



CITY OF BUELLTON

CITY COUNCIL AGENDA

**Regular Meeting of April 28, 2016 – 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California**

Materials related to an item on this agenda, as well as materials submitted to the City Council after distribution of the agenda packet, are available for public inspection in the Office of the City Clerk, located at 107 West Highway 246, during normal business hours.

CALL TO ORDER

Mayor Ed Andrisek

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members John Connolly, Leo Elovitz, Holly Sierra, Vice Mayor Dan Baumann, and Mayor Ed Andrisek

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Any person may address the Council on any subject pertaining to City business, including all items on the agenda not listed as a Public Hearing, including the Consent Agenda and Closed Session. Limited to three (3) minutes per speaker. By law, no action may be taken at this meeting on matters raised during Public Comments not included on this agenda.

CONSENT CALENDAR

(ACTION)

The following items are considered routine and non-controversial and are scheduled for consideration as a group. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion. Members of the Public may speak on Consent Agenda items during the Public Comment period.

- 1. Minutes of April 14, 2016 Regular City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for FY 2015-16**
- 3. Revenue and Expenditure Reports through March 31, 2016**
❖ (Staff Contact: Finance Director Carolyn Galloway-Cooper)
- 4. Receive and File the 2015 Annual Report on the Status of the General Plan**
❖ (Staff Contact: City Manager Marc Bierdzinski)

5. **First Amendment to MarBorg Industries Contract for Solid Waste Collection Services**
❖ *(Staff Contact: City Manager Marc Bierdzinski)*
6. **Van Rental Agreement Between City of Buellton and Buellton Union School District**
❖ *(Staff Contact: Recreation Coordinator Kyle Abello)*

PRESENTATIONS

7. **Presentation of Certificates to Recipients of the Norman and Gale Williams Buellton Education Scholarships**

PUBLIC HEARINGS

COUNCIL MEMBER COMMENTS

COUNCIL ITEMS

WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Council Member, the City Manager, or City Attorney may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Council Members to give verbal Committee Reports on any meetings recently held for which the Council Members are the City representatives thereto.

BUSINESS ITEMS

(POSSIBLE ACTION)

8. **Fiscal Year 2016-17 Requests for Funding from Non-Profit Agencies**
❖ *(Staff Contact: Finance Director Carolyn Galloway-Cooper)*
9. **Review of Comprehensive Annual Financial Report (CAFR) for Fiscal Year Ending June 30, 2015**
❖ *(Staff Contact: Finance Director Carolyn Galloway-Cooper)*
10. **Consideration of Draft Request for Proposals (RFP) for Engineering Services**
❖ *(Staff Contact: Public Works Director Rose Hess)*
11. **Financial Report for the Third Quarter Ending March 31, 2016**
❖ *(Staff Contact: Finance Director Carolyn Galloway-Cooper)*
12. **Growth Mitigation Annual Compliance Report for Fiscal Years 2013-14 and 2014-15**
❖ *(Staff Contact: Finance Director Carolyn Galloway-Cooper)*

CITY MANAGER'S REPORT

CLOSED SESSION ITEMS

(POSSIBLE ACTION)

13. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Government Code Section 54956.9(a))

Terravant Wine Company, LLC v. City of Buellton, et al., Santa Barbara County Superior Court Case No. 16CV00839

Environment in the Public Interest v. City of Buellton, et al., Santa Barbara County Superior Court Case No. 16CV00883

ADJOURNMENT

The next meeting of the City Council will be held on Thursday, May 12, 2016 at 6:00 p.m.

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES
Regular Meeting of April 14, 2016
City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor Ed Andrisek called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Council Members John Connolly, Leo Elovitz, Holly Sierra, Vice Mayor Dan Baumann, and Mayor Ed Andrisek

Staff: City Manager Marc Bierdzinski, City Attorney Steve McEwen, Finance Director Carolyn Galloway-Cooper, Public Works Director Rose Hess, Station Commander Lt. Shawn O’Grady, and City Clerk Linda Reid

REORDERING OF AGENDA

None

PUBLIC COMMENTS

Kathy Vreeland, Executive Director of the Buellton Chamber of Commerce and Visitors Bureau, read a letter into the record regarding public art displays in Buellton.

Finn Runge, Buellton, discussed the cost of street lights on Industrial Way.

Eva Powers, Buellton, spoke about Santa Ynez Valley Earth Day and the Santa Ynez Valley Botanic Garden.

CONSENT CALENDAR

Council Member Sierra requested that Item 1 be pulled for correction.

- 2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2015-16**

3. **Resolution No. 16-05 – “A Resolution of the City Council of the City of Buellton, California, Approving a 2% Cost of Living Adjustment (COLA) for all Regular Full-Time Employees, Effective, July 1, 2016”**
4. **Contract Amendment to the Agreement for Animal Control Services Between the County of Santa Barbara and the City of Buellton – Fiscal Year 2016-17 and Fiscal Year 2017-18**
5. **Extension of Existing Contract with Metro Ventures Ltd. for Irma L. Tucker to Provide Professional Planning Services**
6. **Resolution No. 16-06 – “A Resolution of the City Council of the City of Buellton, California, Authorizing the Filing of a Claim with the Santa Barbara County Association of Governments for Allocation of Transportation Development Act Funds for Fiscal Year 2016-17”**
7. **Growth Mitigation Annual Compliance Report for Fiscal Years 2013-14 and 2014-15**
8. **Acceptance of the 2014/2015 Road Maintenance Project**

MOTION:

Motion by Council Member Sierra, seconded by Vice Mayor Baumann, approving Consent Calendar Items 2 through 6 and 8 as listed and continuing Item 7 to the meeting of April 28, 2016.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Connolly – Yes

Council Member Elovitz – Yes

Council Member Sierra– Yes

Vice Mayor Baumann – Yes

Mayor Andrisek – Yes

1. Minutes of March 24, 2016 Regular City Council Meeting

Council Member Sierra requested a correction to Council Member titles on Item No. 6.

MOTION:

Motion by Council Member Sierra, seconded by Vice Mayor Baumann, approving Consent Calendar Item 1 with the above correction.

VOTE:

Motion passed by a voice vote of 5-0.

Council Member Connolly – Yes

Council Member Elovitz – Yes

Council Member Sierra– Yes

Vice Mayor Baumann – Yes

Mayor Andrisek – Yes

PRESENTATIONS

None

PUBLIC HEARINGS

None

COUNCIL MEMBER COMMENTS/ITEMS

Vice Mayor Baumann discussed the crosswalk traffic enforcement in Buellton on April 13.

Mayor Andrisek also discussed the crosswalk traffic enforcement in Buellton and provided some tips for pedestrians and motorists.

Council Member Sierra requested the two scholarship recipients read their essays at the next Council meeting when they receive their awards.

Council Member Sierra discussed the Comprehensive Annual Financial Report (CAFR) and requested a year-end budget report. Finance Director Galloway-Cooper announced the CAFR will be discussed at the next Council Meeting and she will also present the year-end budget report as an attachment to the staff report.

Council Member Elovitz requested that staff look into funding a second Community Emergency Response Team (CERT) trailer on the east side of the City. City Manager Bierdzinski indicated he would look into the cost and funding sources for adding a second CERT trailer.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Mayor Andrisek announced he attended the Buellton Chamber of Commerce Economic Development meeting and provided an oral report regarding the meeting.

BUSINESS ITEMS**9. Discussion of an Ad Hoc Committee with the City of Solvang for Valley-Wide Library Funding****RECOMMENDATION:**

That the City Council create an Ad Hoc Subcommittee to meet with the City of Solvang Ad Hoc Subcommittee regarding valley-wide library funding and appoint two Council members to the subcommittee.

STAFF REPORT:

City Manager Bierdzinski presented the staff report.

DOCUMENTS:

Staff Report with attachments as listed in the staff report.

SPEAKERS/DISCUSSION:

Joannie Jamieson, Solvang City Council Member, expressed her support for the Library Ad Hoc Subcommittee regarding valley-wide funding.

The City Council discussed the time commitment needed for the Ad Hoc Subcommittee.

MOTION:

Motion by Mayor Andrisek, seconded by Council Member Elovitz, approving the creation of an Ad Hoc Subcommittee to meet with the City of Solvang Ad Hoc Subcommittee regarding valley-wide library funding and appointing Vice Mayor Baumann and Council Member Sierra to the subcommittee.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Connolly – Yes

Council Member Elovitz – Yes

Council Member Sierra– Yes

Vice Mayor Baumann – Yes

Mayor Andrisek – Yes

10. Consideration of Contract Extension with Kosmont Companies for Economic Development Services

RECOMMENDATION:

That the City Council direct the City Manager to approve the third amendment to the Kosmont Companies contract for \$45,000 for Fiscal Year 2016-17, and authorize an additional \$17,500 for Fiscal Year 2015-16, in accordance with the March 28, 2016, Work Plan.

STAFF REPORT:

City Manager Bierdzinski presented the staff report.

DOCUMENTS:

Staff Report with attachments as listed in the staff report.

DISCUSSION:

The City Council discussed the following issues:

- How Avenue of Flags property owners are being contacted by Kosmont
- Having Kosmont provide an update regarding economic development to the Economic Development Task Force

MOTION:

Motion by Council Member Sierra, seconded by Council Member Elovitz, approving the third amendment to the Kosmont Companies contract for \$45,000 for Fiscal Year 2016-17, and authorizing an additional \$17,500 for Fiscal Year 2015-16, in accordance with the March 28, 2016, Work Plan.

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Connolly – Yes

Council Member Elovitz – Yes

Council Member Sierra– Yes

Vice Mayor Baumann – Yes

Mayor Andrisek – Yes

11. **Resolution No. 16-04 – “A Resolution of the City Council of the City of Buellton, California, Approving Certain Information for Inclusion in an Official Statement Relating to the Central Coast Water Authority (CCWA) Refunding Revenue Bonds, Series 2016A (State Water Project Regional Facilities) and Approving Certain Other Matters in Connection Therewith”**

RECOMMENDATION:

That the City Council approve Resolution No. 16-04.

STAFF REPORT:

Finance Director Galloway-Cooper presented the staff report.

DOCUMENTS:

Staff Report with attachments as listed in the staff report.

DISCUSSION:

The City Council discussed how the revenue bonds are funded.

MOTION:

Motion by Council Member Elovitz, seconded by Council Member Connolly, approving Resolution No. 16-04 – “A Resolution of the City Council of the City of Buellton, California, Approving Certain Information for Inclusion in an Official Statement Relating to the Central Coast Water Authority (CCWA) Refunding Revenue Bonds, Series 2016A (State Water Project Regional Facilities) and Approving Certain Other Matters in Connection Therewith”

VOTE:

Motion passed by a roll call vote of 5-0.

Council Member Connolly – Yes

Council Member Elovitz – Yes

Council Member Sierra– Yes

Vice Mayor Baumann – Yes

Mayor Andrisek – Yes

CITY MANAGER'S REPORT

City Manager Bierdzinski provided an informational report to the City Council.

CITY COUNCIL OF BUELLTON AS SUCCESSOR AGENCY OF THE FORMER BUELLTON REDEVELOPMENT AGENCY

The Buellton City Council convened as the Buellton Successor Agency of the former Buellton Redevelopment Agency in order to discuss Item No. 12.

12. Letter to Oversight Board Requesting the Formal Dissolution of the Successor Agency

RECOMMENDATION:

That the Successor Agency authorize the City Manager to send a letter requesting the Oversight Board dissolve the Successor Agency.

STAFF REPORT:

Finance Director Galloway-Cooper presented the staff report.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Agency Member Sierra, seconded by Agency Member Baumann, authorizing the City Manager to send a letter requesting the Oversight Board dissolve the Successor Agency.

VOTE:

Motion passed by a roll call vote of 5-0.

Agency Member Connolly – Yes

Agency Member Elovitz – Yes

Agency Member Sierra – Yes

Agency Member Baumann – Yes

Agency Member Andrisek – Yes

The City Council reconvened the regular City Council meeting.

CLOSED SESSION ITEMS

13. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(a))

Terravant Wine Company, LLC v. City of Buellton, et al., Santa Barbara County Superior Court Case No. 16CV00839

Environment in the Public Interest v. City of Buellton, et al., Santa Barbara County Superior Court Case No. 16CV00883

The City Council met in closed session to discuss existing litigation. No reportable action was taken.

ADJOURNMENT

Mayor Andrisek adjourned the regular meeting at 7:10 p.m. The next regular meeting of the City Council will be held on Thursday, April 28, 2016 at 6:00 p.m.

Ed Andrisek
Mayor

ATTEST:

Linda Reid
City Clerk

BACK-UP/SUPPORT DATA IS AVAILABLE FOR COUNCIL REVIEW IN CITY HALL

The following is a list of claims to be ratified and approved for payment by the City Council at the **April 28, 2016** Council Meeting.

Listed below is a brief summary of the attached claims:

EXHIBIT A *	A/P Packet #APPKT00236	\$107,875.00 (2 pages)
	A/P Packet #APPKT00234	68,837.49 (2 pages)
	A/P Packet #APPKT00226	\$69,269.71 (2 pages)

Total Packets:	\$245,982.20
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EXHIBIT B	\$22,929.00
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Staff Payroll	4/15/2016	\$36,777.08
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TOTAL AMOUNT OF CLAIMS:	Total Payroll:	\$36,777.08
		\$305,688.28

* The A/P Packets above will be approved on Council Agenda date of 4/28/16
 Checks to be signed on 4/28/16 tie to A/P Packet #APPKT00236
 Checks previously signed by staff to avoid late fees relate to A/P Packet #APPKT00226 & APPKT00234

Payments via Electronic Fund Transfer (EFT):
From 4/5/16 to 4/15/16

Payroll Tax - Staff (IRS)	4/5/2016	8,152.31
Payroll Tax - Staff (EDD)	4/5/2016	2,360.74
Deposit Correction	4/5/2016	30.00
Bank Fees	4/5/2016	10.00
DCP AUL	4/14/2016	11,923.66
The Hartford	4/14/2016	452.29

Total \$22,929.00



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Checking-General Checking						
000870	ACCOUNTEMPS	04/08/2016	Regular	0.00	2,196.30	32716
000509	ALAN NEEDHAM dba	04/08/2016	Regular	0.00	15,795.78	32717
001025	All Around Landscape Supply-SY	04/08/2016	Regular	0.00	67.50	32718
000718	AUTOSYS, INC.	04/08/2016	Regular	0.00	7,971.14	32719
000063	BUELLTON UNION SCHOOL DISTRICT	04/08/2016	Regular	0.00	300.00	32720
000090	CalPERS LONG-TERM CARE PROGRA	04/08/2016	Regular	0.00	84.25	32721
000118	COASTAL COPY, LP	04/08/2016	Regular	0.00	114.61	32722
000122	COMCAST CABLE	04/08/2016	Regular	0.00	660.63	32723
000189	FISHER PUMP & WELL SERVICE, INC.	04/08/2016	Regular	0.00	704.00	32724
000891	GLR CONSTRUCTION, INC.	04/08/2016	Regular	0.00	35,611.55	32725
001022	James Rauw	04/08/2016	Regular	0.00	100.00	32726
001023	John Pikuhn dba	04/08/2016	Regular	0.00	580.60	32727
000280	LEE CENTRAL COAST NEWSPAPERS	04/08/2016	Regular	0.00	225.09	32728
000663	MARC P. BIERDZINSKI	04/08/2016	Regular	0.00	270.56	32729
000353	MICHAEL J. BOGGESS dba	04/08/2016	Regular	0.00	280.00	32730
000032	READY REFRESH BY NESTLE	04/08/2016	Regular	0.00	250.92	32731
001002	ROBERTSON SUPPLY	04/08/2016	Regular	0.00	366.88	32732
000833	SYV BOTANIC GARDEN FOUNDATIOI	04/08/2016	Regular	0.00	500.00	32733
000507	THE GAS COMPANY	04/08/2016	Regular	0.00	60.15	32734
000543	USA BLUEBOOK INC	04/08/2016	Regular	0.00	2,979.07	32735
000765	VICTOR RODRIGUEZ dba	04/08/2016	Regular	0.00	150.68	32736

Bank Code General Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	32	21	0.00	69,269.71
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	32	21	0.00	69,269.71

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	4/2016	69,269.71
			69,269.71



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Checking-General Checking						
000005	ABALONE COAST ANALYTICAL, INC.	04/15/2016	Regular	0.00	823.35	32737
000870	ACCOUNTEMPS	04/15/2016	Regular	0.00	2,181.75	32738
000820	ACWA/JPIA	04/15/2016	Regular	0.00	2,274.18	32739
000028	ARAMARK UNIFORM SERVICES INC	04/15/2016	Regular	0.00	98.36	32740
000058	BUELLFLAT ROCK CO. Inc.	04/15/2016	Regular	0.00	620.98	32741
000062	BUELLTON MEDICAL CENTER	04/15/2016	Regular	0.00	740.00	32742
000076	CAL-COAST IRRIGATION, INC.	04/15/2016	Regular	0.00	63.20	32743
000107	CITY OF LOMPOC	04/15/2016	Regular	0.00	1,666.66	32744
000713	COASTAL COPY, LP	04/15/2016	Regular	0.00	484.92	32745
000679	COURIER SYSTEMS	04/15/2016	Regular	0.00	150.00	32746
000142	DANIEL FITZGERALD dba	04/15/2016	Regular	0.00	960.00	32747
000598	ENGEL & GRAY, INC.	04/15/2016	Regular	0.00	6,372.66	32748
000187	FARM SUPPLY COMPANY	04/15/2016	Regular	0.00	186.57	32749
000237	IRON MOUNTAIN	04/15/2016	Regular	0.00	43.39	32750
000819	JOHN F. RICKENBACH	04/15/2016	Regular	0.00	2,160.00	32751
000395	JOSE RAFAEL RUIZ dba	04/15/2016	Regular	0.00	1,650.00	32752
000280	LEE CENTRAL COAST NEWSPAPERS	04/15/2016	Regular	0.00	583.91	32753
000059	MOTOR PRODUCTS INC. dba	04/15/2016	Regular	0.00	11.86	32754
000342	NIELSEN BUILDING MATERIALS,INC	04/15/2016	Regular	0.00	19.60	32755
000669	O'CONNOR & SONS dba	04/15/2016	Regular	0.00	105.00	32756
000350	OLIVERA'S REPAIR, INC	04/15/2016	Regular	0.00	70.99	32757
000352	P G & E	04/15/2016	Regular	0.00	21,430.72	32758
000861	POLYDYNE INC.	04/15/2016	Regular	0.00	1,146.96	32759
000382	PROCARE JANITORIAL SUPPLY, INC.	04/15/2016	Regular	0.00	615.32	32760
000381	PROPET DISTRIBUTORS, INC.	04/15/2016	Regular	0.00	1,998.95	32761
000390	QUINN COMPANY	04/15/2016	Regular	0.00	888.13	32762
000450	SB CO SHERIFF'S DEPARTMENT	04/15/2016	Regular	0.00	929.19	32763
000465	SP MAINTENANCE SERVICES, INC.	04/15/2016	Regular	0.00	2,821.00	32764
000161	STATE OF CALIFORNIA - DOJ	04/15/2016	Regular	0.00	64.00	32765
000845	SWRCB ACCOUNTING OFFICE	04/15/2016	Regular	0.00	1,809.99	32766
000862	TYLER TECHNOLOGIES, INC.	04/15/2016	Regular	0.00	12.20	32767
000535	UNDERGROUND SERVICE ALERT	04/15/2016	Regular	0.00	27.00	32768
000555	VERIZON CALIFORNIA INC	04/15/2016	Regular	0.00	1,881.64	32769
000582	VINTAGE WALK, LLC OWNERS ASSO	04/15/2016	Regular	0.00	104.00	32770
000677	WALLACE GROUP	04/15/2016	Regular	0.00	12,387.66	32771
000768	WEX BANK	04/15/2016	Regular	0.00	1,453.35	32772

Bank Code General Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	41	36	0.00	68,837.49
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	41	36	0.00	68,837.49

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	4/2016	68,837.49
			<hr/> 68,837.49



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Checking-General Checking						
011105	ADRIENNE WALTER	04/19/2016	Regular	0.00	144.00	32773
001004	BRANDI KULIKOV-RAMIREZ	04/19/2016	Regular	0.00	182.00	32774
001000	DANIELLE GRACE TUPPER HANDY	04/19/2016	Regular	0.00	1,160.00	32775
011171	DERRICK W. CURTIS	04/19/2016	Regular	0.00	200.00	32776
011244	HERMILA SANCHEZ	04/19/2016	Regular	0.00	182.00	32777
011300	KAREN PALMER	04/19/2016	Regular	0.00	87.50	32778
011308	KAY D. DOMINGUEZ	04/19/2016	Regular	0.00	269.50	32779
011268	KIDZ ENGINEERING 101, INC.	04/19/2016	Regular	0.00	315.00	32780
011321	LAURA COGAN	04/19/2016	Regular	0.00	45.00	32781
011336	LAURA GARCIA dba	04/19/2016	Regular	0.00	252.00	32782
011343	MARIANNE MADSEN	04/19/2016	Regular	0.00	360.00	32783
000326	MNS ENGINEERS, INC.	04/19/2016	Regular	0.00	103,656.00	32784
	Void	04/19/2016	Regular	0.00	0.00	32785
000989	SANDEE KESSLER	04/19/2016	Regular	0.00	165.00	32786
011476	STEPHEN F. DUNLAP	04/19/2016	Regular	0.00	252.00	32787
011475	SUE EISAGUIRRE	04/19/2016	Regular	0.00	40.00	32788
000833	SYV BOTANIC GARDEN FOUNDATIO	04/19/2016	Regular	0.00	75.00	32789
011491	THOMAS CHAMBERLAIN	04/19/2016	Regular	0.00	490.00	32790

Bank Code General Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	34	17	0.00	107,875.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	34	18	0.00	107,875.00

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	4/2016	107,875.00
			<u>107,875.00</u>

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 3

To: The Honorable Mayor and City Council

From: Carolyn Galloway-Cooper, Finance Director

Meeting Date: April 28, 2016

Subject: Revenue and Expenditure Reports through March 31, 2016

BACKGROUND

The attached reports compare month-to-month data covering the period July 1, 2015 through March 31, 2016. The reports are prepared monthly and submitted to Council on the second meeting of each month. Monthly reports are posted to the City's website. Upon monthly review, adjustments may be necessary and staff will update on the website.

The expenditures are expected to even out and be on target by year-end. Revenue is below target but expected to be on target by year-end.

FISCAL IMPACT

The Revenue and Expenditure reports provide the community with an understanding of the financial activity of the City's funds on a monthly basis.

RECOMMENDATION

That the City Council receive and file these reports for information purposes.

ATTACHMENT

Attachment 1 - Revenue and Expenditure Reports through March 31, 2016

75%

2015

2016

Account Number	Description	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	FY: 2015-16
001-41005	Property Tax - Secured				3,246	174,095	1,562,606	93,783						1,833,730
001-41010	Property Tax - Unsecured				41,077									41,077
001-41015	Homeowners Exemptions						993	2,317						3,310
001-41020	Franchise Fees	5,668	11,322	5,781	22,543	5,769	11,382	17,336						79,801
001-41025	Sales Tax	149,216	108,000	198,148	102,000	102,000	210,822	120,800						990,986
001-41030	Sales Tax Compensation							66,417						66,417
001-41035	Transient Occupancy Tax (TOT)	234,804	207,697	163,761	161,385	124,052	110,754	91,526	111,123					1,205,102
001-44005	Buellton Recreation Program	24,928	9,205	9,411	5,237	6,657	5,281	7,501	7,629	12,497				88,346
001-44010	Recreation Program (50/50)			287	1,345	5,817	-	-	-	6,855				14,304
001-44015	Buellton Rec Pgm Trips	13,316	1,205	6,647	1,239	2,283	637	3,673	5,113	513				34,625
001-41040	Property Transfer Tax	2,082	3,020	2,302	1,767	1,327	1,644	981	3,271					16,394
001-43005	Motor Vehicle in Lieu Tax													-
001-43010	MV License Fee						1,990	200,379						202,369
001-43040	Beverage Container Grant				5,000									5,000
001-44020	Park Reservation Fees	620	520	500	360	40	-	-	3,080	720				5,840
001-49585	Miscellaneous Permits	28,997		300		19,800	50							49,147
001-43020	CA Indian Gaming Grant													-
001-43015	COPS Grant													-
001-45005	Criminal Fines and Penalties	190	113	81	143	31	80	135	10					782
001-45010	Fines and Fees	2,860	2,349	2,680	3,547	1,701	2,821	1,759	2,891					20,607
001-44105	Interest	501	2,784	518	501	518	501	233	3,101	494				9,151
001-49010	Rent	5,779	6,264	6,199	5,884	7,366	6,569	7,094	4,065	7,744				56,963
001-49578	Law Enforcement Cost Recovery													-
001-44025	Event Applic Fee/Temp Use		310		100			200	145	100				855
001-42010	Zoning Clearance	225	45	90	45	90	45	180	360	180				1,260
001-49548	Document Sales							7						7
001-49632	Time Extension Fees													-
001-49532	Code Enforcement Fines													-
001-43035	CA Prop 1B Revenue													-
001-42015	Small Permits	1,000	1,050	2,155	1,155	250	2,000	25	25	50				7,710
001-44250	Miscellaneous	994	1,203	1,680	702	602	95	564	2,198	15,582				23,619
001-44035	Cost Reimbursement			3,963	9,747									13,710
001-49526	Mandated Cost													-
001-49636	Transfer In - Successor Agency													-
001-49617	Surplus Property Sales													-
														-
TOTAL REVENUE (ACTUAL THROUGH MARCH):		471,180	355,087	404,503	367,022	452,398	1,918,270	614,911	143,010	44,734	-	-	-	4,771,113

Percentage Received:	61%
Original Budget	6,665,000
Amendments (Res No. 16-02; Q2):	1,173,335
Budget:	7,838,335

City of Buellton
 General Fund Monthly Expenditures (Unaudited)
 FY: 2015-16

sz 4-15-16

75%

Department No.	Description	2015					2016					FY: 2015-16		
		July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr		May	June
001-401	City Council	9,250	9,226	15,488	13,852	14,407	7,188	9,349	9,777	8,018				96,555
001-402	City Manager	16,535	17,948	18,112	19,077	18,324	12,865	17,368	13,870	17,187				151,286
001-403	City Clerk	8,103	10,573	7,822	10,561	9,119	5,331	8,263	8,033	8,350				76,155
001-404	City Attorney	-	19,768	8,852	9,728	24,538	11,544	12,473	14,696	16,710				118,309
001-410	Non-Departmental	28,227	76,066	22,658	78,361	79,786	107,480	38,085	41,552	41,361				513,577
001-410	Non-Departmental (Transfer to Successor Agency)					5,943,790								5,943,790
001-420	Finance	21,643	28,363	24,206	29,217	27,418	23,508	19,481	23,822	36,162				233,820
001-501	Police and Fire	142,965	142,593	143,835	144,207	190,676	143,340	142,542	189,593	145,773				1,385,524
001-510	Library	34	18	508	594	413	91,946	235	234	304				94,286
001-511	Recreation	38,431	41,041	37,599	30,787	39,097	33,421	38,673	31,970	36,162				327,181
001-550	Street Lights	909	4,503	4,603	3,201	6,253	4,477	4,585	5,146	5,320				38,997
001-551	Storm Water	463	13,874	15,415	20,885	19,778	26,092	21,885	-	18,062				136,454
001-552	Public Works - Parks	18,296	16,295	20,258	10,797	24,448	9,725	13,850	13,247	17,068				143,984
001-556	Public Works - Landscape	1,153	8,100	7,931	9,923	8,642	8,339	5,506	4,509	4,284				58,387
001-557	Public Works - Engineering	-	3,144	5,120	6,282	7,370	7,233	2,533	4,690	12,190				48,562
001-558	Public Works - General	41,190	52,698	67,111	41,845	44,462	35,624	40,123	38,308	35,229				396,590
001-565	Planning/Community Dev	20,536	15,805	22,679	35,226	42,235	28,576	31,014	12,029	24,536				232,637
	Transfer to CIP fund 92 (updated in June)						103,163	-						103,163
	TOTAL EXPENDITURES (ACTUAL THROUGH MARCH):	347,736	460,015	422,197	464,543	6,500,756	659,852	405,965	411,476	426,716	-	-	-	10,099,255

Percentage spent: 80%
 Budget 6,653,082
 Amendments (Res No. 16-02; Q2): 5,958,790
 Amended Budget 12,611,872

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 4

To: The Honorable Mayor and Council Members

From: Marc P. Bierdzinski, City Manager

Meeting Date: April 28, 2016

Subject: Receive and File the 2015 Annual Report on the Status of the General Plan

BACKGROUND

Section 65400(a) of the California Government Code requires that an annual report be furnished to the City Council regarding the status of General Plan implementation. Annual reports are due on April 1st of each year and must be submitted to the City Council, State Office of Planning and Research (“OPR”) and Department of Housing and Community Development (“HCD”). The 2015 Annual Report on the Status of the Buellton General Plan is included as Attachment 1.

RECOMMENDATION

That the City Council receive and file the 2015 General Plan Annual Report.

ATTACHMENT

Attachment 1 - City of Buellton 2015 General Plan Annual Report

CITY OF BUELLTON
Annual Report on Status of the General Plan and Programs in Support of
Affordable Housing
Reporting Period 1/1/2015 through 12/31/2015

BACKGROUND

By law, every community in California is required to adopt a General Plan as the policy framework by which to guide future growth and development. At a minimum, each such Plan must contain seven mandatory elements (Land Use, Circulation, Housing, Conservation, Open-Space, Noise and Safety). Once adopted, zoning and development regulations that follow must be consistent with the policies of the General Plan.

Section 65400(a) of the California Government Code requires that an annual report be furnished to the City Council regarding the status of General Plan implementation. Annual reports are due on April 1st of each year and must be submitted to the State Office of Planning and Research (“OPR”), the Department of Housing and Community Development (“HCD”), and the Buellton City Council.

For Buellton, the annual report is also used as barometer in evaluating progress in meeting the City’s fair share of regional housing needs.

ANALYSIS

General Plan Overview: The Land Use and Circulation Elements were revised in 2005. The Conservation and Open Space, Economic Development, Noise, Parks and Recreation, Public Facilities and Services, and Safety Elements were revised in 2007. The City updated its Housing Element in February 2015. The updated Housing Element was certified by the State Housing and Community Development Department on May 12, 2015. The prior Housing Element was only valid for one month during the current reporting period; Therefore, this report is based on the 2015 Housing Element Update. The complete Buellton 2025 General Plan is available for review on the City’s website, www.cityofbuellton.com. Copies are also available by contacting the Planning Department at 805-688-7474.

Housing Element Overview: The Regional Housing Needs Allocation (“RHNA”) process is part of a statewide mandate to address housing related to future growth in the State. The needs assessment process sets numeric targets with the overriding goal of assuring an equitable geographic distribution of needs and responsibilities. The number assigned to the City of Buellton in July 2013 for 2015-2022 is 275 of which roughly 55% is assigned to target income groups. Table B reflects the current adjusted requirement, taking into account construction that has occurred since the beginning of the current RHNA planning cycle.

The 2015 Housing Element relies upon four basic means by which to address the City's RHNA goals: Second Dwellings, Multifamily Infill, Mixed Use Development, and the Affordable Housing Overlay Zone ("AHOZ"). Of these, the establishment of an AHOZ is viewed as the principal means for accommodating the City's RHNA goals.

Housing Performance Assessment: Ordinance No. 05-05 was adopted by the City Council on October 13, 2005, and established the AHOZ and the sites to which the AHOZ will initially apply. This timeframe is consistent with the year-end deadline (December 2005) established by HCD in their certification of the 2004 Housing Element. The City has been actively marketing the AHOZ sites for affordable housing development through e-mails to affordable housing developers and proponents and via an AHOZ brochure to hand out to interested parties. The 2015 Housing Element has kept the AHOZ program in place and is the basis for the "Adequate Sites" requirement.

As a summary, the AHOZ shall: (i) allow "stand alone" residential projects irrespective of the underlying zone designation with a minimum base density of 25 units/acre; (ii) grant a 2:1 density bonus (two market rate units above the base density for each affordable low and very low income unit) up to a maximum combined density of 50% above the base; (iii) impose an inclusionary requirement, mandating that at least 20% of the base density be affordable to very low, low and moderate income households; (iv) compute the distribution of inclusionary units based on the apportionment of net RHNA goals (a defined and determined below); and (v) institute a bifurcated land use entitlement process that allows for streamlined processing for projects that meet specified criteria.

In August 2006, the City Council approved the first AHOZ project on AHOZ Site V (Juliette Walk). The project consists of 44 condominium units of which four are affordable to very low income persons and three are affordable to low income persons. An \$85,635 housing in-lieu fee was also collected. All units have been constructed and are occupied.

In April 2008, the Zoning Administrator approved a second AHOZ project on AHOZ Site IV. The project consisted of 53 apartment units of which five are affordable to very low income persons, three are affordable to low income persons, and the remainder, since they are apartments, would qualify as moderate income units. Unfortunately, this project was not constructed and the Development Plan expired on April 23, 2014.

In September 2013, the City Council approved a third AHOZ project on AHOZ Site X. The project consists of 62 apartment units of which five are affordable to very low income persons, four are affordable to low income persons, and the remainder, since they are apartments, would qualify as moderate income units. This project is currently under construction.

The City is in the process of implementing the new and updated programs in the adopted Housing Element.

Annual Programmatic Calibrations: Since Ordinance No. 05-05 (AHOZ) was adopted in October 2005, four AHOZ projects with nineteen very low income units, fourteen low

income units, and 101 moderate income units have been approved. One of these projects also included a housing in-lieu fee of \$85,635. Another project included a housing in-lieu fee of \$73,500. Construction has been completed on one project and is currently being conducted on a second. In addition, interest has been shown in developing other AHOZ sites. Based on the interest shown for the AHOZ concept, it appears that it is an effective method for providing affordable housing in the City of Buellton.

Ordinance No. 06-10 implementing several 2004 Housing Element Programs has been in effect for several years. However, no projects have been submitted during this reporting period that have taken advantage of these revised standards. The City has a Community Development Block Grant Committee to review applications. One capital project was funded during the last funding cycle.

In compliance with State HCD reporting requirements, a general accounting of permits issued and construction completed during the current Housing Element cycle is set forth in Tables A and B. During the first year of reporting under the new Housing Element, one project has been completed, and another is currently under construction. They are the following:

Rivergrove Mobile Home Park completed an addition of 7 mobile home units.

The Buellton Apartments project is a 62-unit apartment project developed under the AHOZ regulations. Five of the units are designated as very low income and four are designated as low income. All nine are for-rent apartments. These units are currently under construction, and are expected to be complete in 2016.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction City of Buellton
Reporting Period 1/1/2015 - 12/31/2015

Table A

Annual Building Activity Report Summary - New Construction
Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information								Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	
1	2	3	4				5	5a	6	7	8
Project Identifier (may be APN No., project name or address)	Unit Category	Tenure R=Renter O=Owner	Affordability by Household Incomes				Total Units per Project	Est. # Infill Units*	Assistance Programs for Each Development See Instructions	Deed Restricted Units See Instructions	Note below the number of units determined to be affordable without financial or deed restrictions and attach an explanation how the jurisdiction determined the units were affordable. Refer to instructions.
			Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income					
Buellton Apartments	5+	R	5	4	53	0	62		Inc.		
(9) Total of Moderate and Above Moderate from Table A3 ▶ ▶			7	0			7	0			
(10) Total by income Table A/A3 ▶ ▶			5	4	60	0	69	0			
(11) Total Extremely Low-Income Units*			0								

* Note: These fields are voluntary

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction City of Buellton
Reporting Period 1/1/2015 - 12/31/2015

Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity	0	0	0	0	
(2) Preservation of Units At-Risk	0	0	0	0	
(3) Acquisition of Units	0	0	0	0	
(5) Total Units by Income	0	0	0	0	

* Note: This field is voluntary

Table A3
Annual building Activity Report Summary for Above Moderate-Income Units (not including those units reported on Table A)

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate	0	0	0	0	7	7	
No. of Units Permitted for Above Moderate	0	0	0	0	0	0	

* Note: This field is voluntary

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction City of Buellton
Reporting Period 1/1/2015 - 12/31/2015

Table B
Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.		2015	2016	2017	2018	2019	2020	2021	2022		Total Units to Date (all years)	Total Remaining RHNA by Income Level
Income Level		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8			
Very Low	Deed Restricted	66	5	0	0	0	0	0	0	0	5	61
	Non-deed restricted		0	0	0	0	0	0	0	0	0	
Low	Deed Restricted	44	4	0	0	0	0	0	0	0	4	40
	Non-deed restricted		0	0	0	0	0	0	0	0	0	
Moderate	Deed Restricted	41	3	0	0	0	0	0	0	0	3	-19
	Non-deed restricted		57	0	0	0	0	0	0	0	57	
Above Moderate		124	0	0	0	0	0	0	0	0	0	124
Total RHNA by COG. Enter allocation number:		275	69	0	0	0	0	0	0	0	69	206
Total Units ▶ ▶ ▶												
Remaining Need for RHNA Period ▶ ▶ ▶ ▶ ▶												

Note: units serving extremely low-income households are included in the very low-income permitted units totals.

Table C
HOUSING ELEMENT PROGRAM PERFORMANCE (2015)

PROGRAM SUMMARY		HOUSING ELEMENT PROGRAMS			
Housing Program		Eight-Year Objective	Implementation Time Frame	Status of Implementation	
ADEQUATE HOUSING SITES	1	Affordable Housing Overlay Zone (AHOZ)	Maintain AHOZ Sites	Ongoing	Program being maintained.
	2	Secondary Units and Multifamily Infill	Amended Zoning Ordinance	Ongoing for Secondary Units and 2010 for Zoning Ordinance Amendments	Secondary unit program being maintained.
	3	RHNA Allocation	Amended Zoning Ordinance	2016	Zoning ordinance to be amended in upcoming years.
AFFORDABLE HOUSING SUPPLY	4	Inclusionary Housing and Density Bonus	Affordable Housing Units	Ongoing; 2016 for Review and Updates to Density Bonus Requirements	Programs to be maintained and implemented.
	5	Affordable Housing Overlay Zone	Maintain AHOZ	Ongoing	Program being maintained.
	6	Secondary Dwelling and Infill Inducements	Financial Assistance Programs	Ongoing	Support State and Federal Grants for Secondary Units, and Tax Increments for Multifamily Infill
	7	Targeted Assistance	Capitalization of Housing Trust Funds	2016 for Affordable Housing Ordinance Ongoing for Grant Applications as NOFAs are released Ongoing/Project-Specific Non-Profit Collaboration and Large Lot Development Facilitation	Redevelopment Agency dissolved per State action. Balance of activities ongoing.
	8	Public-Private Partnerships	Affordable Housing Projects	Ongoing	City Continues to Confer with Developers and Non-Profit Housing Sponsors on Affordable Housing Opportunities.

		HOUSING ELEMENT PROGRAMS			
Housing Program		Eight-Year Objective	Implementation Time Frame	Status of Implementation	
HOUSING IMPEDIMENTS	9	Multi-Family Infill	Amended Municipal Code	2016-2017	Program being maintained and will be implemented.
	10	Special Needs Housing	Development of Special Needs Housing Units	2017 for Residential Motel Amnesty Program, Ongoing for other services	Program being maintained and will be implemented.
	11	Persons with Disabilities	Continuation of the Adaptive Retrofit and Universal Design Programs	2017 for Code Amendment, Ongoing for other programs	Continue to maintain and implement this program.
	12	Land Use Modifications – Transitional and Supportive Housing	Amended Municipal Code	2016	Municipal Code to be amended in 2016.
	13	Property Rehabilitation	Emergency Repairs & Property Rehabilitation	Ongoing for Emergency Mobile Home Repair Program; 2017 for Program Expansion to Rental Properties and Outreach to Rental Properties	City has Appropriated Funds for Continuation of the Emergency Mobile Home Repair Program.
CONSERVATION & REHABILITATION	14	Code Enforcement	Amended Municipal Code and Affordable Housing Ordinance & Residential Motel Amnesty Program	2017	Program to be implemented in upcoming years.
	15	Energy Conservation	Increased Energy Awareness	Ongoing	City has and will continue to pursue energy conservation grants.

		HOUSING ELEMENT PROGRAMS			
Housing Program		Eight-Year Objective	Implementation Time Frame	Status of Implementation	
EQUAL HOUSING OPPORTUNITIES	16	Fair Housing Services	Local Access to Fair Housing Services	2017	City will maintain HOME and CDBG Programs to fund these services.
	17	Information & Referral	Distribution of Information Regarding Equal Access to Housing	2017 for Fair Housing Seminar; 2017 for Mailing & Website; Ongoing for Information Dissemination & Interagency Cooperation	Outreach and Referral is Ongoing.
	18	Public Participation and Monitoring	Integrative Policy Development and Performance Review	Ongoing	Noticing and Annual HCD Reports are Ongoing.
PRESERVATION OF AT RISK UNITS	19	Affordable Housing Monitoring	Annually Updated "At Risk" Units List and Notification of Central Gardens I	Ongoing for Annual Year-End Reports, 2016 for Notification of Central Gardens I	Noticing and Annual HCD Reports are ongoing.

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 5

To: The Honorable Mayor and City Council

From: Marc Bierdzinski, City Manager

Meeting Date: April 28, 2016

Subject: First Amendment to MarBorg Industries Contract for Solid Waste Collection Services

BACKGROUND

The March 24, 2016, meeting, the City Council directed staff to prepare a contract amendment to extend the contract of MarBorg Industries for 10 years from the contract expiration date of June 30, 2017 (Attachment 1). If the amendment is approved, the contract with MarBorg Industries would expire on June 30, 2027.

RECOMMENDATION

That the City Council direct the City Manager to approve the First Amendment to the Contract with MarBorg Industries for Solid Waste Collection Services.

ATTACHMENT

Attachment 1 – First Amendment to Contract with MarBorg Industries

FIRST AMENDMENT TO CONTRACT
between
CITY OF BUELLTON
and
MARBORG INDUSTRIES

This **FIRST AMENDMENT TO CONTRACT** (the “Amendment”) is made and entered into this 28th day of April 2016 and by and between the City of Buellton, a Municipal corporation (“City”), and MarBorg Industries (“Contractor”).

1. RECITALS

A. On June 10, 2010, the City and Contractor entered into that Contract to provide solid waste services to the City from July 1, 2010, to June 30, 2017 (the “Contract”); and,

B. On March 24, 2016, the Buellton City Council directed staff to prepare a Contract amendment extending the Contract with the Contractor for 10 years for solid waste collection services; and

C. The City and Contractor desire to amend the Contract to extend the term of the Contractor for services performed until June 30, 2027.

2. AMENDMENT

In consideration of the mutual covenants and recitals contained in the Contract and this Amendment, which are incorporated herein, City and Consultant agree as follows:

1. Article 3 of the Contract is hereby amended to read as follows:

Article 3.2 Term.

The term of this Contract shall commence on the Effective Date and shall end at midnight on June 30, 2027, unless earlier terminated. Contractor’s obligation to collect Municipal Solid Waste and Recyclable Materials shall begin on July 1, 2010, at 12:01 a.m.

Article 3.3 Option to Extend Term

The City, by its own action or on request of the Contractor, may extend the term of this Contract for one or more periods of one year, up to a maximum of three (3) years, on the same term and conditions. If City wishes to extend the term it shall deliver a written notice to Contractor at least six months before its expiration of the term (i.e. June 30, 2027) specifying the number of years, from one to three, by which it wishes to

extend the term. If the City initially elects to extend the term for less than three years, it may subsequently elect to further extend the term in increments of one year, up to a total of three years, i.e. until June 30, 2030. If the City so elects, it shall deliver written notice to Contractor at least six months prior to the expiration of the term, as initially extended.

2. Except as expressly modified herein, all the terms referenced in this Contract shall have the same meaning as the terms defined in the Contract.

4. Except as expressly modified by this Amendment, all terms and provisions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the City and Contractor have executed the Amendment as of the day and year first noted above.

MARBORG INDUSTRIES

By: _____

Title: _____

By: _____

Title: _____

CITY OF BUELLTON

Marc Bierdzinski, City Manager

Approve as to Form

Stephen A. McEwen, City Attorney

Attest:

Linda Reid, City Clerk

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 6

To: The Honorable Mayor and City Council

From: Kyle Abello, Recreation Coordinator

Meeting date: April 28, 2016

Subject: Van Rental Agreement Between City of Buellton and Buellton Union School District

BACKGROUND

The Summer Day Camp operated the Buellton Recreation Department involves field trips and activities with the children. In order to accommodate as many children as possible for these field trips, additional vehicles are needed from time to time beyond the passenger buses owned by the City. The Buellton Union School District has offered the rental of their nine passenger van. The attached agreement (Attachment 1) identifies the conditions of use, costs, liability, and insurance responsibilities. The District Board of Trustees approved the Agreement at their April 13, 2016 Board Meeting.

FISCAL IMPACT

The annual rental fee to be paid by the City of Buellton to the Buellton Union School District is \$1.00.

RECOMMENDATION

That the City Council consider approval of the Van Rental Agreement between the City of Buellton and the Buellton Union School District.

ATTACHMENT

Attachment 1-Van Rental Agreement

RENTAL AGREEMENT

Buellton Union School District
and
City of Buellton

This **RENTAL AGREEMENT** ("Agreement") is made and entered into effective on the 13th day of April, 2016, by and between the CITY OF BUELLTON, a California municipal corporation ("City") and the BUELLTON UNION SCHOOL DISTRICT, a school district duly organized and operated under the laws of the State of California ("District").

1. RECITALS:

- A. The District owns one (1), nine (9) passenger van ("Van"), and the District is willing to rent the Van to the City.
- B. The City operates a Summer recreation program/camp for children.
- C. The City recognizes the need for an additional Van for transporting children in the Summer recreation program to various locations for camp activities.
- D. The District owns a Van which is not in use during the Summer and has offered to make a vehicle available to the City for use in their Summer recreation program.

2. AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions contained herein, the City and the District agree as follows:

A. Use of Van by City

1. The District hereby grants to the City the right and privilege of using the Van, for the public, community and/or recreational purposes in accordance with the terms and conditions of this Agreement and in accordance with applicable law.
2. The Van shall be rented to the City at the cost of \$1.00 to be paid annually, within 30 days of executing this agreement.

3. In the event the District's governing Board should determine that City's use of the Van is inconsistent with District's use of the Van for school purposes or that City's use interferes with the education programs and activities of District, the Parties agree to resolve such dispute pursuant to Section 9 of this Agreement.
4. The District and the City agree that they will share in the use of said Van and will coordinate the times and programs necessary to allow the best appropriate use of the Van.
5. City stipulates the authorized drivers of the Van will be the following District and City Recreation staff:

Carrie Reed
6. The City will enroll the drivers in the DMV pull notice program.

B. Maintenance and Repair

1. The District shall pay for the recurring costs of operating, maintaining and repairs of the Van. The City and District agree, to the extent possible, to each be responsible for, and to perform, the day-to-day maintenance and clean-up of their respective uses and activities of the Van and to coordinate such maintenance and repair efforts to best serve the purposes and intent of this Agreement.

3. Term

The term of this Agreement shall be for the duration of the Recreation Summer Program/Camp during 2016, June 6 – August 19, 2016.

4. Indemnification and Insurance

- A. The City agrees to and does hereby indemnify, hold harmless and defend the District, its governing board, its officers, agents and employees from every claim or demand or expense of any nature whatsoever, including but not limited to injury to or death of person(s) or damage to any property which arises as a result of the negligence or willful misconduct of the City, its officers, agents or employees in the performance of this Agreement.
- B. The District agrees to and does hereby indemnify, hold harmless and defend the City, its City Council members, its officers, agents and employees from every claim or demand or expense of any nature

whatsoever, including but not limited to injury to or death of person(s) or damage to any property which arises as a result of the negligence or willful misconduct of the District, its officers, agents or employees in the performance of this Agreement.

E.

1. The City and the District each agree to maintain comprehensive general liability insurance either through an insurance carrier licensed to do business in the State of California or through a joint powers insurance authority with the amount of said insurance required to be at least one million dollars (\$1,000,000.00) per occurrence and two million dollars (\$2,000,000.00) aggregate.
2. The City and the District each agree to maintain automobile liability insurance either through an insurance carrier licensed to do business in the State of California or through a joint powers insurance authority with the amount of said insurance required to be at least one million dollars (\$1,000,000.00) per accident.
3. The City and the District each agree to provide thirty (30) days written notice to the other party if it proposes any substitution, change, or other modification of the aforementioned insurance coverage which will result in a decrease in the scope or the amount of such coverage.

5. Notices

Any notices to be given hereunder by either party to the other in writing may be effected either by personal delivery or by mail. Mailed notices shall be addressed to the address of the parties to be notified which appears below, but each party may change its address by written notice given in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt. Mailed notices will be deemed communicated and received as of ten (10) calendar days following the date of mailing of the notice.

CITY OF BUELLTON

City of Buellton
Attn: City Manager
107 W. Highway 246
P. O. Box 1819
Buellton, CA 93427

BUELLTON UNION
SCHOOL DISTRICT

Buellton Union School District
Attn: Superintendent
301 Second Street
P. O. Box 75
Buellton, CA 93427

6. Entire Agreement

This Agreement supersedes any and all agreements, either oral or written, between the parties hereto with respect to the subject matter of this Agreement, and contains all of the covenants

7. Governing Law

This Agreement will be governed by and construed in accordance with the laws of the State of California. Any legal action in which enforcement of the terms and conditions of this Agreement is requested, or in which it is alleged that a breach of this Agreement has taken place, shall be filed and prosecuted in the County of Santa Barbara, California.

8. Breach of Agreement

If either party defaults in the performance of any of the terms or conditions of this Agreement, it shall have thirty (30) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the defaulting party fails to cure its default within such period of time, the non-defaulting party shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity, or under this Agreement. This failure of a party to object to any default in the performance of the terms and conditions of this Agreement shall not constitute a waiver of either that term or condition or any other term or condition of this Agreement.

9. Dispute Resolution

In the event of a dispute pertaining to the agreement, the City and the District shall each appoint an authorized representative to cooperate in developing a mutually agreeable problem resolution plan.

In the event the parties fail to resolve the dispute as set forth above, the dispute will be referred to non-binding mediation. Thereafter, either party may assert its other rights and remedies under this Agreement within a court of competent jurisdiction.

10. Attorney Fees

If any legal proceeding, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorney's fees, which shall be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which that party may be entitled.

11. Severability

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

12. Successors and Assigns

- A. Neither party may assign its interest in this Agreement without the express written consent of the other party.
- B. The terms and conditions of this Agreement shall be binding on the successors and assigns of the parties to this Agreement.

13. Employees

- A. For purposes of this Agreement, all persons employed in the performance of services and functions for the City shall be deemed City employees and no City employee shall be considered as an employee of the District under the jurisdiction of the District, nor shall such City employees have any District pension, civil service, or other status while an employee of the City.
- B. For purposes of this Agreement, all persons employed in the performance of services and functions for the District shall be deemed District employees and no District employee shall be considered as an employee of the City or under jurisdiction of the City, nor shall such District employees have any City pension, civil service, or other status while an employee of the District.

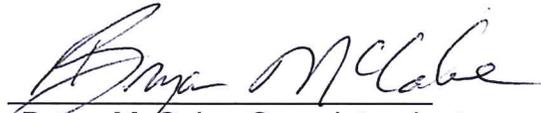
14. Applicable Law

This Agreement shall be governed by and construed in accordance with the laws of the State of California and to the extent that there is any conflict between this Agreement and the laws of the State of California, the laws of the State of California shall prevail.

IN WITNESS WHEREOF, the District and the City have executed this Agreement as of the date first above written.

(Signatures on the following page)

BUELLTON UNION SCHOOL DISTRICT

By: 
Bryan McCabe, Superintendent

ATTEST:


Terri Schrepel, Secretary to the Board

CITY OF BUELLTON

By: _____
Ed Andrisek, Mayor

ATTEST:

Linda Reid, City Clerk

APPROVED AS TO FORM BY THE CITY
ATTORNEY FOR THE CITY OF BUELLTON

Steven McEwen, City Attorney

Certificate of Achievement

*THE NORMAN AND GALE WILLIAMS
BUELLTON EDUCATION SCHOLARSHIP*

FOR THE 2016-2017 ACADEMIC YEAR
IS AWARDED TO

BELEN BUENROSTRO

PRESENTED AT THE APRIL 28, 2016
BUELLTON CITY COUNCIL MEETING, BUELLTON, CALIFORNIA

NORMAN WILLIAMS



ED ANDRISEK, MAYOR

Certificate of Achievement

*THE NORMAN AND GALE WILLIAMS
BUELLTON EDUCATION SCHOLARSHIP*

FOR THE 2016-2017 ACADEMIC YEAR
IS AWARDED TO

JACLYN SMITH

PRESENTED AT THE APRIL 28, 2016
BUELLTON CITY COUNCIL MEETING, BUELLTON, CALIFORNIA

NORMAN WILLIAMS



ED ANDRISEK, MAYOR

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 8

To: The Honorable Mayor and City Council
From: Carolyn Galloway-Cooper, Finance Director
Meeting Date: April 28, 2016
Subject: Fiscal Year 2016-17 Requests for Funding from Non-Profit Agencies

BACKGROUND

The City has received funding requests from five outside non-profit agencies. This funding is allocated each year through the Non-Departmental budget unit of the General Fund. Last year, the City allocated a total of \$78,900.

Other agencies are considered at a separate meeting during budget hearings as part of Parks Maintenance (Paws Park and Botanic Gardens) and Non-Departmental (The Historical Society and Central Coast Collaborative on Homeless).

Each agency will be available to provide a 3-minute statement communicating their funding request.

General Fund: Non-Departmental:

1. Santa Ynez Valley Senior Citizens' Foundation, Inc.
Representative – Robin Serritslev, Grant Writer

FY 16-17 Requested amount - \$50,000 Received FY 15-16: \$50,000

2. Santa Ynez Valley People Helping People
Representative – Dean Palius, CEO

FY 16-17 Requested amount -
Food and Emergency Program \$10,000 Received FY 15-16: \$ 8,550
ADCAP 4,000 Received FY 15-16: 2,850
Under 1 Roof Senior Services Program 5,000 Received FY 15-16 -0-

Total 16-17 Requested amount - \$19,000 Total Received - \$11,400

3. Foodbank of Santa Barbara County
Representative – Eric Talkin, CEO

FY 16-17 Requested amount - \$10,000 Received FY 15-16: \$8,400

4. Santa Ynez Valley Fruit & Vegetable Rescue
Representative – Amy Derryberry, Executive Director

FY 16-17 Requested amount - \$9,000 Received FY 15-16 - \$5,300

5. NatureTrack
Representative – Sue Eisaguirre, Executive Director

FY 16-17 Requested amount - \$5,000 Received FY 15-16 - \$ -0-

FISCAL IMPACT

Funding requests total \$93,000 in 2016-17. The City Council funded outside agencies a total of \$78,900 in 2015-16.

RECOMMENDATION

Staff recommends that the City Council determine the allocations for the 2016-17 funding requests from non-profits that will be reflected in the Non-Departmental budget unit of the General Fund (001-410-67200).

ATTACHMENTS

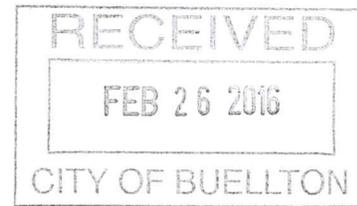
- Attachment 1 – Santa Ynez Valley Senior Citizens' Foundation, Inc. – Funding Request
- Attachment 2 – Santa Ynez Valley People Helping People – Funding Request
- Attachment 3 – Foodbank of Santa Barbara County – Funding Request
- Attachment 4 – Santa Ynez Valley Fruit & Vegetable Rescue – Funding Request
- Attachment 5 – NatureTrack – Funding Request



Santa Ynez Valley Senior Citizens Foundation

February 26, 2016

City of Buellton
City Council
P.O. Box 1819
Buellton, CA 93427



Dear City Council,

On behalf of the Santa Ynez Valley Senior Citizens Foundation DBA the Buellton Senior Center I would like to sincerely thank the City of Buellton for its unwavering support of seniors. We would not be able to serve the community at our current capacity without your support.

In 2015, we prepared and served 19,108 meals. 72% were subsidized to low-income seniors. 124 people benefitted from Meals on Wheels. 5,200 bags of groceries were distributed to 100 seniors. Approximately 841 people were served in the Center's Food Program and 962 unduplicated people were served by the Center in total.

The Santa Ynez Valley Senior Citizens Foundation DBA the Buellton Senior Center is respectfully submitting this letter for consideration for grant funds in the City's 2016-2017 budget.

Request: \$50,000 Food Program grant for the Buellton Senior Center to assist with funding meals for low-income seniors. This grant will provide 3,500 meals.

Organization History, Mission and Sustainability

The Buellton Senior Center is a 501(c)(3) organization founded in 1976. The Board of Directors consists of nine community members and 75 volunteers provide more than 16,000 hours of work in addition to five staff members. The Center is open Monday through Friday from 10:00 to 3:00. The mission of the Santa Ynez Valley Senior Citizens Foundation, Buellton Senior Center is to advocate and promote the well being of valley-wide seniors, especially those who are financially at risk.

Executive Director, Pam Gnekow has volunteered to waive her salary for three years (2014 - 2016) in order to move the Buellton Senior Center to secure financial footing. The Center has consolidated its two thrift stores in to one thrift store with much success, perfected its catering service, reduced its 2016 budget, paid off several of our accounts payable with our 2015 profit. Current church partnerships are leveraging our donation and assistance capacity and volunteer availability. Treasurer, David Lehman, CPA is volunteering to do all of the Center's bookkeeping.

Programs

Approximately 60% of our overall clientele are Caucasian and 50% of our Meals on Wheels and grocery program users are Latino. 72% of our Food Program users are low-



Santa Ynez Valley Senior Citizens Foundation

income based on HUD's standards for Santa Barbara County (\$35,700 or less) and receive free meals. Many of our clients live below the Federal poverty level and some are homeless. The average income of our scholarship clients is \$860/month. Our Food Program enables seniors to live independently and provides meals that meet 70% of their daily dietary requirements.

The Center Provides

- ❖ 20,000 meals annually
 - i. 124 housebound seniors use our Buellton Meals on Wheels
 - ii. 840 clients of which 72% are low-income
- ❖ 5,200 bags of free groceries are supplied to 100 low-income seniors annually
- ❖ Daily Free Farmer's Market Open to the Public
- ❖ Monthly "mandate" dinners in collaboration with Valley Christian Fellowship
- ❖ Co-hosting the Veterans of Foreign Wars Welcome Home Dinners with the Solvang Rotary
- ❖ 1,080 Center Subsidized Dial-A-Ride bus passes are distributed
- ❖ Assist low-income seniors obtain prescriptions (100+ people served in 2014)
- ❖ Match seniors to senior rooms for rent (50 people served over the past 2 years)
- ❖ Medical Aids Closet is open every day for people to borrow items
- ❖ Bingo every Friday & Quilting Circle
- ❖ Thrift Store open daily in Buellton and operated by volunteers
- ❖ Distribution center for SYV People Helping People
- ❖ Administer the City of Buellton's Mobile Home Assistance Fund
- ❖ Propane to seniors that can't afford to heat their mobile homes
- ❖ Field Trips

Future Funding

The Center regularly collaborates with eight other organizations to deliver services to seniors and the low-income population of the Santa Ynez Valley. The 2016 budget is smaller than the 2015 budget at \$356,700 which is generated primary from thrift store revenues, grants and fundraising. The Center hosts two annual fundraisers per year and does catering.

Evaluation

Our main success driver is the number of meals prepared and the number of people served. Our Food Program goals for 2016 are to: serve more than 950 people, prepare at least 23,500 meals, distribute at least 3,500 bags of groceries, and add weekend Meals on Wheels that will be delivered Fridays as soon as funding is secured. Our organizational vision is to end senior hunger in the Valley.

We are finalizing our 2016-2020 Strategic Plan and will be ratifying our new Vision Statement and plan next month.



Santa Ynez Valley Senior Citizens Foundation

The Center builds strong relationships with its clientele. We check on all of the Meals on Wheels clients' everyday and when something is needed makes sure that the client is taken care of. We host birthday parties, which is often an overlooked but deeply appreciated gesture for seniors living alone and step when we see elder abuse. There are a handful of homeless people in the Valley and we welcome them to use the bathroom and phone whenever they need. We contact family members when it appears more services are needed than the Center can provide.

Attachments

- A. Organizational Budget
- B. Program Budget
- C. City of Buellton granting history
- D. Financial Statements

Thank you for your past support and for the opportunity to present this request. The relationship that we have built truly benefits our wonderful city and its residents.

Sincerely,

Pam Gnekow

Executive Director



Santa Ynez Valley Senior Citizens Foundation

Attachment A and B

Santa Ynez Valley Senior Citizens Foundation DBA Buellton Senior Center		
Organizational Budget		
2016		
Income	Organizational	Food Program
Donations	16,700	-
Donations - Directors	2,500	-
Lunch Fees	20,000	20,000
Catering (Net)	-	-
Grants	202,500	197,500
Events	5,000	-
Thrift Stores	110,000	87,600
Total Income	356,700	305,100
Expenses		
Admin Costs, Acct, Office, Adv.	19,650	-
Auto	7,500	7,500
Center & Stores Repairs & Maintenance	30,000	15,000
Contract Labor	2,000	2,000
Food Purchases	75,000	75,000
Supplies	5,000	5,000
Insurance	9,600	9,600
Interest	3,500	-
Payroll Expense	180,000	180,000
Property Taxes	4,000	-
Utilities	22,000	11,000
Total Expense	358,250	305,100
Net Income	(1,550.00)	-
Accounts Payable	40,000.00	



Santa Ynez Valley Senior Citizens Foundation

Attachment C

City of Buellton Support for Buellton Senior Center

The City of Buellton has granted funds and waived fees to help financially support the Santa Ynez Valley Senior Citizens Foundation DBA Buellton Senior Center, enabling the Center to provide much-needed senior services and operate a volunteer-run thrift shop. The following is a list of past contributions:

Year	Amount	For Specified Service or Item
1993	\$1,200	
1994	\$3,800	
1995	\$5,000	
1997	0	
1998	\$5,272.54	Office Equipment
1998	\$2,400	Waived Major Conditional Use Permit Fees for Thrift Shop
1999	\$7,000	Toward Thrift Shop Mortgage
2000	0	
2001	\$8,000	To Center Programs
2002	\$8,000	To Center Programs
2003	\$8,000	To Center Programs
2004	\$9,000	To Center Programs
2005	\$10,000	To Center Programs
2006	\$7,000	To Center Programs
2007	\$15,000	To Center Programs
2008	\$15,000	To Center Programs
2009	\$15,000	To Center Programs
2010	\$20,000	To Food Program
2011	\$30,000	To Food Program
2012	\$35,000	To Food Program
2013	\$47,500	To Food Program
2014	\$50,000	To Food Program
2015	\$50,000	To Food Program
		(\$3,000 City of Buellton Mobile Home Repair program administration (funds stay at the City of Buellton, we are a referral only source in 2012, 2013, 2014, 2015)

SYV SENIOR CITIZENS FOUNDATION
Balance Sheet
 As of December 31, 2015

	<u>Dec 31, 15</u>	<u>Dec 31, 14</u>
ASSETS		
Current Assets		
Checking/Savings		
1010 · Rabobank - Checking	83,544.25	52,698.35
1040 · Petty cash	400.39	400.00
Total Checking/Savings	<u>83,944.64</u>	<u>53,098.35</u>
Total Current Assets	83,944.64	53,098.35
Fixed Assets		
1500 · Buildings	24,203.00	26,933.00
1600 · Furniture & Fixtures	0.00	0.00
1700 · Improvements	0.00	0.00
1400 · Land	200,000.00	200,000.00
1800 · Machinery & Equipment	5,120.06	4,663.04
1900 · Transportation Equipment	21,741.15	0.00
Total Fixed Assets	<u>251,064.21</u>	<u>231,596.04</u>
Other Assets		
1320 · Building Fund	0.00	120.00
Total Other Assets	<u>0.00</u>	<u>120.00</u>
TOTAL ASSETS	<u><u>335,008.85</u></u>	<u><u>284,814.39</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2010 · Accounts Payable	0.00	9,015.94
Total Accounts Payable	0.00	9,015.94
Other Current Liabilities		
2330 · State Board of Equalization	0.00	7,500.00
2200 · Other current liability	0.00	22,756.42
2300 · Loan Payable - Benefactor	0.00	10,606.78
2140 · Sales tax payable	-238.00	0.00
2100 · Payroll Liabilities	6,327.76	10,297.27
Total Other Current Liabilities	<u>6,089.76</u>	<u>51,160.47</u>
Total Current Liabilities	6,089.76	60,176.41
Long Term Liabilities		
2340 · Internal Revenue Service	40,000.00	60,000.00
2500 · Loan; Pacific Western Bank	47,996.36	52,810.04
Total Long Term Liabilities	<u>87,996.36</u>	<u>112,810.04</u>
Total Liabilities	94,086.12	172,986.45
Equity		
3910 · Unrestricted(Retained Earnings)	110,011.82	89,521.73
Net Income	130,910.91	22,306.21
Total Equity	<u>240,922.73</u>	<u>111,827.94</u>
TOTAL LIABILITIES & EQUITY	<u><u>335,008.85</u></u>	<u><u>284,814.39</u></u>

I attest that these statements are accurate to the best of my knowledge.

David Lehman

Treasurer; Buellton Senior Center

David Lehman

7:30 AM
 01/24/16
 Accrual Basis

SYV SENIOR CITIZENS FOUNDATION
Profit & Loss
 January through December 2015

	<u>Jan - Dec 15</u>	<u>Jan - Dec 14</u>
Ordinary Income/Expense		
Income		
4120 · Adopt - A - Senior	1,000.00	0.00
4210 · Chefs in the Park	665.00	0.00
4200 · Golf tournament	5,676.00	4,830.90
4135 · Donations - Catering	0.00	6,172.91
4630 · Pink Bag	658.50	918.00
Pink Bag, Annex	0.00	451.50
4100 · Catering	0.00	9,380.00
4140 · Donations - Center	13,163.13	29,665.37
4150 · Donations - Directors	2,545.02	12,030.35
4160 · Fund Raisers	1,973.00	0.00
4500 · Grants		
4585 · Vikings	2,500.00	0.00
4533 · Kei Lin Foundation, The	33,000.00	0.00
4540 · Cloverleaf Foundation	250.00	0.00
4520 · Christian Science	25,000.00	0.00
4558 · Santa Barbara County	7,824.50	5,298.00
4573 · Santa Ynez Valley Rotary Founda	0.00	2,974.00
4505 · Ann Jackson Family Foundation	5,000.00	5,000.00
4510 · Balin Trust	2,500.00	2,000.00
4515 · Buellton, City of	50,000.00	50,000.00
4530 · Hutton Foundation	30,000.00	0.00
4535 · Latkin Charitable Found.	5,000.00	4,000.00
4550 · Montecito Bank & Trust	0.00	2,500.00
4560 · Santa Barbara Foundation	25,000.00	0.00
4565 · Santa Ynez Band of Mission Indi	5,000.00	10,000.00
4580 · The Valley foundation	16,567.40	25,500.00
4592 · Wells Fargo Foundation	0.00	2,500.00
4594 · Wood-Claeysens Foundation	50,000.00	65,000.00
Total 4500 · Grants	257,641.90	174,772.00
4600 · Lunch Donations	19,513.27	21,149.98
Senior Center Membership Dues	1,145.00	0.00
Senior Center Use Fee	1,204.00	0.00
4700 · Thrift Shop Sales	113,946.84	156,088.04
Total Income	419,131.66	415,459.05
Cost of Goods Sold		
5010 · Food	50,664.63	109,832.74
Total COGS	50,664.63	109,832.74
Gross Profit	368,467.03	305,626.31
Expense		
6120 · Computer Repair	39.98	0.00
6520 · Loan on 246	0.00	0.00
6750 · Taxes	19,258.11	12,497.04
6890 · Transportation.	2,205.00	2,525.00
6260 · Grant Writing	7,320.90	6,900.00
6250 · Fund Raisers Expenses	3,603.86	900.00
Finance Fees	0.00	371.33
6010 · Accounting	1,975.00	1,166.68
6020 · Advertising	396.88	1,130.28
6030 · Auto Expense	1,469.09	2,801.20
6050 · Bank Fees	308.19	658.99
6100 · Cable telephone & internet	1,915.13	1,837.59
6130 · Contracted Labor	234.00	28,046.28
6125 · Computer Supplies	0.00	45.06
6200 · Depreciation	4,961.00	3,391.00
6210 · Equipment Rental & Maintenance	3,529.88	6,623.82
6300 · Insurance	8,650.95	16,806.46
6400 · Interest Expense	14,576.96	4,041.36
6510 · License & Fees	627.00	1,144.00
6530 · Membership & Dues	160.00	0.00
6600 · Office Expense	1,723.46	4,271.20
6700 · Payroll Expense	144,994.95	146,442.09

7:30 AM
01/24/16
Accrual Basis

SYV SENIOR CITIZENS FOUNDATION
Profit & Loss
January through December 2015

	<u>Jan - Dec 15</u>	<u>Jan - Dec 14</u>
6820 · Penalties	604.43	0.00
6840 · Rent	0.00	6,600.00
6850 · Repairs & Maintenance	3,050.31	10,656.60
6860 · Supplies	540.88	1,421.20
6900 · UTILITIES	15,410.16	23,042.92
Total Expense	<u>237,556.12</u>	<u>283,320.10</u>
Net Ordinary Income	<u>130,910.91</u>	<u>22,306.21</u>
Net Income	<u>130,910.91</u>	<u>22,306.21</u>

I attest that these statements are accurate to the best of my knowledge.

David Lehman

Treasurer: Buellton Senior Center

David Lehman

March 15, 2016

Mayor and Council Members
City of Buellton
P.O. Box 1819
Buellton, CA 93427



Dear Honorable Mayor and Council Members:

REQUEST:

For Fiscal Year 2016-17, People Helping People (PHP) requests that the City Council consider a grant to fund Under 1 Roof Senior Services in the amount of \$5,000 and basic needs programs in the total amount of \$14,000. Funding to specific programs to be as follows:

1. Partial funding of the rapidly growing Under 1 Roof Senior Services program of People helping People in the amount of \$5,000. Projected Buellton senior clients for 2016-17 include 50 unduplicated individuals on biweekly Food Program, 14 assisted with rent and utility assistance, 5 individuals/25 counseling sessions, 12 individuals receive direct medical and dental care, 6 individuals under case management, and 125 other services including links to medical, legal, senior care, and transportation services.
2. Continued partial funding of the Food and Emergency Solutions Programs of People Helping People in the amount of \$10,000 for fiscal year 2016-17. Serve 350 Buellton residents on Food Program. Serve 50 Buellton residents with Emergency Solutions Program to prevent homelessness.
3. Continued partial funding of the ADCAP (Advocates for Domestic & Child Abuse Prevention) Program of People Helping People in the amount of \$4,000 for fiscal year 2016-17. Serve 20-30 Buellton residents with the ADCAP program to prevent domestic violence.

Last year, the Council funded People Helping People at \$11,500. (11,400/crc)

DISCUSSION:

Program Need

In the Santa Ynez Valley and Los Alamos, PHP continues to be the go to organization to fill holes in the critical safety net for vulnerable children, seniors, individuals, and families. Requests for PHP basic needs services, especially among seniors, is increasing. Last year, homeless prevention requests remained stable overall but increased for seniors. Food program unduplicated clients grew 26% to 1,371 with requests by seniors growing more than 30%.

According to Santa Barbara County's Publication, "Needs of an Aging Community," PHP's service area which includes the Santa Ynez and Los Alamos Valley's has the fastest growing population of seniors. The County has over 7,000 seniors who live in poverty (\$11,489 per year for a single). These seniors are not isolated to high poverty areas of the County with 83% living outside high poverty areas. The majority of seniors live on small fixed incomes at "near" poverty levels with the median Social Security payment at \$12,589 per year. In Santa Barbara County, 39% of seniors have annual incomes of less than \$15,000 with an additional 36% reporting an annual income of \$15,000 to \$18,700. These seniors are concerned about their financial security and ability to live on their income. Rents in the Santa Ynez Valley run from a low of \$450 per month for a trailer space to \$800-1,000 for a studio/1 bedroom apartment. These residents would then be paying from a low of 36% of their income to often times live in a decaying trailer to an excessive 53% to live in a small apartment. According to the *Elder Economic Security Index published by UCLA*, high local rents require annual incomes of \$27,631 to cover basic expenses. Low income and disabled seniors consistently report that food is their top need with 1 in 4 stating that they do not have enough to live on. One (1) out of 2 seniors state that they have cognitive disabilities. (Central Coast Commission on seniors).

545 NORTH ALISAL ROAD, SUITE 102, SOLVANG, CA 93463 • OFFICE: 805.686.0295 • FAX: 805.686.2856

MAILING ADDRESS: P.O. BOX 1478, SOLVANG, CA 93464 • EMAIL: PHP@SYVPHP.ORG

WWW.SYVPHP.ORG

PHP has experienced high levels of requests from seniors for advocacy assistance to respond to government inquiries or complete forms and numerous additional inquiries for help to find supportive services. Supportive service needs include in-home care; palliative care; support and treatment for memory patients; and counseling for isolation, depression, substance and family issues. Many seniors have no family or other network of support and they are most vulnerable to financial crisis and homelessness. They frequently juggle a list of bills to pay. One (1) in 5 reports that they cannot afford the healthcare that they need. Many seniors must forego medications or buy or use less than the prescribed dose. The impacts, including stress, of poverty and the lack of basics, often lead to new or exacerbated health problems and shortened life spans. Nine percent of this County's homeless population is seniors and just in the last three months, PHP itself has been required to help three local homeless seniors obtain "rehousing." Such dislocation for a senior is extremely harmful physically and mentally.

Organization Background and Goals

In December, PHP celebrated its 23rd Anniversary of service to the Santa Ynez Valley and the City of Buellton in particular. PHP continues to manage eighteen (18) distinct programs and services, "under one roof," to minimize overhead costs (9% including general/administrative and fundraising) and improve access to services. PHP also continues to partner with other organizations to provide local services to meet the needs of local residents. PHP houses services from County Departments including Public Health, Social Services and from non government agencies like Antioch University (counseling interns) and CALM (Child abuse Listening and Mediation Services).

PHP is a unique multi-program organization which has developed a model delivery system integrating services for infants, children, and adults into a "one stop" shop with multiple neighborhood access points. PHP continues to meet clients' basic needs while working to reduce risk factors and needs. Major programs include **Basic Needs:** Food and Emergency Solutions (Rent, utility and relocation assistance to Prevent Homelessness or rapidly re-house a family); **Health Care:** Community Health Care Access, Children's Dental Fund, Adult Dental Fund, Early Childhood Mental Health Counseling; **Youth Programs:** Los Alamos Afterschool Youth Program, Student Action Prevention Network (SPAN-Life Skills Classes), High School Student Mentoring, Generation Kindness and Drug Free Clubs, and Youth (drug prevention) Coalition; and **Family Support:** Family Strengthening; Domestic Violence Prevention, Advocacy, Parent Education, Scholarships, and Christmas-Fulfill-A-Wish. All of these services are delivered from PHP's Solvang Service Center and five school-based Family Resource Centers including one at Jonata School.

PHP's mission is as follows:

"People Helping People is dedicated to improving the lives of men, women and children in the communities it serves by addressing emergency and basic needs, furnishing comprehensive integrated family and individual support services, and acting as a catalyst for positive community change."

Traditionally, PHP services have been primarily furnished to very low and low-income individuals and families and anyone with a temporary financial need. However, PHP's school based academic, literacy, counseling, and other family support program services are furnished based upon need not income. These services are particularly furnished with the aim of realizing PHP's vision that:

All men, women, and children in our community should have the opportunity to attain self-sufficiency with dignity, are able to fulfill their potential, and live in a healthy community."

In fiscal year 2012-13 ending June 30, PHP served more than 3,900 unduplicated clients, and increase from 3,700 in 2011-12. In the Buellton zip code that may include some County residents, PHP served more than 733 clients.

Major Accomplishments

1. In 2010 and 2011, PHP won the S. B. County Women's Commission award for service to women and their families.
2. **For FY 14-15, PHP provided a total of nearly 5,000 (+25% over FY 13-14) services in Buellton at a value of nearly \$220,000.** Buellton's funding of \$11,500 was therefore leveraged 19 times by PHP to furnish services to Buellton residents.
3. PHP has continued to serve an increasing number of clients, especially in its basic needs programs, even though staffing has decreased significantly over the past 5 years. This is a testament to the commitment of staff to the mission of PHP and its management's ability to pursue efficiencies and do more with less.
4. PHP continues to operate extremely efficiently and effectively. There are two key reasons:
 - a. PHP has been able to do more with less through its creative partnerships and pursuit of outside funding to meet client needs. In terms of partnerships, PHP has continued to expand its cooperative efforts to prevent and reduce homelessness in the Valley by collaborating with St. Vincent's de Paul at Mission Santa Ines, Deacons at S.Y.V. Presbyterian Church, and the Vestry at St. Mark's. The partners cooperate to fund assistance, conduct home visits, and case-manage clients.
 - b. For FY 2014-15, PHP's annual audit of financial statements shows that **PHP's total overhead costs were a remarkably low below 7.8% of total expenses.** PHP overhead consists of 6.2% for fundraising and only 1.6% for general and administrative (G&A) expenses. At PHP, managers wear many hats including those of Program Directors so administrative activities are closely coordinated and no frills. The audit contained no exceptions which is consistent with audits for the past eight (9) years. And for the second year in a row, the audit included no management recommendations, which is evidence of the excellence of our accounting procedures.
5. For the first eight months of FY 2015-16, PHP is on pace to serve approximately the same or slightly higher number of clients as in the prior year.
6. In 2012-13, in order to reduce food insecurity among low to extremely low income local residents, PHP initiated a County-wide collaborative of non-profit agencies. Food insecurity is defined as "not knowing at some point where your next meal will come from." In Santa Barbara County, the Foodbank reports that 1 in 4 children and 4 in 10 adults report food insecurity. The Collaborative of County non-profits led by PHP was designed to attract additional federal support to the areas served by the members so that clients could purchase additional food. PHP successfully completed the first two year grant and is in the second year of its follow-up grant. Based on its success, PHP was just invited to apply for a third two-year grant by California Department of Social Services.
7. In 2012-13, PHP, in a very competitive grant process, was awarded its first Emergency Solutions grant by Santa Barbara County. PHP was funded again in 2013-14, 2014-15, and 2015-16. PHP is recommended for

funding in 2016-17. These federal funds are used to prevent homelessness and rapidly re-house the homeless whose annual income is at or below 30% of the Area Median Income (AMI). For a family of four, this income limit is \$23,900 per year.

8. Also in 2012-13, PHP's successful efforts via its Youth Coalition of community leaders to reduce alcohol, tobacco, and drug abuse in the Valley was rewarded by the Substance Abuse and Mental Health Administration (SAMHSA) with a renewal of a 5-year Drug Free Coalition grant and a 4-year Sober Truth About Preventing Underage Drinking (STOP) grant. PHP is completing the third year of both of these grants. Statistics from the CA Healthy Kids surveys from the Valley's primary schools and High School show statistically significant improvements in reducing use/abuse of alcohol and drugs by our local youth.

9. In fiscal year 2014-15, PHP served the following numbers of unduplicated clients in Buellton for funded programs:

Food Program: 316

Emergency Solutions: 40

ADCAP Domestic Violence Prevention: 22

10. In FY 2015-16, in recognition for the importance of its public services to low income residents, PHP was awarded a \$160,000 Community Development Block Grant (CDBG) to make capital improvements to its Client Service Center. Improvements are designed to improve ADA access and energy efficiency.

11. Just this month, PHP was awarded recognition as a CA Association of Psychology Internship Council (CAPIC) training site for post-doctoral candidates. This site will allow PHP to expand its community counseling work by having more interns on site.

Program Goals and Outcomes

The **Under 1 Roof Senior Services Program** goals are to permit seniors to maintain independence as long as possible, live a healthy high quality of life, and retain their desired residence.

- Serve 300 unduplicated clients with food distribution, medical care, mental health wellness, and homelessness prevention services.
- Deliver 40,000 pounds of food, furnish 40 free counseling hours to reduce family conflict and increase coping skills, complete 40 CalFresh and 40 MediCal applications, and provide \$20,000 of health and dental care. Link 60 clients to support services including in home care, respite care, legal services, and memory care

The goals of the **Food Program** are to reduce hunger, improve nutrition, improve quality of life, and reduce public expense. The Food Program also acts as a bridge for individuals and families during times of urgent need, which helps to reduce homelessness. Specific outcomes include:

- Food Program will serve 1,300 unduplicated individuals with 240,000-260,000 pounds of food
- 30% of Food Program families will receive referrals for other PHP services
- 60 families lacking transportation or who are disabled will receive deliveries of groceries
- 50% of groceries will be healthy fruits and vegetables

The goals of the **Emergency Solutions Program** are to prevent homelessness and rapidly re-house individuals and families who become homeless. Specific outcomes include:

- Will serve 150 unduplicated clients
- 90% of rent assistance participants will remain in permanent housing for six months
- 80% of adult participants will obtain earned income at project exit

The primary goal of PHP's **Advocates for Domestic & Child Abuse Prevention (ADCAP) Program** is to reduce the number of adults and children subjected to domestic violence. The specific outcome to be achieved is to maintain an annual repeat incident rate of 5% or below per year. That means the family is free of violence for a minimum of 1 year after PHP services. 150 clients will be served.

Program Descriptions

PHP's programs endeavor to empower individuals and families to become as self-sufficient as possible and to gain the skills and knowledge to advocate for themselves. Clients are empowered by improvement to individual and family functioning including healthy parenting practices, improved academic achievement, job skills, health, and freedom from violence. Clients are encouraged to give back by participating on PHP committees, at events, and to volunteer at programs like the Food Program.

Under 1 Roof Senior Services are intended as wrap-around assistance to meet the basic needs of aging seniors who are often low income and suffering from poor physical and mental health and financial hardships. Many have no support systems including family and live in isolation, unsure of how to obtain help. PHP is able to assist seniors to reduce food insecurity via its own food distribution program and enrollment in Cafresh, to help access low cost or free medical, dental, and mental health wellness care, connect with other seniors, and to obtain referrals to additional services such as in-home, respite, and memory care. Initial contact is based upon referrals and is made through PHP staff home visits. Additional home visits are carried out as needed to review living and health conditions and to reduce stress of travel and application for services. Rental and utility assistance are also available to prevent homelessness and elimination of utilities. Transportation, if needed, is provided for healthcare and other appointments.

The Food Program operates biweekly year-round at Mission Santa Ines and at Creekside Village in Los Alamos. A storage facility is maintained at the Solvang Designer Outlet Center. 375 families are currently enrolled. Approximately 150 families are currently being served in Solvang and 80 in Los Alamos at each scheduled distribution. Volunteers currently make biweekly deliveries to approximately 20 families that lack transportation and approximately 30 families pick up groceries at PHP's Service Center in Solvang the Buellton Service Center, or the Santa Ynez Resource Center. Families are entitled to receive between one-three bags of groceries dependent upon family size. Each bag of groceries weighs 16-20 pounds. The Food Program now distributes approximately 240,000 pounds of food per year. Food is purchased from the Santa Barbara County Food Bank, donated by the Food Bank or USDA, and donated by the local community. PHP staff enrolls applicants, orders food, arranges for its delivery, maintains inventory, and prepares required reports. Volunteers unload, pack, distribute, and store food as well as clean up and deliver bags of groceries at two sites. For emergency needs, PHP maintains a food pantry at its Service Center that is stocked with canned and dry goods for emergencies. In addition, PHP distributes food from Albertson's "Fresh Rescue" program four days each week at its Solvang, Buellton and Santa Ynez Centers. Annually, this produces 12-15,000 pounds of donated food. PHP in conjunction with Crossroads Church and the Santa Barbara County Foodbank also conducts a monthly "farmers' market distribution (80 clients) in Buellton.

Last fiscal year ending June 30, 2015, PHP served 1,371, +26% over the prior year, unduplicated individuals through the Food Program. In fiscal year 2015-16 through December, PHP had already served 880. Last year,

more than 2,000 volunteer hours were donated to operate the program. Clients must meet Federal poverty standards and verify income at intake. Standards are \$16,245 for a single; \$40,515 for a family of five.

Emergency Solutions Services are furnished to clients upon referral to PHP from school based Resource Centers, churches, businesses, schools, and law enforcement. Services are furnished through vouchers at the PHP Thrift Store and local restaurants, motels, service stations, and other service vendors. Rental assistance payments may be made directly to a landlord to prevent eviction or furnish rapid re-housing when a long-term solution is available to prevent future recurrence. Utility Assistance is provided to families who have received a 48-hour shut off notice. Payment is made either directly to a utility or through a voucher system. Last, PHP assists clients with transportation (and translation) to employment, are seeking work or need to attend to legal or medical matters. Transportation is furnished by PHP staff or with transit vouchers. Eligibility is based upon proof of need. For the past three years PHP has partnered with local organizations St. Vincent De Paul and SYV Presbyterian Deacons to multiply its direct assistance to needy families and reduce duplication. In 2014-15, PHP assisted 151 individuals, a 10% increase over the prior year. Through December of this year PHP served 83 individuals.

The ADCAP domestic violence prevention program has been in operation for sixteen years. Services are directed toward both intervention and prevention; immediate cessation of continuing violence, implementation of a public education and information component designed to improve access to services and to forestall the start of physical violence. Efforts directed at the prevention and cessation of current domestic and family violence break the prevalent cycle of today's children becoming tomorrow's abusers. The specific program, administered by the ADCAP Program Director, on-site staff, and certified volunteers, available 24 hours includes:

- Emergency Services - Twenty-four hour advocate response to Santa Barbara County Sheriff's Department 911 domestic violence crime calls, emergency transportation, temporary shelter, food and clothing.
- Drop-in Center during business hours staffed by ADCAP's Director, who conducts client needs assessments, develops support and safety plans, furnishes service referrals, and provides advocacy and victim empowerment through counseling, legal, and court support.
- Case Management Services – Risk and needs assessment, home visitation, translation, transportation, system advocacy, follow-up, vocational guidance, referrals and linkages and on-going evaluation of service plan.
- Information, referral and follow up to community resources - Community service organizations, health care and counseling; District Attorney's Victim Witness Program, Legal-Aid, Family Law, Child Welfare Services

This program is the only one of its kind in the County operating with an **all-volunteer emergency response**, and therefore the ADCAP program is extremely cost effective. The total annual budget of approximately \$50,000 supports a part-time program Coordinator and part-time case management staff that follow-up with victims and family members to make sure that they are safe, have basic needs met, and receive family support services including counseling.

Evaluation

PHP utilizes a variety of instruments to measure programmatic outcomes and maintains an extensive data base of client services rendered utilizing Sales Force™ software. Measurements of client’s conditions are conducted at the initial intake to establish a baseline and subsequent assessments are scored to determine outcomes. The Institute for Community Collaborative Studies created the Family Development Matrix (FDM), an evidenced-based assessment and case management tool, which provides outcome measures for ten different domains. Domains include Food/Clothing, Family Relations, Transportation/Mobility, Finances, and Adult Education and Employment. The assessment measures areas of need and support and areas of strength and it builds on strengths within each family. The FDM assists staff to track and measure the impact and progress of the families they serve. The FDM tracks the momentum for change and participation of each family to meet goals. Research indicates tracking participation is important to achieve change and improve individual and social outcomes. PHP’s Program Director conducts an analysis of the results and provides feedback to staff about the progress of each client and identifies areas of need or gaps in services to allocate resources.

Financial Information

PHP’s Financial Summary including FY 15-16 operating budget (See Attachment 1) and Q-2 to date (12/31/15)

Revenue	: \$2,258,430
Expense	: \$2,190,462
Net Over Expense	: \$ 67,958

PHP’s projected Fiscal Year 2016-17 annual operating budget (See Attachment 2)

Revenue	: \$2,008,900
Expense	: \$1,995,956
Net Over Expense	: \$ 12,945

PHP’s Fiscal Year 2014-15 Audited Profit and Loss (See Audit as Attachment 3)

Revenue	: \$2,041,704
Expense	: \$1,896,126
Net Over Expense	: \$ 145,578
Funds Restricted to FY 15-16 Use	: \$ 16,517
Net Operating	: \$ 129,061 ¹

Projected Fiscal Year 2016-17 operating budgets for Seniors, Food, Emergency Solutions, and ADCAP are:

Revenue	: \$ 611,350
Expense	: \$ 641,401
Net	: (\$ 30,051) ²

See Attachment 4 for program budgets.

¹ \$125,000 designated by Weingart Foundation to be placed in PHP Board Designated FY 15-16 Reserves.

² Deficit to be filled by PHP general funds derived from fundraising and thrift store.

AMOUNT AND PERCENTAGE OF PHP BUDGET DEVOTED TO SERVING BUELLTON
\$220,000
11.6%

5-YEAR OVERHEAD RATE COMPARISON PER INDEPENDENT AUDIT					
FY YEAR:	2010-11	2011-12	2012-13	2013-14	2014-15
% Fund Raising	5.6	7.6	6.8	6.7	6.2
% Gen. & Admin.	4.8	3.4	2.7	2.3	1.6
% Total Overhead	10.4	11.0	9.5	9.0	7.8
5 YR AV:					9.5%

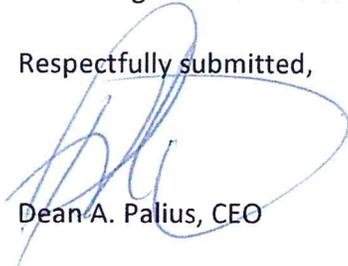
CITY of BUELLTON 5-YEAR FUNDING to PHP					
FY YEAR:	2011-12	2012-13	2013-14	2014-15	2015-16
Funding	\$11,966	7,203	11,000	\$11,000	\$11,500

Conclusion

In conclusion, we believe that the cost data provided shows that the \$19,000 in requested funding represents an extremely cost effective no frills investment by the Council in providing services to the most vulnerable senior population and the most basic needs services to its citizens- food, shelter and family safety. Additionally, all funds granted will be spent on services furnished to Buellton residents. It is an investment in community services providing a helping hand to those most vulnerable in our community and allows PHP to leverage the investment many times over with other public and private funders.

We appreciate the Council's past support and the opportunity of presenting this proposal and look forward to discussing it at a future Council meeting.

Respectfully submitted,



Dean A. Palius, CEO

Enclosures: Attachments (4)
 Annual Report



*Ending Hunger and Transforming
the Health of Santa Barbara County
Through Good Nutrition*

www.foodbanksbc.org

South County Facility
4554 Hollister Avenue
Santa Barbara, CA 93110

phone 805 967 5741
fax 805 683 4951

North County Facility
490 West Foster Road
Santa Maria, CA 93455

phone 805 937 3422
fax 805 937 8750

**Education &
Administration Center**
1525 State Street, Suite 100
Santa Barbara, CA 93101

phone 805 967 5741

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Dr. John La Puma

Carla Rosin

Jim Stollberg

Barbara Tzur

Erwin Villegas

Vibeke Weiland

Chief Executive Officer

Erik Talkin



March 16, 2016

Carolyn Galloway-Cooper
City of Buellton
P.O. Box 1819
Buellton, CA 93427

RE: Request to the City of Buellton for Grant Support from the Foodbank of Santa Barbara County

The Foodbank of Santa Barbara County gratefully acknowledges a grant of \$8,400 made to the Foodbank for FY15-16 in support of our mission “to end hunger and improve the health of our clients through good nutrition.” This is a letter of request to the City of Buellton for a grant of **\$10,000 in** FY16-17 to allow us to continue and expand our work in your community. Funds will be used to operate programs that provide direct food assistance to residents of Buellton struggling with food insecurity.

About the Foodbank

Founded in 1982 the Foodbank of Santa Barbara County has expanded its facilities and capacity to provide increased access to food and resources through a network of social service programs and partners. The recipients of food and resources are comprised primarily of working households with limited or fixed incomes and include vulnerable persons such as children and seniors. Our mission is to “end hunger and transform the health of our community through good nutrition”. As such, we are committed to ensuring that at least 50% of all food we distribute consists of fresh produce. We work with local growers, regional produce groups and other food banks to meet this goals. All produce is *provided free of charge* to the nonprofit agencies that serve people in need throughout the County. To make healthy foods more readily available and decrease food insecurity (the lack of a reliable, sustainable source of food) the Foodbank has also designed and introduced its own client-focused award-winning programs that combine healthy food with food literacy education.

How Previous Funding Helped the Foodbank Serve Your Community

Over 1,000 unduplicated individuals are served annually through our programs in Buellton. In FY14-15 we distributed 117,459 pounds of food through the Buellton Senior Center, Oak Valley Elementary and through our Mobile Farmer’s Market. Based on YTD estimates we expect to distribute over 130,000 pounds in FY15-16, an increase of over 10%. In addition, we have established two of our most successful direct-to-client programs in Buellton; our **Brown Bag for Seniors** and **Kids Farmer’s**

Market provide healthy nutritious foods paired with food literacy and nutrition education to encourage clients to make healthy food choices.

Children and seniors are two groups that are highly vulnerable to the effects of food insecurity and poor nutrition. The negative impact of these two factors on the health of both groups manifests in the form of diabetes and other chronic diet-related diseases such as obesity and heart disease. Preventing these conditions can be helped by providing regular access to healthy foods with ample quantities of fruits and vegetables. The **Brown Bag** program is a vital source of support for food insecure seniors struggling to maintain their independence. Qualifying program participants are provided two bags of groceries every other week, including shelf-stable proteins such as canned beans and pasta as well as fresh produce. We also provide tips and recipes for preparation such as “Cooking for One” instruction. The average Brown Bag recipient is a 75 year old woman living on less than \$900 a month. The Foodbank also began a new direct-to-client program, our **Kid’s Farmer’s Market**, hosted by the YMCA after-school program at Oak View Elementary. This award winning program (Feeding America, 2011) provides an interactive approach to improving the long-term health of low-income children in Santa Barbara County. Each month the Kid’s Farmers Market provides fresh produce and nutrition education to children from low-income families in afterschool programs. The program encourages active, healthy living connecting these children with nutrition education and a reliable, year-round produce source essential for their health and development.

Strong link between Diet and Health

Aware of the link between diet and health, Foodbank leadership has agreed that it is time to update our mission and work not just to end hunger, but to transform the health of the communities we serve through good nutrition. Based on client surveys, 49% of the households we serve report at least one member with high blood pressure and 21% report at least one member with diabetes. 47% reported that they had no health insurance, and 60% of households had to choose between paying for food and paying for medicine or medical care at least once in the past 12 months. These statistics clearly demonstrate that there is a continued need to source and distribute healthy food, address the diet related health challenges of low-income people and provide a safe and secure food supply for community preparedness needs.

By leveraging our membership with the California Association of Food Banks, an organization committed to promoting collaboration and innovation among its member food banks, and through our partnership with Feeding America, a nationwide network of food banks and pantries, we are able to procure food from local as well as national retailers, manufacturers and growers. This economy of scale allows us to provide a wide variety of healthy and nutritious foods to our network partners at a fraction of the cost that they would pay through other retail outlets. Through these collaborations we are also able to work with growers across the state to provide produce that is not grown locally such as peaches, carrots and onions from farms in Santa Maria and the Central Valley.

But despite the benefits of these partnerships, our cost for procuring food continues to rise dramatically. In FY2016, Foodbank will spend ~\$600,000 for *food purchases* (includes *Fresh*

Produce). According to an October 2014 report by California Food Policy Advocates, a statewide public policy and advocacy organization dedicated to improving the health and well-being of low-income Californians, by increasing their access to nutritious, affordable food, “emergency food providers, who may rely on excess food deliveries from farms, have a harder time keeping shelves stocked when donations shrink, and cannot distribute enough food to meet the demands of newly unemployed families and previously low-income communities.”

Again, we would like to express our gratitude to the Buellton City Council for your continued support. With your kind help, we can continue to address the critical needs of those in Buellton who struggle with food security. Our North County Development Manager, Judi Monte, jmonte@foodbanksbc.org or (805) 937-3422, x 106 has met with you previously and is very willing to meet with you to discuss this year’s request.

Sincerely,



Erik Talkin
Chief Executive Officer

Enclosures:

Federal 501(C)3 declaration & Trustee Roster

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR V
2 CUPANIA CIRCLE
MONTEREY PARK, CA 91754

DEPARTMENT OF THE TREASURY

Date: APR 28 1993

FOODBANK OF SANTA BARBARA COUNTY
4554 HOLLISTER AVENUE
SANTA BARBARA, CA 93110-1710

Employer Identification Number:
77-0169214

Contact Person:
TYRONE THOMAS

Contact Telephone Number:
(213) 894-2289

Our Letter Dated:
March 30, 1988

Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501 (c) (3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509 (a) of the Code because you are an organization of the type described in section 509 (a) (1) and 170(b) (1) (A) (vi) .

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act-or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509 (a) (i.) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Michael J. Quinn
District Director

Letter 1050(DO/CG)



**Foodbank of Santa Barbara County
Board of Directors (2015-16)**

Name	City	Affiliation/Profession	Board Position	#Yrs.	Term Exp.
Barry Spector	Santa Barbara	Management Consultant/Food Business	Chair	2	2016
Frank Abatemarco	Montecito	Sotheby's International/Real Estate Broker	Vice Chair	<1	2017
Deborah Adam	Santa Maria	Agriculture Co-Owner	Secretary	5	2016
George Thurlow	Santa Barbara	UCSB Executive	Treasurer/Chair Finance Committee	5	2016
Wayne Elias	Santa Maria	Banker	Chair Audit Committee	2	2016
Peter N. Brown	Santa Barbara	Attorney	Chair Strategic Committee	3.5	2016
Carla Rosin	Santa Barbara	Agriculture Volunteer	Strategic Planning Chair	3.5	2015
Jim Stollberg	Santa Maria	Agriculture Owner	Chair Governance Committee	5	2016
Vibeke Weiland	Santa Barbara	Project Manager/Nutrition	Chair Board Impact	2	2016
Dianne Dawes	Santa Maria	Nurse Practitioner/Certified Diabetes Educator		3	2016
Narded Eguiluz	Santa Maria	Agriculture Manager		2	2016
Lisa Przekop	Goleta	UCSB Executive		2.5	2016
John La Puma, M.D.	Santa Barbara	Medical Professional		4	2016
Carol Olson	Santa Barbara	Compliance Consultant Wealth Management		1	2017
Barbara Tzur	Goleta	Consultant/Founder & President, Brylen Technologies		<1	2018
George Bean	Santa Barbara	Foundation Trustee/Investment Advisor		<1	2018
Cindy Halstead	Santa Barbara	Non-profit CFO		<1	2018
Erwin Villegas	Goleta	Building Company Executive		<1	2018

Board meets 4th Tuesday of alternate months, except August and December.



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Aware of the link between diet and health, Foodbank leadership has agreed that it is time to update our mission and work not just to end hunger, but to transform the health of the communities we serve through good nutrition. Based on client surveys, 49% of the households we serve report at least one member with high blood pressure and 21% report at least one member with diabetes. 47% reported that they had no health insurance, and 60% of households had to choose between paying for food and paying for medicine or medical care at least once in the past 12 months. These statistics clearly demonstrate that there is a continued need to source and distribute healthy food, address the diet related health challenges of low-income people and provide a safe and secure food supply for community preparedness needs.

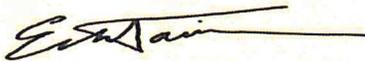
By leveraging our membership with the California Association of Food Banks, an organization committed to promoting collaboration and innovation among its member food banks, and through our partnership with Feeding America, a nationwide network of food banks and pantries, we are able to procure food from local as well as national retailers, manufacturers and growers. This economy of scale allows us to provide a wide variety of healthy and nutritious foods to our network partners at a fraction of the cost that they would pay through other retail outlets. Through these collaborations we are also able to work with growers across the state to provide produce that is not grown locally such as peaches, carrots and onions from farms in Santa Maria and the Central Valley.

But despite the benefits of these partnerships, our cost for procuring food continues to rise dramatically. In FY2016, Foodbank will spend ~\$600,000 for **food purchases** (includes *Fresh*

Produce). According to an October 2014 report by California Food Policy Advocates, a statewide public policy and advocacy organization dedicated to improving the health and well-being of low-income Californians, by increasing their access to nutritious, affordable food, “emergency food providers, who may rely on excess food deliveries from farms, have a harder time keeping shelves stocked when donations shrink, and cannot distribute enough food to meet the demands of newly unemployed families and previously low-income communities.”

Again, we would like to express our gratitude to the Buellton City Council for your continued support. With your kind help, we can continue to address the critical needs of those in Buellton who struggle with food security. Our North County Development Manager, Judi Monte, jmonte@foodbanksbc.org or (805) 937-3422, x 106 has met with you previously and is very willing to meet with you to discuss this year’s request.

Sincerely,



Erik Talkin
Chief Executive Officer

Enclosures:
Federal 501(C)3 declaration & Trustee Roster

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR V
2 CUPANIA CIRCLE
MONTEREY PARK, CA 91754

DEPARTMENT OF THE TREASURY

Date: APR 28 1993

FOODBANK OF SANTA BARBARA COUNTY
4554 HOLLISTER AVENUE
SANTA BARBARA, CA 93110-1710

Employer Identification Number:
77-0169214

Contact Person:
TYRONE THOMAS

Contact Telephone Number:
(213) 894-2289

Our Letter Dated:
March 30, 1988

Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Michael J. Quinn
District Director

Letter 1050(DO/CG)



**Foodbank of Santa Barbara County
Board of Directors (2015-16)**

Name	City	Affiliation/Profession	Board Position	#Yrs.	Term Exp.
Barry Spector	Santa Barbara	Management Consultant/Food Business	Chair	2	2016
Frank Abatemarco	Montecito	Sotheby's International/Real Estate Broker	Vice Chair	<1	2017
Deborah Adam	Santa Maria	Agriculture Co-Owner	Secretary	5	2016
George Thurlow	Santa Barbara	UCSB Executive	Treasurer/Chair Finance Committee	5	2016
Wayne Elias	Santa Maria	Banker	Chair Audit Committee	2	2016
Peter N. Brown	Santa Barbara	Attorney	Chair Strategic Committee	3.5	2016
Carla Rosin	Santa Barbara	Agriculture Volunteer	Strategic Planning Chair	3.5	2015
Jim Stollberg	Santa Maria	Agriculture Owner	Chair Governance Committee	5	2016
Vibeke Weiland	Santa Barbara	Project Manager/Nutrition	Chair Board Impact	2	2016
Dianne Dawes	Santa Maria	Nurse Practitioner/Certified Diabetes Educator		3	2016
Narded Eguiluz	Santa Maria	Agriculture Manager		2	2016
Lisa Przekop	Goleta	UCSB Executive		2.5	2016
John La Puma, M.D.	Santa Barbara	Medical Professional		4	2016
Carol Olson	Santa Barbara	Compliance Consultant Wealth Management		1	2017
Barbara Tzur	Goleta	Consultant/Founder & President, Brylen Technologies		<1	2018
George Bean	Santa Barbara	Foundation Trustee/Investment Advisor		<1	2018
Cindy Halstead	Santa Barbara	Non-profit CFO		<1	2018
Erwin Villegas	Goleta	Building Company Executive		<1	2018

Board meets 4th Tuesday of alternate months, except August and December.

Veggie Rescue
Nourishing our Community



Executive Director
Amy Derryberry

Secretary
Kellie Delaney

Board of Directors

Chairman
Terry Delaney

Treasurer
Erica Holten

Directors
Elizabeth Farnum
Bethany Markee

Monica Scafide

Bob Williams

Carolyn Galloway-Cooper
Finance Director
City of Buellton
P.O. Box 1819
Buellton, Ca 93427

March 25, 2016

Dear Ms. Galloway-Cooper,

Santa Ynez Valley Fruit & Vegetable Rescue, dba Veggie Rescue, has been serving our community for five years, collecting excess produce from farms, farmers markets, backyards and orchards, and delivering, at no cost, to schools and organizations who serve our community members in need. By doing this, we are reducing food waste at the beginning of the food cycle, and helping the organizations we serve to stretch their food budgets.

We are asking for funding of **\$9,000;**
\$8,500 – cost of delivering four times weekly to the Buellton Senior Center, and twice weekly to People Helping People.
\$500 – for maintenance of the Senior Center Reach-In cooler, which requires yearly mechanical maintenance to keep it running efficiently.

Our focus in Buellton

We regularly (at least 4 times per week) deliver to the Buellton Senior Center. Last year we delivered, at no cost to them, over 8.5 tons of produce, equaling a food budget savings of approximately \$30,000. The Center uses this produce for their daily lunch program (20 meals), their Meals on Wheels program (160 meals per day), their weekly grocery bags that serve 135 households, as well as keeping their Reach-In Cooler stocked (and restocked three times every day.) This cooler is available for any person or family in need, to come by and get fresh local produce. The produce Veggie Rescue delivers to the Buellton Senior Center serves well over 500 residents of Buellton. Produce is delivered to People Helping People as well, and some of the produce delivered is utilized in the weekly bags they distribute at the Buellton Senior Center.

About Veggie Rescue

Veggie Rescue was founded in November of 2010 and became a 501 (c) 3 in August of 2011. In 2015, our annual total of collected and delivered produce increased by 30%, to 122,750 pounds (that's over 61 tons!), with our all-time total of 453,284 pounds. **This converts to a food budget saving for the organizations to which we deliver of \$644,507.** We have over 100 volunteers, glean from 25 farms and markets, and deliver to over 20 organizations throughout the county.

SYV Fruit & Vegetable Rescue

A California Non-Profit Corporation and 501(c)(3) Organization

P.O. Box 1651 Santa Ynez, CA 93460 · 805-350-9154 · www.veggierescue.org · info@veggierescue.org

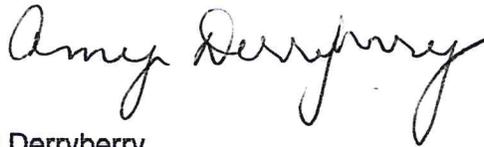
The recipients we deliver to range from elementary school children, teenage crisis centers, and adult recovery centers to senior centers. We serve both the Santa Ynez Valley and the greater Santa Barbara County.

Our current beneficiaries in the Valley are; Buellton Senior Center/ Meals On Wheels, People Helping People, Solvang Elementary School, Friendship House, Solvang Senior Center, and Santa Ynez Charter School.

We plan to continue to develop and grow in a stable, sustainable way to meet our objective of reducing food waste at the beginning of the food cycle, as well as continuing to provide fresh, nutritious produce to organizations and schools at no cost, allowing them to stretch their food budget. The impact of our project feeds the hungry, gives hope and relief to those in need, improves health and supports people in transition.

We are grateful to have received funds from the City of Buellton the last three years, supporting our organization in feeding the citizens of Buellton who are in need. Please feel free to contact me if you have any questions, or would like more information. Also feel free to look at our website, www.VeggieRescue.org.

Sincerely,



Amy Derryberry
Executive Director, Veggie Rescue

SYV Fruit & Vegetable Rescue

A California Non-Profit Corporation and 501(c)(3) Organization

P.O. Box 1651 Santa Ynez, CA 93460 · 805-350-9154 · www.veggierescue.org · info@veggierescue.org

Veggie Rescue
Profit & Loss
January through December 2015

	<u>Jan - Dec 15</u>
Income	
Donations	4,729.85
Fundraising income	5,062.42
Grants	37,263.96
interest	9.44
Total Income	<u>47,065.67</u>
Expense	
Adminstration	26,144.19
Advertising/Promotion	1,833.63
Community Projects	11,594.24
Conventions / Education	60.00
Fundraising	18,377.75
Gleaning & Delivery expense	6,752.17
Reconciliation Discrepancies	0.01
Void	0.00
Total Expense	<u>64,761.99</u>
Net Income	<u><u>-17,696.32</u></u>

11:21 AM
03/25/16
Cash Basis

Veggie Rescue
Profit & Loss
January 1 through March 25, 2016

	<u>Jan 1 - Mar 25, 16</u>
Income	
Donations	2,497.99
Fundraising income	321.00
Grants	<u>9,000.00</u>
Total Income	11,818.99
Expense	
Adminstration	3,782.32
Advertising/Promotion	95.88
Community Projects	829.21
Fundraising	1,166.39
Gleaning & Delivery expense	<u>904.16</u>
Total Expense	<u>6,777.96</u>
Net Income	<u><u>5,041.03</u></u>

March 24, 2016

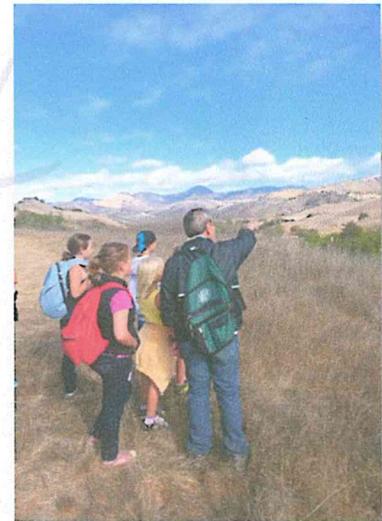


Carolyn Galloway-Cooper
Finance Director
Buellton City Council
140 West Highway 246
Buellton, CA 93427



Dear Ms. Galloway-Cooper,

NatureTrack is a local 501(c)3 nonprofit focused on providing curricula-aligned outdoor field trips for K-12 students during the traditional school day. There is no cost to the school or students; NatureTrack even pays the transportation cost! Our mission is to inspire students to embrace nature with respect and wonder, inspiring them to become stewards of our natural resources. Given current budget restrictions, schools are not able to afford field trips, especially outdoor field trips; we are able to fill that gap. To date we have provided outdoor docent-led field trips to more than 7000 students, trips that include Santa Ynez Valley Schools as well as schools throughout the county.



We utilize local trails throughout the county allowing students to learn about natural phenomena right in their "back yard". Field trip locations include: SYV Botanic Garden in Buellton, Midland School Trails, UCSB Sedgwick Reserve, Arroyo Hondo Preserve, Camp Whittier, Santa Ynez River Estuary, Haskell's Beach, Lake Los Carneros, Arroyo Burro Beach, Goleta Butterfly Grove, and more. In-classroom units of study are supplemented with the experience of being outdoors where learning literally comes alive!

We respectfully request a grant of \$5000 from the City of Buellton. At a cost of \$20 per student, your contribution would fund 250 Oak Valley Elementary School and/or Jonata Middle School students.

Please find enclosed NatureTrack's business plan with financial summary. I look forward to hearing from you, and should you need further information, I can be reached at 805.886.2047, or sue@naturetrack.org.

Thank you for your consideration,

Sue Eisaguirre
Founder / Executive Director



Sue Eisaguirre
Director/Founder

Fiscal Year: Ending June 30, 2016

FY 2015-16 Business Plan including FY 2014-15 Highlights

VISION Within fiscal year 2015-16 continue to build NatureTrack’s efforts in providing local standards-based curricula outdoor field trips for all Santa Barbara County school-aged students - connecting youth to nature where learning comes “alive.”

MISSION To prepare school-aged students with the attitudes, leadership skills and habits for lifelong learning, and to inspire them to embrace our natural world with respect and wonderment, inspiring them to become stewards of our natural resources.

FOURTH YEAR ACCOMPLISHMENTS

- Provided outdoor field trips for 3,000+ Santa Barbara County K-8 students, up 30% over previous year
- Provided transportation funding for all field trips
- Continued NatureTrack’s presence in the community:
 - Sponsored “Step into Nature” at Los Olivos “Day In the Country” Festival – Oct. ‘14
 - Honored Donors and Volunteers at annual celebration event at the SYV Airport where volunteers and donors took flight to see the trails from a “bird’s eye view.” - June ‘15
 - Increased number of classrooms reached 45% from 74 in FY 13/14 to 107 in FY 14/15
 - Collaborated with Buellton Recreation to provide an afterschool outdoor program at Vista Del Mar School
 - Collaborated with Lompoc YMCA to provide an outdoor program for the afterschool program at La Honda School
 - Exhibited at CEC SB Earth Day Celebration
 - Exhibited at SYV Botanic Garden Earth Day Celebration
 - Presented to the SB Unified School District Assistant Principals, Los Olivos Rotary Club, and SY Rotary Club
- Raised \$63,975 through annual appeal and grant awards
- Retrofitted Ford Transit Connect with shelving – designed, built and installed by NatureTrack volunteers.
- Recruited 16 docent/volunteers including several UCSB Environmental Studies students.
- Continued collaboration with SY Veggie Rescue to provide “FarmTrack” outdoor adventures
- Continued collaboration with Sprout Up

**FOURTH YEAR
ACCOMPLISHMENTS**
(Continued)

- Received the following grants:
 - Ove W. Jorgensen Foundation - \$10,000
 - UCSB Community Affairs Board (CAB) - \$5,000
 - SYV Youth Recreation Board - \$4,625
 - Montecito Bank & Trust Anniversary Award - \$4,000
 - Raintree Foundation - \$5,000
 - Deckers Foundation - \$1,500 plus inkind 5 pairs of Ahnu hiking boots
 - Santa Ynez Valley Rotary - \$1,000
 - Coastal Fund - \$12,500
 - Continued docent classes with a special class again this year by Zach Pine, Nature Sculptures
 - Established additional field trip locations – Arroyo Hondo Preserve and Sky Ranch
 - Initiated collaboration with Explore Ecology's School Garden Program to provide FarmTrack field trips
 - Provided two in-services for UCSB Gevirtz Graduate School of Education student teachers
 - Hired Assistant Director who started July 1, 2015
 - Maintained website and increased social media presence by utilizing UCSB student intern
-

**FIFTH YEAR
OBJECTIVES**

- Obtain \$100,000 annual funding
 - Grow program by 30% providing outdoor field trips for 4,000 students
 - Operate an average of 3 to 4 field trips/week during the school year
 - Provide transportation funding for all field trips
 - Expand Executive Board
 - Expand Fundraising Advisory Board by one or two members
 - Secure two corporate sponsors
 - Recruit additional 12-15 docents/volunteers
 - Provide on-going classes for docent certification including Naturalist education
 - Expand FarmTrack field trip program through collaboration with SY Veggie Rescue and Explore Ecology's School Garden Program
 - Expand field trip curricula to include restoration program
 - Expand college intern program; re-establish quarterly "Family Adventures"
 - Establish Family Sharing Nature workshops
 - Expand field trip locations
 - Expand program to include Adult Hiking/Sharing Nature program
-

STRATEGIES

- Increase awareness of Foundation with key influential groups and individuals through presentations/meetings
 - Create reliable income stream through planned giving and endowments
 - Initiate and continue meetings with potential corporate sponsors for programs and events.
 - Improve productivity and efficiencies of Foundation
 - Create a donor community through repeatable events and activities –
 - Outdoor Film Festival (initiate program for 2017 premier)
 - Annual Appeal
 - Adult Hiking/Sharing Nature program
 - Improve and maintain public relations program and social media network to educate, inform, recruit and raise funds
 - Develop restoration program through collaboration with existing nature preserve
 - Increase FarmTrack field trips from 4/year to 8/year through collaboration with Veggie Rescue and Explore Ecology's School Garden Program
 - Increase awareness of Foundation with schools and volunteers through direct marketing – in person, social media, teacher recommendations
 - Increase public awareness through community speaking and media relations
 - Add two to three new field trip locations
-

ACTION PLAN

- Implement fund development plan to secure annual contributions to meet operating budget
 - Create and mail annual appeal – November '15
 - Meet with UCSB, SBCC, Brooks Institute, USC film studies departments to determine feasibility of 2017 Outdoor Film Festival
 - Continue volunteer recruitment and docent certification
 - Identify and meet with prospective board member
 - Continue public relations
 - Meet with local and county-wide corporate sponsor prospects – Deckers Corporation, Patagonia, Citrix
 - Continue student leader program through internship programs
 - Create new marketing materials
 - Hold two focus groups of local educators and naturalists to review program
 - Secure additional local areas for field trips through introductions and meetings with property owners and/or managers
 - Improve and maintain website and social media networks
 - Identify and present to potential funding agencies and individuals
 - Identify and submit local grant requests
 - Identify and submit national grant requests
 - Identify potential field trip locations and meet with appropriate personnel for permission
 - Develop and implement plan for endowment fundraising
 - Research potential for Adult Hiking/Sharing Nature program; implement if viable
-

Annual Operating Budget: \$ 100,000

Source and Targeted Amount of Funding

**FINANCIAL
SUMMARY**

	<u>Percentage</u>	<u>Dollars</u>
Grants	46%	\$ 46,000
Corporate Sponsors	5%	\$ 5,000
Donors (inc. Annual Appeal)	20%	\$ 20,000
FY '14/'15 Carry forward	29%	\$ 29,000

Major Expense Categories

Student Transportation	15%	\$ 15,000
Docent Costs	12.5%	\$ 12,500
Marketing	3%	\$ 3,500
Fundraising	2%	\$ 2,000
Salaries(Asst. Director)	40%	\$ 40,000*
Insurance	3%	\$ 2,900
Student Materials	4%	\$ 4,000
Vehicle (Ford Transit)	9%	\$ 8,800
Restroom Rentals	2.5%	\$ 2,400
Misc.Operating Conting.	9%	\$ 8,900

(*Executive Director salary waived)



CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 9

To: The Honorable Mayor and City Council

From: Carolyn Galloway-Cooper, Finance Director

Meeting Date: April 28, 2016

Subject: Review of Comprehensive Annual Financial Report (CAFR) for
Fiscal Year Ending June 30, 2015

BACKGROUND

Staff is pleased to present the Comprehensive Annual Financial Report (CAFR) for the fiscal year July 1, 2014 through June 30, 2015 (Attachment 1). Although submitted to the Mayor and City Council for consideration, the CAFR is also intended to provide relevant financial information to the residents of Buellton, taxpayers, creditors, investors and other interested parties.

The CAFR was prepared at the request of the City Manager to ensure a more comprehensive financial presentation of the City's fiscal position which provides a broader scope than the basic audited financial statements prepared in the past. In fiscal years 2012-13 and 2013-14, the City won a Certificate of Achievement for Excellence in Financial Reporting Award for the CAFR from the Government Finance Officers Association (GFOA). We will continue to prepare and submit the CAFR to the GFOA in anticipation of receiving the Certificate of Achievement for Excellence in Financial Reporting each year.

Attachment 2 is a glossary of terms within the CAFR. A detailed general ledger report showing revenue and expenditures (budget vs. actual) is also attached for reference purposes (Attachment 3) to the fund financial statements in the CAFR in summary, presentation form starting on Page 25 of the CAFR with fund descriptions.

The City contracted with JJACPA, Inc., a Certified Public Accountant licensed to practice in the State of California, to perform the annual independent audit. The auditors expressed an opinion that the City's financial statements for fiscal year 2014-2015 are fairly stated in conformity with accounting principles generally accepted in the United States. This is the most favorable conclusion and is commonly known as an "unmodified" or "clean" opinion. The independent auditor's report is included in the

Financial Section of this report. Joe Arch from JJACPA will be in attendance at the meeting.

As shown on Page 5 of the CAFR, it is organized into three sections:

- The Introductory Section is intended to familiarize the reader with the general organizational structure of the City, the nature and scope of City services and specifics of the City's legal operating environment. It includes a transmittal letter that provides this background information and acknowledges the efforts and awards bestowed upon the City through a concerted effort of Finance and department management staff.
- The Financial Section includes Management's Discussion & Analysis, the Basic Financial Statements, which include the government-wide financial statements that present an overview of the City's entire financial operations from a long-term perspective (Pages 21-23) and the fund financial statements along with the notes to the basic financial statements, that present financial information for each of the City's major funds, non-major governmental funds, as well as enterprise funds, internal service funds and fiduciary funds. This section also contains the independent auditor's report on the Basic Financial Statements.
- The Statistical Section presents up to ten years of unaudited statistical data on the City's financial trends, revenue capacity, debt capacity, demographic and economic financial statements and note disclosures in order to gain a context of whether the City's financial health is improving or deteriorating over time.

FISCAL IMPACT

There is no fiscal impact to the City as a result of the approval of the 2014-15 CAFR.

RECOMMENDATION

That the City Council review and file the Comprehensive Annual Financial Report for fiscal year ended June 30, 2015.

ATTACHMENTS

- Attachment 1 – Comprehensive Annual Financial Report for June 30, 2015.
- Attachment 2 – Glossary of terms
- Attachment 3 – Financial Report – 2014-15 Revenue and Expenditures (Budget versus Actual)



2015

Comprehensive Annual Financial Report



Buellton City Hall Drought Resistant Landscape

**Fiscal Year Ended June 30, 2015
Buellton, California**

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2015

Comprehensive Annual Financial Report



Fiscal Year Ended June 30, 2015
Buellton, California

Prepared by:

Carolyn Galloway-Cooper, CPA
Finance Director

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**City of Buellton, California
 Comprehensive Annual Financial Report
 For the year ended June 30, 2015**

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City of Buellton, California
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Comprehensive Annual Financial Report
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City of Buellton

January 29, 2016

To the Honorable Mayor, Members of the City Council and Citizens of the City of Buellton:

We are pleased to present the Comprehensive Annual Financial Report (“CAFR”) of the City of Buellton (“City”) for the fiscal year July 1, 2014 through June 30, 2015. Although submitted to the Mayor and City Council (“Council”) for consideration, the CAFR is also intended to provide relevant financial information to the residents of Buellton, taxpayers, creditors, investors and other interested parties.

The letter of transmittal provides a non-technical summary of City finances, services, achievements and economic prospects. We ask that readers who wish a more detailed discussion of the City’s financial results refer to Management’s Discussion & Analysis (“MD&A”). State law requires that every general purpose local government publish, within twelve months of the close of each fiscal year, a complete set of audited financial statements. This report is published to fulfill that requirement for the fiscal year ended June 30, 2015.

The City Administration is responsible for the accuracy of the information contained in this report, the adequacy of its disclosures and the fairness of its presentation. We believe this CAFR to be complete and reliable in all material respects. To provide a reasonable basis for making this representation, we have established a comprehensive system of internal controls designed to protect City assets from loss to identify and record transactions accurately, and to compile the information necessary to produce financial statements in conformity with generally accepted accounting principles.

The City contracted with JJACPA, Inc., a Certified Public Accountant licensed to practice in the State of California, to perform the annual independent audit. The auditors expressed an opinion that the City’s financial statements for fiscal year 2014-2015 are fairly stated in conformity with accounting principles generally accepted in the United States. This is the most favorable conclusion and is commonly known as an “unmodified” or “clean” opinion. The independent auditor’s report is included in the Financial Section of this report.

REPORTING ENTITY

The City of Buellton has operated under the Council-Manager form of government since 1992. The Mayor and Council form the legislative body that represents the community and is empowered to formulate citywide policy. Council members serve four-year terms, with three members elected every two years. The Mayor is appointed by the Council but will change because the voters recently passed a measure that requires the Mayor to be elected for a two-year term starting in 2016. The City Manager is appointed by the Council and serves as the chief administrative officer of the organization responsible for the administration of City affairs, day-to-day operations and implementation of Council policies. In addition to the City Manager, the City Attorney is appointed by and reports directly to the Council.

Letter of Transmittal (Continued)

The City of Buellton, California incorporated in 1992 and is in the central coast part of the state in the Santa Ynez Valley. It is located at the regional intersection of Highways 101 and 246 about 45 miles North of the City of Santa Barbara. Buellton occupies an area of 1.6 miles and serves a population of about 4,900 consisting of 1,800 households within the City. Thousands of travelers have come to know Buellton as the Home of the Original Split Pea Soup, giving credit to Anderson's Split Pea Soup Restaurant. The City is surrounded by cattle ranches, the beautiful Santa Ynez Mountains, vineyards and wineries. No longer merely a crossroads stop for tourists and travelers, the City has evolved into a highly desirable place to live and work. Buellton's scenic biking routes, hiking trails and wine trails are a popular recreational attraction. The botanical gardens at Riverview Park are a picturesque vista for locals and tourists alike.

The City of Buellton provides a full range of services, including police and fire protection; refuse collection; off-street parking; building inspections; licenses and permits; the construction and maintenance of highways, streets, and other infrastructure; recreational and cultural activities; library services; low-income housing; and transit services. The City contracts with the County of Santa Barbara for Police and Fire services. Refuse collection services are under contract with Marborg Industries. Water distribution and sanitary sewer services are provided through departments of the City of Buellton and are maintained as separate funds in the proprietary section of these financial statements.

The CAFR includes all funds of the City, as well as all governmental organizations and activities for which the Council has financial accountability. These organizations include the Successor Agency to the Redevelopment Agency of the City of Buellton.

ECONOMIC CONDITION AND FISCAL OUTLOOK

Fiscal year 2014-15 ended with a continued solid growth in a number of revenue categories such as Sales Tax and Transient Occupancy Tax. With revenue increases from a stronger economy and the careful management of expenses, the City's budget continued to be on target in 2014-15. Transient Occupancy Tax increased due to increased occupancy rates. The City experienced strong sales tax revenue increases in Auto and Transportation and Building and Construction. The Business and Industry category outpaced all groups, rising over 50 percent. Other categories such as property tax measured slightly lower than expected at 97 percent of budget. Future growth is anticipated in this category with an approved housing development at the City's Crossroads location. The Village Town Homes will include 156-unit townhome project, and a senior citizen apartment complex and commercial development will be coming on-line in the near future.

The 2014-15 Adopted Budget was developed with the assumption of continued economic strength. Economic indicators and actual revenue performance supported this assumption during 2014-15. The City Council adopted a balanced budget which anticipated an operating budget maintaining City services and allowing for incremental increases in employee compensation. The City prioritized funding Buellton library services with a contribution to the Lompoc Library System. The oversight of the library will change from Lompoc to the Santa Barbara system starting in 2015-16. Community Organization Support increased slightly over the prior year with contributions to the Senior Center, People Helping People, Food Bank of Santa Barbara County and Santa Ynez Valley Fruit and Vegetable Rescue. Funding was provided to the Buellton Visitor's Bureau to promote tourism and economic development. The payment is based on a percentage of Transient Occupancy Tax received and increases proportionately with increases in Transient Occupancy Tax revenue.

Letter of Transmittal (Continued)

The City attracts a significant visitor population and numerous employees coming from neighboring Santa Barbara County jurisdictions. Employment is concentrated within accommodation and food services, manufacturing, retail trade and agriculture. The median household income is \$68,480 in Buellton compared to \$61,400 for California and \$53,046 for the United States. The households are mostly owner-occupied, newer housing. There is a large mobile home population consisting of about 20% of the population. The annual population growth rate through 2017 is expected to be .65 percent per year. According to Zillow Home Value Index, median home value for Buellton \$516,200 while California experienced a median value of \$449,500. The median home value for Santa Barbara County compares at \$545,400. All median home values for Buellton, Santa Barbara County and California were up from the prior year.

The unemployment rate in Buellton ended the fiscal year at 5.3 percent, slightly lower than the same period in the prior year. This rate continues to remain well below California. According to the Bureau of Labor Statistics (BLS), the unemployment rate for California in June 2015 is 6.2 percent. The National Unemployment Rate was lower than California at 5.3 percent.

LONG-TERM FINANCIAL PLANNING AND MAJOR INITIATIVES

Examples of Long-Term Financial Planning and Major Initiatives for the fiscal year ended June 30, 2015. Include the following:

- ◆ The City's Economic Development Task Force continued to work with the City's Economic consultant, Kosmont Companies. Consideration of a variety of economic development initiatives will allow the City to bring development projects that will expand the tax base and provide cash flow for funding the City's business plan.
- ◆ Starting in March 2015, two public workshops were held for the Avenue of Flags Specific Plan. The "Avenue" is located in the heart of Buellton's downtown and a focal point of economic development.
- ◆ In May 2015, Earth Day at River View Park and Botanic Garden provided a host of activities for all ages to celebrate the wonders of living on planet Earth.
- ◆ In May 2015, the City submitted an annual report demonstrating water savings from June – November compared to 2013 usage. The City continues to outreach regarding conservation measures. City Hall landscape renovations are planned to replace grass with drought tolerant landscape. Landscape rebate grants were implemented with flyers inserted in monthly water bills.
- ◆ On June 20, 2015, the 4th Annual Firestone 805 Avenue of the Flags Criterium event took place in downtown Buellton. The event is designed for the community with free kids' races, expo booths, food, a Firestone Walker 805 Beer Garden in addition to a really fast and exciting short track, NASCAR-style bicycle racing. Kids' bounce houses and plenty of food and drink were available.

Letter of Transmittal (Continued)

CAPITAL IMPROVEMENT PLAN

The use of a Capital Improvement Fund not only tracks costs but guides the City in the planning, scheduling and budgeting of capital improvement projects. The City has completed the development of Five-Year CIP and included it in budget year 2015-16. The City-wide capital improvement budget summarizes each project by “start date” and “end date. The CIP is updated annually and approved by Council. The CIP is the blueprint for resource investments to improve and rehabilitate existing public infrastructure while also making targeted investments that align with the City’s expansion plans. In total, the City’s 2015-16 CIP budget was equal to \$3.5 million and reflects a 25% increase from 2014-15. The CIP includes large investments to upgrade Water and Wastewater Treatment facilities and infrastructure upgrades such as Streets and Sidewalks.

Key components of the 2015-2020 Adopted Capital Improvement Program include:

- Circulation Improvements – Town Center Driveway was completed in 2014-15, McMurray Road Widening, Avenue of Flags Park and Ride structure and Bus Shelter improvements are still in progress with incremental progress assisting with traffic flow. The Majority of funding is through City General Fund and property owners benefitting at the Town Center project.
- Financial Accounting/Utility Billing Software Upgrade – Project to be completed in 2015-16. Total funding of \$150,000 replaced a ten year old software system. This technology upgrade is expected to improve utility billing efficiency for customers and save time for employees.
- Road Maintenance and Storm Drain Retrofit – Phase III Highway 246 Pedestrian Crossing and Street and Pavement rehabilitation activities are ongoing. The majority of this funding is through Measure A and Gas Tax with a contractor reimbursement of almost \$8,000 for Phase III Highway 246 Pedestrian Crossing received in 2014-15.
- Water Treatment Plant Capital Program – Water Facilities, Reservoirs 1 & 2 and Water Treatment Plant Pump Booster Reliability Project, Backwash Reclamation, Recycled Water Study, Water Distribution and Water Meter upgrades. This level of funding did not require a rate increase in 2014-15 but is anticipated in 2016-17.
- Sanitary Sewer System Capital Program – Sewer Collection System (CCTV) project, Sewer Line Replacement, Lift Station Security project, a Pilot Project (no cost to City), Sewer Jetter, Recycled Water (Joint project with Water Treatment Plan) and Head-Works Improvement. This level of funding did not require a rate increase but may be reviewed in 2015-16.
- Parks, Facilities and Miscellaneous – Paws Park Grass, Riverview Park Pedestrian/Sidewalk, Santa Ynez River Trail, Village Park (Combine funding with Developer). Facilities Maintenance and Painting.

FINANCIAL INFORMATION

Budgetary Controls

The City maintains budgetary controls through the City council’s adoption of an annual balanced budget. Expenditures for City operations cannot exceed revenues. The budgeted amounts approved in the annual budget are recorded in the City’s accounting system for each fund. Fund level monitoring is performed monthly. Quarterly reports to Council include budget versus actual trend analysis. Budget amendments are submitted to Council when a fund’s actual expenditures are expected to exceed budget.

Letter of Transmittal (Continued)

The City continues to meet its responsibility for sound financial management as demonstrated by the statements and schedules included in the financial section of this report.

Cash and Investment Policy

The City invests unreserved idle cash in order to enhance the economic status of the City while protecting its pooled cash. The City's Investment Policy is to exercise prudent judgment and care when investing. The criteria for selecting investments and the order of priority are Safety, Liquidity and Yield. The city attempts to obtain the highest yield obtainable as long as investments meet the criteria established for safety and liquidity. The Statement of Investment Policy is updated annually and approved by the City Council.

AWARDS

The Government Finance Officers Association of the United States and Canada (GFOA) awarded its Certificate of Achievement for Excellence in Financial Reporting to the City for its CAFR for the past two fiscal years ended June 30, 2013 and June 30, 2014. Fiscal year 2014-15 was the second year the City has received this prestigious award. To qualify for the Certificate of Achievement, the governmental entity must publish an easily readable and efficiently organized CAFR, the contents of which conform to program standards. Such report must satisfy accounting principles generally accepted in the United States of America, as well as all applicable legal requirements.

A Certificate of Achievement is valid for only one year. The City believes this CAFR continues to conform to the Certificate of Achievement Program requirements and will be submitting it to the GFOA for consideration of the annual award.

ACKNOWLEDGMENTS

The preparation of the CAFR represents the culmination of a concerted team effort by the entire staff of the Finance Department. Many members of the Departments demonstrated commendable dedication and long days of focused attention to produce this document.

In addition, staff in all City departments and the Successor Agency should be recognized. The City also recognizes the contributions and positive working relationship with JJACPA, Inc.

On behalf of the entire Finance staff, we express our appreciation to the Mayor and City Council for providing policy direction and support for achieving financial excellence in all aspects of financial reporting.

Respectfully Submitted,



Carolyn Galloway-Cooper, CPA
Finance Director

City of Buellton, California
Comprehensive Annual Financial Report
For the year ended June 30, 2015

Certificate of Achievement for Excellence in Financial Reporting



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Buellton
California**

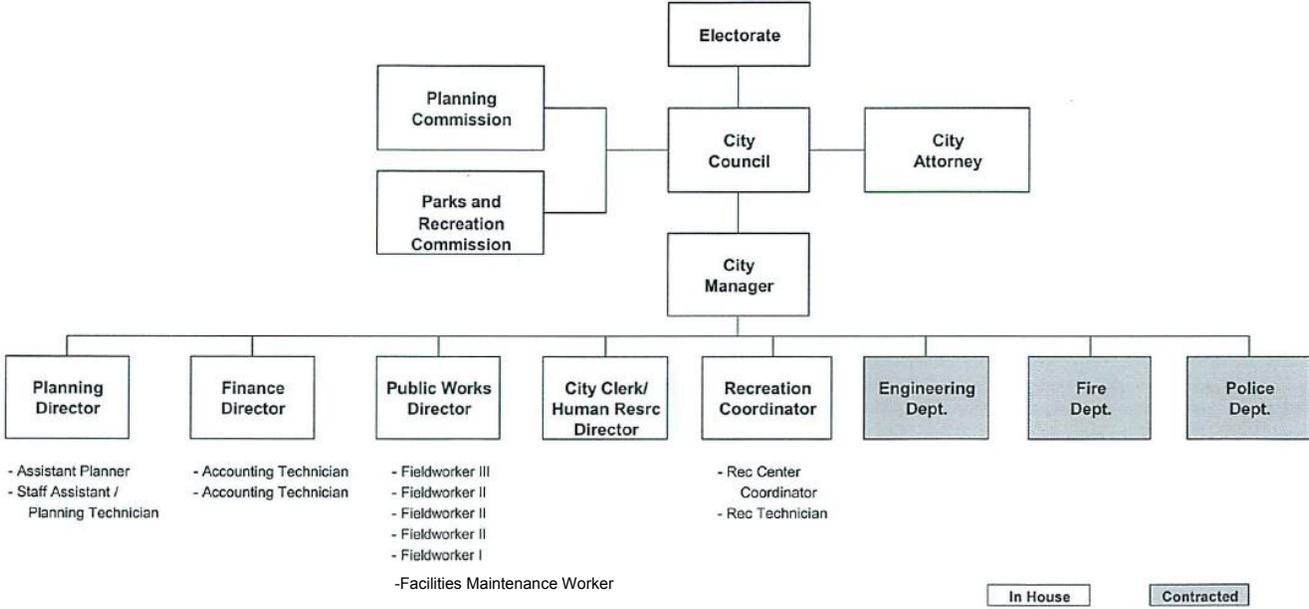
For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2014

Executive Director/CEO

City of Buellton, California
Comprehensive Annual Financial Report
For the year ended June 30, 2015

Organization Chart



City of Buellton, California
Comprehensive Annual Financial Report
For the year ended June 30, 2015

List of Officials

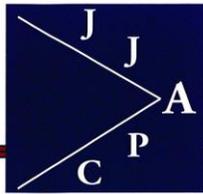
CITY COUNCIL

- Holly Sierra, Mayor
- Ed Andrisek, Vice Mayor
- John Connolly
- Leo Elovitz
- Dan Baumann

CITY OFFICIALS

- Marc Bierdzinski, City Manager/Planning Director
- Carolyn Galloway-Cooper, CPA, Finance Director
- Rose Hess, Public Works Director/ City Engineer
- Linda Reid, City Clerk/ Human Resources Director
- Kyle Abello, Parks & Recreation Coordinator
- Barbara Knecht, Recreation Center Coordinator

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JJACPA, Inc.

A Professional Accounting Services Corp.

INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and City Council
of the City of Buellton
Buellton, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the budgetary comparison information of the City of Buellton, California (City), as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

To the Honorable Mayor and City Council
of the City of Buellton
Buellton, California
Page 2

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the budgetary comparison information of the City of Buellton, California, as of June 30, 2015, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying supplementary information, which includes the combining and individual nonmajor fund financial statements, introductory, and statistical sections are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

To the Honorable Mayor and City Council
of the City of Buellton
Buellton, California
Page 3

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Implementation of New Accounting Standards

As disclosed in the Note 1 to the financial statements, the District implemented GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*, and *GASB Statement No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB Statement No. 68*, during the fiscal year 2015.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 29, 2016 on our consideration of the City’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City’s internal control over financial reporting and compliance.

January 29, 2016

JJACPA, Inc.

**JJACPA, Inc.
Dublin, CA**

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management's Discussion and Analysis

This section provides a narrative overview and analysis of the financial activities of the City of Buellton (City) for the fiscal year ended June 30, 2015. It should be read in conjunction with the accompanying transmittal letter and basic financial statements.

FINANCIAL HIGHLIGHTS

- The assets of the City of Buellton exceeded its liabilities at the close of the most recent fiscal year by \$39,029,991 (net position). Of this amount, \$7,821,325 (unrestricted net position) may be used to meet the government's ongoing obligations to citizens and creditors.
- The Government's total Net Position increased by \$84,310. This increase is attributable to an increase in grants for business-type activities along with an increase in Transient Occupancy Tax for governmental activities. Governmental activities experienced a reduction in expenses which enhanced the increase in net position. A summary of transactions reflecting Net Position is found on page 8 of this report.
- As of the close of the current fiscal year, the City of Buellton's governmental funds reported combined ending fund balances of \$13,986,666, a decrease of \$73,887 in comparison with the prior fiscal year. Approximately 45 percent of this total amount, \$6,289,573 is available for spending at the government's discretion (unassigned fund balance).
- At the end of the current fiscal year, there was an unassigned fund balance for the general fund of \$6,482,765, of which \$3,200,000 is estimated by management to be "spendable" as shown in the adopted fiscal year 2015-16 City budget. There is \$3,282,765 included in the \$6,482,765 General Fund "unassigned" fund balance figure that is not spendable or available.

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management's Discussion and Analysis, Continued

OVERVIEW OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT

This Comprehensive Annual Financial Report is in three major parts:

- 1) **Introductory section**, which includes general information;
- 2) **Financial section**, which includes the Management's Discussion and Analysis (this part), the Basic Financial Statements, which include the Government-wide and the Fund Financial Statements along with the notes to these financial statements, and Combining and Individual Fund Financial Statements and Schedules.
- 3) **Statistical section**, which includes detailed information as a context for understanding what the information in the financial statements, and footnotes says about the City's overall financial health.

The Basic Financial Statements

The Basic Financial Statements are comprised of the Government-wide Financial Statements and the Fund Financial Statements; these two sets of financial statements provide two different views of the City's financial activities and financial position.

The Government-wide Financial Statements

The Government-wide Financial Statements provide a broad overview of the City's activities as a whole and comprise the Statement of Net Position and the Statement of Activities. The Statement of Net Position provides information about the financial position of the City as a whole, including all its capital assets and long-term liabilities on the full accrual basis, similar to that used by corporations. The Statement of Activities provides information about all the City's revenues and all its expenses, also on the full accrual basis, with the emphasis on measuring net revenues or expenses of each the City's programs. The Statement of Activities explains in detail the change in Net Position for the year.

All of the City's activities are grouped into Governmental Activities and Business-type activities, as explained below. All the amounts in the Statement of Net Position and the Statement of Activities are separated into Governmental Activities and Business-type Activities in order to provide a summary of these two activities of the City as a whole.

- ◆ **Governmental activities** – All of the City's basic services are considered to be governmental activities, including general government, community development, culture and leisure, public safety, and public works. These services are supported by general City revenues such as taxes and by specific program revenues such as developer fees.

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management's Discussion and Analysis, Continued

OVERVIEW OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT, Continued

The Government-wide Financial Statements, Continued

- ◆ **Business-type activities** – All the City's enterprise activities are reported here, including Water and Wastewater. Unlike governmental services, these services are supported by charges paid by users based on the amount of the service they use.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into two categories: governmental funds and proprietary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the Government-wide Financial Statements. However, unlike the Government-wide Financial Statements, Governmental Fund Financial Statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of the Governmental Fund Financial Statements is narrower than that of the Government-wide Financial Statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the Government-wide Financial Statement. By doing so, readers may better understand the long-term impact of the government's near-term financial decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. The Governmental Fund Financial Statements provide detailed information about each of the City's most significant funds, called major funds. The concept of major funds, and the determination of which are major funds, was established by GASB Statement No. 34 and replaces the concept of combining like funds and presenting them as one total. Instead, each major fund is presented individually, with all non-major funds summarized and presented only in a single column. Subordinate schedules present the detail of these non-major funds. Major funds present the major activities of the City for the year, and may change from year to year as a result of changes in the pattern of the City's activities.

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management's Discussion and Analysis, Continued

OVERVIEW OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT, Continued

Fund Financial Statements, Continued

For the fiscal year ended June 30, 2015, the City's major funds are as follows:

GOVERNMENTAL FUNDS:

- ◆ General Fund
- ◆ Traffic Mitigation Special Revenue Fund
- ◆ Transportation Planning Special Revenue Fund
- ◆ General Capital Projects Fund

PROPRIETARY FUNDS:

- ◆ Water Enterprise Fund
- ◆ Wastewater Enterprise Fund

Proprietary funds. The City maintains Enterprise-type proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the Government-wide Financial Statements. The City uses enterprise funds to account for Water and Wastewater operations. Proprietary funds provide the same type of information as the Government-wide Financial Statements, only in more detail.

Fiduciary funds. The City maintains one private-purpose trust fund and one agency fiduciary fund. The agency funds are used to account for resources held for the benefit of parties outside the government. Since agency funds are custodial in nature, (i.e. assets equal liabilities), they do not involve the measurement of results of operations. Private-purpose trust funds are not reflected in the government-wide financial statements for this reason.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-wide and Fund Financial Statements. The notes to the basic financial statements can be found on pages 49–86 of this report.

Combining and Individual Fund Financial Statements and Schedules

The combining statements referred to earlier in connection with non-major governmental funds are presented immediately following the notes to the financial statements. Combining and individual fund statements can be found on pages 92–100 of this report.

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management's Discussion and Analysis, Continued

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, Net Position may serve over time as a useful indicator of a government's financial position.

In the case of the City, assets exceeded liabilities by \$32,029,991 as of June 30, 2015.

The Summary of Net Position as of June 30, 2015, and 2014, follows:

	Summary of Net Position					
	2015			2014		
	Governmental Activities	Business- type Activities	Total	Governmental Activities	Business- type Activities	Total
Current and other assets	\$ 12,761,135	\$ 4,318,122	\$ 17,079,257	\$ 12,193,361	\$ 5,112,435	\$ 17,305,796
Noncurrent assets	1,876,208	-	1,876,208	1,876,208	-	1,876,208
Capital assets	18,152,109	5,573,002	23,725,111	17,499,108	5,555,611	23,054,719
Deferred outflows of resources	178,731	56,017	234,748	-	-	-
Total assets and deferred outflows of resources	32,968,183	9,947,141	42,915,324	31,568,677	10,668,046	42,236,723
Current and other liabilities	650,677	337,494	988,171	331,103	95,022	426,125
Noncurrent liabilities	2,064,548	432,633	2,497,181	841,632	126,416	968,048
Deferred inflows of resources	304,536	95,445	399,981	-	-	-
Total liabilities	3,019,761	865,572	3,885,333	1,172,735	221,438	1,394,173
Net Position:						
Net investment in capital assets	18,152,109	5,573,002	23,725,111	17,499,108	5,555,611	23,054,719
Restricted	7,483,555	-	7,483,555	7,986,418	-	7,986,418
Unrestricted	4,312,758	3,508,567	7,821,325	5,301,357	4,218,343	9,519,700
Total net position	\$ 29,948,422	\$ 9,081,569	\$ 39,029,991	\$ 30,786,883	\$ 9,773,954	\$ 40,560,837

Net Position increased by \$84,310. This increase is attributable to an increase in grants for business-type activities along with an increase in Transient Occupancy Tax for governmental activities. Governmental activities experienced a reduction in expenses which enhanced the increase in net position.

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management's Discussion and Analysis, Continued

GOVERNMENT-WIDE FINANCIAL ANALYSIS, Continued

The change in Net Position for the fiscal years ended June 30, 2015, and 2014, follows:

	Changes in Net Position					
	2015			2014		
	Governmental Activities	Business- type Activities	Total	Governmental Activities	Business- type Activities	Total
Revenues:						
Program revenues:						
Charges for services	\$ 460,223	\$ 2,170,416	\$ 2,630,639	\$ 388,450	\$ 2,245,135	\$ 2,633,585
Grants and contributions:						
Operating	555,856	293,817	849,673	639,327	1,699	641,026
Capital	-	-	-	-	-	-
General revenues:						
Secured and unsecured property taxes	1,146,289	-	1,146,289	1,116,510	-	1,116,510
Sales and use tax	1,943,723	-	1,943,723	1,935,411	-	1,935,411
Transient lodging tax	1,830,275	-	1,830,275	1,604,086	-	1,604,086
Franchise taxes	418,586	-	418,586	216,444	-	216,444
Other taxes	220,140	-	220,140	387,905	-	387,905
Investment income	107,885	8,146	116,031	41,160	7,932	49,092
Other general revenues	54,257	-	54,257	1,192	-	1,192
Total revenues	<u>6,737,234</u>	<u>2,472,379</u>	<u>9,209,613</u>	<u>6,330,485</u>	<u>2,254,766</u>	<u>8,585,251</u>
Expenses:						
Governmental activities:						
General government	783,769	-	783,769	1,771,834	-	1,771,834
Community development	1,192,571	-	1,192,571	469,675	-	469,675
Culture and leisure	607,761	-	607,761	595,098	-	595,098
Public safety	1,801,989	-	1,801,989	1,792,569	-	1,792,569
Public works	1,959,864	-	1,959,864	2,568,183	-	2,568,183
Business-type activities:						
Water	-	1,822,088	1,822,088	-	1,679,681	1,679,681
Sewer	-	957,261	957,261	-	453,728	453,728
Total expenses	<u>6,345,954</u>	<u>2,779,349</u>	<u>9,125,303</u>	<u>7,197,359</u>	<u>2,133,409</u>	<u>9,330,768</u>
Excess (Deficiency) of revenues over expenses before transfers	391,280	(306,970)	84,310	(866,874)	121,357	(745,517)
Transfers from fiduciary activities	-	-	-	59,073	-	59,073
Transfers	-	-	-	626,822	(626,822)	-
Change in net position	391,280	(306,970)	84,310	(180,979)	(505,465)	(686,444)
Net position:						
Beginning of year	30,786,883	9,773,954	40,560,837	429,906,184	822,274	430,728,458
Adjustments	(1,229,741)	(385,415)	(1,615,156)	-	-	-
Beginning of year, as adjusted	<u>29,557,142</u>	<u>9,388,539</u>	<u>38,945,681</u>	<u>429,906,184</u>	<u>822,274</u>	<u>430,728,458</u>
End of year	<u>\$ 29,948,422</u>	<u>\$ 9,081,569</u>	<u>\$ 39,029,991</u>	<u>\$ 429,725,205</u>	<u>\$ 316,809</u>	<u>\$ 430,042,014</u>

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management's Discussion and Analysis, Continued

GOVERNMENT-WIDE FINANCIAL ANALYSIS, Continued

Revenues

The City's total revenues for governmental and business-type activities were \$9,209,613 for the fiscal year ended June 30, 2015. Approximately 63% or \$5,769,960 of the City's key revenues is generated from four major sources.

The following discusses variances in key revenues from the prior fiscal year:

- 1. Sales and Use Taxes** – The less than 1% positive change in sales and use tax was mainly due to local vendors maintaining retail sales growth and an overall generally improving economy in California.
- 2. Secured and Unsecured Property Taxes** – Annual receipts increased by approximately 3%, due to slowly recovering property values in Santa Barbara County and throughout the state. The positive trend is expected to continue.
- 3. Grants and Contributions – Governmental and Business-Type Activities Operating** – Grants continue to be a source of revenue for public works uses under Business and Governmental-type activities. Contributions from contractors were maintained in 2015 while revenue grew from grants. This was mainly due to street, road, and community enhancement operating grants for maintenance and operations renewed in the current year.
- 4. Transient Occupancy Tax – Governmental Activities Operating** – This revenue source is a major component and top revenue source of the City's General Fund. The City experienced TOT revenue streams in excess of budget at 114 percent and expects stronger trends in 2015-16. The Hampton Inn is under construction and will be added to the TOT list next fiscal year.

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management’s Discussion and Analysis, Continued

GOVERNMENT-WIDE FINANCIAL ANALYSIS, Continued

Expenses

Governmental and business-type activity expenses of the City for the year totaled \$9,125,303. Governmental activity expenses totaled \$6,345,934 or about 70% of total expenses. Business-type activities incurred \$2,779,349 of expenses during the fiscal year. Public Works costs of \$1,959,864 represented almost 31% of total governmental activities expenses, which represented the largest single expense for governmental activities.

