



# CITY OF BUELLTON

## **SPECIAL MEETING - CITY COUNCIL AGENDA**

**Special Meeting of June 7, 2012 – 6:00 p.m.  
City Council Chambers, 140 West Highway 246  
Buellton, California**

Copies of staff reports or other written documentation relating to each item of business referred to on this Agenda are on file in the office of the City Clerk and are available for public inspection

### **CALL TO ORDER**

Mayor Holly Sierra

### **PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Dave King

### **ROLL CALL**

Council Members Ed Andrisek, Judith Dale, Leo Elovitz, Mayor Pro Tem Dave King, and Mayor Holly Sierra

### **PUBLIC COMMENTS**

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Limited to matters not otherwise appearing on the agenda. Limited to three (3) minutes per speaker. No action will be taken at this meeting.

### **BUSINESS ITEMS**

**(POSSIBLE ACTION)**

- 1. Third Review of Fiscal Year 2012-13 Preliminary City Budget**  
❖ (Staff Contact: Finance Director Muñoz)

### **ADJOURNMENT**

The next regular meeting of the City Council will be held on Thursday, June 14, 2012 at 6:00 p.m.

**CITY OF BUELLTON**  
City Council Agenda Staff Report

City Manager Review: JHK  
Council Agenda Item No.: 1

To: The Honorable Mayor and City Council

From: Annette Muñoz, Finance Director

Date: June 7, 2012

Subject: Third Review of Fiscal Year 2012-13 Preliminary City Budget

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**BACKGROUND**

The Preliminary Fiscal Year 2012-13 Budget will be presented for further review, possible revision and adoption at the regular City Council meeting of June 28, 2012. Prior to the adoption of the Budget, the Council may make any additions, changes or deletions as desired.

The Preliminary Budget document includes the following: revenue projections, budget spreadsheets and narrative portions for each department and fund, a summary of changes from the previous fiscal year by department and fund, and a summary of line item totals for all departments and funds.

**FISCAL IMPACT**

The fiscal impact will be determined as a result of any additions, changes or deletions made to the Budget by the Council.

**RECOMMENDATION**

That the City Council review the Preliminary Fiscal Year 2012-13 City Budget and give direction to staff regarding any desired changes.

**ATTACHMENT**

Attachment 1 - Proposed Preliminary Fiscal Year 2012-13 City Budget

**City of Buellton**

**Fiscal Year 2012-13  
Preliminary Budget**

City of Buellton  
 Projected Revenues vs Projected Expenditures  
 Fiscal Year 2012-13

001	General Fund	Projected Revenues	Projected Expenditures	Variance
401	City Council		129,343	
402	City Manager		166,413	
403	City Clerk		93,645	
404	City Attorney		125,050	
410	Non-Departmental		414,786	
411	Civic Complex		0	
420	Finance		237,939	
501	Public Safety-Police/Fire		1,943,759	
510	Leisure Services-Library		86,378	
550	Public Works-Street Lights		55,000	
557	Public Works-Engineering		134,575	
558	Public Works-General		518,956	
565	Planning		339,828	
	Sub total General Fund Depts	4,337,865	4,245,672	92,193
015	Storm Water	0	151,000	(151,000)
028	Parks	3,000	342,000	(339,000)
	Recreation	95,250	480,106	(384,856)
072	Landscape Maintenance	250	114,400	(114,150)
	<b>Total General Fund</b>	<b>4,436,365</b>	<b>5,333,178</b>	<b>(896,813)</b>
	<b>Special Revenue Funds</b>	<b>Projected Revenues</b>	<b>Projected Expenditures</b>	<b>Variance</b>
005	<b>Wastewater</b>	<b>624,550</b>	<b>915,184</b>	<b>(290,634)</b>
020	<b>Water</b>	<b>1,426,700</b>	<b>1,787,274</b>	<b>(360,574)</b>
023	<b>Housing</b>	<b>500</b>	<b>3,450</b>	<b>(2,950)</b>
024	<b>Traffic Mitigation</b>	<b>0</b>	<b>0</b>	<b>0</b>
025	<b>Gas Tax</b>	<b>197,769</b>	<b>336,000</b>	<b>(138,231)</b>
026	<b>Measure D</b>	<b>0</b>	<b>0</b>	<b>0</b>
027	<b>Local Transportation Fund</b>	<b>2,700</b>	<b>97,250</b>	<b>(94,550)</b>
029	<b>Transportation Planning</b>	<b>0</b>	<b>25,000</b>	<b>(25,000)</b>
031	<b>Measure A</b>	<b>300,450</b>	<b>298,898</b>	<b>1,552</b>
	<b>Total Special Revenue Funds</b>	<b>2,552,669</b>	<b>3,463,056</b>	<b>(910,387)</b>
	<b>Total-All Funds</b>	<b>6,989,034</b>	<b>8,796,234</b>	<b>(1,807,200)</b>

**REVENUE PROJECTIONS**  
**Fiscal Year 2012-13**

Account Number	Description	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
<b><u>GENERAL FUND</u></b>						
<b><u>TAXES</u></b>						
001-301-4001-000	Property Taxes - Secured	914,434	890,325	891,993	700,000	800,000
001-302-4002-000	Property Taxes - Unsecured	37,174	42,981	38,069	40,000	40,000
001-309-4007-000	Homeowners Exemption	8,174	7,523	7,701	6,500	6,500
001-310-4101-000	Franchise Fees	142,731	131,659	209,220	205,000	205,000
001-311-4102-000	Sales & Use Tax	1,067,339	1,109,051	1,149,460	900,000	1,100,000
001-311-4115-000	Sales Tax Compensation	472,395	304,998	403,292	300,000	400,000
001-312-4103-000	Transient Occupancy Tax	1,223,797	1,164,409	1,193,216	1,100,000	1,100,000
001-321-4106-000	Property Transfer Tax	22,350	16,143	15,703	11,000	11,000
	TOTAL:	3,888,394	3,667,089	3,908,655	3,262,500	3,662,500
<b><u>FEES &amp; PERMITS</u></b>						
001-357-4802-000	Zoning Clearance	1,440	1,440	1,080	1,000	1,000
001-378-4205-000	Engineering Fees	2,270	6,640	3,628	3,000	3,000
	TOTAL:	3,710	8,080	4,708	4,000	4,000
<b><u>FINES &amp; PENALTIES</u></b>						
001-340-4401-000	Criminal Fines and Penalties	31,699	34,980	45,077	26,000	26,000
001-342-4402-000	Fines & Fees	5,252	9,829	3,265	5,000	5,000
	TOTAL:	36,951	44,809	48,342	31,000	31,000
<b><u>USE OF MONEY &amp; PROPERTY</u></b>						
001-345-4904-000	Interest Income	237,765	59,896	69,087	10,000	50,000
001-346-4905-000	Rent	59,850	59,850	62,568	53,865	66,365
	TOTAL:	297,615	119,746	131,655	63,865	116,365

**REVENUE PROJECTIONS**  
**Fiscal Year 2012-13**

Account Number	Description	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
<b><u>GENERAL FUND</u></b>						
<b><u>REVENUES FROM OTHER AGENCIES</u></b>						
001-322-4107-000	Motor Vehicle In-Lieu	16,002	13,971	21,917	8,000	5,000
001-322-4116-000	MV License Fee Compensation	367,285	366,110	366,193	350,000	350,000
001-333-4506-000	CA Indian Gaming Grant	132,000	0	165,000	165,000	165,000
001-333-4510-000	CA Bikeways and Trails Grant	132,000	0	48,061	0	0
001-365-4907-000	CalTrans STIP Funding	0	0	0	0	0
001-376-4908-000	CA Proposition 1B Funding	3,764	0	0	52,951	0
	TOTAL:	651,051	380,081	601,171	575,951	520,000
<b><u>CHARGES FOR CURRENT SERVICES</u></b>						
001-348-4403-000	Special Event Fees	660	865	645	700	500
001-390-4917-000	Miscellaneous	12,585	59,103	18,032	10,000	3,500
	TOTAL:	13,245	59,968	18,677	10,700	4,000
<b>GENERAL FUND REVENUE</b>		<b>4,890,966</b>	<b>4,279,774</b>	<b>4,713,208</b>	<b>3,948,016</b>	<b>4,337,865</b>

**REVENUE PROJECTIONS**  
**Fiscal Year 2012-13**

Account Number	Description	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
<b><u>SPECIAL REVENUE FUNDS</u></b>						
<b><u>WASTEWATER ENTERPRISE FUND</u></b>						
005-345-4904-000	Interest	72,760	21,857	12,472	10,000	5,000
005-350-4602-000	Sewer Revenue	556,822	569,344	572,545	570,000	610,000
005-354-4605-000	Connection Fees	67,512	36,520	36,975	10,000	5,000
005-355-4606-000	Setup Fees	1,030	1,095	915	1,000	500
005-358-4607-000	Late Charges	4,167	4,312	4,413	4,300	4,000
005-390-4917-000	Miscellaneous	445	2,928	56	500	50
	TOTAL:	702,736	636,056	627,376	595,800	624,550
<b><u>STORM WATER FUND</u></b>						
015-345-4904-000	Interest	0	0	0	0	0
	TOTAL:	0	0	0	0	0
<b><u>WATER ENTERPRISE FUND</u></b>						
020-345-4904-000	Interest	59,000	18,062	11,300	12,000	4,000
020-349-4601-000	Bulk Water	13,554	11,567	10,787	10,000	4,000
020-350-4602-000	Water Sales	1,454,379	1,456,364	1,376,863	1,400,000	1,400,000
020-351-4603-000	Water Service Installation	1,685	1,450	1,515	800	500
020-354-4605-000	Connection Fees	31,350	19,240	41,600	10,000	5,000
020-355-4606-000	Setup Fees	1,030	1,095	915	1,000	600
020-358-4607-000	Late Charges	11,439	11,885	11,277	11,000	10,000
020-359-4608-000	Reinstatement Fee	3,968	2,778	3,189	2,700	2,100
020-389-4810-000	Infrastructure Contributions	0	53,200	36,000	0	0
020-390-4917-000	Miscellaneous	2,356	3,700	860	1,500	500
	TOTAL:	1,578,761	1,579,341	1,494,307	1,449,000	1,426,700
<b><u>HOUSING FUND</u></b>						
023-345-4904-000	Interest	10,039	7,711	7,165	4,500	500
023-388-4915-000	Housing Fees	42,818	42,818	160,854	0	0
	TOTAL:	52,857	50,529	168,019	4,500	500

## REVENUE PROJECTIONS Fiscal Year 2012-13

Account Number	Description	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
<b><u>SPECIAL REVENUE FUNDS</u></b>						
<b><u>TRAFFIC MITIGATION FUND</u></b>						
024-345-4904-000	Interest	126	0	25	0	0
024-384-4914-000	Traffic Mitigation Fees	12,210	12,807	17,856	2,000	0
	TOTAL:	12,336	12,807	17,881	2,000	0
<b><u>GAS TAX FUND</u></b>						
025-345-4904-000	Interest	26,799	9,613	6,344	5,000	2,000
025-376-4908-000	Surface Transportation Program	220,530	67,089	74,841	65,000	65,000
025-379-4909-000	Traffic Congestion Relief	39,848	43,097	0	0	0
025-380-4108-000	2105 Funds	25,254	23,593	24,859	25,482	23,360
025-380-4109-000	2106 Funds	18,584	17,260	17,944	18,181	20,424
025-380-4110-000	2107 Funds	33,582	31,409	33,182	33,911	33,525
025-380-4111-000	2107.5 Funds	1,000	0	1,000	1,000	1,000
025-380-4113-000	R & T 7360	0	0	38,645	53,550	52,460
025-383-4913-000	CalTrans Street Sweeping	0	0	0	0	0
	TOTAL:	365,597	192,061	196,815	202,124	197,769
<b><u>MEASURE D</u></b>						
026-345-4904-000	Interest	6,137	1,000	555	0	0
026-382-4113-000	Measure D	270,179	397,839	27	0	0
	TOTAL:	276,316	398,839	582	0	0
<b><u>LOCAL TRANSPORTATION FUND</u></b>						
027-345-4904-000	Interest	5,948	1,689	920	500	200
027-381-4910-000	SB 325 (LTF/TDA) - Bikeways	3,047	2,749	2,669	2,500	2,500
027-381-4911-000	SB 325 (LTF/TDA) - Roads	0	199	0	0	0
027-398-4923-000	Transfer from General Fund	0	0	0	0	0
	TOTAL:	8,995	4,637	3,589	3,000	2,700

**REVENUE PROJECTIONS**  
**Fiscal Year 2012-13**

Account Number	Description	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
<b><u>SPECIAL REVENUE FUNDS</u></b>						
<b><u>PARKS/RECREATION FUND</u></b>						
028-319-4301-000	Park Quimby Act Fees	0	66,190	20,684	0	0
028-320-5801-000	Buellton Recreation Program	79,750	75,897	100,313	65,000	65,000
028-320-5801-001	Recreation Program 50/50	0	808	17,528	1,000	10,000
028-320-5802-000	Buellton Recreation Program-Trips	0	27,817	21,373	20,000	20,000
028-320-5814-000	Park Reservation Fees	3,110	4,990	3,650	3,000	3,000
028-345-4904-000	Interest	4,924	0	0	0	0
028-390-4917-000	Miscellaneous	0	0	0	0	250
028-398-4923-000	Transfer from General Fund	0	0	0	0	0
	TOTAL:	87,784	175,701	163,548	89,000	98,250
<b><u>TRANSPORTATION PLANNING</u></b>						
029-345-4904-000	Interest	25	0	6	0	0
029-381-4912-000	STA Funding	13,529	0	25,160	0	0
029-398-4923-000	Transfer from General Fund	0	0	0	0	0
	TOTAL:	13,554	0	25,165	0	0
<b><u>MEASURE A</u></b>						
031-345-4904-000	Interest	0	0	333	450	450
031-382-4113-000	Measure A	0	0	280,710	282,825	300,000
	TOTAL:	0	0	281,043	283,275	300,450
<b><u>LANDSCAPE MAINTENANCE FUND</u></b>						
072-345-4904-000	Interest	6,863	1,358	540	450	250
	TOTAL:	6,863	1,358	540	450	250
<b>TOTAL SPECIAL REVENUES</b>		<b>3,105,799</b>	<b>3,051,329</b>	<b>2,978,867</b>	<b>2,629,149</b>	<b>2,651,169</b>
<b>TOTAL GENERAL FUND</b>		<b>4,890,966</b>	<b>4,279,774</b>	<b>4,713,208</b>	<b>3,948,016</b>	<b>4,337,865</b>
<b>TOTAL REVENUES</b>		<b>7,996,765</b>	<b>7,331,103</b>	<b>7,692,075</b>	<b>6,577,165</b>	<b>6,989,034</b>

**EXPENDITURE SUMMARY  
BY FUND/CATEGORY**

**Fiscal Year 2012-13 Budgeted Amounts**

<b>FUND</b>	<b>EMPLOYEE SERVICES</b>	<b>OPERATING &amp; MAINTENANCE</b>	<b>CAPITAL</b>	<b>TOTAL</b>
001 General	1,173,299	2,916,098	156,275	4,245,672
005 Wastewater	278,634	636,550	0	915,184
015 Storm Water	0	151,000	0	151,000
020 Water	285,224	1,502,050	0	1,787,274
023 Housing	0	3,450	0	3,450
024 Traffic Mitigation	0	0	0	0
025 Gas Tax	0	86,000	250,000	336,000
026 Measure D	0	0	0	0
027 Local Transportation	0	90,750	6,500	97,250
028 Parks/Recreation	305,506	503,000	13,600	822,106
029 Transportation Planning	0	25,000	0	25,000
031 Measure A	0	50,000	248,898	298,898
072 Landscape Maintenance	0	114,400	0	114,400
<b>TOTAL</b>	<b>\$2,042,663</b>	<b>\$6,078,298</b>	<b>\$675,273</b>	<b>\$8,796,234</b>
<b>Percent of Total</b>	<b>23.2%</b>	<b>69.1%</b>	<b>7.7%</b>	

**Fiscal Year 2011-12 Budgeted Amounts**

<b>FUND</b>	<b>EMPLOYEE SERVICES</b>	<b>OPERATING &amp; MAINTENANCE</b>	<b>CAPITAL</b>	<b>TOTAL</b>
001 General	1,079,192	2,807,716	136,217	4,023,125
005 Wastewater	248,968	620,480	0	869,448
015 Storm Water	0	151,000	0	151,000
020 Water	248,968	1,486,980	0	1,735,948
023 Housing	0	0	0	0
024 Traffic Mitigation	0	0	0	0
025 Gas Tax	0	90,000	200,000	290,000
026 Measure D	0	0	0	0
027 Local Transportation	0	75,000	6,500	81,500
028 Parks/Recreation	264,194	353,900	13,500	631,594
029 Transportation Planning	0	50,000	0	50,000
031 Measure A	0	50,000	231,175	281,175
072 Landscape Maintenance	0	109,400	0	109,400
<b>TOTAL</b>	<b>\$1,841,322</b>	<b>\$5,794,476</b>	<b>\$587,392</b>	<b>\$8,223,190</b>
<b>Percent of Total</b>	<b>22.4%</b>	<b>70.5%</b>	<b>7.1%</b>	

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 76,198	\$ 83,733	\$ 85,271	\$ 97,875	\$ 103,843
Operating & Maintenance	\$ 19,398	\$ 11,915	\$ 19,429	\$ 23,600	\$ 23,500
Capital	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
Department Total	\$ 95,596	\$ 95,648	\$ 104,700	\$ 123,475	\$ 129,343

**DEPARTMENT DESCRIPTION**

This Department represents the costs related to supporting the legislative body of the City. The City Council consists of five members and is the City's policy-making legislative body approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership.

DEPARTMENT EXPENDITURES

CITY COUNCIL  
001-401

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<b><u>EMPLOYEE SERVICES</u></b>							
5001 Staff Salaries	24,779	29,099	35,648	37,435	41,088	3,653	9.8%
5003 Council Salaries	25,200	26,400	20,768	21,120	21,120	0	0.0%
5004 Council Car Expense Allowance	4,500	4,500	3,540	3,600	3,600	0	0.0%
5100 Benefits	21,719	23,734	25,315	35,720	38,035	2,315	6.5%
<b>EMPLOYEE SERVICES SUBTOTAL:</b>	<b>76,198</b>	<b>83,733</b>	<b>85,271</b>	<b>97,875</b>	<b>103,843</b>	<b>5,968</b>	<b>6.1%</b>
<b><u>OPERATING &amp; MAINTENANCE</u></b>							
5301 Office Supplies	1,243	415	347	600	500	(100)	-16.7%
5402 Travel & Training	14,983	7,759	11,522	20,000	20,000	0	0.0%
5603 Computer Maintenance & Software	2,828	745	1,845	2,000	2,000	0	0.0%
6301 Miscellaneous	344	2,996	5,714	1,000	1,000	0	0.0%
<b>OPERATING &amp; MAINTENANCE SUBTOTAL:</b>	<b>19,398</b>	<b>11,915</b>	<b>19,429</b>	<b>23,600</b>	<b>23,500</b>	<b>(100)</b>	<b>-0.4%</b>
<b><u>CAPITAL</u></b>							
6504 Office Furniture	0	0	0	0	0	0	N/A
6505 Computer Equipment	0	0	0	2,000	2,000	0	0.0%
<b>CAPITAL SUBTOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>0.0%</b>
<b>CITY COUNCIL TOTAL:</b>	<b>95,596</b>	<b>95,648</b>	<b>104,700</b>	<b>123,475</b>	<b>129,343</b>	<b>5,868</b>	<b>4.8%</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Council Members (5)	5.00	5.00	5.00
City Clerk	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>
Total	5.40	5.40	5.40

5001 Staff Salaries \$41,088  
40% of City Clerk salary

5003 Council Salaries \$21,120  
20% of Council salary to be expended from Successor Agency budget

5004 Council Car Expense Allowance \$3,600  
20% of auto allowance to be expended from Successor Agency budget

5100 Benefits \$38,035

Operating & Maintenance

5301 Office Supplies \$500

5402 Travel & Training \$20,000  
Attendance at League of California Cities (LOCC) conferences, Channel Counties Division (LOCC) meetings, Council of Government meetings and miscellaneous seminars for the Mayor and Council Members.

5603 Computer Maintenance & Software \$2,000

6301 Miscellaneous \$1,000

Capital

6504 Office Furniture \$0

6505 Computer Equip \$2,000

Preliminary 6-7-12

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 164,558	\$ 108,696	\$ 156,258	\$ 153,080	\$ 161,113
Operating & Maintenance	\$ 14,218	\$ 27,702	\$ 4,566	\$ 5,800	\$ 5,300
Capital	\$ -	\$ 6,207	\$ -	\$ -	\$ -
Department Total	\$ 178,776	\$ 142,605	\$ 160,824	\$ 158,880	\$ 166,413

**DEPARTMENT DESCRIPTION**

This Department's primary purpose is to oversee the daily and routine operations of the City; to implement the goals, work programs and policies of the City Council by providing long-term planning coordination and administrative direction to City departments; and to inform and advise the City Council on issues, requirements and problems, both existing and anticipated.

DEPARTMENT EXPENDITURES

CITY MANAGER  
001-402

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
							Budget	Budget
<b><u>EMPLOYEE SERVICES</u></b>								
5001	Salaries	121,979	83,528	117,385	114,240	118,883	4,643	4.1%
5100	Benefits	42,579	25,168	38,873	38,840	42,230	3,390	8.7%
<b><u>EMPLOYEE SERVICES SUBTOTAL:</u></b>		<b>164,558</b>	<b>108,696</b>	<b>156,258</b>	<b>153,080</b>	<b>161,113</b>	<b>8,033</b>	<b>5.2%</b>
<b><u>OPERATING &amp; MAINTENANCE</u></b>								
5301	Office Supplies	483	305	441	500	300	(200)	-40.0%
5401	Membership & Publications	1,235	0	660	700	1,000	300	42.9%
5402	Travel & Training	1,831	3,301	2,443	3,000	3,000	0	0.0%
5603	Computer Maintenance & Software	1,425	992	570	1,000	500	(500)	-50.0%
6005	Recruitment Expense	9,244	21,688	0	0	0	0	N/A
6301	Miscellaneous	0	1,416	452	600	500	(100)	-16.7%
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>		<b>14,218</b>	<b>27,702</b>	<b>4,566</b>	<b>5,800</b>	<b>5,300</b>	<b>(500)</b>	<b>-8.6%</b>
<b><u>CAPITAL</u></b>								
6504	Office Furniture	0	6,207	0	0	0	0	N/A
6505	Computer Equipment	0	0	0	0	0	0	N/A
<b><u>CAPITAL SUBTOTAL:</u></b>		<b>0</b>	<b>6,207</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>CITY MANAGER TOTAL:</b>		<b>178,776</b>	<b>142,605</b>	<b>160,824</b>	<b>158,880</b>	<b>166,413</b>	<b>7,533</b>	<b>4.7%</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
City Manager	<u>0.80</u>	<u>0.80</u>	<u>0.80</u>
Total	0.80	0.80	0.80

5001 Salaries    \$118,883

5100 Benefits    \$42,230

Operating & Maintenance

5301 Office Supplies    \$300

5401 Membership & Publications    \$1,000

5402 Travel & Training    \$3,000

5603 Computer Maintenance & Software    \$500

6301 Miscellaneous    \$500

Capital

6504 Office Furniture    \$0

6505 Computer Equipment    \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 45,543	\$ 52,085	\$ 63,125	\$ 63,749	\$ 74,345
Operating & Maintenance	\$ 22,270	\$ 15,456	\$ 23,829	\$ 18,300	\$ 19,300
Capital	\$ 862	\$ -	\$ -	\$ 2,000	\$ -
Department Total	\$ 68,675	\$ 67,541	\$ 86,953	\$ 84,049	\$ 93,645

**DEPARTMENT DESCRIPTION**

This Department's primary purpose is to preserve and maintain the official documents of the City and to ensure that they are readily accessible to the public. The department is also responsible for the City's files, agendas, minutes, resolutions and ordinances, including non-land use permits and licenses, and maintains laws, codes and statutes.

DEPARTMENT EXPENDITURES

CITY CLERK  
001-403

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
							Budget	Budget
<b><u>EMPLOYEE SERVICES</u></b>								
5001	Salaries	30,974	36,373	44,560	46,794	51,360	4,566	9.8%
5100	Benefits	14,569	15,712	18,564	16,955	22,985	6,030	35.6%
<b><u>EMPLOYEE SERVICES SUBTOTAL:</u></b>		<b>45,543</b>	<b>52,085</b>	<b>63,125</b>	<b>63,749</b>	<b>74,345</b>	<b>10,596</b>	<b>16.6%</b>
<b><u>OPERATING &amp; MAINTENANCE</u></b>								
5301	Office Supplies	608	1,006	664	1,000	1,000	0	0.0%
5304	Code Updates	3,123	5,372	12,009	3,000	3,000	0	0.0%
5306	Advertising - Legal	5,396	4,641	3,152	6,000	3,500	(2,500)	-41.7%
5401	Membership & Publications	529	575	401	800	800	0	0.0%
5402	Travel & Training	1,173	505	1,112	3,000	3,000	0	0.0%
5603	Computer Maintenance & Software	371	254	1,514	1,000	1,000	0	0.0%
5809	Election Expense	11,074	553	2,775	1,500	5,000	3,500	233.3%
6301	Miscellaneous	(4)	2,551	2,202	2,000	2,000	0	0.0%
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>		<b>22,270</b>	<b>15,456</b>	<b>23,829</b>	<b>18,300</b>	<b>19,300</b>	<b>1,000</b>	<b>4.2%</b>
<b><u>CAPITAL</u></b>								
6504	Office Furniture	862	0	0	2,000	0	(2,000)	-100.0%
6505	Computer Equipment	0	0	0	0	0	0	N/A
6506	Office Equipment	0	0	0	0	0	0	N/A
<b><u>CAPITAL SUBTOTAL:</u></b>		<b>862</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>0</b>	<b>(2,000)</b>	<b>-100.0%</b>
<b>CITY CLERK TOTAL:</b>		<b>68,675</b>	<b>67,541</b>	<b>86,953</b>	<b>84,049</b>	<b>93,645</b>	<b>9,596</b>	<b>11.4%</b>

**EXPENDITURE DETAIL NARRATIVE**

**FISCAL YEAR 2012-13**

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
City Clerk	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total	0.50	0.50	0.50

5001 Salaries    \$51,360

5100 Benefits    \$22,985

Operating & Maintenance

5301 Office Supplies    \$1,000

5304 Code Updates    \$3,000  
 Buellton Municipal Code and Santa Barbara County Code updates.

5306 Advertising - Legal    \$3,500

5401 Membership & Publications    \$800  
 Dues for the City Clerk for the International Institute of Municipal Clerks Association;  
 Calif City Clerks Association dues; miscellaneous books and publications.

5402 Travel & Training    \$3,000  
 Attendance at conferences and seminars.

5603 Computer Maintenance & Software    \$1,000

5809 Election Expense    \$5,000

6301 Miscellaneous    \$2,000

**FISCAL YEAR 2012-13**

Capital

6504 Office Furniture    \$0

6505 Computer Equipment    \$0

6506 Office Equipment    \$0  
 Preliminary 6-7-12

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 99,234	\$ 143,004	\$ 132,112	\$ 90,550	\$ 125,050
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 99,234	\$ 143,004	\$ 132,112	\$ 90,550	\$ 125,050

**DEPARTMENT DESCRIPTION**

This Department's primary purpose is to advise the City Council and City Staff regarding legal matters and procedures, to act as the City prosecutor, to achieve compliance with City ordinances and to assure that legislative and administrative decisions are consistent with the law.

DEPARTMENT EXPENDITURES

CITY ATTORNEY  
001-404

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
<b><u>EMPLOYEE SERVICES</u></b>								
5001	Salaries	0	0	0	0	0	0	N/A
5100	Benefits	0	0	0	0	0	0	N/A
<b><u>EMPLOYEE SERVICES SUBTOTAL:</u></b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
 <b><u>OPERATING &amp; MAINTENANCE</u></b>								
5301	Office Supplies	0	0	0	0	0	0	N/A
5401	Membership & Publications	23	23	23	50	50	0	0.0%
5402	Travel & Training	0	0	0	500	0	(500)	-100.0%
5603	Computer Maintenance & Software	0	0	0	0	0	0	N/A
5701	Telephone	162	0	0	0	0	0	N/A
6204	Contract Services	99,049	142,971	132,089	90,000	125,000	35,000	38.9%
6301	Miscellaneous	0	9	0	0	0	0	N/A
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>		<b>99,234</b>	<b>143,004</b>	<b>132,112</b>	<b>90,550</b>	<b>125,050</b>	<b>34,500</b>	<b>38.1%</b>
 <b>CITY ATTORNEY TOTAL:</b>		<b>99,234</b>	<b>143,004</b>	<b>132,112</b>	<b>90,550</b>	<b>125,050</b>	<b>34,500</b>	<b>38.1%</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
City Attorney	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	0.00	0.00	0.00

5001 Salaries    \$0

5100 Benefits    \$0

Operating & Maintenance

5301 Office Supplies    \$0

5401 Membership & Publications   \$50  
       Santa Ynez Valley News

5402 Travel & Training    \$0

5603 Computer Maintenance & Software    \$0

5701 Telephone    \$0

6204 Contract Services    \$125,000  
       City Attorney contract services.

6301 Miscellaneous    \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 26,672	\$ 32,095	\$ 46,885	\$ 39,000	\$ 54,050
Operating & Maintenance	\$ 295,354	\$ 343,668	\$ 333,832	\$ 286,584	\$ 355,736
Capital	\$ -	\$ 3,677	\$ -	\$ 5,000	\$ 5,000
Department Total	\$ 322,026	\$ 379,440	\$ 380,718	\$ 330,584	\$ 414,786

**DEPARTMENT DESCRIPTION**

The Non-Departmental budget provides for those services and functions neither included nor attributed to the operation of any single department and which benefit more than one departmental operation.

