



CITY OF BUELLTON

CITY COUNCIL AGENDA

**Regular Meeting of February 8, 2018 – 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California**

Copies of staff reports or other written documentation relating to each item of business referred to on this Agenda are on file in the office of the City Clerk and are available for public inspection

CALL TO ORDER

Mayor Holly Sierra

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members Ed Andrisek, Art Mercado, Vice Mayor Dave King, and Mayor Holly Sierra

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Any person may address the Council on any subject pertaining to City business, including all items on the agenda not listed as a Public Hearing, including the Consent Agenda and Closed Session. Limited to three (3) minutes per speaker. By law, no action may be taken at this meeting on matters raised during Public Comments not included on this agenda. Public Speakers using a translator are allotted a total of six (6) minutes to speak, unless simultaneous translation equipment is used.

CONSENT CALENDAR

(ACTION)

The following items are considered routine and non-controversial and are scheduled for consideration as a group. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion. Members of the Public may speak on Consent Agenda items during the Public Comment period.

- 1. Minutes of January 25, 2018 Regular City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2017-18**

PRESENTATIONS

PUBLIC HEARINGS

COUNCIL MEMBER COMMENTS/ITEMS

WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Council Member, the City Manager, or City Attorney may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Council Members to give verbal Committee Reports on any meetings recently held for which the Council Members are the City representatives thereto.

BUSINESS ITEMS

(POSSIBLE ACTION)

- 3. Interview and Possible Appointment to Fill City Council Seat**
❖ (Staff Contact: City Clerk Linda Reid)
- 4. Discussion and Direction Regarding Industrial Way Lighting**
❖ (Staff Contact: Public Works Director Rose Hess)
- 5. Appointment to the Central Management Area Committee for the Sustainable Groundwater Management Act (SGMA) and Appointment of Second Alternate to Central Coast Water Authority (CCWA)**
❖ (Staff Contact: Public Works Director Rose Hess)

CITY MANAGER’S REPORT

ADJOURNMENT

The next meeting of the City Council will be held on Thursday, February 22, 2018 at 6:00 p.m.

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES
Regular Meeting of January 25, 2018
City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor Holly Sierra called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Council Members Ed Andrisek, Art Mercado, Foster Reif, Vice Mayor Dave King, and Mayor Holly Sierra

Staff: City Manager Marc Bierzinski, Finance Director Shannel Zamora, Public Works Director Rose Hess, Assistant City Attorney Christina Burrows, Lt. Eddie Hsueh, and City Clerk Linda Reid

PUBLIC COMMENTS

Barbara Knecht, Buellton Rec Center announced the Rec Center's ten year anniversary celebration is scheduled for February 10 from 1:00 to 3:00 p.m. and there are free classes at the Rec Center from February 5 through 16.

City Manager Bierzinski introduced the new Sheriff Lieutenant Eddie Hsueh. Lt. Hsueh spoke about his career at the Santa Barbara County Sheriff's Department.

CONSENT CALENDAR

- 1. Minutes of January 11, 2018 Regular City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2017-18**
- 3. Revenue and Expenditure Reports through December 31, 2017**
- 4. Financial Report for the Second Quarter Ending December 31, 2017**
- 5. Monthly Treasurer's Report – December 31, 2017**

MOTION:

Motion by Vice Mayor King, seconded by Council Member Mercado approving Consent Calendar Items 1 through 5 as listed.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member Mercado – Yes

Council Member Reif – Yes

Vice Mayor King - Yes

Mayor Sierra – Yes

PRESENTATIONS

None

PUBLIC HEARINGS

None

COUNCIL MEMBER COMMENTS/ITEMS**6. Recognition of Council Member Foster Reif's Service to the City of Buellton**

Mayor Sierra presented Council Member Reif with a plaque and she and the other Council Members thanked him for his service on the City Council and the Planning Commission and wished him luck in Ohio.

Council Member Reif stated that the Council should concern themselves with larger issues facing Buellton rather than less significant topics. Council Member Reif requested the Council interact more with the Buellton Union School District going forward.

Mayor Sierra announced that Council and staff attended the Solvang State of the City luncheon.

Mayor Sierra announced that Ron Anderson received the Vincent B. Evans award at the Chamber Mixer this week and that the award was well deserved.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Vice Mayor King announced that he attended the Library Advisory Committee meeting and provided an oral report regarding the meeting.

Council Member Andrisek announced that he attended board meetings for Santa Barbara County Association of Governments (SBCAG) and Air Pollution Control District (APCD) and provided oral reports regarding the meetings.

Mayor Sierra announced that she attended the Central Coast Water Authority (CCWA) Board Meeting and provided an oral report regarding the meeting.

Mayor Sierra announced she attended the Quarterly Awards at Vandenberg Air Force Base.

BUSINESS ITEMS

7. Award of Contract for Street Sweeping Services and Discussion and Direction on Street Sweeping Policies

RECOMMENDATION:

That the City Council award the Street Sweeping Services Contract to SP Maintenance and direct staff as to street sweeping policies going forward.

STAFF REPORT:

Public Works Director Hess presented the staff report.

DOCUMENTS:

Staff Report with attachments as listed in the staff report.

SPEAKERS/DISCUSSION:

Shannon Sadecki, Buellton, asked whether staff is receiving maintenance logs from the street sweeper.

Finn Runge, Buellton, suggested that MarBorg include the street sweeping dates on their green waste calendar.

The City Council discussed the following issues:

- Purchasing a street sweeper
- Complaints about the current street sweeper
- How to get residents to move their vehicles on street sweeping days
- Placing notes on vehicles that are not moved
- Develop a policy to deal with the issue of residents not moving vehicles on street sweeping days
- More public outreach regarding moving vehicles on street sweeping days

MOTION:

Motion by Council Member Mercado, seconded by Vice Mayor King approving the street sweeping contract with SP Maintenance and directing staff to research ways to get residents to remove their cars from the street during street sweeping days.

VOTE:

Motion passed by a roll call vote of 5-0.
Council Member Andrisek – Yes
Council Member Mercado – Yes
Council Member Reif – Yes
Vice Mayor King - Yes
Mayor Sierra – Yes

- 8. **Resolution No. 18-01 – “A Resolution of the City Council of the City of Buellton, California, for the Purpose of Budget Amendments from Operational Changes Related to Fiscal Year 2017-18 Budget through the Second Quarter Ending December 31, 2017”**

RECOMMENDATION:

That the City Council consider adoption of Resolution No. 18-01.

STAFF REPORT:

Finance Director Zamora presented the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

SPEAKERS/DISCUSSION:

The City Council discussed various budget categories and how much has been spent in the water meter replacement fund.

MOTION:

Motion by Council Member Reif, seconded by Vice Mayor King approving Resolution No. 18-01 – “A Resolution of the City Council of the City of Buellton, California, for the Purpose of Budget Amendments from Operational Changes Related to Fiscal Year 2017-18 Budget through the Second Quarter Ending December 31, 2017”

VOTE:

Motion passed by a roll call vote of 5-0.
Council Member Andrisek - Yes
Council Member Mercado – Yes
Council Member Reif - Yes
Vice Mayor King - Yes
Mayor Sierra - Yes

- 9. **Review of Comprehensive Annual Financial Report (CAFR) for Fiscal Year Ending June 30, 2017**

RECOMMENDATION:

That the City Council review and file the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2017.

STAFF REPORT:

Finance Director Zamora presented the staff report.

DOCUMENTS:

Staff report with attachment as listed in the staff report.

SPEAKERS/DISCUSSION:

The City Council discussed the CAFR.

DIRECTION:

The City Council agreed by consensus to receive and file the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2017.

CITY MANAGER’S REPORT

City Manager Bierdzinski provided an informational report to the City Council.

ADJOURNMENT

Mayor Sierra adjourned the regular meeting at 6:55 p.m. The next regular meeting of the City Council will be held on Thursday, February 8, 2018 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 2

To: The Honorable Mayor and City Council

From: Shannel Zamora, Finance Director

Meeting Date: February 8, 2018

Subject: List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2017/18

BACKGROUND

Staff is required to submit a check register to the City Council for approval every council meeting for the most recently completed check register (Attachment 1).

The check register for the period 1/17/2018 through 1/31/2018 has been prepared in accordance to Government Code 37202 and City Code 3.08.070. The check register lists all vendor payments for the specified period above, along with claimant's name, a brief description of the goods or service purchased, amount of demand, check number, check date and the account number(s) associated with each payment.

The total amount of checks, 1/17/2018 through 1/31/2018, and electronic fund transfers issued for the period of 1/17/2018 through 1/30/2018 was \$487,760.80.

FISCAL IMPACT

Payments made to the various vendors were consistent with the approved City's Biennial Budget for FY 2017/18 and FY 2018/19. Cash is available for the payment disbursements of the above liabilities.

RECOMMENDATION

That the City Council review and accept the check register for the period 1/17/2018 through 1/31/2018.

ATTACHMENTS

Attachment 1 – Claims

CONSOLIDATED CLAIMS DISBURSEMENT

BACK-UP/SUPPORT DATA IS AVAILABLE FOR COUNCIL REVIEW IN CITY HALL

The following is a list of claims to be ratified and approved for payment by the City Council at the **February 8, 2018** Council Meeting.

Listed below is a brief summary of the attached claims:

EXHIBIT A *	A/P Packet #APPKT00682	148,128.71
	A/P Packet #APPKT00678	70.00
	A/P Packet #APPKT00672	198,410.52
	A/P Packet #APPKT00668	56,578.75
	Total A/P Packets:	\$403,187.98 (7 pages)

Utility Packet #UBPKT00993	207.66 (1 page)
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Total Packets:	\$403,395.64
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EXHIBIT B	\$41,494.49
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Staff Payroll	1/19/2018	40,786.84
CC Payroll	1/25/2018	2,083.83

Total Payroll:	\$42,870.67
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TOTAL AMOUNT OF CLAIMS:	\$487,760.80
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* The A/P Packets above will be approved on Council Agenda date of 02/08/2018
 Checks to be signed on 02/08/2018 tie to A/P Packet #APPKT00682
 Checks previously signed by staff to avoid late fees relate to:
 A/P Packets # APPKT00668, APPKT00672 and APPKT00678
 Utility Packet # UBPKT00993

SZ 1/31/18

Payments via Electronic Fund Transfer (EFT):
From 01/17/2018 through 01/30/2018

AFLAC	1/17/2018	662.45
Bank Fee	1/19/2018	12.00
CalPERS - Classic	1/22/2018	6,137.93
Payroll Tax - EDD	1/22/2018	4,218.60
CalPERS - PEPR	1/22/2018	2,322.10
Payroll Tax - IRS	1/22/2018	8,021.27
CalPERS - Classic	1/26/2018	146.08
CalPERS - PEPR	1/26/2018	118.00
Payroll Tax - IRS	1/26/2018	96.42
Payroll Tax - EDD	1/29/2018	126.20
CalPERS - Medical	1/30/2018	19,633.44

Total 41,494.49



Check Report - APPKT#'S 00668, 00672, 00678, AND 00682

City of Buellton, CA

By Payment Number

Payment Dates 01/17/2018 - 01/31/2018

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
35698	1/17/2018	000820	ACWA/JPIA			2,633.24
	0528797	February 2018 - Dental/Vision & EAP		001-401-50400		565.66
	0528797	February 2018 - Dental/Vision & EAP		001-402-50400		90.00
	0528797	February 2018 - Dental/Vision & EAP		001-403-50400		54.00
	0528797	February 2018 - Dental/Vision & EAP		001-420-50400		244.24
	0528797	February 2018 - Dental/Vision & EAP		001-511-50400		337.47
	0528797	February 2018 - Dental/Vision & EAP		001-558-50400		441.64
	0528797	February 2018 - Dental/Vision & EAP		001-565-50400		144.63
	0528797	February 2018 - Dental/Vision & EAP		005-701-50400		377.80
	0528797	February 2018 - Dental/Vision & EAP		020-601-50400		377.80
35699	1/17/2018	001184	ALBERTSONS/SAFEWAY			105.77
	INV0008766	December 2017 Misc Supplies		001-410-61130		24.81
	INV0008766	December 2017 Misc Supplies		005-701-61130		80.96
35700	1/17/2018	000028	ARAMARK UNIFORM SERVICES INC			413.16
	INV0008755	December 2017 - Mats/Towels Servic		001-558-60800		330.53
	INV0008755	December 2017 - Mats/Towels Servic		005-701-60800		82.63
35701	1/17/2018	000063	BUELLTON UNION SCHOOL DISTRICT			7,500.00
	INV18-00047	3rd Qtr 2017/2018(Jan-March) - Clea		001-511-60800		7,500.00
35702	1/17/2018	000112	CLARK PEST CONTROL			159.00
	21497700	1/15/2018 PD/LIB Pest Control Servic		001-558-60800		159.00
35703	1/17/2018	000118	COASTAL COPY, INC.			403.65
	768125	11/18-12/17/2017 Copy Overage Cha		001-410-61130		403.65
35704	1/17/2018	001243	CSI Services, Inc.			5,352.00
	7912R	12/15/2018 Install Fltr Screen per CA		020-601-60250		5,352.00
35705	1/17/2018	000629	ED ANDRISEK			35.00
	INV0008764	1/26/18 REFUND - League Dinner (Sp		001-401-60710		35.00
35706	1/17/2018	001089	GINA SIGMAN			72.00
	INV0008756	12/12/17-1/15/18 Flow-Yo Yoga		001-511-67140		72.00
35707	1/17/2018	001242	HANS RHEINSCHILD			714.00
	INV0008767	1/10/2018 REBATE - Cash for Grass		020-601-74100		714.00
35708	1/17/2018	001084	James Porter Tilley, Jr. dba			225.00
	INV-1175	1/10/2018 - Preventative Maintenanc		001-511-60250		225.00
35709	1/17/2018	000395	JOSE RAFAEL RUIZ dba			1,650.00
	1109	Jan 2018 - Monthly Janitorial Service		001-552-60800		1,650.00
35710	1/17/2018	011300	KAREN PALMER			10.50
	INV0008761	12/12/17-1/12/18 Kundalini/Fun & F		001-511-67140		10.50
35711	1/17/2018	011321	LAURA COGAN			15.00
	INV0008758	12/30/2017 Cycle Training		001-511-67140		15.00
35712	1/17/2018	011336	LAURA GARCIA dba			126.00
	INV0008763	12/12/17-1/12/18 Flamenco Dance		001-511-67140		126.00
35713	1/17/2018	000280	LEE CENTRAL COAST NEWSPAPERS			84.09
	117059	12/21/2017 COB Notice of CC Vacanc		001-403-60520		84.09

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Project Account Key	Payment Amount
Payable Number	Description					Item Amount
35714	1/17/2018	000280	LEE CENTRAL COAST NEWSPAPERS			124.98
	11700	12/21/2017 COB Notice of Adoption		001-403-60520		124.98
35715	1/17/2018	001132	MAILE INEMAN			651.60
	INV0008759	12/12/17-1/12/18 Pilates		001-511-67140		651.60
35716	1/17/2018	011343	MARIANNE MADSEN			320.00
	INV0008762	12/12/17-1/16/18 Yoga		001-511-67140		320.00
35717	1/17/2018	000954	MICHAEL MacEACHERM dba			300.00
	5195	12/4/2017 Inspect/Clean Storm Drain		092-101-74100		300.00
35718	1/17/2018	000324	MISCO WATER CO.			1,657.93
	CF12366	1/5/2018 DWTP Tools		020-601-61127		1,657.93
35719	1/17/2018	001235	ORIANAH BLODGET			10.50
	INV0008760	12/12/17-1/12/18 Yoga		001-511-67140		10.50
35720	1/17/2018	000352	P G & E			21,237.48
	INV0008753	12/05/2017-01/03/2018 Electrical Se		001-410-61241		533.87
	INV0008753	12/05/2017-01/03/2018 Electrical Se		001-501-61241		328.55
	INV0008753	12/05/2017-01/03/2018 Electrical Se		001-510-61241		140.58
	INV0008753	12/05/2017-01/03/2018 Electrical Se		001-550-61241		5,319.74
	INV0008753	12/05/2017-01/03/2018 Electrical Se		001-552-61241		571.20
	INV0008753	12/05/2017-01/03/2018 Electrical Se		001-556-61241		82.91
	INV0008753	12/05/2017-01/03/2018 Electrical Se		001-565-61241		218.43
	INV0008753	12/05/2017-01/03/2018 Electrical Se		005-701-61241		7,005.90
	INV0008753	12/05/2017-01/03/2018 Electrical Se		020-601-61241		7,036.30
35721	1/17/2018	000424	S Y R W C D			8,000.72
	INV0008754	12/11/2017 Contribution - SGMA Pro		001-551-67575		4,000.36
	INV0008754	12/11/2017 Contribution - SGMA Pro		020-601-67575		4,000.36
35722	1/17/2018	000706	SATCOM GLOBAL, INC.			51.09
	AI01180058	-> 12/31/2017 Satellite Sim Card# 88		001-410-60014		51.09
35723	1/17/2018	000823	SB COUNTY EHS / CUPA			242.50
	IN0050771	11/10-12/19/2017 - RMP Implmntn/		020-601-67575		145.50
	IN0050772	11/10/2017 - RMP Implementation -		020-601-67575		97.00
35724	1/17/2018	000464	SOLVANG CHAMBER OF COMMERCE			350.00
	INV0008765	2018 Solvang State of the City		001-401-60710		140.00
	INV0008765	2018 Solvang State of the City		001-402-60710		35.00
	INV0008765	2018 Solvang State of the City		001-403-60710		35.00
	INV0008765	2018 Solvang State of the City		001-420-60710		35.00
	INV0008765	2018 Solvang State of the City		001-511-60900		35.00
	INV0008765	2018 Solvang State of the City		001-558-60710		35.00
	INV0008765	2018 Solvang State of the City		001-565-60710		35.00
35725	1/17/2018	000482	SWRCB			60.00
	INV0008750	DW Distribution Opr Rnwl Grade D2 -		020-601-60650		60.00
35726	1/17/2018	000543	USA BLUEBOOK INC			555.54
	456082	01/04/2018 Misc Maint/Repair Items		020-601-61111		183.86
	456082	01/04/2018 Misc Maint/Repair Items		020-601-61127		371.68
35727	1/17/2018	001207	WAGEWORKS INC.			134.00
	INV478062/478068	December 2017 FSA/AFLAC Admin Fe		001-401-50400		21.69
	INV478062/478068	December 2017 FSA/AFLAC Admin Fe		001-402-50400		10.85
	INV478062/478068	December 2017 FSA/AFLAC Admin Fe		001-403-50400		10.85
	INV478062/478068	December 2017 FSA/AFLAC Admin Fe		001-420-50400		18.52
	INV478062/478068	December 2017 FSA/AFLAC Admin Fe		001-511-50400		12.25
	INV478062/478068	December 2017 FSA/AFLAC Admin Fe		001-558-50400		17.35
	INV478062/478068	December 2017 FSA/AFLAC Admin Fe		001-565-50400		9.45

Payment Number	Payment Date	Vendor #	Description	Vendor Name	Account Number	Project Account Key	Payment Amount
Payable Number							Item Amount
	INV478062/478068		December 2017 FSA/AFLAC Admin Fe		005-701-50400		16.52
	INV478062/478068		December 2017 FSA/AFLAC Admin Fe		020-601-50400		16.52
35728	1/17/2018	000677	WALLACE GROUP				3,370.00
	45274		-> 12/31/2017 Services FY17-18 COB		005-701-60800		3,370.00
35729	1/17/2018	001232	WENDY BERRY				14.00
	INV0008757		12/12/17-1/12/18 Zumba-20		001-511-67140		14.00
35732	1/25/2018	000868	BRIAN DUNSTAN				50.00
	INV0008805		1/18/2018 Planning Commission Mee		001-565-50010		50.00
35733	1/25/2018	000065	BURKE, WILLIAMS & SORENSEN, LLP				15,215.70
	222305		December 2017 - Lgl Srvc - Retainer		001-404-60840		10,498.10
	222306		December 2017 - Lgl Srvc - Pvt Proje		001-22416	90043-070	2,775.60
	222306		December 2017 - Lgl Srvc - Retainer		001-404-60840		1,942.00
35734	1/25/2018	000090	CalPERS LONG-TERM CARE PROGRAM				84.25
	INV0008768		Long Term Care		001-22166		84.25
35735	1/25/2018	000800	CARR'S BOOT SHOP, INC. dba				293.72
	2936		1/23/2018 Uniform Allowance		020-601-60131		293.72
35736	1/25/2018	000088	CCI CENTRAL, INC.				34.66
	INST065850		1/11/2018 Postage Meter Supplies		001-410-61130		34.66
35738	1/25/2018	000107	CITY OF LOMPOC				1,666.66
	099585		February 2018 - Monthly Transit Serv		027-559-67445		1,666.66
35739	1/25/2018	000655	COAST NETWORKX, INC.				1,784.00
	19869		2018 Baracuda back-up Server Stora		001-410-60210		1,784.00
35740	1/25/2018	000118	COASTAL COPY, INC.				350.30
	770836		12/16/17-1/15/18 HR #3571 - Overag		001-410-61130		21.63
	770837		12/18/2017-1/17/2018 CH #7975/80		001-410-61130		328.67
35741	1/25/2018	000121	COC/BBA/VISITORS INFORMATION				33,333.34
	INV0008804		January 2018 - TOT Allocation		001-410-67790		33,333.34
35742	1/25/2018	000122	COMCAST CABLE				135.71
	INV0008801		1/18-2/17/2018 CC Chambers Intern		001-410-61292		135.71
35743	1/25/2018	000140	DAN HEEDY				50.00
	INV0008806		1/18/2018 Planning Commission Mee		001-565-50010		50.00
35744	1/25/2018	000176	EXCLUSIVE ALARMS INC				276.00
	07299-2		2018 Feb&Mar INV_BAL - CC/PO Alar		001-558-60800		276.00
35745	1/25/2018	000891	GLR CONSTRUCTION, INC.				80,856.63
	217005-4		12/31/2017 Progressive Billing #4		092-313-74100		80,856.63
35746	1/25/2018	000258	JOHN P. SUREY dba				1,082.48
	180116-005		1/16/2018 UB Envelopes		005-701-61130		541.24
	180116-005		1/16/2018 UB Envelopes		020-601-61130		541.24
35747	1/25/2018	000286	LEAGUE OF CALIFORNIA CITIES				4,195.00
	178986		Cal-Year 2018 LOCC - Membership		001-15000		2,097.50
	178986		Cal-Year 2018 LOCC - Membership		001-410-60650		2,097.50
35748	1/25/2018	000280	LEE CENTRAL COAST NEWSPAPERS				229.32
	117662		1/4/2018 Notc of Pub Hrng - The Hub		001-22416	90043-070	229.32
35749	1/25/2018	001225	MARCILO SARQUILLA				50.00
	INV0008808		1/18/2018 Planning Commission Mee		001-565-50010		50.00

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
35750	1/25/2018 INV0008807	001187 1/18/2018 Planning Commission Mee	PATTY J HAMMEL	001-565-50010		50.00 50.00
35751	1/25/2018 1200482	000861 1/5/2018 B/L# 6541322 Chemicals	POLYDYNE INC.	005-701-61111		1,202.49 1,202.49
35752	1/25/2018 2131	000405 ->11/30/17 Srvc Biological Peer Rvw	RINCON CONSULTANTS, INC.	001-22416	90044-070	1,147.50 1,147.50
35753	1/25/2018 INV0008813	000424 7/1-12/31/2017 Semi-Annual Ground	S Y R W C D	020-601-67610		10,083.52 10,083.52
35754	1/25/2018 INV0008809	000132 FY17/18 2nd Qtr - 10/1-12/31/17 Ani	SB CO ANIMAL SVCS, HEALTH & REG	001-410-60015		9,837.25 9,837.25
35755	1/25/2018 INV0008800 INV0008800 INV0008800	000978 12/16/2017-01/15/2018 Misc Office 12/16/2017-01/15/2018 Misc Office 12/16/2017-01/15/2018 Misc Office	Staples Credit Plan	001-410-61130 001-511-61130 001-565-61130		419.36 161.85 253.20 4.31
35756	1/25/2018 1-67930	000489 1/17/2018 Vehicle Maint (14 Chev Sil	STEVE'S WHEEL & TIRE	001-558-60270		27.16 27.16
35757	1/25/2018 72084	001188 1/16/2018 Bus Cards - E Andrisek	The Hankering Corporation	001-401-60900		83.51 83.51
35758	1/25/2018 ARINV103807	000529 Dec 2017 Monthly Merchange Fees	TRANSFIRST HEALTH & GOVERNMENT SVCS	001-410-60900		163.87 163.87
35759	1/25/2018 460989 462185	000543 1/10/2018 Misc Supplies 1/11/2018 Misc Supplies	USA BLUEBOOK INC	005-701-61140 005-701-61127		451.23 261.11 190.12
35760	1/25/2018 9799476254 9799476254 9799476254 9799476254 9799476254 9799476254 9799476254 9799476254 9799476254	000556 1/9-2/8/2018 PW/CM Wireless Serv 1/9-2/8/2018 PW/CM Wireless Serv	VERIZON WIRELESS	001-410-67705 001-511-61290 001-558-61127 001-558-67705 005-701-61127 005-701-67705 005-701-67705 020-601-61127 020-601-67705		560.64 66.63 32.37 10.76 125.47 10.76 128.99 10.77 174.89
35761	1/25/2018 CM0000070 INV0008803	000894 December 2017 - SYVTBID Admin Fee December 2017 - SYVTBID Fees	VISITSYV	001-44250 001-22160		32,146.45 -656.05 32,802.50
35762	1/25/2018 67966534	001063 3/1-3/31/2018 Copier Lease REC Dep	Wells Fargo Vendor Fin Serv	001-511-67140		149.77 149.77
35763	1/25/2018 INV0008810	001244 2018-01-15 - TREE PLANTING	ZACA CREEK LANDSCAPES	075-22512		2,400.00 2,400.00
35764	1/26/2018 INV0008814	000097 2/2/2018 - LOCC Dinner/Meeting - Th	CHANNEL COUNTIES DIVISIONV- LOCC	001-401-60710		70.00 70.00
35767	1/31/2018 0068214-IN	000661 1/19/2018 Meter Command Link Cha	AQUA-METRIC SALES, CO.	020-601-60250		334.31 334.31
35768	1/31/2018 2083 2084	000718 12/14/2017 IT/Programming SCADA 1/1/2018 Commercial Internet Servic	AUTOSYS, INC.	005-701-60800 005-701-60210		1,645.00 145.00 1,500.00

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
35769	1/31/2018 31391324	001214 Feb 2018 Phone System Lease	AVAYA Financial Services	001-410-60310		384.38 384.38
35770	1/31/2018 INV0008815	000105 12/25/17-1/25/18 Irrigation 595 2nd/	CITY OF BUELLTON	001-552-61211		221.42 221.42
35771	1/31/2018 INV-1184 INV-1186	001084 1/25/2018 Service Treadmill 1/25/2018 - Treadmill Replaced	James Porter Tilley, Jr. dba	001-511-60800 001-511-73500		2,993.75 125.00 2,868.75
35772	1/31/2018 INV0008850	001119 2018 Jonata/Oak Valley Jog-a-thon (G	Jonata-Oak Valley PTSA	001-410-69600		425.00 425.00
35773	1/31/2018 18-175 18-182	000450 February 2018 - Contract Services 1/12/2018 - Labor Transactions	SB CO SHERIFF'S DEPARTMENT	001-501-60800 001-501-60800		141,784.04 141,616.00 168.04
35774	1/31/2018 67950007	001063 3/1-31/2018 CH Copier Lease #72011	Wells Fargo Vendor Fin Serv	001-410-60310		340.81 340.81
Payment Total:						403,187.98

Report Summary

Fund Summary

Fund	Payment Amount
001 - General Fund	271,599.77
005 - Sewer Fund	14,913.52
020 - Water Fund	31,451.40
027 - Local Transportation Fund	1,666.66
075 - Trust & Agency Fund	2,400.00
092 - Capital Improvement Proj Fund	81,156.63
Grand Total:	403,187.98

Account Summary

Account Number	Account Name	Payment Amount
001-15000	Pre-Paid Expense	2,097.50
001-22160	SYVTBID Payable	32,802.50
001-22166	Long-Term Care Deducti	84.25
001-22416	Developer Deposit	4,152.42
001-401-50400	Medical Benefit	587.35
001-401-60710	Travel & Training	245.00
001-401-60900	Miscellaneous	83.51
001-402-50400	Medical Benefit	100.85
001-402-60710	Travel & Training	35.00
001-403-50400	Medical Benefit	64.85
001-403-60520	Advertising - Legal	209.07
001-403-60710	Travel & Training	35.00
001-404-60840	Contract Services-Legal	12,440.10
001-410-60014	Emergency Operations	51.09
001-410-60015	Animal Control	9,837.25
001-410-60210	Computer Maintenance	1,784.00
001-410-60310	Equipment Rental	725.19
001-410-60650	Membership & Publicati	2,097.50
001-410-60900	Miscellaneous/CalPERS	163.87
001-410-61130	Office Supplies	975.27
001-410-61241	Utilities - Electric	533.87
001-410-61292	Internet Access/ Websit	135.71
001-410-67705	Telephone	66.63
001-410-67790	Visitors Bureau	33,333.34
001-410-69600	Undesignated Misc Supp	425.00
001-420-50400	Medical Benefit	262.76
001-420-60710	Travel & Training	35.00
001-44250	Miscellaneous	-656.05
001-501-60800	Contract Services	141,784.04
001-501-61241	Utilities - Electric	328.55
001-510-61241	Utilities - Electric	140.58
001-511-50400	Medical Benefit	349.72
001-511-60250	Maintenance/Repair	225.00
001-511-60800	Contract Services	7,625.00
001-511-60900	Miscellaneous	35.00
001-511-61130	Office Supplies	253.20
001-511-61290	Telephone/Internet	32.37
001-511-67140	Buellton Recreation Pro	1,369.37
001-511-73500	Equipment	2,868.75
001-550-61241	Utilities - Electric	5,319.74
001-551-67575	Regulatory Compliance	4,000.36
001-552-60800	Contract Services	1,650.00
001-552-61211	Utilities - Water	221.42
001-552-61241	Utilities - Electric	571.20
001-556-61241	Utilities - Electric	82.91
001-558-50400	Medical Benefit	458.99
001-558-60270	Maintenance - Vehicles	27.16

Account Summary

Account Number	Account Name	Payment Amount
001-558-60710	Travel & Training	35.00
001-558-60800	Contract Services	765.53
001-558-61127	Tools	10.76
001-558-67705	Telephone	125.47
001-565-50010	Planning Commission Sal	200.00
001-565-50400	Medical Benefit	154.08
001-565-60710	Travel & Training	35.00
001-565-61130	Office Supplies	4.31
001-565-61241	Utilities - Electric	218.43
005-701-50400	Medical Benefit	394.32
005-701-60210	Computer Maintenance	1,500.00
005-701-60800	Contract Services	3,597.63
005-701-61111	Chemicals / Analysis	1,202.49
005-701-61127	Tools	200.88
005-701-61130	Office Supplies	622.20
005-701-61140	Operational Supplies	261.11
005-701-61241	Utilities - Electric	7,005.90
005-701-67705	Telephone	128.99
020-601-50400	Medical Benefit	394.32
020-601-60131	Laundry / Uniforms	293.72
020-601-60250	Maintenance / Repair	5,686.31
020-601-60650	Membership & Publicati	60.00
020-601-61111	Chemicals / Analysis	183.86
020-601-61127	Tools	2,040.38
020-601-61130	Office Supplies	541.24
020-601-61241	Utilities - Electric	7,036.30
020-601-67575	Regulatory Compliance	4,242.86
020-601-67610	Santa Ynez River Approp	10,083.52
020-601-67705	Telephone	174.89
020-601-74100	Improvements	714.00
027-559-67445	Lompoc- Wine Country	1,666.66
075-22512	Tree In-Lieu Fee	2,400.00
092-101-74100	Improvements	300.00
092-313-74100	Road Maintenance Proje	80,856.63
	Grand Total:	403,187.98

Project Account Summary

Project Account Key	Payment Amount
None	399,035.56
90043-070	3,004.92
90044-070	1,147.50
	Grand Total:
	403,187.98



UBPKT00993 - 1/29/18 SC Water Refunds as of 1/25/18

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-16100-002	BUELLTON INDUSTRIAL PARTNERS II	1/29/2018	35765	134.16			134.16	Deposit
20-00200-001	TELFER PAVEMENT TECHNOLOGIES	1/29/2018	35766	73.50			73.50	Deposit
Total Refunds: 2			Total Refunded Amount:	207.66				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	207.66
Revenue Total:	207.66

General Ledger Distribution

Posting Date: 01/29/2018

Account Number	Account Name	Posting Amount	IFT
Fund: 020 - WATER FUND			
020-10000	Claim On Pooled Cash	-207.66	Yes
020-22420	Unapplied Credits	207.66	
020 Total:		0.00	
Fund: 999 - POOLED CASH			
999-10001	Pooled Cash - General Checking	-207.66	
999-27000	Due To Other Funds	207.66	Yes
999 Total:		0.00	
Distribution Total:		0.00	

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 3

To: The Honorable Mayor and City Council

From: Linda Reid, City Clerk

Meeting Date: February 8, 2018

Subject: Interview and Possible Appointment to Fill City Council Seat

BACKGROUND

At the City Council meeting of December 14, 2017, the Council agreed to accept applications to fill Council Member Reif's vacant City Council seat. Staff advertised the City Council vacancy in the Santa Ynez Valley News and posted the Application for Appointment on the City's website and at City Hall. The application deadline was January 29, 2018.

Staff received three (3) applications (Attachment 1) from the following Buellton residents:

- Judith Dale
- John Dorwin
- Shannon Sadecki

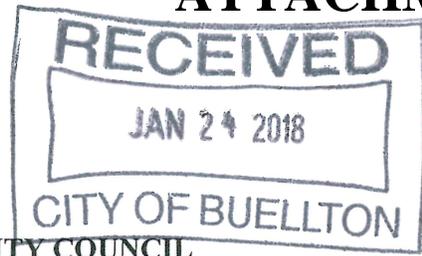
If an applicant is chosen, he or she will be sworn in prior to the February 22nd Council meeting. The appointment term expires December 2020.

RECOMMENDATION

That the City Council conduct applicant interviews and consider appointment to the City Council with the term of office expiring December 2020.

ATTACHMENTS

Attachment 1 - Applications for Appointment to City Council



APPLICATION FOR APPOINTMENT TO CITY COUNCIL
Application Deadline – Monday, January 29, 2018 at 5:00 p.m.

Name: JUDITH DALE

Address: 381 THUMBELINA DR. BUELLTON

Phone Number(s): 805-698-0741

Email Address: judith@hwy246.net

Employer: Retired from UCSB

Occupation: _____

How long have you been a resident of the City of Buellton? 48 years

Have you worked for the City of Buellton or are you related to any City Employee or City Official? If so, please explain: NO

Are you a registered voter in the City of Buellton? yes

Please provide education, work experience, and training background:

See attached

Please list community and/or volunteer activities and personal interests:

See attached

Judith Dale
Signature of Applicant

1-24-2018
Date

For more information regarding the City Council,
please reference Buellton Municipal Code Chapter 2.04
City Council Meetings are held on the second and fourth Thursdays
of each month beginning at 6:00 p.m. in the City Council Chambers
City of Buellton employees are not eligible for appointment.

Judith Dale – Education, Work Experience, Community Service

❖ Education

- BA, UCSB in Kinesology & History 1967 Honors at graduation. Recipient of Colville-Dearborn Memorial Award for Outstanding Research.
- California General Secondary Credential, UCSB, 1968
- MA, UCSB in Exercise Physiology 1970
- Illinois Administrative Credential, Northern Illinois University, 1980

❖ Work Experience

- Physical Education Teacher and coach, San Marcos High School, 1968-1974 (Coached Girls' Track & Field Team to CIF championship in 1973)
- Textbook Director for McKnight & McKnight Publishing Company, Bloomington, Illinois, 1974 - 1977
- Vice-president of Community Relations & Development, Brokaw Hospital, Bloomington, Illinois, 1977-1979
- District administrator in charge of Physical Education, Recreation, and Athletics for the 21 schools and 25,000 students in School District 15, Palatine, Illinois. 1979-1984
- Club Sport Coordinator and Faculty, UCSB, 1984-1994.
- Assistant Director (Community & Youth) and Faculty, UCSB Department of Exercise & Sport Studies and Recreation 1994 – 2011

❖ Community Service

- Board of Trustees, Buellton Union School District, 1990-1998
- Founded the Buellton Community Educational Foundation, a 501-3C non-profit corporation 2004. Served on Board of Trustees 2004 to present.
- Member of Santa Barbara County Committee on School District Organization 1997 to present
- Member of steering committee for Buellton Visioning process
- Member of steering committee for Valley Prepared (a disaster preparedness program)
- Member of Citizens Emergency Response Team (CERT) for Santa Ynez Valley
- Board President, Friends of the Buellton Library 2015 to present
- Third District Representative to Santa Barbara County Parks Commission 2008-2017
- Third District Representative to Santa Barbara County Library Advisory Committee 2014 to present
- Board of Trustees for Santa Ynez Valley Cottage Hospital Foundation – 2017 to present

Answer to questions: Judith Dale

1. What do you believe are the most important issues facing the City of Buellton?

- a. Traffic Flow
 - i. Traveling West: Highway 246 between Ballard Canyon Road and Ave. of Flags
 - ii. Traveling East: Ave. of Flags to Freear
 - iii. Present and future traffic on McMurray Road
- b. Ave of Flags Economic Development and Revitalization
- c. Disaster Preparedness

2. What would be your recommended approaches to resolving the most important issues facing the City of Buellton.

- a. Traffic Flow
 - i. Work with Cal Trans to place a stop light at Ballard Canyon Road to break up westbound traffic.
 - ii. During busy hours, restrict left turns out of the Crossroads and Albertson's shopping centers except at stop light intersections.
- b. Ave of Flags Economic Development and Revitalization
 - i. Continue to implement the Ave of Flags Specific Plan.
 - ii. Work with the Chamber of Commerce to create a business and land owners "Ave of Flags Organization" to work with the City in implementing the Specific Plan.
 - iii. Develop the medians to their highest and best economic use.
 - iv. Work with Chamber of Commerce and Kosmont to develop plans to attract business that will get travelers on Highways 101 and 246 to stop and support businesses in Buellton.
- c. Disaster Preparedness
 - i. Continue the CERT Program
 - ii. Conduct community workshops and "Prepare Fairs" to educate residents on the importance of each family and resident being prepared to take care of themselves for the short term in case of a disaster.
 - iii. Educate the community on the City's plans for dealing with a disaster.

3. Describe your position on future growth and economic development in the City of Buellton.

- a. See above for economic development of Ave. of Flags
- b. Encourage as much commercial and light industrial development as possible.
- c. Encourage mixed use residential above commercial and light industrial development.
- d. Start planning for future annexation of land to the north for future commercial and light industrial development along future Hwy 101 frontage roads.

4. Are you familiar with the City's 2025 General Plan, the Ave of Flags Specific Plan, and the Community Design Guidelines. How will you ensure that these goals, programs, and policies of these documents are implemented?

- a. Yes, I am familiar with the above plans.

- b. I see the implementation of these plans as the primary responsibility of the Planning Commission. In case a project is in conflict with these plans, it should come before both the Planning Commission and the City Council for a full public review.

5. Describe how your education and experience would benefit you as a Council Member.

I am a former City Council member and helped develop some of the plan, policies and procedures that are currently in place. I feel my past City Council experience would be an asset to my fellow Council members, City Staff as well as Buellton residents.

Also, I have a long work history in administration. I was:

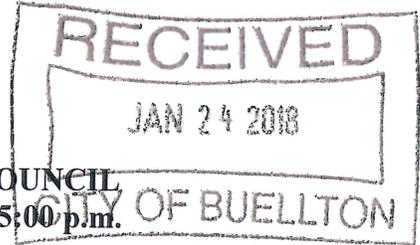
Textbook Director for an educational publishing company in Bloomington, Illinois.

Vice-president of Community Relations and Development for a 312-bed hospital In Bloomington, Illinois.

Central Office administrator for a 25,000-student school district in Palatine, Illinois.

Assistant Director of the Department of Exercise & Sport Studies and Recreation at UCSB.

Also, all of the volunteer work I have done prepares me for being on the Council. I work well with others, do my homework, and care deeply about Buellton. I am willing to dedicate my time, my talents, my efforts, and my expertise to work with the other City Council Members and City Staff to make Buellton the best it can be.



APPLICATION FOR APPOINTMENT TO CITY COUNCIL
Application Deadline – Monday, January 29, 2018 at 5:00 p.m.

Name: John Kenneth Dorwin

Address: 104 Six Flags Circle

Phone Number(s): 698 0002 688 8377

Email Address: johnkdorwin@gmail.com

Employer: Self employed

Occupation: Attorney

How long have you been a resident of the City of Buellton? since 1988

Have you worked for the City of Buellton or are you related to any City Employee or City Official? If so, please explain: Served on Redevelopment Advisory Committee

Are you a registered voter in the City of Buellton? yes

Please provide education, work experience, and training background:

B.S. University of Portland Oregon, 1976 J.D.

Degree 1983 S.B. College of Law, California Bar

#11082 Dec 1983 to present, USMC R 03

1975-1980, CA NOTARY PUBLIC # 2093964

Please list community and/or volunteer activities and personal interests:

Past President Buellton Chamber of Commerce

Director San Lorenzo Foundation, Past President

Urban Growth Boundary Volunteer

President Santa Ynez Valley Bar Assn

SANTA YNEZ VALLEY SPORTSMAN'S ASSOC.

John Kenneth Dorwin
Signature of Applicant

Jan 24, 2018
Date

For more information regarding the City Council,
please reference Buellton Municipal Code Chapter 2.04
City Council Meetings are held on the second and fourth Thursdays
of each month beginning at 6:00 p.m. in the City Council Chambers
City of Buellton employees are not eligible for appointment.