Governmental Activities

The following table shows the cost of each of the City’s major programs and the net cost of the programs. Net cost is the total cost less fees and other direct revenue generated by the activities. The net cost reflects the financial burden that was placed on the City’s taxpayers by each of the programs. The total cost of services and the net cost of services for the fiscal years ended June 30, 2015, and 2014, are as follows:

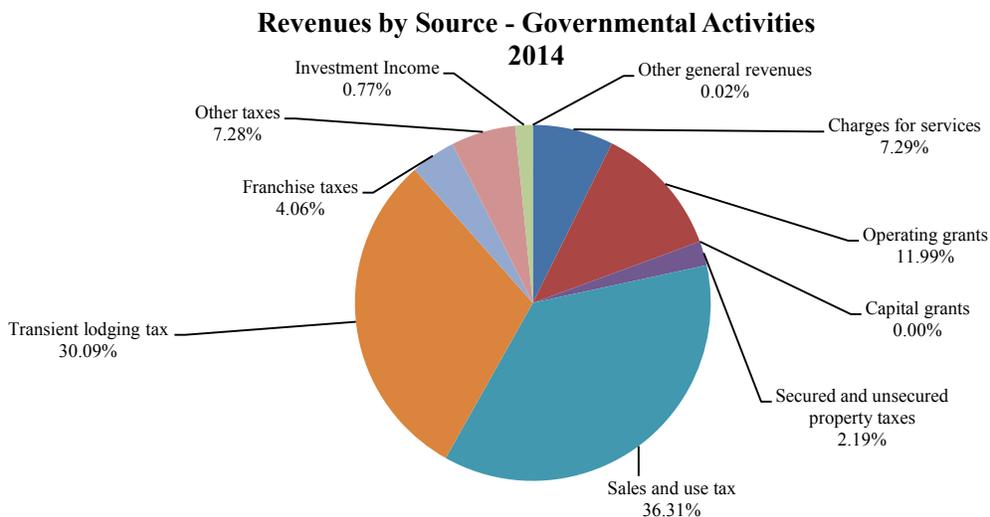
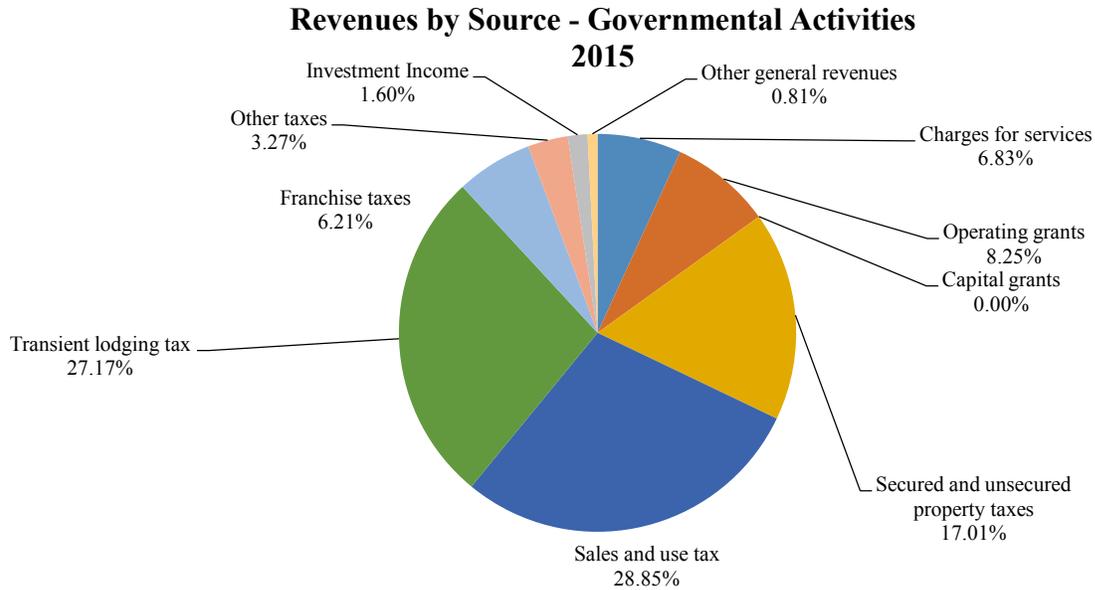
	2015		2014	
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
General government	\$ 783,769	\$ 774,674	\$ 1,771,834	\$ 1,637,208
Community development	1,192,571	1,192,571	469,675	469,675
Culture and leisure	607,761	301,201	595,098	323,867
Public safety	1,801,989	1,764,395	1,792,569	1,754,440
Public works	1,959,864	1,297,034	2,568,183	1,984,392
Total	<u>\$ 6,345,954</u>	<u>\$ 5,329,875</u>	<u>\$ 7,197,359</u>	<u>\$ 6,169,582</u>

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management's Discussion and Analysis, Continued

GOVERNMENT-WIDE FINANCIAL ANALYSIS, Continued

Revenues by source for the fiscal years ended June 30, 2015, and 2014, are as follows:



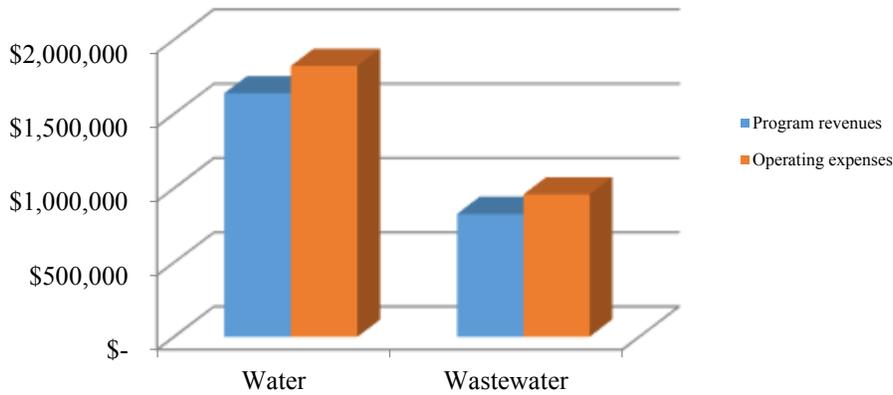
City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management’s Discussion and Analysis, Continued

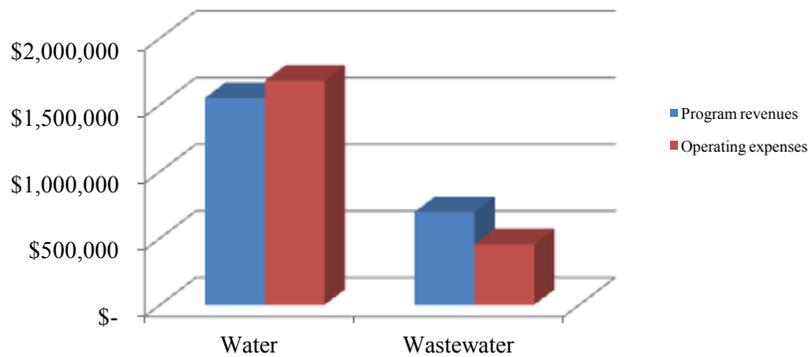
GOVERNMENT-WIDE FINANCIAL ANALYSIS, Continued

Business-type activities. Business-type activities increased the City’s Net Position by \$9,081,569. The City has two business-type activities: Water and Wastewater. Water accounts for 67%, and Wastewater accounts for 33% of total business-type activity revenue. The expenses and program revenues for the business-type activities for the fiscal year ended June 30, 2015, and 2014, are as follows:

**Expenses and Program Revenues
 Business-type Activities
 2015**



**Expenses and Program Revenues
 Business-type Activities
 2014**

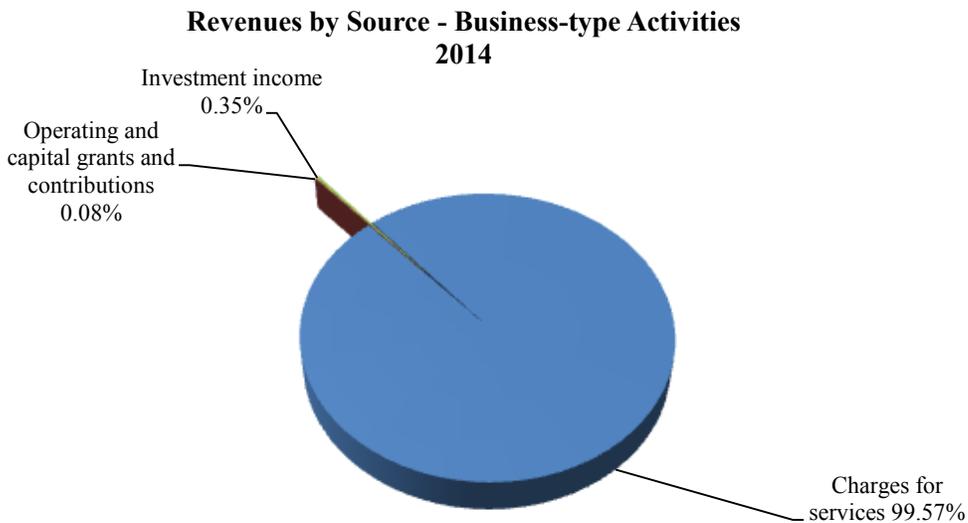
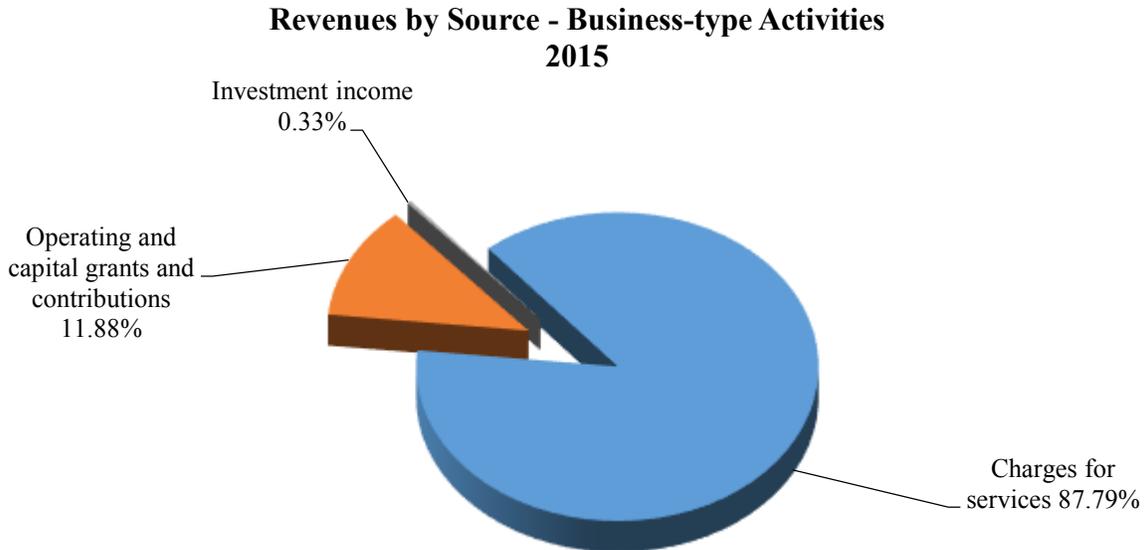


City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management's Discussion and Analysis, Continued

GOVERNMENT-WIDE FINANCIAL ANALYSIS, Continued

The revenues by source for the business-type activities for the fiscal years ended June 30, 2015, and 2014, are as follows:



City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management's Discussion and Analysis, Continued

GOVERNMENT-WIDE FINANCIAL ANALYSIS, Continued

Financial Analysis of the Government's Funds

The City of Buellton uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The fund financial statements focus on individual parts of the City government, reporting the City's operations in more detail than the government-wide financial statements.

Governmental funds. The focus of the City of Buellton's governmental funds is to provide information on near term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City of Buellton's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City of Buellton's governmental funds reported combined ending fund balances of \$13,986,666, a decrease of \$73,887 in comparison with the prior fiscal year. Approximately 45 percent of this total amount (\$6,289,573) constitutes unassigned fund balance. The remainder of fund balance is nonspendable or restricted to indicate that it is not available for new spending because it has already been committed to fund amounts prepaid for the following fiscal year (\$213,538) and a variety of other restricted purposes (\$7,483,555).

The General Fund is the chief operating fund of the City of Buellton. The total fund balance in the general fund is \$12,880,075, of which \$6,482,765 is shown as "unassigned."

The fund balance of the City of Buellton's General Fund increased by \$389,092 during the current fiscal year. Key factors in this growth are as follows:

- A net increase in general fund revenues of \$287,121.
- A net increase in general fund expenditures of \$364,673.

Proprietary funds. The City of Buellton's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted Net Position of the water fund at the end of the fiscal year amounted to \$2,286,851 and those for the wastewater fund amounted to \$1,221,716. The total change in unrestricted Net Position for both funds were (\$179,566) and (\$127,404), respectively.

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management’s Discussion and Analysis, Continued

General Fund Budgetary Highlights

In fiscal year 2015, appropriation changes between the original and final budgets amounted to a net decrease of \$3,760 for the General Fund. The General Fund experienced slight decreases in various revenue streams while expenditure savings within the General Fund departments offset shortfalls. Other key revenue streams exceeded budget causing the General Fund budget to experience a balanced budget.

Capital Assets

The City of Buellton's investment in capital assets for its governmental and business-type activities as of June 30, 2015, amounts to \$23,725,111 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, equipment and infrastructure. The total increase in the City's investment in capital assets for the current fiscal year was \$670,392. Of the total increase, governmental activities showed a decrease of \$653,001, resulting from an increase in net depreciable capital assets. Business-type activities increased by \$17,391, due to an increase in net depreciable capital assets.

	Governmental Activities		Business-type Activities		Totals	
	2015	2014	2015	2014	2015	2014
Land	\$ 1,536,248	\$ 1,536,248	\$ 247,691	\$ 247,691	\$ 1,783,939	\$ 1,783,939
Total Nondepreciable Capital Assets	1,536,248	1,536,248	247,691	247,691	1,783,939	1,783,939
Buildings and improvements	4,221,448	4,221,448	574,387	574,387	4,795,835	4,795,835
Equipment	528,043	444,765	815,800	773,522	1,343,843	1,218,287
Infrastructure	17,367,786	16,364,557	11,578,959	11,207,646	28,946,745	27,572,203
Total Depreciable Capital Assets	22,117,277	21,030,770	12,969,146	12,555,555	35,086,423	33,586,325
Less: Accumulated Depreciation	5,501,416	5,067,910	7,643,835	7,247,635	13,145,251	12,315,545
Net Depreciable Capital Assets	16,615,861	15,962,860	5,325,311	5,307,920	21,941,172	21,270,780
Net Capital Assets	\$ 18,152,109	\$ 17,499,108	\$ 5,573,002	\$ 5,555,611	\$ 23,725,111	\$ 23,054,719

More detail of the capital assets and current activity can be found in the notes to the financial statements on Page 55 for significant accounting policies and Note 4 on Page 66 for other capital asset information.

Debt Administration

At the end of the current and previous fiscal year, the City of Buellton had no long-term debt outstanding. The City has no general obligation or revenue bonds.

Buellton enjoys a relatively healthy local economy; however, it does not currently have a bond rating because it has zero bonded debt on its balance sheet. When the City decides to go to Wall Street to sell bonds for future infrastructure improvements for Water or Wastewater systems, the City will go before Moody’s Investor Service or Fitch’s Rating Service for a credit rating. There is a definite need to update the user fees for Water and Wastewater services. An adequate multi-year rate management program will provide the best opportunity for obtaining an investment-grade credit rating for the City of Buellton in the future.

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management's Discussion and Analysis, Continued

Economic Outlook

- The City completed 2014-15 with better operating financial results in some categories than expected when the 2014-15 Adopted Budget was developed. The City finished the year exceeding budgeted revenues in the categories of Taxes and Charges for Current Services. In May of 2015, the City Council approved a balanced General fund budget for 2015-16 that used consistent resources available on an ongoing basis while delivering essential services. The City's sales tax and transient occupancy tax (TOT) revenues are expected to increase with the new Crossroads Shopping Center under construction.
- The General Fund cash reserves are at over \$3 Million and revenues exceed expenditures in the 2015-16 budget by approximately \$12,000. There is a restricted cash amount of \$6.2 Million in addition to the approximate \$3 Million. Those reserves remain restricted until a legal decision is rendered concerning the City's current lawsuit against the State of California Department of Finance. The lawsuit stems from an outstanding loan to the former Buellton Redevelopment Agency.
- The City Council approved utility rate increases to address maintenance needs and to improve the financial viability of the water and wastewater fund. Incremental increases were applied from 2012 through 2015. The City of Buellton has not declared a Stage 1 Water Emergency but continues to advocate water conservation.
- A rate study is budgeted in the 2015-16 to determine if sufficient margins are met to cover operating costs in the Water and Sewer Funds. Rate increases are expected to be implemented in 2016-17. Although the City is experiencing high commercial growth and increases in connection fees, this one-time revenue source may be nonrecurring in future years.
- Quarterly reports to support the financial management of City resources continue to provide information to the City Council and public. As part of the mid-year budget review, the City prepares a report on financial position, considers economic factors and highlights trends based on the City's budget versus what actually occurred during the period. A discussion of other economic factors provides a means of comparing the local economy against the larger economic events that may affect the City. This provides Council with a budget review at four periods during the year. Council has a better control of costs, while identifying financial requirements prior to the close of the fiscal year. Modifications to the original budget take place each quarter as needed.
- The General Fund ended the 2014-15 fiscal year with a fund balance of \$6,289,573 (unassigned). Operating expenditures approved in 2015-16 budget amount to \$5,274,080. The result is a coverage ratio of about 119%. Because it is difficult to fully anticipate dramatic changes in the national and local economies, the Council has set an unassigned fund balance goal of 25% of the general fund's operating expenditures.

City of Buellton, California
Basic Financial Statements
For the year ended June 30, 2015

Management’s Discussion and Analysis, Continued

NEXT YEAR’S BUDGETED APPROPRIATIONS

The adopted budget for all City funds for the new fiscal year of 2015-2016 was \$12,887,808. The adopted budget for fiscal year 2014-15 totals \$12,144,155 and is summarized, with CIP expenditures shown in the Citywide CIP row of the chart below for consistent comparison as follows:

	FY 2015-16	FY 2014-15	Amount Change	Percentage Change
General fund	\$ 6,188,198	\$ 5,900,114	\$ 288,084	4.7%
Water & Sewer Funds	3,075,613	3,100,544	(24,931)	(0.8)%
Citywide CIP Fund	3,492,797	2,792,397	700,400	20.1%
Special revenue funds	131,200	351,100	(219,900)	(167.6)%
Total budget	\$ 12,887,808	\$ 12,144,155	\$ 743,653	(143.7)%

1. General Fund – Shows an increase of \$288,044 or approximately 5%. The increase reflects maintaining essential services by avoiding service cuts while prioritizing the needs of the community. Contract planning services continue in the Community Development Department. Public Works Engineering costs are expected to increase relative to development projects and public infrastructure improvements.
2. Water & Sewer Funds – Shows a decrease of \$24,931 or less than 1%. The decrease is due to maintaining staffing levels and improving efficiencies after replacing antiquated utility billing software. Increases in State Water payments and other contract engineering costs are expected in 2015-16.
3. Citywide Capital Improvement Program (CIP) Fund – The CIP Fund expenditures relate to Capital Improvements. CIP fund shows an increase of \$700,400 or approximately 20%. A combined project summary of circulation improvements, water and sewer facilities, water reservoirs, water recycling, parks and maintenance projects are scheduled in 2015-16.
4. Special Revenue Funds – Show a decrease of \$219,900 or approximately 168%. The decrease is the result of a reduction in transit operating costs from economies realized over time.

Requests for Information

This Comprehensive Annual Financial Report is intended to provide citizens, taxpayers, investors, and creditors with a general overview of the City’s finances. If you have any questions about this report, need additional financial information, or would like to obtain component unit financial statements, contact Finance Director, 107 West Highway 246, Buellton, CA 93427, or visit the City’s web page at www.cityofbuellton.com.

BASIC FINANCIAL STATEMENTS

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City of Buellton, California
Statement of Net Position
June 30, 2015

ASSETS	Governmental Activities	Business-type Activities	Total
Current assets:			
Cash and investments	\$ 5,808,082	\$ 3,065,239	\$ 8,873,321
Restricted cash and investments	6,185,439	-	6,185,439
Receivables:			
Accounts receivable	546,470	175,712	722,182
Interest receivable	7,606	2,020	9,626
Inventory	-	10,252	10,252
Prepaid items	213,538	1,064,899	1,278,437
Total current assets	12,761,135	4,318,122	17,079,257
Noncurrent assets:			
Advances to fiduciary activities	1,876,208	-	1,876,208
Capital assets:			
Nondepreciable	1,536,248	247,691	1,783,939
Depreciable	16,615,861	5,325,311	21,941,172
Total noncurrent assets	20,028,317	5,573,002	25,601,319
Total assets	32,789,452	9,891,124	42,680,576
DEFERRED OUTFLOWS OF RESOURCES			
Pension Plan	178,731	56,017	234,748
Total deferred outflows of resources	178,731	56,017	234,748
Total assets and deferred outflows	\$ 32,968,183	\$ 9,947,141	\$ 42,915,324
LIABILITIES			
Current liabilities:			
Accounts payable	\$ 419,917	\$ 305,606	\$ 725,523
Wages payable	72,907	-	72,907
Compensated absences	8,102	9,412	17,514
Deposits payable	149,751	22,476	172,227
Total current liabilities	650,677	337,494	988,171
Noncurrent liabilities:			
Compensated absences	71,072	23,120	94,192
Net OPEB obligation	969,222	88,500	1,057,722
Net pension obligation	1,024,254	321,013	1,345,267
Total noncurrent liabilities	2,064,548	432,633	2,497,181
Total liabilities	2,715,225	770,127	3,485,352
DEFERRED INFLOWS OF RESOURCES			
Pension Plan	304,536	95,445	399,981
Total liabilities and deferred inflows of resources	3,019,761	865,572	3,885,333
NET POSITION			
Net investment in capital assets	18,152,109	5,573,002	23,725,111
Restricted:			
Redevelopment	6,185,439	-	6,185,439
Streets and roads	855,754	-	855,754
Housing	442,362	-	442,362
Unrestricted	4,312,758	3,508,567	7,821,325
Total net position	29,948,422	9,081,569	39,029,991
Total liabilities, deferred inflows, and net position	\$ 32,968,183	\$ 9,947,141	\$ 42,915,324

The accompanying notes are an integral part of these basic financial statements.

City of Buellton, California
Statement of Activities
For the year ended June 30, 2015

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Primary government:				
Governmental activities:				
General government	\$ 783,769	\$ 9,095	\$ -	\$ -
Community development	1,192,571	-	-	-
Culture and leisure	607,761	306,560	-	-
Public safety	1,801,989	37,594	-	-
Public works	1,959,864	106,974	555,856	-
Total governmental activities	6,345,954	460,223	555,856	-
Business-type activities:				
Water	1,822,088	1,436,127	201,740	-
Wastewater	957,261	734,289	92,077	-
Total business-type activities	2,779,349	2,170,416	293,817	-
Total primary government	\$ 9,125,303	\$ 2,630,639	\$ 849,673	\$ -

General revenues:

Taxes:

 Secured and unsecured property taxes

 Sales and use tax

 Transient lodging tax

 Franchise taxes

 Other taxes

Investment income

Other general revenues

 Total general revenues

Transfers

 Total general revenues and transfers

Change in net position

Net position:

 Beginning of year, as originally reported

 Adjustments

 Beginning of year, as adjusted

Net Position - Ending

The accompanying notes are an integral part of these basic financial statements.

**Net (Expense) Revenue and
Changes in Net Position**

Governmental Activities	Business-Type Activities	Totals
\$ (774,674)	\$ -	\$ (774,674)
(1,192,571)	-	(1,192,571)
(301,201)	-	(301,201)
(1,764,395)	-	(1,764,395)
(1,297,034)	-	(1,297,034)
<u>(5,329,875)</u>	<u>-</u>	<u>(5,329,875)</u>
-	(184,221)	(184,221)
-	(130,895)	(130,895)
-	(315,116)	(315,116)
<u>(5,329,875)</u>	<u>(315,116)</u>	<u>(5,644,991)</u>
1,146,289	-	1,146,289
1,943,723	-	1,943,723
1,830,275	-	1,830,275
418,586	-	418,586
220,140	-	220,140
107,885	8,146	116,031
54,257	-	54,257
<u>5,721,155</u>	<u>8,146</u>	<u>5,729,301</u>
-	-	-
<u>5,721,155</u>	<u>8,146</u>	<u>5,729,301</u>
391,280	(306,970)	84,310
30,786,883	9,773,954	40,560,837
(1,229,741)	(385,415)	(1,615,156)
<u>29,557,142</u>	<u>9,388,539</u>	<u>38,945,681</u>
<u>\$ 29,948,422</u>	<u>\$ 9,081,569</u>	<u>\$ 39,029,991</u>

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FUND FINANCIAL STATEMENTS
MAJOR FUNDS

Fund	Description
Governmental Funds:	
General Fund	Primary operating fund of the City; accounts for all activities except those legally or administratively required to be accounted for in other funds.
Traffic Mitigation Special Revenue Fund	Accounts for traffic congestion relief funds received for street purposes.
Transportation Planning Special Revenue Fund	Accounts for funds used in the planning for transportation projects restricted by other governments.
General Capital Projects Fund	Accounts for Capital Improvement Projects by centralizing project expenditures. Projects are tracked and managed for purposes of planning, scheduling and budgeting capital improvements.

City of Buellton, California
Balance Sheet
Governmental Funds
June 30, 2015

	Major Funds			
	General Fund	Traffic Mitigation Special Revenue	Transportation Planning Special Revenue	General Capital Projects
ASSETS				
Cash and investments	\$ 4,533,643	\$ -	\$ -	\$ -
Restricted cash and investments	6,185,439	-	-	-
Receivables:				
Accounts	473,305	-	-	-
Interest	6,813	-	-	-
Due from other funds	188,109	-	-	-
Prepaid items	211,871	-	-	-
Advances to Successor Agency private purpose trust fund	1,876,208	-	-	-
Total assets	\$ 13,475,388	\$ -	\$ -	\$ -
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 364,553	\$ -	\$ 5,083	\$ -
Wages payable	72,907	-	-	-
Compensated absences	8,102	-	-	-
Deposits payable	149,751	-	-	-
Due to other funds	-	64,047	124,062	-
Total liabilities	595,313	64,047	129,145	-
Fund balances:				
Nonspendable:				
Prepaid items	211,871	-	-	-
Restricted	6,185,439	-	-	-
Unassigned (Deficit)	6,482,765	(64,047)	(129,145)	-
Total fund balances (Deficits)	12,880,075	(64,047)	(129,145)	-
Total liabilities and fund balances	\$ 13,475,388	\$ -	\$ -	\$ -

The accompanying notes are an integral part of these basic financial statements.

Nonmajor Governmental Funds		Totals	
\$	1,274,439	\$	5,808,082
	-		6,185,439
	73,165		546,470
	793		7,606
	-		188,109
	1,667		213,538
	-		1,876,208
<u>\$</u>	<u>1,350,064</u>	<u>\$</u>	<u>14,825,452</u>

\$	50,281	\$	419,917
	-		72,907
	-		8,102
	-		149,751
	-		188,109
<u></u>	<u>50,281</u>	<u></u>	<u>838,786</u>

	1,667		213,538
	1,298,116		7,483,555
	-		6,289,573
<u></u>	<u>1,299,783</u>	<u></u>	<u>13,986,666</u>
<u>\$</u>	<u>1,350,064</u>	<u>\$</u>	<u>14,825,452</u>

City of Buellton, California
Reconciliation of the Governmental Funds Balance Sheet
to the Statement of Net Position
June 30, 2015

Total fund balances - total governmental funds \$ 13,986,666

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the governmental funds balance sheet. 18,152,109

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds balance sheet.

Compensated absences	\$ (71,072)	
Net OPEB obligation	(969,222)	
Net pension obligation	<u>(1,024,254)</u>	(2,064,548)

Pension obligations result in deferred outflows and inflows of resources associated with actuarial value of contributions, assets, and liabilities

Deferred outflows	178,731	
Deferred inflows	<u>(304,536)</u>	<u>(125,805)</u>

Net position of governmental activities \$ 29,948,422

City of Buellton, California

Reconciliation of Fund Basis Balance Sheet to Government-wide Statement of Net Position

Governmental Activities

June 30, 2015

ASSETS	Governmental Funds Balance Sheet	Reclassifications	Changes in GAAP	Statement of Net Position
Current assets:				
Cash and investments	\$ 5,808,082	\$ -	\$ -	\$ 5,808,082
Restricted cash and investments	6,185,439			6,185,439
Receivables:				
Accounts receivable	546,470	-	-	546,470
Interest receivable	7,606	-	-	7,606
Advances to private purpose trust/fiduciary activities	1,876,208	-	-	1,876,208
Prepaid items	213,538	-	-	213,538
Due from other funds	188,109	(188,109)	-	-
Total current assets	14,825,452	(188,109)	-	14,637,343
Noncurrent assets:				
Capital assets, net:				
Nondepreciable	-	-	1,536,248	1,536,248
Depreciable	-	-	16,615,861	16,615,861
Total noncurrent assets	-	-	18,152,109	18,152,109
DEFERRED OUTFLOWS OF RESOURCES				
Pension Plan	-	-	178,731	178,731
Total assets and deferred outflows of resources	\$ 14,825,452	\$ (188,109)	\$ 18,330,840	\$ 32,968,183
LIABILITIES AND DEFERRED INFLOWS OF RESOURCES				
Current liabilities:				
Accounts payable	\$ 419,917	\$ -	\$ -	\$ 419,917
Wages payable	72,907	-	-	72,907
Compensated absences	8,102	-	-	8,102
Deposits payable	149,751	-	-	149,751
Due to other funds	188,109	(188,109)	-	-
Total current liabilities	838,786	(188,109)	-	650,677
Noncurrent liabilities:				
Compensated absences	-	-	71,072	71,072
Net OPEB obligation	-	-	969,222	969,222
Net pension obligation	-	-	1,024,254	1,024,254
Total noncurrent liabilities	-	-	2,064,548	2,064,548
Total liabilities	838,786	(188,109)	2,064,548	2,715,225
Deferred inflows: Pension Plan	-	-	304,536	304,536
Total liabilities and deferred inflows:	838,786	(188,109)	2,369,084	3,019,761
FUND BALANCES/NET POSITION				
Fund balances:				
Nonspendable				
Prepaid items	213,538	(213,538)	-	-
Restricted				
Redevelopment	6,185,439	(6,185,439)	-	-
Streets and roads	855,754	(855,754)	-	-
Housing	442,362	(442,362)	-	-
Unassigned (Deficit)	6,289,573	(6,289,573)	-	-
Net position:				
Net investment in capital assets	-	-	18,152,109	18,152,109
Restricted	-	7,483,555	-	7,483,555
Unrestricted	-	6,503,111	(2,190,353)	4,312,758
Total fund balances/ net position	13,986,666	-	15,961,756	29,948,422
Total liabilities, deferred inflows, and net position	\$ 14,825,452	\$ (188,109)	\$ 18,330,840	\$ 32,968,183

The accompanying notes are an integral part of these basic financial statements.

City of Buellton, California

Statement of Revenues, Expenditures, and Changes in Fund Balances

Governmental Funds

For the year ended June 30, 2015

	Major Funds			
	General Fund	Traffic Mitigation Special Revenue	Transportation Planning Special Revenue	General Capital Projects
REVENUES:				
Taxes	\$ 5,179,413	\$ -	\$ -	\$ -
Licenses, permits, and fees	10,854	-	-	-
Intergovernmental	386,250	-	-	-
Charges for services	284,829	-	-	-
Fines and forfeitures	37,508	-	-	-
Use of money and property	104,564	108	-	-
Other	60,782	93,507	-	-
Total revenues	6,064,200	93,615	-	-
EXPENDITURES:				
Current:				
General government	568,229	-	-	-
Community development	1,192,571	-	-	-
Culture and leisure	591,096	-	-	-
Public safety	1,801,989	-	-	-
Public works	1,499,452	-	41,338	-
Capital outlay	3,196	-	-	1,086,506
Total expenditures	5,656,533	-	41,338	1,086,506
REVENUES OVER (UNDER) EXPENDITURES	407,667	93,615	(41,338)	(1,086,506)
OTHER FINANCING SOURCES (USES):				
Proceeds from sales of assets	5,288	-	-	-
Transfers in	119,976	-	-	1,086,506
Transfers out	(143,839)	-	-	-
Total other financing sources (uses)	(18,575)	-	-	1,086,506
Net change in fund balances	389,092	93,615	(41,338)	-
FUND BALANCES (Deficit):				
Beginning of year	12,490,983	(157,662)	(87,807)	-
End of year	\$ 12,880,075	\$ (64,047)	\$ (129,145)	\$ -

The accompanying notes are an integral part of these basic financial statements.

Other	
Governmental	
Funds	Totals
\$ -	\$ 5,179,413
-	10,854
555,856	942,106
-	284,829
-	37,508
3,213	107,885
15,062	169,351
<u>574,131</u>	<u>6,731,946</u>
-	568,229
-	1,192,571
-	591,096
-	1,801,989
26,744	1,567,534
-	1,089,702
<u>26,744</u>	<u>6,811,121</u>
<u>547,387</u>	<u>(79,175)</u>
-	5,288
50,000	1,256,482
<u>(1,112,643)</u>	<u>(1,256,482)</u>
<u>(1,062,643)</u>	<u>5,288</u>
(515,256)	(73,887)
<u>1,815,039</u>	<u>14,060,553</u>
<u>\$ 1,299,783</u>	<u>\$ 13,986,666</u>

City of Buellton, California

Reconciliation of Fund Basis Statements to Government-wide Statement of Activities

For the year ended June 30, 2015

Functions/Programs	Fund Based Totals	Compensated Absences	Depreciation	Capital Asset (Additions)/ Retirements	Net OPEB Obligation	Pension Plan	Government- wide Totals
Governmental activities:							
General government	\$ 568,229	\$ 71,072	\$ 27,706	\$ -	\$ 196,444	\$ (79,682)	\$ 783,769
Community development	1,192,571	-	-	-	-	-	1,192,571
Culture and leisure	591,096	-	16,665	-	-	-	607,761
Public safety	1,801,989	-	-	-	-	-	1,801,989
Public works	1,567,534	-	389,135	3,195	-	-	1,959,864
Capital outlay	1,089,702	-	-	(1,089,702)	-	-	-
Total governmental activities	\$ 6,811,121	\$ 71,072	\$ 433,506	\$ (1,086,507)	\$ 196,444	\$ (79,682)	\$ 6,345,954

The accompanying notes are an integral part of these basic financial statements.

City of Buellton, California

Reconciliation of the Statement of Revenues, Expenditures, and Changes in

Fund Balances of Governmental Funds to the Statement of Activities

For the year ended June 30, 2015

Net change in fund balances - total governmental funds \$ (73,887)

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:

Capital asset purchases capitalized	\$ 101,578	
Capital asset retirements	(18,300)	
Depreciation expense	(433,506)	
Capital asset adjustment	<u>1,003,229</u>	653,001

Certain employee benefit obligations are recorded on a pay-as-you-go basis in the governmental funds, but are accrued as liabilities in the Statement of Net Position:

Net OPEB obligation	(196,444)	(196,444)
---------------------	-----------	-----------

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in government funds

Change in pension expense	79,682	
Change in long-term compensated absences	<u>(71,072)</u>	<u>8,610</u>

Change in net position of governmental activities

\$ 391,280

The accompanying notes are an integral part of these basic financial statements.

City of Buellton, California

Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget to Actual - General Fund and Major Special Revenue Funds For the year ended June 30, 2015

	General Fund			Variance w/Final Positive (Negative)
	Budgeted Amounts		Actual	
	Original	Final		
REVENUES:				
Taxes	\$ 5,041,000	\$ 5,041,000	\$ 5,179,413	\$ 138,413
Licenses, permits, and fees	4,200	4,200	10,854	6,654
Intergovernmental	560,776	560,776	386,250	(174,526)
Charges for services	161,500	151,500	284,829	133,329
Fines and forfeitures	42,500	42,500	37,508	(4,992)
Use of money and property	143,865	143,865	104,564	(39,301)
Other	206,600	206,600	60,782	(145,818)
Total revenues	6,160,441	6,150,441	6,064,200	(86,241)
EXPENDITURES:				
Current:				
General government	586,075	586,075	568,229	17,846
Community development	960,408	960,408	1,192,571	(232,163)
Culture and leisure	502,391	512,391	591,096	(78,705)
Public safety	1,888,348	1,888,348	1,801,989	86,359
Public works	1,790,792	1,790,792	1,499,452	291,340
Capital outlay	1,000	1,000	3,196	(2,196)
Total expenditures	5,729,014	5,739,014	5,656,533	82,481
REVENUES OVER (UNDER) EXPENDITURES	431,427	411,427	407,667	(3,760)
OTHER FINANCING SOURCES (USES):				
Proceeds from sales of assets	-	-	5,288	5,288
Transfers in	-	-	119,976	119,976
Transfers out	(412,100)	(412,100)	(143,839)	268,261
Total other financing sources (uses)	(412,100)	(412,100)	(18,575)	393,525
Net change in fund balances	19,327	(673)	389,092	389,765
FUND BALANCES (Deficit):				
Beginning of year	12,490,983	12,490,983	12,490,983	-
End of year	<u>\$ 12,510,310</u>	<u>\$ 12,490,310</u>	<u>\$ 12,880,075</u>	<u>\$ 389,765</u>

The accompanying notes are an integral part of these basic financial statements.

Traffic Mitigation Special Revenue Fund				Transportation Planning Special Revenue Fund			
Budgeted Amounts		Actual	Variance w/Final Positive (Negative)	Budgeted Amounts		Actual	Variance w/Final Positive (Negative)
Original	Final			Original	Final		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-	-	-
-	-	-	-	25,000	25,000	-	(25,000)
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
25	25	108	83	-	-	-	-
-	-	93,507	93,507	-	-	-	-
25	25	93,615	93,590	25,000	25,000	-	(25,000)
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	45,000	45,000	41,338	3,662
-	-	-	-	-	-	-	-
-	-	-	-	45,000	45,000	41,338	3,662
25	25	93,615	93,590	(20,000)	(20,000)	(41,338)	(21,338)
-	-	-	-	-	-	-	-
-	-	-	-	45,000	45,000	-	(45,000)
-	-	-	-	-	-	-	-
-	-	-	-	45,000	45,000	-	(45,000)
25	25	93,615	93,590	25,000	25,000	(41,338)	(66,338)
(157,662)	(157,662)	(157,662)	-	(87,807)	(87,807)	(87,807)	-
\$ (157,637)	\$ (157,637)	\$ (64,047)	\$ 93,590	\$ (62,807)	\$ (62,807)	\$ (129,145)	\$ (66,338)

(continued)

City of Buellton, California

**Statement of Revenues, Expenditures, and Changes in Fund Balances -
Budget to Actual - General Fund and Major Special Revenue Funds
For the year ended June 30, 2015**

	Total			Variance w/Final Positive (Negative)
	Budgeted Amounts		Actual	
	Original	Final		
REVENUES:				
Taxes	\$ 5,041,000	\$ 5,041,000	\$ 5,179,413	\$ 138,413
Licenses, permits, and fees	4,200	4,200	10,854	6,654
Intergovernmental	585,776	585,776	386,250	(199,526)
Charges for services	161,500	151,500	284,829	133,329
Fines and forfeitures	42,500	42,500	37,508	(4,992)
Use of money and property	143,890	143,890	104,672	(39,218)
Other	206,600	206,600	154,289	(52,311)
Total revenues	6,185,466	6,175,466	6,157,815	(17,651)
EXPENDITURES:				
Current:				
General government	586,075	586,075	568,229	17,846
Community development	960,408	960,408	1,192,571	(232,163)
Culture and leisure	502,391	512,391	591,096	(78,705)
Public safety	1,888,348	1,888,348	1,801,989	86,359
Public works	1,835,792	1,835,792	1,540,790	295,002
Capital outlay	1,000	1,000	3,196	(2,196)
Total expenditures	5,774,014	5,784,014	5,697,871	86,143
REVENUES OVER (UNDER) EXPENDITURES	411,452	391,452	459,944	68,492
OTHER FINANCING SOURCES (USES):				
Proceeds from sales of assets	-	-	5,288	5,288
Transfers in	45,000	45,000	119,976	74,976
Transfers out	(412,100)	(412,100)	(143,839)	268,261
Total other financing sources (uses)	(367,100)	(367,100)	(18,575)	348,525
Net change in fund balances	44,352	24,352	441,369	417,017
FUND BALANCES (Deficit):				
Beginning of year	12,245,514	12,245,514	12,245,514	-
End of year	<u>\$ 12,289,866</u>	<u>\$ 12,269,866</u>	<u>\$ 12,686,883</u>	<u>\$ 417,017</u>

The accompanying notes are an integral part of these basic financial statements.

(concluded)

PROPRIETARY FUNDS

Fund	Description
MAJOR FUNDS:	
Water Fund	Accounts for revenues and expenses associated with the City's Water enterprise operation.
Wastewater Fund	Accounts for all activities associated with the operation and maintenance of providing Sewer services.

City of Buellton, California
Statement of Net Position
Proprietary Funds
June 30, 2015

	<u>Water Fund</u>	<u>Wastewater Fund</u>	<u>Totals</u>
ASSETS			
Current assets:			
Cash and investments	\$ 1,615,742	\$ 1,449,497	\$ 3,065,239
Receivables:			
Accounts	116,037	59,675	175,712
Interest	967	1,053	2,020
Inventory	10,252	-	10,252
Prepaid items	1,035,427	29,472	1,064,899
Total current assets	<u>2,778,425</u>	<u>1,539,697</u>	<u>4,318,122</u>
Noncurrent assets:			
Capital assets, net			
Buildings and improvements	822,078	-	822,078
Equipment	393,062	422,738	815,800
Infrastructure	5,778,928	5,800,031	11,578,959
Less: accumulated depreciation	(3,926,398)	(3,717,437)	(7,643,835)
Total capital assets (net of accumulated depreciation)	<u>3,067,670</u>	<u>2,505,332</u>	<u>5,573,002</u>
Total noncurrent assets	<u>3,067,670</u>	<u>2,505,332</u>	<u>5,573,002</u>
Total assets	<u>5,846,095</u>	<u>4,045,029</u>	<u>9,891,124</u>
Deferred outflows: Pension Plan	25,343	30,674	56,017
Total assets and deferred outflows	<u>\$ 5,871,438</u>	<u>\$ 4,075,703</u>	<u>\$ 9,947,141</u>
LIABILITIES AND NET POSITION			
Current liabilities:			
Accounts payable	\$ 245,513	\$ 60,093	\$ 305,606
Deposits	22,476	-	22,476
Compensated absences	4,706	4,706	9,412
Total current liabilities	<u>272,695</u>	<u>64,799</u>	<u>337,494</u>
Noncurrent liabilities:			
Compensated absences	11,560	11,560	23,120
Net OPEB obligation	44,250	44,250	88,500
Net pension obligation	145,231	175,782	321,013
Total noncurrent liabilities	<u>201,041</u>	<u>231,592</u>	<u>432,633</u>
Total liabilities	<u>473,736</u>	<u>296,391</u>	<u>770,127</u>
Deferred inflows: Pension Plan	43,181	52,264	95,445
Total liabilities and deferred inflows	<u>516,917</u>	<u>348,655</u>	<u>865,572</u>
Net Position:			
Net investment in capital assets	3,067,670	2,505,332	5,573,002
Unrestricted	2,286,851	1,221,716	3,508,567
Total net position	<u>5,354,521</u>	<u>3,727,048</u>	<u>9,081,569</u>
Total liabilities and net position	<u>\$ 5,871,438</u>	<u>\$ 4,075,703</u>	<u>\$ 9,947,141</u>

The accompanying notes are an integral part of these basic financial statements.

City of Buellton, California
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Funds
For the year ended June 30, 2015

	Water Fund	Wastewater Fund	Totals
OPERATING REVENUES:			
Charges for services	\$ 1,436,127	\$ 734,289	\$ 2,170,416
Other operating revenues	201,740	92,077	293,817
Total operating revenues	1,637,867	826,366	2,464,233
OPERATING EXPENSES:			
Personnel services	230,902	228,440	459,342
Operations and maintenance	1,445,571	478,236	1,923,807
Depreciation	145,615	250,585	396,200
Total operating expenses	1,822,088	957,261	2,779,349
OPERATING INCOME (LOSS)	(184,221)	(130,895)	(315,116)
NONOPERATING REVENUES:			
Interest revenue	4,655	3,491	8,146
Total non-operating revenues	4,655	3,491	8,146
CHANGE IN NET POSITION	(179,566)	(127,404)	(306,970)
NET POSITION:			
Beginning of year	5,708,454	4,065,500	9,773,954
Prior period adjustments	(174,367)	(211,048)	(385,415)
Beginning of year, as adjusted	5,534,087	3,854,452	9,388,539
End of year	\$ 5,354,521	\$ 3,727,048	\$ 9,081,569

The accompanying notes are an integral part of these basic financial statements.

City of Buellton, California
Statement of Cash Flows
Proprietary Funds
For the year ended June 30, 2015

	Water Fund	Wastewater Fund	Totals
CASH FLOWS FROM OPERATING ACTIVITIES:			
Cash received (refunds paid) from (to) customers/users for services provided	\$ 1,664,735	\$ 831,900	\$ 2,496,635
Cash payments to suppliers for goods and services	(1,290,442)	(435,755)	(1,726,197)
Cash payments to employees for services	(233,594)	(231,132)	(464,726)
Net cash provided by operating activities	140,699	165,013	305,712
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:			
Changes in pension obligations	(11,298)	(13,676)	(24,974)
Net cash used by noncapital financing activities	(11,298)	(13,676)	(24,974)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:			
Acquisition and construction of capital assets	(356,412)	(57,179)	(413,591)
Net cash (used) by capital and related financing activities	(356,412)	(57,179)	(413,591)
CASH FLOWS FROM INVESTING ACTIVITIES:			
Investment income received	4,499	3,125	7,624
Net cash provided by investing activities	4,499	3,125	7,624
Net increase (decrease) in cash and cash equivalents	(222,512)	97,283	(125,229)
CASH AND CASH EQUIVALENTS:			
Beginning of year	1,838,254	1,352,214	3,190,468
End of year	<u>\$ 1,615,742</u>	<u>\$ 1,449,497</u>	<u>\$ 3,065,239</u>
Reconciliation of income from operations to net cash provided by operating activities:			
Operating income (loss)	\$ (184,221)	\$ (130,895)	\$ (315,116)
Adjustments to reconcile operating income to net cash provided by operating activities:			
Depreciation	145,615	250,585	396,200
(Increase) decrease in current assets:			
Accounts receivable	26,534	5,534	32,068
Prepaid items	(45,740)	10,624	(35,116)
Increase (decrease) in liabilities:			
Accounts payable	200,869	31,857	232,726
Deposits payable	334	-	334
Compensated absences	(2,692)	(2,692)	(5,384)
Net cash provided by operating activities	\$ 140,699	\$ 165,013	\$ 305,712

There were no noncash investing, capital, or financing activities affecting recognized assets and liabilities for the year ended June 30, 2015.

The accompanying notes are an integral part of these basic financial statements.

FIDUCIARY FUNDS

Fund Type	Description
Private Purpose Trust Fund	
Successor Agency	Accounts for funds collected and disbursed for the dissolution of the former Buellton Redevelopment Agency related to Administration and Retirement of enforceable obligations.
Agency Fund	
Deposits Agency Fund	This fund accounts for various deposits that are held on behalf of the City for various projects or programs

City of Buellton, California
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2015

ASSETS	<u>Successor Agency Private Purpose Trust Fund</u>	<u>Deposits Agency Fund</u>
Current Assets:		
Cash and investments	\$ 37,124	\$ 175,898
Receivables:		
Interest	40	122
Total current assets	<u>37,164</u>	<u>176,020</u>
Noncurrent Assets		
Investment in land and building held for resale	345,683	-
Total noncurrent Assets:	<u>345,683</u>	<u>-</u>
Total assets	<u>\$ 382,847</u>	<u>\$ 176,020</u>
LIABILITIES AND NET POSITION		
Current Liabilities:		
Accounts payable	\$ 2,504	\$ -
Refundable deposits	-	176,020
Total current liabilities:	<u>2,504</u>	<u>176,020</u>
Noncurrent liabilities:		
Advances from Governmental Activities	1,876,208	-
Total noncurrent liabilities	<u>1,876,208</u>	<u>-</u>
Total liabilities	<u>1,878,712</u>	<u>\$ 176,020</u>
Net Position (Deficit)		
Net deficit held in trust for Redevelopment Dissolution	<u>(1,495,865)</u>	
Total liabilities and net position	<u>\$ 382,847</u>	

The accompanying notes are an integral part of these basic financial statements.

City of Buellton, California
Statement of Changes in Fiduciary Net Position
 Successor Agency Private Purpose Trust Fund
 For the year ended June 30, 2015

	Successor Agency <u>Private Purpose Trust Fund</u>
ADDITIONS:	
Property taxes	\$ -
Investment earnings	<u>133</u>
Total additions:	133
DEDUCTIONS:	
Community development	<u>52,105</u>
Total deductions:	52,105
CHANGE IN FIDUCIARY NET POSITION	(51,972)
NET POSITION (Deficit):	
Beginning of year	<u>(1,443,893)</u>
End of year	<u><u>\$ (1,495,865)</u></u>

The accompanying notes are an integral part of these basic financial statements.

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NOTES TO BASIC FINANCIAL STATEMENTS

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City of Buellton, California
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For the year ended June 30, 2015

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City of Buellton, California
Notes to Basic Financial Statements
For the year ended June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the City of Buellton, California (City) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental agencies. The Governmental Accounting Standards Boards (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

A. Financial Reporting Entity

The City of Buellton (City) was incorporated in 1992, under the laws and regulations of the State of California (State). The City operates under a City Council/Manager form of government and provides the following services: public safety (Police and Fire), highways and streets, water service, wastewater, public improvements, planning and zoning, and general administration.

The financial statements of the City have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting. On June 15, 1987, GASB issued a codification of the existing Governmental Accounting and Financial Reporting Standards which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes GAAP for governmental units. The City applies all GASB pronouncements to its activities.

The City was incorporated under the General Laws of the State of California and enjoys all the rights and privileges pertaining to such "General Law" cities. The City uses the City Council/Manager form of government. The financial reporting entity consists of: (a) the primary government, the City; (b) organizations for which the primary government is financially accountable; and (c) other organizations for which the primary government is not accountable, but for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, component units can be other organizations for which the primary government's exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

A. Financial Reporting Entity, Continued

The following is a brief review of the Successor Agency included in the accompanying basic financial statements of the City:

Former Redevelopment Agency of the City of Buellton (RDA) was established in fiscal year 1992-93 pursuant to the State of California Health and Safety Codes, Section 33000, entitled “Community Redevelopment Law.” Its purpose is to prepare and carry out plans for the improvement, rehabilitation, and redevelopment of blighted areas within the territorial limits of the City. In fiscal year 2011-12, due to dissolution of all redevelopment agencies by the State, all redevelopment activities were transferred to a Successor Agency reported in a private purpose trust fund.

The City is the primary government unit. Component units are those entities which are financially accountable to the primary government, either because the City appoints a voting majority of the component unit’s board, or because the component unit will provide a financial benefit or impose a financial burden on the City. The City has no component units reported in these financial statements.

B. Basis of Accounting and Measurement Focus

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Government–Wide Financial Statements

The government–wide financial statements include a Statement of Net Position and a Statement of Activities and Changes in Net Position. These statements present summaries of governmental and business-type activities for the City, the primary government, accompanied by a total column. Fiduciary activities of the City are not included in these statements.

These government-wide financial statements are presented on an “*economic resources*” measurement focus and the accrual basis of accounting. Accordingly, all of the City’s assets and liabilities, including capital assets and related infrastructure assets and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in Net Position.

Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

B. Basis of Accounting and Measurement Focus, Continued

Government–Wide Financial Statements, continued

Certain types of transactions are reported as program revenues for the City in three categories:

- Charges for services
- Operating grants and contributions
- Capital grants and contributions

Certain eliminations have been made as prescribed by GASB Statement No. 34 in regards to interfund activities, payables, and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government column. Transactions between governmental and business-type activities have not been eliminated. The following interfund activities have been eliminated:

- Due to/from other funds
- Advances to/from other funds
- Transfers in/out

The City applies all applicable GASB pronouncements (including all National Council on Governmental Accounting (NCGA) Statements and Interpretations currently in effect) to the business-type activities, unless those pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board (APB) Opinions, and Accounting Research Bulletins (ARB) of the committee on Accounting Procedure.

Governmental Fund Financial Statements

Governmental fund financial statements include a Balance Sheet and a Statement of Revenues, Expenditures, and Changes in Fund Balances for all major governmental funds and non-major funds aggregated. An accompanying schedule is presented to reconcile and explain the differences in Net Position as presented in these statements to the Net Position presented in the government-wide financial statements. The City has presented all major funds that met the applicable criteria. The following were the City's major governmental funds:

- ***The General Fund*** - Accounts for all general revenues of the city not specifically levied or collected for other City funds and the related expenditures. The General Fund accounts for all financial resources of a governmental unit which are not accounted for in other funds.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

B. Basis of Accounting and Measurement Focus, Continued

Governmental Fund Financial Statements, Continued

Major governmental funds, continued

- ***Traffic Mitigation Special Revenue Fund*** - Accounts for traffic congestion relief revenue received for street purposes.
- ***Transportation Planning Special Revenue Fund*** - Accounts for revenue used in the planning for transportation projects restricted by other governments.
- ***General Capital Projects Fund*** - Accounts for Capital Improvement Projects by centralizing project expenditures. Projects are tracked and managed for purposes of planning, scheduling and budgeting capital improvements.

All governmental funds are accounted for on a spending or “*current financial resources*” measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the Balance Sheet. The Statement of Revenues, Expenditures, and Changes in Fund Balances present increases (revenue and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period.

Revenues are recorded when received in cash, except those revenues subject to accrual (generally 60 days after year-end) are recognized when due. The primary revenue sources, which have been treated as susceptible to accrual by the City, are property tax, sales tax, intergovernmental revenues, and other taxes. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

Deferred revenues arise when potential revenues do not meet both the “measurable” and “available” criteria for recognition in the current period. Deferred revenues also arise when the government receives resources before it has a legal claim to them, as when grant monies are received prior to incurring qualifying expenditures. In subsequent periods when both revenue recognition criteria are met or when the government has a legal claim to the resources, the deferred revenue is removed from the balance sheet and revenue is recognized.

Reconciliation of the Fund Financial Statements to the Government-Wide Financial Statements is provided to explain the differences between the two methods of measurement focus.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

B. Basis of Accounting and Measurement Focus, Continued

Proprietary Fund Financial Statements

Proprietary fund financial statements include a Statement of Net Position, a Statement of Revenues, Expenses, and Change in Net Position, and a Statement of Cash Flows for all proprietary funds. The City has determined that all its enterprise funds are major funds. The following were the City's major enterprise funds:

- ***The Water Fund*** - This fund was established as a separate fund to account for the operation of the City's water utility. It is a self-supporting activity that provides services on a user-charge basis to residents and businesses located in the City.
- ***The Wastewater Fund*** - This fund was established as a separate fund to account for the operation of the City's wastewater utility. It is a self-supporting activity that provides services on a user-charge basis to residents and businesses located in the City.

Proprietary funds are accounted for using the “*economic resources*” measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the Statement of Net Position. The Statement of Revenues, Expenses, and Changes in Net Position present increases (revenues) and decreases (expenses) in total Net Position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which a liability is incurred.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operations of the fund. All other revenues are reported as nonoperating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as nonoperating expenses.

Fiduciary Fund Financial Statements

Successor Agency Private Purpose Trust Fund

Successor Agency Private Purpose Trust Fund accounts for resources held for other individuals or entities in a manner similar to private enterprise.

Agency Funds

Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

The fiduciary funds are accounted for using the accrual basis of accounting.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

C. Cash, Cash Equivalents, and Investments

The City pools its available cash for investment purposes. The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturity of three months or less from the date of acquisition. Cash and cash equivalents are combined with investments and displayed as Cash and Investments. For purposes of the statement of cash flows of the proprietary fund types, cash and cash equivalents include all investments, as the City operates an internal cash management pool which maintains the general characteristics of a demand deposit account.

Disclosure requirements for Deposits and Investment Risks were made in the following areas:

- Interest Rate Risk
- Credit Risk
 - Overall
 - Custodial Credit Risk
 - Concentrations of Credit Risk

In addition, other disclosures are specified including use of certain methods to present deposits and investments, highly sensitive investments, credit quality at year-end, and other disclosures.

Highly liquid market investments with maturities of one year or less at time of purchase are stated at amortized cost. All other investments are stated at fair value. Market value is used as fair value for those securities for which market quotations are readily available.

The City participates in the Local Agency Investment Fund (LAIF), an investment pool managed by the State of California. LAIF has invested a portion of the pool funds in Structured Notes and Asset-Backed Securities. LAIF's investments are subject to credit risk with the full faith and credit of the State of California collateralizing these investments. In addition, these Structured Notes and Asset-Backed Securities are subject to market risk as a result of changes in interest rates.

D. Restricted Cash and Investments

Certain restricted cash and investments are held by fiscal agents for the redemption of bonded debt and for acquisition and construction of capital projects. Cash and investments are also restricted for deposits held for others within the enterprise funds.

E. Inventories

The City accounts for inventories using the first-in, first-out method. Inventories in the Water Fund consist primarily of meters and are carried at cost.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

F. Capital Assets

Government-Wide Financial Statements

Capital assets are valued at historical cost or estimated historical cost if actual historical cost was not available. Donated fixed assets are valued at their estimated fair market value on the date donated. City policy is to capitalize all capital assets with costs exceeding a minimum threshold of \$2,000 and with useful lives exceeding one year. Depreciation is recorded on a straight-line basis over estimated useful lives of the assets as follows:

Structures and Improvements	50 years
Machinery and Equipment	3-15 years
Infrastructure	15-100 years

The City defines infrastructure as the basic physical assets that allow the City to function. The assets include streets, wastewater, park lands, and buildings. Each major infrastructure system can be divided into subsystems. For example, the street system can be subdivided into pavement, curb and gutters, sidewalks, medians, streetlights, landscaping, and land. These subsystems were not delineated in the basic financial statements. The appropriate operating department maintains information regarding the subsystems.

Interest accrued during capital assets construction, if any, is capitalized for the business-type and proprietary funds as part of the asset cost.

For all infrastructure systems, the City elected to use the Basic Approach defined by GASB Statement No. 34, which requires all infrastructures be reported at historical cost and be depreciated over their estimated useful lives.

G. Long-Term Liabilities

Government-Wide Financial Statements

Long-term debt and other financial obligations are reported as liabilities in the appropriate activities. Bond premiums and discounts are amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable premium or discount. Issuance costs are reported as deferred outflows if they constitute bond insurance.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

G. Long-Term Liabilities, continued

Fund Financial Statements

The Governmental Fund Financial Statements do not present long-term debt. Consequently, long-term debt is shown as a reconciling item in the Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Position.

Governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financial sources. Premiums received on debt issuance are reported as other financing sources while discounts on debt issuance reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Proprietary Fund Financial Statements use the same principles as those used in the Government-Wide Financial Statements.

H. Compensated Absences

Government-Wide Financial Statements

For governmental and business-type activities, compensated absences are recorded as incurred and the related expenses and liabilities are reported in the appropriate activity.

Fund Financial Statements

In compliance with Governmental Accounting Standards Board Statement *No.* 16, the City has established a liability for accrued vacation in relevant funds. For governmental type funds, the current liability appears in the respective funds. All vacation paid is accrued when incurred in the government-wide and proprietary funds financial statements. This liability is set up for the current employees at the current rates of pay. Each fiscal year, an adjustment to the liability is made based on pay rate changes and adjustments for the current portion. The General Fund is primarily responsible for the repayment of the governmental portion of compensated absences.

Accumulated employee sick leave benefits are not recognized as liabilities of the City. The City's policy is to record sick leave as an operating expense in the period taken since such benefits do not vest nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits when the employee retires.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

I. Deferred outflows/inflows of resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/ expenditure) until then. The District has only has one item that qualifies for reporting in this category. It is the deferred charge on pension plan contributions on the statement of net position.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has one item reported as a deferred inflow of resources. The deferred inflow our resources is the net difference between projected and actual earnings on pension plan investments and is reported on the statement of net position.

J. Net Position and Fund Equity

Government-Wide Financial Statements

In the Government-Wide Financial Statements, Net Position is classified in the following categories:

Net Investment in Capital Assets – This amount consists of capital assets net of accumulated depreciation and reduced by outstanding debt that attributed to the acquisition, construction, or improvement of the assets.

Restricted Net Position – This amount is restricted by external creditors, grantors, contributors, or laws or regulations of other governments.

Unrestricted Net Position – This amount is all Net Position that does not meet the definition of “investment in capital assets” or “restricted net position.”

Fund Financial Statements

Governmental fund equity is classified as fund balance. Fund balance is classified as nonspendable, restricted, committed, assigned or unassigned. Proprietary fund equity is classified the same as in the government-wide statements. The classifications for governmental funds are defined as follows for the City:

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

J. Net Position and Fund Equity, Continued

Fund Financial Statements, Continued

Nonspendable Fund Balance –

- Assets that will never convert to cash (prepaid items, inventory).
- Assets that will not convert to cash soon enough to affect the current period (long-term notes or loans receivable).
- Resources that must be maintained intact pursuant to legal or contractual requirements (the principal of an endowment).

Restricted Fund Balance –

- Resources that are subject to externally enforceable legal restrictions imposed by parties altogether outside the government (Creditors, Grantors, Contributors and Other Governments).
- Resources that are subject to limitations imposed by law through constitutional provisions or enabling legislation (Gas Tax).

Committed Fund Balance –

- Self imposed limitations set in place prior to the end of the period. (Encumbrances, economic contingencies and uncertainties)
- Limitation at the highest level of decision-making (Council) that requires formal action at the same level to remove.

Assigned Fund Balance –

- Amounts in excess of nonspendable, restricted and committed fund balance in funds other than the general fund automatically are reported as assigned fund balance.

Unassigned Fund Balance –

- Residual net resources
- Total fund balance in the general fund in excess of nonspendable, restricted, committed and assigned fund balance (surplus).
- Excess of nonspendable, restricted, and committed fund balance over total fund balance (deficit).

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

K. Property Taxes

California Constitution Article XIII A, limits the combined property tax rate to one percent of a property's assessed valuation. Additional taxes may be imposed with voter approval. Assessed value is calculated at one hundred percent of a property's fair value, as defined by Article XIII A, and may be increased no more than two percent per year unless a change in ownership occurs. The State Legislature has determined the method of distributing the one percent tax levy among the various taxing jurisdictions.

Property tax revenues are recognized in the fiscal year for which taxes have been levied, and collected within sixty days of fiscal year end. Property taxes are billed and collected as follows:

	<u>Secured</u>	<u>Unsecured</u>
Valuation/Lien Dates	January 1	January 1
Levy Dates	July 1	August 1
Due Dates	November 1 (50%) February 1 (50%)	
Delinquency Dates	December 10 (Nov.) April 10 (Feb)	August 31

The City adopted an alternative method of property tax distribution (the "Teeter Plan"). Under this method, the City receives 100% of its secured property tax levied in exchange for foregoing any interest and penalties collected on delinquent taxes. The City receives payments as a series of advances made by the County throughout the fiscal year. The secured property tax levy is recognized as revenue upon receipt including the final payment, which generally is received within 60 days after the fiscal year end.

L. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities. In addition, estimates affect the reported amount of expenses. Actual results could differ from these estimates and assumptions.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

M. Implementation of GASB Statements 68 and 71 related to Pension Plan

The GASB issued Statement No. 68, "Accounting and Financial Reporting for Pensions – An Amendment of GASB Statement No. 27" The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local governmental employers about financial support for pensions that is provided by other entities. This Statement establishes accounting and financial reporting requirements related to pensions for governments whose employees are provided with pensions through pension plans that are covered by the scope of this Statement, as well as for nonemployer governments that have a legal obligation to contribute to those plans.

In addition, the GASB issued Statement No. 71, "Pension Transition for Contributions Made Subsequent to the Measurement Date" The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68, "Accounting and Financial Reporting for Pensions".

The issue relates to amounts associated with contributions, if any, made by a state or local government employer or nonemployer contributing entity to a defined benefit pension plan after the measurement date of the government's beginning net pension liability.

In implementing these Statements, the City recognizes a net pension liability, which represents the City's proportionate share of the excess of the total pension liability over the fiduciary net position of the Plan reflected in an actuarial report provided by the California Public Employees' Retirement System (CalPERS). The net pension liability is measured as of the City's prior Plan year-end. Changes in the net pension liability are recorded, in the period incurred, as pension expense or as deferred inflows of resources or deferred outflows of resources depending on the nature of the change in the liability. The changes in net pension liability that are recorded as deferred inflows of resources or deferred outflows of resources (that arise from changes in actuarial assumptions or other inputs and differences between expected or actual experience) are amortized over the weighted average remaining service life of all participants in the respective pension plan and are recorded as a component of pension expense beginning with the period in which they are incurred.

For purposes of measuring the net pension liability and deferred outflows/inflows or resources relating to pensions and pension expense, information about the fiduciary net position of the City's pension plan with CalPERS and additions to/deductions from the plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefits terms. Investments are reported at fair value.

Projected earnings on pension investments are recognized as a component of pension expense. Differences between projected and actual investment earnings are reported as deferred inflows of resources or deferred outflows of resources and amortized as a component of pension expense on a closed basis over a five-year period beginning with the period in which the difference occurred. Each subsequent year will incorporate an additional closed basis five-year period of recognition.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

N. Prior Period Adjustment

Due to the City’s adoption of GASB 68, net position was adjusted at June 30, 2015. The following is a reconciliation of the total net position as previously reported at July 1, 2014, to the restated net position.

	Governmental Activities	Proprietary - Water	Proprietary - Wastewater
Net Position at June 30, 2014	\$ 30,786,883	\$ 5,708,454	\$ 4,065,500
Adjustment:			
Adoption of GASB 68, pensions	(1,229,741)	(174,367)	(211,048)
Total Adjustments	<u>(1,229,741)</u>	<u>(174,367)</u>	<u>(211,048)</u>
Net Position at July 1, 2014, as adjusted	<u>\$ 29,557,142</u>	<u>\$ 5,534,087</u>	<u>\$ 3,854,452</u>

O. Reclassifications

Certain amounts have been reclassified to provide for comparable results on a year to year basis.

P. Interfund Balances/Internal Balances

Advances to and advances from other funds represent interfund loans in the fund financial statements. Advances between funds are offset by a fund liability or by deferred revenue in the applicable governmental funds to indicate that they are not expendable available financial resources. Any unpaid interest due to lack of funds in the borrowing fund increases the principal owed and is reported in the lending fund as deferred revenue.

All other outstanding balances between funds are reported as due to and due from other funds. These are generally repaid within the following fiscal year.

Any residual balances outstanding between the governmental activities and business-type activities are reported in the Government-Wide Financial Statements as “internal balances.”

Q. Use of Restricted and Unrestricted Net Position

When an expense is incurred for purposes for which both restricted and unrestricted Net Position is available, the City’s policy is to apply restricted Net Position first.

R. Budgetary Accounting

The City Council establishes budgets for the General Fund and all Special Revenue Funds, except for certain Special Revenue Funds for which expenditures are controlled by grant funding or by assessments received. Budgetary control is legally maintained at the fund level for these funds. Department heads submit budget requests to the City Manager. The City Manager prepares an estimate of revenues and prepares recommendations for the next year’s budget. The preliminary budget may or may not be amended by the City Council and is adopted by resolution by the City Council on or before June 30 in accordance with the municipal code.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

R. Budgetary Accounting, Continued

The City Council may amend the budget by motion during the fiscal year. Only the Council can authorize transfers between funds and approve inter-fund loans. The City Manager is authorized to transfer budgeted amounts within a fund without formal council action or approval. The City Manager is authorized to increase expenditures in relation to revenues in funds receiving assigned revenues without approval by the City Council.

Expenditures may not legally exceed appropriations at the fund level, which is the legal level of control. Supplemental appropriations, which increase appropriations, may be made during the fiscal year. There were no material supplemental appropriations made for the fiscal year ended June 30, 2015. Budget information is presented for the General and budgeted Special Revenue Funds in the fund financial statements. The budget information is presented on a basis consistent with generally accepted accounting principles. Appropriations, except open project appropriations, and unexpended grant appropriations, lapse at the end of each fiscal year.

Appropriations lapse at the end of the fiscal year and then are rebudgeted for the coming year. Under Article XIII B of the California Constitution (the Gann Spending Limitation Initiative), the City is restricted as to the amount of annual appropriations from the proceeds of taxes, and if proceeds of taxes exceed allowed appropriations, the excess must either be refunded to the State Controller, returned to the taxpayers through revised tax rates or revised fees schedules, or an excess in one year may be offset against a deficit in the following year. For the fiscal year ended June 30, 2015, based on the calculations by City Management, proceeds of taxes did not exceed the appropriations limit. Budgeted appropriations for the various governmental funds become effective each July 1.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

2. CASH AND INVESTMENTS

At June 30, 2015, the City's pooled cash and investments, classified by maturity, consisted of the following stated at fair market value:

	Maturities (in years)			Deposits	Fair Market Value
	< 1	1 to 2	> 2		
<u>Cash equivalents and investments pooled</u>					
Pooled cash, at fair value:					
Cash in bank	\$ -	\$ -	\$ -	\$ 716,096	\$ 716,096
Money Market Savings	-	-	-	204,725	204,725
Petty cash	-	-	-	650	650
Total pooled items	-	-	-	921,471	921,471
Pooled investments, at fair value					
<u>Interest obligations</u>					
Negotiable Certificates of Deposit 1.2% - 1.85%					
\$1,737,000 par	-	250,804	502,825	-	753,629
State of California Local Agency Investment Fund	13,596,682	-	-	-	13,596,682
Total pooled investments - interest obligations	13,596,682	250,804	502,825	-	14,350,311
Total cash equivalents and investments pooled	\$ 13,596,682	\$ 250,804	\$ 502,825	\$ 921,471	\$ 15,271,782

Amounts reported in:

Governmental activities	\$ 5,808,082
Governmental activities - restricted	6,185,439
Business-type activities	3,065,239
Fiduciary activities	
Private Purpose Trust	37,124
Deposits Agency Fund	175,898
Total	\$ 15,271,782

Investment Type	Fair Value	Maturity (in years)
Negotiable Certificates of Deposit	\$ 753,629	1.38
Local Agency Investment Fund	13,596,682	0.76
Total fair value	\$ 14,350,311	
Portfolio weighted average maturity		0.84

California statutes authorize cities to invest idle or surplus funds in a variety of credit instruments as provided for in the California Government Code, Section 53600, Chapter 4 – Financial Affairs. The table below identifies the investment types that are authorized for the City by the California Government Code (or the City's investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk. During the year ended June 30, 2015, the City's permissible investments included the following instruments:

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

2. CASH AND INVESTMENTS, Continued

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Bankers' Acceptances	180 days	40%	30%
Commercial Paper	270 days	15%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base value	None
Money Market Mutual Funds	N/A	20%	10%
Local Agency Investment Fund.	N/A	None	None

Interest rate risk – In accordance with its investment policy, the City manages its exposures to declines in fair values by limiting the weighted average maturity of its investment portfolio to not exceed 5 years. As of June 30, 2015, the weighted average maturity was 0.84 years.

Credit risk – It is the City’s policy that medium-term notes, with a final maturity not exceeding five years from the date of purchase, must have a rating of “AAAm” or “AAAm-G” or better by the Standard & Poor’s Corporation. The LAIF, administered by the State of California, has a separate investment policy, governed by Government Code Sections 16480-16481.2, that provides credit standards for its investments.

Concentration of credit risk – The City’s investment policy does not allow for an investment in any one issuer that is in excess of five percent of the government’s total investments. The investments made by the City Treasurer are limited to those allowable under State statutes as incorporated into the City’s Investment Policy, which is accepted annually by the City Council. There were no concentrations in any one issuer for the year.

The City participates in an investment pool managed by the State of California titled Local Agency Investment Fund (LAIF) which has invested none of the pool funds in Structured Notes and Asset-Backed Securities. LAIF's investments are subject to credit risk with the full faith and credit of the State of California collateralizing these investments. In addition, these Structured Notes and Asset-Backed Securities are subject to market risk as to changes in interest rates.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

2. CASH AND INVESTMENTS, Continued

Custodial credit risk – deposits. For deposits, this is the risk that in the event of a bank failure, the City's deposits may not be returned to it. The City's Investment Policy addresses custodial credit risk, which follows the Government Code. As of June 30, 2015, the City had a balance of \$205,914 in the pool exposed to custodial credit risk because they exceeded the \$250,000 Federal Deposit Insurance Corporation's insurance limits. The uninsured bank balance is collateralized by the pledging financial institutions at 110% of the deposits, in accordance with the State of California Government Code.

Custodial credit risk – investments. For investments, this is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside counterparty. For the investments maintained by the City, no security was uninsured or unregistered or held by a brokerage firm which is also the counterparty for the security.

At June 30, 2015, the carrying amount of the City's deposits was \$716,096 and the balances in financial institutions were \$705,914. Of the balance in financial institutions, \$500,000 was covered by federal depository insurance and \$205,914 was collateralized as required by State law (Government Code Section 53630), by the pledging financial institution with assets held in a common pool for the City and other governmental agencies, but not in the name of the City. As of June 30, 2015, the City's investments were held by the City's custodial agent, but not in the City's name, and were insured up to specified limits by the Securities Investor Protection Corporation (SIPC) and supplemental private insurance up to a limit of \$150 million.

Investment in LAIF: LAIF is stated at amortized cost, which approximates fair value. The LAIF is a special fund of the California State Treasury through which local governments may pool investments. The total fair value amount invested by all public agencies in LAIF is \$69,606,487,716 of which the City had a balance of \$13,596,682, which approximated market value and was managed by the State Treasurer. Of the total invested, 99.03% was invested in non-derivative financial products and 0.97% in structured notes and asset-backed securities. The Local Investment Advisory Board (Board) has oversight responsibility for LAIF. The Board consists of five members as designated by State Statute. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the City's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

3. ACCOUNTS RECEIVABLE

Accounts receivable consisted of the following at June 30, 2015:

	Governmental Activities	Business-type Activities	Fiduciary Activities	Total
Current:				
Accounts receivable	\$ 546,470	\$ 175,712	\$ -	\$ 722,182
Interest receivable	7,606	2,020	162	9,788
Total receivables	<u>\$ 554,076</u>	<u>\$ 177,732</u>	<u>\$ 162</u>	<u>\$ 731,970</u>

These amounts resulted in the following concentrations in receivables:

Individuals/Businesses	98.7%
Financial	1.3%

Amounts do not indicate a significant concentration (greater than 25%) with any single individual, business, or agency.

4. CAPITAL ASSETS

Capital asset activity for governmental activities for the year ended June 30, 2015, was as follows:

	Balance July 1, 2014	Additions	Deletions	Adjustments	Balance June 30, 2015
<u>Governmental activities:</u>					
Nondepreciable assets:					
Land	\$ 1,536,248	\$ -	\$ -	\$ -	\$ 1,536,248
Total nondepreciable assets	<u>1,536,248</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,536,248</u>
Depreciable assets:					
Buildings and improvements	4,221,448	-	-	-	4,221,448
Equipment	444,765	101,578	(18,300)	-	528,043
Infrastructure	16,364,557	-	-	1,003,229	17,367,786
Total depreciable assets	<u>21,030,770</u>	<u>101,578</u>	<u>(18,300)</u>	<u>1,003,229</u>	<u>22,117,277</u>
Total	<u>22,567,018</u>	<u>101,578</u>	<u>(18,300)</u>	<u>1,003,229</u>	<u>23,653,525</u>
Accumulated depreciation:					
Buildings and improvements	(464,432)	(34,986)	-	-	(499,418)
Equipments	(378,407)	(35,239)	-	-	(413,646)
Infrastructure	(4,225,071)	(344,669)	-	(18,612)	(4,588,352)
Total accumulated depreciation	<u>(5,067,910)</u>	<u>(414,894)</u>	<u>-</u>	<u>(18,612)</u>	<u>(5,501,416)</u>
Net depreciable assets	<u>15,962,860</u>	<u>(313,316)</u>	<u>(18,300)</u>	<u>984,617</u>	<u>16,615,861</u>
Total net capital assets	<u>\$ 17,499,108</u>	<u>\$ (313,316)</u>	<u>\$ (18,300)</u>	<u>\$ 984,617</u>	<u>\$ 18,152,109</u>

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

4. CAPITAL ASSETS, Continued

Capital asset activity for business-type activities for the year ended June 30, 2015, was as follows:

	Balance July 1, 2014	Additions	Deletions	Balance June 30, 2015
Business-type activities:				
Nondepreciable assets:				
Land	\$ 247,691	\$ -	\$ -	\$ 247,691
Total nondepreciable assets	247,691	-	-	247,691
Depreciable assets:				
Buildings	574,387	-	-	574,387
Equipment	773,522	42,278	-	815,800
Infrastructure	11,207,646	371,313	-	11,578,959
Total depreciable assets	12,555,555	413,591	-	12,969,146
Total	12,803,246	413,591	-	13,216,837
Accumulated depreciation:				
Buildings and improvements	(498,980)	(17,358)	-	(516,338)
Equipment	(526,475)	(21,578)	-	(548,053)
Infrastructure	(6,222,180)	(357,264)	-	(6,579,444)
Total accumulated depreciation	(7,247,635)	(396,200)	-	(7,643,835)
Net depreciable assets	5,307,920	17,391	-	5,325,311
Total net capital assets	\$ 5,555,611	\$ 17,391	\$ -	\$ 5,573,002

Depreciation Allocations

Depreciation expense was charged to function and programs based on their usage of the related assets. The amounts allocated to each function or programs were as follows:

Governmental Activities:	
General government	\$ 27,706
Culture and leisure	16,665
Public works	370,523
Total depreciation expense governmental activities	\$ 414,894
Business-type Activities:	
Water	\$ 145,615
Wastewater	250,585
Total depreciation expense - business-type activities	\$ 396,200

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Accounts payable and accrued liabilities consisted of the following at June 30, 2015:

	Governmental Activities	Business-type Activities	Fiduciary Activities	Total
Accounts payable	\$ 419,917	\$ 305,606	\$ 2,504	\$ 728,027
Wages payable	72,907	-	-	72,907
Deposits payable	149,751	22,476	176,020	348,247
Total	\$ 642,575	\$ 328,082	\$ 178,524	\$ 1,149,181

These amounts resulted in the following concentrations in payables:

Vendors	63.4%
Employees	6.3%
Individuals/Businesses	30.3%

Amounts do not indicate a significant concentration (greater than 25%) with any single vendor or employee.

6. NONCURRENT LIABILITIES

Changes in Noncurrent Liabilities

Noncurrent liability activity for the fiscal year ended June 30, 2015, was as follows:

	Balance July 1, 2014	Additions	Deletions	Balance June 30, 2015	Due Within One Year
Governmental Activities:					
Compensated Absences	\$ 68,854	\$ 10,320	\$ -	\$ 79,174	\$ 8,102
Net OPEB Obligation	772,778	196,444	-	969,222	-
Net Pension Obligation	-	1,024,254	-	1,024,254	-
Total Governmental Activities:	<u>\$ 841,632</u>	<u>\$ 1,231,018</u>	<u>\$ -</u>	<u>\$ 2,072,650</u>	<u>\$ 8,102</u>
Business-type activities:					
Compensated Absences	\$ 37,916	\$ -	\$ (5,384)	\$ 32,532	\$ 9,412
Net OPEB Obligation	88,500	-	-	88,500	-
Net Pension Obligation	-	321,013	-	321,013	-
Total Business-type Activities:	<u>\$ 126,416</u>	<u>\$ 321,013</u>	<u>\$ (5,384)</u>	<u>\$ 442,045</u>	<u>\$ 9,412</u>

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

6. NONCURRENT LIABILITIES, Continued

Claims liabilities

The City has no recorded liability for potential claims in excess of amounts covered by the insurance pool for the year ended June 30, 2015. See Note 10 for further discussion on the City's risk management activities.

Compensated Absences

Governmental Accounting Standards Board Statement No. 16 identifies certain items that should be accrued as a liability as the benefits are earned by the employees but only to the extent it is probable that the employer will compensate the employees for the benefits through cash payments conditioned on the employee's termination or retirement.

City employees accumulate earned but unused benefits which can be converted to cash at termination of employment. The non-current portion of these vested benefits at June 30, 2015, total \$71,072 for governmental activities and \$23,120 for business-type activities.

Net OPEB Obligation

A net OPEB Obligation is the cumulative difference between annual OPEB cost and an employer's contribution to a plan. At June 30, 2015, the City had a total net OPEB Obligation of \$1,057,722. Governmental activities were \$969,222 and business-type activities were \$88,500. See Note 12 for further discussion on OPEB.

7. NET POSITION/ FUND BALANCES

Net Position

	Governmental Activities	Business-type Activities	Totals
Net investment in capital assets	\$ 18,152,109	\$ 5,573,002	\$ 23,725,111
Restricted	7,483,555	-	7,483,555
Unrestricted	4,312,758	3,508,567	7,821,325
Total	<u>\$ 29,948,422</u>	<u>\$ 9,081,569</u>	<u>\$ 39,029,991</u>

- Restricted balances are for the same purposes as fund balance restrictions because external restriction requirements are the same. See descriptions of the restrictions below

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

7. NET POSITION/ FUND BALANCES, Continued

Fund Balance

Nonspendable, Restricted, and Unassigned (deficit) fund balance consisted of the following at June 30, 2015:

Nonspendable:	
Prepaid items	\$ 213,538
Total nonspendable	<u>\$ 213,538</u>
Restricted for:	
General	\$ 6,185,439
Housing	442,362
Gas Tax	646,417
Measure A	180,128
Local Transportation	29,209
Total restricted	<u>\$ 7,483,555</u>
Unassigned (deficit):	
General Fund	\$ 6,482,765
Nonmajor governmental funds (deficits)	(193,192)
Total unassigned	<u>\$ 6,289,573</u>
Total fund balances	<u><u>\$ 13,986,666</u></u>

The following describe the purpose of each nonspendable, restriction and unassigned used by the City:

Nonspendable

Prepaid items - used to segregate that portion of fund balance to indicate that prepaid amounts do not represent available, spendable resources even though they are components of assets.

Restricted

General– represents amounts restricted as a result of the dissolution of the Buellton Redevelopment Agency.

Housing – includes amounts set aside to increase the number of affordable housing units as provided by affordable housing regulations.

Gas Tax – represents amounts restricted for street purposes by the California Streets and Highways Code.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

7. NET POSITION/ FUND BALANCES, Continued

Measure A – represents amounts restricted for Measure A.

Local Transportation – represents amounts restricted for local transportation.

Deficit fund balances consisted of the following at June 30, 2015:

Major Special Revenue Funds:

Traffic Mitigation Funds - (\$64,047)

Transportation Planning - (\$129,145)

These amounts will be eliminated over time as resources become available through grants and intergovernmental revenues.

8. INTERFUND TRANSACTIONS

Due to and due from other funds consisted of the following as of June 30, 2015:

	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
<u>Governmental Activities</u>		
Major Funds:		
General Fund	\$ 188,109	\$ -
Traffic Mitigation Special Revenue	-	64,047
Transportation Planning Special Revenue	-	124,062
Total Major Funds	<u>188,109</u>	<u>188,109</u>
Total Governmental Activities	<u><u>188,109</u></u>	<u><u>188,109</u></u>

Due to and from balances result from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

Advances receivable and payable constitute long-term borrowing between the City and the Successor Agency. Each advance carries a stated interest rate and has scheduled debt service payments. Advances receivable and payable balances at June 30, 2015, are as follows:

An advance in the amount of \$1,876,208 was made from the General Fund to the Successor Agency Private Purpose Trust Fund as a result of the dissolution of redevelopment agencies in the State of California.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

8. INTERFUND TRANSACTIONS, Continued

Transfers consisted of the following at June 30, 2015:

	<u>Transfers In</u>	<u>Transfers Out</u>
<u>Governmental Activities</u>		
<u>Major Funds:</u>		
General Fund	\$ 119,976	\$ 143,839
General Capital Projects	1,086,506	-
Total Major Funds	<u>1,206,482</u>	<u>143,839</u>
<u>Non-major Funds:</u>		
<u>Special Revenue Funds:</u>		
Gas Tax	-	570,023
Measure A	-	542,620
Local Transportation	50,000	-
Total Non-major Special Revenue Funds	<u>50,000</u>	<u>1,112,643</u>
Total Non-major Funds	<u>50,000</u>	<u>1,112,643</u>
Total Transfers	<u><u>\$ 1,256,482</u></u>	<u><u>\$ 1,256,482</u></u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them. The use of one fund maximizes efficiency by consolidating all transactions.

9. RISK MANAGEMENT

Description of Self-Insurance Pool Pursuant to Joint Powers Agreement

The City of Buellton is a member of the California Joint Powers Insurance Authority (Authority). The Authority is composed of 122 California public entities and is organized under a joint powers agreement pursuant to California Government Code §6500 et seq. The purpose of the Authority is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other lines of coverage. The California JPIA began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors. The Board operates through a nine member Executive Committee.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

9. RISK MANAGEMENT, Continued

Self-Insurance Programs of the Authority

Amount	Coverage Provider	Payment Source
General and Automobile Liability Claims:		
\$0 - \$30,000	Charged directly to the City's primary deposit	City funds
30,001 - 750,000	Pooled based on the City's share of losses under \$30,000	City funds
750,001 - 5,000,000	Pooled based on payroll	Authority
5,000,001 - 10,000,000	Paid under reinsurance policies	Authority
10,000,001 - 50,000,000	Covered through purchase of excess insurance policies	Authority
Workers' Compensation Claims:		
\$0 - \$50,000	Charged directly to City's primary deposit	City funds
50,001 - 100,000	Pooled based on the member's share of losses under \$50,000	City funds
100,001 - 2,000,000	Pooled based on payroll	Authority
2,000,001 - 4,000,000	Covered through purchase of excess insurance policies	Authority
4,000,001 - 10,000,000	Covered through purchase of excess insurance policies	Authority

Purchased Insurance

Environmental Insurance – The City of Buellton participates in the pollution legal liability and remediation legal liability insurance which is available through the Authority. The policy covers sudden and gradual pollution of scheduled property, streets, and storm drains owned by the City of Buellton. Coverage is on a claims-made basis. There is a \$50,000 deductible.

Earthquake and Flood Insurance – The City of Buellton purchases earthquake and flood insurance on a portion of its property. The earthquake insurance is part of the property protection insurance program of the Authority. City of Buellton property currently has earthquake protection in the amount of \$6,262,385. There is a deductible of 5% per unit of value with a minimum deductible of \$100,000. Premiums for the coverage are paid annually and are not subject to retroactive adjustments.

Crime Insurance – The City of Buellton purchases crime insurance coverage in the amount of \$1,000,000 with a \$2,500 deductible. The fidelity coverage is provided through the Authority. Premiums are paid annually and are not subject to retroactive adjustments.

Adequacy of Protection

During the past three fiscal (claims) years, none of the above programs of protection have had settlements or judgments that exceeded pooled or insured coverage. There have been no significant reductions in pooled or insured liability coverage from coverage in the prior fiscal year.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

10. PUBLIC EMPLOYEES' RETIREMENT SYSTEM

A. General Information about the Pension Plans

Plan Descriptions - All qualified full-time employees are eligible to participate in the City's Miscellaneous First Tier Plan and Miscellaneous PEPR Plan (The Plans), agent multiple-employer defined benefit pension plans administered by the California Public Employees' Retirement System (CalPERS), which acts as a common investment and administrative agent for its participating member employers. Benefit provisions under the Plans are established by State statute and Local Government resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits Provided - CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plan's provisions and benefits in effect at June 30, 2015, are summarized as follows:

	<u>Miscellaneous Plan</u>
Hire date	Prior to January 1, 1978
Benefit formula	2% @ 55
Benefit vesting schedule	5 years service
Benefit payments	monthly for life
Retirement age	55
Monthly benefits, as a % of eligible compensation	2% to 2.7%
Required employee contribution rates	7%
Required employer contribution rates	13.85%

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

10. PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS), Continued

A. General Information about the Pension Plans, Continued

Contributions - Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plan is determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is based on the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2015, the contributions recognized as part of pension expense for the Plan were as follows:

	<u>Miscellaneous</u>
Contributions - employer	\$ 154,787
Contributions - employee (paid employer)	-

Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2015, the City reported a net pension liability for its proportionate shares of the net pension liability of the Plan as follows:

	<u>Proportionate Share of Net Pension Liability</u>
Miscellaneous	\$ 1,345,267
Total Net Pension Liability	<u>\$ 1,345,267</u>

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

10. PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS), Continued

The City's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2014, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2013 rolled forward to June 30, 2014 using standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The City's proportionate share of the net pension liability for the Plan as of June 30, 2014 was as follows:

	<u>Miscellaneous</u>
Proportion - June 30, 2014	0.02162%

For the year ended June 30, 2015, the City recognized pension expense of \$137,877. At June 30, 2015, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions paid to CalPERS subsequent to measurement date	\$ 234,747	\$ -
Differences between actual and expected economic experience	-	-
Changes in assumptions	-	-
Change in employer's proportion and differences between the employer's contributions and the employer's proportionate share of the contributions	-	-
Net differences between projected and actual earnings on plan investments	-	399,981
Total	<u>\$ 234,747</u>	<u>\$ 399,981</u>

\$234,347 reported as deferred outflows of resources related to contributions subsequent to the measurement date and other contribution differences, which will be recognized as a reduction of the net pension liability in the year ended June 30, 2016.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

10. PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS), Continued

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year Ended June 30	
2016	\$ (129,489)
2017	105,258
2018	105,258
2019	84,207
2020	-
Thereafter	-

Actuarial Assumptions -The total pension liabilities in the June 30, 2013 actuarial valuations were determined using the following actuarial assumptions:

Actuarial Assumptions	
Valuation date	June 30, 2013
Measurement date	June 30, 2014
Actuarial cost method	Entry-age normal cost method
Actuarial assumptions:	
Discount rate	7.5%
Inflation	2.75%
Salary increases	Varies by entry age and service
Investment Rate of Return	7.50% net pension plan investment and administrative expenses; includes inflation
Post-retirement benefit increase	Contract COLA up to 2.75% until purchasing power protection allowance floor on purchasing power applies, 2.75% thereafter.

The underlying mortality table used was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details, please refer to the 2014 experience study report.

All other actuarial assumptions used in the June 30, 2013 valuation were based on the results of an actuarial experience study for the fiscal years 1997 to 2011, including updates to salary increase, mortality and retirement rates. The Experience Study can be obtained at CalPERS' website under Forms and Publications.

10. PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS), Continued

Discount Rate - The discount rate used to measure the total pension liability was 7.50 percent for the Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for the plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.50 percent discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.50 percent will be applied to all plans in the Public Employees Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website.

According to Paragraph 30 of Statement 68, the long-term discount rate should be determined without reduction for pension plan administrative expense. The 7.50 percent investment return assumption used in this accounting valuation is net of administrative expenses. Administrative expenses are assumed to be 15 basis points. An investment return excluding administrative expenses would have been 7.65 percent. Using this lower discount rate has resulted in a slightly higher total pension liability and net pension liability. CalPERS checked the materiality threshold for the difference in calculation and did not find it to be a material difference.

CalPERS is scheduled to review all actuarial assumptions as part of its regular Asset Liability Management (ALM) review cycle that is scheduled to be completed in February 2018. Any changes to the discount rate will require Board action and proper stakeholder outreach. For these reasons, CalPERS expects to continue using a discount rate net of administrative expenses for GASB 67 and 68 calculations through at least the 2017-18 fiscal year. CalPERS will continue to check the materiality of the difference in calculation until such time as we have changed our methodology.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

10. PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS), Continued

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Real Return Years 1 - 10 ¹	Real Return Year 11+ ²
Global Equity	47%	5.25%	5.71%
Global Fixed Income	19%	0.99%	2.43%
Inflation Sensitive	6%	0.45%	3.36%
Private Equity	12%	6.83%	6.95%
Real Estate	11%	4.50%	5.13%
Infrastructure and Forestland	3%	4.50%	5.09%
Liquidity	2%	-0.55%	-1.05%

(1) An expected inflation of 2.5% used for this period.

(2) An expected inflation of 3.0% used for this period.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate The following presents the City's proportionate share of the net pension liability for the Plan, calculated using the discount rate for Plan, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease (6.5%)	Current Discount Rate (7.5%)	1% Increase (8.5%)
Miscellaneous	2,296,244	1,345,267	556,047

Pension Plan Fiduciary Net Position -Detailed information about the pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

Payable to the Pension Plans - At June 30, 2015, the City reported a payable of \$165,184 for the outstanding amount of contributions to the pension plan required for the year ended June 30, 2015.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

11. POSTEMPLOYMENT HEALTH CARE BENEFITS

Plan Description

Medical coverage is provided through CalPERS under the Public Employees' Medical and Hospital Care Act (PEMHCA), also referred to as PERS Health. The City contributes up to \$800 per month on behalf of each active employee and covered dependents. The employee is responsible for excess, if any of the total PEMHCA premium over \$800 per month.

The City offers the same medical plans to its retirees as to its active employees, with the general exception that upon reaching age 65 and becoming eligible for Medicare, the retiree must join one of the Medicare Supplement coverage's offered under PEMHCA.

Employees become eligible to retire and receive City-paid healthcare benefits upon attainment of age 50 and 5 years of covered PERS service, or by attaining qualifying disability retirement status. The City's contribution on behalf of retirees is the same as for active employees - 100% of PEMHCA premium for retiree and covered dependents, but not to exceed \$800 per month. Benefits continue for the lifetime of the retiree with survivor benefits extended to surviving spouses.

Membership of the plan consisted of the following at June 30, 2015

Retirees and beneficiaries receiving benefits	8
Current staff receiving benefits	0
Other participants not yet fully eligible for benefits	18
Total	26

The City pays a 0.43% of premium administrative fee on behalf of employees and retirees.

Funding Policy

As required by GASB Statement No. 45, an actuary will determine the City's Annual Required Contribution (ARC) at least once every two fiscal years. The ARC is calculated in accordance with certain parameters, and includes (1) the Normal Cost for one year, and (2) a component for amortization of the total unfunded actuarial accrued liability (UAL) over a period not to exceed 30 years. GASB Statement No. 45 does not require pre-funding of OPEB benefits. Therefore, the City's funding policy is to continue to pay healthcare premiums for retirees as they fall due. The City has elected not to establish an irrevocable trust at this time. The City Council reserves the authority to review and amend this funding policy from time to time, in order to ensure that the funding policy continues to best suit the circumstances of the City. Typically, the General Fund has been used in the past to liquidate the net OPEB obligation.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

11. POSTEMPLOYMENT HEALTH CARE BENEFITS, Continued

Annual OPEB Cost and Net OPEB Obligation

The City's annual other postemployment benefit cost (expense) is calculated based on the annual required contribution (ARC) of the employer. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years.

The following table shows the components of the City's annual OPEB Cost for the fiscal year ended June 30, 2015, the amount actually contributed to the plan, and changes in the City's Net OPEB obligation:

Annual required contribution (ARC)	\$ 264,555
Interest on net OPEB Obligation	34,451
Adjustment to annual required contribution	<u>(49,808)</u>
Annual OPEB cost (expense)	\$ 249,198
Employer contributions made	<u>(52,754)</u>
Increase (Decrease) in net OPEB obligation	\$ 196,444
Net OPEB Obligation - beginning of year	<u>861,278</u>
Net OPEB Obligation - end of year	<u><u>\$ 1,057,722</u></u>

The City's annual OPEB cost, the percentage of annual OPEB cost contributed to the Plan, and the net OPEB obligation for fiscal year 2015 and the two preceding years were as follows:

Fiscal Year Ended	Annual OPEB Cost	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation
6/30/13	\$ 256,515	19%	\$ 658,042
6/30/14	252,822	20%	861,278
6/30/15	249,198	21%	1,057,722

Funded Status and Funding Progress

The funded status of the plan as June 30, 2015, the Plan's most recent actuarial valuation date, was as follows:

Actuarial accrued liability (AAL)	\$ 1,862,711
Actuarial value of Plan assets	<u>-</u>
Unfunded actuarial accrued liability (UAAL)	\$ 1,862,711
Funded ratio (actuarial value of Plan assets/AAL)	0%
Covered payroll (active Plan participants)	\$ 1,196,377
UAAL as a percentage of covered payroll	155.7%

11. POSTEMPLOYMENT HEALTH CARE BENEFITS, Continued

Actuarial valuations of an ongoing plan involve estimates of the value of expected benefit payments and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The plan's most recent actuarial valuation was performed as of July 1, 2012. In that valuation, the Projected Unit Credit (PUC) Cost Method was used. The actuarial assumptions included a 4 percent investment rate (net of administrative expense) and an annual health care cost trend rate of 8 percent to better reflect expectations of average premium increases over the next several years. The City's unfunded actuarial accrued liability is being amortized as a level dollar amount on an open basis over 30 years. The remaining amortization period as of July 1, 2012, was 30 years.

12. SUCCESSOR AGENCY TRUST FOR ASSETS OF FORMER REDEVELOPMENT AGENCY

On December 29, 2011, the California Supreme Court upheld Assembly Bill 1X 26 (“the Bill”) that provides for the dissolution of all redevelopment agencies in the State of California. This action impacted the reporting entity of the City of Buellton that previously had reported a redevelopment agency within the reporting entity of the City as a blended component unit.

The Bill provides that upon dissolution of a redevelopment agency, either the city or another unit of local government will agree to serve as the “successor agency” to hold the assets until they are distributed to other units of state and local government. On June 4, 2012, the City Council elected to become the Successor Agency for the former redevelopment agency in accordance with the Bill as part of City resolution number 12-02.

After enactment of the law, which occurred on June 28, 2011, redevelopment agencies in the State of California cannot enter into new projects, obligations or commitments. Subject to the control of a newly established oversight board, remaining assets can only be used to pay enforceable obligations in existence at the date of dissolution (including the completion of any unfinished projects that were subject to legally enforceable contractual commitments).

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

12. SUCCESSOR AGENCY TRUST FOR ASSETS OF FORMER REDEVELOPMENT AGENCY, Continued

In future fiscal years, successor agencies will only be allocated revenue in the amount that is necessary to pay the estimated annual installment payments on enforceable obligations of the former redevelopment agency until all enforceable obligations of the prior redevelopment agency have been paid in full and all assets have been liquidated.

The Bill directs the State Controller of the State of California to review the propriety of any transfers of assets between redevelopment agencies and other public bodies that occurred after January 1, 2012. If the public body that received such transfers is not contractually committed to a third party for the expenditure or encumbrance of those assets, the State Controller is required to order the available assets to be transferred to the public body designated as the successor agency by the Bill.

Management believes, in consultation with legal counsel, that the obligations of the former redevelopment agency due to the City are valid enforceable obligations payable by the successor agency trust under the requirements of the Bill. The City's position on this issue is not a position of settled law and there is considerable legal uncertainty regarding this issue. It is reasonably possible that a legal determination may be made at a later date by an appropriate judicial authority that would resolve this issue unfavorably to the City.

In accordance with the timeline set forth in the Bill (as modified by the California Supreme Court on December 29, 2011) all redevelopment agencies in the State of California were dissolved and ceased to operate as a legal entity as of February 1, 2012. Prior to that date, the final seven months of the activity of the redevelopment agency continued to be reported in the governmental funds of the City included in the fund financial statements as Former Redevelopment Agency Community Development Fund.

After the date of dissolution, the assets and activities of the dissolved redevelopment agency are reported in a fiduciary fund (private-purpose trust fund) in the financial statements of the City. The transfer of the assets and liabilities of the former redevelopment agency as of February 1, 2012 (effectively the same date as January 31, 2012) from governmental funds of the City to fiduciary funds was reported in the governmental funds as an extraordinary loss (or gain) in the governmental fund financial statements. The receipt of these assets and liabilities as of January 31, 2012 was reported in the private-purpose trust fund as an extraordinary gain (or loss) in the June 30, 2012 financial statements.

Because of the different measurement focus of the governmental funds (*current financial resources measurement focus*) and the measurement focus of the trust funds (*economic resources measurement focus*), the extraordinary loss (gain) recognized in the governmental funds was not the same amount as the extraordinary gain (loss) that was recognized in the fiduciary fund financial statements.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

12. SUCCESSOR AGENCY TRUST FOR ASSETS OF FORMER REDEVELOPMENT AGENCY, Continued

Investment in Land and Building Held for Resale – consists of a commercial condominium purchased by the Former Redevelopment Agency for the Visitor’s Bureau headquarters. The purchase cost was \$345,682 and represents the value received for disposition by the Successor Agency.

13. COMMITMENTS AND CONTINGENCIES

The City is a party to claims and lawsuits arising in the ordinary course of business. The City’s management and legal council are of the opinion that the ultimate liability, if any, arising from these claims will not have material adverse impact on the financial position of the City. The City participates in a number of federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

14. JOINT OPERATING AGREEMENTS

Water operations – The Central Coast Water Authority (CCWA) is a Joint Power Authority authorized to finance, develop, operate, and maintain the Mission Hills and Santa Ynez extension to the Coastal Branch Phase II Extension of the California aqueduct of the State water project. Each member has entered into a water supply agreement with the Authority to pay their proportionate share of the project costs from local water revenues. These costs are reported in the Water Fund as operations and maintenance.

15. NEW ACCOUNTING PRONOUNCEMENTS

The GASB has issued Statement No. 72, “*Fair Value Measurement and Application*”. The objective of this Statement is to improve financial reporting by clarifying the definition of fair value for financial reporting purposes, establishing general principles for measuring fair value, providing additional fair value application guidance, and enhancing disclosures about fair value measurements. These improvements are based in part on the concepts and definitions established in Concepts Statement No. 6, *Measurement of Elements of Financial Statements*, and other relevant literature. The requirements of this Statement are effective for financial statements for reporting periods beginning after June 15, 2015.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

15. NEW ACCOUNTING PRONOUNCEMENTS, Continued

The GASB has issued Statement No. 73, “Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68”. The objective of this Statement is to improve the usefulness of information about pensions included in the general purpose external financial reports of state and local governments for making decisions and assessing accountability. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement establishes requirements for defined benefit pensions that are not within the scope of Statement No. 68, “Accounting and Financial Reporting for Pensions”, as well as for the assets accumulated for purposes of providing those pensions. In addition, it establishes requirements for defined contribution pensions that are not within the scope of Statement 68. It also amends certain provisions of Statement No. 67, “Financial Reporting for Pension Plans”, and Statement 68 for pension plans and pensions that are within their respective scopes.

The requirements of this Statement that address accounting and financial reporting by employers and governmental nonemployer contributing entities for pensions that are not within the scope of Statement 68 are effective for financial statements for fiscal years beginning after June 15, 2016, and the requirements of this Statement that address financial reporting for assets accumulated for purposes of providing those pensions are effective for fiscal years beginning after June 15, 2015. The requirements of this Statement for pension plans that are within the scope of Statement 67 or for pensions that are within the scope of Statement 68 are effective for fiscal years beginning after June 15, 2015.

The GASB has issued Statement No. 74, “Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans”. The objective of this Statement is to improve the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB) included in the general purpose external financial reports of state and local governmental OPEB plans for making decisions and assessing accountability. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement replaces Statements No. 43, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, as amended, and No. 57, OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans. It also includes requirements for defined contribution OPEB plans that replace the requirements for those OPEB plans in Statement No. 25, Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans, as amended, Statement 43, and Statement No. 50, Pension Disclosures. Effective Date: The provisions in Statement 74 are effective for fiscal years beginning after June 15, 2016.

City of Buellton, California
Notes to Basic Financial Statements, Continued
For the year ended June 30, 2015

15. NEW ACCOUNTING PRONOUNCEMENTS, Continued

The GASB has issued Statement No. 75, “Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions”. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement replaces the requirements of Statements No. 45, “Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions”, as amended, and No. 57, “OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans”, for OPEB. Statement No. 74, “Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans”, establishes new accounting and financial reporting requirements for OPEB plans. Effective Date: The provisions in Statement 75 are effective for fiscal years beginning after June 15, 2017.

The GASB has issued Statement No. 76, “The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments”. The objective of this Statement is to identify—in the context of the current governmental financial reporting environment—the hierarchy of generally accepted accounting principles (GAAP). The “GAAP hierarchy” consists of the sources of accounting principles used to prepare financial statements of state and local governmental entities in conformity with GAAP and the framework for selecting those principles. This Statement reduces the GAAP hierarchy to two categories of authoritative GAAP and addresses the use of authoritative and nonauthoritative literature in the event that the accounting treatment for a transaction or other event is not specified within a source of authoritative GAAP. This Statement supersedes Statement No. 55, “The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments”. The requirements of this Statement are effective for financial statements for periods beginning after June 15, 2015, and should be applied retroactively.

The GASB has issued Statement No. 77, “Tax Abatement Disclosures”. This information is intended, among other things, to assist these users of financial statements in assessing (1) whether a government’s current-year revenues were sufficient to pay for current-year services (known as interperiod equity), (2) whether a government complied with finance-related legal and contractual obligations, (3) where a government’s financial resources come from and how it uses them, and (4) a government’s financial position and economic condition and how they have changed over time. The requirements of this Statement are effective for reporting periods beginning after December 15, 2015

REQUIRED SUPPLEMENTARY INFORMATION

City of Buellton, California

Required Supplementary Information - Schedule of Contributions

Miscellaneous Plan

Last 10 Fiscal Years*

	<u>2014</u>
Actuarially determined contribution	\$ 154,787
Contributions in relation to the actuarially determined contributions	<u>(154,787)</u>
Contribution deficiency (excess)	<u>\$ -</u>
Covered-employee payroll	\$ 1,158,940
Contribution as a percentage of covered-employee payroll	13.36%

Notes to Schedule

1) Covered employee payroll represents compensation earnable and pensionable compensation. Only compensation earnable and pensionable compensation that would possibly go into the determination of retirement benefits are included.

* - Fiscal year 2015 was the first year of implementation, therefore only the first year was available.

City of Buellton, California

Required Supplementary Information - Schedule of the City's Proportionate Share of the Net Pension Liability

Miscellaneous Plan

Last 10 Fiscal Years*

	<u>2014</u>
Plan's Proportion of the Net Pension Liability/(Asset)	0.02162%
Plan's Proportionate Share of the Net Pension Liability/(Asset)	\$ 1,345,267
Plan's Covered-Employee Payroll	\$ 1,158,940
Plan's Proportionate Share of the Net Pension Liability/(Asset) as a Percentage of its Covered-Employee Payroll	116.08%
Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability	81.23%
Plan's Proportionate Share of Aggregate Employer Contribution	\$ 157,466

Notes to Schedule

1) Covered employee payroll represents compensation earnable and pensionable compensation. Only compensation earnable and pensionable compensation that would possibly go into the determination of retirement benefits are included.

* - Fiscal year 2015 was the first year of implementation, therefore only the first year was available.

COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES

NON-MAJOR GOVERNMENTAL FUNDS

Fund Type	Description
Housing Fund	Accounts for funds used to maintain the City's supply of affordable housing.
Gas Tax Fund	Accounts for funds received and expended for street maintenance as defined in the Streets and Highways Code.
Measure A Fund	Accounts for revenues and expenditures of Measure A funds.
Local Transportation Fund	Accounts for revenues and expenditures used for local transportation funds.

City of Buellton, California
Combining Balance Sheet
Non-major Governmental Funds
June 30, 2015

	Special Revenue Funds		
	Housing Fund	Gas Tax Fund	Measure A Fund
ASSETS			
Cash and investments	\$ 442,056	\$ 586,031	\$ 211,315
Receivables:			
Accounts	-	73,165	-
Interest	306	369	118
Prepaid items	-	-	-
Total assets	\$ 442,362	\$ 659,565	\$ 211,433
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ -	\$ 13,148	\$ 31,305
Total liabilities	-	13,148	31,305
Fund Balances:			
Nonspendable:			
Prepaid items	-	-	-
Restricted	442,362	646,417	180,128
Total fund balances	442,362	646,417	180,128
Total liabilities and fund balances	\$ 442,362	\$ 659,565	\$ 211,433

Special Revenue Funds

Local Transportation Fund	Total Non-major Governmental Funds
\$ 35,037	\$ 1,274,439
-	73,165
-	793
1,667	1,667
<u>\$ 36,704</u>	<u>\$ 1,350,064</u>
<u>\$ 5,828</u>	<u>\$ 50,281</u>
<u>5,828</u>	<u>50,281</u>
1,667	1,667
<u>29,209</u>	<u>1,298,116</u>
<u>30,876</u>	<u>1,299,783</u>
<u>\$ 36,704</u>	<u>\$ 1,350,064</u>

City of Buellton, California
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Non-major Governmental Funds
For the year ended June 30, 2015

	Special Revenue Funds		
	Housing Fund	Gas Tax Fund	Measure A Fund
REVENUES:			
Intergovernmental	\$ -	\$ 215,283	\$ 336,806
Use of money and property	1,024	1,585	456
Other	-	-	15,062
Total revenues	<u>1,024</u>	<u>216,868</u>	<u>352,324</u>
EXPENDITURES:			
Current:			
Public works	1,130	250	-
Total expenditures	<u>1,130</u>	<u>250</u>	<u>-</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(106)</u>	<u>216,618</u>	<u>352,324</u>
OTHER FINANCING SOURCES (USES):			
Transfers in	-	-	-
Transfers out	-	(570,023)	(542,620)
Total other financing sources and uses	<u>-</u>	<u>(570,023)</u>	<u>(542,620)</u>
REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING (USES)	<u>(106)</u>	<u>(353,405)</u>	<u>(190,296)</u>
FUND BALANCES:			
Beginning of year	442,468	999,822	370,424
End of year	<u>\$ 442,362</u>	<u>\$ 646,417</u>	<u>\$ 180,128</u>

Special Revenue Funds

Local Transportation Fund	Total Non-major Governmental Funds
\$ 3,767	\$ 555,856
148	3,213
-	15,062
<u>3,915</u>	<u>574,131</u>
25,364	26,744
<u>25,364</u>	<u>26,744</u>
(21,449)	547,387
50,000	50,000
-	(1,112,643)
<u>50,000</u>	<u>(1,062,643)</u>
28,551	(515,256)
2,325	1,815,039
<u>\$ 30,876</u>	<u>\$ 1,299,783</u>

City of Buellton, California

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget to Actual

Housing Special Revenue Fund

For the year ended June 30, 2015

	Budgeted Amounts		Actual	Variance w/Final
	Original	Final		Positive (Negative)
REVENUES:				
Use of money and property	\$ 5,000	\$ 5,000	\$ 1,024	\$ (3,976)
Total revenues	5,000	5,000	1,024	(3,976)
EXPENDITURES:				
Current:				
Public works	3,000	3,000	1,130	1,870
Total expenditures	3,000	3,000	1,130	1,870
REVENUES OVER (UNDER)				
EXPENDITURES	2,000	2,000	(106)	(2,106)
Net change in fund balances	2,000	2,000	(106)	(2,106)
FUND BALANCES (Deficit):				
Beginning of year	442,468	442,468	442,468	-
End of year	\$ 444,468	\$ 444,468	\$ 442,362	\$ (2,106)

City of Buellton, California

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget to Actual

Gas Tax Special Revenue Fund

For the year ended June 30, 2015

	Budgeted Amounts		Actual	Variance w/Final
	Original	Final		Positive (Negative)
REVENUES:				
Intergovernmental	\$ 197,267	\$ 197,267	\$ 215,283	\$ 18,016
Use of money and property	2,000	2,000	1,585	(415)
Total revenues	199,267	199,267	216,868	17,601
EXPENDITURES:				
Current:				
Public works	142,000	142,000	250	141,750
Total expenditures	142,000	142,000	250	141,750
REVENUES OVER (UNDER)				
EXPENDITURES	57,267	57,267	216,618	159,351
OTHER FINANCING SOURCES (USES):				
Transfers in	-	-	-	-
Transfers out	(744,000)	(744,000)	(570,023)	173,977
Total other financing sources (uses)	(744,000)	(744,000)	(570,023)	173,977
Net change in fund balances	(686,733)	(686,733)	(353,405)	333,328
FUND BALANCES:				
Beginning of year	999,822	999,822	999,822	-
End of year	\$ 313,089	\$ 313,089	\$ 646,417	\$ 333,328

City of Buellton, California

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget to Actual

Measure A Special Revenue Fund

For the year ended June 30, 2015

	Budgeted Amounts		Actual	Variance w/Final
	Original	Final		Positive (Negative)
REVENUES:				
Intergovernmental	\$ 322,897	\$ 322,897	\$ 336,806	\$ 13,909
Use of money and property	350	350	456	106
Other	-	-	15,062	15,062
Total revenues	323,247	323,247	352,324	29,077
EXPENDITURES:				
Current:				
Public works	-	-	-	-
Total expenditures	-	-	-	-
REVENUES OVER (UNDER)				
EXPENDITURES	323,247	323,247	352,324	29,077
OTHER FINANCING SOURCES (USES):				
Transfers in	-	-	-	-
Transfers out	(807,397)	(807,397)	(542,620)	264,777
Total other financing sources (uses)	(807,397)	(807,397)	(542,620)	264,777
Net change in fund balances	(484,150)	(484,150)	(190,296)	293,854
FUND BALANCES (Deficit):				
Beginning of year	370,424	370,424	370,424	-
End of year	\$ (113,726)	\$ (113,726)	\$ 180,128	\$ 293,854

City of Buellton, California

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget to Actual

Local Transportation Special Revenue Fund

For the year ended June 30, 2015

	Budgeted Amounts		Actual	Variance w/Final
	Original	Final		Positive (Negative)
REVENUES:				
Intergovernmental	\$ 3,718	\$ 3,718	\$ 3,767	\$ 49
Use of money and property	150	150	148	(2)
Total revenues	3,868	3,868	3,915	47
EXPENDITURES:				
Current:				
Public works	101,100	101,100	25,364	75,736
Total expenditures	101,100	101,100	25,364	75,736
REVENUES OVER (UNDER)				
EXPENDITURES	(97,232)	(97,232)	(21,449)	75,783
OTHER FINANCING SOURCES (USES):				
Transfers in	126,100	126,100	50,000	(76,100)
Transfers out	-	-	-	-
Total other financing sources (uses)	126,100	126,100	50,000	(76,100)
Net change in fund balances	28,868	28,868	28,551	(317)
FUND BALANCES (Deficit):				
Beginning of year	2,325	2,325	2,325	-
End of year	\$ 31,193	\$ 31,193	\$ 30,876	\$ (317)

City of Buellton, California
Statement of Changes in Assets and Liabilities
Deposits Agency Fund
For the year ended June 30, 2015

	<u>Balance July 1, 2014</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance June 30, 2015</u>
ASSETS				
Cash and investments	\$ 150,535	\$ 50,743	\$ (25,380)	\$ 175,898
Receivables:				
Interest	-	122	-	122
Total assets	<u>\$ 150,535</u>	<u>\$ 50,865</u>	<u>\$ (25,380)</u>	<u>\$ 176,020</u>
LIABILITIES				
Refundable deposits	\$ 150,535	\$ 50,743	\$ (25,258)	\$ 176,020
Total liabilities	<u>\$ 150,535</u>	<u>\$ 50,743</u>	<u>\$ (25,258)</u>	<u>\$ 176,020</u>

STATISTICAL SECTION

This part of the City of Buellton's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, footnotes, and required supplementary information says about the City's overall financial health.

Contents	Page(s)
Financial Trends These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.	102-112
Revenue Capacity generate revenues. Property taxes, sales and use taxes, charges for services, licenses, permits and fees and intergovernmental revenue are the City's most significant revenue sources.	113-118
Debt Capacity These schedules contain information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt	119-121
Demographic and Economic Information These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.	122
Operating Information These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.	124-129

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.

City of Buellton, California
Net Position by Component
Last Ten Fiscal Years
(Fiscal year ended June 30)
(Accrual basis of accounting)

	2006	2007	2008	2009
Governmental activities				
Net investment in capital assets	\$ 10,289,733	\$ 16,797,701	\$ 16,246,876	\$ 17,157,515
Restricted	626,250	-	-	-
Unrestricted	9,427,610	11,753,103	12,960,500	12,919,389
Total governmental activities net position	\$ 20,343,593	\$ 28,550,804	\$ 29,207,376	\$ 30,076,904
Business-type activities				
Net investment in capital assets	\$ 5,530,652	\$ 5,255,393	\$ 5,389,703	5,151,913
Restricted	-	-	-	-
Unrestricted	5,524,798	6,111,889	6,514,815	6,653,810
Total business-type activities net position	\$ 11,055,450	\$ 11,367,282	\$ 11,904,518	\$ 11,805,723
Primary government				
Net investment in capital assets	\$ 15,820,385	\$ 22,053,094	\$ 21,636,579	\$ 22,309,428
Restricted	626,250	-	-	-
Unrestricted	14,952,408	17,864,992	19,475,315	19,573,199
Total primary government net position	\$ 31,399,043	\$ 39,918,086	\$ 41,111,894	\$ 41,882,627

Source: City Finance Department

2010	2011	2012	2013	2014	2015
\$ 16,562,754	\$ 16,445,038	\$ 17,403,453	\$ 17,650,808	\$ 17,499,108	\$ 18,152,109
-	4,282,496	1,848,781	7,993,664	7,986,418	7,483,555
12,391,360	8,470,455	11,014,594	5,323,390	5,301,357	4,312,758
<u>\$ 28,954,114</u>	<u>\$ 29,197,989</u>	<u>\$ 30,266,828</u>	<u>\$ 30,967,862</u>	<u>\$ 30,786,883</u>	<u>\$ 29,948,422</u>
\$ 5,096,842	\$ 5,530,407	\$ 5,563,438	\$ 5,420,400	\$ 5,555,611	\$ 5,573,002
-	-	-	-	-	-
6,381,738	5,604,145	5,136,194	4,859,019	4,218,343	3,508,567
<u>\$ 11,478,580</u>	<u>\$ 11,134,552</u>	<u>\$ 10,699,632</u>	<u>\$ 10,279,419</u>	<u>\$ 9,773,954</u>	<u>\$ 9,081,569</u>
\$ 21,659,596	\$ 21,975,445	\$ 22,966,891	\$ 23,071,208	\$ 23,054,719	\$ 23,725,111
-	4,282,496	1,848,781	7,993,664	7,986,418	7,483,555
18,773,098	14,074,600	16,150,788	10,182,409	9,519,700	7,821,325
<u>\$ 40,432,694</u>	<u>\$ 40,332,541</u>	<u>\$ 40,966,460</u>	<u>\$ 41,247,281</u>	<u>\$ 40,560,837</u>	<u>\$ 39,029,991</u>

City of Buellton, California

Changes in Net Position

Last Ten Fiscal Years

(Fiscal year ended June 30)

(Accrual basis of accounting)

	2006	2007	2008	2009
Expenses				
Governmental activities:				
General government	\$ 1,963,313	\$ 1,063,958	\$ 1,139,402	\$ 952,729
Community development	2,062,763	610,397	617,300	908,792
Culture and leisure	72,149	1,737,275	2,311,368	607,147
Public safety	1,257,100	1,346,880	1,563,977	1,640,233
Public works	3,790,856	684,238	795,921	886,380
Unallocated depreciation	-	677,340	685,152	705,212
Total governmental activities expenses	<u>9,146,181</u>	<u>6,120,088</u>	<u>7,113,120</u>	<u>5,700,493</u>
Business-type activities:				
Water Utility	1,533,373	1,621,907	1,543,927	1,591,019
Wastewater Utility	719,227	781,517	825,680	869,595
Total business-type activities expenses	<u>2,252,600</u>	<u>2,403,424</u>	<u>2,369,607</u>	<u>2,460,614</u>
Total primary government expenses	<u>11,398,781</u>	<u>8,523,512</u>	<u>9,482,727</u>	<u>8,161,107</u>
Program revenues				
Governmental activities:				
Charges for services:				
General government	326,229	240,516	338,389	186,909
Community development	-	-	-	42,818
Culture and leisure	-	128,955	74,040	82,900
Public safety	-	17,477	32,747	12,210
Public works	-	-	-	-
Operating grants and contributions	29,565	439,319	313,596	286,756
Capital grants and contributions	-	1,156,790	797,368	474,562
Total governmental activities program revenues:	<u>355,794</u>	<u>1,983,057</u>	<u>1,556,140</u>	<u>1,086,155</u>
Business-type activities:				
Charges for services:				
Water utility	1,456,241	1,480,189	1,495,709	1,467,933
Sewer utility	622,440	561,989	562,467	556,822
Operating grants and contributions	-	-	-	-
Capital grants and contributions	-	367,055	563,863	179,062
Total business-type activities program revenues:	<u>2,078,681</u>	<u>2,409,233</u>	<u>2,622,039</u>	<u>2,203,817</u>
Total primary government program revenues	<u>2,434,475</u>	<u>4,392,290</u>	<u>4,178,179</u>	<u>3,289,972</u>
Net (Expense)/Revenue				
Governmental activities	(8,790,387)	(4,137,031)	(5,556,980)	(4,614,338)
Business-type activities	(173,919)	5,809	252,432	(256,797)
Total primary government net expense	<u>(8,964,306)</u>	<u>(4,131,222)</u>	<u>(5,304,548)</u>	<u>(4,871,135)</u>

2010	2011	2012	2013	2014	2015
\$ 1,027,858	\$ 1,040,330	\$ 1,484,345	\$ 1,519,771	\$ 1,771,834	\$ 783,769
1,343,533	947,844	1,131,764	313,216	469,675	1,192,571
648,944	638,904	621,570	588,733	595,098	607,761
1,755,474	1,804,188	1,350,473	1,872,020	1,792,569	1,801,989
1,743,224	819,223	862,578	1,526,752	2,568,183	1,959,864
723,587	737,978	-	-	-	-
7,242,620	5,988,467	5,450,730	5,820,492	7,197,359	6,345,954
1,633,422	1,623,335	1,699,457	1,734,083	1,679,681	1,822,088
909,121	842,378	771,940	847,522	453,728	957,261
2,542,543	2,465,713	2,471,397	2,581,605	2,133,409	2,779,349
9,785,163	8,454,180	7,922,127	8,402,097	9,330,768	9,125,303
133,995	92,618	1,712	3,975	51,250	9,095
42,818	160,854	-	-	-	-
183,933	155,316	59,786	231,337	271,231	306,560
58,207	66,616	48,678	47,982	38,129	37,594
-	-	88,865	9,480	27,840	106,974
400,787	356,627	1,225,407	919,707	639,327	555,856
225,429	182,490	-	-	-	-
1,045,169	1,014,521	1,424,448	1,212,481	1,027,777	1,016,079
1,467,931	1,387,651	1,388,813	1,460,658	1,549,410	1,436,127
569,344	572,545	597,963	649,703	695,725	734,289
-	-	462	3,250	1,699	293,817
108,960	114,575	34,720	36,380	-	-
2,146,235	2,074,771	2,021,958	2,149,991	2,246,834	2,464,233
3,191,404	3,089,292	3,446,406	3,362,472	3,274,611	3,480,312
(6,197,451)	(4,973,946)	(4,026,282)	(4,608,011)	(6,169,582)	(5,329,875)
(396,308)	(390,942)	(449,439)	(431,614)	113,425	(315,116)
(6,593,759)	(5,364,888)	(4,475,721)	(5,039,625)	(6,056,157)	(5,644,991)

(continued)

City of Buellton, California
Changes in Net Position, Continued
Last Ten Fiscal Years
(Fiscal year ended June 30)
(Accrual basis of accounting)

	2006	2007	2008	2009
Continued from previous page:				
General Revenues and Other Changes in Net Position:				
Governmental activities:				
Taxes:				
Secured and unsecured property taxes	1,410,284	1,408,990	1,683,116	1,713,355
Sales and use tax	1,541,828	1,616,089	1,878,982	1,539,733
Transient lodging tax	1,142,210	1,273,905	1,290,705	1,223,797
Franchise taxes	-	132,300	136,557	142,731
Other taxes	776,961	393,784	384,178	405,637
Investment income	593,226	878,259	814,768	448,519
Other general revenues	189,030	69,799	25,246	10,094
Transfer from fiduciary activities	-	-	-	-
Transfer in (out)	-	-	-	-
Extraordinary item	-	-	-	-
Total governmental activities	<u>5,653,539</u>	<u>5,773,126</u>	<u>6,213,552</u>	<u>5,483,866</u>
Business-type activities:				
Use of money and property	193,712	277,670	252,798	131,760
Other revenues	154,781	28,353	32,006	26,242
Transfer in (out)	-	-	-	-
Total business-type activities	<u>348,493</u>	<u>306,023</u>	<u>284,804</u>	<u>158,002</u>
Total primary government	<u>6,002,032</u>	<u>6,079,149</u>	<u>6,498,356</u>	<u>5,641,868</u>
Changes in Net Position				
Governmental activities	(3,136,848)	1,636,095	656,572	869,528
Business-type activities	174,574	311,832	537,236	(98,795)
Total primary government	<u><u>\$ (2,962,274)</u></u>	<u><u>\$ 1,947,927</u></u>	<u><u>\$ 1,193,808</u></u>	<u><u>\$ 770,733</u></u>

Source: City Finance Department

2010	2011	2012	2013	2014	2015
1,750,774	1,718,074	1,679,732	1,528,000	1,116,510	1,146,289
1,414,049	1,552,752	1,611,788	1,744,085	1,935,411	1,943,723
1,164,409	1,193,216	1,239,617	1,344,904	1,604,086	1,830,275
131,659	209,220	202,981	207,922	216,444	418,586
403,748	411,514	383,604	381,358	387,905	220,140
129,300	127,128	268,680	102,197	41,160	107,885
13,632	5,917	-	579	1,192	54,257
-	-	-	-	59,073	-
-	-	-	-	626,822	-
-	-	(291,281)	-	-	-
<u>5,007,571</u>	<u>5,217,821</u>	<u>5,095,121</u>	<u>5,309,045</u>	<u>5,988,603</u>	<u>5,721,155</u>
39,922	23,774	14,519	11,401	7,932	8,146
29,243	23,140	-	-	-	-
-	-	-	-	(626,822)	-
<u>69,165</u>	<u>46,914</u>	<u>14,519</u>	<u>11,401</u>	<u>(618,890)</u>	<u>8,146</u>
<u>5,076,736</u>	<u>5,264,735</u>	<u>5,109,640</u>	<u>5,320,446</u>	<u>5,369,713</u>	<u>5,729,301</u>
(1,189,880)	243,875	1,068,839	701,034	(180,979)	391,280
<u>(327,143)</u>	<u>(344,028)</u>	<u>(434,920)</u>	<u>(420,213)</u>	<u>(505,465)</u>	<u>(306,970)</u>
<u><u>\$ (1,517,023)</u></u>	<u><u>\$ (100,153)</u></u>	<u><u>\$ 633,919</u></u>	<u><u>\$ 280,821</u></u>	<u><u>\$ (686,444)</u></u>	<u><u>\$ 84,310</u></u>

(concluded)

City of Buellton, California
Fund Balances, Governmental Funds
Last Ten Fiscal Years
(Fiscal year ended June 30)
(Modified accrual basis of accounting)

	2006	2007	2008	2009
General Fund:				
Nonspendable	\$ 3,759,836	\$ 7,479,546	\$ 7,782,741	\$ 7,957,130
Restricted	-	-	-	-
Committed	626,250	-	-	-
Unassigned	4,696,058	2,668,372	2,768,083	2,974,145
Total general fund	<u>9,082,144</u>	<u>10,147,918</u>	<u>10,550,824</u>	<u>10,931,275</u>
All Other Governmental Funds:				
Nonspendable	200,053	203,787	205,181	208,069
Restricted	4,715,297	5,156,233	6,123,560	6,751,213
Unassigned (deficit)	(3,908,801)	(3,717,810)	(3,869,785)	(4,916,803)
Total all other governmental funds	<u>1,006,549</u>	<u>1,642,210</u>	<u>2,458,956</u>	<u>2,042,479</u>
Total all governmental funds	<u>\$ 10,088,693</u>	<u>\$ 11,790,128</u>	<u>\$ 13,009,780</u>	<u>\$ 12,973,754</u>

Source: City Finance Department

2010	2011	2012	2013	2014	2015
\$ 8,067,010	\$ 2,968,765	\$ 114,737	\$ 98,630	\$ 267,916	\$ 211,871
-	-	-	6,169,316	6,173,046	6,185,439
-	25,000	-	-	-	-
3,187,103	9,045,094	11,334,055	5,829,005	6,050,021	6,482,765
<u>11,254,113</u>	<u>12,038,859</u>	<u>11,448,792</u>	<u>12,096,951</u>	<u>12,490,983</u>	<u>12,880,075</u>
225,917	5,971	200,000	201,667	1,667	1,667
7,016,895	4,282,496	1,848,781	1,824,348	1,813,372	1,298,116
<u>(6,091,969)</u>	<u>(3,439,610)</u>	<u>(277,578)</u>	<u>(273,652)</u>	<u>(245,469)</u>	<u>(193,192)</u>
<u>1,150,843</u>	<u>848,857</u>	<u>1,771,203</u>	<u>1,752,363</u>	<u>1,569,570</u>	<u>1,106,591</u>
<u>\$ 12,404,956</u>	<u>\$ 12,887,716</u>	<u>\$ 13,219,995</u>	<u>\$ 13,849,314</u>	<u>\$ 14,060,553</u>	<u>\$ 13,986,666</u>

City of Buellton, California
Changes in Fund Balances, Governmental Funds
Last Ten Fiscal Years
(Fiscal year ended June 30)
(Modified accrual basis of accounting)

Revenues:	2006	2007	2008	2009
Taxes	\$ 4,388,271	\$ 4,476,399	\$ 5,002,441	\$ 4,641,967
Licenses, permits, and fees	114,470	186,321	254,325	90,702
Intergovernmental	398,107	1,454,554	1,337,608	1,068,235
Charges for services	-	128,955	74,040	82,900
Fines and forfeitures	270,080	54,015	38,240	36,951
Use of money and property	649,375	938,109	874,615	508,368
Other	189,030	517,830	188,423	140,898
Total revenues	6,009,333	7,756,183	7,769,692	6,570,021
Expenditures:				
Current:-				
General government	913,367	1,061,623	964,392	946,501
Community development	2,404,698	601,277	616,123	1,084,618
Culture and leisure	72,007	1,237,275	2,306,960	606,549
Public safety	1,257,100	1,346,880	1,560,994	1,638,619
Public works	4,198,719	684,238	794,403	885,508
Capital outlay	396,026	1,346,712	307,168	1,444,252
Total expenditures	9,241,917	6,278,005	6,550,040	6,606,047
Reconciliation of Governmental Revenues				
Less Expenditures to Fund Equity:				
Revenues over (under) expenditures	\$ (3,232,584)	\$ 1,478,178	\$ 1,219,652	\$ (36,026)
Other financing sources (uses):				
Proceeds from sales of assets	-	-	-	-
Transfer from Successor Agency Private Purpose Trust	-	-	-	-
Extraordinary loss on dissolution of redevelopment	-	-	-	-
Transfers in	427,721	1,000,000	1,800,000	-
Transfers out	(427,721)	(1,000,000)	(1,800,000)	-
Payment to Santa Barbara County	-	-	-	-
Total other financing sources (uses)	-	-	-	-
Net change in fund balances	\$ (3,232,584)	\$ 1,478,178	\$ 1,219,652	\$ (36,026)
Debt service as a percentage of noncapital expenditures	0%	0%	0%	0%

Source: City Finance Department

2010	2011	2012	2013	2014	2015
\$ 4,339,672	\$ 4,696,667	\$ 4,917,859	\$ 5,246,898	\$ 5,260,356	\$ 5,179,413
74,144	30,049	85,777	13,666	79,181	10,854
1,027,513	1,106,355	1,230,607	879,078	639,327	942,106
183,933	155,316	-	165,717	189,475	284,829
44,809	48,342	49,223	49,261	39,203	37,508
189,152	189,696	525,508	162,312	108,775	107,885
48,632	5,917	1,876	4,594	14,168	169,351
<u>5,907,855</u>	<u>6,232,342</u>	<u>6,810,850</u>	<u>6,521,526</u>	<u>6,330,485</u>	<u>6,731,946</u>
995,266	1,002,400	1,046,267	1,317,924	1,511,614	568,229
1,312,599	911,843	1,131,764	313,216	262,175	1,192,571
629,171	621,181	608,804	575,128	590,873	591,096
1,755,474	1,804,188	1,350,473	1,872,020	1,792,569	1,801,989
1,540,579	789,708	660,515	1,303,965	1,225,306	1,567,534
310,654	620,262	1,389,467	510,038	1,215,104	1,089,702
<u>6,543,743</u>	<u>5,749,582</u>	<u>6,187,290</u>	<u>5,892,291</u>	<u>6,597,641</u>	<u>6,811,121</u>
\$ (635,888)	\$ 482,760	\$ 623,560	\$ 629,235	\$ (267,156)	\$ (79,175)
-	-	-	-	-	5,288
-	-	-	-	59,073	-
-	-	(291,281)	-	-	-
-	4,602,777	-	-	1,264,556	1,256,482
-	(4,602,777)	-	-	(637,734)	(1,256,482)
-	-	-	-	(207,500)	-
-	-	(291,281)	-	478,395	5,288
<u>\$ (635,888)</u>	<u>\$ 482,760</u>	<u>\$ 332,279</u>	<u>\$ 629,235</u>	<u>\$ 211,239</u>	<u>\$ (73,887)</u>
<u>0%</u>	<u>0%</u>	<u>0%</u>	<u>0%</u>	<u>0%</u>	<u>0%</u>

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City of Buellton, California
Assessed Value and Actual Value of Taxable Property
For the last ten fiscal years

	City			Former Redevelopment Agency			Total Direct Tax Rate
	Secured	Unsecured	Taxable	Secured	Unsecured	Taxable	
			Assessed Value			Assessed Value	
FY 05-06	574,383,945	24,949,831	599,333,776	74,993,984	8,058,041	83,052,025	1.000%
FY 06-07	621,975,128	27,378,443	649,353,571	79,183,064	8,682,562	87,865,626	1.000%
FY 07-08	679,402,694	28,649,150	708,051,844	88,497,770	7,892,351	96,390,121	1.000%
FY 08-09	707,619,233	34,655,099	742,274,332	103,932,132	8,554,860	112,486,992	1.000%
FY 09-10	686,233,598	53,552,918	739,786,516	107,966,325	9,107,721	117,074,046	1.000%
FY 10-11	684,320,951	55,490,755	739,811,706	108,444,880	8,877,972	117,322,852	1.000%
FY 11-12	683,948,070	58,348,786	742,296,856	108,257,121	7,676,358	115,933,479	1.000%
FY 12-13	677,670,315	56,809,979	734,480,294	107,901,412	7,364,330	115,265,742	1.000%
FY 13-14	693,882,411	58,627,154	752,509,565	109,941,037	7,636,523	117,577,560	1.000%
FY 14-15	715,256,461	48,056,143	763,312,604	111,820,186	7,764,135	119,584,321	1.000%

Note: In 1978 the voters of the State of California passed Proposition 13 which limited property taxes to a total maximum rate of 1% based upon the assessed value of the property being taxed. Each year, the assessed value may be increased by an "inflation factor" (limited to a maximum of 2%). With few exceptions, property is only reassessed at the time that it is sold to a new owner. At that point, the new assessed value is reassessed at the purchase price of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

City of Buellton, California
Direct and Overlapping Tax Rates
For the last ten fiscal years
(Rate per \$1,000 of assessed value)

	Direct Rates		Overlapping Rates	
	Basic Rate	Total Direct	Buellton Union	Buellton Union
			School District 1992	School District 2004
FY 05-06	1.000	1.000	0.0526	-
FY 06-07	1.000	1.000	0.0241	0.0279
FY 07-08	1.000	1.000	0.0234	0.0279
FY 08-09	1.000	1.000	0.0231	0.0279
FY 09-10	1.000	1.000	0.0242	0.0279
FY 10-11	1.000	1.000	0.0242	0.0279
FY 11-12	1.000	1.000	0.0250	0.0288
FY 12-13	1.000	1.000	0.0250	0.0298
FY 13-14	1.000	1.000	0.0250	0.0298
FY 14-15	1.000	1.000	0.0250	0.0298

Note: In 1978, California voters passed Proposition 13, which sets the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies whose boundaries include the subject property. In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of debt issued by the taxing agencies shown above.

* The RDA rate is based on the largest RDA tax rate area (TRA) and includes only rates from indebtedness adopted prior to 1989 per California State statute. RDA direct and overlapping rates are applied only to the incremental property values. In accordance with the timeline set forth in AB1x26 (as modified by the California Supreme Court on December 29, 2011) all redevelopment agencies in the State of California were dissolved and ceased to operate as a legal entity as of February 1, 2012.

Source: County of Santa Barbara Auditor-Controller's Office

AHCC Bond 2006	Total Tax Rate	Redevelopment Agency *
-	1.05255	1.05255
0.0250	1.07706	1.07706
0.0248	1.07609	1.07609
0.0250	1.07599	1.07599
0.0250	1.07714	1.07714
0.0250	1.07714	1.07714
0.0250	1.07871	-
0.0250	1.07972	-
0.0250	1.07972	-
0.0250	1.07972	-

City of Buellton, California
Principal Property Tax Payers - Secured Roll Only
Current Year and Six Years Ago

Property Owner	FY 2014-15			FY 2009-10		
	Assessed Valuation	Rank	% of Total	Assessed Valuation	Rank	% of Total
FPA Flying Flags Associates, LP	\$ 15,198,273	1	18.7%	\$ 14,467,701	2	17.3%
Oak Springs Village Properties LLC	12,390,578	2	15.2%	15,606,000	1	18.7%
Kang Family Partners	8,578,224	3	10.5%	7,811,985	5	9.3%
Buellton Self-Storage, LP	7,424,283	4	9.1%	7,969,779	4	9.5%
Kaywine, LLC	6,965,746	5	8.6%	-	-	-
Santa Ynez Valley Properties, LP	6,774,328	6	8.3%	-	-	-
ABS CA-O LLC	6,521,553	7	8.0%	-	-	-
Los Olivos Meadows LLC	6,277,244	8	7.7%	-	-	-
Santa Ynez Self Storage, LLC	5,899,127	9	7.2%	5,626,454	7	6.7%
Buellton Village Center, LLC	5,399,500	10	6.6%	-	-	-
Hauber Family Trust	-	-	-	5,050,479	8	6.0%
Los Padres Properties	-	-	-	4,879,567	10	5.8%
Buellton Industrial Partners II, LLC	-	-	-	11,113,702	3	13.3%
New Albertsons, Inc	-	-	-	6,208,066	6	7.4%
Santa Ynez Band of Mission Indians	-	-	-	4,900,000	9	5.9%
	<u>\$81,428,856</u>		<u>100.0%</u>	<u>\$83,633,733</u>		<u>100.0%</u>

Source: County of Santa Barbara Auditor-Controller's Office

City of Buellton, California

Schedule of Top 25 Principal Sales Tax Remitters (listed in alphabetical order) Current Year and Five Years Ago

Jan-Mar 2015	Oct-Dec 2010
Rio Vista Chevrolet	Toms Gas & Market
Jim Vreeland Ford	Rio Vista Chevrolet
Toms Gas & Market	Jim Vreeland Ford
Buellton Shell	Buellton Shell
Conserv Fuel	Tim Fuel
Albertsons	Todd Pipe & Supply
CVS Pharmacy	Albertsons
Pfg	Longs
Todd Pipe & Supply	Platinum Performance
Platinum Performance	Buellton Chevron
Tesoro Refining & Marketing	Ralphs Valley Service
Terravant Wine Company	Eagle Energy
The Hitching Post II	Hitching Post
Buellton Mobil	Andersons Pea Soup
Eagle Energy	AJ Spurs Saloon & Dining Hall
Platinum Performance Vet	Santa Ynez Valley Marriot
Andersons Pea Soup	McDonalds
AJ Spurs Saloon & Dining Hall	Firestone Walker Brewing
Firestone Walker Brewery	Carls Jr.
Farm Supply	Thin Film Technology
Santa Ynez Valley Mariott	Coast Auto Sales
McDonalds	Mother Hubbards
Industrial Eats	New West Catering
Wild Wood Door Factory	Gracian Agricultural
O'Reilly Auto Parts	Sears

Note: The lists above includes both public and private entities for the most recent and prior comparable period available and therefore the dollar values have been omitted because the information is not public information. Rankings are determined by the sales dollar amount.

Source: City Finance Department

City of Buellton, California
Property Tax Levies and Collections
For the last ten fiscal years

Fiscal Year Ended June 30,	Countywide Full Cash Value	Taxes Levied for the Fiscal Year*	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
			Amount	Percentage of Levy		Amount	Percentage of Levy
2006	\$ 459,630,599	\$ 855,657	\$ 843,410	98.6%	\$ 12,247	\$ 855,657	100.0%
2007	508,780,407	928,269	908,772	97.9%	19,497	928,269	100.0%
2008	547,037,318	1,024,612	999,816	97.6%	24,796	1,024,612	100.0%
2009	570,319,442	1,087,350	1,056,581	97.2%	30,769	1,087,350	100.0%
2010	573,825,003	1,098,733	1,071,856	97.6%	26,877	1,098,733	100.0%
2011	575,911,027	1,099,024	1,080,276	98.3%	18,748	1,099,024	100.0%
2012	582,738,827	1,100,892	1,086,758	98.7%	14,134	1,100,892	100.0%
2013	590,636,407	1,098,286	1,087,164	99.0%	11,122	1,098,286	100.0%
2014	617,343,477	1,118,521	1,109,598	99.2%	8,362	1,117,960	99.9%
2015	649,369,538	1,137,192	1,127,669	99.2%	-	112,669	99.2%

Source: Santa Barbara County Auditor-Controller's Office

Note: For the fiscal year ended June 30, 2015, amounts are estimates as of 12/17/2015.

City of Buellton, California
Direct and Overlapping Debt
Current Year
June 30, 2015

2014-15 Assessed Valuation	\$768,785,204	\$ 768,785,204	
	Total Debt		
<u>DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT:</u>		<u>% Applicable (1)</u>	<u>Debt 6/30/2015</u>
Allan Hancock Joint Community College District - GO Bonds		3.281%	\$ 2,553,742
Buellton Union School District - GO Bonds and Bond Anticipation Notes		73.012%	6,069,176
TOTAL DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT			\$ 8,622,918
 <u>DIRECT AND OVERLAPPING GENERAL FUND DEBT:</u>			
Buellton Union School District - Certificates of Participation		73.012%	\$ 328,554
Santa Ynez Valley Union High School District - Certificates of Participation		12.597%	353,352
Santa Barbara County Certificates of Participation		1.107%	670,393
TOTAL DIRECT AND OVERLAPPING GENERAL FUND DEBT			\$ 1,352,299
 COMBINED TOTAL DEBT			<u>\$ 9,975,217</u> (2)

(1) The percentage of overlapping debt applicable to the city is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the city divided by the district's total taxable assessed value.

(2) Excludes tax and revenue anticipation notes, enterprise revenue and mortgage revenue bonds and non-bonded lease obligations.

Ratios to 2014-15 Assessed Valuation:

Total Overlapping Tax and Assessment Debt	1.12%
Combined Total Debt	1.30%

City of Buellton, California
Legal Debt Margin Information
Last Ten Fiscal Years
(Dollars in thousands)

	2006	2007	2008	2009
Assessed Value	\$ 621,975,128	\$ 679,402,694	\$ 707,619,233	\$ 686,233,598
Conversion Percentage	25%	25%	25%	25%
Adjusted Assessed Value	155,493,782	169,850,674	176,904,808	171,558,400
Debt Limit Percentage	15%	15%	15%	15%
Debt limit	23,324,067	25,477,601	26,535,721	25,733,760
Total net debt applicable to limit	-	-	-	-
Legal debt margin	\$ 23,324,067	\$ 25,477,601	\$ 26,535,721	\$ 25,733,760
Total net debt applicable to the limit as a percentage of debt limit	0%	0%	0%	0%

Notes: The Government Code of the State of California provides for a legal debt limit of 15% of grossed assessed secured tax valuation. However, this provision was enacted when assessed valuation was based upon 25% of market value. Effective with the 1981-82 fiscal year, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computations shown above reflect a conversion of the assessed value for each fiscal year from the current full valuation perspective to the 25% level that was in effect at the time that the legal debt margin was enacted by the State of California for local governments located within the state.

The City does not have any outstanding general obligation debt subject to the limit.

Source: City Finance Department

2010	2011	2012	2013	2014	2015
\$ 684,320,951	\$ 683,948,070	\$ 677,670,315	\$ 693,882,411	\$ 693,882,411	\$ 715,256,461
25%	25%	25%	25%	25%	25%
171,080,238	170,987,018	169,417,579	173,470,603	173,470,603	178,814,115
15%	15%	15%	15%	15%	15%
25,662,036	25,648,053	25,412,637	26,020,590	26,020,590	26,822,117
-	-	-	-	-	-
\$ 25,662,036	\$ 25,648,053	\$ 25,412,637	\$ 26,020,590	\$ 26,020,590	\$ 26,822,117
0%	0%	0%	0%	0%	0%

City of Buellton, California
Demographic and Economic Statistics
Last Ten Calendar Years

<u>Year</u>	<u>Population ⁽¹⁾</u>	<u>Personal Income Santa Barbara County (in thousands) ⁽²⁾</u>	<u>Per Capita Personal Income Santa Barbara County ⁽³⁾</u>	<u>Unemployment Rate Santa Barbara County ⁽⁴⁾</u>
2006	4,548	18,300	43.4	3.5
2007	4,663	18,900	44.6	3.8
2008	4,700	19,100	44.5	5.2
2009	4,740	18,100	42.0	8.2
2010	4,833	18,600	42.9	8.8
2011	4,878	19,000	44.6	8.9
2012	4,858	19,000	44.5	7.9
2013	4,863	19,300	45.0	6.3
2014	4,893	20,600	47.6	5.4
2015	4,931	21,700	49.7	4.7

Notes:

** Information presented is for the Santa Barbara County Region, except for population data which relate to the City's population, since separate data is not available for the City of Buellton.

Sources:

⁽¹⁾ State Department of Finance, numbers are based on January 1

⁽²⁾ U.S. Dept. of Commerce Bureau of Economic Analysis.

⁽³⁾ U.S. Dept. of Commerce Bureau of Economic Analysis.

⁽⁴⁾ Bureau of Labor Statistics.

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City of Buellton, California

Full-time and Part-time City Employees by Function (Full Time Equivalent)

Last Ten Fiscal Years

(Fiscal year ended June 30)

Function	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
General Government										
- City Council	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
- City Clerk / HR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
- City Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
- City Attorney *	1.00	1.00	1.00	-	-	-	-	-	-	-
- Finance	4.00	4.00	4.00	4.00	3.00	3.00	3.00	3.00	3.28	4.05
Community Development										
- Planning	3.00	3.00	3.00	3.00	3.05	3.13	3.19	3.10	3.16	2.45
Culture and Leisure										
- Parks & Recreation	-	-	1.00	2.51	3.35	3.43	3.61	3.97	5.09	6.65
- Library **	-	-	-	-	-	-	-	-	-	-
Public Safety										
- Police ***	-	-	-	-	-	-	-	-	-	-
- Fire ****	-	-	-	-	-	-	-	-	-	-
Public works										
- Street Lights	-	-	-	-	-	-	-	-	-	-
- Engineering	-	-	-	-	-	-	-	-	-	-
- General	7.00	7.00	7.00	7.00	6.09	6.53	7.40	7.00	9.05	9.20
Total	22.00	22.00	23.00	23.51	22.49	23.09	24.21	24.07	27.58	29.35

Note:

* Starting in FY2009 the City Attorney is contract personnel .

** The City of Buellton contracted with City of Lompoc Library System to manage the Buellton Branch of the County Library.

*** Contract with Santa Barbara County Sheriff Department for law enforcement services.

**** Contract with Santa Barbara County Fire Department to provide staffing at County Fire Station 31 in Buellton.

Source: City Finance Department

City of Buellton, California
Operating Indicators by Function
Last Ten Fiscal Years
(Fiscal year ended June 30)

Function	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Police *										
- Arrests	386	383	412	339	429	313	260	231	147	127
- Non-criminal Citations	165	867	489	507	644	452	292	348	768	667
Total Police Actions	551	1,250	901	846	1,073	765	552	579	915	794
Fire **										
- Number of Calls for Service	NA	NA	NA	NA	NA	167	526	777	538	796
- Emergency Call Responses	NA	NA	NA	NA	NA	119	197	186	351	508
- Fire Prevention Activities	NA	NA	NA	NA	NA	2	19	21	14	29
Total Fire Actions						288	742	984	903	1,333
Planning Permits:										
- Certificate of Compliance	-	1	-	-	-	-	-	-	-	-
- Conditional Use	2	-	2	-	3	1	-	2	1	-
- Development Plan Modification	-	2	1	2	-	-	-	-	-	1
- Final Development Plan	2	5	1	3	-	1	2	1	5	3
- General Plan Amendment	1	3	-	3	-	-	-	-	-	3
- Preliminary Development Plan	-	1	-	-	-	-	-	1	-	-
- Home Occupation	5	1	3	5	1	2	5	3	4	7
- Land Use Exemption ***	80	89	73	78	35	42	49	48	68	63
- Lot Line Adjustment	-	2	1	-	1	-	-	-	2	-
- Minor Use Permit	2	2	2	2	-	1	-	-	-	1
- Sign Ordinance Exemption	1	1	1	1	-	-	1	2	-	1
- Specific Plan	-	1	-	-	-	-	-	1	-	-
- Time Extensions	2	-	3	2	-	-	-	2	2	-
- Tentative Parcel Map	-	2	2	1	-	-	1	-	-	-
- Tentative Tract Map	-	2	1	-	-	-	-	-	1	-
- Variance	1	-	-	-	-	-	-	-	-	-
- Zoning Clearance	24	49	16	54	39	37	42	41	27	38
- Zoning Ordinance Amendment	4	5	-	4	2	2	1	-	1	1
Total planning actions	124	166	106	155	81	86	101	101	111	118

*Police services are provided by the Santa Barbara County Sheriff's Office.

** Fire services are provided by the Santa Barbara County Fire Department

1. FY2011 data is for Apr - June 2011 activities

2. FY2012 data is for Oct 2011 - June 2012 activities

3. FY2015 data is for July 2013 - Dec 2013 & Apr 2015 - June 2015

NA indicates the information is not available.

Source: City Finance, Public Works and Planning Departments

City of Buellton, California
Capital Asset Statistics by Function
Last Ten Fiscal Years
(Fiscal year ended June 30)

Function	2006	2007	2008	2009
Police *:				
Stations	1	1	1	1
Fire *				
Fire stations	1	1	1	1
Public works				
Streets (miles)	22	22	22	22
Streetlights	50	50	50	50
Parks and recreation				
Parks	2	2	2	2
Sewer				
Sanitary sewers (miles)	18	18	18	18
Number of pump stations	2	2	2	2
Wastewater treatment plant	1	1	1	1
Water				
Water lines	27	27	27	27
Wells	5	5	5	5
Water treatment plants	2	2	2	2
Reservoirs	3	3	3	3

* Services are provided by the County or Special Districts, which are separate from the City. The data provided are for those portions of the system located within the City of Buellton.

Source: City Finance, Public Works and Planning Departments

2010	2011	2012	2013	2014	2015
1	1	1	1	1	1
1	1	1	1	1	1
22	22	22	22	22	22
50	64	64	64	64	64
2	2	2	2	4	4
18	18	18	18	18	18
2	2	2	2	2	2
1	1	1	1	1	1
27	27	27	27	27	27
5	5	5	5	5	5
2	2	2	2	2	2
3	3	3	3	3	3

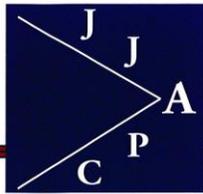
City of Buellton, California
Capital Asset Statistics by Funds
Last Ten Fiscal Years
(Fiscal year ended June 30)

	2006	2007	2008	2009
Governmental-type				
Land	\$ 1,118,648	\$ 1,118,648	\$ 1,118,648	\$ 1,118,648
Construction-in-progress	-	-	-	92,397
Buildings and improvements	666,664	7,626,199	7,759,526	8,388,508
Equipment	548,810	394,828	376,438	292,115
Infrastructure	14,986,648	14,986,648	14,986,648	15,824,033
Total	<u>17,320,770</u>	<u>24,126,323</u>	<u>24,241,260</u>	<u>25,715,701</u>
Accumulated depreciation				
Total Accumulated depreciation	(7,030,837)	(7,328,622)	(7,994,384)	(8,558,186)
Total Governmental net capital assets	<u>10,289,933</u>	<u>16,797,701</u>	<u>16,246,876</u>	<u>17,157,515</u>
Business-type Activities				
Land	\$ -	\$ 247,691	\$ 247,691	\$ 247,691
Construction-in-progress	-	-	-	-
Buildings and improvements	-	-	-	-
Equipment	-	348,660	428,084	428,084
Infrastructure	10,142,541	9,572,352	9,985,252	10,065,452
Total	<u>10,142,541</u>	<u>10,168,703</u>	<u>10,661,027</u>	<u>10,741,227</u>
Accumulated depreciation				
Total accumulated depreciation	(4,611,889)	(4,913,310)	(5,271,324)	(5,589,314)
Total Business-type net capital assets	<u>\$ 5,530,652</u>	<u>\$ 5,255,393</u>	<u>\$ 5,389,703</u>	<u>\$ 5,151,913</u>

Source: City Finance Department

2010	2011	2012	2013	2014	2015
\$ 1,118,648	\$ 1,536,248	\$ 1,536,248	\$ 1,536,248	\$ 1,536,248	\$ 1,536,248
-	-	-	-	-	-
8,318,333	8,346,414	4,221,448	4,221,448	4,221,448	4,221,448
306,543	392,039	385,766	425,998	444,765	528,043
16,094,430	16,183,515	15,815,655	16,279,484	16,364,557	17,367,786
<u>25,837,954</u>	<u>26,458,216</u>	<u>21,959,117</u>	<u>22,463,178</u>	<u>22,567,018</u>	<u>23,653,525</u>
(9,275,200)	(10,013,178)	(4,555,664)	(4,812,370)	(5,067,910)	(5,501,416)
<u>16,562,754</u>	<u>16,445,038</u>	<u>17,403,453</u>	<u>17,650,808</u>	<u>17,499,108</u>	<u>18,152,109</u>
\$ 247,691	\$ 247,691	\$ 247,691	\$ 247,691	\$ 247,691	\$ 247,691
88,645	-	-	-	-	-
-	-	574,387	574,387	574,387	574,387
552,625	557,499	582,952	740,718	773,522	815,800
10,116,246	10,968,077	10,729,454	10,765,834	11,207,646	11,578,959
<u>11,005,207</u>	<u>11,773,267</u>	<u>12,134,484</u>	<u>12,328,630</u>	<u>12,803,246</u>	<u>13,216,837</u>
(5,908,365)	(6,242,860)	(6,571,046)	(6,908,230)	(7,247,635)	(7,643,835)
<u>\$ 5,096,842</u>	<u>\$ 5,530,407</u>	<u>\$ 5,563,438</u>	<u>\$ 5,420,400</u>	<u>\$ 5,555,611</u>	<u>\$ 5,573,002</u>

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JJACPA, Inc.

A Professional Accounting Services Corp.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING
STANDARDS**

To the Honorable Mayor and City Council
of the City of Buellton
Buellton, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the budgetary comparison information of the City of Buellton, California (City), as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated January 29, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Honorable Mayor and City Council
of the City of Buellton
Buellton, California
Page 132

Compliance and Other Matters

As part of obtaining reasonable assurance about whether City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

January 29, 2016

JJACPA, Inc.

**JJACPA, Inc.
Dublin, CA**

GLOSSARY OF TERMS

Net Position	Total Assets minus Total Liabilities for the period.
Changes in Net Position	Net position changes by adding revenues minus expenditures (including transfers) for the period.
Special Revenue Funds	Governmental Fund type used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes, i.e., Measure A and Gas Tax.
Major Funds	Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. Funds whose revenues, expenditures/expenses, assets or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds for the same item. The General Fund is always a major fund.
Non-Major Funds	Governmental fund or enterprise fund not meeting the criteria of a major fund.
Program Revenue	Charges for Services, i.e., Fees, Licenses, permits rental income, Fines and Forfeitures.
General Revenue	All taxes and non-tax revenue that do not meet the criteria for Program Revenue.
Governmental Funds	The funds through which most government functions typically are financed. Used to account for essentially the same functions reported as governmental activities in the Government-wide Financial Statements.
Intergovernmental	An annual financial plan that identifies estimated revenues, specific types and levels of services to be provided, and establishes the amount of money which can be spent.
General Government	Is charged with all expenditures for the legislative and judicial branches of a government. It is also charged with the expenditures made by the chief executive officer and other top-level auxiliary and staff agencies in the administrative branch of the government. The accounts are subdivided into three groups; legislative, judicial, and executive.
Community Development	Sometimes referred to as Community Services. It is a broad term covering Housing and Community Support Services.

Public Works

Is charged with streets, traffic congestion, zoning, signs, park services, street lights, engineering, storm drains and landscape maintenance.

Culture and Leisure

A major function of government, includes all library, cultural and recreational activities maintained for the benefit of residents and visitors.

Grants and Contributions

Grants and related earnings are externally restricted to the acquisition of specified asset or specified purpose.

Account Summary

Detail vs Budget Report

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund								
Category: 410 - Taxes								
001-41005	Property Taxes - Secured	0.00	-1,120,000.00	0.00	-1,106,375.24	-1,106,375.24	-13,624.76	-1.22 %
001-41010	Property Taxes - Unsecured	0.00	-41,000.00	0.00	-39,914.06	-39,914.06	-1,085.94	-2.65 %
001-41015	Homeowners Exemptions	0.00	-7,000.00	0.00	-6,650.60	-6,650.60	-349.40	-4.99 %
001-41020	Franchise Fees	0.00	-210,000.00	0.00	-220,139.69	-220,139.69	10,139.69	4.83 %
001-41025	Sales Tax	0.00	-1,500,000.00	0.00	-1,426,553.68	-1,426,553.68	-73,446.32	-4.90 %
001-41030	Sales Tax Compensation	0.00	-550,000.00	0.00	-517,169.31	-517,169.31	-32,830.69	-5.97 %
001-41035	Transient Occupancy Tax	0.00	-1,600,000.00	0.00	-1,830,274.75	-1,830,274.75	230,274.75	14.39 %
001-41040	Property Transfer Tax	0.00	-20,000.00	0.00	-38,985.89	-38,985.89	18,985.89	94.93 %
	410 - Taxes Totals:	0.00	-5,048,000.00	0.00	-5,186,063.22	-5,186,063.22	138,063.22	2.74 %
Category: 420 - Fees & Permits								
001-42010	Zoning Clearance	0.00	-1,200.00	0.00	-1,759.00	-1,759.00	559.00	46.58 %
001-42015	Small Permits	0.00	-3,000.00	0.00	-8,945.00	-8,945.00	5,945.00	198.17 %
	420 - Fees & Permits Totals:	0.00	-4,200.00	0.00	-10,704.00	-10,704.00	6,504.00	154.86 %
Category: 430 - Revenues From Other Agencies								
001-43005	Motor Vehicle in Lieu Tax	0.00	-2,400.00	0.00	-2,005.19	-2,005.19	-394.81	-16.45 %
001-43010	MV License Fee Compensation	0.00	-363,000.00	0.00	-377,595.00	-377,595.00	14,595.00	4.02 %
001-43015	COPS grant	0.00	-100,000.00	0.00	0.00	0.00	-100,000.00	-100.00 %
001-43020	CA Indian Gaming Grant	0.00	-83,376.00	0.00	0.00	0.00	-83,376.00	-100.00 %
001-43035	CA Prop 1B Revenue	0.00	-5,000.00	0.00	0.00	0.00	-5,000.00	-100.00 %
	430 - Revenues From Other Agencies Totals:	0.00	-553,776.00	0.00	-379,600.19	-379,600.19	-174,175.81	-31.45 %
Category: 440 - Charges for Current Services								
001-44005	Buellton Recreation Program	0.00	-85,000.00	0.00	-139,507.11	-139,507.11	54,507.11	64.13 %
001-44010	Recreation Program 50/50	0.00	-25,000.00	0.00	-26,020.94	-26,020.94	1,020.94	4.08 %
001-44015	Buellton Rec Program Trips	0.00	-25,000.00	0.00	-48,474.29	-48,474.29	23,474.29	93.90 %
001-44020	Park Reservation Fees	0.00	-3,500.00	0.00	-8,110.00	-8,110.00	4,610.00	131.71 %
001-44025	Event Application Fee/Temp Use	0.00	-1,000.00	0.00	-1,375.00	-1,375.00	375.00	37.50 %
001-44035	Cost Reimbursement	0.00	-12,000.00	0.00	-56,097.50	-56,097.50	44,097.50	367.48 %
001-44040	Transfer from Reserves	0.00	-200,000.00	0.00	-19,832.00	-19,832.00	-180,168.00	-90.08 %
	440 - Charges for Current Services Totals:	0.00	-351,500.00	0.00	-299,416.84	-299,416.84	-52,083.16	-14.82 %
Category: 441 -								
001-44105	Interest	0.00	-75,000.00	0.00	-38,947.81	-38,947.81	-36,052.19	-48.07 %
	441 -	0.00	-75,000.00	0.00	-38,947.81	-38,947.81	-36,052.19	-48.07 %
Category: 442 -								
001-44250	Miscellaneous	0.00	-6,600.00	0.00	-14,048.65	-14,048.65	7,448.65	112.86 %
	442 -	0.00	-6,600.00	0.00	-14,048.65	-14,048.65	7,448.65	112.86 %
Category: 450 - Fines & Penalties								
001-45005	Criminal Fines & Penalties	0.00	-40,000.00	0.00	-15,693.74	-15,693.74	-24,306.26	-60.77 %
001-45010	Fines & Fees	0.00	-2,500.00	0.00	-21,814.15	-21,814.15	19,314.15	772.57 %

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
450 - Fines & Penalties Totals:		0.00	-42,500.00	0.00	-37,507.89	-37,507.89	-4,992.11	-11.75 %
Category: 490 - Use of Monies & Properties								
001-49010	Rent	0.00	-68,865.00	0.00	-65,616.25	-65,616.25	-3,248.75	-4.72 %
490 - Use of Monies & Properties Totals:		0.00	-68,865.00	0.00	-65,616.25	-65,616.25	-3,248.75	-4.72 %
Category: 495 - Client Review								
001-49526	CA Mandated Cost Reimbursement	0.00	0.00	0.00	-9,305.00	-9,305.00	9,305.00	0.00 %
001-49548	Document Sales	0.00	0.00	0.00	-523.80	-523.80	523.80	0.00 %
001-49566	Home Occupation Permit	0.00	0.00	0.00	-150.00	-150.00	150.00	0.00 %
001-49578	Law Enforcement Cost Recovery	0.00	0.00	0.00	-85.50	-85.50	85.50	0.00 %
001-49594	Petersen Development Plans	0.00	0.00	0.00	-4,488.75	-4,488.75	4,488.75	0.00 %
001-49614	Sign Exemption	0.00	0.00	0.00	-45.00	-45.00	45.00	0.00 %
001-49617	Surplus Property Sales	0.00	0.00	0.00	-5,287.56	-5,287.56	5,287.56	0.00 %
001-49636	Transfer in - Successor Agency	0.00	0.00	0.00	-19,832.00	-19,832.00	19,832.00	0.00 %
495 - Client Review Totals:		0.00	0.00	0.00	-39,717.61	-39,717.61	39,717.61	0.00 %
Category: 600 - Operating & Maintenance								
001-49700	Transfer In from other funds	0.00	0.00	0.00	-117,740.00	-117,740.00	117,740.00	0.00 %
600 - Operating & Maintenance Totals:		0.00	0.00	0.00	-117,740.00	-117,740.00	117,740.00	0.00 %
Totals:		0.00	-6,150,441.00	0.00	-6,189,362.46	-6,189,362.46	38,921.46	0.63 %
001 - General Fund Totals:		0.00	-6,150,441.00	0.00	-6,189,362.46	-6,189,362.46	38,921.46	0.63 %
005 - Sewer Fund								
Category: 441 - Wastewater Enterprise								
005-44105	Interest	0.00	-6,000.00	0.00	-3,491.23	-3,491.23	-2,508.77	-41.81 %
005-44110	Sales	0.00	-700,000.00	0.00	-734,288.67	-734,288.67	34,288.67	4.90 %
005-44115	Connection Fees	0.00	0.00	0.00	-89,227.14	-89,227.14	89,227.14	0.00 %
005-44120	Set-Up Fees	0.00	-900.00	0.00	-600.00	-600.00	-300.00	-33.33 %
005-44125	Late Charges	0.00	-4,000.00	0.00	-2,250.15	-2,250.15	-1,749.85	-43.75 %
441 - Wastewater Enterprise Totals:		0.00	-710,900.00	0.00	-829,857.19	-829,857.19	118,957.19	16.73 %
Category: 442 - Water Enterprise								
005-44250	Miscellaneous	0.00	-50.00	0.00	0.00	0.00	-50.00	-100.00 %
442 - Water Enterprise Totals:		0.00	-50.00	0.00	0.00	0.00	-50.00	-100.00 %
Totals:		0.00	-710,950.00	0.00	-829,857.19	-829,857.19	118,907.19	16.73 %
005 - Sewer Fund Totals:		0.00	-710,950.00	0.00	-829,857.19	-829,857.19	118,907.19	16.73 %
020 - Water Fund								
Category: 441 - Wastewater Enterprise								
020-44105	Interest	0.00	-5,000.00	0.00	-4,655.18	-4,655.18	-344.82	-6.90 %
020-44115	Connection Fees	0.00	30,000.00	0.00	-184,600.00	-184,600.00	214,600.00	-715.33 %
020-44120	Set-Up Fees	0.00	-900.00	0.00	-700.00	-700.00	-200.00	-22.22 %
020-44125	Late Charges	0.00	-10,000.00	0.00	-11,700.51	-11,700.51	1,700.51	17.01 %

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
441 - Wastewater Enterprise Totals:		0.00	14,100.00	0.00	-201,655.69	-201,655.69	215,755.69	-1,530.18 %
Category: 442 - Water Enterprise								
020-44210	Bulk Water	0.00	-4,000.00	0.00	-25,471.49	-25,471.49	21,471.49	536.79 %
020-44215	Sales	0.00	-1,550,000.00	0.00	-1,410,654.50	-1,410,654.50	-139,345.50	-8.99 %
020-44220	Meter Service Installation	0.00	-500.00	0.00	-2,500.00	-2,500.00	2,000.00	400.00 %
020-44240	Service Reinstatement Fee	0.00	-2,100.00	0.00	-1,837.00	-1,837.00	-263.00	-12.52 %
020-44250	Miscellaneous	0.00	-500.00	0.00	-152.30	-152.30	-347.70	-69.54 %
442 - Water Enterprise Totals:		0.00	-1,557,100.00	0.00	-1,440,615.29	-1,440,615.29	-116,484.71	-7.48 %
Category: 495 - Client Review								
020-49656	Hydrant Permits	0.00	0.00	0.00	-250.00	-250.00	250.00	0.00 %
495 - Client Review Totals:		0.00	0.00	0.00	-250.00	-250.00	250.00	0.00 %
Totals:		0.00	-1,543,000.00	0.00	-1,642,520.98	-1,642,520.98	99,520.98	6.45 %
020 - Water Fund Totals:		0.00	-1,543,000.00	0.00	-1,642,520.98	-1,642,520.98	99,520.98	6.45 %
023 - Housing Fees								
Category: 441 - Wastewater Enterprise								
023-44105	Interest	0.00	-5,000.00	0.00	-1,024.66	-1,024.66	-3,975.34	-79.51 %
441 - Wastewater Enterprise Totals:		0.00	-5,000.00	0.00	-1,024.66	-1,024.66	-3,975.34	-79.51 %
Totals:		0.00	-5,000.00	0.00	-1,024.66	-1,024.66	-3,975.34	-79.51 %
023 - Housing Fees Totals:		0.00	-5,000.00	0.00	-1,024.66	-1,024.66	-3,975.34	-79.51 %
024 - Traffic Mitigation Fund								
Category: 441 - Wastewater Enterprise								
024-44105	Interest	0.00	-25.00	0.00	-107.56	-107.56	82.56	330.24 %
441 - Wastewater Enterprise Totals:		0.00	-25.00	0.00	-107.56	-107.56	82.56	330.24 %
Category: 470 - Traffic Mitigation								
024-47010	Traffic Mitigation Fees	0.00	0.00	0.00	-93,506.76	-93,506.76	93,506.76	0.00 %
470 - Traffic Mitigation Totals:		0.00	0.00	0.00	-93,506.76	-93,506.76	93,506.76	0.00 %
Totals:		0.00	-25.00	0.00	-93,614.32	-93,614.32	93,589.32	374,357.28 %
024 - Traffic Mitigation Fund Totals:		0.00	-25.00	0.00	-93,614.32	-93,614.32	93,589.32	374,357.28 %
025 - Gas Tax Fund								
Category: 441 - Wastewater Enterprise								
025-44105	Interest	0.00	-2,000.00	0.00	-1,585.12	-1,585.12	-414.88	-20.74 %
441 - Wastewater Enterprise Totals:		0.00	-2,000.00	0.00	-1,585.12	-1,585.12	-414.88	-20.74 %
Category: 471 - Gas Tax								
025-47110	Surface Transportation Program	0.00	-55,000.00	0.00	-73,165.00	-73,165.00	18,165.00	33.03 %
025-47120	Gas Tax 2105	0.00	-23,520.00	0.00	-29,004.50	-29,004.50	5,484.50	23.32 %
025-47125	Gas Tax 2106	0.00	-23,105.00	0.00	-19,489.96	-19,489.96	-3,615.04	-15.65 %
025-47130	Gas Tax 2107	0.00	-28,903.00	0.00	-37,350.57	-37,350.57	8,447.57	29.23 %
025-47135	Gas Tax 2107.5	0.00	-1,000.00	0.00	-4,500.00	-4,500.00	3,500.00	350.00 %

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
025-47140	Gas Tax 2103/R & T 7360	0.00	-65,739.00	0.00	-51,773.23	-51,773.23	-13,965.77	-21.24 %
	471 - Gas Tax Totals:	0.00	-197,267.00	0.00	-215,283.26	-215,283.26	18,016.26	9.13 %
	Totals:	0.00	-199,267.00	0.00	-216,868.38	-216,868.38	17,601.38	8.83 %
	025 - Gas Tax Fund Totals:	0.00	-199,267.00	0.00	-216,868.38	-216,868.38	17,601.38	8.83 %
027 - Local Transportation Fund								
Category: 441 - Wastewater Enterprise								
027-44105	Interest	0.00	-150.00	0.00	-147.87	-147.87	-2.13	-1.42 %
	441 - Wastewater Enterprise Totals:	0.00	-150.00	0.00	-147.87	-147.87	-2.13	-1.42 %
Category: 473 - Local Transportation								
027-47310	LTF - Bikeways	0.00	-3,718.00	0.00	-3,767.00	-3,767.00	49.00	1.32 %
	473 - Local Transportation Totals:	0.00	-3,718.00	0.00	-3,767.00	-3,767.00	49.00	1.32 %
Category: 474 - Transportation Planning								
027-47415	Transfer from General Fund	0.00	-126,100.00	0.00	-50,000.00	-50,000.00	-76,100.00	-60.35 %
	474 - Transportation Planning Totals:	0.00	-126,100.00	0.00	-50,000.00	-50,000.00	-76,100.00	-60.35 %
	Totals:	0.00	-129,968.00	0.00	-53,914.87	-53,914.87	-76,053.13	-58.52 %
	027 - Local Transportation Fund Totals:	0.00	-129,968.00	0.00	-53,914.87	-53,914.87	-76,053.13	-58.52 %
029 - Transportation Planning								
Category: 474 - Transportation Planning								
029-47410	STA Funding	0.00	-25,000.00	0.00	0.00	0.00	-25,000.00	-100.00 %
029-47415	Transfer from General Fund	0.00	-45,000.00	0.00	0.00	0.00	-45,000.00	-100.00 %
	474 - Transportation Planning Totals:	0.00	-70,000.00	0.00	0.00	0.00	-70,000.00	-100.00 %
	Totals:	0.00	-70,000.00	0.00	0.00	0.00	-70,000.00	-100.00 %
	029 - Transportation Planning Totals:	0.00	-70,000.00	0.00	0.00	0.00	-70,000.00	-100.00 %
031 - Measure A								
Category: 441 - Wastewater Enterprise								
031-44105	Interest	0.00	-350.00	0.00	-455.29	-455.29	105.29	30.08 %
	441 - Wastewater Enterprise Totals:	0.00	-350.00	0.00	-455.29	-455.29	105.29	30.08 %
Category: 475 - Measure A								
031-47510	Measure A	0.00	-322,897.00	0.00	-336,806.05	-336,806.05	13,909.05	4.31 %
	475 - Measure A Totals:	0.00	-322,897.00	0.00	-336,806.05	-336,806.05	13,909.05	4.31 %
	Totals:	0.00	-323,247.00	0.00	-337,261.34	-337,261.34	14,014.34	4.34 %
	031 - Measure A Totals:	0.00	-323,247.00	0.00	-337,261.34	-337,261.34	14,014.34	4.34 %
051 - Successor Agency Proj Fund								
Category: 495 - Client Review								
051-49704	Interest	0.00	0.00	0.00	-132.56	-132.56	132.56	0.00 %
	495 - Client Review Totals:	0.00	0.00	0.00	-132.56	-132.56	132.56	0.00 %

Detail vs Budget Report

Date Range: 07/01/2014 - 06/30/2015

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
	Totals:	0.00	0.00	0.00	-132.56	-132.56	132.56	0.00 %
	051 - Successor Agency Proj Fund Totals:	0.00	0.00	0.00	-132.56	-132.56	132.56	0.00 %
075 - Trust & Agency Fund								
	Category: 495 - Client Review							
075-49716	Interest Revenue	0.00	0.00	0.00	-373.85	-373.85	373.85	0.00 %
	495 - Client Review Totals:	0.00	0.00	0.00	-373.85	-373.85	373.85	0.00 %
	Totals:	0.00	0.00	0.00	-373.85	-373.85	373.85	0.00 %
	075 - Trust & Agency Fund Totals:	0.00	0.00	0.00	-373.85	-373.85	373.85	0.00 %
091 - General Fixed Assets								
	Category: 495 - Client Review							
091-49676	Transfer between 092/091	0.00	0.00	0.00	-1,086,506.00	-1,086,506.00	1,086,506.00	0.00 %
	495 - Client Review Totals:	0.00	0.00	0.00	-1,086,506.00	-1,086,506.00	1,086,506.00	0.00 %
	Totals:	0.00	0.00	0.00	-1,086,506.00	-1,086,506.00	1,086,506.00	0.00 %
	091 - General Fixed Assets Totals:	0.00	0.00	0.00	-1,086,506.00	-1,086,506.00	1,086,506.00	0.00 %
	Report Total:	0.00	-9,131,898.00	0.00	-10,451,436.61	-10,451,436.61	1,319,538.61	14.45 %

EXPENDITURES

Detail vs Budget Report

Date Range: 07/01/2014 - 06/30/2015

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund								
Department: 401 - CITY COUNCIL								
001-401-50000	Salaries	0.00	44,575.00	0.00	39,842.85	39,842.85	4,732.15	10.62 %
001-401-50020	Council Salaries	0.00	26,400.00	0.00	26,840.00	26,840.00	-440.00	-1.67 %
001-401-50025	Council Car Allowance	0.00	4,500.00	0.00	4,575.00	4,575.00	-75.00	-1.67 %
001-401-50120	Employer SS/MC	0.00	1,190.00	0.00	1,196.16	1,196.16	-6.16	-0.52 %
001-401-50130	UI & Employee Training Tax	0.00	1,150.00	0.00	1,186.12	1,186.12	-36.12	-3.14 %
001-401-50200	PERS Retirement	0.00	12,630.00	0.00	14,357.37	14,357.37	-1,727.37	-13.68 %
001-401-50300	Workers Compensation	0.00	7,150.00	0.00	4,529.00	4,529.00	2,621.00	36.66 %
001-401-50400	Medical Benefit	0.00	9,800.00	0.00	9,532.91	9,532.91	267.09	2.73 %
001-401-50410	Employer Paid DCP	0.00	2,675.00	0.00	2,581.20	2,581.20	93.80	3.51 %
001-401-50500	Group Life Ins Benefit	0.00	40.00	0.00	39.84	39.84	0.16	0.40 %
001-401-60013	Election Expense	0.00	5,500.00	0.00	0.00	0.00	5,500.00	100.00 %
001-401-60210	Computer Maintenance &Software	0.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
001-401-60710	Travel & Training	0.00	12,000.00	0.00	9,143.69	9,143.69	2,856.31	23.80 %
001-401-60900	Miscellaneous	0.00	1,000.00	0.00	851.69	851.69	148.31	14.83 %
001-401-61130	Office Supplies	0.00	500.00	0.00	1,101.91	1,101.91	-601.91	-120.38 %
001-401-72300	Computer Equipment	0.00	0.00	0.00	1,428.84	1,428.84	-1,428.84	0.00 %
401 - CITY COUNCIL Totals:		0.00	131,110.00	0.00	117,206.58	117,206.58	13,903.42	10.60 %
Department: 402 - CITY MANAGER								
001-402-50000	Salaries	0.00	146,260.00	0.00	134,939.74	134,939.74	11,320.26	7.74 %
001-402-50025	Car Allowance	0.00	0.00	0.00	1,050.00	1,050.00	-1,050.00	0.00 %
001-402-50120	Employer SS/MC	0.00	2,120.00	0.00	2,263.18	2,263.18	-143.18	-6.75 %
001-402-50130	UI & Employee Training Tax	0.00	250.00	0.00	259.00	259.00	-9.00	-3.60 %
001-402-50200	PERS Retirement	0.00	30,570.00	0.00	30,494.40	30,494.40	75.60	0.25 %
001-402-50300	Workers Compensation	0.00	13,880.00	0.00	8,778.00	8,778.00	5,102.00	36.76 %
001-402-50400	Medical Benefit	0.00	10,840.00	0.00	10,725.83	10,725.83	114.17	1.05 %
001-402-50410	Employer Paid DCP	0.00	8,775.00	0.00	8,775.36	8,775.36	-0.36	0.00 %
001-402-50500	Group Life Ins Benefit	0.00	100.00	0.00	100.08	100.08	-0.08	-0.08 %
001-402-60210	Computer Maintenance &Software	0.00	200.00	0.00	855.00	855.00	-655.00	-327.50 %
001-402-60650	Membership & Publications	0.00	700.00	0.00	800.00	800.00	-100.00	-14.29 %
001-402-60710	Travel & Training	0.00	2,500.00	0.00	1,602.93	1,602.93	897.07	35.88 %
001-402-60900	Miscellaneous	0.00	500.00	0.00	497.92	497.92	2.08	0.42 %
001-402-61130	Office Supplies	0.00	250.00	0.00	373.30	373.30	-123.30	-49.32 %
001-402-72200	Office Furniture	0.00	0.00	0.00	17.27	17.27	-17.27	0.00 %
402 - CITY MANAGER Totals:		0.00	216,945.00	0.00	201,532.01	201,532.01	15,412.99	7.10 %
Department: 403 - CITY CLERK								
001-403-50000	Salaries	0.00	66,860.00	0.00	62,181.41	62,181.41	4,678.59	7.00 %
001-403-50120	Employer SS/MC	0.00	1,110.00	0.00	1,111.68	1,111.68	-1.68	-0.15 %
001-403-50130	UI & Employee Training Tax	0.00	150.00	0.00	155.42	155.42	-5.42	-3.61 %
001-403-50200	PERS Retirement	0.00	13,980.00	0.00	13,455.60	13,455.60	524.40	3.75 %

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-403-50300	Workers Compensation	0.00	6,350.00	0.00	4,013.00	4,013.00	2,337.00	36.80 %
001-403-50400	Medical Benefit	0.00	6,500.00	0.00	6,519.05	6,519.05	-19.05	-0.29 %
001-403-50410	Employer Paid DCP	0.00	4,070.00	0.00	3,872.16	3,872.16	197.84	4.86 %
001-403-50500	Group Life Ins Benefit	0.00	0.00	0.00	60.24	60.24	-60.24	0.00 %
001-403-60012	Code Updates	0.00	3,000.00	0.00	1,702.00	1,702.00	1,298.00	43.27 %
001-403-60013	Election Expense	0.00	0.00	0.00	3,210.00	3,210.00	-3,210.00	0.00 %
001-403-60210	Computer Maintenance &Software	0.00	500.00	0.00	0.00	0.00	500.00	100.00 %
001-403-60520	Advertising - Legal	0.00	3,500.00	0.00	3,563.01	3,563.01	-63.01	-1.80 %
001-403-60650	Membership & Publications	0.00	500.00	0.00	280.00	280.00	220.00	44.00 %
001-403-60710	Travel & Training	0.00	5,000.00	0.00	6,530.72	6,530.72	-1,530.72	-30.61 %
001-403-60900	Miscellaneous	0.00	500.00	0.00	670.47	670.47	-170.47	-34.09 %
001-403-61130	Office Supplies	0.00	1,000.00	0.00	1,157.22	1,157.22	-157.22	-15.72 %
403 - CITY CLERK Totals:		0.00	113,020.00	0.00	108,481.98	108,481.98	4,538.02	4.02 %
Department: 404 - CITY ATTORNEY								
001-404-60840	Contract Services-Legal Fees	0.00	125,000.00	0.00	186,496.16	186,496.16	-61,496.16	-49.20 %
404 - CITY ATTORNEY Totals:		0.00	125,000.00	0.00	186,496.16	186,496.16	-61,496.16	-49.20 %
Department: 410 - NON-DEPARTMENTAL								
001-410-50400	Medical Benefit	0.00	50,500.00	0.00	52,753.78	52,753.78	-2,253.78	-4.46 %
001-410-50600	Insurance - Liability	0.00	105,000.00	0.00	216,208.33	216,208.33	-111,208.33	-105.91 %
001-410-50610	Insurance - Property	0.00	5,500.00	0.00	4,162.00	4,162.00	1,338.00	24.33 %
001-410-60014	Emergency Operations	0.00	3,000.00	0.00	648.17	648.17	2,351.83	78.39 %
001-410-60015	Animal Control	0.00	33,500.00	0.00	33,500.00	33,500.00	0.00	0.00 %
001-410-60022	Recruitment Expense	0.00	2,000.00	0.00	2,492.73	2,492.73	-492.73	-24.64 %
001-410-60210	Computer Maintenance &Software	0.00	10,000.00	0.00	13,654.75	13,654.75	-3,654.75	-36.55 %
001-410-60310	Equipment Rental	0.00	12,000.00	0.00	11,907.23	11,907.23	92.77	0.77 %
001-410-60650	Membership & Publications	0.00	4,000.00	0.00	1,817.85	1,817.85	2,182.15	54.55 %
001-410-60710	Travel & Training	0.00	800.00	0.00	5,898.82	5,898.82	-5,098.82	-637.35 %
001-410-60800	Contract Services	0.00	0.00	0.00	69.00	69.00	-69.00	0.00 %
001-410-60900	Miscellaneous	0.00	5,000.00	0.00	12,309.21	12,309.21	-7,309.21	-146.18 %
001-410-60910	Misc Recognition Items	0.00	3,500.00	0.00	644.13	644.13	2,855.87	81.60 %
001-410-61130	Office Supplies	0.00	6,300.00	0.00	10,269.59	10,269.59	-3,969.59	-63.01 %
001-410-61131	Postage	0.00	3,000.00	0.00	2,008.97	2,008.97	991.03	33.03 %
001-410-61210	Utilities - Sewer	0.00	900.00	0.00	1,110.24	1,110.24	-210.24	-23.36 %
001-410-61211	Utilities - Water	0.00	1,800.00	0.00	1,979.81	1,979.81	-179.81	-9.99 %
001-410-61230	Utilities - Gas	0.00	900.00	0.00	164.25	164.25	735.75	81.75 %
001-410-61241	Utilities - Electric	0.00	9,000.00	0.00	8,897.74	8,897.74	102.26	1.14 %
001-410-61292	Internet Access/ Website Maint	0.00	8,000.00	0.00	5,020.71	5,020.71	2,979.29	37.24 %
001-410-67200	Community Organization Support	0.00	74,700.00	0.00	75,591.00	75,591.00	-891.00	-1.19 %
001-410-67370	H/R Expense	0.00	0.00	0.00	613.69	613.69	-613.69	0.00 %
001-410-67430	LAFCO Contribution	0.00	1,700.00	0.00	2,977.00	2,977.00	-1,277.00	-75.12 %
001-410-67620	SB Co Mntl Hlth Mbl Crisis Svc	0.00	2,621.00	0.00	2,621.00	2,621.00	0.00	0.00 %

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-410-67705	Telephone	0.00	3,800.00	0.00	4,249.62	4,249.62	-449.62	-11.83 %
001-410-67790	Visitors Bureau	0.00	315,000.00	0.00	414,737.05	414,737.05	-99,737.05	-31.66 %
001-410-69100	Transfer to Other Funds	0.00	392,100.00	0.00	143,839.00	143,839.00	248,261.00	63.32 %
001-410-72300	Computer Equipment	0.00	0.00	0.00	899.00	899.00	-899.00	0.00 %
410 - NON-DEPARTMENTAL Totals:		0.00	1,054,621.00	0.00	1,031,044.67	1,031,044.67	23,576.33	2.24 %
Department: 420 - FINANCE								
001-420-50000	Salaries	0.00	161,717.00	0.00	131,034.05	131,034.05	30,682.95	18.97 %
001-420-50030	Hourly Employee	0.00	20,000.00	0.00	34,418.80	34,418.80	-14,418.80	-72.09 %
001-420-50120	Employer SS/MC	0.00	4,175.00	0.00	4,661.08	4,661.08	-486.08	-11.64 %
001-420-50130	UI & Employee Training Tax	0.00	375.00	0.00	964.84	964.84	-589.84	-157.29 %
001-420-50200	PERS Retirement	0.00	33,800.00	0.00	26,395.66	26,395.66	7,404.34	21.91 %
001-420-50300	Workers Compensation	0.00	10,930.00	0.00	6,982.00	6,982.00	3,948.00	36.12 %
001-420-50400	Medical Benefit	0.00	23,300.00	0.00	16,962.32	16,962.32	6,337.68	27.20 %
001-420-50410	Employer Paid DCP	0.00	8,000.00	0.00	5,681.37	5,681.37	2,318.63	28.98 %
001-420-50500	Group Life Ins Benefit	0.00	190.00	0.00	143.16	143.16	46.84	24.65 %
001-420-60021	Audit	0.00	7,100.00	0.00	5,809.00	5,809.00	1,291.00	18.18 %
001-420-60210	Computer Maintenance &Software	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
001-420-60211	Data Processing Contract Maint	0.00	5,000.00	0.00	4,863.55	4,863.55	136.45	2.73 %
001-420-60650	Membership & Publications	0.00	0.00	0.00	1,015.00	1,015.00	-1,015.00	0.00 %
001-420-60710	Travel & Training	0.00	2,000.00	0.00	1,264.78	1,264.78	735.22	36.76 %
001-420-60800	Contract Services	0.00	15,000.00	0.00	60,883.29	60,883.29	-45,883.29	-305.89 %
001-420-60900	Miscellaneous	0.00	1,000.00	0.00	350.81	350.81	649.19	64.92 %
001-420-61130	Office Supplies	0.00	3,800.00	0.00	1,604.32	1,604.32	2,195.68	57.78 %
001-420-72300	Computer Equipment	0.00	1,000.00	0.00	2,297.16	2,297.16	-1,297.16	-129.72 %
420 - FINANCE Totals:		0.00	298,887.00	0.00	305,331.19	305,331.19	-6,444.19	-2.16 %
Department: 501 - PUBLIC SAFETY - POLICE/FIRE								
001-501-60800	Contract Services	0.00	1,695,416.00	0.00	1,320,463.61	1,320,463.61	374,952.39	22.12 %
001-501-60810	Contract Services - Fire Dept	0.00	188,732.00	0.00	188,348.00	188,348.00	384.00	0.20 %
001-501-60820	Contract Svcs - Police -CA IGG	0.00	0.00	0.00	290,408.67	290,408.67	-290,408.67	0.00 %
001-501-61241	Utilities - Electric	0.00	4,200.00	0.00	2,767.72	2,767.72	1,432.28	34.10 %
501 - PUBLIC SAFETY - POLICE/FIRE Totals:		0.00	1,888,348.00	0.00	1,801,988.00	1,801,988.00	86,360.00	4.57 %
Department: 510 - LEISURE SERVICES - LIBRARY								
001-510-60800	Contract Services	0.00	91,641.00	0.00	91,641.00	91,641.00	0.00	0.00 %
001-510-61211	Utilities - Water	0.00	1,800.00	0.00	1,979.81	1,979.81	-179.81	-9.99 %
001-510-61230	Utilities - Gas	0.00	2,800.00	0.00	1,009.58	1,009.58	1,790.42	63.94 %
001-510-61241	Utilities - Electric	0.00	3,500.00	0.00	3,469.66	3,469.66	30.34	0.87 %
510 - LEISURE SERVICES - LIBRARY Totals:		0.00	99,741.00	0.00	98,100.05	98,100.05	1,640.95	1.65 %
Department: 511 - RECREATION								
001-511-50000	Salaries	0.00	177,446.00	0.00	172,548.32	172,548.32	4,897.68	2.76 %
001-511-50030	Hourly Employees	0.00	32,000.00	0.00	46,147.88	46,147.88	-14,147.88	-44.21 %
001-511-50120	Employer SS/MC	0.00	5,290.00	0.00	6,288.32	6,288.32	-998.32	-18.87 %

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-511-50130	UI & Employee Training Tax	0.00	2,000.00	0.00	2,232.92	2,232.92	-232.92	-11.65 %
001-511-50200	PERS Retirement	0.00	37,085.00	0.00	37,018.46	37,018.46	66.54	0.18 %
001-511-50300	Workers Compensation	0.00	20,120.00	0.00	12,726.00	12,726.00	7,394.00	36.75 %
001-511-50400	Medical Benefit	0.00	35,840.00	0.00	36,027.17	36,027.17	-187.17	-0.52 %
001-511-50410	Employer Paid DCP	0.00	8,285.00	0.00	8,178.48	8,178.48	106.52	1.29 %
001-511-50510	Group Life Insurance	0.00	325.00	0.00	333.78	333.78	-8.78	-2.70 %
001-511-60250	Maintenance/Repair	0.00	12,000.00	0.00	13,936.61	13,936.61	-1,936.61	-16.14 %
001-511-60252	Maintenance/Repair-Joint Use	0.00	4,000.00	0.00	3,306.07	3,306.07	693.93	17.35 %
001-511-60270	Maintenance-Vehicles	0.00	2,000.00	0.00	2,626.62	2,626.62	-626.62	-31.33 %
001-511-60510	Advertising	0.00	6,500.00	0.00	6,321.83	6,321.83	178.17	2.74 %
001-511-60800	Contract Services	0.00	31,500.00	0.00	48,845.56	48,845.56	-17,345.56	-55.07 %
001-511-60900	Miscellaneous	0.00	1,500.00	0.00	39.00	39.00	1,461.00	97.40 %
001-511-61130	Office Supplies	0.00	2,500.00	0.00	1,677.75	1,677.75	822.25	32.89 %
001-511-61280	Fuel-Vehicles	0.00	7,000.00	0.00	7,004.84	7,004.84	-4.84	-0.07 %
001-511-61290	Telephone/Internet	0.00	3,000.00	0.00	2,895.15	2,895.15	104.85	3.50 %
001-511-67135	Buellton Rec Program Trips	0.00	39,500.00	0.00	42,656.57	42,656.57	-3,156.57	-7.99 %
001-511-67140	Buellton Recreation Program	0.00	29,500.00	0.00	53,430.82	53,430.82	-23,930.82	-81.12 %
001-511-67570	Recreation Program 50/50	0.00	25,000.00	0.00	48,790.70	48,790.70	-23,790.70	-95.16 %
001-511-73100	Vehicles	0.00	30,000.00	0.00	24,803.90	24,803.90	5,196.10	17.32 %
511 - RECREATION Totals:		0.00	512,391.00	0.00	577,836.75	577,836.75	-65,445.75	-12.77 %
Department: 550 - PUBLIC WORKS - STREET LIGHTS								
001-550-61241	Utilities - Electric	0.00	55,000.00	0.00	53,633.93	53,633.93	1,366.07	2.48 %
550 - PUBLIC WORKS - STREET LIGHTS Totals:		0.00	55,000.00	0.00	53,633.93	53,633.93	1,366.07	2.48 %
Department: 551 - STORM WATER								
001-551-60650	Memberships & Pbs	0.00	600.00	0.00	330.00	330.00	270.00	45.00 %
001-551-60800	Contract Services	0.00	135,000.00	0.00	109,225.00	109,225.00	25,775.00	19.09 %
001-551-67575	Regulatory Compliance	0.00	6,000.00	0.00	8,147.50	8,147.50	-2,147.50	-35.79 %
001-551-69100	Transfer to Other Funds	0.00	20,000.00	0.00	0.00	0.00	20,000.00	100.00 %
551 - STORM WATER Totals:		0.00	161,600.00	0.00	117,702.50	117,702.50	43,897.50	27.16 %
Department: 552 - PUBLIC WORKS - PARKS								
001-552-60254	Maintenance/Repair-A&F Medians	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
001-552-60255	Maintenance/Repair-Golf Course	0.00	0.00	0.00	4,793.40	4,793.40	-4,793.40	0.00 %
001-552-60256	Maintenance/Repair-Oak Park	0.00	5,000.00	0.00	14,923.76	14,923.76	-9,923.76	-198.48 %
001-552-60257	Maintenance/Repair-Paws Park	0.00	6,000.00	0.00	7,776.89	7,776.89	-1,776.89	-29.61 %
001-552-60258	Maintenance/Repair-Riverview	0.00	30,000.00	0.00	9,074.39	9,074.39	20,925.61	69.75 %
001-552-60310	Equipment Rental	0.00	8,000.00	0.00	48.02	48.02	7,951.98	99.40 %
001-552-60800	Contract Services	0.00	105,100.00	0.00	86,405.03	86,405.03	18,694.97	17.79 %
001-552-61110	Chemicals	0.00	1,000.00	0.00	83.59	83.59	916.41	91.64 %
001-552-61125	Small Equipment	0.00	0.00	0.00	596.98	596.98	-596.98	0.00 %
001-552-61140	Operational Supplies	0.00	8,800.00	0.00	3,023.33	3,023.33	5,776.67	65.64 %
001-552-61211	Utilities - Water	0.00	46,000.00	0.00	33,195.18	33,195.18	12,804.82	27.84 %

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-552-61241	Utilities - Electric	0.00	7,500.00	0.00	1,168.58	1,168.58	6,331.42	84.42 %
001-552-67480	Mtce Repair-Riverview	0.00	0.00	0.00	378.97	378.97	-378.97	0.00 %
001-552-73500	Equipment	0.00	25,000.00	0.00	2,047.36	2,047.36	22,952.64	91.81 %
552 - PUBLIC WORKS - PARKS Totals:		0.00	247,400.00	0.00	163,515.48	163,515.48	83,884.52	33.91 %
Department: 556 - PUBLIC WORKS - LANDSCAPE MAINTENANCE								
001-556-60250	Maintenance/Repair	0.00	2,500.00	0.00	1,329.56	1,329.56	1,170.44	46.82 %
001-556-60800	Contract Services	0.00	60,000.00	0.00	58,581.00	58,581.00	1,419.00	2.37 %
001-556-61211	Utilities - Water	0.00	22,000.00	0.00	23,109.72	23,109.72	-1,109.72	-5.04 %
001-556-61241	Utilities - Electric	0.00	900.00	0.00	5,207.53	5,207.53	-4,307.53	-478.61 %
556 - PUBLIC WORKS - LANDSCAPE MAINTENANCE Totals:		0.00	85,400.00	0.00	88,227.81	88,227.81	-2,827.81	-3.31 %
Department: 557 - PUBLIC WORKS - ENGINEERING								
001-557-60800	Contract Services	0.00	85,000.00	0.00	87,210.00	87,210.00	-2,210.00	-2.60 %
001-557-60830	Contract Services-Engineering	0.00	0.00	0.00	1,650.00	1,650.00	-1,650.00	0.00 %
001-557-67265	Development Permit Processing	0.00	0.00	0.00	9,835.00	9,835.00	-9,835.00	0.00 %
557 - PUBLIC WORKS - ENGINEERING Totals:		0.00	85,000.00	0.00	98,695.00	98,695.00	-13,695.00	-16.11 %
Department: 558 - PUBLIC WORKS - GENERAL								
001-558-50000	Salaries	0.00	225,460.00	0.00	189,325.62	189,325.62	36,134.38	16.03 %
001-558-50035	Hourly	0.00	10,400.00	0.00	685.05	685.05	9,714.95	93.41 %
001-558-50120	Employer SS/MC	0.00	4,610.00	0.00	2,817.65	2,817.65	1,792.35	38.88 %
001-558-50130	UI & Employee Training Tax	0.00	1,000.00	0.00	777.15	777.15	222.85	22.29 %
001-558-50200	PERS Retirement	0.00	44,255.00	0.00	40,594.23	40,594.23	3,660.77	8.27 %
001-558-50300	Workers Compensation	0.00	0.00	0.00	12,892.00	12,892.00	-12,892.00	0.00 %
001-558-50301	Workers Compensation	0.00	20,385.00	0.00	0.00	0.00	20,385.00	100.00 %
001-558-50400	Medical Benefit	0.00	42,350.00	0.00	35,454.62	35,454.62	6,895.38	16.28 %
001-558-50410	Employer Paid DCP	0.00	12,590.00	0.00	11,835.45	11,835.45	754.55	5.99 %
001-558-50500	Group Life Ins Benefit	0.00	350.00	0.00	267.83	267.83	82.17	23.48 %
001-558-60131	Laundry / Uniforms	0.00	800.00	0.00	670.05	670.05	129.95	16.24 %
001-558-60210	Computer Maintenance &Software	0.00	500.00	0.00	946.53	946.53	-446.53	-89.31 %
001-558-60250	Maintenance / Repair	0.00	50,000.00	0.00	41,138.76	41,138.76	8,861.24	17.72 %
001-558-60270	Maintenance - Vehicles	0.00	10,000.00	0.00	12,722.93	12,722.93	-2,722.93	-27.23 %
001-558-60560	Signs	0.00	5,000.00	0.00	7,429.65	7,429.65	-2,429.65	-48.59 %
001-558-60650	Membership & Publications	0.00	1,200.00	0.00	789.79	789.79	410.21	34.18 %
001-558-60710	Travel & Training	0.00	2,500.00	0.00	2,327.10	2,327.10	172.90	6.92 %
001-558-60800	Contract Services	0.00	100,000.00	0.00	79,001.81	79,001.81	20,998.19	21.00 %
001-558-60900	Miscellaneous	0.00	0.00	0.00	5,108.65	5,108.65	-5,108.65	0.00 %
001-558-61127	Tools	0.00	4,000.00	0.00	2,479.64	2,479.64	1,520.36	38.01 %
001-558-61130	Office Supplies	0.00	1,000.00	0.00	1,024.63	1,024.63	-24.63	-2.46 %
001-558-61140	Operational Supplies	0.00	6,000.00	0.00	3,681.77	3,681.77	2,318.23	38.64 %
001-558-61211	Utilities - Water	0.00	32,000.00	0.00	8,299.26	8,299.26	23,700.74	74.06 %
001-558-61241	Utilities - Electric	0.00	950.00	0.00	0.00	0.00	950.00	100.00 %
001-558-61280	Fuel - Vehicles	0.00	8,000.00	0.00	6,373.05	6,373.05	1,626.95	20.34 %

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-558-67575	Regulatory Compliance	0.00	0.00	0.00	408.82	408.82	-408.82	0.00 %
001-558-67600	Safety Equipment	0.00	1,500.00	0.00	1,243.62	1,243.62	256.38	17.09 %
001-558-67705	Telephone	0.00	6,500.00	0.00	4,338.24	4,338.24	2,161.76	33.26 %
001-558-73100	Vehicles	0.00	68,500.00	0.00	78,828.63	78,828.63	-10,328.63	-15.08 %
001-558-73500	Equipment	0.00	10,000.00	0.00	280.58	280.58	9,719.42	97.19 %
001-558-74100	Improvements	0.00	0.00	0.00	600.00	600.00	-600.00	0.00 %
558 - PUBLIC WORKS - GENERAL Totals:		0.00	669,850.00	0.00	552,343.11	552,343.11	117,506.89	17.54 %
Department: 565 - PLANNING								
001-565-50000	Salaries	0.00	204,516.00	0.00	101,310.32	101,310.32	103,205.68	50.46 %
001-565-50010	Planning Commission Salaries	0.00	6,000.00	0.00	3,450.01	3,450.01	2,549.99	42.50 %
001-565-50050	Code Enforcement	0.00	9,200.00	0.00	6,026.00	6,026.00	3,174.00	34.50 %
001-565-50100	E SUTA	0.00	0.00	0.00	135.76	135.76	-135.76	0.00 %
001-565-50110	E FICA	0.00	0.00	0.00	290.33	290.33	-290.33	0.00 %
001-565-50120	Employer SS/MC	0.00	3,780.00	0.00	1,979.66	1,979.66	1,800.34	47.63 %
001-565-50130	UI & Employee Training Tax	0.00	850.00	0.00	516.89	516.89	333.11	39.19 %
001-565-50200	PERS Retirement	0.00	42,745.00	0.00	22,342.80	22,342.80	20,402.20	47.73 %
001-565-50300	Workers Compensation	0.00	9,380.00	0.00	5,933.00	5,933.00	3,447.00	36.75 %
001-565-50400	Medical Benefit	0.00	30,180.00	0.00	19,404.50	19,404.50	10,775.50	35.70 %
001-565-50410	Employer Paid DCP	0.00	12,275.00	0.00	6,429.60	6,429.60	5,845.40	47.62 %
001-565-50500	Group Life Ins Benefit	0.00	275.00	0.00	174.96	174.96	100.04	36.38 %
001-565-60011	Code Enforcement Expenses	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
001-565-60210	Computer Maintenance & Software	0.00	3,500.00	0.00	1,578.00	1,578.00	1,922.00	54.91 %
001-565-60250	Maintenance / Repair	0.00	1,000.00	0.00	11.87	11.87	988.13	98.81 %
001-565-60310	Equipment Rental	0.00	5,000.00	0.00	7,269.33	7,269.33	-2,269.33	-45.39 %
001-565-60520	Advertising - Legal	0.00	3,000.00	0.00	3,211.17	3,211.17	-211.17	-7.04 %
001-565-60650	Membership & Publications	0.00	2,000.00	0.00	1,439.42	1,439.42	560.58	28.03 %
001-565-60710	Travel & Training	0.00	5,000.00	0.00	4,333.15	4,333.15	666.85	13.34 %
001-565-60800	Contract Services	0.00	50,000.00	0.00	99,050.96	99,050.96	-49,050.96	-98.10 %
001-565-60830	Contract Services-Engineering	0.00	8,000.00	0.00	4,720.00	4,720.00	3,280.00	41.00 %
001-565-60900	Miscellaneous	0.00	1,000.00	0.00	1,843.09	1,843.09	-843.09	-84.31 %
001-565-61130	Office Supplies	0.00	2,000.00	0.00	1,132.92	1,132.92	867.08	43.35 %
001-565-61241	Utilities - Electric	0.00	2,500.00	0.00	1,945.92	1,945.92	554.08	22.16 %
001-565-67705	Telephone	0.00	3,600.00	0.00	5,181.62	5,181.62	-1,581.62	-43.93 %
565 - PLANNING Totals:		0.00	406,801.00	0.00	299,711.28	299,711.28	107,089.72	26.32 %
001 - General Fund Totals:		0.00	6,151,114.00	0.00	5,801,846.50	5,801,846.50	349,267.50	5.68 %
005 - Sewer Fund								
Department: 701 - WASTEWATER								
005-701-50000	Salaries	0.00	191,960.00	0.00	163,618.43	163,618.43	28,341.57	14.76 %
005-701-50120	Employer SS/MC	0.00	3,160.00	0.00	2,282.15	2,282.15	877.85	27.78 %
005-701-50130	UI & Employee Training Tax	0.00	650.00	0.00	505.10	505.10	144.90	22.29 %
005-701-50200	PERS Retirement	0.00	37,970.00	0.00	18,014.67	18,014.67	19,955.33	52.56 %

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
005-701-50300	Workers Compensation	0.00	17,070.00	0.00	10,817.00	10,817.00	6,253.00	36.63 %
005-701-50400	Medical Benefit	0.00	32,850.00	0.00	24,235.98	24,235.98	8,614.02	26.22 %
005-701-50410	Employer Paid DCP	0.00	10,375.00	0.00	8,756.67	8,756.67	1,618.33	15.60 %
005-701-50500	Group Life Ins Benefit	0.00	280.00	0.00	210.44	210.44	69.56	24.84 %
005-701-50600	Insurance - Liability	0.00	15,000.00	0.00	29,512.33	29,512.33	-14,512.33	-96.75 %
005-701-50610	Insurance - Property	0.00	10,500.00	0.00	10,500.00	10,500.00	0.00	0.00 %
005-701-60021	Audit	0.00	7,100.00	0.00	5,836.00	5,836.00	1,264.00	17.80 %
005-701-60131	Laundry / Uniforms	0.00	800.00	0.00	192.17	192.17	607.83	75.98 %
005-701-60210	Computer Maintenance &Software	0.00	1,000.00	0.00	754.33	754.33	245.67	24.57 %
005-701-60211	Data Processing Contract Maint	0.00	1,300.00	0.00	899.50	899.50	400.50	30.81 %
005-701-60250	Maintenance / Repair	0.00	65,000.00	0.00	20,197.97	20,197.97	44,802.03	68.93 %
005-701-60270	Maintenance - Vehicles	0.00	8,000.00	0.00	5,640.56	5,640.56	2,359.44	29.49 %
005-701-60650	Membership & Publications	0.00	500.00	0.00	230.00	230.00	270.00	54.00 %
005-701-60710	Travel & Training	0.00	4,000.00	0.00	2,048.52	2,048.52	1,951.48	48.79 %
005-701-60800	Contract Services	0.00	130,000.00	0.00	153,667.48	153,667.48	-23,667.48	-18.21 %
005-701-60830	Contract Services-Engineering	0.00	55,000.00	0.00	37,680.00	37,680.00	17,320.00	31.49 %
005-701-60900	Miscellaneous	0.00	1,000.00	0.00	502.34	502.34	497.66	49.77 %
005-701-61111	Chemicals / Analysis	0.00	30,000.00	0.00	20,773.64	20,773.64	9,226.36	30.75 %
005-701-61127	Tools	0.00	1,000.00	0.00	666.37	666.37	333.63	33.36 %
005-701-61130	Office Supplies	0.00	2,300.00	0.00	1,891.00	1,891.00	409.00	17.78 %
005-701-61131	Postage	0.00	5,000.00	0.00	5,840.11	5,840.11	-840.11	-16.80 %
005-701-61140	Operational Supplies	0.00	4,000.00	0.00	4,744.72	4,744.72	-744.72	-18.62 %
005-701-61211	Utilities - Water	0.00	13,000.00	0.00	22,327.97	22,327.97	-9,327.97	-71.75 %
005-701-61241	Utilities - Electric	0.00	130,000.00	0.00	104,772.47	104,772.47	25,227.53	19.41 %
005-701-61280	Fuel - Vehicles	0.00	6,000.00	0.00	6,254.73	6,254.73	-254.73	-4.25 %
005-701-67575	Regulatory Compliance	0.00	20,000.00	0.00	16,027.82	16,027.82	3,972.18	19.86 %
005-701-67600	Safety Equipment	0.00	2,000.00	0.00	1,120.68	1,120.68	879.32	43.97 %
005-701-67705	Telephone	0.00	6,500.00	0.00	8,113.59	8,113.59	-1,613.59	-24.82 %
005-701-68110	Depreciation	0.00	175,000.00	0.00	250,585.24	250,585.24	-75,585.24	-43.19 %
005-701-69100	Transfer to Other Funds	0.00	180,000.00	0.00	-0.01	-0.01	180,000.01	100.00 %
005-701-73100	Vehicles	0.00	8,500.00	0.00	0.00	0.00	8,500.00	100.00 %
005-701-73500	Equipment	0.00	50,000.00	0.00	14,302.28	14,302.28	35,697.72	71.40 %
005-701-74100	Improvements	0.00	0.00	0.00	3,740.00	3,740.00	-3,740.00	0.00 %
701 - WASTEWATER Totals:		0.00	1,226,815.00	0.00	957,262.25	957,262.25	269,552.75	21.97 %
005 - Sewer Fund Totals:		0.00	1,226,815.00	0.00	957,262.25	957,262.25	269,552.75	21.97 %
020 - Water Fund								
Department: 601 - WATER								
020-601-50000	Salaries	0.00	133,674.00	0.00	163,402.40	163,402.40	-29,728.40	-22.24 %
020-601-50035	Hourly	0.00	10,400.00	0.00	0.00	0.00	10,400.00	100.00 %
020-601-50120	Employer SS/MC	0.00	2,770.00	0.00	2,328.92	2,328.92	441.08	15.92 %
020-601-50130	UI & Employee Training Tax	0.00	875.00	0.00	797.20	797.20	77.80	8.89 %

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
020-601-50200	PERS Retirement	0.00	25,790.00	0.00	14,884.67	14,884.67	10,905.33	42.29 %
020-601-50300	Workers Compensation	0.00	18,440.00	0.00	11,682.00	11,682.00	6,758.00	36.65 %
020-601-50400	Medical Benefit	0.00	23,650.00	0.00	30,747.66	30,747.66	-7,097.66	-30.01 %
020-601-50410	Employer Paid DCP	0.00	7,320.00	0.00	6,789.07	6,789.07	530.93	7.25 %
020-601-50500	Group Life Ins Benefit	0.00	210.00	0.00	270.35	270.35	-60.35	-28.74 %
020-601-50600	Insurance - Liability	0.00	15,000.00	0.00	13,821.34	13,821.34	1,178.66	7.86 %
020-601-50610	Insurance - Property	0.00	10,500.00	0.00	10,500.00	10,500.00	0.00	0.00 %
020-601-60021	Audit	0.00	7,100.00	0.00	5,837.50	5,837.50	1,262.50	17.78 %
020-601-60131	Laundry / Uniforms	0.00	800.00	0.00	238.02	238.02	561.98	70.25 %
020-601-60210	Computer Maintenance &Software	0.00	2,000.00	0.00	3,471.29	3,471.29	-1,471.29	-73.56 %
020-601-60211	Data Processing Contract Maint	0.00	1,300.00	0.00	899.50	899.50	400.50	30.81 %
020-601-60250	Maintenance / Repair	0.00	50,000.00	0.00	58,697.79	58,697.79	-8,697.79	-17.40 %
020-601-60270	Maintenance - Vehicles	0.00	8,000.00	0.00	5,051.90	5,051.90	2,948.10	36.85 %
020-601-60550	Printing	0.00	900.00	0.00	0.00	0.00	900.00	100.00 %
020-601-60650	Membership & Publications	0.00	7,000.00	0.00	7,149.00	7,149.00	-149.00	-2.13 %
020-601-60710	Travel & Training	0.00	5,000.00	0.00	1,449.44	1,449.44	3,550.56	71.01 %
020-601-60800	Contract Services	0.00	75,000.00	0.00	12,582.69	12,582.69	62,417.31	83.22 %
020-601-60830	Contract Services-Engineering	0.00	75,000.00	0.00	85,832.50	85,832.50	-10,832.50	-14.44 %
020-601-60900	Miscellaneous	0.00	2,000.00	0.00	502.34	502.34	1,497.66	74.88 %
020-601-61111	Chemicals / Analysis	0.00	40,000.00	0.00	45,081.67	45,081.67	-5,081.67	-12.70 %
020-601-61127	Tools	0.00	1,500.00	0.00	853.72	853.72	646.28	43.09 %
020-601-61130	Office Supplies	0.00	2,000.00	0.00	1,885.04	1,885.04	114.96	5.75 %
020-601-61131	Postage	0.00	5,000.00	0.00	5,856.82	5,856.82	-856.82	-17.14 %
020-601-61140	Operational Supplies	0.00	5,000.00	0.00	310.70	310.70	4,689.30	93.79 %
020-601-61240	Meter Expense	0.00	36,000.00	0.00	27,260.61	27,260.61	8,739.39	24.28 %
020-601-61241	Utilities - Electric	0.00	110,000.00	0.00	138,173.99	138,173.99	-28,173.99	-25.61 %
020-601-61280	Fuel - Vehicles	0.00	7,000.00	0.00	6,254.73	6,254.73	745.27	10.65 %
020-601-67575	Regulatory Compliance	0.00	22,000.00	0.00	16,041.95	16,041.95	5,958.05	27.08 %
020-601-67600	Safety Equipment	0.00	3,000.00	0.00	843.18	843.18	2,156.82	71.89 %
020-601-67610	Santa Ynez River Appropriation	0.00	9,000.00	0.00	5,101.60	5,101.60	3,898.40	43.32 %
020-601-67635	State Water Project	0.00	1,040,000.00	0.00	981,752.52	981,752.52	58,247.48	5.60 %
020-601-67705	Telephone	0.00	10,000.00	0.00	8,389.26	8,389.26	1,610.74	16.11 %
020-601-68110	Depreciation	0.00	167,000.00	0.00	145,614.61	145,614.61	21,385.39	12.81 %
020-601-69100	Transfer to Other Funds	0.00	940,000.00	0.00	-0.01	-0.01	940,000.01	100.00 %
020-601-73100	Vehicles	0.00	8,500.00	0.00	0.00	0.00	8,500.00	100.00 %
020-601-73500	Equipment	0.00	75,000.00	0.00	1,732.62	1,732.62	73,267.38	97.69 %
601 - WATER Totals:		0.00	2,963,729.00	0.00	1,822,088.59	1,822,088.59	1,141,640.41	38.52 %
020 - Water Fund Totals:		0.00	2,963,729.00	0.00	1,822,088.59	1,822,088.59	1,141,640.41	38.52 %
023 - Housing Fees								
Department: 580 - HOUSING								
023-580-67385	Housing Assistance	0.00	3,000.00	0.00	1,130.03	1,130.03	1,869.97	62.33 %

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
580 - HOUSING Totals:		0.00	3,000.00	0.00	1,130.03	1,130.03	1,869.97	62.33 %
023 - Housing Fees Totals:		0.00	3,000.00	0.00	1,130.03	1,130.03	1,869.97	62.33 %
025 - Gas Tax Fund								
Department: 553 - GAS TAX/STREET MAINTENANCE								
025-553-67695	TCRF Audit	0.00	2,000.00	0.00	250.00	250.00	1,750.00	87.50 %
553 - GAS TAX/STREET MAINTENANCE Totals:		0.00	2,000.00	0.00	250.00	250.00	1,750.00	87.50 %
Department: 554 - TRAFFIC SAFETY								
025-554-60800	Contract Services	0.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00 %
025-554-69100	Transfer to Other Funds	0.00	744,000.00	0.00	570,022.00	570,022.00	173,978.00	23.38 %
554 - TRAFFIC SAFETY Totals:		0.00	774,000.00	0.00	570,022.00	570,022.00	203,978.00	26.35 %
Department: 555 - STREET CLEANING								
025-555-60800	Contract Services	0.00	35,000.00	0.00	0.00	0.00	35,000.00	100.00 %
555 - STREET CLEANING Totals:		0.00	35,000.00	0.00	0.00	0.00	35,000.00	100.00 %
Department: 557 - PUBLIC WORKS - ENGINEERING								
025-557-60800	Contract Services	0.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00 %
557 - PUBLIC WORKS - ENGINEERING Totals:		0.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00 %
025 - Gas Tax Fund Totals:		0.00	861,000.00	0.00	570,272.00	570,272.00	290,728.00	33.77 %
027 - Local Transportation Fund								
Department: 559 - TDA GRANT								
027-559-60800	Contract Services	0.00	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
027-559-67115	Breeze Extension Pilot	0.00	80,000.00	0.00	4,161.73	4,161.73	75,838.27	94.80 %
027-559-67445	Lompoc- Wine Country Express	0.00	20,000.00	0.00	19,999.92	19,999.92	0.08	0.00 %
027-559-67685	SYVT Dial-A-Ride Subsidy	0.00	1,100.00	0.00	1,203.00	1,203.00	-103.00	-9.36 %
559 - TDA GRANT Totals:		0.00	126,100.00	0.00	25,364.65	25,364.65	100,735.35	79.89 %
027 - Local Transportation Fund Totals:		0.00	126,100.00	0.00	25,364.65	25,364.65	100,735.35	79.89 %
029 - Transportation Planning								
Department: 557 - PUBLIC WORKS - ENGINEERING								
029-557-60800	Contract Services	0.00	45,000.00	0.00	41,337.50	41,337.50	3,662.50	8.14 %
557 - PUBLIC WORKS - ENGINEERING Totals:		0.00	45,000.00	0.00	41,337.50	41,337.50	3,662.50	8.14 %
029 - Transportation Planning Totals:		0.00	45,000.00	0.00	41,337.50	41,337.50	3,662.50	8.14 %
031 - Measure A								
Department: 560 - MEASURE A								
031-560-69100	Transfer to Other Funds	0.00	807,397.00	0.00	527,558.00	527,558.00	279,839.00	34.66 %
560 - MEASURE A Totals:		0.00	807,397.00	0.00	527,558.00	527,558.00	279,839.00	34.66 %
031 - Measure A Totals:		0.00	807,397.00	0.00	527,558.00	527,558.00	279,839.00	34.66 %
051 - Successor Agency Proj Fund								
Department: 566 - 566								
051-566-60021	Audit	0.00	0.00	0.00	4,250.00	4,250.00	-4,250.00	0.00 %

Account Summary

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
051-566-60250	Maintenance / Repair	0.00	0.00	0.00	1,144.00	1,144.00	-1,144.00	0.00 %
051-566-60840	Contract Services-Legal Fees	0.00	0.00	0.00	3,528.00	3,528.00	-3,528.00	0.00 %
051-566-61210	Utilities - Sewer	0.00	0.00	0.00	740.16	740.16	-740.16	0.00 %
051-566-61211	Utilities - Water	0.00	0.00	0.00	590.65	590.65	-590.65	0.00 %
051-566-61230	Utilities - Gas	0.00	0.00	0.00	218.55	218.55	-218.55	0.00 %
051-566-61241	Utilities - Electric	0.00	0.00	0.00	1,969.61	1,969.61	-1,969.61	0.00 %
051-566-69101	Transfer to General Fund	0.00	0.00	0.00	39,664.00	39,664.00	-39,664.00	0.00 %
566 - 566 Totals:		0.00	0.00	0.00	52,104.97	52,104.97	-52,104.97	0.00 %
051 - Successor Agency Proj Fund Totals:		0.00	0.00	0.00	52,104.97	52,104.97	-52,104.97	0.00 %
090 - Long Term Debt								
Department: 900 - Long Term Debt								
090-900-50200	PERS Retirement	0.00	0.00	0.00	-79,682.00	-79,682.00	79,682.00	0.00 %
900 - Long Term Debt Totals:		0.00	0.00	0.00	-79,682.00	-79,682.00	79,682.00	0.00 %
090 - Long Term Debt Totals:		0.00	0.00	0.00	-79,682.00	-79,682.00	79,682.00	0.00 %
091 - General Fixed Assets								
Department: 500 - 500								
091-500-68130	Depreciation Expense-Vehicles	0.00	0.00	0.00	14,449.20	14,449.20	-14,449.20	0.00 %
500 - 500 Totals:		0.00	0.00	0.00	14,449.20	14,449.20	-14,449.20	0.00 %
Department: 600 - 600								
091-600-68120	Depreciation Expense - GFAAG	0.00	0.00	0.00	419,056.55	419,056.55	-419,056.55	0.00 %
600 - 600 Totals:		0.00	0.00	0.00	419,056.55	419,056.55	-419,056.55	0.00 %
091 - General Fixed Assets Totals:		0.00	0.00	0.00	433,505.75	433,505.75	-433,505.75	0.00 %
Report Total:		0.00	12,184,155.00	0.00	10,152,788.24	10,152,788.24	2,031,366.76	16.67 %

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 10

To: The Honorable Mayor and City Council

From: Rose Hess, Director of Public Works

Meeting Date: April 28, 2016

Subject: Consideration of Draft Request for Proposals (RFP) for Engineering Services

BACKGROUND

Pursuant to the City Council's direction, staff has prepared a draft Request for Proposal (RFP) for Engineering Services. The City currently has a long-term contract with MNS Engineers, Inc.

Generally, the scope of work includes:

- A. Serve as Engineer Division staff under the direction of the Public Works Director/City Engineer.
- B. Perform Development Review Services: Review development proposals as needed and serve as the City's Engineer for private development and/or public improvement projects. Consultant shall provide all services and work required for plan check and to review and approve development plans, permit applications, and associated studies. Development review services include, but are not limited to, plan check, map check, permit issuance, construction inspection, traffic studies for CEQA review, and city engineering and surveying services. Consultant shall have dedicated staff members with appropriate licenses, including but not limited to civil engineering licenses, surveyor's licenses, traffic engineering licenses, and stormwater licenses. Consultant's staff members must be qualified to sign and/or approve plans and permits on the City's behalf.
- C. Capital Improvement Projects: Under the direction of the Public Works Director/City Engineer, Consultant shall oversee capital project designs, contract management, construction, and project inspection. This shall include permit processing through applicable agencies, including Caltrans, the Regional Water Quality Control Board, and Department of Fish and Game, among others. The City reserves the right to solicit for engineering services for any individual capital or other city engineering project.

- D. **Transportation Services:** Work with Caltrans and SBCAG to resolve transit issues and prepare special traffic studies as needed. This shall also include serving as an alternate on the Technical Transportation Advisory Committee (TTAC) and represent the City on Transit issues and committees as needed.
- E. **Stormwater Management Services:** Consultant shall monitor compliance with and implementation of state and federal stormwater regulations. Consultant shall conduct and coordinate inspections of project sites and prepare reports to demonstrate compliance with applicable regulations. Consultant shall coordinate with other local agencies and represent the City in SBCAMM and other regional groups.
- F. **Permitting Services and Administration:** Review over-the-counter applications for Encroachment Permits for compliance with the Buellton Municipal Code, private improvements, etc. and provide site/improvement inspection of work.
- G. **GIS and Mapping:** Create, maintain, and update all GIS and mapping data, as needed, for all city projects, including maintenance of CAD files as back-up Consultant shall also maintain city atlases for all public improvements, including but not limited to water pipes and related facilities, sewers, storm drains, parks, public facilities, and street lights.
- H. **Surveying and Title/Easement/Deed Work.** Consultant shall perform surveying services that include, but are not limited to, topographic surveying and mapping, boundary line surveying, and review and certification of parcel maps, final maps, lot line adjustments and other documents submitted to the City for technical correctness under the Subdivision Map Act. A valid Surveying License must be maintained at all times in order to sign/stamp city plans/deeds.
- I. **Water Distribution, Storm Water and Wastewater Collection Systems:** Consultant shall provide all services and work required to complete studies, designs, plans, specifications, and estimates for City water projects in order to maintain continued operation of the City water distribution, storm and sanitary sewer systems, and to meet public demand and ensure compliance with state and federal mandates. Consultant shall also maintain the city's water model.
- J. **Streets and Roads:** Assist City staff in identifying and prioritizing pavement preservation projects. Consultant shall also design and prepare plans, specifications and estimates for pavement projects.
- K. **Assist the City in consultation and coordination with state and federal agencies to ensure general compliance with various state and federal regulations**

- L. Backflow Management: Maintain and manage the City's cross-connection control program. In this capacity, Consultant will send inspection notices, respond to questions, coordinate with property owners to provide application for unpermitted backflow devices and coordinate with backflow certifiers.
- M. Utility Coordination with PG&E, Gas Co, Verizon, Comcast, etc. and Utility Design Standards for the City, including updating old details and coordinating with the Public Works Department staff on preferences.
- N. Watershed and flood protection services: Review of private studies to ensure flood protection, review/update city policies to ensure flood protection for public facilities, and coordinate with agencies such as FEMA and Santa Barbara County regarding mapping and river/stream maintenance.
- O. Perform additional engineering functions and special projects as requested by the City.

This scope of work is not inclusive of every possible activity the consultant may complete for the City. The needs may change as needed and as funds become available or as priorities shift based on Council direction.

The Draft RFP is provided in Attachment 1 for your review and comment. Included is the proposed schedule, provided Council approves the Draft RFP tonight:

RFP issued	May 9, 2016
Written Questions Due	July 14, 2016
Proposal Due	August 1, 2016
Tentative Award Date	September 8, 2016
Tentative Contract Start Date	October 3, 2016

FISCAL IMPACT

The City's Engineering services are funding through General Fund, Enterprise Funds (Water and Sewer), Measure A, Gas Tax and Grant Funds. Consultant works with the City annual to determine the appropriate budget for the anticipated annual workload.

RECOMMENDATION

Staff recommends that Council review the Draft RFP for Engineering Services and provide comments and direction.

ATTACHMENT

Attachment 1– Draft RFP for Engineering Services



REQUEST FOR PROPOSALS
FOR
CITY ENGINEERING SERVICES
April 2016

SUBMITTAL:

One original and five copies must be received on or before **5:00pm: August 1, 2016**

ADDRESSED TO:

City of Buellton
Attn: Rose Hess, Director of Public Works/City Engineer
107 West Highway 246
P.O. Box 1819
Buellton, CA 93427

MARK ENVELOPE:

"PROPOSAL – CITY ENGINEERING SERVICES"

**PROPOSALS RECEIVED AFTER THE TIME AND DATE STATED ABOVE
SHALL BE RETURNED UNOPENED TO THE SENDER**

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APPENDIX A - STANDARD AGREEMENT and INSURANCE

SECTION A - GENERAL INFORMATION

SECTION A1 - CITY CONTACT

All questions regarding this RFP are to be submitted in writing via U.S. mail or e-mail to:

CITY OF BUELLTON

Attn: Rose Hess, Public Works Director/City Engineer

SUBJECT: PROPOSAL FOR ENGINEERING SERVICES

**107 West Highway 246
P.O. Box 1819
Buellton, California 93427**

Email: roseh@cityofbuellton.com

All contacts during the proposal process shall be in writing and submitted to Rose Hess. Attempts by the Respondent to contact other department representatives regarding this RFP may result in disqualification of the Respondent from the proposal process.

SECTION A2 – RFP Schedule

Event Date

RFP issued	May 9, 2016
Written Questions Due	July 14, 2016
Proposal Due	August 1, 2016
Tentative Award Date	September 8, 2016
Tentative Contract Start Date	October 3, 2016

Award and start dates are approximate. It is the responsibility of each Respondent to be familiar with all of the specifications, Contract terms and conditions. The Respondent agrees and acknowledges all RFP specifications, terms, and conditions and confirms the Respondent's ability to perform by submitting a proposal. By submitting a proposal, the Respondent certifies that, if awarded a contract, it will make no claim against the City based upon ignorance of conditions or misunderstanding of the specifications.

SECTION A3 - DEFINITIONS

Agreement:	The standard form of agreement contained in Appendix A.
Authorized Representative:	The person designated by the City as having the authority and responsibility for administering the Project.
City:	City of Buellton, California.
Contract Documents:	The Agreement, together with the terms and conditions set forth in Section E of the RFP.
Consultant:	The successful Respondent to the RFP to whom contract is awarded.
City Engineer:	City Public Works Director or appointed representative.
Project:	The Statement of Work described in Section B of the RFP.
Proposer/Respondent:	The party or parties who submit a proposal in response to the RFP.
RFP:	Request for Proposals for the Project.
Work:	All work and assignments related to the engineering services that are provided by the Consultant.

SECTION B - STATEMENT OF WORK

SECTION B1 – SUMMARY OF SERVICES

B1.1 Overview.

The City of Buellton is a small city located in Santa Barbara County, approximately 40 miles north of Santa Barbara. The City has a population of approximately 5,000 residents within 1.6 square miles. Infill projects are the primary project type, as most of the City is already built-out.

B1.2 City Services Description.

The City of Buellton (City) is soliciting proposals from qualified consultants to provide complete engineering services and to work in conjunction with City staff. Currently, there are 18 full-time City staff members. The City has five departments; Finance, Planning, Recreation, Public Works/Engineering and Administration. The City provides Building services through a contract with the Santa Barbara County Department of Building and Safety, and Police services through a contract with the Santa Barbara County Sheriff's Department. Fire services are provided by the Santa Barbara County Fire Department. Consultant would act as the primary provider of all engineering services for the City and would work closely with all City departments under the direction of the Public Works Director/City Engineer. The City is currently under contract with MNS Engineers for Engineering Services.

B1.3 Scope of Services.

The City is requesting proposals for a consultant to provide complete engineering services for the City. The selected Consultant must have the expertise, experience, and resources available to perform the work and services described in this RFP. These services include, but are not limited to, the following;

- A. Serve as Engineer Division staff under the direction of the Public Works Director/City Engineer.
- B. Perform Development Review Services: Review development proposals as needed and serve as the City's Engineer for private development and/or public improvement projects. Consultant shall provide all services and work required for plan check and to review and approve development plans, permit applications, and associated studies. Development review services include, but are not limited to, plan check, map check, permit issuance, construction inspection, traffic studies for CEQA review, and city engineering and surveying services. Consultant shall have dedicated staff members with appropriate licenses, including but not limited to civil engineering licenses, surveyor's licenses, traffic engineering licenses, and stormwater licenses. Consultant's staff members must be qualified to sign and/or approve plans and permits on the City's behalf.
- C. Capital Improvement Projects: Under the direction of the Public Works Director/City Engineer, Consultant shall oversee capital project designs, contract management,

construction, and project inspection. This shall include permit processing through applicable agencies, including Caltrans, the Regional Water Quality Control Board, and Department of Fish and Game, among others. The City reserves the right to solicit for engineering services for any individual capital or other city engineering project.

- D. Transportation Services: Work with Caltrans and SBCAG to resolve transit issues and prepare special traffic studies as needed. This shall also include serving as an alternate on the Technical Transportation Advisory Committee (TTAC) and represent the City on Transit issues and committees as needed.
- E. Stormwater Management Services: Consultant shall monitor compliance with and implementation of state and federal stormwater regulations. Consultant shall conduct and coordinate inspections of project sites and prepare reports to demonstrate compliance with applicable regulations. Consultant shall coordinate with other local agencies and represent the City in SBCAMM and other regional groups.
- F. Permitting Services and Administration: Review over-the-counter applications for Encroachment Permits for compliance with the Buellton Municipal Code, private improvements, etc., and provide site/improvement inspection of work.
- G. GIS and Mapping: Create, maintain, and update all GIS and mapping data, as needed, for all city projects, including maintenance of CAD files as back-up. Consultant shall also maintain city atlases for all public improvements, including but not limited to water pipes and related facilities, sewers, storm drains, parks, public facilities, and street lights.
- H. Surveying and Title/Easement/Deed Work. Consultant shall perform surveying services that include, but are not limited to, topographic surveying and mapping, boundary line surveying, and review and certification of parcel maps, final maps, lot line adjustments and other documents submitted to the City for technical correctness under the Subdivision Map Act. A valid Surveying License must be maintained at all times in order to sign/stamp city plans/deeds.
- I. Water Distribution, Storm Water and Wastewater Collection Systems: Consultant shall provide all services and work required to complete studies, designs, plans, specifications, and estimates for City water projects in order to maintain continued operation of the City water distribution, storm and sanitary sewer systems, and to meet public demand and ensure compliance with state and federal mandates. Consultant shall also maintain the city's water model.
- J. Streets and Roads: Assist City staff in identifying and prioritizing pavement preservation projects. Consultant shall also design and prepare plans, specifications and estimates for pavement projects.
- K. Assist the City in consultation and coordination with state and federal agencies to ensure general compliance with various state and federal regulations

- L. Backflow Management: Maintain and manage the City's cross-connection control program. In this capacity, Consultant will send inspection notices, respond to questions, coordinate with property owners to provide application for unpermitted backflow devices and coordinate with backflow certifiers.
- M. Utility Coordination with PG&E, Gas Co, Verizon, Comcast, etc. and Utility Design Standards for the City, including updating old details and coordinating with the Public Works Department staff on preferences.
- N. Watershed and flood protection services: Review of private studies to ensure flood protection, review/update city policies to ensure flood protection for public facilities, and coordinate with agencies such as FEMA and Santa Barbara County regarding mapping and river/stream maintenance.
- O. Perform additional engineering functions and special projects as requested by the City.

B1.4 Miscellaneous Services.

The above list is not intended to be an all-inclusive list of duties and assignments. Periodically, the City has the need for assistance with special engineering studies and projects or general staff assistance. The consultant must be able to provide assistance on these types of assignments on an as-needed basis through this contract to provide necessary services.

B 1.5 Quality Control/ Quality Assurance.

Quality Control/ Quality Assurance: Consultant shall have a quality control plan in effect during the entire time work is being performed under the Agreement. The Quality control plan shall establish a process whereby plans and related work are independently checked, corrected and back checked, and all project-related correspondence and memoranda are dated and received by the Project Manager and bound in appropriate project files.

All work shall be performed in conformance with the State of California's and/or City of Buellton's policies, procedures and standards. Consultant shall carry out the instructions received from the City and shall cooperate with the City and other involved agencies.

The Consultant has total responsibility for the accuracy and completeness of the work performed, and shall check all such materials accordingly. The work performed and associated materials shall be of acceptable quality. The material produced and work performed shall be a product of neat appearance, well organized, technically and grammatically correct, checked, and dated and shall identify the maker and checker.

SECTION B2 – EXPECTATIONS OF THE CONSULTANT

B2.1 GENERAL

Consultant is expected to perform and provide the following

- A. Timely turn-around when reviewing projects.
- B. Responsiveness and availability to the public and project applicants.
- C. Meet and confer with staff as needed throughout the process.
- D. Think creatively, unconventionally, and/or from new perspectives.
- E. Respond within 24 hours to inquiries made by residents/businesses.
- F. Be available as needed to City Staff for information and as a resource.
- G. Provide cost-efficient services to the City, public and developers.
- H. Represent the City in a positive and professional manner and ensure the City's best interest is always met in group/regional discussions.
- I. Supplement City staff as needed.

SECTION C - SUBMISSION OF PROPOSALS

SECTION C1 – GENERAL PROPOSAL REQUIREMENTS

C1.1 General.

Each individual or firm submitting a proposal shall meet all of the terms and conditions specified in this Request for Proposal (RFP). By submitting a proposal, the individual or firm acknowledges agreement with the acceptance of all provisions in the RFP.

- A. The proposal shall not be more than fifty single-sided pages in length including single page resumes of the persons to be assigned to the project. Page limitations shall include all items described under Section C2.
- B. Other materials may be attached as deemed appropriate, including a form/forms of proof of engineering services performed by the responder that most closely fit the scope of work outlined above. These materials will not be included in the page count and should be an appendix.
- C. One original and five copies of the proposal are to be provided.
- D. The City is not liable for any costs incurred by the Proposer before entering into a formal contract. Costs of developing the proposals or any other such expenses incurred by the Proposer in responding to the RFP are entirely the responsibility of the Proposer, and shall not be reimbursed in any manner by the City.

SECTION C2 – PROPOSAL CONTENTS

C2.1 Proposal Contents.

The content and sequence of the proposals shall be as follows:

- A. **Cover Letter.** A one-page cover letter and introduction including the company name and address of the Respondent and the name, address and telephone number of the person or persons to be used for contact and who will be authorized to make representations for the Respondent. Whether the Respondent is an individual, partnership or corporation shall also be stated. It must be signed by the individual, partner, or an officer or agent of the corporation authorized to bind the corporation, depending upon the legal nature of the Respondent. A corporation submitting a proposal may be required before the contract is finally awarded to furnish a certificate as to its corporate existence, and satisfactory evidence as to the officer or officers authorized to execute the contract on behalf of the corporation.
- B. **Approach to the Project.** Describe your approach to providing these services and any special ideas, techniques or suggestions that you think might make the process of providing these services proceed smoothly.

- C. **Experience and Qualifications.** Describe the experience of the firm and its members with related projects of a similar nature. Describe your staff's unique qualifications and training for this type of work. The team's overall experience with providing full engineering services for other agencies will be considered during the review process. Provide at least five references.
- D. **Organizational Chart.** Proposer shall include an organizational chart that includes titles, names, and contact information for key staff members, including each individual who would be assigned to provide services under this proposal. The organizational chart shall include the role of each individual for this project. This chart should be provided as an attachment to the proposal.

After contract execution, Consultant shall not substitute key personnel or sub-consultants without prior written approval from the City of Buellton. Consultant shall provide justification and obtain written approval from the City for the substitution prior to using a different sub-consultant on the contract. The qualifications of the sub-consultant must be at the same level or higher as the original, and the cost must be the same or lower. Consultant's project manager must be a registered engineer in the State of California.

- E. **Addenda.** Each proposal shall include specific acknowledgment that the Respondent has received all addenda (if any) issued during the proposal period. Failure to so acknowledge may result in the proposal being rejected as not responsive.
- F. **Agreement.** A copy of the City's standard agreement is provided in the attachments, including the required insurance requirements. Any issues to the standards agreement must be brought forward as part of the proposal documents or should be noted as accepted as-is.
- G. **Cost Proposal.** Provide an Hourly Rates schedule for all staff and services. This should be included as an attachment to the proposal.
- H. **Proof of Location to Operate.** The Respondent shall provide proof of an office location within the City of Buellton, or shall demonstrate the ability to obtain office space in the City. If Respondent cannot provide this proof, and/or is unable to meet this requirement, a description of an alternative arrangement must be provided. The Consultant must be located locally to ensure convenient and adequate services are provided to the City.

SECTION C3 – DEADLINE FOR SUBMISSION

C3.1 Question and Comments

The City will accept pre-submittal questions in the interest of clarity and complete responses to the RFP. Respondents are encouraged to cover all questions in one request so that the City staff can provide timely and effective responses.

Pre-submittal questions will only be accepted by email through July 14, 2016. Responses to all questions will be emailed to all RFP participants and posted on the City's web page. RFP questions are to be submitted to Rose Hess at roseh@cityofbuellton.com. As the City may be unaware of all prospective firms, it is the responsibility of each interested firm to review all documents and information available.

C3.2 Submittals

All proposals shall be submitted no later than 5:00pm on Monday, August 1, 2016 and shall be addressed to:

CITY OF BUELLTON
Attn: Rose Hess, Director of Public Works/City Engineer
SUBJECT: PROPOSAL - CITY ENGINEERING SERVICES

107 West Highway 246
P.O. Box 1819
Buellton, California 93427

Email: roseh@cityofbuellton.com

C3.3 Proposal Modifications

Any Respondent who wishes to make modifications to a proposal already received by the City must withdraw his proposal in order to make modifications. All modifications must be made in ink, properly initialed by the Respondent's authorized representative, executed, and submitted in accordance with the terms of this solicitation. It is the responsibility of the Respondent to ensure that modified or withdrawn proposals are resubmitted before the submittal deadline of August 1, 2016.

C3.4 Proposal Withdrawal

A Respondent may withdraw a proposal, without prejudice to submitting a new or revised proposal prior to the August 1, 2016 submittal deadline, by submitting a written request to Rose Hess, Director of Public Works, to withdraw, in which event the proposal will be returned to the Respondent unopened.

SECTION D - AWARD OF CONTRACT

SECTION D1 - REVIEW OF PROPOSALS

D1.1 General.

A committee made up of City staff will evaluate the proposals. The proposal will be evaluated on the basis of experience, qualifications, your approach to providing the services, and any other criteria related to the ability of the Proposer to provide the services.

Final selection will be based on the evaluation of proposals and subsequent interviews that will be conducted with consultants seen as possessing the highest qualifications necessary to complete the work described in the proposal. The consultant determined best qualified to perform the work will be recommended to the City Council for contract award.

All proposals, irrespective of irregularities or informalities, will be opened after the date of submittal deadline stipulated in this RFP. This is not a public opening. A tally of names will be performed and may be released upon request. **NO OTHER INFORMATION WILL BE RELEASED.**

The City reserves the right to postpone the August 1, 2016 submittal deadline and opening of proposals any time before the date announced in the RFP or subsequent addenda.

D1.2 Disqualification of Respondent.

If there is reason to believe that collusion exists among the Respondents, none of the proposals of the participants in such collusion will be considered.

D1.3 Rejection of Proposals.

The City reserves the right to reject any and all proposals for any reasons deemed appropriate by the City, including but not limited to any proposals which are incomplete, obscure or irregular, any proposal which omits one or more items specified in Section C2.

D1.4 Waivers and Deviations.

The City reserves the right to waive any informalities or irregularities and any technical or clerical errors in any proposal as the City may deem appropriate. The City further reserves the right to negotiate deviations from the prescribed terms, conditions and requirements of the selected Respondent.

D1.5 Award of Contract.

The City will review the proposals and within 45 calendar days after the due date for proposals, the City will act either to accept a proposal or to reject all proposals. Award shall be made based on the standards set forth in Section D1.1. The acceptance of a proposal will be evidenced by a notice of award of contract in writing, delivered by mail to the Respondent whose proposal is accepted. No other act of the City shall constitute acceptance of a proposal. The award of contract shall obligate the Respondent whose proposal is accepted to furnish evidence of insurance and execute the agreement set forth herein. Award is contingent upon the successful negotiation of final agreement terms.

Negotiations shall be confidential and not subject to disclosure to competing proposers unless an agreement is reached. If negotiations cannot be concluded successfully, the City in its sole discretion may negotiate an agreement with another proposer or withdraw the RFP.

D1.6 Execution of Contract.

The Agreement shall be executed in duplicate by the successful Respondent and returned, together with the evidence of insurance, within 10 calendar days after the Notice of Award in Section D1.5. After execution by the City, one original contract shall be returned to the Consultant.

DRAFT

SECTION E - CONTRACT PROVISIONS

SECTION E1- CONTRACT DOCUMENTS

E1.1 Form of Agreement.

The standard form of agreement used by the City is set forth in Appendix C. In addition, the City reserves the right to further modify the standard form of agreement to incorporate such terms and conditions that are mutually acceptable to the City and Contractor. In the event of conflict between the provisions of the Agreement (Appendix C) and the contract provisions set forth herein, the City, at its sole discretion, shall elect which provisions governs.

E1.2 Term of Contract.

The term of the contract shall correspond to the schedule of completion as agreed between respondent and the City.

E1.3 Payment.

Subject to the terms and conditions set forth in the Agreement, Consultant shall be compensated by the City for actual time and materials expended in the performance of the Work, including compensation for reimbursable expenses, for an amount not to exceed the sums appearing in the agreed final Cost Proposal. Consultant shall furnish to the City an original invoice for all Work performed and expenses incurred during the preceding month. The invoice shall match hourly rates in the cost proposal.

SECTION E2 – INSURANCE

E3.1 General Provisions.

Prior to the beginning of and throughout the duration of the Work, Consultant shall maintain insurance in conformance with the requirements set forth in the Agreement. Consultant will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, it will be amended to do so. Consultant acknowledges that the insurance coverage and policy limits set forth in Agreement constitute the minimum amount of coverage required.

SECTION E3 - WORK EXECUTION

E3.1 Notice of Award.

A written Notice of Award will be provided after the City Council meeting at which the contract is awarded.

E3.2 Kick-Off Meeting.

Within five days of issuance of the Notice of Award, the City may initiate a Kick-Off meeting between staff and consultant team to discuss the commencement of services by the Consultant.

APPENDIX A - - STANDARD AGREEMENT and INSURANCE

DRAFT

APPENDIX A

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 11

To: The Honorable Mayor and City Council

From: Carolyn Galloway-Cooper, Finance Director

Meeting Date: April 28, 2016

Subject: Financial Report for the Third Quarter Ending March 31, 2016

BACKGROUND

Four times each year, City staff completes a comprehensive analysis of City finances, including projected fund balances, revenues to date, departmental budgets, expenditures, encumbrances and potential budget adjustments. This financial report summarizes the Third Quarter of the 2015-16 Fiscal Year for the General Fund and Enterprise Funds.

The attached report provides an overview of the current economic outlook on the Local, State and National levels; General Fund revenues, expenditures, projected fund balances; and activity in the two Enterprise Funds. Though this information is not audited and does not contain all the usual periodic adjustments, accruals or disclosures, the information does provide a picture of the City's activity and developing financial trends.

FISCAL IMPACT

The Interim financial statement provides the community with an understanding of the financial activity of the City's primary funds.

RECOMMENDATION

That the City Council receive and file the Third Quarter Financial Report.

ATTACHMENT

Attachment 1- Financial Report for the Third Quarter Ending March 31, 2016

CITY OF BUELLTON



QUARTERLY FINANCIAL REPORT

Third Quarter Ending March 31, 2016

April 28, 2016

Overview

The purpose of this financial report is to provide financial information for the City of Buellton. This report covers the third quarter of fiscal year 2015-16 or the period July 1, 2015 through March 31, 2016. The report will be presented quarterly and concentrates on the General Fund and Enterprise Funds. The quarterly financial report presents the City's financial position, considers economic factors and highlights trends based on the City's budget versus what actually occurred during the period. A discussion of other economic factors provides a means of comparing the local economy against larger economic events that may affect the City of Buellton. This quarterly financial report is a valuable tool to the Council, staff and general public.

US Economy

The U.S. economy is expected to maintain a moderate pace of expansion throughout the coming year, around 2.5 percent. With the first federal funds rate hike behind us, we are now facing additional monetary policy uncertainty as we assess the impact of the higher rates on real economic activity. Recent economic data are pointing to signs of a slowdown in growth, at least for this quarter. Household spending has remained positive but is not quite as strong as we would expect to see in an environment of persistently low inflation. The unemployment rate is an economic indicator about the strength of the job market and the status of household finances. The rate has risen slightly in the last month from 4.9 percent to 5 percent. We continue to expect a positive impact on consumption via savings at the gas pump, assuming consumers actually spend these savings elsewhere.

State Economy

The California Economic Summit – along with its network of businesses, communities and civic organizations – aims to spur California's economic growth in the 21st century. The Summit is working to develop, advocate and implement ideas that will advance prosperity in California by expanding its workforce, housing and water sustainability capacity. Goals include, 1) closing the looming "skills gap" with one million more skilled workers; 2) increasing the supply of housing near transit and jobs with one million more homes; 3) expand watershed management solutions and conservation efforts to achieve one million more acre-feet of water each year.

City of Buellton

The City's General fund ended the third quarter of the 2015-16 fiscal year with over \$7.5 Million in fund balance. The balance no longer includes a restricted cash category and the City is no longer required to separate the former legally restricted segment. The General fund finished the quarter with revenues at 61 percent of budget and expects to be on target by year-end. Expenditures are slightly higher than budget at 80 percent. This condition is believed to be temporary and was caused by the large transfer and payout of restricted funds to the Department of Finance. Expenditures are expected to be within appropriations by the end of the fiscal year. The City's Enterprise funds ended the third quarter of 2015-16 with negative and positive results in fund balances. Details are provided in a later discussion.

GENERAL FUND

General Fund Balance

The chart below shows that with 75 percent of the year complete revenues are below projections at 61% while expenditures are above expected at 80 percent of appropriations. “Revenue versus budget” gaps are explained in the next paragraph.

General Fund - Fund Balance	Budget	Actual	Percent
Balance, at Start of Year	\$ 12,810,992	\$ 12,880,075	
Revenues *	7,838,335	4,771,113	61%
Expenditures *	(12,611,872)	(4,155,465)	80%
Expenditures - Restricted Cash		(5,943,790)	
Balance, at End of Year	<u>\$ 8,037,455</u>	<u>\$ 7,551,933</u>	

The chart below provides summary comparison information on revenues and expenditures for the third quarter ending March 31, 2016 versus the third quarter ending March 31, 2015. Total revenues are higher in the current year. The major cause of this increase is due to the redistribution of property tax resulting from the Successor Agency payment to the Department of Finance. After payment, the City’s share of property tax was returned to the General Fund. Expenditures are higher compared to the prior year third quarter because of the overall increase caused by the State remittance related to Successor Agency in the prior quarter. The City’s budget is expected to end the fiscal year in line with appropriations. Capital projects in progress include Fundware software replacement (completed and all modules working to capacity), Storm Drain Cleaning/Retrofit, Facilities Maintenance, Riverview Park Improvements, Village Park Improvements, Road Maintenance and Industrial Way Streetlights.

General Fund	2015-16	2014-15	Over (Under)
Revenues:			
Taxes	4,157,016	3,424,076	732,940
Fees and Permits	8,977	9,070	(93)
Fines and Penalties	21,389	27,415	(6,026)
Charges For Current Services	137,275	151,861	(14,586)
Other Revenues	446,456	218,881	227,575
Total Revenues	<u>4,771,113</u>	<u>3,831,303</u>	<u>939,810</u>
Expenditures:			
General Government	9,996,092	3,906,259	6,089,833
Capital	103,163	108,875	(5,712)
Total Expenditures	<u>10,099,255</u>	<u>4,015,134</u>	<u>6,084,121</u>

Top Five Revenues

Top Five Revenues	Budget	YTD Actual	Percent
Sales Tax	2,053,000	1,057,404	52%
TOT	1,800,000	1,205,158	67%
Property Tax	2,371,335	1,894,511	80%
MVLF	375,000	202,369	54%
Franchise Fees	210,000	74,133	35%
Other Revenues	1,029,000	337,538	33%
Total Revenues	7,838,335	4,771,113	61%

Sales Tax

The City continues to receive Sales Tax revenue at expected levels. Sales Tax payments fluctuate each month but trends are showing the City will exceed target for the 2015-16 fiscal year. Sales tax is the top revenue source in the General Fund and is at 52 percent. The City has experienced strong revenue streams from local sales tax as new businesses continue to open, i.e. Tractor Supply – April 2016. Starbucks has been open through the current quarter.

Transient Occupancy Tax (TOT)

This revenue source is a major component of the City's General Fund revenue. The City expects TOT revenue streams to meet budgeted levels with total receipts at 67 percent at the end of the third quarter. TOT receipts have been received through February 2016. Payments for the reporting period are due on the 20th of the following month, which causes revenue streams to lag one month.

Property Tax

The City's property tax revenues are received later in the fiscal year at intervals set by the Santa Barbara County Auditor-Controller. Property tax exceeds budget at 80 percent. An increase this fiscal year is due to the redistribution of property tax resulting from the recent payment by the Successor Agency to the Santa Barbara County Auditor-Controller. The City's share of property tax was redistributed to the City's General Fund.

Motor Vehicle License Fees

Payments for 2015-16 are at 54 percent and expected to be on course with budget. Payments from the State of California are received throughout the fiscal year, usually January and June.

Franchise Fees

The majority of the City's Franchise Fees are collected from MarBorg Industries, the City's solid waste service provider. Other franchise fees are received from various utilities. At 35 percent, this revenue source is on target with budget with timing delays in the third quarter.

Expenditures

The chart below summarizes operating costs by department and shows that one budget unit is over budget. Overall the General fund is within budget at the end of the third quarter.

Department Expenditures	Budget	YTD Actual	% Expended
City Council	142,622	96,555	68%
City Manager	213,832	151,286	71%
City Clerk	111,385	76,155	68%
City Attorney	150,000	118,309	79%
Non-Departmental	6,859,582	6,457,367	94%
Finance	312,580	233,820	75%
Police and Fire	1,977,896	1,385,524	70%
Library	99,741	94,286	95%
Recreation	474,058	327,181	69%
Street Lights	55,000	38,997	71%
Storm Water	184,600	136,454	74%
Public Works - Parks	320,800	143,984	45%
Public Works - Landscape	100,500	58,387	58%
Public Works - Engineering	110,000	48,560	44%
Public Works - General	584,205	396,590	68%
Planning (Comm Dev)	450,187	232,637	52%
Transfer to CIP Fund 92	464,884	103,163	22%
Total All Departments	12,611,872	10,099,255	80%

As of March 31, 2016 or 75 percent of the year expended, the General Fund budget ended at 80 percent spent (including CIP). Actual General Fund expenditures were approximately \$10 Million. Almost all Budget Units ended the quarter within budget except for the City Attorney, Non-Departmental and Buellton Library . The overage in the Library was due to a contract payment early in the fiscal year. Non-Departmental recorded the transfer of funds from “reserved cash” related to the Successor Agency remittance. This lump-sum transfer to the Successor Agency was paid in full immediately to satisfy the Department of Finance. The City Attorney expenditures exceeded budget by a small margin as part of legal fees associated with operations. The General Fund absorbed part of the overage because numerous departments were within appropriations. CIP expenditures include costs for the Fundware Replacement, Storm Drains and Industrial Way Streetlights. All CIPs will be discussed later in the fiscal year. There are no budget amendments required this quarter for the General Fund.

Major Expenditure Variances

Expenditures By Type	Budget	YTD Actual	% Expended
Staffing	1,648,560	1,186,562	72%
Contract Services	3,075,737	2,304,704	75%
Telecomm and Utilities	263,092	91,974	35%
Supplies and Materials	254,050	45,642	18%
Other Operating Costs	6,856,799	6,334,875	92%
Minor Capital & CIPs	513,634	135,497	26%
Total by Type	12,611,872	10,099,255	80%

The chart above shows General Fund operating and CIP expenditures by Expenditure Type. With 75 percent of the year expended as of the third quarter of fiscal year 2015-16, all budget categories are within budget with the exception of “Other Operating Costs” which includes the large payment related to the Successor Agency. Staff will monitor this overage and return in the fourth quarter to verify the category is within budget or explain the shortfall. The overall General Fund operating expenditures are substantially within budget.

ENTERPRISE FUNDS

The Statement of Revenues and Expenses for the third quarter of Fiscal Year 2015-16 are shown below.

Revenues and Expenses

Enterprise Funds	Water	Wastewater
Revenues		
Charges for Service	1,156,563	560,963
Interest Income	1,500	1,500
Other Revenues*	394,100	219,902
Total Revenues	1,552,163	782,365
Expenses		
Operating	592,507	525,912
Transfers Out/CIP	393,251	123,128
State Water	763,732	-
Total Expenses	1,749,490	649,040
Profit (Loss)	(198,176)	36,551

*Connection Fees used for CIP

Water Fund

Operating revenues are less than operating expenditures causing a net operating loss of almost \$200,000 in the third quarter of Fiscal Year 2015-16 (excludes Connection Fee revenue and Capital Improvement Project expenses). The Water fund utilizes connection fees and reserves to fund Capital Improvement projects (CIPs) which amount to almost \$400,000 expended as of March 31, 2016. The total CIP budget for fiscal year 2015-16 includes Reservoirs 1 & 2 Improvements, Water Treatment Plant Facilities Improvements and Water Treatment Plant Backwash Reclamation Improvement Project, Water Meter Improvements, Recycled Water Concept (costs shared jointly with Wastewater) and Fundware Financial and Utility Billing Replacement Project. The Water Fund will split the cost of the Fundware Software Replacement Project equally between Water, Wastewater and General Fund (1/3 each). Budgeted appropriations for CIPs amount to approximately \$1.1 Million. A water rate study is in progress to provide direction regarding the need for future rate increases. The Water Fund ended the third quarter with approximately \$2 Million in reserves.

Wastewater Fund

Operating revenues exceeded operating expenditures by about \$37,000 in the third quarter of Fiscal Year 2015-16 (excludes Connection Fee revenue and Capital Improvement Project expenses). The Sewer fund utilizes connection fees and reserves to fund Capital Improvement projects (CIPs) which amount to about \$123,000 expended as of March 31, 2016. The total CIP budget for fiscal year 2015-16 includes Wastewater Treatment Plant Facilities Improvements, Sewer Collection System Clean (CCTV), Recycled Water Concept (costs shared jointly with Water) and Fundware Financial and Utility Billing Software Replacement. The Wastewater Fund will split the cost of the Fundware Software Replacement Project equally between Water, Wastewater and General Fund (1/3 each). Total budgeted appropriations for CIPs amount to about \$280,000. A sewer rate study is in progress to provide direction regarding the need for future rate increases. The Sewer Fund ended the third quarter with slightly over \$1.5 Million in reserves.

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 12

To: The Honorable Mayor and City Council

From: Carolyn Galloway-Cooper, Finance Director

Meeting Date: April 28, 2016

Subject: Growth Mitigation Annual Compliance Report for Fiscal Years 2013-14 and 2014-15

BACKGROUND

Assembly Bill 16 (AB 1600), entitled the Mitigation Fee Act (Government Code Section 66000 *et seq.*), sets forth the standards against which monetary exactions on development projects are measured. For example, it established the criteria by which municipal governments may charge developments for the future cost of providing services to new residents. The philosophy is that all residents of a community deserve the same level of service. As residents are added to a community, the increased cost incurred by the municipal government to provide the same level of service to the community should be borne by the development.

The purpose of the City's growth mitigation fee program is to finance the design, construction, and acquisition of facilities and equipment to maintain the City's level of service.

Growth mitigation fees that are collected are segregated and placed in special funds that earn interest. Those funds are held for the facilities and equipment for which the fees are collected.

The City has three separate fees (Water, Wastewater and Traffic Mitigation) collected according to the Mitigation Fee Act. Attached is a summary listing of the fees, along with the balance for each fee account as of June 30, 2014 and June 30, 2015 (Attachment A).

It should be noted that the balances are negative for the Water, Wastewater and Traffic Mitigation fees identified in Attachment A. This indicates that there have been less fees received versus payments for related project planning, design, engineering and Capital Projects.

Regarding the Traffic Mitigation fees, the General Fund replenishes the negative balance if sufficient fee revenue is not received. The General Fund received Proposition 1B funds in April 2008 to cover the deficit. The deficit will be reviewed during the last quarter of 2016 to determine if a transfer from the General Fund is necessary.

Regarding the Enterprise Funds, Water and Wastewater use Connection Fees and reserves to cover the corresponding deficits. Staff separates the Connection Fees within each fund but is in the process of setting up separate Enterprise Capital Improvement funds for Capital Projects. "Connection Fees" will be separately tracked in these Capital Improvement funds. Staff will update Council during 2016-17 Budget hearings regarding the establishment of Enterprise Capital Improvement Funds.

Government Code section 66006(b)(1) sets forth the annual compliance reporting requirements as:

For each separate account or fund established pursuant to subdivision (a), the local agency shall, within 180 days after the last day of each fiscal year, make available to the public the following information for the fiscal year:

- A) A brief description of the type of fee in the account fund;*
- B) The amount of the fee;*
- C) The beginning and ending balance of the account or fund;*
- D) The amount of the collected fee and interest earned;*
- E) An identification of each public improvement on which the fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that were funded with fees;*
- F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in Paragraph (2) of Subdivision (a) Section 66001, and the public improvement remains incomplete;*
- G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan; and*
- H) The amount of refunds made pursuant to Subdivision (e) Section 66001 and any allocation pursuant to Subdivision (f) of Section 66001.*

FISCAL IMPACT

None

RECOMMENDATION

That the City Council receive this report prepared to satisfy Government Code Section 66006 (b)(1).

ATTACHMENTS

- Attachment A – Analysis of Changes in Fund Balances and Working Capital
- Attachment 1 - Traffic Mitigation Fee Analysis
- Attachment 2 - Water Mitigation Fee Analysis
- Attachment 3 - Wastewater Mitigation Fee Analysis

**ANNUAL
COMPLIANCE REPORT FOR TRAFFIC GROWTH MITIGATION FEES
FISCAL YEAR ENDING JUNE 30, 2014 and 2015**

A) A brief description of the type of fee in the account or fund.

Traffic Improvement fee - To provide for transportation improvements to accommodate traffic generated by future development within the City and its sphere of influence annexation areas.

B) The amount of the fee.

Single family	\$466.00 per unit
Multiple family	278.00
Senior/affordable	105.00
Commercial/Industrial	See note

Note: Commercial and Industrial traffic fees shall be based on land use categories

C) The beginning and ending balance of the account or fund

D) The amount of the fees collected and the interest earned.

See Attachment A

E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement including the total percentage of the cost of the public improvement that was funded with the fees.

See Attachment A

- F) An identification of the approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.**

Significant funds have not been collected.

- G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan.**

No interfund transfer or loans utilizing these funds were made during the fiscal years 2014 or 2015.

- H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.**

No refunds were made during the fiscal year.

**ANNUAL
COMPLIANCE REPORT FOR WATER GROWTH MITIGATION FEES
FISCAL YEAR ENDING JUNE 30, 2014 and 2015**

A) A brief description of the type of fee in the account or fund.

Water - To provide funding for the construction of facilities to ensure a continuing supply of potable water or purchase of State water entitlements.

B) The amount of the fee.

Single family	\$ 3,640 per unit
Multiple family	“
Senior/affordable	“
Commercial/Industrial	See note

Note: Commercial and Industrial fees are based on anticipated acre foot of water use.

C) The beginning and ending balance of the account or fund

D) The amount of the fees collected and the interest earned.

See Attachment A

E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement including the total percentage of the cost of the public improvement that was funded with the fees.

See Attachment A

F) An identification of the approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

Not applicable.

G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfer or loans utilizing these funds were made during the fiscal years 2014 and 2015.

H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal years 2014 and 2015.

**ANNUAL
COMPLIANCE REPORT FOR WASTEWATER GROWTH MITIGATION FEES
FISCAL YEAR ENDING JUNE 30, 2014 and 2015**

A) A brief description of the type of fee in the account or fund.

Wastewater - To provide funding for the construction of wastewater treatment plant improvements and expansions, wastewater interceptors and other closely related projects.

B) The amount of the fee.

Single family	\$ 2,640 basic connection
Multiple family	\$ 2,420 per unit
Commercial/Industrial	See note

Note: Commercial and Industrial fees are based on square footage and flow rates

C) The beginning and ending balance of the account or fund

D) The amount of the fees collected and the interest earned.

See Attachment A

E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement including the total percentage of the cost of the public improvement that was funded with the fees.

See Attachment A

F) An identification of the approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

Not applicable.

G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfer or loans utilizing these funds were made during the fiscal years 2014 and 2015.

H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal years.