

# CITY OF BUELLTON

## PARKS AND RECREATION COMMISSION MEETING MINUTES

Regular Meeting of January 26, 2015-- 6:00 p.m.

### **CALL TO ORDER**

Chair Cavanaugh called the meeting to order at 6:00 p.m.

### **PLEDGE OF ALLEGIANCE**

Chair Cavanaugh led the Pledge of Allegiance

### **OATH OF OFFICE**

#### **1. Oath of Office for Newly Elected Commissioners**

Recreation Coordinator Kyle Abello administered the Oath of Office to Mark Cavanaugh and Henry Shatavsky

The Oath of Office was administered to Richard Crutchfield at 6:45 p.m.

### **ROLL CALL**

**Present:** Commissioners Kelly Carter, Henry Shatavsky, Vice Chair Larry Bishop and Chair Mark Cavanaugh  
Richard Crutchfield arrived at 6:42 p.m.  
Youth Representative Nick Seaman arrived at 6:05 p.m.

**Absent** Youth Representatives Abigail Doremus and Desmond Valle

**Ex Officios:** Recreation Coordinator Kyle Abello  
Staff Assistant/Planning Technician Clare Barcelona

### **REORDERING OF AGENDA**

None

## ELECTION OF OFFICERS

### 2. Election of Chair and Vice Chair

Chair Cavanaugh nominated Kelley Carter to serve as Parks and Recreation Chair for 2015. Vice Chair Bishop seconded the motion.

Motion passed with a 4-0 voice vote.

Vice Chair Bishop nominated Henry Shatavsky to serve as Parks and Recreation Vice Chair for 2015. Chair Cavanaugh seconded the motion.

Motion passed with a 4-0 voice vote.

### 3. Committee Appointments

Chair Carter moved and Commissioner Bishop seconded the motion to appoint the following Commissioners to the various Committees for 2015:

- A. SYV Botanic Garden Foundation – Larry Bishop
- B. City/School District Joint Use Committee – Kelley Carter, Richard Crutchfield
- C. Public Visioning Steering Committee – Mark Cavanaugh
- D. Sustainability Advisory Committee – Larry Bishop

Motion passed with a 5-0 voice vote.

## PUBLIC COMMENTS

None

## CONSENT CALENDAR

### 4. Minutes of the regular Parks and Recreation Commission meeting of October 27, 2014

#### MOTION:

Commissioner Cavanaugh moved and Chair Carter seconded the motion to approve the Consent Calendar.

#### VOTE:

Motion passed by a 3-0 voice vote with abstention by Vice Chair Shatavsky due to his absence from the meeting.

## PRESENTATIONS

### 5. High School Video Production Project – A video presentation by Santa Ynez High School students

The Commission listened to a radio presentation and watched a video produced by Santa Ynez High School students. Cheryl Lee, Instructor, introduced herself to the Commission and provided input on the program.

## **PUBLIC HEARINGS**

None

## **WRITTEN COMMUNICATIONS**

None

## **COMMITTEE REPORTS**

### Joint Use Committee:

No Report

### Botanic Garden Committee:

Vice Chair Bishop updated the Commission on upcoming events at the Botanic Garden.

### Visioning Committee:

No report.

### Youth Representatives:

Nick Seaman gave an update on school activities.

## **PARKS AND RECREATION COORDINATOR ITEMS**

### **6. Brown Act Discussion**

The Commission discussed the Brown Act.

### **7. Commissioner Led Projects**

The Commission discussed safe routes to school and the health advantages of walking to school.

Commissioner Cavanaugh stated that Figueroa Mountain Brewing Company might be interested in planting hops on the northern slope of the golf course property and that a proposal could be forthcoming. He also requested that the Commission write a letter to the City Council inquiring on the status of Parks and Recreation items in regards to the Visioning process.

## **RECREATION COORDINATOR'S REPORT**

Recreation Coordinator Abello provided an informational report for the record.

## **COMMISSION MEMBER COMMENTS**

Commissioner Cavanaugh commented on the lack of board members for PAWS Park and status of the hydro seed project.

## ADJOURNMENT

The meeting was adjourned at 7:35 p.m. to the next regular meeting of the Parks and Recreation Commission to be held Monday, February 23, 2015 at 6:00 p.m. in the City Council Chambers at 140 West Highway 246, Buellton.

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Kelley Carter  
Parks and Recreation Commission Chair

ATTEST:

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Clare Barcelona  
Parks and Recreation Commission Secretary

**An audio CD of this meeting is not available due to technical difficulties.**