

# CITY OF BUELLTON

## PARKS AND RECREATION COMMISSION MEETING MINUTES

Regular Meeting of June 22, 2015– 6:00 p.m.

### **CALL TO ORDER**

Vice Chair Shatavsky called the meeting to order at 6:10 p.m.

### **PLEDGE OF ALLEGIANCE**

Vice Chair Henry Shatavsky led the Pledge of Allegiance

### **ROLL CALL**

**Present:** Commissioners Mark Cavanaugh, Richard Crutchfield and Vice Chair Henry Shatavsky

**Absent:** Commissioner Larry Bishop, Chair Kelley Carter and Youth Representatives Abigail Doremus, Nick Seaman and Desmond Valle

**Ex Officios:** Recreation Coordinator Kyle Abello  
Staff Assistant/Planning Technician Clare Barcelona

### **REORDERING OF AGENDA**

None

### **PUBLIC COMMENTS**

None

### **CONSENT CALENDAR**

#### **1. Minutes of the regular Parks and Recreation Commission meeting of April 27, 2015**

##### **MOTION:**

Commissioner Cavanaugh moved and Vice Chair Shatavsky seconded the motion to approve the Consent Calendar.

**VOTE:**

Motion passed by a 3-0 voice vote.

**PRESENTATIONS**

None

**OTHER BUSINESS**

None

**PUBLIC HEARINGS**

None

**WRITTEN COMMUNICATIONS**

The Commission received an email from Commissioner Larry Bishop regarding Item #2.

**COMMITTEE REPORTS**

Joint Use Committee:

No report

Botanic Garden Committee:

No report

Visioning Committee:

Commissioner Cavanaugh stated that there have been no Visioning Committee meetings and requested that this report be removed from the Agenda and reported on an as needed basis.

Sustainability Committee:

No report

Youth Representatives:

No report

**PARKS AND RECREATION COORDINATOR ITEMS**

**2. Discussion Regarding Suggested Changes to River View Park Reservation Application, Special Event Permit Application and Limits on Special Events**

**STAFF REPORT:**

Recreation Coordinator Abello presented an overview outlining the necessity of updating the River View Park Reservation Application and the Special Event Permit Application and identified the recommended changes.

The Commission discussed the following in regards to the River View Park Reservation Application:

- Proposed changes to the security deposit;
- The addition of a line asking for the number of attendees;
- Require monitoring and enforcement of decibel levels for private reservations that provide non-amplified music;
- Suggest that the Sheriff's Department be provided with a decibel meter

The Commission discussed the following in regards to the Special Event Permit Application:

- Require two weeks in-between events;
- Expand bullet point regarding amplified music to include language pertaining to having a Code Enforcement Officer monitor sound levels during the event;
- Change the tier limits to 1 event per year of 2500-3000 attendees, up to 4 events per year of 1000-2500, up to 5 events per year of under 1000 attendees for a total of 10 special events annually;
- Research a possible reduction in the amount of the Sheriff's deposit

**SPEAKERS:**

Mark Derrick, 523 Meadow View Drive, Buellton, stated that loud non-amplified music during private park reservations is becoming a nuisance to the neighborhood and stated that a petition is circulating signed by Meadow Ridge residents opposing non-amplified music during private reservations.

Kathy Vreeland, Buellton Chamber of Commerce, spoke in support of Special Events to promote tourism and benefit Buellton's economy.

Richard Martin, 537 Meadow View Drive, Buellton, stated that loud non-amplified music during private park reservations is becoming a nuisance to the neighborhood.

Kady Fleckenstein, 259 Valley Dairy Road, Buellton, agreed that there should be a limit on the number of Special Events and expressed concerns with non-amplified music during private reservations.

The Commission discussed accepting the changes to the Special Event Application which included changing the tier section to reflect 1-4-5, expanding the bullet point regarding amplified music to include a requirement for a Code Enforcement officer be onsite to monitor the music making sure it is kept below 65 decibels and specify in the FAQ's section that there be a two weekend break between special events.

**MOTION:**

Commissioner Cavanaugh moved and Commissioner Crutchfield seconded the motion to accept the changes to the Special Event Application as stated in the discussion.

**VOTE:**

Motion passed with a 3-0 voice vote

The Commission discussed changes to the River View Park Reservation application as noted in the Staff Report and to add language to item #4 stating that any noise over 65 decibels is prohibited and that violations will be strictly enforced.

**MOTION:**

Commissioner Crutchfield moved and Commissioner Cavanaugh seconded the motion to accept the changes to the River View Park Reservation Application as discussed.

**VOTE:**

Motion passed with a 3-0 voice vote.

**3. Commissioner Led Projects**

None

**RECREATION COORDINATOR'S REPORT**

Recreation Coordinator Abello mentioned upcoming events including the Avenue of Flags Specific Plan workshop and updated the Commission on the status of the Village Park.

**COMMISSION MEMBER COMMENTS**

Commissioner Crutchfield commented that he would like to continue the discussion regarding landscaping of the slope near the Zaca Creek Golf Course, but there was no support from the Commission to bring the discussion back as a future agenda item.

**ADJOURNMENT**

The meeting was adjourned at 7:42 p.m. to the regular meeting of the Parks and Recreation Commission to be held Monday, July 27, 2015 at 6:00 p.m. in the City Council Chambers at 140 West Highway 246, Buellton.

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Henry Shatavsky  
Parks and Recreation Commission Vice Chair

ATTEST:

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Clare Barcelona  
Parks and Recreation Commission Secretary

**An audio CD of this meeting is available upon request**