



CITY OF BUELLTON

PARKS AND RECREATION COMMISSION AGENDA

Regular Meeting of August 24, 2015 – 6:00 p.m.
City Council Chambers
140 West Highway 246, Buellton, California

Copies of staff reports or other written documentation relating to each item of business referred to on this Agenda are on file in the office of the Commission Secretary and are available for public inspection

CALL TO ORDER

Commission Vice Chair Henry Shatavsky

PLEDGE OF ALLEGIANCE

Commissioner Larry Bishop

ROLL CALL

Commissioners Larry Bishop, Mark Cavanaugh, Richard Crutchfield, Vice Chair Henry Shatavsky and Chair Kelley Carter,
Youth Representatives Abigail Doremus, Nick Seaman and Desmond Valle

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the Commission Secretary prior to commencement of meeting. Limited to matters not otherwise appearing on the agenda. Limited to three (3) minutes per speaker. No action will be taken at this meeting.

CONSENT CALENDAR

The following items are scheduled for consideration as a group. Any Commissioner, or the Recreation Coordinator may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

- 1. Minutes of the regular Parks and Recreation Commission meeting of June 22, 2015**

PRESENTATIONS

None

OTHER BUSINESS

None

PUBLIC HEARINGS

None

WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Commissioner, or the Recreation Coordinator may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Commissioners to give verbal Committee Reports on any meetings recently held for which the Commissioners are the City representatives thereto.

- Joint Use Committee
- Botanic Garden Committee
- Sustainability Committee
- Youth Representatives

PARKS AND RECREATION COORDINATOR ITEMS

2. Parks and Recreation Year in Review

❖ (Staff Contact: Recreation Coordinator Kyle Abello)

RECREATION COORDINATOR'S REPORT

COMMISSION MEMBER COMMENTS

ADJOURNMENT

The next meeting of the Parks and Recreation Commission will be held on Monday, September 28, 2015 at 6:00 pm.

CITY OF BUELLTON

PARKS AND RECREATION COMMISSION MEETING MINUTES Regular Meeting of June 22, 2015– 6:00 p.m.

CALL TO ORDER

Vice Chair Shatavsky called the meeting to order at 6:10 p.m.

PLEDGE OF ALLEGIANCE

Vice Chair Henry Shatavsky led the Pledge of Allegiance

ROLL CALL

Present: Commissioners Mark Cavanaugh, Richard Crutchfield and Vice Chair Henry Shatavsky

Absent: Commissioner Larry Bishop, Chair Kelley Carter and Youth Representatives Abigail Doremus, Nick Seaman and Desmond Valle

Ex Officios: Recreation Coordinator Kyle Abello
Staff Assistant/Planning Technician Clare Barcelona

REORDERING OF AGENDA

None

PUBLIC COMMENTS

None

CONSENT CALENDAR

1. Minutes of the regular Parks and Recreation Commission meeting of April 27, 2015

MOTION:

Commissioner Cavanaugh moved and Vice Chair Shatavsky seconded the motion to approve the Consent Calendar.

VOTE:

Motion passed by a 3-0 voice vote.

PRESENTATIONS

None

OTHER BUSINESS

None

PUBLIC HEARINGS

None

WRITTEN COMMUNICATIONS

The Commission received an email from Commissioner Larry Bishop regarding Item #2.

COMMITTEE REPORTS

Joint Use Committee:

No report

Botanic Garden Committee:

No report

Visioning Committee:

Commissioner Cavanaugh stated that there have been no Visioning Committee meetings and requested that this report be removed from the Agenda and reported on an as needed basis.

Sustainability Committee:

No report

Youth Representatives:

No report

PARKS AND RECREATION COORDINATOR ITEMS

2. Discussion Regarding Suggested Changes to River View Park Reservation Application, Special Event Permit Application and Limits on Special Events

STAFF REPORT:

Recreation Coordinator Abello presented an overview outlining the necessity of updating the River View Park Reservation Application and the Special Event Permit Application and identified the recommended changes.

The Commission discussed the following in regards to the River View Park Reservation Application:

- Proposed changes to the security deposit;
- The addition of a line asking for the number of attendees;
- Require monitoring and enforcement of decibel levels for private reservations that provide non-amplified music;
- Suggest that the Sheriff's Department be provided with a decibel meter

The Commission discussed the following in regards to the Special Event Permit Application:

- Require two weeks in-between events;
- Expand bullet point regarding amplified music to include language pertaining to having a Code Enforcement Officer monitor sound levels during the event;
- Change the tier limits to 1 event per year of 2500-3000 attendees, up to 4 events per year of 1000-2500, up to 5 events per year of under 1000 attendees for a total of 10 special events annually;
- Research a possible reduction in the amount of the Sheriff's deposit

SPEAKERS:

Mark Derrick, 523 Meadow View Drive, Buellton, stated that loud non-amplified music during private park reservations is becoming a nuisance to the neighborhood and stated that a petition is circulating signed by Meadow Ridge residents opposing non-amplified music during private reservations.

Kathy Vreeland, Buellton Chamber of Commerce, spoke in support of Special Events to promote tourism and benefit Buellton's economy.

Richard Martin, 537 Meadow View Drive, Buellton, stated that loud non-amplified music during private park reservations is becoming a nuisance to the neighborhood.

Kady Fleckenstein, 259 Valley Dairy Road, Buellton, agreed that there should be a limit on the number of Special Events and expressed concerns with non-amplified music during private reservations.

The Commission discussed accepting the changes to the Special Event Application which included changing the tier section to reflect 1-4-5, expanding the bullet point regarding amplified music to include a requirement for a Code Enforcement officer be onsite to monitor the music making sure it is kept below 65 decibels and specify in the FAQ's section that there be a two weekend break between special events.

MOTION:

Commissioner Cavanaugh moved and Commissioner Crutchfield seconded the motion to accept the changes to the Special Event Application as stated in the discussion.

VOTE:

Motion passed with a 3-0 voice vote

The Commission discussed changes to the River View Park Reservation application as noted in the Staff Report and to add language to item #4 stating that any noise over 65 decibels is prohibited and that violations will be strictly enforced.

MOTION:

Commissioner Crutchfield moved and Commissioner Cavanaugh seconded the motion to accept the changes to the River View Park Reservation Application as discussed.

VOTE:

Motion passed with a 3-0 voice vote.

3. Commissioner Led Projects

None

RECREATION COORDINATOR'S REPORT

Recreation Coordinator Abello mentioned upcoming events including the Avenue of Flags Specific Plan workshop and updated the Commission on the status of the Village Park.

COMMISSION MEMBER COMMENTS

Commissioner Crutchfield commented that he would like to continue the discussion regarding landscaping of the slope near the Zaca Creek Golf Course, but there was no support from the Commission to bring the discussion back as a future agenda item.

ADJOURNMENT

The meeting was adjourned at 7:42 p.m. to the regular meeting of the Parks and Recreation Commission to be held Monday, July 27, 2015 at 6:00 p.m. in the City Council Chambers at 140 West Highway 246, Buellton.

Henry Shatavsky
Parks and Recreation Commission Vice Chair

ATTEST:

Clare Barcelona
Parks and Recreation Commission Secretary

An audio CD of this meeting is available upon request