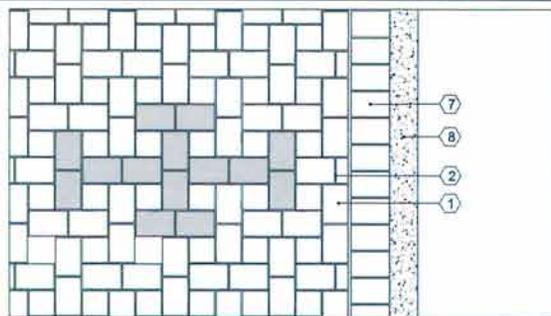
City of Bullhorn
 Median 7 Parking Lot - Avenue of Flags

LANDSCAPE CONSTRUCTION PLAN

PROJECT NUMBER: **CIBU.100531**
 SHEET NUMBER: **L-2**
21 OF **30**

100% DRAFT SUBMITTAL FOR CONSTRUCTION

100% DRAFT SUBMITTAL - NOT FOR CONSTRUCTION



DETAIL 1L-3 LEGEND:

- 1 3/4" THICK (80mm) CONCRETE PAVERS, LAYOUT IN PATTERN AS SHOWN, "ROMAN F" AND "ROMAN R" PERMEABLE PAVERS BY AR-VOL BLOCK INC.
- 2 TYPICAL NO. 8 AGGREGATE JOINT FILLER, INSTALL PER MANUFACTURER'S SPECIFICATION AND SOILS ENGINEERING REPORT
- 3 8" (203mm) THICK 3/4" CRUSHED ROCK PER SOILS ENGINEERING REPORT
- 4 BEDDING COURSE, 2" (50mm) THICK (TYPICAL NO. 8 AGGREGATE) PER SOILS ENGINEERING REPORT
- 5 4" (100mm) THICK NO. 17 STONE, OPEN-GRADED BASE, PER SOILS ENGINEERING REPORT
- 6 10" (254mm) THICK NO. 2 STONE OPEN GRADED BASE, PER SOILS ENGINEERING REPORT
- 7 3/4" THICK (80mm) CONCRETE PAVES EDGE TREATMENT, LAYOUT IN SOLDIER COURSE WITH "ROMAN F" PATTERN
- 8 REINFORCED CAST-IN-PLACE CONCRETE BASE FOR PAVING EDGE TREATMENT
- 9 AS REQUIRED BY SOILS ENGINEERING REPORT, INSTALL GEOTEXTILE FABRIC ON SIDES AND BOTTOM OF STONE SUB-BASE, TENSAR TX190L OR EQUIVALENT, PER SOILS ENGINEERING REPORT
- 10 (2) #4 REBAR CONTINUOUS, 12" O.C. HORIZONTAL, AND 18" O.C. VERTICAL, MAINTAIN MINIMUM 2" CLEAR FROM ALL SIDES
- 11 NEW CAST-IN-PLACE CONCRETE CURBING AT AVENUE OF FLAGS, SEE CIVIL ENGINEERING DRAWINGS
- 12 NEW ASPHALT PAVING AT AVENUE OF FLAGS, SEE CIVIL ENGINEERING DRAWINGS
- 13 NEW CURBING AND ROADWAY SUB-BASE MATERIAL, SEE CIVIL ENGINEERING DRAWINGS
- 14 SOIL SUBGRADE PREPARED PER SOILS ENGINEERING REPORT
- 15 FINISH GRADE OF GRADED PLANTER, MAINTAIN 2" BELOW FINISH SURFACES OF CURBING AND PAVING

PARKING LOT FIELD PAVING

PERMEABLE ROMAN PAVERS: 80mm THICK 1" PATTERN 75% PERMEABLE ROMAN I 5-7/16" x 8-1/4" 25% PERMEABLE ROMAN R 5-7/16" x 8-1/4" 80% BROWN CHARCOAL AND 20% SANDSTONE COLOR MIX

BORDER PAVING

PERMEABLE ROMAN PAVERS: 80mm THICK SOLDIER COURSE PATTERN 100% PERMEABLE ROMAN I 5-7/16" x 8-1/4" 80% BROWN CHARCOAL AND 20% SANDSTONE COLOR MIX

PERMEABLE PAVING DETAIL - VEHICULAR AREAS

SCALE: 1" = 1'-0"



ATTENTION:
NO UNAUTHORIZED CHANGES AND SUBSTITUTIONS FROM HEREON SHALL BE MADE FROM THIS SET. PERMISSIBLE CHANGES AND USES ARE PROVIDED IN THE NOTES AND COMMENTS. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.

UNAUTHORIZED CHANGES & USES:
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CALL UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA GAS, (SEE AT 1-800-42-4113 OR 8-1-1) TWO WORKING DAYS BEFORE YOU DIG.



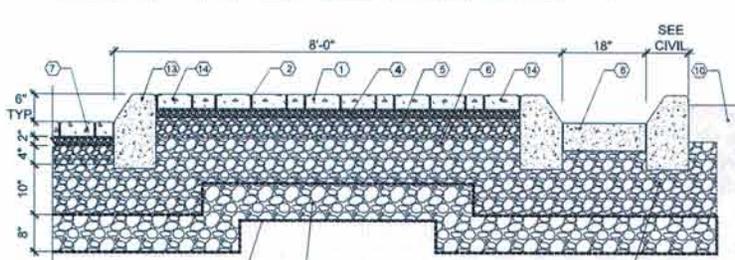
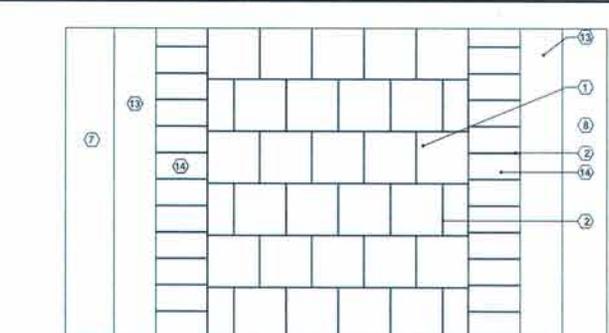
201 Industrial Way
Buellton, CA 93427
Phone: 805-658-5200
www.mnsengineers.com

PERMEABLE PAVING DETAIL - PEDESTRIAN AREAS

SCALE: 1" = 1'-0"

DESIGNED BY	CITY ENGINEER	DATE
DRAWN BY	P.L.A. / R.P.	
CHECKED BY		
DATE		
PROJECT ENGINEER		
DATE		
CONTRACT NUMBER		

100% DRAFT SUBMITTAL - NOT FOR CONSTRUCTION



DETAIL 2L-3 LEGEND:

- 1 3/4" THICK (80mm) CONCRETE PAVERS, LAYOUT IN AN OFFSET RUNNING BOND PATTERN AS SHOWN ABOVE, 3/4" SQUARE NARROW JOINT PERMEABLE PAVERS BY AR-VOL BLOCK INC.
- 2 TYPICAL NO. 8 AGGREGATE JOINT FILLER, INSTALL PER MANUFACTURER'S SPECIFICATIONS
- 3 8" (203mm) THICK 3/4" CRUSHED ROCK PER SOILS ENGINEERING REPORT
- 4 BEDDING COURSE, 2" (50mm) THICK (TYPICAL NO. 8 AGGREGATE) PER SOILS ENGINEERING REPORT
- 5 4" (100mm) THICK NO. 17 STONE, OPEN-GRADED BASE, PER SOILS ENGINEERING REPORT
- 6 10" (254mm) THICK NO. 2 STONE SUB-BASE, PER SOILS ENGINEERING REPORT
- 7 3/4" THICK (80mm) CONCRETE PAVER AT PARKING LOT, SEE DETAIL 1L-3
- 8 REINFORCED CAST-IN-PLACE CONCRETE GUTTER FOR SURFACE STORMWATER FLOW-THROUGH, 6" THICK MINIMUM PER PLANS
- 9 AS REQUIRED BY SOILS ENGINEERING REPORT, INSTALL GEOTEXTILE FABRIC ON SIDES AND BOTTOM OF STONE SUB-BASE, TENSAR TX190L OR TENSAR TX 7, OR EQUIVALENT, PER SOILS ENGINEERING REPORT
- 10 LANDSCAPE PLANTER WITH PREPARED BACKFILL SOIL, SEE PLANTING PLANS L-4 AND L-16
- 11 EXTEND BASE FOR NEW PLANTER CURBING, 6" MINIMUM THICK, SEE CIVIL ENGINEERING DRAWINGS
- 12 SOIL SUBGRADE PREPARED PER SOILS ENGINEERING REPORT
- 13 NEW CAST-IN-PLACE CONCRETE CURBING IN PARKING LOT, TYPICAL, SEE CIVIL ENGINEERING DRAWINGS
- 14 3/4" THICK (80mm) CONCRETE PAVERS, LAYOUT IN A SOLDIER BOND PATTERN AS SHOWN ABOVE, 5/8" x 1 1/8" NARROW JOINT PERMEABLE PAVERS BY AR-VOL BLOCK INC.

PERMEABLE CONCRETE PAVERS

MANUFACTURED BY AR-VOL BLOCK, INC.
P.O. BOX 831
47 BULLHORN ROAD
SAN LUIS OBISPO, CA 95468
(805) 543-1314
WWW.AR-VOLBLOCK.COM

CENTRAL BARRED WALKWAY FIELD PAVERS

NARROW JOINT PERMEABLE PAVERS: 80mm THICK OFFSET RUNNING BOND PATTERN, 100% 1 1/8" x 1 1/8" FLAME-BROWN FINISH

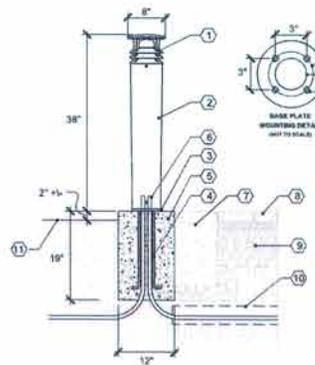
NOTE:

CONTRACTOR SHALL ADHERE TO ALL CONSTRUCTION RECOMMENDATIONS AS DIRECTED BY THE PROJECT SOILS ENGINEERING AND RAIN TRACK TESTING REPORT, DATED OCTOBER 16, 2018

PREPARED BY
GEORGE UTSON, INC.
200 HIGH STREET
SAN LUIS OBISPO, CA 95401
(805) 543-8200



0 1/2 1 2
THIS BAR IS BROKEN AT FULL SCALE IF NOT VISIBLE, THEN SCALE ACCORDINGLY.
SCALE:
NOT TO SCALE



DETAIL 3L-3 LEGEND:

- 1 CORROSION-RESISTANT CAST ALUMINUM LIGHT BOLLARD HEAD WITH LED LIGHT SOURCE, OPTICALLY CLEAR ACRYLIC LENS
- 2 CORROSION-RESISTANT CAST ALUMINUM BODY WITH POWDERCOAT FINISH, BLACK TEXTURE COLOR
- 3 CORROSION-RESISTANT ALUMINUM BASE PLATE WITH POWDERCOAT FINISH TO MATCH BODY
- 4 10-13 x 18" LONG HOT DIP GALVANIZED STEEL ANCHOR BOLTS (4)
- 5 1/2" x 1/8" POLYURETHANE CONCRETE FOOTING
- 6 FINISH SURFACE FLUSH WITH ADJACENT PROPOSED CONCRETE CURBING, AND 1/4" ABOVE FINISH GRADE
- 7 ELECTRICAL CONDUIT SWEEPS INTO AND OUT OF BOLLARD BODY, EXTEND 4" ABOVE BASE OF BOLLARD, SEE ELECTRICAL ENGINEERING DRAWINGS
- 8 PROPOSED CONCRETE CURBING AT PLANTER/CENTRAL WALKWAY
- 9 PROPOSED CENTRAL WALKWAY PERMEABLE PAVING, SEE DETAIL 1L-3
- 10 PERMEABLE SUBGRADE (GRAVEL/ROCK, SEE DETAILS X-L-4 & X-L-5)
- 11 PVC CONDUIT TELESTRUCTURE ARE TO BE USED UNDER ALL PAVING AREAS, SEE CONSTRUCTION PLANS FOR LOCATION AND SIZES
- 12 FINISH GRADE
- 13 0.875" DIAMETER MOUNTING CIRCLE
- 14 0.875" DIAMETER BASE PLATE
- 15 0.875" DIAMETER CONDUIT OPENING
- 16 0.875" DIAMETER MOUNTING HOLES (4)

BOLLARD LIGHTS:

MODEL: LICORP-LED-BLACK TEXTURE
MANUFACTURED BY FORMS+SURFACES
3800 45 AVENUE
LINDSEY@FORMS+SURFACES.COM
WWW.FORMS+SURFACES.COM
CONTRACTOR TO ACCOMMODATE TYPICAL 6 TO 8 WEEK LEAD TIMES. CONTACT MANUFACTURER TO CONFIRM ACTUAL LEAD TIMES FOR PRODUCT



LIGHTING BOLLARD DETAIL

SCALE: 1" = 1'-0"

City of Buellton
North 2 Parking Lot - Avenue of Flags

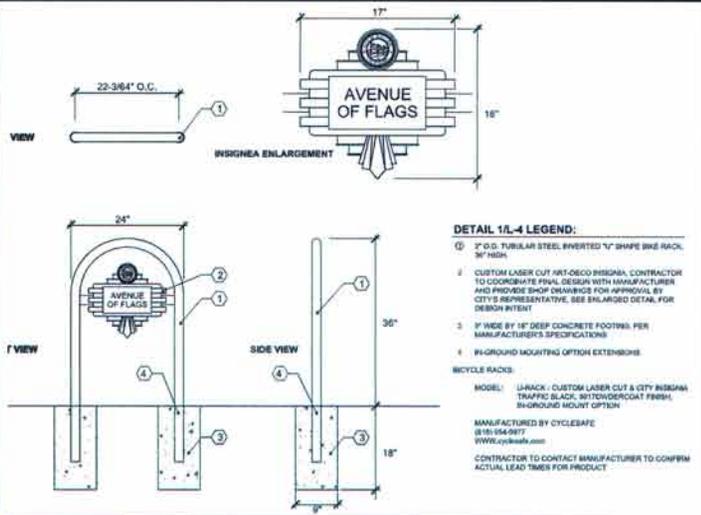
PROJECT NUMBER
CIBUE.180531

DRAWING REVISION
L-3

SHEET NUMBER
22 OF **30**

LANDSCAPE CONSTRUCTION DETAILS

100% DRAFT SUBMITTAL - NOT FOR CONSTRUCTION



DETAIL 1A-4 LEGEND:

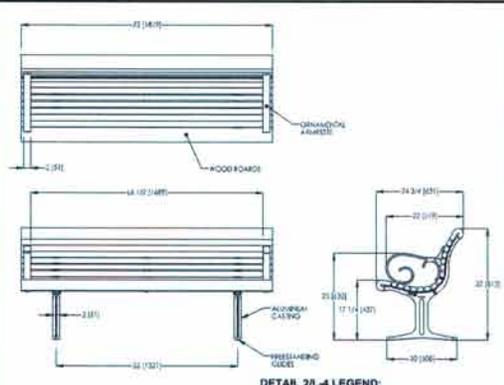
- 2\"/>

MODEL: UNBACK - CUSTOM LASER CUT & CITY BUSINESS TRAFFIC BLACK, HIGH-GLOSS COAT FINISH, IN-GROUND MOUNT OPTION

MANUFACTURED BY: CYCLESAFE
818-564-9977
WWW.cyclesafe.com

CONTRACTOR TO CONTACT MANUFACTURER TO CONFIRM ACTUAL LEAD TIMES FOR PRODUCT.

BICYCLE RACK DETAIL
SCALE: 1\"/>



DETAIL 2A-4 LEGEND:

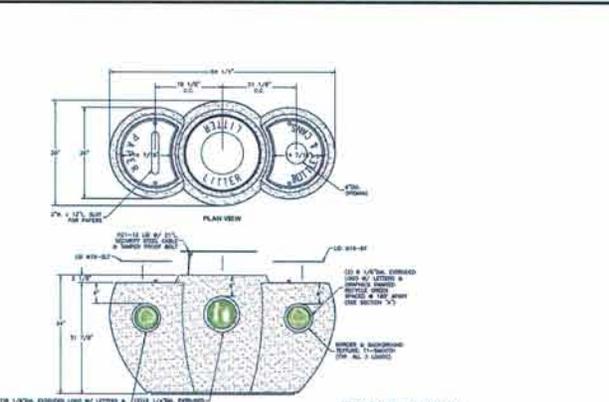
WOOD BENCHES:

MODEL: GRETCHEN BENCH 72\"/>

MANUFACTURED BY: LANDSCAPEFORMS
805-571-0545
WWW.landscapeshome.com

CONTRACTOR TO ACCOMMODATE TYPICAL 6 TO 8 WEEKS LEAD TIMES. CONTACT MANUFACTURER TO CONFIRM ACTUAL LEAD TIMES FOR PRODUCT.

WOOD BENCH DETAIL
SCALE: 3/4\"/>



DETAIL 3A-4 LEGEND:

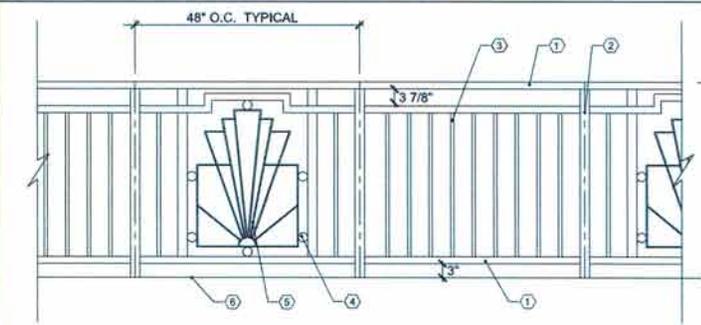
TRASH / RECYCLE RECEPTACLE:

MODEL: 12POD-RECYCLE

MANUFACTURED BY: DOP
721 FAIRBORNE AVENUE
HUNTSVILLE, GA 35894
(866) 750-3468
WWW.dop-usa.com

CONTRACTOR TO ACCOMMODATE TYPICAL 6 TO 8 WEEKS LEAD TIMES. CONTACT MANUFACTURER TO CONFIRM ACTUAL LEAD TIMES FOR PRODUCT.

TRASH / RECYCLE RECEPTACLE DETAILS
SCALE: 3/4\"/>



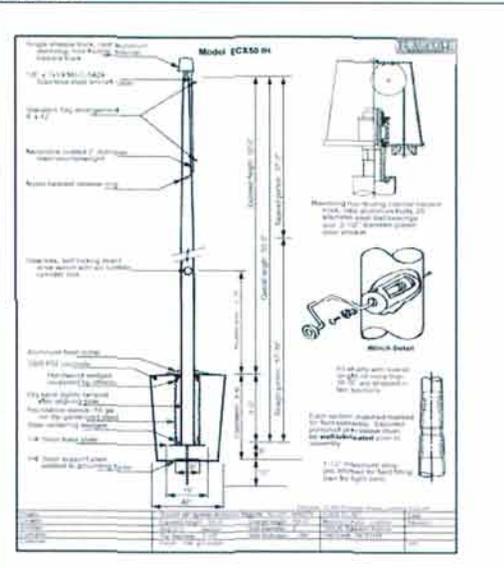
DETAIL 4A-4 LEGEND:

- 1-1/2\"/>

NOTE:
WROUGHT IRON RAILING DESIGN DEPICTED ABOVE IS TO PROVIDE GENERAL DESIGN INTENT FOR THE PROPOSED FINISHING.

CONTRACTOR SHALL PROVIDE FINAL SHOP DRAWINGS FOR FINAL DESIGN TO CITY'S REPRESENTATIVE FOR APPROVAL PRIOR TO START OF FABRICATION.

WROUGHT IRON RAILING DETAIL
SCALE: 3/4\"/>



DETAIL 5A-4 LEGEND:

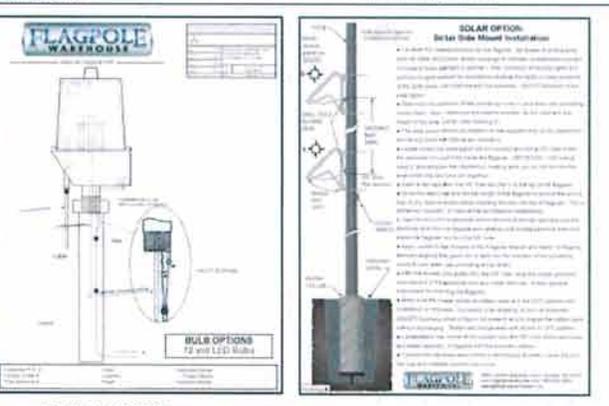
FLAGPOLE:

MODEL: ECA-35-04

MANUFACTURED BY: THE FLAG COMPANY
3020 CANTRELL INDUSTRIAL COURT
ACWORTH, GA 30101
(800) 912-0209
www.flagpolewarehouse.com
www.flagpolewarehouse.com

- CONTRACTOR SERIES INTERNAL HALVARD FLAGPOLE
 - 50' POLE HEIGHT
 - FIBRE GLASS 1 1/2\"/>
- INTERNAL FLAGPOLE BEACON LIGHT
 - 4\"/>
- 30 WATT SOLAR POWER PACKAGE
 - INCLUDING ALL MOUNTING HARDWARE
- 10 x 10 US POLY MAST FLAG

FLAGPOLE DETAIL
SCALE: 3/4\"/>



DETAIL 5A-4 LEGEND:

FLAGPOLE:

MODEL: ECA-35-04

MANUFACTURED BY: THE FLAG COMPANY
3020 CANTRELL INDUSTRIAL COURT
ACWORTH, GA 30101
(800) 912-0209
www.flagpolewarehouse.com
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- CONTRACTOR SERIES INTERNAL HALVARD FLAGPOLE
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 - 4\"/>
- 30 WATT SOLAR POWER PACKAGE
 - INCLUDING ALL MOUNTING HARDWARE
- 10 x 10 US POLY MAST FLAG

FLAGPOLE DETAIL
SCALE: 3/4\"/>

ATTENTION:
ALL UNDERGROUND UTILITIES AND SUBSTRUCTURES SHALL BE IDENTIFIED AND MARKED PRIOR TO ANY CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF BUELLTON. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF BUELLTON. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF BUELLTON.

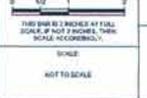
UNAUTHORIZED CHANGES & USES:
CAUTION: The engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to or use of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

REV	DATE	BY	DESCRIPTION

MNS
MECHANICAL & ELECTRICAL
CONSTRUCTION CONSULTANTS

201 Industrial Way
Buellton, CA 93427
Phone: 805-658-5200
www.mnscorp.com

DESIGNED:	DATE:
DRAWN:	DATE:
CHECKED:	DATE:
DATE:	DATE:
PROJECT ENGINEER:	DATE:
SCALE:	DATE:



City of Buellton
Hector 7 Farming Lot - Avenue of Flags

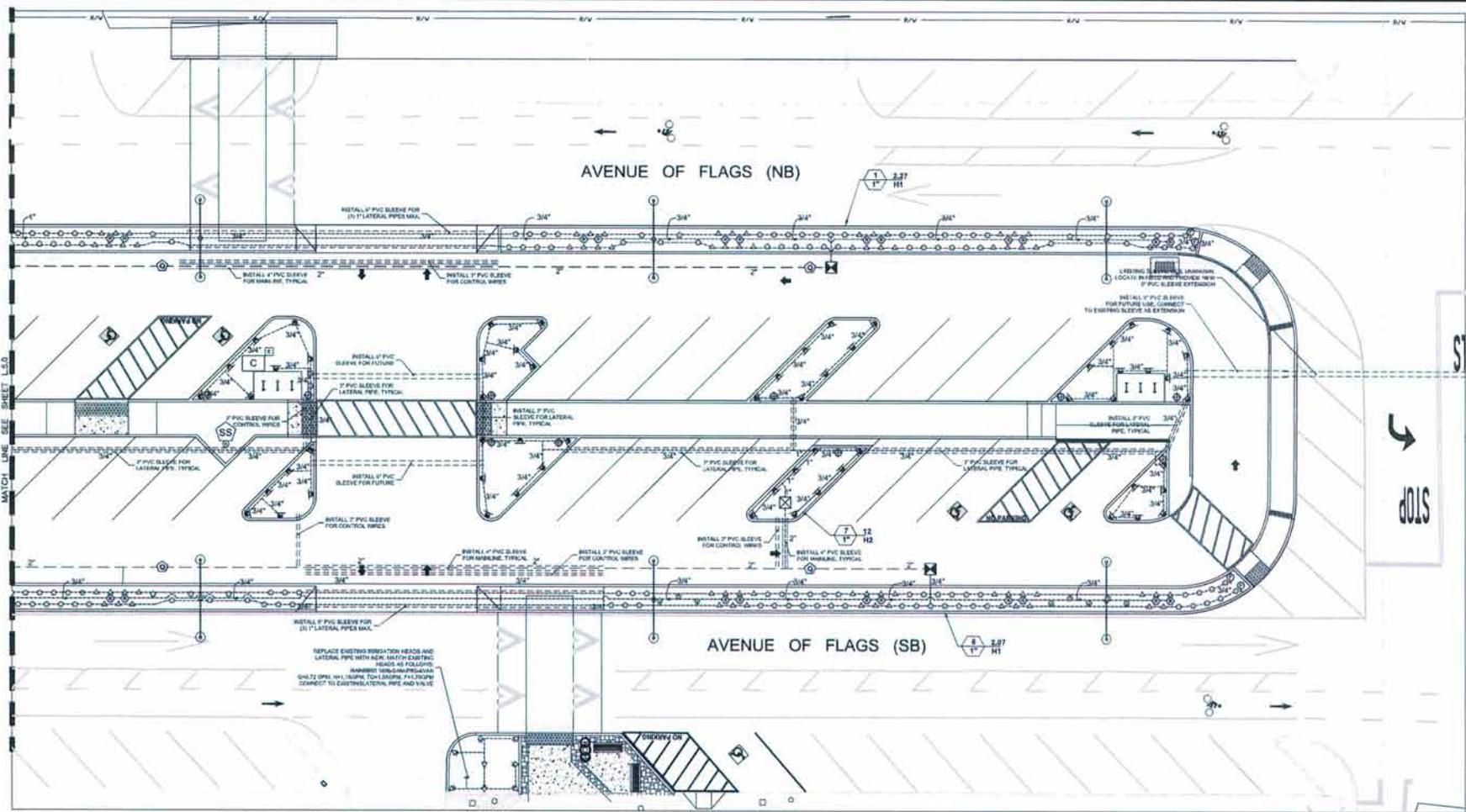
LANDSCAPE CONSTRUCTION DETAILS

PROJECT NUMBER:
CIBUE.180531

DRAWING NUMBER:
L-4

SHEET NUMBER:
23 OF **30**

100% DRAFT SUBMITTAL - NOT FOR CONSTRUCTION



IRRIGATION NOTES:

1. THIS IRRIGATION PLAN IS DIAGRAMMATIC. PIPING AND VALVES SHOWN IN PAVED AREAS ARE TO BE INSTALLED IN UNPAVED AREAS WHENEVER POSSIBLE.
2. CONTRACTOR TO VERIFY POWER AND WATER SOURCES WITH GENERAL CONTRACTOR AND IN THE FIELD PRIOR TO COMMENCING CONSTRUCTION.
3. CONTRACTOR TO COORDINATE WITH ELECTRICAL TRADE FOR 120 VAC ELECTRICAL POWER SOURCES TO CONTROLLER LOCATIONS BY OTHERS, INCLUDING CONDUIT LOCATIONS FOR SPECIFIED RAIN SENSING MODULES.
4. DO NOT INSTALL THE IRRIGATION SYSTEM AS SHOWN WHEN IT IS OBSERVED THAT UNFORESEEN OBSTRUCTIONS, GRADE DIFFERENCES, OR DIFFERENCES IN AREA DIMENSIONS WOULD REQUIRE A CHANGE IN THE SYSTEMS DESIGN. NOTIFY THE OWNER IMMEDIATELY UPON DISCOVERY OF SUCH OBSTRUCTIONS.
5. COORDINATE PPE AND WIRE SLEEVE INSTALLATION WITH PAVING CONTRACTOR.
6. ADJUST IRRIGATION HEADS TO PROVIDE OPTIMAL COVERAGE AND REDUCE OVERSPRAY ONTO WALLS, PAVING, AND FENCES.
7. ALL PIPE AND WIRES UNDER PAVING SHALL BE INSTALLED IN SLEEVES.
8. USE SPRINKLER HEADS WITH INTERNAL CHECK VALVES TO PREVENT LOW-HEAD DRAINAGE.
9. PRESSURE REGULATING DEVICES ARE REQUIRED IF WATER PRESSURE IS BELOW OR EXCEEDS THE RECOMMENDED PRESSURE OF THE SPECIFIED IRRIGATION DEVICE.
10. A DIAGRAM OF THE IRRIGATION PLAN SHOWING HYDROZONES SHALL BE KEPT WITH THE IRRIGATION CONTROLLER FOR FUTURE MAINTENANCE PURPOSES.
11. A CERTIFICATE OF COMPLETION SHALL BE FILLED OUT AND CERTIFIED BY EITHER THE DESIGNER OF THE LANDSCAPE PLAN, IRRIGATION PLAN, OR THE LICENSED LANDSCAPE CONTRACTOR FOR THE PROJECT.
12. AN IRRIGATION ADJUST REPORT SHALL BE COMPLETED AT THE TIME OF FINAL INSPECTION.
13. THE EMBLEMERS SELECTED REPRESENT THE BEST ESTIMATE FOR WATER FLOWS BASED ON THE PLANT TYPE, SIZE, WATER USE, AND MICROCLIMATE. FIELD ADJUSTMENTS MAY BE REQUIRED DEPENDING ON PLANT PERFORMANCE. CONTRACTOR SHALL ADJUST VALVE FLOW, PROGRAM START TIMES, AND EMBLEMER FLOWS AS REQUIRED FOR BEST GROWTH RESULTS.



ATTENTION
 ALL UNDERGROUND UTILITIES AND DISTURBANCES FROM WHICH ARE DERIVED FROM THIS PLAN ARE SHOWN AND ARE SUBJECT TO BE CORRECTED AND COMPLETED BY THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES AND DISTURBANCES PRIOR TO ANY CONSTRUCTION. CALL UNDERGROUND SERVICE ALERT AT 1-800-421-4133 OR 8-1-1. THE WORKING DAYS BEFORE YOU DIG.

UNAUTHORIZED CHANGES & USES
 CAUTION: The engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to or use of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

REV	DATE	BY	DESCRIPTION



300 Industrial Way
 Buellton, CA 93427
 Phone: 805-688-5200
 www.mnsengineers.com

DESIGNED:	DATE:
DRAWN:	CITY ENGINEER:
CHECKED:	DATE:
CONTRACTOR/CLIENT:	PROJECT ENGINEER:
	REG. NO.:



SCALE	1" = 30'
NOT TO SCALE	

SEE SHEET L5.0 FOR LANDSCAPE IRRIGATION LEGEND
 SEE SHEETS L7.2 & L8.0 FOR LANDSCAPE IRRIGATION DETAILS

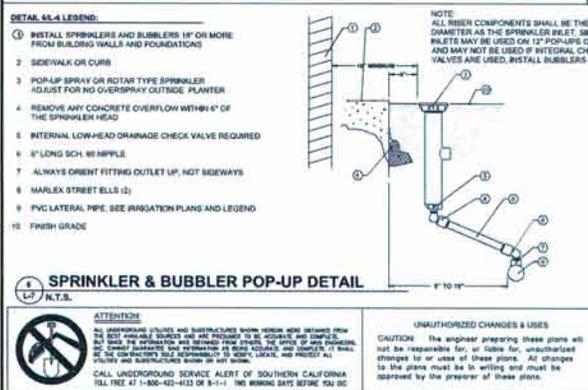
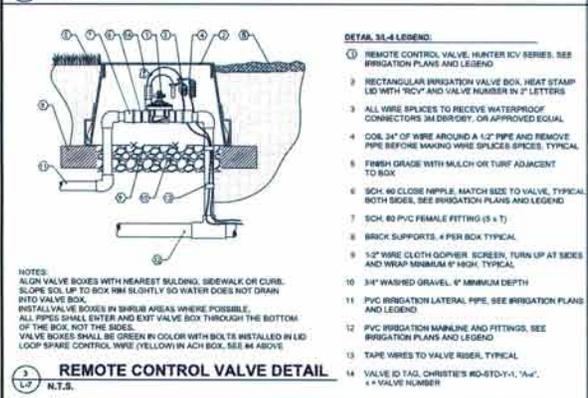
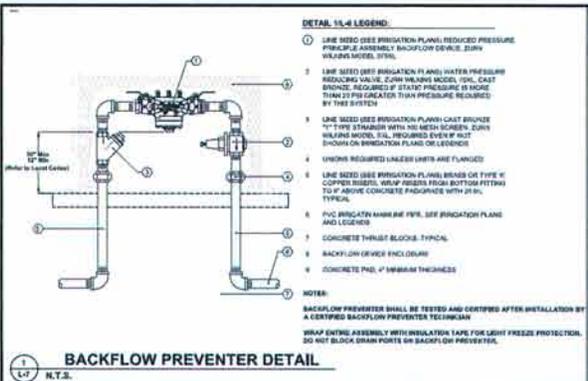
City of Buellton
 Median 2 Parking Lot - Avenue of Flags

LANDSCAPE IRRIGATION PLAN

PROJECT NUMBER	CIBUE.180531
DRAWING NUMBER	L-6
SHEET NUMBER	25 OF 30



100% DRAFT SUBMITTAL - NOT FOR CONSTRUCTION



DETAIL 15-4 LEGEND:

- LINE SIZE (SEE IRRIGATION PLANS) REDUCED PRESSURE PUMP ASSEMBLY IN-POUR OR EX-POUR. (SEE WALKSHEET NOTES)
- LINE SIZE (SEE IRRIGATION PLANS) WATER PRESSURE REDUCING VALVE. (SEE WALKSHEET NOTES, 1/2" CAST BRONZE REQUIRED IF STATIC PRESSURE IS MORE THAN 17 PSI GREATER THAN PRESSURE REQUIRED BY THIS SYSTEM)
- LINE SIZE (SEE IRRIGATION PLANS) CAST BRONZE 1/2" TYP. STAINLESS W/ NO NUTS (SEE IRRIGATION PLANS) WALKSHEET NOTES, E.L., REQUIRED EVEN IF NOT SHOWN ON IRRIGATION PLANS OR LEGENDS
- UNIONS REQUIRED (LINES SHIFTS ARE FLANGED)
- LINE SIZE (SEE IRRIGATION PLANS) BRASS OR TYPE K COPPER BRASS. (SEE IRRIGATION PLANS) FITTINGS TO 2" ABOVE CONCRETE FINISH GRADE. TYPICAL
- PVC IRRIGATION MANLINE PIPE. SEE IRRIGATION PLANS AND LEGEND
- CONCRETE THREAT BLOCKS. TYPICAL
- BACKFLOW PREVENTER ENCLOSURE
- CONCRETE PAD, 4" MINIMUM THICKNESS

NOTES:
BACKFLOW PREVENTER SHALL BE TESTED AND CERTIFIED AFTER INSTALLATION BY A CERTIFIED BACKFLOW PREVENTER TECHNICIAN
WRAP ENTIRE ASSEMBLY WITH INSULATION TAPE FOR LEAK FREE PROTECTION. DO NOT BLOCK DRAIN PORTS ON BACKFLOW PREVENTER.

BACKFLOW PREVENTER DETAIL
1
L-7
N.T.S.

DETAIL 20-4 LEGEND:

- REMOTE CONTROL VALVE, HUNTER ICV SERIES. SEE IRRIGATION PLANS AND LEGEND
- RECTANGULAR IRRIGATION VALVE BOX. HEAT STAMP LID WITH "ICV" AND VALVE NUMBER IN 2" LETTERS
- ALL WIRE SPLICES TO RECEIVE WATERPROOF CONNECTORS 3M DOR-DRY, OR APPROVED EQUAL
- COIL 24" OF WIRE AROUND A 1/2" PIPE AND REMOVE PIPE BEFORE MAKING WIRE SPLICES. TYPICAL
- FINISH GRADE WITH MULCH OR TURF ADJACENT TO BOX
- SCH. 40 CLOSE NIPPLE. MATCH SIZE TO VALVE. TYPICAL BOTH SIDES. SEE IRRIGATION PLANS AND LEGEND
- SCH. 80 PVC FEMALE FITTING (5 x T)
- BRICK SUPPORTS, 4 PER BOX TYPICAL
- 1/2" WIRE CLOTH GONHER. SCREEN, TURN UP AT SIDES AND WRAP MINIMUM 6" HIGH. TYPICAL
- 3/4" WASHED GRAVEL, 6" MINIMUM DEPTH
- PVC IRRIGATION LATERAL PIPE. SEE IRRIGATION PLANS AND LEGEND
- PVC IRRIGATION MANLINE AND FITTINGS. SEE IRRIGATION PLANS AND LEGEND
- TAPE WIRES TO VALVE RISER. TYPICAL
- VALVE ID TAG, CHRISTIE'S #10-STD-Y-1, "A-1", X = VALVE NUMBER

NOTES:
ALIGN VALVE BOXES WITH NEAREST BUILDING, SIDEWALK OR CURB. SLOPE SOIL UP TO BOX 1/8" TO 1/4" IF SO WATER DOES NOT DRAIN INTO VALVE BOX.
INSTALL VALVE BOXES IN SHADY AREAS WHERE POSSIBLE. ALL PIPES SHALL ENTER AND EXIT VALVE BOX THROUGH THE BOTTOM OF THE BOX, NOT THE SIDES.
VALVE BOXES SHALL BE GREEN IN COLOR WITH BOLTS INSTALLED IN LID LOOP SPARE CONTROL WIRE (YELLOW IN EACH BOX, SEE #8 ABOVE)

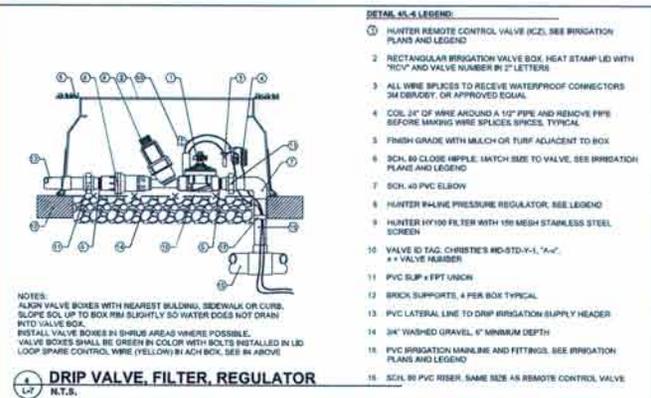
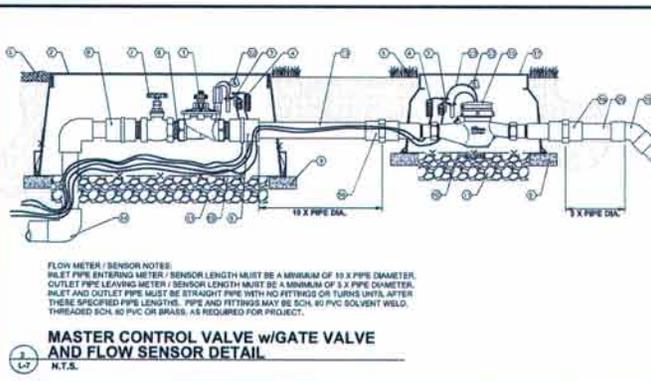
REMOTE CONTROL VALVE DETAIL
1
L-7
N.T.S.

DETAIL 25-4 LEGEND:

- INSTALL SPRINKLERS AND BUBBLERS 18" OR MORE FROM BUILDING WALLS AND FOUNDATIONS
- SIDEWALK OR CURB
- POP-UP SPRAY OR ROTARY TYPE SPRINKLER. ADJUST FOR NO OVERTSPRAY OUTSIDE PLANTER
- REMOVE ANY CONCRETE OVERLAP WITHIN 6" OF THE SPRINKLER HEAD
- INTERNAL LOW-HEAD DRAINAGE CHECK VALVE REQUIRED
- 8" LONG SCH. 80 NIPPLE
- ALWAYS ORIENT FITTING OUTLET UP, HOT SIDEWAYS
- MARLEX STREET ELLS (2)
- PVC LATERAL PIPE. SEE IRRIGATION PLANS AND LEGEND
- FINISH GRADE

NOTE:
ALL RISER COMPONENTS SHALL BE THE SAME DIAMETER AS THE SPRINKLER INLET. SIDE INLETS MAY BE USED ON 1/2" POP-UPS ONLY, AND MAY NOT BE USED IF FEDERAL CHECK VALVES ARE USED. INSTALL BUBBLERS SIMILAR

SPRINKLER & BUBBLER POP-UP DETAIL
1
L-7
N.T.S.



DETAIL 25-4 LEGEND:

- BRASS MASTER CONTROL VALVE, HUNTER BV SERIES. SEE IRRIGATION PLANS AND LEGEND
- OVERSIZE IRRIGATION VALVE BOX. HEAT STAMP LID WITH "MASTER VALVE" IN 2" LETTERS
- ALL WIRE SPLICES TO RECEIVE WATERPROOF CONNECTORS 3M DOR-DRY, OR APPROVED EQUAL
- COIL 24" OF WIRE AROUND A 1/2" PIPE AND REMOVE PIPE BEFORE MAKING WIRE SPLICES. TYPICAL
- FINISH GRADE WITH MULCH ADJACENT TO BOX
- SCH. 80 PVC CLOSE NIPPLE. MATCH SIZE TO MASTER CONTROL VALVE. TYPICAL
- BRASS ISOLATION GATE VALVE. LINE SIZE, HBCCO 11-113-K, OR APPROVED EQUAL
- SCH. 80 PVC FEMALE FITTING (5 x T)
- BRICK SUPPORTS, 4 PER BOX TYPICAL
- 1/2" WIRE CLOTH GONHER. SCREEN, TURN UP AT SIDES AND WRAP MINIMUM 6" HIGH. TYPICAL
- 3/4" WASHED GRAVEL, 6" MINIMUM DEPTH
- VALVE ID TAG, CHRISTIE'S #10-STD-Y-1, "M"
- SCH. 40 PVC IRRIGATION MANLINE TO FLOW SENSOR. SEE IRRIGATION PLANS AND LEGEND
- SCH. 40 PVC MANLINE FROM BACKFLOW PREVENTION CHECK. SEE IRRIGATION PLANS AND LEGEND

FLOW METER / SENSOR NOTES:
INLET PIPE ENTERING METER / SENSOR LENGTH MUST BE A MINIMUM OF 1/2 X PIPE DIAMETER. OUTLET PIPE LEAVING METER / SENSOR LENGTH MUST BE A MINIMUM OF 3 X PIPE DIAMETER. INLET AND OUTLET PIPES MUST BE STRAIGHT PIPE WITH NO FITTINGS OR TURNS UNTIL AFTER THESE SPECIFIED PIPE LENGTHS. PIPES AND FITTINGS MAY BE SCH. 80 PVC SOLVENT WELD. THREADED SCH. 80 PVC OR BRASS, AS REQUIRED FOR PROJECT.

MASTER CONTROL VALVE w/GATE VALVE AND FLOW SENSOR DETAIL
1
L-7
N.T.S.

DETAIL 35-4 LEGEND:

- HUNTER REMOTE CONTROL VALVE (ICV). SEE IRRIGATION PLANS AND LEGEND
- RECTANGULAR IRRIGATION VALVE BOX. HEAT STAMP LID WITH "ICV" AND VALVE NUMBER IN 2" LETTERS
- ALL WIRE SPLICES TO RECEIVE WATERPROOF CONNECTORS 3M DOR-DRY, OR APPROVED EQUAL
- COIL 24" OF WIRE AROUND A 1/2" PIPE AND REMOVE PIPE BEFORE MAKING WIRE SPLICES. TYPICAL
- FINISH GRADE WITH MULCH OR TURF ADJACENT TO BOX
- SCH. 80 CLOSE NIPPLE. MATCH SIZE TO VALVE. SEE IRRIGATION PLANS AND LEGEND
- SCH. 40 PVC ELBOW
- HUNTER VALVE PRESSURE REGULATOR. SEE LEGEND
- HUNTER HY100 FILTER WITH 100 MESH STAINLESS STEEL SCREEN
- VALVE ID TAG, CHRISTIE'S #10-STD-Y-1, "A-1", X = VALVE NUMBER
- PVC SUPPLY FITTING
- BRICK SUPPORTS, 4 PER BOX TYPICAL
- PVC LATERAL LINE TO DRIP IRRIGATION SUPPLY HEADER
- 3/4" WASHED GRAVEL, 6" MINIMUM DEPTH
- PVC IRRIGATION MANLINE AND FITTINGS. SEE IRRIGATION PLANS AND LEGEND
- SCH. 80 PVC RISER. SAME SIZE AS REMOTE CONTROL VALVE

NOTES:
ALIGN VALVE BOXES WITH NEAREST BUILDING, SIDEWALK OR CURB. SLOPE SOIL UP TO BOX 1/8" TO 1/4" SLIGHTLY SO WATER DOES NOT DRAIN INTO VALVE BOX.
INSTALL VALVE BOXES IN SHADY AREAS WHERE POSSIBLE. VALVE BOXES SHALL BE GREEN IN COLOR WITH BOLTS INSTALLED IN LID LOOP SPARE CONTROL WIRE (YELLOW IN EACH BOX, SEE #8 ABOVE)

DRIP VALVE, FILTER, REGULATOR
1
L-7
N.T.S.

DETAIL 35-4 LEGEND:

- GRATED CAP, UV RESISTANT ABS MATERIAL, LOCKING
- PRESSURE COMPENSATING BUBBLER, 0.25 OR 0.50 GPM FLOW. SEE IRRIGATION LEGEND
- IN-LINE CHECK VALVE, HUNTER HCV-OR-RSM
- STRATADOT ASSEMBLY WITHA BAFFLES
- MESH TUBE ASSEMBLY BODY. INSTALL HUNTER FILTER FABRIC SLEEVE RHW-SS-SLEEVE FOR SOIL WITHHOLD PREVENTION
- PVC LATERAL IRRIGATION PIPE. SEE IRRIGATION PLANS AND LEGEND
- 3WAY JOINT ASSEMBLY, 1/2"
- PVC SCH. 40 TEE OR ELL FITTING
- LANDSCAPE MULCH. SEE PLANTING PLANS, NOTES AND SPECIFICATIONS
- FINISH GRADE

NOTE:
SCH. 80 NIPPLE, 5/8" WING PIPE, ELLS, BARNET, URATE AND BUBBLER, ARE PART OF FACTORY ASSEMBLED ROOT ZONE WATER SYSTEM RDVW-36-XX

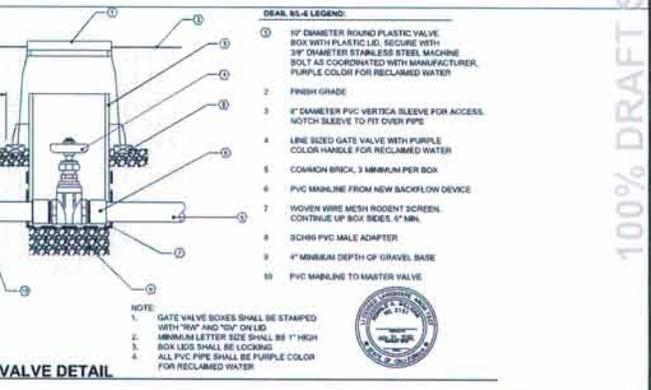
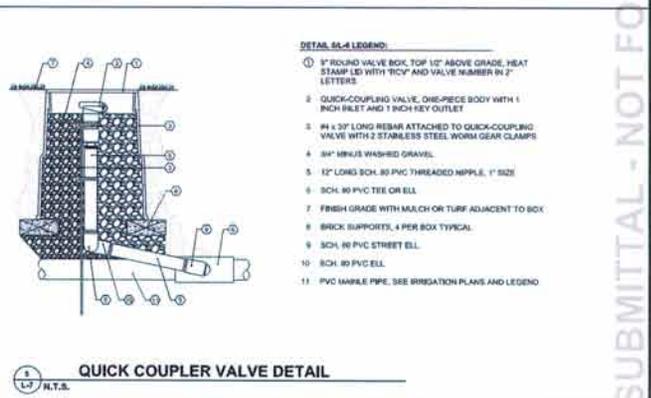
ROOT ZONE WATERING SYSTEM DETAIL
1
L-7
N.T.S.

DETAIL 35-4 LEGEND:

- 8" DIAMETER ROUND PLASTIC VALVE BOX WITH PLASTIC LID. SECURE WITH 3/8" DIAMETER STAINLESS STEEL MACHINE BOLT AS COORDINATED WITH MANUFACTURER. PURPLE COLOR FOR RECLAIMED WATER
- FINISH GRADE
- 8" DIAMETER PVC VERTICAL SLEEVE FOR ACCESS. NOTCH SLEEVE TO FIT OVER PIPE
- LINE SIZED GATE VALVE WITH PURPLE COLOR HANDLE FOR RECLAIMED WATER
- COMMON BRICK, 3 MINIMUM PER BOX
- PVC MANLINE FROM NEW BACKFLOW DEVICE
- WOVEN WIRE MESH ROCKET SCREEN. CONTINUE UP BOX SIDES, 6" MIN.
- SCH.90 PVC MALE ADAPTER
- 6" MINIMUM DEPTH OF GRAVEL BASE
- PVC MANLINE TO MASTER VALVE

NOTE:
GATE VALVE BOXES SHALL BE STAMPED WITH "RV" AND "RV" ON LID. MINIMUM LETTER SIZE SHALL BE 1" HIGH. BOX LIDS SHALL BE LOCKING. ALL PVC PIPE SHALL BE PURPLE COLOR FOR RECLAIMED WATER.

GATE VALVE DETAIL
1
L-7
N.T.S.



DETAIL 35-4 LEGEND:

- 8" ROUND VALVE BOX, TOP 1/2" ABOVE GRADE, HEAT STAMP LID WITH "ICV" AND VALVE NUMBER IN 2" LETTERS
- QUICK-COUPLING VALVE, ONE-PIECE BODY WITH 1 INCH INLET AND 1 INCH KEY OUTLET
- 1/4" x 3/8" LONG REBAR ATTACHED TO QUICK-COUPLING VALVE WITH 2 STAINLESS STEEL WORM GEAR CLAMPS
- 3/4" MINUS WASHED GRAVEL
- 1/2" LONG SCH. 80 PVC THREADED NIPPLE, 1" SIZE
- SCH. 80 PVC TEE OR ELL
- FINISH GRADE WITH MULCH OR TURF ADJACENT TO BOX
- BRICK SUPPORTS, 4 PER BOX TYPICAL
- SCH. 80 PVC STREET ELL
- SCH. 80 PVC ELL
- PVC MANLINE PIPE. SEE IRRIGATION PLANS AND LEGEND

QUICK COUPLER VALVE DETAIL
1
L-7
N.T.S.

DETAIL 35-4 LEGEND:

- GRATED CAP, UV RESISTANT ABS MATERIAL, LOCKING
- PRESSURE COMPENSATING BUBBLER, 0.25 OR 0.50 GPM FLOW. SEE IRRIGATION LEGEND
- IN-LINE CHECK VALVE, HUNTER HCV-OR-RSM
- STRATADOT ASSEMBLY WITHA BAFFLES
- MESH TUBE ASSEMBLY BODY. INSTALL HUNTER FILTER FABRIC SLEEVE RHW-SS-SLEEVE FOR SOIL WITHHOLD PREVENTION
- PVC LATERAL IRRIGATION PIPE. SEE IRRIGATION PLANS AND LEGEND
- 3WAY JOINT ASSEMBLY, 1/2"
- PVC SCH. 40 TEE OR ELL FITTING
- LANDSCAPE MULCH. SEE PLANTING PLANS, NOTES AND SPECIFICATIONS
- FINISH GRADE

NOTE:
SCH. 80 NIPPLE, 5/8" WING PIPE, ELLS, BARNET, URATE AND BUBBLER, ARE PART OF FACTORY ASSEMBLED ROOT ZONE WATER SYSTEM RDVW-36-XX

ROOT ZONE WATERING SYSTEM DETAIL
1
L-7
N.T.S.

DETAIL 35-4 LEGEND:

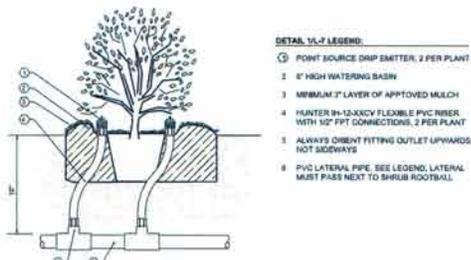
- 8" DIAMETER ROUND PLASTIC VALVE BOX WITH PLASTIC LID. SECURE WITH 3/8" DIAMETER STAINLESS STEEL MACHINE BOLT AS COORDINATED WITH MANUFACTURER. PURPLE COLOR FOR RECLAIMED WATER
- FINISH GRADE
- 8" DIAMETER PVC VERTICAL SLEEVE FOR ACCESS. NOTCH SLEEVE TO FIT OVER PIPE
- LINE SIZED GATE VALVE WITH PURPLE COLOR HANDLE FOR RECLAIMED WATER
- COMMON BRICK, 3 MINIMUM PER BOX
- PVC MANLINE FROM NEW BACKFLOW DEVICE
- WOVEN WIRE MESH ROCKET SCREEN. CONTINUE UP BOX SIDES, 6" MIN.
- SCH.90 PVC MALE ADAPTER
- 6" MINIMUM DEPTH OF GRAVEL BASE
- PVC MANLINE TO MASTER VALVE

NOTE:
GATE VALVE BOXES SHALL BE STAMPED WITH "RV" AND "RV" ON LID. MINIMUM LETTER SIZE SHALL BE 1" HIGH. BOX LIDS SHALL BE LOCKING. ALL PVC PIPE SHALL BE PURPLE COLOR FOR RECLAIMED WATER.

GATE VALVE DETAIL
1
L-7
N.T.S.

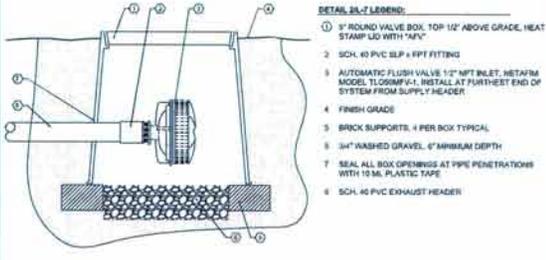
<p>ATTENTION</p> <p>ALL UNDERGROUND UTILITIES AND SUBSTRUCTURES SHOULD BE IDENTIFIED FROM EXISTING RECORDS, SURVEYS AND RECORDS TO BE CORRECTED AND COMPLETED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS OF ALL AFFECTED AGENCIES AND AGENCIES TO BE CONTACTED AND APPROVED BY THE CONTRACTOR'S LOCAL JURISDICTION TO OBTAIN ALL NECESSARY PERMITS AND APPROVALS.</p> <p>CALL UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA TOLL FREE AT 1-800-422-4113 OR 3-1-1 TWO WEEKS BEFORE YOU DIG</p>		<p>UNAUTHORIZED CHANGES & USES</p> <p>CAUTION: the engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to or use of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.</p>		<p>City of Buellton Modern 2 Parking Lot - Avenue of Flags</p> <p>LANDSCAPE IRRIGATION DETAILS</p>		<p>PROJECT NUMBER CIBUE.180531</p> <p>DRAWING NUMBER L-7</p> <p>SHEET NUMBER 26 OF 30</p>	
<p>DATE: _____</p> <p>BY: _____</p> <p>DESCRIPTION: _____</p>	<p>DATE: _____</p> <p>BY: _____</p> <p>DESCRIPTION: _____</p>	<p>DATE: _____</p> <p>BY: _____</p> <p>DESCRIPTION: _____</p>	<p>DATE: _____</p> <p>BY: _____</p> <p>DESCRIPTION: _____</p>	<p>DATE: _____</p> <p>BY: _____</p> <p>DESCRIPTION: _____</p>	<p>DATE: _____</p> <p>BY: _____</p> <p>DESCRIPTION: _____</p>	<p>DATE: _____</p> <p>BY: _____</p> <p>DESCRIPTION: _____</p>	

100% DRAFT SUBMITTAL - NOT FOR CONSTRUCTION



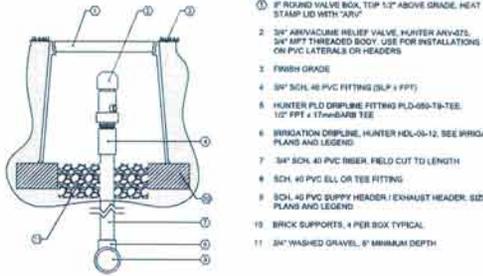
- DETAIL 3L-1 LEGEND:**
- POINT SOURCE DRIP EMITTER, 2 PER PLANT
 - 8" HIGH WATERING BASIN
 - MINIMUM 2" LAYER OF APPROVED MULCH
 - HUNTER H-12XXCV FLEXIBLE PVC RISER WITH 1/2" FPT CONNECTIONS, 2 PER PLANT
 - ALWAYS ORIENT FITTING OUTLET UPWARDS, NOT SIDWAYS
 - PVC LATERAL PIPE, SEE LEGEND, LATERAL MUST PASS NEXT TO SHRUB ROOTBALL

1 SHRUB EMITTER DETAIL
L-4 N.T.S.



- DETAIL 3L-2 LEGEND:**
- 3" ROUND VALVE BOX, TOP 1/2" ABOVE GRADE, HEAT STAMP LID WITH "AVF"
 - SCH. 40 PVC 3/4" FPT FITTING
 - AUTOMATIC FLUSH VALVE 1/2" NPT INLET, METAFM MODEL TL50MPH-1, INSTALL AT FURTHEST END OF SYSTEM FROM SUPPLY HEADER
 - FINISH GRADE
 - BRICK SUPPORTS, 4 PER BOX TYPICAL
 - 3/4" WASHED GRAVEL, 8" MINIMUM DEPTH
 - SEAL ALL BOX OPENINGS AT PIPE PENETRATIONS WITH 10 MIL PLASTIC TAPE
 - SCH. 40 PVC EXHAUST HEADER

2 AUTOMATIC FLUSH VALVE
L-4 N.T.S.



- DETAIL 3L-3 LEGEND:**
- 3" ROUND VALVE BOX, TOP 1/2" ABOVE GRADE, HEAT STAMP LID WITH "AVV"
 - 3/4" ANTI-VACUUM RELIEF VALVE, HUNTER AVV-075, 3/4" MPT THREADED BODY, USE FOR INSTALLATIONS ON PVC LATERALS OR HEADERS
 - FINISH GRADE
 - 3/4" SCH. 40 PVC FITTING (SLP 1 FPT)
 - HUNTER PLD DRIPLINE FITTING PLD-060-TB-TEE, 1/2" FPT x 1/2" DEARB TEE
 - IRRIGATION DRIPLINE, HUNTER HDL-06-12, SEE IRRIGATION PLANS AND LEGEND
 - 3/4" SCH. 40 PVC RISER, FIELD CUT TO LENGTH
 - SCH. 40 PVC ELL OR TEE FITTING
 - SCH. 40 PVC SUPPLY HEADER, EXHAUST HEADER, SIZE PER PLANS AND LEGEND
 - BRICK SUPPORTS, 4 PER BOX TYPICAL
 - 3/4" WASHED GRAVEL, 8" MINIMUM DEPTH

3 AIR / VACUUM RELIEF VALVE DETAIL
L-4 N.T.S.

PRESSURE LOSS CALCULATION:

P.O.C. NUMBER: 1
 WATER SOURCE INFORMATION:
 1" EXISTING WATER METER
 STATIC PRESSURE = +10 PSI (HIGH) / 00 PSI (LOW)
 ELEVATION = 300 FT
 PRESSURE OBTAINED FROM
 LA DEPARTMENT OF WATER & POWER
 NEMA P, (210) 317-1338

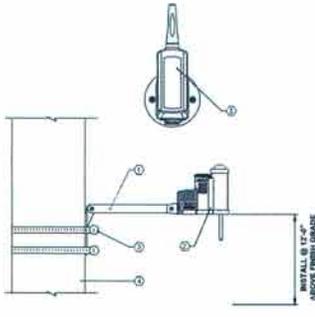
STATION NUMBER: 22

AVAILABLE FLOW:
 POINT OF CONNECTION SIZE: 1" - XX gpm
 AVAILABLE FLOW: 17-XX gpm

AVAILABLE PRESSURE:
 STATIC PRESSURE AT P.O.C.: 90 PSI (HIGH)
 (AVAILABLE PRESSURE): 100 PSI (HIGH)

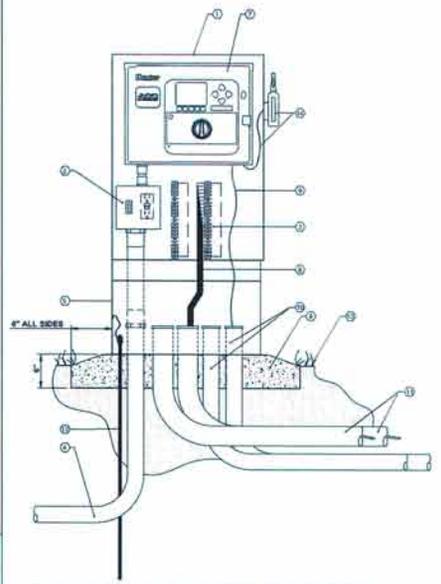
PRESSURE LOSS:
 MAJORITY STATION FLOW: 4.12 G.P.M.
 T.S.D.: T.S.D.
 RESIDUAL AVAILABLE FLOW: 100 PSI (HIGH)

PRESSURE REQUIRED AT STATION:
 MAJORITY STATION FLOW: 30.0 PSI
 MAIN LINE LOSS: 0.04 PSI
 FITTING LOSS: 0.13 PSI
 CONTROL VALVE LOSS: 3.80 PSI
 ELEVATION CHANGE LOSS / GAIN: -0.00 PSI
 MAJORITY VALVE LOSS: 6.50 PSI
 BACKFLOW LOSS: 15.00 PSI
 WATER METER LOSS: 3.00 PSI
 REQUIRED PRESSURE AT P.O.C.: 77.5 PSI
 RESIDUAL PRESSURE AVAILABLE: 17.5 PSI (LOW)
 43 PSI (HIGH)



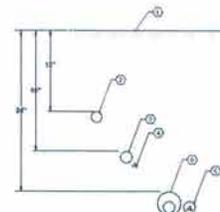
- DETAIL 3L-4 LEGEND:**
- HUNTER SOLAR-SYNC WALL MOUNT BRACKET
 - ET SENSOR, HUNTER SOLAR SYNC WIRELESS SENSOR TRANSMITTER
 - (2) HEAVY DUTY STAINLESS STEEL WORM GEAR CLAMPS
 - PROPOSED METAL FLAG POLE
 - ET SENSOR HUNTER SOLAR-SYNC WIRELESS SENSOR RECEIVER, INSTALL ON IRRIGATION CONTROLLER CABINET, PER DETAIL THIS SHEET
- NOTE:
 MOUNT SENSOR ON SIDE OF POLE WHERE IT WILL BE EXPOSED TO UNOBSTRUCTED RAINFALL, BUT NOT IN PATH OF SPRINKLER SPRAY.

4 SOLAR-SYNC SENSOR DETAIL
L-4 N.T.S.



- DETAIL 3L-5 LEGEND:**
- STRONGBOX ENCLOSURE, FRONT ENTRY PWR 55-185, STAINLESS STEEL IRRIGATION CONTROLLER ENCLOSURE
 - CONTROLLER SUB-ASSEMBLY (CSA) INCLUDES ON/OFF OUTLETS, POWER SWITCH
 - TERMINAL STRIPS WITH PLACARDS (PART OF CSA)
 - 120 VOLT ELECTRICAL SERVICE IN CONDUIT, SEE ELECTRICAL ENGINEERING DRAWINGS
 - STRONGBOX STAINLESS STEEL PEDESTAL RISER PWR PED-185S
 - POURED IN PLACE CONCRETE BASE, 8" MINIMUM THICKNESS, EXTEND 4" BEYOND OUTSIDE DIMENSIONS OF ENCLOSURE, ADD 1/4" SLOPE FOR DRAINAGE
 - HUNTER ACC IRRIGATION CONTROLLER, INSTALL INTO ENCLOSURE PER MANUFACTURER'S INSTRUCTIONS
 - IRRIGATION VALVE CONTROL WIRES
 - FLOW SENSOR/SENSOR DATA WIRES (2), MINIMUM 1/8" AVD O.D. (2.08mm) SHEATHED WIRE WITH DIFFERENT COLOR FROM CONTROL/COMMON WIRES
 - 1/2" PVC ELECTRICAL CONDUIT AND SWEEPS, LEAVE ONE EMPTY AS SPARE FOR FUTURE DATA WIRE INSTALLATION, INCLUDE PLASTIC WIRE PROTECTION GROMMETS
 - 2" PVC ELECTRICAL CONDUIT AND SWEEPS FOR IRRIGATION VALVE CONTROL WIRES, INCLUDE PLASTIC WIRE PROTECTION GROMMETS
 - GROUNDING ELECTRODE, LUGS, CLAMPS AND WIRE, INSTALL AS REQUIRED BY ALL APPLICABLE CODES
 - FINISH GRADE
 - SOLAR-SYNC WIRELESS SENSOR RECEIVER AND WIRES, INSTALL RECEIVER ON SIDE OF STEEL ENCLOSURE THAT WILL RECEIVE STRONGEST SIGNAL FROM SENSOR / TRANSMITTER LOCATED ON ADJACENT FLAG-POLE, SEE SENSOR DETAIL THIS SHEET

5 CONTROLLER PEDESTAL MOUNT DETAIL
L-4 N.T.S.



- DETAIL 3L-6 LEGEND:**
- FINISH GRADE
 - LATERAL PIPE
 - MANHOLE PIPE
 - CONTROL WIRES
 - SLEEVES UNDER PAVING
 - WIRE SLEEVES REQUIRED UNDER PAVING
- NOTE:
 THE USE OF 1/2" PIPE IS PROHIBITED. SLEEVES UNDER CONCRETE SIDEWALKS MAY BE SAME DEPTH AS PIPE

6 PIPE DEPTH DETAIL
L-4 N.T.S.

ATTENTION:
 ALL UNDERGROUND UTILITIES AND SUBSTITUTIONS THEREAFTER MUST BE IDENTIFIED FROM ALL EXISTING RECORD DRAWINGS AND FIELD SURVEYING. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE ACCURACY OF ALL UTILITIES AND SUBSTITUTIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE ACCURACY OF ALL UTILITIES AND SUBSTITUTIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE ACCURACY OF ALL UTILITIES AND SUBSTITUTIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE ACCURACY OF ALL UTILITIES AND SUBSTITUTIONS.

UNAUTHORIZED CHANGES & USES:
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REV	DATE	BY	DESCRIPTION



301 Industrial Way
 Buellton, CA 93427
 Phone: 925-685-5200
 www.mnseng.com

DESIGNED:	CITY ENGINEER:	DATE:
DRAWN:	FILED:	DATE:
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SCALE:		
CONSULTANT:	PROJECT NUMBER:	
	R.D.C.:	800:



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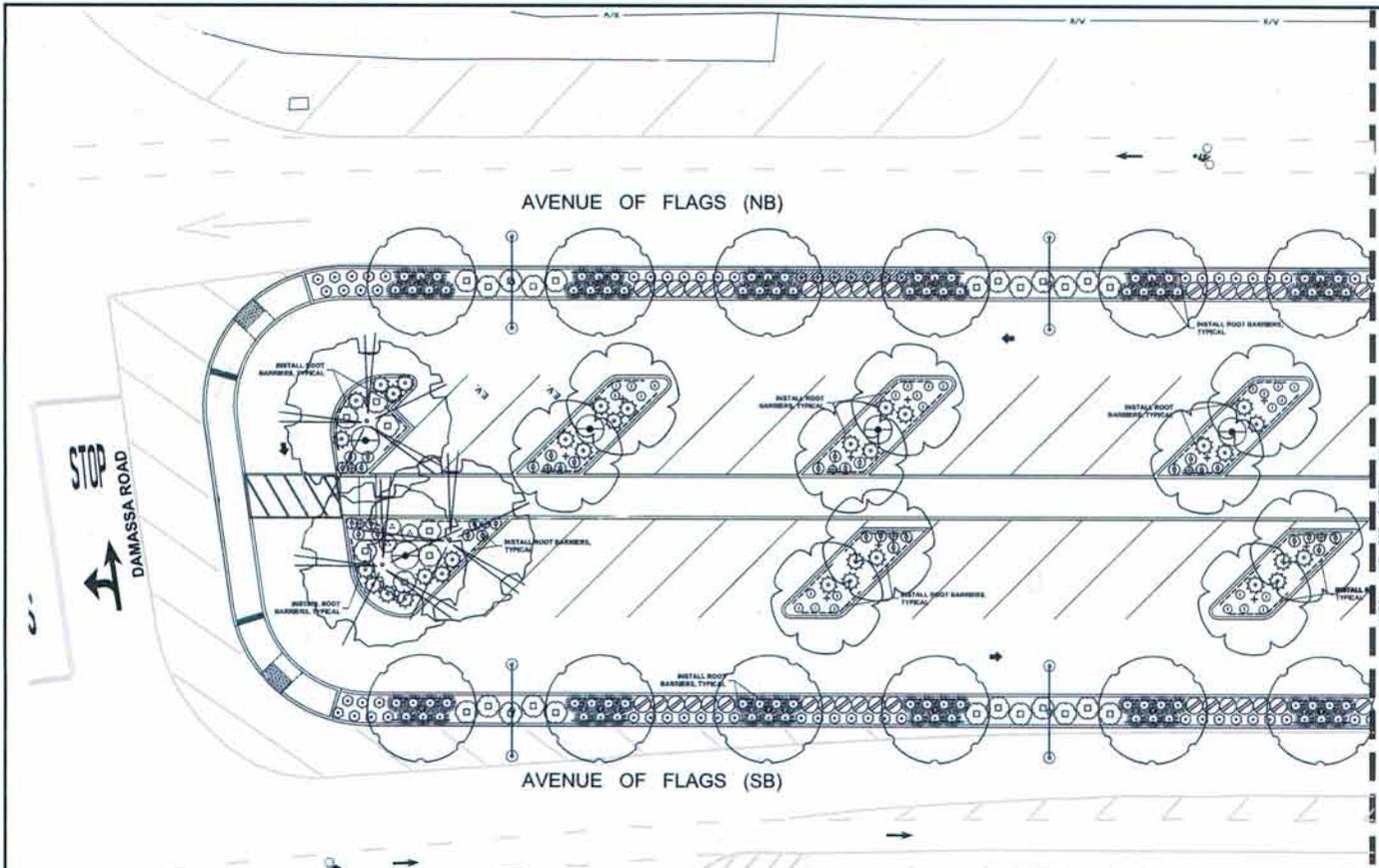
City of Buellton
 Median 2 Parking Lot - Avenue of Plugs

LANDSCAPE IRRIGATION DETAILS

PROJECT NUMBER:
CIBUE.180531

DRAWING NUMBER:
L-8

SHEET NUMBER:
27 OF 30



PLANT LEGEND							
SYMBOL	BOTANICAL NAME COMMON NAME	SPERMATOPHYTES CONTAINER SIZE	QUANTITY L.A. 11.15.18	SIZE H x W	DETAIL	WUCOLS DATA	
	ASIMINA SPECIOSA STARBUDD TRUNK MAMBA STRAWBERRY TREE	24" BOX	10/4	25' x 25'	1.5.65-11	LOW	TREES
	QUERCUS AGRIFOLIA COAST LIVE OAK	48" BOX	3/8	35' x 35'	2.5.65-11	LOW	TREES
	LAGERSTROEMIA SPECIOSA NATCHES (STANDARD TRUNK) NATCHES CRANE MYRTLE	24" BOX	12/11	27' x 12'	1.5.65-11	LOW	TREES
	ACHILLEA MILLEFOLIUM MOONWINE YARROW	1 GALLON	27/30	2' x 2'	35-11	LOW	SHRUBS
	ARCTOSTAPHYLOS DENSIFLORA WOODS COMPACT HERRING MANZANITA	1 GALLON	3/8	2' x 2'	35-11	LOW	SHRUBS
	ARCTOSTAPHYLOS UVA-URSI WOODS COMPACT WOODS COMPACT KIMBERLIE	1 GALLON	10/37	2' x 2'	35-11	LOW	SHRUBS
	BOTRYCHIUM BLONDE ARISTON BLONDE ARISTON BLUE DRUMMA	1 GALLON	33/44	2' x 2'	35-11	LOW	SHRUBS
	LAVANDULA STOECHAS OTTO GUERT SPANISH LAVENDER	1 GALLON	39/39	2' x 2'	35-11	LOW	SHRUBS
	LONGANDORA LONGIFOLIA SPREEZE SPREEZE DUNNY HAT PLUSH	1 GALLON	64/35	2' x 2'	35-11	LOW	SHRUBS
	SALVIA MICROPHYLLA HOT LIFE SAGE HOT LIFE SAGE	1 GALLON	3/11	2' x 2'	35-11	LOW	SHRUBS
	ZAUSCHNERIA CALIFORNICA BENT'S BLUFF BENT'S BLUFF CALIFORNIA FUCHSIA	1 GALLON	31/16	2' x 2'	35-11	LOW	SHRUBS

INSTALL A 2" LAYER OF MEDIUM-SIZE PIR OR REDWOOD BARK IN ALL SHRUB AND GROUNDCOVER PLANTING AREAS. BARK ONLY. RECYCLED LUMBER, YARD WASTE OR OTHER NON-BARK WOOD PRODUCTS ARE NOT ACCEPTABLE. SEE NOTES, SHEET L.A.9.

PLANTING NOTES:

1. ALL WORK SHALL CONFORM TO APPLICABLE LOCAL CODES.
2. ALL PLANT LOCATIONS ARE DIAGRAMMATIC. ACTUAL LOCATIONS SHALL BE VERIFIED WITH THE OWNER'S AUTHORIZED REPRESENTATIVE PRIOR TO PLANTING.
3. ALL PLANT MATERIAL WITHIN A SPECIES SHALL HAVE SIMILAR SIZE, AND SHALL BE OF A FORM TYPICAL FOR THE SPECIES. ANY PLANT BEING UNACCEPTABLE BY THE OWNER'S AUTHORIZED REPRESENTATIVE SHALL BE IMMEDIATELY REMOVED FROM THE SITE AND SHALL BE REPLACED WITH AN ACCEPTABLE PLANT OF THE SAME TYPE AND SIZE AT THE CONTRACTOR'S EXPENSE. ANY MATERIAL APPEARING TO BE UNACCEPTABLE, EVEN IF DETERMINED TO STILL BE ALIVE, SHALL NOT BE ACCEPTED. THE OWNER'S AUTHORIZED REPRESENTATIVE SHALL BE THE SOLE JUDGE AS TO THE ACCEPTABILITY OF PLANT MATERIAL.
4. ALL TREES SHALL BE STANDARD IN FORM UNLESS OTHERWISE SPECIFIED OR NOTED ON PLANS OR PLANTING LOGS.
5. CONTRACTOR SHALL APPLY A PRE-EMERGENT HERBICIDE BETWEEN PLANT MATERIAL PER SPECIFICATIONS.

6. IN SLOPE AREAS, FRESH GRADES SHALL BE 2" BELOW VAULTS, BOXES, ETC.
7. IN AREAS OTHER THAN SLOPES, FRESH GRADES SHALL BE WITHIN A TOLERANCE OF TWO (2) PERCENT AWAY FROM ALL SUB-DRAGS, AND SHALL MATCH CURB, ENGINEER'S GRADING AND FLOW LINES UNLESS OTHERWISE NOTED.
8. AFTER FRESH GRADES HAVE BEEN ESTABLISHED, CONTRACTOR SHALL TAKE SOIL SAMPLES TESTED BY AN ESTABLISHED SOIL TESTING LABORATORY FOR THE FOLLOWING ITEMS: SITE FERTILITY, ORGANIC MATTER CONTENT, ANIONIC CATIONIC CAPACITY, AND SOIL AND BORON CONTENT. EACH SAMPLE SUBMITTED SHALL CONTAIN APPROXIMATELY 1 CUBIC QUANT OF SOIL, BUT NO LIME. CONTRACTOR SHALL ALSO SUBMIT THE PROJECT PLANT LIST TO THE LABORATORY ALONG WITH THE SOIL SAMPLES. THE SOIL REPORT PRODUCED BY THE LABORATORY SHALL BE INCORPORATED INTO THE WATER MANAGEMENT PROGRAM FOR PROJECT ESTABLISHMENT AND MAINTENANCE.

ANALYTICAL RESULTS FOR THE SOILS:
 SOIL pH: 6.5
 SALINITY: 0.00
 TEXTURE: CLAY
 WATER INFILTRATION RATES: 0.00
 GENERAL RECOMMENDATIONS:
 PLANTING RECOMMENDATIONS:
 BACKFILL MEDIA FOR SHRUBS:
 BACKFILL RECOMMENDATIONS FOR PALMS:
 PIPE PLANT SOIL AMENDMENT FOR ANNUAL COLOR BEDS:
 SOIL FOR POTTERY AND CONTAINERS:
 FERTILIZER PROGRAM:
 PLANT ESTABLISHMENT FERTILIZATION RECOMMENDATIONS:
 Ongoing MAINTENANCE FERTILIZATION RECOMMENDATIONS:
 THE CONTRACTOR SHALL INSTALL SOIL, MICROBIOLOGICAL AND FERTILIZER PER THE SOIL REPORT RECOMMENDATIONS, AND AFTER RECEIVING A CHANGE ORDER FROM THE OWNER. ANY CHANGE IN COST TO THE SOIL REPORT RECOMMENDATIONS SHALL BE SUBMITTED TO THE OWNER WITH THE REPORT. FOR MEDIA IN PLANTERS ONLY, THE SOIL PREPARATION SHALL CONSIST OF THE FOLLOWING:
 FOR ALL TREES AND SHRUBS:
 4 PARTS BY VOLUME UNSETTLED SOIL
 3 PARTS BY VOLUME NITROGEN ESTABLISHED ORGANIC AMENDMENT
 10 LBS. AGRI-CAL TUNG. CYTOSOL PER CU. YD.
 2 LBS. HIGH SULPHATE PER CU. YD.

9. ALL SHRUB PLANTING AREAS OTHER THAN SLOPES SHALL RECEIVE A SURFACE LAYER OF MULCH AS FOLLOWS:
 ALL INTERIOR ISLANDS AND PLANTING AREAS ...
 ALL PERIPHER PLANTING AREAS ...
 PROVIDE A MULCH WITHIN PLANTING SPACING OF ALL SHRUBS AND TREES CONSISTING OF A BLEND OF 60% BIRCHWOOD REDWOOD OR FIR BARK AND 35% MEDIUM REDWOOD OR FIR DECOMPOSABLE BARK, 1" DEPTH WITHIN WATERING BENCH AROUND PLANT BASE. MULCH PARTS SHALL BE BLENDED THROUGH MULCH COVER. CONTRACTOR TO PROVIDE SAMPLES OF MULCH FOR REVIEW BY THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION. PROVIDE MINIMUM OF 1 CU. FT. FOR MULCH BENCHES.
10. ANY COMPACTED SOIL IN PLANTING AREAS SHALL BE RETURNED TO A TYPICAL CONDITION PRIOR TO THE INSTALLATION OF PLANT MATERIAL. FERTILE CONDITION IS DEFINED AS CASK, CRUMBLED OR LOOSELY COMPACTED CONDITION WHEREBY THE ROOT STRUCTURE OF HEAVILY PLANTED MATERIAL WILL BE ALLOWED TO SPREAD UNIMPACTED.
11. A SINKING PLANT MATERIAL, ANY PLANT MATERIAL DAMAGED BY THE CONTRACTOR SHALL BE REPLACED WITH ONE OF THE SAME TYPE AND SIZE AT THE CONTRACTOR'S OWN EXPENSE AS DETERMINED BY THE OWNER OR OWNER'S AUTHORIZED REPRESENTATIVE.
12. THE CONTRACTOR IS RESPONSIBLE FOR BEING AWARE OF ALL EXISTING OR PROPOSED UTILITIES, AND SHALL BE RESPONSIBLE FOR ANY CHANGES TO THE UTILITIES AND OR ANY BURIAL TO ANY PERSON OR PROPERTY.

13. THE CONTRACTOR SHALL INSTALL ROOT BARRIERS NEAR ALL TREES THAT ARE LOCATED WITHIN FIVE (5) FEET OF PAVING OR CURBS AS WELL AS ANY OTHER LOCATION SHOWN ON THE PLANS. ROOT BARRIERS SHALL BE 30" DEEP ROOT-ON EQUIVALENT 2" DEEP PANELS. BARRIERS SHALL BE LOCATED IMMEDIATELY ADJACENT TO PARADEWAYS, WALLS, AND/OR FOUNDATIONS PER THE ROOT BARRIER GUIDE ON THESE PLANS. INSTALL PANELS PER MANUFACTURER'S RECOMMENDATIONS. UNDER NO CIRCUMSTANCES SHALL THE CONTRACTOR USE ROOT BARRIERS OF A TYPE THAT COMPLETELY ENCLOSE THE ROOTBALL. INSTALL PER DETAIL 3.8.3 SHEET L.A.9.
14. PLANT QUANTITIES SHOWN ON LEGENDS ARE FOR GENERAL INFORMATION. IN THE CASE WHERE THERE ARE DISCREPANCIES, THE CONTRACTOR SHALL USE THE NUMBER LOCATED BETWEEN THE LEGEND QUANTITIES AND ACTUAL PLANT COUNTS.
15. THE CONTRACTOR SHALL MAINTAIN THE PRODUCT AS A HEALTHY AND WEED-FREE CONDITION FOR A PERIOD OF NINETY (90) DAYS.

ATTENTION
 ALL UNDERGROUND UTILITIES AND OBSTRUCTIONS SHALL BE REVEALED PRIOR TO ANY PLANTING. CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES AND OBSTRUCTIONS PRIOR TO ANY PLANTING. CALL UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA 800.488.4888 AT 1-800-424-4133 OR 9-1-1 TWO WORKING DAYS BEFORE YOU DIG.

UNAUTHORIZED CHANGES & USES
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MINS ENGINEERS INC.
 201 Industrial Way
 Buellton, CA 93422
 Phone: 805-688-5200
 www.mins-engineers.com

DESIGNED:	CITY ENGINEER:	DATE:
DRAWN:	R.E.J. P.P.	
CHECKED:		
DATE:		
PROJECT ENGINEER:		DATE:
R.E.J. EXP.		



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SEE SHEET L.A.1.2 FOR LANDSCAPE PLANTING DETAILS

City of Buellton
 Station 2 Parking Lot - Avenue of Flags

PROJECT NUMBER: **CIBUE.180531**

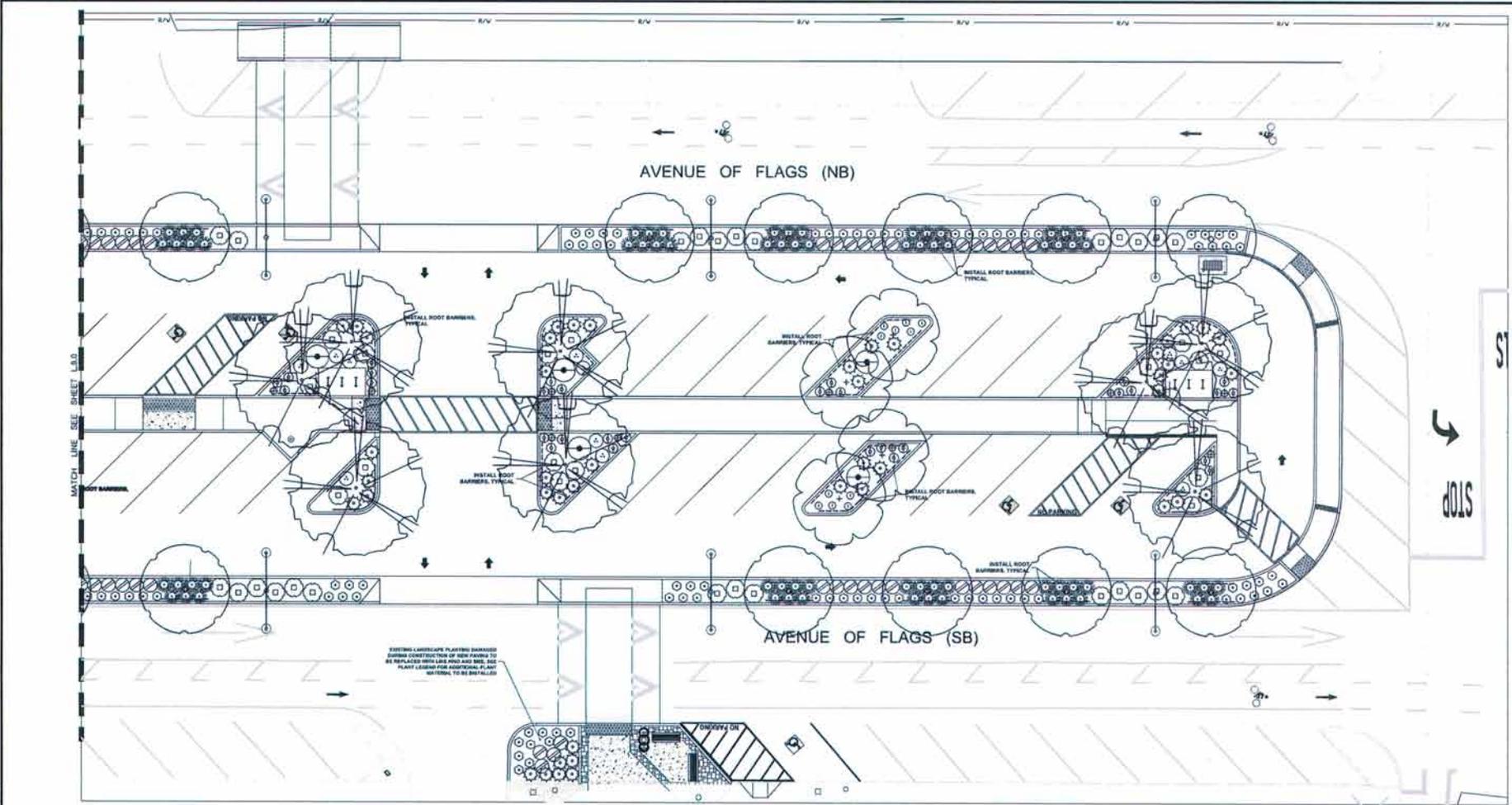
DRAWING NUMBER: **L-9**

SHEET NUMBER: **28 OF 30**

LANDSCAPE PLANTING PLAN

100% DRAFT SUBMITTAL - NOT FOR CONSTRUCTION

100% DRAFT SUBMITTAL - NOT FOR CONSTRUCTION



ATTENTION
 ALL UNDERGROUND UTILITIES AND STRUCTURES SHOWN HEREON WERE OBTAINED FROM THE BEST AVAILABLE SOURCES AND ARE PROVIDED TO BE ACCURATE AND COMPLETE. THE CONTRACTOR SHALL VERIFY THE LOCATION, DEPTH, AND CONDITION OF ALL UTILITIES AND STRUCTURES SHOWN ON THIS PLAN. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO STOP, LOCATE, AND PROTECT ALL UTILITIES AND STRUCTURES BEFORE ANY EXCAVATION.

UNAUTHORIZED CHANGES & USES
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SEE SHEET L10 FOR LANDSCAPE PLANTING LEGEND
 SEE SHEET L11 FOR LANDSCAPE PLANTING DETAILS

City of Buellton
 Station 2 Parking Lot - Avenue of Flags

LANDSCAPE PLANTING PLAN

PROJECT NUMBER: **CIBUE.180531**
 DRAWING NUMBER: **L-10**
 SHEET NUMBER: **29** OF **30**

REV.	DATE	BY	DESCRIPTION

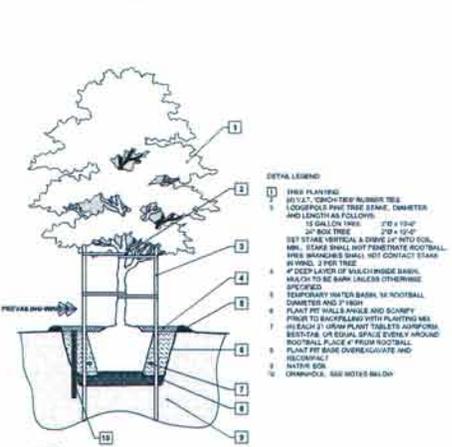
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 Phone: 805-688-5200
 www.mnsengineering.com

DESIGNED:	CITY ENGINEER:	DATE:
DRAWN:	R.C.S. / R.C.	
CHECKED:		
SCALE:		
CONTRACT/ABILITY:	PROJECT NUMBER:	DATE:
	1005 - 100	

SCALE: 1" = 10'-0"

NOT TO SCALE



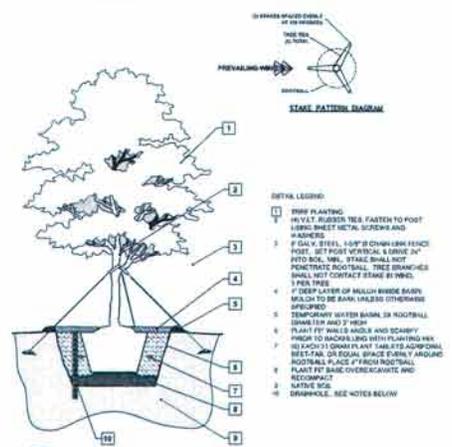
DETAIL LEGEND:

- 1 TREE PLANTING
- 2 1/2" GALV. COBALT-FREE ALUMINUM TREE LOGS/POLE PAINT TREE STAKE, DIAMETER AND LENGTH AS FOLLOWS:
1/2" GALV. TREE: 2'0" x 10'-0"
1" GALV. TREE: 2'0" x 10'-0"
3/4" GALV. TREE: 2'0" x 10'-0"
- 3 SET STAKE VERTICAL & DRIVE IT INTO GROUND. STAKE SHALL NOT PENETRATE ROOTBALL. TREE BRANCHES SHALL NOT CONTACT STAKE AT ANY POINT.
- 4 4" DEEP LAYER OF MULCH (MULCH BASK) SHALL BE 2" MIN. UNDER OTHERWISE SPECIFIED.
- 5 TEMPORARY WATER BASK, 18" ROOTBALL DIAMETER AND 1' HIGH.
- 6 PLANT PEI WALLS (HOLE AND SCAFFY) PRIOR TO BACKFILLING WITH PLANTING MIX.
- 7 1" EACH 1/2" DRAM PLANET TABLETS AROUND ROOTBALL PLACE 4" FROM ROOTBALL.
- 8 PLANT FIT BASE OVER/UNDER/AT/AND BEHIND.
- 9 NATIVE SOIL.
- 10 DRAINWICK. SEE NOTES BELOW.

NOTES:

1. DETAIL 10" DRAINWICK HOLES. MIN. DIAMETER OF 1" AT EACH TREE TO A DEPTH OF 30". INSTALL DRAIN PIPE WRAPPED WITH DRAINAGE FABRIC SOCK IN HOLE. BACKFILL HOLE WITH SAND OR SANDY LOAM SOIL.
2. PLANTING HOLE TO BE 3.5 TO 4 TIMES THE DIAMETER OF NURSERY CONTAINER WITH DEPTH EQUAL TO THE ROOTBALL.
3. PLACE TREE IN CENTER OF HOLE AND BACKFILL WITH SOIL AMENDED AS SPECIFIED FOR THE TOP 1" OF TOPSOIL IN PLANTER MESH. SET TOP OF ROOTBALL 1" ABOVE FINISH.
4. SCORE THE SIDES OF THE ROOTBALL BY MAKING 3 VERTICAL CUTS, 10" DEEP INTO THE ROOTBALL.
5. SETTLE BACKFILL BY JETTING WITH WATER USING A HOSE. DO NOT COMPACT WITH TOOLS OR BY STOMPING WITH FEET.
6. REMOVE ALL NURSERY STAKES.

1 TREE PLANTING / STAKING (2) DETAIL
L-11 N.T.S.



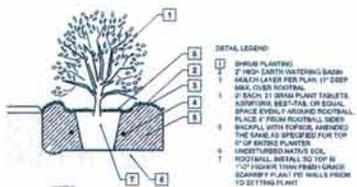
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2 TREE PLANTING GUYING DETAIL
L-11 N.T.S.



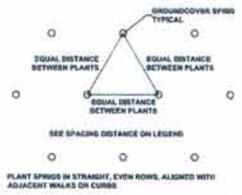
DETAIL LEGEND:

- 1 SHRUB PLANTING
- 2 1/2" GALV. COBALT-FREE ALUMINUM TREE LOGS/POLE PAINT TREE STAKE, DIAMETER AND LENGTH AS FOLLOWS:
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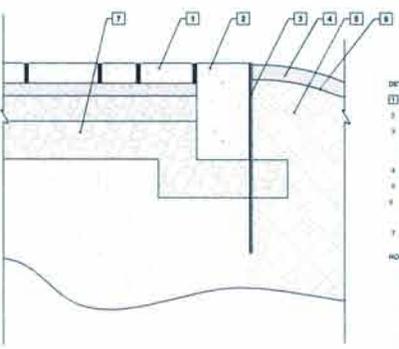
3 SHRUB PLANTING DETAIL
L-11 N.T.S.



GROUNDCOVER PLANTING NOTES:

1. PLANT GROUNDCOVER SPACES INTO PREPARED TOPSOIL.
2. SEE NOTES FOR SOIL PREPARATION REQUIREMENTS.
3. CARE SHALL BE TAKEN TO MINIMIZE DAMAGE TO SPRING ROOTS. RE-PLANT GROUNDCOVER WHICH DIES EVERY 2 WEEKS THROUGHOUT MAINTENANCE PERIOD.

4 GROUNDCOVER SPACING DETAIL
L-11 N.T.S.



DETAIL LEGEND:

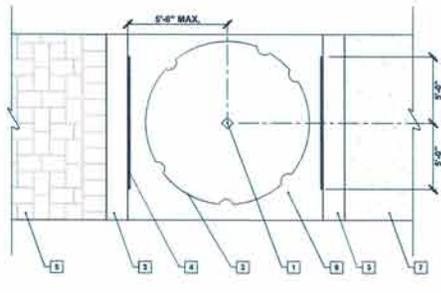
- 1 TYPICAL FIBER/REINFORCABLE FIBER INVECTICAP
- 2 TYPICAL CONCRETE CURBING OR BANDING
- 3 LEAK-PROOF BARRIER MATERIAL. SEE NOTES FOR TYPE AND MANUFACTURER. INSTALL PER MANUFACTURER'S SPECIFICATIONS. TYPICAL.
- 4 MULCH LAYER PER PLAN
- 5 BACKFILL SOIL
- 6 FRESH DRAINAGE. 1" BELLOW FINISH IN TYPICAL AREAS. 2" BELLOW FINISH IN MARL AND GROUNDCOVER AREAS.
- 7 TYPICAL PERMEABLE PAVING BASE, SUB-BASE, AND SUBGRADE MATERIAL.

ROOT BARRIER:

VILLA "MILKHAUS ROLL" (SEE LISTING) RECYCLED POLYETHYLENE RUBBER 30" TALLNESS 3/4" DEPTH

VILLA ROOT BARRIER, INC. 1800 PASADENA STREET LAKE ELSINORE, CA 92531 OR APPROVED EQUAL.

5 ROOT BARRIER DETAIL
L-11 N.T.S.



DETAIL LEGEND:

- 1 TREE TRUNK
- 2 TREE CANOPY
- 3 TYPICAL CONCRETE CURBING OR BANDING
- 4 LEAK-PROOF BARRIER MATERIAL. SEE NOTES FOR TYPE AND MANUFACTURER. INSTALL PER MANUFACTURER'S SPECIFICATIONS. TYPICAL.
- 5 TYPICAL FIBER/REINFORCABLE FIBER INVECTICAP
- 6 TYPICAL PLANTER AREA
- 7 TYPICAL CONCRETE WALKWAY OR FINISH

ROOT BARRIER:

VILLA "MILKHAUS ROLL" (SEE LISTING) RECYCLED POLYETHYLENE RUBBER 30" TALLNESS 3/4" DEPTH

VILLA ROOT BARRIER, INC. 1800 PASADENA STREET LAKE ELSINORE, CA 92531 OR APPROVED EQUAL.

6 ROOT BARRIER DETAIL PLAN
L-11 N.T.S.



ATTENTION

All underground utilities and structures shown herein were obtained from the best available sources and are provided to the contractor for information only. The contractor shall verify the location and depth of all underground utilities and structures before construction. The contractor shall be responsible for any damage to underground utilities and structures caused by construction activities.

CALL UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA TOLL FREE AT 1-800-421-4333 OR 811. THE MISSING LINK BEFORE YOU DIG.

UNAUTHORIZED CHANGES & USES

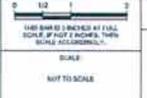
CAUTION: The engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to or use of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

REV	DATE	BY	DESCRIPTION

MNS ENGINEERS, INC.
CONSTRUCTION MANAGER

201 Industrial Way
Buellton, CA 93427
Phone: 805-688-5200
www.mnsengineers.com

DESIGNED:	CITY ENGINEER:	DATE:
DRAWN:	CITY ENGINEER:	DATE:
CHECKED:	CITY ENGINEER:	DATE:
DATE:	CITY ENGINEER:	DATE:
CONTRACT/UTILITY:	CITY ENGINEER:	DATE:



City of Buellton Medium Parking Lot - Avenue of Flags		PROJECT NUMBER CIBUE.180531
LANDSCAPE PLANTING DETAILS		DRAWING NUMBER L-11
NOT TO SCALE		SHEET NUMBER 30 OF 30



Lic #1004110, Class A, B 8(a) / SDVOSB / DBE / SBE

Date: 1/30/2020

To: Kent Yankee, Deputy City Engineer

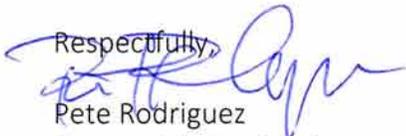
From: Pedro Rodriguez, Rdz Contractors

Subj: Formal Bid Protest for project Avenue of Flags Median 2 Improvements

Mr. Yankee,

Please accept this letter as our official protest for the project mentioned above. The reason for protest is the two lowest bidders did not list a professional surveyor as a subcontractor to complete the work required by the project. This project is adhering to California Labor Code in which all employees must be paid prevailing wages. The specs state any subcontractor who performs in excess of one half of one percent or \$10,000 whichever is greater, must be listed. Neither Cal Portland Construction nor JJ Fisher Construction listed a surveyor who's work is well over one half of one percent on this project. As per public contract code, if a contractor fails or does not list a subcontractor for a specific portion of work, they must have the required license to perform the work in-house. Neither of these companies have the proper license to perform the survey required on this project. For this reason, Rdz Contractors should be awarded the project. Thank you for your time and consideration in this matter.

Respectfully,


Pete Rodriguez
Owner, Rdz Contractors

PO Box 760 Nipomo, CA 93444 (805)458-5252

rdzcontractors@gmail.com



1625 E. Donovan Road, Santa Maria, CA 93454
P.O. Box 1280, Santa Maria, CA 93456
Phone: (805) 345-3581 Fax: (805) 345-3538
Contractor's License #523019

January 30, 2020

Mr. Kent Yankee, P.E.
201 Industrial Way, Ste A
Buellton, CA 93427

RE: Avenue of Flags Median 2 Improvements
Protest for Buellton Median 2 Survey

Dear Mr. Yankee,

We are in receipt of the above-mentioned protest notification. It shall be noted that the initial notice of this protest was received from the City, and not the protestor.

CalPortland Construction (CPC) did not list a surveyor as the selected professional service was less than \$10,000 and therefore did not meet the minimum dollar threshold to require listing per Public Contract Code §4104, also described in the City's project specifications below:

A9 DESIGNATION OF SUPPLIERS AND SUBCONTRACTORS

The following is a list of subcontractors and suppliers, as defined in 1-6.2 Subcontractor Listing of the SSPWC, who will perform work or provide materials of value in excess of one-half percent of the total bid price or \$10,000, whichever is greater. No subcontractor shall perform work in excess of the amount specified in 1-6.2 Subcontractor Listing of the SSPWC, without the written approval of the CITY. Bidder certifies that all reasonable steps have been taken to ensure that Disadvantaged Business Enterprises (as defined in these bid documents) have had the opportunity to compete for work under this bid/contract. All subcontracts are required to comply with Federal requirements delineated herein.

Each subcontractor shall possess a valid Department of Industrial Relations registration number.

The Contractor is responsible to ensure that appropriate provisions are to be inserted in all subcontracts to bind subcontractors to the contract requirements as contained herein.

Each subcontractor must agree to comply with all applicable Federal, State, and local requirements, in addition to those set forth in this section.

All subcontracts in excess of \$10,000 shall include, or incorporate by reference, the equal opportunity clause of Executive Order 11246.

All subcontracts must contain a nondiscrimination clause.

Each subcontractor must submit each week payroll records and a weekly statement of compliance. These documents should be submitted to the prime Contractor.

CALPORTLAND IS AN EQUAL OPPORTUNITY EMPLOYER

Surveyor DPSI provided a timely quote to CPC in the amount of \$7,500, which is clearly less than the listing requirements. CPC intends to use their services to complete the survey requirements of this contract.

Therefore, the mentioned protest has no merit. CPC looks forward to the City's Notice of Award at the City's convenience.

Should you have any questions or concerns regarding this matter, please contact me at (805) 345-3466.

Sincerely,

A handwritten signature in black ink, appearing to read 'J Bishop', written in a cursive style.

Jesse Bishop
VP/GM- Construction

Encl:

CC:

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January 28, 2020

Dan Robel
JJ Fisher Construction, Inc.
2250 Mahoney Road
Santa Maria, CA 93455

Subject: Avenue of Flags Median 2 Improvements

Dear Mr. Robel:

It is our understanding that JJ Fisher Construction, Inc. requires assistance with construction staking for the Avenue of Flags Median 2 Improvements project in Buellton, California. Diversified Project Services International Inc. (DPSI) will provide the services as listed in the following scope of work.

CONSTRUCTION STAKING

We will provide construction surveying services as follows:

BACKCHECK SURVEY CONTROL

- Tie into existing survey control per horizontal control plan and verify accuracy

SAWCUT

- Set major angle points and line points to mark limits of sawcut

SITE WALLS

- Major angle points at 5' offsets
- Straight sections at 50' intervals
- Cuts and/or fills to top of footing

STORM DRAIN/CATCH BASIN

- Double offsets to catch basin
- Single 10' offsets at 25' intervals on curves with cut to flowline
- Laterals at "wye" on main and at building line
- Double offsets for cleanouts

UTILITIES

- Electrical boxes: Double 10' offsets to center of box on centerline of box
- On-site light standards: Double 10' offsets
- Cuts and/or fills to finish surface or top of curb adjacent to curb

FINAL CURBS ON AND OFF-SITE

- Single 3' offsets to face of curb at 50' intervals on straight sections
- Single 3' offsets to face of curb at 25' intervals on horizontal and vertical curves with cuts to top of curb



- For parking areas, single offset stakes at all angle points.
- For small radius curves (less than 5') radius point.
- For large radius curves, delta/4 points.
- Centerline of handicap ramps.

Field staking limited to 3 move-ins/mobilizations.

Once each survey phase is complete, we will provide cut sheets for your use.

To prepare the calculations, we will require a digital file of the approved drawings in an AutoCAD 2018 compatible format.

We will make every effort possible to accommodate your needs. We ask for a 48-hour advance notice to allow time for preparation, scheduling, and calculations. To be as efficient as possible, we provide these services based on a 4-hour minimum charge for all field work.

It is the responsibility of the contractor to retain the location and integrity of the stakes once the survey crew has completed their task. Re-staking will be billed on a time and materials basis, including, but not limited to, travel, per diem, administrative and labor costs. These services will require a signed additional services request agreement prior to beginning work.

Claims against DPSI, Inc. for errors in staking must be accompanied by proof of the original location of the stake and the information written on the lath.

ASSUMPTIONS AND EXCLUSIONS

The following assumptions and exclusions apply to this proposal:

- The survey data prepared by MNS Engineers, Inc. will be used as a basis for the project.
- Additional work will be billed on a Time and Materials basis or as an addendum to this proposal with prior written authorization from JJ Fisher Construction, Inc.
- Any decorative concrete design work and flatwork around the building is not included in this proposal. We can provide on a Time and Materials basis if needed.

DELIVERABLES:

- Office Calculations
- Field staking
- Cutsheets and plats

FEES:

Total fixed fees:

\$7,500



ACCEPTANCE AND TERMS:

This agreement consists of the scope of work, the following terms, and any exhibits or attachments enclosed. This agreement supersedes any and all prior negotiations, correspondence, or agreements either written or oral. Any changes to this agreement must be mutually agreed to in writing.

DPSI bills weekly for work in progress and payment is due no later than 30 days of receipt of the bill. Overdue amounts will be surcharged at 18 percent per annum or 1.5 percent monthly.

If this meets with your approval, please sign the last page of this proposal and return which will serve as our notice to proceed.

The fees quoted in this proposal are valid for 60 days from this date. If you have any questions, please give me a call.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Brian Borum', is written over a faint, illegible stamp or watermark.

Brian Borum, LS
Survey Manager

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 6

To: The Honorable Mayor and City Council

From: Rose Hess, Public Works Director

Meeting Date: February 13, 2020

Subject: Approval of Intra-Basin Administrative Agreement for Implementation of the Sustainable Groundwater Management Act (SGMA) in the Santa Ynez River Valley Groundwater Basin with the Santa Ynez River Water Conservation District

BACKGROUND

In September 2014, Governor Brown signed into law a three-bill legislative package collectively known as the Sustainable Groundwater Management Act (SGMA). SGMA requires groundwater basins to establish Groundwater Sustainability Agencies (GSA), and adopt Groundwater Sustainability Plans (GSP). For the Santa Ynez River Valley, there are three GSA's: Western Management Area (WMA), Central Management Area (CMA), and Eastern Management Area (EMA).

In 2016, the City Council approved a Memorandum of Understanding with the Santa Ynez Valley River Water Conservation District (District) which documented our partnership with the District to comply with SGMA and in 2017 formed the Central Management Area (CMA). The Santa Ynez River Water Conservation District (SYRWCD) has played a leadership role in SGMA, facilitating the formation of all three management areas and undertaking preparation of a GSP for each management area.

The California Water Code requires basins with multiple GSAs and GSPs to submit a Coordination Agreement to DWR. The SYRWCD drafted an Intra-basin Administrative Agreement. This Agreement commits the eight agencies from all the GSA's involved to a cooperative and ongoing working relationship and the development of a Coordination Agreement. All three GSA Committees have endorsed the Agreement and all participating agencies must now approve the Intra-Basin Administrative Agreement.

FISCAL IMPACT

There is no direct fiscal impact to the City as a result of approving the Intra-Basin Administrative Agreement.

RECOMMENDATION

Staff recommends that the City Council approve the Intra-Basin Administrative Agreement for Implementation of the Sustainable Groundwater Management Act (SGMA) in the Santa Ynez River Valley Groundwater Basin with the Santa Ynez River Water Conservation District and authorize the Mayor to sign the Agreement on behalf of the City.

ATTACHMENTS

Attachment 1 –Draft Memorandum of Agreement for the Formation of a GSA

Intra-Basin Administrative Agreement
For Implementation of the Sustainable Groundwater Management Act
In the Santa Ynez River Valley Groundwater Basin

This Intra-Basin Administrative Agreement (“Agreement”) is made and effective as of _____, 2019 (“Effective Date”) by and between the Parties executing this Agreement below, each referred to herein as a “Party” and collectively as the “Parties.”

A. **WHEREAS**, in 2014 the State of California enacted the Sustainable Groundwater Management Act, including but not limited to Water Code section 10720 et seq., referred to in this Agreement as the “Act” or “SGMA,” as subsequently amended, pursuant to which certain agencies may become or participate in “Groundwater Sustainability Agencies” (“GSAs”) and prepare, adopt, and implement “Groundwater Sustainability Plans” (“GSPs”) to achieve sustainable groundwater management in basins throughout the State. The Act defines a groundwater “basin” as a basin or sub-basin identified and defined in California Department of Water Resources (“DWR”) Bulletin 118 or as modified pursuant to the Act. Each Party is a local agency located within the Santa Ynez River Valley Groundwater Basin (Bulletin 118, Basin No. 3-15, “Basin”), each is qualified to become a GSA or participate in a GSA or multiple GSAs, and each is authorized to adopt a GSP or participate in the adoption of a GSP or multiple GSPs under the Act for all or a portion of the Basin, as applicable; and

B. **WHEREAS**, the Parties previously executed a “Memorandum of Understanding for Implementation of the Sustainable Groundwater Management Act in the Santa Ynez River Valley Groundwater Basin” dated May 23, 2016 (“2016 MOU”) to, among other things, provide for the initial organization of the Basin according to three separate Management Areas, ensure the timely formation and filing of a separate GSA for each of the three Management Areas, and establish the basis for a cooperative and ongoing working relationship between and among the Parties and GSAs for implementing the goals and requirements of SGMA throughout the Basin; and

C. **WHEREAS**, in accordance with SGMA and the 2016 MOU, three separate GSAs have been formed and are operating within the Basin, wherein one GSA represents the Western Management Area, one GSA represents the Central Management Area, and one GSA represents the Eastern Management Area; and

D. **WHEREAS**, the Western Management Area Groundwater Sustainability Agency (“WMA GSA”) was formed by the City of Lompoc, the Vandenberg Village Community Services District, the Mission Hills Community Services District, the Santa Ynez River Water Conservation District, and the Santa Barbara County Water Agency pursuant to the January 11, 2017 Memorandum of Agreement for Formation of a Groundwater Sustainability Agency for the

Western Management Area in the Santa Ynez River Valley Groundwater Basin Under the Sustainable Groundwater Management Act (“WMA MOA”); and

E. **WHEREAS**, the Central Management Area Groundwater Sustainability Agency (“CMA GSA”) was formed by the City of Buellton, the Santa Ynez River Water Conservation District, and the Santa Barbara County Water Agency pursuant to the January 11, 2017 Memorandum of Agreement for Formation of a Groundwater Sustainability Agency for the Central Management Area in the Santa Ynez River Valley Groundwater Basin Under the Sustainable Groundwater Management Act (“CMA MOA”); and

F. **WHEREAS**, the Eastern Management Area Groundwater Sustainability Agency (“EMA GSA”) was formed by the City of Solvang, the Santa Ynez River Water Conservation District, Improvement District No.1, the Santa Ynez River Water Conservation District, and the Santa Barbara County Water Agency pursuant to the April 27, 2017 Memorandum of Agreement for Formation of a Groundwater Sustainability Agency for the Eastern Management Area in the Santa Ynez River Valley Groundwater Basin Under the Sustainable Groundwater Management Act (“EMA MOA”); and

G. **WHEREAS**, the Parties hereto wish to supplement and provide a further framework for cooperative and ongoing efforts among themselves and among the WMA GSA, the CMA GSA, and the EMA GSA for implementation of SGMA throughout the Basin in a manner that is effective, efficient, fair, and at reasonable costs.

THEREFORE, in consideration of the Recitals set forth above and the mutual promises set forth below, the Parties agree as follows:

1. Purpose. The primary purpose of this Agreement is to facilitate a cooperative and ongoing working relationship between the Parties and among the WMA GSA, the CMA GSA, and the EMA GSA that will allow them to explore, study, evaluate, develop, and carry out mutually beneficial approaches and strategies for implementing SGMA throughout the Basin in an effective, efficient, fair, and cost-effective manner.
2. Development of Separate Groundwater Sustainability Plans.
 - (a) In accordance with the WMA MOA, the CMA MOA, and the EMA MOA, a separate GSP will be developed by the respective GSAs for each of the three Management Areas identified in the Recitals above. As a part of their cooperative and ongoing efforts under this Agreement, the Parties through their respective GSAs shall continue to discuss and explore the potential formation of one or more new joint powers authority or alternative arrangement(s) to implement the GSPs and carry out the objectives and requirements of SGMA throughout the Basin in a coordinated fashion.
 - (b) As further described at Section 3 below, the Parties acknowledge and agree that the respective GSPs must be developed in a coordinated fashion and that a Coordination Agreement must be developed and submitted to the California Department of Water

Resources (“DWR”) together with the three GSPs for the Basin. As foundation to the Coordination Agreement, and in accordance with Section 10727.6 of the Act, the Parties further acknowledge and agree that their respective GSAs shall coordinate with each other in the preparation of the respective GSPs to ensure that the GSPs utilize the same data and methodologies for the following assumptions:

- Groundwater elevation data;
- Groundwater extraction data;
- Surface water supply;
- Total water use;
- Change in groundwater storage;
- Water budget; and
- Sustainable yield.

(c) Governance and decision-making processes within the individual GSAs shall be governed by the respective Memoranda of Agreement described in the Recitals above, as those documents may be modified or supplemented from time to time by applicable bylaws, policies, amendments, or other agreements.

3. Coordination Agreement. Because multiple GSPs will be developed for the Basin, the Parties agree that a Coordination Agreement shall be developed and entered in accordance with Sections 10727(b)(3), 10727.6, and 10733.4(b)(3) of the Act, and the requirements and elements set forth in Section 357.4 of Title 23 of the California Code of Regulations (“SGMA Regulations”) to ensure that the GSPs are developed and implemented utilizing the same data and methodologies and that elements of the GSPs necessary to achieve the sustainability goal for the Basin are based upon consistent interpretations of the basin setting.

Because developing and executing the Coordination Agreement is a prerequisite to filing the respective GSPs, the Parties agree to commence negotiation of the Coordination Agreement through their respective GSAs as soon as practicable, but no later than July 1, 2020. In the event that essential terms and elements of the Coordination Agreement, as set forth by Section 357.4 of the SGMA Regulations, have not been developed in draft for consideration by the Parties and the respective GSAs by June 1, 2021, any Party to this Agreement may demand in writing to the other Parties that the remaining process for developing and finalizing the Coordination Agreement be administered with the services of a mediator as provided by Section 7 below.

4. Sharing of DWR Grant Funds. The Parties acknowledge that the Santa Ynez River Water Conservation District (SYRWCD) is the grantee of a DWR Proposition 1 grant award of \$1,000,000 (“DWR Grant Funds”) on behalf of the respective GSAs for the three Management Areas and that such DWR Grant Funds are administered pursuant to the 2018 Grant Agreement Between the State of California (DWR) and the SYRWCD (“DWR Grant Agreement”). The Parties agree, individually and through their respective GSAs, that the

DWR Grant Funds shall be shared and allocated equally (one-third each) among the WMA GSA, the CMA GSA, and the EMA GSA on behalf of the respective Management Areas for development of their respective GSPs and related SGMA costs as authorized by the DWR Grant Agreement; and that if any GSA does not incur costs that are reimbursable from its respective one-third share of DWR Grant Funds, such unutilized funds shall be allocated equally (one-half each) to the two remaining GSAs; and that if either of the two remaining GSAs does not incur costs that are reimbursable from its one-half share of such remaining DWR Grant Funds, such unutilized funds shall be allocated to the one remaining GSA; and if the remaining GSA does not incur costs that are reimbursable from such remaining DWR Grant Funds, such unutilized funds shall be administered in accordance with the DWR Grant Agreement. Subject to the requirements of the DWR Grant Agreement, decisions related to the use and application of DWR Grant Funds within any given Management Area shall be made by the respective GSA for that Management Area.

5. Cost Sharing Among GSAs and Securing Joint Services.

- (a) The Parties anticipate the need or opportunity from time to time to perform certain services or activities that are common to and will benefit all three Management Areas and GSAs in preparing their respective GSPs, which services or activities otherwise would be funded individually through the GSAs, and where jointly securing and undertaking such services or activities can improve efficiencies in preparing the GSPs and save costs at a Basin-wide level. These common and mutually beneficial services, activities, and associated costs may include, but are not limited to, SGMA website development, data management systems, technical review, and administrative support. Any decision(s) on a case-by-case basis to secure and undertake services or activities that are common and mutually beneficial to the three Management Areas and GSAs, and to incur the costs associated with any such decision(s), shall require prior approval by all three GSAs, wherein the method, terms, and costs for securing and undertaking such services or activities shall be presented to each GSA as part of the aforementioned approval requirements.
- (b) Costs incurred for services or activities that are undertaken as described in Section 5(a) above shall be equally apportioned among and paid by the three GSAs (one-third each); provided, however, that each GSA shall make its own determination in coordination with SYRWCD of whether to seek reimbursement for its proportionate share of such costs from DWR Grant Funds made available to that GSA as described in Section 4 above. Cost sharing within the individual GSAs shall be administered in accordance with the terms of the WMA MOA, the CMA MOA, and the EMA MOA, along with any applicable amendments to those documents
- (c) SYRWCD shall coordinate cost sharing among the GSAs and administer any agreement or contract to provide such services or activities on behalf of the three GSAs as described in Section 5(a) above; provided, however, that SYRWCD may elect in the future not to

provide such coordination or administration services, and provided further that the GSAs may agree in writing for a different Party or third-party to coordinate such cost sharing or to administer any such agreement or contract as part of the approval requirements described in Section 5(a) above. The Parties agree that the costs incurred by SYRWCD or other Party or third-party for providing such coordination or administration services shall be apportioned and shared by the GSAs in accordance with this Section 5.

(d) Subject to the availability of DWR Grant Funds and other sources of funding that may be available to any of the GSAs, all other SGMA-related costs that are not shared among the three GSAs in accordance with this Agreement, including but not limited to those for preparation and implementation of their respective GSPs, shall be borne by the respective GSAs and Parties thereto in accordance with their respective Memoranda of Agreement described in the Recitals above, as those documents may be modified or supplemented from time to time by applicable bylaws, policies, amendments, or other agreements. Nothing in this Agreement is intended to nor shall limit any Party or any of the GSA from seeking recovery of SGMA-related costs, including but not limited to those for preparation or implementation of the GSPs, from water users and other persons and entities in any lawful manner, including but not limited to the authorities provided by SGMA.

6. Ongoing Cooperation. In accordance with the primary purpose of this Agreement, the Parties agree to coordinate with each other in good faith to ensure a cooperative and ongoing working relationship between the Parties and among the WMA GSA, the CMA GSA, and the EMA GSA that will allow them to explore, study, evaluate, develop, and carry out mutually beneficial approaches and strategies for implementing SGMA throughout the Basin in an effective, efficient, fair, and cost-effective manner. In furtherance of this purpose, each Party shall identify a principal contact person and other appropriate staff and/or consultant(s) to participate on such Party's behalf in carrying out this Agreement.

7. Dispute Resolution.

(a) The Parties agree to mediate any claim or dispute arising from this Agreement before filing any court action; provided, however, that any Party may elect not to mediate, where any Party that elects not to mediate or commences a court action based on a dispute or claim arising from this Agreement without first attempting to resolve the matter through mediation as provided in this Section 7 shall not be entitled to recover attorneys' fees or costs, even if such fees and costs otherwise would be available to that Party in any such action. A Party shall satisfy the requirement for "first attempting to resolve the matter through mediation" by proceeding or otherwise participating in accordance with the entire process set forth in Section 7(b) below.

(b) In the event of a claim or dispute, or where the Parties or respective GSAs cannot reach agreement on any matter arising under this Agreement, including but not limited to

preparing GSPs in a coordinated fashion as described in Section 2(b) above, or developing a Coordination Agreement as described in Section 3 above, any Party may provide a written Notice of Dispute to the other Parties that describes in detail the claim or disputed matter (“Dispute”). Upon issuance of a Notice of Dispute, a meeting shall be conducted within twenty (20) calendar days from the date of the Notice of Dispute among all Parties that elect to participate in the meeting as a good faith attempt to resolve the Dispute informally (“Informal Dispute Resolution”). In the event the Dispute is not resolved through Informal Dispute Resolution within thirty (30) calendar days from the date of the Notice of Dispute, the Party that initially provided the Notice of Dispute shall provide a separate written notification to all Parties that participated in the Informal Dispute Resolution process which identifies three mediator candidates, all of whom must be an attorney, engineer, or hydrogeologist experienced and familiar with SGMA, to mediate the Dispute (“Formal Dispute Resolution”). Furthermore, all mediator candidates must be unbiased neutrals who are not participants in any of the GSAs in the Basin and who are not officials, officers, employees, contractors, consultants, or agents of any of the Parties to this Agreement. Within ten (10) days of receiving a written notification of qualified mediator candidates, all Parties that elect to participate in such Formal Dispute Resolution may provide a written response consenting to one or more of the mediator candidates or identifying up to three additional qualified mediator candidates. Thereafter, if a mediator is not mutually-agreed upon by said participating Parties from the combined list within fifteen (15) calendar days, each party shall submit two potential mediators that they would approve and a mediator shall be picked by a non-party through random selection from the Parties’ combined lists of remaining mediators. Once initiated, the mediation shall be completed within 30 days.

- (c) Mediation fees, if any, shall be divided equally among the Parties that elect to be involved in a mediation process pursuant to Section 7(b) above. Each Party involved in the mediation shall be responsible for its own attorneys’ fees and costs.
- (d) This Section 7 shall not preclude any Party from meeting and conferring with any other Party or Parties to mutually resolve a dispute or claim prior to requesting or participating in the mediation processes described in Section 7(b) above.
- (e) This Section 7 shall not preclude any Party from seeking a preliminary injunction or other interlocutory relief if necessary to avoid irreparable harm or damages.

8. Indemnification. To the extent authorized by law, each Party shall defend, indemnify, and hold harmless the other Parties and their respective elected officials, officers, supervisors, employees, agents, contractors, and consultants from and against any and all damages, demands, actions, claims, or liabilities for the indemnifying Party’s acts or omissions arising from carrying out this Agreement.

9. Miscellaneous/General Provisions.

- (a) Notices. Any formal notice required or other formal communication given under the terms of this Agreement shall be in writing to all of the Parties and shall be given personally, by electronic mail (email), or by certified mail, postage prepaid and return receipt requested. The date of receipt of any written notice provided hereunder shall be the date of actual personal service, or email, or three days after the postmark on certified mail.
- (b) Entire Agreement/Amendments/Counterparts. This Agreement incorporates the entire and exclusive agreement of the Parties with respect to the matters described herein and supersedes all prior negotiations and agreements (written, oral, or otherwise) related thereto, including the 2016 MOU; provided, however, this Agreement does not amend, supersede, or modify the WMA MOA, the CMA MOA, or the EMA MOA as described in the Recitals above, as those documents may be amended or supplemented. This Agreement may be amended (including without limitation to add new Parties) only in a writing executed by all of the Parties. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
- (c) Termination/Withdrawal. This Agreement shall remain in effect unless terminated by the mutual consent of the Parties. Upon 30 days written notice to the other Parties, any Party may withdraw from this Agreement, and the Agreement shall remain in effect for the remaining Parties. No Party shall be liable to any other Party for electing to withdraw from this Agreement.
- (d) Assignment. No rights or duties of any of the Parties under this Agreement may be assigned or delegated without the express prior written consent of all of the other Parties, and any attempt to assign or delegate such rights or duties without such written consent shall be null and void.
- (e) Insurance. Each Party shall maintain its own insurance coverage through commercial insurance, self-insurance, or a combination thereof, against any claim, expense cost, damage or liability arising out of the performance of its responsibility pursuant to this Agreement, to the extent insurable.
- (f) Counsel. The Parties recognize that as of the Effective Date of this Agreement, independent legal counsel has not been retained to represent any of the three GSAs in the Basin. Until such time as any Party may decide otherwise within its sole and absolute discretion, each Party agrees, in its individual capacity and as a member agency of its respective GSA, to utilize its own legal counsel for all purposes, including but not limited to those related in any way to compliance with SGMA and any and all other legal

requirements, to rely exclusively upon the legal advice of its own legal counsel, and to bear all of its own fees, costs, and expenses for legal counsel, including but not limited any experts or consultants retained through legal counsel on behalf of that Party. This arrangement shall not be construed in any way to create an attorney-client relationship or a duty of loyalty between an attorney and any Party other than the direct client of that attorney, and no such relationship will be deemed to arise by implication as a result of this Agreement. The provisions of this Section 9(f) shall not be affected in the event, if any, that any or all of the GSAs in the Basin determine(s) to retain independent legal counsel.

- (g) CEQA. The Parties recognize and agree that, pursuant to 10728.6 of the Act and Public Resources Code Section 21065, neither this Agreement nor the preparation or adoption of a GSP constitutes a “project” or approval of a project under the California Environmental Quality Act (“CEQA”) or the State CEQA Guidelines.
- (h) No Third-Party Beneficiaries. This Agreement is not intended and shall not be construed to confer any benefit or create any right for any third party, or to provide the power or right of a third party to bring an action to enforce any of the terms of this Agreement.
- (i) Attorneys’ Fees and Costs. Subject to the provisions of Section 7 above, if any action at law or equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing Party or Parties, as determined by the court, shall be entitled to recover reasonable attorneys’ fees and costs which shall be determined by the court. The attorneys’ fees and costs to be awarded shall be made to fully reimburse the prevailing Party or Parties for all reasonable attorneys’ fees and costs, including but not limited to expert fees, costs, and expenses actually incurred in good faith, regardless of the size of the judgment or outcome of the action; provided, however, that recoverable fees awarded to any prevailing party shall not exceed the rate of three hundred and twenty-five dollars (\$325.00) per hour for attorneys or experts.
- (j) Authority/Binding Effect. Each Party represents and warrants that the individual(s) executing this Agreement is authorized to do so and thereby obligate such Party to perform all acts required by this Agreement, and that the consent, approval or execution of or by any third party is not required to legally bind the Party to this Agreement.
- (k) Incorporation of Recitals. The Recitals set for the above are hereby imported into this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first written above.

[Signature Pages Below]

SANTA BARBARA COUNTY WATER AGENCY

ADD SIGNATURE BLOCK(S)

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

By: _____
Kevin D. Walsh, General Manager

Address: P.O. Box 719
Santa Ynez, CA 93460

Email: kwalsh@syrwcd.com

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT, IMPROVEMENT DISTRICT
NO.1**

ADD SIGNATURE BLOCK(S)

CITY OF SOLVANG

ADD SIGNATURE BLOCK(S)

CITY OF BUELLTON

By: _____
Holly Sierra, Mayor

Address: P.O. Box 1819
Buellton, CA 93427

Email: hollys@cityofbuellton.com

CITY OF LOMPOC

ADD SIGNATURE BLOCK(S)

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

ADD SIGNATURE BLOCK(S)

MISSION HILLS COMMUNITY SERVICES DISTRICT

ADD SIGNATURE BLOCK(S)

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 7

To: The Honorable Mayor and City Council

From: Scott Wolfe, City Manager

Meeting Date: February 13, 2020

Subject: Resolution No. 20-03 – “A Resolution of the City Council of the City of Buellton, California, Authorizing the Placement of a Lien on Particular Property Located in the City of Buellton, for Unpaid Enforcement Charges to Abate a Public Nuisance”

BACKGROUND

In late 2017, staff was made aware of violations of the Buellton Municipal Code at a residence within the City. On January 3, 2018, an initial Notice of Violation was mailed to the property owner of the residence in an attempt to have the property owner correct the violations.

Over the next two years, staff took incremental steps to gain compliance from the property owner, including subsequent Notices of Violation, the issuance of administrative citations with fines, and the conduct of a nuisance abatement hearing, all without any response from the property owner. Additionally, attempts were made by City staff to contact the property owner in writing, via email, and in person. All were unsuccessful.

On October 22, 2018, the Santa Barbara County Superior Court issued an abatement warrant to allow City personnel and others working on the City’s behalf to enter the property to abate the nuisance conditions and correct the violations. This warrant was executed on October 31, 2019.

Pursuant to Section 8.04.120, the City Manager is authorized to collect the costs of nuisance abatement activities. City staff, under the direction and supervision of the City Attorney’s office and the City Manager, have undertaken actions to account for and collect these costs. On January 2, 2020, an invoice was sent to the property owner requesting payment for City costs in the amount of \$9,428.00. The amount due reflects a significant portion, but not the entirety, of the costs incurred by the City in the effort to gain compliance on the subject property. The property owner was also notified of the right to appeal the invoice by requesting a hearing before the City Manager within 10

days of the date of the letter. No request for hearing was received, and no payment has been made to date.

It is therefore appropriate for the City Council to consider taking the final step in the cost recovery process, which is the placement of a lien on the property in the amount due the City. Should the City Council determine that this step is appropriate and adopt the accompanying resolution, staff will forward this resolution to the Office of the Recorder of Santa Barbara County and the lien will be recorded. If the City Council determines that no additional action to recover the costs associated with nuisance abatement is necessary or appropriate, then no action need be taken.

FISCAL IMPACT

Should the City Council adopt the accompanying resolution, a lien will be placed upon the property identified in Exhibit “A” of the resolution, allowing the City to collect the amount due (\$9,428.00) upon the sale of the property, or sooner if the amount due were to be paid prior to the sale of the property.

RECOMMENDATION

That the City Council consider adoption of Resolution No. 20-03 – “A Resolution of the City Council of the City of Buellton, California, Authorizing the Placement of a Lien on Particular Property Located in the City of Buellton, for Unpaid Enforcement Charges to Abate a Public Nuisance”

ATTACHMENTS

Resolution No. 20-03

RESOLUTION NO. 20-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, AUTHORIZING THE PLACEMENT OF A LIEN ON PARTICULAR PROPERTY LOCATED IN THE CITY OF BUELLTON, FOR UNPAID ENFORCEMENT CHARGES TO ABATE A PUBLIC NUISANCE

WHEREAS, on January 3, 2018, an initial notice of violation was mailed to the property owner of the property identified in Exhibit A, identifying violations of the Buellton Municipal Code. Subsequent letters to the property owner seeking correction of these violations were sent on February 14, 2018 and April 3, 2018. Additionally, administrative citations and fines were issued on March 5, 2018, April 11, 2018, and May 16, 2018; and

WHEREAS, after considerable effort to obtain compliance from the property owner and notice to the property owner sent on February 12, 2019, a nuisance abatement hearing was held on March 12, 2019, pursuant to the City of Buellton Municipal Code Section 8.04.080, at which time a public nuisance was determined to exist on the property. Notice of this determination was mailed to the property owner on March 22, 2019; and

WHEREAS, after additional efforts to obtain compliance from the property owner, an abatement warrant was issued by the Santa Barbara County Superior Court on October 22, 2019, authorizing the City of Buellton to enter the property in question to abate the public nuisance. This warrant was executed by the City staff on October 31, 2019; and

WHEREAS, as a result of these violations and the failure of the property owner to correct them, the City of Buellton has incurred expenses in the form of charges for abatement work by a private contractor and administrative costs which, when added to the previously issued administrative citation fines, total Nine Thousand Four Hundred Twenty Eight dollars (\$9,428.00), as enumerated in Exhibit B; and

WHEREAS, pursuant to Buellton Municipal Code Section 8.04.120, the City Manager is authorized to collect the costs of the nuisance abatement. A demand for the reimbursement of costs incurred by the City, dated January 2, 2020, was mailed to the property owner, advising of

a right to request a hearing before the City Manager within 10 days of the date of the letter, pursuant to Buellton Municipal Code Section 8.04.110.

NOW, THEREFORE, BE IT RESOLVED that as a hearing regarding the costs of abatement was not requested by the property owner, and as payment for the outstanding balance of costs has not been received by the City, that pursuant to Section 8.04.120 of the Buellton Municipal Code, the City Council of the City of Buellton does hereby place a lien against said premises identified as Exhibit A attached hereto, in the amount of Nine Thousand Four Hundred Twenty Eight dollars (\$9,428.00), identified in Exhibit B attached hereto.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to record this resolution with the Office of the Recorder of Santa Barbara County, California.

PASSED, APPROVED AND ADOPTED on this 13th day of February, 2020.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

Resolution No. 20-03

Exhibit A

Exhibit A contains the address of property which is the subject of Resolution No. 20-03. This exhibit will not be released to the public until such time as a lien has been recorded against the property and becomes a public record.

Resolution No. 20-03

Exhibit B

Exhibit B contains an invoice enumerating the charges associated with the enforcement action on the property. The address of the property has been redacted so that the property in question is not identified to the public until such time as a lien has been recorded against the property and becomes a public record.



City of Buellton

Invoice

Invoice #: 2019-1231

Bill To:

[Redacted]
Buellton, CA 93427

	Invoice Date		Due Date				
Page 1	12/31/2019		Upon Receipt				

Item	Hours	Cost	Description	Unit Price		Amount
Weekly Field Photo Inspections	6.25		Per attorney	\$44		\$275
Additional Photo Inspections	.5		Confirming violations	\$46		\$23
Weekly CE Meeting [Redacted] Discussion City Manager - Bierdzinski	5.5			\$123		\$676.50
Weekly CE Meeting [Redacted] Discussion City Manager - Wolfe	2.5			\$138		\$345
Weekly CE Meeting [Redacted] Discussion Planning Director	8			\$67		\$536
					Amount Due	

Remit to:
City of Buellton
P.O. Box 1819
Buellton, CA 93427
805-686-0137

Account Name: 18-CC-01-101

Amount Due: \$9428.56

Amount Enclosed: _____





City of Buellton

Invoice

Invoice #: 2019-1231

Bill To:

[Redacted]
 Buellton, CA 93427

	Invoice Date		Due Date				
Page 2	12/31/2019		Upon Receipt				

Item	Hours	Cost	Description	Unit Price		Amount
Weekly CE Meeting Discussion Code Enforcement Officer	8			\$44		\$352
Correspondence	3		6 letters, .5 hr prep time	\$44		\$132
Postage			Regular and Certified ltrs: 6	\$42		\$42
Compliance Inspections	1.25		5 inspections, .25 hour each	\$44		\$55
Hearing Preparation	4		Code Enforcement Officer	\$44		\$176
						Amount Due

Remit to:
 City of Buellton
 P.O. Box 1819
 Buellton, CA 93427
 805-686-0137

Account Name: 18-CC-01-101

Amount Due: \$ 9428.56

Amount Enclosed: _____





City of Buellton

Invoice

Invoice #: 2019-1231

Bill To:

[REDACTED]
Buellton, CA 93427

	Invoice Date		Due Date				
Page 3	12/31/2019		Upon Receipt				

Item	Hours	Cost	Description	Unit Price		Amount
Hearing on 3/12/2019 Planning Director	1			\$67		\$67
Hearing on 3/12/2019 Code Enforcement Of- ficer	1			\$44		\$44
Hearing on 3/12/2019 Hearing Officer	1			\$50		\$50
Invoice Preparation	8.25		Code Enforcement Officer	\$46		\$379.50
Fines			Admin. Citation \$100; 2nd Ad- min. Citation \$200; 3rd Admin. Citation \$500			\$800
Amount Due						

Remit to:
City of Buellton
P.O. Box 1819
Buellton, CA 93427
805-686-0137

Account Name: 18-CC-01-101

Amount Due: \$9428.56

Amount Enclosed: _____





City of Buellton

Invoice

Invoice #: 2019-1231

Bill To:

[Redacted]
 Buellton, CA 93427

	Invoice Date		Due Date				
Page 4	12/31/2019		Upon Receipt				

Item	Hours	Cost	Description	Unit Price		Amount
Letter: Notice of Public Nuisance	.5		City Manager Bierdzinski	\$123		\$61.50
Legal & Staff time						\$4260.10
Abatement Checklist Prep Time	2		Code Enforcement Officer	\$46		\$92
Staff Time - Abatement at [Redacted]	2		City Manager; Code Enforcement Officer; Sheriff Deputies			\$666.96
Valley Gardener - Abatement at [Redacted]			Trimming of hedges			\$395
Amount Due						\$9428.56

Remit to:
 City of Buellton
 P.O. Box 1819
 Buellton, CA 93427
 805-686-0137

Account Name: 18-CC-01-101

Amount Due: \$9428.56

Amount Enclosed: _____



CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 8

To: The Honorable Mayor and City Council

From: Scott Wolfe, City Manager

Meeting Date: February 13, 2020

Subject: Ratification of Agreement Responsive to City Council Direction from Closed Session Items on Meeting of January 9, 2020

BACKGROUND

On January 9, 2020, the City Council met in closed session on three items. In the course of the discussion of these items, the City Council gave direction to the City Manager to engage a consultant to perform work deemed necessary to ensure that the City Council had adequate information with which to make a decision in the matter in question.

In the interest of expedience, the City Manager has engaged the required consultant to perform the work, and work is underway. However, in light of the fact that this was not a budgeted expense, and that the expense associated with the agreement (not to exceed \$25,000) exceeds the spending authority of the City Manager, staff is requesting that the City Council to ratify the authorization of the City Manager to enter into the agreement (Attachment 1).

RECOMMENDATION

Staff recommends that the City Council ratify the authorization of the City Manager to enter into an agreement for professional services in an amount not to exceed twenty five thousand dollars (\$25,000), as directed by the City Council at its meeting of January 9, 2020 during closed session.

ATTACHMENTS

Attachment 1 - Agreement with Kosmont Companies dated December 20, 2019



Memorandum

To: Scott Wolfe, AICP, City Manager, City of Buellton
Andrea Keefer, Planning Director, City of Buellton

From: Ken K. Hira, President, Kosmont Companies
Joseph Dieguez, Senior Vice President, Kosmont Companies

Date: December 20, 2019

Subject: **Work Plan for Public-Private Project Advisory**

I. BACKGROUND

As part of the Professional Services Agreement between Kosmont Companies ("Kosmont") and the City of Buellton ("City") for Fiscal Year 2019-2020 economic development advisory services, Kosmont has performed initial analysis related to potential future development on Avenue of Flags and elsewhere within in the City.

The City has expressed interest in additional public-private project advisory, including project feasibility evaluation, initial public-private transaction structuring, financial sources-and-uses analysis, and asset strategy formulation. Kosmont proposes the following Work Plan accordingly.

II. WORK PLAN OUTLINE

Task 1: Project Feasibility Evaluation

Kosmont will tour the subject property(ies) with City staff to discuss desired public and private land uses / vision and review existing project and property information, such as entitlement approvals, development permits, site plans, etc. Kosmont will perform development pro forma and financial feasibility analysis to estimate appropriate residual land value and other key project metrics. As appropriate, Kosmont will analyze potential fiscal revenue and expenditure impacts and economic benefits (e.g. job creation) to the City.

Task 2: Initial Public-Private Transaction Structuring and Asset Strategy Formulation

Kosmont will assist with initial public-private transaction structuring based on project feasibility, financial sources-and-uses analysis, and formulation of potential City-owned asset strategies. Funding sources may include Development Opportunity Reserve (D.O.R.)™ developer contributions, special district funding, and/or other sources.

Task 3: City Council Presentation

After discussing with City staff, Kosmont will prepare and present findings to the City Council anticipated in January 2020 in a public hearing or workshop format as desired by the City.

Task 4: As-Needed Economic Development Advisory Services

As directed by City staff, Kosmont will provide other economic development advisory services on an as-needed basis, as mutually agreeable by Kosmont and the City.

III. BUDGET AUTHORIZATION

The compensation for Tasks 1 through 4 is estimated at up to \$25,000 for professional services (hourly) fees at Consultant's billing rates as shown on Attachment A. Budget may be increased by City request at any point in time.

IV. ACCEPTANCE AND AUTHORIZATION

Read, understood, and agreed to this

16th Day of January 2020

City of Buellton

Kosmont & Associates, Inc.
doing business as "Kosmont Companies"

By: 
(Signature)

By: 
(Signature)

Name: Scott Wolfe
(Print Name)

Name: Ken K. Hira

Its: City Manager
(Title)

Its: President

ATTACHMENT A

Kosmont Companies 2019-20 Public Agency Fee Schedule

Professional Services

Chairman & CEO	\$375.00/hour
President	\$345.00/hour
Senior Vice President/Senior Advisor	\$305.00/hour
Vice President	\$210.00/hour
Senior Project Analyst	\$195.00/hour
Project Analyst/Project Research	\$165.00/hour
Assistant Project Analyst/Assistant Project Manager	\$125.00/hour
GIS Mapping/Graphics Service	\$ 95.00/hour
Clerical Support	\$ 60.00/hour

• Additional Expenses

In addition to professional services (labor fees):

- 1) An **administrative fee** for in-house copy, fax, phone and postage costs will be charged, which will be computed at four percent (4.0 %) of monthly Kosmont Companies professional service fees incurred; **plus**
- 2) **Out-of-pocket expenditures**, such as travel and mileage, professional printing, and delivery charges for messenger and overnight packages will be charged at cost.
- 3) If Kosmont retains **Third Party Vendor(s)** for Client (with Client's advance approval), fees and cost will be billed to Client at 1.1X (times) fees and costs.
- 4) Consultant's **attendance or participation at any public meeting** requested by Client will be billed at the professional services (hourly) fees as shown on this Attachment A.

• Charges for Court/Deposition/Expert Witness-Related Appearances

Court-related (non-preparation) activities, such as court appearances, depositions, mediation, arbitration, dispute resolution and other expert witness activities, will be charged at a court rate of 1.5 times scheduled rates, with a 4-hour minimum.

Rates shall remain in effect until December 31, 2020.

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 9

To: The Honorable Mayor and City Council

From: Scott Wolfe, City Manager

Meeting Date: February 13, 2020

Subject: Ordinance No. 20-01 – “An Ordinance of the City Council of the City of Buellton, California, Re-Adopting Chapter 8.12 of the Buellton Municipal Code Pertaining to the 2019 California Fire Code as Adopted and Amended by the County of Santa Barbara” (Public Hearing and Second Reading)

BACKGROUND

The City contracts with the County of Santa Barbara for all fire related services, including emergency response and fire inspection services. As such, the City has adopted the California Fire Code as adopted and amended by Chapter 15 of the Santa Barbara County Code as the fire code of the City of Buellton.

As a housekeeping item, the City regularly updates its Municipal Code to reflect the most current versions of the California Fire Code and Chapter 15 of the Santa Barbara County Code. This proposed ordinance amendment updates the California Fire Code from the 2013 to the current 2019 version, and continues to incorporate by reference all changes to Chapter 15 of the Santa Barbara County Code.

The following are the proposed changes to Section 8.12.020 (new text is underlined and deleted text is in ~~strikeout~~):

8.12.020 Adoption of California Fire Code and Chapter 15 of the Santa Barbara County Code.

The 2019 ~~2013~~ edition of the California Fire Code as adopted and amended by the Santa Barbara County board of supervisors as Chapter 15 of the Santa Barbara County Code is hereby ratified and adopted by reference as the fire code of the city.

This agenda item is a Public Hearing, and will also serve as the second reading of the ordinance. While this is not typical of ordinance adoptions seen by the City Council, it is proper procedure pursuant to CA Government Code Section 55022.3, which specifies the notice requirements for the adoption of an ordinance by reference. Prior to this public hearing, the state-required public notice, consisting of publication in a newspaper of general circulation, for two successive weeks with at least five days between them, was provided.

A representative of the Santa Barbara County Fire Department will be present to answer any questions the City Council has on this item.

ENVIRONMENTAL REVIEW

This project is exempt from the California Environmental Quality Act (CEQA), under CEQA Guidelines Section 15061(b)(3), because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

RECOMMENDATION

Staff recommends that the Mayor open the public hearing and consider the adoption of Ordinance No. 20-01 – “An Ordinance of the City Council of the City of Buellton, California, Re-Adopting Chapter 8.12 of the Buellton Municipal Code Pertaining to the 2019 California Fire Code as Adopted and Amended by the County of Santa Barbara” by title only and waive further reading.

ATTACHMENTS

Ordinance No. 20-01

ORDINANCE NO. 20-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, RE-ADOPTING CHAPTER 8.12 OF THE BUELLTON MUNICIPAL CODE PERTAINING TO THE 2019 CALIFORNIA FIRE CODE AS ADOPTED AND AMENDED BY THE COUNTY OF SANTA BARBARA

SECTION 1: The City contracts with the County of Santa Barbara for all fire related services, including emergency response and fire inspection services. As such, the City has adopted the California Fire Code as adopted and amended by Chapter 15 of the Santa Barbara County Code as the fire code of the City of Buellton. As a housekeeping item, the City regularly updates the Municipal Code to reflect the most current versions of the California Fire Code and Chapter 15 of the Santa Barbara County Code. This proposed ordinance amendment updates the California Fire Code from the 2013 to the current 2019 version, and continues to incorporate by reference all changes to Chapter 15 of the Santa Barbara County Code.

SECTION 2: All proceedings having been duly taken as required by law, and upon review of the information provided in the staff report, consideration of the testimony given at the public hearing, as well as other pertinent information, the City Council finds the following:

- A. Record.** Prior to rendering a decision on any aspect of the proposed ordinance amendment, the City Council considered the following:
1. All public testimony, both written and oral, received in conjunction with that certain public hearing conducted by the City Council on February 13, 2020 (“Public Hearing”).
 2. All oral, written and visual materials presented by City staff in conjunction with the Public Hearing.
 3. The following informational documents which, by this reference, are incorporated herein.
 - a. The staff report submitted to the City Council dated February 13, 2020 (the “Staff Report”).
- B. Public Review.** On the basis of evidence hereinafter listed, all administrative procedures and public participation requirements prescribed in California Government Code Section 55022.3 and the Buellton Municipal Code have been lawfully satisfied:

1. A notice was published in a legal section of a newspaper of general circulation on January 23, 2020, and January 30, 2020.
2. The Public Notice was posted in two public locations on January 23, 2020, a minimum of 10 days in advance of the Public Hearing.

C. **Environmental Review.** The Council finds that the actions contemplated by this ordinance are exempt from the California Environmental Quality Act (CEQA), under CEQA Guidelines Section 15061(b)(3), in that it can be seen with certainty that there is no possibility for the proposed ordinance to have a significant effect on the environment.

SECTION 3. ADOPTION:

THE CITY COUNCIL OF THE CITY OF BUELLTON DOES HEREBY ORDAIN AS FOLLOWS:

8.12.020 Adoption of California Fire Code and Chapter 15 of the Santa Barbara County Code.

The 2019 edition of the California Fire Code as adopted and amended by the Santa Barbara County board of supervisors as Chapter 15 of the Santa Barbara County Code is hereby ratified and adopted by reference as the fire code of the city.

SECTION 4: If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance irrespective of the fact that any one or more sections, subsections, subdivision, sentences, clauses, phrases or portions thereof be declared invalid or unconstitutional.

SECTION 5: The City Clerk: (i) shall certify as to the passage of this Ordinance and shall cause the same to be published as required by law; (ii) is hereby authorized and directed to make typographical, grammatical and similar corrections in the final text of the Ordinance so long as such corrections do not constitute substantive changes in context; and (iii) cause the Buellton Municipal Code to be reprinted by replacing Section 8.12.020 with the language contained within Section 3 of this Ordinance.

PASSED, APPROVED, AND ADOPTED this 13th of February, 2020.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 10

To: The Honorable Mayor and City Council

From: Scott Wolfe, City Manager

Meeting Date: February 13, 2020

Subject: Ordinance No. 20-02 - “An Ordinance of the City Council of the City of Buellton, California, Prohibiting the Offer or Operation of Shared-Use Electric Scooters within the City Limits” (Introduction and First Reading)

BACKGROUND

Mobility technology has evolved rapidly in the past few years and cities throughout the State of California are seeing the introduction and implementation of shared use mobility systems, including motorized/powered scooter share programs. Early rollout of shared use scooters came from the companies “Bird” and “Lime” but Uber and Lyft have recently joined in the shared use personal mobility device sector and smaller companies are entering the sector as well. Generally, the shared-use motorized scooters are small, lightweight electric scooters that can be rented by the public via smartphone applications wherever a scooter is located, then parked when the destination is reached, thereby eliminating the need for fixed locations such as a docking station. This technological development has dramatically increased the flexibility and attractiveness of such services, but simultaneously has created significant challenges, as described below.

While shared-use scooters had not reached the City yet, neighboring jurisdictions had seen an influx of them in months leading up to January of 2019 so the City Council imposed a moratorium on their use within the City via Urgency Ordinance No. 19-01.

These scooters certainly offer an additional and convenient means of alternative transportation, but jurisdictions throughout California report many complaints from residents and business owners. Shared-use scooters can present safety hazards for riders, many of whom ride without a helmet and are unfamiliar with the operation of the scooter or are visitors to the area unfamiliar with the roads or paths they are on. Further, the concept of simply parking a shared use scooter at a rider’s destination has evolved into leaving scooters in the public right-of-way haphazardly, obstructing pedestrian travel and American with Disabilities Act (ADA) travel and access points (e.g. wheelchair ramps), and causing visual clutter.

While shared personal mobility devices such as electric scooters have not yet been rolled out in Buellton, the city's tourism market and wealth of dining establishments make it a natural place for these devices to appear. Rather than react when personal mobility scooters or other devices show up in Buellton, the proposed ordinance would make it unlawful to provide, place or offer for use or to use an electric scooter, or to operate an electric scooter business in any street or public right of way, or other public place within the city in which the public has the right of travel.

As directed, the urgency ordinance prohibited shared on-demand motorized scooters from being offered for use anywhere in the City or placed or operated in any public right-of-way or public property in the City. This prohibition expired on January 24, 2020.

A replacement ordinance is proposed to be codified, and accompanies this report. The ordinance will reinstate and codify the prohibition of shared-use electric scooters, and only shared-use scooters (i.e., not scooters owned by residents and employed for their own personal use), and allow the City Manager to issue regulations regarding the notification of personal mobility companies about the restrictions and about the return of impounded electric scooters.

Justification of this prohibition centers on the most common problems encountered by jurisdictions where such scooters are used, in particular, the abandonment of the scooters at the destination of the rider, leading to visual clutter and the obstruction of sidewalks and other rights-of-way. Also of concern are the various examples of vandalism to, and illegal dumping of scooters, presumably by persons who are unhappy that they are left in inconvenient locations.

While some cities have been successful in regulating the scooter companies to largely avoid these issues, the efforts required by the City of Buellton to accomplish this may exceed the resources of the City and its lean staffing. Where these scooters have been successfully regulated, there are typically wider sidewalks where dedicated scooter parking zones have been identified. City staff and/or the police are then engaged to remove improperly abandoned scooters.

While there may be sufficient tourist activity in Buellton to create a demand for such scooter rental businesses, the necessary infrastructure to effectively operate and regulate them is lacking both in terms of staff and in terms of sufficient sidewalk connectivity on portions of roadways like Highway 246, Avenue of Flags, Second Street, and McMurray Road. While sidewalks do exist on portions of all of these roadways, they are not always contiguous and are not always of a width that would allow simultaneous passage of shared-use scooters and pedestrians. Therefore, staff would recommend the adoption of the accompanying ordinance prohibiting the operation or offer of shared use electric scooters within the City. Should persistent demand for such devices be recognized by the tourism industry in Buellton, and should an operator approach the City with a business plan that self-regulates to the City Council's satisfaction, the City Council may choose to re-evaluate this prohibition in the future.

FISCAL IMPACTS

There is no immediate fiscal impact associated with this item.

RECOMMENDATION

Staff recommends that the Mayor open the public hearing and consider the introduction and first reading of Ordinance No. 20-02 - “An Ordinance of the City Council of the City of Buellton, California, Prohibiting the Offer or Operation of Shared-Use Electric Scooters within the City Limits” by title only and waive further reading.

ATTACHMENTS

Ordinance No. 20-02

ORDINANCE NO. 20-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, PROHIBITING THE OFFER OR OPERATION OF SHARED-USE ELECTRIC SCOOTERS WITHIN THE CITY LIMITS

THE CITY COUNCIL OF THE CITY OF BUELLTON DOES ORDAIN AS FOLLOWS:

SECTION 1. Findings. The City Council finds and determines as follows:

- A. The purpose of this ordinance is to prohibit Electric Scooters (as defined below) and businesses offering Electric Scooter rentals and services from operating within the City.
- B. On February 13, 2020, the Buellton City Council considered the staff report accompanying this Ordinance, the verbal staff report given at such Council meeting, as well as any comments from the public concerning this ordinance.
- C. The City Council finds and determines that this ordinance is necessary to protect the public peace, health and safety of the City’s citizens and residents based upon the information contained in the written staff report accompanying this ordinance, as well as the information provided at the February 13, 2020 City Council meeting.

SECTION 2. To promote and protect the public peace, health and safety of the City’s citizens and residents, Chapter 9.32 of Title 9 of the Buellton Municipal Code is hereby adopted to read as follows:

Chapter 9.04

ELECTRIC SCOOTERS

Sections:

- 9.32.010 – Findings.**
- 9.32.020 – Definitions.**
- 9.32.030 – Prohibition.**
- 9.32.040 – Violations.**

9.32.010 – Findings. The City Council finds that the prohibition of Shared On-Demand Personal Mobility Devices within the City will help to ensure that the use of the public right of way, at all times, promotes the public health, safety and welfare and allows for adequate vehicle and pedestrian circulation.

9.32.020 – Definitions. For the purpose of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

A. "Electric Scooter" shall mean any wheeled device that has handlebars and is designed to be either powered by an electric motor or other power source, or to be powered by human propulsion, that is accessed via an on-demand portal, whether through a smart-phone, access code, I.D. card, or similar method, and is operated by a private entity that owns, manages, maintains and insures devices for shared use by members, which are available to members in unstaffed, self-service locations.

B. "Electric Scooter Operator" shall mean an individual or a public, private, or non-profit entity that manages Electric Scooters.

9.32.030. – Prohibition. It shall be unlawful to provide, place or offer for use or to use an Electric Scooter, or to operate as an Electric Scooter Operator in any street or public right of way, or other public place within the city in which the public has the right of travel.

A. The Santa Barbara County Sheriff's Department and any persons authorized by the city and having the duty to enforce this Code are hereby authorized to impound the Electric Scooters of any person or Electric Scooter Operator violating the provisions of this chapter. The impound shall be subject to an impound fee established by City Council resolution.

B. The City Manager may promulgate regulations for the notification to the Operator and return of the Electric Scooters to the Operator and as may otherwise be necessary to implement the purpose of this chapter. Any device not retrieved within 90 days of notice shall be subject to disposal.

The foregoing shall not be deemed to make unlawful the retail sale of electric scooters intended for ownership by individuals by retail businesses located in the City. It shall not be deemed to make unlawful the retail purchase, whether from retail businesses with physical locations or from on-line retailers, or the use of individually-owned electric scooters. Only Electric Scooters and Electric Scooter Operators, as specifically defined above, are prohibited within the City.

9.32.040 – Violations.

A. It is unlawful for any person to violate any provision of this chapter. Any person violating any provision of this chapter shall be deemed guilty of an infraction or misdemeanor as hereinafter specified.

B. Any person so convicted shall be:

1. Guilty of an infraction offense and punished by a fine of one hundred dollars (\$100.00) for a first violation;

2. Guilty of an infraction offense and punished by a fine of two hundred dollars (\$200.00) for a second violation within one year;

3. The third and any additional violations within one year shall constitute a misdemeanor offense and shall be punishable by a fine of one thousand dollars (\$1,000.00) or six months in jail, or both.

SECTION 3. CEQA. This ordinance is not subject to the California Environmental Quality Act (“CEQA”) pursuant to Section 15060(c)(2) of the CEQA Guidelines (Title 14 California Code of Regulations) because the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment, and Section 15060(c)(3), because the activity is not a project as defined in Section 15378 of the CEQA Guidelines as it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase, or portion of this ordinance is, for any reason, held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this ordinance or any part thereof. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance irrespective of the fact that one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional or invalid or ineffective. To this end the provisions of this ordinance are declared to be severable.

SECTION 5. Publication. The City Clerk is directed to certify to the adoption of this ordinance and publish in accordance with law.

PASSED, APPROVED, AND ADOPTED this ____ day of February, 2020.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 11

To: The Honorable Mayor and City Council

From: Rose Hess, Public Works Director

Meeting Date: February 13, 2020

Subject: Resolution No. 20-01 - “A Resolution of the City Council of the City of Buellton, California, Adopting the Measure A Five-Year Local Program of Projects for Fiscal Years 2020/2021 – 2024/2025”

BACKGROUND

On November 4, 2008, the voters of the County of Santa Barbara approved Measure A – the Road Repair, Traffic Relief and Transportation Safety Measure. As a result, the local sales tax rate was continued countywide by ½ cent effective April 1, 2010. The transportation sales tax will remain in effect for 30 years, with the revenues being allocated for transportation improvements identified in the Measure A Investment Plan. Any projects funded with Measure A revenues must be identified in the five-year Measure A Program of Projects (POP).

The five-year POP must be approved through a public hearing and the approved program must be forwarded to the Santa Barbara County Association of Governments by February 28, 2020.

The Measure A funds have been used to supplement the City’s local general funds allocated to its road maintenance, striping, sidewalk improvements and transit subsidy. The City has used Measure A funds to subsidize the Dial-A-Ride program, part of the Santa Ynez Valley Transit operations, which is funded by the Cities of Solvang and Buellton and the County of Santa Barbara.

The City will continue to utilize Measure A Funds to support other City transit obligations such as the Wine Country Express and Breeze 200. Historically, the City has utilized General Fund to support transit since all of its TDA allocations are provided to the City of Solvang for operation of the Santa Ynez Valley Transit. The City is required to provide a minimum of 5% of its Measure A local fund towards alternative transportation.

During the April 10, 2014, Council meeting, Council discussed the potential to utilize local Measure A funds towards its Bicycle and Pedestrian Master Plan implementation, specifically the proposed multi-purpose trail along the south city limits. These would be eligible uses and upon actual expenditure would be counted towards the City's requirement for alternative transportation. As part of this five year POP, staff has continued to identify \$10,000 each fiscal year to allocate towards this future project.

Exhibit "A" within Resolution No. 20-01 provides the estimate of Measure A revenues and the proposed maintenance and transit allocations for the next 5 years.

FISCAL IMPACT

Each year the City of Buellton receives a portion of the revenues derived from Measure A sales tax receipts based on population. Estimated revenue anticipated from Measure A for the next five year period is approximately \$1,898,815. The annual allocations estimated are as follows:

FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
\$383,552	\$386,383	\$386,430	\$387,519	\$354,931

RECOMMENDATION

Staff recommends that the Mayor open the public hearing and consider adoption of Resolution No. 20-01 – "A Resolution of the City Council of the City of Buellton, California, Adopting the Measure A Five-Year Local Program of Projects for Fiscal Years 2020/2021 – 2024/2025"

ATTACHMENTS

Resolution No. 20-01 (Exhibit "A" – Buellton Measure A Local Program of Projects for Fiscal Years 2020/2021 – 2024/2025)

RESOLUTION NO. 20-01

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF BUELLTON, CALIFORNIA,
ADOPTING THE MEASURE A FIVE-YEAR LOCAL
PROGRAM OF PROJECTS FOR FISCAL YEARS
2020/2021 – 2024/2025**

A. Recitals

WHEREAS, on November 4, 2008, the voters of Santa Barbara County (“County”) approved Ordinance No. 5, the Road Repair, Traffic Relief and Transportation Safety Measure known as Measure A; and

WHEREAS, the Ordinance provides that the County Local Transportation Authority shall annually approve a program of projects submitted by local jurisdictions identifying those transportation projects eligible for Measure A funds during the succeeding five-year period; and

WHEREAS, the City of Buellton was provided with an estimate of annual Measure A local revenues for Fiscal 2020/2021 – 2024/2025; and

WHEREAS, on February 13, 2020, the City of Buellton conducted and concluded a duly noticed public hearing in accordance with Section 18 of the Ordinance prior to the adoption of this Resolution; and

WHEREAS, all legal prerequisites have occurred prior to the adoption of this resolution.

B. Resolution. NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Buellton as follows:

SECTION 1. The City Council finds that all of the above recitations are true and correct and, accordingly, are incorporated as a material part of this Resolution.

SECTION 2. The City of Buellton does hereby adopt the attached Five-Year Program for Projects (Exhibit “A”) to be funded in part with Measure A revenues.

SECTION 3. The City of Buellton certifies that it will include in its budget an amount of local discretionary funding for local streets and roads sufficient to comply with the Maintenance of Effort requirements contained in Section 27 of the Ordinance.

SECTION 4. The City of Buellton will not use Measure A revenues to replace private developer funding which has been committed to a transportation project or would otherwise be required under current City policies.

SECTION 5. The City of Buellton has complied with all other applicable provisions and requirements of the Ordinance.

SECTION 6. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 13th day of February 2020.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

Exhibit "A" – Buellton Measure A Local Program of Projects for FY 2020/2021 – 2024/2025

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 12

To: The Honorable Mayor and City Council

From: Scott Wolfe, City Manager

Meeting Date: February 13, 2020

Subject: Authorization for Expenditure of Funds in Support of the Arts and Culture Committee Activities

BACKGROUND

In 2019, the City Council created the Arts and Culture Committee and established a budget amount of \$50,000 for each fiscal year in the current two-year budget cycle. This budget amount was established with the understanding that any expenditure of funds for projects or programs sponsored by the Committee would be authorized in advance by the City Council.

At the time of this discussion, there was no consideration of expenditures for administrative needs of the Committee. Therefore, staff is bringing to the City Council a request for authorization to expend funds for the creation of a website and logo for the Committee to assist in the publicizing of Committee activities and subsequent administration of the Committee's work developing projects and programs (Attachment 1). The amount requested by the Committee for this work is \$337.00 which reflects quotes for the construction platform of a website, the reservation of a domain name (Buelltonarts.org), and some funding for marketing consultation, if needed. While \$337.00 is the amount requested at this time, it is conceivable that there could be additional costs associated with this initial administrative expense. Therefore staff recommends that the City Council authorize the expenditure of up to \$500.00 for this purpose.

To avoid the need for frequent requests of the City Council for small administrative expenditures, the City Council may wish to consider authorizing the City Manager to authorize expenditures for administrative expenses (NOT program or project expenses) of no more than \$1,000. This will allow for a more streamlined functioning of the Arts and Culture Committee while maintaining the City Council's discretion over spending on the programs and projects that the Committee may produce. This reflects the desires of the City Council at the time the Committee and its budget were established.

FISCAL IMPACT

Approval of the staff recommendation would result in an initial expenditure of \$500 or less, and subsequent expenditures for administrative activities, which are already contemplated in the current budget. Therefore, there would be no fiscal impact as a result of this action.

RECOMMENDATION

Staff recommends that the City Council authorize the expenditure of funds in an amount not to exceed five hundred dollars (\$500.00), and authorize the City Manager to authorize the expenditure of funds in the future for administrative needs, limiting the amount which may be authorized to one thousand dollars (\$1,000.00) for any given request.

ATTACHMENTS

Attachment 1 - Memo requesting funds dated January 7, 2020

BUELLTON ARTS & CULTURE PROGRAM

TO: Kyle Abello

FROM: Buellton Arts & Culture Committee

DATE: 7 January 2020

RE: Funds to create a website for the Buellton Arts + Culture Program

Kyle,

As discussed during the December 2, 2019 Buellton Arts + Culture Committee meeting, Jacque Hsu and I have been meeting to develop the structure for a A&C Program website utilizing a web builder such as *Weebly*, *Squarespace* or *Wordpress*.

It is intended that the website will have a “public” side where people can learn about Buellton’s arts and culture program, how to apply for arts and cultural funding, and resource information to help organizations and individuals plan and implement arts and cultural activities in our city.

The website will also have a “committee members only” side that will only be accessible by invitation and will be password protected. Here, minutes of meetings, form letters, policies/procedures, submitted grant applications, final project reports, analytical data and committee rosters will be archived. It is intended, too, that there would be a link from the City’s website HOME page to the Buellton Arts + Culture Program website.

Since the website will be developed and maintained by members of the Arts + Culture Committee, it will be built-out in stages as the committee develops the various aspects of the program’s purpose and scope, and acquires appropriate information and resource materials.

The proposed budget to create this website follows:

Description	Cost
Website Domain Name (buelltonarts.org)— annual cost	\$21.00
Web builder platform — annual cost	\$216.00
Marketing consultation — possible one-time expense	\$100.00
TOTAL	\$337.00

If you have any questions about this request for funds that would be deducted from the City Council’s allocation to the Arts + Culture Program, please do not hesitate to contact Judi Stauffer (rjshow@me.com or 805.688.5477) or Jacque Hsu (jacquehsu@gmail.com or 805.743.3021) Thank you.

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 13

To: The Honorable Mayor and City Council

From: Rose Hess, Public Works Director

Meeting Date: February 13, 2020

Subject: Resolution No. 20-02 - “A Resolution of the City Council of the City of Buellton, California, Amending the Out-of-Agency Agreement for the Provision and Sale of Water to Zaca Creek Restaurant Located at 1297 Jonata Park Road APN 99-600-02 Approximately One Quarter of a Mile North of the Incorporation Boundary of the City of Buellton in the Unincorporated Area of Santa Barbara County.”

BACKGROUND

The City has received a request from Mr. and Mrs. Rushing, the new property owners of 1297 Jonata Park Road, to modify the existing agreement with the City of Buellton for water service. This property, formerly known as the Zaca Creek Restaurant, is being renovated to the Zaca Creek Stonehouse Inn and Bar.

On May 23, 1996, the City Council approved Resolution 96-15 (Attachment 1) which serves as the Out-of-Agency Water Service Agreement. The original agreement provided for the water service connection and a maximum water use allocation of 4000 gallons per day, for the specific purpose of serving the Zaca Creek Restaurant.

The owner would like to use the potable water provided by the City of Buellton for the improvements and additions to the former Zaca Creek Restaurant. These improvements and new amenities include the renovated restaurant, event center, 6-room hotel, pool and bar. Their anticipated water usage is 1500-2500 gallons per day, well within the original agreement’s limits.

The County of Santa Barbara has already approved the project and is awaiting approval by the City for the water use to the improved amenities.

FISCAL IMPACT

The property is currently charged a water use rate of 1.5 times the rate charged to customers within the City of Buellton. Approval of the Resolution would not have a fiscal impact.

RECOMMENDATION

That the City Council consider adoption of Resolution No. 20-02 – “A Resolution of the City Council of the City of Buellton, California, Amending the Out-of-Agency Agreement for the Provision and Sale of Water to Zaca Creek Restaurant Located at 1297 Jonata Park Road APN 99-600-02 Approximately One Quarter of a Mile North of the Incorporation Boundary of the City of Buellton in the Unincorporated Area of Santa Barbara County”

ATTACHMENTS

Resolution No. 20-02 (Exhibit “A”– Zaca Creek Stonehouse Inn and Bar Site Plan)
Attachment 1

RESOLUTION NO. 20-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, AMENDING THE OUT-OF-AGENCY AGREEMENT FOR THE PROVISION AND SALE OF WATER TO ZACA CREEK RESTAURANT LOCATED AT 1297 JONATA PARK ROAD APN 99-600-02 APPROXIMATELY ONE QUARTER OF A MILE NORTH OF THE INCORPORATION BOUNDARY OF THE CITY OF BUELLTON IN THE UNINCORPORATED AREA OF SANTA BARBARA COUNTY

WHEREAS, the City of Buellton has previously approved Resolution No. 96-15, approving the agreement to provide and sell municipal water to the property located at 1297 Jonata Park Road and said agreement running with the land; and

WHEREAS, the provisions in the original agreement establish that the water use is designated to provide potable water for a restaurant use only, with specific exclusion for fire protection; and

WHEREAS, the property has been approved by the County of Santa Barbara to be improved as Zaca Creek Stonehouse Inn and Tavern, which will include an event center, a six room hotel, pool and bar area with an anticipated water demand of 1500-2500 gallons per day; and

WHEREAS, the current property owner would like to request their water use be allowed to include the new improvements of an event center, a six room hotel, pool and bar area as shown in Exhibit A; and

WHEREAS, the existing water usage rate shall continue to be 1.5 times the rate charged to customers of equivalent status within the City of Buellton and in no circumstance shall the water demand exceed 4000 gallons per day. Should the usage exceed 4000 gallons per day based on a monthly average, and occurs 3 or more months in a calendar year, the City reserves the right to restrict water usage through any means, including the reduction in size of the service meter.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Buellton as follows:

SECTION 1. The City Council finds that all of the above recitations are true and correct and, accordingly, are incorporated as a material part of this Resolution.

SECTION 2. All other portions of the original Resolution 96-15 remain active and true and are incorporated by reference as part of this Resolution.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 13th day of February 2020.

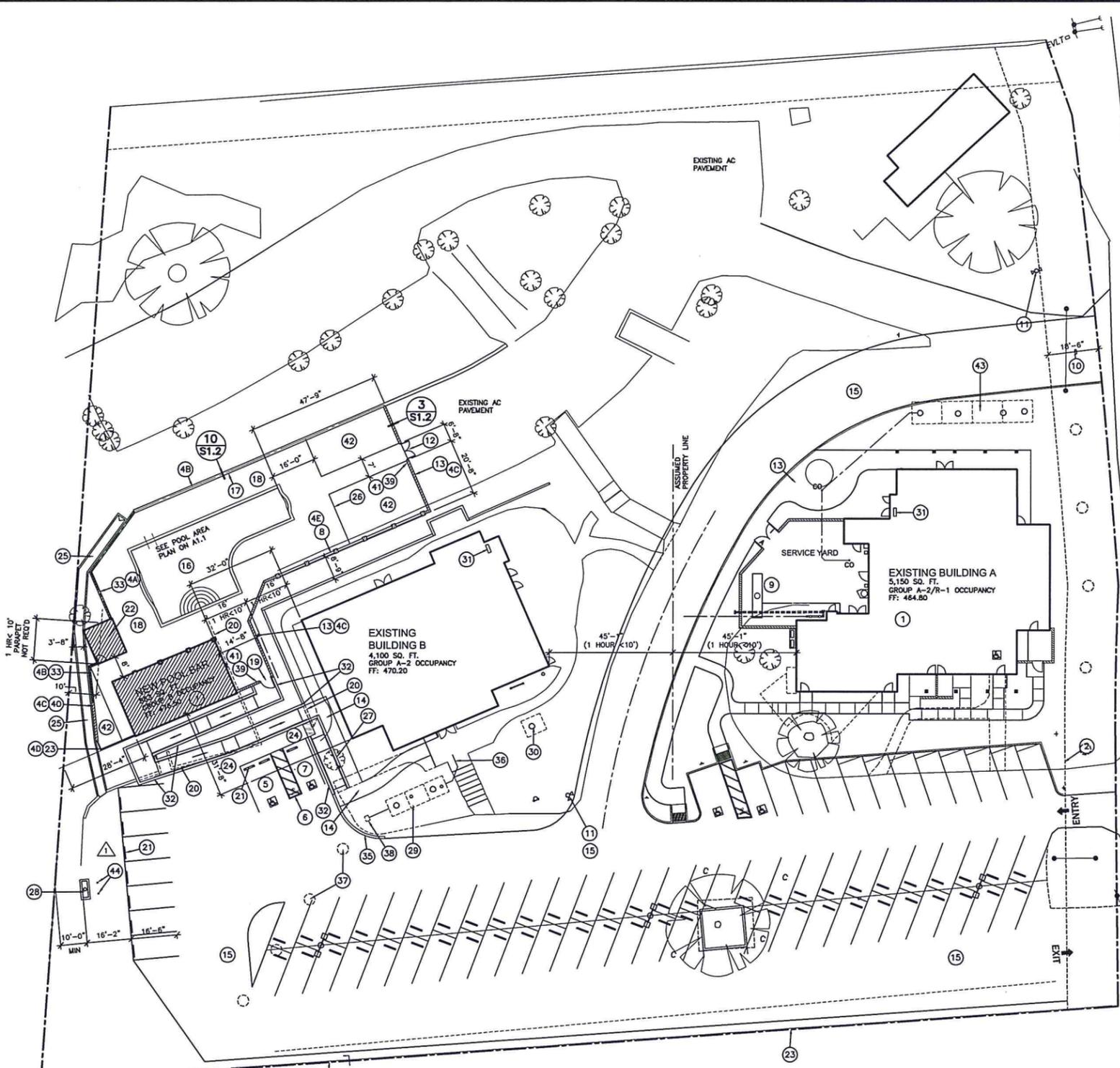
Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

Exhibit "A" – Zaca Creek Stonehouse Inn and Tavern Site Plan

SITE PLAN REF NOTES		DATE	JOB TITLE	JOB NO.
1	ALL WORK SHALL COMPLY WITH AND CONFORM TO THE REQUIREMENTS OF THE 2016 CBC, CFC, SFC, CMC, CIBC AND THE 2016 CGC, THE STATE OF CALIFORNIA TITLE 24 DISABLED ACCESS REGULATIONS, AND ALL LOCAL ORDINANCES.	8-9-2019	ZACA CREEK STONEHOUSE, INN AND TAVERN 1297 JONATA PARK ROAD, BUELLTON, CA	RA-277C
2	NEW POLE MOUNTED ACCESSIBLE SITE ENTRANCE SIGN. A. SEE SIGN DETAIL 8/A1.2 AND DETAIL 1/A1.2 FOR SITE ACCESSIBILITY NOTES.			
3	FIRE SPRINKLER RISER WITH ALARM BELL. SEE FIRE PROTECTION NOTES ON T.I.O. A. SEE UTILITY PLAN.			
4	POOL BARRIER FENCE COMPLIANCE AND IDENTIFICATION NOTE. A. 5' HIGH ORNAMENTAL STEEL ABOVE NEW RETAINING WALL. B. 5' HIGH ORNAMENTAL STEEL ABOVE EXISTING CONCRETE RETAINING WALL. C. 5' HIGH BLOCK WALL. D. 5' HIGH WOOD FENCE. E. 5' HIGH BENCH WALL (SEE DET 9/S1.2)			
5	NEW 12'-0" X 18'-0" VAN ACCESSIBLE PARKING STALL. A. SEE ACCESSIBLE PARKING PLAN ON A1.1.			
6	5'-0" WIDE VAN LOADING / UNLOADING AISLE. A. SEE ACCESSIBLE PARKING PLAN ON A1.1.			
7	NEW 9'-0" X 18'-0" ACCESSIBLE PARKING STALL. A. SEE ACCESSIBLE SITE/PARKING PLAN ON A1.1.			
8	CONCRETE BLOCK BENCH WITH WOOD SEAT AND WOOD BACKREST BETWEEN CONCRETE BLOCK PILASTERS. (POOL BARRIER FENCE) A. FACE BLOCK WITH LIGHT WEIGHT CONCRETE SIMULATED STONE VENEER. B. SEE SHEET A1.1.			
9	EXISTING 1200 GALLON LPG TANK.			
10	POE EASEMENT PER 78-53285 AND 80-92932			
11	EXISTING FIRE HYDRANT.			
12	PAIR OF 40" X 5'-0" ORNAMENTAL STEEL GATES AT YARD WALL. A. 1/2" DIA. STEEL CAME BOLT AT INACTIVE GATE LEAF, MOUNTED TO INTERIOR SIDE OF GATE. 10" WIDE X 8" THICK FLUSH CONCRETE THRESHOLD. B. PROVIDE PANIC HARDWARE AT ACTIVE LEAF. GATE MUST REMAIN OPENABLE FROM POOL SIDE AT ALL TIMES. NO LOCKING MECHANISM ALLOWED [THIS GATE IS EXIT FROM POOL YARD AND FD ACCESS. NO LATCHSET AT INACTIVE GATE. C. SEE DOOR NOTES AT 11/AS.1. D. SEE GATE ELEVATION AT DETAIL 11/AS.0. E. SEE GATE SPECIFICATIONS ON A1.1.			
13	NEW 5'-0" HIGH, 8" STANDARD CONCRETE BLOCK SITE WALL WITH LIGHT-WEIGHT CONCRETE SIMULATED STONE VENEER. (POOL BARRIER FENCE) SEE DETAIL 3/S1.2.			
14	NEW 14'-0" MIN. (SEE PLAN) WIDE CONCRETE WALKWAY COMPLYING WITH CBC 11B-402 AND 11B-403. SEE GRADING PLAN. A. 5" MIN THICK CONCRETE SLAB WITH #4 BARS @ 18" O.C. (MAX) EACH WAY AT SLAB MID-TH. OVER 2" MIN. WASHED CONCRETE SAND AND 4" GRAVEL WITH COMPACTED SUBGRADE. SEE SOILS REPORT. B. MAX RUN SLOPE OF WALKS SHALL NOT EXCEED 1:20. MAX CROSS SLOPE SHALL NOT EXCEED 1:48. C. THERE SHALL BE NO ABRUPT CHANGES IN LEVEL EXCEEDING 4" IN HEIGHT LOCATED IN OR ADJACENT TO WALKS PER CBC 11B-303. D. WALKS SHALL HAVE MINIMUM CLEAR HEADROOM ABOVE OF 84". E. MEDIUM BROOM FINISH. PROVIDE CONTROL JOINTS @ 5'-0" (MAX.) AND 1/2" EXPANSION JOINTS @ 25'-0" O.C.			
15	EXISTING AC PAVED PARKING LOT, PATCH AND REPAIR AS REQUIRED.			
16	NEW SHALLOW SWIMMING POOL (BY OTHERS) UNDER SEPARATE PERMIT. A. SEE SHEET A1.1 FOR ADDITIONAL NOTES AND POOL SIGNAGE. B. SEE POOL PLANS BY VENTURA POOLS, INC.			
17	EXISTING CONCRETE RETAINING WALL WITH NEW LIGHT WEIGHT CONCRETE SIMULATED STONE VENEER AND 5'-0" HIGH ORNAMENTAL STEEL FENCE ABOVE. A. SEE DETAIL 10/S1.2.			
18	NEW 5" THICK CONCRETE POOL DECK SLAB. SEE SHEET A1.1. A. SEE SOIL REPORT PREPARED BY PACIFIC COAST ENGINEERING.			
19	4'-0" WIDE (MAX) GATE WITH PANIC HARDWARE. SEE SHEET A1.1 FOR SPECS.			
20	EXISTING CONCRETE RETAINING WALL TO BE REMOVED. A. SEE SHEET A1.1. AND GRADING PLAN.			
21	4'-0" LONG PRECAST CONCRETE WHEELSTOP.			
22	NEW POOL EQUIPMENT BUILDING. A. 151 SQ. FT. GROUP U OCCUPANCY. B. SEE SHEET A2.0. C. SEE POOL PLANS BY VENTURA POOL, INC.			
23	5'-0" HIGH WOOD FENCE (POOL BARRIER FENCE). DESIGN BY OWNER.			
24	TRUNCATED DOME DETECTABLE WARNING SYSTEM COMPLYING WITH CBC 11B-705. SEE SPECIFICATIONS AT NOTE #13 ON A1.1.			
25	NEW CONCRETE DRAINAGE SWALE AT HILLSIDE. SEE GRADING PLAN.			
26	EDGE OF CONCRETE POOL DECK.			
27	EXISTING CALIFORNIA PEPPER TREE TO BE REMOVED.			
28	RELOCATE EXISTING ABOVE GRADE 250 GALLON LPG STORAGE TANK WITH PRESSURE REGULATOR. SEE UTILITY PLAN ON P1.0 FOR LPG TANK REQUIREMENTS. A. MINIMUM TANK CLEARANCE DISTANCE TO BUILDING OR PROPERTY LINE PER CFC TABLE 6103.2, IS 10'.			
29	EXISTING 4000 GALLON SEPTIC TANK AT BUILDING B.			
30	EXISTING 800 GALLON GREASE INTERCEPTOR AT BUILDING B.			
31	EXISTING 400 AMP, 120/240 VOLT, SINGLE PHASE DISCONNECT AND METER MAIN.			
32	NEW 4'-0" HIGH CONCRETE BLOCK RAMP WALL WITH LIGHT WEIGHT CONCRETE SIMULATED STONE VENEER. A. SEE ELECTRICAL PLAN FOR RECESSED LED WALL LUMINAIRES. B. SEE SHEET A1.1.			
33	NEW CONCRETE BLOCK RETAINING WALL WITH LIGHT WEIGHT CONCRETE SIMULATED STONE VENEER WITH 5'-0" ORNAMENTAL STEEL FENCE ABOVE (POOL BARRIER FENCE) A. SEE SHEET A1.1. B. SEE GRADING PLAN.			
34	NEW LPG LINE FROM LPG TANK TO BUILDING. SEE UTILITY PLAN. A. 24" MIN. COVER.			
35	2'-0" HIGH CONCRETE BLOCK LANDSCAPE WALL WITH SIMULATED LIGHT-WEIGHT CONCRETE STONE VENEER AND SLUMP BLOCK HEADER COURSE. A. PROVIDE 3/4" PVC DRAINS @ 54" O.C. THROUGH WALL AT RETAINED EARTH BACKFILL LOCATIONS.			
36	EXISTING 4" WASTE LINE TO EXISTING SEPTIC TANK. VERIFY EXACT LOCATION AND DEPTH PRIOR TO BEGINNING ANY PLUMBING WORK.			
37	EXISTING 4'-0" DIA. X 50'-0" DEEP DRYWELL, TYPICAL 4.			
38	EXISTING WASTE DISTRIBUTION BOX FOR DISTRIBUTION TO EXISTING 4'-0" DIA. X 50'-0" DEEP DRYWELLS.			
39	EXIT SIGN ADJACENT TO GATE. SEE ELEVATION AT DETAIL 11/AS.0. A. LOCATION OF PHOTO LUMINESCENT TYPE EXIT SIGN WITH WHITE LETTERS ON RED BACKGROUND. B. SEE ELECTRICAL PLANS FOR SPECIFICATIONS.			
40	NEW 5'-0" CONCRETE BLOCK RETAINING WALL WITH LIGHT WEIGHT CONCRETE SIMULATED STONE VENEER. (POOL BARRIER FENCE) A. SEE SHEET A1.1. B. SEE GRADING PLAN.			
41	TACTILE EXIT SIGN, REQUIRED BY CBC 1011.4 AND DEFINED BY CBC 11B-703, SHALL BE MOUNTED ON WALL ADJACENT TO LATCH-SIDE (OR ON RIGHT SIDE OF PAIR OF GATES) WITH THE CENTERLINE AT 54" ABOVE SLAB. SEE DETAIL 11/AS.0 S.M. A. EACH EXIT GATE FROM AN AREA WHERE EXIT SIGNS ARE REQUIRED SHALL BE IDENTIFIED BY A TACTILE EXIT SIGN WITH THE WORDS "EXIT ROUTE".			
42	LANDSCAPED AREA BY OTHERS (NOT A PART)			
43	EXISTING 8000 GALLON SEPTIC TANK.			
44	NEW 4" DIA. CONCRETE FILLED STANDARD STEEL GUARD POST, PAINTED SAFETY YELLOW @ 4'-0" O.C. (U.O.N.) SEE DETAIL 7/A1.2.			



SITE DATA

1. PROJECT OWNER:	BROGA PROPERTIES, LLC 1297 JONATA PARK ROAD, BUELLTON, CA 93427 CONTACT: JOE RUSHING, PARTNER 805-698-9359
2. CLIENT:	TURNER WEST INDUSTRIES P.O. BOX 62, BUELLTON, CA 93427 CONTACT: JOE RUSHING 805-698-9359
3. PROJECT SITE:	1297 JONATA PARK ROAD BUELLTON, CA 93427
4. ASSESSOR/PARCEL NUMBER:	099-600-042
5. ZONING:	CH
6. SITE AREA:	2.88 AC
7. FIRE SPRINKLERS:	EXISTING NFPA 13 AUTOMATIC FIRE SPRINKLER SYSTEM IN BUILDING A AND B. NEW NFPA 13 SYSTEM IN BAR-RESTROOM BUILDING



ARCHITECTURAL SITE PLAN

SCALE: 3/64" = 1'-0"



PARKING CALCULATIONS
BASED ON SBC ORDINANCE, TABLE 3-6, (35.36.070)

EXISTING BUILDING A		
1. GUEST ROOMS	6 ROOMS X 1 SPACE:	6 SPACES
2. PATRON SPACE	(1188 SF/300=)	4 SPACES
3. EMPLOYEES	(8 EMPLOYEES X .5)	3 SPACES
EXISTING BUILDING B		
1. PATRON SPACE	(2867 SF/300=)	10 SPACES
2. EMPLOYEES	(8 EMPLOYEES X .5)	3 SPACES
TOTAL REQUIRED:		26 SPACES
TOTAL PROVIDED:		76 SPACES

A1.0

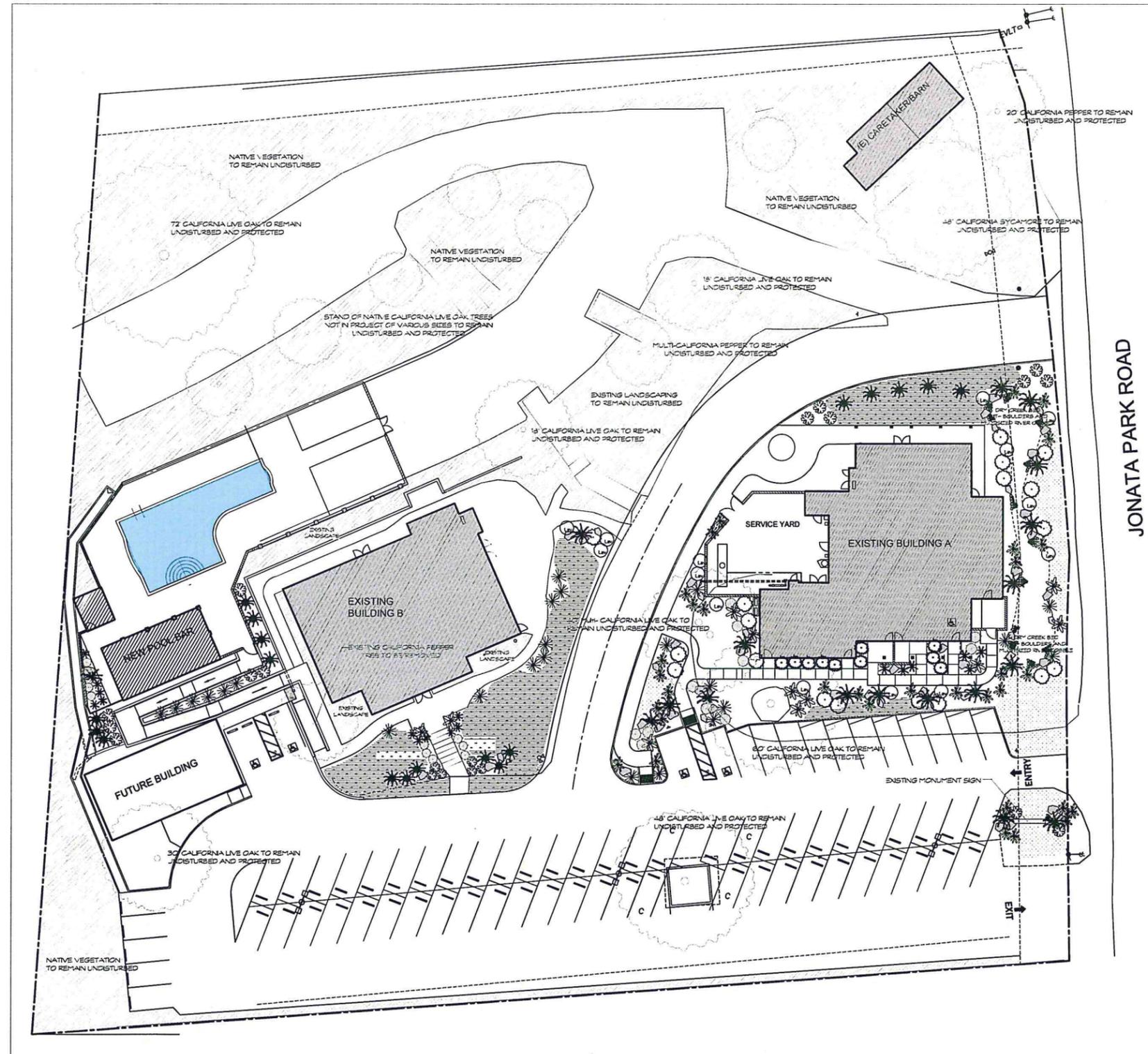
Zaca Creek Stonehouse Inn and Tavern Preliminary Landscape Plan

January 03, 2020



TLN
TERRY & LEE LANDSCAPE ARCHITECTS
112 WINDYBROOK AVENUE SUITE C
PISMO BEACH, CA 93449
PLA# 4109 LEED GP

PLP



CANDIDATE PLANT LIST
This plant list is made up of drought-tolerant plant material that is known to thrive in clay/silt soils of Buellton with low water use and low maintenance.

- Shrubs**
- 5 gal Agave americana Blue / Blue Century Plant L
 - 5 gal Agave attenuata / Blue Agave L
 - 5 gal Syringa vulgaris / Common Lilac L
 - 5 gal Junos spp. / Cope Rush L
 - 5 gal Mahonia nervosa / Nana's Barberry L
 - 1 gal Polyctichum murinum / Western Sword Fern L
 - 5 gal Lavandula stoechas / French Lavender L
 - 1 gal Phormium tenax / 'Sundowner' Flax L

- Perennials**
- 1 gal Achillea millefolium / Yarrow L
 - 1 gal Heuchera hybrids / Coral Bells L
 - 1 gal Lupinus nanus / Sky Lupine L
 - 1 gal Stipa tenuissima / Feather Grass L
 - 1 gal Zauschneria californica / California Fuchsia L

- Ground Covers**
- Flora Ramonius affinis / Trailing Rosemary L
 - Flora Oreocarpum frutescens / Trailing African Daisy L

- Landscape Borders**
- 2' x 3' Sandstone Boulders clustered as indicated on the plan
 - 4' - 6' River Cobble as indicated on the plan

LANDSCAPE NOTES

EXISTING LANDSCAPE
1. Existing landscape to remain to be protected during project completion.

EXISTING TREES
1. All existing trees to be protected during project completion.

TREE REMOVAL
1. One 8" California Pepper Tree growing in a crack in the existing asphalt drive will be removed as indicated on the plan.

MULCH
1. All landscaped areas will receive a 3" layer of organic wood mulch except ground covers which will receive 1".

IRRIGATION DESIGN
1. For the MWELO Standards, the existing irrigation systems will be upgraded to meet the MAWA hydrozone criteria. A Smart Controller with a climate control weather station will be used to monitor the irrigation water and pro-rate daily water consumption for the minimum requirements for each hydrozone. All trees will be irrigated separate systems so that once established, the irrigation water can be regulated in a more efficient manner.

SLOPE STABILIZATION
1. All graded slopes in the landscape areas greater than 3:1 will be stabilized with jute netting prior to planting.

MWELO CERTIFICATE OF COMPLIANCE
This Landscape Plan, when installed, will comply with the County of Santa Barbara's Municipal Code and the State of California's Water Conservation Ordinance 'Model Water Efficient Landscape' (MWELO) prepared in accordance with the State water efficient landscape work sheets Appendix A and Appendix B. The MWELO values are in the plant legend located on Sheet L1 and are used to determine PF (plant factor) value in the calculation in the construction document phase.
The water conservation method for the new landscape plant material will have a LOW PF (Plant Factor) rating and the ETWU (estimated total water use) per year is estimated to be within the Maximum Allowable Water Allocation (MAWA) which will be calculated for the project. Additionally, a 'Smart Controller' with a climate control weather station will be used to monitor the irrigation water and pro-rate daily water consumption to the minimum requirements for each hydrozone. All trees will be irrigated on separate systems so that once established, water can be regulated in a more efficient manner.
Jerry Lee, Landscape Architect PLA#4108

VALVE TABLE

Station #	Size/Type	PSI	GPM
1	Low 1" Drip	35	11
2	Low 1" Drip	35	11
3	Low 1" Drip	35	11
4	Low 1" Drip	35	11
5 & 6	Future Use		

APPENDIX A AND B WORKSHEET PRELIMINARY CALCULATION
Regular Landscape Areas Total 16,840 ft²
(5) Hydrozones for (16,840 ft²) with an average PF of 0.35 and an ETo of 45.6 (Buellton/Solvang)
MAWA = (45.6)(0.35)(16840) = 166,623 galls per yr.

(MAWA) Maximum Allowed Water Allowance = 166,623 gallons per year meeting the maximum water allowed use mandated by the State of California.

ESTIMATED TOTAL WATER USE PRELIMINARY CALCULATION - ETWU Buellton/Solvang 45.6

Hydrozone No.	Plant Factor (PF)	Irrigation Method	Irrigation Efficiency (IE)	ETAF (PF/IE)	Total Landscape Area	ETAF x Area	Est. Total Water Use (ETWU)
#1 - #4 LOW	.35	Bubblers	.81	.2835	16840	4774	134,960
						16840	134,960
							TOTAL ETWU 134,960
							TOTAL MAWA 166,623

ETWU = ETo x 0.62 x ETAF x Area
ETAF Calculations
Regular Landscape Areas All Landscape Areas. The average ETAF for Regular Landscape Areas must be 0.35 or below for residential areas, and 0.45 or below for non-residential areas.

REGULAR ETAF x Area (A)	(B)	NON-RESIDENTIAL ETAF x Area (C)	(D)
Total Area (A)	Total Area (B)	Total Area (C)	Total Area (D)
Average ETAF (A/B)	BA	Average ETAF (C/D)	(A+C)/(B+D)



City of Buellton

September 11, 2018

RE: ZACA CREEK RESTAURANT
1297 US 101 JONATA PARK RD
BUELLTON, CA 93427

Site Address # 02-22300
Water Meter # 1551592

To whom it may concern:

The following information is provided in accordance with your request for a review of the referenced account. Please be advised that ZACA CREEK RESTAURANT is currently receiving water service from the City of Buellton for the property located at 1297 US 101 JONATA PARK RD, BUELLTON, CA 93427.

The agreement for water service by the City of Buellton and James Buell dated September 13, 1996, continues to be honored for its successor owners and tenants, assuming similar usage classification (08-Comm/Service), subject to a current application for water service.

We appreciate the opportunity to serve you. If you have any further questions, please call between the hours of 8:00 AM to 5:00 PM, Monday through Friday at 805-686-0137.

Thank you,

Sarah Cote
Revenue Specialist
805-686-7421
sarahc@cityofbuellton.com

CC: Rose Hess, Public Works Director, City of Buellton
Site Address File 02-22300

Date file
~~9/19~~
~~9/23~~
10/9



City of Buellton

September 13, 1996

Dr. James Buell
P O Box 5
Buellton, Ca 93427

Re: Zaca Creek Restaurant Out-of-Agency Water Service Agreement

Dear Dr. Buell:

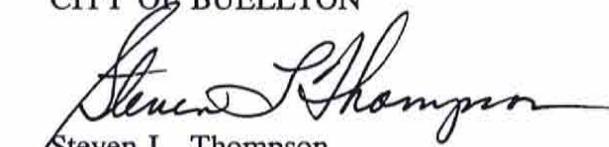
On July 25, 1996, LAFCO approved our out-of-service water agreement. This letter will serve to advise you that your water connection fee due to the City is \$23,299.00, which has not yet been paid. Please advise as to the status of your connection at your earliest convenience.

Additionally, our records indicate that the Application for Service signed by you on June 6, 1996 also includes a deposit of \$960.00 plus a set-up fee of \$10.00. The deposit of \$960.00 will be applied to your account after the account is kept current for twelve consecutive months.

The total amount due, therefore, is \$24,269.00. Should you have any questions regarding this matter, please do not hesitate to call.

Sincerely,

CITY OF BUELLTON


Steven L. Thompson
City Manager

SLT:ip

RESOLUTION 96 - 15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUELLTON APPROVING AN OUT-OF-AGENCY SERVICE AGREEMENT FOR THE PROVISION AND SALE OF MUNICIPAL WATER TO DR. JAMES R. BUELL FOR ZACA CREEK RESTAURANT LOCATED AT 1297 JONATA PARK ROAD APN 99-600-02 APPROXIMATELY ONE QUARTER OF A MILE NORTH OF THE INCORPORATION BOUNDARY OF THE CITY OF BUELLTON IN THE UNINCORPORATED AREA OF SANTA BARBARA COUNTY.

WHEREAS the City of Buellton has received an application for municipal water service from Dr. James R. Buell for Zaca Creek Restaurant located at 1297 Jonata Park Road;

WHEREAS annexation of the commercial property and existing restaurant facility located in the unincorporated area of Santa Barbara County would be inappropriate in terms of orderly boundaries;

WHEREAS lack of contiguity, adjacent agricultural land under agricultural preserve contract and other physical constraints posed by the US 101 Freeway and surrounding land make annexation of this property infeasible;

WHEREAS Zaca Creek Restaurant is an existing use that has served the local citizens and the visiting public for many years and the provision of municipal water to this site would not result in any change in land use;

WHEREAS restaurants depend on a reliable source of potable water;

WHEREAS the City of Buellton desires to establish an agreement with Dr. James R. Buell for the provision and sale of municipal water to Zaca Creek Restaurant;

NOW, THEREFORE, the City Council of the City of Buellton does hereby resolve as follows:

1. The application for out-of-agency water service attached hereto as "Exhibit A" and incorporated by reference herein is approved.
2. The Conditions of Approval of Out-of-Agency Municipal Water Service Agreement for Zaca Creek Restaurant attached hereto as "Exhibit B" and incorporated by reference herein is approved.
3. The Application Processing Cost Reimbursement Agreement for the staff time that may be involved in review and processing of this project and the necessary water system infrastructure is attached hereto as "Exhibit C" and incorporated by reference.

4. An Indemnification Agreement is attached hereto as "Exhibit D" and incorporated by reference.
5. The City Manager shall forward this approved out-of agency service agreement to the Local Agency Formation Commission with a request for approval.

PASSED AND ADOPTED this 23rd day of May of 1996 by the Council of the City of Buellton on a motion by Council Member Pointer and second by Mayor Pro Tem Hicks by the following vote:

AYES: 5 Council Members Pointer, Traylor, Laranjo, Mayor Pro Tem Hicks and Mayor Jones

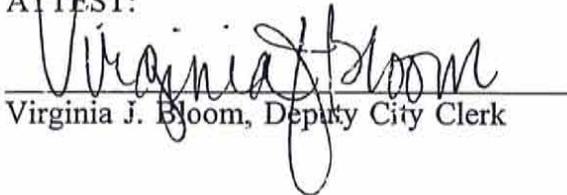
NOES: -0-

ABSTAIN: -0-



Mayor Neil D. Jones

ATTEST:



Virginia J. Bloom, Deputy City Clerk

CITY OF BUELLTON
APPLICATION FOR SERVICE

P O BOX 1819, BUELLTON, CA 93427 PHONE 688-5177

NAME: Laca Creek Restaurant
(please print)

Service address: 1297 Morata Park Rd. Home Phone (805) 688-2412

Mailing address: P.O. Box 1854 Bus. Phone (805) 688-2412

Effective: Month _____ Day _____ Year _____

Employed by: _____

OWN RENT _____ If renting, please provide the following:

Owners's name DR JAMES BUELL

Address _____ Phone _____

ACCOUNT FEE: A fee of \$10.00 is charged and collected for the establishment of and setting up of each account.

DEPOSIT FEE: A deposit of \$ _____ (Residential) \$ 960⁰⁰ (Comm/Ind) is required. Deposits are refundable at the end of one year if the account is kept current for twelve (12) consecutive months. (CURRENT: PAID IN FULL ON OR BY THE 20TH OF THE MONTH). (Checks may be made payable to City of Buellton)

PENALTY: Accounts not paid by the 20th are considered delinquent, and a 10% penalty is imposed.

TERMINATION OF SERVICE: Delinquent accounts not paid by the 10th of the following month will be subject to termination of service. Should termination of service result, a \$20.00 reinstatement fee (\$45.00 after hours) will be charged and collected, along with the delinquent charges prior to resuming service.

LIABILITY:

The City will not be liable for any damages resulting directly or indirectly from any private conduit of the water flowing therein or by reason of lack of capacity in any private or City conduit or for the negligent, wasteful, careless or other use or handling of water by the user.

Nothing in these rules shall be construed as an assumption of liability on the part of the City, its Councilmembers, Officers, or employees for any damage occasioned by the use by any user or for failure to enforce any of the provisions of these rules.

Water furnished by the City flows through pipelines (conduits) and is subject to fluctuation in flow, pressure and interruption of service. City employees are forbidden to make any agreements binding the City to serve an uninterrupted, constant supply of water. The City will take every step possible to provide service without interruption; however, the possibility exists that service may be interrupted by flow and/or pressure fluctuation.

Customers putting water to use do so at their own risk and assume all liability for and agree to hold the City and its officers and employees free and harmless from liability and damages that may occur as a result of fluctuation in flow, pressure and interruptions in service.

The City sells water as a commodity only and not as a guaranteed service and will not be liable for defective quality of water, shortage of water, either temporary or permanent, or for failure to deliver water or delay in doing so.

Pumping by consumers of City water is done at the consumer's risk and the City assumes no liability for damages to pumping equipment or other damages as a result of turbulent water or shortage or excess of waste or other causes.

~~Where sewer service is offered by the City, the City accepts the sewage at the Sewer Main and the Property Owner maintains the sewer lateral from the building to the main and holds the City harmless to any damage caused by blockages within their laterals.~~

~~The use of the City's sewer system restricts the discharge of toxic substances and hazardous waste by Ordinance, violation for which could lead to the termination of service. Customers involved in operations which generate questionable discharge into the sewer system are charged with the responsibility to review their proposed discharge with the City.~~

CITY POLICY on the use of SOFT WATER UNITS:

Ordinance No.93-07 prohibits the use of regenerating soft water units which discharge waste (salt brine) into the City's sewer collection system. TERMINATION OF SERVICE COULD RESULT FOR VIOLATION OF THIS ORDINANCE. (Exchange tanks are permitted.)

~~OTHER SERVICES PROVIDED BY THE CITY:~~

~~STREET SWEEPING: Street sweeping is provided on every other Monday. Please help by parking vehicles off the street during the time the sweeper is in your area. (Sweeps are rescheduled in the event of heavy rain.)~~

~~STREET LIGHTING: Please report street lights that are out to the City Office (phone 688-5177) and give the pole location and the Number marked on the side of the pole.~~

I, JAMES R. BUELL, VMD, hereby apply for water/~~sewer~~ service at the premises noted above as service address, and obligate myself to pay to the City of Buellton for services received in accordance with the City's schedule of rates and charges in effect during the service period; furthermore, by signing below, I affirm that I have read all of the above and acknowledge and accept that which is stated.

X Dr James Buell Date 6/6/96
(Signature)
DR JAMES BUELL

EXHIBIT B

CONDITIONS OF APPROVAL OF OUT-OF-AGENCY MUNICIPAL WATER SERVICE AGREEMENT FOR ZACA CREEK RESTAURANT

1. The Applicant shall apply to the Local Agency Formation Committee for approval of this Out-of-Area Service Agreement prior to issuance of any excavation permits.
2. The Applicant shall obtain a road excavation permit and any other permits that may be required by the County of Santa Barbara for the installation of the required water service infrastructure.
3. Construction of the required infrastructure shall be built to the satisfaction of the City Engineer and shall be subject to acceptance by the City Public Works Director.
4. Water usage shall be charged at a rate 1.5 times the rate charged to customers of equivalent status within the City of Buellton.
5. The connection fee of \$23,299.00 has been calculated on the basis of your reported usage of 4000 gallons per day. At the end of one year an audit of water use will be conducted to verify your amount of usage and additional charges may be assessed if the audit reveals use in excess of 4000 gallons per day.
6. The Applicant shall be required to pay a deposit of \$960.00 for water service (based on the estimated cost of two months of service), and the applicant shall be required to pay for the cost of the water meter and infrastructure necessary for the provision of this water service.
7. This agreement shall exclude fire protection water service. The Applicant shall provide appropriate fire flow from the existing well water that serves the site.



City of Buellton

Application Processing Cost Reimbursement Agreement

Parties Responsible for Payment of Fees:

Name Dr. James R. Buell

Mailing Address Rancho Jonata - P.O. Box 1854
Buellton CA 93427

Project Name/Description Out-Of-Agency Municipal Water
Service to Laca Creek Restaurant

The processing of the above-referenced project may cause the City to incur costs in excess of the amount of the filing fee. The initial filing fee is a deposit that will be applied toward the processing of the application. All City costs in processing the application will be documented, and any costs totalling more than the initial filing fee deposit will be billed to the applicant. Any amounts due the City shall be paid within 30 days, or project processing will be stopped until the required funds are received.

I (we) Dr. James Buell (print name), as the responsible applicant, agree to pay all City costs incurred in the processing of this application to the City of Buellton, P.O. Box 1819, Buellton, CA 93427. I also understand and agree that if payment on any billings before final City action on my applications is not paid within 30 days, the processing of my applications will be suspended until payment is received. Any amount more than 30 days past due shall be charged interest in the amount of 1.5 percent per month until paid in full. In the event of default, I agree to pay all costs and expenses incurred by the City in securing performance of this obligation, including costs of litigation and reasonable attorney's fees.

Signature(s) ^X Dr. James Buell Date June 6, 1996

_____ Date _____

Exhibit D

CITY OF BUELLTON

Indemnification Agreement

The applicant for an out-of-agency water service agreement for Zaca Creek Restaurant, located at 1297 Jonata Park Road one quarter of a mile north of the Buellton Incorporation Boundary in the County of Santa Barbara, Dr. James R. Buell, shall protect, defend with counsel approved by the City, indemnify and hold harmless the City, its officers, employees and agents from and against any and all losses, liabilities, fines, penalties, claims, and necessary attorneys' fees and costs, arising out of or resulting in any way from the City's grant of this service to the applicant. The applicant for an out-of-agency water service agreement, Dr. James R. Buell, shall reimburse the City for any costs incurred by this project in repairing damage to City property and restoring the property to the condition which existed prior to the project. The permittee shall indemnify and hold the City harmless from any claims, damages and liability to any persons or private property resulting from any damage, sickness or injury occurring in connection with the out-of-agency water service agreement .

X Dr. James R. Buell June 6, 1996
Dr. James R. Buell - Signature and Date

COMMITTEE REPORTS

Wayne Barbarick gave an updated report on the CCWA Board of Directors meeting.

CITY MANAGER ITEMS**(POSSIBLE ACTION)**

12. Request for Funding - Jonata PTSA Summer Recreation Program

City Manager read the staff report and added that the funds being requested are for non-expendable items.

Upon a motion by Mayor Pro Tem Hicks and a second by Council Member Pointer, it was unanimously approved to grant funds of \$1,000 to the Jonata PTSA Summer Recreation Program for non-expendable items.

13. Resolution No. 96-16 - Establishing a Sister City Relationship with Falcon Air Force Base

City Manager Thompson read the staff report and noted a few minor editorial changes to the resolution.

Upon a motion by Council Member Traylor and a second by Council Member Pointer, it was unanimously approved to adopt Resolution No. 96-16 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUELLTON ADOPTING FALCON AIR FORCE BASE, COLORADO, AS A SISTER CITY," by title only and waive further reading.

14. Consider Adoption of Resolution No. 96-15 "A Resolution of the City Council of the City of Buellton Approving an Out-of-Agency Service Agreement for the Provision and Sale of Municipal Water to Dr. James R. Buell for Zaca Creek Restaurant Located at 1297 Jonata Park Road APN 99-600-02 Approximately One Quarter of a Mile North of the Incorporation Boundary of the City of Buellton in the Unincorporated Area of Santa Barbara County," by title only and waive further reading.

City Manager Thompson read the staff report, announced that LAFCO does not feel it is appropriate to annex this property for water service and has included a package of documents outlining their requirements. He also noted for the record that LAFCO would also have to approve the connection after the City Council did.

Planner Beltranena showed overhead projections of the property and the conditional use permit requirements.

Willy Norlin, agent for applicant, addressed the Council and advised that this request is based on the need to accommodate the standards for safe drinking water required by the County Health Department.

Council Member Laranjo asked the City Attorney if the agreement would be affected if the property were sold? City Attorney Kircher responded that the agreement is with regard to the property and not the property owner, therefore, not affecting it.

Council Member Laranjo commented that this request is for a considerable amount of water with a large connection fee, which the City needed, therefore, he supported this request.

Upon a motion by Council Member Pointer and a second by Mayor Pro Tem Hicks, it was unanimously approved to adopt Resolution No. 96-15 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUELLTON APPROVING AN OUT-OF-AGENCY SERVICE AGREEMENT FOR THE PROVISION AND SALE OF MUNICIPAL WATER TO DR. JAMES R. BUELL FOR ZACA CREEK RESTAURANT LOCATED AT 1297 JONATA PARK ROAD APN 99-600-02 APPROXIMATELY ONE QUARTER OF A MILE NORTH OF THE INCORPORATION BOUNDARY OF THE CITY OF BUELLTON IN THE UNINCORPORATED AREA OF SANTA BARBARA COUNTY," by title only and waive further reading.

15. Highway 246 Sidewalk Project and Possible Request for Appropriations from Fund Balance

City Manager Thompson read the staff report. Assistant City Engineer Edwards addressed the Council and advised that he has been in contact with Jerald Gibbs of Cal-trans to request funds for this project which total \$90,292; Cal-trans has already approved \$32,000 for handicap ramps and is currently reviewing our request for the additional funds of \$69,600 to complete the project. Assistant City Engineer Edwards asked the Council to defer ruling on this matter until after such time that Cal-trans has decided on their share of the funding of this project, at which time a Cooperation Agreement with Cal-trans could be presented to the Council for their approval.

Mayor Pro Tem Hicks stepped down from this item due to the close proximity of his residence to the project site.

Council Member Laranjo commented that he could not support the sidewalk proposal for the portion of property between Rancho de Maria and the old Highway 101 bridge as the bridge is not a walking bridge. Assistant City Engineer Edwards responded that 50 feet of County owned property prior to reaching the bridge would have to be addressed with the County.

Upon a motion by Council Member Pointer and a second by Council Member Traylor, it was approved by a 3-1-1 vote with Council Member Laranjo voting no and Mayor Pro Tem Hicks abstaining, to direct staff to proceed with outlined specifications with the consideration of funding to be taken up by the Council after the Cal-trans decision has been made.

Mayor Pro Tem Hicks rejoined the meeting.

16. Approval of Scope of Work - Wastewater Lift Station

City Manager Thompson read the staff report. Mayor Jones inquired if the developer, Mr. Ridgway, has seen this proposal? City Manager Thompson responded yes, and that the developer is also aware that he would be paying for this proposal as well.

Upon a motion by Council Member Traylor and a second by Council Member Pointer, the Scope of Work was unanimously approved, as prepared by ES Environmental Services, for a wastewater lift station to serve the west side of the community.

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 14

To: The Honorable Mayor and City Council

From: Scott Wolfe, City Manager

Meeting Date: February 13, 2020

Subject: Authorization to Engage Research Firm for Community Attitude Survey

BACKGROUND

During the City Manager performance evaluation held in closed session on September 26, 2019, the City Council discussed its desires and expectations of the City Manager moving forward. As part of the investigation required to meet those expectations, staff finds that a community opinion/satisfaction survey would be beneficial to provide relevant information on some of the matters included in those discussions, which include the identification of potential future City Council priorities.

Staff has contacted a reputable polling firm, True North Research, with considerable experience with community satisfaction polling for municipalities. This firm has provided a proposal (Attachment 1) for the requested survey work, with a cost of \$28,850.00. Should the City Council authorize this work, staff will prepare an agreement for this service in a form acceptable to the City Attorney for signature by the Mayor.

FISCAL IMPACT

The fiscal impact to the City will be a cost of \$28,850. This expenditure is currently not budgeted and would be reflected on a future budget adjustment.

RECOMMENDATION

Staff recommends that the City Council consider the attached proposal, and if satisfactory, authorize the Mayor to sign an agreement to be prepared to the satisfaction of the City Attorney.

ATTACHMENTS

Attachment 1 - True North Research Proposal, dated January 20, 2020

COMMUNITY OPINION SURVEY
PROPOSAL FOR RESEARCH & CONSULTING

PREPARED FOR THE
CITY OF BUELLTON



JANUARY 20, 2020

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RESEARCH PROPOSAL

True North Research (True North) is pleased to present this proposal to provide community opinion research and consulting services to the City of Buellton (City). Based on recent discussions with Scott Wolfe (City Manager) as well as our experience conducting hundreds of similar studies for public agencies throughout California, True North understands that the City is interested in using the survey to produce an *unbiased, statistically reliable* evaluation of community opinions as they pertain to City services, facilities, finances, and planning issues.

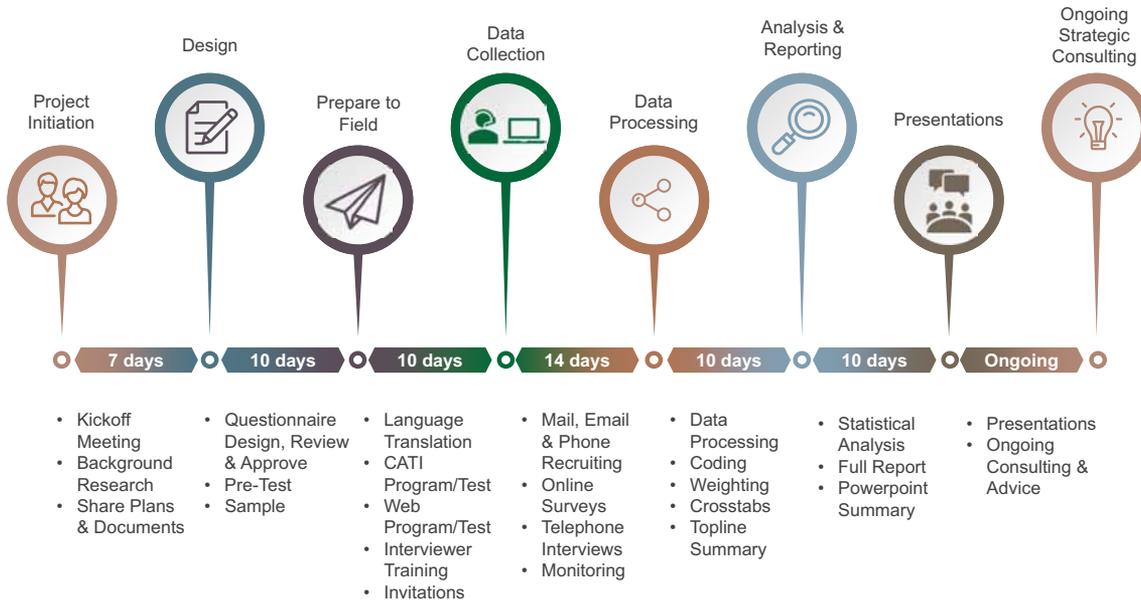
SCOPE OF WORK The scope of services that we propose to perform for the City includes all tasks associated with designing, conducting and analyzing the survey, as well as presenting the results. Briefly, the scope of services includes:

- Meet with the City to thoroughly discuss the research objectives and methodology for the study, as well as discuss potential challenges, concerns, and issues that may surround the study.
- Develop a stratified and clustered sample of voters in the City of Buellton.
- Develop a draft questionnaire for the City's review and make revisions as needed until all parties approve of the instrument.
- Pre-test the survey instrument to ensure its integrity.
- Professionally translate the survey into Spanish to allow for data collection in English and Spanish.
- CATI (Computer Assisted Telephone Interviewing) program the finalized survey instrument to ensure accurate and reliable data collection using live telephone interviewers.
- Web program the same survey instrument to allow for secure, password-protected online data collection to compliment the telephone data collection.
- Recruit participation in the survey using a combination of telephone calls and email invitations.
- Collect at least 300 quality interviews according to the sampling plan and a strict interviewing protocol. Interviewers will be professional, high quality interviewers. It is expected that the average interview will last up to 17 minutes.
- Process the data, which includes conducting validity checks, cleaning, recoding, coding open-end responses, and adjusting for strategic oversampling (if used) through a statistical procedure known as 'weighting'.
- Prepare an initial topline report which presents the overall findings of the survey.
- Prepare a thorough report on the findings, including a detailed question-by-question analysis, description of the methodology, an executive summary of the key findings and conclusions/recommendations, as well as a comprehensive set of crosstabulations showing how the answers varied by subgroups of respondents. The report will include extensive full-color graphics displaying the findings, as well as insightful narrative discussion of the results and their implications.
- Prepare an electronic copy of the final report to allow the City to reproduce the report as needed.
- Prepare a PowerPoint presentation of the results and present the results to the City.
- Be available to assist and provide advice to the City after the survey is complete.

COSTS True North’s fixed-fee cost estimate to design and conduct the survey as described in this proposal is \$28,850. This cost is inclusive—there will be no additional charges associated with the study.

TIME LINE True North will work with the City of Buellton to establish a project schedule that meets the City’s needs. Below is a typical time line for a survey, showing the number of days that we recommend devoting to each stage, as well as the key research tasks that are completed in each stage. We have the flexibility to adjust this time line if the City desires.

FIGURE 1 PROJECT TIME LINE & TASKS



TRUE NORTH OVERVIEW True North is a full-service survey research firm that is dedicated to providing cities and other public agencies with a clear understanding of the opinions, perceptions, priorities and concerns of their residents and voters. Through designing and implementing scientific surveys, focus groups and one-on-one interviews, as well as expert interpretation of the findings, True North helps its clients to move with confidence when making strategic decisions in a variety of areas—such as planning, policy evaluation, measuring customer service, passing revenue measures, and developing effective public information campaigns. To date, the Principals at True North have designed and conducted over 1,000 research studies for public agencies, including more than 300 community surveys for California municipalities.

CITY SURVEY EXPERIENCE True North is the State’s leader in designing community and voter opinion survey research studies for California cities. Below is a sampling of the California cities for which Dr. McLarney and Mr. Sarles have personally designed and conducted surveys.

Agoura Hills	Eastvale	Lemon Grove	San Anselmo
Alhambra	El Cajon	Lompoc	San Carlos
Aliso Viejo	Encinitas	Long Beach	San Clemente
Anaheim	Escondido	Los Angeles	San Diego
Apple Valley	Folsom	Los Gatos	San Gabriel
Arroyo Grande	Fontana	Madera	San Jose
Atascadero	Fremont	Malibu	San Luis Obispo
Atherton	Gilroy	Manhattan Beach	San Marcos
Azusa	Glendale	Menifee	San Marino
Banning	Glendora	Mission Viejo	San Mateo
Barstow	Goleta	Moorpark	Santa Barbara
Beverly Hills	Grand Terrace	Murrieta	Santa Clarita
Brea	Half Moon Bay	Norwalk	Santa Monica
Burbank	Hesperia	Oceanside	Signal Hill
Campbell	Huntington Beach	Oxnard	South Lake Tahoe
Cerritos	Indian Wells	Palmdale	South Pasadena
Chino	Irvine	Petaluma	Temecula
Chula Vista	Kerman	Pico Rivera	Thousand Oaks
Claremont	La Canada-Flintridge	Placentia	Truckee
Clayton	La Palma	Port Hueneme	Upland
Costa Mesa	Laguna Beach	Rancho Cucamonga	Ventura
Cudahy	Laguna Niguel	Rancho Palos Verdes	Watsonville
Cypress	Lake Elsinore	Rancho Santa Margarita	West Hollywood
Dana Point	Lake Forest	Redlands	Westlake Village
Del Mar	La Mesa	Redondo Beach	Whittier
Diamond Bar	Lathrop	Riverside	Yorba Linda
East Palo Alto	La Verne	Rocklin	Yucca Valley

REFERENCES We encourage the City to contact our references and ask about the quality of work performed by True North.

City of Arroyo Grande True North was recently selected by the City of Arroyo Grande through a competitive RFP process to assist the City with community opinion research. Contact: Jim Bergman, City Manager. 300 E. Branch Street, Arroyo Grande CA 93420. 805.473.5400; jbergman@arroyogrande.org.

City of South Pasadena True North provided survey research and strategic advice to the City of South Pasadena for strategic planning and budgeting purposes. Contact: Stephanie DeWolfe, City Manager. 1414 Mission Street, South Pasadena CA 91030. 626.403.7210; sdewolfe@south-pasadenaca.gov.

City of Murrieta True North has designed and conducted multiple community opinion surveys for the City of Murrieta that focused on identify residents’ priorities for future revenues. Contact: Kim Summers, City Manager. 1 Town Square, Murrieta CA 92562. 951.304.2489; KSummers@MurrietaCA.gov.

City of Chula Vista True North assisted the City of Chula Vista with feasibility research and strategic advice that led to the successful passage of a local sales tax measure on the November 2016 ballot, a *second* local sales tax on the June 2018 ballot, and a *third* successful tax on the November 2018 ballot. Contact: Gary Halbert, City Manager. 276 Fourth Avenue, Chula Vista CA, 91910: 619.691.5002.

City of La Palma True North provided research and strategic advice to the City of La Palma that led to the successful passage of a general tax measure on the November 2016 ballot. We also recently completed a resident satisfaction survey for the City (2019). Contact: Laurie Murray, City Manager. 7822 Walker St., La Palma CA 90623. 714.690.3338.

City of Oceanside True North assisted the City of Oceanside with feasibility research and strategic advice that led to the successful passage of a sales tax to fund general city services in 2018. Contact: Deanna Lorson, Assistant City Manager. 300 North Coast Highway, Oceanside CA 92054. 760.495.3055.

PROJECT MANAGER BIO **Timothy McLarney, Ph.D.**, will serve as the Project Manager for the proposed survey and the City's point of contact on all matters related to the study. Dr. McLarney will lead all design, analysis, reporting and presentation tasks. Approximately 75% of the research tasks will be performed directly by Dr. McLarney.

Dr. McLarney has more than 20 years of experience in survey methodology, statistics, public opinion analysis, and advising government agencies. As President of True North, Dr. McLarney is responsible for the design, management and analysis of True North's qualitative and quantitative research projects, including those that address community needs assessments, revenue measure feasibility, public policy and strategic planning issues. Dr. McLarney's work to date has provided California cities, counties, school districts, colleges, universities, special jurisdictions, transportation planning agencies, councils of government, and not-for-profits with research to address their often complex marketing, planning and/or performance measurement needs. During his career, Dr. McLarney has occupied a lead role in over 1,000 research studies, more than 350 of which had research objectives similar to those of the City of Buellton.

Dr. McLarney is a nationally recognized expert in survey research methodology, sampling theory, weighting and the use of statistical methods to generalize survey results. His research has been recognized at numerous national and state conferences, has been published in academic journals, and has earned him honors including the title of Visiting Scholar at the Institute of Governmental Studies at UC Berkeley. He has also served as an independent expert witness in survey research methodology for California legal cases.

Dr. McLarney earned a Ph.D. and M.A. in Government from Cornell University with an emphasis in survey methodology, sampling theory and public opinion, as well as a Bachelor's degree in Politics from the University of California, Santa Cruz.

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 15

To: The Honorable Mayor and City Council

From: Scott Wolfe, City Manager

Meeting Date: February 13, 2020

Subject: Establishment of City Council Priorities for the Year 2020

BACKGROUND

In an effort to ascertain policy direction on items of particular interest of the City Council, staff has requested each City Council Member provide the City Manager with a short list of priorities that he or she would like to see prioritized in the coming year.

The list of priorities provided to the City Manager (Attachment 1), in no particular order and without reference to which City Council Member proposed each one, is attached to this report.

The City Manager would like to facilitate a discussion at tonight's City Council meeting to allow the City Council to collectively determine those priorities that reflect the general will of the City Council, and then subsequently direct staff to work toward the achievement of those priorities. These priorities should be considered more specific than the general goals established in the budget document, which tend to be very broad in scope (Maintain a balanced budget, Continue to support economic development, Emergency Preparedness, etc.), but are more in line with some of the objectives listed in the budget document (Update Circulation Element, Acquire a generator for City Hall, Create an arts and culture committee). While the budget goals and objectives are tied specifically to points of the Vision Plan, there is no requirement that these City Council priorities do so, although they very well may.

Staff will then undertake work to achieve each of these priorities and periodically report back to the City Council on the progress of each of them. The City Council will have an opportunity at the time of these reports to adjust each priority as is deemed appropriate at the time, or to deem a priority reached or determine that a priority which has not been achieved yet is no longer necessary or desirable.

The establishment of priorities serves several purposes. First and foremost, it allows the City Council to set the direction of the City for the coming year. These priorities then become a portion of the work plan for the City Manager, who will then use them to

inform the work plan of each City department head. By following up on the progress of these priorities, the City Council can also gauge the effectiveness of the City Manager and staff, and help determine areas where adjustment of staffing resources may be needed.

FISCAL IMPACT

The establishment of City Council priorities is not anticipated to result in direct fiscal impacts to the City. Individual priorities may require expenditure of funds which will be addressed at a future date following staff analysis and a report back to the City Council.

RECOMMENDATION

Staff recommends that the City Council review the accompanying list of proposed priorities, take any public comment that may be given on them, and adopt those which the City Council deems appropriate as official City Council Priorities.

ATTACHMENTS

Attachment 1 - List of proposed 2020 City Council priorities

Proposed City Council Priorities

1. Investigate the possibility of acquiring property (including portions of the Willemsen property) for future use by the City.
2. Investigate new adult fitness equipment for installation at various parks within the City.
3. Perform an audit of City Engineering responsibilities; establish that the City is getting the highest and most cost effective service through an RFP process.
4. Solar Lighting installation on Industrial Way.
5. Evaluate City's sewer infrastructure to determine potential repair needs before issues arise.
6. Create a community get-together event, possibly at Buellton Rec center. It may center around emergency preparedness, meeting City staff, or some other topic.
7. Have City's landscaping contractor evaluate all City irrigation systems (particularly in the Parks) to ensure proper operation and adjust as necessary to ensure that landscaping is adequately watered.
8. Hold a City Council retreat for the purpose of getting the City Council committed to projects or goals for the next 3-5 years.
9. Asphalt crack sealing in the Meadow Ridge sub-division.
10. Avenue of Flags Development Update.