

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES
Regular Meeting of January 14, 2016
City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor Ed Andrisek called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Council Members John Connolly, Leo Elovitz, Holly Sierra, Vice Mayor Dan Baumann, and Mayor Ed Andrisek

Staff: City Manager Marc Bierdzinski, City Attorney Steve McEwen, Finance Director Carolyn Galloway-Cooper, Public Works Director Rose Hess, Deputy City Engineer Jeff Edwards, and City Clerk Linda Reid

REORDERING OF AGENDA

None

PUBLIC COMMENTS

Larry Rankin, Buellton, asked that everyone support the Coffee Cabin in Buellton and he passed out Coffee Cabin gift cards to Council Members and staff.

CONSENT CALENDAR

- 1. Minutes of December 10, 2015 Regular City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2015-16**

MOTION:

Motion by Council Member Sierra, seconded by Council Member Elovitz, approving Consent Calendar Items 1 and 2 as listed.

VOTE:

Motion passed by a roll call vote of 5-0.
Council Member Connolly – Yes
Council Member Elovitz – Yes
Council Member Sierra– Yes
Vice Mayor Baumann – Yes
Mayor Andrisek – Yes

PRESENTATIONS

None

PUBLIC HEARINGS

- 3. **Resolution No. 16-01 – “A Resolution of the City Council of the City of Buellton, California, Approving a General Plan Amendment (15-GPA-03) for a Portion of Assessor’s Parcel Number 099-690-048”**

Ordinance No. 16-01 – “An Ordinance of the City Council of the City of Buellton, California, Approving an Amendment to the Zoning Map (15-ZOA-02) from CR to M for a Portion of Assessor’s Parcel Number 099-690-048” (Introduction and First Reading)

RECOMMENDATION:

That the City Council consider adoption of Resolution No. 16-01 and consider the introduction and first reading of Ordinance No. 16-01.

STAFF REPORT:

City Manager Bierdzinski presented the staff report.

SPEAKERS/DISCUSSION:

Mayor Andrisek opened the public hearing at 6:09 p.m. There being no public comment, Mayor Andrisek closed the Public Hearing at 6:10 p.m.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member Sierra, seconded by Vice Mayor Baumann approving Resolution No. 16-01 – “A Resolution of the City Council of the City of Buellton, California, Approving a General Plan Amendment (15-GPA-03) for a Portion of Assessor’s Parcel Number 099-690-048” and

Motion by Council Member Sierra, seconded by Vice Mayor Baumann approving the introduction and first reading of Ordinance No. 16-01 – “A Resolution of the City Council of the City of Buellton, California, Approving an Amendment to the Zoning Map (15-ZOA-02) from CR to M for a Portion of Assessor’s Parcel Number 099-690-048”

VOTE:

Motion passed by a roll call vote of 5-0.
Council Member Connolly - Yes
Council Member Elovitz - Yes
Council Member Sierra - Yes
Vice Mayor Baumann - Yes
Mayor Andrisek – Yes

COUNCIL MEMBER COMMENTS/ITEMS

Council Member Sierra stated that Hans Duus is moving his business from Industrial Way to Santa Maria and that he will be missed in Buellton.

Mayor Andrisek stated that he be holding office hours on the 2nd and 4th Wednesday of the month in the Council Chambers from 1:00 to 3:00 p.m. beginning February 10, 2016.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Mayor Andrisek announced he attended the Buellton Chamber of Commerce Economic Development meeting and provided an oral report regarding the meeting.

BUSINESS ITEMS

- 4. **Ordinance No. 15-03 – “An Ordinance of the City Council of the City of Buellton, California, Revising Title 19 (Zoning) of the Buellton Municipal Code (15-ZOA-03) by Adding Regulations Prohibiting Short-Term Lodging in Residential Zoning Districts” (Second Reading)**

RECOMMENDATION:

That the City Council consider adoption of Ordinance No. 15-03.

STAFF REPORT:

City Manager Bierdzinski presented the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member Elovitz, seconded by Council Member Sierra, approving Ordinance No. 15-03 – “An Ordinance of the City Council of the City of Buellton, California, Revising Title 19 (Zoning) of the Buellton Municipal Code (15-ZOA-03) by Adding Regulations Prohibiting Short-Term Lodging in Residential Zoning Districts” by title only and waive further reading.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Connolly - Yes

Council Member Elovitz - Yes

Council Member Sierra - Yes

Vice Mayor Baumann - Yes

Mayor Andrisek - Yes

5. Discussion Regarding MNS Services and Billing**STAFF REPORT:**

City Manager Bierdzinski presented the staff report.

SPEAKERS/DISCUSSION:

The City's contract with MNS Engineers was made part of the record. A memorandum from Public Works Director Hess including a detailed breakdown of expenditures to date for private development projects was made part of the record.

Correspondence was received from Judith Dale, Buellton regarding this item and was provided to the Council and made part of the record.

Deputy City Engineer Jeff Edwards addressed the Council and provided background information regarding MNS billings and introduced a current standard fee schedule for the record.

Larry Rankin, Buellton, expressed his concerns with MNS Engineers and questioned the potential conflict of interest between MNS Engineers and the City of Buellton.

The City Council discussed the following issues:

- Updating the City's contract with MNS
- Breakdown of private project fees (invoices) for a variety of projects
- Adding a definition sheet for engineering terms
- MNS deposit procedures for developers are being prepared
- Review costs that other cities spend on engineering services in the Tri-Counties
- Preparing an RFP for engineering services with quarterly or mid-year reviews
- Preparing grading and building guidelines and procedures to help the Council and public understand the development process
- Staff to prepare a timeline matrix for all development projects

DOCUMENTS:

Staff report with attachments as listed in the staff report.

DIRECTION:

The City Council directed staff to table this item for further discussion to the second meeting in February or first meeting in March.

CITY MANAGER'S REPORT

City Manager Bierdzinski provided an informational report to the City Council.

ADJOURNMENT

Mayor Andrisek adjourned the regular meeting at 7:25 p.m. The next regular meeting of the City Council will be held on Thursday, January 28, 2016 at 6:00 p.m.

Ed Andrisek
Mayor

ATTEST:

Linda Reid
City Clerk