

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES

Regular Meeting of March 25, 2021

**City Council Chambers, 140 West Highway 246
Buellton, California**

CALL TO ORDER

Mayor Sierra called the meeting to order at 6:00 p.m. via Zoom.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present via Zoom: Council Members Ed Andrisek, Dave King, Elysia Lewis
Vice Mayor Sanchez and Mayor Sierra

Staff: City Manager Scott Wolfe, Public Works Director Rose Hess, City Clerk Linda Reid, City Attorney Greg Murphy (via Zoom), Finance Director Shannel Zamora (via Zoom), Kyle Abello (via Zoom) and Planning Director Andrea Keefer (via Zoom)

REORDERING OF AGENDA

None

PUBLIC COMMENTS

CONSENT CALENDAR

- 1. Minutes of March 6, 2021 Special City Council Meeting**
- 2. Minutes of March 11, 2021 Regular City Council Meeting**
- 3. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2020/2021**
- 4. Monthly Treasurer's Report – February 28, 2021**

- 5. **Resolution No. 21-06 – “A Resolution of the City Council of the City of Buellton, California, Authorizing the Filing of a Claim with the Santa Barbara County Association of Governments for Allocation of Transportation Development Act Funds for Fiscal Year 2021-22”**
- 6. **Receive and File the 2020 Annual Report on the Status of the General Plan**

MOTION:

Motion by Council Member King, seconded by Council Member Andrisek, approving Consent Calendar Items 1 through 6 as listed.

VOTE:

Motion passed by a roll call vote of 5-0.
 Council Member Andrisek – Yes
 Council Member King – Yes
 Council Member Lewis – Yes
 Vice Mayor Sanchez - Yes
 Mayor Sierra – Yes

PRESENTATIONS

None

PUBLIC HEARINGS

None

COUNCIL MEMBER COMMENTS/ITEMS

Council Member King requested that staff look into completing the sidewalk and landscaping along Highway 246, next to Thumbelina Drive, where the eucalyptus trees have been removed.

Mayor Sierra announced that restaurants are open in Buellton and asked everyone to continue to be diligent by masking and distancing.

Mayor Sierra announced that a ribbon cutting will take place at the Santa Ynez Valley Botanic Garden on Saturday, March 27 at 9:30 a.m.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Vice Mayor Sanchez announced that he and Mayor Sierra attended the Library Advisory Committee board meeting and they provided oral reports regarding the meeting.

Council Member Andrisek announced that he attended the Central Coast Water Authority (CCWA) board meeting and provided an oral report regarding the meeting. City Attorney Murphy stated he would send a memorandum to Council regarding the status of water availability.

BUSINESS ITEMS

- 7. **Resolution No. 21-05 – “A Resolution of the City Council of the City of Buellton, California, Approving Applications(s) for Per Capita Grant Funds”**

RECOMMENDATION:

That the City Council consider adoption of Resolution No. 21-05.

STAFF REPORT:

Recreation Supervisor Abello presented the staff report.

SPEAKERS/DISCUSSION:

The City Council questioned the City’s matching funds, which would be twenty percent or \$44,000.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member Lewis, seconded by Mayor Sierra, adopting Resolution No. 21-05 – “A Resolution of the City Council of the City of Buellton, California, Approving Applications(s) for Per Capita Grant Funds”

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Lewis - Yes

Vice Mayor Sanchez – Yes

Mayor Sierra – Yes

8. Consideration of Approval of Arts and Culture Project Application: Memorial Day-Kids & Community

RECOMMENDATION:

That the City Council consider approving \$9,986 to fund the Memorial Day—Kids & Community project.

STAFF REPORT:

Recreation Supervisor Abello presented the staff report.

SPEAKERS/DISCUSSION:

Stacey Kiss, discussed the Memorial Day – Kids & Community project and thanked the Council for their support of the project.

The City Council confirmed that the panels will be weatherproof and sturdy. The City Council thanked Vice Mayor Sanchez for leading the Arts and Culture Committee and bringing this type of patriotic project forward to be displayed on the Avenue of Flags.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member Lewis, seconded by Council Member King, approving the amount of \$9,986 to fund the Memorial Day—Kids & Community project.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Lewis - Yes

Vice Mayor Sanchez – Yes

Mayor Sierra – Yes

9. Consideration of a New Contract with Metro Ventures Ltd. for Irma L. Tucker to Provide Professional Planning Services

RECOMMENDATION:

That the City Council authorize the City Manager to enter into a new contract for Contract Planning Services with Metro Ventures Ltd. beginning July 1, 2021 and ending March 3, 2022, at a rate of \$81.00 per hour, for a maximum of 525 hours.

STAFF REPORT:

Planning Director Keefer presented the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member King, seconded by Vice Mayor Sanchez, authorizing the City Manager to enter into a new contract for Contract Planning Services with Metro Ventures Ltd. beginning July 1, 2021 and ending March 3, 2022, at a rate of \$81.00 per hour, for a maximum of 525 hours.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Lewis - Yes

Vice Mayor Sanchez – Yes

Mayor Sierra – Yes

CITY MANAGER’S REPORT

City Manager Wolfe, Planning Director Keefer, and Recreation Supervisor Abello provided informational reports to the City Council.

CLOSED SESSION ITEMS

10. Closed Session Pursuant to Government Code Section 54956.9(d)(4) Potential Initiation of Litigation

City Attorney Murphy announced that the City Council would not meet in Closed Session.

ADJOURNMENT

Mayor Sierra adjourned the regular meeting at 6:52 p.m. The next regular meeting of the City Council will be held on Thursday, April 8, 2021 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk