



CITY OF BUELLTON

CITY COUNCIL AGENDA

**Regular Meeting of April 26, 2012 – 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California**

Materials related to an item on this agenda, as well as materials submitted to the City Council after distribution of the agenda packet, are available for public inspection in the Office of the City Clerk, located at 107 West Highway 246, during normal business hours.

CALL TO ORDER

Mayor Holly Sierra

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Dave King

ROLL CALL

Council Members Ed Andrisek, Judith Dale, Leo Elovitz, Mayor Pro Tem Dave King, and Mayor Holly Sierra

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Limited to matters not otherwise appearing on the agenda. Limited to three (3) minutes per speaker. No action will be taken at this meeting.

CONSENT CALENDAR

(ACTION)

The following items are scheduled for consideration as a group. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

- 1. Minutes of April 12, 2012 Regular City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2011-12**
- 3. Ratification of Selection Committee's Recommendation for Recipients of the Norman and Gale Williams Buellton Education Scholarship**
❖ (Staff Contact: Finance Director Muñoz)

- 4. Agreement for Animal Control Services between the County of Santa Barbara and the City of Buellton**
❖ *(Staff Contact: City Manager Kunkel)*
- 5. Selection of Auditor for Fiscal Years Ending June 30, 2012, 2013, and 2014, with the City’s Option for Renewal for Each of the Two Subsequent Fiscal Years**
❖ *(Staff Contact: Finance Director Muñoz)*

PRESENTATIONS

PUBLIC HEARINGS

COUNCIL MEMBER COMMENTS

COUNCIL ITEMS

WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Council Member, the City Manager, or City Attorney may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Council Members to give verbal Committee Reports on any meetings recently held for which the Council Members are the City representatives thereto.

BUSINESS ITEMS

(POSSIBLE ACTION)

- 6. Consideration of Request from County Vintners Association Regarding County Winery Ordinance**
❖ *(Staff Contact: Planning Director Bierdzinski)*
- 7. Consideration of a Second Hand Smoke Ordinance**
❖ *(Staff Contact: Planning Director Bierdzinski)*
- 8. Fiscal Year 2012-13 Requests for Funding from Outside Agencies**
❖ *(Staff Contact: Finance Director Muñoz)*
- 9. Consideration of Request for Proposals (RFP) for Live Internet Broadcast of Council Meetings**
❖ *(Staff Contact: City Clerk Reid)*

CITY MANAGER’S REPORT

ADJOURNMENT

The next meeting of the City Council will be held on Thursday, May 10, 2012 at 6:00 p.m.

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES

Regular Meeting of April 12, 2012
City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor Sierra called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Council Member Leo Elovitz led the Pledge of Allegiance

ROLL CALL

Present: Council Members Ed Andrisek, Judith Dale, Leo Elovitz, Mayor Pro Tem Dave King, and Mayor Holly Sierra

Staff: City Manager John Kunkel, City Attorney Ralph Hanson, Public Works Director/City Engineer Rose Hess, Planning Director Marc Bierdzinski, Finance Director Annette Muñoz, Senior Deputy Kathy LeGault, and City Clerk Linda Reid

REORDERING OF AGENDA

None

PUBLIC COMMENTS

Kathy Vreeland, Executive Director of the Buellton Chamber and Visitors Bureau, provided an update regarding the Buellton Brew Fest scheduled for Saturday, May 12, and that more information regarding the event can be located at www.buelltonbrewfest.com.

CONSENT CALENDAR

1. Minutes of March 22, 2012 City Council Meeting
2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2011-12
3. Agreement for Supplemental Funding for Mental Health Mobile Crisis Services for Fiscal Years 2012-2015

MOTION:

Motion by Mayor Pro Tem King, seconded by Council Member Andrisek approving Items 1 through 3 of the consent calendar as listed.

VOTE:

Motion passed by a roll call vote of 5-0.

PRESENTATIONS**4. Proclamation Recognizing National Library Week - April 8-14, 2012**

Mayor Sierra presented Buellton Librarian Liz Chapman with a proclamation recognizing National Library Week – April 8-14, 2012 and thanked her for her service to the City of Buellton.

PUBLIC HEARINGS

None

COUNCIL MEMBER COMMENTS

Council Member Dale announced that there will be an open house at the Buellton Library on Sunday, April 29 and encouraged everyone to attend.

Council Member Elovitz asked the City Manager for an update regarding the Charter Committee.

Council Member Dale thanked everyone involved with the Buellton Criterium and said it was a great event.

Council Member Andrisek stated that the Buellton Criterium was a great success and provided a photo slideshow of the event.

COUNCIL ITEMS

Mayor Sierra requested that staff agendize videotaping Council meetings. The Council agreed by consensus to agendize this item.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Mayor Sierra announced that the Mayors and City Manager's Meeting was held last Friday and provided an oral report regarding the meeting, which included a discussion of California State Assembly Bill 1585. Ms. Sierra asked that residents contact Assemblyman Williams and request his support of AB 1585 to help keep Buellton's Redevelopment Agency funds intact.

BUSINESS ITEMS**5. Review of Number 1 Priority Action Items from Vision Plan****RECOMMENDATION:**

That the City Council consider the priority 1 action items and direct staff accordingly.

STAFF REPORT:

Planning Director Bierdzinski presented the staff report.

DOCUMENTS:

Staff Report with attachments (Action item summary, matrix, and comments from Council Member Elovitz)

SPEAKERS/DISCUSSION:

Ron Dale, Buellton, discussed how the flow of money affects the growth of a community.

Ron Anderson, Buellton, stated an Economic Director would be an important asset once the Vision Process is complete. Mr. Anderson stated that he and Kathy Vreeland would be willing to take on the branding process.

Joan Hartmann, Buellton, stated there should be a Green Economic Sustainability Commission and should include some members from outside the city limits.

The City Council discussed the following issues:

- Parking Districts and Avenue Specific Plan
- Events on the Avenue of Flags
- Identifying Capital Improvement Projects for Bikeways
- Branding and Economic Development – Preparing separate Request for Qualifications (RFQ) for branding and economic development consultants
- Adding Boards and Commissions including, Arts and Culture, Avenue Property Owners, Board of Architectural Review, and Green Sustainability
- Communications/Public Relations position – using university interns to be supervised by City staff to get this item started with clarification of intern costs

DIRECTION:

The City Council agreed by consensus to direct staff to implement the action items as noted above.

6. Approval of Measure A Safe Routes to School Grant Cooperative Agreement**RECOMMENDATION:**

That the City Council approve the Measure A Cooperative Agreement with SBCAG and authorize the City Manager to execute the agreement.

STAFF REPORT:

City Engineer Hess presented the staff report.

DOCUMENTS:

Staff Report with attachments (Funding approved by SBCAG Board and Project Cooperative Agreement)

SPEAKERS/DISCUSSION:

Joan Hartmann, Buellton, asked whether crossing guards could be used on Highway 246.

The City Council discussed flashing crosswalk lights.

MOTION:

Motion by Council Member Dale, seconded by Council Member Andrisek approving the Measure A Cooperative Agreement with SBCAG and authorizing the City Manager to execute the agreement.

VOTE:

Motion passed by a roll call vote of 5-0.

7. Possible Funding of Printing of Economic Development Brochures**RECOMMENDATION:**

That the City Council authorize the City Manager to expend up to \$10,000 to fund the Chamber of Commerce's efforts for an economic development brochure and that the City Council approve the brochure proof prior to printing.

STAFF REPORT:

Planning Director Bierdzinski presented the staff report.

DOCUMENTS:

Staff Report with attachment (June 23, 2011 Redevelopment Agency Minutes)

MOTION:

Motion by Mayor Pro Tem King, seconded by Council Member Dale authorizing the City Manager to expend up to \$10,000 to fund the Chamber of Commerce's efforts for an economic development brochure and that the City Council approve the brochure proof prior to printing.

VOTE:

Motion passed by a roll call vote of 5-0.

CITY MANAGER’S REPORT

City Manager Kunkel discussed the Oversight Board meetings regarding the City’s Redevelopment Agency funds and requested that residents write to Assemblyman Williams and voice thier support of AB 1585 (keeping Redevelopment funds). Mr. Kunkel stated that staff will provide a sample support letter and contact information on the City’s website. Mr. Kunkel also stated that he and staff are working on a Buellton mobile device application to target travelers.

ADJOURNMENT

Mayor Sierra adjourned the regular meeting at 7:44 p.m. The next regular meeting of the City Council is scheduled for Thursday, April 26, 2012 at 6:00 p.m.

Holly Sierra
Mayor

ATTEST:

Linda Reid
City Clerk

BACK-UP/SUPPORT DATA IS AVAILABLE FOR COUNCIL REVIEW IN CITY HALL

The following is a list of claims to be ratified and approved for payment by the City Council at the **April 17, 2012** Council Meeting.

Listed below is a brief summary of the attached claims:

EXHIBIT A		<u>\$ 506,877.26</u>
EXHIBIT B		<u>\$ 30,771.98</u>
PAYROLL	4/15/12	<u>\$ 39,961.50</u>
TOTAL AMOUNT OF CLAIMS:		<u><u>\$ 577,610.74</u></u>

	<u>FY 2010-11</u>	<u>FY 2011-12</u>
The total amount of claims and demands paid by the City for the Fiscal Year through 0	\$ 5,725,262.68	\$ 7,305,167.67

AUTHORIZATION IS HEREBY GIVEN TO THE CITY TREASURER TO PAY ALL CLAIMS AS REVENUES BECOME AVAILABLE.

Check-Run	Seq#	Date	Vendor Name	Checking # Obls	Discount	Net amount	Status	
26198-	511	1	4/11/2012	0 NATALIE IDEN	1	.00	80.00	Logged
26199-	511	2	4/11/2012	0 HARRY MCHUGH	1	.00	3,675.24	Logged
26200-	511	3	4/11/2012	0 JOHN SWARTWOOD	1	.00	50.00	Logged
26201-	511	4	4/11/2012	0 DEREK THIELE	1	.00	898.92	Logged
26202-	511	5	4/11/2012	0 RICHARD TROUP	1	.00	672.30	Logged
26203-	511	6	4/11/2012	0 Y.S. KIM	1	.00	64.62	Logged
26204-	511	7	4/11/2012	0 MARTHA GUERRERO	1	.00	29.35	Logged
26205-	511	8	4/11/2012	0 GLORIA GARCIA	1	.00	20.88	Logged
26206-	511	9	4/11/2012	5 ABALONE COAST ANALYTICAL, INC.	1	.00	422.50	Logged
26207-	511	10	4/11/2012	6 SOUTHERN CALIFORNIA DRILLING,	1	.00	1,442.79	Logged
26208-	511	11	4/11/2012	9 ANITA KEREZSI WORLOW dba	1	.00	1,325.00	Logged
26209-	511	12	4/11/2012	24 ANGELA PEREZ	1	.00	32.19	Logged
26210-	511	13	4/11/2012	27 AQUA BEN CORPORATION	1	.00	2,172.24	Logged
26211-	511	14	4/11/2012	28 ARAMARK UNIFORM SERVICES	1	.00	438.20	Logged
26212-	511	15	4/11/2012	32 ARROWHEAD	3	.00	115.79	Logged
26213-	511	16	4/11/2012	59 MOTOR PRODUCTS INC. dba	1	.00	23.04	Logged
26214-	511	17	4/11/2012	60 BUELLTON CHAMBER OF COMMERCE	1	.00	5,000.00	Logged
26215-	511	18	4/11/2012	62 BUELLTON MEDICAL CENTER	1	.00	185.00	Logged
26216-	511	19	4/11/2012	76 CAL-COAST IRRIGATION, INC.	1	.00	19.06	Logged
26217-	511	20	4/11/2012	82 CALIFORNIA DEPT OF PUBLIC HEAL	1	.00	1,965.60	Logged
26218-	511	21	4/11/2012	90 CaIPERS LONG-TERM CARE PROGRAM	1	.00	84.25	Logged
26219-	511	22	4/11/2012	101 CITY OF SOLVANG	1	.00	14,816.00	Logged
26220-	511	23	4/11/2012	105 CITY OF BUELLTON	2	.00	597.76	Logged
26221-	511	24	4/11/2012	107 CITY OF LOMPOC	1	.00	1,666.66	Logged
26222-	511	25	4/11/2012	110 CVS PHARMACY	1	.00	32.29	Logged
26223-	511	26	4/11/2012	113 CITY OF SOLVANG	2	.00	26,231.40	Logged
26224-	511	27	4/11/2012	118 COASTAL COPY, LP	3	.00	438.32	Logged
26225-	511	28	4/11/2012	121 COC/BBA/VISITORS INFORMATION	1	.00	8,711.82	Logged
26226-	511	29	4/11/2012	122 COMCAST CABLE	1	.00	160.27	Logged
26227-	511	30	4/11/2012	142 DANIEL FITZGERALD dba	1	.00	1,200.00	Logged
26228-	511	31	4/11/2012	172 ECHO COMMUNICATIONS	1	.00	60.60	Logged
26229-	511	32	4/11/2012	187 FARM SUPPLY COMPANY	1	.00	76.39	Logged
26230-	511	33	4/11/2012	191 FERGUSON ENTERPRISES, INC #632	1	.00	697.49	Logged
26231-	511	34	4/11/2012	201 G E CAPITAL	1	.00	160.55	Logged
26232-	511	35	4/11/2012	230 HPC/EAGLE ENERGY	1	.00	1,095.27	Logged
26233-	511	36	4/11/2012	235 INTERSTATE SALES	1	.00	423.03	Logged
26234-	511	37	4/11/2012	237 IRON MOUNTAIN	1	.00	54.17	Logged
26235-	511	38	4/11/2012	258 JOHN P. SUREY dba	1	.00	1,311.14	Logged
26236-	511	39	4/11/2012	263 JOHN SANCHEZ	1	.00	140.00	Logged
26237-	511	40	4/11/2012	280 LEE CENTRAL COAST NEWSPAPERS	1	.00	435.84	Logged
26238-	511	41	4/11/2012	285 SANTA MARIA TIMES dba	1	.00	139.72	Logged
26239-	511	42	4/11/2012	350 OLIVERA'S REPAIR, INC	1	.00	102.15	Logged
26240-	511	43	4/11/2012	353 MICHAEL J. BOGGESS dba	1	.00	3,100.00	Logged
26241-	511	44	4/11/2012	372 PETTY CASH	1	.00	203.05	Logged
26242-	511	45	4/11/2012	379 POSTMASTER	1	.00	190.00	Logged
26243-	511	46	4/11/2012	379 POSTMASTER	1	.00	590.00	Logged
26244-	511	47	4/11/2012	380 PRAXAIR DISTRIBUTION, INC.	1	.00	115.94	Logged
26245-	511	48	4/11/2012	382 PROCARE JANITORIAL SUPPLY, INC	1	.00	295.18	Logged
26246-	511	49	4/11/2012	387 PURCHASE ADVANTAGE CARD	1	.00	451.42	Logged
26247-	511	50	4/11/2012	397 RBF CONSULTING	1	.00	111.53	Logged
26248-	511	51	4/11/2012	416 ROLLING HILLS GARDEN CENTER	1	.00	53.82	Logged
26249-	511	52	4/11/2012	429 SAFETY-KLEEN CORP.	1	.00	310.80	Logged
26250-	511	53	4/11/2012	438 SANTA YNEZ VALLEY HARDWARE	1	.00	299.59	Logged

Check-Run	Seq#	Date	Vendor Name	Checking	# Obls	Discount	Net amount	Status
26251-	511	54	4/11/2012	450 SB CO SHERIFF'S DEPARTMENT	1	.00	3,851.43	Logged
26252-	511	55	4/11/2012	453 SCOTT O'BRIEN FIRE & SAFETY CO	1	.00	404.47	Logged
26253-	511	56	4/11/2012	465 SP MAINTENANCE SERVICES, INC.	1	.00	2,821.00	Logged
26254-	511	57	4/11/2012	469 STAPLES CONTRACT & COMMERCIAL,	2	.00	491.45	Logged
26255-	511	58	4/11/2012	473 SPRINT SPECTRUM, L.P. dba	1	.00	34.17	Logged
26256-	511	59	4/11/2012	489 STEVE'S WHEEL & TIRE	1	.00	22.16	Logged
26257-	511	60	4/11/2012	507 THE GAS COMPANY	4	.00	411.23	Logged
26258-	511	61	4/11/2012	509 ALAN NEEDHAM dba	1	.00	239.93	Logged
26259-	511	62	4/11/2012	521 TODD PIPE & SUPPLY	1	.00	895.44	Logged
26260-	511	63	4/11/2012	529 TRANSFIRST	1	.00	310.41	Logged
26261-	511	64	4/11/2012	535 UNDERGROUND SERVICE ALERT	1	.00	15.00	Logged
26262-	511	65	4/11/2012	545 KROS ANDRADE dba	1	.00	295.00	Logged
26263-	511	66	4/11/2012	555 VERIZON CALIFORNIA	1	.00	2,155.17	Logged
26264-	511	67	4/11/2012	559 VERIZON SELECT SERVICES, INC.	1	.00	90.00	Logged
26265-	511	68	4/11/2012	567 WEARGUARD	1	.00	212.27	Logged
26266-	511	69	4/11/2012	610 IKON FINANCIAL SERVICES	1	.00	498.89	Logged
26267-	511	70	4/11/2012	655 COAST NETWORK, INC.	1	.00	648.94	Logged
26268-	511	71	4/11/2012	663 MARC P. BIERDZINSKI	1	.00	36.72	Logged
26269-	511	72	4/11/2012	668 ONE STOP AUTO PARTS	1	.00	17.95	Logged
26270-	511	73	4/11/2012	669 HYDREX PEST CONTROL	1	.00	210.00	Logged
26271-	511	74	4/11/2012	679 COURIER SYSTEMS	1	.00	208.13	Logged
26272-	511	75	4/11/2012	699 BUELLTON ROTARY CLUB	1	.00	150.00	Logged
26273-	511	76	4/11/2012	707 FLEX ONE - AFLAC	1	.00	77.00	Logged
26274-	511	77	4/11/2012	714 SIERRA TURF, INC.	1	.00	3,000.00	Logged
26275-	511	78	4/11/2012	718 AUTOSYS, INC.	2	.00	2,174.00	Logged
26276-	511	79	4/11/2012	725 G. SOSA CONSTRUCTION, INC.	1	.00	305,178.97	Logged
26277-	511	80	4/11/2012	731 SAGE INSTITUTE INC.	1	.00	15,591.50	Logged
26278-	511	81	4/11/2012	738 HSBC RETAIL CREDIT (USA) INC.	1	.00	219.56	Logged
26279-	511	82	4/11/2012	739 HANLY GENERAL ENGINEERING CORP	1	.00	74,784.09	Logged
26280-	511	83	4/11/2012	740 ROBERT LANDER, dba	1	.00	3,500.00	Logged
26281-	511	84	4/11/2012	741 CAL POLY CORPORATION	1	.00	2,471.00	Logged
26282-	511	85	4/11/2012	742 CENTURY MANUFACTURING CORP.	1	.00	578.71	Logged
26283-	511	86	4/11/2012	11170 DONELLE MARTIN	1	.00	400.00	Logged
26284-	512	1	4/17/2012	626 CHANNEL COUNTIES DIVISION-LOCC	1	.00	280.00	Logged
26285-	512	2	4/17/2012	698 CALIFORNIA STATE DISBURSEMENT	1	.00	1,613.50	Logged
						.00		
** Total check discount **						.00		
** Total check amount **						506,877.26		
						.00		

Payments via Electronic Fund Transfer (EFT):

Retirement Contribution	4/5/12	18,802.09
FSA - Staff	4/13/12	712.33
Payroll Taxes	4/16/12	11,257.56
Total		<hr/> \$ 30,771.98

FISCAL YEAR 2010-11 REVENUE AND EXPENDITURE RECAP

As of March 31, 2012

75.0%

of the year elapsed

<u>GENERAL FUND</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>% of Budget YTD</u>
Total Revenues	\$3,948,016.00	\$2,731,878.48	69%
Total Expenditures	\$4,089,459.00	\$2,871,069.23	70%
<u>SPECIAL FUNDS</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>% of Budget YTD</u>
Total Revenues	\$584,349.00	\$801,007.21	137%
Total Expenditures	\$2,240,746.00	\$1,893,566.52	85%
<u>WATER/SEWER</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>% of Budget YTD</u>
Total Revenues	\$2,044,800.00	\$1,496,346.55	73%
Total Expenditures	\$2,605,396.00	\$1,769,800.21	68%
<u>RDA</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>% of Budget YTD</u>
Total Revenues	\$825,000.00	\$425,021.16	52%
Total Expenditures	\$1,499,936.00	\$143,472.53	10%

The Revenue Status Report and Expenditure Status Report are available for your review.

The Cash Balances as of April 17, 2012 are as follows:

	Balance as of:	<u>FY 2010-11</u>	<u>FY 2011-12</u>
Checking			
Rabobank	4/17/12	0.00	180,396.33
Montecito Bnk&Trust	4/17/12	101,064.51	35,212.82
Total Checking		<u>101,064.51</u>	<u>215,609.15</u>
Savings/Investments			
LAIF-savings	3/31/12	12,360,999.14	12,529,693.24
Rabobank-money mkt	3/31/12	200,367.27	202,727.39
Morgan Stanley-bonds	3/31/12	0.00	375,000.00
Great Pacific-treasuries	3/31/12	0.00	495,312.77
First Empire-bonds	3/31/12	5,095,831.90	3,235,000.00
Total Savings/Investments		<u>17,657,198.31</u>	<u>16,837,733.40</u>
% of cash invested		29.82%	25.26%
Total Cash		<u><u>17,758,262.82</u></u>	<u><u>17,053,342.55</u></u>

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 3

To: The Honorable Mayor and City Council

From: Annette Muñoz, Finance Director

Meeting Date: April 26, 2012

Subject: Ratification of Selection Committee’s Recommendation for Recipients of the Norman and Gale Williams Buellton Education Scholarship

BACKGROUND

In March 2000, Norman and Gale Williams established an annual scholarship program entitled the “Norman and Gale Williams Buellton Education Scholarship Fund.”

The purpose of the program is to award a maximum of two educational scholarships to Buellton students annually. Applicants for the scholarships are required to meet specific criteria including preparation of an essay on “How to Make a Better Buellton.”

The Selection Committee met at City Hall on Wednesday, April 18th to review the scholarship applications. This year’s Committee consisted of Mayor Holly Sierra, Mayor Pro Tem Dave King, Recreation Coordinator Kyle Abello, Jonata School Site Council Henry Alvarado and Finance Director Annette Muñoz. The Committee will present its recommendation at the City Council Meeting.

The scholarship recipients were notified of their selection and they and their families will be in attendance at the Council meeting on May 10th to accept their scholarship certificates.

RECOMMENDATION

That the City Council ratify the Selection Committee’s recommendation for the recipients of the Williams Scholarship.

ATTACHMENT

Attachment 1 - Selection Criteria

SELECTION CRITERIA FOR SCHOLARSHIP FUNDS IN THE CALIFORNIA COMMUNITY FOUNDATION

The distribution of funds from the Norman & Gale Williams Buellton Education Scholarship Fund in the California Community Foundation (“Foundation”) for the purposes of scholarships and educational aid will be supervised and directed by the Scholarship Committee (“Committee”), composed of The City Council of the City of Buellton, California in the County of Santa Barbara and one person chosen by the Foundation. The Committee may be increased in number at the discretion of the Committee with a majority approval, but should not be less than three. In the event of a vacancy on the Committee, the position may be filled by the unanimous agreement of the remaining members.

It shall be the duty of the Committee to recommend such distributions from the Fund as the Committee shall deem appropriate to accomplish the purposes of the Fund. Any such recommendations of the Committee to the Foundation shall be in writing and signed by the Chairman of the Committee or a duly authorized Committee member as designated by specific action of the Committee. The procedure for selecting such scholarship recipients shall be as follows:

1. Preference will be given only to graduating seniors of the local High School who have a mailing address in Buellton, California.
2. No members of the families of the Committee, nor employees of the Foundation, shall be eligible for such scholarship.
3. Neither the Committee nor the Foundation shall be liable for the acts, neglects or defaults of any person employed by the Committee or by the Foundation selected with reasonable care, or for any error in judgment, or any act done or steps taken or omitted upon the advice of counsel, for any mistakes of facts or of law, or for anything the Committee or Foundation may do or refrain from doing in good faith.
4. Applicants will be recommended by the principal of the high school at which the applicant is in attendance.
- 5a. Applicants will be judged on an essay they submit, which shall be entitled “How to Make a Better Buellton.” Applicants will also be judged on scholastic achievement, financial need, community involvement and such other factors as the selection committee shall from time to time consider appropriate.
- 5b. The applicant must have achieved a 2.7 grade average based on the four-point scale. Selection will be based on three important areas: service to school, service to the community, and congeniality with students, staff and faculty. Service to school will be defined as involvement in school activities, such as clubs, service organizations,

school government, pep squad, etc. Service to community will be demonstrated by volunteer activities in nonprofit organizations, community involvement projects, etc.

6. Selection will be made without regard for race, color, national origin, age or sex of candidate.
7. The Committee will meet as often as it is deemed necessary, but at least once a year.
8. The amount of any grants will be at two, individual \$2,000.00 scholarships, which will be distributed annually in \$1,000 increments per recipient for a two year period and sent in the name of the recipient to the appropriate educational institution selected. The scholarship amounts may be adjusted every ten (10) years, beginning in the year 2010. The increase in the scholarship grant amount will be based on the cumulative Consumer Price Index (CPI) for the previous 10 years, but in no case more than 20 %.
9. (Selection Process) The scholarship will be awarded (annually) based upon a decision jointly arrived at by the Committee.
10. The Committee will not be under obligation to distribute funds if no suitable candidates are found in a given period of time.

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 4

To: The Honorable Mayor and City Council

From: John Kunkel, City Manager

Meeting Date: April 26, 2012

Subject: Agreement for Animal Control Services between the County of Santa Barbara and the City of Buellton

BACKGROUND

Attached for your consideration is the Agreement for Animal Control Services between the County of Santa Barbara and the City of Buellton for the Regulation, Control, and Enforcement of Animal Control Ordinances within the City of Buellton” for Fiscal Year 2012-13. The Agreement provides that the County’s Division of Animal Services shall perform both field and shelter services including, but not limited to, impounds, shelter boarding, euthanasia, injured animal care, dead animal pick-up and disposal, code enforcement, and twenty-four hour emergency service requests.

There is a slight increase in the cost for the various services provided by the Division of Animal Services, i.e., \$1,499 for 2012-13. The City cannot provide the same level of services for the amount charged through the Agreement. All other terms and conditions remain the same as in the Agreement for Animal Control Services for the last fiscal year.

The services provided by the County have been satisfactory and I have no reason to suggest that other options be explored as to providing animal control services within the City of Buellton.

FISCAL IMPACT

The cost for the services is \$31,469 for Fiscal Year 2012-13. If the Amendment is approved, funds will be appropriated in the Fiscal Year 2012-13 budget for said services.

RECOMMENDATION

That the City Council approve the Agreement for Animal Control Services between the County of Santa Barbara and the City of Buellton for Fiscal Year 2012-13.

ATTACHMENT

Attachment 1 - Agreement for Animal Control Services between the County of Santa Barbara and the City of Buellton for Fiscal Year 2012-13.



Animal Services Administration

548 W. Foster Road ♦ Santa Maria, CA 93455
805/934-6953 ♦ FAX 805/934-6599

Takashi M. Wada, MD, MPH *Director/Health Officer*
Anne M. Fearon *Deputy Director*
Suzanne Jacobson, CPA *Chief Financial Officer*
Michele Mickiewicz, MPH *Deputy Director*
Elizabeth Snyder, MHA *Deputy Director*
Peter Hasler, MD *Medical Director*

RECEIVED

APR 12 2012

CITY OF BUELLTON

Jan E. Glick, MS *Director of Animal Services*



April 3, 2012

John Kunkel
City Manager
City of Buellton
107 W. Highway 246
Buellton, CA 93427

RE: Animal Services Agreement Amendment FY 2012-2013

Dear John,

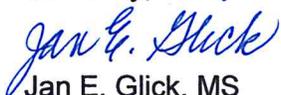
I trust things are going well in Buellton. We have been participating in a few offsite events in the city and look forward to an upcoming community event in the near future at Valley Pets.

This letter is a follow-up to my correspondence of February 15th regarding the contract amendment for animal control services for the upcoming Fiscal Year 2012-2013. Included with this letter are an original amendment and three original signature pages for the City to execute. The County will be executing the County signature pages and putting forward a fully executed amendment document for approval by the Board of Supervisors. Once that is done, a fully executed original will be sent to you.

We truly value the partnerships with the cities for animal control services. We look forward to working with the City of Buellton in the upcoming Fiscal Year.

Feel free to call me at 681-5284, to discuss the contract renewal, any questions or any other animal related issues. Please return the three executed signature pages to me in the enclosed envelope.

Sincerely,



Jan E. Glick, MS
Animal Services Director

Enclosures

FIRST AMENDMENT TO AGREEMENT

between

COUNTY OF SANTA BARBARA

and

CITY OF BUELLTON

for

ANIMAL CONTROL SERVICES

Effective July 1, 2012

THIS IS THE FIRST AMENDMENT TO THE AGREEMENT (hereafter First Amendment) for Animal Control Services (hereafter Agreement), made by and between the County of Santa Barbara, a political subdivision of the State of California (hereafter COUNTY), and the City of Buellton, a municipal corporation in Santa Barbara County (hereafter CITY).

WHEREAS, the parties desire to amend the Agreement to extend the term and adjust the compensation payable to COUNTY for services performed under the Agreement; and

WHEREAS, this First Amendment incorporates the terms and conditions set forth in the Agreement, except as modified by this First Amendment.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, COUNTY and CITY hereby agree to amend the Agreement as follows:

1. **Definitions.** Capitalized terms used in this First Amendment, to the extent not otherwise defined herein shall have the same meanings as in the Agreement.

2. **Amendments.**

The Agreement is amended as follows:

5. **TERM.** The term of this Agreement shall be from July 1, 2011 ~~2012~~ through June 30, 2012 ~~2013~~.

6. **COMPENSATION OF COUNTY.** For services rendered from the COUNTY operated shelter in Lompoc between July 1, 2011 ~~2012~~ and June 30, 2012 ~~2013~~, CITY shall pay COUNTY ~~\$29,970~~ **\$31,469**, billed in four equal quarterly payments of: ~~\$7,492.50~~ **\$7,867.25**. Quarterly payments to COUNTY shall be made within thirty (30) days of receipt of invoice. Invoices shall be delivered to the CITY address specified in Section 3, NOTICES ~~above~~ **of Agreement**.

3. **Ratifications.** The terms and provisions set forth in this First Amendment shall modify and supersede all inconsistent terms and provisions set forth in the Agreement. The terms and provisions of the Agreement, as expressly modified and superseded by this First Amendment, are ratified and confirmed and shall continue in full force and effect, and shall continue to be legal, valid, binding and enforceable obligations of the parties.

4. **Counterparts.** This First Amendment may be executed in several counterparts, all of which taken together shall constitute a single agreement between the parties.

First Amendment to Agreement for Animal Control Services between the **County of Santa Barbara** and the **City of Buellton**.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to be effective July 1, 2012.

COUNTY OF SANTA BARBARA

ATTEST:
CHANDRA L. WALLAR
CLERK OF THE BOARD

By: _____
Deputy Clerk

By: _____
Chair, Board of Supervisors

Date: _____

APPROVED AS TO FORM:
DENNIS MARSHALL
COUNTY COUNSEL

APPROVED AS TO ACCOUNTING FORM:
ROBERT W. GEIS, CPA
AUDITOR-CONTROLLER

By: _____
Deputy County Counsel

By: _____
Deputy

APPROVED:
TAKASHI WADA, MD, MPH
DIRECTOR / HEALTH OFFICER
PUBLIC HEALTH DEPARTMENT

APPROVED AS TO FORM:
RAY AROMATORIO, ARM, AIC
RISK MANAGER

By: _____

By: _____

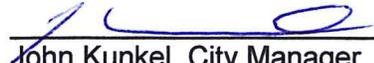
APPROVED:
JAN E. GLICK, MS
DIRECTOR OF ANIMAL SERVICES
PUBLIC HEALTH DEPARTMENT

By: _____

First Amendment to Agreement for Animal Control Services between the **County of Santa Barbara** and the **City of Buellton**.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to be effective July 1, 2012.

CITY OF BUELLTON

By: 
John Kunkel, City Manager

Date: 4/12/2012

ATTEST:

By: _____
Linda Reid, City Clerk

APPROVED AS TO FORM:

By: _____
Ralph Hanson, City Attorney

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 5

To: The Honorable Mayor and City Council

From: Annette Muñoz, Finance Director

Meeting Date: April 26, 2012

Subject: Selection of Auditor for Fiscal Years Ending June 30, 2012, 2013, and 2014, with the City's Option for Renewal for Each of the Two Subsequent Fiscal Years

BACKGROUND

On March 1, 2012, twelve (12) auditing firms were invited to submit a proposal for auditing services for the City of Buellton for the next three fiscal years, with the City's option to renew the services for each of the two subsequent fiscal years. The City received five (5) proposals, which were opened and reviewed by the City Manager and the Finance Director on March 30, 2012. Staff has prepared a spreadsheet listing the names of each responding firm, their location and amount bid for auditing services. Copies of the Request for Proposals and all submitted proposals are available in the Finance Office for public review.

The firm of JJACPA, Inc. has been determined to be the most qualified firm for performing the required services.

FISCAL IMPACT

The auditing fee for Fiscal Year 2011-12 will be \$22,000 for 2012-13, \$21,263; and for 2013-14, \$21,665.

RECOMMENDATION

That the City Council authorize the City Manager, with the concurrence of the City Attorney, to enter into a three-year contract with the firm of JJACPA, Inc. for auditing services for the Fiscal Years ending June 30, 2012, 2013, and 2014, with the City's option for renewal for each of the two subsequent fiscal years.

ATTACHMENT

Attachment 1 - Bid Information Spreadsheet

City Auditing Bid Information

NAME	LOCATION	FY 11/12	FY 12/13	FY 13/14	3 Year Total
CDK Accountants, Inc.	Long Beach	\$17,500	\$18,000	\$18,000	\$53,500
JJACPA, Inc.	Pleasanton	\$22,000	\$21,263	\$21,665	\$64,928
Pressley & Associates, Inc.	Arroyo Grande	\$22,000	\$20,500	\$21,000	\$63,500
Glenn Burdette	Santa Maria	\$40,500	\$41,330	\$42,175	\$124,005
Moss, Levy & Hartzheim LLP	Santa Maria	\$19,990	\$20,690	\$21,415	\$62,095

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 6

To: The Honorable Mayor and City Council

From: Marc Bierdzinski, Planning Director

Meeting Date: April 26, 2012

Subject: Consideration of Request from County Vintners Association
Regarding County Winery Ordinance

BACKGROUND

Earlier this year, the Santa Barbara County Vintners Association provided information regarding the upcoming update to the Santa Barbara County Winery Ordinance. The Vintners Association requested City support of a resolution that states the following:

- The City Council of the City of Buellton supports the position of the Santa Rita Hills Wine Growers Alliance and the Santa Barbara County Vintners Association that representatives of the wine industry should be active participants in the discussions and debates regarding the update to the Santa Barbara County Winery Ordinance.
- Any winery ordinance approved by the Santa Barbara County Board of Supervisors should exclude as a “winery event” or a “special event” those events sponsored by and for the primary benefit of any religious, civic, educational, health care, humanitarian, or other charitable or Section 501(c) organization.

Attachment 1 is the draft wording for a resolution supporting this request. Attachment 2 is background information from the Vintners Association.

Staff has some reservations on the potential recommendation of the City Council as expressed in the draft resolution. Having these groups included as part of the process, and the City supporting that, is not an issue. However, as demonstrated in Attachment 2, one of the key provisions of the County Winery Ordinance was the limitation of the number of winery events that can be held in a given year. Presumably, the Board of Supervisors generated these restrictions in response to community concerns about the impacts of multiple winery events. The City played no part in the process that generated the original Winery Ordinance and staff has not been involved in the current Winery Ordinance update process. Accordingly, without the full history and information concerning the generation of the Winery Ordinance restrictions, and without public/private public hearing input on the pros and cons of exempting charitable events to alter the number of events per year, staff cannot make a reasonable or adequate recommendation. As such,

without knowing all of the facts, the City Council may want to delete the second bullet point from the draft resolution relating to charitable event exemptions and defer that issue to the Board of Supervisors to resolve during the update process.

If so directed by the City Council, staff will bring the resolution back to the City Council for adoption at your May 10, 2012, meeting.

FINANCIAL CONSIDERATIONS

None.

RECOMMENDATION

That the City Council provide direction to staff on bringing forward a resolution in support of the Santa Barbara County Vintners Association regarding the Santa Barbara County Winery Ordinance.

