

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES
Regular Meeting of October 10, 2019
City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor Sierra called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Council Members Dave King, Art Mercado, and John Sanchez, Vice Mayor Ed Andrisek and Mayor Holly Sierra

Staff: City Manager Scott Wolfe, City Attorney Greg Murphy, Finance Director Shannel Zamora, Planning Director Andrea Keefer, Recreation Supervisor Kyle Abello, Contract Planner Irma Tucker, Deputy Zach Morphy, and City Clerk Linda Reid

PUBLIC COMMENTS

Caroline Abate, spoke in support of President Trump renegotiating foreign trade deals.

Judi Stauffer, Buellton, thanked the Council and staff for hosting the Cannabis Forum at Jonata Middle School.

CONSENT CALENDAR

Council Member King requested and the Council agreed by consensus to pull Item 3 for discussion.

1. **Minutes of September 26, 2019 Regular City Council Meeting**
2. **List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20**

MOTION:

Motion by Council Member King, seconded by Council Member Mercado, approving Consent Calendar Items 1 and 2.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member King – Yes

Council Member Mercado – Yes

Council Member Sanchez - Yes

Vice Mayor Andrisek – Yes

Mayor Sierra – Yes

3. Acceptance of Village Park

Gavin Moores, representing Capital Pacific Development Group, discussed how Village Park has evolved through the years along with development of the Village Specific Plan.

City Attorney Murphy stated the Council could accept the Village Park Deed contingent upon staff working with the development parties to secure an agreement detailing how reimbursement will be paid, together with submission of as-built drawings for the Park. If these issues are successfully arranged, this item does not need to return to Council.

MOTION:

Motion by Council Member King, seconded by Vice Mayor Andrisek, approving Consent Calendar Item 3, pursuant to the City Attorney’s comments above.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member King – Yes

Council Member Mercado – Yes

Council Member Sanchez - Yes

Vice Mayor Andrisek – Yes

Mayor Sierra – Yes

PRESENTATIONS

None

PUBLIC HEARINGS

4. Ordinance No. 19-02 – “An Ordinance of the City Council of the City of Buellton, California, Amending Municipal Code Title 19 (Zoning) Related to Certain Commercial Cannabis Activities” (Introduction and First Reading)

RECOMMENDATION:

That the City Council consider adoption of Ordinance No. 19-02.

STAFF REPORT:

City Manager Wolfe provided the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

SPEAKERS/DISCUSSION:

Mayor Sierra opened the public hearing.

Peggy Brierton, Buellton, requested that the conditional use permit be reviewed annually rather than allowing it go on indefinitely.

There being no additional speakers, Mayor Sierra closed the public hearing.

MOTION:

Motion by Mayor Sierra, seconded by Council Member Sanchez approving the introduction and first reading of Ordinance No. 19-02 – “An Ordinance of the City Council of the City of Buellton, California, Amending Municipal Code Title 19 (Zoning) Related to Certain Commercial Cannabis Activities” by title only and waive further reading.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member King - Yes

Council Member Mercado – Yes

Council Member Sanchez – Yes

Vice Mayor Andrisek - Yes

Mayor Sierra – Yes

COUNCIL MEMBER COMMENTS/ITEMS

Vice Mayor Andrisek stated the eight flag poles on the Avenue of Flags are now illuminated and thanked Council Member Sanchez for his dedicated follow through in having the lights installed.

Mayor Sierra stated the Cannabis Forum on October 9 was well attended.

Mayor Sierra announced the Santa Barbara County Fire Department will be hosting a Pancake breakfast on Saturday, October 12, from 9:00 a.m. to 12:00 p.m. at the Buellton Town Center, with proceeds going to Oak Valley-Jonata PTSA. Mayor Sierra also announced the Deuces on 101 Car Show will be held Saturday, October 12, from 9:00 a.m. to 3:00 p.m. at Zaca Creek Golf Course.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Council Member Sanchez announced he attended the first Arts and Culture Committee board meeting and provided an oral report for the record.

Mayor Sierra announced that she attended the Santa Barbara County Association of Governments North County Sub-Regional Committee meeting and provided an oral report for the record.

BUSINESS ITEMS

5. Discussion and Direction Regarding Dia de Los Muertos/Day of the Dead Project Proposal (Arts & Culture Committee)

RECOMMENDATION:

That the City Council consider approving \$2,500 to fund the Dia de Los Muertos/Day of the Dead Project.

STAFF REPORT:

Recreation Supervisor Abello presented the staff report and indicated there will be three daytime workshops and two evening workshops supporting this event.

SPEAKERS/DISCUSSION:

Stacey Thompson, the local artist who wrote the project proposal discussed the Dia de Los Muertos project and said that everyone is welcome to attend the event.

Peggy Brierton, Buellton, spoke in support of the project and stated the community is fortunate to have this event in Buellton.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Vice Mayor Andrisek, seconded by Council Member Sanchez, approving \$2,500 to fund the Dia de Los Muertos/Day of the Dead Project.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member King – Yes

Council Member Mercado – Yes

Council Member Sanchez - Yes

Vice Mayor Andrisek – Yes

Mayor Sierra – Yes

6. Annual Report from the Buellton Visitors Bureau for the Period July 2018 through June 2019

RECOMMENDATION:

That the City Council receive the Annual Report from the Buellton Visitors Bureau and their marketing team.

STAFF REPORT:

Finance Director Zamora presented the staff report.

SPEAKERS/DISCUSSION:

Kathy Vreeland, Executive Director of the Buellton Visitors Bureau provided a PowerPoint presentation showing the Buellton Visitors Bureau's activities from July 2018 through June 2019. Ms. Vreeland introduced the Visitor Bureau's marketing team, including: Megan DeCicco, Michelle Rodriguez, and Charlie Littlejohn, who also provided information regarding Buellton's tourism branding.

The City Council thanked the Visitors Bureau and their marketing team for their efforts to showcase Buellton.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

7. Discussion and Direction Regarding Proposal for Update to Community Design Guidelines

RECOMMENDATION:

That the City Council consider updating the 2005 Community Design Guidelines; authorize the City Manager to enter into agreement with Ravatt, Albrecht & Associates, Inc. for professional services outlined in the proposal for design guideline modifications; and direct the Finance Director to modify the Fiscal Year 2019/20 budget to fund this project.

STAFF REPORT:

Contract Planner Tucker presented the staff report.

SPEAKERS/DISCUSSION:

The City Council requested that staff return with a draft of the Community Design Guidelines at 50 percent completion for review by Council to ensure the building design samples are appropriate.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member Mercado, seconded by Council Member King authorizing Staff to update the 2005 Community Design Guidelines; authorizing the City Manager to enter into agreement with Ravatt, Albrecht & Associates, Inc. for professional services outlined in the proposal for design guideline modifications (using the City’s standard agreement) with funding not to exceed \$16,350; and directing the Finance Director to modify the Fiscal Year 2019/20 budget to fund this project.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member King – Yes

Council Member Mercado – Yes

Council Member Sanchez - Yes

Vice Mayor Andrisek – Yes

Mayor Sierra – Yes

CITY MANAGER’S REPORT

City Manager Wolfe provided an informational report to the City Council.

ADJOURNMENT

Mayor Sierra adjourned the regular meeting at 7:55 p.m. The next regular meeting of the City Council will be held on Thursday, October 24, 2019 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk