

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES

Regular Meeting of April 9, 2020

**City Council Chambers, 140 West Highway 246
Buellton, California**

CALL TO ORDER

Mayor Sierra called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present via Telephone: Council Members Ed Andrisek, Dave King, and Vice Mayor Art Mercado

Present: Council Member John Sanchez and Mayor Holly Sierra

Staff: City Manager Scott Wolfe, City Attorney Greg Murphy (via telephone), Public Works Director Rose Hess, Finance Director Shannel Zamora (via telephone), and City Clerk Linda Reid

REORDERING OF AGENDA

None

PUBLIC COMMENTS

None

CONSENT CALENDAR

- 1. Minutes of April 1, 2020 Special City Council Meeting**
- 2. Minutes of March 26, 2020 City Council Meeting**
- 3. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20**
- 4. Resolution No. 20-09 – “A Resolution of the City Council of the City of Buellton, California, Approving a 3.0% Cost of Living Adjustment (COLA) for all Regular Full-Time Employees, Effective, July 1, 2020”**

5. Acceptance of City of Buellton Transportation Development Act (TDA) Fund Financial Statements for Years Ended June 30, 2019 and 2018 with Independent Auditor's Report

City Manager Wolfe asked that a change be made to the March 26, 2020 minutes, concerning Item No. 11. The motion should state at the end "with staff overseeing the Arts and Culture Committee meetings," rather than "with staff continuing to be involved in the Arts and Culture Committee meetings."

MOTION:

Motion by Council Member King, seconded by Council Member Andrisek, approving Consent Calendar Items 1 through 5 as listed, with a change to the March 26, 2020 minutes as noted above.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King - Yes

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

PRESENTATIONS

6. Proclamation Recognizing National Donate Life Month

Mayor Sierra read the proclamation recognizing April 2020 as National Donate Life Month and thanked Scott Burns for his dedication to Donate Life Month.

PUBLIC HEARINGS

None

COUNCIL MEMBER COMMENTS/ITEMS

Vice Mayor Mercado and Council Member Sanchez both thanked all employees at Santa Ynez Valley Cottage Hospital for doing an outstanding job of serving all residents in the Santa Ynez Valley during the COVID-19 pandemic.

Mayor Sierra thanked Buellton residents for helping each other through the current pandemic.

Council Member King thanked Valley residents for shopping for homebound seniors during the COVID-19 pandemic.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Vice Mayor Mercado stated that he talked to Kathy Vreeland, Executive Director of the Buellton Chamber of Commerce and Visitors Bureau and provided an oral report for the record.

BUSINESS ITEMS

7. Consideration of Emergency Funding of the Buellton Senior Center’s Meals on Wheels Program

RECOMMENDATION:

That the City Council consider the Buellton Senior Center’s request for \$15,000 of emergency funding for the Meals on Wheels program, and if desired, direct staff to disburse the funds and include the transfer of funds from the Cash 4 Grass line item in the next quarterly budget adjustment.

STAFF REPORT:

City Manager Wolfe presented the staff report.

SPEAKERS/DISCUSSION:

Pam Gnekow, Executive Director of the Buellton Senior Center (via telephone) thanked the City Council for providing emergency funding for Meals on Wheels during the COVID-19 pandemic.

The City Council thanked Pam Gnekow and the Senior Center employees for all they do to help Buellton residents.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member Andrisek, seconded by Council Member Sanchez authorizing the Buellton Senior Center’s request for \$15,000 of emergency funding for the Meals on Wheels program, and directing staff to disburse the funds and include the transfer of funds from the Cash 4 Grass line item in the next quarterly budget adjustment.

VOTE:

Motion passed by a roll call vote of 5-0.
Council Member Andrisek – Yes
Council Member King – Yes
Council Member Sanchez– Yes
Vice Mayor Mercado – Yes
Mayor Sierra – Yes

8. Consideration of Agreement for Chief Plant Officer (CPO) and Support Staffing Services for the City of Buellton’s Wastewater Treatment Plant (WWTP) and Sewer Facilities with Fluid Resource Management (FRM)

RECOMMENDATION:

That the City Council authorize the City Manager to execute the Agreement for CPO and Support Staffing Services for the City of Buellton’s WWTP and Sewer Facilities with FRM.

STAFF REPORT:

Public Works Director Hess presented the staff report.

SPEAKERS/DISCUSSION:

The City Council discussed the following issues:

- City staff members are actively pursuing additional operator licenses
- All City maps and engineering documents are digital and readily available
- FRM has done a great job for Buellton in the past

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member Sanchez, seconded by Vice Mayor Mercado authorizing the City Manager to execute the Agreement for CPO and Support Staffing Services for the City of Buellton’s WWTP and Sewer Facilities with FRM.

VOTE:

Motion passed by a roll call vote of 5-0.
Council Member Andrisek – Yes
Council Member King – Yes
Council Member Sanchez– Yes
Vice Mayor Mercado – Yes
Mayor Sierra – Yes

CITY MANAGER’S REPORT

City Manager Wolfe provided an informational report to the City Council.

CLOSED SESSION ITEMS

- 9. Closed Session Pursuant to Government Code Section 54956.8
Conference with Real Property Negotiator
Property: 264 La Lata Drive, Buellton, CA (APN: 099-450-012)
Agency Negotiator: Scott Wolfe, City Manager
Negotiating Party: ECCUMENICAL III, LLC, Property Owner
Under Negotiation: Price and Terms of Payment**

- 10. Closed Session Pursuant to Government Code Section 54956.8
Conference with Real Property Negotiator
Property: 202 Dairyland Road, Buellton, CA (APN: 099-66-032, -033, -034, -035;
and 099-67-005)
Agency Negotiator: Scott Wolfe, City Manager
Negotiating Party: Greg Willemsen, Successor Trustee for Willemsen Living Trust,
Property Owner
Under Negotiation: Price and Terms of Payment**

- 11. Closed Session Pursuant to Government Code Section 54956.9(d)(4)
Potential Initiation of Litigation**

The City Council met in closed session to discuss Items 9, 10, and 11. No reportable action was taken.

ADJOURNMENT

Mayor Sierra adjourned the regular meeting at 7:25 p.m. The next regular meeting of the City Council will be held on Thursday, April 23, 2020 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk