

# CITY OF BUELLTON

## CITY COUNCIL SPECIAL MEETING MINUTES

Special Meeting of April 1, 2020

City Council Chambers, 140 West Highway 246  
Buellton, California

### CALL TO ORDER

Mayor Sierra called the Special meeting to order at 5:00 p.m.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present via Telephone:** Council Members Ed Andrisek, Dave King, and John Sanchez, and Vice Mayor Art Mercado

**Present:** Mayor Holly Sierra

**Staff:** City Manager Scott Wolfe, City Attorney Greg Murphy (via telephone), Public Works Director Rose Hess, Finance Director Shannel Zamora (via telephone), and City Clerk Linda Reid

### REORDERING OF AGENDA

None

### PUBLIC COMMENTS

None

### BUSINESS ITEMS

- 1. Ordinance No. 20-04 – “An Urgency Ordinance of the City Council of the City of Buellton, California, Temporarily Prohibiting Evictions of Residential and Commercial Tenants Arising out of Financial Impacts of the Covid-19 Pandemic”**

#### **RECOMMENDATION:**

That the City Council approve Urgency Ordinance No. 20-04.

#### **STAFF REPORT:**

City Manager Wolfe presented the staff report.

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**MOTION:**

Motion by Vice Mayor Mercado, seconded by Council Member King approving Ordinance No. 20-04 – “An Urgency Ordinance of the City Council of the City of Buellton, California, Temporarily Prohibiting Evictions of Residential and Commercial Tenants Arising out of Financial Impacts of the Covid-19 Pandemic” by title only and waive further reading.

**VOTE:**

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Sanchez – Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

2. **Resolution No. 20-10 – “A Resolution of the City Council of the City of Buellton, California, Authorizing the Deferral of Water and Wastewater Payments and the Waiving of Penalties”**

**RECOMMENDATION:**

That the City Council consider adoption of Resolution No. 20-10.

**STAFF REPORT:**

City Manager Wolfe presented the staff report.

**SPEAKERS/DISCUSSION:**

The City Council discussed the following issues:

- Whether the federal government is providing assistance with utility bills during the pandemic. City Attorney Murphy stated that he is not aware of the federal government assisting with deferral of utility payments at this time
- Requiring proof that water customers actually have COVID-19, enabling them to defer their water payments
- Waiver of late fees during the emergency health order, plus an additional 60 days

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**MOTION:**

Motion by Council Member King, seconded by Council Member Sanchez approving Resolution No. 20-10 – “A Resolution of the City Council of the City of Buellton, California, Authorizing the Deferral of Water and Wastewater Payments and the Waiving of Penalties”

**VOTE:**

Motion passed by a roll call vote of 5-0.

Council Member Andrisek – Yes

Council Member King – Yes

Council Member Sanchez – Yes

Vice Mayor Mercado – Yes

Mayor Sierra – Yes

**CITY MANAGER’S REPORT**

None

**CLOSED SESSION ITEMS**

**3. Closed Session Pursuant to Government Code Section 54956.9(d)(4)  
Potential Initiation of Litigation**

The City Council met in closed session to discuss Item 3. No reportable action was taken.

**ADJOURNMENT**

Mayor Sierra adjourned the special meeting at 5:53 p.m. The next regular meeting of the City Council will be held on Thursday, April 9, 2020 at 6:00 p.m.

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Holly Sierra  
Mayor

ATTEST:

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Linda Reid  
City Clerk