



CITY OF BUELLTON

PARKS AND RECREATION COMMISSION AGENDA

Regular Meeting of September 28, 2015 – 6:00 p.m.
City Council Chambers
140 West Highway 246, Buellton, California

Copies of staff reports or other written documentation relating to each item of business referred to on this Agenda are on file in the office of the Commission Secretary and are available for public inspection

CALL TO ORDER

Commission Chair Kelley Carter

PLEDGE OF ALLEGIANCE

Commissioner Mark Cavanaugh

ROLL CALL

Commissioners Larry Bishop, Mark Cavanaugh, Richard Crutchfield, Vice Chair Henry Shatavsky and Chair Kelley Carter, Youth Representatives Nick Seaman and Desmond Valle

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the Commission Secretary prior to commencement of meeting. Limited to matters not otherwise appearing on the agenda. Limited to three (3) minutes per speaker. No action will be taken at this meeting.

CONSENT CALENDAR

The following items are scheduled for consideration as a group. Any Commissioner, or the Recreation Coordinator may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

- 1. Minutes of the regular Parks and Recreation Commission meeting of August 24, 2015**

PRESENTATIONS

None

OTHER BUSINESS

None

PUBLIC HEARINGS

None

WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Commissioner, or the Recreation Coordinator may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Commissioners to give verbal Committee Reports on any meetings recently held for which the Commissioners are the City representatives thereto.

- Joint Use Committee
- Botanic Garden Committee
- Green Team
- Youth Representatives

PARKS AND RECREATION COORDINATOR ITEMS

2. Discussion of a Volunteer Appreciation Program
3. Discussion of Recreation Center Operations including Weight Room Hours of Operation

RECREATION COORDINATOR'S REPORT

COMMISSION MEMBER COMMENTS

FUTURE AGENDA ITEMS

ADJOURNMENT

The next meeting of the Parks and Recreation Commission will be held on Monday, October 26, 2015 at 6:00 pm.

CITY OF BUELLTON

PARKS AND RECREATION COMMISSION MEETING MINUTES Regular Meeting of August 24, 2015– 6:00 p.m.

CALL TO ORDER

Vice Chair Shatavsky called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Larry Bishop led the Pledge of Allegiance

ROLL CALL

Present: Commissioners Larry Bishop, Mark Cavanaugh, Richard Crutchfield and Vice Chair Henry Shatavsky, Youth Representative Nick Seaman arrived at 6:15 p.m.

Absent: Chair Kelley Carter, Youth Representatives Abigail Doremus and Desmond Valle

Ex Officiis: Recreation Coordinator Kyle Abello
Staff Assistant/Planning Technician Clare Barcelona

REORDERING OF AGENDA

None

PUBLIC COMMENTS

None

CONSENT CALENDAR

1. Minutes of the regular Parks and Recreation Commission meeting of June 22, 2015

MOTION:

Commissioner Cavanaugh moved and Commissioner Crutchfield seconded the motion to approve the Consent Calendar.

VOTE:

Motion passed by a 3-0 voice vote with abstention by Commissioner Bishop due to his absence from the meeting.

PRESENTATIONS

None

OTHER BUSINESS

None

PUBLIC HEARINGS

None

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Joint Use Committee:

Kyle Abello stated that the City and School District have entered into a joint agreement in regards to janitorial services.

Botanic Garden Committee:

Commissioner Bishop updated The Commission on upcoming events, classes and ongoing construction projects at the Botanic Garden.

Green Team: (Formerly Sustainability Committee)

Commissioner Bishop informed the Commission of plans for a future website providing information to the public regarding energy conservation tips and information. He also acknowledged the recent landscaping of City Hall with drought tolerant landscaping.

Youth Representatives:

Nick Seaman updated the Commission on activities starting at Santa Ynez High School and mentioned that several Boy Scouts are in need of Eagle Scout projects.

PARKS AND RECREATION COORDINATOR ITEMS

2. Parks and Recreation Year in Review

Recreation Coordinator Kyle Abello presented an iMovie displaying the Parks and Recreation activities and events for 2014.

3. Commissioner Led Projects

Commissioner Crutchfield discussed landscaping on the bank at the Zaca Creek Golf Course. Commissioner Cavanaugh stated that the golf course looks the best it has in 27 years and doesn't feel the matter warrants jeopardizing the leaseholder's operations.

RECREATION COORDINATOR'S REPORT

Recreation Coordinator Abello updated the Commission on the Village Park gazebo and play structure funding and mentioned upcoming recreation programs and school activities.

COMMISSION MEMBER COMMENTS

Commissioner Cavanaugh commented that Rancho de Maria HOA has put up a dog waste station and signage at the park requesting non-residents not use the park. He also commented on the recent Avenue of Flags Specific Plan meeting that he attended.

Commissioner Bishop mentioned that he has reservations for an upcoming Buellton Recreation trip to Nova Scotia. He suggested ideas to recruit more youth to serve as representatives on the Parks and Recreation Commission. Commissioner Bishop requested a future agenda item regarding discussion of a volunteer appreciation program and the Commission agreed by consensus to place it on the next agenda.

Commissioner Crutchfield complimented the recent surface improvements at PAWS Park and asked for clarification on the Parks and Recreation Commission protocol and the relationship between the Parks and Recreation Commission and the City Council. Commissioner Crutchfield requested a future agenda item regarding discussion of a Recreation Center Operations, specifically weight room hours and the Commission agreed by consensus to place it on the next agenda.

ADJOURNMENT

The meeting was adjourned at 7:30 p.m. to the regular meeting of the Parks and Recreation Commission to be held Monday, September 28, 2015 at 6:00 p.m. in the City Council Chambers at 140 West Highway 246, Buellton.

Henry Shatavsky
Parks and Recreation Commission Vice Chair

ATTEST:

Clare Barcelona
Parks and Recreation Commission Secretary

An audio CD of this meeting is available upon request