



CITY OF BUELLTON

CITY COUNCIL AGENDA

**Regular Meeting of March 26, 2020 – 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California**

Copies of staff reports or other written documentation relating to each item of business referred to on this Agenda are on file in the office of the City Clerk and are available for public inspection

CORONAVIRUS (COVID-19) ADVISORY NOTICE

Consistent with Executive Orders No.-25-20 and No. N-29-20 from the Executive Department of the State of California and a Declaration of Local Health Emergency from the County of Santa Barbara, City Council meetings will not be physically open to the public and one or more (or even all) City Council Members may be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting through the City's website, via City TV Live Stream at: <http://www.cityofbuellton.com/government/cityTV.php> and may provide public comment by sending comments to the City Clerk via email at lindar@cityofbuellton.com (reference subject matter or agenda item in the subject line of email). Please include name and address in contents of message. Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Mayor's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Any member of the public who needs accommodations can contact the City Clerk at (805) 688-5177 and best efforts will be made to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City of Buellton's procedure for resolving reasonable accommodation requests.

CALL TO ORDER

Mayor Holly Sierra

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members Ed Andrisek, Dave King, John Sanchez, Vice Mayor Art Mercado, and Mayor Holly Sierra

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Any person may address the Council on any subject pertaining to City business, including all items on the agenda not listed as a Public Hearing, including the Consent Agenda and Closed Session. Limited to three (3) minutes per speaker. By law, no action may be taken at this meeting on matters raised during Public Comments not included on this agenda. Public Speakers using a translator are allotted a total of six (6) minutes to speak, unless simultaneous translation equipment is used.

CONSENT CALENDAR**(ACTION)**

The following items are considered routine and non-controversial and are scheduled for consideration as a group. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion. Members of the Public may speak on Consent Agenda items during the Public Comment period.

1. **Minutes of March 12, 2020 Regular City Council Meeting**
2. **List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2019/20**
3. **Monthly Treasurer's Report – February 29, 2020**
❖ (Staff Contact: Finance Director Shannel Zamora)
4. **Resolution No. 20-06 – “A Resolution of the City Council of the City of Buellton, California, Authorizing the Filing of a Claim with the Santa Barbara County Association of Governments for Allocation of Transportation Development Act Funds for Fiscal Year 2020-21”**
❖ (Staff Contact: Finance Director Shannel Zamora)
5. **Receive and File the 2019 Annual Report on the Status of the General Plan**
❖ (Staff Contact: Assistant Planner Cara Meche)
6. **Acceptance of Bid and Award of Construction Contract for the 2019/20 Road Maintenance Project**
❖ (Staff Contact: Public Works Director Rose Hess)
7. **Acceptance of Bids and Award of Construction Contracts for Phase 1 and Phase 2 of the Storm Drain Improvement Projects**
❖ (Staff Contact: Public Works Director Rose Hess)
8. **Contract Extension with Moss, Levy & Hartzheim LLP for Auditing Services for Fiscal Years Ending June 30, 2020 and 2021**
❖ (Staff Contact: Finance Director Shannel Zamora)

PRESENTATIONS

9. **Recognition of Lieutenant Eddie Hsueh's Service to the City of Buellton**

PUBLIC HEARINGS**(POSSIBLE ACTION)**

- 10. Ordinance No. 20-03 – “An Urgency Ordinance of the City Council of the City of Buellton, California, Considering Revisions to Title 19 (Zoning) of the Buellton Municipal Code (20-ZOA-01) Relating to Accessory Dwelling Units, Amending Sections: 19.04.142 and 19.06.180”**
❖ *(Staff Contact: Contract City Planner Irma Tucker)*

COUNCIL MEMBER COMMENTS/ITEMS**WRITTEN COMMUNICATIONS**

Written communications are included in the agenda packets. Any Council Member, the City Manager, or City Attorney may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Council Members to give verbal Committee Reports on any meetings recently held for which the Council Members are the City representatives thereto.

BUSINESS ITEMS**(POSSIBLE ACTION)**

- 11. Clarification of City Council Direction Regarding the Arts & Culture Committee Funding Request Rules and Procedures**
❖ *(Staff Contact: Recreation Supervisor Kyle Abello)*
- 12. Conceptual Approval of Bike Skills Course at River View Park**
❖ *(Staff Contact: Recreation Supervisor Kyle Abello)*
- 13. Appointment of Two Council Members to Serve on the Aquatics Ad Hoc Committee**
❖ *(Staff Contact: Recreation Supervisor Kyle Abello)*
- 14. Resolution No. 20-07 – A Resolution of the City Council of the City of Buellton, California, Recognizing the Importance of the 2020 Census and Encouraging Residents of the City of Buellton to Promote and Complete the Census to Ensure a Fair and Complete Count”**
❖ *(Staff Contact: Assistant Planner Cara Meche)*
- 15. Determination of Employee Cost of Living Adjustment (COLA) for Fiscal Year 2020-21**
❖ *(Staff Contact: Finance Director Shannel Zamora)*
- 16. Presentation and Discussion of Administrative Steps Taken in Response to COVID-19 and County Declaration of Local Health Emergency**
❖ *(Staff Contact: City Manager Scott Wolfe)*
- 17. Resolution No. 20-08 – “A Resolution of the City Council of the City of Buellton, California, Authorizing the Deferral of Payments of Transient Occupancy Tax and the Waiving of Penalties and Interest in Certain Instances”**
❖ *(Staff Contact: City Manager Scott Wolfe)*

CITY MANAGER'S REPORT**CLOSED SESSION ITEMS****(POSSIBLE ACTION)**

- 18. Closed Session Pursuant to Government Code Section 54956.8 Conference with Real Property Negotiator**
Property: 264 La Lata Drive, Buellton, CA (APN: 099-450-012)
Agency Negotiator: Scott Wolfe, City Manager
Negotiating Party: ECCUMENICAL III, LLC, Property Owner
Under Negotiation: Price and Terms of Payment

- 19. Closed Session Pursuant to Government Code Section 54956.8 Conference with Real Property Negotiator**
Property: 202 Dairyland Road, Buellton, CA (APN: 099-66-032, -033, -034, -035; and 099-67-005)
Agency Negotiator: Scott Wolfe, City Manager
Negotiating Party: Greg Willemsen, Successor Trustee for Willemsen Living Trust, Property Owner
Under Negotiation: Price and Terms of Payment

- 20. Closed Session Pursuant to Government Code Section 54956.9(d)(4) Potential Initiation of Litigation**

ADJOURNMENT

The next regular meeting of the City Council will be held on Thursday, April 9, 2020 at 6:00 p.m.