APPLICATION FOR APPOINTMENT TO CITY COUNCIL
Application Deadline – Monday, January 29, 2018 at 5:00 p.m.

In Essay Format
Please Answer the Following Questions:

1. What do you believe are the most important issues facing the City of Buellton?
2. What would be your recommended approaches to resolving the most important issues facing the City of Buellton?
3. Describe your position on future growth and economic development in the City of Buellton.
4. Are you familiar with the City's 2025 General Plan, the Avenue of Flags Specific Plan, and the Community Design Guidelines? How will you ensure that the goals, programs, and policies of these documents are implemented?
5. Describe how your education and experience would benefit you as a Council Member.

1. Providing cost effective infrastructure and circulation to include parking for all community facilities. We need to follow Solvang in having a parking District and a pedestrian friendly downtown area with access to local businesses. The real issues are how do we sustain our facilities and fund improvements for the next 20 years.
2. We need to create a Parking District and Partner with Developers for funding parking facilities and mitigation fees for capital improvements and rebuilding our infrastructure. Without a Redevelopment Agency we need Developer financing, Grants and traffic mitigation funding to finish the Downtown Specific Plan, This is all about funding and where the money is going to come from. This is going to require a lot of hard work and imagination!

3. I am for balanced growth within the established ORG boundaries. We should not annex unless the entire community votes to do so, and only after we have completed and balanced infill of our existing General Plan. I am in favor of the City charging more for mitigation and development fees.

4. I am familiar with The General Plan and the various rewrites since Incorporation. I support design Guidelines and believe this is a 40-50 year goal for buildout, at current growth rates. It is possible one Developer could provide the City with a viable buildout Plan given proper incentives to do so.

5. Having over 20 years of formal education was provided me with a very diverse background which has served me well in my last 33 years as an Attorney and problem solver for my clients. I have seen, and corrected a lot of mistakes, and prevented a few more. I would bring a certain diversity to the Council based upon my residency in this County since 1953 and my familiarity with Buellton and the Community's personality. I listen to, and work with others to solve problems every day. I have worked with, and for, large organizations, and non profit Board of Directors. I understand the Council is all about cooperation and consensus. Working with our citizens and staff I would hope we could all improve our City of Buellton. I would strive to be a team player;



Received
JAN 09 2018
CITY OF BUELLTON

APPLICATION FOR APPOINTMENT TO CITY COUNCIL
Application Deadline – Monday, January 29, 2018 at 5:00 p.m.

Name: Shannon Sadecki

Address: 506 Thumbelina Dr Buellton, CA 93427

Phone Number(s): 805-680-0157

Email Address: shannonsadecki@gmail.com

Employer: Santa Barbara Unified School District

Occupation: Teacher

How long have you been a resident of the City of Buellton? 28 yrs

Have you worked for the City of Buellton or are you related to any City Employee or City Official? If so, please explain: NO

Are you a registered voter in the City of Buellton? yes

Please provide education, work experience, and training background:

Please see Question # 5

Please list community and/or volunteer activities and personal interests:

I lead an active lifestyle with an emphasis on environmental stewardship. I have a toddler who enjoys frequent trips to parks and libraries as well as community events, when offered. We are an aquatic oriented, outdoor family

SS
Signature of Applicant

1/9/18
Date

For more information regarding the City Council,
please reference Buellton Municipal Code Chapter 2.04
City Council Meetings are held on the second and fourth Thursdays
of each month beginning at 6:00 p.m. in the City Council Chambers
City of Buellton employees are not eligible for appointment.

1. What do you believe are the most important issues facing the City of Buellton?

I believe the most important issues facing the City of Buellton are redevelopment of Avenue of Flags, community wide beautification, ensuring adequate water availability/conservation, traffic circulation/parking, and design standards.

2. What would be your recommended approaches to resolving the most important issues facing the City of Buellton?

My approach would be to collaborate with council members and the public to work toward a cohesive, well informed decision, that benefits the good of the community. An example of resolving an issue facing the City of Buellton would be to have more general ordinances regarding blight put into place and then properly enforced. Without completely infringing on property owner's rights, we can still encourage and promote adequately kept properties for the health and safety of the general public.

3. Describe your position on future growth and economic development in the City of Buellton?

I am a strong proponent of smart, sustainable growth. It is imperative to find a balance between economic development and ensuring that future generation's have their needs met.

We need policies that protect the rural landscape and help preserve open space, protect air and water quality, provide places for active recreation, and create tourist attractions which could provide a solid tax base. This revenue could help offset the funding of programs, all the while contributing to a vibrant and sustainable community. The local economy is key to a fruitful and rewarding life style.

Policies that support walking, biking, and public transportation help reduce air pollution while saving the environment and providing an affordable means of mobility.

4. Are you familiar with the City's 2025 General Plan, the draft Avenue of Flags Specific Plan, and the Community Design Guideline? How will you ensure that the goals, programs, and policies of these documents are implemented?

Yes, I have reviewed all of the documents and I am confident that I have the knowledge base and understanding to implement the goals, programs and policies of the documents. A general plan is a broad, guiding document for land use policies, which are all considered working documents that can be amended and revisited as needed. I would actively engage in public education regarding any issue.

As a single member of a board of five, I can only express my opinion after reviewing documents and hearing full testimony regarding each issue. I am a firm believer in collaboration and teamwork and compromising to reach an amicable resolution.

5. Describe how your education and experience would benefit you as a Council Member.

I am a graduate of Santa Yenz Valley High School. I received my degree from UCSB in Environmental Studies, with an emphasis in Urban Planning and Development. I worked for an engineering firm conducting environmental planning, surveying, and plan checks. I then decided to go back to school and earn my teaching credential and masters in multi cultural education. I have been teaching high school math and science for the past eleven years for Santa Barbara Unified School District. I am a leader among my colleagues, who takes pride in innovative approaches. I am a team player who helps establish and implement policies and programs.

I have been a proud resident of Buellton for twenty-eight years and I appreciate the cohesiveness of a small town. I purchased my own home here in 2009 and I am a vested community member who is proud to raise her family in a vibrant, growing community.

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 4

To: The Honorable Mayor and City Council

From: Rose Hess, Public Works Director

Meeting Date: February 8, 2018

Subject: Discussion and Direction Regarding Industrial Way Lighting

BACKGROUND

During the February 27, 2014, City Council meeting, Council directed staff to initiate an application with PG&E for street lights on Industrial Way. At that time, the submittal was made under the premise that the final products would be owned and maintained by PG&E. Council's original direction was to incorporate decorative lighting fixtures and no overhead cobra lighting.

During the September 11, 2014, City Council meeting, Council received an update that, to the extent the City wanted PG&E to own and maintain the lights, the standard cobra head lighting was the only LED option. The option to utilize decorative lighting fixtures is available, but only if constructed, installed and maintained by the City. Council had affirmed the direction towards PG&E owned and maintained lights.

During the March 10, 2016, City Council meeting, Council received an update coordinated by PG&E and staff regarding design, placement and wattage of the proposed street lights. Due to location of the power source and utility conflicts along the east side, PG&E will place the street lights along the west side of Industrial Way. There will be approximately 18 street lights, placed at approximately 100-foot intervals. We have requested a reduced wattage of 100 watts (LED) for this area, to address concerns regarding brightness and preserve dark skies. The lowest wattage of 70 was not recommended due to the restriction of lights to one side of the street and may not be sufficient to provide lighting coverage over the road. During this meeting, Council directed staff to eliminate the cobra lighting and research options for decorative lighting which would be owned and maintained by the City.

Since this time, PG&E has worked to obtain required easements in order to accommodate a power source towards the south on Industrial Way. PG&E prepared all the required easements, which have now been obtained. Staff requested a cost estimate from PG&E for design and coordination for the revised direction provided by Council which has not been received.

During the December 14, 2017, City Council meeting, staff provided an update to Council with the decorative LED lighting options provided by PG&E. However, no analysis was completed at the time due to the timing of receipt of the materials. A rough estimate of costs for the additional fixtures required for decorative option is provided in the table below.

	PG&E Owned/Maintained	
Design Availability	Standard Cobra Head	Decorative
Cost for Design/ Construction	Base costs for design, general construction, construction management, etc. will be the same.	
Quantity of Fixtures	~20 (one side)	~30
Light Cast	Sidewalk and Road	Sidewalk
Cost – note that the difference denoted here is only fixture cost	~\$10k/fixture \$200,000	~\$10k/fixture \$300,000

As shown in the table, the cost for using the decorative lights is \$100,000 more than using the cobra head lights because 10 additional lights would be required.

FISCAL IMPACT

The 2017/18 and 2018/19 Fiscal Years Budget includes \$85,000 (2017/18) and \$400,000 (2018/19) in Capital Projects for street lights along Industrial Way, which has been carried over since 2014/15. This cost is only estimated for the civil engineering phase of the project (there are PG&E electrical design costs that are incurred, but not yet billed or estimated by PG&E). These amounts were early and rough cost estimates, which will need to be updated as PG&E completes their design.

Council had previously discussed creating a Lighting District to fund these improvements. Should the Council move forward with the formation of a Lighting District, a consultant specializing in Lighting Districts would be required to assist the City through the process.

RECOMMENDATION

That the City Council receive the project update on Industrial Way street lighting and provide direction.

ATTACHMENTS

Attachment 1 – Decorative Street Light Options

	LED DECORATIVE STREETLIGHTING		076265
	Asset Type: Electric Distribution Issued by: Rich Kauzer (RDK6) <i>Rich Kauzer</i>	Function: Construction and Maintenance Date: 08-15-17	
Rev. #01: This revision updates the Granville and Memphis luminaires and the LED flood luminaire with model numbers for new, more efficient versions. It also adds 3000K versions for the Granville, Memphis and Contempo luminaires, Rev. #00. For a description of the changes, see Page 9.			

Purpose and Scope

This document provides guidance for the selection and material ordering of LED decorative streetlighting luminaires and LED floodlights.

General Information

This document contains technical specifications and coded luminaires. Standards for related posts and poles, bracket arm assemblies, manufactured foundations and cast-in-place foundations and embedded posts are included in PG&E standard 029690 Decorative Streetlighting. Information is found in the following locations:

- Post-Top LED Decorative Luminaires (Tables 1 – Table 8)
- LED Floodlights (Table 9)
- Posts, Embedded (Drawing 029690, Table 14 – Table 17)
- Posts, Foundation Mounted (Drawing 029690, Table 18 – Table 25)
- Decorative Poles, Foundation Mounted, Including Optional Crossarms (Drawing 029690, Table 26, 28, and Table 29)
- Foundation Systems (Drawing 029690, Table 31 – Table 33)

References	Location	Document
<u>Decorative Streetlighting</u>	<u>OH:Streetlights</u>	<u>029690</u>

LED DECORATIVE STREETLIGHTING

General Notes

1. When retrofitting existing streetlights with light-emitting diode (LED) luminaires, consider the need for a lighting design study to evaluate changes to: the Illuminating Engineering Society (IES) light patterns (types), light output, and corrected color temperature (CCT).
2. All post top luminaires shall be designed for mounting on a 3" diameter tenon and may be installed on any of the posts listed in PG&E standard 029690 Decorative Streetlighting. They may also be installed in pairs on some posts, using the crossarm listed in the Decorative Pole section of PG&E standard 029690.
3. Posts and poles are not designed to support loads, such as banners, cables, or lights other than the designated luminaires.
4. Pendant style luminaires shall be designed for mounting on single and double-arm assemblies found in the table, Twin and Single Fixture Crossarms for Pendant Style Luminaires in PG&E standard 029690 Decorative Streetlighting.
5. Long life LED rated photocontrols should be used with LED luminaires (Use only code M350980 for LED luminaires). Photocontrols are not included in the luminaire code. One photocontrol must be ordered for each luminaire.
6. The availability of luminaire styles and colors are dependent on the availability from manufacturers. Requests for material or material codes that are not available, should be forwarded to the local Service Planning and Design Manager so the selection of an equivalent available code can be made for substitution.
7. The distribution of light from each luminaire is identified by the Illuminating Engineering Society (IES) number associated with the luminaire. The IES light distribution patterns for the luminaires in this document are illustrated below:

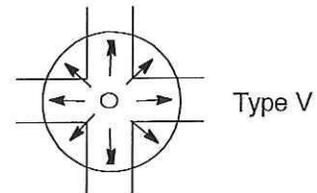
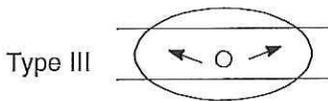


Figure 1
Light Distribution Classifications
(IES light pattern)

Approved Luminaires

Pictorial Index to Luminaires Approved for Purchase



LED DECORATIVE STREETLIGHTING

Table 1 4000K Granville LED Acorn - Holophane

Lamp Size (watts)	Typical HPS Equiv	IES Light Pattern	Color	Catalog Number	Code	Photo	
26	70	III	Black	GVD2 P10 40K AS M BK 3 N N U P7 NL1X1-SPCL GVDHSS90 RFD236477	M350992		
		V		GVD2P 10 40K AS M BK 5 N N U P7 NL1X1-SPCL RFD236480	M350993		
39	100	III		GVD2 P20 40K AS M BK 3 N N U P7 NL1X1-SPCL GVDHSS90 RFD236483	M350994		
		V		GVD2 P20 40K AS M BK 5 N N U P7 NL1X1-SPCL RFD236486	M350995		
60	150	III		GVD2 P30 40K AS M BK 3 N N U P7 NL1X1-SPCL GVDHSS90 RFD236489	M350996		
		V		GVD2 P30 40K AS M BK 5 N N U P7 NL1X1-SPCL RFD236513	M350997		
26	70	III		Green	GVD2 P10 40K AS M GN 3 N N U P7 NL1X1-SPCL GVDHSS90 RFD236478		M350998
		V			GVD2 P10 40K AS M GN 5 N N U P7 NL1X1-SPCL RFD236481		M350999
39	100	III			GVD2 P20 40K AS M GN 3 N N U P7 NL1X1-SPCL GVDHSS90 RFD236484		M351000
		V			GVD2 P20 40K AS M GN 5 N N U P7 NL1X1-SPCL RFD236487		M351001
60	150	III			GVD2 P30 40K AS M GN 3 N N U P7 NL1X1-SPCL GVDHSS90 RFD236490		M351003
		V			GVD2 P30 40K AS M GN 5 N N U P7 NL1X1-SPCL RFD236532		M351005
26	70	III	Bronze		GVD2 P10 40K AS M BZ 3 N N U P7 NL1X1-SPCL GVDHSS90 RFD236479	M351014	
		V			GVD2 P10 40K AS M BZ 5 N N U P7 NL1X1-SPCL RFD236482	M351015	
39	100	III			GVD2 P20 40K AS M BZ 3 N N U P7 NL1X1-SPCL GVDHSS90 RFD236485	M351016	
		V			GVD2 P20 40K AS M BZ 5 N N U P7 NL1X1-SPCL RFD236488	M351018	
60	150	III			GVD2 P30 40K AS M BZ 3 N N U P7 NL1X1-SPCL GVDHSS90 RFD236492	M351019	
		V			GVD2 P30 40K AS M BZ 5 N N U P7 NL1X1-SPCL RFD236542	M351020	

LED DECORATIVE STREETLIGHTING

Table 2 3000K Granville LED Acorn - Holophane

Lamp Size (watts)	Typical HPS Equiv	IES Light Pattern	Color	Catalog Number	Code	Photo	
26	70	III	Black	GVD2 P10 30K AS M BK 3 N N U P7 NL1X1 - SPCL GVDHSS90 RFD236458	M351264		
		V		GVD2 P10 30K AS M BK 5 N N U P7 NL1X1 - SPCL RFD236462	M351265		
39	100	III		GVD2 P20 30K AS M BK 3 N N U P7 NL1X1 - SPCL GVDHSS90 RFD236465	M351266		
		V		GVD2 P20 30K AS M BK 5 N N U P7 NL1X1-SPCL RFD236468	M351267		
60	150	III		GVD2 P30 30K AS M BK 3 N N U P7 NL1X1-SPCL GVDHSS90 RFD236471	M351268		
		V		GVD2 P30 30K AS M BK 5 N N U P7 NL1X1-SPCL RFD236474	M351269		
26	70	III		Green	GVD2 P10 30K AS M GN 3 N N U P7 NL1X1 - SPCL GVDHSS90 RFD236459		M351270
		V			GVD2 P10 30K AS M GN 5 N N U P7 NL1X1 - SPCL RFD236461		M351271
39	100	III			GVD2 P20 30K AS M GN 3 N N U P7 NL1X1 - SPCL GVDHSS90 RFD236466		M351272
		V			GVD2 P20 30K AS M GN 5 N N U P7 NL1X1-SPCL RFD236469		M351273
60	150	III			GVD2 P 30 30K AS M GN 3 N N U P7 NL1X1-SPCL GVDHSS90 RFD236472		M351274
		V			GVD2 P30 30K AS M GN 5 N N U P7 NL1X1-SPCL RFD236475		M351275
26	70	III	Bronze		GVD2 P10 30K AS M BZ 3 N N U P7 NL1X1 - SPCL GVDHSS90 RFD236460	M351276	
		V			GVD2 P10 30K AS M BZ 5 N N U P7 NL1X1 - SPCL RFD236463	M351277	
39	100	III			GVD2 P20 30K AS M BZ 3 N N U P7 NL1X1-SPCL GVDHSS90 RFD236467	M351278	
		V			GVD2 P20 30K AS M BZ 5 N N U P7 NL1X1-SPCL RFD236470	M351279	
60	150	III			GVD2 P30 30K AS M BZ 3 N N U P7 NL1X1-SPCL GVDHSS90 RFD236473	M351280	
		V			GVD2 P30 30K AS M BZ 5 N N U P7 NL1X1-SPCL RFD236476	M351281	

Notes:

1. The Type III luminaires are shipped with a field installable house side shield
2. The luminaires have a Power Factor > 0.9 at full load.
3. The luminaires are shipped with two stickers: a wattage sticker and a CCT sticker indicating 3K (3000K) or 4K (4000K).

