

CITY OF BUELLTON

SPECIAL CITY COUNCIL MEETING MINUTES

Special Meeting of November 10, 2021

City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor Sierra called the meeting to order at 6:00 p.m.

EMERGENCY APPROVAL TO ALLOW COMMENTS VIA TELEPHONE AND ZOOM

City Attorney Murphy announced that the City Council can continue the emergency resolution to allow Council Members and the public to participate at Council meetings via teleconference and stated that staff will bring back a written resolution at the December 9, 2021 Council meeting continuing the need for teleconferenced meetings, if necessary.

MOTION:

Motion by Council Member King, seconded by Council Member Lewis, approving the emergency resolution for 30 days, allowing Council Members, staff, and the public to take part in Council meetings via teleconference.

VOTE:

Motion passed by a roll call vote of 4-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Lewis – Yes

Mayor Sierra – Yes

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Council Members Ed Andrisek, Dave King, Elysia Lewis, and Mayor Holly Sierra

Excused Absence: Vice Mayor John Sanchez

Staff: City Manager Scott Wolfe, City Clerk Linda Reid, Public Works Director Rose Hess, City Attorney Greg Murphy, Finance Director Shannel Zamora (via Zoom), and Planning Director Andrea Keefer

REORDERING OF AGENDA

None

PUBLIC COMMENTS

Eva Powers, representing the Santa Ynez Valley Botanic Garden Foundation displayed a video produced by Derek Glas, showing the Garden's progress and what it offers the community and she provided handouts to the Council. The City Council thanked Ms. Powers and Mr. Glas and all the volunteers who help to make the Garden a success.

CONSENT CALENDAR

1. **Minutes of October 28, 2021 Regular City Council Meeting**
2. **List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2021/2022**
3. **Financial Report for First Quarter Ending September 30, 2021**

MOTION:

Motion by Council Member King, seconded by Council Member Andrisek, approving Consent Calendar Items 1 through 3 as listed.

VOTE:

Motion passed by a roll call vote of 4-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Lewis – Yes

Mayor Sierra – Yes

PRESENTATIONS

None

PUBLIC HEARINGS

4. **Ordinance No. 21-03 – “An Ordinance of the City Council of the City of Buellton, California, Pertaining to the Mandatory Organic Waste Disposal Reduction” (Introduction and First Reading)**

RECOMMENDATION:

That the City Council consider adoption of Ordinance No. 21-03.

STAFF REPORT:

Public Works Director Hess presented the staff report.

SPEAKERS/DISCUSSION:

The City Council discussed whether residents will be given waste cans to dispose of organic waste materials. Public Works Director Hess stated that currently the program is working with commercial businesses to comply with the organic waste disposal program.

Mayor Sierra opened the public hearing at 6:29 p.m. There being no public comment, Mayor Sierra closed the Public Hearing at 6:30 p.m.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Mayor Sierra, seconded by Council Member King approving the introduction and first reading of Ordinance No. 21-03 – “An Ordinance of the City Council of the City of Buellton, California, pertaining to the Mandatory Organic Waste Disposal Reduction” by title only and waive further reading.

VOTE:

Motion passed by a roll call vote of 4-0.

Council Member Andrisek - Yes

Council Member King - Yes

Council Member Lewis - Yes

Mayor Sierra – Yes

COUNCIL MEMBER COMMENTS/ITEMS

Council Members Lewis and Andrisek expressed their excitement to see the Fall Fest event taking shape on the Avenue of Flags.

Mayor Sierra thanked the Recreation Department for hosting the Holiday Bazaar Arts & Crafts Fair on November 6 at River View Park.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Council Member King stated he attended the Santa Ynez Valley Community Aquatics Foundation Ad Hoc Committee and provided an oral report for the record.

BUSINESS ITEMS**5. Discussion of Broadband Strategic Planning Effort****RECOMMENDATION:**

That the City Council discuss the broadband strategic planning effort and direct staff accordingly.

STAFF REPORT:

City Manager Wolfe presented the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

SPEAKERS/DISCUSSION:

Marjorie Kirn, Executive Director of Santa Barbara County Association of Governments (SBCAG) discussed the broadband strategic planning effort and introduced Bill Simmons, D.M., from Broadband Consortium, Pacific Coast, who discussed the broadband planning effort in depth and answered questions from the City Council.

DIRECTION:

The City Council agreed by consensus to direct staff to bring back discussion of a Memorandum of Understanding and budget amendment to fund the broadband strategic planning effort.

6. 2023 Housing Element Update; Consideration of Award of Contract and Entering into Professional Services Agreement**RECOMMENDATION:**

That the City Council authorize work on the City's Housing Element and direct the City Manager to execute an agreement with Civic Solutions for their professional services for \$116,430.

STAFF REPORT:

Planning Director Keefer presented the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

SPEAKERS/DISCUSSION:

George Buell, representing Civic Solutions, thanked the Council for their support and stated he looks forward to working with City staff on the 2023 Housing Element Update.

MOTION:

Motion by Council Member King, seconded by Council Member Lewis, authorizing Civic Solutions to perform work on the City's 2023 Housing Element at a cost not to exceed \$116,430.

VOTE:

Motion passed by a roll call vote of 4-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Lewis – Yes

Mayor Sierra – Yes

7. **Resolution No. 21-15 – “A Resolution of the City Council of the City of Buellton, California, for the Purpose of Budget Amendments from Operational Changes Related to Fiscal Year 2021-22 Budget through the First Quarter ending September 30, 2021”**

RECOMMENDATION:

That the City Council adopt Resolution No. 21-15.

STAFF REPORT:

Finance Director Zamora presented the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member Lewis, seconded by Council Member Andrisek, approving Resolution No. 21-15 – “A Resolution of the City Council of the City of Buellton, California, for the Purpose of Budget Amendments from Operational Changes Related to Fiscal Year 2021-22 Budget through the First Quarter ending September 30, 2021”

VOTE:

Motion passed by a roll call vote of 4-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Lewis – Yes

Mayor Sierra – Yes

CITY MANAGER'S REPORT

City Manager Wolfe provided an informational report to the City Council.

ADJOURNMENT

Mayor Sierra adjourned the special meeting at 7:18 p.m. The next regular meeting of the City Council will be held on Thursday, December 9, 2021 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk