

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES

Regular Meeting of May 28, 2020

City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor Sierra called the meeting to order at 6:10 p.m. via Zoom.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present via Zoom: Council Members Ed Andrisek, Dave King, John Sanchez, Vice Mayor Art Mercado, and Mayor Sierra

Staff: City Manager Scott Wolfe, Public Works Director Rose Hess, City Clerk Linda Reid, City Attorney Greg Murphy (via Zoom), Finance Director Shannel Zamora (via Zoom), and Planning Director Andrea Keefer (via Zoom)

REORDERING OF AGENDA

None

PUBLIC COMMENTS

Pam Gnekow, Executive Director of the Buellton Senior Center joined the meeting via Zoom and thanked the City Council for their funding support for Meals on Wheels that has helped many residents get through the Pandemic.

CONSENT CALENDAR

1. **Minutes of May 21, 2020 Special City Council Meeting**
2. **Minutes of May 14, 2020 Regular City Council Meeting**
3. **List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20**
4. **Monthly Treasurer's Report – April 30, 2020**

5. Resolutions Pertaining to General Municipal Election to be Held November 3, 2020

Resolution No. 20-13 – “A Resolution of the City Council of the City of Buellton, California, Calling and Giving Notice of the Holding of a General Municipal Election to be Held on Tuesday, November 3, 2020 for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities”

Resolution No. 20-14 – “A Resolution of the City Council of the City of Buellton, California, Requesting the Board of Supervisors of the County of Santa Barbara to Consolidate a General Municipal Election to be Held on Tuesday, November 3, 2020 with the General Election Pursuant to Section 10403 of the Elections Code”

Resolution No. 20-15 – “A Resolution of the City Council of the City of Buellton, California, Adopting Regulations for Candidates for Elective Office Pertaining to Candidate’s Statements, Materials Submitted to the Electorate, and the Cost Thereof, Submitted to the Voters at an Election to be Held on Tuesday, November 3, 2020”

MOTION:

Motion by Council Member Andrisek, seconded by Council Member King, approving Consent Calendar Items 1 through 5 as listed.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King - Yes

Council Member Sanchez - Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

PRESENTATIONS

None

PUBLIC HEARINGS

None

COUNCIL MEMBER COMMENTS/ITEMS

Council Member Andrisek thanked Caltrans for cutting the weeds around town. City Manager Wolfe stated that the City’s Code Enforcement Officer is currently enforcing weed abatement throughout the city.

Council Member Sanchez requested that Median 1 on the Avenue of Flags be watered during construction on Median 2.

Vice Mayor Mercado thanked Pam Gnekow and the Buellton Senior Center employees for feeding the community during the Pandemic.

Mayor Sierra stated the Buellton Senior Center has a new 35 year operational lease.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Council Member Andrisek announced that he attended the Sustainable Groundwater Management Committee board meeting and provided an oral report regarding the meeting.

Council Member Sanchez announced that he attended the Arts and Culture Committee board meeting and provided an oral report regarding the meeting.

Mayor Sierra announced that she attended board meetings for Santa Barbara County Association of Governments (SBCAG) and Air Pollution Control District (APCD) and provided oral reports regarding the meetings.

BUSINESS ITEMS

6. Annual Report for January 1, 2019 through December 31, 2019 from Visit Santa Ynez Valley (VisitSYV)

RECOMMENDATION:

That the City Council receive and file the 2019 annual report from VisitSYV.

STAFF REPORT:

Finance Director Zamora presented the staff report.

SPEAKERS/DISCUSSION:

Shelby Sim, CEO of VisitSYV, provided a presentation via Zoom and answered questions from the City Council regarding VisitSYV's economic recovery strategy moving forward.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

DIRECTION:

The City Council agreed by consensus to receive and file the 2019 annual report from VisitSYV.

7. Presentation by Monterey Bay Community Power CCA**RECOMMENDATION:**

That the City Council receive a presentation from the Monterey Bay Community Power representative and direct staff on how to proceed.

STAFF REPORT:

City Manager Wolfe presented the staff report.

SPEAKERS/DISCUSSION:

J.R. Killigrew, representing Monterey Bay Community Power provided a presentation via Zoom, which included costs, benefits, and processes involved with joining the Community Choice Aggregation.

The City Council discussed the following issues:

- Whether windmills would be used to generate electricity and how they would detract from the aesthetics of the Valley
- Costs involved with setting up a new power service
- How the new power service would affect homeowners with solar panels
- Whether the per resident cost would be affected if some residents opt out of the new power service
- Allowing residents to choose where they get their electricity

Correspondence supporting Monterey Bay Community Power was received and read into the record from City of Goleta Mayor Paula Perotte and Rosemary Verheyen and Larry Bishop of Buellton.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

DIRECTION:

The City Council agreed by consensus to direct staff to develop a plan to potentially join the Monterey Bay Community Power Community Choice Aggregation.

8. Consideration of Extension of Contract with Buellton Business Association/Chamber of Commerce for Operation of a Visitors Bureau**RECOMMENDATION:**

That the City Council discuss this item and direct staff to return to the City Council with a single-year contract incorporating changes provided by the City Council.

STAFF REPORT:

City Manager Wolfe presented the staff report.

SPEAKERS/DISCUSSION:

Kathy Vreeland, Executive Director of the Buellton Chamber of Commerce and Visitors Bureau answered questions from the City Council.

The City Council discussed the following issues:

- Creating a smooth transition if the Visitors Bureau's contract is reassigned
- Photos and marketing images will be shared between the Visitors Bureau and the City of Buellton

DOCUMENTS:

Staff report with attachments as listed in the staff report.

DIRECTION:

The City Council agreed by consensus to direct staff to return to the City Council with a single-year contract between the City of Buellton and the Visitors Bureau in the amount of \$390,000.

9. Discussion and Possible Award of Contract Regarding Engineering Services

RECOMMENDATION:

That the City Council discuss the panel's recommendations for engineering services and provide staff with direction on how to proceed.

STAFF REPORT:

Public Works Director Hess presented the staff report.

SPEAKERS/DISCUSSION:

Leroy Cadena, Santa Barbara County Engineering Manager joined the meeting via Zoom. Mr. Cadena sat on the outside advisory panel that studied both firms' qualifications and provided the panel's recommendation for engineering services.

Jason Fussel, representing Tetra Tech and Jeff Edwards, representing MNS Engineers, joined the meeting via Zoom and responded to questions from the City Council.

The City Council discussed the following issues:

- Cost and timeline associated with transitioning the engineering contract
- Cost of current engineering fees

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member King, seconded by Council Member Andrisek directing staff to prepare a contract with Tetra Tech for the City's engineering services for a 3-year term, with two 1-year option to extend the term, and allowing MNS Engineers to complete all existing contracts currently in place.

VOTE:

Motion passed by a roll call vote of 5-0.
Council Member Andrisek – Yes
Council Member King – Yes
Council Member Sanchez - Yes
Vice Mayor Mercado – Yes
Mayor Sierra – Yes

10. Mid-Cycle Budget Study Session Related to Fiscal Year 2020-21 and Estimated COVID-19 Financial Impacts

RECOMMENDATION:

That the City Council discuss the Fiscal Year 2020-21 proposed adjustments to the adopted City budget and direct staff regarding any budget adjustments.

STAFF REPORT:

Finance Director Zamora presented the staff report and went through the entire Fiscal Year 2020-21 proposed adjustments to the adopted City budget and the City Council provided suggested budget amendments.

SPEAKERS/DISCUSSION:

The City Council requested that staff review the list of capital improvement projects (CIP) and determine where changes can be made to lessen or postpone the CIP expenditures.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

DIRECTION:

The City Council agreed by consensus to make adjustments to the Fiscal Year 2020-21 adopted City budget and requested that staff bring back a resolution solidifying the requested budget amendments.

CITY MANAGER’S REPORT

City Manager Wolfe provided an informational report to the City Council.

CLOSED SESSION ITEMS

11. Closed Session Pursuant to Government Code Section 54956.9(d)(4) Potential Initiation of Litigation

The City Council did not meet in closed session to discuss Item 11.

ADJOURNMENT

Mayor Sierra adjourned the regular meeting at 10:57 p.m. The next regular meeting of the City Council will be held on Thursday, June 11, 2020 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk