



CITY OF BUELLTON

PLANNING COMMISSION AGENDA

**Regular Meeting of April 4, 2013 – 6:00 p.m.
City Council Chambers
140 West Highway 246, Buellton, California**

Materials related to an item on this agenda, as well as materials submitted to the Planning Commission after distribution of the agenda packet are available for public inspection in the office of the Planning Department located at 331 Park Street, during normal business hours.

CALL TO ORDER

Chair Mercado

PLEDGE OF ALLEGIANCE

Commissioner Fussel

ROLL CALL

Commissioners Lisa Figueroa, Jason Fussel, Foster Reif, Vice Chair Craig Adams and Chair Art Mercado

REORDERING OF AGENDA

APPROVAL OF MINUTES

- 1. Minutes of the regular Planning Commission meeting of March 7, 2013**

PUBLIC COMMENTS

Members of the audience wishing to address the Planning Commission on matters not on the agenda may do so at this time. No action will be taken on these items at this meeting. Please state your name and address for the record. Comments should normally be limited to three minutes.

CONSENT CALENDAR

None

CONTINUED PUBLIC HEARINGS

None

NEW PUBLIC HEARINGS

None

OTHER BUSINESS

- 2. Community Design Guidelines Presentation**

WRITTEN COMMUNICATIONS

PLANNING COMMISSIONER COMMENTS

PLANNING DIRECTOR REPORT

ADJOURNMENT

To the next regularly scheduled Planning Commission meeting of Thursday, April 18, 2013, at 6:00 p.m. in the Council Chambers located at 140 West Highway 246.

* Please note that the date of any Planning Commission decision starts an appeal period. During the appeal period either the applicant or any aggrieved party may appeal the application of a perceived onerous or unreasonable condition or the decision itself to the City Council as governed by the applicable section of the Buellton Municipal Code.

CITY OF BUELLTON

PLANNING COMMISSION MEETING MINUTES

**Regular Meeting of March 7, 2013 – 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California**

CALL TO ORDER

Chair Mercado called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Commission Vice Chair Adams led the Pledge of Allegiance

ROLL CALL

Present: Commissioners Lisa Figueroa, Jason Fussel, Foster Reif, Vice
Chair Craig Adams and Chair Art Mercado

Staff: Planning Director Marc Bierdzinski
Staff Assistant/Planning Technician Clare Barcelona

REORDERING OF AGENDA

None

APPROVAL OF MINUTES

1. Minutes of the regular Planning Commission meeting of February 21, 2013

MOTION:

Commissioner Reif moved and Vice Chair Adams seconded the motion to approve the Minutes of February 21, 2013.

VOTE:

Motion passed by 5-0 voice vote

PUBLIC COMMENTS

None

CONSENT CALENDAR

None

CONTINUED PUBLIC HEARINGS

None

NEW PUBLIC HEARINGS

2. **Resolution No. 13-04 - "A Resolution of the Planning Commission of the City of Buellton, California, Recommending that the City Council Approve a One Year Time Extension Request for Final Development Plan (07-FDP-03) until February 14, 2014, and Making Findings in Support Thereof"**

STAFF REPORT:

Planning Director Bierdzinski presented the Staff Report.

DOCUMENTS:

Staff Report with attachments (Vicinity Map, Site Plan-Clubhouse, Site Plan-Condos, Elevation Plan-Clubhouse, Elevation Plan-Condos, Buellton Municipal Code Section 19.08.120)

Planning Commission Resolution No. 13-04

DISCUSSION/SPEAKERS:

Chair Mercado opened the Public Hearing at 6:07 p.m.

The Commission discussed the duration of the time extension and were informed by Mr. Bierdzinski that the Buellton Municipal Code only allows for a one year extension.

The Applicant, Karl Pope, addressed the Commission stating that solid financing has been obtained for the project.

Chair Mercado closed the Public Hearing at 6:10 p.m.

MOTION

Commissioner Reif moved and Vice Chair Adams seconded the motion to adopt Resolution No. 13-04 by title only and to waive further reading.

VOTE

Motion passed with a 5-0 roll call vote.

OTHER BUSINESS

None

WRITTEN COMMUNICATIONS

None

PLANNING COMMISSIONER COMMENTS

Vice Chair Adams updated the Commission on the recent Community Development Block Grant meeting and stated that the Committee is recommending that the City Council award People Helping People \$4,500 for their Family Strengthening and Support Program.

Chair Mercado gave a report from the Planning Commissioners Academy that he attended with Commissioner Figueroa.

PLANNING DIRECTOR REPORT

Mr. Bierdzinski updated the Commission on upcoming events and recent City Council actions including the Community Identification Signs, cancellation of the March 21st Planning Commission Meeting and stated that 3 projects will be coming before the Commission for review in the near future.

ADJOURNMENT

Chair Mercado adjourned the meeting at 6:14 p.m. to the next regular scheduled meeting of the Planning Commission to be held April 4, 2013 at the City Council Chambers, 140 West Highway 246, Buellton.

Art Mercado, Planning Commission Chair

ATTEST:

Clare Barcelona, Planning Commission Secretary

An audio CD of this Planning Commission Meeting is available upon request.

CITY OF BUELLTON
Planning Commission Agenda Staff Report

Planning Director Review: MPB
Planning Commission Agenda No: 2

To: The Honorable Chair and Commission Members
From: Marc P. Bierdzinski, Planning Director
Date: April 4, 2013
Subject: Community Design Guidelines Presentation

BACKGROUND

The Planning Commission and the Community (through the Vision Plan) had a desire to review and possibly update the Community Design Guidelines adopted by the City in 2005.

Staff will make a presentation on the existing Community Design Guidelines to open up the discussion on future changes.

The Planning Commission should review the Community Design Guidelines prior to the meeting. All Commission members should have a copy.