

# **CITY OF BUELLTON**

## **CITY COUNCIL MEETING MINUTES**

**Regular Meeting of June 25, 2020**

**City Council Chambers, 140 West Highway 246  
Buellton, California**

### **CALL TO ORDER**

Mayor Sierra called the meeting to order at 6:00 p.m. via Zoom.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

**Present via Zoom:** Council Members Ed Andrisek, Dave King, John Sanchez, Vice Mayor Art Mercado, and Mayor Sierra

**Staff:** City Manager Scott Wolfe, Public Works Director Rose Hess, City Clerk Linda Reid, City Attorney Greg Murphy (via Zoom), Finance Director Shannel Zamora (via Zoom), and Planning Director Andrea Keefer (via Zoom),

### **REORDERING OF AGENDA**

None

### **PUBLIC COMMENTS**

None

### **CONSENT CALENDAR**

- 1. Minutes of June 11, 2020 Regular City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20**
- 3. Monthly Treasurer's Report – May 31, 2020**
- 4. Resolution No. 20-19 – “A Resolution of the City Council of the City of Buellton, California, Establishing an Appropriation Limit for Fiscal Year 2020-21”**
- 5. Approval of Bond Reduction for Crossroads Development**

**6. Approval of Bond Reduction for Village Townhomes****MOTION:**

Motion by Council Member King, seconded by Vice Mayor Mercado, approving Consent Calendar Items 1, 2, 3, 4, 5, and 6 as listed.

**VOTE:**

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King - Yes

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

**PRESENTATIONS**

None

**PUBLIC HEARINGS****7. Ordinance No. 20-05 – “An Ordinance of the City Council of the City of Buellton, California, Considering Revisions to Title 19 (Zoning) of the Buellton Municipal Code (20-ZOA-02) Relating to Electric Vehicle Charging Station Permit Expediting, Amending Sections 19.02.030 and 19.12.020, and Adding Section 19.06.280” (Introduction and First Reading)****RECOMMENDATION:**

That the City Council consider the introduction and first reading of Ordinance No 20-05.

**STAFF REPORT:**

Planning Director Andrea Keefer presented the staff report.

**SPEAKERS/DISCUSSION:**

Mayor Sierra opened the public hearing at 6:10 p.m. There being no public comment, Mayor Sierra closed the Public Hearing at 6:11 p.m.

The City Council questioned whether new electric charging station applications are currently on file in the Planning Department. Planning Director Keefer stated there were no applications currently on file; however, there are electric charging stations in Buellton.

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**MOTION:**

Motion by Vice Mayor Mercado, seconded by Council Member Sanchez approving the introduction and first reading of Ordinance No. 20-05 – “An Ordinance of the City Council of the City of Buellton, California, Considering Revisions to Title 19 (Zoning) of the Buellton Municipal Code (20-ZOA-02) Relating to Electric Vehicle Charging Station Permit Expediting, Amending Sections 19.02.030 and 19.12.020, and Adding Section 19.06.280” by title only and waive further reading.

**VOTE:**

Motion passed by a roll call vote of 5-0.

Council Member Andrisek - Yes

Council Member King – Yes

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

**COUNCIL MEMBER COMMENTS/ITEMS**

Council Member Andrisek requested a timeline for construction of Median 2 on the Avenue of Flags. Public Works Director Hess provided a construction timeline for the upcoming work on Median 2.

Council Member King thanked all Buellton residents for their cooperation during the current Pandemic.

Council Member Sanchez announced that he and other volunteers assisted in the construction of the Bike Skills Course at River View Park. Council Member Sanchez thanked the Public Works Department for watering Median 1.

Mayor Sierra stated that she wants the community to know that all lives matter and she thanked the Santa Barbara County Sheriff’s Department for all the services they provide for the community.

Mayor Sierra announced there will be a motor parade in Buellton on July 4.

**WRITTEN COMMUNICATIONS**

None

**COMMITTEE REPORTS**

Council Member Andrisek announced that he attended the Central Coast Water Authority (CCWA) Board Meeting via Zoom and provided an oral report regarding the meeting.

Vice Mayor Mercado announced that he attended the Buellton Chamber of Commerce and Visitors Bureau’s Board meeting and provided an oral report regarding the meeting.

Mayor Sierra announced that she attended board meetings for Santa Barbara County Association of Governments (SBCAG) and Air Pollution Control District (APCD) and provided oral reports regarding the meetings.

## **BUSINESS ITEMS**

### **8. Consideration of Request to Join Monterey Bay Community Power (MBCP)/Central Coast Community Energy (CCCE)**

**Resolution No. 20-20 – “A Resolution of the City Council of the City of Buellton, California, Requesting Membership in the Monterey Bay Community Power Joint Powers Authority (MBCPA) and Authorizing the Mayor to Execute the Joint Powers Authority Agreement as Amended with MBCPA”**

**Ordinance No. 20-06 – “An Ordinance of the City Council of the City of Buellton, California, Authorizing the Implementation of a Community Choice Aggregation Program by Participating in Monterey Bay Community Power's Community Choice Aggregation Program” (Introduction and First Reading)**

#### **RECOMMENDATION:**

That the City Council consider adoption of Resolution No. 20-20 and the introduction and first reading of Ordinance No. 20-06.

#### **STAFF REPORT:**

City Manager Wolfe presented the staff report.

#### **SPEAKERS/DISCUSSION:**

J.R. Killigrew, representing MBCPA/CCCE joined the meeting via Zoom and answered questions from the City Council.

The City Council discussed the following issues:

- Joining CCCE would be done at no charge to the City of Buellton
- How solar power users in Buellton would be affected by the proposed power service change
- How electricity will be distributed through the new aggregation program and whether older energy producing methods will be needed to sustain reliable energy needs into the future
- How consumer evaluations will be marketed to Buellton residents and businesses

Public comment was received and made part of the record supporting Item 8 from the following individuals:

- Larry Bishop, Buellton
- Amy Wolfslau, Buellton
- Len Fleckenstein, Buellton
- Michael Chiacos, Director of Energy and Climate Programs
- Katie Davis, Chair, Sierra Club Los Padres Chapter
- James Vollaro, Buellton

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**MOTION:**

Motion by Vice Mayor Mercado, seconded by Council Member Andrisek, adopting Resolution No. 20-20 – “A Resolution of the City Council of the City of Buellton, California, Requesting Membership in the Monterey Bay Community Power Joint Powers Authority (MBCPA) and Authorizing the Mayor to Execute the Joint Powers Authority Agreement as Amended with MBCPA” and introducing the first reading of Ordinance No. 20-06 – “An Ordinance of the City Council of the City of Buellton, California, Authorizing the Implementation of a Community Choice Aggregation Program by Participating in Monterey Bay Community Power's Community Choice Aggregation Program” by title only and waive further reading.

**VOTE:**

Motion passed by a roll call vote of 4-1, with Council Member King voting no.

Council Member Andrisek – Yes

Council Member King – No

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

**9. Extension of Contract with Buellton Business Association/Chamber of Commerce for Operation of a Visitors Bureau**

**RECOMMENDATION:**

That the City Council authorize the City Manager to execute the Second Amendment to Service Contract between the City of Buellton and the Buellton Business Association/Chamber of Commerce for Operation of the Visitors Bureau.

**STAFF REPORT:**

City Manager Wolfe presented the staff report.

**SPEAKERS/DISCUSSION:**

Kathy Vreeland, Executive Director of the Buellton Chamber of Commerce and Visitors Bureau spoke about new marketing campaigns for Buellton and how Buellton is reopening during the current Pandemic.

Mayor Sierra discussed a potential request for proposals for future Visitors Bureau contract services.

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**MOTION:**

Motion by Council Member Sanchez, seconded by Vice Mayor Mercado, authorizing the City Manager to execute the Second Amendment to Service Contract between the City of Buellton and the Buellton Business Association/Chamber of Commerce for Operation of the Visitors Bureau.

**VOTE:**

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

**10. Update on Progress Toward 2020 City Council Priorities****RECOMMENDATION:**

That the City Council review the list of 2020 City Council Priorities/updates and direct staff accordingly.

**STAFF REPORT:**

City Manager Wolfe presented the staff report.

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**MOTION:**

Motion by Mayor Sierra, seconded by Council Member King, accepting the 2020 City Council Priorities list.

**VOTE:**

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

11. **Resolution No. 20-16 – “A Resolution of the City Council of the City of Buellton, California, for the Purpose of Mid-Cycle Budget Amendments Related to Fiscal Year 2020-21”**

**RECOMMENDATION:**

That the City Council consider adoption of Resolution No. 20-16.

**STAFF REPORT:**

Finance Director Zamora presented the staff report.

**SPEAKERS/DISCUSSION:**

The City Council thanked Finance Director Zamora for her diligent work in preparing the Fiscal Year 2020-21 Budget.

Council Member Sanchez requested that the remaining Arts and Culture Committee funds be rolled over to the next fiscal year.

Mayor Sierra questioned the current revenue surplus and Finance Director Zamora explained the surplus funds.

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**MOTION:**

Motion by Council Member Andrisek, seconded by Council Member King, adopting Resolution No. 20-16 – “A Resolution of the City Council of the City of Buellton, California, for the Purpose of Mid-Cycle Budget Amendments Related to Fiscal Year 2020-21” and that the remaining Fiscal Year 2019-20 Arts and Culture Committee funds be rolled over to the next fiscal year.

**VOTE:**

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

**12. Approval of Contract with MNS Engineers, Inc. for Completion of Projects****RECOMMENDATION:**

That the City Council consider contract approval with MNS Engineers, Inc. to complete current projects outlined in Exhibit A to the contract.

**STAFF REPORT:**

Public Works Director Hess presented the staff report.

**SPEAKERS/DISCUSSION:**

Jason Fussel, representing Tetra Tech, Inc. discussed the pending projects list.

The City Council discussed the completion dates/budgeting for the pending projects list.

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**MOTION:**

Motion by Council Member King, seconded by Vice Mayor Mercado, approving the contract with MNS Engineers, Inc. for one-year, ending June 30, 2021, in order to complete the current projects outlined in Exhibit A to the contract, in an expedited fashion so that the City's engineering work can transfer to Tetra Tech, Inc.

**VOTE:**

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

**CITY MANAGER'S REPORT**

City Manager Wolfe provided an informational report to the City Council.

**CLOSED SESSION ITEMS****13. Closed Session - California Government Code Section 54957 regarding:  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

The City Council met in closed session to discuss Item 13. No reportable action was taken.

**ADJOURNMENT**

Mayor Sierra adjourned the regular meeting at 8:36 p.m. The next regular meeting of the City Council will be held on Thursday, July 9, 2020 at 6:00 p.m.

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Holly Sierra  
Mayor

ATTEST:

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Linda Reid  
City Clerk