

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES
Regular Meeting of September 26, 2019
City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor Sierra called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Council Members Dave King, Art Mercado, and John Sanchez, Vice Mayor Ed Andrisek and Mayor Holly Sierra

Staff: City Manager Scott Wolfe, City Attorney Greg Murphy, Finance Director Shannel Zamora, Planning Director Andrea Keefer, Contract Planner Irma Tucker, Lt. Eddie Hsueh, and City Clerk Linda Reid

PUBLIC COMMENTS

Diane Craig, Buellton, spoke about wireless radio frequency transmissions in the Meadow Ridge subdivision and submitted a handout for the record.

Nick DiCroce, Solvang, spoke about the Delta Conveyance Project and requested the Council opt out of the project.

CONSENT CALENDAR

- 1. Minutes of September 12, 2019 Regular City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20**
- 3. Financial Report for the Fourth Quarter Ending June 30, 2019**
- 4. Monthly Treasurer's Report – August 31, 2019**

MOTION:

Motion by Council Member King, seconded by Council Member Mercado, approving Consent Calendar Items 1, 2, 3, and 4.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member King – Yes

Council Member Mercado – Yes

Council Member Sanchez - Yes

Vice Mayor Andrisek – Yes

Mayor Sierra – Yes

PRESENTATIONS

None

PUBLIC HEARINGS

None

COUNCIL MEMBER COMMENTS/ITEMS

Council Member King congratulated Finance Director Zamora on being awarded the sixth straight Comprehensive Annual Financial Report (CAFR) award.

Council Member Sanchez provided an update on the solar lights lighting the flags on the Avenue of Flags.

Vice Mayor Andrisek thanked Council Member Sanchez for his dedication in taking care of the flags on the Avenue of Flags.

Mayor Sierra stated that Buellton's streets look great following the road maintenance slurry and requested a status on clearing the project staging lot on Second Street and Central Avenue.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Vice Mayor Andrisek announced that he attended the Central Coast Water Authority (CCWA) Board Meeting and provided an oral report regarding the meeting.

Mayor Sierra announced that she attended the Library Advisory Committee meeting and provided an oral report regarding the meeting.

Mayor Sierra announced that she attended a board meeting for Santa Barbara County Association of Governments (SBCAG) and provided an oral report regarding the meeting.

BUSINESS ITEMS

5. Consideration of Conceptual Review of Creekside Village Mixed-Use Project, 480 Avenue of Flags (APNs 137-170-042 & -043)

RECOMMENDATION:

That the City Council review and discuss the Creekside Village Mixed-Use conceptual plans and provide suggested changes to the Applicant and staff.

STAFF REPORT:

Contract Planner Tucker presented the staff report.

SPEAKERS/DISCUSSION:

Brandon Mann, project applicant discussed the project details.

Michael Holliday, project architect with DMHA provided a presentation describing the project.

The City Council discussed the following issues:

- Additional setbacks from the street to accommodate outdoor dining
- Continuing the bike and pedestrian pathway for future development
- Adding additional landscape to the project
- Overdeveloping a small project site and concern for adequate parking
- Additional off-site parking
- How to make the project less dense but still profitable

DOCUMENTS:

Staff report with attachments as listed in the staff report.

6. Review and Direction to Staff Regarding Avenue of Flags Median Two Design Plan 65% Drawings

RECOMMENDATION:

That the City Council review the 65% draft plans and provide staff with direction to move forward towards completion of the design plans.

STAFF REPORT:

Planning Director Keefer presented the staff report. Deputy City Engineer Yankee provided a presentation of the 65% draft plans

SPEAKERS/DISCUSSION:

The City Council discussed the following issues:

- Overall budget for the project should be \$150,000
- Establishing a list of suitable trees that do not have invasive roots

DOCUMENTS:

Staff report with attachments as listed in the staff report.

DIRECTION:

The City Council agreed by consensus to accept the 65% draft plans for Median Two of the Avenue of Flags and directed staff to bring back 95% draft plans for review.

7. Appointment of an Ad Hoc Committee for Review of City Engineering Services

RECOMMENDATION:

That the City Council appoint two Council Members to work with staff regarding review of City Engineering services.

STAFF REPORT:

City Manager Wolfe presented the staff report.

DIRECTION:

The City Council agreed by consensus to appoint Council Member Sanchez and Mayor Sierra to the Engineering Services Ad Hoc Committee.

8. Discussion and Direction Regarding a Proposed City in the School Program

RECOMMENDATION:

That the City Council discuss this item and direct staff to work with school administration to implement the City in the School Program.

STAFF REPORT:

City Manager Wolfe presented the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

DIRECTION:

The City Council agreed by consensus to direct staff to work with school administration to implement the City in the School Program.

9. Discussion and Direction Regarding a Proposed City Social Media Policy

RECOMMENDATION:

That the City Council discuss a Social Media Policy and one-way Facebook page to be used to provide accurate information to residents.

STAFF REPORT:

City Manager Wolfe presented the staff report.

SPEAKERS/DISCUSSION:

The City Council discussed the draft social media policy as a one-way communication tool.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member King, seconded by Mayor Sierra approving the draft social media policy and directing the City Manager to establish a one-way Facebook page that will post accurate information for Buellton residents and business owners.

VOTE:

Motion passed by a voice vote of 5-0.

Council Member King – Yes

Council Member Mercado – Yes

Council Member Sanchez - Yes

Vice Mayor Andrisek – Yes

Mayor Sierra – Yes

CITY MANAGER’S REPORT

City Manager Wolfe provided an informational report to the City Council.

CLOSED SESSION ITEMS

**10. Closed Session - California Government Code Section 54957 regarding:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Title: City Manager**

The City Council met in Closed Session regarding the City Manager’s performance evaluation. No reportable action was taken.

ADJOURNMENT

Mayor Sierra adjourned the regular meeting at 8:38 p.m. The next regular meeting of the City Council will be held on Thursday, October 10, 2019 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk