



CITY OF BUELLTON

CITY COUNCIL AGENDA

**Regular Meeting of May 24, 2012 – 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California**

Materials related to an item on this agenda, as well as materials submitted to the City Council after distribution of the agenda packet, are available for public inspection in the Office of the City Clerk, located at 107 West Highway 246, during normal business hours.

TELECONFERENCE MEETING LOCATION:

Mayor Holly Sierra will attend the above referenced regular City Council meeting via teleconference from the following location:

**Sheraton Broadway Plantation
3301 Robert M. Grissom Parkway
Myrtle Beach, South Carolina 29577**

CALL TO ORDER

Mayor Pro Tem Dave King

PLEDGE OF ALLEGIANCE

Council Member Ed Andrisek

ROLL CALL

Council Members Ed Andrisek, Judith Dale, Leo Elovitz, Mayor Pro Tem Dave King, and Mayor Holly Sierra

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Limited to matters not otherwise appearing on the agenda. Limited to three (3) minutes per speaker. No action will be taken at this meeting.

CONSENT CALENDAR**(ACTION)**

The following items are scheduled for consideration as a group. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

1. **Minutes of May 10, 2012 Regular City Council Meeting**
2. **List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2011-12**
3. **Acceptance of the Highway 246 Streetscape Improvement Project**

PRESENTATIONS**PUBLIC HEARINGS****(POSSIBLE ACTION)**

4. **Ordinance No. 12-01 – “An Ordinance of the City Council of the City of Buellton, California, Adding Chapter 9.10 to Title 9 of the Buellton Municipal Code Regarding the Regulation of Smoking in Public Places” (Introduction and First Reading)**
❖ (Staff Contact: Planning Director Bierdzinski)

COUNCIL MEMBER COMMENTS**COUNCIL ITEMS****WRITTEN COMMUNICATIONS**

Written communications are included in the agenda packets. Any Council Member, the City Manager, or City Attorney may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Council Members to give verbal Committee Reports on any meetings recently held for which the Council Members are the City representatives thereto.

BUSINESS ITEMS**(POSSIBLE ACTION)**

5. **Approval of Memorandum of Understanding for a Two-Year Pilot Breeze Extension Inter-Regional Transit Service**
❖ (Staff Contact: Public Works Director Hess)
6. **Memorandum of Understanding with the City of Solvang - Cooperation in the Area of Recreation**
❖ (Staff Contact: Recreation Coordinator Abello)
7. **Consideration of Request for Proposal for Golf Course Patio Cover**
❖ (Staff Contact: City Manager Kunkel)
8. **Second Review of Fiscal Year 2012-13 Preliminary City Budget**
❖ (Staff Contact: Finance Director Muñoz)

CITY MANAGER'S REPORT

ADJOURNMENT

The next meeting of the City Council will be held on Thursday, June 14, 2012 at 6:00 p.m.

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES

Regular Meeting of May 10, 2012

City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor Sierra called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Council Member Judith Dale led the Pledge of Allegiance

ROLL CALL

Present: Council Members Ed Andrisek, Judith Dale, Leo Elovitz, Mayor Pro Tem Dave King, and Mayor Holly Sierra

Staff: City Manager John Kunkel, City Attorney Ralph Hanson, Public Works Director/City Engineer Rose Hess, Planning Director Marc Bierdzinski, Finance Director Annette Muñoz, Station Commander Lt. Brad McVay, and City Clerk Linda Reid

REORDERING OF AGENDA

None

PUBLIC COMMENTS

Ben Fitzgerald, Buellton, requested funding in the amount of \$1,200 for the purchase of a Community Emergency Response Team (CERT) trailer for Ranch Club Mobile Estates.

Liz Chapman, Buellton Librarian, spoke about the Library's Ice Cream Social held last Sunday and said it was a great success.

CONSENT CALENDAR

Council Member Dale requested that Item 3 be pulled from the Consent Calendar for further discussion. The Council agreed by consensus to pull Item 3 for discussion.

1. **Minutes of April 26, 2012 Regular City Council Meeting**
2. **List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2011-12**

MOTION:

Motion by Mayor Pro Tem King, seconded by Council Member Dale approving Items 1 and 2 of the consent calendar as listed.

VOTE:

Motion passed by a roll call vote of 5-0.

3. **Resolution No. 12-11 – “A Resolution of the City Council of the City of Buellton, California, Supporting the Santa Rita Hills Wine Growers Alliance and Santa Barbara County Vintners Association”**

The following individuals requested the City Council hold off on adopting Resolution No. 12-11 until the County’s Winery Ordinance is processed and public hearings are held:

- Mark Oliver, Santa Ynez Valley Alliance
- Bob Field, Santa Ynez
- John Poitras, Santa Ynez Valley Alliance
- Donald Gallagher, Preservation of Agriculture Lands
- Gail Marshall, Santa Ynez Valley Alliance
- Joan Hartmann, Buellton

Steve Pepe of Clos Pepe Vineyards, expressed his support for Resolution No. 12-11.

Jim Fiolek, Executive Director of the Santa Barbara County Vintner’s Association, stated that charitable events should be considered separately from other winery events and that the vintners should be allowed to join the County’s discussion regarding this issue in order to provide their perspective.

The City Council discussed whether to approve Resolution No. 12-11.

Written correspondence regarding this issue was received and made part of the record from: John Poitras, Santa Ynez Valley Alliance, Donald Gallagher, Director of Preservation of Agriculture Lands, Leigh Layman, and Chandra Wallar, CEO County of Santa Barbara.

MOTION:

Motion by Council Member Dale, seconded by Mayor Pro Tem King denying Resolution No. 12-11.

VOTE:

Motion failed by a roll call vote of 2-3, with Council Members Andrisek, Elovitz, and Mayor Sierra voting no.

MOTION:

Motion by Council Member Andrisek, seconded by Council Member Elovitz approving Resolution No. 12-11, with the following additional wording: that the definition of a charitable organization be fully defined through the County process and that each winery be reviewed individually during the public hearing process regarding the Winery Ordinance.

VOTE:

Motion passed by a roll call vote of 3-2, with Council Member Dale and Mayor Pro Tem King voting no.

PRESENTATIONS**4. Presentation of Certificates to Recipients of the Norman and Gale Williams Buellton Education Scholarships**

Mayor Sierra presented Jessie Wall and Ana Rosa Zepeda with the Norman and Gale Williams Buellton Education Scholarships for the 2012-2013 academic year. The scholarship recipients thanked Norman and Gale Williams and the City of Buellton for their awards.

PUBLIC HEARINGS

None

COUNCIL MEMBER COMMENTS

Council Member Dale reminded everyone of the Buellton Brew Fest scheduled for Saturday, May 12.

Council Member Andrisek stated the PAWS Park publication card is a great idea and should be distributed throughout the Valley.

COUNCIL ITEMS

Council Member Dale requested that staff agendize funding of a CERT trailer for Ranch Club Mobile Estates. The City Council agreed by consensus to agendize this item.

Council Member Elovitz requested that staff recognize Pam Gnekow for awards she's received and for all she does for the community. The City Council agreed by consensus to agendize this item.

Council Member Elovitz questioned the status of the Charter City Committee. City Manager Kunkel provided an update regarding the Committee's progress.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

None

BUSINESS ITEMS**5. Buellton Recreation “Year in Review” Presentation**

Recreation Coordinator Abello introduced his staff, Barbara Knecht and Paul Smith and presented an iMovie displaying the Parks and Recreation activities and events for 2011.

The City Council thanked Mr. Abello and his staff for their hard work and efforts in creating a great recreation program in Buellton.

6. First Review of Fiscal Year 2012-13 Preliminary City Budget**RECOMMENDATION:**

That the City Council review the Fiscal Year 2012-13 preliminary City budget and give direction to staff as to any desired changes.

STAFF REPORT:

Finance Director Muñoz presented the staff report.

DOCUMENTS:

Staff report with attachment (Proposed Fiscal Year 2012-13 Preliminary City Budget)

DISCUSSION:

Santa Barbara County Sheriff’s Department Station Commander Lt. McVay provided a PowerPoint presentation and handouts for the record regarding services provided by the Santa Barbara County Sheriff’s Department.

Detective Chris Dallenbach, Deputy Win Smith, and Senior Deputy Kathi LeGault discussed their roles with the Santa Barbara County Sheriff’s Department.

Chief Geoff Banks discussed the contract cost summary regarding the City’s Contract with the Santa Barbara County Sheriff’s Department.

The Council discussed the Fiscal Year 2012-13 preliminary City budget and directed staff to bring this item back for a second review at the regular City Council meeting scheduled for May 24.

CITY MANAGER’S REPORT

City Manager Kunkel announced that MarBorg’s quarterly bulky/hazardous waste clean-up is scheduled for Saturday, May 19. Mr. Kunkel asked the public to send letters of support to Assemblyman Williams regarding Assembly Bill 1585.

ADJOURNMENT

Mayor Sierra adjourned the regular meeting at 8:29 p.m. The next regular meeting of the City Council is scheduled for Thursday, May 24, 2012 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

BACK-UP/SUPPORT DATA IS AVAILABLE FOR COUNCIL REVIEW IN CITY HALL

The following is a list of claims to be ratified and approved for payment by the City Council at the
May 24, 2012 Council Meeting.

Listed below is a brief summary of the attached claims:

	EXHIBIT A		<u>\$ 884,915.52</u>
	EXHIBIT B		<u>\$ 63,867.80</u>
	PAYROLL	5/15/12	<u>\$ 40,672.70</u>
TOTAL AMOUNT OF CLAIMS:			<u><u>\$ 989,456.02</u></u>

	<u>FY 2010-11</u>	<u>FY 2011-12</u>
The total amount of claims and demands paid by the City for the Fiscal Year through 5/16/2012	\$ 7,142,443.06	\$ 8,487,375.89

AUTHORIZATION IS HEREBY GIVEN TO THE CITY TREASURER TO PAY ALL CLAIMS AS REVENUES BECOME AVAILABLE.

Check-Run	Seq#	Date	Vendor Name	Checking	# Objs	Discount	Net amount	Status
26360-	515	1	5/02/2012	698 CALIFORNIA STATE DISBURSEMENT	1	.00	1,613.50	Logged
26361-	516	1	5/10/2012	0 LILINOE GALE	1	.00	39.93	Cut
26362-	516	2	5/10/2012	0 VERNON DEGRAFFINREID	1	.00	27.93	Cut
26363-	516	3	5/10/2012	5 ABALONE COAST ANALYTICAL, INC.	1	.00	1,742.75	Cut
26364-	516	4	5/10/2012	15 ALLIED FENCE CO.	2	.00	5,000.00	Cut
26365-	516	5	5/10/2012	28 ARAMARK UNIFORM SERVICES	1	.00	346.81	Cut
26366-	516	6	5/10/2012	32 ARROWHEAD	3	.00	85.93	Cut
26367-	516	7	5/10/2012	62 BUELLTON MEDICAL CENTER	1	.00	230.00	Cut
26368-	516	8	5/10/2012	83 CSD ENGINEERING	1	.00	1,060.00	Cut
26369-	516	9	5/10/2012	90 CaIPERS LONG-TERM CARE PROGRAM	1	.00	84.25	Cut
26370-	516	10	5/10/2012	91 CENTRAL COAST WATER AUTHORITY	1	.00	820,790.29	Cut
26371-	516	11	5/10/2012	101 CITY OF SOLVANG	1	.00	17,948.00	Cut
26372-	516	12	5/10/2012	105 CITY OF BUELLTON	2	.00	82.32	Cut
26373-	516	13	5/10/2012	110 CVS PHARMACY	1	.00	40.50	Cut
26374-	516	14	5/10/2012	122 COMCAST CABLE	1	.00	162.26	Cut
26375-	516	15	5/10/2012	142 DANIEL FITZGERALD dba	1	.00	960.00	Cut
26376-	516	16	5/10/2012	168 ALLIANT INSURANCE	1	.00	700.00	Cut
26377-	516	17	5/10/2012	172 ECHO COMMUNICATIONS	1	.00	62.76	Cut
26378-	516	18	5/10/2012	187 FARM SUPPLY COMPANY	1	.00	252.81	Cut
26379-	516	19	5/10/2012	201 G E CAPITAL	1	.00	160.55	Cut
26380-	516	20	5/10/2012	230 HPC/EAGLE ENERGY	1	.00	1,578.49	Cut
26381-	516	21	5/10/2012	248 JCI JONES CHEMICALS, INC.	2	.00	2,461.28	Cut
26382-	516	22	5/10/2012	280 LEE CENTRAL COAST NEWSPAPERS	1	.00	518.76	Cut
26383-	516	23	5/10/2012	282 LAWSON PRODUCTS, INC	1	.00	313.92	Cut
26384-	516	24	5/10/2012	285 SANTA MARIA TIMES dba	2	.00	175.10	Cut
26385-	516	25	5/10/2012	342 NIELSEN BUILDING MATERIALS, INC	1	.00	29.11	Cut
26386-	516	26	5/10/2012	359 PABLO MUNOZ dba	2	.00	2,120.00	Cut
26387-	516	27	5/10/2012	365 PEOPLE HELPING PEOPLE	2	.00	2,937.21	Cut
26388-	516	28	5/10/2012	379 POSTMASTER	1	.00	594.00	Cut
26389-	516	29	5/10/2012	380 PRAXAIR DISTRIBUTION, INC.	1	.00	122.56	Cut
26390-	516	30	5/10/2012	387 PURCHASE ADVANTAGE CARD	1	.00	196.01	Cut
26391-	516	31	5/10/2012	398 RECINOS RICARDO dba	1	.00	490.26	Cut
26392-	516	32	5/10/2012	413 SUSAN CAMPBELL dba	1	.00	250.46	Cut
26393-	516	33	5/10/2012	438 SANTA YNEZ VALLEY HARDWARE	1	.00	833.63	Cut
26394-	516	34	5/10/2012	465 SP MAINTENANCE SERVICES, INC.	1	.00	2,821.00	Cut
26395-	516	35	5/10/2012	469 STAPLES CONTRACT & COMMERCIAL,	3	.00	704.71	Cut
26396-	516	36	5/10/2012	473 SPRINT SPECTRUM, L.P. dba	1	.00	66.50	Cut
26397-	516	37	5/10/2012	482 SWRCB	1	.00	170.00	Cut
26398-	516	38	5/10/2012	507 THE GAS COMPANY	4	.00	288.04	Cut
26399-	516	39	5/10/2012	521 TODD PIPE & SUPPLY	1	.00	68.79	Cut
26400-	516	40	5/10/2012	535 UNDERGROUND SERVICE ALERT	1	.00	7.50	Cut
26401-	516	41	5/10/2012	543 USA BLUEBOOK	1	.00	122.19	Cut
26402-	516	42	5/10/2012	545 KROS ANDRADE dba	1	.00	450.00	Cut
26403-	516	43	5/10/2012	555 VERIZON CALIFORNIA	1	.00	2,212.65	Cut
26404-	516	44	5/10/2012	598 ENGEL & GRAY, INC.	1	.00	4,220.05	Cut
26405-	516	45	5/10/2012	655 COAST NETWORK, INC.	1	.00	1,076.26	Cut
26406-	516	46	5/10/2012	663 MARC P. BIERDZINSKI	1	.00	30.60	Cut
26407-	516	47	5/10/2012	668 ONE STOP AUTO PARTS	1	.00	73.89	Cut
26408-	516	48	5/10/2012	677 WALLACE GROUP	1	.00	1,424.38	Cut
26409-	516	49	5/10/2012	679 COURIER SYSTEMS	1	.00	207.20	Cut
26410-	516	50	5/10/2012	697 CALIFORNIA CITY MGMT FOUNDATIO	1	.00	400.00	Cut
26411-	516	51	5/10/2012	700 MAILFINANCE, INC.	1	.00	1,160.47	Cut
26412-	516	52	5/10/2012	714 SIERRA TURF, INC.	1	.00	2,000.00	Cut

Run date: 05/15/2012 @ 18:46
Bus date: 05/15/2012

City of Buellton
Check Summary Report

Check-Run	Seq#	Date	Vendor Name	Checking	# Obls	Discount	Net amount	Status
26413-	516	53	5/10/2012	718 AUTOSYS, INC.	1	.00	575.44	Cut
26414-	516	54	5/10/2012	742 CENTURY MANUFACTURING CORP.	1	.00	1,085.56	Cut
26415-	516	55	5/10/2012	744 GE CAPITAL INFO TECH SOLUTIONS	1	.00	674.96	Cut
26416-	516	56	5/10/2012	745 PEDRO DE LA CRUZ dba	1	.00	300.00	Cut
26417-	516	57	5/10/2012	746 LANDS END, INC	1	.00	763.95	Cut
					.00			
** Total check discount **					.00			
** Total check amount **					884,915.52			
					.00			

Payments via Electronic Fund Transfer (EFT):

1st Qtr UI/ETT p/r tax pmt	4/30/12	5,532.47
Apr Bank Charges-Rabobank	4/30/12	210.00
Accounts Payable check order	5/1/12	290.08
FSA - Staff	5/2/12	712.33
Payroll Taxes	5/2/12	11,276.27
Health Premium	5/3/12	14,759.62
Deferred Compensation Plan	5/3/12	10,498.11
Aflac Sup Ins	5/3/12	676.25
Retirement Contribution	5/4/12	19,912.67
Total		<hr/> \$ 63,867.80

FISCAL YEAR 2011-12 REVENUE AND EXPENDITURE RECAP

As of April 30, 2012
83.3%
of the year elapsed

<u>GENERAL FUND</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>% of Budget YTD</u>
Total Revenues	\$3,948,016.00	\$3,366,009.39	85%
Total Expenditures	\$4,089,459.00	\$3,085,835.22	75%
<u>SPECIAL FUNDS</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>% of Budget YTD</u>
Total Revenues	\$584,349.00	\$840,062.62	144%
Total Expenditures	\$2,240,746.00	\$2,304,852.46	103%
<u>WATER/SEWER</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>% of Budget YTD</u>
Total Revenues	\$2,044,800.00	\$1,641,587.59	80%
Total Expenditures	\$2,605,396.00	\$1,861,139.72	71%
<u>RDA</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>% of Budget YTD</u>
Total Revenues	\$825,000.00	\$426,325.60	52%
Total Expenditures	\$1,499,936.00	\$114,916.52	8%

The Revenue Status Report and Expenditure Status Report are available for your review.

The Cash Balances as of May 16, 2012 are as follows:

	Balance as of:	<u>FY 2010-11</u>	<u>FY 2011-12</u>
Checking			
Rabobank	5/16/12	0.00	134,158.15
Montecito Bnk&Trust	5/16/12	130,723.60	35,128.56
Total Checking		<u>130,723.60</u>	<u>169,286.71</u>
Savings/Investments			
LAIF-savings	4/30/12	13,078,040.33	13,291,976.14
Rabobank-money mkt	4/30/12	201,722.05	202,811.09
Morgan Stanley-bonds	4/30/12	0.00	375,000.00
Great Pacific-treasuries	4/30/12	0.00	0.00
First Empire-bonds	4/30/12	5,095,831.59	3,235,000.00
Total Savings/Investments		<u>18,375,593.97</u>	<u>17,104,787.23</u>
% of cash invested		28.63%	22.07%
Total Cash		<u><u>18,506,317.57</u></u>	<u><u>17,274,073.94</u></u>

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 3

To: The Honorable Mayor and City Council

From: Rose Hess, Public Works Director/City Engineer

Meeting Date: May 24, 2012

Subject: Acceptance of the Highway 246 Streetscape Improvement Project

BACKGROUND

On August 25, 2011, the City Council awarded a contract to G. Sosa Construction in the amount of \$808,483.00 for the Highway 246 Streetscape Improvement Project. The project was substantially completed in March 2012. The Resident Engineer has inspected the construction and is satisfied that the project plans and specifications have been met.

FISCAL IMPACT

The final construction cost of the project, including change orders, was \$862,522.15. Funding for the construction of the project was allocated from Measure A Regional Funds, Measure D residuals and Gas Tax.

RECOMMENDATION

That the City Council accept the Highway 246 Streetscape Improvement Project and instruct the City Manager to file the attached Notice of Completion.

ATTACHMENT

Attachment 1 - Notice of Completion

ATTACHMENT 1

NOTICE OF COMPLETION

Notice is hereby given that:

1. The undersigned is the owner or corporate officer of the interest or estate hereinafter described:
2. The full name of the owner is: City of Buellton
3. The full address of the owner is: 107 West Highway 246
P.O. Box 1819
Buellton, California 93427
4. The nature of the interest or estate of the owner is "in fee"
5. A work of improvement on the property hereinafter was completed on Mach 30, 2012. The work done was installation of raised landscaped median and street lights, sidewalk and driveways improvements and repairs, pedestrian and circulation safety improvements along Highway 246 between Park Ave. and Ave of Flags, within the city limits of the City of Buellton.
6. The name of the contractor, if any, for such work of improvement was G. Sosa Construction.
7. The property on which said work of improvement was completed is in the City of Buellton, County of Santa Barbara, State of California, and is described as various streets within the city limits of the City of Buellton.

Dated: _____

Linda Reid
City Clerk

VERIFICATION

I, the undersigned, declare that I am the City Engineer of the declarant of the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof and the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 24, 2012, at Buellton, California.

Rose M. Hess
Public Works Director/City Engineer

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 4

To: The Honorable Mayor and City Council

From: Marc Bierdzinski, Planning Director

Meeting Date: May 24, 2012

Subject: Ordinance No. 12-01 – “An Ordinance of the City Council of the City of Buellton, California, Adding Chapter 9.10 to Title 9 of the Buellton Municipal Code Regarding the Regulation of Smoking in Public Places” (Introduction and First Reading)

BACKGROUND

At the April 26, 2012, City Council meeting, the City Council directed staff to prepare an ordinance that would regulate smoking in public places above those mandated by the State of California. Attached Ordinance No. 12-01 is in response to that direction. Ordinance No. 12-01 adds the following provisions:

- Smoking and ashtrays would be prohibited within 20 feet of any entrance to an area or building where smoking is prohibited, except that 25 percent of the outdoor seating sections of restaurants and 100 percent of the outdoor seating sections of bars may allow smoking with conditions.
- Smoking would be prohibited in ticket, boarding, and waiting areas of public transit stops, enclosed or not.
- Smoking would be prohibited in areas of the lobby in a motel, hotel, or other similar transient lodging establishment.
- Smoking would be prohibited in meeting and banquet rooms in a hotel, motel, or other transient lodging establishment, restaurants, and public meeting halls, including the corridors and pre-function areas adjacent to and serving the meeting or banquet rooms.
- Smoking would be prohibited in polling places, enclosed or not.
- Smoking would be prohibited within Riverview Park, Oak Park, and Paws Park. Staff did not include the Zaca Creek Golf Course in this prohibition.
- The requirement for the posting of adequate signage.
- Adding enforcement provisions.

FISCAL IMPACT

Fiscal impacts would include the purchase and maintenance of no smoking signs in the City parks.

RECOMMENDATION

That the City Council consider the introduction and first reading of Ordinance No. 12-01 – “An Ordinance of the City Council of the City of Buellton, California, Adding Chapter 9.10 to Title 9 of the Buellton Municipal Code Regarding the Regulation of Smoking in Public Places”, by title only and waive further reading.

ATTACHMENT

Ordinance No. 12-01

ORDINANCE NO. 12-01

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF BUELLTON, CALIFORNIA, ADDING
CHAPTER 9.10 TO TITLE 9 OF THE BUELLTON
MUNICIPAL CODE REGARDING THE
REGULATION OF SMOKING IN PUBLIC PLACES**

THE CITY COUNCIL OF THE CITY OF BUELLTON DOES HEREBY ORDAIN AS FOLLOWS

SECTION 1: The City Council reviewed draft wording regarding the regulation of smoking in public places at their April 26, 2012, meeting, and directed staff to bring back an ordinance for adoption.

SECTION 2: All proceedings having been duly taken as required by law, and upon review of the information provided in the staff report, consideration of the testimony given at the public hearing, as well as other pertinent information, the City Council finds the following:

- A. Record.** Prior to rendering a decision on any aspect of the proposed zoning ordinance amendments, the City Council considered the following:
1. All public testimony, both written and oral, received in conjunction with that certain public hearing conducted by the City Council on May 24, 2012 (“Public Hearing”).
 2. All oral, written and visual materials presented by City staff in conjunction with the Public Hearing.
 3. The following informational documents which, by this reference, are incorporated herein.
 - a. That certain written report submitted to the City Council dated May 24, 2012 (the “Staff Report”).
- B. Public Review.** On the basis of evidence hereinafter listed, all administrative procedures and public participation requirements prescribed in the Buellton Zoning Ordinance have been lawfully satisfied:
1. A notice was published in a legal section of a newspaper of general circulation on May 10, 2012 (the “Public Notice”), a minimum of ten (10) days in advance of the Public Hearing conducted on May 24, 2012.

2. The Public Notice was posted in three public locations on May 10, 2012, a minimum of 10 days in advance of the Public Hearing.

C. Environmental Clearance. The City Council hereby finds that the action to adopt this addition to the Buellton Municipal Code is exempt from the provisions of the California Environmental Quality since the action can be found exempt from environmental review pursuant to CEQA Guidelines Section 15061(b)(3). The activity is covered by the general rule which exempts activities that can be seen with certainty to have no possibility for causing a significant effect on the environment. The action is being taken to protect the public from the health hazards of second-hand smoke.

SECTION 3. ADOPTION: Title 9 of the Buellton Municipal Code is hereby amended by adding a new Chapter 9.10, to be read as follows:

“Chapter 09.10

REGULATION OF SMOKING IN PUBLIC PLACES

Sections:

9.10.010 Smoking and Use of Tobacco Products in Public Places.

9.10.020 Smoking and Use of Tobacco Products in City Parks.

9.10.030 Other Provisions.

9.10.040 Posting of Signs.

9.10.050 Enforcement.

Section 9.10.010 Smoking and Use of Tobacco Products in Public Places.

In addition to the smoking prohibitions enacted pursuant to State Law, smoking shall be prohibited in the following public places within the City of Buellton.

A. Smoking shall be prohibited within 20 feet of any entrance to an area or building where smoking is prohibited. Ashtrays or any receptacle used to dispose of burning tobacco products shall also be prohibited within 20 feet of any entrance to an area or building where smoking is prohibited. Exception: 25 percent of the outdoor seating sections of restaurants and 100 percent of the outdoor seating sections of bars may allow smoking with the following conditions:

1. In the case of restaurants, smoking sections must be designated, the entire smoking section must be in the same area, and must be located the furthest distance from the restaurant entrance so as to minimize the chance of smoke entering the restaurant.
2. Smoking in the outdoor seating sections of restaurants or bars may only take place provided that smoke does not enter adjacent work sites or residences. The smoking section of these outdoor areas must be clearly marked with signs.

B. Buses or other means of public transit, enclosed or not, including ticket, boarding, and waiting areas of public transit stops, enclosed or not.

C. Areas of the lobby in a motel, hotel, or other similar transient lodging establishment.

D. Meeting and banquet rooms in a hotel, motel, or other transient lodging establishment, restaurants, and public meeting halls, including the corridors and pre-function areas adjacent to and serving the meeting or banquet rooms.

E. Polling places, enclosed or not.

Section 9.10.020 Smoking and Use of Tobacco Products in City Parks.

No person shall smoke or use tobacco products anywhere in the following City parks: Riverview Park, Oak Park, and Paws Park.

Section 9.10.030 Other Provisions.

A. Nothing in this section shall be construed to prohibit smoking or use of tobacco products in any area in which such smoking or use of tobacco products is already prohibited by state or federal law unless the applicable state or federal law does not preempt additional local regulation.

B. Other requirements and prohibitions.

1. No ash can, ashtray, or other smoking or tobacco product waste receptacle shall be placed in any area in which smoking and the use of tobacco products are prohibited by this section.

2. No person shall knowingly permit smoking or use of tobacco products in an area under the person's legal or de facto control in which smoking and use of tobacco products are prohibited by this section.

3. The presence of smoking or tobacco product waste receptacles in violation of subsection (1) above and the absence of signs shall not be a defense to a violation of any provision of this section.

4. No person shall intimidate, threaten any reprisal, or effect any reprisal, for the purpose of retaliating against another person who seeks to attain compliance with this section.

5. Each instance of smoking or use of tobacco products in violation of this section shall constitute a separate violation. Each day of a continuing violation of this section shall constitute a separate violation.

Section 9.10.040 Posting of Signs.

A. Signs. "Smoking" or "No Smoking" signs, whichever are appropriate, with letters not less than one inch in height, or the international "No Smoking" symbol (consisting of a pictorial representation of a burning cigarette in a red circle with a red bar across it) shall be clearly, sufficiently, and conspicuously posted at each entrance to every building or other place where smoking is regulated by this section, by the owner, operator, or manager or other person having control of such building or other location.

B. Signs-Hotels and Motels. Every hotel and motel located within the City shall have signs posted conspicuously in the registration and lobby areas which state that nonsmoking rooms are maintained and may be available; rooms designated as being nonsmoking shall have signs announcing such restriction conspicuously placed within the room.

Section 9.10.050 Enforcement.

A. The City Manager or his/her designee shall enforce and implement the ordinance codified in this Section with the assistance of the County Health Officer.

B. Any citizen who desires to register a complaint under this section may request the City Manager to initiate enforcement.

C. Violations of this section will result in the penalties for an infraction as described in Section 1.28 of the Municipal Code."

SECTION 4: If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance irrespective of the fact that any one or more sections, subsections, subdivision, sentences, clauses, phrases or portions thereof be declared invalid or unconstitutional.

SECTION 5: The City Clerk: (i) shall certify as to the passage of this Ordinance and shall cause the same to be published as required by law; (ii) is hereby authorized and directed to make typographical, grammatical and similar corrections in the final text of the Ordinance so long as such corrections do not constitute substantive changes in context; and (iii) cause the Buellton Municipal Code to be reprinted by deleting language contained within Section 3 of this Ordinance that is stricken and adding language that is underlined.

PASSED, APPROVED, AND ADOPTED this _____ of June 2012.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 5

To: The Honorable Mayor and City Council

From: Rose Hess, Public Works Director/City Engineer

Meeting Date: May 24, 2012

Subject: Approval of Memorandum of Understanding for a Two-Year Pilot Breeze Extension Inter-Regional Transit Service

BACKGROUND

The need for inter-regional transit service in the north Santa Barbara County has existed for many years. The North County Regional Transit Plan adopted by SBCAG in October 2006 called for expansion of inter-regional transit services. In addition, SBCAG has noted recurring requests for inter-regional transit service at the annual Unmet Transit Needs Hearings.

As a result, transit service such as the “Breeze” between Santa Maria and Lompoc, and the “Wine Country Express” between Lompoc and the Santa Ynez Valley were developed. The proposed “Breeze Extension” will fill the need for transit service in the missing link between Santa Maria and the Santa Ynez Valley.

The Breeze Extension is proposed to be implemented for a two-year pilot period, and is referred to, in the attached MOU (Attachment 1). Four agencies, cities of Buellton, Solvang, Santa Maria and the County of Santa Barbara are signatory to the MOU and would provide equal funding for the service. The City of Santa Maria will be responsible for all operations of the Breeze Extension.

Two Public Outreach meetings were held on February 21st and 22nd in the Cities of Solvang and Buellton, respectively. These meetings provided a preliminary route and schedule to solicit feedback from the local riders. Transit service would occur Monday through Friday, with three round-trips through the day (morning, mid-day, afternoon) and generally operate between Santa Maria, Buellton (stop located in the Buellton Town Center), Solvang, and Los Alamos.

The service will interlink connections between Santa Maria Area Transit (SMAT), Santa Ynez Valley Transit (SYVT), and the Wine Country Express (WCE). Fares (one-way) are anticipated to be \$2/adult, \$1/seniors and persons with disabilities. Service is anticipated to start July 1, 2012 (July 2 – Monday).

FISCAL IMPACT

The estimated annual operation cost to provide this service is \$200,000. The City of Santa Maria has been able to secure FTA 5311f (Jobs Access Reverse Commute Fund administered by the State of California to provide funds for services linking urban to rural areas) for Year One in the amount of \$100,000. This reduces the local contributions to approximately \$100,000. It is proposed that the cost of the transit service be shared equally by the four partners. The Year One cost to the City of Buellton is estimated at \$25,000. There are no anticipated capital costs at this time.

Although future grant funding is not guaranteed, the City of Santa Maria will be applying for FTA 5311f funds for Year Two, as well as seeking additional grant funding to offset the cost of operation. Without additional funds to offset operational costs, the Year Two cost to the City of Buellton is estimated at \$50,000.

Currently the City utilizes its entire TDA funds for its share of the Santa Ynez Valley Transit. For Year One, the proposed resource for Buellton's local share is the General Fund. For Year Two and beyond, the City may utilize a portion of its local Measure A funds, itemized through the annual Program of Projects (POPs).

RECOMMENDATION

That the City Council approve and authorize the Mayor to execute a Memorandum of Understanding between the Cities of Buellton, Solvang, Santa Maria and the County of Santa Barbara, implementing a two-year pilot project to provide regular, fixed route, public transit service between Santa Maria and the Santa Ynez Valley.

ATTACHMENT

Attachment 1 – Breeze Pilot Memorandum of Understanding

REVISED 3-28-12- Breeze Extension

MEMORANDUM OF UNDERSTANDING

**BETWEEN THE CITIES OF SANTA MARIA, BUELLTON, SOLVANG,
THE COUNTY OF SANTA BARBARA AND
THE SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**

**Regarding Implementation of a Two-Year Breeze Pilot Project to
Provide Regular, Fixed-Route, Public Transit Service between
Santa Maria, Los Alamos, Buellton, and Solvang**

Effective Date: July 1, 2012

This Memorandum of Understanding (MOU) is entered into between the Cities of Santa Maria, Buellton, and Solvang, the County of Santa Barbara (collectively sometimes called "Local Agencies" herein), and the Santa Barbara County Association of Governments, hereinafter referred to as "SBCAG", for the purpose of defining agency roles, responsibilities, and commitments in conjunction with the implementation of a two-year pilot project to provide regular, fixed-route public transportation service on the Highway 101/246 corridor between Santa Maria, Los Alamos, Buellton, and Solvang.

This document reflects the intent of all parties to proceed with implementation of the public transit service as described below.

1. Project Description

The Breeze Pilot Project will provide regularly-scheduled, fixed-route, intercity bus service between Santa Maria, Los Alamos, Buellton, and Solvang. The pilot project will be open to the public, for all trip purposes, and will be fully accessible to persons with disabilities. The City of Santa Maria, in coordination with the cities of Buellton and Solvang, and County of Santa Barbara, will implement the pilot service over a two-year period, commencing on or about July 1, 2012 and lasting two years, to June 30, 2014, contingent on the availability of funding.

Lead Agency

The City of Santa Maria will be the lead agency for administration of the Breeze Pilot Project. The City of Santa Maria will be responsible for service contracting and compliance with all federal and state requirements.

The City of Santa Maria shall indemnify, defend, and hold the City of Buellton, City of Solvang, the County of Santa Barbara, and SBCAG and their officers and employees harmless from all costs, expenses, losses, liabilities, and judgments arising out of or caused by the acts or omission of City of Santa Maria, its officers, agents, or employees, solely in the performance of this agreement.

The City of Buellton, City of Solvang, and the County of Santa Barbara, and SBCAG shall each respectively indemnify, defend, and hold the City of Santa Maria, its

officers and employees harmless from all costs, expenses, losses, liabilities, and judgments arising out of or caused by the acts or omission of the County of Santa Barbara, SBCAG, and each such city, its officers, agents, or employees, solely in the performance of this agreement. The City of Santa Maria shall require that said parties be named additional insured on the service contractor's general liability insurance policy.

2. Service Proposal – Cooperative Agreement

This MOU outlines various parameters related to the Breeze Pilot Project related to budget, funding obligations and performance requirements. Annual performance measures for each of the two years of the Breeze Pilot Project will provide annual thresholds to gauge the Pilot Project's performance. If the service is failing to meet one or more performance measures, reasonable efforts will be made to modify the service to improve performance.

3. Service Plan

The Breeze Pilot Project will operate five days a week, Monday through Friday. To the extent practicable, the services will provide for efficient interlinking connections between Santa Maria Area Transit (SMAT), Santa Ynez Valley Transit (SYVT), the Wine Country Express, and other transit services.

The Breeze Pilot Project will provide three (3) round-trips per day in the morning, mid-day and afternoon. The service will operate generally between the transit center in Santa Maria, Buellton Town Center (Highway 246 and McMurray Road), and Solvang Park in Solvang, with stops at intermediate locations subject to change as demand warrants, and including a stop in the community of Los Alamos at Ferini Park.

4. Funding

The Cities of Santa Maria, Buellton, and Solvang, and the County of Santa Barbara shall share equally in the net costs associated with the two-year Breeze Pilot Project, after deducting all passenger and other operating revenue and FTA grants.

The primary source of funding for the Breeze Pilot Project will be Federal Transit Administration (FTA) 5311f Intercity Transit funds. The cities of Santa Maria, Buellton, and Solvang and the County of Santa Barbara will also provide TDA funds or Local Measure A funds as matching funds, or other local funding if it becomes available. FTA 5311f funding has been secured for the first year of project and will be pursued to fund the second year and subsequent years with the assistance of SBCAG. If additional FTA 5311f funds are not secured after the first year, Breeze Pilot Project partners will need to identify other matching fund sources or, if other funding sources are not available, may choose to terminate the Breeze Pilot Project.

The City of Santa Maria shall be responsible for submitting grant applications. **SBCAG staff will assist the City of Santa Maria with preparation of grant applications.** If a local match is required to receive grant funding, all project partners will share equally in the matching funds needed to meet the required local match.

The City of Santa Maria will, on a monthly basis, invoice the other project partners for actual net operating costs, after deducting all passenger and other operating revenue and FTA grants. Each local agency shall indicate, with each payment, the source(s) of funding used to make the payment. Payment shall be due thirty (30) days after receipt of invoice. **The cities of Buellton, Solvang and the County of Santa Barbara have the option of including funding for the Breeze Pilot Project in their annual TDA claims so that SBCAG may make a direct payment of TDA funds for the Pilot Project to the City of Santa Maria.**

Securing Funding

With assistance from SBCAG staff, all agencies shall work cooperatively to pursue other federal or state grant opportunities where appropriate for the Breeze Pilot Project, such as from the Job Access & Reverse Commute (FTA 5316) grant program, in order to augment or reduce the FTA, TDA and local funds needed for continuation of the service.

The City of Santa Maria shall be responsible for submitting grant applications. If a local match is required to receive grant funding, the project partners will share equally in the matching funds needed to meet the required local match, and will execute the necessary paperwork to facilitate receipt of grants.

5. Performance Measures

The Technical Committee, as established in Section 6, shall develop performance measures and evaluate the effectiveness of the service based on the following performance measures:

- farebox recovery ratio (goal of 20%)
- operating cost per passenger
- operating cost per vehicle service hour
- passengers per vehicle service hour
- passengers per vehicle service mile
- passengers per trip

As required by the Federal Transit Administration, the City of Santa Maria, as lead agency, will collect and report financial (operating expenses) and non-financial (ridership) data to the National Transit Database. The City of Santa Maria will track data for the Breeze Pilot Project separately, as least for the duration of the two-year pilot period.

The Technical Committee for the Breeze Pilot Project will evaluate performance indicators for the service after 6, 12 and 18 months.

6. Policy and Technical Committees

The Policy Committee for the Breeze Pilot Project shall be established, consisting of the following individuals or such successors as may be appointed by the local agency representatives:

- Santa Barbara County Supervisor (appointed by Board of Supervisors)
- Buellton City Council representative on the SBCAG board
- Santa Maria City Council representative on the SBCAG board
- Solvang City Council representative on the SBCAG board

The SBCAG Executive Director or designee will be an ex-officio representative on the Policy Committee. The Policy Committee shall meet at least once a year to review and approve interagency agreements, budgets, and service plans, including fare structures, for the following year.

A Technical Committee will be established consisting of staff representatives of the following agencies:

- City of Santa Maria
- County of Santa Barbara
- City of Buellton
- City of Solvang
- SBCAG (Ex-officio)

The Technical Committee shall assist in the development and evaluation of detailed service plans, routes, schedules, and other service details, establishment of performance measures, and selection of a service contractor. It is specifically understood that the transit agency representatives shall refrain from any participation in the discussion of the requirements for, or decision-making related to, the selection of a service provider, if they intend to bid on the service.

7. Bus Equipment

The service will utilize handicapped-accessible transit buses suitable for freeway operations.

If the City of Santa Maria utilizes an existing bus from another agency, possession of the vehicle **title** shall be transferred to the City of Santa Maria.

If the City of Santa Maria purchases a new bus, it shall be registered under the lead agency, for the specific use of the service. Should the bus be sold as a result of

termination of the MOU, all proceeds from the sale shall be equally split among the funding partners of the respective service.

8. Service Contracting

The City of Santa Maria will prepare, in cooperation with the Technical Committee, any Request for Proposals (RFP) needed for the provision of operating services by a contractor for the Breeze Pilot Project. The RFP shall meet all applicable federal requirements. Alternatively, with the approval of the Technical Committee, the City may amend an existing transit service contract to provide the Breeze Pilot Project service. The City of Santa Maria will also be responsible for the sale of advertising on the Breeze Pilot Project.

9. Fares

One-way fares for the service will be set at \$2.00 for adults and \$1.00 for seniors and persons with disabilities, similar to the existing Breeze service. Monthly passes will be \$75 for adults and \$37.50 for seniors and persons with disabilities. All local transit agencies will work together to insure the intercommunity service is held harmless in transfers from local systems. Fare changes shall be subject to approval by the Policy Committee. The City of Santa Maria, in coordination with project partners, will hold the required hearing prior to implementing any fare changes to the service.

The respective Policy Committees for the Breeze Service and Breeze Pilot Project shall determine the inter-service transfer fare per recommendation from the respective Technical Committees.

10. Marketing

Marketing activities, promotional materials, printed schedules, etc. will be developed by the City of Santa Maria and project partners. All parties to this MOU will work cooperatively to develop marketing strategies that maximize ridership and effectiveness of the services. The service will be aggressively promoted by all parties to this MOU. All parties to this MOU will post the service schedule and other information on their websites. SBCAG's existing guaranteed-ride-home program will be available to users of the service through the Traffic Solutions program.

11. Long-Term Continuation of Service

The Technical Committee shall evaluate the Breeze Pilot Project annually and make a recommendation to the Policy Committee as to whether or not the service should continue. The Policy Committee shall decide to continue or discontinue the service. If the Policy Committee chooses to continue the service, the Technical Committee shall develop a plan for the long-term operation of the service for approval by the Policy Committee.

12. Amendment

This MOU may be amended or extended by the written consent of all parties.

13. Termination

This MOU will terminate on June 30, 2014. The MOU may also be terminated by any party within 90 days upon written notification to the other parties.

CITY OF BUELLTON

Mayor Pro Tem Holly Sierra

Date

Approved as to Form:

Ralph Hanson

Buellton Counsel

By: _____

Ralph Hanson, Counsel for City of Buellton

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 6

To: The Honorable Mayor and City Council

From: Kyle Abello, Recreation Coordinator

Meeting Date: May 24, 2012

Subject: Memorandum of Understanding with the City of Solvang -
Cooperation in the area of Recreation

BACKGROUND

Over the past nine years, the cooperative relationship between the Cities of Buellton and Solvang in the area of recreation services has been governed by a Memorandum of Understanding (M.O.U.) that has been renewed on an annual basis. The existing M.O.U. with the City of Solvang expires on June 30, 2012.

The cooperative working relationship that has grown out of the agreement has proven mutually beneficial to both Cities, and therefore Staff recommends approval of the following M.O.U. which continues the cooperation between Buellton and Solvang in the area of Recreation.

Attached for your consideration is the Memorandum of Understanding with the City of Solvang.

FISCAL IMPACT

None

RECOMMENDATION

That the City Council consider approval of a Memorandum of Understanding with the City of Solvang in the area of Recreation.

ATTACHMENT

Attachment 1 - Memorandum of Understanding with the City of Solvang for FY 2012/13

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“M.O.U.”) is made and entered into effective as of June 30, 2012, by and between the City of Solvang, a California Municipal Corporation (“Solvang”) and the City of Buellton, a California Municipal Corporation (“Buellton”).

Recitals

Solvang and Buellton desire to enter into this M.O.U. for the purpose of providing mutual assistance in the development and operation of recreation programs. It is the shared goal of both Cities to offer excellent parks and recreational opportunities in the spirit of cooperation rather than competition.

NOW, THEREFORE in consideration of the mutual promises contained in this M.O.U., Solvang and Buellton agree as follows:

Both Cities agree to provide mutual assistance and guidance in the cooperative development and operation of recreation programs. Assistance shall include, but shall not be limited to, staffing for joint recreational and leisure related activities, event registration intake and scheduling, joint program accounting of revenues and expenditures, access to and use of City facilities, use of City office facilities and related office equipment, shared use of recreation buses, shared responsibility for any major repair or maintenance items for recreation buses, and coordination of joint events, field trips, and activities.

The term of this M.O.U. is for a period of one (1) year from the commencement date. Either party may terminate this M.O.U. by giving thirty (30) day written notice to the other party.

Both parties understand that the purpose of this M.O.U. is to continue the cooperative development of recreation programs and to further recreation services in the Santa Ynez Valley through regional cooperation. Both parties affirm the mutual benefits of the existing relationship in the area of recreation services which may include youth and adult programs, excursions, sports leagues, enrichment classes, special events, and other recreational programs. Both parties recognize that residents of the unincorporated areas of the County of Santa Barbara make up a significant portion of participants in recreation programs administered by the two Cities. Efforts will be made in future agreements to secure County of Santa Barbara financial participation to cover residents of the unincorporated areas of the County.

The parties to this M.O.U. shall comply with all acceptable State and local laws, statutes, codes, practices, regulations, and rules in effect during the term of this M.O.U.

Buellton shall indemnify, defend, and hold harmless Solvang, and its officers, employees, and agents from and against any and all causes, actions, claims, liabilities, obligations, judgments or damages including reasonable attorney’s fees and costs of litigation arising from Buellton’s activities and performance of the services under this M.O.U. excepting only those actions, claims, liabilities, obligations, judgments or damages arising out of the negligence of Solvang.

Solvang shall indemnify, defend, and hold harmless Buellton, and its officers, employees, and agents from and against any and all causes, actions, claims, liabilities, obligations, judgments or damages including reasonable attorney’s fees and costs of litigation arising from Solvang’s activities and performance of the services under this M.O.U. excepting only those actions, claims, liabilities, obligations, judgments or damages arising out of the negligence of Buellton.

No amendment to or modification of this M.O.U. shall be valid unless made in writing and approved by each party’s City Council.

In the event litigation or other proceedings are required to enforce or interpret any provisions of this M.O.U., the prevailing party in such litigation or other proceedings shall be entitled to an award of reasonable attorney’s fees, cost expenses, in addition to any other relief to which it may be entitled.

This M.O.U. is the final and exclusive expression of the parties with respect to the matters addressed and supersedes all other agreements or understanding whether oral or written prior to the execution of this M.O.U. No amendment or modification to this M.O.U. shall be valid and binding unless in writing appropriately executed by the parties.

CITY OF SOLVANG

By: _____
Jim Richardson, Mayor

ATTEST:

Mary Ellen Rio, City Clerk

CITY OF BUELLTON

By: _____
Holly Sierra, Mayor

ATTEST:

Linda Reid, City Clerk

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 7

To: The Honorable Mayor and City Council

From: John Kunkel, City Manager

Meeting Date: May 24, 2012

Subject: Consideration of Request for Proposal for Golf Course Patio Cover

BACKGROUND

On January 26th, the City Council was presented a staff report detailing the replacement of the patio cover at the Zaca Creek Golf Course. The design was “in kind” or replicating the previous cover that succumbed to wood rot and termites. At that meeting it was brought to staffs attention that a free standing, taller structure was more desirable, (pictures of an example were provided).

Staff completed a 3rd preliminary design, (Attachment 1) that incorporates some elements from previous design(s) and other elements were added, (use of piping versus wood for the columns, a standing area with a countertop, a sun/protective mechanical screen for the south and east corners, behind holes 7 and 9).

FISCAL IMPACT

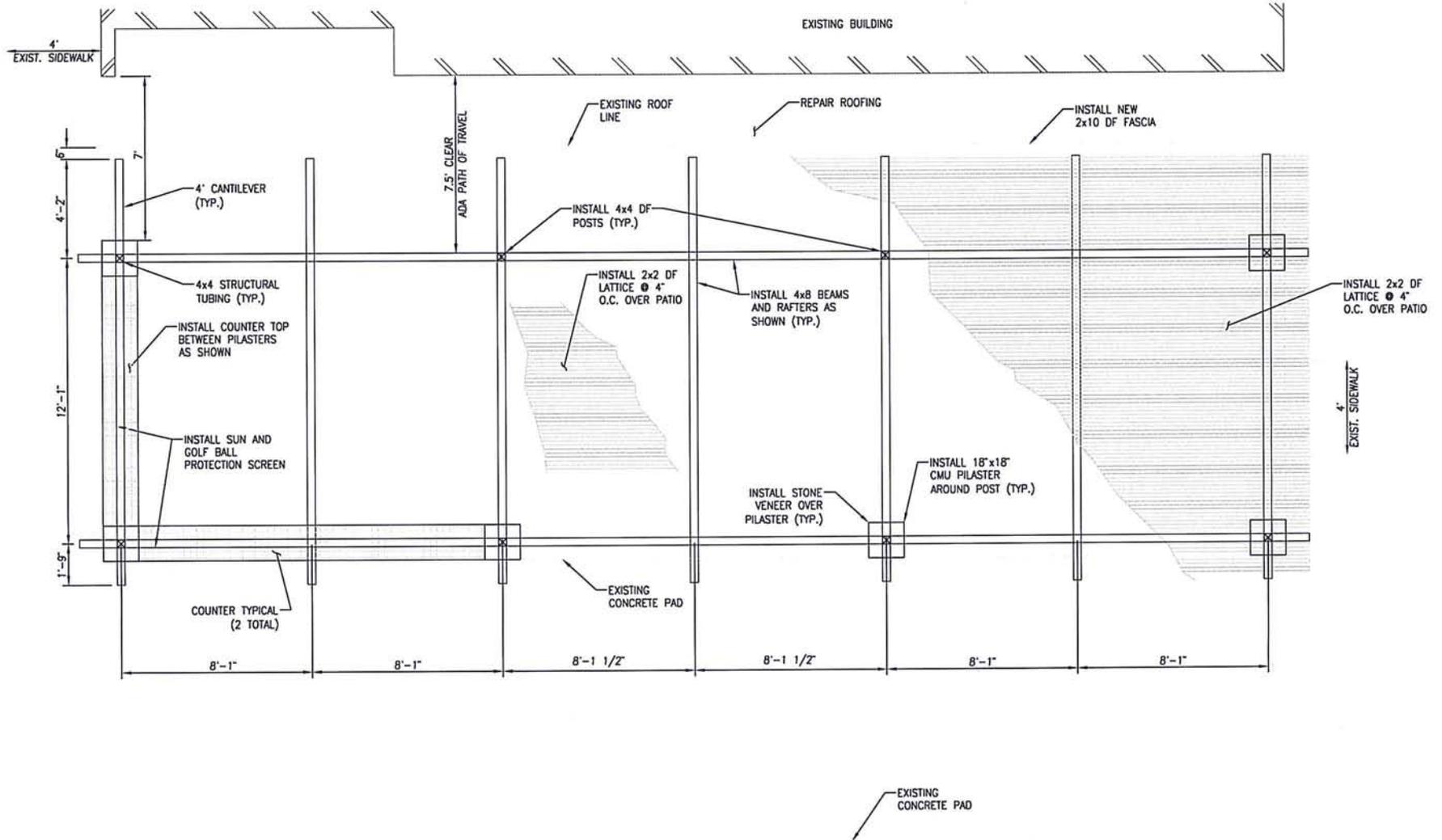
The first proposal was \$7,000.00; the second proposal was for roughly \$18,000.00 and for the 3rd alternative, (being presented this evening) is for \$17,000.00. Features can be added or taken away per Council direction.

RECOMMENDATION

That the City Council approves the 3rd alternative design or provide clear direction on their wishes regarding the patio cover. If the 3rd design is approved, a final set of plans will be prepared along with specifications and the project would be put out to bid. All former bidders will be contacted to ascertain if they are interested in bidding.

ATTACHMENTS

- Attachment 1 - Preliminary freestanding patio cover design.
- Attachment 2 - Section view of the structure (sketch)
- Attachment 3 - Section view of proposed counter area (sketch)



ATTENTION:
 ALL UNDERGROUND UTILITIES AND SUBSTRUCTURES SHOWN HEREIN WERE OBTAINED FROM THE BEST AVAILABLE SOURCES AND ARE PRESENTED TO THE BEST OF OUR KNOWLEDGE AND BELIEF. THE CONTRACTOR SHALL VERIFY THE LOCATION, DEPTH, AND CHARACTER OF ALL UTILITIES AND SUBSTRUCTURES SHOWN OR NOT SHOWN. CALL UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA TOLL FREE AT 1-800-432-4133 TWO WORKING DAYS BEFORE YOU DIG.

UNAUTHORIZED CHANGES & USES
 CAUTION: The engineer preparing these plans will not be responsible for, or liable for, unauthorized changes to or uses of these plans. All changes to the plans must be in writing and must be approved by the preparer of these plans.

REV	DATE	BY	DESCRIPTION

SCALE:
 1" = 2'



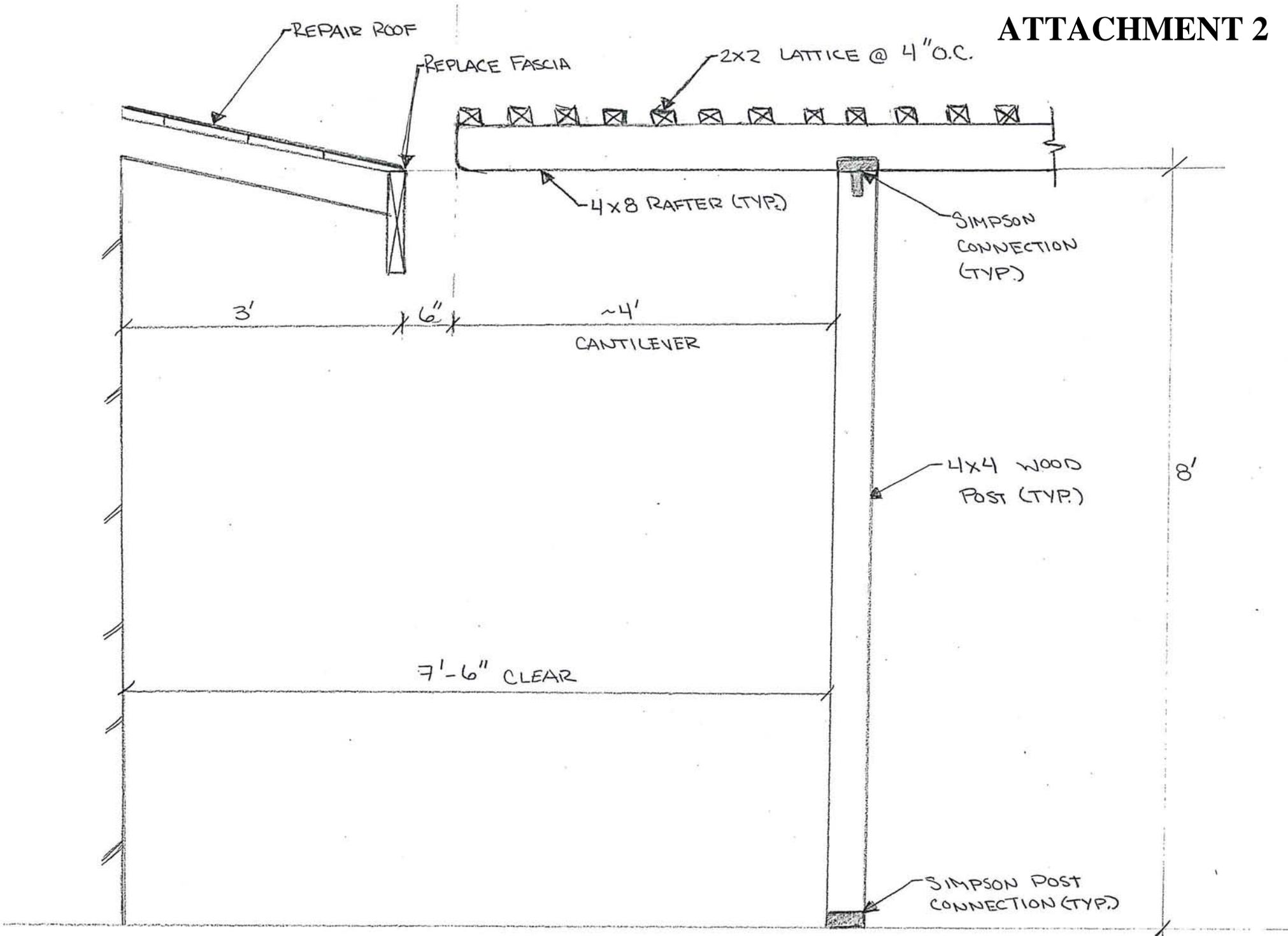
ENGINEERING
 PLANNING
 SURVEYING
 CONSTRUCTION MANAGEMENT

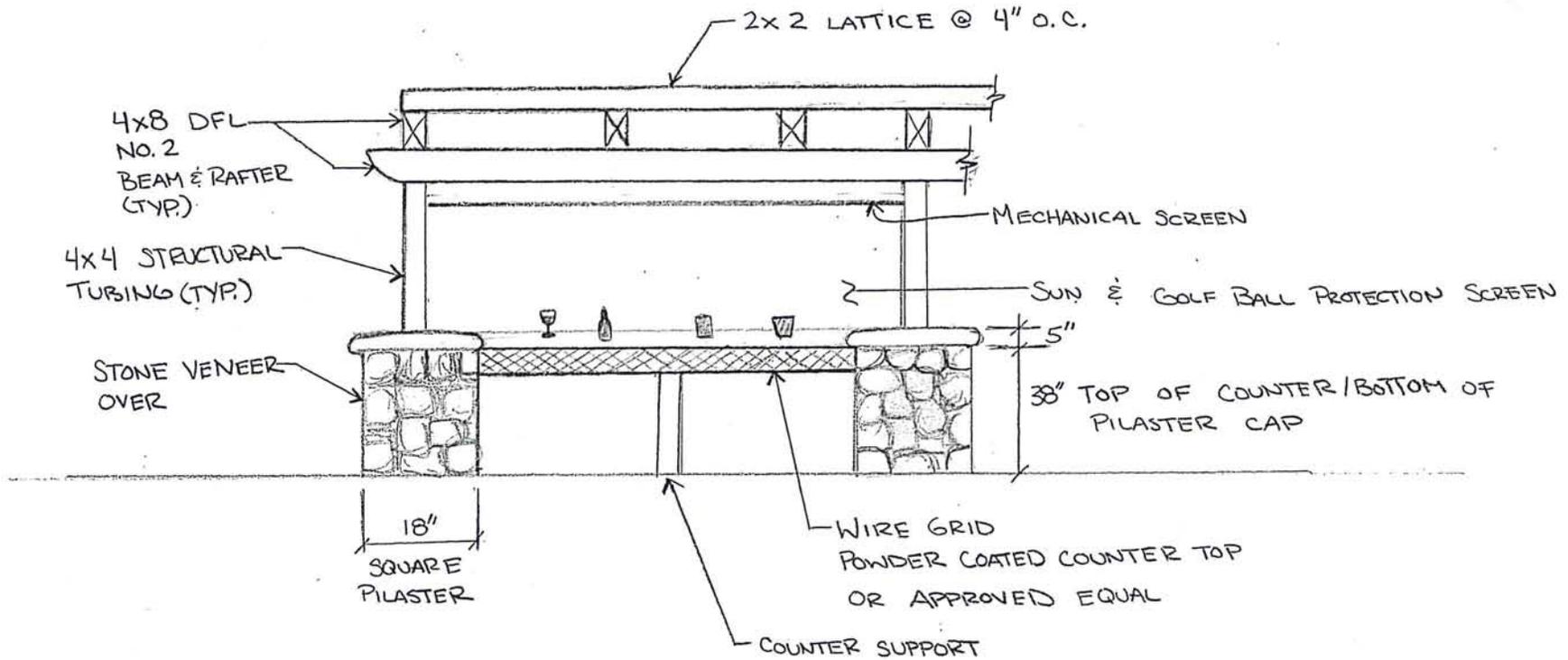
PROJECT ENGINEER	DATE	REVIEWED BY:	DATE
MPS Project Engineer		for Agency / Utility	
PROJECT MANAGER	DATE	REVIEWED BY:	DATE
MPS Project Manager		for Agency / Utility	

CITY OF BUELLTON
 ZAGA CREEK GOLF COURSE PATIO IMPROVEMENTS
 DETACHED TRELLIS COVER
 PLAN VIEW

WORK ORDER NO.
 CIBUE 120
 SHEET 1
 OF 1 SHEETS

ATTACHMENT 1





CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 8

To: The Honorable Mayor and City Council

From: Annette Muñoz, Finance Director

Meeting Date: May 24, 2012

Subject: Second Review of Fiscal Year 2012-13 Preliminary City Budget

BACKGROUND

The Fiscal Year 2012-13 Preliminary Budget will be presented for final review and possible revision at the regular City Council meeting of June 14, 2012. Prior to the adoption of the Budget at the June 14, 2012 Council meeting, the Council may make any additions, changes or deletions as desired.

This draft of the Preliminary Budget includes changes to revenues for the General Fund, Wastewater and Water. This draft also includes changes to expenditures in the General Fund, Housing Fund and Parks and Recreation. The remaining funds include the same information as presented for review at the May 10 Council Meeting.

FISCAL IMPACT

The fiscal impact will be determined as a result of any additions, changes or deletions made to the Budget by the Council.

RECOMMENDATION

That the City Council review the Fiscal Year 2012-13 Preliminary City Budget and give direction to staff regarding any desired changes.

ATTACHMENTS

Attachment 1 - Budget Revisions
Attachment 2 - Proposed Fiscal Year 2012-13 Preliminary City Budget

ATTACHMENT 1

City of Buellton Budget Revisions Preliminary Budget 5-24-12

Revenue	Description	5/10/2012 Preliminary Budget	5/24/2012 Preliminary Budget	Variance	Comments
General Fund					
001-346-4905-000	Rent	53,865	66,365	12,500	Golf Course rent
Wastewater					
005-350-4602-000	Sewer Revenue	570,000	610,000	40,000	Sewer rate increase
Water					
020-350-4602-000	Water Sales	1,200,000	1,400,000	200,000	Water rate Increase
				252,500	Total Revenue Increase
Expenditures					
City Clerk					
001-403-5306-000	Advertising Legal	6,000	3,500	2,500	
001-403-6504-000	Office Furniture	500	0	500	
				3,000	Total decrease City Clerk
Non-Departmental					
001-410-5807-000	Mobile Home Repair (moved to Housing Fund)	3,000	0	3,000	Total decrease Non Dept
Finance					
001-420-5301-000	Office Supplies	2,000	1,500	500	Total decrease Finance
Planning					
001-565-5005-000	Code Enforcement	13,800	10,350	3,450	
001-565-5301-000	Office Supplies	2,500	2,000	500	
001-565-5401-000	Membership & Publications	2,500	2,000	500	
001-565-5402-000	Travel & Training	8,000	5,000	3,000	
001-565-6201-000	Contract Services	45,000	5,000	40,000	
001-565-6301-000	Miscellaneous	4,000	1,000	3,000	
				50,450	Total decrease Planning
Housing Fund					
023-580-5818-000	Mobile Home Repair (includes \$450 admin fee)	0	3,450	-3,450	Total increase Housing Fund
Parks/Recreation					
028-511-5509-000	Maintenance/Repair-Rec Dept	15,000	13,000	2,000	
028-511-5801-000	Buellton Recreation Program	95,000	75,000	20,000	
028-511-5801-000	Buellton Recreation Program 50/50	10,000	15,000	-5,000	
				17,000	Total decrease Parks/Rec
				70,500	Total Expenditure Decrease
				323,000	Overall Decrease

City of Buellton

**Fiscal Year 2012-13
Preliminary Budget**

City of Buellton
 Projected Revenues vs Projected Expenditures
 Fiscal Year 2012-13

001	General Fund	Projected Revenues	Projected Expenditures	Variance
401	City Council		129,343	
402	City Manager		166,413	
403	City Clerk		93,645	
404	City Attorney		125,050	
410	Non-Departmental		414,786	
411	Civic Complex		0	
420	Finance		237,939	
501	Public Safety-Police/Fire		1,943,759	
510	Leisure Services-Library		86,378	
550	Public Works-Street Lights		55,000	
557	Public Works-Engineering		134,575	
558	Public Works-General		518,956	
565	Planning		339,828	
	Sub total General Fund Depts	4,337,865	4,245,672	92,193
015	Storm Water	0	151,000	(151,000)
028	Parks	3,000	342,000	(339,000)
	Recreation	95,250	480,106	(384,856)
072	Landscape Maintenance	250	114,400	(114,150)
	Total General Fund	4,436,365	5,333,178	(896,813)
	Special Revenue Funds	Projected Revenues	Projected Expenditures	Variance
005	Wastewater	624,550	915,184	(290,634)
020	Water	1,426,700	1,787,274	(360,574)
023	Housing	500	3,450	(2,950)
024	Traffic Mitigation	0	0	0
025	Gas Tax	197,769	336,000	(138,231)
026	Measure D	0	0	0
027	Local Transportation Fund	2,700	97,250	(94,550)
029	Transportation Planning	0	25,000	(25,000)
031	Measure A	300,450	298,898	1,552
	Total Special Revenue Funds	2,552,669	3,463,056	(910,387)
	Total-All Funds	6,989,034	8,796,234	(1,807,200)

Summary of Change in Expenditures From the Fiscal Year 2011-12 Budget

	2011-12 <u>Budget</u>	2012-13 <u>Proposed</u>	Change From FY 2011-12 <u>Budget</u>	Percent Increase/ Decrease	
	<u>General Fund</u>				
001 401	\$123,475	\$129,343	\$5,868	4.8%	
402	158,880	166,413	7,533	4.7%	
403	84,049	93,645	9,596	11.4%	
404	90,550	125,050	34,500	38.1%	
410	330,584	414,786	84,202	25.5%	
411	0	0	0	N/A	
420	169,664	237,939	68,275	40.2%	
501	1,855,592	1,943,759	88,167	4.8%	
510	82,650	86,378	3,728	4.5%	
550	55,000	55,000	0	0.0%	
557	196,951	134,575	(62,376)	-31.7%	
558	439,545	518,956	79,411	18.1%	
565	436,185	339,828	(96,357)	-22.1%	
015	<u>Storm Water</u>	151,000	151,000	0	0.0%
028	<u>Parks</u>	\$631,594	\$822,106	\$190,512	30.2%
072	<u>Landscape Maintenance</u>	\$109,400	\$114,400	\$5,000	4.6%
	<u>General Fund Total</u>	<u>\$4,915,119</u>	<u>\$5,333,178</u>	<u>\$418,059</u>	<u>8.5%</u>
005	<u>Wastewater</u>	\$869,448	\$915,184	\$45,736	5.3%
020	<u>Water</u>	\$1,735,948	\$1,787,274	\$51,326	3.0%
023	<u>Housing</u>	\$0	\$3,450	\$3,450	N/A
024	<u>Traffic Mitigation</u>	\$0	\$0	\$0	N/A
025	<u>Gas Tax</u>	\$290,000	\$336,000	\$46,000	15.9%
026	<u>Measure D</u>	\$0	\$0	\$0	N/A
027	<u>Local Transportation Fund</u>	\$81,500	\$97,250	\$15,750	19.3%
029	<u>Transportation Planning</u>	\$50,000	\$25,000	(\$25,000)	-50.0%
031	<u>Measure A</u>	\$281,175	\$298,898	\$17,723	6.3%
	<u>Special Funds Total</u>	<u>\$3,308,071</u>	<u>\$3,463,056</u>	<u>\$154,985</u>	<u>4.7%</u>
	Total - All Funds	\$8,223,190	\$8,796,234	\$573,044	7.0%

**EXPENDITURE SUMMARY
BY FUND/CATEGORY**

Fiscal Year 2012-13 Budgeted Amounts

FUND	EMPLOYEE SERVICES	OPERATING & MAINTENANCE	CAPITAL	TOTAL
001 General	1,173,299	2,916,098	156,275	4,245,672
005 Wastewater	278,634	636,550	0	915,184
015 Storm Water	0	151,000	0	151,000
020 Water	285,224	1,502,050	0	1,787,274
023 Housing	0	3,450	0	3,450
024 Traffic Mitigation	0	0	0	0
025 Gas Tax	0	86,000	250,000	336,000
026 Measure D	0	0	0	0
027 Local Transportation	0	90,750	6,500	97,250
028 Parks/Recreation	305,506	503,000	13,600	822,106
029 Transportation Planning	0	25,000	0	25,000
031 Measure A	0	50,000	248,898	298,898
072 Landscape Maintenance	0	114,400	0	114,400
TOTAL	\$2,042,663	\$6,078,298	\$675,273	\$8,796,234
Percent of Total	23.2%	69.1%	7.7%	

Fiscal Year 2011-12 Budgeted Amounts

FUND	EMPLOYEE SERVICES	OPERATING & MAINTENANCE	CAPITAL	TOTAL
001 General	1,079,192	2,807,716	136,217	4,023,125
005 Wastewater	248,968	620,480	0	869,448
015 Storm Water	0	151,000	0	151,000
020 Water	248,968	1,486,980	0	1,735,948
023 Housing	0	0	0	0
024 Traffic Mitigation	0	0	0	0
025 Gas Tax	0	90,000	200,000	290,000
026 Measure D	0	0	0	0
027 Local Transportation	0	75,000	6,500	81,500
028 Parks/Recreation	264,194	353,900	13,500	631,594
029 Transportation Planning	0	50,000	0	50,000
031 Measure A	0	50,000	231,175	281,175
072 Landscape Maintenance	0	109,400	0	109,400
TOTAL	\$1,841,322	\$5,794,476	\$587,392	\$8,223,190
Percent of Total	20.9%	65.9%	6.7%	

REVENUE PROJECTIONS
Fiscal Year 2012-13

Account Number	Description	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
<u>GENERAL FUND</u>						
<u>TAXES</u>						
001-301-4001-000	Property Taxes - Secured	914,434	890,325	891,993	700,000	800,000
001-302-4002-000	Property Taxes - Unsecured	37,174	42,981	38,069	40,000	40,000
001-309-4007-000	Homeowners Exemption	8,174	7,523	7,701	6,500	6,500
001-310-4101-000	Franchise Fees	142,731	131,659	209,220	205,000	205,000
001-311-4102-000	Sales & Use Tax	1,067,339	1,109,051	1,149,460	900,000	1,100,000
001-311-4115-000	Sales Tax Compensation	472,395	304,998	403,292	300,000	400,000
001-312-4103-000	Transient Occupancy Tax	1,223,797	1,164,409	1,193,216	1,100,000	1,100,000
001-321-4106-000	Property Transfer Tax	22,350	16,143	15,703	11,000	11,000
	TOTAL:	3,888,394	3,667,089	3,908,655	3,262,500	3,662,500
<u>FEES & PERMITS</u>						
001-357-4802-000	Zoning Clearance	1,440	1,440	1,080	1,000	1,000
001-378-4205-000	Engineering Fees	2,270	6,640	3,628	3,000	3,000
	TOTAL:	3,710	8,080	4,708	4,000	4,000
<u>FINES & PENALTIES</u>						
001-340-4401-000	Criminal Fines and Penalties	31,699	34,980	45,077	26,000	26,000
001-342-4402-000	Fines & Fees	5,252	9,829	3,265	5,000	5,000
	TOTAL:	36,951	44,809	48,342	31,000	31,000
<u>USE OF MONEY & PROPERTY</u>						
001-345-4904-000	Interest Income	237,765	59,896	69,087	10,000	50,000
001-346-4905-000	Rent	59,850	59,850	62,568	53,865	66,365
	TOTAL:	297,615	119,746	131,655	63,865	116,365

REVENUE PROJECTIONS
Fiscal Year 2012-13

Account Number	Description	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
<u>GENERAL FUND</u>						
<u>REVENUES FROM OTHER AGENCIES</u>						
001-322-4107-000	Motor Vehicle In-Lieu	16,002	13,971	21,917	8,000	5,000
001-322-4116-000	MV License Fee Compensation	367,285	366,110	366,193	350,000	350,000
001-333-4506-000	CA Indian Gaming Grant	132,000	0	165,000	165,000	165,000
001-333-4510-000	CA Bikeways and Trails Grant	132,000	0	48,061	0	0
001-365-4907-000	CalTrans STIP Funding	0	0	0	0	0
001-376-4908-000	CA Proposition 1B Funding	3,764	0	0	52,951	0
	TOTAL:	651,051	380,081	601,171	575,951	520,000
<u>CHARGES FOR CURRENT SERVICES</u>						
001-348-4403-000	Special Event Fees	660	865	645	700	500
001-390-4917-000	Miscellaneous	12,585	59,103	18,032	10,000	3,500
	TOTAL:	13,245	59,968	18,677	10,700	4,000
GENERAL FUND REVENUE		4,890,966	4,279,774	4,713,208	3,948,016	4,337,865

REVENUE PROJECTIONS
Fiscal Year 2012-13

Account Number	Description	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
<u>SPECIAL REVENUE FUNDS</u>						
<u>WASTEWATER ENTERPRISE FUND</u>						
005-345-4904-000	Interest	72,760	21,857	12,472	10,000	5,000
005-350-4602-000	Sewer Revenue	556,822	569,344	572,545	570,000	610,000
005-354-4605-000	Connection Fees	67,512	36,520	36,975	10,000	5,000
005-355-4606-000	Setup Fees	1,030	1,095	915	1,000	500
005-358-4607-000	Late Charges	4,167	4,312	4,413	4,300	4,000
005-390-4917-000	Miscellaneous	445	2,928	56	500	50
	TOTAL:	702,736	636,056	627,376	595,800	624,550
<u>STORM WATER FUND</u>						
015-345-4904-000	Interest	0	0	0	0	0
	TOTAL:	0	0	0	0	0
<u>WATER ENTERPRISE FUND</u>						
020-345-4904-000	Interest	59,000	18,062	11,300	12,000	4,000
020-349-4601-000	Bulk Water	13,554	11,567	10,787	10,000	4,000
020-350-4602-000	Water Sales	1,454,379	1,456,364	1,376,863	1,400,000	1,400,000
020-351-4603-000	Water Service Installation	1,685	1,450	1,515	800	500
020-354-4605-000	Connection Fees	31,350	19,240	41,600	10,000	5,000
020-355-4606-000	Setup Fees	1,030	1,095	915	1,000	600
020-358-4607-000	Late Charges	11,439	11,885	11,277	11,000	10,000
020-359-4608-000	Reinstatement Fee	3,968	2,778	3,189	2,700	2,100
020-389-4810-000	Infrastructure Contributions	0	53,200	36,000	0	0
020-390-4917-000	Miscellaneous	2,356	3,700	860	1,500	500
	TOTAL:	1,578,761	1,579,341	1,494,307	1,449,000	1,426,700
<u>HOUSING FUND</u>						
023-345-4904-000	Interest	10,039	7,711	7,165	4,500	500
023-388-4915-000	Housing Fees	42,818	42,818	160,854	0	0
	TOTAL:	52,857	50,529	168,019	4,500	500

REVENUE PROJECTIONS
Fiscal Year 2012-13

Account Number	Description	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
<u>SPECIAL REVENUE FUNDS</u>						
<u>TRAFFIC MITIGATION FUND</u>						
024-345-4904-000	Interest	126	0	25	0	0
024-384-4914-000	Traffic Mitigation Fees	12,210	12,807	17,856	2,000	0
	TOTAL:	12,336	12,807	17,881	2,000	0
<u>GAS TAX FUND</u>						
025-345-4904-000	Interest	26,799	9,613	6,344	5,000	2,000
025-376-4908-000	Surface Transportation Program	220,530	67,089	74,841	65,000	65,000
025-379-4909-000	Traffic Congestion Relief	39,848	43,097	0	0	0
025-380-4108-000	2105 Funds	25,254	23,593	24,859	25,482	23,360
025-380-4109-000	2106 Funds	18,584	17,260	17,944	18,181	20,424
025-380-4110-000	2107 Funds	33,582	31,409	33,182	33,911	33,525
025-380-4111-000	2107.5 Funds	1,000	0	1,000	1,000	1,000
025-380-4113-000	R & T 7360	0	0	38,645	53,550	52,460
025-383-4913-000	CalTrans Street Sweeping	0	0	0	0	0
	TOTAL:	365,597	192,061	196,815	202,124	197,769
<u>MEASURE D</u>						
026-345-4904-000	Interest	6,137	1,000	555	0	0
026-382-4113-000	Measure D	270,179	397,839	27	0	0
	TOTAL:	276,316	398,839	582	0	0
<u>LOCAL TRANSPORTATION FUND</u>						
027-345-4904-000	Interest	5,948	1,689	920	500	200
027-381-4910-000	SB 325 (LTF/TDA) - Bikeways	3,047	2,749	2,669	2,500	2,500
027-381-4911-000	SB 325 (LTF/TDA) - Roads	0	199	0	0	0
027-398-4923-000	Transfer from General Fund	0	0	0	0	0
	TOTAL:	8,995	4,637	3,589	3,000	2,700

REVENUE PROJECTIONS
Fiscal Year 2012-13

Account Number	Description	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
<u>SPECIAL REVENUE FUNDS</u>						
<u>PARKS/RECREATION FUND</u>						
028-319-4301-000	Park Quimby Act Fees	0	66,190	20,684	0	0
028-320-5801-000	Buellton Recreation Program	79,750	75,897	100,313	65,000	65,000
028-320-5801-001	Recreation Program 50/50	0	808	17,528	1,000	10,000
028-320-5802-000	Buellton Recreation Program-Trips	0	27,817	21,373	20,000	20,000
028-320-5814-000	Park Reservation Fees	3,110	4,990	3,650	3,000	3,000
028-345-4904-000	Interest	4,924	0	0	0	0
028-390-4917-000	Miscellaneous	0	0	0	0	250
028-398-4923-000	Transfer from General Fund	0	0	0	0	0
	TOTAL:	87,784	175,701	163,548	89,000	98,250
<u>TRANSPORTATION PLANNING</u>						
029-345-4904-000	Interest	25	0	6	0	0
029-381-4912-000	STA Funding	13,529	0	25,160	0	0
029-398-4923-000	Transfer from General Fund	0	0	0	0	0
	TOTAL:	13,554	0	25,165	0	0
<u>MEASURE A</u>						
031-345-4904-000	Interest	0	0	333	450	450
031-382-4113-000	Measure A	0	0	280,710	282,825	300,000
	TOTAL:	0	0	281,043	283,275	300,450
<u>LANDSCAPE MAINTENANCE FUND</u>						
072-345-4904-000	Interest	6,863	1,358	540	450	250
	TOTAL:	6,863	1,358	540	450	250
TOTAL SPECIAL REVENUES		3,105,799	3,051,329	2,978,867	2,629,149	2,651,169
TOTAL GENERAL FUND		4,890,966	4,279,774	4,713,208	3,948,016	4,337,865
TOTAL REVENUES		7,996,765	7,331,103	7,692,075	6,577,165	6,989,034

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 76,198	\$ 83,733	\$ 85,271	\$ 97,875	\$ 103,843
Operating & Maintenance	\$ 19,398	\$ 11,915	\$ 19,429	\$ 23,600	\$ 23,500
Capital	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
Department Total	\$ 95,596	\$ 95,648	\$ 104,700	\$ 123,475	\$ 129,343

DEPARTMENT DESCRIPTION

This Department represents the costs related to supporting the legislative body of the City. The City Council consists of five members and is the City's policy-making legislative body approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership.

DEPARTMENT EXPENDITURES

CITY COUNCIL
001-401

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
<u>EMPLOYEE SERVICES</u>								
5001	Staff Salaries	24,779	29,099	35,648	37,435	41,088	3,653	9.8%
5003	Council Salaries	25,200	26,400	20,768	21,120	21,120	0	0.0%
5004	Council Car Expense Allowance	4,500	4,500	3,540	3,600	3,600	0	0.0%
5100	Benefits	21,719	23,734	25,315	35,720	38,035	2,315	6.5%
<u>EMPLOYEE SERVICES SUBTOTAL:</u>		76,198	83,733	85,271	97,875	103,843	5,968	6.1%
 <u>OPERATING & MAINTENANCE</u>								
5301	Office Supplies	1,243	415	347	600	500	(100)	-16.7%
5402	Travel & Training	14,983	7,759	11,522	20,000	20,000	0	0.0%
5603	Computer Maintenance & Software	2,828	745	1,845	2,000	2,000	0	0.0%
6301	Miscellaneous	344	2,996	5,714	1,000	1,000	0	0.0%
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>		19,398	11,915	19,429	23,600	23,500	(100)	-0.4%
 <u>CAPITAL</u>								
6504	Office Furniture	0	0	0	0	0	0	N/A
6505	Computer Equipment	0	0	0	2,000	2,000	0	0.0%
<u>CAPITAL SUBTOTAL:</u>		0	0	0	2,000	2,000	0	0.0%
 CITY COUNCIL TOTAL:		95,596	95,648	104,700	123,475	129,343	5,868	4.8%

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Council Members (5)	5.00	5.00	5.00
City Clerk	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>
Total	5.40	5.40	5.40

5001 Staff Salaries \$41,088
40% of City Clerk salary

5003 Council Salaries \$21,120
20% of Council salary to be expended from Successor Agency budget

5004 Council Car Expense Allowance \$3,600
20% of auto allowance to be expended from Successor Agency budget

5100 Benefits \$38,035

Operating & Maintenance

5301 Office Supplies \$500

5402 Travel & Training \$20,000
Attendance at League of California Cities (LOCC) conferences, Channel Counties Division (LOCC) meetings, Council of Government meetings and miscellaneous seminars for the Mayor and Council Members.

5603 Computer Maintenance & Software \$2,000

6301 Miscellaneous \$1,000

Capital

6504 Office Furniture \$0

6505 Computer Equip \$2,000

Preliminary 5-24-12

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 164,558	\$ 108,696	\$ 156,258	\$ 153,080	\$ 161,113
Operating & Maintenance	\$ 14,218	\$ 27,702	\$ 4,566	\$ 5,800	\$ 5,300
Capital	\$ -	\$ 6,207	\$ -	\$ -	\$ -
Department Total	\$ 178,776	\$ 142,605	\$ 160,824	\$ 158,880	\$ 166,413

DEPARTMENT DESCRIPTION

This Department's primary purpose is to oversee the daily and routine operations of the City; to implement the goals, work programs and policies of the City Council by providing long-term planning coordination and administrative direction to City departments; and to inform and advise the City Council on issues, requirements and problems, both existing and anticipated.

DEPARTMENT EXPENDITURES

CITY MANAGER
001-402

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
							Budget	Budget
<u>EMPLOYEE SERVICES</u>								
5001	Salaries	121,979	83,528	117,385	114,240	118,883	4,643	4.1%
5100	Benefits	42,579	25,168	38,873	38,840	42,230	3,390	8.7%
<u>EMPLOYEE SERVICES SUBTOTAL:</u>		164,558	108,696	156,258	153,080	161,113	8,033	5.2%
<u>OPERATING & MAINTENANCE</u>								
5301	Office Supplies	483	305	441	500	300	(200)	-40.0%
5401	Membership & Publications	1,235	0	660	700	1,000	300	42.9%
5402	Travel & Training	1,831	3,301	2,443	3,000	3,000	0	0.0%
5603	Computer Maintenance & Software	1,425	992	570	1,000	500	(500)	-50.0%
6005	Recruitment Expense	9,244	21,688	0	0	0	0	N/A
6301	Miscellaneous	0	1,416	452	600	500	(100)	-16.7%
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>		14,218	27,702	4,566	5,800	5,300	(500)	-8.6%
<u>CAPITAL</u>								
6504	Office Furniture	0	6,207	0	0	0	0	N/A
6505	Computer Equipment	0	0	0	0	0	0	N/A
<u>CAPITAL SUBTOTAL:</u>		0	6,207	0	0	0	0	N/A
CITY MANAGER TOTAL:		178,776	142,605	160,824	158,880	166,413	7,533	4.7%

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
City Manager	<u>0.80</u>	<u>0.80</u>	<u>0.80</u>
Total	0.80	0.80	0.80

5001 Salaries \$118,883

5100 Benefits \$42,230

Operating & Maintenance

5301 Office Supplies \$300

5401 Membership & Publications \$1,000

5402 Travel & Training \$3,000

5603 Computer Maintenance & Software \$500

6301 Miscellaneous \$500

Capital

6504 Office Furniture \$0

6505 Computer Equipment \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 45,543	\$ 52,085	\$ 63,125	\$ 63,749	\$ 74,345
Operating & Maintenance	\$ 22,270	\$ 15,456	\$ 23,829	\$ 18,300	\$ 19,300
Capital	\$ 862	\$ -	\$ -	\$ 2,000	\$ -
Department Total	\$ 68,675	\$ 67,541	\$ 86,953	\$ 84,049	\$ 93,645

DEPARTMENT DESCRIPTION

This Department's primary purpose is to preserve and maintain the official documents of the City and to ensure that they are readily accessible to the public. The department is also responsible for the City's files, agendas, minutes, resolutions and ordinances, including non-land use permits and licenses, and maintains laws, codes and statutes.

DEPARTMENT EXPENDITURES

CITY CLERK
001-403

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
							Budget	Budget
<u>EMPLOYEE SERVICES</u>								
5001	Salaries	30,974	36,373	44,560	46,794	51,360	4,566	9.8%
5100	Benefits	14,569	15,712	18,564	16,955	22,985	6,030	35.6%
EMPLOYEE SERVICES SUBTOTAL:		45,543	52,085	63,125	63,749	74,345	10,596	16.6%
<u>OPERATING & MAINTENANCE</u>								
5301	Office Supplies	608	1,006	664	1,000	1,000	0	0.0%
5304	Code Updates	3,123	5,372	12,009	3,000	3,000	0	0.0%
5306	Advertising - Legal	5,396	4,641	3,152	6,000	3,500	(2,500)	-41.7%
5401	Membership & Publications	529	575	401	800	800	0	0.0%
5402	Travel & Training	1,173	505	1,112	3,000	3,000	0	0.0%
5603	Computer Maintenance & Software	371	254	1,514	1,000	1,000	0	0.0%
5809	Election Expense	11,074	553	2,775	1,500	5,000	3,500	233.3%
6301	Miscellaneous	(4)	2,551	2,202	2,000	2,000	0	0.0%
OPERATING & MAINTENANCE SUBTOTAL:		22,270	15,456	23,829	18,300	19,300	1,000	4.2%
<u>CAPITAL</u>								
6504	Office Furniture	862	0	0	2,000	0	(2,000)	-100.0%
6505	Computer Equipment	0	0	0	0	0	0	N/A
6506	Office Equipment	0	0	0	0	0	0	N/A
CAPITAL SUBTOTAL:		862	0	0	2,000	0	(2,000)	-100.0%
CITY CLERK TOTAL:		68,675	67,541	86,953	84,049	93,645	9,596	11.4%

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
City Clerk	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total	0.50	0.50	0.50

5001 Salaries \$51,360

5100 Benefits \$22,985

Operating & Maintenance

5301 Office Supplies \$1,000

5304 Code Updates \$3,000

Buellton Municipal Code and Santa Barbara County Code updates.

5306 Advertising - Legal \$3,500

5401 Membership & Publications \$800

Dues for the City Clerk for the International Institute of Municipal Clerks Association; Calif City Clerks Association dues; miscellaneous books and publications.

5402 Travel & Training \$3,000

Attendance at conferences and seminars.

5603 Computer Maintenance & Software \$1,000

5809 Election Expense \$5,000

6301 Miscellaneous \$2,000

FISCAL YEAR 2012-13

Capital

6504 Office Furniture \$0

6505 Computer Equipment \$0

6506 Office Equipment \$0

Preliminary 5-24-12

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 99,234	\$ 143,004	\$ 132,112	\$ 90,550	\$ 125,050
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 99,234	\$ 143,004	\$ 132,112	\$ 90,550	\$ 125,050

DEPARTMENT DESCRIPTION

This Department's primary purpose is to advise the City Council and City Staff regarding legal matters and procedures, to act as the City prosecutor, to achieve compliance with City ordinances and to assure that legislative and administrative decisions are consistent with the law.

DEPARTMENT EXPENDITURES

CITY ATTORNEY
001-404

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
<u>EMPLOYEE SERVICES</u>								
5001	Salaries	0	0	0	0	0	0	N/A
5100	Benefits	0	0	0	0	0	0	N/A
<u>EMPLOYEE SERVICES SUBTOTAL:</u>		0	0	0	0	0	0	N/A

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
<u>OPERATING & MAINTENANCE</u>								
5301	Office Supplies	0	0	0	0	0	0	N/A
5401	Membership & Publications	23	23	23	50	50	0	0.0%
5402	Travel & Training	0	0	0	500	0	(500)	-100.0%
5603	Computer Maintenance & Software	0	0	0	0	0	0	N/A
5701	Telephone	162	0	0	0	0	0	N/A
6204	Contract Services	99,049	142,971	132,089	90,000	125,000	35,000	38.9%
6301	Miscellaneous	0	9	0	0	0	0	N/A
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>		99,234	143,004	132,112	90,550	125,050	34,500	38.1%

CITY ATTORNEY TOTAL:	99,234	143,004	132,112	90,550	125,050	34,500	38.1%
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EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
City Attorney	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total	0.00	0.00	0.00

5001 Salaries \$0

5100 Benefits \$0

Operating & Maintenance

5301 Office Supplies \$0

5401 Membership & Publications \$50
 Santa Ynez Valley News

5402 Travel & Training \$0

5603 Computer Maintenance & Software \$0

5701 Telephone \$0

6204 Contract Services \$125,000
 City Attorney contract services.

6301 Miscellaneous \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 26,672	\$ 32,095	\$ 46,885	\$ 39,000	\$ 54,050
Operating & Maintenance	\$ 295,354	\$ 343,668	\$ 333,832	\$ 286,584	\$ 355,736
Capital	\$ -	\$ 3,677	\$ -	\$ 5,000	\$ 5,000
Department Total	\$ 322,026	\$ 379,440	\$ 380,718	\$ 330,584	\$ 414,786

DEPARTMENT DESCRIPTION

The Non-Departmental budget provides for those services and functions neither included nor attributed to the operation of any single department and which benefit more than one departmental operation.

DEPARTMENT EXPENDITURES

NON-DEPARTMENTAL
001-410

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
							Budget	Budget
<u>EMPLOYEE SERVICES</u>								
5100	Benefits	26,672	32,095	46,885	39,000	54,050	15,050	38.6%
EMPLOYEE SERVICES SUBTOTAL:		26,672	32,095	46,885	39,000	54,050	15,050	38.6%

OPERATING & MAINTENANCE

5201	Insurance - Liability	45,679	44,666	51,119	41,000	40,000	(1,000)	-2.4%
5202	Insurance - Property	5,848	6,165	3,681	4,220	5,206	986	23.4%
5203	Insurance - Bond	420	1,391	0	0	1,000	1,000	N/A
5301	Office Supplies	5,521	9,729	10,388	6,300	6,300	0	0.0%
5303	Postage	3,750	5,439	2,492	3,600	3,000	(600)	-16.7%
5305	Equipment Rental	11,086	11,456	12,417	12,000	12,000	0	0.0%
5401	Membership & Publications	5,663	5,330	4,743	6,000	5,500	(500)	-8.3%
5402	Travel & Training	483	368	702	800	800	0	0.0%
5601	Data Processing Contract Maintenance	0	0	0	0	0	0	N/A
5602	Internet Access / Website Maintenance	2,482	9,996	1,330	2,700	3,500	800	29.6%
5603	Computer Maintenance & Software	3,087	4,374	12,013	12,000	10,000	(2,000)	-16.7%
5701	Telephone	3,668	3,780	4,078	3,800	3,800	0	0.0%
5702	Utilities - Gas	624	666	697	700	800	100	14.3%
5703	Utilities - Electric	8,394	8,218	9,042	9,000	9,000	0	0.0%
5704	Utilities - Water	1,626	1,530	1,212	1,800	1,800	0	0.0%
5705	Utilities - Sewer	432	858	858	900	900	0	0.0%
5804	Animal Control	27,698	29,097	29,097	30,000	31,500	1,500	5.0%
5805	Visitors Bureau	116,053	135,365	115,167	65,627	122,900	57,273	87.3%
5806	Newsletter	5,024	7,473	4,513	7,000	10,000	3,000	42.9%
5807	Community Organization Support	33,019	33,666	42,862	57,500	55,000	(2,500)	-4.3%
5807	Undesignated Miscellaneous Support	0	0	0	0	15,000	15,000	N/A
5808	Miscellaneous Recognition Items	6,829	7,334	8,333	7,000	5,500	(1,500)	-21.4%
5812	SB Co Mental Health Assessment Team (MHAT)	2,089	2,169	2,169	2,337	2,430	93	4.0%
6005	Recruitment Expense	1,707	2,773	2,472	2,000	2,500	500	25.0%
6009	LAFCO Contribution	1,460	1,567	1,646	1,700	1,700	0	0.0%
6012	Transfer to Other Funds	0	0	0	0	0	0	N/A
6017	Emergency Operations	0	6,975	4,600	5,000	2,000	(3,000)	-60.0%
6301	Miscellaneous	2,712	3,282	8,200	3,600	3,600	0	0.0%
OPERATING & MAINTENANCE SUBTOTAL:		295,354	343,668	333,832	286,584	355,736	69,152	20.7%

CAPITAL

6503	Vehicle Replacement	0	0	0	5,000	5,000	(2)	0.0%
6505	Office Furniture	0	0	0	0	0	0	N/A
6505	Computer Equipment	0	3,677	0	0	0	0	N/A
6507	Improvements	0	0	0	0	0	0	N/A
CAPITAL SUBTOTAL:		0	3,677	0	5,000	5,000	0	0.0%

Preliminary 9-24-12
NON-DEPARTMENTAL TOTAL:

322,026	379,440	380,718	330,584	414,786	84,202	25.5%
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DEPARTMENT EXPENDITURES

- (1) This incorporates the grant to the SYV Senior Citizens' Foundation (\$35,000 - program support), People Helping People (\$3,000 - for program support, ADCAP, and \$5,000 specifically for Buellton Afterschool Program), the Santa Barbara Foodbank (\$5,000), SYV Fruit and Vegetable Rescue (5,000) and Paws Park (\$2,000).
- (2) Vehicle Replacement, carryforward \$10,000 for a total of \$15,000.

EXPENDITURE DETAIL NARRATIVEFISCAL YEAR 2012-13Employee Services5100 Benefits \$54,050

Medical Benefits for retired employees

Operating & Maintenance5201 Insurance - Liability \$40,000

80% of the City's liability insurance; 10% is charged to the Wastewater and Water funds respectively.

5202 Insurance - Property \$5,206

20% of the City's fire insurance costs; 40% is charged to the Wastewater and Water funds respectively. Includes earthquake and flood insurance on City property.

5203 Insurance - Bond \$1,000

City Manager bond insurance per contract

5301 Office Supplies \$6,300

Copier expense for all departments.

5303 Postage \$3,0005305 Equipment Rental \$12,000

Lease cost of a copier and postage meter.

5401 Membership & Publications \$5,500

League of California Cities dues, miscellaneous dues and various publications.

5402 Travel & Training \$8005601 Data Processing Contract Maintenance \$05602 Internet Access / Website Maintenance \$3,500

Includes \$1,000 annual maintenance for Buellton App

**FUND: 001-GENERAL
FISCAL YEAR 2012-13**

DEPARTMENT: 410/NON-DEPARTMENTAL

- 5603 Computer Maintenance & Software \$10,000
Update Office product
- 5701 Telephone \$3,800
- 5702 Utilities - Gas \$800
- 5703 Utilities - Electric \$9,000
- 5704 Utilities - Water \$1,800
50% of water used at 140 W. Highway 246.
- 5705 Utilities - Sewer \$900
- 5804 Animal Control \$31,500
Contract for services with County Animal Control.
- 5805 Visitors Bureau \$122,900
Contract for advertising services based on 10% of prior year's Transient Occupancy Tax receipts.
- 5806 Newsletter \$10,000
Cost of printing the Buellton Banner.
- 5807 Community Organization Support \$55,000
Senior Center, People Helping People, Foodbank, SYV Fruit & Vegetable Rescue, and Paws Park.
- 5807 Undesignated Misc Support \$15,000
- 5808 Miscellaneous Recognition Items \$5,500
Miscellaneous award items for various organizations and employee recognition
- 5812 Mental Health Assessment Team (MHAT) Services \$2,430
Santa Barbara County Mental Health Assessment Team (MHAT) Services.
- 6005 Recruitment Expense \$2,500
Expenses related to new employee recruitment.
- 6009 LAFCO Contribution \$1,700
City's share of LAFCO's operating costs.

Preliminary 5-24-12

FISCAL YEAR 2012-13

6012 Transfer to Other Funds \$0

6017 Emergency Operations \$2,000
One CERT class and miscellaneous emergency preparedness tasks.

6301 Miscellaneous \$3,600

Capital

6503 Vehicle Replacement \$5,000
City Hall vehicle

6504 Office Furniture \$0

6505 Computer Equipment \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ -	\$ 450	\$ -	\$ -	\$ -
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ -	\$ 450	\$ -	\$ -	\$ -

DEPARTMENT DESCRIPTION

The Civic Complex budget provides for the expenses related to the acquisition and preliminary plans for developing property to be used as a City Hall/Civic Complex.

DEPARTMENT EXPENDITURES

CIVIC COMPLEX
001-411

	2008-09 <u>Actual</u>	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Budget</u>	2012-13 <u>Proposed</u>	Change From 2011-12 <u>Budget</u>	% Change From 2011-12 <u>Budget</u>
<u>OPERATING & MAINTENANCE</u>							
6002 Property Acquisition Fees	0	450	0	0	0	0	N/A
6201 Contract Services	0	0	0	0	0	0	N/A
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>	<u>0</u>	<u>450</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>N/A</u>
CIVIC COMPLEX TOTAL:	0	450	0	0	0	0	N/A

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

6002 Property Acquisition Fees \$0

6201 Contract Services \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 156,393	\$ 134,550	\$ 114,440	\$ 129,224	\$ 155,089
Operating & Maintenance	\$ 25,804	\$ 29,904	\$ 30,110	\$ 32,440	\$ 32,850
Capital	\$ -	\$ -	\$ -	\$ 8,000	\$ 50,000
Department Total	\$ 182,197	\$ 164,453	\$ 144,550	\$ 169,664	\$ 237,939

DEPARTMENT DESCRIPTION

The Finance Department provides for the overall financial management of the City and includes Personnel and Data Processing. Major activities include projecting and collecting revenues, preparing the annual budget, controlling and disbursing all expenditures, purchasing equipment and supplies, investing City monies, and personnel, risk management and data processing functions. The department is responsible for the billing of all utility customers for the services of water and wastewater collection.

DEPARTMENT EXPENDITURES

FINANCE
001-420

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
							Budget	Budget
<u>EMPLOYEE SERVICES</u>								
5001	Salaries	106,496	92,101	77,586	83,639	101,579	17,940	21.4%
5100	Benefits	49,897	42,449	36,854	45,585	53,510	7,925	17.4%
EMPLOYEE SERVICES SUBTOTAL:		156,393	134,550	114,440	129,224	155,089	25,865	20.0%
<u>OPERATING & MAINTENANCE</u>								
5301	Office Supplies	1,267	1,973	968	2,000	1,500	(500)	-25.0%
5302	Printing	0	0	0	0	0	0	N/A
5401	Membership & Publications	469	434	680	800	800	0	0.0%
5402	Travel & Training	5,338	1,557	3,289	3,500	3,500	0	0.0%
5601	Data Processing Contract Maintenance	4,100	4,273	4,273	5,000	5,000	0	0.0%
5603	Computer Maintenance & Software	485	1,254	2,058	2,500	2,500	0	0.0%
6004	Audit	4,947	6,167	7,222	6,440	7,350	910	14.1%
6201	Contract Services	9,224	14,240	11,486	12,000	12,000	0	0.0%
6301	Miscellaneous	(26)	7	135	200	200	0	0.0%
OPERATING & MAINTENANCE SUBTOTAL:		25,804	29,904	30,110	32,440	32,850	410	1.4%
<u>CAPITAL</u>								
6504	Office Furniture	0	0	0	5,000	0	(5,000)	-100.0%
6505	Computer Equipment	0	0	0	3,000	50,000	47,000	1566.7%
6506	Office Equipment	0	0	0	0	0	0	N/A
CAPITAL SUBTOTAL:		0	0	0	8,000	50,000	42,000	525.0%
FINANCE TOTAL:		182,197	164,453	144,550	169,664	237,939	68,275	40.2%

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Finance Director	0.50	0.50	0.50
Accounting Technicians (2)	0.70	0.70	0.70
Staff Assistant	<u>0.00</u>	<u>0.00</u>	<u>0.25</u>
Total	1.20	1.20	1.45

5001 Salaries \$101,579

5100 Benefits \$53,510

Operating & Maintenance

5301 Office Supplies \$1,500

5302 Printing \$0

5401 Membership & Publications \$800

Membership dues for the California Society of Municipal Finance Officers (CSMFO) and the Government Finance Officers Association (GFOA); miscellaneous publications.

5402 Travel & Training \$3,500

Attendance at conferences and seminars

5601 Data Processing Contract Maintenance \$5,000

Contract support for accounting programs.

5603 Computer Maintenance & Software \$2,500

6004 Audit \$7,350

33 1/3% of the cost.

6201 Contract Services \$12,000

Hinderliter De Llamas, HDL Coren & Cone

6301 Miscellaneous \$200

Preliminary 5-24-12

FUND: 001-GENERAL

DEPARTMENT: 420/FINANCE

FISCAL YEAR 2012-13

Capital

6504 Office Furniture \$0

6505 Computer Equipment \$50,000
 Accounting software set-aside

6506 Office Equipment \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 1,634,309	\$ 1,741,416	\$ 1,804,188	\$ 1,855,592	\$ 1,943,759
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 1,634,309	\$ 1,741,416	\$ 1,804,188	\$ 1,855,592	\$ 1,943,759

DEPARTMENT DESCRIPTION

The City of Buellton contracts with the Santa Barbara County Sheriff's Department for law enforcement services within the City, including patrol, criminal investigations, traffic safety and accident investigations, crime prevention and crime suppression. The primary purpose of the organization is to protect life and property.

The Santa Barbara County Fire Department provides staffing at County Fire Station 31 in Buellton. The City subsidizes staffing at County Fire Station 31 through funding for a full-time Firefighter/Paramedic position in order to meet National Fire Protection Association minimum staffing standards and the California Occupational Safety and Health Association's "2-in/2-out" requirement.

DEPARTMENT EXPENDITURES

PUBLIC SAFETY - POLICE & FIRE
001-501

	2008-09 <u>Actual</u>	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Budget</u>	2012-13 <u>Proposed</u>	Change From 2011-12 <u>Budget</u>	% Change From 2011-12 <u>Budget</u>
<u>OPERATING & MAINTENANCE</u>							
5703 Utilities - Electric	3,565	3,962	4,441	4,000	4,000	0	0.0%
6201 Contract Services - Police	1,467,156	1,577,179	1,625,211	1,657,492	1,738,759	81,267	4.9%
6208 Contract Services - Fire	163,588	160,276	174,536	194,100	201,000	6,900	3.6%
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>	1,634,309	1,741,416	1,804,188	1,855,592	1,943,759	88,167	4.8%
PUBLIC SAFETY TOTAL:	1,634,309	1,741,416	1,804,188	1,855,592	1,943,759	88,167	4.8%

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

5703 Utilities - Electric \$4,000

6201 Contract Services \$1,738,759

Contract with the County of Santa Barbara Sheriff's Department for public safety services and traffic enforcement. Includes \$13,000 for estimated overtime pay.

6208 Contract Services \$201,000

Contract with the County of Santa Barbara's Fire Department for 33% of the salary for a Firefighter/Paramedic.

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 79,520	\$ 77,134	\$ 81,504	\$ 82,650	\$ 86,378
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 79,520	\$ 77,134	\$ 81,504	\$ 82,650	\$ 86,378

DEPARTMENT DESCRIPTION

This Department provides a building and utilities for the Buellton Branch of the County Library, operated by contract with the City of Lompoc Library System.

DEPARTMENT EXPENDITURES

LEISURE SERVICES - LIBRARY
001-510

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<u>OPERATING & MAINTENANCE</u>							
5702 Utilities - Gas	3,840	1,710	2,952	2,800	2,800	0	0.0%
5703 Utilities - Electric	3,054	2,895	2,790	3,500	3,500	0	0.0%
5704 Utilities - Water	1,626	1,530	1,212	1,800	1,800	0	0.0%
6201 Contract Services	71,000	71,000	74,550	74,550	78,278	3,728	5.0%
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>	79,520	77,134	81,504	82,650	86,378	3,728	4.5%
LIBRARY TOTAL:	79,520	77,134	81,504	82,650	86,378	3,728	4.5%

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

5702 Utilities - Gas \$2,800

5703 Utilities - Electric \$3,500

5704 Utilities - Water \$1,800
50% of water used at 140 W. Highway 246.

6201 Contract Services \$78,278
Contract with the Lompoc Library System to manage the Buellton Library.

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 46,343	\$ 44,843	\$ 49,545	\$ 55,000	\$ 55,000
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 46,343	\$ 44,843	\$ 49,545	\$ 55,000	\$ 55,000

DEPARTMENT DESCRIPTION

This Fund provides funding for the power for general street lighting.

DEPARTMENT EXPENDITURES

PUBLIC WORKS - STREET LIGHTS

001-550

	2008-09 <u>Actual</u>	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Budget</u>	2012-13 <u>Proposed</u>	Change From 2011-12 <u>Budget</u>	% Change From 2011-12 <u>Budget</u>
<u>OPERATING & MAINTENANCE</u>							
5703 Utilities - Electric	46,343	44,843	49,545	55,000	55,000	0	0.0%
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>	46,343	44,843	49,545	55,000	55,000	0	0.0%
 STREET LIGHTS TOTAL:	46,343	44,843	49,545	55,000	55,000	0	0.0%

FUND: 001-GENERAL

DEPARTMENT: 550/PUBLIC WORKS
STREET LIGHTS

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

5703 Utilities - Electric \$55,000

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 105,048	\$ 139,344	\$ 73,801	\$ 94,000	\$ 64,000
Capital	\$ 541,419	\$ -	\$ -	\$ 102,951	\$ 70,575
Department Total	\$ 646,467	\$ 139,344	\$ 73,801	\$ 196,951	\$ 134,575

DEPARTMENT DESCRIPTION

This Department provides for the engineering and public works requirements of the City. The City Engineer administers the City's street capital improvement and traffic engineering programs and provides engineering support and administration of various public works projects.

DEPARTMENT EXPENDITURES

PUBLIC WORKS - ENGINEERING
001-557

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
							Budget	Budget
<u>OPERATING & MAINTENANCE</u>								
6101	Development Permit Processing	2,963	4,205	4,355	4,000	4,000	0	0.0%
6201	Contract Services	68,570	83,660	69,446	75,000	60,000	(15,000)	-20.0%
6202	Engineering Services	33,515	51,420	0	0	0	0	N/A
6202	Engineering Services - Prop1B	0	60	0	15,000	0	(15,000)	-100.0%
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>		105,048	139,344	73,801	94,000	64,000	(30,000)	-31.9%
<u>CAPITAL</u>								
6507	Improvements	541,419	0	0	65,000	65,000	0	0.0%
6507	Improvements - Prop 1B	0	0	0	37,951	5,575	(32,376)	-85.3%
<u>CAPITAL SUBTOTAL:</u>		541,419	0	0	102,951	70,575	(32,376)	-31.4%
ENGINEERING TOTAL:		646,467	139,344	73,801	196,951	134,575	(62,376)	-31.7%

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

6101 Development Permit Processing \$4,000

6201 Contract Services \$60,000

6202 Engineering Services \$0

Capital

6507 Improvements \$65,000

6507 Improvements \$5,575
Prop 1B - Local Streets and Roads Improvement

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 272,080	\$ 274,983	\$ 274,655	\$ 291,779	\$ 336,631
Operating & Maintenance	\$ 94,537	\$ 115,632	\$ 128,907	\$ 137,100	\$ 153,625
Capital	\$ -	\$ -	\$ 2,214	\$ 10,666	\$ 28,700
Department Total	\$ 366,617	\$ 390,615	\$ 405,776	\$ 439,545	\$ 518,956

DEPARTMENT DESCRIPTION

The Public Works Department maintains, repairs and rebuilds, as required, all streets, curbs, gutters and sidewalks; maintains street signs, all warning and informational signs and street surface painting. The Department is also responsible for the overall maintenance for City Hall and City facilities as well as landscaping City-owned medians and property.

DEPARTMENT EXPENDITURES

PUBLIC WORKS - GENERAL
001-558

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
<u>EMPLOYEE SERVICES</u>		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
5001	Salaries	185,124	187,612	185,976	189,664	219,416	29,752	15.7%
5100	Benefits	86,956	87,371	88,679	102,115	117,215	15,100	14.8%
EMPLOYEE SERVICES SUBTOTAL:		272,080	274,983	274,655	291,779	336,631	44,852	15.4%

<u>OPERATING & MAINTENANCE</u>		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
5301	Office Supplies	73	62	220	200	200	0	0.0%
5401	License, Membership & Publications	0	0	0	0	1,000	1,000	N/A
5402	Travel & Training	257	451	494	475	3,500	3,025	636.8%
5503	Tools	1,458	264	844	3,500	4,500	1,000	28.6%
5504	Laundry - Uniforms	1,021	832	703	750	750	0	0.0%
5506	Fuel - Vehicles	4,168	4,863	4,898	6,650	9,000	2,350	35.3%
5507	Maintenance - Vehicles	1,799	4,426	2,362	4,000	4,000	0	0.0%
5508	Landscape Maintenance Program	0	0	0	0	0	0	N/A
5509	Maintenance / Repair	33,764	37,480	40,947	41,900	50,000	8,100	19.3%
5510	Safety Equipment	321	1,031	882	950	950	0	0.0%
5511	Signs	0	0	645	950	2,000	1,050	110.5%
5603	Computer Maintenance & Software	0	0	0	475	475	0	0.0%
5701	Telephone	1,400	1,140	1,258	2,300	2,300	0	0.0%
5703	Utilities - Electric	968	0	0	950	950	0	0.0%
5704	Utilities - Water	20,370	39,067	25,116	32,000	32,000	0	0.0%
6201	Contract Services	28,938	26,014	50,537	42,000	42,000	0	0.0%
OPERATING & MAINTENANCE SUBTOTAL:		94,537	115,632	128,907	137,100	153,625	16,525	12.1%

<u>CAPITAL</u>		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
6503	Vehicle Replacement	0	0	0	10,666	21,700	11,034	103.5%
6507	Improvements	0	0	2,214	0	0	0	N/A
6508	Equipment	0	0	0	0	7,000	7,000	N/A
CAPITAL SUBTOTAL:		0	0	2,214	10,666	28,700	18,034	169.1%

PUBLIC WORKS - GENERAL TOTAL:		366,617	390,615	405,776	439,545	518,956	79,411	18.1%
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EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Public Works Director	0.40	0.40	0.40
Fieldmen (6)	2.00	2.00	2.40
Groundskeeper	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total	3.40	3.40	3.80

5001 Salaries \$219,416

5100 Benefits \$117,215

Operating & Maintenance

5301 Office Supplies \$200

5401 License, Membership & Publications \$1,000

5402 Travel & Training \$3,500

5503 Tools \$4,500

5504 Laundry - Uniforms \$750
 33 1/3% of laundry and uniform service for Public Works employees; 100% for Groundskeeper.

5506 Fuel - Vehicles \$9,000

5507 Maintenance - Vehicles \$4,000

5508 Landscape Maintenance Program \$0

5509 Maintenance / Repair \$50,000
 City buildings, facilities, infrastructure and equipment maintenance and repair.

5510 Safety Equipment \$950
 33 1/3% of cost for Public Works employees; 100% for Groundskeeper.

5511 Building Maintenance/Signs \$2,000

Preliminary 5-24-12

FISCAL YEAR 2012-13

5603 Computer Maintenance & Software \$475

5701 Telephone \$2,300

5703 Utilities - Electric \$950

5704 Utilities - Water \$32,000
Irrigation water use on Avenue of Flags medians.

6201 Contract Services \$42,000
Contract services for miscellaneous tree trimming, 33 1/3% of mapping services, 33 1/3% of answering service, 60% of janitorial service, fire extinguisher servicing and monthly service agreement for security system at City Hall.

Capital

6503 Vehicle Replacement \$21,700
40% Replacement of 92' Crown Vic and 2000 Ford Explorer plus \$2,500 set aside for Public Works truck.

6507 Improvements \$0

6508 Equipment \$7,000
Grinder and speed limit radar sign

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 270,650	\$ 270,439	\$ 267,269	\$ 304,485	\$ 288,228
Operating & Maintenance	\$ 83,050	\$ 138,430	\$ 74,460	\$ 126,100	\$ 51,600
Capital	\$ 1,479	\$ -	\$ -	\$ 5,600	\$ -
Department Total	\$ 355,179	\$ 408,869	\$ 341,729	\$ 436,185	\$ 339,828

DEPARTMENT DESCRIPTION

The Planning Department encompasses current planning, long range planning, economic development, redevelopment, and code enforcement functions. Current planning is the processing of development applications, providing staff support for the Planning Commission, and providing planning information to the public at the counter and over the telephone. Long range planning consists of updates to the General Plan, and Zoning Ordinance amendments. Economic development activities include implementing the policies and programs of the Economic Development Element of the General Plan and being a member of the Economic Development Task Force. Redevelopment includes implementing the policies and programs of the Buellton Redevelopment Implementation Plan. Code enforcement is the investigation of violations of the Municipal Code and associated abatement actions.

DEPARTMENT EXPENDITURES

COMMUNITY DEVELOPMENT - PLANNING

001-565

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<u>EMPLOYEE SERVICES</u>							
5001 Staff Salaries	183,718	182,427	173,945	188,595	180,718	(7,877)	-4.2%
5002 Planning Commission Salaries	5,250	6,000	6,000	6,000	6,000	0	0.0%
5005 Intern Program	0	1,210	6,251	0	0	0	N/A
5005 Code Enforcement	0	0	0	16,100	10,350	(5,750)	-35.7%
5100 Benefits	81,682	80,802	81,073	93,790	91,160	(2,630)	-2.8%
EMPLOYEE SERVICES SUBTOTAL:	270,650	270,439	267,269	304,485	288,228	(16,257)	-5.3%
<u>OPERATING & MAINTENANCE</u>							
5301 Office Supplies	1,919	1,770	1,743	2,000	2,000	0	0.0%
5305 Equipment Rental	4,172	4,659	5,187	5,000	5,000	0	0.0%
5306 Advertising - Legal	4,026	971	1,079	5,000	5,000	0	0.0%
5401 Membership & Publications	1,714	1,848	1,761	2,500	2,000	(500)	-20.0%
5402 Travel & Training	6,027	7,299	4,823	8,000	5,000	(3,000)	-37.5%
5509 Maintenance / Repair	1,669	74	51	1,000	1,000	0	0.0%
5603 Computer Maintenance & Software	1,371	1,936	1,468	4,000	3,500	(500)	-12.5%
5701 Telephone	3,497	3,641	3,911	3,600	3,600	0	0.0%
5703 Utilities - Electric	1,983	1,923	2,062	2,500	2,500	0	0.0%
6016 Code Enforcement Expense	0	58	2,539	2,000	1,000	(1,000)	-50.0%
6201 Contract Services	26,046	81,439	31,771	60,000	5,000	(55,000)	-91.7%
6202 Contract Services - Engineering	30,322	30,070	15,123	30,000	15,000	(15,000)	-50.0%
6301 Miscellaneous	304	2,741	2,942	500	1,000	500	100.0%
OPERATING & MAINTENANCE SUBTOTAL:	83,050	138,430	74,460	126,100	51,600	(74,500)	-59.1%
<u>CAPITAL</u>							
6504 Office Furniture	1,479	0	0	1,600	0	(1,600)	-100.0%
6505 Computer Equipment	0	0	0	3,500	0	(3,500)	-100.0%
6506 Office Equipment	0	0	0	500	0	(500)	-100.0%
CAPITAL SUBTOTAL:	1,479	0	0	5,600	0	(5,600)	-100.0%
PLANNING TOTAL:	355,179	408,869	341,729	436,185	339,828	(96,357)	-22.1%

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Planning Director	0.90	0.90	0.90
Planning Commissioners (5)	5.00	5.00	5.00
Assistant Planner	1.00	1.00	1.00
Staff Assistant/ Planning Tech	<u>0.70</u>	<u>0.70</u>	<u>0.45</u>
Total	7.60	7.60	7.35

5001 Salaries \$180,718

5002 Planning Commission Salaries \$6,000
\$100 per month each for five Planning Commissioners

5005 Intern Program \$0

5005 Code Enforcement \$10,350
Part-Time Code Enforcement Officer

5100 Benefits \$91,160

Operating & Maintenance

5301 Office Supplies \$2,000

5305 Equipment Rental \$5,000
Monthly leasing expense for copier.

5306 Advertising - Legal \$5,000

5401 Membership & Publications \$2,000
Professional and organization dues.

5402 Travel & Training \$5,000
Attendance at conferences and seminars for Planning Commission and staff.

Preliminary 5-24-12

FISCAL YEAR 2012-13

- 5509 Maintenance / Repair \$1,000
Copier and miscellaneous maintenance and repairs.
- 5603 Computer Maintenance & Software \$3,500
Maintenance and updates of existing computer software programs.
- 5701 Telephone \$3,600
- 5703 Utilities - Electric \$2,500
- 6016 Code Enforcement Expense \$1,000
- 6201 Contract Services \$5,000
Traffic Consultant, Associated Transportation Engineers, \$10,000
Peer review for updated zoning and land use documents, \$15,000
Miscellaneous economic development activities, \$20,000
- 6202 Contract Services - Engineering \$15,000
GIS, CADD and mapping services.
- 6301 Miscellaneous \$1,000
- Capital
- 6504 Office Furniture \$0
Miscellaneous office furniture.
- 6505 Computer Equipment \$0
Miscellaneous computer equipment and upgrades.
- 6506 Office Equipment \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 249,574	\$ 242,877	\$ 233,436	\$ 248,968	\$ 278,634
Operating & Maintenance	\$ 620,019	\$ 643,484	\$ 586,223	\$ 620,480	\$ 636,550
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 869,593	\$ 886,361	\$ 819,659	\$ 869,448	\$ 915,184

DEPARTMENT DESCRIPTION

The Wastewater Fund is an enterprise fund that is used to account for all the financial activity associated with the operation of the City's sewer utility. The Wastewater Department is responsible for operating, maintaining, cleaning and repairing the sanitary sewer system and treatment plant, including lift stations and mains. The Department provides biological and chemical analysis required to evaluate and manage domestic and industrial waste. It also maintains plant process control and provides the database for performance reports required by regulatory agencies.

In accordance with Generally Accepted Accounting Principles, capital purchases are not budgeted as expenditures within this fund; rather, depreciation expense is recorded over each asset's useful life.

DEPARTMENT EXPENDITURES

WASTEWATER
005-701

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
							Budget	Budget
<u>EMPLOYEE SERVICES</u>								
5001	Salaries	170,775	166,992	158,192	162,973	182,184	19,211	11.8%
5100	Benefits	78,799	75,886	75,244	85,995	96,450	10,455	12.2%
EMPLOYEE SERVICES SUBTOTAL:		249,574	242,877	233,436	248,968	278,634	29,666	11.9%

OPERATING & MAINTENANCE

5201	Insurance - Liability	5,644	5,517	6,257	5,200	5,000	(200)	-3.8%
5202	Insurance - Property	11,696	12,330	7,363	8,440	10,500	2,060	24.4%
5203	Insurance - Bond	140	140	0	200	0	(200)	-100.0%
5301	Office Supplies	1,995	1,790	3,455	2,300	2,300	0	0.0%
5303	Postage	3,151	3,333	4,275	4,500	4,500	0	0.0%
5401	Membership & Publications	256	256	256	400	400	0	0.0%
5402	Travel & Training	910	946	395	1,100	2,000	900	81.8%
5501	Operational Supplies	0	0	0	450	450	0	0.0%
5502	Chemicals / Analysis	52,578	51,954	55,082	50,000	50,000	0	0.0%
5503	Tools	690	107	78	900	900	0	0.0%
5504	Laundry - Uniforms	804	629	501	700	700	0	0.0%
5506	Fuel - Vehicles	4,168	4,863	4,898	6,600	9,000	2,400	36.4%
5507	Maintenance - Vehicles	1,447	900	1,210	2,000	2,000	0	0.0%
5509	Maintenance / Repair	46,672	48,492	32,735	45,000	45,000	0	0.0%
5510	Safety Equipment	187	445	481	950	950	0	0.0%
5601	Data Processing Contract Maintenance	799	799	900	1,300	1,300	0	0.0%
5603	Computer Maintenance & Software	105	0	86	1,000	1,000	0	0.0%
5701	Telephone	6,544	6,592	7,300	6,000	6,500	500	8.3%
5703	Utilities - Electric	82,120	82,088	93,254	90,000	95,000	5,000	5.6%
5704	Utilities - Water	10,887	11,882	14,724	12,000	13,000	1,000	8.3%
6004	Audit	4,947	6,169	7,219	6,440	7,350	910	14.1%
6007	Depreciation	160,478	170,608	164,434	175,000	175,000	0	0.0%
6011	Regulatory Compliance	11,329	12,006	10,860	15,800	19,500	3,700	23.4%
6201	Contract Services	132,259	200,607	163,782	158,000	158,000	0	0.0%
6202	Contract Services - Engineering	79,294	19,578	4,435	25,000	25,000	0	0.0%
6301	Miscellaneous	919	1,455	2,244	1,200	1,200	0	0.0%
OPERATING & MAINTENANCE SUBTOTAL:		620,019	643,484	586,223	620,480	636,550	16,070	2.6%

WASTEWATER TOTAL:

+	869,593	886,361	819,659	869,448	915,184	45,736	5.3%
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DEPARTMENT EXPENDITURES

WASTEWATER
005-701

BUDGET NOTE: Capital Items are included in the Depreciation Category

	2008-09 <u>Actual</u>	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Budget</u>	2012-13 <u>Proposed</u>	Change From 2011-12 <u>Budget</u>	% Change From 2011-12 <u>Budget</u>
<u>CAPITAL</u>							
6503 Vehicle Replacement	0	0	0	2,500	7,900 (1)	5,400	216.0%
6507 Improvements	0	0	732,060	0	275,000	275,000	N/A
6508 Equipment	0	0	0	0	0	0	N/A
<u>CAPITAL TOTAL:</u>	<u>0</u>	<u>0</u>	<u>732,060</u>	<u>2,500</u>	<u>282,900</u>	<u>280,400</u>	<u>11216.0%</u>

(1) Carry forward \$11,833 to FY 12-13 for vehicle replacement for a total of \$14,333 for Public Works vehicle.

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Finance Director	0.20	0.20	0.20
Accounting Technicians (2)	0.65	0.65	0.65
Public Works Director	0.30	0.30	0.30
Fieldmen (5)	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>
Total	2.65	2.65	2.65

5001 Salaries \$182,184

5100 Benefits \$96,450

Operating & Maintenance

5201 Insurance - Liability \$5,000

10% of the City's liability insurance; 80% is charged to the General Fund and 10% is charged to the Water Fund.

5202 Insurance - Property \$10,500

40% of the City's fire insurance costs; 20% is charged to the General Fund and 40% is charged to the Water Fund. Includes earthquake and flood insurance on City

5203 Insurance - Bond \$0

5301 Office Supplies \$2,300

5303 Postage \$4,500

5401 Membership & Publications \$400

Membership dues for the Association of California Water Agencies (ACWA), American Water Works Association (AWWA), Sanitation Agency Managers Association (SAMA) and Underground Service Alert (USA).

FISCAL YEAR 2012-135402 Travel & Training \$2,000

Attendance at seminars and reimbursement for certification and license renewal fees.

5501 Operational Supplies \$4505502 Chemical Analysis \$50,0005503 Tools \$9005504 Laundry - Uniforms \$700

33 1/3% of laundry and uniform service for the Wastewater Plant operators.

5506 Fuel - Vehicles \$9,0005507 Maintenance - Vehicles \$2,0005509 Maintenance / Repair \$45,0005510 Safety Equipment \$950

33 1/3 % of the cost for the Wastewater Plant operators.

5601 Data Processing Contract Maintenance \$1,300

50% of contract support for utility billing software.

5603 Computer Maintenance & Software \$1,0005701 Telephone \$6,5005703 Utilities - Electric \$95,0005704 Utilities - Water \$13,0006004 Audit \$7,350

33 1/3% of the cost.

6007 Depreciation \$175,000

Estimate for Fiscal Year 2012-13; includes the amortization of buildings, underground lines, automotive equipment and other equipment listed in the utility plant; excludes land.

6011 Regulatory Compliance \$19,500

Assembly Bill 2588, Santa Barbara Air Pollution Control Board and miscellaneous compliance costs.

FISCAL YEAR 2012-13

6201 Contract Services \$158,000

Trash hauling, 33 1/3% of answering service, 33 1/3% of mapping service, 20% of janitorial services, engineering services and sludge removal.

6202 Contract Services - Engineering \$25,000

Engineering work related to state mandated industrial waste discharge program, wastewater treatment plant upgrades and Regional Water Quality Control Board (RWQCB) compliance and permitting.

6301 Miscellaneous \$1,200

Memo Items Only: (Paid from line item 6007 on previous page)

Capital

6503 Vehicle Replacement \$7,900

40% Replacement of 2000 Ford Explorer plus \$2,500 set aside for Public Works truck.

6507 Improvements \$275,000

Headworks improvements: bar/fine screen

6508 Equipment \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 162,180	\$ 173,182	\$ 138,371	\$ 151,000	\$ 151,000
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 162,180	\$ 173,182	\$ 138,371	\$ 151,000	\$ 151,000

DEPARTMENT DESCRIPTION

The Storm Water Department addresses all issues related to the operation and maintenance of the City's storm drain system, flood control, FEMA and floodplain issues and regulatory compliance and permitting for the National Pollutant Discharge Elimination System (NPDES) general discharge requirements for municipal discharges.

DEPARTMENT EXPENDITURES

STORM WATER
015-545

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<u>OPERATING & MAINTENANCE</u>							
5509 Maintenance/Repair	0	0	0	0	15,000	15,000	N/A
6011 Regulatory Compliance	173	0	600	1,000	1,000	0	0.0%
6201 Contract Services	162,007	173,182	137,771	150,000	135,000	(15,000)	-10.0%
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>	162,180	173,182	138,371	151,000	151,000	0	0.0%
STORM WATER TOTAL:	162,180	173,182	138,371	151,000	151,000	0	0.0%

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

5509 Repair/Maintenance \$15,000

6011 Regulatory Compliance \$1,000

6201 Contract Services \$135,000

Engineering work related to FEMA mapping and regulatory issues, Storm Water Management Plan (SWMP) permitting and implementation, and storm drain system evaluation.

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 249,568	\$ 242,871	\$ 233,430	\$ 248,968	\$ 285,224
Operating & Maintenance	\$1,339,863	\$1,367,790	\$1,368,414	\$1,486,980	\$1,502,050
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$1,589,431	\$1,610,661	\$1,601,843	\$1,735,948	\$1,787,274

DEPARTMENT DESCRIPTION

The Water Fund is an enterprise fund that is used to account for all the financial activity associated with the operation of the City's water utility. The Water Department is responsible for providing production, treatment and distribution of potable domestic water to all residential, commercial and industrial customers within the City as well as providing water for fire suppression. The Department maintains water quality control to meet all Health Department standards and regulation.

In accordance with Generally Accepted Accounting Principles, capital purchases are not budgeted as expenditures within this fund; rather, depreciation expense is recorded over each asset's useful life.

DEPARTMENT EXPENDITURES

WATER
020-601

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
							Budget	Budget
<u>EMPLOYEE SERVICES</u>								
5001	Salaries	170,775	166,992	158,192	162,973	187,584	24,611	15.1%
5100	Benefits	78,793	75,879	75,238	85,995	97,640	11,645	13.5%
<u>EMPLOYEE SERVICES SUBTOTAL:</u>		249,568	242,871	233,430	248,968	285,224	36,256	14.6%
<u>OPERATING & MAINTENANCE</u>								
5201	Insurance - Liability	5,644	5,517	6,257	5,200	5,000	(200)	-3.8%
5202	Insurance - Property	11,696	12,330	7,363	8,440	10,500	2,060	24.4%
5203	Insurance - Bond	140	140	0	200	0	(200)	-100.0%
5301	Office Supplies	1,941	1,630	3,574	3,300	3,300	0	0.0%
5302	Printing	999	966	956	900	900	0	0.0%
5303	Postage	3,101	3,333	4,275	4,500	4,500	0	0.0%
5401	Membership & Publications	5,647	5,482	5,037	7,000	7,000	0	0.0%
5402	Travel & Training	1,023	531	4,382	1,900	3,000	1,100	57.9%
5501	Operational Supplies	0	0	0	450	450	0	0.0%
5502	Chemicals / Analysis	36,167	32,693	38,387	35,000	35,000	0	0.0%
5503	Tools	683	260	109	900	900	0	0.0%
5504	Laundry - Uniforms	804	662	501	700	700	0	0.0%
5505	Meter Expense	6,830	6,041	1,385	5,700	5,700	0	0.0%
5506	Fuel - Vehicles	4,168	4,863	4,898	6,600	9,000	2,400	36.4%
5507	Maintenance - Vehicles	1,418	900	1,210	2,000	2,000	0	0.0%
5509	Maintenance / Repair	18,738	18,634	11,853	50,000	50,000	0	0.0%
5510	Safety Equipment	187	445	481	950	950	0	0.0%
5601	Data Processing Contract Maintenance	799	799	900	1,300	1,300	0	0.0%
5603	Computer Maintenance & Software	105	0	505	1,000	1,000	0	0.0%
5701	Telephone	10,218	10,142	10,614	10,000	10,000	0	0.0%
5703	Utilities - Electric	84,202	96,918	107,682	110,000	110,000	0	0.0%
6004	Audit	4,947	6,169	7,219	6,440	7,350	910	14.1%
6007	Depreciation	155,924	166,943	168,832	167,000	167,000	0	0.0%
6011	Regulatory Compliance	8,717	10,365	9,396	13,000	22,000	9,000	69.2%
6013	State Water Project	937,498	901,424	946,204	1,000,000	1,000,000	0	0.0%
6014	Santa Ynez River Appropriations	4,172	7,929	4,980	6,300	6,300	0	0.0%
6201	Contract Services	20,506	39,929	16,877	26,000	26,000	0	0.0%
6202	Contract Services - Engineering	11,864	29,938	1,350	10,000	10,000	0	0.0%
6301	Miscellaneous	1,725	2,807	3,188	2,200	2,200	0	0.0%
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>		1,339,863	1,367,790	1,368,414	1,486,980	1,502,050	15,070	1.0%
WATER TOTAL:		1,589,431	1,610,661	1,601,843	1,735,948	1,787,274	51,326	3.0%

DEPARTMENT EXPENDITURES

WATER
020-601

BUDGET NOTE: Capital Items are included in the Depreciation Category

<u>CAPITAL</u>	2008-09 <u>Actual</u>	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Budget</u>	2012-13 <u>Proposed</u>	Change From 2011-12 <u>Budget</u>	% Change From 2011-12 <u>Budget</u>
6503 Vehicle Replacement	0	0	0	2,500	7,900 (1)	5,400	216.0%
6507 Improvements	0	0	0	2,000	200,000	198,000	9900.0%
6508 Equipment	0	53,699	0	5,000	50,000	45,000	900.0%
<u>CAPITAL TOTAL:</u>	0	53,699	0	9,500	257,900	248,400	2614.7%

(1) Carry forward \$11,833 to FY 12-13 for vehicle replacement for a total of \$14,333 for Public Works vehicle.

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2010-11</u>	<u>2011-12</u>
Finance Director	0.20	0.20	0.20
Accounting Technicians (2)	0.65	0.65	0.65
Public Works Director	0.30	0.30	0.30
Fieldmen (5)	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>
Total	2.65	2.65	2.65

5001 Salaries \$187,584

5100 Benefits \$97,640

Operating & Maintenance

5201 Insurance - Liability \$5,000

10% of the City's liability insurance; 80% is charged to the General Fund and 10% is charged to the Wastewater Fund.

5202 Insurance - Property \$10,500

40% of the City's fire insurance costs; 20% is charged to the General Fund and 40% is charged to the Wastewater Fund. Includes earthquake and flood insurance on City property.

5203 Insurance - Bond \$0

5301 Office Supplies \$3,300

5302 Printing \$900

5303 Postage \$4,500

FISCAL YEAR 2012-13

- 5401 Membership & Publications \$7,000
Membership dues for the Association of California Water Agencies (ACWA), American Water Works Association (AWWA), Cross Connection, Santa Barbara Water Purveyors Association and Underground Service Alert (USA).
- 5402 Travel & Training \$3,000
Attendance at seminars and reimbursement for Certification and License renewal fees.
- 5501 Operational Supplies \$450
- 5502 Chemical Analysis \$35,000
- 5503 Tools \$900
- 5504 Laundry - Uniforms \$700
33 1/3% of laundry and uniform service for the Water Department employees.
- 5505 Meter Expense \$5,700
New and replacement meters. New meter expense is offset by meter installation revenue.
- 5506 Fuel - Vehicles \$9,000
- 5507 Maintenance - Vehicles \$2,000
- 5509 Maintenance / Repair \$50,000
- 5510 Safety Equipment \$950
33 1/3 % of the cost for the Water Department employees.
- 5601 Data Processing Contract Maintenance \$1,300
50% of contract support for utility billing software.
- 5603 Computer Maintenance & Software \$1,000
- 5701 Telephone \$10,000
- 5703 Utilities - Electric \$110,000
- 6004 Audit \$7,350
33 1/3% of the cost.

6007 Depreciation \$167,000
Estimate for Fiscal Year 2012-13; includes the amortization of buildings, underground lines, automotive equipment and other equipment listed in the utility plant; excludes

6011
Regulatory Compliance \$22,000
Cost of State mandated programs and regulatory compliance.

6013
State Water Project \$1,000,000
Covers both Central Coast Water Authority (CCWA) and Department of Water Resources (DWR) charges.

6014
Santa Ynez River Appropriations \$6,300
Annual groundwater charges.

6201
Contract Services \$26,000
Trash hauling, 33 1/3% of answering service, 33 1/3% of mapping service, 20% of janitorial services, engineering services, valve replacement and repainting of water treatment plant.

6202
Contract Services - Engineering \$10,000
Rate and connection fee studies, water system modeling and atlas mapping.

6301
Miscellaneous \$2,200

Memo Items Only:
(Paid from line item 6007)

Capital

6503 Vehicle Replacement \$7,900
40% Replacement of 2000 Ford Explorer plus \$2,500 set aside for Public Works truck.

6507 Improvements \$200,000
Replacement of reservoir roofs and pump station tank

6508
Equipment \$50,000

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 3,624	\$ 3,624	\$ 604	\$ -	\$ 3,450
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 3,624	\$ 3,624	\$ 604	\$ -	\$ 3,450

DEPARTMENT DESCRIPTION

The funds received from this program may be used for anything associated with site development and development of low cost housing.

DEPARTMENT EXPENDITURES

HOUSING
023-580

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
<u>OPERATING & MAINTENANCE</u>								
5818	Housing Assistance	3,624	3,624	604	0	0	0	N/A
5818	Mobile Home Repair	0	0	0	0	3,450	3,450	N/A
6201	Contract Services	0	0	0	0	0	0	N/A
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>		3,624	3,624	604	0	3,450	3,450	N/A
 HOUSING TOTAL:		 3,624	 3,624	 604	 0	 3,450	 3,450	 N/A

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

5818 Housing Assistance \$0

5818 Mobile Home Repair \$3,450

Mobile Home Repair \$3,000 admin fee through Habitat for Humanity \$450

6201 Contract Services \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 58,024	\$ 5,715	\$ -	\$ -	\$ -
Capital	\$ 142,034	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 200,058	\$ 5,715	\$ -	\$ -	\$ -

DEPARTMENT DESCRIPTION

This Fund collects off-site road improvement fees to be used for road widening and intersection improvements.

DEPARTMENT EXPENDITURES

TRAFFIC MITIGATION
024-557

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
							Budget	Budget
<u>OPERATING & MAINTENANCE</u>								
6201	Contract Services	58,024	5,715	0	0	0	0	N/A
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>		58,024	5,715	0	0	0	0	N/A
<u>CAPITAL</u>								
6507	Improvements	142,034	0	0	0	0	0	N/A
<u>CAPITAL SUBTOTAL:</u>		142,034	0	0	0	0	0	N/A
TRAFFIC MITIGATION TOTAL:		200,058	5,715	0	0	0	0	N/A

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

6201 Contract Services \$0
Fee study, General Plan Update

Capital

6507 Improvements \$0

FUND: 025-GAS TAX**DEPARTMENT: 553/STREET MAINTENANCE
554/TRAFFIC SAFETY
555/STREET CLEANING
557/ENGINEERING**

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 66,517	\$ 281,212	\$ 49,530	\$ 90,000	\$ 86,000
Capital	\$ -	\$ 59,092	\$ 89,085	\$ 200,000	\$ 250,000
Department Total	\$ 66,517	\$ 340,304	\$ 138,615	\$ 290,000	\$ 336,000

DEPARTMENT DESCRIPTION

The Gas Tax Fund is monies collected from gas taxes that are to be used for street construction, repair, maintenance, traffic signals and street cleaning.

DEPARTMENT EXPENDITURES

**GAS TAX
025-55X**

			2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
			<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
								<u>Budget</u>	<u>Budget</u>
<u>OPERATING & MAINTENANCE</u>									
553	6008	TCRF Audit	0	101,102	0	0	0	0	N/A
553	6201	Contract Services	0	100,000	0	0	0	0	N/A
554	6201	Contract Services	6,894	44,460	23,793	30,000	26,000	(4,000)	-13.3%
555	6201	Contract Services	28,075	25,885	25,342	35,000	35,000	0	0.0%
557	6201	Contract Services	31,548	9,765	395	25,000	25,000	0	0.0%
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>			66,517	281,212	49,530	90,000	86,000	(4,000)	-4.4%
 <u>CAPITAL</u>									
553	6507	Improvements	0	0	0	100,000	100,000	0	0.0%
557	6507	Improvements	0	59,092	89,085	100,000	150,000	50,000	50.0%
<u>CAPITAL SUBTOTAL:</u>			0	59,092	89,085	200,000	250,000	50,000	25.0%
 GAS TAX TOTAL:			66,517	340,304	138,615	290,000	336,000	46,000	15.9%

025-555-6201-000 = Street Sweeping

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

554 6201 Contract Services \$26,000
Traffic safety studies.

555 6201 Contract Services \$35,000
Street cleaning expenditures.

557 6201 Contract Services \$25,000
Engineering services for street operational improvements.

Capital

553 6507 Improvements \$100,000
Annual street maintenance

557 6507 Improvements \$150,000
Annual street maintenance

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 27,742	\$ 495,114	\$ -	\$ -	\$ -
Capital	\$ 118,766	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 146,508	\$ 495,114	\$ -	\$ -	\$ -

DEPARTMENT DESCRIPTION

As a result of the passage of Measure D, which was approved by the voters of Santa Barbara County on November 7, 1989, the local sales tax rate was increased countywide by 1/2 cent, effective April 1, 1990. The Transportation sales tax will remain in effect for 20 years and expires on March 31, 2010. The revenues from Measure D are allocated for transportation improvements. These funds can be used for street construction, repair and maintenance.

In November 2008, the voters of Santa Barbara County passed Measure A, which will continue the 1/2 cent sales tax authorized by Measure D. Measure A will become effective on April 1, 2010, remaining in effect for 30 years, with an expiration date of March 31, 2040.

DEPARTMENT EXPENDITURES

MEASURE D
026-560

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<u>OPERATING & MAINTENANCE</u>							
6201 Contract Services	27,742	495,114	0	0	0	0	N/A
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>	27,742	495,114	0	0	0	0	N/A
<u>CAPITAL</u>							
6507 Improvements	118,766	0	0	0	0	0	N/A
<u>CAPITAL SUBTOTAL:</u>	118,766	0	0	0	0	0	N/A
MEASURE D TOTAL:	146,508	495,114	0	0	0	0	N/A

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

6201 Contract Services \$0

Capital

6507 Improvements \$0

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 32,742	\$ 24,037	\$ 71,373	\$ 75,000	\$ 90,750
Capital	\$ -	\$ -	\$ -	\$ 6,500	\$ 6,500
Department Total	\$ 32,742	\$ 24,037	\$ 71,373	\$ 81,500	\$ 97,250

DEPARTMENT DESCRIPTION

Local Transportation Funds are used for transportation services for the citizens of Buellton. After all unmet needs are satisfied, the funds may be used for street construction, repair and maintenance.

DEPARTMENT EXPENDITURES

LOCAL TRANSPORTATION
027-559

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		Actual	Actual	Actual	Budget	Proposed	2011-12	From 2011-12
							Budget	Budget
<u>OPERATING & MAINTENANCE</u>								
6201	Contract Services	12,742	0	0	15,000	15,000	0	0
6202	Contract Services - Eng	0	4,038	51,373	40,000	30,000	(10,000)	-25.0%
6212	Lompoc-Wine Country Express	20,000	20,000	20,000	20,000	20,000	0	0.0%
6212	SYVT Dial-A-Ride Subsidy	0	0	0	0	1,650	1,650	N/A
6212	Breeze Extension Pilot	0	0	0	0	24,100	24,100	N/A
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>		32,742	24,037	71,373	75,000	90,750	15,750	21.0%
<u>CAPITAL</u>								
6507	Improvements	0	0	0	6,500	6,500	0	0.0%
<u>CAPITAL SUBTOTAL:</u>		0	0	0	6,500	6,500	0	0.0%
LOCAL TRANSPORTATION TOTAL:		32,742	24,037	71,373	81,500	97,250	15,750	19.3%

EXPENDITURE DETAIL NARRATIVEFISCAL YEAR 2012-13Operating & Maintenance

- 6201 Contract Services \$15,000
Transit / bike administration, program reports and operating committee meetings.
- 6202 Contract Svc-Eng \$30,000
Preliminary design for Hwy 246 and Sycamore safety improvements.
- 6212 Lompoc-SYV Transit Project \$20,000
Wine Country Express
- 6212 SYVT Dial-A-Ride Subsidy \$1,650
- 6212 Breeze Extension Pilot \$24,100

Capital

- 6507 Improvements \$6,500
Miscellaneous transit / bike improvements and repairs.

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ 158,384	\$ 205,647	\$ 232,534	\$ 264,194	\$ 305,506
Operating & Maintenance	\$ 373,102	\$ 355,875	\$ 311,236	\$ 353,900	\$ 503,000
Capital	\$ 206,211	\$ 14,491	\$ 528,963	\$ 13,500	\$ 13,600
Department Total	\$ 737,697	\$ 576,013	\$1,072,732	\$ 631,594	\$ 822,106

DEPARTMENT DESCRIPTION

Park and Recreation funds are to be used for park development, repair and maintenance purposes.

DEPARTMENT EXPENDITURES

PARKS / RECREATION
028-511

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<u>EMPLOYEE SERVICES</u>							
5001 Salaries	98,384	112,658	117,176	153,424	165,961	12,537	8.2%
5005 Hourly Employees	12,222	35,317	49,643	38,000	38,000	0	0.0%
5100 Benefits	47,778	57,673	65,716	72,770	101,545	28,775	39.5%
	158,384	205,647	232,534	264,194	305,506	41,312	15.6%
<u>OPERATING & MAINTENANCE</u>							
5301 Office Supplies	0	2,643	3,778	2,500	3,000	500	20.0%
5305 Equipment Rental	0	0	0	0	0	0	N/A
5305 Small Equipment	0	0	0	0	2,600	2,600	N/A
5506 Fuel- Vehicles	0	0	3,462	5,000	5,000	0	0.0%
5507 Maintenance - Vehicles	0	0	533	3,000	3,000	0	0.0%
5509 Maintenance / Repair - Park	0	0	14,439	14,000	150,000	136,000	971.4%
5509 Maintenance / Repair - Rec Dept	20,137	29,884	12,282	20,000	13,000	(7,000)	-35.0%
5509 Maintenance / Repair - Joint Use	0	0	2,248	3,300	3,300 (1)	0	0.0%
5701 Telephone/Internet	0	2,155	2,988	3,600	3,600	0	0.0%
5703 Utilities - Electric-Park	6,994	6,496	7,523	7,500	7,500	0	0.0%
5704 Utilities - Water (25% Joint, 75% River View)	45,513	45,500	38,861	48,000	46,000	(2,000)	-4.2%
5801 Buellton Recreation Program	138,346	108,503	72,118	100,000	75,000	(25,000)	-25.0%
5801 Buellton Recreation Program 50/50	0	933	12,958	1,000	15,000	14,000	1400.0%
5802 Buellton Rec Programs Trips	0	28,890	19,487	20,000	25,000	5,000	25.0%
5820 Zaca Creek-Park	0	0	4,310	0	0	0	N/A
5820 Golf Course Renovation-Park	0	0	0	0	25,000	25,000	N/A
6201 Contract Services-Park	116,211	114,100	99,176	125,000	125,000	0	0.0%
6202 Contract Services - Engineering	30,330	885	0	0	0	0	N/A
6207 Recreation Coordinator/Admin Overhead	15,000	15,000	15,000	0	0	0	N/A
6301 Miscellaneous	571	886	2,073	1,000	1,000	0	0.0%
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>	373,102	355,875	311,236	353,900	503,000	149,100	47.9%
<u>CAPITAL</u>							
6503 Vehicles	55,809	0	0	5,000	5,000 (2)	0	0.0%
6507 Improvements	150,402	14,491	528,963	8,500	8,600	100	1.2%
<u>CAPITAL SUBTOTAL:</u>	206,211	14,491	528,963	13,500	13,600	100	0.7%
PARKS / RECREATION TOTAL:	737,697	576,013	1,072,732	631,594	822,106	190,512	30.2%

(1) Budgeted amount is based on 1/3 of the total Rec Center rental revenue from the previous year.

(2) Carry forward \$5,000 to FY 12-13 for bus replacement for a total of \$10,000

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

<u>Employee Services</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
Recreation Coordinator	1.00	1.00	1.00
Staff Assistant/Planning Tech	0.30	0.30	0.30
Recreation Center Programmer	1.00	0.00	0.00
Recreation Center Coordinator	0.00	1.00	1.00
Recreation Technician	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total	2.30	2.30	3.30

5001 Salaries \$165,961

5005 Hourly Employees \$38,000
 Currently employ seven part-time employees

5100 Benefits \$101,545

Operating & Maintenance

5301 Office Supplies \$3,000

5305 Equipment Rental \$0

5305 Small Equipment \$2,600
 Container for shortage, \$1,800, Generator, \$800

5506 Fuel - Vehicles \$5,000

5507 Maint - Vehicles \$3,000

5509 Maintenance / Repair \$150,000
 Grounds maintenance and landscaping supplies to maintain park grounds. Repairs to paths at Riverview Park.

5509 Maintenance / Repair \$13,000
 Buellton Rec dept repairs and maintenance - office, Zone

FUND: 028-PARKS/RECREATION**DEPARTMENT: 511/PARKS/RECREATION**5509 Maint/Repair-Joint Use \$3,300

Joint facility repairs - gym, kitchen, weight room, restroom,courtyard

Amount based on 1/3 of the total Rec Center rental revenue from the previous year

5701 Telephone/Internet \$3,6005703 Utilities - Electric \$7,500

River View Park and Oak Park

5704 Utilities - Water \$46,000

50% of the irrigation water for the joint use facility at Oak Valley School and 100% of the irrigation water for River View Park.

5801 Buellton Recreation Program \$75,000

Seasonal personnel, Oak Valley afterschool program, supplies, flyers and equipment.

5801 Buellton Recreation Program \$15,000

Shared recreations programs with the City of Solvang

5802 Buellton Recreation Program-Trips \$25,000

Trips organized for children and adults through Buellton Recreation

5820 Zaca Creek \$0

Golf Course expenditures prior to lessee contract

5820 Golf Course Renovation \$25,000

Patio cover and remainder of fence

6201 Contract Services \$125,000

Landscape and facilities maintenance and miscellaneous contract services for two parks.

FISCAL YEAR 2012-136202 Contract Services - Engineering \$06207 Recreation Coordinator/ Admin Overhead \$0

Discontinued as of fiscal year 2011-12

6301 Miscellaneous \$1,000**Capital**6503 Vehicles \$5,000

Bus replacement set aside

6507 Improvements \$8,600

Flooring for office and the Zone \$8,600.

Preliminary 5-24-12

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 50,054	\$ 49,400	\$ 45,213	\$ 50,000	\$ 25,000
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 50,054	\$ 49,400	\$ 45,213	\$ 50,000	\$ 25,000

DEPARTMENT DESCRIPTION

Transportation Planning funds are to be used for services related to compliance with annual reporting requirements of Santa Barbara County Association of Governments and the California Department of Transportation.

DEPARTMENT EXPENDITURES

TRANSPORTATION PLANNING
029-557

		2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<u>OPERATING & MAINTENANCE</u>								
6201	Contract Services	50,054	49,400	45,213	50,000	25,000	(25,000)	-50.0%
	<u>OPERATING & MAINTENANCE SUBTOTAL:</u>	50,054	49,400	45,213	50,000	25,000	(25,000)	-50.0%
 TRANSPORTATION PLANNING TOTAL:		50,054	49,400	45,213	50,000	25,000	(25,000)	-50.0%

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

6201 Contract Services \$25,000

Transportation funding applications, grant applications and annual reports for Santa Barbara County Association of Governments (SBCAG) and the California Department of Transportation (CalTrans).

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ -	\$ -	\$ 3,087	\$ 50,000	\$ 50,000
Capital	\$ -	\$ -	\$ -	\$ 231,175	\$ 248,898
Department Total	\$ -	\$ -	\$ 3,087	\$ 281,175	\$ 298,898

DEPARTMENT DESCRIPTION

In November 2008, the voters of Santa Barbara County passed Measure A, which will continue the 1/2 cent sales tax authorized by Measure D. Measure A will become effective on April 1, 2010, remaining in effect for 30 years, with an expiration date of March 31, 2040.

DEPARTMENT EXPENDITURES

MEASURE A
031-560

	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed	Change From 2011-12 Budget	% Change From 2011-12 Budget
<u>OPERATING & MAINTENANCE</u>							
6201 Contract Services/Ballot Initiative	0	0	3,087	50,000	50,000	0	0.0%
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>	0	0	3,087	50,000	50,000	0	0.0%
<u>CAPITAL</u>							
6507 Improvements	0	0	0	231,175	248,898	17,723	7.7%
<u>CAPITAL SUBTOTAL:</u>	0	0	0	231,175	248,898	17,723	7.7%
MEASURE A TOTAL:	0	0	3,087	281,175	298,898	17,723	6.3%

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

6201 Contract Services \$50,000
2012-13 Road Maintenance Project.

Capital

6507 Improvements \$248,898
2012-13 Road Maintenance Project.

DEPARTMENT SUMMARY	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Proposed
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating & Maintenance	\$ 132,425	\$ 110,360	\$ 91,384	\$ 109,400	\$ 114,400
Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 132,425	\$ 110,360	\$ 91,384	\$ 109,400	\$ 114,400

DEPARTMENT DESCRIPTION

This fund is for the maintenance of street frontage landscaping and other common areas under the jurisdiction of the City.

DEPARTMENT EXPENDITURES

LANDSCAPE MAINTENANCE
072-558

		2008-09	2009-10	2010-11	2011-12	2012-13	Change From	% Change
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	2011-12	From 2011-12
							<u>Budget</u>	<u>Budget</u>
<u>OPERATING & MAINTENANCE</u>								
5509	Maintenance / Repair	1,595	674	1,500	1,600	2,500	900	56.3%
5703	Utilities - Electric	835	816	881	800	900	100	12.5%
5704	Utilities - Water	19,097	19,306	17,876	22,000	22,000	0	0.0%
6201	Contract Services	110,898	74,182	71,128	85,000	89,000	4,000	4.7%
6202	Contract Services - Engineering	0	15,382	0	0	0	0	N/A
<u>OPERATING & MAINTENANCE SUBTOTAL:</u>		132,425	110,360	91,384	109,400	114,400	5,000	5.5%
 LANDSCAPE MAINTENANCE TOTAL:		 132,425	 110,360	 91,384	 109,400	 114,400	 5,000	 4.6%

EXPENDITURE DETAIL NARRATIVE

FISCAL YEAR 2012-13

Operating & Maintenance

5509 Maintenance / Repair \$2,500

5703 Utilities - Electric \$900

5704 Utilities - Water \$22,000

6201 Contract Services \$89,000

Maintenance contract for common landscaped areas of the City. Ave of Flags medians and Highway 246.

6202 Contract Services - Engineering \$0

ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
401	5001	Salaries	24,779	29,099	35,648	37,435	41,088
402	5001	Salaries	121,979	83,528	117,385	114,240	118,883
403	5001	Salaries	30,974	36,373	44,560	46,794	51,360
404	5001	Salaries	0	0	0	0	0
420	5001	Salaries	106,496	92,101	77,586	83,639	101,579
511	5001	Salaries	98,384	112,658	117,176	153,424	165,961
558	5001	Salaries	185,124	187,612	185,976	189,664	219,416
565	5001	Salaries	183,718	182,427	173,945	188,595	180,718
701	5001	Salaries	170,775	166,992	158,192	162,973	182,184
601	5001	Salaries	170,775	166,992	158,192	162,973	187,584
		TOTAL	1,093,004	1,057,781	1,068,661	1,139,737	1,248,773
565	5002	Planning Commission Salaries	5,250	6,000	6,000	6,000	6,000
		TOTAL	5,250	6,000	6,000	6,000	6,000
401	5003	Council Salaries	25,200	26,400	20,768	21,120	21,120
		TOTAL	25,200	26,400	20,768	21,120	21,120
401	5004	Council Car Expense Allowance	4,500	4,500	3,540	3,600	3,600
		TOTAL	4,500	4,500	3,540	3,600	3,600
511	5005	Hourly Employees	12,222	35,317	49,643	38,000	38,000
565	5005	Intern Program	0	1,210	6,251	16,100	10,350
		TOTAL	12,222	36,527	55,894	54,100	48,350
401	5100	Benefits	21,719	23,734	25,315	35,720	38,035
402	5100	Benefits	42,579	25,168	38,873	38,840	42,230
403	5100	Benefits	14,569	15,712	18,564	16,955	22,985
404	5100	Benefits	0	0	0	0	0
410	5100	Benefits	26,672	32,095	46,885	39,000	54,050
420	5100	Benefits	49,897	42,449	36,854	45,585	53,510
511	5100	Benefits	47,778	57,673	65,716	72,770	101,545
558	5100	Benefits	86,956	87,371	88,679	102,115	117,215
565	5100	Benefits	81,682	80,802	81,073	93,790	91,160
701	5100	Benefits	78,799	75,886	75,244	85,995	96,450
601	5100	Benefits	78,793	75,879	75,238	85,995	97,640
		TOTAL	529,444	516,768	552,441	616,765	714,820
410	5201	Insurance - Liability	45,679	44,666	51,119	41,000	40,000
701	5201	Insurance - Liability	5,644	5,517	6,257	5,200	5,000
601	5201	Insurance - Liability	5,644	5,517	6,257	5,200	5,000
		TOTAL	56,967	55,701	63,633	51,400	50,000
410	5202	Insurance - Property	5,848	6,165	3,681	4,220	5,206
701	5202	Insurance - Property	11,696	12,330	7,363	8,440	10,500
601	5202	Insurance - Property	11,696	12,330	7,363	8,440	10,500
		TOTAL	29,240	30,824	18,407	21,100	26,206
410	5203	Bond Insurance	420	1,391	0	0	1,000
701	5203	Bond Insurance	140	140	0	200	0
601	5203	Bond Insurance	140	140	0	200	0
		TOTAL	700	1,671	0	400	1,000

ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
401	5301	Office Supplies	1,243	415	347	600	500
402	5301	Office Supplies	483	305	441	500	300
403	5301	Office Supplies	608	1,006	664	1,000	1,000
404	5301	Office Supplies	0	0	0	0	0
410	5301	Office Supplies	5,521	9,729	10,388	6,300	6,300
420	5301	Office Supplies	1,267	1,973	968	2,000	1,500
511	5301	Office Supplies	0	2,643	3,778	2,500	3,000
558	5301	Office Supplies	73	62	220	200	200
565	5301	Office Supplies	1,919	1,770	1,743	2,000	2,000
701	5301	Office Supplies	1,995	1,790	3,455	2,300	2,300
601	5301	Office Supplies	1,941	1,630	3,574	3,300	3,300
		TOTAL	15,050	21,322	25,579	20,700	20,400
420	5302	Printing	0	0	0	0	0
601	5302	Printing	999	966	956	900	900
		TOTAL	999	966	956	900	900
410	5303	Postage	3,750	5,439	2,492	3,600	3,000
701	5303	Postage	3,151	3,333	4,275	4,500	4,500
601	5303	Postage	3,101	3,333	4,275	4,500	4,500
		TOTAL	10,002	12,105	11,043	12,600	12,000
403	5304	Code Updates	3,123	5,372	12,009	3,000	3,000
		TOTAL	3,123	5,372	12,009	3,000	3,000
410	5305	Equipment Rental	11,086	11,456	12,417	12,000	12,000
511	5305	Equipment Rental	0	0	0	0	0
565	5305	Equipment Rental	4,172	4,659	5,187	5,000	5,000
		TOTAL	15,258	16,115	17,604	17,000	17,000
511	5305	Small Equipment	0	0	0	0	2,600
		TOTAL	0	0	0	0	2,600
403	5306	Advertising - Legal	5,396	4,641	3,152	6,000	3,500
565	5306	Advertising - Legal	4,026	971	1,079	5,000	5,000
		TOTAL	9,422	5,612	4,230	11,000	8,500
402	5401	Membership & Publications	1,235	0	660	700	1,000
403	5401	Membership & Publications	529	575	401	800	800
404	5401	Membership & Publications	23	23	23	50	50
410	5401	Membership & Publications	5,663	5,330	4,743	6,000	5,500
420	5401	Membership & Publications	469	434	680	800	800
558	5401	Membership & Publications	0	0	0	0	1,000
565	5401	Membership & Publications	1,714	1,848	1,761	2,500	2,000
701	5401	Membership & Publications	256	256	256	400	400
601	5401	Membership & Publications	5,647	5,482	5,037	7,000	7,000
		TOTAL	15,536	13,947	13,561	18,250	18,550
401	5402	Travel & Training	14,983	7,759	11,522	20,000	20,000
402	5402	Travel & Training	1,831	3,301	2,443	3,000	3,000
403	5402	Travel & Training	1,173	505	1,112	3,000	3,000
404	5402	Travel & Training	0	0	0	500	0
410	5402	Travel & Training	483	368	702	800	800
420	5402	Travel & Training	5,338	1,557	3,289	3,500	3,500
558	5402	Travel & Training	257	451	494	475	3,500
565	5402	Travel & Training	6,027	7,299	4,823	8,000	5,000
701	5402	Travel & Training	910	946	395	1,100	2,000
601	5402	Travel & Training	1,023	531	4,382	1,900	3,000
		TOTAL	32,025	22,716	29,163	42,275	43,800

ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
701	5501	Operational Supplies	0	0	0	450	450
601	5501	Operational Supplies	0	0	0	450	450
		TOTAL	0	0	0	900	900
701	5502	Chemicals / Analysis	52,578	51,954	55,082	50,000	50,000
601	5502	Chemicals / Analysis	36,167	32,693	38,387	35,000	35,000
		TOTAL	88,745	84,647	93,469	85,000	85,000
558	5503	Tools	1,458	264	844	3,500	4,500
701	5503	Tools	690	107	78	900	900
601	5503	Tools	683	260	109	900	900
		TOTAL	2,831	631	1,031	5,300	6,300
558	5504	Laundry / Uniforms	1,021	832	703	750	750
701	5504	Laundry / Uniforms	804	629	501	700	700
601	5504	Laundry / Uniforms	804	662	501	700	700
		TOTAL	2,629	2,124	1,704	2,150	2,150
601	5505	Meter Expense	6,830	6,041	1,385	5,700	5,700
		TOTAL	6,830	6,041	1,385	5,700	5,700
511	5506	Fuel - Vehicles	0	0	3,462	5,000	5,000
558	5506	Fuel - Vehicles	4,168	4,863	4,898	6,650	9,000
701	5506	Fuel - Vehicles	4,168	4,863	4,898	6,600	9,000
601	5506	Fuel - Vehicles	4,168	4,863	4,898	6,600	9,000
		TOTAL	12,504	14,590	18,157	24,850	32,000
511	5507	Maintenance - Vehicles	0	0	533	3,000	3,000
558	5507	Maintenance - Vehicles	1,799	4,426	2,362	4,000	4,000
701	5507	Maintenance - Vehicles	1,447	900	1,210	2,000	2,000
601	5507	Maintenance - Vehicles	1,418	900	1,210	2,000	2,000
		TOTAL	4,664	6,227	5,315	11,000	11,000
558	5508	Landscape Maintenance Program	0	0	0	0	0
		TOTAL	0	0	0	0	0
511	5509	Maintenance / Repair	0	0	14,439	14,000	150,000
511	5509	Maintenance / Repair	20,137	29,884	12,282	20,000	13,000
511	5509	Maintenance / Repair	0	0	2,248	3,300	3,300
545	5509	Maintenance / Repair	0	0	0	0	15,000
558	5509	Maintenance / Repair	33,764	37,480	40,947	41,900	50,000
558	5509	Maintenance / Repair	1,595	674	1,500	1,600	2,500
565	5509	Maintenance / Repair	1,669	74	51	1,000	1,000
701	5509	Maintenance / Repair	46,672	48,492	32,735	45,000	45,000
601	5509	Maintenance / Repair	18,738	18,634	11,853	50,000	50,000
		TOTAL	122,575	135,240	116,054	176,800	329,800
558	5510	Safety Equipment	321	1,031	882	950	950
701	5510	Safety Equipment	187	445	481	950	950
601	5510	Safety Equipment	187	445	481	950	950
		TOTAL	695	1,920	1,843	2,850	2,850
558	5511	Building Maintenance/Signs	0	0	645	950	2,000
		TOTAL	0	0	645	950	2,000

ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
410	5601	Data Processing Contract Maintenance	0	0	0	0	0
420	5601	Data Processing Contract Maintenance	4,100	4,273	4,273	5,000	5,000
701	5601	Data Processing Contract Maintenance	799	799	900	1,300	1,300
601	5601	Data Processing Contract Maintenance	799	799	900	1,300	1,300
		TOTAL	5,698	5,871	6,072	7,600	7,600
410	5602	Internet Access / Website Maintenance	2,482	9,996	1,330	2,700	3,500
		TOTAL	2,482	9,996	1,330	2,700	3,500
401	5603	Computer Maintenance & Software	2,828	745	1,845	2,000	2,000
402	5603	Computer Maintenance & Software	1,425	992	570	1,000	500
403	5603	Computer Maintenance & Software	371	254	1,514	1,000	1,000
404	5603	Computer Maintenance & Software	0	0	0	0	0
410	5603	Computer Maintenance & Software	3,087	4,374	12,013	12,000	10,000
420	5603	Computer Maintenance & Software	485	1,254	2,058	2,500	2,500
558	5603	Computer Maintenance & Software	0	0	0	475	475
565	5603	Computer Maintenance & Software	1,371	1,936	1,468	4,000	3,500
701	5603	Computer Maintenance & Software	105	0	86	1,000	1,000
601	5603	Computer Maintenance & Software	105	0	505	1,000	1,000
		TOTAL	9,777	9,555	20,059	24,975	21,975
404	5701	Telephone	162	0	0	0	0
410	5701	Telephone	3,668	3,780	4,078	3,800	3,800
511	5701	Telephone	0	2,155	2,988	3,600	3,600
558	5701	Telephone	1,400	1,140	1,258	2,300	2,300
565	5701	Telephone	3,497	3,641	3,911	3,600	3,600
701	5701	Telephone	6,544	6,592	7,300	6,000	6,500
601	5701	Telephone	10,218	10,142	10,614	10,000	10,000
		TOTAL	25,489	27,451	30,148	29,300	29,800
410	5702	Utilities - Gas	624	666	697	700	800
510	5702	Utilities - Gas	3,840	1,710	2,952	2,800	2,800
		TOTAL	4,464	2,376	3,649	3,500	3,600
410	5703	Utilities - Electric	8,394	8,218	9,042	9,000	9,000
501	5703	Utilities - Electric	3,565	3,962	4,441	4,000	4,000
510	5703	Utilities - Electric	3,054	2,895	2,790	3,500	3,500
511	5703	Utilities - Electric	6,994	6,496	7,523	7,500	7,500
550	5703	Utilities - Electric	46,343	44,843	49,545	55,000	55,000
558	5703	Utilities - Electric	968	0	0	950	950
558	5703	Utilities - Electric	835	816	881	800	900
565	5703	Utilities - Electric	1,983	1,923	2,062	2,500	2,500
701	5703	Utilities - Electric	82,120	82,088	93,254	90,000	95,000
601	5703	Utilities - Electric	84,202	96,918	107,682	110,000	110,000
		TOTAL	238,458	248,159	277,220	283,250	288,350
410	5704	Utilities - Water	1,626	1,530	1,212	1,800	1,800
510	5704	Utilities - Water	1,626	1,530	1,212	1,800	1,800
511	5704	Utilities - Water	45,513	45,500	38,861	48,000	46,000
558	5704	Utilities - Water	20,370	39,067	25,116	32,000	32,000
558	5704	Utilities - Water	19,097	19,306	17,876	22,000	22,000
701	5704	Utilities - Water	10,887	11,882	14,724	12,000	13,000
		TOTAL	99,119	118,813	99,001	117,600	116,600
410	5705	Utilities - Sewer	432	858	858	900	900
		TOTAL	432	858	858	900	900

ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
511	5801	Buelltton Recreation Program	138,346	108,503	72,118	100,000	75,000
511	5801	Buelltton Recreation Program	0	933	12,958	1,000	15,000
		TOTAL	138,346	109,436	85,077	101,000	90,000
511	5802	Buelltton Rec Program Trips	0	28,890	19,487	20,000	25,000
		TOTAL	0	28,890	19,487	20,000	25,000
410	5804	Animal Control	27,698	29,097	29,097	30,000	31,500
		TOTAL	27,698	29,097	29,097	30,000	31,500
410	5805	Visitors Bureau	116,053	135,365	115,167	65,627	122,900
		TOTAL	116,053	135,365	115,167	65,627	122,900
410	5806	Newsletter	5,024	7,473	4,513	7,000	10,000
		TOTAL	5,024	7,473	4,513	7,000	10,000
410	5807	Community Organization Support	33,019	33,666	42,862	57,500	55,000
410	5807	Undesignated Miscellaneous Support	0	0	0	0	15,000
		TOTAL	33,019	33,666	42,862	57,500	70,000
410	5808	Miscellaneous Recognition Items	6,829	7,334	8,333	7,000	5,500
		TOTAL	6,829	7,334	8,333	7,000	5,500
403	5809	Election Expense	11,074	553	2,775	1,500	5,000
		TOTAL	11,074	553	2,775	1,500	5,000
410	5812	SB Co Mental Health Mobile Crisis Svcs.	2,089	2,169	2,169	2,337	2,430
		TOTAL	2,089	2,169	2,169	2,337	2,430
580	5818	Housing Assistance	3,624	3,624	604	0	0
580	5818	Mobile Home Repair	0	0	0	0	3,450
		TOTAL	3,624	3,624	604	0	3,450
511	5820	Zaca Creek	0	0	4,310	0	0
		TOTAL	0	0	4,310	0	0
511	5820	Golf Course Renovation	0	0	0	0	25,000
		TOTAL	0	0	0	0	25,000
411	6002	Property Acquisition Fees	0	450	0	0	0
		TOTAL	0	450	0	0	0
420	6004	Audit	4,947	6,167	7,222	6,440	7,350
701	6004	Audit	4,947	6,169	7,219	6,440	7,350
601	6004	Audit	4,947	6,169	7,219	6,440	7,350
		TOTAL	14,841	18,505	21,660	19,320	22,050
402	6005	Recruitment Expense	9,244	21,688	0	0	0
410	6005	Recruitment Expense	1,707	2,773	2,472	2,000	2,500
		TOTAL	10,951	24,461	2,472	2,000	2,500

ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
701	6007	Depreciation	160,478	170,608	164,434	175,000	175,000
601	6007	Depreciation	155,924	166,943	168,832	167,000	167,000
		TOTAL	316,402	337,551	333,265	342,000	342,000
553	6008	TCRF Audit	0	101,102	0	0	0
		TOTAL	0	101,102	0	0	0
410	6009	LAFCO Contribution	1,460	1,567	1,646	1,700	1,700
		TOTAL	1,460	1,567	1,646	1,700	1,700
545	6011	Regulatory Compliance	173	0	600	1,000	1,000
701	6011	Regulatory Compliance	11,329	12,006	10,860	15,800	19,500
601	6011	Regulatory Compliance	8,717	10,365	9,396	13,000	22,000
		TOTAL	20,219	22,372	20,856	29,800	42,500
410	6012	Transfer to Other Funds	0	0	0	0	0
		TOTAL	0	0	0	0	0
601	6013	State Water Project	937,498	901,424	946,204	1,000,000	1,000,000
		TOTAL	937,498	901,424	946,204	1,000,000	1,000,000
601	6014	Santa Ynez River Appropriations	4,172	7,929	4,980	6,300	6,300
		TOTAL	4,172	7,929	4,980	6,300	6,300
565	6016	Code Enforcement Expense	0	58	2,539	2,000	1,000
		TOTAL	0	58	2,539	2,000	1,000
410	6017	Emergency Operations	0	6,975	4,600	5,000	2,000
		TOTAL	0	6,975	4,600	5,000	2,000
557	6101	Development Permit Processing	2,963	4,205	4,355	4,000	4,000
		TOTAL	2,963	4,205	4,355	4,000	4,000
404	6204	Contract Services	99,049	142,971	132,089	90,000	125,000
411	6201	Contract Services	0	0	0	0	0
420	6201	Contract Services	9,224	14,240	11,486	12,000	12,000
501	6201	Contract Services	1,467,156	1,577,179	1,625,211	1,657,492	1,738,759
510	6201	Contract Services	71,000	71,000	74,550	74,550	78,278
511	6201	Contract Services	116,211	114,100	99,176	125,000	125,000
545	6201	Contract Services	162,007	173,182	137,771	150,000	135,000
553	6201	Contract Services	0	100,000	0	0	0
554	6201	Contract Services	6,894	44,460	23,793	30,000	26,000
555	6201	Contract Services	28,075	25,885	25,342	35,000	35,000
557	6201	Contract Services	68,570	83,660	69,446	75,000	60,000
557	6201	Contract Services	58,024	5,715	0	0	0
557	6201	Contract Services	31,548	9,765	395	25,000	25,000
557	6201	Contract Services	50,054	49,400	45,213	50,000	25,000
558	6201	Contract Services	28,938	26,014	50,537	42,000	42,000
558	6201	Contract Services	110,898	74,182	71,128	85,000	89,000
559	6201	Contract Services	12,742	0	0	15,000	15,000
560	6201	Contract Services	27,742	495,114	0	0	0
560	6201	Contract Services	0	0	3,087	50,000	50,000
565	6201	Contract Services	26,046	81,439	31,771	60,000	5,000
580	6201	Contract Services	0	0	0	0	0
701	6201	Contract Services	132,259	200,607	163,782	158,000	158,000
601	6201	Contract Services	20,506	39,929	16,877	26,000	26,000
		TOTAL	2,526,943	3,328,842	2,581,654	2,760,042	2,770,037

ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
511	6202	Contract Services - Engineering	30,330	885	0	0	0
557	6202	Contract Services - Engineering	33,515	51,480	0	15,000	0
558	6202	Contract Services - Engineering	0	15,382	0	0	0
559	6202	Contract Services - Engineering	0	4,038	51,373	40,000	30,000
565	6202	Contract Services - Engineering	30,322	30,070	15,123	30,000	15,000
701	6202	Contract Services - Engineering	79,294	19,578	4,435	25,000	25,000
601	6202	Contract Services - Engineering	11,864	29,938	1,350	10,000	10,000
		TOTAL	185,325	151,369	72,281	120,000	80,000
511	6207	Administrative Overhead	15,000	15,000	15,000	0	0
		TOTAL	15,000	15,000	15,000	0	0
501	6208	Fire Department Contract	163,588	160,276	174,536	194,100	201,000
		TOTAL	163,588	160,276	174,536	194,100	201,000
559	6212	Lompoc-SYV Transit Project	20,000	20,000	20,000	20,000	20,000
559	6212	SYVT Dial-A-Ride Subsidy	0	0	0	0	1,650
559	6212	Breeze Extension Pilot	0	0	0	0	24,100
		TOTAL	20,000	20,000	20,000	20,000	45,750
401	6301	Miscellaneous	344	2,996	5,714	1,000	1,000
402	6301	Miscellaneous	0	1,416	452	600	500
403	6301	Miscellaneous	(4)	2,551	2,202	2,000	2,000
404	6301	Miscellaneous	0	9	0	0	0
410	6301	Miscellaneous	2,712	3,282	8,200	3,600	3,600
420	6301	Miscellaneous	(26)	7	135	200	200
511	6301	Miscellaneous	571	886	2,073	1,000	1,000
565	6301	Miscellaneous	304	2,741	2,942	500	1,000
701	6301	Miscellaneous	919	1,455	2,244	1,200	1,200
601	6301	Miscellaneous	1,725	2,807	3,188	2,200	2,200
		TOTAL	6,545	18,150	27,151	12,300	12,700
410	6503	Vehicles	0	0	0	5,000	5,000
511	6503	Vehicles	55,809	0	0	5,000	5,000
558	6503	Vehicles	0	0	0	10,666	21,700
		TOTAL	55,809	0	0	20,666	31,700
402	6504	Office Furniture	0	6,207	0	0	0
403	6504	Office Furniture	862	0	0	2,000	0
420	6504	Office Furniture	0	0	0	5,000	0
565	6504	Office Furniture	1,479	0	0	1,600	0
		TOTAL	2,341	6,207	0	8,600	0
401	6505	Computer Equipment	0	0	0	2,000	2,000
402	6505	Computer Equipment	0	0	0	0	0
403	6505	Computer Equipment	0	0	0	0	0
410	6505	Computer Equipment	0	3,677	0	0	0
420	6505	Computer Equipment	0	0	0	3,000	50,000
565	6505	Computer Equipment	0	0	0	3,500	0
		TOTAL	0	3,677	0	8,500	52,000
403	6506	Office Equipment	0	0	0	0	0
420	6506	Office Equipment	0	0	0	0	0
565	6506	Office Equipment	0	0	0	500	0
		TOTAL	0	0	0	500	0

ACCOUNT TOTALS

DEPT	ACCT	DESCRIPTION	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 Budget	2012-13 Proposed
410	6507	Improvements	0	0	0	0	0
511	6507	Improvements	150,402	14,491	528,963	8,500	8,600
553	6507	Improvements	0	0	0	100,000	100,000
557	6507	Improvements	541,419	0	0	102,951	70,575
557	6507	Improvements	142,034	0	0	0	0
557	6507	Improvements	0	59,092	89,085	100,000	150,000
558	6507	Improvements	0	0	2,214	0	0
559	6507	Improvements	0	0	0	6,500	6,500
560	6507	Improvements	118,766	0	0	0	0
560	6507	Improvements	0	0	0	231,175	248,898
		TOTAL	952,621	73,583	620,262	549,126	584,573
558	6508	Equipment	0	0	0	0	7,000
		TOTAL	0	0	0	0	7,000
TOTAL EXPENDITURES			8,065,768	8,070,135	7,749,282	8,223,190	8,796,234