DEPARTMENT EXPENDITURES

NON-DEPARTMENTAL

001-410

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<b><u>EMPLOYEE SERVICES</u></b>							
5100 Benefits	26,672	32,095	46,885	39,000	54,050	15,050	38.6%
<b><u>EMPLOYEE SERVICES SUBTOTAL:</u></b>	<b>26,672</b>	<b>32,095</b>	<b>46,885</b>	<b>39,000</b>	<b>54,050</b>	<b>15,050</b>	<b>38.6%</b>
<b><u>OPERATING &amp; MAINTENANCE</u></b>							
5201 Insurance - Liability	45,679	44,666	51,119	41,000	40,000	(1,000)	-2.4%
5202 Insurance - Property	5,848	6,165	3,681	4,220	5,206	986	23.4%
5203 Insurance - Bond	420	1,391	0	0	1,000	1,000	N/A
5301 Office Supplies	5,521	9,729	10,388	6,300	6,300	0	0.0%
5303 Postage	3,750	5,439	2,492	3,600	3,000	(600)	-16.7%
5305 Equipment Rental	11,086	11,456	12,417	12,000	12,000	0	0.0%
5401 Membership & Publications	5,663	5,330	4,743	6,000	5,500	(500)	-8.3%
5402 Travel & Training	483	368	702	800	800	0	0.0%
5601 Data Processing Contract Maintenance	0	0	0	0	0	0	N/A
5602 Internet Access / Website Maintenance	2,482	9,996	1,330	2,700	3,500	800	29.6%
5603 Computer Maintenance & Software	3,087	4,374	12,013	12,000	10,000	(2,000)	-16.7%
5701 Telephone	3,668	3,780	4,078	3,800	3,800	0	0.0%
5702 Utilities - Gas	624	666	697	700	800	100	14.3%
5703 Utilities - Electric	8,394	8,218	9,042	9,000	9,000	0	0.0%
5704 Utilities - Water	1,626	1,530	1,212	1,800	1,800	0	0.0%
5705 Utilities - Sewer	432	858	858	900	900	0	0.0%
5804 Animal Control	27,698	29,097	29,097	30,000	31,500	1,500	5.0%
5805 Visitors Bureau	116,053	135,365	115,167	65,627	122,900	57,273	87.3%
5806 Newsletter	5,024	7,473	4,513	7,000	10,000	3,000	42.9%
5807 Community Organization Support	33,019	33,666	42,862	57,500	55,000	(2,500)	-4.3%
5807 Undesignated Miscellaneous Support	0	0	0	0	15,000	15,000	N/A
5808 Miscellaneous Recognition Items	6,829	7,334	8,333	7,000	5,500	(1,500)	-21.4%
5812 SB Co Mental Health Assessment Team (MHAT)	2,089	2,169	2,169	2,337	2,430	93	4.0%
6005 Recruitment Expense	1,707	2,773	2,472	2,000	2,500	500	25.0%
6009 LAFCO Contribution	1,460	1,567	1,646	1,700	1,700	0	0.0%
6012 Transfer to Other Funds	0	0	0	0	0	0	N/A
6017 Emergency Operations	0	6,975	4,600	5,000	2,000	(3,000)	-60.0%
6301 Miscellaneous	2,712	3,282	8,200	3,600	3,600	0	0.0%
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>	<b>295,354</b>	<b>343,668</b>	<b>333,832</b>	<b>286,584</b>	<b>355,736</b>	<b>69,152</b>	<b>20.7%</b>
<b><u>CAPITAL</u></b>							
6503 Vehicle Replacement	0	0	0	5,000	5,000	(2)	0.0%
6505 Office Furniture	0	0	0	0	0	0	N/A
6505 Computer Equipment	0	3,677	0	0	0	0	N/A
6507 Improvements	0	0	0	0	0	0	N/A
<b><u>CAPITAL SUBTOTAL:</u></b>	<b>0</b>	<b>3,677</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0.0%</b>
<b>NON-DEPARTMENTAL TOTAL:</b>	<b>322,026</b>	<b>379,440</b>	<b>380,718</b>	<b>330,584</b>	<b>414,786</b>	<b>84,202</b>	<b>25.5%</b>

Preliminary 6-7-12

**DEPARTMENT EXPENDITURES**

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- (1) This incorporates the grant to the SYV Senior Citizens' Foundation (\$35,000 - program support), People Helping People (\$3,000 - for program support, ADCAP, and \$5,000 specifically for Buellton Afterschool Program), the Santa Barbara Foodbank (\$5,000), SYV Fruit and Vegetable Rescue (5,000) and Paws Park (\$2,000).
- (2) Vehicle Replacement, carryforward \$10,000 for a total of \$15,000.

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Employee Services

5100 Benefits    \$54,050  
    Medical Benefits for retired employees

Operating & Maintenance

5201 Insurance - Liability \$40,000  
    80% of the City's liability insurance; 10% is charged to the Wastewater and Water funds respectively.

5202 Insurance - Property    \$5,206  
    20% of the City's fire insurance costs; 40% is charged to the Wastewater and Water funds respectively. Includes earthquake and flood insurance on City property.

5203 Insurance - Bond \$1,000  
    City Manager bond insurance per contract

5301 Office Supplies    \$6,300  
    Copier expense for all departments.

5303 Postage    \$3,000

5305 Equipment Rental    \$12,000  
    Lease cost of a copier and postage meter.

5401 Membership & Publications    \$5,500  
    League of California Cities dues, miscellaneous dues and various publications.

5402 Travel & Training    \$800

5601 Data Processing Contract Maintenance    \$0

5602 Internet Access / Website Maintenance    \$3,500  
    Includes \$1,000 annual maintenance for Buellton App

**FUND: 001-GENERAL**  
**FISCAL YEAR 2012-13**

**DEPARTMENT: 410/NON-DEPARTMENTAL**

- 5603 Computer Maintenance & Software \$10,000  
Update Office product
- 5701 Telephone \$3,800
- 5702 Utilities - Gas \$800
- 5703 Utilities - Electric \$9,000
- 5704 Utilities - Water \$1,800  
50% of water used at 140 W. Highway 246.
- 5705 Utilities - Sewer \$900
- 5804 Animal Control \$31,500  
Contract for services with County Animal Control.
- 5805 Visitors Bureau \$122,900  
Contract for advertising services based on 10% of prior year's Transient Occupancy Tax receipts.
- 5806 Newsletter \$10,000  
Cost of printing the Buellton Banner.
- 5807 Community Organization Support \$55,000  
Senior Center, People Helping People, Foodbank, SYV Fruit & Vegetable Rescue, and Paws Park.
- 5807 Undesignated Misc Support \$15,000
- 5808 Miscellaneous Recognition Items \$5,500  
Miscellaneous award items for various organizations and employee recognition
- 5812 Mental Health Assessment Team (MHAT) Services \$2,430  
Santa Barbara County Mental Health Assessment Team (MHAT) Services.
- 6005 Recruitment Expense \$2,500  
Expenses related to new employee recruitment.
- 6009 LAFCO Contribution \$1,700  
City's share of LAFCO's operating costs.

Preliminary 6-7-12

FISCAL YEAR 2012-13

6012 Transfer to Other Funds \$0

6017 Emergency Operations \$2,000

One CERT class and miscellaneous emergency preparedness tasks.

6301 Miscellaneous \$3,600

Capital

6503 Vehicle Replacement \$5,000  
City Hall vehicle

6504 Office Furniture \$0

6505 Computer Equipment \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ -	\$ 450	\$ -	\$ -	\$ -
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ -	\$ 450	\$ -	\$ -	\$ -

**DEPARTMENT DESCRIPTION**

The Civic Complex budget provides for the expenses related to the acquisition and preliminary plans for developing property to be used as a City Hall/Civic Complex.

DEPARTMENT EXPENDITURES

CIVIC COMPLEX  
001-411

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
<u>OPERATING &amp; MAINTENANCE</u>								
6002	Property Acquisition Fees	0	450	0	0	0	0	N/A
6201	Contract Services	0	0	0	0	0	0	N/A
<u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u>		0	450	0	0	0	0	N/A
CIVIC COMPLEX TOTAL:		0	450	0	0	0	0	N/A

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

6002 Property Acquisition Fees \$0

6201 Contract Services \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 156,393	\$ 134,550	\$ 114,440	\$ 129,224	\$ 155,089
Operating & Maintenance	\$ 25,804	\$ 29,904	\$ 30,110	\$ 32,440	\$ 32,850
Capital	\$ -	\$ -	\$ -	\$ 8,000	\$ 50,000
Department Total	\$ 182,197	\$ 164,453	\$ 144,550	\$ 169,664	\$ 237,939

**DEPARTMENT DESCRIPTION**

The Finance Department provides for the overall financial management of the City and includes Personnel and Data Processing. Major activities include projecting and collecting revenues, preparing the annual budget, controlling and disbursing all expenditures, purchasing equipment and supplies, investing City monies, and personnel, risk management and data processing functions. The department is responsible for the billing of all utility customers for the services of water and wastewater collection.

DEPARTMENT EXPENDITURES

FINANCE  
001-420

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
							Budget	Budget
<b><u>EMPLOYEE SERVICES</u></b>								
5001	Salaries	106,496	92,101	77,586	83,639	101,579	17,940	21.4%
5100	Benefits	49,897	42,449	36,854	45,585	53,510	7,925	17.4%
<b><u>EMPLOYEE SERVICES SUBTOTAL:</u></b>		<b>156,393</b>	<b>134,550</b>	<b>114,440</b>	<b>129,224</b>	<b>155,089</b>	<b>25,865</b>	<b>20.0%</b>
<b><u>OPERATING &amp; MAINTENANCE</u></b>								
5301	Office Supplies	1,267	1,973	968	2,000	1,500	(500)	-25.0%
5302	Printing	0	0	0	0	0	0	N/A
5401	Membership & Publications	469	434	680	800	800	0	0.0%
5402	Travel & Training	5,338	1,557	3,289	3,500	3,500	0	0.0%
5601	Data Processing Contract Maintenance	4,100	4,273	4,273	5,000	5,000	0	0.0%
5603	Computer Maintenance & Software	485	1,254	2,058	2,500	2,500	0	0.0%
6004	Audit	4,947	6,167	7,222	6,440	7,350	910	14.1%
6201	Contract Services	9,224	14,240	11,486	12,000	12,000	0	0.0%
6301	Miscellaneous	(26)	7	135	200	200	0	0.0%
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>		<b>25,804</b>	<b>29,904</b>	<b>30,110</b>	<b>32,440</b>	<b>32,850</b>	<b>410</b>	<b>1.4%</b>
<b><u>CAPITAL</u></b>								
6504	Office Furniture	0	0	0	5,000	0	(5,000)	-100.0%
6505	Computer Equipment	0	0	0	3,000	50,000	47,000	1566.7%
6506	Office Equipment	0	0	0	0	0	0	N/A
<b><u>CAPITAL SUBTOTAL:</u></b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>8,000</b>	<b>50,000</b>	<b>42,000</b>	<b>525.0%</b>
<b>FINANCE TOTAL:</b>		<b>182,197</b>	<b>164,453</b>	<b>144,550</b>	<b>169,664</b>	<b>237,939</b>	<b>68,275</b>	<b>40.2%</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Finance Director	0.50	0.50	0.50
Accounting Technicians (2)	0.70	0.70	0.70
Staff Assistant	<u>0.00</u>	<u>0.00</u>	<u>0.25</u>
<b>Total</b>	<b>1.20</b>	<b>1.20</b>	<b>1.45</b>

5001 Salaries    \$101,579

5100 Benefits    \$53,510

Operating & Maintenance

5301 Office Supplies    \$1,500

5302 Printing    \$0

5401 Membership & Publications    \$800

Membership dues for the California Society of Municipal Finance Officers (CSMFO) and the Government Finance Officers Association (GFOA); miscellaneous publications.

5402 Travel & Training    \$3,500

Attendance at conferences and seminars

5601 Data Processing Contract Maintenance    \$5,000

Contract support for accounting programs.

5603 Computer Maintenance & Software    \$2,500

6004 Audit    \$7,350

33 1/3% of the cost.

6201 Contract Services    \$12,000

Hinderliter De Llamas, HDL Coren & Cone

6301 Miscellaneous    \$200

Preliminary 6-7-12

FISCAL YEAR 2012-13

Capital

6504 Office Furniture    \$0

6505 Computer Equipment    \$50,000  
Accounting software set-aside

6506 Office Equipment    \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 1,634,309	\$ 1,741,416	\$ 1,804,188	\$ 1,855,592	\$ 1,943,759
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 1,634,309	\$ 1,741,416	\$ 1,804,188	\$ 1,855,592	\$ 1,943,759

**DEPARTMENT DESCRIPTION**

The City of Buellton contracts with the Santa Barbara County Sheriff's Department for law enforcement services within the City, including patrol, criminal investigations, traffic safety and accident investigations, crime prevention and crime suppression. The primary purpose of the organization is to protect life and property.

The Santa Barbara County Fire Department provides staffing at County Fire Station 31 in Buellton. The City subsidizes staffing at County Fire Station 31 through funding for a full-time Firefighter/Paramedic position in order to meet National Fire Protection Association minimum staffing standards and the California Occupational Safety and Health Association's "2-in/2-out" requirement.

DEPARTMENT EXPENDITURES

PUBLIC SAFETY - POLICE & FIRE  
001-501

<u>OPERATING &amp; MAINTENANCE</u>		2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
5703	Utilities - Electric	3,565	3,962	4,441	4,000	4,000	0	0.0%
6201	Contract Services - Police	1,467,156	1,577,179	1,625,211	1,657,492	1,738,759	81,267	4.9%
6208	Contract Services - Fire	163,588	160,276	174,536	194,100	201,000	6,900	3.6%
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>		<b>1,634,309</b>	<b>1,741,416</b>	<b>1,804,188</b>	<b>1,855,592</b>	<b>1,943,759</b>	<b>88,167</b>	<b>4.8%</b>
<b>PUBLIC SAFETY TOTAL:</b>		<b>1,634,309</b>	<b>1,741,416</b>	<b>1,804,188</b>	<b>1,855,592</b>	<b>1,943,759</b>	<b>88,167</b>	<b>4.8%</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

5703 Utilities - Electric \$4,000

6201 Contract Services \$1,738,759

Contract with the County of Santa Barbara Sheriff's Department for public safety services and traffic enforcement. Includes \$13,000 for estimated overtime pay.

6208 Contract Services \$201,000

Contract with the County of Santa Barbara's Fire Department for 33% of the salary for a Firefighter/Paramedic.

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 79,520	\$ 77,134	\$ 81,504	\$ 82,650	\$ 86,378
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 79,520	\$ 77,134	\$ 81,504	\$ 82,650	\$ 86,378

**DEPARTMENT DESCRIPTION**

This Department provides a building and utilities for the Buellton Branch of the County Library, operated by contract with the City of Lompoc Library System.

DEPARTMENT EXPENDITURES

LEISURE SERVICES - LIBRARY  
001-510

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
							Budget	Budget
<b><u>OPERATING &amp; MAINTENANCE</u></b>								
5702	Utilities - Gas	3,840	1,710	2,952	2,800	2,800	0	0.0%
5703	Utilities - Electric	3,054	2,895	2,790	3,500	3,500	0	0.0%
5704	Utilities - Water	1,626	1,530	1,212	1,800	1,800	0	0.0%
6201	Contract Services	71,000	71,000	74,550	74,550	78,278	3,728	5.0%
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>		<b>79,520</b>	<b>77,134</b>	<b>81,504</b>	<b>82,650</b>	<b>86,378</b>	<b>3,728</b>	<b>4.5%</b>
 <b>LIBRARY TOTAL:</b>		 <b>79,520</b>	 <b>77,134</b>	 <b>81,504</b>	 <b>82,650</b>	 <b>86,378</b>	 <b>3,728</b>	 <b>4.5%</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

5702 Utilities - Gas    \$2,800

5703 Utilities - Electric    \$3,500

5704 Utilities - Water    \$1,800  
50% of water used at 140 W. Highway 246.

6201 Contract Services    \$78,278  
Contract with the Lompoc Library System to manage the Buellton Library.

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 46,343	\$ 44,843	\$ 49,545	\$ 55,000	\$ 55,000
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 46,343	\$ 44,843	\$ 49,545	\$ 55,000	\$ 55,000

**DEPARTMENT DESCRIPTION**

This Fund provides funding for the power for general street lighting.

DEPARTMENT EXPENDITURES

PUBLIC WORKS - STREET LIGHTS  
001-550

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
<u>OPERATING &amp; MAINTENANCE</u>								
5703	Utilities - Electric	46,343	44,843	49,545	55,000	55,000	0	0.0%
<u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u>		<u>46,343</u>	<u>44,843</u>	<u>49,545</u>	<u>55,000</u>	<u>55,000</u>	<u>0</u>	<u>0.0%</u>
 <u>STREET LIGHTS TOTAL:</u>		 <u>46,343</u>	 <u>44,843</u>	 <u>49,545</u>	 <u>55,000</u>	 <u>55,000</u>	 <u>0</u>	 <u>0.0%</u>

FUND: 001-GENERAL

DEPARTMENT: 550/PUBLIC WORKS  
STREET LIGHTS

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

5703 Utilities - Electric \$55,000

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 105,048	\$ 139,344	\$ 73,801	\$ 94,000	\$ 64,000
Capital	\$ 541,419	\$ -	\$ -	\$ 102,951	\$ 70,575
Department Total	\$ 646,467	\$ 139,344	\$ 73,801	\$ 196,951	\$ 134,575

**DEPARTMENT DESCRIPTION**

This Department provides for the engineering and public works requirements of the City. The City Engineer administers the City's street capital improvement and traffic engineering programs and provides engineering support and administration of various public works projects.

DEPARTMENT EXPENDITURES

PUBLIC WORKS - ENGINEERING  
001-557

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<b><u>OPERATING &amp; MAINTENANCE</u></b>							
6101 Development Permit Processing	2,963	4,205	4,355	4,000	4,000	0	0.0%
6201 Contract Services	68,570	83,660	69,446	75,000	60,000	(15,000)	-20.0%
6202 Engineering Services	33,515	51,420	0	0	0	0	N/A
6202 Engineering Services - Prop1B	0	60	0	15,000	0	(15,000)	-100.0%
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>	<b>105,048</b>	<b>139,344</b>	<b>73,801</b>	<b>94,000</b>	<b>64,000</b>	<b>(30,000)</b>	<b>-31.9%</b>
<b><u>CAPITAL</u></b>							
6507 Improvements	541,419	0	0	65,000	65,000	0	0.0%
6507 Improvements - Prop 1B	0	0	0	37,951	5,575	(32,376)	-85.3%
<b><u>CAPITAL SUBTOTAL:</u></b>	<b>541,419</b>	<b>0</b>	<b>0</b>	<b>102,951</b>	<b>70,575</b>	<b>(32,376)</b>	<b>-31.4%</b>
<b>ENGINEERING TOTAL:</b>	<b>646,467</b>	<b>139,344</b>	<b>73,801</b>	<b>196,951</b>	<b>134,575</b>	<b>(62,376)</b>	<b>-31.7%</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

6101 Development Permit Processing \$4,000

6201 Contract Services \$60,000

6202 Engineering Services \$0

Capital

6507 Improvements \$65,000

6507 Improvements \$5,575  
Prop 1B - Local Streets and Roads Improvement

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 272,080	\$ 274,983	\$ 274,655	\$ 291,779	\$ 336,631
Operating & Maintenance	\$ 94,537	\$ 115,632	\$ 128,907	\$ 137,100	\$ 153,625
Capital	\$ -	\$ -	\$ 2,214	\$ 10,666	\$ 28,700
Department Total	\$ 366,617	\$ 390,615	\$ 405,776	\$ 439,545	\$ 518,956

**DEPARTMENT DESCRIPTION**

The Public Works Department maintains, repairs and rebuilds, as required, all streets, curbs, gutters and sidewalks; maintains street signs, all warning and informational signs and street surface painting. The Department is also responsible for the overall maintenance for City Hall and City facilities as well as landscaping City-owned medians and property.

DEPARTMENT EXPENDITURES

PUBLIC WORKS - GENERAL

001-558

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<b><u>EMPLOYEE SERVICES</u></b>							
5001 Salaries	185,124	187,612	185,976	189,664	219,416	29,752	15.7%
5100 Benefits	86,956	87,371	88,679	102,115	117,215	15,100	14.8%
<b>EMPLOYEE SERVICES SUBTOTAL:</b>	<b>272,080</b>	<b>274,983</b>	<b>274,655</b>	<b>291,779</b>	<b>336,631</b>	<b>44,852</b>	<b>15.4%</b>
<b><u>OPERATING &amp; MAINTENANCE</u></b>							
5301 Office Supplies	73	62	220	200	200	0	0.0%
5401 License,Membership & Publications	0	0	0	0	1,000	1,000	N/A
5402 Travel & Training	257	451	494	475	3,500	3,025	636.8%
5503 Tools	1,458	264	844	3,500	4,500	1,000	28.6%
5504 Laundry - Uniforms	1,021	832	703	750	750	0	0.0%
5506 Fuel - Vehicles	4,168	4,863	4,898	6,650	9,000	2,350	35.3%
5507 Maintenance - Vehicles	1,799	4,426	2,362	4,000	4,000	0	0.0%
5508 Landscape Maintenance Program	0	0	0	0	0	0	N/A
5509 Maintenance / Repair	33,764	37,480	40,947	41,900	50,000	8,100	19.3%
5510 Safety Equipment	321	1,031	882	950	950	0	0.0%
5511 Signs	0	0	645	950	2,000	1,050	110.5%
5603 Computer Maintenance & Software	0	0	0	475	475	0	0.0%
5701 Telephone	1,400	1,140	1,258	2,300	2,300	0	0.0%
5703 Utilities - Electric	968	0	0	950	950	0	0.0%
5704 Utilities - Water	20,370	39,067	25,116	32,000	32,000	0	0.0%
6201 Contract Services	28,938	26,014	50,537	42,000	42,000	0	0.0%
<b>OPERATING &amp; MAINTENANCE SUBTOTAL:</b>	<b>94,537</b>	<b>115,632</b>	<b>128,907</b>	<b>137,100</b>	<b>153,625</b>	<b>16,525</b>	<b>12.1%</b>
<b><u>CAPITAL</u></b>							
6503 Vehicle Replacement	0	0	0	10,666	21,700	11,034	103.5%
6507 Improvements	0	0	2,214	0	0	0	N/A
6508 Equipment	0	0	0	0	7,000	7,000	N/A
<b>CAPITAL SUBTOTAL:</b>	<b>0</b>	<b>0</b>	<b>2,214</b>	<b>10,666</b>	<b>28,700</b>	<b>18,034</b>	<b>169.1%</b>
<b>PUBLIC WORKS - GENERAL TOTAL:</b>	<b>366,617</b>	<b>390,615</b>	<b>405,776</b>	<b>439,545</b>	<b>518,956</b>	<b>79,411</b>	<b>18.1%</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Public Works Director	0.40	0.40	0.40
Fieldmen (6)	2.00	2.00	2.40
Groundskeeper	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total	3.40	3.40	3.80

5001 Salaries    \$219,416

5100 Benefits    \$117,215

Operating & Maintenance

5301 Office Supplies    \$200

5401 License, Membership & Publications    \$1,000

5402 Travel & Training    \$3,500

5503 Tools    \$4,500

5504 Laundry - Uniforms    \$750

33 1/3% of laundry and uniform service for Public Works employees; 100% for Groundskeeper.

5506 Fuel - Vehicles    \$9,000

5507 Maintenance - Vehicles    \$4,000

5508 Landscape Maintenance Program    \$0

5509 Maintenance / Repair    \$50,000

City buildings, facilities, infrastructure and equipment maintenance and repair.

5510 Safety Equipment    \$950

33 1/3% of cost for Public Works employees; 100% for Groundskeeper.

5511 Building Maintenance/Signs    \$2,000

Preliminary 6-7-12

FISCAL YEAR 2012-13

5603 Computer Maintenance & Software \$475

5701 Telephone \$2,300

5703 Utilities - Electric \$950

5704 Utilities - Water \$32,000

Irrigation water use on Avenue of Flags medians.

6201 Contract Services \$42,000

Contract services for miscellaneous tree trimming, 33 1/3% of mapping services, 33 1/3% of answering service, 60% of janitorial service, fire extinguisher servicing and monthly service agreement for security system at City Hall.

Capital

6503 Vehicle Replacement \$21,700

40% Replacement of 92' Crown Vic and 2000 Ford Explorer plus \$2,500 set aside for Public Works truck.

6507 Improvements \$0

6508 Equipment \$7,000

Grinder and speed limit radar sign

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 270,650	\$ 270,439	\$ 267,269	\$ 304,485	\$ 288,228
Operating & Maintenance	\$ 83,050	\$ 138,430	\$ 74,460	\$ 126,100	\$ 51,600
Capital	\$ 1,479	\$ -	\$ -	\$ 5,600	\$ -
Department Total	\$ 355,179	\$ 408,869	\$ 341,729	\$ 436,185	\$ 339,828

**DEPARTMENT DESCRIPTION**

The Planning Department encompasses current planning, long range planning, economic development, redevelopment, and code enforcement functions. Current planning is the processing of development applications, providing staff support for the Planning Commission, and providing planning information to the public at the counter and over the telephone. Long range planning consists of updates to the General Plan, and Zoning Ordinance amendments. Economic development activities include implementing the policies and programs of the Economic Development Element of the General Plan and being a member of the Economic Development Task Force. Redevelopment includes implementing the policies and programs of the Buellton Redevelopment Implementation Plan. Code enforcement is the investigation of violations of the Municipal Code and associated abatement actions.

DEPARTMENT EXPENDITURES

COMMUNITY DEVELOPMENT - PLANNING

001-565

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<b><u>EMPLOYEE SERVICES</u></b>							
5001 Staff Salaries	183,718	182,427	173,945	188,595	180,718	(7,877)	-4.2%
5002 Planning Commission Salaries	5,250	6,000	6,000	6,000	6,000	0	0.0%
5005 Intern Program	0	1,210	6,251	0	0	0	N/A
5005 Code Enforcement	0	0	0	16,100	10,350	(5,750)	-35.7%
5100 Benefits	81,682	80,802	81,073	93,790	91,160	(2,630)	-2.8%
<b>EMPLOYEE SERVICES SUBTOTAL:</b>	<b>270,650</b>	<b>270,439</b>	<b>267,269</b>	<b>304,485</b>	<b>288,228</b>	<b>(16,257)</b>	<b>-5.3%</b>
<b><u>OPERATING &amp; MAINTENANCE</u></b>							
5301 Office Supplies	1,919	1,770	1,743	2,000	2,000	0	0.0%
5305 Equipment Rental	4,172	4,659	5,187	5,000	5,000	0	0.0%
5306 Advertising - Legal	4,026	971	1,079	5,000	5,000	0	0.0%
5401 Membership & Publications	1,714	1,848	1,761	2,500	2,000	(500)	-20.0%
5402 Travel & Training	6,027	7,299	4,823	8,000	5,000	(3,000)	-37.5%
5509 Maintenance / Repair	1,669	74	51	1,000	1,000	0	0.0%
5603 Computer Maintenance & Software	1,371	1,936	1,468	4,000	3,500	(500)	-12.5%
5701 Telephone	3,497	3,641	3,911	3,600	3,600	0	0.0%
5703 Utilities - Electric	1,983	1,923	2,062	2,500	2,500	0	0.0%
6016 Code Enforcement Expense	0	58	2,539	2,000	1,000	(1,000)	-50.0%
6201 Contract Services	26,046	81,439	31,771	60,000	5,000	(55,000)	-91.7%
6202 Contract Services - Engineering	30,322	30,070	15,123	30,000	15,000	(15,000)	-50.0%
6301 Miscellaneous	304	2,741	2,942	500	1,000	500	100.0%
<b>OPERATING &amp; MAINTENANCE SUBTOTAL:</b>	<b>83,050</b>	<b>138,430</b>	<b>74,460</b>	<b>126,100</b>	<b>51,600</b>	<b>(74,500)</b>	<b>-59.1%</b>
<b><u>CAPITAL</u></b>							
6504 Office Furniture	1,479	0	0	1,600	0	(1,600)	-100.0%
6505 Computer Equipment	0	0	0	3,500	0	(3,500)	-100.0%
6506 Office Equipment	0	0	0	500	0	(500)	-100.0%
<b>CAPITAL SUBTOTAL:</b>	<b>1,479</b>	<b>0</b>	<b>0</b>	<b>5,600</b>	<b>0</b>	<b>(5,600)</b>	<b>-100.0%</b>
<b>PLANNING TOTAL:</b>	<b>355,179</b>	<b>408,869</b>	<b>341,729</b>	<b>436,185</b>	<b>339,828</b>	<b>(96,357)</b>	<b>-22.1%</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Planning Director	0.90	0.90	0.90
Planning Commissioners (5)	5.00	5.00	5.00
Assistant Planner	1.00	1.00	1.00
Staff Assistant/ Planning Tech	<u>0.70</u>	<u>0.70</u>	<u>0.45</u>
Total	7.60	7.60	7.35

5001 Salaries    \$180,718

5002 Planning Commission Salaries    \$6,000  
\$100 per month each for five Planning Commissioners

5005 Intern Program    \$0

5005 Code Enforcement    \$10,350  
Part-Time Code Enforcement Officer

5100 Benefits    \$91,160

Operating & Maintenance

5301 Office Supplies    \$2,000

5305 Equipment Rental    \$5,000  
Monthly leasing expense for copier.

5306 Advertising - Legal    \$5,000

5401 Membership & Publications    \$2,000  
Professional and organization dues.

5402 Travel & Training    \$5,000  
Attendance at conferences and seminars for Planning Commission and staff.

FISCAL YEAR 2012-13

- 5509 Maintenance / Repair \$1,000  
Copier and miscellaneous maintenance and repairs.
- 5603 Computer Maintenance & Software \$3,500  
Maintenance and updates of existing computer software programs.
- 5701 Telephone \$3,600
- 5703 Utilities - Electric \$2,500
- 6016 Code Enforcement Expense \$1,000
- 6201 Contract Services \$5,000  
Traffic Consultant, Associated Transportation Engineers, \$10,000  
Peer review for updated zoning and land use documents, \$15,000  
Miscellaneous economic development activities, \$20,000
- 6202 Contract Services - Engineering \$15,000  
GIS, CADD and mapping services.
- 6301 Miscellaneous \$1,000
- Capital
- 6504 Office Furniture \$0  
Miscellaneous office furniture.
- 6505 Computer Equipment \$0  
Miscellaneous computer equipment and upgrades.
- 6506 Office Equipment \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 249,574	\$ 242,877	\$ 233,436	\$ 248,968	\$ 278,634
Operating & Maintenance	\$ 620,019	\$ 643,484	\$ 586,223	\$ 620,480	\$ 636,550
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 869,593	\$ 886,361	\$ 819,659	\$ 869,448	\$ 915,184

**DEPARTMENT DESCRIPTION**

The Wastewater Fund is an enterprise fund that is used to account for all the financial activity associated with the operation of the City's sewer utility. The Wastewater Department is responsible for operating, maintaining, cleaning and repairing the sanitary sewer system and treatment plant, including lift stations and mains. The Department provides biological and chemical analysis required to evaluate and manage domestic and industrial waste. It also maintains plant process control and provides the database for performance reports required by regulatory agencies.

In accordance with Generally Accepted Accounting Principles, capital purchases are not budgeted as expenditures within this fund; rather, depreciation expense is recorded over each asset's useful life.

DEPARTMENT EXPENDITURES

WASTEWATER  
005-701

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<b><u>EMPLOYEE SERVICES</u></b>							
5001 Salaries	170,775	166,992	158,192	162,973	182,184	19,211	11.8%
5100 Benefits	78,799	75,886	75,244	85,995	96,450	10,455	12.2%
<b><u>EMPLOYEE SERVICES SUBTOTAL:</u></b>	<b>249,574</b>	<b>242,877</b>	<b>233,436</b>	<b>248,968</b>	<b>278,634</b>	<b>29,666</b>	<b>11.9%</b>
<b><u>OPERATING &amp; MAINTENANCE</u></b>							
5201 Insurance - Liability	5,644	5,517	6,257	5,200	5,000	(200)	-3.8%
5202 Insurance - Property	11,696	12,330	7,363	8,440	10,500	2,060	24.4%
5203 Insurance - Bond	140	140	0	200	0	(200)	-100.0%
5301 Office Supplies	1,995	1,790	3,455	2,300	2,300	0	0.0%
5303 Postage	3,151	3,333	4,275	4,500	4,500	0	0.0%
5401 Membership & Publications	256	256	256	400	400	0	0.0%
5402 Travel & Training	910	946	395	1,100	2,000	900	81.8%
5501 Operational Supplies	0	0	0	450	450	0	0.0%
5502 Chemicals / Analysis	52,578	51,954	55,082	50,000	50,000	0	0.0%
5503 Tools	690	107	78	900	900	0	0.0%
5504 Laundry - Uniforms	804	629	501	700	700	0	0.0%
5506 Fuel - Vehicles	4,168	4,863	4,898	6,600	9,000	2,400	36.4%
5507 Maintenance - Vehicles	1,447	900	1,210	2,000	2,000	0	0.0%
5509 Maintenance / Repair	46,672	48,492	32,735	45,000	45,000	0	0.0%
5510 Safety Equipment	187	445	481	950	950	0	0.0%
5601 Data Processing Contract Maintenance	799	799	900	1,300	1,300	0	0.0%
5603 Computer Maintenance & Software	105	0	86	1,000	1,000	0	0.0%
5701 Telephone	6,544	6,592	7,300	6,000	6,500	500	8.3%
5703 Utilities - Electric	82,120	82,088	93,254	90,000	95,000	5,000	5.6%
5704 Utilities - Water	10,887	11,882	14,724	12,000	13,000	1,000	8.3%
6004 Audit	4,947	6,169	7,219	6,440	7,350	910	14.1%
6007 Depreciation	160,478	170,608	164,434	175,000	175,000	0	0.0%
6011 Regulatory Compliance	11,329	12,006	10,860	15,800	19,500	3,700	23.4%
6201 Contract Services	132,259	200,607	163,782	158,000	158,000	0	0.0%
6202 Contract Services - Engineering	79,294	19,578	4,435	25,000	25,000	0	0.0%
6301 Miscellaneous	919	1,455	2,244	1,200	1,200	0	0.0%
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>	<b>620,019</b>	<b>643,484</b>	<b>586,223</b>	<b>620,480</b>	<b>636,550</b>	<b>16,070</b>	<b>2.6%</b>
<b>WASTEWATER TOTAL:</b>	<b>+ 869,593</b>	<b>886,361</b>	<b>819,659</b>	<b>869,448</b>	<b>915,184</b>	<b>45,736</b>	<b>5.3%</b>

DEPARTMENT EXPENDITURES

WASTEWATER  
005-701

BUDGET NOTE: Capital Items are included in the Depreciation Category

<u>CAPITAL</u>	2008-09 <u>Actual</u>	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Budget</u>	2012-13 <u>Proposed</u>	Change From 2011-12 <u>Budget</u>	% Change From 2011-12 <u>Budget</u>
6503 Vehicle Replacement	0	0	0	2,500	7,900 (1)	5,400	216.0%
6507 Improvements	0	0	732,060	0	275,000	275,000	N/A
6508 Equipment	0	0	0	0	0	0	N/A
<b><u>CAPITAL TOTAL:</u></b>	<b>0</b>	<b>0</b>	<b>732,060</b>	<b>2,500</b>	<b>282,900</b>	<b>280,400</b>	<b>11216.0%</b>

(1) Carry forward \$11,833 to FY 12-13 for vehicle replacement for a total of \$14,333 for Public Works vehicle.

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Finance Director	0.20	0.20	0.20
Accounting Technicians (2)	0.65	0.65	0.65
Public Works Director	0.30	0.30	0.30
Fieldmen (5)	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>
Total	2.65	2.65	2.65

5001 Salaries    \$182,184

5100 Benefits    \$96,450

Operating & Maintenance

5201 Insurance - Liability    \$5,000

10% of the City's liability insurance; 80% is charged to the General Fund and 10% is charged to the Water Fund.

5202 Insurance - Property    \$10,500

40% of the City's fire insurance costs; 20% is charged to the General Fund and 40% is charged to the Water Fund. Includes earthquake and flood insurance on City

5203 Insurance - Bond    \$0

5301 Office Supplies    \$2,300

5303 Postage    \$4,500

5401 Membership & Publications    \$400

Membership dues for the Association of California Water Agencies (ACWA), American Water Works Association (AWWA), Sanitation Agency Managers Association (SAMA) and Underground Service Alert (USA).

FISCAL YEAR 2012-13

- 5402 Travel & Training    \$2,000  
Attendance at seminars and reimbursement for certification and license renewal fees.
- 5501 Operational Supplies    \$450
- 5502 Chemical Analysis    \$50,000
- 5503 Tools    \$900
- 5504 Laundry - Uniforms    \$700  
33 1/3% of laundry and uniform service for the Wastewater Plant operators.
- 5506 Fuel - Vehicles    \$9,000
- 5507 Maintenance - Vehicles    \$2,000
- 5509 Maintenance / Repair    \$45,000
- 5510 Safety Equipment    \$950  
33 1/3 % of the cost for the Wastewater Plant operators.
- 5601 Data Processing Contract Maintenance    \$1,300  
50% of contract support for utility billing software.
- 5603 Computer Maintenance & Software    \$1,000
- 5701 Telephone    \$6,500
- 5703 Utilities - Electric    \$95,000
- 5704 Utilities - Water    \$13,000
- 6004 Audit    \$7,350  
33 1/3% of the cost.
- 6007 Depreciation    \$175,000  
Estimate for Fiscal Year 2012-13; includes the amortization of buildings, underground lines, automotive equipment and other equipment listed in the utility plant; excludes land.
- 6011 Regulatory Compliance    \$19,500  
Assembly Bill 2588, Santa Barbara Air Pollution Control Board and miscellaneous compliance costs.

FISCAL YEAR 2012-13

6201 Contract Services \$158,000

Trash hauling, 33 1/3% of answering service, 33 1/3% of mapping service, 20% of janitorial services, engineering services and sludge removal.

6202 Contract Services - Engineering \$25,000

Engineering work related to state mandated industrial waste discharge program, wastewater treatment plant upgrades and Regional Water Quality Control Board (RWQCB) compliance and permitting.

6301 Miscellaneous \$1,200

Memo Items Only: (Paid from line item 6007 on previous page)

Capital

6503 Vehicle Replacement \$7,900

40% Replacement of 2000 Ford Explorer plus \$2,500 set aside for Public Works truck.

6507 Improvements \$275,000

Headworks improvements: bar/fine screen

6508 Equipment \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 162,180	\$ 173,182	\$ 138,371	\$ 151,000	\$ 151,000
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 162,180	\$ 173,182	\$ 138,371	\$ 151,000	\$ 151,000

**DEPARTMENT DESCRIPTION**

The Storm Water Department addresses all issues related to the operation and maintenance of the City's storm drain system, flood control, FEMA and floodplain issues and regulatory compliance and permitting for the National Pollutant Discharge Elimination System (NPDES) general discharge requirements for municipal discharges.

DEPARTMENT EXPENDITURES

STORM WATER  
015-545

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
<b><u>OPERATING &amp; MAINTENANCE</u></b>								
5509	Maintenance/Repair	0	0	0	0	15,000	15,000	N/A
6011	Regulatory Compliance	173	0	600	1,000	1,000	0	0.0%
6201	Contract Services	162,007	173,182	137,771	150,000	135,000	(15,000)	-10.0%
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>		<b>162,180</b>	<b>173,182</b>	<b>138,371</b>	<b>151,000</b>	<b>151,000</b>	<b>0</b>	<b>0.0%</b>
<b>STORM WATER TOTAL:</b>		<b>162,180</b>	<b>173,182</b>	<b>138,371</b>	<b>151,000</b>	<b>151,000</b>	<b>0</b>	<b>0.0%</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

5509 Repair/Maintenance      \$15,000

6011 Regulatory Compliance      \$1,000

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6201 Contract Services      \$135,000

Engineering work related to FEMA mapping and regulatory issues, Storm Water Management Plan (SWMP) permitting and implementation, and storm drain system evaluation.

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 249,568	\$ 242,871	\$ 233,430	\$ 248,968	\$ 285,224
Operating & Maintenance	\$ 1,339,863	\$ 1,367,790	\$ 1,368,414	\$ 1,486,980	\$ 1,502,050
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 1,589,431	\$ 1,610,661	\$ 1,601,843	\$ 1,735,948	\$ 1,787,274

**DEPARTMENT DESCRIPTION**

The Water Fund is an enterprise fund that is used to account for all the financial activity associated with the operation of the City's water utility. The Water Department is responsible for providing production, treatment and distribution of potable domestic water to all residential, commercial and industrial customers within the City as well as providing water for fire suppression. The Department maintains water quality control to meet all Health Department standards and regulation.

In accordance with Generally Accepted Accounting Principles, capital purchases are not budgeted as expenditures within this fund; rather, depreciation expense is recorded over each asset's useful life.

DEPARTMENT EXPENDITURES

**WATER**  
**020-601**

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
							Budget	Budget
<b><u>EMPLOYEE SERVICES</u></b>								
5001	Salaries	170,775	166,992	158,192	162,973	187,584	24,611	15.1%
5100	Benefits	78,793	75,879	75,238	85,995	97,640	11,645	13.5%
<b><u>EMPLOYEE SERVICES SUBTOTAL:</u></b>		<b>249,568</b>	<b>242,871</b>	<b>233,430</b>	<b>248,968</b>	<b>285,224</b>	<b>36,256</b>	<b>14.6%</b>
<b><u>OPERATING &amp; MAINTENANCE</u></b>								
5201	Insurance - Liability	5,644	5,517	6,257	5,200	5,000	(200)	-3.8%
5202	Insurance - Property	11,696	12,330	7,363	8,440	10,500	2,060	24.4%
5203	Insurance - Bond	140	140	0	200	0	(200)	-100.0%
5301	Office Supplies	1,941	1,630	3,574	3,300	3,300	0	0.0%
5302	Printing	999	966	956	900	900	0	0.0%
5303	Postage	3,101	3,333	4,275	4,500	4,500	0	0.0%
5401	Membership & Publications	5,647	5,482	5,037	7,000	7,000	0	0.0%
5402	Travel & Training	1,023	531	4,382	1,900	3,000	1,100	57.9%
5501	Operational Supplies	0	0	0	450	450	0	0.0%
5502	Chemicals / Analysis	36,167	32,693	38,387	35,000	35,000	0	0.0%
5503	Tools	683	260	109	900	900	0	0.0%
5504	Laundry - Uniforms	804	662	501	700	700	0	0.0%
5505	Meter Expense	6,830	6,041	1,385	5,700	5,700	0	0.0%
5506	Fuel - Vehicles	4,168	4,863	4,898	6,600	9,000	2,400	36.4%
5507	Maintenance - Vehicles	1,418	900	1,210	2,000	2,000	0	0.0%
5509	Maintenance / Repair	18,738	18,634	11,853	50,000	50,000	0	0.0%
5510	Safety Equipment	187	445	481	950	950	0	0.0%
5601	Data Processing Contract Maintenance	799	799	900	1,300	1,300	0	0.0%
5603	Computer Maintenance & Software	105	0	505	1,000	1,000	0	0.0%
5701	Telephone	10,218	10,142	10,614	10,000	10,000	0	0.0%
5703	Utilities - Electric	84,202	96,918	107,682	110,000	110,000	0	0.0%
6004	Audit	4,947	6,169	7,219	6,440	7,350	910	14.1%
6007	Depreciation	155,924	166,943	168,832	167,000	167,000	0	0.0%
6011	Regulatory Compliance	8,717	10,365	9,396	13,000	22,000	9,000	69.2%
6013	State Water Project	937,498	901,424	946,204	1,000,000	1,000,000	0	0.0%
6014	Santa Ynez River Appropriations	4,172	7,929	4,980	6,300	6,300	0	0.0%
6201	Contract Services	20,506	39,929	16,877	26,000	26,000	0	0.0%
6202	Contract Services - Engineering	11,864	29,938	1,350	10,000	10,000	0	0.0%
6301	Miscellaneous	1,725	2,807	3,188	2,200	2,200	0	0.0%
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>		<b>1,339,863</b>	<b>1,367,790</b>	<b>1,368,414</b>	<b>1,486,980</b>	<b>1,502,050</b>	<b>15,070</b>	<b>1.0%</b>
<b>WATER TOTAL:</b>		<b>1,589,431</b>	<b>1,610,661</b>	<b>1,601,843</b>	<b>1,735,948</b>	<b>1,787,274</b>	<b>51,326</b>	<b>3.0%</b>

DEPARTMENT EXPENDITURES

WATER  
020-601

BUDGET NOTE: Capital Items are included in the Depreciation Category

<u>CAPITAL</u>	2008-09 <u>Actual</u>	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Budget</u>	2012-13 <u>Proposed</u>	Change From 2011-12 <u>Budget</u>	% Change From 2011-12 <u>Budget</u>
6503 Vehicle Replacement	0	0	0	2,500	7,900 (1)	5,400	216.0%
6507 Improvements	0	0	0	2,000	200,000	198,000	9900.0%
6508 Equipment	0	53,699	0	5,000	50,000	45,000	900.0%
<b><u>CAPITAL TOTAL:</u></b>	<b>0</b>	<b>53,699</b>	<b>0</b>	<b>9,500</b>	<b>257,900</b>	<b>248,400</b>	<b>2614.7%</b>

(1) Carry forward \$11,833 to FY 12-13 for vehicle replacement for a total of \$14,333 for Public Works vehicle.

**EXPENDITURE DETAIL NARRATIVE**

**FISCAL YEAR 2012-13**

<u>Employee Services</u>	<u>2010-11</u>	<u>2010-11</u>	<u>2011-12</u>
Finance Director	0.20	0.20	0.20
Accounting Technicians (2)	0.65	0.65	0.65
Public Works Director	0.30	0.30	0.30
Fieldmen (5)	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>
Total	2.65	2.65	2.65

5001 Salaries    \$187,584

5100 Benefits    \$97,640

Operating & Maintenance

5201 Insurance - Liability \$5,000

10% of the City's liability insurance; 80% is charged to the General Fund and 10% is charged to the Wastewater Fund.

5202 Insurance - Property \$10,500

40% of the City's fire insurance costs; 20% is charged to the General Fund and 40% is charged to the Wastewater Fund. Includes earthquake and flood insurance on City property.

5203 Insurance - Bond \$0

5301 Office Supplies    \$3,300

5302 Printing    \$900

5303 Postage    \$4,500

FISCAL YEAR 2012-13

5401 Membership & Publications \$7,000

Membership dues for the Association of California Water Agencies (ACWA), American Water Works Association (AWWA), Cross Connection, Santa Barbara Water Purveyors Association and Underground Service Alert (USA).

5402 Travel & Training \$3,000

Attendance at seminars and reimbursement for Certification and License renewal fees.

5501 Operational Supplies \$450

5502 Chemical Analysis \$35,000

5503 Tools \$900

5504 Laundry - Uniforms \$700

33 1/3% of laundry and uniform service for the Water Department employees.

5505 Meter Expense \$5,700

New and replacement meters. New meter expense is offset by meter installation revenue.

5506 Fuel - Vehicles \$9,000

5507 Maintenance - Vehicles \$2,000

5509 Maintenance / Repair \$50,000

5510 Safety Equipment \$950

33 1/3 % of the cost for the Water Department employees.

5601 Data Processing Contract Maintenance \$1,300

50% of contract support for utility billing software.

5603 Computer Maintenance & Software \$1,000

5701 Telephone \$10,000

5703 Utilities - Electric \$110,000

6004 Audit \$7,350

33 1/3% of the cost.

6007 Depreciation \$167,000  
Estimate for Fiscal Year 2012-13; includes the amortization of buildings, underground lines, automotive equipment and other equipment listed in the utility plant; excludes

6011  
Regulatory Compliance \$22,000  
Cost of State mandated programs and regulatory compliance.

6013  
State Water Project \$1,000,000  
Covers both Central Coast Water Authority (CCWA) and Department of Water Resources (DWR) charges.

6014  
Santa Ynez River Appropriations \$6,300  
Annual groundwater charges.

6201  
Contract Services \$26,000  
Trash hauling, 33 1/3% of answering service, 33 1/3% of mapping service, 20% of janitorial services, engineering services, valve replacement and repainting of water treatment plant.

6202  
Contract Services - Engineering \$10,000  
Rate and connection fee studies, water system modeling and atlas mapping.

6301  
Miscellaneous \$2,200

Memo Items Only:  
(Paid from line item 6007)

Capital

6503 Vehicle Replacement \$7,900  
40% Replacement of 2000 Ford Explorer plus \$2,500 set aside for Public Works truck.

6507 Improvements \$200,000  
Replacement of reservoir roofs and pump station tank

6508  
Equipment \$50,000

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 3,624	\$ 3,624	\$ 604	\$ -	\$ 3,450
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 3,624	\$ 3,624	\$ 604	\$ -	\$ 3,450

**DEPARTMENT DESCRIPTION**

The funds received from this program may be used for anything associated with site development and development of low cost housing.

DEPARTMENT EXPENDITURES

HOUSING  
023-580

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
<u>OPERATING &amp; MAINTENANCE</u>								
5818	Housing Assistance	3,624	3,624	604	0	0	0	N/A
5818	Mobile Home Repair	0	0	0	0	3,450	3,450	N/A
6201	Contract Services	0	0	0	0	0	0	N/A
<u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u>		<u>3,624</u>	<u>3,624</u>	<u>604</u>	<u>0</u>	<u>3,450</u>	<u>3,450</u>	<u>N/A</u>
 HOUSING TOTAL:		 <u>3,624</u>	 <u>3,624</u>	 <u>604</u>	 <u>0</u>	 <u>3,450</u>	 <u>3,450</u>	 <u>N/A</u>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

5818 Housing Assistance    \$0

5818 Mobile Home Repair    \$3,450  
Mobile Home Repair \$3,000 admin fee through Habitat for Humanity \$450

6201 Contract Services    \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 58,024	\$ 5,715	\$ -	\$ -	\$ -
Capital	\$ 142,034	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 200,058	\$ 5,715	\$ -	\$ -	\$ -

**DEPARTMENT DESCRIPTION**

This Fund collects off-site road improvement fees to be used for road widening and intersection improvements.

DEPARTMENT EXPENDITURES

TRAFFIC MITIGATION  
024-557

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<b><u>OPERATING &amp; MAINTENANCE</u></b>							
6201 Contract Services	58,024	5,715	0	0	0	0	N/A
<b>OPERATING &amp; MAINTENANCE SUBTOTAL:</b>	<b>58,024</b>	<b>5,715</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b><u>CAPITAL</u></b>							
6507 Improvements	142,034	0	0	0	0	0	N/A
<b>CAPITAL SUBTOTAL:</b>	<b>142,034</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>TRAFFIC MITIGATION TOTAL:</b>	<b>200,058</b>	<b>5,715</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

6201 Contract Services \$0  
Fee study, General Plan Update

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Capital

6507 Improvements \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 66,517	\$ 281,212	\$ 49,530	\$ 90,000	\$ 86,000
Capital	\$ -	\$ 59,092	\$ 89,085	\$ 200,000	\$ 250,000
Department Total	\$ 66,517	\$ 340,304	\$ 138,615	\$ 290,000	\$ 336,000

**DEPARTMENT DESCRIPTION**

The Gas Tax Fund is monies collected from gas taxes that are to be used for street construction, repair, maintenance, traffic signals and street cleaning.

DEPARTMENT EXPENDITURES

**GAS TAX**  
**025-55X**

			2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
			Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
								Budget	Budget
<b><u>OPERATING &amp; MAINTENANCE</u></b>									
553	6008	TCRF Audit	0	101,102	0	0	0	0	N/A
553	6201	Contract Services	0	100,000	0	0	0	0	N/A
554	6201	Contract Services	6,894	44,460	23,793	30,000	26,000	(4,000)	-13.3%
555	6201	Contract Services	28,075	25,885	25,342	35,000	35,000	0	0.0%
557	6201	Contract Services	31,548	9,765	395	25,000	25,000	0	0.0%
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>			<b>66,517</b>	<b>281,212</b>	<b>49,530</b>	<b>90,000</b>	<b>86,000</b>	<b>(4,000)</b>	<b>-4.4%</b>
 <b><u>CAPITAL</u></b>									
553	6507	Improvements	0	0	0	100,000	100,000	0	0.0%
557	6507	Improvements	0	59,092	89,085	100,000	150,000	50,000	50.0%
<b><u>CAPITAL SUBTOTAL:</u></b>			<b>0</b>	<b>59,092</b>	<b>89,085</b>	<b>200,000</b>	<b>250,000</b>	<b>50,000</b>	<b>25.0%</b>
 <b>GAS TAX TOTAL:</b>			<b>66,517</b>	<b>340,304</b>	<b>138,615</b>	<b>290,000</b>	<b>336,000</b>	<b>46,000</b>	<b>15.9%</b>

025-555-6201-000 = Street Sweeping

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

554 6201 Contract Services \$26,000  
Traffic safety studies.

555 6201 Contract Services \$35,000  
Street cleaning expenditures.

557 6201 Contract Services \$25,000  
Engineering services for street operational improvements.

Capital

553 6507 Improvements \$100,000  
Annual street maintenance

557 6507 Improvements \$150,000  
Annual street maintenance

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 27,742	\$ 495,114	\$ -	\$ -	\$ -
Capital	\$ 118,766	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 146,508	\$ 495,114	\$ -	\$ -	\$ -

**DEPARTMENT DESCRIPTION**

As a result of the passage of Measure D, which was approved by the voters of Santa Barbara County on November 7, 1989, the local sales tax rate was increased countywide by 1/2 cent, effective April 1, 1990. The Transportation sales tax will remain in effect for 20 years and expires on March 31, 2010. The revenues from Measure D are allocated for transportation improvements. These funds can be used for street construction, repair and maintenance.

In November 2008, the voters of Santa Barbara County passed Measure A, which will continue the 1/2 cent sales tax authorized by Measure D. Measure A will become effective on April 1, 2010, remaining in effect for 30 years, with an expiration date of March 31, 2040.

DEPARTMENT EXPENDITURES

**MEASURE D**  
**026-560**

	2008-09 <u>Actual</u>	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Budget</u>	2012-13 <u>Proposed</u>	Change From 2011-12 <u>Budget</u>	% Change From 2011-12 <u>Budget</u>
<b><u>OPERATING &amp; MAINTENANCE</u></b>							
6201 Contract Services	27,742	495,114	0	0	0	0	N/A
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>	<b>27,742</b>	<b>495,114</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b><u>CAPITAL</u></b>							
6507 Improvements	118,766	0	0	0	0	0	N/A
<b><u>CAPITAL SUBTOTAL:</u></b>	<b>118,766</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>MEASURE D TOTAL:</b>	<b>146,508</b>	<b>495,114</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

6201 Contract Services \$0

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Capital

6507 Improvements \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 32,742	\$ 24,037	\$ 71,373	\$ 75,000	\$ 90,750
Capital	\$ -	\$ -	\$ -	\$ 6,500	\$ 6,500
Department Total	\$ 32,742	\$ 24,037	\$ 71,373	\$ 81,500	\$ 97,250

**DEPARTMENT DESCRIPTION**

Local Transportation Funds are used for transportation services for the citizens of Buellton. After all unmet needs are satisfied, the funds may be used for street construction, repair and maintenance.

DEPARTMENT EXPENDITURES

LOCAL TRANSPORTATION  
027-559

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
<b><u>OPERATING &amp; MAINTENANCE</u></b>								
6201	Contract Services	12,742	0	0	15,000	15,000	0	0
6202	Contract Services - Eng	0	4,038	51,373	40,000	30,000	(10,000)	-25.0%
6212	Lompoc-Wine Country Express	20,000	20,000	20,000	20,000	20,000	0	0.0%
6212	SYVT Dial-A-Ride Subsidy	0	0	0	0	1,650	1,650	N/A
6212	Breeze Extension Pilot	0	0	0	0	24,100	24,100	N/A
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>		<b>32,742</b>	<b>24,037</b>	<b>71,373</b>	<b>75,000</b>	<b>90,750</b>	<b>15,750</b>	<b>21.0%</b>
<b><u>CAPITAL</u></b>								
6507	Improvements	0	0	0	6,500	6,500	0	0.0%
<b><u>CAPITAL SUBTOTAL:</u></b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>6,500</b>	<b>6,500</b>	<b>0</b>	<b>0.0%</b>
<b>LOCAL TRANSPORTATION TOTAL:</b>		<b>32,742</b>	<b>24,037</b>	<b>71,373</b>	<b>81,500</b>	<b>97,250</b>	<b>15,750</b>	<b>19.3%</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

- 6201 Contract Services    \$15,000  
Transit / bike administration, program reports and operating committee meetings.
  
- 6202 Contract Svc-Eng    \$30,000  
Preliminary design for Hwy 246 and Sycamore safety improvements.
  
- 6212 Lompoc-SYV Transit Project    \$20,000  
Wine Country Express
  
- 6212 SYVT Dial-A-Ride Subsidy    \$1,650
  
- 6212 Breeze Extension Pilot    \$24,100

Capital

- 6507 Improvements    \$6,500  
Miscellaneous transit / bike improvements and repairs.

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 158,384	\$ 205,647	\$ 232,534	\$ 264,194	\$ 305,506
Operating & Maintenance	\$ 373,102	\$ 355,875	\$ 311,236	\$ 353,900	\$ 503,000
Capital	\$ 206,211	\$ 14,491	\$ 528,963	\$ 13,500	\$ 13,600
Department Total	\$ 737,697	\$ 576,013	\$1,072,732	\$ 631,594	\$ 822,106

**DEPARTMENT DESCRIPTION**

Park and Recreation funds are to be used for park development, repair and maintenance purposes.

DEPARTMENT EXPENDITURES

PARKS / RECREATION  
028-511

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
<u>EMPLOYEE SERVICES</u>		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	<u>2011-12</u>	<u>From 2011-12</u>
							<u>Budget</u>	<u>Budget</u>
5001	Salaries	98,384	112,658	117,176	153,424	165,961	12,537	8.2%
5005	Hourly Employees	12,222	35,317	49,643	38,000	38,000	0	0.0%
5100	Benefits	47,778	57,673	65,716	72,770	101,545	28,775	39.5%
		<b>158,384</b>	<b>205,647</b>	<b>232,534</b>	<b>264,194</b>	<b>305,506</b>	<b>41,312</b>	<b>15.6%</b>
<u>OPERATING &amp; MAINTENANCE</u>								
5301	Office Supplies	0	2,643	3,778	2,500	3,000	500	20.0%
5305	Equipment Rental	0	0	0	0	0	0	N/A
5305	Small Equipment	0	0	0	0	2,600	2,600	N/A
5506	Fuel- Vehicles	0	0	3,462	5,000	5,000	0	0.0%
5507	Maintenance - Vehicles	0	0	533	3,000	3,000	0	0.0%
5509	Maintenance / Repair - Park	0	0	14,439	14,000	150,000	136,000	971.4%
5509	Maintenance / Repair - Rec Dept	20,137	29,884	12,282	20,000	13,000	(7,000)	-35.0%
5509	Maintenance / Repair - Joint Use	0	0	2,248	3,300	3,300	0	0.0%
5701	Telephone/Internet	0	2,155	2,988	3,600	3,600	0	0.0%
5703	Utilities - Electric-Park	6,994	6,496	7,523	7,500	7,500	0	0.0%
5704	Utilities - Water (Oak Park and River View)	45,513	45,500	38,861	48,000	46,000	(2,000)	-4.2%
5801	Buelltton Recreation Program	138,346	108,503	72,118	100,000	75,000	(25,000)	-25.0%
5801	Buelltton Recreation Program 50/50	0	933	12,958	1,000	15,000	14,000	1400.0%
5802	Buelltton Rec Programs Trips	0	28,890	19,487	20,000	25,000	5,000	25.0%
5820	Zaca Creek-Park	0	0	4,310	0	0	0	N/A
5820	Golf Course Renovation-Park	0	0	0	0	25,000	25,000	N/A
6201	Contract Services-Park	116,211	114,100	99,176	125,000	125,000	0	0.0%
6202	Contract Services - Engineering	30,330	885	0	0	0	0	N/A
6207	Recreation Coordinator/Admin Overhead	15,000	15,000	15,000	0	0	0	N/A
6301	Miscellaneous	571	886	2,073	1,000	1,000	0	0.0%
<u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u>		<b>373,102</b>	<b>355,875</b>	<b>311,236</b>	<b>353,900</b>	<b>503,000</b>	<b>149,100</b>	<b>47.9%</b>
<u>CAPITAL</u>								
6503	Vehicles	55,809	0	0	5,000	5,000	0	0.0%
6507	Improvements	150,402	14,491	528,963	8,500	8,600	100	1.2%
<u>CAPITAL SUBTOTAL:</u>		<b>206,211</b>	<b>14,491</b>	<b>528,963</b>	<b>13,500</b>	<b>13,600</b>	<b>100</b>	<b>0.7%</b>
<b>PARKS / RECREATION TOTAL:</b>		<b>737,697</b>	<b>576,013</b>	<b>1,072,732</b>	<b>631,594</b>	<b>822,106</b>	<b>190,512</b>	<b>30.2%</b>

(1) Budgeted amount is based on 1/3 of the total Rec Center rental revenue from the previous year.

(2) Carry forward \$5,000 to FY 12-13 for bus replacement for a total of \$10,000

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Recreation Coordinator	1.00	1.00	1.00
Staff Assistant/Planning Tech	0.30	0.30	0.30
Recreation Center Programmer	1.00	0.00	0.00
Recreation Center Coordinator	0.00	1.00	1.00
Recreation Technician	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total	2.30	2.30	3.30

5001 Salaries    \$165,961

5005 Hourly Employees    \$38,000  
 Currently employ seven part-time employees

5100 Benefits    \$101,545

Operating & Maintenance

5301 Office Supplies    \$3,000

5305 Equipment Rental    \$0

5305 Small Equipment    \$2,600  
 Container for shortage, \$1,800, Generator, \$800

5506 Fuel - Vehicles    \$5,000

5507 Maint - Vehicles    \$3,000

5509 Maintenance / Repair    \$150,000  
 Grounds maintenance and landscaping supplies to maintain park grounds. Repairs to paths at Riverview Park.

5509 Maintenance / Repair    \$13,000  
 Buellton Rec dept repairs and maintenance - office, Zone

**FUND: 028-PARKS/RECREATION****DEPARTMENT: 511/PARKS/RECREATION**

5509 Maint/Repair-Joint Use \$3,300

Joint facility repairs - gym, kitchen, weight room, restroom, courtyard

Amount based on 1/3 of the total Rec Center rental revenue from the previous year

5701 Telephone/Internet \$3,600

5703 Utilities - Electric \$7,500

River View Park and Oak Park

5704 Utilities - Water \$46,000

Irrigation water for Oak Park and River View Park.

5801 Buellton Recreation Program \$75,000

Seasonal personnel, Oak Valley afterschool program, supplies, flyers and equipment.

5801 Buellton Recreation Program \$15,000

Shared recreations programs with the City of Solvang

5802 Buellton Recreation Program-Trips \$25,000

Trips organized for children and adults through Buellton Recreation

5820 Zaca Creek \$0

Golf Course expenditures prior to lessee contract

5820 Golf Course Renovation \$25,000

Patio cover and remainder of fence

6201 Contract Services \$125,000

Landscape and facilities maintenance and miscellaneous contract services for two parks.

**FISCAL YEAR 2012-13**

6202 Contract Services - Engineering \$0

6207 Recreation Coordinator/ Admin Overhead \$0

Discontinued as of fiscal year 2011-12

6301 Miscellaneous \$1,000

**Capital**

6503 Vehicles \$5,000

Bus replacement set aside

6507 Improvements \$8,600

Flooring for office and the Zone \$8,600.

Preliminary 6-7-12

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 50,054	\$ 49,400	\$ 45,213	\$ 50,000	\$ 25,000
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 50,054	\$ 49,400	\$ 45,213	\$ 50,000	\$ 25,000

**DEPARTMENT DESCRIPTION**

Transportation Planning funds are to be used for services related to compliance with annual reporting requirements of Santa Barbara County Association of Governments and the California Department of Transportation.

DEPARTMENT EXPENDITURES

TRANSPORTATION PLANNING  
029-557

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
<u>OPERATING &amp; MAINTENANCE</u>								
6201	Contract Services	50,054	49,400	45,213	50,000	25,000	(25,000)	-50.0%
<u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u>		50,054	49,400	45,213	50,000	25,000	(25,000)	-50.0%
TRANSPORTATION PLANNING TOTAL:		50,054	49,400	45,213	50,000	25,000	(25,000)	-50.0%

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

6201 Contract Services \$25,000

Transportation funding applications, grant applications and annual reports for Santa Barbara County Association of Governments (SBCAG) and the California Department of Transportation (CalTrans).

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ -	\$ -	\$ 3,087	\$ 50,000	\$ 50,000
Capital	\$ -	\$ -	\$ -	\$ 231,175	\$ 248,898
Department Total	\$ -	\$ -	\$ 3,087	\$ 281,175	\$ 298,898

**DEPARTMENT DESCRIPTION**

In November 2008, the voters of Santa Barbara County passed Measure A, which will continue the 1/2 cent sales tax authorized by Measure D. Measure A will become effective on April 1, 2010, remaining in effect for 30 years, with an expiration date of March 31, 2040.

DEPARTMENT EXPENDITURES

MEASURE A  
031-560

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<b><u>OPERATING &amp; MAINTENANCE</u></b>							
6201 Contract Services/Ballot Initiative	0	0	3,087	50,000	50,000	0	0.0%
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>	<b>0</b>	<b>0</b>	<b>3,087</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0.0%</b>
<b><u>CAPITAL</u></b>							
6507 Improvements	0	0	0	231,175	248,898	17,723	7.7%
<b><u>CAPITAL SUBTOTAL:</u></b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>231,175</b>	<b>248,898</b>	<b>17,723</b>	<b>7.7%</b>
<b>MEASURE A TOTAL:</b>	<b>0</b>	<b>0</b>	<b>3,087</b>	<b>281,175</b>	<b>298,898</b>	<b>17,723</b>	<b>6.3%</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

6201 Contract Services \$50,000  
2012-13 Road Maintenance Project.

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Capital

6507 Improvements \$248,898  
2012-13 Road Maintenance Project.

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 132,425	\$ 110,360	\$ 91,384	\$ 109,400	\$ 114,400
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 132,425	\$ 110,360	\$ 91,384	\$ 109,400	\$ 114,400

**DEPARTMENT DESCRIPTION**

This fund is for the maintenance of street frontage landscaping and other common areas under the jurisdiction of the City.

DEPARTMENT EXPENDITURES

LANDSCAPE MAINTENANCE

072-558

	2008-09 <u>Actual</u>	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Budget</u>	2012-13 <u>Proposed</u>	Change From 2011-12 <u>Budget</u>	% Change From 2011-12 <u>Budget</u>
<b><u>OPERATING &amp; MAINTENANCE</u></b>							
5509 Maintenance / Repair	1,595	674	1,500	1,600	2,500	900	56.3%
5703 Utilities - Electric	835	816	881	800	900	100	12.5%
5704 Utilities - Water	19,097	19,306	17,876	22,000	22,000	0	0.0%
6201 Contract Services	110,898	74,182	71,128	85,000	89,000	4,000	4.7%
6202 Contract Services - Engineering	0	15,382	0	0	0	0	N/A
<b><u>OPERATING &amp; MAINTENANCE SUBTOTAL:</u></b>	<b>132,425</b>	<b>110,360</b>	<b>91,384</b>	<b>109,400</b>	<b>114,400</b>	<b>5,000</b>	<b>5.5%</b>
<b>LANDSCAPE MAINTENANCE TOTAL:</b>	<b>132,425</b>	<b>110,360</b>	<b>91,384</b>	<b>109,400</b>	<b>114,400</b>	<b>5,000</b>	<b>4.6%</b>

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

5509 Maintenance / Repair    \$2,500

5703 Utilities - Electric    \$900

5704 Utilities - Water    \$22,000

6201 Contract Services    \$89,000

Maintenance contract for common landscaped areas of the City. Ave of Flags medians and Highway 246.

6202 Contract Services - Engineering    \$0

## Summary of Change in Expenditures From the Fiscal Year 2011-12 Budget

		2011-12 <u>Budget</u>	2012-13 <u>Proposed</u>	Change From FY 2011-12 <u>Budget</u>	Percent Increase/ Decrease
<u>General Fund</u>					
001	401 City Council	\$123,475	\$129,343	\$5,868	4.8%
	402 City Manager	158,880	166,413	7,533	4.7%
	403 City Clerk	84,049	93,645	9,596	11.4%
	404 City Attorney	90,550	125,050	34,500	38.1%
	410 Non-Departmental	330,584	414,786	84,202	25.5%
	411 Civic Complex	0	0	0	N/A
	420 Finance	169,664	237,939	68,275	40.2%
	501 Public Safety - Police	1,855,592	1,943,759	88,167	4.8%
	510 Leisure Services - Library	82,650	86,378	3,728	4.5%
	550 Public Works - Street Lights	55,000	55,000	0	0.0%
	557 Public Works - Engineering	196,951	134,575	(62,376)	-31.7%
	558 Public Works - General	439,545	518,956	79,411	18.1%
	565 Planning	436,185	339,828	(96,357)	-22.1%
015	<u>Storm Water</u>	151,000	151,000	0	0.0%
028	<u>Parks</u>	\$631,594	\$822,106	\$190,512	30.2%
072	<u>Landscape Maintenance</u>	\$109,400	\$114,400	\$5,000	4.6%
	<u>General Fund Total</u>	<u>\$4,915,119</u>	<u>\$5,333,178</u>	<u>\$418,059</u>	<u>8.5%</u>
005	<u>Wastewater</u>	\$869,448	\$915,184	\$45,736	5.3%
020	<u>Water</u>	\$1,735,948	\$1,787,274	\$51,326	3.0%
023	<u>Housing</u>	\$0	\$3,450	\$3,450	N/A
024	<u>Traffic Mitigation</u>	\$0	\$0	\$0	N/A
025	<u>Gas Tax</u>	\$290,000	\$336,000	\$46,000	15.9%
026	<u>Measure D</u>	\$0	\$0	\$0	N/A
027	<u>Local Transportation Fund</u>	\$81,500	\$97,250	\$15,750	19.3%
029	<u>Transportation Planning</u>	\$50,000	\$25,000	(\$25,000)	-50.0%
031	<u>Measure A</u>	\$281,175	\$298,898	\$17,723	6.3%
	<u>Special Funds Total</u>	<u>\$3,308,071</u>	<u>\$3,463,056</u>	<u>\$154,985</u>	<u>4.7%</u>
<b>Total - All Funds</b>		<b>\$8,223,190</b>	<b>\$8,796,234</b>	<b>\$573,044</b>	<b>7.0%</b>

## ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
401	5001	Salaries	24,779	29,099	35,648	37,435	41,088
402	5001	Salaries	121,979	83,528	117,385	114,240	118,883
403	5001	Salaries	30,974	36,373	44,560	46,794	51,360
404	5001	Salaries	0	0	0	0	0
420	5001	Salaries	106,496	92,101	77,586	83,639	101,579
511	5001	Salaries	98,384	112,658	117,176	153,424	165,961
558	5001	Salaries	185,124	187,612	185,976	189,664	219,416
565	5001	Salaries	183,718	182,427	173,945	188,595	180,718
701	5001	Salaries	170,775	166,992	158,192	162,973	182,184
601	5001	Salaries	170,775	166,992	158,192	162,973	187,584
		TOTAL	<b>1,093,004</b>	<b>1,057,781</b>	<b>1,068,661</b>	<b>1,139,737</b>	<b>1,248,773</b>
565	5002	Planning Commission Salaries	5,250	6,000	6,000	6,000	6,000
		TOTAL	<b>5,250</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
401	5003	Council Salaries	25,200	26,400	20,768	21,120	21,120
		TOTAL	<b>25,200</b>	<b>26,400</b>	<b>20,768</b>	<b>21,120</b>	<b>21,120</b>
401	5004	Council Car Expense Allowance	4,500	4,500	3,540	3,600	3,600
		TOTAL	<b>4,500</b>	<b>4,500</b>	<b>3,540</b>	<b>3,600</b>	<b>3,600</b>
511	5005	Hourly Employees	12,222	35,317	49,643	38,000	38,000
565	5005	Intern Program	0	1,210	6,251	16,100	10,350
		TOTAL	<b>12,222</b>	<b>36,527</b>	<b>55,894</b>	<b>54,100</b>	<b>48,350</b>
401	5100	Benefits	21,719	23,734	25,315	35,720	38,035
402	5100	Benefits	42,579	25,168	38,873	38,840	42,230
403	5100	Benefits	14,569	15,712	18,564	16,955	22,985
404	5100	Benefits	0	0	0	0	0
410	5100	Benefits	26,672	32,095	46,885	39,000	54,050
420	5100	Benefits	49,897	42,449	36,854	45,585	53,510
511	5100	Benefits	47,778	57,673	65,716	72,770	101,545
558	5100	Benefits	86,956	87,371	88,679	102,115	117,215
565	5100	Benefits	81,682	80,802	81,073	93,790	91,160
701	5100	Benefits	78,799	75,886	75,244	85,995	96,450
601	5100	Benefits	78,793	75,879	75,238	85,995	97,640
		TOTAL	<b>529,444</b>	<b>516,768</b>	<b>552,441</b>	<b>616,765</b>	<b>714,820</b>
410	5201	Insurance - Liability	45,679	44,666	51,119	41,000	40,000
701	5201	Insurance - Liability	5,644	5,517	6,257	5,200	5,000
601	5201	Insurance - Liability	5,644	5,517	6,257	5,200	5,000
		TOTAL	<b>56,967</b>	<b>55,701</b>	<b>63,633</b>	<b>51,400</b>	<b>50,000</b>
410	5202	Insurance - Property	5,848	6,165	3,681	4,220	5,206
701	5202	Insurance - Property	11,696	12,330	7,363	8,440	10,500
601	5202	Insurance - Property	11,696	12,330	7,363	8,440	10,500
		TOTAL	<b>29,240</b>	<b>30,824</b>	<b>18,407</b>	<b>21,100</b>	<b>26,206</b>
410	5203	Bond Insurance	420	1,391	0	0	1,000
701	5203	Bond Insurance	140	140	0	200	0
601	5203	Bond Insurance	140	140	0	200	0
		TOTAL	<b>700</b>	<b>1,671</b>	<b>0</b>	<b>400</b>	<b>1,000</b>

## ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
401	5301	Office Supplies	1,243	415	347	600	500
402	5301	Office Supplies	483	305	441	500	300
403	5301	Office Supplies	608	1,006	664	1,000	1,000
404	5301	Office Supplies	0	0	0	0	0
410	5301	Office Supplies	5,521	9,729	10,388	6,300	6,300
420	5301	Office Supplies	1,267	1,973	968	2,000	1,500
511	5301	Office Supplies	0	2,643	3,778	2,500	3,000
558	5301	Office Supplies	73	62	220	200	200
565	5301	Office Supplies	1,919	1,770	1,743	2,000	2,000
701	5301	Office Supplies	1,995	1,790	3,455	2,300	2,300
601	5301	Office Supplies	1,941	1,630	3,574	3,300	3,300
		TOTAL	<b>15,050</b>	<b>21,322</b>	<b>25,579</b>	<b>20,700</b>	<b>20,400</b>
420	5302	Printing	0	0	0	0	0
601	5302	Printing	999	966	956	900	900
		TOTAL	<b>999</b>	<b>966</b>	<b>956</b>	<b>900</b>	<b>900</b>
410	5303	Postage	3,750	5,439	2,492	3,600	3,000
701	5303	Postage	3,151	3,333	4,275	4,500	4,500
601	5303	Postage	3,101	3,333	4,275	4,500	4,500
		TOTAL	<b>10,002</b>	<b>12,105</b>	<b>11,043</b>	<b>12,600</b>	<b>12,000</b>
403	5304	Code Updates	3,123	5,372	12,009	3,000	3,000
		TOTAL	<b>3,123</b>	<b>5,372</b>	<b>12,009</b>	<b>3,000</b>	<b>3,000</b>
410	5305	Equipment Rental	11,086	11,456	12,417	12,000	12,000
511	5305	Equipment Rental	0	0	0	0	0
565	5305	Equipment Rental	4,172	4,659	5,187	5,000	5,000
		TOTAL	<b>15,258</b>	<b>16,115</b>	<b>17,604</b>	<b>17,000</b>	<b>17,000</b>
511	5305	Small Equipment	0	0	0	0	2,600
		TOTAL	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,600</b>
403	5306	Advertising - Legal	5,396	4,641	3,152	6,000	3,500
565	5306	Advertising - Legal	4,026	971	1,079	5,000	5,000
		TOTAL	<b>9,422</b>	<b>5,612</b>	<b>4,230</b>	<b>11,000</b>	<b>8,500</b>
402	5401	Membership & Publications	1,235	0	660	700	1,000
403	5401	Membership & Publications	529	575	401	800	800
404	5401	Membership & Publications	23	23	23	50	50
410	5401	Membership & Publications	5,663	5,330	4,743	6,000	5,500
420	5401	Membership & Publications	469	434	680	800	800
558	5401	Membership & Publications	0	0	0	0	1,000
565	5401	Membership & Publications	1,714	1,848	1,761	2,500	2,000
701	5401	Membership & Publications	256	256	256	400	400
601	5401	Membership & Publications	5,647	5,482	5,037	7,000	7,000
		TOTAL	<b>15,536</b>	<b>13,947</b>	<b>13,561</b>	<b>18,250</b>	<b>18,550</b>
401	5402	Travel & Training	14,983	7,759	11,522	20,000	20,000
402	5402	Travel & Training	1,831	3,301	2,443	3,000	3,000
403	5402	Travel & Training	1,173	505	1,112	3,000	3,000
404	5402	Travel & Training	0	0	0	500	0
410	5402	Travel & Training	483	368	702	800	800
420	5402	Travel & Training	5,338	1,557	3,289	3,500	3,500
558	5402	Travel & Training	257	451	494	475	3,500
565	5402	Travel & Training	6,027	7,299	4,823	8,000	5,000
701	5402	Travel & Training	910	946	395	1,100	2,000
601	5402	Travel & Training	1,023	531	4,382	1,900	3,000
		TOTAL	<b>32,025</b>	<b>22,716</b>	<b>29,163</b>	<b>42,275</b>	<b>43,800</b>

## ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
701	5501	Operational Supplies	0	0	0	450	450
601	5501	Operational Supplies	0	0	0	450	450
		TOTAL	0	0	0	900	900
701	5502	Chemicals / Analysis	52,578	51,954	55,082	50,000	50,000
601	5502	Chemicals / Analysis	36,167	32,693	38,387	35,000	35,000
		TOTAL	88,745	84,647	93,469	85,000	85,000
558	5503	Tools	1,458	264	844	3,500	4,500
701	5503	Tools	690	107	78	900	900
601	5503	Tools	683	260	109	900	900
		TOTAL	2,831	631	1,031	5,300	6,300
558	5504	Laundry / Uniforms	1,021	832	703	750	750
701	5504	Laundry / Uniforms	804	629	501	700	700
601	5504	Laundry / Uniforms	804	662	501	700	700
		TOTAL	2,629	2,124	1,704	2,150	2,150
601	5505	Meter Expense	6,830	6,041	1,385	5,700	5,700
		TOTAL	6,830	6,041	1,385	5,700	5,700
511	5506	Fuel - Vehicles	0	0	3,462	5,000	5,000
558	5506	Fuel - Vehicles	4,168	4,863	4,898	6,650	9,000
701	5506	Fuel - Vehicles	4,168	4,863	4,898	6,600	9,000
601	5506	Fuel - Vehicles	4,168	4,863	4,898	6,600	9,000
		TOTAL	12,504	14,590	18,157	24,850	32,000
511	5507	Maintenance - Vehicles	0	0	533	3,000	3,000
558	5507	Maintenance - Vehicles	1,799	4,426	2,362	4,000	4,000
701	5507	Maintenance - Vehicles	1,447	900	1,210	2,000	2,000
601	5507	Maintenance - Vehicles	1,418	900	1,210	2,000	2,000
		TOTAL	4,664	6,227	5,315	11,000	11,000
558	5508	Landscape Maintenance Program	0	0	0	0	0
		TOTAL	0	0	0	0	0
511	5509	Maintenance / Repair	0	0	14,439	14,000	150,000
511	5509	Maintenance / Repair	20,137	29,884	12,282	20,000	13,000
511	5509	Maintenance / Repair	0	0	2,248	3,300	3,300
545	5509	Maintenance / Repair	0	0	0	0	15,000
558	5509	Maintenance / Repair	33,764	37,480	40,947	41,900	50,000
558	5509	Maintenance / Repair	1,595	674	1,500	1,600	2,500
565	5509	Maintenance / Repair	1,669	74	51	1,000	1,000
701	5509	Maintenance / Repair	46,672	48,492	32,735	45,000	45,000
601	5509	Maintenance / Repair	18,738	18,634	11,853	50,000	50,000
		TOTAL	122,575	135,240	116,054	176,800	329,800
558	5510	Safety Equipment	321	1,031	882	950	950
701	5510	Safety Equipment	187	445	481	950	950
601	5510	Safety Equipment	187	445	481	950	950
		TOTAL	695	1,920	1,843	2,850	2,850
558	5511	Building Maintenance/Signs	0	0	645	950	2,000
		TOTAL	0	0	645	950	2,000

## ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
410	5601	Data Processing Contract Maintenance	0	0	0	0	0
420	5601	Data Processing Contract Maintenance	4,100	4,273	4,273	5,000	5,000
701	5601	Data Processing Contract Maintenance	799	799	900	1,300	1,300
601	5601	Data Processing Contract Maintenance	799	799	900	1,300	1,300
		TOTAL	<b>5,698</b>	<b>5,871</b>	<b>6,072</b>	<b>7,600</b>	<b>7,600</b>
410	5602	Internet Access / Website Maintenance	2,482	9,996	1,330	2,700	3,500
		TOTAL	<b>2,482</b>	<b>9,996</b>	<b>1,330</b>	<b>2,700</b>	<b>3,500</b>
401	5603	Computer Maintenance & Software	2,828	745	1,845	2,000	2,000
402	5603	Computer Maintenance & Software	1,425	992	570	1,000	500
403	5603	Computer Maintenance & Software	371	254	1,514	1,000	1,000
404	5603	Computer Maintenance & Software	0	0	0	0	0
410	5603	Computer Maintenance & Software	3,087	4,374	12,013	12,000	10,000
420	5603	Computer Maintenance & Software	485	1,254	2,058	2,500	2,500
558	5603	Computer Maintenance & Software	0	0	0	475	475
565	5603	Computer Maintenance & Software	1,371	1,936	1,468	4,000	3,500
701	5603	Computer Maintenance & Software	105	0	86	1,000	1,000
601	5603	Computer Maintenance & Software	105	0	505	1,000	1,000
		TOTAL	<b>9,777</b>	<b>9,555</b>	<b>20,059</b>	<b>24,975</b>	<b>21,975</b>
404	5701	Telephone	162	0	0	0	0
410	5701	Telephone	3,668	3,780	4,078	3,800	3,800
511	5701	Telephone	0	2,155	2,988	3,600	3,600
558	5701	Telephone	1,400	1,140	1,258	2,300	2,300
565	5701	Telephone	3,497	3,641	3,911	3,600	3,600
701	5701	Telephone	6,544	6,592	7,300	6,000	6,500
601	5701	Telephone	10,218	10,142	10,614	10,000	10,000
		TOTAL	<b>25,489</b>	<b>27,451</b>	<b>30,148</b>	<b>29,300</b>	<b>29,800</b>
410	5702	Utilities - Gas	624	666	697	700	800
510	5702	Utilities - Gas	3,840	1,710	2,952	2,800	2,800
		TOTAL	<b>4,464</b>	<b>2,376</b>	<b>3,649</b>	<b>3,500</b>	<b>3,600</b>
410	5703	Utilities - Electric	8,394	8,218	9,042	9,000	9,000
501	5703	Utilities - Electric	3,565	3,962	4,441	4,000	4,000
510	5703	Utilities - Electric	3,054	2,895	2,790	3,500	3,500
511	5703	Utilities - Electric	6,994	6,496	7,523	7,500	7,500
550	5703	Utilities - Electric	46,343	44,843	49,545	55,000	55,000
558	5703	Utilities - Electric	968	0	0	950	950
558	5703	Utilities - Electric	835	816	881	800	900
565	5703	Utilities - Electric	1,983	1,923	2,062	2,500	2,500
701	5703	Utilities - Electric	82,120	82,088	93,254	90,000	95,000
601	5703	Utilities - Electric	84,202	96,918	107,682	110,000	110,000
		TOTAL	<b>238,458</b>	<b>248,159</b>	<b>277,220</b>	<b>283,250</b>	<b>288,350</b>
410	5704	Utilities - Water	1,626	1,530	1,212	1,800	1,800
510	5704	Utilities - Water	1,626	1,530	1,212	1,800	1,800
511	5704	Utilities - Water	45,513	45,500	38,861	48,000	46,000
558	5704	Utilities - Water	20,370	39,067	25,116	32,000	32,000
558	5704	Utilities - Water	19,097	19,306	17,876	22,000	22,000
701	5704	Utilities - Water	10,887	11,882	14,724	12,000	13,000
		TOTAL	<b>99,119</b>	<b>118,813</b>	<b>99,001</b>	<b>117,600</b>	<b>116,600</b>
410	5705	Utilities - Sewer	432	858	858	900	900
		TOTAL	<b>432</b>	<b>858</b>	<b>858</b>	<b>900</b>	<b>900</b>

## ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
511	5801	Buellton Recreation Program	138,346	108,503	72,118	100,000	75,000
511	5801	Buellton Recreation Program	0	933	12,958	1,000	15,000
		TOTAL	138,346	109,436	85,077	101,000	90,000
511	5802	Buellton Rec Program Trips	0	28,890	19,487	20,000	25,000
		TOTAL	0	28,890	19,487	20,000	25,000
410	5804	Animal Control	27,698	29,097	29,097	30,000	31,500
		TOTAL	27,698	29,097	29,097	30,000	31,500
410	5805	Visitors Bureau	116,053	135,365	115,167	65,627	122,900
		TOTAL	116,053	135,365	115,167	65,627	122,900
410	5806	Newsletter	5,024	7,473	4,513	7,000	10,000
		TOTAL	5,024	7,473	4,513	7,000	10,000
410	5807	Community Organization Support	33,019	33,666	42,862	57,500	55,000
410	5807	Undesignated Miscellaneous Support	0	0	0	0	15,000
		TOTAL	33,019	33,666	42,862	57,500	70,000
410	5808	Miscellaneous Recognition Items	6,829	7,334	8,333	7,000	5,500
		TOTAL	6,829	7,334	8,333	7,000	5,500
403	5809	Election Expense	11,074	553	2,775	1,500	5,000
		TOTAL	11,074	553	2,775	1,500	5,000
410	5812	SB Co Mental Health Mobile Crisis Svcs.	2,089	2,169	2,169	2,337	2,430
		TOTAL	2,089	2,169	2,169	2,337	2,430
580	5818	Housing Assistance	3,624	3,624	604	0	0
580	5818	Mobile Home Repair	0	0	0	0	3,450
		TOTAL	3,624	3,624	604	0	3,450
511	5820	Zaca Creek	0	0	4,310	0	0
		TOTAL	0	0	4,310	0	0
511	5820	Golf Course Renovation	0	0	0	0	25,000
		TOTAL	0	0	0	0	25,000
411	6002	Property Acquisition Fees	0	450	0	0	0
		TOTAL	0	450	0	0	0
420	6004	Audit	4,947	6,167	7,222	6,440	7,350
701	6004	Audit	4,947	6,169	7,219	6,440	7,350
601	6004	Audit	4,947	6,169	7,219	6,440	7,350
		TOTAL	14,841	18,505	21,660	19,320	22,050
402	6005	Recruitment Expense	9,244	21,688	0	0	0
410	6005	Recruitment Expense	1,707	2,773	2,472	2,000	2,500
		TOTAL	10,951	24,461	2,472	2,000	2,500

## ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
701	6007	Depreciation	160,478	170,608	164,434	175,000	175,000
601	6007	Depreciation	155,924	166,943	168,832	167,000	167,000
		TOTAL	316,402	337,551	333,265	342,000	342,000
553	6008	TCRF Audit	0	101,102	0	0	0
		TOTAL	0	101,102	0	0	0
410	6009	LAFCO Contribution	1,460	1,567	1,646	1,700	1,700
		TOTAL	1,460	1,567	1,646	1,700	1,700
545	6011	Regulatory Compliance	173	0	600	1,000	1,000
701	6011	Regulatory Compliance	11,329	12,006	10,860	15,800	19,500
601	6011	Regulatory Compliance	8,717	10,365	9,396	13,000	22,000
		TOTAL	20,219	22,372	20,856	29,800	42,500
410	6012	Transfer to Other Funds	0	0	0	0	0
		TOTAL	0	0	0	0	0
601	6013	State Water Project	937,498	901,424	946,204	1,000,000	1,000,000
		TOTAL	937,498	901,424	946,204	1,000,000	1,000,000
601	6014	Santa Ynez River Appropriations	4,172	7,929	4,980	6,300	6,300
		TOTAL	4,172	7,929	4,980	6,300	6,300
565	6016	Code Enforcement Expense	0	58	2,539	2,000	1,000
		TOTAL	0	58	2,539	2,000	1,000
410	6017	Emergency Operations	0	6,975	4,600	5,000	2,000
		TOTAL	0	6,975	4,600	5,000	2,000
557	6101	Development Permit Processing	2,963	4,205	4,355	4,000	4,000
		TOTAL	2,963	4,205	4,355	4,000	4,000
404	6204	Contract Services	99,049	142,971	132,089	90,000	125,000
411	6201	Contract Services	0	0	0	0	0
420	6201	Contract Services	9,224	14,240	11,486	12,000	12,000
501	6201	Contract Services	1,467,156	1,577,179	1,625,211	1,657,492	1,738,759
510	6201	Contract Services	71,000	71,000	74,550	74,550	78,278
511	6201	Contract Services	116,211	114,100	99,176	125,000	125,000
545	6201	Contract Services	162,007	173,182	137,771	150,000	135,000
553	6201	Contract Services	0	100,000	0	0	0
554	6201	Contract Services	6,894	44,460	23,793	30,000	26,000
555	6201	Contract Services	28,075	25,885	25,342	35,000	35,000
557	6201	Contract Services	68,570	83,660	69,446	75,000	60,000
557	6201	Contract Services	58,024	5,715	0	0	0
557	6201	Contract Services	31,548	9,765	395	25,000	25,000
557	6201	Contract Services	50,054	49,400	45,213	50,000	25,000
558	6201	Contract Services	28,938	26,014	50,537	42,000	42,000
558	6201	Contract Services	110,898	74,182	71,128	85,000	89,000
559	6201	Contract Services	12,742	0	0	15,000	15,000
560	6201	Contract Services	27,742	495,114	0	0	0
560	6201	Contract Services	0	0	3,087	50,000	50,000
565	6201	Contract Services	26,046	81,439	31,771	60,000	5,000
580	6201	Contract Services	0	0	0	0	0
701	6201	Contract Services	132,259	200,607	163,782	158,000	158,000
601	6201	Contract Services	20,506	39,929	16,877	26,000	26,000
		TOTAL	2,526,943	3,328,842	2,581,654	2,760,042	2,770,037

## ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
511	6202	Contract Services - Engineering	30,330	885	0	0	0
557	6202	Contract Services - Engineering	33,515	51,480	0	15,000	0
558	6202	Contract Services - Engineering	0	15,382	0	0	0
559	6202	Contract Services - Engineering	0	4,038	51,373	40,000	30,000
565	6202	Contract Services - Engineering	30,322	30,070	15,123	30,000	15,000
701	6202	Contract Services - Engineering	79,294	19,578	4,435	25,000	25,000
601	6202	Contract Services - Engineering	11,864	29,938	1,350	10,000	10,000
		TOTAL	<b>185,325</b>	<b>151,369</b>	<b>72,281</b>	<b>120,000</b>	<b>80,000</b>
511	6207	Administrative Overhead	15,000	15,000	15,000	0	0
		TOTAL	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>0</b>
501	6208	Fire Department Contract	163,588	160,276	174,536	194,100	201,000
		TOTAL	<b>163,588</b>	<b>160,276</b>	<b>174,536</b>	<b>194,100</b>	<b>201,000</b>
559	6212	Lompoc-SYV Transit Project	20,000	20,000	20,000	20,000	20,000
559	6212	SYVT Dial-A-Ride Subsidy	0	0	0	0	1,650
559	6212	Breeze Extension Pilot	0	0	0	0	24,100
		TOTAL	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>45,750</b>
401	6301	Miscellaneous	344	2,996	5,714	1,000	1,000
402	6301	Miscellaneous	0	1,416	452	600	500
403	6301	Miscellaneous	(4)	2,551	2,202	2,000	2,000
404	6301	Miscellaneous	0	9	0	0	0
410	6301	Miscellaneous	2,712	3,282	8,200	3,600	3,600
420	6301	Miscellaneous	(26)	7	135	200	200
511	6301	Miscellaneous	571	886	2,073	1,000	1,000
565	6301	Miscellaneous	304	2,741	2,942	500	1,000
701	6301	Miscellaneous	919	1,455	2,244	1,200	1,200
601	6301	Miscellaneous	1,725	2,807	3,188	2,200	2,200
		TOTAL	<b>6,545</b>	<b>18,150</b>	<b>27,151</b>	<b>12,300</b>	<b>12,700</b>
410	6503	Vehicles	0	0	0	5,000	5,000
511	6503	Vehicles	55,809	0	0	5,000	5,000
558	6503	Vehicles	0	0	0	10,666	21,700
		TOTAL	<b>55,809</b>	<b>0</b>	<b>0</b>	<b>20,666</b>	<b>31,700</b>
402	6504	Office Furniture	0	6,207	0	0	0
403	6504	Office Furniture	862	0	0	2,000	0
420	6504	Office Furniture	0	0	0	5,000	0
565	6504	Office Furniture	1,479	0	0	1,600	0
		TOTAL	<b>2,341</b>	<b>6,207</b>	<b>0</b>	<b>8,600</b>	<b>0</b>
401	6505	Computer Equipment	0	0	0	2,000	2,000
402	6505	Computer Equipment	0	0	0	0	0
403	6505	Computer Equipment	0	0	0	0	0
410	6505	Computer Equipment	0	3,677	0	0	0
420	6505	Computer Equipment	0	0	0	3,000	50,000
565	6505	Computer Equipment	0	0	0	3,500	0
		TOTAL	<b>0</b>	<b>3,677</b>	<b>0</b>	<b>8,500</b>	<b>52,000</b>
403	6506	Office Equipment	0	0	0	0	0
420	6506	Office Equipment	0	0	0	0	0
565	6506	Office Equipment	0	0	0	500	0
		TOTAL	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>0</b>

## ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
410	6507	Improvements	0	0	0	0	0
511	6507	Improvements	150,402	14,491	528,963	8,500	8,600
553	6507	Improvements	0	0	0	100,000	100,000
557	6507	Improvements	541,419	0	0	102,951	70,575
557	6507	Improvements	142,034	0	0	0	0
557	6507	Improvements	0	59,092	89,085	100,000	150,000
558	6507	Improvements	0	0	2,214	0	0
559	6507	Improvements	0	0	0	6,500	6,500
560	6507	Improvements	118,766	0	0	0	0
560	6507	Improvements	0	0	0	231,175	248,898
		TOTAL	<b>952,621</b>	<b>73,583</b>	<b>620,262</b>	<b>549,126</b>	<b>584,573</b>
558	6508	Equipment	0	0	0	0	7,000
		TOTAL	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,000</b>
<b>TOTAL EXPENDITURES</b>			<b>8,065,768</b>	<b>8,070,135</b>	<b>7,749,282</b>	<b>8,223,190</b>	<b>8,796,234</b>