

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES

Regular Meeting of August 27, 2020

**City Council Chambers, 140 West Highway 246
Buellton, California**

CALL TO ORDER

Mayor Sierra called the meeting to order at 6:00 p.m. via Zoom.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present via Zoom: Council Members Ed Andrisek, Dave King, John Sanchez, Vice Mayor Art Mercado, and Mayor Sierra

Staff: City Manager Scott Wolfe, Public Works Director Rose Hess, City Clerk Linda Reid, City Attorney Greg Murphy (via Zoom), Finance Director Shannel Zamora (via Zoom), Planning Director Andrea Keefer (via Zoom)

REORDERING OF AGENDA

None

PUBLIC COMMENTS

Molly Carrillo-Walker, Co-Chair, Santa Ynez Youth Coalition and Mary Conway, Santa Ynez Youth Coalition Director both submitted public comments thanking the Buellton City Council for continuing to limit access to tobacco products and expressing a desire to work with the City to ban the sale of flavored tobacco products.

CONSENT CALENDAR

- 1. Minutes of August 13, 2020 Regular City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20 and Fiscal Year 2020/2021**
- 3. Monthly Treasurer's Report – July 31, 2020**
- 4. Acceptance of the Storm Drain Retrofit Project – Phase 2**

Council Member Sanchez requested and the Council agreed by consensus to pull Item 4 for discussion.

MOTION:

Motion by Council Member King, seconded by Council Member Andrisek, approving Consent Calendar Items 1, 2, and 3 as listed.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King - Yes

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

Council Member Sanchez requested that staff remove the new storm drain grates to allow heavy storm water to empty into the storm drain. Public Works Director Hess stated that she does not recommend removing the grates at this time as the City is required to have grates in place to keep debris from entering the storm drain system. City Manager Wolfe stated he will work with staff to come up with an alternative solution to the new storm drain grates so that heavy storm water can empty from the streets.

MOTION:

Motion by Mayor Sierra, seconded by Council Member King, approving Consent Calendar Item 4.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King - Yes

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

PRESENTATIONS

None

PUBLIC HEARINGS

None

COUNCIL MEMBER COMMENTS/ITEMS

Mayor Sierra requested and the Council agreed by consensus to agendize discussion to ban Buellton retailers from selling flavored tobacco products, which are highly addictive and harmful to youth.

Mayor Sierra requested that staff seek public input on how best to use the City owned Willemsen property. City Manager Wolfe stated he's working on scheduling small group tours of the Willemsen property during the month of September.

Mayor Sierra thanked Buellton resident Kadence Freed for making over 400 masks for local firefighters and first responders.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Council Member Andrisek announced that he attended the Sustainable Groundwater Management Committee board meeting via telephone and provided an oral report regarding the meeting.

Vice Mayor Mercado announced that he attended the Buellton Chamber of Commerce and Visitors Bureau board meeting and provided an oral report regarding the meeting.

Mayor Sierra announced that she attended board meetings for Santa Barbara County Association of Governments (SBCAG) and Air Pollution Control District (APCD) and provided oral reports regarding the meetings.

BUSINESS ITEMS

5. Update Regarding 6th Cycle Regional Housing Needs Allocation (RHNA)

RECOMMENDATION:

That the City Council receive an update regarding the 6th Cycle RHNA allocation and direct staff as appropriate.

STAFF REPORT:

Planning Director Keefer presented the staff report.

SPEAKERS/DISCUSSION:

The City Council discussed how the RHNA allocation is determined

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member Sanchez, seconded by Council Member Andrisek receiving the updated 6th Cycle RHNA allocation.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

6. **Consideration of Draft Request for Proposals (RFP) for Information Technology (IT) Services**

RECOMMENDATION:

That the City Council direct staff to issue an RFP for IT services and return to the City Council with a recommended award of contract to a qualified consultant.

STAFF REPORT:

City Manager Wolfe presented the staff report.

SPEAKERS/DISCUSSION:

The City Council discussed the cost associated with hiring an IT employee and the current expenditure for IT services. City Manager Wolfe stated this information will be presented to Council when the IT proposals are brought back for discussion and direction.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member Sanchez, seconded by Council Member King directing staff to issue an RFP for IT services and return to the City Council with a recommended award of contract to a qualified consultant.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

7. Discussion of City Council Meeting Format During COVID-19 Related Public Health Orders

RECOMMENDATION:

That the City Council discuss this item and provide direction to staff.

STAFF REPORT:

City Manager Wolfe presented the staff report.

SPEAKERS/DISCUSSION:

The City Council discussed how to proceed with Council meetings and possibly moving Council meetings to a larger venue where the Council can distance and the public can attend meetings.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

DIRECTION:

The City Council agreed by consensus to continue with Zoom Council meetings at this time and make meeting changes in the future if necessary.

CITY MANAGER’S REPORT

City Manager Wolfe provided an informational report to the City Council.

CLOSED SESSION ITEMS

8. Closed Session Pursuant to Government Code Section 54956.9(d)(4) Potential Initiation of Litigation (Two Items)

The City Council met in closed session to discuss Item 8. No reportable action was taken.

ADJOURNMENT

Mayor Sierra adjourned the regular meeting at 7:55 p.m. The next regular meeting of the City Council will be held on Thursday, September 10, 2020 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk