



CITY OF BUELLTON

CITY COUNCIL AGENDA

**Regular Meeting of July 12, 2012 – 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California**

Materials related to an item on this agenda, as well as materials submitted to the City Council after distribution of the agenda packet, are available for public inspection in the Office of the City Clerk, located at 107 West Highway 246, during normal business hours.

CALL TO ORDER

Mayor Holly Sierra

PLEDGE OF ALLEGIANCE

Council Member John Connolly

ROLL CALL

Council Members Ed Andrisek, John Connolly, Judith Dale, Mayor Pro Tem Dave King, and Mayor Holly Sierra

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Limited to matters not otherwise appearing on the agenda. Limited to three (3) minutes per speaker. No action will be taken at this meeting.

CONSENT CALENDAR

(ACTION)

The following items are scheduled for consideration as a group. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

- 1. Minutes of June 28, 2012 Regular City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2011-12**
- 3. Designation of Voting Delegate and Alternate for 2012 League Annual Conference Business Meeting**
❖ (Staff Contact: City Clerk Reid)

PRESENTATIONS

PUBLIC HEARINGS

COUNCIL MEMBER COMMENTS

COUNCIL ITEMS

WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Council Member, the City Manager, or City Attorney may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Council Members to give verbal Committee Reports on any meetings recently held for which the Council Members are the City representatives thereto.

BUSINESS ITEMS

(POSSIBLE ACTION)

- 4. Discussion Regarding Naming BBQ Area at River View Park After Former Council Member Russ Hicks**
 - ❖ *(Staff Contact: City Manager Kunkel)*

CITY MANAGER’S REPORT

ADJOURNMENT

The next meeting of the City Council will be held on Thursday, July 26, 2012 at 6:00 p.m.

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES

Regular Meeting of June 28, 2012

**City Council Chambers, 140 West Highway 246
Buellton, California**

CALL TO ORDER

Mayor Holly Sierra called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Council Member Leo Elovitz led the Pledge of Allegiance

ROLL CALL

Present: Council Members Ed Andrisek, Judith Dale, Leo Elovitz, Mayor Pro Tem Dave King, and Mayor Holly Sierra

Staff: City Manager John Kunkel, City Attorney Ralph Hanson (Via Telephone), Planning Director Marc Bierdzinski, Finance Director Annette Muñoz, Station Commander Lt. Brad McVay, and City Clerk Linda Reid

REORDERING OF AGENDA

None

PUBLIC COMMENTS

Barbara Knecht, Buellton's Recreation Center Coordinator announced that "Arts on the Avenue" is scheduled for Saturday, July 7 from 11:00 a.m. to 4:00 p.m. and encouraged everyone to attend.

CONSENT CALENDAR

- 1. Minutes of June 19, 2012 Special City Council Meeting**
- 2. Minutes of June 14, 2012 Regular City Council Meeting**
- 3. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2011-12**
- 4. Amendment of Measure A Cooperative Agreement**

MOTION:

Motion by Council Member Andrisek, seconded by Mayor Pro Tem King, approving Items 1 through 4 of the consent calendar as listed, with an addition to the June 14, 2012 minutes, Item No. 10 as follows: Council was unaware Resolution No. 12-17 required a 4/5's vote in order to pass.

VOTE:

Motion passed by a roll call vote of 5-0.

PRESENTATIONS**5. Proclamation Recognizing Pam Gnekow for her Service to the Community**

Mayor Sierra read the Proclamation honoring Pam Gnekow for her service to the community and presented the proclamation to her.

Pam thanked the City Council for their continued support and thanked her staff for their tireless efforts.

PUBLIC HEARINGS

None

COUNCIL MEMBER COMMENTS

Council Member Andrisek announced that Louis Rybicki, a longtime watchmaker in Solvang passed away last week.

Council Member Dale stated that the Santa Barbara County Board of Supervisors will hold two special meetings in July to attempt to pass a resolution placing a measure on the November ballot to increase the County's Transient Occupancy Tax (TOT) rate from 10% to 12%.

COUNCIL ITEMS**6. Recognizing Outgoing Interim Council Member Leo Elovitz**

Mayor Sierra thanked outgoing Interim Council Member Leo Elovitz for his service to the City of Buellton and presented him with a commemorative plaque.

Council Member Elovitz thanked his fellow Council Members and staff for their support over the past six months.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Mayor Andrisek announced that he attended the Central Coast Water Authority Board Meeting and provided an oral report regarding the meeting.

BUSINESS ITEMS

7. Presentation of Statistics Concerning Camp 4

Dr. Mark Schniepp, Director of the California Economic Forecast in Santa Barbara provided a presentation regarding the 2012 economic forecast in Santa Barbara County and provided an update regarding Camp 4 and the economic impacts of the project.

8. Resolution No. 12-18 – "A Resolution of the City Council of the City of Buellton, California, Adopting the Fiscal Year 2012-13 Budget"

RECOMMENDATION:

That the City Council consider adoption of Resolution No. 12-18.

STAFF REPORT:

Finance Director Muñoz presented the staff report.

DOCUMENTS:

Staff Report with attachments (Resolution No. 12-18 and Fiscal Year 2012-13 Budget)

SPEAKERS/DISCUSSION:

Lt. Brad McVay, Santa Barbara County Sheriff's Department, thanked the Council and staff for working hard on the budget and assured the Council that the Sheriff's Department will continue to give the City excellent service.

Tina Erickson, Buellton, stated that the Sheriff's Department does a great job of protecting Buellton's residents.

The City Council discussed the following issues:

- The different cost saving scenarios regarding the Sheriff Department's contract provided by the Finance Director. A copy of the four different scenarios was entered into the record.
- The value of having a motor officer in Buellton
- Closing the Buellton substation three days per week
- Earmarking \$5,000 for the installation of irrigation pipe to bring water to the Dog Park in order for grass to be planted

MOTION:

Motion by Council Member Andrisek, seconded by Mayor Pro Tem King approving Resolution No. 12-18 – "A Resolution of the City Council of the City of Buellton, California, Adopting the Fiscal Year 2012-13 Budget", Adopting Scenario A regarding the Sheriff's Department (eliminating the Community Resources Officer, keeping the Motor Officer, and reducing the substation open office hours to two days per week, Tuesday and Thursday) and adding \$5,000 for irrigation pipe at the dog Park.

VOTE:

Motion passed by a roll call vote of 4-1, with Council Member Dale voting no.

9. Resolution No. 12-19 - “A Resolution of the City Council of the City of Buellton, California, Updating and Restating Personnel Rules for City Employees”**RECOMMENDATION:**

That the City Council consider adoption of Resolution No. 12-19.

STAFF REPORT:

Human Resources Director Reid presented the staff report.

DOCUMENTS:

Staff Report with attachments (Resolution No. 12-19, draft Personnel Rules)

SPEAKERS/DISCUSSION:

The City Council discussed the following issues:

- Clarifying Section 9.1-C – to say “City will observe the holiday on “that Monday” rather than on “the following Monday”
- Clarify Section 9.1-F – whether holiday pay is 2 times the hourly rate rather than 1.5 times
- Clarification of the definition that full time employees are those that work a minimum of 1000 hours per fiscal year
- Finance Department to keep a log of accumulated vacation/management/sick leave per employee

MOTION:

Motion by Mayor Pro Tem King, seconded by Council Member Andrisek approving Resolution No. 12-19 – “A Resolution of the City Council of the City of Buellton, California, Updating and Restating Personnel Rules for City Employees” with wording change to Section 9.1-C, staff to clarify other sections as listed above with Personnel Attorney, and Finance Director to keep log of accumulated vacation/management/sick leave per employee

VOTE:

Motion passed by a roll call vote of 5-0.

CITY COUNCIL OF BUELLTON AS SUCCESSOR AGENCY OF THE FORMER BUELLTON REDEVELOPMENT AGENCY

The Buellton City Council convened as the Buellton Successor Agency of the former Buellton Redevelopment Agency in order to discuss Item No. 10.

10. Resolution No. 12-02 - “A Resolution of the Successor Agency of the Former Buellton Redevelopment Agency, Adopting the Fiscal Year 2012-13 Successor Agency Budget”**RECOMMENDATION:**

That the Successor Agency consider adoption of Resolution No. 12-02.

STAFF REPORT:

Finance Director Muñoz presented the staff report.

DOCUMENTS:

Staff Report with attachments (Resolution No. 12-02, Exhibit A-Oversight Board Recognized Obligation Payment Schedule from July 1 – December 31, 2012, and Proposed FY 2012-13 Successor Agency Budget)

MOTION:

Motion by Agency Member Dale, seconded by Agency Vice Chair King, approving Resolution No. 12-02 – “A Resolution of the Successor Agency of the Former Buellton Redevelopment Agency, Adopting the Fiscal Year 2012-13 Successor Agency Budget”

VOTE:

Motion passed by a roll call vote of 5-0.

The City Council reconvened the regular City Council meeting.

CITY MANAGER’S REPORT

City Manager Kunkel announced that the California Joint Powers Insurance Authority (CJPIA) Annual Conference is scheduled for November 7-9 in San Francisco and that registration for the event is now open. Mr. Kunkel also discussed that trailer bills regarding the Redevelopment Agency have been dropped and encouraged everyone to write letters of opposition.

ADJOURNMENT

Mayor Sierra adjourned the regular meeting at 7:45 p.m. The next regular meeting of the City Council is scheduled for Thursday, July 12, 2012 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

BACK-UP/SUPPORT DATA IS AVAILABLE FOR COUNCIL REVIEW IN CITY HALL

The following is a list of claims to be ratified and approved for payment by the City Council at the **July 12, 2012** Council Meeting.

Listed below is a brief summary of the attached claims:

	EXHIBIT A		<u>\$ 180,526.20</u>
	EXHIBIT B		<u>\$ 12,637.62</u>
	Council Pay	6/22/12	\$ 2,326.95
	PAYROLL	6/30/12	<u>\$ 38,862.77</u>

TOTAL AMOUNT OF CLAIMS: \$ 234,353.54

	<u>FY 2010-11</u>	<u>FY 2011-12</u>
The total amount of claims and demands paid by the City for the Fiscal Year through July 3, 2012	\$ 8,292,201.58	\$ 9,441,254.73

AUTHORIZATION IS HEREBY GIVEN TO THE CITY TREASURER TO PAY ALL CLAIMS AS REVENUES BECOME AVAILABLE.

Check-Run	Seq#	Date	Vendor Name	Checking	# Obls	Discount	Net amount	Status
26569-	521	1	6/20/2012	335 MUNICIPAL CODE CORPORATION	1	.00	75.42	Logged
26570-	521	2	6/20/2012	587 KYLE ABELLO	1	.00	110.00	Logged
26571-	521	3	6/20/2012	698 CALIFORNIA STATE DISBURSEMENT	1	.00	1,613.50	Logged
26572-	522	1	6/28/2012	0 NORMA HUBBARD	1	.00	13.40	Logged
26573-	522	2	6/28/2012	0 SIMPLY ALOHA	1	.00	500.00	Logged
26574-	522	3	6/28/2012	0 KATE KOSLOSKY	1	.00	140.00	Logged
26575-	522	4	6/28/2012	0 RANCHO DE MARIA	1	.00	312.50	Logged
26576-	522	5	6/28/2012	0 SHAUN MAPES	1	.00	25.00	Logged
26577-	522	6	6/28/2012	43 BARBARA KNECHT	1	.00	208.07	Logged
26578-	522	7	6/28/2012	62 BUELLTON MEDICAL CENTER	1	.00	120.00	Logged
26579-	522	8	6/28/2012	76 CAL-COAST IRRIGATION, INC.	1	.00	73.01	Logged
26580-	522	9	6/28/2012	90 Ca1PERS LONG-TERM CARE PROGRAM	1	.00	84.25	Logged
26581-	522	10	6/28/2012	95 JOHN BARNETTE dba	1	.00	430.00	Logged
26582-	522	11	6/28/2012	115 CLINICAL LAB OF SAN BERNARDINO	1	.00	40.00	Logged
26583-	522	12	6/28/2012	118 COASTAL COPY, LP	3	.00	1,123.69	Logged
26584-	522	13	6/28/2012	119 CRAIG ADAMS	1	.00	100.00	Logged
26585-	522	14	6/28/2012	193 FIRST NATIONAL BANK OF OMAHA	8	.00	2,159.87	Logged
26586-	522	15	6/28/2012	199 FOSTER D. REIF	1	.00	100.00	Logged
26587-	522	16	6/28/2012	201 G E CAPITAL	1	.00	160.55	Logged
26588-	522	17	6/28/2012	203 GARY BROWN dba	2	.00	625.25	Logged
26589-	522	18	6/28/2012	230 HPC/EAGLE ENERGY	1	.00	1,150.25	Logged
26590-	522	19	6/28/2012	242 JASON L. FUSSEL	1	.00	100.00	Logged
26591-	522	20	6/28/2012	285 SANTA MARIA TIMES dba	2	.00	252.65	Logged
26592-	522	21	6/28/2012	303 ART MERCADO	1	.00	100.00	Logged
26593-	522	22	6/28/2012					** unused **
26594-	522	23	6/28/2012	326 MNS ENGINEERS, INC.	16	.00	32,913.00	Logged
26595-	522	24	6/28/2012	350 OLIVERA'S REPAIR, INC	1	.00	60.53	Logged
26596-	522	25	6/28/2012	352 P G & E	1	.00	22,403.01	Logged
26597-	522	26	6/28/2012	380 PRAXAIR DISTRIBUTION, INC.	1	.00	122.56	Logged
26598-	522	27	6/28/2012	390 QUINN COMPANY	4	.00	6,167.45	Logged
26599-	522	28	6/28/2012	395 RAFAEL RUIZ CLEANING	4	.00	5,274.00	Logged
26600-	522	29	6/28/2012	426 SAN LUIS PAPER CO.	1	.00	104.40	Logged
26601-	522	30	6/28/2012	429 SAFETY-KLEEN CORP.	1	.00	310.80	Logged
26602-	522	31	6/28/2012	506 THE CREDIT BUREAU	1	.00	18.82	Logged
26603-	522	32	6/28/2012	507 THE GAS COMPANY	1	.00	27.46	Logged
26604-	522	33	6/28/2012	529 TRANSFIRST	1	.00	500.49	Logged
26605-	522	34	6/28/2012	554 VENCO WESTERN, INC.	2	.00	12,163.09	Logged
26606-	522	35	6/28/2012	556 VERIZON WIRELESS	1	.00	400.04	Logged
26607-	522	36	6/28/2012	570 WAYNE KREPS, JR. dba	1	.00	12.93	Logged
26608-	522	37	6/28/2012	582 VINTAGE WALK, LLC OWNERS ASSOC	1	.00	104.00	Logged
26609-	522	38	6/28/2012	589 GERALD T. WITCHER	1	.00	100.00	Logged
26610-	522	39	6/28/2012	655 COAST NETWORK, INC.	1	.00	95.00	Logged
26611-	522	40	6/28/2012	669 HYDREX PEST CONTROL	1	.00	105.00	Logged
26612-	522	41	6/28/2012	677 WALLACE GROUP	1	.00	290.24	Logged
26613-	522	42	6/28/2012	684 BOB COVARRUBIAS	1	.00	125.79	Logged
26614-	522	43	6/28/2012	707 FLEX ONE - AFLAC	1	.00	91.00	Logged
26615-	522	44	6/28/2012	713 COASTAL COPY, LP	1	.00	483.80	Logged
26616-	522	45	6/28/2012	725 G. SOSA CONSTRUCTION, INC.	1	.00	40,000.00	Logged
26617-	522	46	6/28/2012	749 RIVIERA DEVELOPMENT, INC., dba	1	.00	2,131.01	Logged
26618-	522	47	6/28/2012	750 CENTER FOR HEARING HEALTH, INC	1	.00	485.00	Logged
26619-	522	48	6/28/2012	11105 ADRIENNE WALTER	1	.00	108.00	Logged
26620-	522	49	6/28/2012	11110 ALISON M. SMITH	1	.00	18.00	Logged
26621-	522	50	6/28/2012	11142 CHRISTOPHE MILLNER	1	.00	297.50	Logged

Check-Run	Seq#	Date	Vendor Name	Checking	# Obls	Discount	Net amount	Status
26622-	522	51	6/28/2012	11170 DONELLE MARTIN	1	.00	500.00	Logged
26623-	522	52	6/28/2012	11236 GARY GENE JOHNSON dba	1	.00	43.50	Logged
26624-	522	53	6/28/2012	11244 HERMILA SANCHEZ	1	.00	217.00	Logged
26625-	522	54	6/28/2012	11268 IRENE RINTA dba	1	.00	507.50	Logged
26626-	522	55	6/28/2012	11292 JOSHUA A. GRANT	1	.00	91.00	Logged
26627-	522	56	6/28/2012	11300 KAREN PALMER	1	.00	90.30	Logged
26628-	522	57	6/28/2012	11319 KYLE BATTY	1	.00	52.50	Logged
26629-	522	58	6/28/2012	11321 LAURA COGAN	1	.00	165.00	Logged
26630-	522	59	6/28/2012	11341 MAGDALENA JOHNSON	1	.00	47.60	Logged
26631-	522	60	6/28/2012	11343 MARIANNE MADSEN	1	.00	306.00	Logged
26632-	522	61	6/28/2012	11467 SHIRLEY F. WALLACE	1	.00	171.50	Logged
26633-	522	62	6/28/2012	11476 STEPHEN F. DUNLAP	1	.00	117.60	Logged
26634-	522	63	6/28/2012	11525 VICTORIA L. BENNETT	1	.00	56.00	Logged
26635-	523	1	6/29/2012	0 CHUMASH CASIN RESORT ENTERPRIS	1	.00	163.50	Logged
26636-	523	2	6/29/2012	0 BUELLTON INDUSTRIAL PARTNERS I	1	.00	3,210.08	Logged
26637-	523	3	6/29/2012	0 BUELLTON PROPERTIES INVESTMENT	1	.00	2,914.50	Logged
26638-	523	4	6/29/2012	0 OPERATIONS OF 655 CENTRAL AVE,	1	.00	693.50	Logged
26639-	523	5	6/29/2012	0 TOMRA PACIFIC	1	.00	844.50	Logged
26640-	523	6	6/29/2012	0 BUELLTON INDUSTRIAL PARTNERS I	1	.00	901.00	Logged
26641-	523	7	6/29/2012	0 GLOBAL SILICONES, INC	1	.00	3,900.00	Logged
26642-	523	8	6/29/2012	0 ALL SPORTS FITNESS CENTER	1	.00	645.25	Logged
26643-	523	9	6/29/2012	0 METRO PCS	1	.00	891.25	Logged
26644-	523	10	6/29/2012	0 NOVA SENSORS	1	.00	2,297.50	Logged
26645-	523	11	6/29/2012	199 FOSTER D. REIF	1	.00	100.00	Logged
26646-	523	12	6/29/2012	425 S Y V UNION HIGH SCHOOL	1	.00	25,244.00	Logged
26647-	523	13	6/29/2012	698 CALIFORNIA STATE DISBURSEMENT	1	.00	1,681.29	Logged
26648-	523	14	6/29/2012	11324 LEE LOPEZ	1	.00	144.00	Logged

** Total check discount ** .00
 ** Total check amount ** 180,526.20
 ** Total void discount ** .00
 ** Total void amount ** .00

Payments via Electronic Fund Transfer (EFT):

Payroll Taxes	6/22/12	120.80
FSA - Council	6/22/12	100.00
Bank Deposit Stamp	6/26/12	45.50
FSA - Staff	6/29/12	712.33
Payroll Taxes	7/3/12	10,720.45
UI/ETT Qtrly Pymt	7/3/12	938.54
Total		<hr/> \$ 12,637.62

FISCAL YEAR 2011-12 REVENUE AND EXPENDITURE RECAP

**As of May 31, 2012
91.7%
of the year elapsed**

<u>GENERAL FUND</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>% of Budget YTD</u>
Total Revenues	\$3,948,016.00	\$3,986,700.13	101%
Total Expenditures	\$4,089,459.00	\$3,279,734.67	80%
<u>SPECIAL FUNDS</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>% of Budget YTD</u>
Total Revenues	\$584,349.00	\$1,099,185.05	188%
Total Expenditures	\$2,240,746.00	\$2,364,521.19	106%
<u>WATER/SEWER</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>% of Budget YTD</u>
Total Revenues	\$2,044,800.00	\$1,777,725.88	87%
Total Expenditures	\$2,605,396.00	\$1,941,085.81	75%
<u>SUCCESSOR AGENCY</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>% of Budget YTD</u>
Total Revenues	\$825,000.00	\$426,554.06	52%
Total Expenditures	\$1,499,936.00	\$149,428.72	10%

The Revenue Status Report and Expenditure Status Report are available for your review.

The Cash Balances as of July 3, 2012 are as follows:

	Balance as of:	<u>FY 2010-11</u>	<u>FY 2011-12</u>
Checking			
Rabobank	7/3/12	0.00	226,681.99
Montecito Bnk&Trust	7/3/12	131,660.59	35,044.57
Total Checking		<u>131,660.59</u>	<u>261,726.56</u>
Savings/Investments			
LAIF-savings	5/31/12	12,828,040.33	13,041,976.14
Rabobank-money mkt	5/31/12	201,837.00	202,811.09
Morgan Stanley-bonds	5/31/12	0.00	375,000.00
Great Pacific-treasuries	5/31/12	0.00	0.00
First Empire-bonds	5/31/12	4,846,331.59	3,235,000.00
Total Savings/Investments		<u>17,876,208.92</u>	<u>16,854,787.23</u>
% of cash invested		28.03%	22.28%
Total Cash		<u><u>18,007,869.51</u></u>	<u><u>17,116,513.79</u></u>

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 3

To: The Honorable Mayor and City Council

From: Linda Reid, City Clerk

Meeting Date: July 12, 2012

Subject: Designation of Voting Delegate and Alternate for 2012 League Annual Conference Business Meeting

BACKGROUND

The League of California Cities Annual Conference is scheduled for September 5-7, 2012 in San Diego. An important part of the Annual Conference is the Annual Business Meeting, scheduled for Friday afternoon, September 7, at which time the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate and alternate voting delegate. Designation of the voting delegate and alternate must be done by Resolution or City Council action and cannot be accomplished by simply notifying the League office of the City's representatives to the Annual Business Meeting.

Typically, the Mayor and the Mayor Pro Tem are designated as the City's representatives to the Annual Business Meeting. Upon the decision of the City Council as to the voting delegate and the alternate voting delegate, the City Clerk will submit the required designation form with affirmation by the City Clerk of the City Council's action.

FISCAL IMPACT

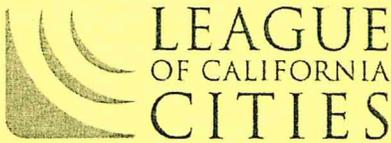
This item in itself will not cause any fiscal impact to the City.

RECOMMENDATION

That the City Council designate the Mayor as the City's voting delegate and the Mayor Pro Tem as the alternate voting delegate to the League of California Cities Annual Business Meeting.

ATTACHMENT

2012 Annual Conference Voting Memo and Procedures and Voting Delegate/Alternate Form



CITY: Buellton

2012 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to the League office by Wednesday, August 15, 2012. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: Holly Sierra

Title: Mayor

2. VOTING DELEGATE - ALTERNATE

Name: Dave King

Title: Mayor Pro Tem

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: Linda Reid E-mail lindar@cityofbuellton.com

Mayor or City Clerk _____ Phone: 805-688-5177
(circle one) (signature)

Date: July 12, 2012

Please complete and return by Wednesday, August 15th, to:

League of California Cities
ATTN: **Mary McCullough**
1400 K Street
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: mmccullough@cacities.org
(916) 658-8247

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 4

To: The Honorable Mayor and City Council

From: John Kunkel, City Manager

Meeting Date: July 12, 2012

Subject: Discussion Regarding Naming BBQ Area at River View Park
After Former Council Member Russ Hicks

BACKGROUND

At the City Council meeting of June 14, 2012, Mayor Sierra requested that staff agendaize naming the BBQ area at River View Park after former Council Member Russ Hicks. The City Council agreed by consensus to agendaize this item so staff is bringing it back for discussion and possible action.

FISCAL IMPACT

Undetermined, based on the City Council's action.

RECOMMENDATION

That the City Council determine if they want to name the BBQ area at River View Park after former Council Member Russ Hicks and if so, provide staff with appropriate direction.