LED DECORATIVE STREETLIGHTING

Table 3 4000K Contempo LED – (American Electric Lighting)

Lamp Size (watts)	Typical HPS Equiv	IES Light Pattern	Color	Catalog Number	Code	
38	70	III	Grey	245L 10LEDE10 MVOLT 4K R3 RNA SD SS NL RFD236597	M351022	
		V		245L 10LEDE10 MVOLT 4K R5 RNA SD SS NL RFD236598	M351023	
44	100	III		245L 20LEDE70 MVOLT 4K R3 RNA SD SS NL RFD236599	M351024	
		V		245L 20LEDE70 MVOLT 4K R5 RNA SD SS NL RFD236600	M351026	
71	150	III		245L 20LEDE10 MVOLT 4K R3 RNA SD SS NL RFD236601	M351027	
		V		245L 20LEDE10 MVOLT 4K R5 RNA SD SS NL RFD236602	M351029	

Table 4 3000K Contempo LED – (American Electric Lighting)

Lamp Size (watts)	Typical HPS Equiv	IES Light Pattern	Color	Catalog Number	Code	
38	70	III	Grey	245L 10LEDE10 MVOLT 3K R3 RNA SD SS NL RFD236603	M351291	
		V		245L 10LEDE10 MVOLT 3K R5 RNA SD SS NL RFD236604	M351292	
44	100	III		245L 20LEDE70 MVOLT 3K R3 RNA SD SS NL RFD236605	M351293	
		V		245L 20LEDE70 MVOLT 3K R5 RNA SD SS NL RFD236606	M351294	
71	150	III		245L 20LEDE10 MVOLT 3K R3 RNA SD SS NL RFD236607	M351295	
		V		245L 20LEDE10 MVOLT 3K R5 RNA SD SS NL RFD236608	M351296	

4. The luminaires are shipped with two stickers: a wattage sticker and a CCT sticker indicating 3K (3000K) or 4K (4000K).

LED DECORATIVE STREETLIGHTING

Table 5 4000K Memphis Teardrop LED, Pedestrian (Holophane)

Lamp Size (watts)	Typical HPS Equiv	IES Light Pattern	Color	Catalog Number	Code	Photo
27	70	III	Black	MSPL2 P10 40K AS P B 4 NL1X1-SPCL RFD236552	M351084	
38	100	III		MSPL2 P20 40K AS P B 4 NL1X1-SPCL RFD236555	M351085	
51	150	III		MSPL2 P30 40K AS P B 4 NL1X1-SPCL RFD236558	M351086	
27	70	III	Green	MSPL2 P10 40K AS P N 4NL1X1-SPCL RFD236553	M351087	
38	100	III		MSPL2 P20 40K AS P N 4NL1X1-SPCL RFD236556	M351088	
51	150	III		MSPL2 P30 40K AS P N 4NL1X1-SPCL RFD236559	M351090	
27	70	III	Bronze	MSPL2 P10 40K AS P Z 4 NL1X1-SPCL RFD236554	M351091	
38	100	III		MSPL2 P20 40K AS P Z 4 NL1X1-SPCL RFD236557	M351092	
51	150	III		MSPL2 P30 40K AS P Z 4 NL1X1-SPCL RFD236560	M351093	

Table 6 3000K Memphis Teardrop LED, Pedestrian (Holophane)

Lamp Size (watts)	Typical HPS Equiv	IES Light Pattern	Color	Catalog Number	Code	Photo
27	70	III	Black	MSPL2 P10 30K AS P B 4 NL1X1-SPCL RFD236543	M351282	
38	100	III		MSPL2 P20 30K AS P B 4 NL1X1-SPCL RFD236546	M351283	
51	150	III		MSPL2 P30 30K AS P B 4 NL1X1-SPCL RFD236549	M351284	
27	70	III	Green	MSPL2 P10 30K AS P N 4NL1X1-SPCL RFD236544	M351285	
38	100	III		MSPL2 P20 30K AS P N 4NL1X1-SPCL RFD236547	M351286	
51	150	III		MSPL2 P30 30K AS P N 4NL1X1-SPCL RFD236550	M351287	
27	70	III	Bronze	MSPL2 P10 30K AS P Z 4 NL1X1-SPCL RFD236545	M351288	
38	100	III		MSPL2 P20 30K AS P Z 4 NL1X1-SPCL RFD236548	M351289	
51	150	III		MSPL2 P30 30K AS P Z 4 NL1X1-SPCL RFD236551	M351290	

Notes:

1. The luminaires are shipped with a factory-installed house side shield.
2. The luminaires are shipped with two stickers: a wattage sticker and a CCT sticker indicating 3K (3000K) or 4K (4000K).

LED DECORATIVE STREETLIGHTING

Table 7 Salem LED – (General Electric)

Lamp Size (watts)	Typical HPS Equiv	IES Light Pattern	Color	Catalog Number	Code	Photo
38	100	III	Black	EPST-0-E3-41-N-2-P-BLCK	M351058	
		V		EPST-0-E5-41-N-2-P-BLCK	M351059	
84	150	III		EPST-0-C3-41-N-2-P-BLCK	M351060	
		V		EPST-0-C5-41-N-2-P-BLCK	M351061	

Notes:

1. GE does not offer this style luminaire in a low lumen package that provides light performance similar to that provided by 70 W HPS versions. Photometric analysis to confirm acceptable lighting performance should be completed when selecting a fixture for a specific application. Manufacturer representatives are available to provide these services if needed.

Single Fixture Crossarm		
Black	PCP18(INV)-BK	350446
Green	PCP18(INV)-DG	350447

Note: Use with Memphis (Teardrop) luminaires; **use only** with 16' posts, or taller.

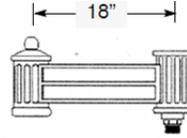


Figure 15
Twin and Single Fixture Crossarm

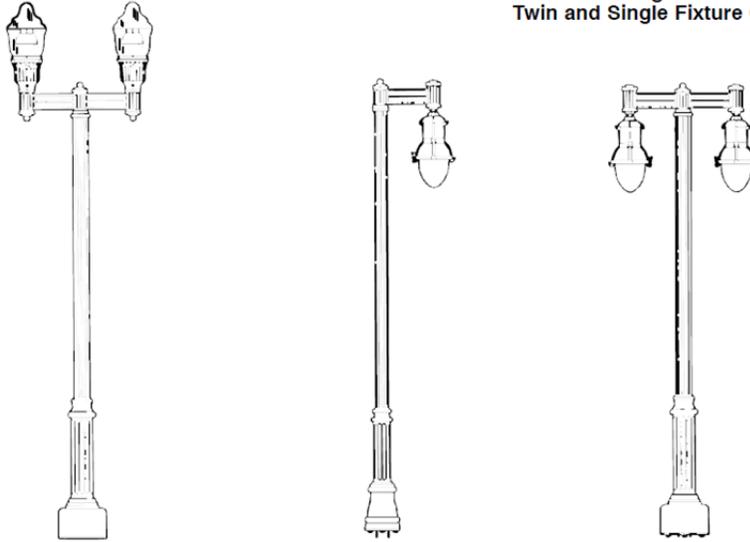


Figure 16
Typical Crossarm Installations

Notes

1. Photocontrol orientation- with twin fixtures, for proper operation of both lights, neither photocontrol can face the other light. This may mean turning one or both controls in a more easterly or westerly direction instead of the normal northerly direction.