

BUELLTON ARTS & CULTURE COMMITTEE

PROJECT FUNDING REQUEST FORM

DATE: _____

NAME OF PROJECT: _____

PROJECT DATE(S): _____

SPONSORING ORGANIZATION: _____

KEY ORGANIZER: _____

CONTACT INFORMATION: _____

TYPE OF PROGRAM: ARTS PROGRAM CULTURE PROGRAM BOTH

TOTAL PROJECT BUDGET: _____

AMOUNT OF FUNDING REQUESTED: _____

HAS APPLICANT RECEIVED FUNDING FROM THE BUELLTON ARTS & CULTURE PROGRAM
PERVIOUSLY? IF SO, WHEN WAS THE LAST TIME?

YES NO YEAR: _____

HOW DID YOU HEAR ABOUT THE CITY OF BUELLTON ARTS & CULTURE GRANT PROGRAM:

IF APPLICANT DOES NOT RECEIVE THE FULL AMOUNT OF FUNDING REQUESTED, WILL THE
PROPOSED PROJECT STILL MOVE FORWARD:

YES NO

DESCRIPTION OF EVENT — Include goals, objectives, key organizer's vitae / relevant previous
experience, and a list of other project partners/collaborators:

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DESCRIPTION OF EVENT – cont.

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PROJECT BUDGET DETAIL:

PROJECT FUNDING (list anticipated funding sources and amounts) — must equal Total Project Budget

SOURCE OF REVENUE	AMOUNT
TOTAL	\$

PROJECT EXPENSES (promotional materials; space rental; artist honoraria; advertising; etc.) — must equal Total Project Budget

EXPENSE CATEGORY	AMOUNT
TOTAL	\$

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CHECKLIST OF ITEMS TO SUBMIT:

- Completed application
- If art, craft or other objets d'arte are to be exhibited or otherwise displayed, either links to artists/artisans websites, 4-6 digitized images (minimum 300dpi).
- If music, dance or other types of performance work is to be presented, either links to the artists' websites or digitized video of their work.
- If your project or event will be held on public property (streets, sidewalks, parks), submit a completed **Special Event Permit Application**.
- If your project or event includes temporary sales and the like on private property, submit a completed **Temporary Use Permit Application**. Consult the **Quick Reference Guide** for links to the application form and general information.