



# CITY OF BUELLTON

## CITY COUNCIL AGENDA

**Regular Meeting of May 28, 2020 – 6:00 p.m.  
City Council Chambers, 140 West Highway 246  
Buellton, California**

*Copies of staff reports or other written documentation relating to each item of business referred to on this Agenda are on file in the office of the City Clerk and are available for public inspection*

## **CORONAVIRUS (COVID-19) ADVISORY NOTICE**

Consistent with Executive Orders N-25-20 and N-29-20 from the Executive Department of the State of California and a Declaration of Local Health Emergency from the County of Santa Barbara, City Council meetings will not be physically open to the public and one or more (or even all) City Council Members may be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting through the City's website, via City TV Live Stream at: <http://www.cityofbuellton.com/government/cityTV.php> and may provide public comment by sending comments via email to [council@cityofbuellton.com](mailto:council@cityofbuellton.com) (reference subject matter or agenda item in the subject line of email). Please include name and address in contents of message. Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Mayor's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Any member of the public who needs accommodations can contact the City Clerk at (805) 688-5177 and best efforts will be made to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City of Buellton's procedure for resolving reasonable accommodation requests.

### **CALL TO ORDER**

Mayor Holly Sierra

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

Council Members Ed Andrisek, Dave King, John Sanchez, Vice Mayor Art Mercado, and Mayor Holly Sierra

### **REORDERING OF AGENDA**

## PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Any person may address the Council on any subject pertaining to City business, including all items on the agenda not listed as a Public Hearing, including the Consent Agenda and Closed Session. Limited to three (3) minutes per speaker. By law, no action may be taken at this meeting on matters raised during Public Comments not included on this agenda. Public Speakers using a translator are allotted a total of six (6) minutes to speak, unless simultaneous translation equipment is used.

## CONSENT CALENDAR

**(ACTION)**

The following items are considered routine and non-controversial and are scheduled for consideration as a group. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion. Members of the Public may speak on Consent Agenda items during the Public Comment period.

1. **Minutes of May 21, 2020 Special City Council Meeting**
2. **Minutes of May 14, 2020 Regular City Council Meeting**
3. **List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20**
4. **Monthly Treasurer's Report – April 30, 2020**  
❖ (Staff Contact: Finance Director Shannel Zamora)
5. **Resolutions Pertaining to General Municipal Election to be Held November 3, 2020**  
❖ (Staff Contact: City Clerk Linda Reid)

**Resolution No. 20-13 – “A Resolution of the City Council of the City of Buellton, California, Calling and Giving Notice of the Holding of a General Municipal Election to be Held on Tuesday, November 3, 2020 for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities”**

**Resolution No. 20-14 – “A Resolution of the City Council of the City of Buellton, California, Requesting the Board of Supervisors of the County of Santa Barbara to Consolidate a General Municipal Election to be Held on Tuesday, November 3, 2020 with the General Election Pursuant to Section 10403 of the Elections Code”**

**Resolution No. 20-15 – “A Resolution of the City Council of the City of Buellton, California, Adopting Regulations for Candidates for Elective Office Pertaining to Candidate's Statements, Materials Submitted to the Electorate, and the Cost Thereof, Submitted to the Voters at an Election to be Held on Tuesday, November 3, 2020”**

## PRESENTATIONS

## PUBLIC HEARINGS

## COUNCIL MEMBER COMMENTS/ITEMS

## WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Council Member, the City Manager, or City Attorney may request that a written communication be read into the record.

## COMMITTEE REPORTS

This Agenda listing is the opportunity for Council Members to give verbal Committee Reports on any meetings recently held for which the Council Members are the City representatives thereto.

## BUSINESS ITEMS

## (POSSIBLE ACTION)

6. **Annual Report for January 1, 2019 through December 31, 2019 from Visit Santa Ynez Valley (VisitSYV)**  
❖ (Staff Contact: Finance Director Shannel Zamora)
7. **Presentation by Monterey Bay Community Power CCA**  
❖ (Staff Contact: City Manager Scott Wolfe)
8. **Consideration of Extension of Contract with Buellton Business Association/Chamber of Commerce for Operation of a Visitors Bureau**  
❖ (Staff Contact: City Manager Scott Wolfe)
9. **Discussion and Possible Award of Contract Regarding Engineering Services**  
❖ (Staff Contact: Public Works Director Rose Hess)
10. **Mid-Cycle Budget Study Session Related to Fiscal Year 2020-21 and Estimated COVID-19 Financial Impacts**  
❖ (Staff Contact: Finance Director Shannel Zamora)

## CITY MANAGER'S REPORT

## CLOSED SESSION ITEMS

## (POSSIBLE ACTION)

11. **Closed Session Pursuant to Government Code Section 54956.9(d)(4) Potential Initiation of Litigation**

## ADJOURNMENT

The next regular meeting of the City Council will be held on Thursday, June 11, 2020 at 6:00 p.m.