



CITY OF BUELLTON

CITY COUNCIL AGENDA

**Regular Meeting of January 9, 2020 – 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California**

Copies of staff reports or other written documentation relating to each item of business referred to on this Agenda are on file in the office of the City Clerk and are available for public inspection

CALL TO ORDER

Mayor Holly Sierra

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members Ed Andrisek, Dave King, John Sanchez, Vice Mayor Art Mercado, and Mayor Holly Sierra

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Any person may address the Council on any subject pertaining to City business, including all items on the agenda not listed as a Public Hearing, including the Consent Agenda and Closed Session. Limited to three (3) minutes per speaker. By law, no action may be taken at this meeting on matters raised during Public Comments not included on this agenda. Public Speakers using a translator are allotted a total of six (6) minutes to speak, unless simultaneous translation equipment is used.

CONSENT CALENDAR

(ACTION)

The following items are considered routine and non-controversial and are scheduled for consideration as a group. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion. Members of the Public may speak on Consent Agenda items during the Public Comment period.

- 1. Minutes of December 12, 2019 Special City Council Meeting**
- 2. Minutes of December 12, 2019 Regular City Council Meeting**
- 3. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20**
- 4. Monthly Treasurer's Report – November 30, 2019**
❖ (Staff Contact: Finance Director Shannel Zamora)

PRESENTATIONS

PUBLIC HEARINGS

COUNCIL MEMBER COMMENTS/ITEMS

WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Council Member, the City Manager or City Attorney may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Council Members to give verbal Committee Reports on any meetings recently held for which the Council Members are the City representatives thereto.

BUSINESS ITEMS

(POSSIBLE ACTION)

- 5. **Ordinance No. 20-01 – “An Ordinance of the City Council of the City of Buellton, California, Re-Adopting Chapter 8.12 of the Buellton Municipal Code Pertaining to the 2019 California Fire Code as Adopted and Amended by the County of Santa Barbara” (Introduction and First Reading)**
❖ *(Staff Contact: City Manager Scott Wolfe)*
- 6. **Review of Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2019**
❖ *(Staff Contact: Finance Director Shannel Zamora)*

CITY MANAGER’S REPORT

CLOSED SESSION ITEMS

(POSSIBLE ACTION)

- 7. **Closed Session Pursuant to Government Code Section 54956.8
Conference with Real Property Negotiator
Property: 264 La Lata Drive, Buellton, CA (APN: 099-450-012)
Agency Negotiator: Scott Wolfe, City Manager
Negotiating Party: ECCUMENICAL III, LLC, Property Owner
Under Negotiation: Price and Terms of Payment**
- 8. **Closed Session Pursuant to Government Code Section 54956.8
Conference with Real Property Negotiator
Property: 202 Dairyland Road, Buellton, CA (APN: 099-66-032, -033, -034, -035;
and 099-67-005)
Agency Negotiator: Scott Wolfe, City Manager
Negotiating Party: Greg Willemsen, Successor Trustee for Willemsen Living Trust,
Property Owner
Under Negotiation: Price and Terms of Payment**

**9. Closed Session Pursuant to Government Code Section 54956.9(d)(4)
Potential Initiation of Litigation**

ADJOURNMENT

The next meeting of the City Council will be held on Thursday, January 23, 2020 at 6:00 p.m.

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES
Special Meeting of December 12, 2019
City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor Sierra called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Council Members Ed Andrisek, Dave King, John Sanchez, Vice Mayor Art Mercado and Mayor Holly Sierra

PUBLIC COMMENTS

None

CLOSED SESSION ITEMS

(POSSIBLE ACTION)

- 1. Closed Session Pursuant to Government Code Section 54956.8
Conference with Real Property Negotiator
Property: 264 La Lata Drive, Buellton, CA (APN: 099-450-012)
Agency Negotiator: Scott Wolfe, City Manager
Negotiating Party: ECCUMENICAL III, LLC, Property Owner
Under Negotiation: Price and Terms of Payment**

The City Council met in closed session to discuss Item 1. No reportable action was taken.

- 2. Closed Session Pursuant to Government Code Section 54956.9(d)(4)
Potential Initiation of Litigation**

The City Council met in closed session to discuss Item 2. No reportable action was taken.

ADJOURNMENT

Mayor Sierra adjourned the special meeting at 7:50 p.m. The next regular meeting of the City Council will be held on Thursday, January 9, 2020 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES
Regular Meeting of December 12, 2019
City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor Sierra called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Council Members Art Mercado and John Sanchez, Vice Mayor Ed Andrisek and Mayor Holly Sierra

Attendance Delayed: Council Member Dave King

Staff: City Manager Scott Wolfe, City Attorney Greg Murphy, Public Works Director Rose Hess, Finance Director Shannel Zamora, Planning Director Andrea Keefer, Recreation Supervisor Kyle Abello, and Staff Assistant Clare Barcelona

REORDERING OF AGENDA

Mayor Sierra requested on behalf of Council Member King to reorder the agenda to move Item No. 6 after Item No. 8 to allow Council Member King to be present for the discussion. The City Council agreed by consensus to this request.

PUBLIC COMMENTS

Caroline Abate, Goleta, spoke in support of President Trump and capitalism.

Shoshanah Schwartz, representing the Buellton Senior Center invited everyone to take part in the Holiday Home Tour on December 4, with proceeds benefiting the Senior Center Meals on Wheels program.

CONSENT CALENDAR

1. **Minutes of November 14, 2019 Regular City Council Meeting**
2. **List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20**
3. **Year 2020 Proposed Calendar of City Council Meetings**
4. **Growth Mitigation Annual Compliance Report for Fiscal Year 2018-19**

The City Council agreed by consensus to pull Item No. 5 for public discussion.

MOTION:

Motion by Vice Mayor Andrisek, seconded by Council Member Mercado, approving Consent Calendar Items 1 through 4 as listed.

VOTE:

Motion passed by a roll call vote of 4-0.

Council Member Mercado – Yes

Council Member Sanchez - Yes

Vice Mayor Andrisek – Yes

Mayor Sierra – Yes

5. **Approval of Avenue of Flags Median 2 Improvement Plans**

Peggy Brierton, Buellton, requested discussion regarding Item No. 5. Public Works Director Hess confirmed the cost estimate and provided an update regarding the project.

MOTION:

Motion by Mayor Sierra, seconded by Vice Mayor Andrisek, approving Consent Calendar Item 5 as listed.

VOTE:

Motion passed by a roll call vote of 4-0.

Council Member Mercado – Yes

Council Member Sanchez - Yes

Vice Mayor Andrisek – Yes

Mayor Sierra – Yes

PRESENTATIONS

None

PUBLIC HEARINGS

None

COUNCIL MEMBER COMMENTS/ITEMS

Vice Mayor Andrisek requested a future agenda item to discuss aligning the Mayor and Vice Mayor terms.

Council Member Mercado stated the Winterfest events were well attended, as was the dedication of Village Park.

Mayor Sierra announced she attended the Blind and Disabled Golf Tournament. Mayor Sierra thanked the Parks and Recreation Department for hosting the Winterfest activities and parade.

Mayor Sierra stated that a public meeting regarding safety on Highway 154 is scheduled for Monday, December 16 at the Solvang Veteran’s Memorial Hall.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Council Member Sanchez provided an update regarding the Arts and Culture Committee.

Mayor Sierra announced that she attended the Santa Barbara County Association of Governments board meeting and provided an oral report regarding the meeting.

Mayor Sierra announced that the Library Advisory Committee meeting was postponed.

BUSINESS ITEMS

7. Consideration of Request for Open Streets Event Sponsorship and Sheriff Deputies

RECOMMENDATION:

That the City Council consider sponsoring the Open Streets Event scheduled for October 4, 2020, as requested by the Santa Ynez Valley HEAL Coalition.

STAFF REPORT:

Recreation Supervisor Abello presented the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

SPEAKERS/DISCUSSION:

Dean Palius, representing Santa Ynez Valley HEAL Coalition spoke about the Open Streets event and thanked the City Council for their support of the event.

Larry Bishop, Buellton, spoke in support of the Open Streets event and requested the City Councils' sponsorship of the event. Mr. Bishop also requested the City include solar panels and an electric charging station on Median 2 of the Avenue of Flags.

The City Council discussed the following issues:

- Requesting sponsorship from the City of Solvang
- Including vendor booths

MOTION:

Motion by Council Member Mercado, seconded by Council Member Sanchez, approving sponsorship of the Open Streets Event scheduled for October 4, 2020, to include two Sheriff Deputies, use of public safety equipment, and a \$5,000 monetary donation for the event.

VOTE:

Motion passed by a roll call vote of 4-0.

Council Member Mercado – Yes

Council Member Sanchez - Yes

Vice Mayor Andrisek – Yes

Mayor Sierra – Yes

8. **Resolution No. 19-22 – “A Resolution of the City Council of the City of Buellton, California, Requesting the County of Santa Barbara Board of Supervisors to Take Action to Effectively Regulate Commercial Cannabis Cultivation in the Santa Ynez Valley”**

RECOMMENDATION:

That the City Council consider adoption of Resolution No. 19-22.

STAFF REPORT:

City Manager Wolfe presented the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

SPEAKERS/DISCUSSION:

Judi Stauffer, Buellton, stated that cities need to speak up and protect their residents from the effects of Cannabis cultivation.

Council Member King arrived at 6:43 p.m. and took his seat on the dais.

MOTION:

Motion by Council Member Mercado, seconded by Council Member Sanchez, approving Resolution No. 19-22 - “A Resolution of the City Council of the City of Buellton, California, Requesting the County of Santa Barbara Board of Supervisors to Take Action to Effectively Regulate Commercial Cannabis Cultivation in the Santa Ynez Valley”

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member King – Yes

Council Member Mercado – Yes

Council Member Sanchez - Yes

Vice Mayor Andrisek – Yes

Mayor Sierra – Yes

6. Appointment of Vice Mayor**NOMINATION:**

Council Member King nominated Council Member Mercado as Vice Mayor for 2020. The City Council agreed by consensus to nominate Council Member Mercado as Vice Mayor for 2020.

9. Appointments to Boards, Commissions, and Committees

- A. Central Coast Water Authority (CCWA)**
- B. County Library Advisory Committee**
- C. Santa Barbara County Association of Governments (SBCAG)**
- D. Air Pollution Control District (APCD)**
- E. California Joint Powers Insurance Authority (CJPIA)**
- F. League of California Cities (LOCC) – Voting Delegate**
- G. Buellton Chamber of Commerce Board of Directors (Ex Officio Member)**
- H. Multi-Jurisdictional Solid Waste Task Group**
- I. Economic Development Task Force**
- J. City/School District Joint Use Committee**
- K. Home for Good SBC**
- L. Association of California Water Agencies/Joint Powers Insurance Authority**
- M. Central Management Area Committee for the Sustainable Groundwater Management Act (SGMA)**

The City Council nominated the following Council Members to the following Boards, Commissions, and Committees for 2020:

- A. Central Coast Water Authority (CCWA)**
Council Member Ed Andrisek
Vice Mayor Art Mercado (Alternate)
Council Member John Sanchez (Alternate)

- B. County Library Advisory Commission
Mayor Holly Sierra
Council Member John Sanchez (Alternate)**
- C. Santa Barbara County Association of Governments (SBCAG)
Mayor Holly Sierra
Council Member Ed Andrisek (Alternate)**
- D. Air Pollution Control District (APCD)
Mayor Holly Sierra
Council Member Ed Andrisek (Alternate)**
- E. California Joint Powers Insurance Authority (CJPIA)
Council Member Ed Andrisek
Vice Mayor Art Mercado (Alternate)**
- F. League of California Cities (LOCC)
Mayor Holly Sierra (Voting Delegate-Annual Conference)
Council Member Ed Andrisek (Alternate Voting Delegate-Annual Conference)**
- G. Chamber of Commerce Board of Directors (City Liaison Member)
Vice Mayor Art Mercado**
- H. Multi-Jurisdictional Solid Waste Task Group
Council Member John Sanchez
Vice Mayor Art Mercado**
- I. Economic Development Task Force
Mayor Holly Sierra
Council Member Dave King**
- J. City/School District Joint Use Committee
Vice Mayor Art Mercado**
- K. Home for Good SBC (Formerly Central Coast Collaborative on Homelessness)
Council Member John Sanchez**
- L. Association of California Water Agencies/Joint Power Insurance Authority
Council Member John Sanchez**
- M. Central Management Area Committee for the Sustainable Groundwater Management Act (SGMA)
Council Member Ed Andrisek
Council Member John Sanchez (Alternate)**

DIRECTION:

The City Council agreed by consensus to appoint the Council Members as listed above to the respective Boards, Commissions, and Committees for 2020.

CITY MANAGER’S REPORT

City Manager Wolfe provided an informational report to the City Council. Mr. Wolfe requested that all Council Members read through their storm water training materials and self-certify their training with the Public Works Director.

ADJOURNMENT

Mayor Sierra adjourned the regular meeting at 6:55 p.m. The next regular meeting of the City Council will be held on Thursday, January 9, 2020 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 3

To: The Honorable Mayor and City Council

From: Shannel Zamora, Finance Director

Meeting Date: January 9, 2020

Subject: List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20

BACKGROUND

Staff is required to submit a check register to the City Council for approval every council meeting for the most recently completed check register (Attachment 1).

The check register for the period 12/04/2019 through 12/31/2019 has been prepared in accordance to Government Code section 37202 and Buellton Municipal Code section 3.08.070. The check register lists all vendor payments for the specified period above, along with claimant's name, a brief description of the goods or service purchased, amount of demand, check number, check date and the account number(s) associated with each payment.

The total amount of checks, 12/04/2019 through 12/31/2019, and electronic fund transfers issued for the period of 12/04/2019 through 12/31/2019 was \$798,389.82.

FISCAL IMPACT

Payments made to the various vendors were consistent with the approved City's Budget for Fiscal Year 2019/20. Cash is available for the payment disbursements of the above liabilities.

RECOMMENDATION

That the City Council review and accept the check register for the period 12/04/2019 through 12/31/2019.

ATTACHMENTS

Attachment 1 – Claims

ATTACHMENT 1

CONSOLIDATED CLAIMS DISBURSEMENT

BACK-UP/SUPPORT DATA IS AVAILABLE FOR COUNCIL REVIEW IN CITY HALL

The following is a list of claims for the period of December 04, 2019 through December 31, 2019 for ratification by the City at the January 09, 2020 City Council Meeting.

EXHIBIT A - A/P Packets processed

A/P Packet #APPKT01165	369,248.25
A/P Packet #APPKT01164	60,438.75
A/P Packet #APPKT01155	49,346.01
A/P Packet #APPKT01153/68/69	<u>155,571.91</u>
Total A/P Packets:	<u>\$634,604.92</u> (12 pages)

Utility Packet #UBPKT01792	31.56 (1 page)
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Total of checks issued:	<u>\$634,636.48</u>
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EXHIBIT B - Payments via Electronic Fund Transfer (EFT)

EFT Total:	<u>\$57,413.16</u>
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Payroll processed

Staff Payroll	12/6/2019	49,818.79
Staff Payroll	12/20/2019	54,241.56
CC Payroll	12/26/2019	2,279.83
Total Payroll:		<u>\$106,340.18</u>

TOTAL AMOUNT OF CLAIMS:	<u>\$798,389.82</u>
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Payments via Electronic Fund Transfer (EFT):
From 12/04/2019 through 12/31/2019

CalPERS - Classic	12/9/2019	5,768.80
CalPERS - PEPR	12/9/2019	4,159.88
Payroll Tax - EDD	12/9/2019	3,168.04
DCP-AUL	12/9/2019	11,066.10
Payroll Tax - IRS	12/9/2019	9,154.86
The Hartford	12/9/2019	411.58
Hassler - Postage	12/9/2019	300.00
AFLAC	12/10/2019	474.89
Payroll Tax - IRS	12/20/2019	9,472.48
CalPERS - Classic	12/20/2019	5,768.80
CalPERS - PEPR	12/20/2019	4,159.88
Payroll Tax - EDD	12/20/2019	3,173.01
Bank Fees	12/24/2019	12.00
Payroll Tax - IRS	12/26/2019	70.48
CalPERS - Classic	12/27/2019	157.24
CalPERS - PEPR	12/27/2019	63.02
Bank Fees	12/31/2019	32.10

Total

57,413.16



Check Disbursements - City Council - January 09, 2020

City of Buellton, CA

By Payment Number

Payment Dates 12/04/2019 - 12/31/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
38893	12/11/2019	000005	ABALONE COAST ANALYTICAL, INC.			1,550.00
	4791	NOV 2019 - CHEMICALS/ANALYSIS		005-701-61111		1,241.50
	4791	NOV 2019 - CHEMICALS/ANALYSIS		020-601-61111		18.00
	4795	NOV 2019 - CHEMICALS/ANALYSIS		020-601-61111		290.50
38894	12/11/2019	000820	ACWA/JPIA			3,837.67
	0637982	JANUARY 2020 - DENTAL/VISION/EAP PREMIUM		001-401-50400		660.85
	0637982	JANUARY 2020 - DENTAL/VISION/EAP PREMIUM		001-402-50400		185.08
	0637982	JANUARY 2020 - DENTAL/VISION/EAP PREMIUM		001-403-50400		69.02
	0637982	JANUARY 2020 - DENTAL/VISION/EAP PREMIUM		001-410-50400		225.34
	0637982	JANUARY 2020 - DENTAL/VISION/EAP PREMIUM		001-420-50400		200.47
	0637982	JANUARY 2020 - DENTAL/VISION/EAP PREMIUM		001-511-50400		501.97
	0637982	JANUARY 2020 - DENTAL/VISION/EAP PREMIUM		001-558-50400		803.03
	0637982	JANUARY 2020 - DENTAL/VISION/EAP PREMIUM		001-565-50400		249.28
	0637982	JANUARY 2020 - DENTAL/VISION/EAP PREMIUM		005-701-50400		471.32
	0637982	JANUARY 2020 - DENTAL/VISION/EAP PREMIUM		020-601-50400		471.31
38895	12/11/2019	000968	ALFA LAVAL Inc.			3,624.93
	0030631940	12/18/2019 - WWTP - STEERING ROLLER ASSY		005-701-60250		3,624.93
38896	12/11/2019	000839	A-OK POWER EQUIPMENT INC. dba			73.25
	479562	12/5/2019 - WTP - Maint/Repair Items		020-601-60250		73.25
38897	12/11/2019	000035	ASSOC TRANSPORTATION ENGINEERS			6,165.00
	19042.00-0000003	10/16-11/15/2019 - ENG - McMURRAY RD/HWY 246		092-307-70005	09230770005	6,165.00
38898	12/11/2019	001372	BRENNTAG PACIFIC, INC.			673.67
	BPI6322	12/5/2019 - WTP - SODIUM CHLORIDE		020-601-61111		673.67
38899	12/11/2019	000091	CENTRAL COAST WATER AUTHORITY			33,386.92
	INV0011438	4/1-6/30/2020 - DWR - VARIABLE OMP&R COSTS		020-601-67635		27,884.99
	INV0011438	4/1-6/30/2020 - CCWA - VARIABLE COSTS		020-601-67635		5,501.93
38900	12/11/2019	000172	ECHO COMMUNICATIONS			119.40
	INV0011452	DEC'19-AnswrngSrv/NOV'19-MsgSrv		001-558-60800		39.80
	INV0011452	DEC'19-AnswrngSrv/NOV'19-MsgSrv		005-701-60800		39.80
	INV0011452	DEC'19-AnswrngSrv/NOV'19-MsgSrv		020-601-60800		39.80
38901	12/11/2019	000176	EXCLUSIVE ALARMS INC			222.00
	09017	JAN-MAR 2020 - CH - SECURITY SYSTEM MONITORING		001-558-60800		120.00
	09018	JAN-MAR 2020 - PLNG - SECURITY SYSTEM MONITORING		001-558-60800		102.00
38902	12/11/2019	000649	FLUID RESOURCE MANAGEMENT, INC.			870.40
	F18957	OCT-DEC2019 - WWTP - QTRLY SERVICE FEE		005-701-60800		870.40
38903	12/11/2019	000223	HINDERLITER, de LLAMAS & ASSOCIATES			2,136.32
	0032652-IN	2019-Q2 - Sales Tax Audit Services		001-420-60800		1,051.67
	0032652-IN	2019-Q4-SalesTax Contract Services		001-420-60800		1,084.65
38904	12/11/2019	000229	HOPKINS TECHNICAL PRODUCTS, INC			1,703.00
	3619301376	11/27/2019 - WTP - Maint/Repair Items		020-601-60250		1,703.00
38905	12/11/2019	001456	ICMA			1,400.00
	962502-2020	1/1-12/31/2020 - CM - MEMBERSHIP RENEWAL #962502		001-402-60650		1,400.00
38906	12/11/2019	000280	LEE CENTRAL COAST NEWSPAPERS			113.70
	152065-1	11/7/2019 - COB-ADOPTION ORD NO. 19-03		001-403-60520		113.70

Check Disbursements - City Council - January 09, 2020

Payment Dates: 12/04/2019 - 12/31/2019

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
38907	12/11/2019	000280	LEE CENTRAL COAST NEWSPAPERS			92.00
	INV0011432	11/14/2019 - REC #151684-1 - Thnksvng Camp/Wntr		001-511-60510		23.00
	INV0011432	11/7/2019 - REC #151231-1 - Thnksvng Camp/Wntr		001-511-60510		23.00
	INV0011432	11/28/2019 - REC #152248-1 - Thnksvng Camp/Wntr		001-511-60510		23.00
	INV0011432	11/19/2019 - REC #152009-1 - Thnksvng Camp/Wntr		001-511-60510		23.00
38908	12/11/2019	000280	LEE CENTRAL COAST NEWSPAPERS			134.85
	151457-1	11/7/2019 - COB - PLANNING COMMISSION VACANCY		001-403-60520		134.85
38909	12/11/2019	000142	LOGAN R. FITZGERALD dba			2,130.00
	INV0011433	Nov 2019 - VllgPark - Janitorial Services		001-552-60059		990.00
	INV0011433	Nov 2019 - CH - Janitorial Services		001-558-60800		960.00
	INV0011433	Nov 2019 - LIB - Janitorial Services		001-558-60800		180.00
38910	12/11/2019	000835	METRO VENTURES LTD			7,168.50
	2019-1204-buel	NOV-2019 - PROF SERVICES - CITY PLANNER		001-22416	90054-070	81.00
	2019-1204-buel	NOV-2019 - PROF SERVICES - CITY PLANNER		001-565-60800		7,087.50
38911	12/11/2019	000332	MOSS LEVY & HARTZHEIM LLP			7,000.00
	20866	Audit Service -> 11/30/2019		001-420-60021		2,333.34
	20866	Audit Service -> 11/30/2019		005-701-60021		2,333.33
	20866	Audit Service -> 11/30/2019		020-601-60021		2,333.33
38912	12/11/2019	000059	MOTOR PRODUCTS INC. dba			96.42
	INV0011437	NOV 2019 - MISC MAINT/REPAIR ITEMS		005-701-61127		26.49
	INV0011437	NOV 2019 - MISC MAT'LS/SUPPLIES		005-701-61140		69.93
38913	12/11/2019	000342	NIELSEN BUILDING MATERIALS,INC			12.04
	744733	11/26/2019 - VllgPrk - Misc Maint/Repair Items		001-552-61140		10.33
	745323	12/2/2019 - VllgPrk - MISC MAINT/REPAIR ITEMS		001-552-61140		1.71
38914	12/11/2019	000350	OLIVERA'S REPAIR, INC			797.61
	133360	10/21/2019 - WWTP - Vehicle Maintenance		005-701-60270		797.61
38915	12/11/2019	000861	POLYDYNE INC.			1,304.80
	1409597	12/3/2019 - WWTP - CLARIFLOC		005-701-61111		1,304.80
38916	12/11/2019	000032	READY REFRESH BY NESTLE			134.50
	19K0029022365	10/27-11/26/19 - CH - WATER SERVICE		001-410-60800		87.10
	19K0029022381	0/27-11/26/19 - CC/LIB - WATER SERVICE		001-410-60800		22.47
	19K0029154614	10/27-11/26/19 - PLNG - WATER SERVICE		001-410-60800		24.93
38917	12/11/2019	000763	RIO VISTA CHEVROLET, INC.			5,616.05
	94439	11/26/2019 - WTP - VEHICLE MAINTENANCE		020-601-60270		1,493.46
	94469	11/26-11/29/2020 - PW - VEHICLE MAINTENANCE		001-558-60270		1,374.19
	94469	11/26-11/29/2020 - PW - VEHICLE MAINTENANCE		005-701-60270		1,374.20
	94469	11/26-11/29/2020 - PW - VEHICLE MAINTENANCE		020-601-60270		1,374.20
38918	12/11/2019	000438	SANTA YNEZ VALLEY HARDWARE			340.13
	INV0011436	NOV 2019 - MISC MAINT/REPAIR ITEMS		001-558-60250		15.06
	INV0011436	NOV 2019 - MISC ITEMS		001-558-60900		6.44
	INV0011436	NOV 2019 - MISC MAT'L/SUPPLIES		005-701-60250		85.61
	INV0011436	NOV 2019 - MISC MAT'L/SUPPLIES		005-701-61140		188.71
	INV0011436	NOV 2019 - MISC MAINT/REPAIR ITEMS		020-601-60250		23.85
	INV0011436	NOV 2019 - MISC MAT'L/SUPPLIES		020-601-61127		20.46
38919	12/11/2019	001116	SANTA YNEZ VALLEY STAR			128.00
	5074	12/2/2019 - REC - ADVERTISING - DEC A ISSUE		001-511-60510		128.00
38920	12/11/2019	000706	SATCOM GLOBAL, INC.			53.44
	AI12190045	Srv->11/30/2019 - Iridium SIM Card/GSA Plan		001-410-60014		53.44

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38921	12/11/2019 19-5040	000450 7/1-11/8/2019 - MOTOR DEPUTY - CONTRACT SERVICES	SB CO SHERIFF'S DEPARTMENT	001-501-60800		55,823.17 55,823.17
38922	12/11/2019 03014684	000681 12/2/2019 - PW - SIGNS/SFTY EQUIP	STATEWIDE TRAFFIC SAFETY & SIGNS, INC.	001-558-67600		618.96 618.96
38923	12/11/2019 1-77781	000489 11/19/2019 - WTP - VEHICLE MAINTENANCE	STEVE'S WHEEL & TIRE	020-601-60270		591.83 591.83
38924	12/11/2019 0175736	001168 11/1-30/2019 - CH - SHREDDING SERVICES	The DocuTeam	001-410-60900		27.00 27.00
38925	12/11/2019 78352	001188 12/9/2019 - PW - BUS CARDS - R HESS	The Hankering Corporation	001-558-60900		68.69 68.69
38926	12/11/2019 706130	001457 12/1/2019 - REC - GINGERBREAD HOUSES	THE SOLVANG BAKERY, INC.	001-511-67140		1,620.00 1,620.00
38927	12/11/2019 1120190072 1120190072	000535 Nov2019 - WTP/WWTP - MnthlyDBMaintFee/NewTktChrgs Nov2019 - WTP/WWTP - MnthlyDBMaintFee/NewTktChrgs	UNDERGROUND SERVICE ALERT	005-701-60800 020-601-60800		19.90 9.95 9.95
38928	12/11/2019 62556399 62556399 62556399 62556399	000768 NOV 2019 - FUEL CHARGES NOV 2019 - FUEL CHARGES NOV 2019 - FUEL CHARGES NOV 2019 - FUEL CHARGES	WEX BANK	001-511-61280 001-558-61280 005-701-61280 020-601-61280		1,681.22 216.75 488.15 488.16 488.16
38929	12/11/2019 INV0011435	000899 12/3/2019 - REC - DESCANSO GARDENS	WILDLING MUSEUM	001-511-67135	54037-040	180.00 180.00
38930	12/17/2019 INV0011453 INV0011453 INV0011453	001184 NOV 2019 - MISC SUPPLIES NOV 2019 - MISC SUPPLIES NOV 2019 - MISC SUPPLIES	ALBERTSONS/SAFEWAY	001-410-61130 001-552-60256 001-565-61130		62.53 33.04 11.83 17.66
38931	12/17/2019 2606	000718 11/16/2019 - WTP - IN FIELD TECH SRVC - RESVR 3	AUTOSYS, INC.	020-601-60800		1,210.57 1,210.57
38932	12/17/2019 INV0011463	001447 11/12-12/10/2019 - REC - YOGA CLASS	BARBARA LAUX	001-511-67140		125.00 125.00
38933	12/17/2019 19-12-5	001092 12/4/19 - REC - DOT PHYSICAL EXAM	CENTRAL COAST DRUG TESTING	001-410-67370		85.00 85.00
38934	12/17/2019 19-641/3	000138 11/5/2019 - AOF/VNTG ENTRY - LIGHTING REPAIR	D.L. ELECTRIC, INC.	001-558-60250		960.00 960.00
38935	12/17/2019 128794 128794	001255 SRVCS->11/30/19 - DELIVERY WATER SMPLS TO ABALONE SRVCS->11/30/19 - DELIVERY WATER SMPLS TO ABALONE	DELIVER-IT	005-701-60800 020-601-60800		165.00 82.50 82.50
38936	12/17/2019 INV0011464	011170 11/7-12/5/2019 - REC - PILATES	DONELLE MARTIN	001-511-67140		100.00 100.00
38937	12/17/2019 9BX00002	000598 NOV 2019 - WWTP - WASTE HANDLING BIO SOLIDS	ENGEL & GRAY, INC.	005-701-60800		7,978.95 7,978.95
38938	12/17/2019 09161	000176 JAN-MAR2020 - CH/USPS - SECURITY SYSTEM MONITORING	EXCLUSIVE ALARMS INC	001-558-60800		414.00 414.00
38939	12/17/2019 INV0011458	011236 10/28-12/11/2019 - REC - GYMNASTICS	GARY GENE JOHNSON dba	001-511-67140		1,114.50 1,114.50

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38940	12/17/2019 S11749	001084 NOV 2019 - REC - EQUIPMENT MAINTENANCE	James Porter Tilley, Jr. dba	001-511-60800		622.80 622.80
38941	12/17/2019 1369	000395 DEC 2019 - RVP/OVP - MONTHLY JANITORIAL SERVICES	JOSE RAFAEL RUIZ dba	001-552-60800		2,070.00 2,070.00
38942	12/17/2019 INV0011460	001433 10/28-12/10/2019 - REC - TINY TOTS JAMBOREE	JULIE EVERETT	001-511-67140		343.00 343.00
38943	12/17/2019 INV0011454	000986 12/9-10/19 - CALPERS TRAINING	KAREN MILLER	001-420-60710		300.00 300.00
38944	12/17/2019 INV0011461	011300 11/8-12/5/2019 - REC - KUNDALINI YOGA	KAREN PALMER	001-511-67140		31.50 31.50
38945	12/17/2019 INV0011459	011306 11/16-12/14/2019 - REC - SOCCER ACADEMY	KARLIN LADERA	001-511-67140		927.50 927.50
38946	12/17/2019 INV0011457	011308 11/8-12/3/2019 - REC - BAND	KAY D. DOMINGUEZ	001-511-67140		480.00 480.00
38947	12/17/2019 INV0011456	001400 12/11/2019 - REIMBURSEMENT - CLASS B LICENSE	KRISTEN THOMSEN	001-511-67140		78.00 78.00
38948	12/17/2019 4783822	000310 11/30/2019 - PW - ROLL OFF RENTAL	MARBORG INDUSTRIES	092-706-74100	09270674100	195.00 195.00
38949	12/17/2019 INV0011462	011343 11/9-12/4/2019 - REC - YOGA CLASS	MARIANNE MADSEN	001-511-67140		340.00 340.00
38950	12/17/2019 INV0011465	001377 11/11-12/7/2019 - REC - SPIN/SCULPT	MARNA PALSGAARD	001-511-67140		210.00 210.00
38951	12/17/2019 033711	000851 11/30/2019 - HWY 246 & SYC PED IMPROVEMENT	R. BURKE CORPORATION	092-306-74100	09230674100	25,350.75 25,350.75
38952	12/17/2019 94440	000763 11/25/2019 - WTP - VEHICLE MAINTENANCE	RIO VISTA CHEVROLET, INC.	020-601-60270		174.00 174.00
38953	12/17/2019 114207 114208	001002 11/27/2019 - WTP - MISC SUPPLIES 11/27/2019 - WWTP - MISC SUPPLIES	ROBERTSON SUPPLY	020-601-61140 005-701-61140		502.49 272.13 230.36
38954	12/17/2019 1215	001354 NOV 2019 - WWTP - SALARIES/ADMIN FEE	SANTA YNEZ COMMUNITY SERVICES	005-701-60800		1,431.90 1,431.90
38955	12/17/2019 WC8230-12092019	000441 11/8/2019 - 2 PRESENTATIONS - OV ELEM SCHOOL	SB CO - PUBLIC WORKS DEPT	001-551-67575		357.50 357.50
38956	12/17/2019 INV0011455	001351 12/11/2019 - REFUND - WRESTLING CLASS CANCELLATION	SCOTT PARSON	001-511-67140		140.00 140.00
38957	12/17/2019 73309	000465 NOV 2019 - STREET SWEEPING SERVICES PER CONTRACT	SP MAINTENANCE SERVICES, INC.	001-558-60800		2,516.50 2,516.50
38958	12/17/2019 ARINV109262	000529 NOV 2019 - REC - MERCHANT FEES	TRANSFIRST HEALTH & GOVERNMENT SVCS	001-511-60900		102.79 102.79
38959	12/17/2019 9843762919 9843762919 9843762919 9843762919 9843762919 9843762919	000556 12/9/19-1/8/20 - Wireless Phone Service 12/9/19-1/8/20 - Wireless Phone Service	VERIZON WIRELESS	001-410-60014 001-410-67705 001-511-61290 001-558-61127 001-558-67705 005-701-67705		453.92 0.96 66.37 33.30 (50.00) 143.63 139.65

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	9843762919	12/9/19-1/8/20 - Wireless Phone Service		020-601-67705		120.01
38960	12/17/2019	001207	WAGeworks INC.			162.00
	INV1811771	NOV 2019 - FSA/AFLAC ADMIN FEES		001-401-50400		21.69
	INV1811771	NOV 2019 - FSA/AFLAC ADMIN FEES		001-402-50400		17.85
	INV1811771	NOV 2019 - FSA/AFLAC ADMIN FEES		001-403-50400		10.85
	INV1811771	NOV 2019 - FSA/AFLAC ADMIN FEES		001-420-50400		18.52
	INV1811771	NOV 2019 - FSA/AFLAC ADMIN FEES		001-511-50400		26.25
	INV1811771	NOV 2019 - FSA/AFLAC ADMIN FEES		001-558-50400		20.15
	INV1811771	NOV 2019 - FSA/AFLAC ADMIN FEES		001-565-50400		9.45
	INV1811771	NOV 2019 - FSA/AFLAC ADMIN FEES		005-701-50400		18.62
	INV1811771	NOV 2019 - FSA/AFLAC ADMIN FEES		020-601-50400		18.62
38961	12/17/2019	001063	Wells Fargo Vendor Fin Serv			340.81
	5008401486	12/24/19-1/23/20 - CH - Copier Lease		001-410-60310		340.81
38963	12/31/2019	000326	MNS ENGINEERS, INC.			41,051.50
	74188	11/1-30/2019 - City Engineer/Public Works		025-554-60800		4,352.50
	74191	11/1-30/2019 - City/Transportation Planning		029-557-60800		1,200.00
	74193	11/1-30/2019 - City Storm Water Mgmt Plan		001-551-60800		12,142.50
	74194	11/1-30/2019 - City/Misc. Planning Support		001-565-60830		475.00
	74196	11/1-30/2019 - City/McMurray Road Signal Upgrade		092-307-70005	09230770005	350.00
	74198	11/1-30/2019 - Ped Sfty Imprvmnts - Hwy246/SycDr		092-306-71500	09230671500	6,324.00
	74200	11/1-30/2019 - Backflow Prevention Program		020-601-60830		3,125.00
	74201	11/1-30/2019 - Industrial Way Lighting		092-311-70005	09231170005	4,005.00
	74203	11/1-30/2019 - Median 2 Parking Lot		092-215-70005	09221570005	8,815.00
	74205	11/1-30/19 - 2019/20 RdMaint&Ctywde Cncrt Rpr Proj		092-318-70005	09231870005	262.50
38964	12/31/2019	001111	TETRA TECH, INC.			19,387.25
	51529422	Engrng Srvcs->11/22/2019 - Encroachment Permits		025-557-60800		226.62
	51529423	EngrngSrvcs->11/22/2019 - Crossroads		001-22416	90010-070	584.53
	51529424	EngrngSrvcs->11/22/2019 - Townhomes		001-22416	90021-070	1,293.94
	51529425	EngrngSrvcs->11/22/2019 - 73 Ind Way Figueroa		001-22416	90037-070	869.07
	51529426	EngrngSrvcs->11/22/2019 - 5-acre Bldng@Ind Way		001-22416	90044-070	933.45
	51529427	EngrngSrvcs->11/22/2019 - Swr Fnd Proj Gen Support		092-704-70005	09270470005	13,370.71
	51533802	EngrngSrvcs->11/22/2019 - Nghbrhd Prk/OpenSp@Vllg		001-22416	90017-070	2,108.93
38965	12/31/2019	000509	ALAN NEEDHAM dba			23,868.63
	27246	11/22/2019 - RVP - TREAT FOR PEST INFESTATION		001-552-60800		325.00
	27251	NOV 2019 - PRKS/MEDIANS - LNDSCP MAINT/MNTHLY SRVC		001-552-60800		11,200.00
	27251	NOV 2019 - FACILITIES&STRTS - LNDSCP MAINT/MNTHLY		001-556-60800		3,960.00
	27286	NOV 2019 - VVP - MAINTENANCE/TRSH CN SRVC		001-552-60059		3,220.50
	27334	11/14&15/2019 - RVP - IRRIGATION REPAIR		001-552-60258		583.05
	27335	11/15/2019 - S-2 - IRRIGATION REPAIR (VANDALISM)		001-556-60250		155.08
	27351	11/26/2019 - ZCGC - REMOVE TREE & STMP ON FAIRWAY		001-552-60255		1,295.00
	27363	11/20/2019 - RVP - MOW EAST DRAINAGE SWALE		001-552-60258		630.00
	27364	11/20/2019 - WTR LEAK-CUT DOWN TREE & GRIND STUMP		020-601-60250		2,500.00
38966	12/31/2019	000968	ALFA LAVAL Inc.			3,624.93
	279067224	12/16/2019 - WWTP - Steering Roller Assy		005-701-60250		3,624.93
38967	12/31/2019	000028	ARAMARK UNIFORM SERVICES INC			480.96
	INV0011503	NOV 2019 - MATS/TOWELS SERVICE		001-558-60800		384.77
	INV0011503	NOV 2019 - MATS/TOWELS SERVICE		005-701-60800		96.19
38968	12/31/2019	000847	ASCE/ AMERICAN SOC. OF CIVIL ENG.			300.00
	1044389020	2020 - PW - MEMBERSHIP DUES		001-558-60650		300.00
38969	12/31/2019	001214	AVAYA Financial Services			384.38
	34591636	January 2020 - CH - Telephone System Lease		001-410-60310		384.38

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38970	12/31/2019 INV0011507	000121 December 2019 - TOT Allocation per Contract	BUELLTON VISITORS BUREAU	001-410-67790		37,500.00 37,500.00
38971	12/31/2019 248568 248569	000065 NOVEMBER 2019 - LEGAL RETAINER November 2019 - Legal Services	BURKE, WILLIAMS & SORENSEN, LLP	001-404-60840 001-404-60840		11,332.85 10,664.65 668.20
38972	12/31/2019 1912-565491 1912-565931	000076 12/16/2019 - WTP - Misc Maint/Repair Items 12/27/2019 - WWTP - Misc Maint/Repair Items	CAL-COAST IRRIGATION, INC.	020-601-61140 005-701-60250		35.72 4.42 31.30
38973	12/31/2019 11393248	000686 2020 - HR - CA LABOR LAW POSTER	CALIFORNIA CHAMBER OF COMMERCE	001-410-67370		54.34 54.34
38974	12/31/2019 INST191879	000088 12/16/2019 - CH - POSTAGE METER SUPPLIES	CCI CENTRAL, INC.	001-410-61130		34.66 34.66
38975	12/31/2019 2075	000107 JANUARY 2020 - TRANSIT SERVICES	CITY OF LOMPOC	027-559-67445		1,666.66 1,666.66
38976	12/31/2019 81132	000788 10/29/2019 - PW - POST CLOSURE TRAINING	CITY OF SANTA MARIA	001-551-67575		333.33 333.33
38977	12/31/2019 25101345 25101379	000112 12/19/2019 - CH - Pest Control 12/26/2019 - PD/LIB - Pest Control	CLARK PEST CONTROL	001-558-60800 001-558-60800		282.00 123.00 159.00
38978	12/31/2019 887127 887128	000118 11/16/19-01/15/20 - HR - Copier overage charges 11/18-12/17/19 - CH/REV/FD copier overage charges	COASTAL COPY, INC.	001-410-61130 001-410-61130		389.98 33.62 356.36
38979	12/31/2019 INV0011495	000122 12/18/19-01/17/20 - CC Chamber - Internet Services	COMCAST CABLE	001-410-61292		150.42 150.42
38980	12/31/2019 INV0011511	000122 12/26/19-01/25/20 - CH - Internet Services	COMCAST CABLE	001-410-61292		286.01 286.01
38981	12/31/2019 INV0011512	000122 12/25/19-01/24/20 - REC - Telephone/Internet Srvc	COMCAST CABLE	001-511-61290		176.76 176.76
38982	12/31/2019 INV0011510	000122 12/29/19-1/28/2020 - WWTP - Internet Services	COMCAST CABLE	005-701-60210		236.01 236.01
38983	12/31/2019 INV0011498	000140 12/5&19/2019 - Planning Commission Meetings	DAN HEEDY	001-565-50010		100.00 100.00
38984	12/31/2019 INV0011509 INV0011509 INV0011509	000172 Dec2019-AnswrngSrvc/Jan2019-MessageSrvc Dec2019-AnswrngSrvc/Jan2019-MessageSrvc Dec2019-AnswrngSrvc/Jan2019-MessageSrvc	ECHO COMMUNICATIONS	001-558-60800 005-701-60800 020-601-60800		126.60 42.20 42.2 42.20
38985	12/31/2019 INV0011508	000629 Replace Check# 37322 issued on 01/09/2019	ED ANDRISEK	001-29008		93.85 93.85
38986	12/31/2019 393	001458 12/19/2019 - USPO - DOOR FRAME REPAIR/CLOSER	EMERGENCY REPAIR DOOR SERVICE	001-558-60250		453.00 453.00
38987	12/31/2019 S100018807.001	001364 12/17/2019 - WTP - MISC MAINT/REPAIR ITEM	FAMCON PIPE & SUPPLY-SM	020-601-60250		168.09 168.09
38988	12/31/2019 41983	000187 12/20/2019 - WTP - Misc Supplies	FARM SUPPLY COMPANY	020-601-61140		8.17 8.17
38989	12/31/2019 INV0011504 INV0011504	001040 12/19/19-01/18/2020 - Telephone Services 12/19/19-01/18/2020 - Telephone Services	FRONTIER COMMUNICATIONS	001-410-67705 001-565-67705		2,043.65 378.96 456.56

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	INV0011504	12/19/19-01/18/2020 - Telephone Services		005-701-67705		639.69
	INV0011504	12/19/19-01/18/2020 - Telephone Services		020-601-67705		568.44
38990	12/31/2019 085927	000543 12/6/2019 - WTP - Treatment Supplies	HD SUPPLY FACILITIES MAINTENANCE, LTD.	020-601-61111		138.16 138.16
38991	12/31/2019	000813	HOME DEPOT CREDIT SERVICES			917.15
	INV0011515	11/21-12/20/19 - Misc Maint/Repair		001-552-60256		187.03
	INV0011515	11/21-12/20/19 - Misc Maint/Repair		001-552-60258		187.02
	INV0011515	11/21-12/20/19 - Misc Matl's/Supplies		001-552-61125		147.88
	INV0011515	11/21-12/20/19 - Misc Maint/Repair		001-552-61140		100.80
	INV0011515	11/21-12/20/19 - Misc Maint/Repair		001-558-61127		195.41
	INV0011515	11/21-12/20/19 - Misc Maint/Repair		001-558-67600		60.26
	INV0011515	11/21-12/20/19 - Misc Maint/Repair		020-601-61140		38.75
38992	12/31/2019 3619301479	000229 12/19/2019 - WTP - 2 ea Water Pump	HOPKINS TECHNICAL PRODUCTS,INC	020-601-73500		2,620.46 2,620.46
38993	12/31/2019 INV0011500	001459 12/19/2019 - REC - REFUND - Wrestling Class	JASON CLELLAND	001-511-67140		98.00 98.00
38994	12/31/2019 31218	000252 12/18/2019 - PW - VEHICLE MAINTENANCE	JIM VREELAND FORD	001-558-60270		115.11 115.11
38995	12/31/2019 INV0011505	000827 2019-04-30 - Replace Chk# 37833	JOSEPH GRAUER	001-29008		11.15 11.15
38996	12/31/2019 2906	001173 12/17/2019 - WTP - Repair/Maint	JV Outdoor Power Equipment	020-601-60250		70.34 70.34
38997	12/31/2019 INV0011494 INV0011494 INV0011494	000280 12/31/19&01/07/20 - #153223 - Ntc of Unclmd Fnds 01/01&08/2020 - #153299 - Ntc of Unclmd Fnds 01/02&09/2020 - #153300 - Ntc of Unclmd Fnds	LEE CENTRAL COAST NEWSPAPERS	001-410-60900 001-410-60900 001-410-60900		560.30 284.80 132.65 142.85
38998	12/31/2019 INV0011499	001225 12/05&19/19 - Planning Commission Meetings	MARCILO SARQUILLA	001-565-50010		100.00 100.00
38999	12/31/2019 2019238	001384 12/9/19-12/8/20 - Annual Subscrptn - Muni-election	MCA DIRECT	001-401-60013		1,111.82 1,111.82
39000	12/31/2019 747464 748349 749330	000342 12/13/2019 - PW - Misc Maint/Repair Items 12/18/2019 - WTP - MAINT/REPAIR ITEMS 12/26/2019 - VlgPrk - Misc Maint/Repair Items	NIELSEN BUILDING MATERIALS,INC	001-552-61140 020-601-60250 001-552-61140		23.32 4.73 14.41 4.18
39001	12/31/2019 INV0011501 INV0011501 INV0011501 INV0011501 INV0011501 INV0011501 INV0011501 INV0011501 INV0011501	000352 11/05-12/05/2019 - Electricity Service 11/05-12/05/2019 - Electricity Service	P G & E	001-410-61241 001-501-61241 001-510-61241 001-550-61241 001-552-61241 001-556-61241 001-565-61241 005-701-61241 020-601-61241		24,025.85 730.63 212.35 179.24 4,822.15 400.27 75.49 293.01 6,680.45 10,632.26
39002	12/31/2019 INV0011497	001187 12/5&19/2019 - Planning Commission Meetings	PATTY J HAMMEL	001-565-50010		100.00 100.00
39003	12/31/2019 3846	000365 12/18/2019 - NON-PROFIT SPNSRSHP - HEAL/SYV	PEOPLE HELPING PEOPLE	001-410-67200		5,000.00 5,000.00

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39004	12/31/2019 1415007	000861 12/20/2019 - WWTP - Chemicals	POLYDYNE INC.	005-701-61111		1,304.80 1,304.80
39005	12/31/2019 93829168	000380 11/20-12/20/2019 - WWTP - Cylinder Rental	PRAXAIR DISTRIBUTION, INC.	005-701-61111		51.35 51.35
39006	12/31/2019 5145	001336 12/10/2019 - PW - Change Flags on poles - AOF	RANCH HANDS CONSTRUCTION, LLC	001-558-60250		600.00 600.00
39007	12/31/2019 INV0011496	001327 12/19/2019 - Planning Commission Meeting	ROBERT PAUL BLOKDYK	001-565-50010		50.00 50.00
39008	12/31/2019 55628	000432 12/31/19&01/07/20 - Public Notice Unclaimed Funds	SANTA BARBARA NEWS-PRESS	001-410-60900		140.80 140.80
39009	12/31/2019 CM0000156 INV0011506	000894 Nov 2019 - SYVTBID - Admin Fees Nov 2019 - SYVTBID Amount	Santa Ynez Valley Hotel Assn., Inc. dba	001-44250 001-22160		33,442.50 (682.50) 34,125.00
39010	12/31/2019 19-5051 19-5055	000450 December 2019 - Contracted Law Enfrmnt Services 10/21-12/01/2019- Motor Deputy Srvcs per Contract	SB CO SHERIFF'S DEPARTMENT	001-501-60800 001-501-60800		170,766.25 150,227.25 20,539.00
39011	12/31/2019 INV0011513	000507 11/21-12/21/19 - CH - Utility Gas Service	SoCalGas	001-410-61230		89.73 89.73
39012	12/31/2019 INV0011514	000507 11/21-12/21/19 - LIB/CCC - Utility Gas Service	SoCalGas	001-410-61230		90.84 90.84
39013	12/31/2019 INV0011502 INV0011502 INV0011502 INV0011502	000978 11/16-12/15/2019 - Misc Office Supplies 11/16-12/15/2019 - Misc Office Supplies 11/16-12/15/2019 - Misc Office Supplies 11/16-12/15/2019 - Misc Office Supplies	Staples Credit Plan	001-410-61130 001-420-61130 001-511-61130 020-601-61130		683.00 211.71 77.58 333.92 59.79
39014	12/31/2019 LW-1025516	000493 7/1/19-6/30/20 - WTP - Water System Annual Fees	State Water Resources Control Board - SWRCB	020-601-67575		9,368.15 9,368.15
39015	12/31/2019 25	001397 10/22/2019 - PW - RETAINER FOR RD MAINT/2018-19	TAYLOR JANE CONSTRUCTION LP	092-317-74100	09231774100	24,582.17 24,582.17
39016	12/31/2019 78494 78527 78528	001188 12/20/2019 - CC - Business Cards - A Mercado 12/26/2019 - CC - Business Cards - E Andrisek 12/26/2019 - HR - Business Cards - S Wolfe	The Hankering Corporation	001-401-60900 001-401-60900 001-402-60900		206.07 68.69 68.69 68.69
39017	12/31/2019 100145786	001071 11/1/2019 - WWTP - Uniform	Tractor Supply Co	005-701-60131		107.74 107.74
39018	12/31/2019 49785	000677 SRVCS->11/30/2019 - REG COMPLIANCE SRVCS 2019-2020	WALLACE GROUP	020-601-60800		8,409.07 8,409.07
39019	12/31/2019 5008526796	001063 1/5-2/4/2020 - REC - Copier Lease	Wells Fargo Vendor Fin Serv	001-511-60310		333.12 333.12
0005447349	12/11/2019 INV0011440 INV0011440 INV0011440 INV0011440 INV0011440 INV0011440 INV0011440 INV0011442 INV0011442 INV0011442	000193 K ABELLO - CC THROUGH 11/18/2019 K ABELLO - CC THROUGH 11/18/2019 R HESS - CC THROUGH 11/18/2019 R HESS - CC THROUGH 11/18/2019 R HESS - CC THROUGH 11/18/2019	FIRST NATIONAL BANK OF OMAHA	001-12500 001-511-60250 001-511-60900 001-511-67135 001-511-67135 001-511-67570 001-410-60014 001-552-60258 001-558-60131	54038-040 54018-040	14,056.54 11.88 48.20 79.95 2,029.00 2,023.32 6.39 1,405.95 757.48 192.87

Check Disbursements - City Council - January 09, 2020

Payment Dates: 12/04/2019 - 12/31/2019

Payment Number	Payment Date Payable Number	Vendor # Description Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	INV0011442	R HESS - CC THROUGH 11/18/2019	001-558-60210		79.70
	INV0011442	R HESS - CC THROUGH 11/18/2019	001-558-60710		66.67
	INV0011442	R HESS - CC THROUGH 11/18/2019	001-558-61140		63.96
	INV0011442	R HESS - CC THROUGH 11/18/2019	005-701-60131		192.86
	INV0011442	R HESS - CC THROUGH 11/18/2019	005-701-60250		59.40
	INV0011442	R HESS - CC THROUGH 11/18/2019	005-701-61140		63.94
	INV0011442	R HESS - CC THROUGH 11/18/2019	020-601-60131		192.86
	INV0011442	R HESS - CC THROUGH 11/18/2019	020-601-61140		63.94
	INV0011443	D KING - CC THROUGH 11/18/2019	001-401-60710		934.82
	INV0011444	A MERCADO - CC THROUGH 11/18/2019	001-401-60710		1,087.95
	INV0011445	L REID - CC THROUGH 11/18/2019	001-22416	90010-070	124.00
	INV0011445	L REID - CC THROUGH 11/18/2019	001-401-60900		30.58
	INV0011445	L REID - CC THROUGH 11/18/2019	001-403-60710		500.00
	INV0011445	L REID - CC THROUGH 11/18/2019	001-403-61130		51.96
	INV0011445	L REID - CC THROUGH 11/18/2019	001-410-60900		199.71
	INV0011445	L REID - CC THROUGH 11/18/2019	001-410-61130		68.14
	INV0011446	AJ SANCHEZ - CC THROUGH 11/18/2019	001-401-60710		943.85
	INV0011447	H SIERRA - CC THROUGH 11/18/2019	001-401-60710		822.08
	INV0011448	P SMITH - CC THROUGH 11/18/2019	001-511-61280		79.09
	INV0011448	P SMITH - CC THROUGH 11/18/2019	001-511-67135	54034-040	132.50
	INV0011448	P SMITH - CC THROUGH 11/18/2019	001-511-67140		118.93
	INV0011449	K THOMSEN - CC THROUGH 11/18/2019	001-12500		5.45
	INV0011449	K THOMSEN - CC THROUGH 11/18/2019	001-511-60250		386.44
	INV0011449	K THOMSEN - CC THROUGH 11/18/2019	001-511-60800		90.00
	INV0011449	K THOMSEN - CC THROUGH 11/18/2019	001-511-67140		84.29
	INV0011449	K THOMSEN - CC THROUGH 11/18/2019	001-511-67570		2.93
	INV0011450	S WOLFE - CC THROUGH 11/18/2019	001-402-60710		841.65
	INV0011450	S WOLFE - CC THROUGH 11/18/2019	001-402-60900		35.00
	INV0011451	S ZAMORA - CC THROUGH 11/18/2019	001-420-60650		110.00
	INV0011451	S ZAMORA - CC THROUGH 11/18/2019	001-420-61130		68.80
Payment Total:					634,604.92

Report Summary

Fund Summary

Fund	Payment Amount
001 - General Fund	418,905.40
005 - Sewer Fund	35,939.58
020 - Water Fund	82,894.03
025 - Gas Tax Fund	4,579.12
027 - Local Transportation Fund	1,666.66
029 - Transportation Planning	1,200.00
092 - Capital Improvement Proj Fund	89,420.13
Grand Total:	634,604.92

Account Summary

Account Number	Account Name	Payment Amount
001-12500	Other Receivables - Due from Solvang Joint Events	17.33
001-22160	SYVTBID Payable	34,125.00
001-22416	Developer Deposit	5,994.92
001-29008	Unclaimed Funds	105.00
001-401-50400	Medical Benefit	682.54
001-401-60013	Election Expense	1,111.82
001-401-60710	Travel & Training	3,788.70
001-401-60900	Miscellaneous	167.96
001-402-50400	Medical Benefit	202.93
001-402-60650	Membership & Publications	1,400.00
001-402-60710	Travel & Training	841.65
001-402-60900	Miscellaneous	103.69
001-403-50400	Medical Benefit	79.87
001-403-60520	Advertising - Legal	248.55
001-403-60710	Travel & Training	500.00
001-403-61130	Office Supplies	51.96
001-404-60840	Contract Services-Legal Fees	11,332.85
001-410-50400	Medical Benefit	225.34
001-410-60014	Emergency Operations	1,460.35
001-410-60310	Equipment Rental	725.19
001-410-60800	Contract Services	134.50
001-410-60900	Miscellaneous	927.81
001-410-61130	Office Supplies	737.53
001-410-61230	Utilities - Gas	180.57
001-410-61241	Utilities - Electric	730.63
001-410-61292	Internet Access/ Website Maint	436.43
001-410-67200	Community Organization Support	5,000.00
001-410-67370	H/R Expense	139.34
001-410-67705	Telephone	445.33
001-410-67790	Visitors Bureau	37,500.00
001-420-50400	Medical Benefit	218.99
001-420-60021	Audit	2,333.34
001-420-60650	Membership & Publications	110.00
001-420-60710	Travel & Training	300.00
001-420-60800	Contract Services	2,136.32
001-420-61130	Office Supplies	146.38
001-44250	Miscellaneous	(682.50)
001-501-60800	Contract Services	226,589.42
001-501-61241	Utilities - Electric	212.35
001-510-61241	Utilities - Electric	179.24
001-511-50400	Medical Benefit	528.22
001-511-60250	Maintenance/Repair	434.64
001-511-60310	Equipment Rental	333.12
001-511-60510	Advertising	220.00
001-511-60800	Contract Services	712.80
001-511-60900	Miscellaneous	182.74

Account Summary

Account Number	Account Name	Payment Amount
001-511-61130	Office Supplies	333.92
001-511-61280	Fuel-Vehicles	295.84
001-511-61290	Telephone/Internet	210.06
001-511-67135	Buelltton Rec Program Trips	4,364.82
001-511-67140	Buelltton Recreation Program	5,810.72
001-511-67570	Recreation Program 50/50	9.32
001-550-61241	Utilities - Electric	4,822.15
001-551-60800	Contract Services	12,142.50
001-551-67575	Regulatory Compliance	690.83
001-552-60059	Maintenance-Repair Village Park	4,210.50
001-552-60255	Maintenance/Repair-Golf Course	1,295.00
001-552-60256	Maintenance/Repair-Oak Park	198.86
001-552-60258	Maintenance/Repair-River View	2,157.55
001-552-60800	Contract Services	13,595.00
001-552-61125	Small Equipment	147.88
001-552-61140	Operational Supplies	121.75
001-552-61241	Utilities - Electric	400.27
001-556-60250	Maintenance/Repair	155.08
001-556-60800	Contract Services	3,960.00
001-556-61241	Utilities - Electric	75.49
001-558-50400	Medical Benefit	823.18
001-558-60131	Laundry / Uniforms	192.87
001-558-60210	Computer Maintenance &Software	79.70
001-558-60250	Maintenance / Repair	2,028.06
001-558-60270	Maintenance - Vehicles	1,489.30
001-558-60650	Membership & Publications	300.00
001-558-60710	Travel & Training	66.67
001-558-60800	Contract Services	5,041.27
001-558-60900	Miscellaneous	75.13
001-558-61127	Tools	145.41
001-558-61140	Operational Supplies	63.96
001-558-61280	Fuel - Vehicles	488.15
001-558-67600	Safety Equipment	679.22
001-558-67705	Telephone	143.63
001-565-50010	Planning Commission Salaries	350.00
001-565-50400	Medical Benefit	258.73
001-565-60800	Contract Services	7,087.50
001-565-60830	Contract Services-Engineering	475.00
001-565-61130	Office Supplies	17.66
001-565-61241	Utilities - Electric	293.01
001-565-67705	Telephone	456.56
005-701-50400	Medical Benefit	489.94
005-701-60021	Audit	2,333.33
005-701-60131	Laundry / Uniforms	300.60
005-701-60210	Computer Maintenance &Software	236.01
005-701-60250	Maintenance / Repair	7,426.17
005-701-60270	Maintenance - Vehicles	2,171.81
005-701-60800	Contract Services	10,551.89
005-701-61111	Chemicals / Analysis	3,902.45
005-701-61127	Tools	26.49
005-701-61140	Operational Supplies	552.94
005-701-61241	Utilities - Electric	6,680.45
005-701-61280	Fuel - Vehicles	488.16
005-701-67705	Telephone	779.34
020-601-50400	Medical Benefit	489.93
020-601-60021	Audit	2,333.33
020-601-60131	Laundry / Uniforms	192.86
020-601-60250	Maintenance / Repair	4,552.94

Account Summary

Account Number	Account Name	Payment Amount
020-601-60270	Maintenance - Vehicles	3,633.49
020-601-60800	Contract Services	9,794.09
020-601-60830	Contract Services-Engineering	3,125.00
020-601-61111	Chemicals / Analysis	1,120.33
020-601-61127	Tools	20.46
020-601-61130	Office Supplies	59.79
020-601-61140	Operational Supplies	387.41
020-601-61241	Utilities - Electric	10,632.26
020-601-61280	Fuel - Vehicles	488.16
020-601-67575	Regulatory Compliance	9,368.15
020-601-67635	State Water Project	33,386.92
020-601-67705	Telephone	688.45
020-601-73500	Equipment	2,620.46
025-554-60800	Contract Services	4,352.50
025-557-60800	Contract Services	226.62
027-559-67445	Lompoc- Wine Country Express	1,666.66
029-557-60800	Contract Services	1,200.00
092-215-70005	Design and Permitting	8,815.00
092-306-71500	Project Management and Inspections	6,324.00
092-306-74100	Construction and Improvements	25,350.75
092-307-70005	Design and Permitting	6,515.00
092-311-70005	Design and Permitting	4,005.00
092-317-74100	Construction and Improvements	24,582.17
092-318-70005	Design and Permitting	262.50
092-704-70005	Design and Permitting	13,370.71
092-706-74100	Construction and Improvements	195.00
Grand Total:		634,604.92

Project Account Summary

Project Account Key		Payment Amount
None		534,825.05
09221570005	Avenue of Flags Median 2 Improvements	8815
09230671500	Phase III Hwy 246/Sycamore Ped Xing	6,324.00
09230674100	Phase III Hwy 246/Sycamore Ped Xing	25,350.75
09230770005	McMurray Road Widening/TS (13/14)	6,515.00
09231170005	Industrial Way Street Lights (General Fund)	4,005.00
09231774100	Road Maintenance Project (18/19)	24,582.17
09231870005	Road Maintenance Project (19/20)	262.50
09270470005	Sewer Line Replacement	13,370.71
09270674100	WWTP Facilities Improvements	195.00
54018-040	Yellowstone National Park 5/28/19-6/3/19	2,023.32
54034-040	Autry Museum of the American West 11/14/19	132.50
54037-040	Descanso Gardens 12/3/19	180.00
54038-040	Hamilton @ Pantages 4/19/20	2,029.00
90010-070	Crossroads Ctr at The Village	708.53
90017-070	Village Park	2,108.93
90021-070	Village Capital Pacific Townhomes	1,293.94
90037-070	Fig Mountain Brewing	869.07
90044-070	The Industrial Network	933.45
90054-070	653 Ave of Flags - ARCO	81.00
Grand Total:		634,604.92



UBPKT01792 - Refunds 01 UBPKT01790 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
04-08400-002	GALARNEAU, PHILIP	12/30/2019	38962	31.56			31.56	Generated From Billing
Total Refunds: 1				Total Refunded Amount:	31.56			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	31.56
Revenue Total:	31.56

General Ledger Distribution

Posting Date: 12/30/2019

Account Number	Account Name	Posting Amount	IFT
Fund: 020 - WATER FUND			
020-10000	Claim On Pooled Cash	-31.56	Yes
020-22420	Unapplied Credits	31.56	
020 Total:		0.00	
Fund: 999 - POOLED CASH			
999-10001	Pooled Cash - General Checking	-31.56	
999-27000	Due To Other Funds	31.56	Yes
999 Total:		0.00	
Distribution Total:		0.00	

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 4

To: The Honorable Mayor and City Council

From: Shannel Zamora, Finance Director

Meeting Date: January 9, 2020

Subject: Monthly Treasurer’s Report – November 30, 2019

BACKGROUND

California Government Code Section 53646(b)(3) provides mandatory investment reporting requirements for California public agencies. The attached Treasurer’s Report complies with the State’s reporting requirement.

On June 13, 2019, Council adopted the current Investment Policy per Resolution 19-15 which states the City Finance Director, as the investment officer, must submit monthly reports to City Council to demonstrate that sufficient cash flow liquidity is available to meet the succeeding month’s estimated expenditures.

This Treasurer’s Report is for November 30, 2019. Treasurer’s Reports are presented on a monthly basis.

FISCAL IMPACT

There is no fiscal impact; this report is intended to show the City Council the financial performance of the City’s investment portfolio of idle funds.

RECOMMENDATION

That the City Council receive and file the Treasurer’s Report for the month ending November 30, 2019.

ATTACHMENTS

Attachment 1 – Monthly Treasurer’s Report – November 30, 2019



City of Buellton

City of Buellton

Monthly Treasurer's Report

For the month ending in November 30, 2019

January 9, 2020

This report presents the City's cash activity and investment portfolio as of November 30, 2019. The report includes:

- 1) Cash and investments at November 30, 2019 compared to the prior month;
- 2) A reconciliation of cash and investments to City ledger balances;
- 3) All investments managed by the City on its own behalf;
- 4) Beginning of year fund balance, revenues, expenditures and ending fund balance for each fund at November 30, 2019

The following schedule is a summary of the City's cash and investments based on recorded value as of November 30, 2019 compared with the prior month.

	November 30, 2019	October 31, 2019	\$ Change
Cash	\$ 6,137,702.24	\$ 6,115,036.54	\$ 22,665.70
Investments held by the City	10,065,026.45	10,055,775.85	\$ 9,250.60
TOTAL CASH AND INVESTMENTS	\$ 16,202,728.69	\$ 16,170,812.39	\$ 31,916.30

Summary of activity for the Month and Future Liquidity: *The majority of the difference in the recorded value for cash and investments held by the City from last month is as a result of payments for construction of capital improvement projects offset with the receipt of September 2019 Sales Tax, receipt of secured property taxes and Certificate of Deposits (CDs) interest earnings. The portfolio is sufficiently liquid to meet expected expenditures for the coming six months.*

The following schedule is a reconciliation of Cash and Investments to City ledger:



Bank Reconciliation - November 2019

City of Buellton, CA
For the Period Ending 11/30/2019

ACCOUNT #	ACCOUNT NAME	10/31/2019 BALANCE	CURRENT ACTIVITY	11/30/2019 BALANCE
<u>CLAIM ON CASH</u>				
001-10000	Claim On Pooled Cash	9,264,653.09	265,057.18	9,529,710.27
005-10000	Claim On Pooled Cash	1,759,706.03	(11,030.92)	1,748,675.11
006-10000	Claim on Pooled Cash	117,049.95	-	117,049.95
020-10000	Claim On Pooled Cash	3,249,812.91	147,888.67	3,397,701.58
021-10000	Claim on Pooled Cash	192,785.47	-	192,785.47
023-10000	Claim On Pooled Cash	486,016.57	-	486,016.57
024-10000	Claim On Pooled Cash	35,677.45	-	35,677.45
025-10000	Claim On Pooled Cash	287,510.23	3,916.82	291,427.05
027-10000	Claim On Pooled Cash	263,320.48	(2,806.44)	260,514.04
029-10000	Claim On Pooled Cash	30,489.52	(2,080.00)	28,409.52
031-10000	Claim On Pooled Cash	265,287.05	37,070.64	302,357.69
075-10000	Claim On Pooled Cash	218,503.64	-	218,503.64
090-10000	Claim On Pooled Cash	-	-	-
091-10000	Claim On Pooled Cash	-	-	-
092-10000	Claim On Pooled Cash	-	(406,099.65)	(406,099.65)
TOTAL CLAIM ON CASH		<u>16,170,812.39</u>	<u>31,916.30</u>	<u>16,202,728.69</u>
<u>CASH IN BANK</u>				
Cash in Bank				
999-10001	Pooled Cash - General Checking	6,101,503.49	22,509.97	6,124,013.46
999-10002	Pooled Cash - Money Market	206,506.34	32.81	206,539.15
999-10003	Pooled Cash - FSA	13,533.05	155.73	13,688.78
999-10004	Pooled Cash - Brokerage	1,371,795.52	9,217.79	1,381,013.31
999-10005	Pooled Cash - LAIF	8,477,473.99	-	8,477,473.99
TOTAL: Cash in Bank		<u>16,170,812.39</u>	<u>31,916.30</u>	<u>16,202,728.69</u>

Per Statements:	11/30/2019
Rabobank General Checking	6,544,791.99
Rabobank Money Market	206,539.15
Rabobank FSA	13,688.78
Local Agency Investment Fund	8,477,473.99
Multi-Securites Bank	1,381,013.31
Total Cash per Statements:	16,623,507.22

Claim on Cash vs. Total Cash Per Statements:	(420,778.53)
Outstanding items per System Reconciliation	(420,778.53)
Difference:	(0.00)

City of Buellton
Investment Summary
November 30, 2019

	Percent of Portfolio	Yield	Maturity Term	Maturity Date	Par Value	Market Value
Local Agency Investment Fund - LAIF	84.64%	2.45%	n/a	n/a	\$ 8,477,473.99	\$ 8,477,473.99
Certificates of Deposits (Held with Multi-Securities Bank)						
Direct Federal Credit Union	1.00%	2.75%	16 mo.	1/24/2020	100,000.00	100,181.00
Goldman Sachs Bank	2.00%	2.75%	2 yrs.	5/11/2020	200,000.00	201,034.00
T CTT Federal Credit Union	1.20%	2.05%	1 yr.	7/23/2020	120,000.00	120,354.00
Wells Fargo Bank	2.49%	2.25%	5 yrs.	8/16/2022	249,000.00	252,080.13
Sallie Mae Bank	1.00%	3.20%	5 yrs.	5/9/2023	100,000.00	104,626.00
First Technology Bank Fed Cr Union	1.03%	3.60%	5 yrs.	12/26/2023	103,000.00	110,229.57
First Technology Bank Fed Cr Union	1.00%	3.35%	5 yrs.	2/6/2024	100,000.00	106,119.00
Comenity Cap Bank	1.60%	2.80%	5yrs.	4/15/2024	160,000.00	166,313.60
Morgan Stanley Bank	1.00%	2.75%	5 yrs.	5/2/2024	100,000.00	103,732.00
Capital One Bank	1.00%	2.00%	5 yrs.	8/21/2024	100,000.00	100,373.00
Multi-Securities Bank - Cash in Holding						15,971.01
Money Market (Held with Rabobank)	2.06%	0.20%		n/a	206,506.34	206,539.15
Total City Investments	<u>100.00%</u>				<u>\$ 10,015,980.33</u>	<u>\$ 10,065,026.45</u>

Currently, short-term excess cash is primarily invested in the Local Agency Investment Fund (LAIF) administered by the State Treasurer. This is a high quality investment available in terms of safety, liquidity, and yield. Due to fluctuations in the marketplace, the City may have some investments with a current market value that is greater or less than the recorded value. This difference has no effect on investment yield as the City intends to hold the securities to maturity. However, generally accepted accounting principles require that market gains and losses be reported as interest earnings or losses at year-end.

The following is a fund balance schedule showing beginning fund balance at July 1, 2019 plus revenues minus expenditures for the period, resulting in ending fund balance at November 30, 2019. Fund balance includes total assets and liabilities of the City.



City of Buellton, CA

Fund Balance Report

As Of 11/30/2019

Fund	July 1, 2019 Balance	Total Revenues	Total Expenses	Nov 30, 2019 Balance
001 - General Fund	10,401,733.46	2,845,668.84	3,577,174.73	9,670,227.57
005 - Sewer Fund	3,188,079.16	554,395.31	503,727.21	3,238,747.26
006 - Wastewater Capital	230,946.11	361.60	-	231,307.71
020 - Water Fund	6,400,079.38	1,230,488.43	1,060,128.70	6,570,439.11
021 - Water Capital	403,504.96	595.57	-	404,100.53
023 - Housing Fees	484,515.12	1,501.45	-	486,016.57
024 - Traffic Mitigation Fund	35,567.23	110.22	-	35,677.45
025 - Gas Tax Fund	307,781.68	87,089.33	94,733.08	300,137.93
027 - Local Transportation Fund	323,882.03	2,679.47	72,430.80	254,130.70
029 - Transportation Planning	(103,452.73)	101.22	4,880.00	(108,231.51)
031 - Measure A	493,699.39	136,826.62	332,199.88	298,326.13
075 - Trust & Agency Fund	7,347.21	705.92	-	8,053.13
090 - Long-Term Debt	(2,609,593.50)	-	-	(2,609,593.50)
091 - General Fixed Assets	20,191,788.24	-	-	20,191,788.24
092 - Capital Improvement Proj Fund	-	1,403,123.24	1,403,123.24	(0.00)
	39,755,877.74	6,263,647.22	7,048,397.64	38,971,127.32

As required by Government Code Section 53646 (b) (3), the chief officer for the City declares that there is sufficient funds to meet all obligations for the next six months.

Shannel Zamora

Shannel Zamora
Finance Director

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 5

To: The Honorable Mayor and City Council

From: Scott Wolfe, City Manager

Meeting Date: January 9, 2020

Subject: Ordinance No. 20-01 – “An Ordinance of the City Council of the City of Buellton, California, Re-Adopting Chapter 8.12 of the Buellton Municipal Code Pertaining to the 2019 California Fire Code as Adopted and Amended by the County of Santa Barbara” (Introduction and First Reading)

BACKGROUND

The City contracts with the County of Santa Barbara for all fire related services, including emergency response and fire inspection services. As such, the City has adopted the California Fire Code as adopted and amended by Chapter 15 of the Santa Barbara County Code as the fire code of the City of Buellton.

As a housekeeping item, the City regularly updates its Municipal Code to reflect the most current versions of the California Fire Code and Chapter 15 of the Santa Barbara County Code. This proposed ordinance amendment updates the California Fire Code from the 2013 to the current 2019 version, and continues to incorporate by reference all changes to Chapter 15 of the Santa Barbara County Code.

The following are the proposed changes to Section 8.12.020 (new text is underlined and deleted text is in ~~strikeout~~):

8.12.020 Adoption of California Fire Code and Chapter 15 of the Santa Barbara County Code.

The 2019 ~~2013~~ edition of the California Fire Code as adopted and amended by the Santa Barbara County board of supervisors as Chapter 15 of the Santa Barbara County Code is hereby ratified and adopted by reference as the fire code of the city.

This agenda item is listed as a Business Item rather than a Public Hearing. While this is not typical of an item proposing the adoption of an ordinance, it is proper procedure pursuant to CA Government Code Section 55022.3, which specifies the notice requirements for the adoption of an ordinance by reference. The second reading of this ordinance will take place at a future meeting (proposed for February 13, 2020) as a noticed Public Hearing. Prior to this public hearing, the state-required public notice, consisting of publication in a newspaper of general circulation, for two successive weeks with at least five days between them, will have been made.

ENVIRONMENTAL REVIEW

This project is exempt from the California Environmental Quality Act (CEQA), under CEQA Guidelines Section 15061(b)(3), because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council consider the introduction and first reading of Ordinance No. 20-01 – “An Ordinance of the City Council of the City of Buellton, California, Re-Adopting Chapter 8.12 of the Buellton Municipal Code Pertaining to the 2019 California Fire Code as Adopted and Amended by the County of Santa Barbara”, that further reading be waived, that Ordinance No. 20-01 be passed to second reading at a duly noticed public hearing scheduled to be held on February 13, 2020, and that staff be directed to publish notice of that public hearing as required by law.

ATTACHMENTS

Ordinance No. 20-01

ORDINANCE NO. 20-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, RE-ADOPTING CHAPTER 8.12 OF THE BUELLTON MUNICIPAL CODE PERTAINING TO THE 2019 CALIFORNIA FIRE CODE AS ADOPTED AND AMENDED BY THE COUNTY OF SANTA BARBARA

SECTION 1: The City contracts with the County of Santa Barbara for all fire related services, including emergency response and fire inspection services. As such, the City has adopted the California Fire Code as adopted and amended by Chapter 15 of the Santa Barbara County Code as the fire code of the City of Buellton. As a housekeeping item, the City regularly updates the Municipal Code to reflect the most current versions of the California Fire Code and Chapter 15 of the Santa Barbara County Code. This proposed ordinance amendment updates the California Fire Code from the 2013 to the current 2019 version, and continues to incorporate by reference all changes to Chapter 15 of the Santa Barbara County Code.

SECTION 2: All proceedings having been duly taken as required by law, and upon review of the information provided in the staff report, consideration of the testimony given at the public hearing, as well as other pertinent information, the City Council finds the following:

- A. Record.** Prior to rendering a decision on any aspect of the proposed ordinance amendment, the City Council considered the following:
1. All public testimony, both written and oral, received in conjunction with that certain public hearing conducted by the City Council on February 13, 2020 (“Public Hearing”).
 2. All oral, written and visual materials presented by City staff in conjunction with the Public Hearing.
 3. The following informational documents which, by this reference, are incorporated herein.
 - a. The staff report submitted to the City Council dated February 13, 2020 (the “Staff Report”).
- B. Public Review.** On the basis of evidence hereinafter listed, all administrative procedures and public participation requirements prescribed in California Government Code Section 55022.3 and the Buellton Municipal Code have been lawfully satisfied:
1. A notice was published in a legal section of a newspaper of general circulation on January 23 and January 30, 2020.

- 2. The Public Notice was posted in two public locations on January 23, 2020, a minimum of 10 days in advance of the Public Hearing.

C. Environmental Review. The Council finds that the actions contemplated by this ordinance are exempt from the California Environmental Quality Act (CEQA), under CEQA Guidelines Section 15061(b)(3), in that it can be seen with certainty that there is no possibility for the proposed ordinance to have a significant effect on the environment.

SECTION 3. ADOPTION:

THE CITY COUNCIL OF THE CITY OF BUELLTON DOES HEREBY ORDAIN AS FOLLOWS (ADDITIONS ARE UNDERLINED, ~~DELETIONS ARE IN STRIKEOUT~~):

8.12.020 Adoption of California Fire Code and Chapter 15 of the Santa Barbara County Code.

The 2019 ~~2013~~ edition of the California Fire Code as adopted and amended by the Santa Barbara County board of supervisors as Chapter 15 of the Santa Barbara County Code is hereby ratified and adopted by reference as the fire code of the city.

SECTION 4: If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance irrespective of the fact that any one or more sections, subsections, subdivision, sentences, clauses, phrases or portions thereof be declared invalid or unconstitutional.

SECTION 5: The City Clerk: (i) shall certify as to the passage of this Ordinance and shall cause the same to be published as required by law; (ii) is hereby authorized and directed to make typographical, grammatical and similar corrections in the final text of the Ordinance so long as such corrections do not constitute substantive changes in context; and (iii) cause the Buellton Municipal Code to be reprinted by deleting language contained within Section 3 of this Ordinance that is stricken and adding language that is underlined.

PASSED, APPROVED, AND ADOPTED this ____ day of February 2020.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: SW
Council Agenda Item No.: 6

To: The Honorable Mayor and City Council

From: Shannel Zamora, Finance Director

Meeting Date: January 9, 2020

Subject: Review of Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2019

BACKGROUND

Staff is pleased to present the Comprehensive Annual Financial Report (CAFR) for the fiscal year July 1, 2018 through June 30, 2019 (Attachment 1). Although submitted to the Mayor and City Council for consideration, the CAFR is also intended to provide relevant financial information to the residents of Buellton, taxpayers, creditors, investors and other interested parties.

The CAFR was prepared at the request of the City Manager to ensure a more comprehensive financial presentation of the City's fiscal position which provides a broader scope than the basic audited financial statements prepared in the past. The City has won its sixth consecutive Certificate of Achievement for Excellence in Financial Reporting Award for the CAFR from the Government Finance Officers Association (GFOA). We will continue to prepare and submit the CAFR to the GFOA in anticipation of receiving the Certificate of Achievement for Excellence in Financial Reporting each year.

Attachment 2 is a glossary of terms within the CAFR. A detailed general ledger report showing revenue and expenditures (budget vs. actual) for Governmental and Proprietary Funds is also attached for reference purposes (Attachment 3 and 4 respectively). Page 23 of the CAFR presents descriptions of the major funds presented in the Fund Financial Statements.

The City contracted with Moss, Levy and Hartzheim, LLP, a firm of licensed certified public accountants, licensed to practice in the State of California, to perform the annual independent audit. The auditors expressed an opinion that the City's financial statements for fiscal year 2018-2019 are fairly stated in conformity with accounting principles generally accepted in the United States. This is the most favorable conclusion and is commonly known as an "unmodified" or "clean" opinion. The independent auditor's report is included in the Financial Section of this report. As part of the audit, Moss, Levy

& Hartzheim also reviewed and performed tests of the City's internal accounting control procedures to determine if there are any material weaknesses or instances of non-compliance. Attachment 5 is the Letter of Government Auditing Standards that reflects two findings as a result of the internal control review. The findings have been addressed by finance staff. Travis Hole from Moss, Levy and Hartzheim will be in attendance at the meeting to answer questions.

As shown on Page 4 of the CAFR, it is organized into three sections:

- The Introductory Section is intended to familiarize the reader with the general organizational structure of the City, the nature and scope of City services and specifics of the City's legal operating environment. It includes a transmittal letter that provides this background information and acknowledges the efforts and awards bestowed upon the City through a concerted effort of Finance and department management staff.
- The Financial Section includes Management's Discussion & Analysis, the Basic Financial Statements, which include the government-wide financial statements that present an overview of the City's entire financial operations from a long-term perspective and the fund financial statements along with the notes to the basic financial statements, that present financial information for each of the City's major funds, non-major governmental funds, as well as enterprise funds, internal service funds and fiduciary funds (Pages 1-59). This section also contains the independent auditor's report on the Basic Financial Statements.
- The Statistical Section presents up to ten years of unaudited statistical data on the City's financial trends, revenue capacity, debt capacity, demographic and economic financial statements and note disclosures in order to gain a context of whether the City's financial health is improving or deteriorating over time.

FISCAL IMPACT

There is no fiscal impact to the City as a result of the 2018-19 CAFR.

RECOMMENDATION

That the City Council review and file the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2019.

ATTACHMENTS

- Attachment 1 – Comprehensive Annual Financial Report for June 30, 2019
- Attachment 2 – Glossary of terms
- Attachment 3 – 2018-19 Revenue and Expenditures Report (Governmental Funds)
- Attachment 4 – 2018-19 Revenue and Expenditures Report (Proprietary Funds)
- Attachment 5 – Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and other matters

CITY OF BUELLTON, CALIFORNIA COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR THE FISCAL YEAR ENDED JUNE 30, 2019



CITY OF BUELLTON, CALIFORNIA
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED
JUNE 30, 2019

PREPARED BY:

FINANCE DEPARTMENT

Shannel Zamora, Finance Director

INTRODUCTORY SECTION

CITY OF BUELLTON

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CITY OF BUELLTON

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City of Buellton

December 03, 2019

To the Honorable Mayor, Members of the City Council and Citizens of the City of Buellton:

We are pleased to present the Comprehensive Annual Financial Report (“CAFR”) of the City of Buellton (“City”) for the fiscal year July 1, 2018 through June 30, 2019. Although submitted to the Mayor and City Council (“Council”) for consideration, the CAFR is also intended to provide relevant financial information to the residents of Buellton, taxpayers, creditors, investors and other interested parties.

The Letter of Transmittal provides a non-technical summary of City finances, services, achievements and economic prospects. We ask that readers who wish for a more detailed discussion of the City’s financial results refer to Management’s Discussion & Analysis (“MD&A”). The City’s MD&A can be found immediately following the report by the independent auditor. State law requires that every general purpose local government publish, within twelve months of the close of each fiscal year, a complete set of audited financial statements. This report is published to fulfill that requirement for the fiscal year ended June 30, 2019.

The City Administration is responsible for the accuracy of the information contained in this report, the adequacy of its disclosures and the fairness of its presentation. We believe this CAFR to be complete and reliable in all material respects. To provide a reasonable basis for making this representation, we have established a comprehensive system of internal controls designed to protect City assets from loss, to identify and record transactions accurately, and to compile the information necessary to produce financial statements in conformity with generally accepted accounting principles (GAAP). Because the cost of control should not exceed the benefit derived; the objective is to provide reasonable, rather than absolute assurance, that the financial statements are free of any material misstatements.

The City contracted with Moss, Levy and Hartzheim, LLP, a firm of licensed certified public accountants, to practice in the State of California, to perform the annual independent audit. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The auditors expressed an opinion that the City’s financial statements for fiscal year 2018-2019 are fairly stated in conformity with accounting principles generally accepted in the United States. This is the most favorable conclusion and is commonly known as an “unmodified” or “clean” opinion. The independent auditor’s report is included in the Financial Section of this report.

CITY OF BUELLTON
Letter of Transmittal
For the Year Ended June 30, 2019

REPORTING ENTITY

The City of Buellton has operated under the Council-Manager form of government since incorporation in February 1992. The Mayor and Council form the legislative body that represents the community and is empowered to formulate citywide policy. Council members serve four-year terms, with two members elected every two years. Starting in 2016, the City transitioned from an appointed Mayor to an elected Mayor with a two-year term. The City Manager is appointed by the Council and serves as the chief administrative officer of the organization responsible for the administration of City affairs, day-to-day operations and implementation of Council policies. In addition to the City Manager, the City Attorney is appointed by and reports directly to the Council.

The City of Buellton, California was incorporated in 1992 and is in the central coast part of the state, within the Santa Ynez Valley. It is located at the regional intersection of Highways 101 and 246 about 45 miles North of the City of Santa Barbara. Buellton occupies an area of 1.6 miles and serves a population of about 5,453 consisting of 1,956 households within the City. Thousands of travelers have come to know Buellton as the Home of the Split Pea Soup, giving credit to Andersen's Split Pea Soup Restaurant. The City is surrounded by cattle ranches, the beautiful Santa Ynez Mountains, vineyards and wineries. No longer merely a crossroads stop for tourists and travelers, the City has evolved into a highly desirable place to live and work. Buellton's scenic biking routes, hiking trails and wine trails are a popular recreational attraction. The botanical gardens at Riverview Park are a picturesque vista for locals and tourists alike.

The City of Buellton provides a full range of services through in-house staff and via contracts, including police and fire protection; refuse collection; off-street parking; building inspections; licenses and permits; the construction and maintenance of highways, streets, and other infrastructure; recreational and cultural activities; library services; low-income housing; and transit services. The City contracts with the County of Santa Barbara for Police and Fire services. Refuse collection services are under contract with Marborg Industries. Water distribution and sanitary sewer services are provided through departments of the City of Buellton and are maintained as separate funds in the proprietary section of these financial statements.

The CAFR includes all funds of the City, as well as all governmental organizations and activities for which the Council has financial accountability.

ECONOMIC CONDITION AND FISCAL OUTLOOK

The City has experienced a period of growth over the past several years. In the last ten years, the population of the City has grown by 12.83 percent. Development in the city has prospered with eighteen open projects which consist of multi-family residential, industrial, commercial, mixed used projects. In FY 2016-17, the construction of 155 townhomes of the Vineyard Village Townhomes Project began. At the end of FY 2018-19, close to 127 homes were completed.

CITY OF BUELLTON
Letter of Transmittal
For the Year Ended June 30, 2019

Revenues, such as property tax and sales tax, are all affected positively from the increased development both indirectly from the growth in population and directly by the growth in assessed property value.

In addition, the City's sales tax revenues are expected to show modest annual increases as population increases and tourist activity continue to rise. Tourists continue to view Buellton as a destination. The top three sales tax categories for the City are: Autos and Transportation, Fuel and Service Stations, and Restaurants and Hotels.

Fiscal year 2018-19 ended with solid growth in Transient Occupancy Tax (TOT). It was the first time the City received over \$3 Million in TOT, a 10% increase from the previous fiscal year. The average monthly occupancy rate increased by 6% to 65% for FY 2018-19.

The 2018-19 Adopted Budget was developed with the assumption of continued economic growth. Economic indicators and actual revenue performance support this assumption during 2018-19. The City Council adopted a balanced budget which anticipated an operating budget maintaining City services and allowing for incremental increases in employee compensation. Community Organization Support increased slightly over the prior year with contributions to the Senior Center, People Helping People, Food Bank of Santa Barbara County, Santa Ynez Valley Fruit and Vegetable Rescue, Nature Track, and Zaca Center Preschool. An additional \$50,000 in funding was provided to the Buellton Visitor's Bureau for an annual total of \$450,000 to promote tourism and economic development.

The City attracts a significant visitor population and numerous employees coming from neighboring Santa Barbara County jurisdictions. Employment is concentrated within accommodation and food services, manufacturing, retail trade and agriculture. The median household income is \$89,317 compared to \$68,983 for Santa Barbara County. The households are mostly owner-occupied, newer housing. There is a large mobile home population consisting of about 20% of the population. According to Zillow Home Value Index, Buellton's home value peaked in 2005 at \$683,700. The June 2019 value is \$577,000. Buellton home values have gone up 0.3% over the prior year and Zillow predicts they will rise 0.9% within a year. The median home value for Santa Barbara County compares at \$604,000 along with the California value of \$548,000.

According to labor market data released by the Employment Development Department (EDD), the unemployment rate in Buellton ended the fiscal year at 1.20%, which decreased by 0.1% from the previous year. This rate continues to stay well below the statewide average. The unemployment rate for California in June 2019 remained unchanged at 4.2 percent. The National Unemployment Rate was lower than California at 3.60 percent remaining close to a near five-decade low.

CITY OF BUELLTON
Letter of Transmittal
For the Year Ended June 30, 2019

LONG-TERM FINANCIAL PLANNING AND MAJOR INITIATIVES

Fiscal Year 2018-19 marks the second year of the City's first Biennial Budget for FY 2017-18 and FY 2018-19. The Biennial Budget was developed to allow the ability to maintain long-range planning efforts, ability to develop realistic significant objectives, encourage more efficient spending patterns and to save time and resources allocated to preparing an annual budget. The budget was reformatted to efficiently communicate information to the community and to City Council members. The City continues to improve our financial transparency via our City website by providing monthly and quarterly interim financial reports.

During the fiscal year ended June 30, 2019, the City successfully undertook the following Long-Term Financial Planning and Major Initiatives:

- Successfully transitioned operations of the Buellton Library from City of Santa Barbara to City of Goleta.
- Adopted regulations to prohibit commercial cannabis.
- Prepared and carried out succession planning for key positions.
- Completed salary survey and instituted raises and classifications for certain positions.
- Negotiated and settled California Voting Rights Act complaint in lieu of litigation.
- Increased Visitors Bureau's contributions allowed for celebration of the 50th Anniversary of the dedication of the flags at Avenue of Flags.
- Acquired a storage shed to store City Hall documents instead of leasing a storage space.
- Made a greater payment towards the FY 2018-19 required Unfunded Accrued Liability (UAL) contribution to CalPERS to help lower interest paid over time.
- Staff initiated the designing phase of the Avenue of Flags Median 2 improvements per the Avenue Specific Plan.
- Produced a series of activities to celebrate the 10th Anniversary of the Recreation Center, culminating in the Crab Feast Gala Event.
- On January 10, 2019, the City Council approved the Central Homes Project located on the north east corner of Central Avenue and First Street. The proposed project consists of eight two-story single family homes situated on small lots, and a central pathway and common use area.
- On February 7, 2019, the Planning Commission approved the Cambria & Boutique Hotel Project located along Valley Vineyard Circle and McMurray Road within the Village Specific Plan area. The proposed project consists of two separate four-story hotels, each with 107 guest rooms, pool and spa, and a separate meeting room building.
- On February 21, 2019, the Planning Commission approved the 518 Avenue of Flags Mixed Use Project located on the north east corner of Avenue of Flags and Second Street, within the Avenue of Flags Specific Plan area. The proposed project is a mixed use project consisting of 8,870 square feet of commercial space on the ground floor, 7,890 square feet of office space on the second floor and a separate 5,060 square foot storage area in the rear.

CITY OF BUELLTON
Letter of Transmittal
For the Year Ended June 30, 2019

CAPITAL IMPROVEMENT PLAN

The use of a Capital Improvement Fund not only tracks costs but guides the City in the planning, scheduling and budgeting of capital improvement projects. The City has completed the development of a Five-year Capital Improvement Plan (“CIP”) and has included it in its Biennial Budget. The City-wide capital improvement fund summarizes each project by “start date” and “end date”. The CIP is updated annually and approved by Council. The CIP is the blueprint for resource investments to improve and rehabilitate existing public infrastructure while also making targeted investments that align with the City’s expansion plans. In total, the City’s 2018-19 CIP budget was about \$3.9 Million and reflects a 10.5 percent increase from 2017-18. The CIP includes large investments to upgrade Water and Wastewater Treatment facilities and infrastructure upgrades such as Streets and Sidewalks. Avenue of Flags Median 2 parking lot design phase was added to the CIP list as a City Council priority.

Key components of the Capital Improvement Program for 2018-23 include:

- Circulation Improvements – McMurray Road Widening, Avenue of the Flags Park and Ride structure and Bus Shelter improvements are still in progress with incremental progress assisting with traffic flow. The majority of funding is through the City General Fund.
- Road Maintenance and Storm Drain Retrofit – Annual road maintenance projects, Phase III Highway 246 Pedestrian Crossing and Street and Pavement rehabilitation activities are ongoing. The majority of this funding is through Measure A and Gas Tax with contractor reimbursement for Phase III Highway 246 Pedestrian Crossing. Road Maintenance projects are also funded with revenue from the Road Repair and Accountability Act (RMRA), also known as SB1, which became effective on November 1, 2017.
- Water Treatment Plant Capital Program – Water Facilities Improvements, Water Treatment Plant Pump Booster Reliability Project, Backwash Reclamation, Recycled Water Study, Water Distribution and Water Meter upgrades.
- Sanitary Sewer System Capital Program – Sewer Line Replacement, Wastewater Treatment Plant and Lift Station Security and Reliability, and Wastewater Treatment Plant Facilities Improvements.
- Parks, Facilities and Miscellaneous – Facilities Maintenance and Painting, Post Office Alarm Replacement, City Hall Generator and Electrical Replacement, Avenue of Flags Pedestrian Paths Improvements, Avenue of Flags Median 2, Village Park (combine funding with Developer) and Santa Ynez River Trail.

CITY OF BUELLTON
Letter of Transmittal
For the Year Ended June 30, 2019

FINANCIAL INFORMATION

Budgetary Controls

The City maintains budgetary controls through the City Council's adoption of a biennial balanced budget. Expenditures for City operations cannot exceed revenues. The budgeted amounts approved in the annual budget are recorded in the City's accounting system for each fund. Fund level monitoring is performed monthly. Quarterly reports to Council include budget versus actual trend analysis. Budget amendments are submitted to Council when a fund's actual expenditures are expected to exceed budget.

The City continues to meet its responsibility for sound financial management as demonstrated by the statements and schedules included in the financial section of this report.

Cash and Investment Policy

The City invests unreserved idle cash in order to enhance the economic status of the City while protecting its pooled cash. The City's Investment Policy is to exercise prudent judgment and care when investing. The criteria for selecting investments and the order of priority are Safety, Liquidity and Yield. The city attempts to obtain the highest yield obtainable as long as investments meet the criteria established for safety and liquidity. The Statement of Investment Policy is updated annually and approved by the City Council.

AWARDS

The Government Finance Officers Association of the United States and Canada (GFOA) awarded its Certificate of Achievement for Excellence in Financial Reporting to the City for its CAFR for the fiscal year ended June 30, 2018. This marks the 6th consecutive year the City has received this prestigious award. To qualify for the Certificate of Achievement, the governmental entity must publish an easily readable and efficiently organized CAFR, the contents of which conform to program standards. Such report must satisfy accounting principles generally accepted in the United States of America, as well as all applicable legal requirements.

A Certificate of Achievement is valid for only one year. The City believes this CAFR continues to conform to the Certificate of Achievement Program requirements and will be submitting it to the GFOA for consideration of the annual award.

ACKNOWLEDGMENTS

The preparation of the CAFR represents the culmination of a concerted team effort by the entire staff of the Finance Department. Many members of the Departments demonstrated commendable dedication and long days of focused attention to produce this document.

CITY OF BUELLTON
Letter of Transmittal
For the Year Ended June 30, 2019

In addition, staff in all City departments should be recognized. The City also recognizes the contributions and positive working relationship with Moss, Levy, and Hartzheim LLP.

On behalf of the entire Finance staff, we express our appreciation to the Mayor and City Council for providing policy direction and support for achieving financial excellence in all aspects of financial reporting.

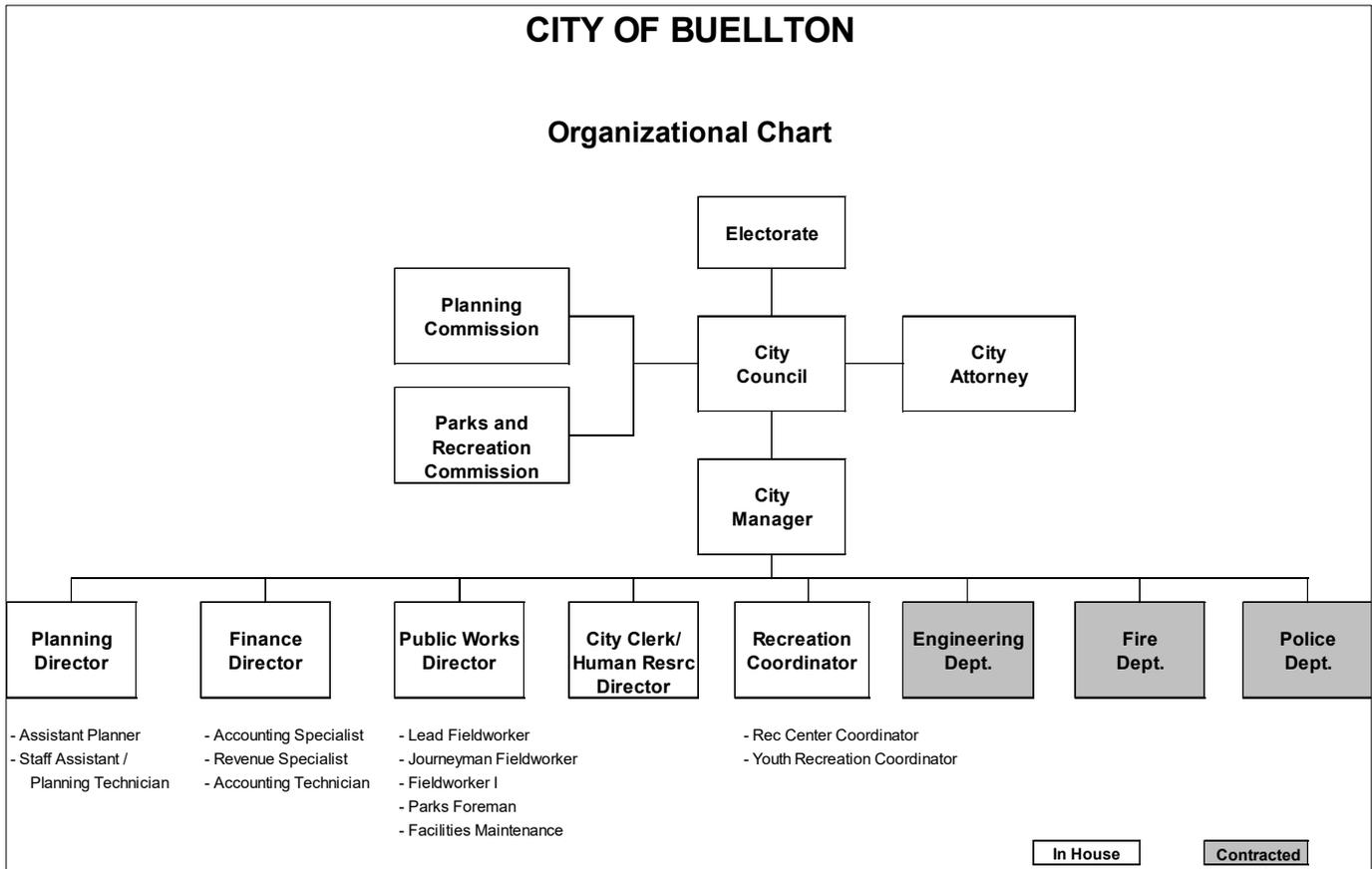
Respectfully Submitted,



Shannel Zamora
Finance Director

City of Buellton, California
Comprehensive Annual Financial Report
For the year ended June 30, 2019

Organization Chart



City of Buellton, California
Comprehensive Annual Financial Report
For the year ended June 30, 2019

List of Officials

CITY COUNCIL

- Holly Sierra, Mayor
- Ed Andrisek, Vice Mayor
- Dave King, City Council Member
- Art Mercado, City Council Member
- John Sanchez, City Council Member

CITY OFFICIALS

- Marc Bierdzinski, City Manager
- Andrea Keefer, Planning Director
- Shannel Zamora, Finance Director
- Rose Hess, Public Works Director/ City Engineer
- Linda Reid, City Clerk/ Human Resources Director
- Kyle Abello, Recreation Coordinator



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Buellton
California**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2018

Christopher P. Morill

Executive Director/CEO

FINANCIAL SECTION

INDEPENDENT AUDITORS' REPORT

City Council of the City of Buellton
Buellton, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Buellton, as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Buellton, as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 18, the budgetary information on pages 61 through 62, the schedule of proportionate share of net pension liability on page 63, the schedule of pension contributions on page 64, the schedule of changes in OPEB liability and related ratios on page 65, and the schedule of OPEB contributions on page 66, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Buellton's basic financial statements. The introductory section, statistical section, major capital project fund schedule, combining and individual nonmajor fund financial statements and schedules, and the fiduciary fund statement of changes in assets and liabilities are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The major capital project fund schedule, combining and individual nonmajor fund financial statements and schedules, and the fiduciary fund statement of changes in assets and liabilities are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules, nonmajor funds budgetary comparison schedules, and the fiduciary funds statement of changes in assets and liabilities are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section and statistical section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 3, 2019, on our consideration of the City of Buellton's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Moss, Remy & Halperin LLP

Santa Maria, California
December 3, 2019

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2019

Management's Discussion and Analysis

This section provides a narrative overview and analysis of the financial activities of the City of Buellton (City) for the fiscal year ended June 30, 2019. It should be read in conjunction with the accompanying transmittal letter and basic financial statements.

FINANCIAL HIGHLIGHTS

- As of the close of the fiscal year, the City's total net position increased by \$2,873,411, or 7.8%, from the previous fiscal year. The increase is primarily due to the increase in current assets in both the government-type activities and business-type activities. A summary of transactions reflecting Net Position is found on page 8 of this report.
- On June 30, 2019, the City's assets and deferred outflow of resources exceeded its liabilities and deferred inflows of resources by \$39,748,527 (net position). Of this amount, \$12,495,787 (unrestricted net position) may be used to meet the government's ongoing obligations to its citizens and creditors. The remaining amount includes \$25,300,361 for net investment in capital assets and \$1,952,379 for restricted net position.
- The City of Buellton's governmental funds reported a combined ending fund balance of \$11,943,725, an increase of \$2,358,274, or 25%, in comparison with the prior fiscal year fund balance. \$10,188,542 (85%) of the fund balance is available for spending at the government's discretion (unassigned fund balance).
- The City's General Fund unassigned fund balance ended the fiscal year with \$10,291,995. Management's suggested minimum reserve goal is to maintain 25% of budgeted operating expenditures, or a "non-spendable" fund balance figure of \$1,635,180. The unassigned fund balance is in substantial excess of the suggested minimum reserve, or \$8,656,815 is "spendable".
- The primary government's program revenues increased \$204,252 or 4.0%, in comparison with the prior fiscal year. The increase was driven by a \$184,037 increase for charges for services, increase of \$206,601 in operating grants and contributions and by a decrease of \$186,386 for capital grants and contributions. The total primary government's expenses increased by \$773,162, nearly 8.0%.
- The City's net pension liability decreased from \$2,153,367 to \$2,102,906 which is approximately a 2.3% decrease from the prior year. As of the most current Annual Valuation Report (June 30, 2018), the City's defined benefit plan's funding ratios were 93.8% for the PEPRA Plan and 74.4% for the Classic Plan.
- The City reported its OPEB liability per GASB 75. The OPEB liability for fiscal year ended June 30, 2019 increased from \$1,709,564 to \$1,913,736 which is an 11.9% increase from the prior year, and the percentage of covered-employee payroll was 130.6%.

Management's Discussion and Analysis

OVERVIEW OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT

This Comprehensive Annual Financial Report is in three major parts:

- 1) **Introductory section**, which includes general information;
- 2) **Financial section**, which includes the Management's Discussion and Analysis (current section), the Basic Financial Statements, which include the Government-wide and the Fund Financial Statements along with the notes to these financial statements and Combining and Individual Fund Financial Statements and Schedules.
- 3) **Statistical section**, which includes detailed information as a context for understanding what the information in the financial statements, and footnotes says about the City's overall financial health.

The Basic Financial Statements

The Basic Financial Statements are comprised of the Government-wide Financial Statements and the Fund Financial Statements; these two sets of financial statements provide two different views of the City's financial activities and financial position.

The Government-wide Financial Statements

The Government-wide Financial Statements provide a broad overview of the City's activities as a whole and comprise the Statement of Net Position and the Statement of Activities. The Statement of Net Position provides information about the financial position of the City as a whole, including all its capital assets and long-term liabilities on the full accrual basis, similar to that used by corporations. The Statement of Activities provides information about all the City's revenues and all its expenses, also on the full accrual basis, with emphasis on measuring net revenues or expenses of each of the City's programs. The Statement of Activities explains in detail the change in Net Position for the year.

All of the City's activities are grouped into Governmental Activities and Business-type activities, as explained below. All the amounts in the Statement of Net Position and the Statement of Activities are separated into Governmental Activities and Business-type Activities in order to provide a summary of these two activities of the City as a whole.

- ◆ **Governmental activities** – All of the City's basic services are considered to be governmental activities, including general government, community development, culture and leisure, public safety, and public works. These services are supported by general City revenues such as taxes and by specific program revenues such as developer fees.
- ◆ **Business-type activities** – All the City's enterprise activities are reported here, including Water and Wastewater. Unlike governmental services, these services are supported by charges paid by users based on the amount of the service they use.

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2019

Management's Discussion and Analysis

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the Government-wide Financial Statements. However, unlike the Government-wide Financial Statements, Governmental Fund Financial Statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of the Governmental Fund Financial Statements is narrower than that of the Government-wide Financial Statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the Government-wide Financial Statement. By doing so, readers may better understand the long-term impact of the government's near-term financial decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. The Governmental Fund Financial Statements provide detailed information about each of the City's most significant funds, called major funds. The concept of major funds, and the determination of which are major funds, was established by GASB Statement No. 34 and replaces the concept of combining like funds and presenting them as one total. Instead, each major fund is presented individually, with all non-major funds summarized and presented only in a single column. Subordinate schedules present the detail of these non-major funds. Major funds present the major activities of the City for the year and may change from year to year as a result of changes in the pattern of the City's activities.

For the fiscal year ended June 30, 2019, the City's major funds are as follows:

GOVERNMENTAL FUNDS:

- ◆ General Fund
- ◆ Transportation Planning Special Revenue Fund
- ◆ Capital Improvement Fund

PROPRIETARY FUNDS:

- ◆ Water Enterprise Fund
- ◆ Wastewater Enterprise Fund

Proprietary funds. The City maintains Enterprise-type proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the Government-wide Financial Statements. The City uses enterprise funds to account for Water and Wastewater operations. Proprietary funds provide the same type of information as the Government-wide Financial Statements, only in more detail.

Fiduciary funds. The City maintains one private-purpose trust fund and one agency fiduciary fund. The agency funds are used to account for resources held for the benefit of parties outside the government. Since agency funds are custodial in nature, (i.e. assets equal liabilities), they do not involve the measurement of results of

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2019

Management's Discussion and Analysis

operations. Private-purpose trust funds are not reflected in the government-wide financial statements for this reason.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-wide and Fund Financial Statements. The notes to the basic financial statements can be found on pages 36-59 of this report.

Combining and Individual Fund Financial Statements and Schedules

The combining statements referred to earlier in connection with non-major governmental funds are presented immediately following the notes to the financial statements. Combining and individual fund statements can be found on pages 70-76 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, Net Position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets and deferred outflow of resources exceeded liabilities and deferred inflows of resources by \$39,748,527 for the period ending June 30, 2019, a 7.8 percent increase from the prior year.

The largest portion (63.7 percent) of the City's net position reflects its investment of \$25.3 million in capital assets (land, building and improvements, equipment and infrastructure, net of accumulated depreciation). The City uses these capital assets to provide services to its citizens; consequently, these assets are not available for future spending.

About \$2.0 million (4.9 percent) of the City's net position represents resources that are subject to external restrictions on how they may be expended. These restrictions include Housing and Streets, Roads and Transportation.

About \$12.5 million of the net position (31.4 percent) is unrestricted and may be used to meet the government's ongoing obligations to citizens and creditors. Of this amount, \$4.8 million is held by the business-type activities and \$7.7 million held by the governmental activities.

The statement of activities shows how the City's net position changed during fiscal year 2018-19 compared to the prior year. The City's net position increased overall by about \$2.9 million during the fiscal year which shows the City's financial health is better than the previous year.

The tables on the following pages present a summary of net changes of the City's net position as of June 30, 2018, and June 30, 2019.

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2019

Management's Discussion and Analysis

The Summary of Net Position as of June 30, 2019, and 2018, follows:

	Summary of Net Position					
	2019			2018		
	Govern- mental Activities	Business- type Activities	Total	Govern- mental Activities	Business- type Activities	Total
Current and other assets	\$ 12,410,163	\$ 6,173,873	\$ 18,584,036	\$ 10,002,491	\$ 5,340,446	\$ 15,342,937
Capital assets, net	20,191,786	5,129,815	25,321,601	20,168,946	5,305,580	25,474,526
Total assets	32,601,949	11,303,688	43,905,637	30,171,437	10,646,026	40,817,463
Deferred outflows of resources	452,697	305,572	758,269	556,263	222,110	778,373
Total assets and deferred outflows of resources	33,054,646	11,609,260	44,663,906	30,727,700	10,868,136	41,595,836
Current and other liabilities	466,438	152,879	619,317	417,040	129,957	546,997
Noncurrent liabilities	2,942,306	1,186,296	4,128,602	2,833,965	1,196,296	4,030,261
Total liabilities	3,408,744	1,339,175	4,747,919	3,251,005	1,326,253	4,577,258
Deferred inflows of resources	119,984	47,476	167,460	225,775	40,491	266,266
Total liabilities and deferred inflows of resources	3,528,728	1,386,651	4,915,379	3,476,780	1,366,744	4,843,524
Net Position:						
Net investment in capital assets	20,170,546	5,129,815	25,300,361	20,140,218	5,305,580	25,445,798
Restricted	1,645,445	306,934	1,952,379	1,286,965	-	1,286,965
Unrestricted	7,709,927	4,785,860	12,495,787	5,823,737	4,318,616	10,142,353
Total net position	\$ 29,525,918	\$ 10,222,609	\$ 39,748,527	\$ 27,250,920	\$ 9,624,196	\$ 36,875,116

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2019

Management's Discussion and Analysis

Provided below is a summary of changes in Net Position for the fiscal years ended June 30, 2019, and 2018.

	Changes in Net Position					
	2019			2018		
	Governmental Activities	Business-type Activities	Total	Governmental Activities	Business-type Activities	Total
Revenues:						
Program revenues:						
Charges for services	\$ 193,581	\$ 3,788,902	\$ 3,982,483	\$ 236,551	\$ 3,561,895	\$ 3,798,446
Grants and contributions:						
Operating	1,210,580	-	1,210,580	1,003,979	-	1,003,979
Capital	-	108,811	108,811	-	295,197	295,197
General revenues:						
Secured and unsecured property taxes	1,508,895		1,508,895	1,450,412	-	1,450,412
Sales and use tax	2,700,680		2,700,680	2,342,222	-	2,342,222
Transient lodging tax	3,114,194		3,114,194	2,832,056	-	2,832,056
Franchise taxes	260,841		260,841	250,259	-	250,259
Other taxes	37,757		37,757	32,858	-	32,858
Fines and forfeitures	19,341		19,341	23,097	-	23,097
Investment income	278,929	64,696	343,625	169,108	38,315	207,423
Other general revenues	20,134		20,134	8,155	-	8,155
Total revenues	9,344,932	3,962,409	13,307,341	8,348,697	3,895,407	12,244,104
Expenses:						
Governmental activities:						
General government	1,940,530	-	1,940,530	1,703,992	-	1,703,992
Community development	641,947	-	641,947	342,972	-	342,972
Culture and leisure	808,482	-	808,482	796,225	-	796,225
Public safety	1,996,688	-	1,996,688	1,919,643	-	1,919,643
Public works	1,681,687	-	1,681,687	1,717,639	-	1,717,639
Interest on long term debt	600	-	600	875	-	875
Business-type activities:						
Water	-	2,157,262	2,157,262	-	1,986,774	1,986,774
Sewer	-	1,206,734	1,206,734	-	1,192,648	1,192,648
Total expenses	7,069,934	3,363,996	10,433,930	6,481,346	3,179,422	9,660,768
Excess (Deficiency) of revenues over expenses	2,274,998	598,413	2,873,411	1,867,351	715,985	2,583,336
Change in net position	2,274,998	598,413	2,873,411	1,867,351	715,985	2,583,336
Net position:						
Beginning of year	27,250,920	9,624,196	36,875,116	25,321,406	9,359,403	34,680,809
Adjustments	-	-	-	62,163	(451,192)	(389,029)
Beginning of year, as adjusted	27,250,920	9,624,196	36,875,116	25,383,569	8,908,211	34,291,780
End of year	\$ 29,525,918	\$ 10,222,609	\$ 39,748,527	\$ 27,250,920	\$ 9,624,196	\$ 36,875,116

Management's Discussion and Analysis

Revenues

The City's total revenue for governmental and business-type activities was \$13,307,341 for the fiscal year ended June 30, 2019. Total revenue from government-type activities were \$9,344,932. Approximately 91% or \$8,534,349 of the City's key governmental revenue is generated from four major sources: Sales, property, transient occupancy taxes, and grants and contributions.

The following discusses variances in key revenues from the prior fiscal year:

- 1. Sales and Use Taxes** – Sales tax receipts totaled \$2,700,680, an increase of \$358,458, or 15.30% growth from the previous fiscal year. The increase is attributed to additional sales tax received from increase in commercial activities. Strong revenue streams from local sales tax are expected to increase as new businesses continue to open, but will grow at a much steadier pace as these business become established.
- 2. Secured and Unsecured Property Taxes** – Property tax revenues, recorded in the governmental fund, total \$1,508,895 for an increase of \$58,483, or 4.4%. Rising property values, commercial and residential growth are attributed to the increase in property taxes. The City's ongoing share of property tax is expected to increase at a steady rate as the assessed property values continue to rise and as new development continues to progress.
- 3. Transient Occupancy Tax – Governmental Activities Operating** – This revenue source is a major component and top revenue source of the City's General Fund. Transient Occupancy Tax (TOT) increased \$282,138 or 9.96%, for a total of \$3,114,194 due to the increase in room rates and in monthly occupancy rates. The average occupancy rate during FY 18/19 was 65% compared to 59% during FY 17/18.
- 4. Grants and Contributions – Governmental and Business-Type Activities Operating** – Grants continue to be a consistent source of revenue for public works uses under Business and Governmental-type activities. Operating grants increased by \$206,601, or 20.6% This was mainly due to street, road, and community enhancement operating grants for maintenance and operations renewed in the current year. The City received a full year of new gas tax revenue under the Road Repair and Accountability Act (SB1) compared to half a year during FY 17-18.

Expenses

Governmental and business-type activity expenses of the City for the year totaled \$10,433,930. Governmental activity expenses totaled \$7,069,934, or about 67.8% of total expenses. Business-type activities incurred \$3,363,996 of expenses during the fiscal year.

Governmental Activities

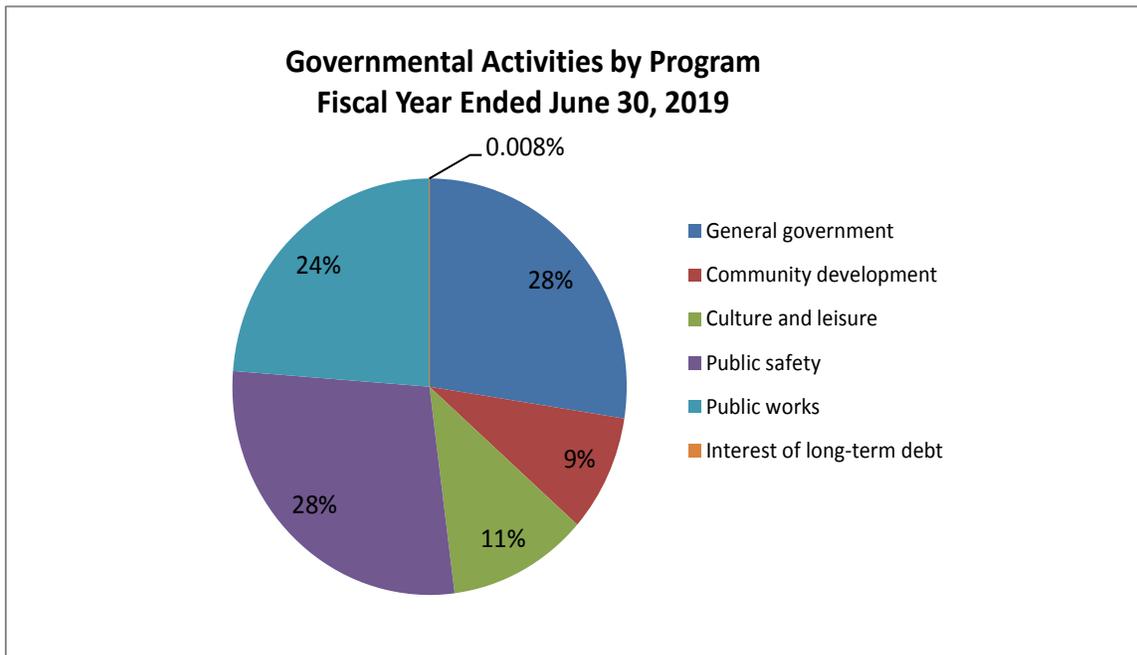
The table on the following page shows the cost of each of the City's major programs and the net cost of the programs. Net cost is the total cost less fees and other direct revenue generated by the activities. The net cost reflects the financial burden that was placed on the City's taxpayers by each of the programs. Public Safety costs of \$1,996,688 represented about 28% of total governmental activities expenses, which represented the largest

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2019

Management’s Discussion and Analysis

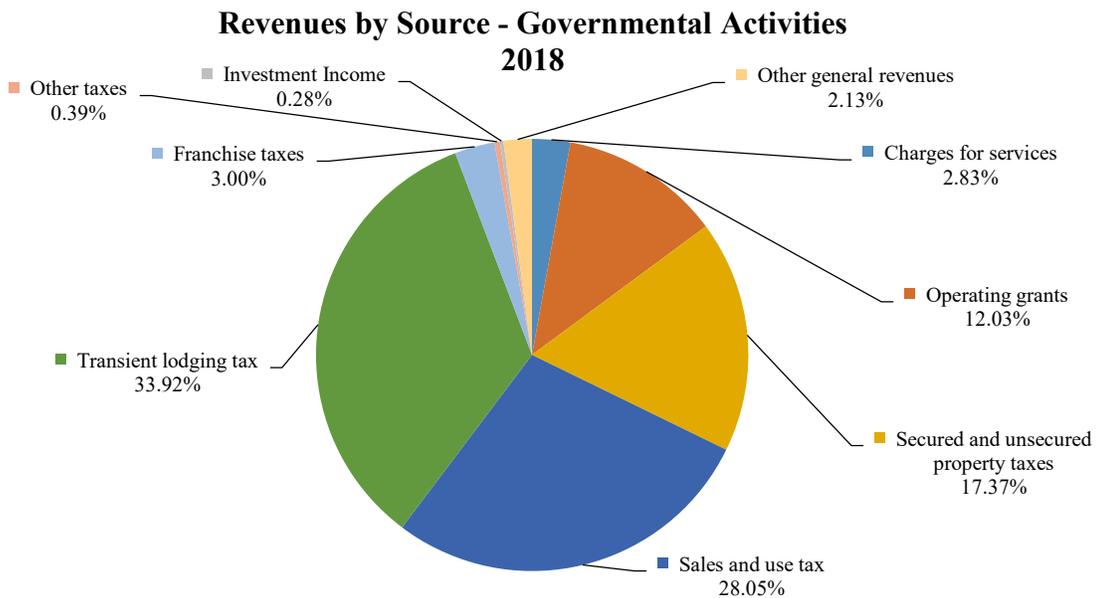
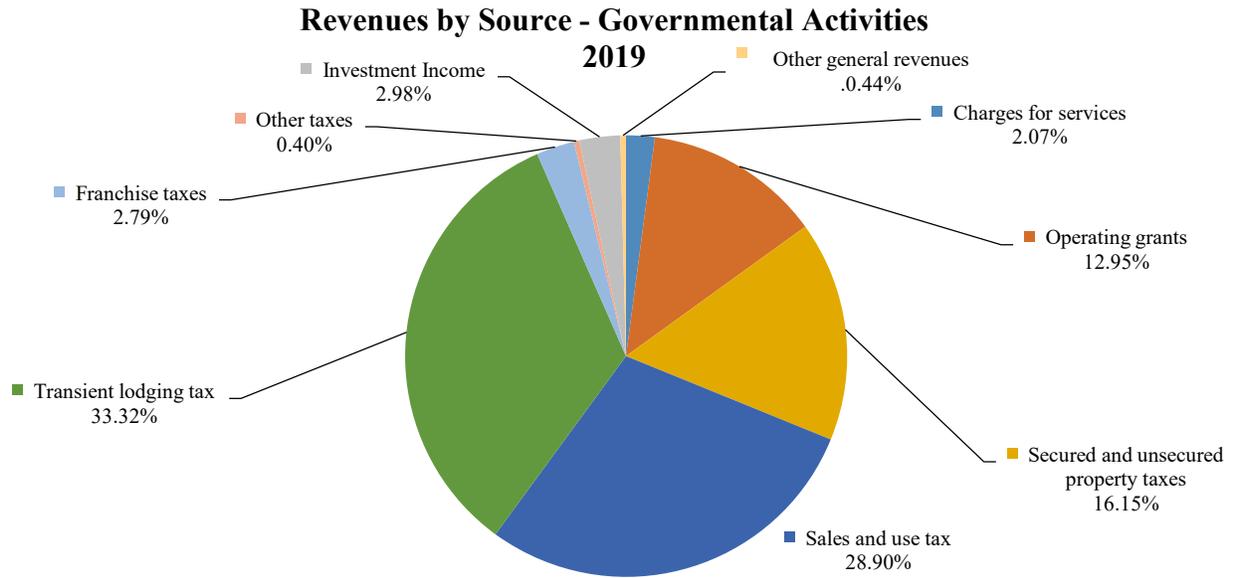
single expense for governmental activities. The total cost of services and the net cost of services for the fiscal years ended June 30, 2019, and 2018, are as follows:

	2019		2018	
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
General government	\$ 1,940,530	\$ 1,940,530	\$ 1,703,992	\$ 1,703,992
Community development	641,947	631,947	342,972	337,972
Culture and leisure	808,482	614,901	796,225	559,674
Public safety	1,996,688	1,996,688	1,919,643	1,919,643
Public works	1,681,687	481,107	1,717,639	718,660
Interest of long-term debt	600	600	875	875
Total	\$ 7,069,934	\$ 5,665,773	\$ 6,481,346	\$ 5,240,816



Management's Discussion and Analysis

Revenues by source for the fiscal years ended June 30, 2019, and 2018, are as follows:



City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2019

Management’s Discussion and Analysis

Business-type activities

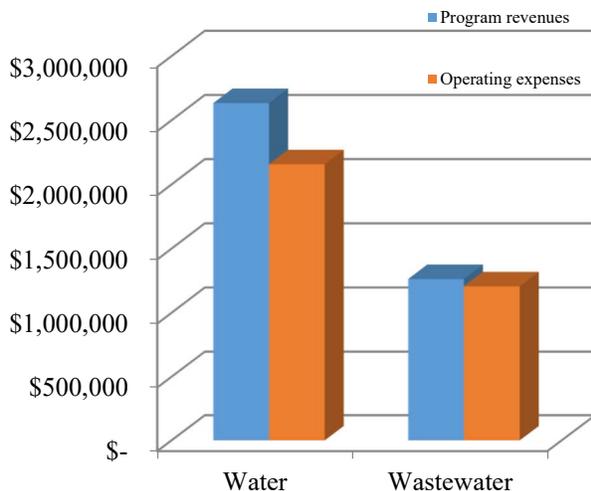
Business-type activities increased the City’s Net Position by \$598,413. The City has two business-type activities: Water and Wastewater. Water accounts for 67 percent of total business-type activity revenue, and Wastewater accounts for 33 percent.

Total business-type revenues for the Fiscal Year ended June 30, 2019 were \$3,962,409, an increase of \$227,007 from the prior year. Charges for services increased \$227,007 (6.4%) due to water and sewer rate increases that became effective on July 1, 2018. The increase for charges for current services for the Water and Wastewater Fund was \$87,725 and \$139,354, respectively. Other operating revenue remained about the same as the previous fiscal year. Revenue from grants and contributions totaled \$108,811, a decrease of \$186,386, due to the near completion of the Vineyard Village Townhomes Project. Continued receipts of Water and Sewer Connection Fees in previous years come from the new housing development.

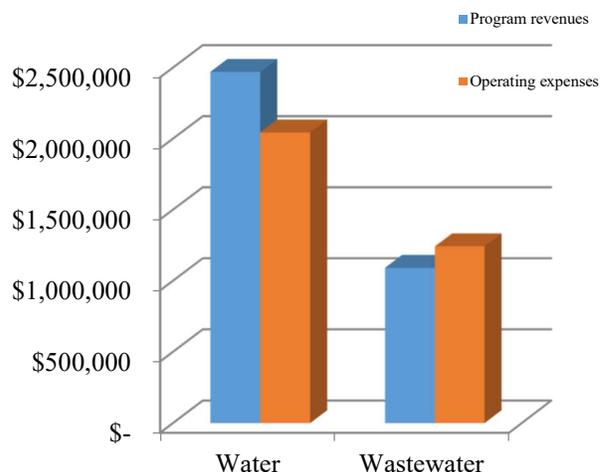
Expenses of the business-type activities for the Fiscal Year ended June 30, 2019, totaled \$3,363,996, an increase of \$184,574 (5.8%) from the prior year. Of the total increase in expenses from the prior year, Water Fund expenses increased \$170,488 (8.6%), and Sewer Fund expense increased \$14,086 (1.2%). The majority of the rise in expenses in the Water Fund is due to the increase in state water of about \$152,000. The City contributed a supplemental payment towards the increase in the Department of Water Resource (DWR)’s Transportation Minimum OMP&R charges.

The expenses and program revenues summary for the business-type activities for the fiscal year ended June 30, 2019, and 2018, are as follows:

**Expenses and Program Revenues
 Business-type Activities
 2019**

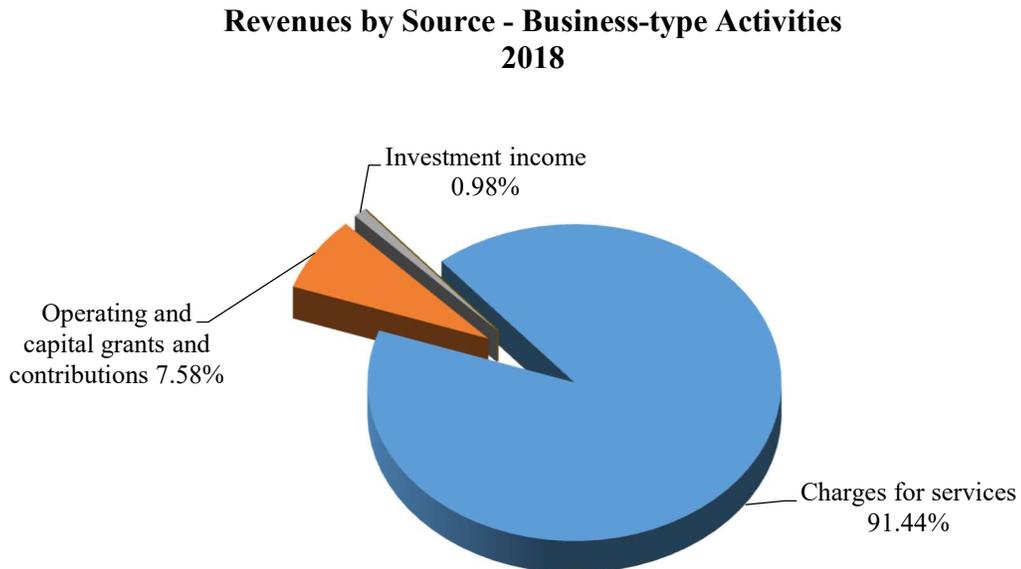
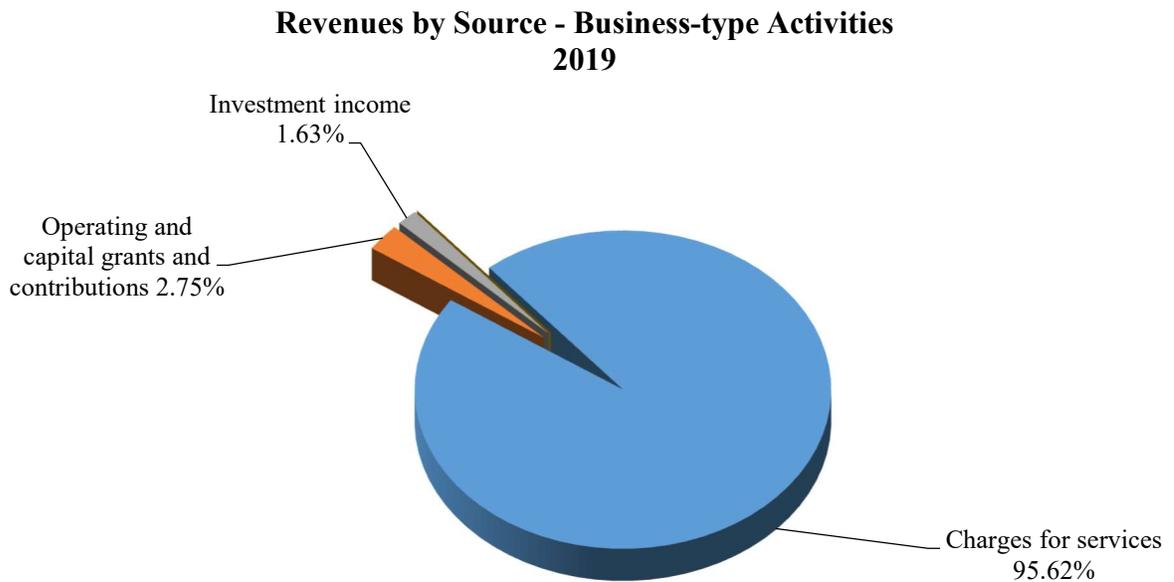


**Expenses and Program Revenues
 Business-type Activities
 2018**



Management's Discussion and Analysis

The revenues by source for the business-type activities for the fiscal years ended June 30, 2019, and 2018, are as follows:



Management's Discussion and Analysis

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

The City of Buellton uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The fund financial statements focus on individual parts of the City government, reporting the City's operations in more detail than the government-wide financial statements.

Governmental funds

The focus of the City of Buellton's governmental funds is to provide information on near term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City of Buellton's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of June 30, 2019, the City of Buellton's governmental funds reported combined ending fund balances of \$11,943,725 an increase of \$2,358,274 (24.6%) in comparison with the prior fiscal year. This increase is due to greater tax revenue resulting from the growth in population and tourism in addition to the City's conservative spending.

Approximately 85 percent of this total amount (\$10,188,542) constitutes unassigned fund balance. The remainder of fund balance is "non-spendable," or restricted to indicate that it is not available for new spending because it has already been committed to fund amounts prepaid for the following fiscal year (\$109,738) and restricted by other parties for a specific purpose (\$1,645,445).

The General Fund is the chief operating fund of the City of Buellton. The total fund balance in the general fund is \$10,401,733, of which \$10,291,995 is shown as "unassigned." As a measure of liquidity, both unassigned fund balance and total fund balances can be compared to total fund expenditures. Unassigned fund balance represents 163% of total General Fund expenditures of \$6,310,749. The City Council policy goal is to have reserves of at least 25 percent of budgeted operating expenditures, which means the City's unrestricted fund balance is above policy goal.

The fund balance of the City of Buellton's General Fund increased by \$1,973,820 during the current fiscal year. Expenditures increased by \$554,842 due to several one-time expenditures, increases in contract payments, increase in CalPERS Unfunded Accrued Liability (UAL), and salary increases with a 2.7% cost-of-living adjustment (COLA). Savings from other expenditures along with excess revenues contributed to an overall increase in fund balance. Key revenue increases are as follows:

- Transient Occupancy Tax (TOT) was higher by \$282,138 (10%) resulting from higher occupancy rates. The average annual TOT occupancy rate was 65 percent compared to 59 percent the previous year. Higher TOT revenue can also be attributed to increase in room costs.
- Sales Tax was higher by \$358,458 (15%) due to the increase in commercial activities.
- Investment Income increased by \$101,406 (65%) resulting from higher interest earned from the Local Agency Investment Fund (LAIF), 2.57% earning versus 1.90% earning the previous year. In addition, the City invested in 8 Certificate Deposits (CDs), versus 3 CDs in the prior year to gain

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2019

Management's Discussion and Analysis

advantage of the high interest being paid by CDs. This allowed the City to earn the best interest of its idle money.

Proprietary funds

The City of Buellton's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted Net Position of the Water Fund at the end of the fiscal year amounted to \$3,499,357 and those for the Wastewater Fund amounted to \$1,286,503. The total change in unrestricted Net Position for both funds was \$363,664 and \$103,580 respectively. The overall change in net position is primarily attributable to an increase in water and sewer revenues derived from a rate increase.

GENERAL FUND BUDGETARY HIGHLIGHTS

In FY 2018-19, appropriation changes between the original and final budgets amounted to a decrease of \$247,077 in the change in fund balance. The General Fund exceeded revenue projections while expenditure savings within the General Fund resulted in an operating surplus. Historically, the City has not expended all appropriations and does not complete all budgeted capital projects which create budget savings. Following is a summary of General Fund Budget variances for the period ending June 30, 2019.

SUMMARY OF GENERAL FUND BUDGET VARIANCES				
	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance from Final Budget</u>
	<u>Original Budget</u>	<u>Final Budget</u>		
Revenues:				
Taxes	\$ 5,821,650	\$ 6,552,744	\$ 7,622,367	\$ 1,069,623
Licenses, Permits, Fees	10,710	10,710	10,700	(10)
Intergovernmental	560,708	599,249	509,349	(89,900)
Charges for Services	176,256	176,256	193,581	17,325
Fines and forfeitures	21,114	21,114	19,341	(1,773)
Use of money and property	120,360	120,360	256,794	136,434
Other revenues	<u>30,600</u>	<u>30,600</u>	<u>20,134</u>	<u>(10,466)</u>
Total Revenues	6,741,398	7,511,033	8,632,266	1,121,233
Expenditures:				
General Government	1,765,901	1,906,026	1,841,269	64,757
Community Development	353,801	452,180.00	347,285	104,895
Cultural and leisure	691,888	706,069.00	705,442	627
Public Safety	2,189,185	2,001,052.00	1,996,688	4,364
Public Works	1,294,788	1,475,394.00	1,384,209	91,185
Capital Outlay	-	-	27,768	(27,768)
Debt Service:				
Principal	-	-	7,488	(7,488)
Interest	-	-	600	(600)
Total Expenditures	<u>6,295,563.00</u>	<u>6,540,721.00</u>	<u>6,310,749</u>	<u>229,972</u>
Excess of Revenues over(under expenditures)	<u>445,835</u>	<u>970,312</u>	<u>2,321,517</u>	<u>1,351,205</u>
Other Financing Sources:				
Proceeds from Capital lease	-	-	-	-
Transfers Out	<u>(1,186,170)</u>	<u>(1,463,570)</u>	<u>(347,697)</u>	<u>(1,115,873)</u>
Net change in Fund Balance	<u>\$ (740,335)</u>	<u>\$ (493,258)</u>	<u>\$ 1,973,820</u>	<u>\$ 2,467,078</u>

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2019

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CAPITAL ASSETS

The City of Buellton's investment in capital assets for its governmental and business-type activities as of June 30, 2019, amounts to \$25,321,601 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, equipment and infrastructure. The total decrease in the City's investment in capital assets for the current fiscal year was \$152,925. Of the total decrease, governmental activities showed an increase of \$22,840, resulting from an increase in net depreciable capital assets. A decrease of \$175,765 in Business-type activities capital assets is the net result of ongoing projects offset by depreciation.

	Governmental Activities		Business-type Activities		Totals	
	2019	2018	2019	2018	2019	2018
Land	\$ 1,827,166	\$ 1,827,166	\$ 247,691	\$ 247,691	\$ 2,074,857	\$ 2,074,857
Total Nondepreciable Capital Assets	1,827,166	1,827,166	247,691	247,691	2,074,857	2,074,857
Buildings and improvements	6,008,444	5,896,731	574,387	574,387	6,582,831	6,471,118
Equipment	672,095	672,095	905,220	905,220	1,577,315	1,577,315
Infrastructure	19,090,206	18,658,272	12,978,756	12,703,866	32,068,962	31,362,138
Total Depreciable Capital Assets	25,770,745	25,227,098	14,458,363	14,183,473	40,229,108	39,410,571
Less: Accumulated Depreciation	7,406,125	6,885,318	9,576,239	9,125,584	16,982,364	16,010,902
Net Depreciable Capital Assets	18,364,620	18,341,780	4,882,124	5,057,889	23,246,744	23,399,669
Net Capital Assets	\$ 20,191,786	\$ 20,168,946	\$ 5,129,815	\$ 5,305,580	\$ 25,321,601	\$ 25,474,526

More detail of the capital assets and current activity can be found in the notes to the financial statements on Page 40 for significant accounting policies and Note 3 on Page 47 for other capital asset information.

DEBT ADMINISTRATION

At the end of the current and previous fiscal year, the City of Buellton had no long-term debt outstanding. The City has no general obligation or revenue bonds.

Buellton enjoys a relatively healthy local economy; however, it does not currently have a bond rating because it has zero bonded debt on its balance sheet. When the City decides to go to Wall Street to sell bonds for future infrastructure improvements for Water or Wastewater systems, the City will go before Moody’s Investor Service or Fitch’s Rating Service for a credit rating. There is a definite need to update the user fees for Water and Wastewater services. An adequate multi-year rate management program will provide the best opportunity for obtaining an investment-grade credit rating for the City of Buellton in the future.

ECONOMIC OUTLOOK

The City completed FY 2018-19 with better operating financial results in some categories expected when the FY 2018-19 Adopted Budget was developed. The City finished the year exceeding budgeted revenues in the categories of Taxes, Use of Money and Charges for Current services. The City’s primary sources of revenue (Transient Occupancy Tax “TOT”, Sales Tax, Property Tax, Vehicle License fee, and Franchise Fees)

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2019

Management's Discussion and Analysis

account for about 94% of the City's revenue. The City of Buellton has experienced an increase in tourism and growth in population which have both influenced the increase in the City's top 5 revenue sources.

- The General Fund cash reserves were \$9,403,198 and revenues exceeded expenditures in the 2018-19 budget by \$1,973,820.
- Buellton has become a destination for tourists, and over the last five years, TOT has increased about 61% due to the increase in occupancy rates and addition of a new hotel in 2017. TOT growth is expected to remain relatively flat as there are no proposed new hotels, but there is potential for a new hotel to be developed per the Village Specific Plan.
- The City's sales tax revenues are expected to grow at a steady pace. Buellton's top sales tax categories are: Auto and Transportation, Fuel/Service Station and Restaurants and Hotels. With Buellton's convenient location at the center of Santa Barbara County, Buellton attracts many travelers with its service stations, hotels and restaurants.
- Development continues to grow and new proposed projects consist of multi-family residences, mixed-use buildings, commercial and industrial spaces. These projects have the opportunity to increase the City's property value and generate additional property tax and sales tax.
- The City Council approved utility rate increases to address maintenance and capital needs. Financial viability of the water and wastewater fund was a key factor in their decision. The effective date of the increase was November 2016 with two additional rate increase stages. The last rate increase occurred on July 1, 2018. Revenue from these rate increases are expected to reverse the deficits the Enterprise Funds have experienced in the past decade.
- Quarterly reports to support the financial management of City resources continue to provide information to the City Council and public. As part of the mid-year budget review, the City prepares a report on financial position, considers economic factors and highlights trends based on the City's budget versus what actually occurred during the period. A discussion of other economic factors provides a means of comparing the local economy against the larger economic events that may affect the City. This provides Council with a budget review at four periods during the year. Council has a better control of costs, while identifying financial requirements prior to the close of the fiscal year. Modifications to the original budget take place each quarter as needed.
- The General Fund ended the 2018-19 fiscal year with a fund balance of \$10,401,733. Operating expenditures approved in 2019-20 budget amount to \$6,932,388. The result is a coverage ratio of about 150%. Because it is difficult to fully anticipate dramatic changes in the national and local economies, the Council has set an unassigned fund balance goal of 25% of the general fund's operating expenditures.

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2019

Management’s Discussion and Analysis

NEXT YEAR’S BUDGETED APPROPRIATIONS

The adopted budget for all City funds for the new fiscal year of 2019-2020 is \$15,888,620. The adopted budget for fiscal year 2018-19 totals \$15,603,450 and is summarized, with CIP expenditures shown in the Citywide CIP row of the chart below for consistent comparison as follows:

	FY 2019-20	FY 2018-19	Amount Change	Percentage Change
General fund	\$ 6,932,388	\$ 6,693,721	\$ 238,667	3.57%
Water & Sewer Funds	4,586,732	4,679,599	(92,867)	(1.88)%
Citywide CIP Fund	4,038,500	3,980,570	57,930	1.46%
Special revenue funds	331,000	249,560	81,440	32.63%
Total budget	\$ 15,888,620	\$ 15,603,450	\$ 285,170	1.83%

1. General Fund – Shows an increase of \$238,667 (3.57%) from the prior fiscal year. The increase is attributed to a 3.5% COLA for full-time employees effective July 1, 2019. In addition, the City will contribute a 6% deferred compensation contribution (DCP) to full-time employees hired after 2013. The City currently contributes 6% DCP for employees hired prior to 2013. Furthermore, retiree medical benefits are expected to increase about \$40,000 resulting from the retirement of five employees during FY 18-19. In addition, the City plans to update the Circulation and Land Use elements of the Buellton General Plan which will cost approximately \$150,000.
2. Water & Sewer Funds – Shows a decrease of about \$92,867 (-1.88%). The decrease is mainly due to the reduction in the budgeted cost for State Water. During 2019-20, the City is not expected to receive a supplemental invoice towards the increase in the DWR’s Transportation Minimum OMP&R charges.
3. Citywide Capital Improvement Program (CIP) Fund – The CIP Fund expenditures relate to Capital Improvements. CIP fund shows an increase of \$57,930 (1.46%). Historically, the City does not complete all budgeted projects and are carried over to the next fiscal year. The majority of the increase is attributed to the addition of \$50,000 towards improvements at River View Park.
4. Special Revenue Funds – Show an increase of \$81,440 (32.63%). The increase is due to planned road maintenance costs to repair city roads with money received from SB 1.

REQUESTS FOR INFORMATION

This Comprehensive Annual Financial Report is intended to provide citizens, taxpayers, investors, and creditors with a general overview of the City’s finances. If you have any questions about this report and need additional financial information contact Finance Director, 107 West Highway 246, Buellton, CA 93427, or visit the City’s web page at www.cityofbuellton.com.

CITY OF BUELLTON
STATEMENT OF NET POSITION
June 30, 2019

	<u>Governmental</u> <u>Activities</u>	<u>Business-type</u> <u>Activities</u>	<u>Total</u>
ASSETS			
Cash and investments	\$ 11,172,915	\$ 4,615,166	\$ 15,788,081
Accounts receivable, net	1,090,427	326,063	1,416,490
Interest receivable	37,083	15,657	52,740
Inventory		35,458	35,458
Prepaid items	109,738	1,181,529	1,291,267
Capital assets:			
Non Depreciable:			
Land	1,827,166	247,691	2,074,857
Depreciable:			
Buildings and improvements	6,008,444	574,387	6,582,831
Equipment	672,095	905,220	1,577,315
Infrastructure	19,090,206	12,978,756	32,068,962
Accumulated depreciation	<u>(7,406,125)</u>	<u>(9,576,239)</u>	<u>(16,982,364)</u>
 Total assets	 <u>32,601,949</u>	 <u>11,303,688</u>	 <u>43,905,637</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred pension	400,781	283,814	684,595
Deferred OPEB	<u>51,916</u>	<u>21,758</u>	<u>73,674</u>
 Total deferred outflows of resources	 <u>452,697</u>	 <u>305,572</u>	 <u>758,269</u>
LIABILITIES			
Accounts payable	367,152	106,096	473,248
Accrued wages	59,704	18,118	77,822
Deposits	37,082	28,665	65,747
Unearned revenue	2,500		2,500
Noncurrent liabilities:			
Due within one year	26,728	5,450	32,178
Due in more than one year	<u>2,915,578</u>	<u>1,180,846</u>	<u>4,096,424</u>
 Total liabilities	 <u>3,408,744</u>	 <u>1,339,175</u>	 <u>4,747,919</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred pension	109,799	43,208	153,007
Deferred OPEB	<u>10,185</u>	<u>4,268</u>	<u>14,453</u>
 Total deferred inflows of resources	 <u>119,984</u>	 <u>47,476</u>	 <u>167,460</u>
NET POSITION			
Net investment in capital assets	20,170,546	5,129,815	25,300,361
Restricted for:			
Housing	484,515		484,515
Streets and roads	1,160,930		1,160,930
Capital expansion		306,934	306,934
Unrestricted	<u>7,709,927</u>	<u>4,785,860</u>	<u>12,495,787</u>
 Total net position	 <u>\$ 29,525,918</u>	 <u>\$ 10,222,609</u>	 <u>\$ 39,748,527</u>

The notes to basic financial statements are an integral part of this statement.

CITY OF BUELLTON
STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2019

	<u>Expenses</u>	<u>Program Revenues</u>		
		<u>Charges for Services</u>	<u>Operating Contributions and Grants</u>	<u>Capital Contributions and Grants</u>
Governmental activities:				
General government	\$ 1,940,530	\$ -	\$ -	\$ -
Community development	641,947		10,000	
Cultural and leisure	808,482	193,581		
Public safety	1,996,688			
Public works	1,681,687		1,200,580	
Interest on long-term debt	600			
Total governmental activities	7,069,934	193,581	1,210,580	
Business-type activities:				
Water	2,157,262	2,557,878		75,950
Wastewater	1,206,734	1,231,024		32,861
Total business-type activities	3,363,996	3,788,902		108,811
Total	\$ 10,433,930	\$ 3,982,483	\$ 1,210,580	\$ 108,811

General Revenues

Taxes:

- Property taxes
- Sales and use taxes
- Transient lodging tax
- Franchise taxes
- Other taxes

- Fines and forfeitures
- Investment income
- Other general revenues

Total general revenues

Change in net position

Net position, beginning of fiscal year

Net position, end of fiscal year

The notes to basic financial statements are an integral part of this statement.

Net (Expenses) Revenue and Changes in Net Position

Governmental Activities	Business-type Activities	Total
\$ (1,940,530)	\$ -	\$ (1,940,530)
(631,947)		(631,947)
(614,901)		(614,901)
(1,996,688)		(1,996,688)
(481,107)		(481,107)
(600)		(600)
<u>(5,665,773)</u>		<u>(5,665,773)</u>
	476,566	476,566
	57,151	57,151
	<u>533,717</u>	<u>533,717</u>
(5,665,773)	533,717	(5,132,056)
1,508,895		1,508,895
2,700,680		2,700,680
3,114,194		3,114,194
260,841		260,841
37,757		37,757
19,341		19,341
278,929	64,696	343,625
20,134		20,134
<u>7,940,771</u>	<u>64,696</u>	<u>8,005,467</u>
2,274,998	598,413	2,873,411
<u>27,250,920</u>	<u>9,624,196</u>	<u>36,875,116</u>
<u>\$ 29,525,918</u>	<u>\$ 10,222,609</u>	<u>\$ 39,748,527</u>

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FUND FINANCIAL STATEMENTS

MAJOR FUNDS

Fund	Description
Governmental Funds:	
General Fund	Primary operating fund of the City; accounts for all activities except those legally or administratively required to be accounted for in other funds.
Transportation Planning Special Revenue Fund	Accounts for funds used in the planning for transportation projects restricted by other governments.
Capital Improvement Project Fund	Accounts for capital improvement projects by centralizing project expenditures. Projects are tracked and managed for the purposes of planning, scheduling, and budgeting capital improvements.

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CITY OF BUELLTON
GOVERNMENTAL FUNDS
BALANCE SHEET
June 30, 2019

	<u>General Fund</u>	<u>Transportation Planning Special Revenue Fund</u>	<u>Capital Improvement Project Fund</u>	<u>Other Governmental Funds</u>	<u>Totals</u>
ASSETS					
Cash and investments	\$ 9,403,198	\$ 3,218	\$ 131,727	\$ 1,634,772	\$ 11,172,915
Accounts receivable	1,040,145	32,965		17,317	1,090,427
Interest receivable	31,397	98		5,588	37,083
Due from other funds	136,641				136,641
Prepaid items	<u>109,738</u>				<u>109,738</u>
Total assets	<u>\$ 10,721,119</u>	<u>\$ 36,281</u>	<u>\$ 131,727</u>	<u>\$ 1,657,677</u>	<u>\$ 12,546,804</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 220,100	\$ 3,093	\$ 131,727	\$ 12,232	\$ 367,152
Accrued wages and benefits	59,704				59,704
Deposits	37,082				37,082
Unearned revenue	2,500				2,500
Due to other funds		<u>136,641</u>			<u>136,641</u>
Total liabilities	<u>319,386</u>	<u>139,734</u>	<u>131,727</u>	<u>12,232</u>	<u>603,079</u>
Fund Balances:					
Nonspendable:					
Prepaid items	109,738				109,738
Restricted:					
Housing				484,515	484,515
Streets, roads, and transportation				1,160,930	1,160,930
Unassigned	<u>10,291,995</u>	<u>(103,453)</u>			<u>10,188,542</u>
Total fund balances	<u>10,401,733</u>	<u>(103,453)</u>		<u>1,645,445</u>	<u>11,943,725</u>
Total liabilities and fund balances	<u>\$ 10,721,119</u>	<u>\$ 36,281</u>	<u>\$ 131,727</u>	<u>\$ 1,657,677</u>	<u>\$ 12,546,804</u>

The notes to basic financial statements are an integral part of this statement.

CITY OF BUELLTON
RECONCILIATION OF THE GOVERNMENTAL FUNDS - BALANCE SHEET
TO THE STATEMENT OF NET POSITION
June 30, 2019

Total fund balances - governmental funds \$ 11,943,725

In governmental funds, only current assets are reported. In the statement of net position, all assets are reported, including capital assets and accumulated depreciation.

Capital assets at historical cost	\$	27,597,911	
Accumulated depreciation		<u>(7,406,125)</u>	
Net			20,191,786

Long-term liabilities: In governmental funds, only current liabilities are reported. In the statement of net position, all liabilities, including long-term liabilities, are reported. Long-term liabilities relating to governmental activities consist of:

Compensated absences payable	\$	63,469	
Capital leases payable		21,240	
OPEB liability		1,348,545	
Net pension liability		<u>1,509,052</u>	
Total			(2,942,306)

In governmental funds, deferred outflows and inflows of resources relating to pensions and OPEB are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions and OPEB are reported.

Deferred outflows of resources relating:			
to pensions		400,781	
to OPEB		51,916	
Deferred inflows of resources relating:			
to pensions		(109,799)	
to OPEB		<u>(10,185)</u>	
			<u>332,713</u>
Total net position - governmental activities	\$		<u><u>29,525,918</u></u>

The notes to basic financial statements are an integral part of this statement.

CITY OF BUELLTON
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended June 30, 2019

	General Fund	Transportation Planning Special Revenue Fund	Capital Improvement Project Fund	Nonmajor Governmental Funds	Totals
Revenues:					
Taxes	\$ 7,622,367	\$ -	\$ -	\$ -	\$ 7,622,367
Licenses, permits, and fees	10,700			5,004	15,704
Intergovernmental	509,349	32,965		652,562	1,194,876
Charges for services	193,581				193,581
Fines and forfeitures	19,341				19,341
Use of money and property	256,794	474		21,661	278,929
Other	20,134				20,134
Total revenues	8,632,266	33,439		679,227	9,344,932
Expenditures:					
General government	1,841,269				1,841,269
Community development	347,285			1,000	348,285
Cultural and leisure	705,442				705,442
Public safety	1,996,688				1,996,688
Public works	1,384,209	32,965	25,145	100,920	1,543,239
Capital outlay	27,768		515,879		543,647
Debt Service:					
Principal	7,488				7,488
Interest	600				600
Total expenditures	6,310,749	32,965	541,024	101,920	6,986,658
Excess of revenues over (under) expenditures	2,321,517	474	(541,024)	577,307	2,358,274
Other financing sources (uses):					
Transfers in		25,500	541,024	167,500	734,024
Transfers out	(347,697)			(386,327)	(734,024)
Total other financing sources (uses)	(347,697)	25,500	541,024	(218,827)	
Net change in fund balances	1,973,820	25,974		358,480	2,358,274
Fund balances - July 1	8,427,913	(129,427)		1,286,965	9,585,451
Fund balances - June 30	<u>\$ 10,401,733</u>	<u>\$ (103,453)</u>	<u>\$ -</u>	<u>\$ 1,645,445</u>	<u>\$ 11,943,725</u>

The notes to basic financial statements are an integral part of this statement.

CITY OF BUELLTON
RECONCILIATION OF THE STATEMENT OF
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
For the Fiscal Year Ended June 30, 2019

Total net change in fund balances - governmental funds	\$ 2,358,274
Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which additions to capital outlay of \$543,647 exceed depreciation expense (\$520,807).	22,840
In the statement of activities, compensated absences are measured by the amounts earned during the fiscal year. In governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially the amounts paid). This fiscal year, vacation used exceeded the amounts earned by \$41,090.	41,090
In governmental funds, OPEB costs are recognized when employer contributions are made. In the statement of activities, OPEB costs are recognized on the accrual basis. This fiscal year, the difference between accrual-basis OPEB costs and actual employer contribution was:	(190,605)
In governmental funds, repayments of long-term debt are reported as expenditures. In the government-wide statements, repayments of long-term debt are reported as reductions of liabilities.	7,488
In governmental funds, pension costs are recognized when employer contributions are made. In the statement of activities, pension costs are recognized on the accrual basis. This year, the difference between accrual-basis pension costs and actual employer contributions was:	<u>35,911</u>
Changes in net position - governmental activities	<u>\$ 2,274,998</u>

The notes to basic financial statements are an integral part of this statement.

PROPRIETARY FUNDS

Fund	Description
------	-------------

Major Funds:

Water Fund

Accounts for revenues and expenses associated with the City's Water enterprise operation.

Wastewater Fund

Accounts for all activities associated with the operation and maintenance of providing Sewer services.

CITY OF BUELLTON
PROPRIETARY FUNDS
STATEMENT OF NET POSITION
June 30, 2019

	Water Fund	Wastewater Fund	Totals
ASSETS			
Current assets:			
Cash and investments	\$ 2,843,102	\$ 1,772,064	\$ 4,615,166
Accounts receivable, net	211,875	114,188	326,063
Interest receivable	9,735	5,922	15,657
Inventory	35,458		35,458
Prepaid items	1,151,139	30,390	1,181,529
Total current assets	<u>4,251,309</u>	<u>1,922,564</u>	<u>6,173,873</u>
Capital assets:			
Land	247,691		247,691
Buildings and improvements	574,387		574,387
Equipment	430,082	475,138	905,220
Infrastructure	6,691,082	6,287,674	12,978,756
	<u>7,943,242</u>	<u>6,762,812</u>	<u>14,706,054</u>
Less accumulated depreciation	(4,829,985)	(4,746,254)	(9,576,239)
Total capital assets (net of accumulated depreciation)	<u>3,113,257</u>	<u>2,016,558</u>	<u>5,129,815</u>
Total assets	<u>7,364,566</u>	<u>3,939,122</u>	<u>11,303,688</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred pension	144,785	139,029	283,814
Deferred OPEB	10,879	10,879	21,758
Total deferred outflows of resources	<u>155,664</u>	<u>149,908</u>	<u>305,572</u>
LIABILITIES			
Current liabilities:			
Accounts payable	62,009	44,087	106,096
Accrued wages and benefits	9,059	9,059	18,118
Deposits	28,665		28,665
Debt due within one year	2,725	2,725	5,450
Total current liabilities	<u>102,458</u>	<u>55,871</u>	<u>158,329</u>
Noncurrent liabilities:			
Compensated absences	10,901	10,900	21,801
OPEB liability	282,594	282,597	565,191
Net pension liability	296,953	296,901	593,854
Total noncurrent liabilities	<u>590,448</u>	<u>590,398</u>	<u>1,180,846</u>
Total liabilities	<u>692,906</u>	<u>646,269</u>	<u>1,339,175</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred pension	21,606	21,602	43,208
Deferred OPEB	2,134	2,134	4,268
Total deferred inflows of resources	<u>23,740</u>	<u>23,736</u>	<u>47,476</u>
NET POSITION			
Net investment in capital assets	3,113,257	2,016,558	5,129,815
Restricted for capital expansion	190,970	115,964	306,934
Unrestricted	3,499,357	1,286,503	4,785,860
Total net position	<u>\$ 6,803,584</u>	<u>\$ 3,419,025</u>	<u>\$ 10,222,609</u>

The notes to basic financial statements are an integral part of this statement.

CITY OF BUELLTON
PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
For the Fiscal Year Ended June 30, 2019

	Water Fund	Wastewater Fund	Totals
Operating Revenues:			
Charges for services	\$ 2,553,337	\$ 1,231,024	\$ 3,784,361
Other operating revenues	<u>4,541</u>		<u>4,541</u>
Total operating revenues	<u>2,557,878</u>	<u>1,231,024</u>	<u>3,788,902</u>
Operating Expenses:			
Personnel services	320,897	318,872	639,769
Operations and maintenance	1,626,432	647,140	2,273,572
Depreciation	<u>209,933</u>	<u>240,722</u>	<u>450,655</u>
Total operating expenses	<u>2,157,262</u>	<u>1,206,734</u>	<u>3,363,996</u>
Operating income (loss)	<u>400,616</u>	<u>24,290</u>	<u>424,906</u>
Non-Operating Revenues (Expenses):			
Interest income	<u>42,219</u>	<u>22,477</u>	<u>64,696</u>
Total non-operating revenues (expenses)	<u>42,219</u>	<u>22,477</u>	<u>64,696</u>
Income (loss) before capital contributions	<u>442,835</u>	<u>46,767</u>	<u>489,602</u>
Capital Contributions:			
Capital impact fees	<u>75,950</u>	<u>32,861</u>	<u>108,811</u>
Total capital contributions	<u>75,950</u>	<u>32,861</u>	<u>108,811</u>
Change in net position	518,785	79,628	598,413
Net position, July 1	<u>6,284,799</u>	<u>3,339,397</u>	<u>9,624,196</u>
Net position, June 30	<u>\$ 6,803,584</u>	<u>\$ 3,419,025</u>	<u>\$ 10,222,609</u>

The notes to basic financial statements are an integral part of this statement.

CITY OF BUELLTON
PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS
For the Fiscal Year Ended June 30, 2019

	Water Fund	Wastewater Fund	Totals
Cash Flows From Operating Activities:			
Receipts from customers	\$ 2,566,835	\$ 1,224,777	\$ 3,791,612
Payments to suppliers	(1,733,902)	(649,879)	(2,383,781)
Payments to employees	(299,463)	(299,471)	(598,934)
Net cash provided by operating activities	<u>533,470</u>	<u>275,427</u>	<u>808,897</u>
Cash Flows From Capital and Related Financing Activities:			
Acquisition of capital assets	(174,085)	(100,805)	(274,890)
Capital contributions	75,950	32,861	108,811
Net cash provided (used) by capital and related financing activities	<u>(98,135)</u>	<u>(67,944)</u>	<u>(166,079)</u>
Cash Flows From Investing Activities:			
Interest income	39,579	21,190	60,769
Net cash provided by investing activities	<u>39,579</u>	<u>21,190</u>	<u>60,769</u>
Net increase in cash and cash equivalents	474,914	228,673	703,587
Cash and cash equivalents - July 1	2,368,188	1,543,391	3,911,579
Cash and cash equivalents - June 30	<u>\$ 2,843,102</u>	<u>\$ 1,772,064</u>	<u>\$ 4,615,166</u>
Reconciliation of operating (loss) to net cash provided (used) by operating activities:			
Operating income (loss)	\$ 400,616	\$ 24,290	\$ 424,906
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:			
Depreciation expense	209,933	240,722	450,655
Change in assets, deferred outflows of resources, liabilities, and deferred inflows of resources:			
Receivables, net	8,257	(6,247)	2,010
Prepaid expenses	(122,390)	(4,357)	(126,747)
Inventories	(1,176)		(1,176)
Accounts and other payables	16,096	1,618	17,714
Accrued wages and benefits	2,254	2,254	4,508
Deposits	700		700
Compensated absences	(3,396)	(3,396)	(6,792)
OPEB liability	5,193	5,510	10,703
Deferred outflows of resources	20,635	18,707	39,342
Net pension liability	(6,758)	(7,153)	(13,911)
Deferred inflows of resources	3,506	3,479	6,985
Net cash provided by operating activities	<u>\$ 533,470</u>	<u>\$ 275,427</u>	<u>\$ 808,897</u>

The notes to basic financial statements are an integral part of this statement.

FIDUCIARY FUND

Fund

Description

Agency Fund:

Deposits Agency Fund

This fund accounts for various deposits that are held on behalf of the City for various projects or programs

CITY OF BUELLTON
STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES
AGENCY FUND
 June 30, 2019

	<u>Deposits</u> <u>Agency Fund</u>
Assets	
Cash and cash equivalents	\$ 226,939
Interest receivable	<u>758</u>
Total assets	<u><u>\$ 227,697</u></u>
Liabilities	
Refundable deposits and accruals	<u>\$ 227,697</u>
Total liabilities	<u><u>\$ 227,697</u></u>

NOTES TO THE FINANCIAL STATEMENTS

CITY OF BUELLTON

INDEX TO NOTES TO THE FINANCIAL STATEMENTS

For the year ended June 30, 2019

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CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The reporting entity is the City of Buellton. There are no component units included in this report that meet the reporting entity definition criteria of GASB Statement No. 14, *The Financial Reporting Entity*, as amended by GASB Statement No. 39, GASB Statement No. 61, and GASB Statement No. 80. The City of Buellton (City) was incorporated in 1992, under the laws and regulations of the State of California (State). The City operates under a City Council/Manager form of government and provides the following services: public safety (Police and Fire), highways and streets, water service, wastewater, public improvements, planning and zoning, and general administration.

B. Basis of Presentation

The City's basic financial statements are prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the United States of America.

Government-wide Statements

The Statement of Net Position and the Statement of Activities display information about the primary government (the City). These statements include the financial activities of the overall City government, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. Government activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs, (b) grants and contributions that are restricted to meeting the operational needs of a program, and (c) fees, grants, and contributions that are restricted to financing the acquisition or construction of capital assets. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements

The fund financial statements provide information about the City's funds. Separate statements for each fund category—*governmental, proprietary and fiduciary*—are presented. The emphasis of fund financial statements is on major individual funds, each of which is displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

Proprietary fund financial statements include a Statement of Net Position, a Statement of Revenues, Expenses, and Changes in Net Position, and a Statement of Cash Flows for all proprietary funds.

Proprietary funds and fiduciary funds are accounted for using the "*economic resources*" measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or non-current) are included on the Statement of Net Position. The Statement of Revenues, Expenses, and Changes in Fund Net Position presents increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned, while expenses are recognized in the period in which liability is incurred.

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Basis of Presentation (Continued)

Operating revenues in the proprietary funds are those revenues that are generated from the primary operation of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

Fiduciary funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. Fiduciary funds use the full accrual basis of accounting for reporting receivables and payables. Fiduciary funds are reported in the fund financial statements but are not included for government-wide reporting purposes.

C. Major Funds

GASB Statement No. 34 defines major funds and requires that the City's major funds are identified and presented separately in the fund financial statements. All other funds, called nonmajor funds, are combined and reported in a single column in the Fund Statements as Other Governmental Funds, regardless of their fund-type.

Major funds are defined as funds that have either assets, liabilities, revenues, or expenditures/expenses equal to ten percent of their fund-type total. The General Fund is always a major fund. The City may also voluntarily select other funds it believes should be presented as major funds.

The City reported the following major governmental funds in the accompanying financial statements:

General Fund – Accounts for all general revenues of the city not specifically levied or collected for other City funds and the related expenditures. The General Fund accounts for all financial resources of a governmental unit which are not accounted for in other funds.

Transportation Planning Special Revenue Fund – Accounts for revenue used in the planning for transportation projects restricted by other governments. Funds are a State grant derived from a 1/4-cent share of retail sales tax collected statewide.

Capital Improvement Project Fund – Accounts for capital improvement projects by centralizing project expenditures. Projects are tracked and managed for the purposes of planning, scheduling, and budgeting capital improvements.

The City reported the following major proprietary funds:

Water Fund – This fund was established as a separate fund to account for the operation of the City's water utility. It is a self-supporting activity that provides services on a user-charge basis to residents and businesses located in the City.

Wastewater Fund – This fund was established as a separate fund to account for the operation of the City's wastewater utility. It is a self-supporting activity that provides services on a user-charge basis to residents and businesses located in the City.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Major Funds (Continued)

The City reported the following fiduciary fund:

Deposits Agency Fund – Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. They are accounted for using the accrual basis of accounting. This fund accounts for the various deposits that are held on behalf of the City for various specific projects or programs.

D. Basis of Accounting

The government-wide, proprietary funds, and the fiduciary fund financial statements are reported using the *economic resources measurement focus* and the *full accrual basis* of accounting. Revenues are recorded when *earned* and expenses are recorded at the time liabilities are *incurred*, regardless of when the related cash flows take place.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The City has elected not to follow subsequent private-sector guidance.

Governmental funds are reported using the *current financial resources* measurement focus and the *modified accrual* basis of accounting. Under this method, revenues are recognized when *measurable and available*. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent that they have matured.

Capital asset acquisitions are reported as *expenditures* in governmental funds. Proceeds of long-term debt and acquisitions under capital leases are reported as *other financing sources*.

Non-exchange transactions, in which the City gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Other revenues susceptible to accrual include other taxes, intergovernmental revenues, interest, and charges for services.

Grant revenues are recognized in the fiscal year in which all eligibility requirements are met. Under the terms of grant agreements, the City may fund certain programs with a combination of cost-reimbursement grants, categorical block grants, and general revenues. Thus, both restricted and unrestricted net assets may be available to finance program expenditures/expenses. The City's policy is to first apply restricted grant resources to such programs, followed by general revenues, if necessary.

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Property Taxes

California Constitution Article XIII A limits the combined property tax rate to one percent of a property's assessed valuation. Additional taxes may be imposed with voters' approval. Assessed value is calculated at one hundred percent of a property's fair value, as defined by Article XIII A, and may be increased no more than two percent per year, unless a change in ownership or new construction occurs. The State legislature has determined the method of distributing the one percent tax levy among the various taxing jurisdictions.

Property tax revenues are recognized in the fiscal year for which taxes have been levied and collected within sixty days of fiscal year end. Property taxes are billed and collected as follows:

	<u>Secured</u>	<u>Unsecured</u>
Valuation/Lien Dates	January 1	January 1
Levy Dates	July 1	July 1
Due Dates	November 1 (50%) February 1 (50%)	August 1
Delinquency Dates	December 10 (Nov.) April 10 (Feb.)	August 31

F. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues, expenditures or expenses as appropriate. Actual results could differ from those estimates.

G. Cash, Cash Equivalents, and Investments

The City pools its available cash for investment purposes. The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturity of three months or less from the date of acquisition. Cash and cash equivalents are combined with investments and displayed as Cash and Investments. For purposes of the statement of cash flows of the proprietary fund types, cash and cash equivalents include all investments, as the City operates an internal cash management pool which maintains the general characteristics of a demand deposit account.

Disclosure requirements for Deposits and Investment Risks were made in the following areas:

- Interest Rate Risk
- Credit Risk
 - Overall
 - Custodial Credit Risk
 - Concentrations of Credit Risk

In addition, other disclosures are specified including use of certain methods to present deposits and investments, highly sensitive investments, credit quality at year-end, and other disclosures.

Highly liquid market investments with maturities of one year or less at time of purchase are stated at amortized cost. All other investments are stated at fair value. Market value is used as fair value for those securities for which market quotations are readily available.

The City participates in the Local Agency Investment Fund (LAIF), an investment pool managed by the State of California. LAIF has invested a portion of the pool funds in Structured Notes and Asset- Backed Securities. LAIF's investments are subject to credit risk with the full faith and credit of the State of California collateralizing these investments. In addition, these Structured Notes and Asset-Backed Securities are subject to market risk as a result of changes in interest rates.

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

H. Inventories

The City accounts for inventories using the first-in, first-out method. Inventories in the Water Fund consist primarily of meters and are carried at cost.

I. Capital Assets

Capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets, donated works of art and similar items, and capital assets received in a service concession arrangement are valued at their acquisition value. City policy is to capitalize all capital assets with costs exceeding a minimum threshold of \$5,000 and with useful lives exceeding one year. Depreciation is recorded on a straight-line basis over estimated useful lives of the assets as follows:

Structures and Improvements	50 years
Machinery and Equipment	3-15 years
Infrastructure	15-100 years

The City defines infrastructure as the basic physical assets that allow the City to function. The assets include streets, wastewater, park lands, and buildings. Each major infrastructure system can be divided into subsystems. For example, the street system can be subdivided into pavement, curb and gutters, sidewalks, medians, streetlights, landscaping, and land.

These subsystems were not delineated in the basic financial statements. The appropriate operating department maintains information regarding the subsystems.

Interest accrued during capital assets construction, if any, is capitalized for the business-type and proprietary funds as part of the asset cost. For all infrastructure systems, the City elected to use the Basic Approach defined by GASB Statement No. 34, which requires all infrastructures be reported at historical cost and be depreciated over their estimated useful lives.

J. Long-term Liabilities

Government-Wide Financial Statements

Long-term debt and other financial obligations are reported as liabilities in the appropriate activities. Bond premiums and discounts are amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable premium or discount. Issuance costs are reported as deferred outflows if they constitute bond insurance.

Fund Financial Statements

The Governmental Fund Financial Statements do not present long-term debt. Consequently, long-term debt is shown as a reconciling item in the Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Position. Governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financial sources. Premiums received on debt issuance are reported as other financing sources while

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

J. Long-term Liabilities (Continued)

discounts on debt issuance are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures. Proprietary Fund Financial Statements use the same principles as those used in the Government-Wide Financial Statements.

K. Compensated Absences

Government-Wide Financial Statements

For governmental and business-type activities, compensated absences are recorded as incurred and the related expenses and liabilities are reported in the appropriate activity.

Fund Financial Statements

In compliance with Governmental Accounting Standards Board Statement No. 16, the City has established a liability for accrued vacation in relevant funds. For governmental type funds, the current liability appears in the respective funds. All vacation paid is accrued when incurred in the government-wide and proprietary funds financial statements. This liability is set up for the current employees at the current rates of pay. Each fiscal year, an adjustment to the liability is made based on pay rate changes and adjustments for the current portion. The General Fund is primarily responsible for the repayment of the governmental portion of compensated absences. Accumulated employee sick leave benefits are not recognized as liabilities of the City. The City's policy is to record sick leave as an operating expense in the period taken since such benefits do not vest nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits when the employee retires.

L. Unearned Revenue

Unearned revenue arises when assets are received before revenue recognition criteria have been satisfied. Grants and entitlements received before eligibility requirements are met are recorded as unearned revenue.

M. Deferred Outflows and Inflows of Resources

Pursuant to GASB Statement No. 63, "*Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*," and GASB Statement No. 65, "*Items Previously Reported as Assets and Liabilities*," the City recognizes deferred outflows and inflows of resources.

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. A deferred outflow of resources is defined as a consumption of net position by the government that is applicable to a future reporting period. The City has two items that qualify for reporting in this category; refer to Note 8 and Note 9 for detailed listing of the deferred outflows of resources the City has reported.

In addition to liabilities, the Statement of Net Position and the Governmental Funds – Balance Sheet will sometimes report a separate section for deferred inflows of resources. A deferred inflow of resources is defined as an acquisition of net position by the City that is applicable to a future reporting period. The City has two items that qualify for reporting in this category; refer to Note 8 and Note 9 for detailed listing of the deferred inflows of resources the City has reported.

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

N. Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City of Buellton's California Public Employee's Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

O. Other Postemployment Benefits (OPEB)

For purposes of measuring the net OPEB liability and deferred outflows/inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City's plan (OPEB Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

P. Fund Balances

Fund balances of the governmental funds are classified as follows:

Nonspendable Fund Balance – represents amounts that cannot be spent because they are either not in spendable form (such as inventory or prepaid insurance) or are legally required to remain intact (such as notes receivable or principal of a permanent fund).

Restricted Fund Balance – represents amounts that are constrained by external parties, constitutional provisions or enabling legislation.

Committed Fund Balance – represents amounts that can only be used for a specific purpose because of a formal action by the City's governing board. Committed amounts cannot be used for any other purpose unless the governing board removes those constraints by taking the same type of formal action. Committed fund balance amounts may be used for other purposes with appropriate due process by the governing board. Commitments are typically done through adoption and amendment of the budget. Committed fund balance amounts differ from restricted balances in that the constraints on their use do not come from outside parties, constitutional provisions, or enabling legislation.

Assigned Fund Balance – represents amounts that the City intends to use for a specific purpose, but that do not meet the criteria to be classified as restricted or committed. Intent may be stipulated by the governing board or by an official or body to which the governing board delegates the authority. Specific amounts that are not restricted or committed in a special revenue, capital projects, debt service, or permanent fund are assigned for purposes in accordance with the nature of their fund type or the fund's primary purpose. Assignments within the general fund convey that the intended use of those amounts is for a specific purpose that is narrower than the general purpose of the City.

Unassigned Fund Balance – represents amounts which are unconstrained in that they may be spent for any purpose. Only the general fund reports a positive unassigned fund balance. Other governmental funds might report a negative balance in this classification because of overspending for specific purposes for which amounts had been restricted, committed or assigned.

When an expenditure is incurred for a purpose for which both restricted and unrestricted fund balance is available, the City considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the City considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds.

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Q. Net Position

GASB Statement No. 63 requires that the difference between assets added to the deferred outflows of resources, and liabilities added to the deferred inflows of resources, be reported as net position. Net position is classified as either net investment in capital assets, restricted, or unrestricted.

Net position that is net investment in capital assets, consists of capital assets, net of accumulated depreciation, and reduced by the outstanding principal of related debt. Restricted net position is the portion of net position that has external constraints placed on it by creditors, grantors, contributors, laws, or regulations of other governments, or through constitutional provisions or enabling legislations. Unrestricted net position consists of net position that does not meet the definition of net investment in capital assets or restricted net position.

R. Interfund Balances/Internal Balances

Advances to and advances from other funds represent interfund loans in the fund financial statements. Advances between funds are offset by a fund liability or by deferred revenue in the applicable governmental funds to indicate that they are not expendable available financial resources. Any unpaid interest due to lack of funds in the borrowing fund increases the principal owed and is reported in the lending fund as deferred revenue. All other outstanding balances between funds are reported as due to and due from other funds. These are generally repaid within the following fiscal year. Any residual balances outstanding between the governmental activities and business-type activities are reported in the Government-Wide Financial Statements as “internal balances.”

S. Budgetary Accounting

The City Council establishes budgets for the General Fund and all Special Revenue Funds, except for certain Special Revenue Funds for which expenditures are controlled by grant funding or by assessments received. Budgetary control is legally maintained at the fund level for these funds. Department heads submit budget requests to the City Manager. The City Manager prepares an estimate of revenues and prepares recommendations for the next year’s budget. The preliminary budget may or may not be amended by the City Council and is adopted by resolution by the City Council on or before June 30 in accordance with the municipal code. The City Council may amend the budget by motion during the fiscal year. Only the Council can authorize transfers between funds and approve inter-fund loans. The City Manager is authorized to transfer budgeted amounts within a fund without formal council action or approval. The City Manager is authorized to increase expenditures in relation to revenues in funds receiving assigned revenues without approval by the City Council.

Expenditures may not legally exceed appropriations at the fund level, which is the legal level of control. Supplemental appropriations, which increase appropriations, may be made during the fiscal year. There were no material supplemental appropriations made for the fiscal year ended June 30, 2019. Budget information is presented for the General and budgeted Special Revenue Funds in the fund financial statements. The budget information is presented on a basis consistent with generally accepted accounting principles. Appropriations, except open project appropriations, and unexpended grant appropriations, lapse at the end of each fiscal year.

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

S. Budgetary Accounting (Continued)

Appropriations lapse at the end of the fiscal year and then are re-budgeted for the coming year. Under Article XIII B of the California Constitution (the Gann Spending Limitation Initiative), the City is restricted as to the amount of annual appropriations from the proceeds of taxes, and if proceeds of taxes exceed allowed appropriations, the excess must either be refunded to the State Controller, returned to the taxpayers through revised tax rates or revised fees schedules, or an excess in one year may be offset against a deficit in the following year. For the fiscal year ended June 30, 2019, based on the calculations by City Management, proceeds of taxes did not exceed the appropriations limit. Budgeted appropriations for the various governmental funds become effective each July 1.

T. Future Accounting Pronouncements

GASB Statements listed below will be implemented in future financial statements:

Statement No. 84	"Fiduciary Activities"	The provisions of this statement are effective for fiscal years beginning after December 15, 2018.
Statement No. 87	"Leases"	The provisions of this statement are effective for fiscal years beginning after December 15, 2019.
Statement No. 89	"Accounting for Interest Cost Incurred before the End of a Construction Period"	The provisions of this statement are effective for fiscal years beginning after December 15, 2019.
Statement No. 90	"Majority Equity Interests-an Amendment of GASB Statements No. 14 and No. 61"	The provisions of this statement are effective for fiscal years beginning after December 15, 2018.
Statement No. 91	"Conduit Debt Obligations"	The provisions of this statement are effective for fiscal years beginning after December 15, 2020.

NOTE 2 – CASH AND INVESTMENTS

The composition of cash and investments as of June 30, 2019, is as follows:

Cash on hand	\$ 700
Deposits with financial institutions	6,190,444
Investments	<u>9,823,876</u>
Total cash and investments	<u>\$ 16,015,020</u>

Cash and investments are classified in the financial statements as shown below, based on whether or not their use is restricted under the terms of the City's debt instruments or Agency's agreements:

Statement of Net Position:	
Cash and investments	\$ 15,788,081
Fiduciary Funds:	
Cash and investments	<u>226,939</u>
Total cash and investments	<u>\$ 16,015,020</u>

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 2 – CASH AND INVESTMENTS (Continued)

Governmental Accounting Standards Board (GASB) Statement No. 72, “Fair Value Measurements and Application,” provides the framework for measuring fair value. The framework categorizes a fair value hierarchy that is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The City has the following recurring fair value measurements as of June 30, 2019:

	Total	Fair Value Measurement Using		
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
<u>Investments by fair value</u>				
Debt securities:				
Negotiable certificates of deposit	\$ 1,124,402	\$ 1,124,402	\$ -	\$ -
Total investments measured at fair value	1,124,402	<u>\$ 1,124,402</u>	<u>\$ -</u>	<u>\$ -</u>
Investments measured at amortized cost:				
LAIF	8,372,077			
Money market funds	<u>327,397</u>			
Total investments	<u>\$ 9,823,876</u>			

A. Investments Authorized by the California Government Code and the City’s Investment Policy

The table below identifies the investment types that are authorized for the City by the California Government Code. The table also identifies certain provisions of the California Government Code that address interest rate risk, credit risk, and concentration of credit risk.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Bankers’ Acceptance	180 days	40%	30%
Commercial Paper	270 days	15%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20%	None
Money Market Mutual Funds	N/A	20%	10%
Local Agency Investment Fund (LAIF)	N/A	None	None

B. Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments, and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flows and liquidity needed for operations.

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 2 – CASH AND INVESTMENTS (Continued)

B. Disclosures Relating to Interest Rate Risk (Continued)

Information about the sensitivity of the fair values of the City’s investments to market interest rate fluctuations is provided by the following table that shows the distribution of the City’s investments by maturity:

Investment Type	Carrying Amount	Remaining Maturity (in Months)			
		12 Months Or Less	13-24 Months	25-60 Months	More than 60 Months
LAIF	\$ 8,372,077	\$ 8,372,077	\$ -	\$ -	\$ -
Negotiable certificates of deposit	1,124,402	301,336		823,066	
Money market funds	327,397	327,397			
Total	\$ 9,823,876	\$ 9,000,810	\$ -	\$ 823,066	\$ -

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by the California Government Code, and the actual rating as of fiscal year end for each investment type.

Investment Type	Carrying Amount	Minimum Legal Rating	Exempt From Disclosure	Rating as of Fiscal Year End	
				AAA	Not Rated
LAIF	\$ 8,372,077	N/A	\$ -	\$ -	\$ 8,372,077
Negotiable certificates of deposit	1,124,402	N/A			1,124,402
Money market funds	327,397	N/A			327,397
Total	\$ 9,823,876		\$ -	\$ -	\$ 9,823,876

C. Concentration of Credit Risk

The investment policy of the City contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. There are no investments in any one issuer that represents 5% or more of the total City’s investments.

D. Custodial Credit Risk

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the City’s investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under State law (unless so waived by the governmental unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure the City’s deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

None of the City’s deposits with financial institutions in excess of the Federal Depository Insurance Corporation’s limits were held in uncollateralized accounts.

The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the City’s investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government’s indirect investment in securities through the use of mutual funds or governmental investment pools (such as LAIF).

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 2 – CASH AND INVESTMENTS (Continued)

E. Investment in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the City's investment in this pool is reported in the accompanying basic financial statements at the amounts based upon the City's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

NOTE 3 – CAPITAL ASSETS

Capital assets activity for the fiscal year ended June 30, 2019, was as follows:

	Balance July 1, 2018	Additions	Deletions	Balance June 30, 2019
Governmental Activities				
Nondepreciable capital assets:				
Land	\$ 1,827,166	\$ -	\$ -	\$ 1,827,166
Total nondepreciable capital assets	<u>\$ 1,827,166</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,827,166</u>
Depreciable capital assets:				
Buildings and improvements	\$ 5,896,731	\$ 111,713	\$ -	\$ 6,008,444
Property and equipment	672,095			672,095
Infrastructure	18,658,272	431,934		19,090,206
Total depreciable capital assets	25,227,098	543,647		25,770,745
Less accumulated depreciation				
Buildings and improvements	1,695,948	143,212		1,839,160
Property and equipment	597,647	55,903		653,550
Infrastructure	4,591,723	321,692		4,913,415
Total accumulated depreciation	6,885,318	520,807		7,406,125
Net depreciable capital assets	<u>\$ 18,341,780</u>	<u>\$ 22,840</u>	<u>\$ -</u>	<u>\$ 18,364,620</u>
Net capital assets	<u>\$ 20,168,946</u>	<u>\$ 22,840</u>	<u>\$ -</u>	<u>\$ 20,191,786</u>
Business-Type Activities				
Nondepreciable capital assets:				
Land	\$ 247,691	\$ -	\$ -	\$ 247,691
Total nondepreciable capital assets	<u>\$ 247,691</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 247,691</u>
Depreciable capital assets:				
Buildings and improvements	\$ 574,387	\$ -	\$ -	\$ 574,387
Property and equipment	905,220			905,220
Infrastructure	12,703,866	274,890		12,978,756
Total depreciable capital assets	14,183,473	274,890		14,458,363
Less accumulated depreciation				
Buildings and improvements	529,230	12,892		542,122
Property and equipment	624,873	56,559		681,432
Infrastructure	7,971,481	381,204		8,352,685
Total accumulated depreciation	9,125,584	450,655		9,576,239
Net depreciable capital assets	<u>\$ 5,057,889</u>	<u>\$ (175,765)</u>	<u>\$ -</u>	<u>\$ 4,882,124</u>
Net capital assets	<u>\$ 5,305,580</u>	<u>\$ (175,765)</u>	<u>\$ -</u>	<u>\$ 5,129,815</u>

Depreciation expense was charged to function and programs based on their usage of the related assets. The amounts allocated to each function or program were as shown on the following page:

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 3 – CAPITAL ASSETS (Continued)

Governmental Activities:	
General government	\$ 52,218
Community development	276,939
Cultural and leisure	81,470
Public works	<u>110,180</u>
Total depreciation expense-governmental activities	<u>\$ 520,807</u>
Business-type Activities:	
Water	\$ 209,933
Wastewater	<u>240,722</u>
Total depreciation expense-business-type activities	<u>\$ 450,655</u>

NOTE 4 – LONG-TERM DEBT

A. Compensated Absences

Governmental Accounting Standards Board Statement No. 16 identifies certain items that should be accrued as a liability as benefits are earned by employees, but only to the extent it is probable that the employer will compensate the employees for the benefits through cash payments conditioned on the employee's termination or retirement.

The City's employees accumulate earned but unused benefits, which can be converted to cash at termination of employment. The non-current portion of these vested benefits, payable in accordance with various collective bargaining agreements, at June 30, 2019, total \$63,469 for governmental activities and \$27,251 for business-type activities.

B. Capital Leases Payable

On October 18, 2016, the City entered into a capital lease agreement with Coastal Copy, Inc. The lease proceeds were used to purchase two copiers for City Hall. The amount of the lease was \$16,359 and accrues interest at 6.3586%. Annual lease payments are due each year commencing October 2016.

On July 14, 2017, the City entered into a capital lease agreement with Avaya Financial Services. The lease proceeds were used to purchase the Avaya IP500 City phone system. The amount of the lease was \$21,400 and the agreement was for 60 months at 0% interest. Annual lease payments are due each year commencing September 2017.

Future minimum lease payments are as follows:

Ending June 30	Amount
2020	\$ 8,089
2021	8,089
2022	5,233
2023	<u>709</u>
Total minimum lease payments	22,120
Less amount representing interest	(880)
Present value on net minimum lease payments	<u>\$ 21,240</u>

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 5 – CHANGES IN LONG-TERM LIABILITIES

The following is a summary of long-term liability activities for the fiscal year ended June 30, 2019:

	Balance July 1, 2018	Additions	Deletions	Balance June 30, 2019	Due Within One Year
Governmental activities:					
Compensated absences	\$ 104,559	\$ 24,628	\$ 65,718	\$ 63,469	\$ 19,048
Capital leases payable	28,728		7,488	21,240	7,680
OPEB liability	1,155,076	196,285	2,816	1,348,545	
Net pension liability	1,545,602	181,627	218,177	1,509,052	
Total	\$ 2,833,965	\$ 402,540	\$ 294,199	\$ 2,942,306	\$ 26,728
Business-type activities:					
Compensated absences	\$ 34,043	\$ 27,195	\$ 33,987	\$ 27,251	\$ 5,450
OPEB liability	554,488	12,055	1,352	565,191	
Net pension liability	607,765	71,948	85,859	593,854	
Total	\$ 1,196,296	\$ 111,198	\$ 121,198	\$ 1,186,296	\$ 5,450

NOTE 6 – INTERFUND TRANSACTIONS

Interfund transactions are reported as either loans, services provided, reimbursements, or transfers. Loans are reported as interfund receivables and payables, as appropriate, and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund, and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers among governmental funds are netted as part of the reconciliation to the government-wide financial statements.

A. Due From/To Other Funds

Due to and from balances result from the time lag between the dates that interfund goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system, and payments between funds are made.

Individual fund interfund receivable and payable balances at June 30, 2019, are as shown on the following page:

Fund	Due From	Due To
Major Governmental Funds:		
General Fund	\$ 136,641	\$ -
Transportation Planning Special Revenue Fund		136,641
Total	\$ 136,641	\$ 136,641

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 6 – INTERFUND TRANSACTIONS (Continued)

B. Interfund Transfers

Interfund transfers consist of operating transfers from funds receiving revenue to funds through which the resources are to be expended.

Interfund transfers for the 2018-2019 fiscal year are as follows:

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>
Major Governmental Funds:		
General Fund	\$ -	\$ 347,697
Transportation Planning Special Revenue Fund	25,500	
Capital Improvement Project Fund	541,024	
Nonmajor Governmental Funds:		
Measure A Fund		218,800
Gas Tax Fund		161,811
Local Transportation Fund	167,500	5,716
	<u>\$ 734,024</u>	<u>\$ 734,024</u>

NOTE 7 – RISK MANAGEMENT

A. Description of Self-Insurance Pool Pursuant to Joint Powers Agreement

The City of Buellton is a member of the CALIFORNIA JOINT POWERS INSURANCE AUTHORITY (Authority). The Authority is composed of 116 California public entities and is organized under a joint powers agreement pursuant to California Government Code §6500 et seq. The purpose of the Authority is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other lines of coverage. The California JPIA began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors. The Board operates through a nine-member Executive Committee.

B. Primary Self-Insurance Programs of the Authority

Each member pays an annual contribution at the beginning of the coverage period. A retrospective adjustment is then conducted annually thereafter, for coverage years 2012-13 and prior. Coverage years 2013-14 and forward are not subject to routine annual retrospective adjustment. The total funding requirement for primary self-insurance programs is based on an actuarial analysis. Costs are allocated to individual agencies based on payroll and claims history, relative to other members of the risk-sharing pool.

Primary Liability Program - Claims are pooled separately between police and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$30,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$30,000 to \$750,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$750,000 to \$50 million, are distributed based on the outcome of cost allocation within the first and second loss layers.

NOTE 7 – RISK MANAGEMENT (Continued)

B. Primary Self-Insurance Programs of the Authority (continued)

The overall coverage limit for each member, including all layers of coverage, is \$50 million per occurrence. Subsidence losses have a sub-limit of \$40 million per occurrence. The coverage structure includes retained risk that is pooled among members, reinsurance, and excess insurance. More detailed information about the various layers of coverage is available on the following website: <https://cjpia.org/protection/coverage-programs>.

Primary Workers' Compensation Program - Claims are pooled separately between public safety (police and fire) and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$50,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$50,000 to \$100,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$100,000 to statutory limits are distributed based on the outcome of cost allocation within the first and second loss layers.

For 2018-19 the Authority's pooled retention is \$2 million per occurrence, with reinsurance to statutory limits under California Workers' Compensation Law. Employer's Liability losses are pooled among members to \$2 million. Coverage from \$2 million to \$5 million is purchased as part of a reinsurance policy, and Employer's Liability losses from \$5 million to \$10 million are pooled among members.

C. Purchased Insurance

Pollution Legal Liability Insurance - The City of Buellton participates in the pollution legal liability insurance program which is available through the Authority. The policy covers sudden and gradual pollution of scheduled property, streets, and storm drains owned by the City of Buellton. Coverage is on a claims-made basis. There is a \$50,000 deductible. The Authority has an aggregate limit of \$50 million for the 3-year period from July 1, 2017 through July 1, 2020. Each member of the Authority has a \$10 million sub-limit during the 3-year policy term.

Property Insurance - The City of Buellton participates in the all-risk property protection program of the Authority. This insurance protection is underwritten by several insurance companies. City of Buellton property is currently insured according to a schedule of covered property submitted by the City of Buellton to the Authority. City of Buellton property currently has all-risk property insurance protection in the amount of \$7,973,574. There is a \$10,000 deductible per occurrence except for non-emergency vehicle insurance which has a \$2,500 deductible.

Earthquake and Flood Insurance - The City of Buellton purchases earthquake and flood insurance on a portion of its property. The earthquake insurance is part of the property protection insurance program of the Authority. City of Buellton property currently has earthquake protection in the amount of \$6,717,133. There is a deductible of 5% per unit of value with a minimum deductible of \$100,000.

Crime Insurance - The City of Buellton purchases crime insurance coverage in the amount of \$1,000,000 with a \$2,500 deductible. The fidelity coverage is provided through the Authority.

Special Event Tenant User Liability Insurance - The City of Buellton further protects against liability damages by requiring tenant users of certain property to purchase low-cost tenant user liability insurance for certain activities on agency property. The insurance premium is paid by the tenant user and is paid to the City of Buellton according to a schedule. The City of Buellton then pays for the insurance. The insurance is facilitated by the Authority.

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 7 – RISK MANAGEMENT (Continued)

D. Adequacy of Protection

During the past three fiscal (claims) years, none of the above programs of protection have had settlements or judgements that exceeded pooled or insured coverage. There have been no significant reductions in pooled or insured liability coverage from coverage in the prior fiscal year.

NOTE 8 – PENSION PLAN

A. General Information about the Pension Plans

Plan Descriptions

All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (the Plan), administered by the California Public Employees’ Retirement System (CalPERS). The Plan’s benefit provisions are established by statute. The Plan is included as a pension trust fund in the CalPERS Comprehensive Annual Financial Report, which is available online at www.calpers.ca.gov.

The Plan consists of a miscellaneous pool and a safety pool (referred to as “risk pools”), which are comprised of individual employer miscellaneous and safety rate plans, respectively, including those of the City of Buellton. The City of Buellton’s employer rate plans in the miscellaneous risk pool include the Miscellaneous plan (Miscellaneous) and the PEPRA Miscellaneous plan (PEPRA Misc.). The City of Buellton does not have any rate plans in the safety risk pool.

Benefits Provided

The Plan provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Classic members and PEPRA Safety members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. PEPRA Miscellaneous members with five years of total service are eligible to retire at age 52 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after five years of service. The death benefit is the Basic Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees’ Retirement Law.

The Plans’ provisions and benefits in effect at June 30, 2019, are summarized as follows:

	Miscellaneous	
	Prior to January 1, 2013	On or after January 1, 2013
Hire Date	2% @ 55	2% @ 62
Benefit formula	5 years service	5 years service
Benefit vesting schedule	monthly for life	monthly for life
Benefit payments	50-63	52-67
Retirement age	1.426% to 2.418%	1.0% to 2.5%
Monthly benefits, as a % of eligible compensation	7.0%	6.5%
Required employee contribution rates	10.152% + \$124,305	7.266% + \$330
Required employer contribution rates		

Contributions

Section 20814(c) of the California Public Employees’ Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plan is determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. Contributions to the pension plan from the City were \$304,036 for the fiscal year ended June 30, 2019.

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 8 – PENSION PLAN (Continued)

B. Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

At June 30, 2019, the City reported a liability of \$2,102,906 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2017 rolled forward using standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all Pension Plan participants, actuarially determined. The City's proportion share of net pension liability for miscellaneous plans as of June 30, 2018, and 2017 was as follows:

	<u>Miscellaneous</u>
Proportion-June 30, 2017	0.05463%
Proportion-June 30, 2018	<u>0.05580%</u>
Change-Increase (Decrease)	<u>0.00117%</u>

For the fiscal year ended June 30, 2019, the City recognized pension expense of \$299,343. Pension expense represents the change in the net pension liability during the measurement period, adjusted for actual contributions and the deferred recognition of changes in investment gain/loss, actuarial gain/loss, actuarial assumptions or method, and plan benefits.

At June 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 80,685	\$ 27,457
Changes in assumptions	239,738	58,755
Net difference between projected and actual earnings on retirement plan investments	10,396	
Changes in proportion and differences between City contributions and proportionate share of contributions		66,795
Adjustment due to differences in proportion	49,740	
City contributions subsequent to the measurement date	<u>304,036</u>	
	<u>\$ 684,595</u>	<u>\$ 153,007</u>

Deferred outflows of resources and deferred inflows of resources above represent the unamortized portion of changes to net pension liability, to be recognized in future periods in a systematic and rational manner.

\$304,036 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent year ending June 30, 2020.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in the pension expenses as follows:

<u>Fiscal year Ending June 30,</u>	<u>Amount</u>
2020	\$ 198,899
2021	114,029
2022	(66,462)
2023	<u>(18,914)</u>
	<u>\$ 227,552</u>

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 8 – PENSION PLAN (Continued)

B. Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

Actuarial Assumptions

The total pension liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions:

	<u>Miscellaneous</u>
Valuation Date	June 30, 2017
Measurement Date	June 30, 2018
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.50%
Projected Salary Increase	Varies by Entry Age and Service
Investment Rate of Return	7.00%
Mortality	Derived using CalPERS' Membership Data for all Funds (1)
Post Retirement Benefit Increase	Contract COLA up to 2.50% until Purchasing Power Protection Allowance Floor on Purchasing Power applies; 2.50% thereafter

- (1) The mortality table used was developed based on CalPERS' specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 90% of Scale MP 2016. For more details on this table please refer to the December 2017 experience study report.

Change in Assumptions

In December 2017, the CalPERS Board adopted new mortality assumptions for plans participating in the Public Employees' Retirement Fund (PERF). The mortality table was developed from the December 2017 experience study and includes 15 years of projected ongoing mortality improvement using 90 percent scale MP 2016 published by the Society of Actuaries. The inflation assumption was reduced from 2.75 percent to 2.50 percent. The assumptions for individual salary increase and overall payroll growth were reduced from 2.00 percent to 2.75 percent.

Discount Rate

The discount rate used to measure the total pension liability was 7.15 percent. To determine whether the municipal bond rate should be used in the calculation of the discount rate for public agency plans (including PERF C), CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on testing the plans, the tests revealed the assets would not run out. Therefore, the current 7.15 percent discount rate is appropriate and the use of municipal bond rate calculation is not deemed necessary. The long-term expected discount rate of 7.15 percent is applied to all plans in the Public Employees Retirement Fund, including PERF C. The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained at CalPERS' website under the GASB No. 68 section.

CalPERS is scheduled to review all actuarial assumptions as part of its regular Asset Liability Management (ALM) review cycle that is scheduled to be completed in February 2022. Any changes to the discount rate will require Board action and proper stakeholder outreach. For these reasons, CalPERS expects to continue using a discount rate net of administrative expenses for GASB No. 67 and No. 68 calculations through at least the 2021-22 fiscal year. CalPERS will

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

continue to check the materiality of the difference in calculation until such time as we have changed our methodology.

NOTE 8 – PENSION PLAN (Continued)

B. Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits were calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

<u>Asset Class</u>	<u>New Strategic Allocation</u>	<u>Real Return Years 1-10(a)</u>	<u>Real Return Years 11+(b)</u>
Global Equity	50.0%	4.80%	5.98%
Global Fixed Income	28.0%	1.00%	2.62%
Inflation Sensitive	0.0%	0.77%	1.81%
Private Equity	8.0%	6.30%	7.23%
Real Assets	13.0%	3.75%	4.93%
Liquidity	1.0%	0.00%	-0.92%
Total	<u>100.0%</u>		

(a) An expected inflation of 2.0% was used for this period.

(b) An expected inflation of 2.92% was used for this period.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in Discount Rate

The following represents the City's proportionate share of the net pension liability calculated using the discount rate of 7.15 percent, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.15 percent) or one percentage point higher (8.15 percent) than the current rate:

	<u>1% Decrease 6.15%</u>	<u>Current Discount Rate 7.15%</u>	<u>1% Increase 8.15%</u>
City's proportionate share of net pension plan liability	\$ 3,351,596	\$ 2,102,906	\$ 1,072,132

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued CalPERS

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

financial reports.

NOTE 8 – PENSION PLAN (Continued)

C. Payable to the Pension Plan

At June 30, 2019, the City had no amount outstanding for contributions to the pension plan required for the fiscal year ended June 30, 2019.

NOTE 9 – POSTEMPLOYMENT HEALTH CARE BENEFITS (OPEB)

A. Plan Description

Medical coverage is provided through a single-employer CalPERS Plan under the Public Employees' Medical and Hospital Care Act (PEMHCA), also referred to as PERS Health. The City contributes up to \$800 per month on behalf of each active employee and covered dependents. The employee is responsible for excess, if any of the total PEMHCA premium over \$800 per month. The City offers the same medical plans to its retirees as to its active employees, with the general exception that upon reaching age 65 and becoming eligible for Medicare, the retiree must join one of the Medicare Supplement coverages offered under PEMHCA. Employees become eligible to retire and receive City-paid healthcare benefits upon attainment of age 50 and 5 years of covered PERS service, or by attaining qualifying disability retirement status. The City's contribution on behalf of retirees is the same as for active employees - 100% of PEMHCA premium for retiree and covered dependents, but not to exceed \$800 per month. Benefits continue for the lifetime of the retiree with survivor benefits extended to surviving spouses. Membership of the plan consisted of nine retirees currently receiving benefits. The City pays a 0.34% of premium administrative fee on behalf of employees and retirees.

B. Employees Covered

As of June 30, 2017, actuarial valuation, the following current and former employees were covered by the benefit terms under the City's Plan:

Active plan members	19
Inactive plan members or beneficiaries currently receiving benefits	<u>12</u>
Total	<u><u>31</u></u>

C. Contributions

The City currently finances benefits on a pay-as-you-go basis.

D. Total OPEB Liability

The City's OPEB Liability was measured as of June 30, 2018 and the total OPEB liability used to calculate the OPEB Liability was determined by an actuarial valuation as of June 30, 2017. Standard actuarial update procedures were used to project/discount from valuation to measurement dates.

Actuarial assumptions. The total OPEB liability was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Salary increases	2.750%
Inflation	2.50%
Healthcare cost trend rate	6.50% in the first year trending down to 3.84% over 58 years

Pre-retirement mortality rates were based on the CalPERS tables.

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 9 – POSTEMPLOYMENT HEALTH CARE BENEFITS (OPEB) (Continued)

D. Total OPEB Liability (Continued)

Actuarial assumptions used in the July 1, 2017 valuation were based on a review of plan experience during the period July 1, 2015 to June 30, 2017.

Discount rate. GASB 75 requires a discount rate that reflects the following:

- a) The long-term expected rate of return on OPEB plan investments — to the extent that the OPEB plan's fiduciary net position (if any) is projected to be sufficient to make projected benefit payments and assets are expected to be invested using a strategy to achieve that return;
- b) A yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher — to the extent that the conditions in (a) are not met.

To determine a resulting single (blended) rate, the amount of the plan's projected fiduciary net position (if any) and the amount of projected benefit payments is compared in each period of projected benefit payments. The discount rate used to measure the City's total OPEB liability is based on these requirements and the following information:

Reporting Date	Measurement Date	Long-Term Expected Return of Plan Investments (if any)	Municipal Bond 20 Year High Grade Rate Index	Discount Rate
June 30, 2019	June 30, 2018	4.00%	3.62%	3.62%

Changes in the OPEB Liability

	Total OPEB Liability
Balance at June 30, 2018 (Valuation Date June 30, 2017)	\$ 1,709,564
Changes recognized for the measurement period:	
Service cost	158,875
Interest	66,930
Changes of assumptions	(17,465)
Contributions - employer	
Net investment income	
Benefit payments	(4,168)
Administrative expense	
Net Changes	204,172
Balance at June 30, 2019 (Measurement Date June 30, 2018)	\$ 1,913,736

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 9 – POSTEMPLOYMENT HEALTH CARE BENEFITS (OPEB) (Continued)

Sensitivity of the OPEB liability to changes in the discount rate. The following presents the OPEB liability, as well as what the OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower (2.62 percent) or 1-percentage-point higher (4.62 percent) than the current discount rate:

	1% Decrease <u>2.62%</u>	Discount Rate <u>3.62%</u>	1% Increase <u>4.62%</u>
OPEB Liability	\$ 2,163,653	\$ 1,913,736	\$ 1,704,980

Sensitivity of the OPEB liability to changes in the healthcare cost trend rates. The following presents the OPEB liability, as well as what the OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (6.00 percent decreasing to 2.84 percent) or 1-percentage-point higher (8.00 percent decreasing to 4.84 percent) than the current healthcare cost trend rates:

	1% Decrease (5.50% decreasing to <u>2.84%</u>)	Trend Rate (6.50% decreasing to <u>3.84%</u>)	1% Increase (7.50% decreasing to <u>4.84%</u>)
OPEB Liability	\$ 1,779,892	\$ 1,913,736	\$ 2,048,838

OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2018, the City recognized OPEB expense of \$213,074. As of the fiscal year ended June 30, 2018, the City reported deferred outflows and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes of assumptions	\$ -	\$ 14,453
OPEB contributions subsequent to measurement date	73,674	
	<u>\$ 73,674</u>	<u>\$ 14,453</u>

NOTE 10 – CONTINGENCIES AND COMMITMENTS

A. Legal

The City is a party to claims and lawsuits arising in the ordinary course of business. The City's management and legal counsel are of the opinion that the ultimate liability, if any, arising from these claims will not have material adverse impact on the financial position of the City.

B. Grant Programs

The City participates in a number of federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

C. Construction and Other Significant Commitments

Listed below are the projects for uncompleted contracts outstanding as of June 30, 2019.

FY 2018-19 Road Maintenance Project with Taylor Jane Construction	\$ 500,000
Highway 246 and Sycamore Dr Pedestrian Improvement Project with R. Burke Corp.	\$ 580,000

CITY OF BUELLTON
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

NOTE 11 – JOINT OPERATING AGREEMENTS

Water operations – The Central Coast Water Authority (CCWA) is a Joint Power Authority authorized to finance, develop, operate, and maintain the Mission Hills and Santa Ynez extension to the Coastal Branch Phase II Extension of the California aqueduct of the State water project. Each member has entered into a water supply agreement with the Authority to pay their proportionate share of the project costs from local water revenues. These costs are reported in the Water Fund as operations and maintenance.

NOTE 12 – DEFICIT FUND BALANCE

The following fund reported a deficit fund balance at June 30, 2019:

Major Fund:	
Transportation Planning Special Revenue Fund	\$103,453

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REQUIRED SUPPLEMENTAL INFORMATION SECTION

CITY OF BUELLTON
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Fiscal Year Ended June 30, 2019

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>		<u>Final Budget</u>
				<u>Positive (Negative)</u>
Revenues:				
Taxes	\$ 5,821,650	\$ 6,552,744	\$ 7,622,367	\$ 1,069,623
Licenses, permits, and fees	10,710	10,710	10,700	(10)
Intergovernmental	560,708	599,249	509,349	(89,900)
Charges for services	176,256	176,256	193,581	17,325
Fines and forfeitures	21,114	21,114	19,341	(1,773)
Use of money and property	120,360	120,360	256,794	136,434
Other revenues	30,600	30,600	20,134	(10,466)
Total revenues	6,741,398	7,511,033	8,632,266	1,121,233
Expenditures:				
General government	1,765,901	1,906,026	1,841,269	64,757
Community development	353,801	452,180	347,285	104,895
Cultural and leisure	691,888	706,069	705,442	627
Public safety	2,189,185	2,001,052	1,996,688	4,364
Public works	1,294,788	1,475,394	1,384,209	91,185
Capital outlay			27,768	(27,768)
Debt Service:				
Principal			7,488	(7,488)
Interest			600	(600)
Total expenditures	6,295,563	6,540,721	6,310,749	229,972
Excess of revenues over (under) expenditures	445,835	970,312	2,321,517	1,351,205
Other financing sources (uses):				
Transfers out	(1,186,170)	(1,463,570)	(347,697)	1,115,873
Total other financing sources (uses)	(1,186,170)	(1,463,570)	(347,697)	1,115,873
Net change in fund balance	(740,335)	(493,258)	1,973,820	2,467,078
Fund balance - July 1	8,427,913	8,427,913	8,427,913	
Fund balance - June 30	\$ 7,687,578	\$ 7,934,655	\$ 10,401,733	\$ 2,467,078

CITY OF BUELLTON
TRANSPORTATION PLANNING SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Fiscal Year Ended June 30, 2019

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues:				
Intergovernmental	\$ 24,000	\$ 20,000	\$ 32,965	\$ 12,965
Use of money and property		75	474	399
Total revenues	<u>24,000</u>	<u>20,075</u>	<u>33,439</u>	<u>13,364</u>
Expenditures:				
Public works	<u>45,000</u>	<u>45,000</u>	<u>32,965</u>	<u>12,035</u>
Total expenditures	<u>45,000</u>	<u>45,000</u>	<u>32,965</u>	<u>12,035</u>
Excess of revenues over (under) expenditures	<u>(25,000)</u>	<u>(25,000)</u>	<u>474</u>	<u>25,399</u>
Other financing sources (uses):				
Transfers in	<u>25,500</u>	<u>25,500</u>	<u>25,500</u>	
Total other financing sources (uses)	<u>25,500</u>	<u>25,500</u>	<u>25,500</u>	
Net change in fund balance	4,500	575	25,974	25,399
Fund balance - July 1	<u>(129,427)</u>	<u>(129,427)</u>	<u>(129,427)</u>	
Fund balance - June 30	<u><u>\$ (124,927)</u></u>	<u><u>\$ (128,852)</u></u>	<u><u>\$ (103,453)</u></u>	<u><u>\$ 25,399</u></u>

CITY OF BUELLTON
 SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY
 Last 10 Years*
 As of June 30, 2019

The following table provides required supplementary information regarding the City's Pension Plan.

	<u>2019</u>		<u>2018</u>		<u>2017</u>		<u>2016</u>		<u>2015</u>
Proportion of the net pension liability	0.02182%		0.02171%		0.02131%		0.02029%		0.02162%
Proportionate share of the net pension liability	\$ 2,102,906	\$	2,153,367	\$	1,844,092	\$	1,392,818	\$	1,345,267
Covered payroll	\$ 1,422,177	\$	1,472,850	\$	1,313,499	\$	1,151,073	\$	1,208,413
Proportionate share of the net pension liability as a percentage of covered payroll	147.87%		146.20%		140.40%		121.00%		111.33%
Plan's total pension liability	\$ 38,944,855,364	\$	37,161,348,332	\$	33,358,627,624	\$	31,771,217,402	\$	30,829,966,631
Plan's fiduciary net position	\$ 29,308,589,559	\$	27,244,095,376	\$	24,705,532,291	\$	24,907,305,871	\$	24,607,502,515
Plan fiduciary net position as a percentage of the total pension liability	75.26%		73.31%		74.06%		78.40%		79.82%

Notes to Schedule:

Changes in assumptions

In 2018, inflation was changed from 2.75 percent to 2.50 percent and individual salary increases and overall payroll growth was reduced from 3.00 percent to 2.75 percent.

In 2017, as part of the Asset Liability Management review cycle, the discount rate was changed from 7.65% to 7.15%.

In 2016, the discount rate was changed from 7.5% (net of administrative expense) to 7.65% to correct for an adjustment to exclude administrative expense.

In 2015, amounts reported as changes in assumptions resulted primarily from adjustments to expected retirement ages of general employees.

*- Fiscal year 2015 was the 1st year of implementation, therefore only five years are shown.

CITY OF BUELLTON
SCHEDULE OF PENSION CONTRIBUTIONS
 Last 10 Years*
 As of June 30, 2019

The following table provides required supplementary information regarding the City's Pension Plan.

	2019	2018	2017	2016	2015
Contractually required contribution (actuarially determined)	\$ 304,036	\$ 219,633	\$ 209,728	\$ 180,244	\$ 234,747
Contribution in relation to the actuarially determined contributions	(304,036)	(219,633)	(209,728)	(180,244)	(234,747)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 1,465,155	\$ 1,422,177	\$ 1,472,850	\$ 1,313,499	\$ 1,151,073
Contributions as a percentage of covered payroll	20.75%	15.44%	14.24%	13.72%	20.39%

Notes to Schedule

Valuation Date: 6/30/2016

The actuarial methods and assumptions used to set the actuarially determined contributions for fiscal year 2018/2019 were derived from the June 30, 2016 funding valuation report.

Actuarial Cost Method Entry Age Normal

Amortization Method/Period For details, see June 30, 2016 funding valuation report.

Inflation 2.75%

Salary Increases Varies by entry age and service

Payroll Growth 3.00%

Investment Rate of Return 7.0% net of pension plan investment and administrative expenses; includes inflation.

Retirement Age The probabilities of retirement are based on the 2010 CalPERS Experience Study for the period from 1997 to 2007.

Mortality The probabilities of mortality are based on the 2010 CalPERS Experience Study for the period from 1997 to 2007. Pre-retirement and post-retirement mortality rates include 5 years of projected mortality improvement using Scale AA published by the Society of Actuaries.

*- Fiscal year 2015 was the 1st year of implementation, therefore only five years are shown.

CITY OF BUELLTON

SCHEDULE OF CHANGES IN THE OPEB LIABILITY AND RELATED RATIOS

Last 10 Years*

As of June 30, 2019

Measurement Period	<u>2019</u>	<u>2018</u>
Total OPEB Liability		
Service cost	\$ 158,875	\$ 154,435
Interest on the total OPEB liability	66,930	58,639
Actual and expected experience difference		
Changes in assumptions	(17,465)	
Changes in benefit terms		
Benefit payments	(4,168)	(48,966)
Net change in total OPEB Liability	<u>204,172</u>	<u>164,108</u>
Total OPEB liability- beginning	<u>1,709,564</u>	<u>1,545,456</u>
Total OPEB liability- ending (a)	<u>\$ 1,913,736</u>	<u>\$ 1,709,564</u>
Covered payroll	<u>\$ 1,465,155</u>	<u>\$ 1,425,694</u>
Total OPEB liability as a percentage of covered payroll	130.62%	119.91%

*- Fiscal year 2018 was the 1st year of implementation, therefore only two years are shown.

CITY OF BUELLTON
SCHEDULE OF OPEB CONTRIBUTIONS
Last 10 Years*
As of June 30, 2019

As of June 30, 2019, the plan is not administered through a qualified trust. Therefore there is no Actuarially Determined Contribution (ADC). Benefit payments of \$73,674 were made on a pay-as-you-go-basis for the fiscal year ended June 30, 2019, and \$57,525 in benefit payments were made for the fiscal year ended June 30, 2018.

SUPPLEMENTAL INFORMATION SECTION

CITY OF BUELLTON
 CAPITAL IMPROVEMENT PROJECT FUND
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL
 For the Fiscal Year Ended June 30, 2019

	<u>Budget</u>	<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
Expenditures:			
Public works	\$ 110,000	\$ 25,145	\$ 84,855
Capital outlay	3,037,400	515,879	\$ 2,521,521
Total expenditures	<u>3,147,400</u>	<u>541,024</u>	<u>2,606,376</u>
Excess of revenues over (under) expenditures	<u>(3,147,400)</u>	<u>(541,024)</u>	<u>2,606,376</u>
Other financing sources (uses):			
Transfers in	<u>3,612,400</u>	<u>541,024</u>	<u>(3,071,376)</u>
Total other financing sources (uses)	<u>3,612,400</u>	<u>541,024</u>	<u>(3,071,376)</u>
Net change in fund balance	465,000		(465,000)
Fund balance - July 1	<u> </u>	<u> </u>	<u> </u>
Fund balance - June 30	<u>\$ 465,000</u>	<u>\$ -</u>	<u>\$ (465,000)</u>

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NONMAJOR GOVERNMENTAL FUNDS

Fund	Description
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Non-Major Funds:

Housing Fund

Accounts for funds used to maintain the City's supply of affordable housing.

Traffic Mitigation Fund

Accounts for traffic congestion relief funds received for street purposes.

Gas Tax Fund

Accounts for funds received and expended for street maintenance as defined in the Streets and Highways Code.

Measure A Fund

Accounts for revenues and expenditures of Measure A funds.

Local Transportation Fund

Accounts for revenues and expenditures used for local transportation funds.

CITY OF BUELLTON
NONMAJOR GOVERNMENTAL FUNDS
COMBINING BALANCE SHEET
 June 30, 2019

Special Revenue Funds

	<u>Housing Fund</u>	<u>Traffic Mitigation Fund</u>	<u>Gas Tax Fund</u>	<u>Measure A Fund</u>
ASSETS				
Cash and investments	\$ 482,902	\$ 35,449	\$ 300,161	\$ 491,976
Accounts receivable			17,317	
Interest receivable	<u>1,613</u>	<u>118</u>	<u>1,036</u>	<u>1,723</u>
Total assets	<u>\$ 484,515</u>	<u>\$ 35,567</u>	<u>\$ 318,514</u>	<u>\$ 493,699</u>
 LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,732</u>	<u>\$ -</u>
Total liabilities			<u>10,732</u>	
Fund Balances:				
Restricted	<u>484,515</u>	<u>35,567</u>	<u>307,782</u>	<u>493,699</u>
Total fund balances	<u>484,515</u>	<u>35,567</u>	<u>307,782</u>	<u>493,699</u>
Total liabilities and fund balances	<u>\$ 484,515</u>	<u>\$ 35,567</u>	<u>\$ 318,514</u>	<u>\$ 493,699</u>

Special Revenue Funds

<u>Local Transportation Fund</u>	<u>Totals</u>
\$ 324,284	\$ 1,634,772
	17,317
<u>1,098</u>	<u>5,588</u>
<u>\$ 325,382</u>	<u>\$ 1,657,677</u>
<u>\$ 1,500</u>	<u>\$ 12,232</u>
<u>1,500</u>	<u>12,232</u>
<u>323,882</u>	<u>1,645,445</u>
<u>323,882</u>	<u>1,645,445</u>
<u>\$ 325,382</u>	<u>\$ 1,657,677</u>

CITY OF BUELLTON
NONMAJOR GOVERNMENTAL FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
For the Fiscal Year Ended June 30, 2019

	<u>Special Revenue Funds</u>			
	<u>Housing Fund</u>	<u>Traffic Mitigation Fund</u>	<u>Gas Tax Fund</u>	<u>Measure A Fund</u>
Revenues:				
Licenses, permits, and fees	\$ -	\$ 5,004	\$ -	\$ -
Intergovernmental			281,610	366,779
Use of money and property	6,402	435	3,267	7,690
Total revenues	<u>6,402</u>	<u>5,439</u>	<u>284,877</u>	<u>374,469</u>
Expenditures:				
Community development	1,000			
Public works			79,420	
Total expenditures	<u>1,000</u>		<u>79,420</u>	
Excess of revenues over (under) expenditures	<u>5,402</u>	<u>5,439</u>	<u>205,457</u>	<u>374,469</u>
Other financing sources (uses):				
Transfers in				
Transfers out			(161,811)	(218,800)
Total other financing sources (uses)			<u>(161,811)</u>	<u>(218,800)</u>
Net change in fund balances	5,402	5,439	43,646	155,669
Fund balances - July 1	<u>479,113</u>	<u>30,128</u>	<u>264,136</u>	<u>338,030</u>
Fund balances - June 30	<u>\$ 484,515</u>	<u>\$ 35,567</u>	<u>\$ 307,782</u>	<u>\$ 493,699</u>

Special Revenue Funds

Local Transportation Fund	Totals
\$ -	\$ 5,004
4,173	652,562
3,867	21,661
<u>8,040</u>	<u>679,227</u>
	1,000
<u>21,500</u>	<u>100,920</u>
<u>21,500</u>	<u>101,920</u>
<u>(13,460)</u>	<u>577,307</u>
167,500	167,500
<u>(5,716)</u>	<u>(386,327)</u>
<u>161,784</u>	<u>(218,827)</u>
148,324	358,480
<u>175,558</u>	<u>1,286,965</u>
<u>\$ 323,882</u>	<u>\$ 1,645,445</u>

CITY OF BUELLTON
NONMAJOR GOVERNMENTAL FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
For the Fiscal Year Ended June 30, 2019

	Special Revenue Funds					
	Housing Fund			Traffic Mitigation Fund		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
Revenues						
Licenses, permits, and fees	\$ -	\$ -	\$ -	\$ 10,000	\$ 5,004	\$ (4,996)
Use of money and property	4,213	6,402	2,189	207	435	228
Total revenues	<u>4,213</u>	<u>6,402</u>	<u>2,189</u>	<u>10,207</u>	<u>5,439</u>	<u>(4,768)</u>
Expenditures						
Community development	3,060	1,000	2,060			
Total expenditures	<u>3,060</u>	<u>1,000</u>	<u>2,060</u>			
Excess of revenues over (under) expenditures	<u>1,153</u>	<u>5,402</u>	<u>4,249</u>	<u>10,207</u>	<u>5,439</u>	<u>(4,768)</u>
Net change in fund balances	<u>\$ 1,153</u>	<u>5,402</u>	<u>\$ 4,249</u>	<u>\$ 10,207</u>	<u>5,439</u>	<u>\$ (4,768)</u>
Fund balances - July 1		<u>479,113</u>			<u>30,128</u>	
Fund balances - June 30		<u>\$ 484,515</u>			<u>\$ 35,567</u>	

CITY OF BUELLTON
NONMAJOR GOVERNMENTAL FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
For the Fiscal Year Ended June 30, 2019

	Special Revenue Funds					
	Gas Tax Fund			Measure A Fund		
	Budget	Actual	Variance Positive (Negative)	Budget	Actual	Variance Positive (Negative)
Revenues						
Licenses, permits, and fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	218,007	281,610	63,603	353,793	366,779	12,986
Use of money and property	2,584	3,267	683	3,570	7,690	4,120
Total revenues	220,591	284,877	64,286	357,363	374,469	17,106
Expenditures						
Public works	104,000	79,420	24,580			
Total expenditures	104,000	79,420	24,580			
Excess of revenues over (under) expenditures	116,591	205,457	88,866	357,363	374,469	17,106
Other financing sources (uses):						
Transfers out	(500,000)	(161,811)	338,189	(660,000)	(218,800)	441,200
Total other financing sources (uses)	(500,000)	(161,811)	338,189	(660,000)	(218,800)	441,200
Net change in fund balances	\$ (383,409)	43,646	\$ 427,055	\$ (302,637)	155,669	\$ 458,306
Fund balances - July 1		264,136			338,030	
Fund balances - June 30		<u>\$ 307,782</u>			<u>\$ 493,699</u>	

CITY OF BUELLTON
NONMAJOR GOVERNMENTAL FUNDS
COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
For the Fiscal Year Ended June 30, 2019

Special Revenue Funds

	Local Transportation Fund			Totals		
	Budget	Actual	Variance	Budget	Actual	Variance
			Positive (Negative)			Positive (Negative)
Revenues						
Licenses, permits, and fees	\$ -	\$ -	\$ -	\$ 10,000	\$ 5,004	\$ (4,996)
Intergovernmental	4,057	4,173	116	575,857	652,562	76,705
Use of money and property	270	3,867	3,597	10,844	21,661	10,817
Total revenues	4,327	8,040	3,713	596,701	679,227	82,526
Expenditures						
Community development				3,060	1,000	2,060
Public works	47,500	21,500	26,000	151,500	100,920	50,580
Total expenditures	47,500	21,500	26,000	154,560	101,920	52,640
Excess of revenues over (under) expenditures	(43,173)	(13,460)	29,713	442,141	577,307	135,166
Other financing sources (uses):						
Transfers in	640,000	167,500	(472,500)	640,000	167,500	(472,500)
Transfers out	(600,000)	(5,716)	594,284	(1,760,000)	(386,327)	1,373,673
Total other financing sources (uses)	40,000	161,784	121,784	(1,120,000)	(218,827)	901,173
Net change in fund balances	\$ (3,173)	148,324	\$ 151,497	\$ (677,859)	358,480	\$ 1,036,339
Fund balances - July 1		175,558			1,286,965	
Fund balances - June 30		<u>\$ 323,882</u>			<u>\$ 1,645,445</u>	

CITY OF BUELLTON
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
DEPOSITS AGENCY FUND
June 30, 2019

	<u>Balance</u> <u>July 1, 2018</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>June 30, 2019</u>
Assets				
Cash and cash equivalents	\$ 231,692	\$ 23,102	\$ 27,855	\$ 226,939
Interest receivable	694	3,011	2,947	758
	<u>232,386</u>	<u>26,113</u>	<u>30,802</u>	<u>227,697</u>
Total assets	<u>\$ 232,386</u>	<u>\$ 26,113</u>	<u>\$ 30,802</u>	<u>\$ 227,697</u>
Liabilities				
Refundable deposits and accruals	<u>\$ 232,386</u>	<u>\$ 26,113</u>	<u>\$ 30,802</u>	<u>\$ 227,697</u>
Total liabilities	<u>\$ 232,386</u>	<u>\$ 26,113</u>	<u>\$ 30,802</u>	<u>\$ 227,697</u>

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STATISTICAL SECTION

STATISTICAL SECTION

This part of the City of Buellton's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, footnotes, and required supplementary information says about the City's overall financial health.

Contents	Pages
Financial Trends These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.	80-89
Revenue Capacity These schedules contain information to help assess the government's most significant local revenue sources.	91-96
Debt Capacity These schedules contain information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt.	97-99
Demographic and Economic Information This schedule offers demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.	100
Operating Information These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.	101-107

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.

City of Buellton, California
Net Position by Component
Last Ten Fiscal Years
(Fiscal year ended June 30)
(Accrual basis of accounting)

	2010	2011	2012	2013
Governmental activities				
Net investment in capital assets	\$ 16,562,754	\$ 16,445,038	\$ 17,403,453	\$ 17,650,808
Restricted	-	4,282,496	1,848,781	7,993,664
Unrestricted	12,391,360	8,470,455	11,014,594	5,323,390
Total governmental activities net position	\$ 28,954,114	\$ 29,197,989	\$ 30,266,828	\$ 30,967,862
Business-type activities				
Net investment in capital assets	\$ 5,096,842	\$ 5,530,407	\$ 5,563,438	\$ 5,420,400
Restricted	-	-	-	-
Unrestricted	6,381,738	5,604,145	5,136,194	4,859,019
Total business-type activities net position	\$ 11,478,580	\$ 11,134,552	\$ 10,699,632	\$ 10,279,419
Primary government				
Net investment in capital assets	\$ 21,659,596	\$ 21,975,445	\$ 22,966,891	\$ 23,071,208
Restricted	-	4,282,496	1,848,781	7,993,664
Unrestricted	18,773,098	14,074,600	16,150,788	10,182,409
Total primary government net position	\$ 40,432,694	\$ 40,332,541	\$ 40,966,460	\$ 41,247,281

Source: City Finance Department

	2014	2015	2016	2017	2018	2019
\$	17,499,108	\$ 18,152,109	\$ 18,960,813	\$ 19,488,470	\$ 20,140,218	\$ 20,170,546
	7,986,418	7,483,555	1,202,636	1,508,316	1,286,965	1,645,445
	5,301,357	4,312,758	4,204,654	4,324,620	5,823,737	7,709,927
\$	<u>30,786,883</u>	<u>\$ 29,948,422</u>	<u>\$ 24,368,103</u>	<u>\$ 25,321,406</u>	<u>\$ 27,250,920</u>	<u>\$ 29,525,918</u>
\$	5,555,611	\$ 5,573,002	\$ 6,076,811	\$ 5,644,028	\$ 5,305,580	\$ 5,129,815
	-	-	-	-	-	306,934
	4,218,343	3,508,567	3,308,675	3,715,375	4,318,616	4,785,860
\$	<u>9,773,954</u>	<u>\$ 9,081,569</u>	<u>\$ 9,385,486</u>	<u>\$ 9,359,403</u>	<u>\$ 9,624,196</u>	<u>\$ 10,222,609</u>
\$	23,054,719	\$ 23,725,111	\$ 25,037,624	\$ 25,132,498	\$ 25,445,798	\$ 25,300,361
	7,986,418	7,483,555	1,202,636	1,508,316	1,286,965	1,952,379
	9,519,700	7,821,325	7,513,329	8,039,995	10,142,353	12,495,787
\$	<u>40,560,837</u>	<u>\$ 39,029,991</u>	<u>\$ 33,753,589</u>	<u>\$ 34,680,809</u>	<u>\$ 36,875,116</u>	<u>\$ 39,748,527</u>

City of Buellton, California
Changes in Net Position
Last Ten Fiscal Years
(Fiscal year ended June 30)
(Accrual basis of accounting)

	2010	2011	2012	2013
Expenses				
Governmental activities:				
General government	\$ 1,027,858	\$ 1,040,330	\$ 1,484,345	\$ 1,519,771
Community development	1,343,533	947,844	1,131,764	313,216
Culture and leisure	648,944	638,904	621,570	588,733
Public safety	1,755,474	1,804,188	1,350,473	1,872,020
Public works	1,743,224	819,223	862,578	1,526,752
Interest on long-term debt	-	-	-	-
Unallocated depreciation	723,587	737,978	-	-
Total governmental activities expenses	<u>7,242,620</u>	<u>5,988,467</u>	<u>5,450,730</u>	<u>5,820,492</u>
Business-type activities:				
Water Utility	1,633,422	1,623,335	1,699,457	1,734,083
Wastewater Utility	909,121	842,378	771,940	847,522
Total business-type activities expenses	<u>2,542,543</u>	<u>2,465,713</u>	<u>2,471,397</u>	<u>2,581,605</u>
Total primary government expenses	<u>9,785,163</u>	<u>8,454,180</u>	<u>7,922,127</u>	<u>8,402,097</u>
Program revenues				
Governmental activities:				
Charges for services:				
General government	133,995	92,618	1,712	3,975
Community development	42,818	160,854	-	-
Culture and leisure	183,933	155,316	59,786	231,337
Public safety	58,207	66,616	48,678	47,982
Public works	-	-	88,865	9,480
Operating grants and contributions	400,787	356,627	1,225,407	919,707
Capital grants and contributions	225,429	182,490	-	-
Total governmental activities program revenues	<u>1,045,169</u>	<u>1,014,521</u>	<u>1,424,448</u>	<u>1,212,481</u>
Business-type activities:				
Charges for services:				
Water utility	1,467,931	1,387,651	1,388,813	1,460,658
Sewer utility	569,344	572,545	597,963	649,703
Operating grants and contributions	-	-	462	3,250
Capital grants and contributions	108,960	114,575	34,720	36,380
Total business-type activities program revenues	<u>2,146,235</u>	<u>2,074,771</u>	<u>2,021,958</u>	<u>2,149,991</u>
Total primary government program revenues	<u>3,191,404</u>	<u>3,089,292</u>	<u>3,446,406</u>	<u>3,362,472</u>
Net (Expense)/Revenue				
Governmental activities	(6,197,451)	(4,973,946)	(4,026,282)	(4,608,011)
Business-type activities	(396,308)	(390,942)	(449,439)	(431,614)
Total primary government net expense	<u>(6,593,759)</u>	<u>(5,364,888)</u>	<u>(4,475,721)</u>	<u>(5,039,625)</u>

	2014	2015	2016	2017	2018	2019
\$	1,771,834	\$ 783,769	\$ 849,291	\$ 1,784,167	\$ 1,703,992	\$ 1,940,530
	469,675	1,192,571	1,115,702	364,935	342,972	641,947
	595,098	607,761	523,974	790,357	796,225	808,482
	1,792,569	1,801,989	1,808,093	1,922,881	1,919,643	1,996,688
	2,568,183	1,959,864	1,358,122	1,722,304	1,717,639	1,681,687
	-	-	-	645	875	600
	-	-	-	-	-	-
	7,197,359	6,345,954	5,655,182	6,585,289	6,481,346	7,069,934
	1,679,681	1,822,088	1,947,565	1,955,852	1,986,774	2,157,262
	453,728	957,261	1,025,834	1,099,822	1,192,648	1,206,734
	2,133,409	2,779,349	2,973,399	3,055,674	3,179,422	3,363,996
	9,330,768	9,125,303	8,628,581	9,640,963	9,660,768	10,433,930
	51,250	9,095	10,260	-	-	-
	-	-	52,400	-	-	-
	271,231	306,560	272,682	226,932	236,551	193,581
	38,129	37,594	39,875	-	-	-
	27,840	106,974	72,234	-	-	-
	639,327	555,856	544,749	1,405,359	1,003,979	1,210,580
	-	-	-	-	-	-
	1,027,777	1,016,079	992,200	1,632,291	1,240,530	1,404,161
	1,549,410	1,436,127	1,426,171	1,917,538	2,470,525	2,557,878
	695,725	734,289	727,810	855,684	1,091,370	1,231,024
	1,699	293,817	824,934	-	-	75,950
	-	-	-	224,907	295,197	32,861
	2,246,834	2,464,233	2,978,915	2,998,129	3,857,092	3,897,713
	3,274,611	3,480,312	3,971,115	4,630,420	5,097,622	5,301,874
	(6,169,582)	(5,329,875)	(4,662,982)	(4,952,998)	(5,240,816)	(5,665,773)
	113,425	(315,116)	5,516	(57,545)	677,670	533,717
	(6,056,157)	(5,644,991)	(4,657,466)	(5,010,543)	(4,563,146)	(5,132,056)

(continued)

City of Buellton, California
Changes in Net Position, Continued
Last Ten Fiscal Years
(Fiscal year ended June 30)
(Accrual basis of accounting)

	2010	2011	2012	2013
Continued from previous page:				
General Revenues and Other Changes in Net Position:				
Governmental activities:				
Taxes:				
Secured and unsecured property taxes	\$ 1,750,774	\$ 1,718,074	\$ 1,679,732	\$ 1,528,000
Sales and use tax	1,414,049	1,552,752	1,611,788	1,744,085
Transient lodging tax	1,164,409	1,193,216	1,239,617	1,344,904
Franchise taxes	131,659	209,220	202,981	207,922
Other taxes	403,748	411,514	383,604	381,358
Fines and forfeitures	-	-	-	-
Investment income	129,300	127,128	268,680	102,197
Other general revenues	13,632	5,917	-	579
Transfer from fiduciary activities	-	-	-	-
Transfer in (out)	-	-	-	-
Special item	-	-	-	-
Extraordinary item	-	-	(291,281)	-
Total governmental activities	<u>5,007,571</u>	<u>5,217,821</u>	<u>5,095,121</u>	<u>5,309,045</u>
Business-type activities:				
Use of money and property	39,922	23,774	14,519	11,401
Other revenues	29,243	23,140	-	-
Transfer in (out)	-	-	-	-
Total business-type activities	<u>69,165</u>	<u>46,914</u>	<u>14,519</u>	<u>11,401</u>
Total primary government	<u>5,076,736</u>	<u>5,264,735</u>	<u>5,109,640</u>	<u>5,320,446</u>
Changes in Net Position				
Governmental activities	(1,189,880)	243,875	1,068,839	701,034
Business-type activities	<u>(327,143)</u>	<u>(344,028)</u>	<u>(434,920)</u>	<u>(420,213)</u>
Total primary government	<u>\$ (1,517,023)</u>	<u>\$ (100,153)</u>	<u>\$ 633,919</u>	<u>\$ 280,821</u>

Source: City Finance Department

	2014	2015	2016	2017	2018	2019
\$	1,116,510	\$ 1,146,289	\$ 2,396,533	\$ 1,297,795	\$ 1,450,412	\$ 1,508,895
	1,935,411	1,943,723	2,044,067	2,521,898	2,342,222	2,700,680
	1,604,086	1,830,275	1,783,807	1,938,720	2,832,056	3,114,194
	216,444	418,586	434,866	221,847	250,259	260,841
	387,905	220,140	223,302	43,555	32,858	37,757
	-	-	-	25,396	23,097	19,341
	41,160	107,885	104,364	142,325	169,108	278,929
	1,192	54,257	39,300	11,372	8,155	20,134
	59,073	-	-	-	-	-
	626,822	-	-	-	-	-
	-	-	(7,943,576)	-	-	-
	-	-	-	-	-	-
	<u>5,988,603</u>	<u>5,721,155</u>	<u>(917,337)</u>	<u>6,202,908</u>	<u>7,108,167</u>	<u>7,940,771</u>
	7,932	8,146	10,711	17,030	38,315	64,696
	-	-	287,690	-	-	-
	(626,822)	-	-	-	-	-
	<u>(618,890)</u>	<u>8,146</u>	<u>298,401</u>	<u>17,030</u>	<u>38,315</u>	<u>64,696</u>
	<u>5,369,713</u>	<u>5,729,301</u>	<u>(618,936)</u>	<u>6,219,938</u>	<u>7,146,482</u>	<u>8,005,467</u>
	(180,979)	391,280	(5,580,319)	1,249,910	1,867,351	2,274,998
	<u>(505,465)</u>	<u>(306,970)</u>	<u>303,917</u>	<u>(40,515)</u>	<u>715,985</u>	<u>598,413</u>
\$	<u>(686,444)</u>	<u>\$ 84,310</u>	<u>\$ (5,276,402)</u>	<u>\$ 1,209,395</u>	<u>\$ 2,583,336</u>	<u>\$ 2,873,411</u>

(concluded)

City of Buellton, California
Fund Balances, Governmental Funds
Last Ten Fiscal Years
(Fiscal year ended June 30)
(Modified accrual basis of accounting)

	2010	2011	2012	2013	2014
General Fund:					
Nonspendable	\$ 8,067,010	\$ 2,968,765	\$ 114,737	\$ 98,630	\$ 267,916
Restricted	-	-	-	6,169,316	6,173,046
Committed	-	25,000	-	-	-
Unassigned	3,187,103	9,045,094	11,334,055	5,829,005	6,050,021
Total general fund	<u>11,254,113</u>	<u>12,038,859</u>	<u>11,448,792</u>	<u>12,096,951</u>	<u>12,490,983</u>
All Other Governmental Funds:					
Nonspendable	225,917	5,971	200,000	201,667	1,667
Restricted	7,016,895	4,282,496	1,848,781	1,824,348	1,813,372
Unassigned (deficit)	(6,091,969)	(3,439,610)	(277,578)	(273,652)	(245,469)
Total all other governmental funds	<u>1,150,843</u>	<u>848,857</u>	<u>1,771,203</u>	<u>1,752,363</u>	<u>1,569,570</u>
Total all governmental funds	<u>\$ 12,404,956</u>	<u>\$ 12,887,716</u>	<u>\$ 13,219,995</u>	<u>\$ 13,849,314</u>	<u>\$ 14,060,553</u>

Source: City Finance Department

2015	2016	2017	2018	2019
\$ 211,871	\$ 1,727	\$ 26,036	\$ 116,087	\$ 109,738
6,185,439	-	-	-	-
-	-	-	-	-
6,482,765	6,733,906	6,939,241	8,311,826	10,291,995
12,880,075	6,735,633	6,965,277	8,427,913	10,401,733
1,667	1,667	1,667	1,667	-
1,298,116	1,202,636	1,508,316	1,285,298	1,645,445
(193,192)	(158,287)	(132,106)	(129,427)	(103,453)
1,106,591	1,046,016	1,377,877	1,157,538	1,541,992
\$ 13,986,666	\$ 7,781,649	\$ 8,343,154	\$ 9,585,451	\$ 11,943,725

City of Buellton, California
Changes in Fund Balances, Governmental Funds
Last Ten Fiscal Years
(Fiscal year ended June 30)
(Modified accrual basis of accounting)

	2010	2011	2012
Revenues:			
Taxes	\$ 4,339,672	\$ 4,696,667	\$ 4,917,859
Licenses, permits, and fees	74,144	30,049	85,777
Intergovernmental	1,027,513	1,106,355	1,230,607
Charges for services	183,933	155,316	-
Fines and forfeitures	44,809	48,342	49,223
Use of money and property	189,152	189,696	525,508
Other	48,632	5,917	1,876
Total revenues	5,907,855	6,232,342	6,810,850
Expenditures:			
Current:-			
General government	995,266	1,002,400	1,046,267
Community development	1,312,599	911,843	1,131,764
Culture and leisure	629,171	621,181	608,804
Public safety	1,755,474	1,804,188	1,350,473
Public works	1,540,579	789,708	660,515
Capital outlay	310,654	620,262	1,389,467
Debt Service			
Principal	-	-	-
Interest	-	-	-
Total expenditures	6,543,743	5,749,582	6,187,290
Reconciliation of Governmental Revenues			
Less Expenditures to Fund Equity:			
Revenues over (under) expenditures	(635,888)	482,760	623,560
Other financing sources (uses):			
Write off of Advance to Successor Agency Private Purpose Trust	-	-	-
Release of funds to Successor Agency Private Purpose Trust	-	-	-
Proceeds from sales of assets	-	-	-
Transfer from Successor Agency Private Purpose Trust	-	-	-
Extraordinary loss on dissolution of redevelopment	-	-	(291,281)
Proceeds from capital lease	-	-	-
Transfers in	-	4,602,777	-
Transfers out	-	(4,602,777)	-
Payment to Santa Barbara County	-	-	-
Total other financing sources (uses)	-	-	(291,281)
Net change in fund balances	<u>\$ (635,888)</u>	<u>\$ 482,760</u>	<u>\$ 332,279</u>
Debt service as a percentage of noncapital expenditures	<u>0%</u>	<u>0%</u>	<u>0%</u>

Source: City Finance Department

	2013	2014	2015	2016	2017	2018	2019
\$	5,246,898	\$ 5,260,356	\$ 5,179,413	\$ 6,479,828	\$ 6,023,815	\$ 6,907,807	\$ 7,622,367
	13,666	79,181	10,854	21,056	32,923	26,386	15,704
	879,078	639,327	942,106	954,116	1,372,436	977,593	1,194,876
	165,717	189,475	284,829	296,128	226,932	236,551	193,581
	49,261	39,203	37,508	39,875	25,396	23,097	19,341
	162,312	108,775	107,885	104,364	142,325	169,108	278,929
	4,594	14,168	169,351	123,072	14,565	8,155	20,134
	6,521,526	6,330,485	6,731,946	8,018,439	7,838,392	8,348,697	9,344,932
	1,317,924	1,511,614	568,229	638,552	1,686,194	1,588,688	1,841,269
	313,216	262,175	1,192,571	1,115,702	351,280	332,000	348,285
	575,128	590,873	591,096	507,894	670,726	691,949	705,442
	1,872,020	1,792,569	1,801,989	1,808,093	1,922,881	1,919,643	1,996,688
	1,303,965	1,225,306	1,567,534	1,709,883	1,339,674	1,357,129	1,543,239
	510,038	1,215,104	1,089,702	499,756	1,036,196	1,230,696	543,647
	-	-	-	-	2,211	6,820	7,488
	-	-	-	-	645	875	600
	5,892,291	6,597,641	6,811,121	6,279,880	7,009,807	7,127,800	6,986,658
	629,235	(267,156)	(79,175)	1,738,559	828,585	1,220,897	2,358,274
	-	-	-	(1,876,208)	-	-	-
	-	-	-	(6,067,368)	-	-	-
	-	-	5,288	-	-	-	-
	-	59,073	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	16,359	21,400	-
	-	1,264,556	1,256,482	557,213	51,500	1,388,849	734,024
	-	(637,734)	(1,256,482)	(557,213)	(51,500)	(1,388,849)	(734,024)
	-	(207,500)	-	-	-	-	-
	-	478,395	5,288	(7,943,576)	16,359	21,400	-
\$	629,235	\$ 211,239	\$ (73,887)	\$ (6,205,017)	\$ 844,944	\$ 1,242,297	\$ 2,358,274
	0%	0%	0%	0%	0%	0%	0%

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City of Buellton, California
Assessed Value and Actual Value of Taxable Property
For the last ten fiscal years

	City			Former Redevelopment Agency			Total Direct Tax Rate
	Secured	Unsecured	Taxable Assessed Value	Secured	Unsecured	Taxable Assessed Value	
FY 09-10	\$ 686,233,598	\$ 53,552,918	\$ 739,786,516	\$ 107,966,325	\$ 9,107,721	\$ 117,074,046	1.000%
FY 10-11	684,320,951	55,490,755	739,811,706	108,444,880	8,877,972	117,322,852	1.000%
FY 11-12	683,948,070	58,348,786	742,296,856	108,257,121	7,676,358	115,933,479	1.000%
FY 12-13	677,670,315	56,809,979	734,480,294	107,901,412	7,364,330	115,265,742	1.000%
FY 13-14	693,882,411	58,627,154	752,509,565	109,941,037	7,636,523	117,577,560	1.000%
FY 14-15	715,256,461	48,056,143	763,312,604	111,820,186	7,764,135	119,584,321	1.000%
FY 15-16	749,194,282	61,290,514	810,484,796	116,980,297	8,401,492	125,381,789	1.000%
FY 16-17	787,460,650	63,404,746	850,865,396	122,962,558	8,346,976	131,309,534	1.000%
FY 17-18	860,755,629	65,148,264	925,903,893	154,527,980	9,650,651	164,178,631	1.000%
FY 18-19	923,562,116	67,607,220	991,169,336	180,711,301	10,479,421	191,190,722	1.000%

Note: In 1978 the voters of the State of California passed Proposition 13 which limited property taxes to a total maximum rate of 1% based upon the assessed value of the property being taxed. Each year, the assessed value may be increased by an "inflation factor" (limited to a maximum of 2%). With few exceptions, property is only reassessed at the time that it is sold to a new owner. At that point, the new assessed value is reassessed at the purchase price of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

Source: County of Santa Barbara Auditor-Controller's Office

City of Buellton, California
Direct and Overlapping Tax Rates
For the last ten fiscal years
(Rate per \$100 of assessed value)

	Direct Rates		Overlapping Rates	
	Basic Rate	Total Direct	Buellton Union School District 1992	Buellton Union School District 2004
FY 09-10	1.000	1.000	0.0242	0.0279
FY 10-11	1.000	1.000	0.0242	0.0279
FY 11-12	1.000	1.000	0.0250	0.0288
FY 12-13	1.000	1.000	0.0250	0.0298
FY 13-14	1.000	1.000	0.0262	0.0304
FY 14-15	1.000	1.000	0.0270	0.0313
FY 15-16	1.000	1.000	0.0256	0.0313
FY 16-17	1.000	1.000	0.0256	0.0313
FY 17-18	1.000	1.000	-	0.0313
FY 18-19	1.000	1.000	-	0.0313

Note: In 1978, California voters passed Proposition 13, which sets the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies whose boundaries include the subject property. In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of debt issued by the taxing agencies shown above.

Source: County of Santa Barbara Auditor-Controller's Office

Overlapping Rates				
AHCC Bond 2006	Buellton Union School District 2012	Santa Ynez Valley High School Bond 2016	Total Tax Rate	Redevelopment Agency *
0.0250	-	-	1.07714	1.07714
0.0250	-	-	1.07714	1.07714
0.0250	-	-	1.07871	-
0.0250	-	-	1.07972	-
0.0250	-	-	1.08157	-
0.0250	-	-	1.08327	-
0.0250	-	-	1.08192	-
0.0250	-	-	1.08192	-
0.0238	0.0297	0.0150	1.09968	-
0.0226	0.0297	0.0135	1.09699	-

City of Buellton, California
Principal Property Tax Payers - Secured Roll Only
Current Year and Seven Years Ago

Property Owner	FY 2018-19			FY 2012-13		
	Assessed Valuation	Rank	% of Total	Assessed Valuation	Rank	% of Total
FPA Flying Flags Associates, LP	\$ 18,526,883	1	2.01%	\$ 14,832,931	2	2.19%
Chumash Buellton Apartments, LLC	15,410,171	2	1.67%	-	-	0.00%
Ocean Park Hotels-BLT, LLC	14,619,651	3	1.58%	-	-	0.00%
RTA Buellton Hotel, LLC	9,664,812	4	1.05%	-	-	0.00%
Kang Family Partners	9,571,453	5	1.04%	7,971,580	3	1.18%
VV Acquisition Company, LLC	9,435,000	6	1.02%	-	-	-
Buellton Self-Storage, LP	8,113,169	7	0.88%	6,700,756	5	0.99%
RREF II-CPD Buellton, LLC	7,909,328	8	0.85%	-	-	0.00%
Kaywine, LLC	7,504,681	9	0.81%	6,798,300	4	1.00%
ABS CA-O LLC	7,026,124	10	0.76%	-	-	0.00%
Oak Springs Village Properties LLC	-	-	-	15,999,971	1	2.36%
Santa Ynez Valley Properties, L P	-	-	-	6,594,530	6	0.97%
New Albertson's Inc	-	-	-	6,364,786	7	0.94%
Santa Ynez Self Storage, LLC	-	-	-	5,760,744	8	0.85%
Hauber Family Trust	-	-	-	5,177,972	9	0.76%
Los Padres Properties	-	-	-	5,002,746	10	0.74%
	<u>\$107,781,272</u>		<u>11.67%</u>	<u>\$81,204,316</u>		<u>11.98%</u>

Source: County of Santa Barbara Auditor-Controller's Office

City of Buellton, California
Schedule of Top 25 Principal Sales Tax Remitters (listed in alphabetical order)
Current Year and Five Years Ago

Apr-June 2019	Apr-June 2014
Airstream of Santa Barbara by Sky River	AJ Spurs Saloon & Dining Hall
AJ Spurs Saloon & Dining Hall	Albertsons
Albertsons	Andersons Pea Soup
Andersons Pea Soup	Buellton Shell
Buellton Shell	Carls Jr
Buellton Mobil	Circle K Mobil
Chevron	CVS Pharmacy
Conserv Fuel	Farm Supply
CVS Pharmacy	Firestone Walker Brewing
Eagle Energy 76	Floors Doors
Farm Supply	Hitching Post II
Habit Burger Grill	Jim Vreeland Ford
Industrial Eats	Lucas & Lewellen Vineyards
Jim Vreeland Ford	McDonalds
McDonalds	New West Catering
Platinum Performance	Pfg
Platinum Performance Vet	Platinum Performance
Rio Vista Chevrolet	Platinum Performance Vet
Taproom & Barrelworks	Rio Vista Chevrolet
The Hitching Post II	Santa Ynez Valley Marriott
Todd Pipe & supply	Terravant Wine Company
Toms Gas & Market	Tesoro Refining & Marketing
Tractor Supply	Todd Pipe & Supply
USA Station	Toms Gas & Market
Wonderful Wine Co	Union 76 Fastbreak

Note: The lists above includes both public and private entities for the most recent and prior comparable period available and therefore the dollar values have been omitted because the information is not public information. Rankings are determined by the sales dollar amount.

Source: City Finance Department

City of Buellton, California
Property Tax Levies and Collections
For the last ten fiscal years

Fiscal Year Ended June 30,	Countywide Full Cash Value	Taxes Levied for the Fiscal Year*	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2010	\$ 61,175,442,005	\$ 1,098,733	\$ 1,071,856	97.6%	\$ 26,253	\$ 1,098,109	99.9%
2011	61,464,193,266	1,099,024	1,080,276	98.3%	18,115	1,098,392	99.9%
2012	62,347,291,820	1,100,892	1,086,758	98.7%	13,546	1,100,304	99.9%
2013	62,997,084,030	1,098,286	1,087,164	99.0%	10,542	1,097,707	99.9%
2014	65,564,638,917	1,118,521	1,109,598	99.2%	8,271	1,117,869	99.9%
2015	69,060,903,131	1,137,192	1,127,669	99.2%	8,559	1,136,228	99.9%
2016	72,467,182,665	1,209,841	1,197,790	99.0%	8,375	1,206,166	99.7%
2017	75,421,928,742	1,267,225	1,256,864	99.2%	6,780	1,263,644	99.7%
2018	79,468,594,993	1,386,091	1,370,118	98.8%	9,960	1,380,078	99.6%
2019	83,342,402,353	1,483,663	1,466,632	98.9%	-	1,466,632	98.9%

Source: Santa Barbara County Auditor-Controller's Office

Note: For the fiscal year ended June 30, 2019 as of 6/30/19

City of Buellton, California
Direct and Overlapping Debt
Current Year
June 30, 2019

2018-19 Assessed Valuation: \$ 991,169,336

<u>DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT:</u>	<u>Debt Outstanding (1)</u>	<u>% Applicable (2)</u>	<u>Estimate Share of Debt</u>
Allan Hancock Joint Community College District - GO Bonds	\$ 149,174,404	3.642%	\$ 5,432,614
Santa Ynez Valley High School District - Bond	13,775,000	14.413%	1,985,438
Buellton Union School District - GO Bonds and Bond Anticipation Notes	6,921,000	73.611%	5,094,615
TOTAL DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT	169,870,404		12,512,667
<u>DIRECT AND OVERLAPPING GENERAL FUND DEBT:</u>			
Santa Ynez Valley Union High School District - Certificates of Participation	1,989,000	14.413%	286,681
Santa Barbara County Certificates of Participation	37,662,000	1.202%	452,547
TOTAL DIRECT AND OVERLAPPING GENERAL FUND DEBT	39,651,000		739,228
COMBINED TOTAL DEBT	\$ 209,521,404		\$ 13,251,895

(1) Bond Principal Balance estimated as of 6/30/2019, Certificate Balance estimated as of 6/30/19

(2) The percentage of overlapping debt applicable to the city is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the city divided by the district's total assessed value.

(3) Excludes tax and revenue anticipation notes, enterprise revenue and mortgage revenue bonds and non-bonded lease obligations.

Ratios to 2018-19 Assessed Valuation:

Total Overlapping Tax and Assessment Debt	1.26%
Combined Total Debt	1.34%

Source: Santa Barbara County Auditor-Controller's Office

City of Buellton, California
Legal Debt Margin Information
Last Ten Fiscal Years
(Dollars in thousands)

	2010	2011	2012	2013
Assessed Value	\$ 686,233,598	\$ 684,320,951	\$ 683,948,070	\$ 677,670,315
Conversion Percentage	25%	25%	25%	25%
Adjusted Assessed Value	171,558,400	171,080,238	170,987,018	169,417,579
Debt Limit Percentage	15%	15%	15%	15%
Debt limit	25,733,760	25,662,036	25,648,053	25,412,637
Total net debt applicable to limit	-	-	-	-
Legal debt margin	\$ 25,733,760	\$ 25,662,036	\$ 25,648,053	\$ 25,412,637
 Total net debt applicable to the limit as a percentage of debt limit	 0%	 0%	 0%	 0%

Notes: The Government Code of the State of California provides for a legal debt limit of 15% of grossed assessed secured tax valuation. However, this provision was enacted when assessed valuation was based upon 25% of market value. Effective with the 1981-82 fiscal year, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computations shown above reflect a conversion of the assessed value for each fiscal year from the current full valuation perspective to the 25% level that was in effect at the time that the legal debt margin was enacted by the State of California for local governments located within the state.
The City does not have any outstanding general obligation debt subject to the limit.

Source: City Finance Department

	2014	2015	2016	2017	2018	2019
\$	693,882,411	\$ 715,256,461	\$ 749,194,282	\$ 787,460,650	\$ 860,755,629	\$ 923,562,116
	25%	25%	25%	25%	25%	25%
	173,470,603	178,814,115	187,298,571	196,865,163	215,188,907	230,890,529
	15%	15%	15%	15%	15%	15%
	26,020,590	26,822,117	28,094,786	29,529,774	32,278,336	34,633,579
	-	-	-	-	-	-
\$	26,020,590	\$ 26,822,117	\$ 28,094,786	\$ 29,529,774	\$ 32,278,336	\$ 34,633,579
	0%	0%	0%	0%	0%	0%

City of Buellton, California
Demographic and Economic Statistics
Last Ten Calendar Years

<u>Year</u>	<u>Population ⁽¹⁾</u>	<u>Personal Income Santa Barbara County (in thousands) ⁽²⁾</u>	<u>Per Capita Personal Income Santa Barbara County ⁽³⁾</u>	<u>Unemployment Rate Santa Barbara County ⁽⁴⁾</u>
2010	4,833	\$ 18,600,000	\$ 42,900	8.8%
2011	4,878	19,000,000	44,600	8.9%
2012	4,858	19,000,000	44,500	7.9%
2013	4,863	19,300,000	45,000	6.3%
2014	4,893	20,600,000	47,600	5.4%
2015	4,931	21,700,000	49,700	4.7%
2016	4,957	22,300,000	49,900	4.9%
2017	5,129	24,200,000	53,700	4.3%
2018	5,291	25,000,000	55,200	3.9%
2019	5,453	26,646,853	58,600	3.5%

Notes:

** Information presented is for the Santa Barbara County Region, except for population data which relate to the City's population, since separate data is not available for the City of Buellton.

Sources:

- ⁽¹⁾ California Department of Finance, numbers are based on January 1, 2019
- ⁽²⁾ U.S. Dept. of Commerce Bureau of Economic Analysis.
- ⁽³⁾ U.S. Dept. of Commerce Bureau of Economic Analysis.
- ⁽⁴⁾ State of California Employment Development, Department, as of June 2019

City of Buellton, California
Full-time and Part-time City Employees by Function (Full Time Equivalent)
Last Ten Fiscal Years
(Fiscal year ended June 30)

Function	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
General Government										
- City Council	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
- City Clerk / HR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
- City Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
- City Attorney *	-	-	-	-	-	-	-	-	-	-
- Finance	3.00	3.00	3.00	3.00	3.28	4.05	3.55	3.55	3.55	3.55
Community Development										
- Planning	3.05	3.13	3.19	3.10	3.16	2.45	2.45	2.45	2.27	3.27
Culture and Leisure										
- Parks & Recreation	3.35	3.43	3.61	3.97	5.09	6.65	6.60	7.80	5.53	5.14
- Library **	-	-	-	-	-	-	-	-	-	-
Public Safety										
- Police ***	-	-	-	-	-	-	-	-	-	-
- Fire ****	-	-	-	-	-	-	-	-	-	-
Public works										
- Street Lights	-	-	-	-	-	-	-	-	-	-
- Engineering	-	-	-	-	-	-	-	-	-	-
- General	6.09	6.53	7.40	7.00	9.05	8.80	8.80	8.80	8.61	7.18
Total	<u>22.49</u>	<u>23.09</u>	<u>24.20</u>	<u>24.07</u>	<u>27.58</u>	<u>28.95</u>	<u>28.40</u>	<u>29.60</u>	<u>26.96</u>	<u>26.14</u>

Note:

* Starting in FY2009 the City Attorney is contract personnel .

** The City of Buellton contracted with City of Santa Barbara Library System to manage the Buellton Branch of the County Library.

*** Contract with Santa Barbara County Sheriff Department for law enforcement services.

**** Contract with Santa Barbara County Fire Department to provide staffing at County Fire Station 31 in Buellton.

Source: City Finance Department

City of Buellton, California
Operating Indicators by Function
Last Ten Fiscal Years
(Fiscal year ended June 30)

Function	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Police *										
- Arrests	429	313	260	231	147	127	107	176	172	186
- Non-criminal Citations	644	452	292	348	768	667	402	693	211	318
Total Police Actions	1,073	765	552	579	915	794	509	869	383	504
Fire **										
- Number of Calls for Service	NA	167	526	777	538	796	479	577	602	675
- Emergency Call Responses	NA	119	197	186	351	508	492	***	***	***
- Fire Prevention Activities	NA	2	19	21	14	29	55	81	336	23
Total Fire Actions		288	742	984	903	1,333	1,026	658	938	698
Planning Permits:										
- Certificate of Compliance	-	-	-	-	-	-	-	-	-	-
- Conditional Use	3	1	-	2	1	-	3	-	1	1
- Development Plan Modification	-	-	-	-	-	1	1	2	2	-
- Final Development Plan	-	1	2	1	5	3	2	3	2	1
- General Plan Amendment	-	-	-	-	-	3	-	1	-	-
- Preliminary Development Plan	-	-	-	1	-	-	-	-	-	-
- Home Occupation	1	2	5	3	4	7	7	7	6	3
- Land Use Exemption ***	35	42	49	48	68	63	87	77	110	78
- Lot Line Adjustment	1	-	-	-	2	-	-	3	1	2
- Minor Use Permit	-	1	-	-	-	1	2	1	-	-
- Sign Ordinance Exemption	-	-	1	2	-	1	1	1	-	-
- Specific Plan	-	-	-	1	-	-	-	1	-	-
- Time Extensions	-	-	-	2	2	-	-	-	-	3
- Tentative Parcel Map	-	-	1	-	-	-	-	1	1	-
- Tentative Tract Map	-	-	-	-	1	-	1	1	-	-
- Variance	-	-	-	-	-	-	-	-	-	-
- Zoning Clearance	39	37	42	41	27	38	69	75	63	68
- Zoning Ordinance Amendment	2	2	1	-	1	1	2	-	1	-
Total planning actions	81	86	101	101	111	118	175	173	187	156

*Police services are provided by the Santa Barbara County Sheriff's Office.

** Fire services are provided by the Santa Barbara County Fire Department

1. FY2011 data is for Apr - June 2011 activities

2. FY2012 data is for Oct 2011 - June 2012 activities

3. FY2015 data is for July 2013 - Dec 2013 & Apr 2015 - June 2015

*** FY2017 and forward: Number of Calls for Service includes all Emergency Call Responses

NA indicates the information is not available.

Source: City Finance, Public Works and Planning Departments

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City of Buellton, California
Capital Asset Statistics by Function
Last Ten Fiscal Years
(Fiscal year ended June 30)

Function	2010	2011	2012	2013	2014
Police *:					
Stations	1	1	1	1	1
Fire *					
Fire stations	1	1	1	1	1
Public works					
Streets (miles)	22	22	22	# 22	# 22
Streetlights	50	64	64	64	64
Parks and recreation					
Parks	2	2	2	2	4
Sewer					
Sanitary sewers (miles)	18	18	18	18	18
Number of pump stations	2	2	2	2	2
Wastewater treatment plant	1	1	1	1	1
Water					
Water lines	27	27	27	27	27
Wells	5	5	5	5	5
Water treatment plants	2	2	2	2	2
Reservoirs	3	3	3	3	3

* Services are provided by the County or Special Districts, which are separate from the City. The data provided are for those portions of the system located within the City of Buellton.

Source: City Finance, Public Works and Planning Departments

	2015		2016		2017		2018		2019
	1		1		1		1		1
	1		1		1		1		1
#	22	#	22	#	22	#	22		22
	64		64		64		91		91
	4		4		4		4		4
	18		18		18		18		18
	2		2		2		2		3
	1		1		1		1		1
	27		27		27		27		27
	5		5		5		5		5
	2		2		2		2		2
	3		3		3		3		3

City of Buellton, California
Capital Asset Statistics by Funds
Last Ten Fiscal Years
(Fiscal year ended June 30)

	2010	2011	2012	2013
Governmental-type				
Land	\$ 1,118,648	\$ 1,536,248	\$ 1,536,248	\$ 1,536,248
Construction-in-progress	-	-	-	-
Buildings and improvements	8,318,333	8,346,414	4,221,448	4,221,448
Equipment	306,543	392,039	385,766	425,998
Infrastructure	16,094,430	16,183,515	15,815,655	16,279,484
Total	<u>25,837,954</u>	<u>26,458,216</u>	<u>21,959,117</u>	<u>22,463,178</u>
Accumulated depreciation				
Total Accumulated depreciation	(9,275,200)	(10,013,178)	(4,555,664)	(4,812,370)
Total Governmental net capital assets	<u>16,562,754</u>	<u>16,445,038</u>	<u>17,403,453</u>	<u>17,650,808</u>
Business-type Activities				
Land	\$ 247,691	\$ 247,691	\$ 247,691	\$ 247,691
Construction-in-progress	88,645	-	-	-
Buildings and improvements	-	-	574,387	574,387
Equipment	552,625	557,499	582,952	740,718
Infrastructure	10,116,246	10,968,077	10,729,454	10,765,834
Total	<u>11,005,207</u>	<u>11,773,267</u>	<u>12,134,484</u>	<u>12,328,630</u>
Accumulated depreciation				
Total accumulated depreciation	(5,908,365)	(6,242,860)	(6,571,046)	(6,908,230)
Total Business-type net capital assets	<u>\$ 5,096,842</u>	<u>\$ 5,530,407</u>	<u>\$ 5,563,438</u>	<u>\$ 5,420,400</u>

Source: City Finance Department

2014	2015	2016	2017	2018	2019
\$ 1,536,248	\$ 1,536,248	\$ 1,536,248	\$ 1,827,166	\$ 1,827,166	\$ 1,827,166
-	-	-	-	-	-
4,221,448	4,221,448	5,806,438	5,829,209	5,896,731	6,008,444
444,765	528,043	598,224	632,269	672,095	672,095
16,364,557	17,367,786	16,939,604	17,604,230	18,658,272	19,090,206
22,567,018	23,653,525	24,880,514	25,892,874	27,054,264	27,597,911
(5,067,910)	(5,501,416)	(5,919,701)	(6,390,256)	(6,885,318)	(7,406,125)
17,499,108	18,152,109	18,960,813	19,502,618	20,168,946	20,191,786
\$ 247,691	\$ 247,691	\$ 247,691	\$ 247,691	\$ 247,691	\$ 247,691
-	-	-	-	-	-
574,387	574,387	574,387	574,387	574,387	574,387
773,522	815,800	894,291	897,367	905,220	905,220
11,207,646	11,578,959	12,451,313	12,570,229	12,703,866	12,978,756
12,803,246	13,216,837	14,167,682	14,289,674	14,431,164	14,706,054
(7,247,635)	(7,643,835)	(8,090,871)	(8,645,646)	(9,125,584)	(9,576,239)
\$ 5,555,611	\$ 5,573,002	\$ 6,076,811	\$ 5,644,028	\$ 5,305,580	\$ 5,129,815

GLOSSARY OF TERMS

Net Position	Total Assets minus Total Liabilities for the period.
Governmental Activities	General government activities and are financed through taxes, intergovernmental revenues, and other non-exchange revenues.
Business-type Activities	Financed in whole or in part by fees charged to users for goods or services and are generally reported in Enterprise Funds.
Deferred Outflow of Resources	A consumption of net assets by the government that is applicable to a future reporting period.
Deferred Inflow of Resources	An acquisition on net assets by the government that is applicable to a future reporting period.
Program Revenue	Includes Charges for Services, Operating and Capital Contributions and Grants
General Revenue	All taxes and non-tax revenue that do not meet the criteria for Program Revenue.
General Government	Is charged with all expenditures for the legislative and judicial branches of a government. It is also charged with the expenditures made by the chief executive officer and other top-level auxiliary and staff agencies in the administrative branch of the government. The accounts are subdivided into three groups; legislative, judicial, and executive.
Community Development	Sometimes referred to as Community Services. It is a broad term covering Housing and Planning-Community Support Services.
Public Works	Is charged with streets, traffic congestion, zoning, signs, park services, street lights, engineering, storm drains and landscape maintenance.
Culture and Leisure	A major function of government, includes all library, cultural and recreational activities maintained for the benefit of residents and visitors.
Grants and Contributions	Grants and related earnings are externally restricted to the acquisition of specified asset or specified purpose.
Changes in Net Position	Net position changes by adding revenues minus expenditures (including transfers) for the period.
Governmental Funds	The funds through which most government functions typically are financed. Used to account for essentially the same

functions reported as governmental activities in the Government-wide Financial Statements. The focus is on current financial resources. The City reports the following Governmental Funds: General, Traffic Mitigation, Housing, Gas Tax, Local Transportation, Transportation Planning, Measure A and Capital Improvement Project Fund.

Special Revenue Funds

Governmental Fund type used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes, i.e., Measure A and Gas Tax.

Major Funds

Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. Funds whose revenues, expenditures/expenses, assets or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds for the same item. The General Fund is always a major fund.

Non-Major Funds

Governmental fund or enterprise fund not meeting the criteria of a major fund.

Fund Balance

The fund balance in any given fund is essentially what is left over after the fund's assets have been used to meet its liabilities.

Nonspendable Fund Balance

Inherently nonspendable because of their form or because they must be maintained intact. I.e. Inventories, prepaid items.

Restricted Fund Balance

Externally enforceable limitation on use imposed by creditors, grantors, contributors, or laws and regulations of other governments, or limitations imposed by law through constitutional provisions or enabling legislation i.e. Transportation funds

Unassigned Fund Balance

The total fund balance in the General Fund in excess of nonspendable, restricted, committed and assigned fund balance (i.e. surplus) or excess of nonspendable restricted and committed fund balance over the total fund balance (i.e. deficit)



City of Buellton, CA

Governmental Funds

General and Special Revenue Funds

For Fiscal: 2018-2019 Period Ending: 06/30/2019

		Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 001 - General Fund						
Revenue						
Category: 410 - Taxes						
001-41005	Property Taxes - Secured	1,209,720.00	1,352,096.00	1,448,552.75	96,456.75	107.13%
001-41010	Property Taxes - Unsecured	54,060.00	58,366.00	53,327.71	-5,038.29	91.37%
001-41015	Homeowners Exemptions	6,834.00	6,834.00	7,014.52	180.52	102.64%
001-41020	Franchise Fees	229,500.00	229,500.00	260,840.65	31,340.65	113.66%
001-41025	Sales Tax	2,346,000.00	2,412,000.00	2,700,679.84	288,679.84	111.97%
001-41035	Transient Occupancy Tax	1,938,000.00	2,450,000.00	3,114,193.72	664,193.72	127.11%
001-41040	Property Transfer Tax	37,536.00	43,948.00	37,757.47	-6,190.53	85.91%
	Category: 410 - Taxes Total:	5,821,650.00	6,552,744.00	7,622,366.66	1,069,622.66	116.32%
Category: 420 - Fees & Permits						
001-42010	Zoning Clearance	2,040.00	2,040.00	1,575.00	-465.00	77.21%
001-42015	Small Permits	8,670.00	8,670.00	9,000.00	330.00	103.81%
	Category: 420 - Fees & Permits Total:	10,710.00	10,710.00	10,575.00	-135.00	98.74%
Category: 430 - Revenues From Other Agencies						
001-43005	Motor Vehicle in Lieu Tax	2,244.00	2,244.00	2,539.68	295.68	113.18%
001-43010	MV License Fee Compensation	430,000.00	470,641.00	489,536.00	18,895.00	104.01%
001-43015	COPS grant	102,000.00	100,000.00	0.00	-100,000.00	0.00%
001-43040	Beverage Container Grant	5,100.00	5,000.00	10,000.00	5,000.00	200.00%
	Category: 430 - Revenues From Other Agencies Total:	539,344.00	577,885.00	502,075.68	-75,809.32	86.88%
Category: 440 - Charges for Current Services						
001-44005	Buellton Recreation Program	112,200.00	112,200.00	135,363.14	23,163.14	120.64%
001-44010	Recreation Program 50/50	10,200.00	10,200.00	13,626.16	3,426.16	133.59%
001-44015	Buellton Rec Program Trips	45,900.00	45,900.00	35,137.00	-10,763.00	76.55%
001-44020	Park Reservation Fees	6,426.00	6,426.00	7,450.00	1,024.00	115.94%
001-44025	Event Application Fee/Temp Use	1,530.00	1,530.00	2,005.00	475.00	131.05%
001-44035	Cost Reimbursement	21,364.00	21,364.00	7,272.75	-14,091.25	34.04%
001-44040	Transfer from Reserves	1,000,000.00	1,000,000.00	0.00	-1,000,000.00	0.00%
	Category: 440 - Charges for Current Services Total:	1,197,620.00	1,197,620.00	200,854.05	-996,765.95	16.77%
Category: 442 - Misc						
001-44250	Miscellaneous	30,600.00	30,600.00	20,134.06	-10,465.94	65.80%
	Category: 442 - Misc Total:	30,600.00	30,600.00	20,134.06	-10,465.94	65.80%
Category: 450 - Fines & Penalties						
001-45005	Criminal Fines & Penalties	714.00	714.00	1,132.54	418.54	158.62%
001-45010	Fines & Fees	20,400.00	20,400.00	12,564.96	-7,835.04	61.59%
001-49532	Code Enforcement Fines	0.00	0.00	4,863.50	4,863.50	#DIV/0!
	Category: 450 - Fines & Penalties Total:	21,114.00	21,114.00	18,561.00	-2,553.00	87.91%
Category: 490 - Use of Monies & Properties						
001-44105	Interest	38,760.00	38,760.00	162,344.09	123,584.09	418.84%
001-49010	Rent	81,600.00	81,600.00	94,450.00	12,850.00	115.75%
	Category: 490 - Use of Monies & Properties Total:	120,360.00	120,360.00	256,794.09	136,434.09	213.36%
Category: 495 - Client Review						
001-49566	Home Occupation Permit	0.00	0.00	125.00	125.00	#DIV/0!
001-49632	Time Extension Fees	0.00	0.00	780.00	780.00	#DIV/0!
	Category: 495 - Client Review Total:	0.00	0.00	905.00	905.00	#DIV/0!
	Revenue Total:	7,741,398.00	8,511,033.00	8,632,265.54	121,232.54	101.42%

		Original	Current	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Favorable (Unfavorable)	Used
Expense						
Category: 500 - Employee Services						
001-401-50000	Salaries	51,338.00	51,338.00	51,267.54	70.46	99.86%
001-401-50020	Council Salaries	26,400.00	26,400.00	24,200.00	2,200.00	91.67%
001-401-50025	Council Car Allowance	4,500.00	4,500.00	4,125.00	375.00	91.67%
001-401-50120	Employer SS/MC	1,341.00	1,341.00	1,169.20	171.80	87.19%
001-401-50130	UI & Employee Training Tax	1,651.00	1,651.00	1,065.03	585.97	64.51%
001-401-50200	PERS Retirement	11,888.00	11,888.00	10,691.78	1,196.22	89.94%
001-401-50300	Workers Compensation	2,721.00	2,721.00	2,012.00	709.00	73.94%
001-401-50400	Medical Benefit	10,532.00	10,532.00	11,194.46	-662.46	106.29%
001-401-50410	Employer Paid DCP	3,174.00	3,174.00	2,858.22	315.78	90.05%
001-401-50500	Group Life Ins Benefit	42.00	42.00	37.72	4.28	89.81%
001-402-50000	Salaries	175,756.00	175,756.00	189,785.91	-14,029.91	107.98%
001-402-50025	Car Allowance	3,600.00	3,600.00	3,600.00	0.00	100.00%
001-402-50120	Employer SS/MC	2,548.00	2,548.00	2,949.58	-401.58	115.76%
001-402-50130	UI & Employee Training Tax	333.00	333.00	224.00	109.00	67.27%
001-402-50200	PERS Retirement	28,495.00	28,495.00	28,643.97	-148.97	100.52%
001-402-50300	Workers Compensation	5,607.00	5,607.00	4,456.00	1,151.00	79.47%
001-402-50400	Medical Benefit	10,980.00	10,980.00	10,710.44	269.56	97.54%
001-402-50410	Employer Paid DCP	10,545.00	10,545.00	10,020.24	524.76	95.02%
001-402-50500	Group Life Ins Benefit	102.00	102.00	87.57	14.43	85.85%
001-403-50000	Salaries	77,007.00	77,007.00	78,701.58	-1,694.58	102.20%
001-403-50120	Employer SS/MC	1,269.00	1,269.00	1,242.15	26.85	97.88%
001-403-50130	UI & Employee Training Tax	200.00	200.00	135.68	64.32	67.84%
001-403-50200	PERS Retirement	12,661.00	12,661.00	13,031.66	-370.66	102.93%
001-403-50300	Workers Compensation	2,547.00	2,547.00	1,856.00	691.00	72.87%
001-403-50400	Medical Benefit	6,588.00	6,588.00	6,478.44	109.56	98.34%
001-403-50410	Employer Paid DCP	4,620.00	4,620.00	4,382.78	237.22	94.87%
001-403-50500	Group Life Ins Benefit	61.00	61.00	58.19	2.81	95.39%
001-410-50400	Medical Benefit	52,531.00	58,130.00	69,505.92	-11,375.92	119.57%
001-420-50000	Salaries	106,557.00	116,640.00	115,072.79	1,567.21	98.66%
001-420-50120	Employer SS/MC	2,443.00	2,443.00	1,704.93	738.07	69.79%
001-420-50130	UI & Employee Training Tax	466.00	466.00	313.59	152.41	67.29%
001-420-50200	PERS Retirement	7,385.00	7,385.00	8,465.50	-1,080.50	114.63%
001-420-50300	Workers Compensation	3,400.00	3,400.00	3,715.00	-315.00	109.26%
001-420-50400	Medical Benefit	15,748.00	15,748.00	15,395.39	352.61	97.76%
001-420-50410	Employer Paid DCP	0.00	3,174.00	3,055.39	118.61	96.26%
001-420-50500	Group Life Ins Benefit	143.00	143.00	134.71	8.29	94.20%
001-511-50000	Salaries	209,662.00	209,662.00	210,476.43	-814.43	100.39%
001-511-50030	Hourly Employees	49,827.00	60,000.00	60,914.00	-914.00	101.52%
001-511-50120	Employer SS/MC	6,364.00	8,912.00	6,651.80	2,260.20	74.64%
001-511-50130	UI & Employee Training Tax	2,734.00	2,734.00	2,325.92	408.08	85.07%
001-511-50200	PERS Retirement	34,716.00	34,716.00	35,221.08	-505.08	101.45%
001-511-50300	Workers Compensation	7,953.00	7,953.00	6,900.00	1,053.00	86.76%
001-511-50400	Medical Benefit	35,709.00	35,709.00	36,552.95	-843.95	102.36%
001-511-50410	Employer Paid DCP	9,586.00	9,586.00	8,585.00	1,001.00	89.56%
001-511-50500	Group Life Ins Benefit	326.00	326.00	298.71	27.29	91.63%
001-558-50000	Salaries	282,700.00	282,700.00	275,821.00	6,879.00	97.57%
001-558-50035	Hourly	13,060.00	0.00	0.00	0.00	#DIV/0!
001-558-50120	Employer SS/MC	6,453.00	6,453.00	3,863.40	2,589.60	59.87%
001-558-50130	UI & Employee Training Tax	1,587.00	1,587.00	750.55	836.45	47.29%
001-558-50200	PERS Retirement	40,619.00	40,619.00	35,985.78	4,633.22	88.59%
001-558-50300	Workers Compensation	9,190.00	9,190.00	6,886.00	2,304.00	74.93%
001-558-50400	Medical Benefit	45,416.00	45,416.00	40,341.21	5,074.79	88.83%
001-558-50410	Employer Paid DCP	13,395.00	13,395.00	10,034.11	3,360.89	74.91%
001-558-50500	Group Life Ins Benefit	377.00	377.00	288.13	88.87	76.43%
001-565-50000	Salaries	134,831.00	233,582.00	160,175.82	73,406.18	68.57%
001-565-50010	Planning Commission Salaries	3,733.00	6,000.00	3,000.00	3,000.00	50.00%

		Original	Current	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Favorable (Unfavorable)	Used
001-565-50120	Employer SS/MC	3,233.00	4,398.00	2,412.35	1,985.65	54.85%
001-565-50130	UI & Employee Training Tax	1,046.00	1,160.00	459.05	700.95	39.57%
001-565-50200	PERS Retirement	14,401.00	20,262.00	16,322.78	3,939.22	80.56%
001-565-50300	Workers Compensation	4,428.00	5,404.00	5,853.00	-449.00	108.31%
001-565-50400	Medical Benefit	22,703.00	33,094.00	21,149.73	11,944.27	63.91%
001-565-50410	Employer Paid DCP	2,980.00	13,059.00	8,413.25	4,645.75	64.42%
001-565-50500	Group Life Ins Benefit	216.00	305.00	196.56	108.44	64.45%
Category: 500 - Employee Services Total:		1,602,424.00	1,750,634.00	1,642,226.97	108,407.03	93.81%
Category: 600 - Operating & Maintenance						
001-401-60013	Election Expense	5,500.00	5,500.00	3,072.10	2,427.90	55.86%
001-401-60210	Computer Maintenance &Software	3,060.00	3,060.00	78.75	2,981.25	2.57%
001-401-60710	Travel & Training	8,160.00	10,000.00	11,427.04	-1,427.04	114.27%
001-401-60900	Miscellaneous	1,530.00	1,530.00	1,112.83	417.17	72.73%
001-401-61130	Office Supplies	510.00	510.00	354.88	155.12	69.58%
001-402-60210	Computer Maintenance &Software	200.00	100.00	0.00	100.00	0.00%
001-402-60650	Membership & Publications	800.00	800.00	394.99	405.01	49.37%
001-402-60710	Travel & Training	2,040.00	2,040.00	1,242.17	797.83	60.89%
001-402-60900	Miscellaneous	510.00	510.00	461.30	48.70	90.45%
001-402-61130	Office Supplies	204.00	50.00	0.00	50.00	0.00%
001-403-60012	Code Updates	3,060.00	3,060.00	1,582.21	1,477.79	51.71%
001-403-60022	Recruitment Expense	0.00	0.00	538.40	-538.40	#DIV/0!
001-403-60210	Computer Maintenance &Software	1,020.00	1,020.00	0.00	1,020.00	0.00%
001-403-60520	Advertising - Legal	3,570.00	3,570.00	1,563.72	2,006.28	43.80%
001-403-60650	Membership & Publications	1,020.00	1,020.00	459.00	561.00	45.00%
001-403-60710	Travel & Training	3,060.00	3,060.00	2,559.41	500.59	83.64%
001-403-60900	Miscellaneous	510.00	510.00	120.81	389.19	23.69%
001-403-61130	Office Supplies	1,020.00	1,020.00	340.17	679.83	33.35%
001-404-60840	Contract Services-Legal Fees	188,700.00	188,700.00	144,207.29	44,492.71	76.42%
001-404-67435	Litigation / Settlement Expend	0.00	30,000.00	30,000.00	0.00	100.00%
001-410-50600	Insurance - Liability	127,500.00	100,000.00	68,793.00	31,207.00	68.79%
001-410-50610	Insurance - Property	5,610.00	5,610.00	8,625.00	-3,015.00	153.74%
001-410-60014	Emergency Operations	10,000.00	10,000.00	869.67	9,130.33	8.70%
001-410-60015	Animal Control	37,740.00	39,950.00	39,939.00	11.00	99.97%
001-410-60022	Recruitment Expense	5,100.00	33,100.00	32,315.81	784.19	97.63%
001-410-60210	Computer Maintenance &Software	35,700.00	30,000.00	25,586.05	4,413.95	85.29%
001-410-60310	Equipment Rental	10,200.00	10,200.00	12,639.12	-2,439.12	123.91%
001-410-60650	Membership & Publications	10,200.00	15,000.00	14,494.55	505.45	96.63%
001-410-60800	Contract Services	0.00	0.00	3,651.93	-3,651.93	#DIV/0!
001-410-60900	Miscellaneous	76,500.00	120,500.00	137,106.50	-16,606.50	113.78%
001-410-60910	Misc Recognition Items	2,040.00	2,040.00	730.47	1,309.53	35.81%
001-410-61120	Office Equipment	0.00	0.00	188.28	-188.28	#DIV/0!
001-410-61130	Office Supplies	15,300.00	10,000.00	10,137.10	-137.10	101.37%
001-410-61131	Postage	2,040.00	2,040.00	1,255.52	784.48	61.55%
001-410-61210	Utilities - Sewer	1,020.00	2,500.00	2,914.56	-414.56	116.58%
001-410-61211	Utilities - Water	2,040.00	3,000.00	3,634.00	-634.00	121.13%
001-410-61230	Utilities - Gas	1,020.00	1,020.00	831.45	188.55	81.51%
001-410-61241	Utilities - Electric	10,200.00	10,200.00	7,924.51	2,275.49	77.69%
001-410-61292	Internet Access/ Website Maint	7,650.00	7,650.00	6,787.70	862.30	88.73%
001-410-61410	Newsletter	510.00	510.00	0.00	510.00	0.00%
001-410-67200	Community Organization Support	88,638.00	88,638.00	88,638.60	-0.60	100.00%
001-410-67370	H/R Expense	0.00	0.00	929.00	-929.00	#DIV/0!
001-410-67430	LAFCO Contribution	2,040.00	2,040.00	2,512.00	-472.00	123.14%
001-410-67620	SB Co Mntl Hlth Mbl Crisis Svc	4,080.00	2,893.00	2,893.00	0.00	100.00%
001-410-67705	Telephone	5,100.00	5,100.00	4,861.17	238.83	95.32%
001-410-67790	Visitors Bureau	400,000.00	450,000.00	450,000.00	0.00	100.00%
001-410-69100	Transfer to Other Funds	1,156,170.00	1,433,570.00	153,000.00	1,280,570.00	10.67%
001-410-69600	Undesignated Misc Support	4,080.00	4,080.00	1,228.27	2,851.73	30.10%
001-420-60021	Audit	8,500.00	8,500.00	8,741.66	-241.66	102.84%

		Original	Current	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Favorable (Unfavorable)	Used
001-420-60210	Computer Maintenance & Software	0.00	0.00	367.50	-367.50	#DIV/0!
001-420-60650	Membership & Publications	1,020.00	1,020.00	995.00	25.00	97.55%
001-420-60710	Travel & Training	5,100.00	5,100.00	1,828.67	3,271.33	35.86%
001-420-60800	Contract Services	12,240.00	12,240.00	21,210.28	-8,970.28	173.29%
001-420-60900	Miscellaneous	1,020.00	500.00	0.00	500.00	0.00%
001-420-61130	Office Supplies	3,060.00	1,500.00	453.67	1,046.33	30.24%
001-501-60800	Contract Services	1,982,635.00	1,786,205.00	1,786,204.62	0.38	100.00%
001-501-60810	Contract Services - Fire Dept	199,920.00	208,217.00	205,904.00	2,313.00	98.89%
001-501-61241	Utilities - Electric	6,630.00	6,630.00	4,579.94	2,050.06	69.08%
001-510-60800	Contract Services	169,974.00	169,974.00	155,025.19	14,948.81	91.21%
001-510-61211	Utilities - Water	1,836.00	1,836.00	3,169.02	-1,333.02	172.60%
001-510-61230	Utilities - Gas	1,020.00	1,020.00	439.50	580.50	43.09%
001-510-61241	Utilities - Electric	4,080.00	4,080.00	2,834.03	1,245.97	69.46%
001-511-60210	Computer Maintenance & Software	0.00	0.00	1,150.88	-1,150.88	#DIV/0!
001-511-60250	Maintenance/Repair	7,650.00	7,650.00	5,414.55	2,235.45	70.78%
001-511-60252	Maintenance/Repair-Joint Use	1,530.00	1,530.00	3,187.83	-1,657.83	208.35%
001-511-60270	Maintenance-Vehicles	4,080.00	4,080.00	7,861.36	-3,781.36	192.68%
001-511-60310	Equipment Rental	0.00	0.00	2,668.44	-2,668.44	#DIV/0!
001-511-60510	Advertising	6,631.00	6,631.00	8,614.47	-1,983.47	129.91%
001-511-60800	Contract Services	30,600.00	30,600.00	31,802.89	-1,202.89	103.93%
001-511-60900	Miscellaneous	2,040.00	1,000.00	1,696.13	-696.13	169.61%
001-511-61130	Office Supplies	3,060.00	3,060.00	2,759.65	300.35	90.18%
001-511-61280	Fuel-Vehicles	9,180.00	9,180.00	9,443.19	-263.19	102.87%
001-511-61290	Telephone/Internet	3,060.00	3,060.00	2,397.91	662.09	78.36%
001-511-67135	Buelltton Rec Program Trips	30,090.00	30,090.00	33,307.84	-3,217.84	110.69%
001-511-67140	Buelltton Recreation Program	56,100.00	57,600.00	59,693.02	-2,093.02	103.63%
001-511-67570	Recreation Program 50/50	4,080.00	5,080.00	4,126.88	953.12	81.24%
001-550-61241	Utilities - Electric	65,000.00	65,000.00	60,063.60	4,936.40	92.41%
001-551-60250	Maintenance / Repair	0.00	0.00	20,460.00	-20,460.00	#DIV/0!
001-551-60650	Memberships & Publications	612.00	612.00	660.00	-48.00	107.84%
001-551-60800	Contract Services	158,100.00	158,100.00	142,711.87	15,388.13	90.27%
001-551-67575	Regulatory Compliance	15,300.00	145,300.00	139,346.50	5,953.50	95.90%
001-551-69100	Transfer to Other Funds	30,000.00	30,000.00	25,145.00	4,855.00	83.82%
001-552-60059	Maintenance-Repair Village Park	5,000.00	5,000.00	0.00	5,000.00	0.00%
001-552-60254	Maintenance/Repair-A&F Medians	5,100.00	5,100.00	8,887.35	-3,787.35	174.26%
001-552-60255	Maintenance/Repair-Golf Course	10,000.00	10,000.00	50,226.22	-40,226.22	502.26%
001-552-60256	Maintenance/Repair-Oak Park	10,200.00	10,200.00	11,758.82	-1,558.82	115.28%
001-552-60257	Maintenance/Repair-Paws Park	16,320.00	16,320.00	16,331.95	-11.95	100.07%
001-552-60258	Maintenance/Repair-River View	30,000.00	30,000.00	38,931.21	-8,931.21	129.77%
001-552-60310	Equipment Rental	510.00	510.00	744.57	-234.57	145.99%
001-552-60800	Contract Services	162,180.00	162,180.00	158,560.00	3,620.00	97.77%
001-552-61111	Chemicals	255.00	255.00	0.00	255.00	0.00%
001-552-61125	Small Equipment	510.00	510.00	40.34	469.66	7.91%
001-552-61140	Operational Supplies	4,080.00	4,080.00	4,253.92	-173.92	104.26%
001-552-61211	Utilities - Water	40,800.00	53,100.00	73,994.09	-20,894.09	139.35%
001-552-61241	Utilities - Electric	9,180.00	9,180.00	5,517.65	3,662.35	60.11%
001-556-60830	Contract Services	22,440.00	-22,440.00	0.00	0.00	0.00%
001-556-60250	Maintenance/Repair	5,100.00	5,100.00	8,214.60	-3,114.60	161.07%
001-556-60800	Contract Services	71,400.00	71,400.00	71,050.91	349.09	99.51%
001-556-61211	Utilities - Water	0.00	34,666.00	33,256.24	1,409.76	95.93%
001-556-61241	Utilities - Electric	9,180.00	9,180.00	1,031.63	8,148.37	11.24%
001-558-60131	Laundry / Uniforms	1,020.00	1,020.00	326.14	693.86	31.97%
001-558-60210	Computer Maintenance & Software	2,040.00	2,040.00	178.73	1,861.27	8.76%
001-558-60250	Maintenance / Repair	71,400.00	71,400.00	59,931.65	11,468.35	83.94%
001-558-60270	Maintenance - Vehicles	10,200.00	10,200.00	5,687.50	4,512.50	55.76%
001-558-60560	Signs	8,160.00	8,160.00	4,506.87	3,653.13	55.23%
001-558-60650	Membership & Publications	1,020.00	1,020.00	743.00	277.00	72.84%
001-558-60710	Travel & Training	1,530.00	1,530.00	3,464.57	-1,934.57	226.44%
001-558-60800	Contract Services	76,500.00	76,500.00	66,403.62	10,096.38	86.80%

Budget Report

For Fiscal: 2018-2019 Period Ending: 06/30/2019

		Original	Current	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Favorable	Percent
					(Unfavorable)	Used
001-558-60900	Miscellaneous	561.00	561.00	1,072.80	-511.80	191.23%
001-558-61127	Tools	4,080.00	4,080.00	676.78	3,403.22	16.59%
001-558-61130	Office Supplies	1,224.00	1,224.00	212.99	1,011.01	17.40%
001-558-61140	Operational Supplies	7,140.00	7,140.00	1,974.69	5,165.31	27.66%
001-558-61211	Utilities - Water	15,300.00	32,000.00	34,906.62	-2,906.62	109.08%
001-558-61241	Utilities - Electric	969.00	969.00	0.00	969.00	0.00%
001-558-61280	Fuel - Vehicles	8,160.00	8,160.00	6,059.91	2,100.09	74.26%
001-558-67575	Regulatory Compliance	2,550.00	2,550.00	443.35	2,106.65	17.39%
001-558-67600	Safety Equipment	1,530.00	1,530.00	1,626.69	-96.69	106.32%
001-558-67705	Telephone	4,080.00	4,080.00	1,554.89	2,525.11	38.11%
001-565-60011	Code Enforcement Expenses	510.00	0.00	0.00	0.00	#DIV/0!
001-565-60210	Computer Maintenance & Software	2,040.00	2,040.00	1,385.25	654.75	67.90%
001-565-60250	Maintenance / Repair	510.00	510.00	0.00	510.00	0.00%
001-565-60310	Equipment Rental	6,120.00	6,120.00	5,788.09	331.91	94.58%
001-565-60520	Advertising - Legal	204.00	2,000.00	736.80	1,263.20	36.84%
001-565-60650	Membership & Publications	816.00	816.00	1,177.44	-361.44	144.29%
001-565-60710	Travel & Training	5,100.00	5,100.00	9,068.14	-3,968.14	177.81%
001-565-60800	Contract Services	132,600.00	100,000.00	94,584.98	5,415.02	94.58%
001-565-60830	Contract Services-Engineering	6,120.00	6,120.00	4,977.50	1,142.50	81.33%
001-565-60900	Miscellaneous	1,020.00	1,020.00	256.52	763.48	25.15%
001-565-61130	Office Supplies	2,040.00	2,040.00	3,007.04	-967.04	147.40%
001-565-61241	Utilities - Electric	2,550.00	2,550.00	2,628.81	-78.81	103.09%
001-565-67705	Telephone	5,100.00	5,100.00	4,984.19	115.81	97.73%
Category: 600 - Operating & Maintenance Total:		5,853,549.00	6,205,457.00	4,837,431.48	1,368,025.52	77.95%
Category: 700 - Capital						
001-401-72300	Computer Equipment	0.00	0.00	2,783.67	-2,783.67	#DIV/0!
001-403-72200	Office Furniture	1,000.00	1,000.00	0.00	1,000.00	0.00%
001-410-72300	Computer Equipment	0.00	0.00	1,205.49	-1,205.49	#DIV/0!
001-410-77000	Transfer Out for Capital Outlay	0.00	0.00	169,552.09	-169,552.09	#DIV/0!
001-420-72200	Office Furniture	0.00	0.00	421.08	-421.08	#DIV/0!
001-511-73500	Equipment	0.00	0.00	1,923.00	-1,923.00	#DIV/0!
001-552-73500	Equipment	10,000.00	10,000.00	0.00	10,000.00	0.00%
001-558-73500	Equipment	10,200.00	10,200.00	196.23	10,003.77	1.92%
001-558-74100	Improvements	25,500.00	25,500.00	1,998.00	23,502.00	7.84%
001-565-72200	Office Furniture	1,000.00	1,000.00	707.55	292.45	70.76%
001-565-72300	Computer Equipment	500.00	500.00	0.00	500.00	0.00%
Category: 700 - Capital Total:		48,200.00	48,200.00	178,787.11	-130,587.11	370.93%
Expense Total:		7,504,173.00	8,004,291.00	6,658,445.56	1,338,105.44	83.19%
Fund: 001 - General Fund Surplus (Deficit):		237,225.00	506,742.00	1,973,819.98	1,467,077.98	389.51%
Fund: 023 - Housing Fees						
Revenue						
Category: 490 - Use of Monies & Properties						
023-44105	Interest	2,448.00	4,213.00	6,402.58	2,189.58	151.97%
Category: 490 - Use of Monies & Properties Total:		2,448.00	4,213.00	6,402.58	2,189.58	151.97%
Revenue Total:		2,448.00	4,213.00	6,402.58	2,189.58	151.97%
Expense						
Category: 600 - Operating & Maintenance						
023-580-67470	Mobile Home Repair	3,060.00	3,060.00	1,000.00	2,060.00	32.68%
Category: 600 - Operating & Maintenance Total:		3,060.00	3,060.00	1,000.00	2,060.00	32.68%
Expense Total:		3,060.00	3,060.00	1,000.00	2,060.00	32.68%
Fund: 023 - Housing Fees Surplus (Deficit):		-612.00	1,153.00	5,402.58	4,249.58	468.57%

Budget Report

For Fiscal: 2018-2019 Period Ending: 06/30/2019

	Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 024 - Traffic Mitigation Fund					
Revenue					
Category: 470 - Traffic Mitigation					
024-47010 Traffic Mitigation Fees	10,000.00	10,000.00	5,004.00	-4,996.00	50.04%
Category: 470 - Traffic Mitigation Total:	10,000.00	10,000.00	5,004.00	-4,996.00	50.04%
Category: 490 - Use of Monies & Properties					
024-44105 Interest	153.00	207.00	435.48	228.48	210.38%
Category: 490 - Use of Monies & Properties Total:	153.00	207.00	435.48	228.48	210.38%
Revenue Total:	10,153.00	10,207.00	5,439.48	-4,767.52	53.29%
Fund: 024 - Traffic Mitigation Fund Total:	10,153.00	10,207.00	5,439.48	-4,767.52	53.29%
Fund: 025 - Gas Tax Fund					
Revenue					
Category: 440 - Charges for Current Services					
025-44040 Transfer from Reserves	0.00	383,409.00	0.00	-383,409.00	0.00%
Category: 440 - Charges for Current Services Total:	0.00	383,409.00	0.00	-383,409.00	0.00%
Category: 471 - Gas Tax					
025-47110 Surface Transportation Program	0.00	0.00	73,511.00	73,511.00	#DIV/0!
025-47115 Traffic Congestion Relief	0.00	5,831.00	5,966.68	135.68	102.33%
025-47116 SB1 - Local Streets & Roads	113,000.00	85,172.00	97,027.41	11,855.41	113.92%
025-47120 Gas Tax 2105	27,540.00	29,529.00	29,029.71	-499.29	98.31%
025-47125 Gas Tax 2106	19,380.00	19,516.00	19,891.63	375.63	101.92%
025-47130 Gas Tax 2107	30,600.00	36,637.00	36,508.07	-128.93	99.65%
025-47135 Gas Tax 2107.5	1,200.00	2,000.00	2,000.00	0.00	100.00%
025-47140 Gas Tax 2103/R & T 7360	14,280.00	39,322.00	17,675.85	-21,646.15	44.95%
Category: 471 - Gas Tax Total:	206,000.00	218,007.00	281,610.35	63,603.35	129.17%
Category: 490 - Use of Monies & Properties					
025-44105 Interest	2,040.00	2,584.00	3,266.91	682.91	126.43%
Category: 490 - Use of Monies & Properties Total:	2,040.00	2,584.00	3,266.91	682.91	126.43%
Revenue Total:	208,040.00	604,000.00	284,877.26	-319,122.74	47.17%
Expense					
Category: 600 - Operating & Maintenance					
025-553-67695 TCRF Audit	2,000.00	2,000.00	0.00	2,000.00	0.00%
025-554-60800 Contract Services	86,700.00	86,700.00	55,892.12	30,807.88	64.47%
025-554-60830 Contract Services - Engineering	15,300.00	15,300.00	0.00	15,300.00	0.00%
025-554-67265 Development Permit Processing	0.00	0.00	10,680.00	-10,680.00	#DIV/0!
025-554-69100 Transfer to Other Funds	500,000.00	500,000.00	0.00	500,000.00	0.00%
025-557-60800 Contract Services	0.00	0.00	12,849.20	-12,849.20	#DIV/0!
Category: 600 - Operating & Maintenance Total:	604,000.00	604,000.00	79,421.32	524,578.68	13.15%
Category: 700 - Capital					
025-554-77000 Capital Outlay	0.00	0.00	161,810.55	-161,810.55	#DIV/0!
Category: 700 - Capital Total:	0.00	0.00	161,810.55	-161,810.55	#DIV/0!
Expense Total:	604,000.00	604,000.00	241,231.87	362,768.13	39.94%
Fund: 025 - Gas Tax Fund Surplus (Deficit):	-395,960.00	0.00	43,645.39	43,645.39	#DIV/0!
Fund: 027 - Local Transportation Fund					
Revenue					
Category: 473 - Local Transportation					
027-47310 LTF - Bikeways	4,057.00	4,057.00	4,173.00	116.00	102.86%
027-47311 Transfer from Bikes and Ped	50,000.00	50,000.00	0.00	-50,000.00	0.00%
027-49672 STA Funding	5,963.00	0.00	0.00	0.00	#DIV/0!
Category: 473 - Local Transportation Total:	60,020.00	54,057.00	4,173.00	-49,884.00	7.72%
Category: 474 - Transportation Planning					
027-47415 Transfer from General Fund	640,000.00	640,000.00	127,500.00	-512,500.00	19.92%
Category: 474 - Transportation Planning Total:	640,000.00	640,000.00	127,500.00	-512,500.00	19.92%
Category: 490 - Use of Monies & Properties					
027-44105 Interest	31.00	270.00	3,867.05	3,597.05	1432.24%

Budget Report

For Fiscal: 2018-2019 Period Ending: 06/30/2019

	Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
027-49690 Transfer from Other Funds	0.00	0.00	40,000.00	40,000.00	#DIV/0!
Category: 490 - Use of Monies & Properties Total:	31.00	270.00	43,867.05	43,597.05	16247.06%
Revenue Total:	700,051.00	694,327.00	175,540.05	-518,786.95	25.28%
Expense					
Category: 600 - Operating & Maintenance					
027-559-67115 Breeze Extension Pilot	5,100.00	26,000.00	0.00	26,000.00	0.00%
027-559-67445 Lompoc- Wine Country Express	20,400.00	20,000.00	19,999.92	0.08	100.00%
027-559-67685 SYVT Dial-A-Ride Subsidy	15,300.00	1,500.00	1,500.00	0.00	100.00%
027-559-69100 Transfer to Other Funds	600,000.00	600,000.00	5,716.25	594,283.75	0.95%
027-559-69400 Transfer to Reserves	4,000.00	10,000.00	0.00	10,000.00	0.00%
Category: 600 - Operating & Maintenance Total:	644,800.00	657,500.00	27,216.17	630,283.83	4.14%
Expense Total:	644,800.00	657,500.00	27,216.17	630,283.83	4.14%
Fund: 027 - Local Transportation Fund Surplus (Deficit):	49,288.00	36,827.00	148,323.88	111,496.88	402.76%
Fund: 029 - Transportation Planning					
Revenue					
Category: 474 - Transportation Planning					
029-47410 STA Funding	24,000.00	20,000.00	32,965.00	12,965.00	164.83%
029-47415 Transfer from General Fund	25,500.00	25,500.00	25,500.00	0.00	100.00%
Category: 474 - Transportation Planning Total:	49,500.00	45,500.00	58,465.00	12,965.00	128.49%
Category: 490 - Use of Monies & Properties					
029-44105 Interest	0.00	75.00	474.65	399.65	632.87%
Category: 490 - Use of Monies & Properties Total:	0.00	75.00	474.65	399.65	632.87%
Revenue Total:	49,500.00	45,575.00	58,939.65	13,364.65	129.32%
Expense					
Category: 600 - Operating & Maintenance					
029-557-60800 Contract Services	45,000.00	45,000.00	32,965.00	12,035.00	73.26%
Category: 600 - Operating & Maintenance Total:	45,000.00	45,000.00	32,965.00	12,035.00	73.26%
Expense Total:	45,000.00	45,000.00	32,965.00	12,035.00	73.26%
Fund: 029 - Transportation Planning Surplus (Deficit):	4,500.00	575.00	25,974.65	25,399.65	4517.33%
Fund: 031 - Measure A					
Revenue					
Category: 475 - Measure A					
031-47510 Measure A	345,127.00	353,793.00	366,778.73	12,985.73	103.67%
Category: 475 - Measure A Total:	345,127.00	353,793.00	366,778.73	12,985.73	103.67%
Category: 490 - Use of Monies & Properties					
031-44105 Interest	3,570.00	3,570.00	7,689.94	4,119.94	215.40%
Category: 490 - Use of Monies & Properties Total:	3,570.00	3,570.00	7,689.94	4,119.94	215.40%
Category: 495 - Client Review					
031-49736 Transfer from Reserves	0.00	302,637.00	0.00	-302,637.00	0.00%
Category: 495 - Client Review Total:	0.00	302,637.00	0.00	-302,637.00	0.00%
Revenue Total:	348,697.00	660,000.00	374,468.67	-285,531.33	56.74%
Expense					
Category: 600 - Operating & Maintenance					
031-560-69100 Transfer to Other Funds	660,000.00	660,000.00	40,000.00	620,000.00	6.06%
Category: 600 - Operating & Maintenance Total:	660,000.00	660,000.00	40,000.00	620,000.00	6.06%
Category: 700 - Capital					
031-560-77000 Capital Outlay	0.00	0.00	178,799.71	-178,799.71	#DIV/0!
Category: 700 - Capital Total:	0.00	0.00	178,799.71	-178,799.71	#DIV/0!
Expense Total:	660,000.00	660,000.00	218,799.71	441,200.29	33.15%
Fund: 031 - Measure A Surplus (Deficit):	-311,303.00	0.00	155,668.96	155,668.96	#DIV/0!

