

CITY OF BUELLTON

PLANNING COMMISSION MEETING MINUTES

**Regular Meeting of January 15, 2015 – 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California**

CALL TO ORDER

Vice Chair Figueroa called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Reif led the Pledge of Allegiance

OATH OF OFFICE

- 1. Oath of Office for Newly Appointed Commission Members**
 - A. Art Mercado**
 - B. Brian Dunstan**
 - C. Joe Padilla**

City Manager Marc Bierdzinski issued the Oath of Office to newly appointed Commissioners Art Mercado, Brian Dunstan and Joe Padilla

ROLL CALL

Present: Commissioners Brian Dunstan, Art Mercado, Joe Padilla, Foster Reif and Vice Chair Lisa Figueroa

Staff: City Manager Marc Bierdzinski
Contract Planner Irma Tucker
Staff Assistant/Planning Technician Clare Barcelona

REORDERING OF AGENDA

The Agenda was reordered to allow the Planning Director report after item number 4.

ELECTION OF OFFICERS

- 2. Election of Chair and Vice Chair**
 - Planning Commission Chairman

Motion by Commissioner Reif, seconded by Commissioner Padilla to nominate Vice Chair Figueroa to serve as Planning Commission Chairman for calendar year 2015.
Motion passed with a 5-0 voice vote.

- Planning Commission Vice Chair

Motion by Commissioner Mercado and seconded by Commissioner Padilla to nominate Commissioner Reif to serve as Planning Commission Vice Chair for calendar year 2015.
Motion passed with a 5-0 voice vote.

3. Appointments to Committees:

The Planning Commission nominated the following Commissioners to the following Committees for 2015:

A. Community Block Grant Committee (CDBG)

Chair Lisa Figueroa

B. Visioning Steering Committee

Vice Chair Foster Reif

Commissioner Brian Dunstan

C. Sustainability Committee

Commissioner Joe Padilla

Vice Chair Foster Reif

MOTION:

Commissioner Padilla moved and Commissioner Mercado seconded the motion approving the appointments to committees A-C as listed above for 2015.

VOTE:

Motion passed by a voice vote of 5-0.

APPROVAL OF MINUTES

4. Minutes of the regular Planning Commission meeting of December 4, 2014

MOTION:

Commissioner Mercado moved and Chair Figueroa seconded the motion to approve the Minutes of December 4, 2014.

VOTE:

Motion passed by 2-0 voice vote with abstention by Commissioners Dunstan, Padilla and Reif due to their absence from the meeting.

PLANNING DIRECTOR REPORT

City Manager Bierdzinski updated the Commission on recent City Council actions and the status of various projects.

PUBLIC COMMENTS

None

CONSENT CALENDAR

None

CONTINUED PUBLIC HEARINGS

None

NEW PUBLIC HEARINGS

- 5. **Resolution No. 15-01 – “A Resolution of the Planning Commission of the City of Buellton, California, Recommending that the City Council Adopt a Negative Declaration (14-ND-02) for the 2015-2023 Housing Element (14-GPA-01), and Making Findings in Support Thereof”**

And

- Resolution No. 15-02 – “A Resolution of the Planning Commission of the City of Buellton, California, Recommending that the City Council Approve the 2015-2023 Housing Element (14-GPA-01), and Making Findings in Support Thereof”**

RECOMMENDATION:

That the Planning Commission consider the adoption of Resolution No. 15-01 - “A Resolution of the Planning Commission of the City of Buellton, California, Recommending that the City Council Adopt a Negative Declaration (14-ND-02) for the 2015-2023 Housing Element (14-GPA-01), and Making Findings in Support Thereof”;

And

Resolution No. 15-02 – “A Resolution of the Planning Commission of the City of Buellton, California, Recommending that the City Council Approve the 2015-2023 Housing Element (14-GPA-01), and Making Findings in Support Thereof”, by title only and waive further reading.

DOCUMENTS:

Planning Department Staff Report with attachments (Draft Housing Element, Letter from State HCD, dated November 21, 2014, Draft Negative Declaration)

Resolution No. 15-01

Resolution No. 15-02

STAFF REPORT:

Contract Planner Irma Tucker presented the staff report and Mr. Bierdzinski updated the Commission on the update process

SPEAKERS/DISCUSSION:

Chair Figueroa opened the Public Hearing at 6:25 p.m. There being no speakers the Public Hearing was closed at 6:26 p.m.

MOTION:

Vice Chair Reif moved and Commissioner Mercado seconded the motion to adopt Resolution No. 15-01 by title only and waive further reading.

VOTE:

Motion passed with a 5-0 roll call vote.

MOTION:

Vice Chair Reif moved and Commissioner Padilla seconded the motion to adopt Resolution No. 15-02 by title only and waive further reading.

VOTE:

Motion passed with a 5-0 roll call vote.

OTHER BUSINESS**6. Preliminary Review of Terravant Storage Annex, 14-FDP-05, Located at 80 Industrial Way**

Commissioner Padilla recused himself from the dais due to his employment with Terravant.

RECOMMENDATION:

That the Planning Commission provide direction to the applicant and staff on the proposed project plans.

DOCUMENTS:

Planning Department Staff Report with attachments (Vicinity Map, Floodway Map, Architectural Plans, Conceptual Landscape Plan, Civil Plan (Preliminary Grading), Landscape Architect Design Review Comments, Architectural Design Review Comments, Incomplete Letter Dated January 6, 2015)

STAFF REPORT:

Contract Planner Irma Tucker presented the staff report and answered questions from the Commission regarding:

- Number of employees in relation to proposed parking
- The addition of bicycle racks at the discretion of the Commission
- Parking for the trail access
- Building architecture

SPEAKERS/DISCUSSION:

Lew Eisaguirre, Applicant, introduced his team: Randy Pace and Val Milosevic. He stated the proposed building would minimize truck trips and traffic by eliminating the need for a storage facility currently being used in San Luis Obispo.

Randy Pace addressed the parking issue and architecture.

The Commission discussed the following:

- Adding design elements to make the project more consistent with the existing Terravant building
- Landscaping and replacements trees

The Commission thanked the Applicant and expressed support of the project.

WRITTEN COMMUNICATIONS

None

PLANNING COMMISSIONER COMMENTS

None

ADJOURNMENT

Chair Figueroa adjourned the meeting at 7:27 p.m. to the next regular scheduled meeting of the Planning Commission to be held February 5, 2015 at the City Council Chambers, 140 West Highway 246, Buellton.

Lisa Figueroa, Planning Commission Chair

ATTEST:

Clare Barcelona, Planning Commission Secretary

An audio CD of this Planning Commission Meeting is not available.