Budget Report

For Fiscal: 2018-2019 Period Ending: 06/30/2019

		Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 092 - Capital Improvement Proj Fund						
Revenue						
Category: 495 - Client Review						
092-49726	Transfer from Gas Tax Fund	500,000.00	500,000.00	161,810.55	-338,189.45	32.36%
092-49727	Transfer from General Fund	1,000,000.00	1,027,400.00	194,697.09	-832,702.91	18.95%
092-49728	Transfer from Measure A	910,000.00	910,000.00	178,799.71	-731,200.29	19.65%
092-49729	Transfer from Sewer Fund	400,000.00	400,000.00	0.00	-400,000.00	0.00%
092-49732	Transfer from Water Fund	175,000.00	175,000.00	0.00	-175,000.00	0.00%
092-49733	Trsfr from Local Trans Fund	600,000.00	600,000.00	5,716.25	-594,283.75	0.95%
	Category: 495 - Client Review Total:	3,585,000.00	3,612,400.00	541,023.60	-3,071,376.40	14.98%
	Revenue Total:	3,585,000.00	3,612,400.00	541,023.60	-3,071,376.40	14.98%
Expense						
Category: 600 - Operating & Maintenance						
092-603-60800	Contract Services	0.00	0.00	262.50	-262.50	#DIV/0!
	Category: 600 - Operating & Maintenance Total:	0.00	0.00	262.50	-262.50	#DIV/0!
Category: 700 - Capital						
092-101-74100	Construction and Improvements	20,000.00	20,000.00	0.00	20,000.00	0.00%
092-102-74100	Construction and Improvements	10,000.00	10,000.00	10,000.00	0.00	100.00%
092-207-74100	Construction and Improvements	20,000.00	20,000.00	0.00	20,000.00	0.00%
092-215-70000	Conceptual Plan and Feasibility	0.00	0.00	58,857.50	-58,857.50	#DIV/0!
092-216-74100	Construction and Improvements	0.00	27,400.00	26,045.35	1,354.65	95.06%
092-306-70005	Design and Permitting	100,000.00	100,000.00	22,765.00	77,235.00	22.77%
092-306-71500	Project Management and Inspection	0.00	0.00	5,357.50	-5,357.50	#DIV/0!
092-306-74100	Construction and Improvements	570,000.00	570,000.00	3,762.50	566,237.50	0.66%
092-306-60800	Contract Services	100,000.00	100,000.00	6,520.00	93,480.00	6.52%
092-307-70000	Conceptual Plan and Feasibility	50,000.00	50,000.00	0.00	50,000.00	0.00%
092-307-70005	Design and Permitting	0.00	0.00	10,677.50	-10,677.50	#DIV/0!
092-307-74100	Construction and Improvements	350,000.00	350,000.00	0.00	350,000.00	0.00%
092-308-70000	Conceptual Plan and Feasibility	0.00	0.00	1,220.00	-1,220.00	#DIV/0!
092-308-70005	Design and Permitting	120,000.00	120,000.00	4,496.25	115,503.75	3.75%
092-308-74100	Construction and Improvements	480,000.00	480,000.00	0.00	480,000.00	0.00%
092-311-70005	Design and Permitting	60,000.00	60,000.00	3,100.00	56,900.00	5.17%
092-311-74100	Construction and Improvements	340,000.00	340,000.00	0.00	340,000.00	0.00%
092-313-60800	Contract Services	0.00	0.00	687.50	-687.50	#DIV/0!
092-314-60800	Contract Services	45,000.00	45,000.00	0.00	45,000.00	0.00%
092-314-70000	Conceptual Plan and Feasibility	5,000.00	5,000.00	0.00	5,000.00	0.00%
092-314-74100	Construction and Improvements	100,000.00	100,000.00	15,145.00	84,855.00	15.15%
092-315-60800	Contract Services	100,000.00	100,000.00	0.00	100,000.00	0.00%
092-315-74100	Construction and Improvements	40,000.00	40,000.00	0.00	40,000.00	0.00%
092-316-60800	Contract Services	0.00	0.00	22,641.25	-22,641.25	#DIV/0!
092-316-74100	Construction and Improvements	0.00	0.00	264,631.50	-264,631.50	#DIV/0!
092-317-60800	Contract Services	100,000.00	100,000.00	0.00	100,000.00	0.00%
092-317-70000	Conceptual Plan and Feasibility	100,000.00	100,000.00	54,498.75	45,501.25	54.50%
092-317-74100	Construction and Improvements	300,000.00	300,000.00	30,618.00	269,382.00	10.21%
092-603-74100	Construction and Improvements	0.00	0.00	-262.50	262.50	#DIV/0!
092-607-74100	Construction and Improvements	75,000.00	75,000.00	0.00	75,000.00	0.00%
092-608-74100	Construction and Improvements	100,000.00	100,000.00	0.00	100,000.00	0.00%
092-610-74100	Construction and Improvements	0.00	0.00	0.00	0.00	#DIV/0!
092-704-74100	Construction and Improvements	100,000.00	100,000.00	0.00	100,000.00	0.00%
092-706-74100	Construction and Improvements	300,000.00	300,000.00	0.00	300,000.00	0.00%
	Category: 700 - Capital Total:	3,585,000.00	3,612,400.00	540,761.10	3,071,638.90	14.97%
	Expense Total:	3,585,000.00	3,612,400.00	541,023.60	3,071,376.40	14.97%
	Fund: 092 - Capital Improvement Proj Fund Surplus (Deficit):	0.00	0.00	0.00	0.00	#DIV/0!

Group Summary

Category	Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 001 - General Fund					
Revenue					
410 - Taxes	5,821,650.00	6,552,744.00	7,622,366.66	1,069,622.66	116.32%
420 - Fees & Permits	10,710.00	10,710.00	10,575.00	-135.00	98.74%
430 - Revenues From Other Agencies	539,344.00	577,885.00	502,075.68	-75,809.32	86.88%
440 - Charges for Current Services	1,197,620.00	1,197,620.00	200,854.05	-996,765.95	16.77%
442 - Misc	30,600.00	30,600.00	20,134.06	-10,465.94	65.80%
450 - Fines & Penalties	21,114.00	21,114.00	18,561.00	-2,553.00	87.91%
490 - Use of Monies & Properties	120,360.00	120,360.00	256,794.09	136,434.09	213.36%
495 - Client Review	0.00	0.00	905.00	905.00	0.00%
Revenue Total:	7,741,398.00	8,511,033.00	8,632,265.54	121,232.54	101.42%
Expense					
500 - Employee Services	1,602,424.00	1,750,634.00	1,642,226.97	108,407.03	93.81%
600 - Operating & Maintenance	5,853,549.00	6,205,457.00	4,837,431.48	1,368,025.52	77.95%
700 - Capital	48,200.00	48,200.00	178,787.11	-130,587.11	370.93%
Expense Total:	7,504,173.00	8,004,291.00	6,658,445.56	1,345,845.44	83.19%
Fund: 001 - General Fund Surplus (Deficit):	237,225.00	506,742.00	1,973,819.98	1,467,077.98	389.51%
Fund: 023 - Housing Fees					
Revenue					
490 - Use of Monies & Properties	2,448.00	4,213.00	6,402.58	2,189.58	151.97%
Revenue Total:	2,448.00	4,213.00	6,402.58	2,189.58	151.97%
Expense					
600 - Operating & Maintenance	3,060.00	3,060.00	1,000.00	2,060.00	32.68%
Expense Total:	3,060.00	3,060.00	1,000.00	2,060.00	32.68%
Fund: 023 - Housing Fees Surplus (Deficit):	-612.00	1,153.00	5,402.58	4,249.58	468.57%
Fund: 024 - Traffic Mitigation Fund					
Revenue					
470 - Traffic Mitigation	10,000.00	10,000.00	5,004.00	-4,996.00	50.04%
490 - Use of Monies & Properties	153.00	207.00	435.48	228.48	210.38%
Revenue Total:	10,153.00	10,207.00	5,439.48	-4,767.52	53.29%
Fund: 024 - Traffic Mitigation Fund Total:	10,153.00	10,207.00	5,439.48	-4,767.52	53.29%
Fund: 025 - Gas Tax Fund					
Revenue					
440 - Charges for Current Services	0.00	383,409.00	0.00	-383,409.00	0.00%
471 - Gas Tax	206,000.00	218,007.00	281,610.35	63,603.35	129.17%
490 - Use of Monies & Properties	2,040.00	2,584.00	3,266.91	682.91	126.43%
Revenue Total:	208,040.00	604,000.00	284,877.26	-319,122.74	47.17%
Expense					
600 - Operating & Maintenance	604,000.00	604,000.00	79,421.32	524,578.68	13.15%
700 - Capital	0.00	0.00	161,810.55	-161,810.55	0.00%
Expense Total:	604,000.00	604,000.00	241,231.87	362,768.13	39.94%
Fund: 025 - Gas Tax Fund Surplus (Deficit):	-395,960.00	0.00	43,645.39	43,645.39	0.00%
Fund: 027 - Local Transportation Fund					
Revenue					
473 - Local Transportation	60,020.00	54,057.00	4,173.00	-49,884.00	7.72%
474 - Transportation Planning	640,000.00	640,000.00	127,500.00	-512,500.00	19.92%
490 - Use of Monies & Properties	31.00	270.00	43,867.05	43,597.05	16247.06%
Revenue Total:	700,051.00	694,327.00	175,540.05	-518,786.95	25.28%
Expense					
600 - Operating & Maintenance	644,800.00	657,500.00	27,216.17	630,283.83	4.14%
Expense Total:	644,800.00	657,500.00	27,216.17	630,283.83	4.14%
Fund: 027 - Local Transportation Fund Surplus (Deficit):	49,288.00	36,827.00	148,323.88	111,496.88	402.76%

Budget Report

For Fiscal: 2018-2019 Period Ending: 06/30/2019

Category	Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 029 - Transportation Planning					
Revenue					
474 - Transportation Planning	49,500.00	45,500.00	58,465.00	12,965.00	128.49%
490 - Use of Monies & Properties	0.00	75.00	474.65	399.65	632.87%
Revenue Total:	49,500.00	45,575.00	58,939.65	13,364.65	129.32%
Expense					
600 - Operating & Maintenance	45,000.00	45,000.00	32,965.00	12,035.00	73.26%
Expense Total:	45,000.00	45,000.00	32,965.00	12,035.00	73.26%
Fund: 029 - Transportation Planning Surplus (Deficit):	4,500.00	575.00	25,974.65	25,399.65	4517.33%
Fund: 031 - Measure A					
Revenue					
475 - Measure A	345,127.00	353,793.00	366,778.73	12,985.73	103.67%
490 - Use of Monies & Properties	3,570.00	3,570.00	7,689.94	4,119.94	215.40%
495 - Client Review	0.00	302,637.00	0.00	-302,637.00	0.00%
Revenue Total:	348,697.00	660,000.00	374,468.67	-285,531.33	56.74%
Expense					
600 - Operating & Maintenance	660,000.00	660,000.00	40,000.00	620,000.00	6.06%
700 - Capital	0.00	0.00	178,799.71	-178,799.71	0.00%
Expense Total:	660,000.00	660,000.00	218,799.71	441,200.29	33.15%
Fund: 031 - Measure A Surplus (Deficit):	-311,303.00	0.00	155,668.96	155,668.96	0.00%
Fund: 092 - Capital Improvement Proj Fund					
Revenue					
495 - Client Review	3,585,000.00	3,612,400.00	541,023.60	-3,071,376.40	14.98%
Revenue Total:	3,585,000.00	3,612,400.00	541,023.60	-3,071,376.40	14.98%
Expense					
600 - Operating & Maintenance	0.00	0.00	262.50	-262.50	0.00%
700 - Capital	3,585,000.00	3,612,400.00	540,761.10	2,636,487.65	16.23%
Expense Total:	3,585,000.00	3,612,400.00	541,023.60	2,636,225.15	16.24%
Fund: 092 - Capital Improvement Proj Fund Surplus (Deficit):	0.00	0.00	0.00	0.00	6.42%
Report Surplus (Deficit):	400,746.00	-555,504.00	2,358,274.92	1,802,770.92	-424.53%

Fund Summary

Fund	Original	Current	Fiscal	Variance
	Total Budget	Total Budget	Activity	Favorable (Unfavorable)
001 - General Fund	237,225.00	506,742.00	1,973,819.98	1,467,077.98
023 - Housing Fees	-612.00	1,153.00	5,402.58	4,249.58
024 - Traffic Mitigation Fund	10,153.00	10,207.00	5,439.48	-4,767.52
025 - Gas Tax Fund	-395,960.00	0.00	43,645.39	43,645.39
027 - Local Transportation	55,251.00	36,827.00	148,323.88	111,496.88
029 - Transportation Planning	4,500.00	575.00	25,974.65	25,399.65
031 - Measure A	-311,303.00	0.00	155,668.96	155,668.96
092 - CIP	0.00	0.00	0.00	0.00
Report Surplus (Deficit):	-400,746.00	555,504.00	2,358,274.92	[C] 1,802,770.92

CAFR RECONCILIATION

Source: Page 27 - Governmental Funds Statement of Revenues, Expenditures, and Change in Fund Balance

Fund:	Total Revenue	Total Expenditures	Transfers In	Transfers Out	Net Change in Position
001-General	8,632,266	6,310,749	-	(347,697)	1,973,820
029-Transportation	33,439	32,965	25,500	-	25,974
092-CIP	-	541,024	541,024	-	-
023-Housing	6,402	1,000	-	-	5,402
024-Traffic Mitigation	5,439	-	-	-	5,439
025-Gas Tax	284,877	79,420	-	(161,811)	43,646
027-LTF	8,040	21,500	167,500	(5,716)	148,324
031-Measure A	374,469	-	-	(218,800)	155,669
Grand Total:	\$ 9,344,932	\$ 6,986,658	\$ 734,024	\$ (734,024)	\$ 2,358,274

From General Ledger:

Sum of [A] Revenue	\$ 10,078,957
Sum of [B] Expenditures	7,720,682
Change in Net Position [C]	<u>\$ 2,358,275</u>
Variance:	\$ (1)

ATTACHMENT 4

Proprietary Funds

Enterprise Funds

For Fiscal: 2018-2019 Period Ending: 06/30/2019



City of Buellton, CA

	Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 005 - Sewer Fund					
Revenue					
Category: 440 - Charges for Current Services					
005-44110	Sales	893,520.00	1,125,810.00	1,219,526.88	93,716.88 108.32%
005-44120	Set-Up Fees	765.00	1,150.00	1,245.00	95.00 108.26%
005-44125	Late Charges	4,845.00	5,000.00	10,244.32	5,244.32 204.89%
Category: 440 - Charges for Current Services Total:		899,130.00	1,131,960.00	1,231,016.20	99,056.20 108.75%
Category: 442 - Misc					
005-44250	Miscellaneous	0.00	0.00	8.30	8.30 0.00%
Category: 442 - Misc Total:		0.00	0.00	8.30	8.30 0.00%
Category: 490 - Use of Monies & Properties					
005-44105	Interest	7,140.00	11,000.00	19,822.98	8,822.98 180.21%
Category: 490 - Use of Monies & Properties Total:		7,140.00	11,000.00	19,822.98	8,822.98 180.21%
Category: 495 - Client Review					
005-49652	Transfer from Reserves	300,000.00	300,000.00	0.00	-300,000.00 0.00%
Category: 495 - Client Review Total:		300,000.00	300,000.00	0.00	-300,000.00 0.00%
Revenue Total:		1,206,270.00	1,442,960.00	1,250,847.48	-192,112.52 86.69%
Expense					
Category: 500 - Employee Services					
005-701-50000	Salaries	235,981.00	235,981.00	226,593.90	9,387.10 96.02%
005-701-50120	Employer SS/MC	4,386.00	4,386.00	3,265.23	1,120.77 74.45%
005-701-50130	UI & Employee Training Tax	1,050.00	1,050.00	588.22	461.78 56.02%
005-701-50200	PERS Retirement	28,255.00	28,255.00	39,151.26	-10,896.26 138.56%
005-701-50300	Workers Compensation	7,529.00	7,529.00	5,447.00	2,082.00 72.35%
005-701-50400	Medical Benefit	35,740.00	35,740.00	36,980.86	-1,240.86 103.47%
005-701-50410	Employer Paid DCP	7,635.00	7,635.00	6,582.36	1,052.64 86.21%
005-701-50500	Group Life Ins Benefit	321.00	321.00	262.74	58.26 81.85%
Category: 500 - Employee Services Total:		320,897.00	320,897.00	318,871.57	2,025.43 99.37%
Category: 600 - Operating & Maintenance					
005-701-50600	Insurance - Liability	20,400.00	20,400.00	8,818.00	11,582.00 43.23%
005-701-50610	Insurance - Property	12,855.00	12,855.00	7,402.00	5,453.00 57.58%
005-701-60021	Audit	8,364.00	8,364.00	8,741.67	-377.67 104.52%
005-701-60131	Laundry / Uniforms	1,122.00	1,122.00	995.94	126.06 88.76%
005-701-60210	Computer Maintenance & Software	3,060.00	12,648.00	12,128.50	519.50 95.89%
005-701-60211	Data Processing Contract Maint	1,326.00	1,326.00	0.00	1,326.00 0.00%
005-701-60250	Maintenance / Repair	51,000.00	50,000.00	48,132.55	1,867.45 96.27%
005-701-60270	Maintenance - Vehicles	6,120.00	6,120.00	4,782.25	1,337.75 78.14%
005-701-60650	Membership & Publications	510.00	510.00	722.25	-212.25 141.62%
005-701-60710	Travel & Training	4,080.00	4,080.00	951.26	3,128.74 23.32%
005-701-60800	Contract Services	255,000.00	250,000.00	277,524.79	-27,524.79 111.01%
005-701-60830	Contract Services-Engineering	56,100.00	56,100.00	45,764.26	10,335.74 81.58%
005-701-60900	Miscellaneous	15,300.00	25,300.00	31,468.38	-6,168.38 124.38%
005-701-61111	Chemicals / Analysis	25,500.00	31,000.00	32,724.32	-1,724.32 105.56%
005-701-61127	Tools	1,020.00	1,020.00	1,029.63	-9.63 100.94%
005-701-61130	Office Supplies	2,040.00	2,040.00	3,229.60	-1,189.60 158.31%
005-701-61131	Postage	5,100.00	5,100.00	4,524.82	575.18 88.72%
005-701-61140	Operational Supplies	3,060.00	4,500.00	2,039.30	2,460.70 45.32%
005-701-61211	Utilities - Water	26,520.00	26,520.00	5,514.96	21,005.04 20.80%
005-701-61241	Utilities - Electric	102,000.00	102,000.00	105,191.79	-3,191.79 103.13%
005-701-61280	Fuel - Vehicles	5,100.00	5,100.00	6,009.56	-909.56 117.83%

Budget Report

For Fiscal: 2018-2019 Period Ending: 06/30/2019

		Original	Current	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Favorable	Percent
					(Unfavorable)	Used
005-701-67575	Regulatory Compliance	20,400.00	20,400.00	18,170.35	2,229.65	89.07%
005-701-67600	Safety Equipment	2,040.00	2,040.00	4,948.29	-2,908.29	242.56%
005-701-67705	Telephone	8,670.00	8,670.00	8,916.39	-246.39	102.84%
005-701-68110	Depreciation	255,000.00	255,000.00	239,935.97	15,064.03	94.09%
005-701-69100	Transfer to Other Funds	400,000.00	400,000.00	0.00	400,000.00	0.00%
Category: 600 - Operating & Maintenance Total:		1,291,687.00	1,312,215.00	879,666.83	432,548.17	67.04%
Category: 700 - Capital						
005-701-72300	Computer Equipment	0.00	0.00	1,211.11	-1,211.11	0.00%
005-701-73500	Equipment	0.00	0.00	6,198.12	-6,198.12	0.00%
Category: 700 - Capital Total:		0.00	0.00	7,409.23	-7,409.23	0.00%
Expense Total:		1,612,584.00	1,633,112.00	1,205,947.63	427,164.37	73.84%
Fund: 005 - Sewer Fund Surplus (Deficit):		-406,314.00	-190,152.00	44,899.85	235,051.85	-23.61%
Fund: 006 - Wastewater Capital						
Revenue						
Category: 441 - Wastewater Enterprise						
006-44115	Connection Fees	95,000.00	95,000.00	32,861.00	-62,139.00	34.59%
Category: 441 - Wastewater Enterprise Total:		95,000.00	95,000.00	32,861.00	-62,139.00	34.59%
Category: 490 - Use of Monies & Properties						
006-44105	Interest	0.00	0.00	2,653.60	2,653.60	0.00%
Category: 490 - Use of Monies & Properties Total:		0.00	0.00	2,653.60	2,653.60	0.00%
Category: 495 - Client Review						
006-49652	Transfer in from Reserves	380,000.00	380,000.00	0.00	-380,000.00	0.00%
Category: 495 - Client Review Total:		380,000.00	380,000.00	0.00	-380,000.00	0.00%
Revenue Total:		475,000.00	475,000.00	35,514.60	-439,485.40	7.48%
Expense						
Category: 600 - Operating & Maintenance						
006-701-68110	Depreciation	0.00	0.00	786.07	-786.07	0.00%
006-702-69100	Transfer to Other Funds	425,000.00	425,000.00	0.00	425,000.00	0.00%
Category: 600 - Operating & Maintenance Total:		425,000.00	425,000.00	786.07	424,213.93	0.18%
Expense Total:		425,000.00	425,000.00	786.07	424,213.93	0.18%
Fund: 006 - Wastewater Capital Surplus (Deficit):		50,000.00	50,000.00	34,728.53	-15,271.47	69.46%
Fund: 020 - Water Fund						
Revenue						
Category: 440 - Charges for Current Services						
020-44120	Set-Up Fees	816.00	1,100.00	1,245.00	145.00	113.18%
020-44125	Late Charges	9,690.00	13,000.00	17,265.34	4,265.34	132.81%
020-44210	Bulk Water	18,360.00	18,360.00	26,420.58	8,060.58	143.90%
020-44215	Sales	1,815,600.00	2,349,416.00	2,497,352.47	147,936.47	106.30%
020-44220	Meter Service Installation	0.00	0.00	9,975.00	9,975.00	#DIV/0!
020-44240	Service Reinstatement Fee	1,224.00	1,224.00	1,079.00	-145.00	88.15%
Category: 440 - Charges for Current Services Total:		1,845,690.00	2,383,100.00	2,553,337.39	170,237.39	107.14%
Category: 442 - Misc						
020-44250	Miscellaneous	0.00	0.00	1,040.80	1,040.80	0.00%
Category: 442 - Misc Total:		0.00	0.00	1,040.80	1,040.80	0.00%
Category: 490 - Use of Monies & Properties						
020-44105	Interest	8,670.00	16,000.00	37,966.79	21,966.79	237.29%
Category: 490 - Use of Monies & Properties Total:		8,670.00	16,000.00	37,966.79	21,966.79	237.29%
Category: 495 - Client Review						
020-49656	Hydrant Permits	0.00	0.00	3,500.00	3,500.00	0.00%
020-49661	Transfer from Reserves	600,000.00	600,000.00	0.00	-600,000.00	0.00%
Category: 495 - Client Review Total:		600,000.00	600,000.00	3,500.00	-596,500.00	0.58%
Revenue Total:		2,454,360.00	2,999,100.00	2,595,844.98	-403,255.02	86.55%

Budget Report

For Fiscal: 2018-2019 Period Ending: 06/30/2019

		Original	Current	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Favorable (Unfavorable)	Used
Expense						
Category: 500 - Employee Services						
020-601-50000	Salaries	235,981.00	235,981.00	226,592.09	9,388.91	96.02%
020-601-50035	Hourly	7,711.00	0.00	0.00	0.00	#DIV/0!
020-601-50120	Employer SS/MC	4,975.00	4,975.00	3,264.86	1,710.14	65.63%
020-601-50130	UI & Employee Training Tax	1,383.00	1,383.00	587.96	795.04	42.51%
020-601-50200	PERS Retirement	28,256.00	28,256.00	41,489.31	-13,233.31	146.83%
020-601-50300	Workers Compensation	8,021.00	8,021.00	5,447.00	2,574.00	67.91%
020-601-50400	Medical Benefit	35,740.00	35,740.00	36,671.76	-931.76	102.61%
020-601-50410	Employer Paid DCP	7,635.00	7,635.00	6,581.44	1,053.56	86.20%
020-601-50500	Group Life Ins Benefit	321.00	321.00	262.01	58.99	81.62%
Category: 500 - Employee Services Total:		330,023.00	322,312.00	320,896.43	1,415.57	99.56%
Category: 600 - Operating & Maintenance						
020-601-50600	Insurance - Liability	20,400.00	20,400.00	8,818.00	11,582.00	43.23%
020-601-50610	Insurance - Property	12,855.00	12,855.00	7,402.00	5,453.00	57.58%
020-601-60021	Audit	8,364.00	8,364.00	8,741.67	-377.67	104.52%
020-601-60131	Laundry / Uniforms	1,020.00	1,020.00	748.26	271.74	73.36%
020-601-60210	Computer Maintenance & Software	4,080.00	14,322.00	12,765.98	1,556.02	89.14%
020-601-60211	Data Processing Contract Maint	13,260.00	1,326.00	0.00	1,326.00	0.00%
020-601-60250	Maintenance / Repair	51,000.00	50,000.00	44,201.47	5,798.53	88.40%
020-601-60270	Maintenance - Vehicles	6,120.00	6,120.00	10,160.96	-4,040.96	166.03%
020-601-60550	Printing	918.00	918.00	0.00	918.00	0.00%
020-601-60650	Membership & Publications	3,060.00	3,060.00	1,160.00	1,900.00	37.91%
020-601-60710	Travel & Training	4,080.00	4,080.00	154.02	3,925.98	3.78%
020-601-60800	Contract Services	96,900.00	95,000.00	44,777.93	50,222.07	47.13%
020-601-60830	Contract Services-Engineering	76,500.00	75,000.00	75,646.19	-646.19	100.86%
020-601-60900	Miscellaneous	15,300.00	25,300.00	31,480.27	-6,180.27	124.43%
020-601-61111	Chemicals / Analysis	40,800.00	40,000.00	34,690.80	5,309.20	86.73%
020-601-61127	Tools	1,530.00	3,000.00	1,007.83	1,992.17	33.59%
020-601-61130	Office Supplies	1,530.00	1,530.00	1,996.08	-466.08	130.46%
020-601-61131	Postage	4,590.00	4,590.00	4,500.14	89.86	98.04%
020-601-61140	Operational Supplies	1,530.00	1,530.00	1,659.88	-129.88	108.49%
020-601-61240	Meter Expense	40,800.00	40,800.00	34,057.44	6,742.56	83.47%
020-601-61241	Utilities - Electric	166,770.00	166,770.00	138,591.36	28,178.64	83.10%
020-601-61280	Fuel - Vehicles	6,120.00	6,120.00	6,009.56	110.44	98.20%
020-601-67575	Regulatory Compliance	18,360.00	21,000.00	17,754.82	3,245.18	84.55%
020-601-67600	Safety Equipment	1,530.00	1,530.00	963.35	566.65	62.96%
020-601-67610	Santa Ynez River Appropriation	11,220.00	16,000.00	25,059.47	-9,059.47	156.62%
020-601-67635	State Water Project	1,417,800.00	1,417,800.00	1,104,636.92	313,163.08	77.91%
020-601-67705	Telephone	10,200.00	10,200.00	7,666.83	2,533.17	75.17%
020-601-67820	Write-Off Utility Accounts	0.00	0.00	1,780.94	-1,780.94	#DIV/0!
020-601-68110	Depreciation	180,540.00	180,540.00	208,046.27	-27,506.27	115.24%
020-601-69100	Transfer to Other Funds	475,000.00	475,000.00	0.00	475,000.00	0.00%
Category: 600 - Operating & Maintenance Total:		2,692,177.00	2,704,175.00	1,834,478.44	869,696.56	67.84%
Category: 700 - Capital						
020-601-73500	Equipment	20,000.00	20,000.00	0.00	20,000.00	0.00%
Category: 700 - Capital Total:		20,000.00	20,000.00	0.00	20,000.00	0.00%
Expense Total:		3,042,200.00	3,046,487.00	2,155,374.87	891,112.13	70.75%
Fund: 020 - Water Fund Surplus (Deficit):		-587,840.00	-47,387.00	440,470.11	487,857.11	-929.52%
Fund: 021 - Water Capital						
Revenue						
Category: 442 - Misc						
021-44115	Connection Fees	200,000.00	200,000.00	75,950.00	-124,050.00	37.98%
Category: 442 - Misc Total:		200,000.00	200,000.00	75,950.00	-124,050.00	37.98%

Budget Report

For Fiscal: 2018-2019 Period Ending: 06/30/2019

	Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Category: 490 - Use of Monies & Properties					
021-44105 Interest	0.00	0.00	4,252.58	4,252.58	0.00%
Category: 490 - Use of Monies & Properties Total:	0.00	0.00	4,252.58	4,252.58	0.00%
Category: 495 - Client Review					
021-49652 Transfer in from Reserve	234,600.00	234,600.00	0.00	-234,600.00	0.00%
Category: 495 - Client Review Total:	234,600.00	234,600.00	0.00	-234,600.00	0.00%
Revenue Total:	434,600.00	434,600.00	80,202.58	-354,397.42	18.45%
Expense					
Category: 600 - Operating & Maintenance					
021-601-68110 Depreciation	0.00	0.00	1,886.82	-1,886.82	0.00%
021-602-69100 Transfer to Other Funds	525,000.00	525,000.00	0.00	525,000.00	0.00%
Category: 600 - Operating & Maintenance Total:	525,000.00	525,000.00	1,886.82	523,113.18	0.36%
Expense Total:	525,000.00	525,000.00	1,886.82	523,113.18	0.36%
Fund: 021 - Water Capital Surplus (Deficit):	-90,400.00	-90,400.00	78,315.76	168,715.76	-86.63%
Report Surplus (Deficit):	-1,034,554.00	-277,939.00	598,414.25	876,353.25	-215.30%

Group Summary

Category	Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 005 - Sewer Fund					
Revenue					
440 - Charges for Current Services	899,130.00	1,131,960.00	1,231,016.20	99,056.20	108.75%
442 - Misc	0.00	0.00	8.30	8.30	0.00%
490 - Use of Monies & Properties	7,140.00	11,000.00	19,822.98	8,822.98	180.21%
495 - Client Review	300,000.00	300,000.00	0.00	-300,000.00	0.00%
Revenue Total:	1,206,270.00	1,442,960.00	1,250,847.48 [A]	-192,112.52	86.69%
Expense					
500 - Employee Services	320,897.00	320,897.00	318,871.57	2,025.43	99.37%
600 - Operating & Maintenance	1,291,687.00	1,312,215.00	879,666.83	432,548.17	67.04%
700 - Capital	0.00	0.00	7,409.23	-7,409.23	0.00%
Expense Total:	1,612,584.00	1,633,112.00	1,205,947.63 [B]	427,164.37	73.84%
Fund: 005 - Sewer Fund Surplus (Deficit):	-406,314.00	-190,152.00	44,899.85	235,051.85	-23.61%
Fund: 006 - Wastewater Capital					
Revenue					
441 - Wastewater Enterprise	95,000.00	95,000.00	32,861.00	-62,139.00	34.59%
490 - Use of Monies & Properties	0.00	0.00	2,653.60	2,653.60	0.00%
495 - Client Review	380,000.00	380,000.00	0.00	-380,000.00	0.00%
Revenue Total:	475,000.00	475,000.00	35,514.60 [A]	-439,485.40	7.48%
Expense					
600 - Operating & Maintenance	425,000.00	425,000.00	786.07	424,213.93	0.18%
Expense Total:	425,000.00	425,000.00	786.07 [B]	424,213.93	0.18%
Fund: 006 - Wastewater Capital Surplus (Deficit):	50,000.00	50,000.00	34,728.53	-15,271.47	69.46%
Fund: 020 - Water Fund					
Revenue					
440 - Charges for Current Services	1,845,690.00	2,383,100.00	2,553,337.39	170,237.39	107.14%
442 - Misc	0.00	0.00	1,040.80	1,040.80	0.00%
490 - Use of Monies & Properties	8,670.00	16,000.00	37,966.79	21,966.79	237.29%
495 - Client Review	600,000.00	600,000.00	3,500.00	-596,500.00	0.58%
Revenue Total:	2,454,360.00	2,999,100.00	2,595,844.98 [C]	-403,255.02	86.55%
Expense					
500 - Employee Services	330,023.00	322,312.00	320,896.43	1,415.57	99.56%
600 - Operating & Maintenance	2,692,177.00	2,704,175.00	1,834,478.44	869,696.56	67.84%
700 - Capital	20,000.00	20,000.00	0.00	20,000.00	0.00%
Expense Total:	3,042,200.00	3,046,487.00	2,155,374.87 [D]	891,112.13	70.75%
Fund: 020 - Water Fund Surplus (Deficit):	-587,840.00	-47,387.00	440,470.11	487,857.11	-929.52%
Fund: 021 - Water Capital					
Revenue					
442 - Misc	200,000.00	200,000.00	75,950.00	-124,050.00	37.98%
490 - Use of Monies & Properties	0.00	0.00	4,252.58	4,252.58	0.00%
495 - Client Review	234,600.00	234,600.00	0.00	-234,600.00	0.00%
Revenue Total:	434,600.00	434,600.00	80,202.58 [C]	-354,397.42	18.45%
Expense					
600 - Operating & Maintenance	525,000.00	525,000.00	1,886.82 [D]	523,113.18	0.36%
Expense Total:	525,000.00	525,000.00	1,886.82	523,113.18	0.36%
Fund: 021 - Water Capital Surplus (Deficit):	-90,400.00	-90,400.00	78,315.76	168,715.76	-86.63%
Report Surplus (Deficit):	-1,034,554.00	-277,939.00	598,414.25	876,353.25	-215.30%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Fiscal Activity	Variance Favorable (Unfavorable)
005 - Sewer Fund	-406,314.00	-190,152.00	44,899.85	235,051.85
006 - Wastewater Capital	50,000.00	50,000.00	34,728.53	-15,271.47
020 - Water Fund	-587,840.00	-47,387.00	440,470.11	487,857.11
021 - Water Capital	-90,400.00	-90,400.00	78,315.76	168,715.76
Report Surplus (Deficit):	-1,034,554.00	-277,939.00	598,414.25	876,353.25

CAFR Reconciliation

Source: Page 31 - Proprietary Funds Statement of Revenues, Expenses and Changes in Fund Balance

Fund:	Operating Revenue	Operating Expenses	Non- Operating Revenue	Capital Contribution	Net Change in Position
005- Wastewater	\$ 1,231,024	\$ 1,206,734	\$ 19,823	\$ -	\$ 44,113
006- Wastewater Capital	-	-	2,654	32,861	35,515
Wastewater Total:	\$ 1,231,024	\$ 1,206,734	\$ 22,477	\$ 32,861	\$ 79,628 [C]
020-Water	2,557,878	2,157,262	37,967		438,583
021-Water Capital	-	-	4,253	75,950	80,203
Water Total:	\$ 2,557,878	\$ 2,157,262	\$ 42,219	\$ 75,950	518,785 [E]
Grand Total:	\$ 3,788,902	\$ 3,363,996	\$ 64,696	\$ 108,811	\$ 598,413

From General Ledger:

	Wastewater	WATER	TOTAL
Sum of [A] Revenue	\$ 1,286,362	[C] \$ 2,676,048	\$ 3,962,410
Sum of [B] Expenditures	\$ 1,206,734	[D] \$ 2,157,262	\$ 3,363,996
Change in Net Position [C]	\$ 79,628	[E] \$ 518,786	\$ 598,414
Variance:	\$ (1)	\$ (1)	\$ (1)



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and City Council
City of Buellton
Buellton, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Buellton (the City), as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 3, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify a deficiency in internal control over financial reporting, described in the accompanying schedule of findings and responses that we consider to be a significant deficiency in internal control over financial reporting. Findings 2019-1 and 2019-2, as detailed on page 3, are deficiencies in internal control over financial reporting that we consider to be a significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Buellton's Responses to Findings

The City of Buellton's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The City of Buellton's response was not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Moss, Remy & Halperin LLP

Santa Maria, California
December 3, 2019

**City of Buellton
Schedule of Findings and Responses
June 30, 2019**

**FINDING 2019-1
PAYROLL**

Criteria:

All employees should accrue compensated absences according to City policy.

Condition:

During our testing of employee payroll transactions, we noted that one employee was earning more vacation time than they were entitled to according to City policy and their employment agreement.

Effect:

Overstatement of compensated absences liability and possible misappropriation of assets if the employees use unearned vacation hours.

Cause:

The employee had a special leave agreement upon their hiring. Due to the way that agreement was entered into the payroll system, the system automatically changed the employees annual compensated hours earned upon their 5 year employment anniversary to a rate higher than they were entitled to.

Recommendation:

The City should implement a policy to review compensated absence accrual rates and match them to the employee's date of hire on at least an annual basis to ensure the payroll system is working properly.

City's Corrective Action Plan:

Staff has corrected the employee's accrued vacation. To mitigate this issue in the future, staff has been reviewing monthly leave accrual reports.

**FINDING 2019-2
EMPLOYEE REIMBURSEMENTS AND CREDIT CARDS**

Criteria:

All employee reimbursements and credit card transactions should be reviewed and signed with approval by someone other than the purchaser or card holder. All meal purchases should have itemized receipts submitted to City staff to substantiate the purchase.

Condition:

During our testing of employee reimbursements and credit cards, we found four instances where the employee was the only approval of their own purchase and that and there were two transactions examined that did not have itemized receipts for meals purchased at a restaurant.

Effect:

Potential for a misappropriation of assets if purchases were not reasonable and/or for proper City business.

Cause:

City oversight.

Recommendation:

The City policy should state that these type of transactions must be approved by someone other than the purchaser or card holder and ensure that all employees know an itemized receipt is necessary for meal purchases.

City's Corrective Action Plan:

Staff will review its current credit card policy and update it to reflect auditor suggestions. It has been communicated to all staff and City Council members that an itemized restaurant receipt is needed. In addition, all credit card statements will be approved by the Finance Director. The City Manager will approve the Finance Director's credit card statements.

December 3, 2019

To the City Council of the
City of Buellton

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Buellton as of and for the fiscal year ended June 30, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated April 18, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Buellton are described in Note 1 to the financial statements. We noted no transactions entered into by the governmental unit during the fiscal year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the City's financial statements were:

Management's estimate of the useful lives of capital assets is based on experience with other capital assets and on their standard table of useful lives. We evaluated the key factors and assumptions used to develop the useful lives of capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the allowance for bad debt is based on their past experience with the collectability of the billings to their customers. We evaluated the key factors and assumptions used to develop the allowance for bad debt in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the net pension liability and deferred inflows and outflows related to pension are based on the CalPERS actuary's expertise and experience. We evaluated the key factors and assumptions used to develop the net pension liability and deferred inflows and outflows related to pension in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the OPEB liability and deferred inflows and outflows related to OPEB are based on the actuary's expertise and experience. We evaluated the key factors and assumptions used to develop the OPEB liability and deferred inflows and outflows related to pension in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosures of the Pension Plan in Note 8 and the Post Employment Health Care Benefits (OPEB) in Note 9 to the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

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Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 3, 2019.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the City Council and management of the City of Buellton and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Moss, Levy & Halperin LLP

Santa Maria, California