ATTACHMENTS

Attachment 1 – Draft Resolution Wording
Attachment 2 – County Winery Ordinance Information

DRAFT RESOLUTION WORDING

Whereas, the City Council of the City of Buellton recognizes the importance of a healthy economy to the financial stability of the community and quality of life of the citizens of Buellton;

Whereas, the City Council of the City of Buellton understands that wineries in the Santa Rita Hills and Santa Barbara County are an important driver of the economy by creating jobs and revenue for the community;

Whereas, the City Council of the City of Buellton recognizes that the City's ability to provide quality public services is dependent upon the assistance provided by religious, civic, educational, health care, humanitarian, and other charitable and Section 501(c) organizations.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

The City Council of the City of Buellton supports the position of the Santa Rita Hills Wine Growers Alliance and the Santa Barbara County Vintners Association that representatives of the wine industry should be active participants in the discussions and debates regarding the update to the Santa Barbara County Winery Ordinance.

Any winery ordinance approved by the Santa Barbara County Board of Supervisors should exclude as a "winery event" or a "special event" those events sponsored by and for the primary benefit of any religious, civic, educational, health care, humanitarian, or other charitable or Section 501(c) organization.

ATTACHMENT 2

Criteria used to determine tiering for Winery facilities located in the inland area			
Development Criteria	Tier 1 Winery	Tier 2 Winery	Tier 3 Winery
Vineyards Planted on site	Minimum two acres planted/1,000 cases	Minimum one acre planted/1,000 cases	Minimum 0.5 acre planted/1,000 cases
Production Capacity	Not to exceed 20,000 cases per year	Not to exceed 50,000 cases	Unlimited
Tasting room	None	Not to exceed 400 square feet or 10 percent of the winery structural development area, which ever is greater	May have a tasting room with no size restriction
Winery Structural Development	Not to exceed 20,000 square feet	Not to exceed 20,000 square feet	May exceed 20,000 square feet
Special Events	Four per year	8 per year	12 per year (may exceed w/CUP – maximum of 40)
Number of Attendees at special events	Not to exceed 150	Not to exceed 150	Not to exceed 200 (may exceed w/CUP)
Permit Processing	Land Use Permit	Development Plan approved by the Zoning Administrator	Development Plan approved by the Planning Commission

County Winery Ordinance To Be Updated in 2012

The intent of the Winery Ordinance, adopted by the Board of Supervisors in 2004, was to offer predictability and efficiency to the industry while protecting the environment and the rights of the surrounding neighbors.

Fast forward to 2011, the number of wineries has exploded in the Santa Ynez Valley. The predictability and efficiency of the permit process seems to be working for the industry. However, protections for the surrounding neighborhoods, such as enforcement of the ordinance, are lacking.

We have concerns about increased traffic on inadequate roads resulting from the number of new tasting rooms in those areas, noise and parking problems related to wineries that do not adhere to their permitted number of events, and wineries that have incorporated uses into their facilities that are not allowed on agricultural lands, e.g. restaurants, cooking classes, and so on.

The Santa Ynez Valley Alliance supports an update to the Winery Ordinance that emphasizes on-going protection of neighborhoods.

We want to see:

- The existing required findings that "roads are adequate and properly designed" to carry the new traffic generated by new facilities—enforced!
- The existing required finding that the proposed project be "compatible with and subordinate to the agricultural use"—enforced!
- The existing required finding that the proposed project will not be detrimental to the comfort, convenience, general welfare, health and safety of the neighborhood—enforced!
- Special Events must be related directly to the marketing of the agricultural product.
- No parties for profit allowed, period. The number of allowed charitable events must be capped. The non-profits cannot be charged for facility use.
- Retailing of products other than wine must have a limited percentage of space in any tasting room. Retail sales belong in the retail sectors of our communities.
- Food service on a limited basis (finger food) to balance impacts of alcohol. could be permitted, however a "meal" would not be permissible.
- The new updated ordinance must provide a clear enforcement mechanism for offenders with appropriate, meaningful fines levied at the staff level.

The Santa Ynez Valley Alliance supports agriculture and wants to promote real ag and the long-term viability of ag. This increasing problem is not caused by the growing of grapes, it is caused by the negative impacts of non-agricultural, commercial activities being conducted at wineries.

We acknowledge that there may be areas in the Valley unsuitable for any retail component or visitor serving activities, e.g. tasting rooms. Therefore we support the inclusion of "zone" style overlays for geographic areas that are inappropriate for a full range of winery activities.

Williams Featured Speaker at 5th Annual Meeting

35th District Assembly member Das Williams was the guest speaker for the Santa Ynez Valley Alliance Annual Meeting held at the Grange in Los Olivos on September 11th. The well-attended gathering provided a valuable opportunity to hear Williams speak about current events in Sacramento and issues affecting Valley residents. Williams described bills he sponsored in the legislative session just ended and answered questions about the state budget, hydraulic fracking, and the Chumash plans (see cover article) to annex the Camp 4 property with the fee-to-trust process. President Mark Oliver and Vice President Lansing Duncan reviewed some of the many issues addressed by the Valley Alliance during the previous year. Although state redistricting will reconfigure the Assembly District, the Santa Ynez Valley will continue to be in the 35th AD.



Keynote speaker 35th District Assembly member Das Williams, former Santa Barbara County 3rd District Supervisor Gail Marshall, and current 3rd District Supervisor Doreen Farr.

CLOS PEPE VINEYARDS
2011 EVENTS FOR CHARITABLE, EDUCATIONAL AND
RELIGIOUS ORGANIZATIONS

DATE	EVENT	ATTENDEES
1/22	Occidental College Alumni Event	45
2/14	Dinner for visiting Episcopal Bishop	20
4/9	Pizza Lunch for Los Angeles County Fair Board	25
4/10	Benefit to raise funds for service dog for veteran	50
4/30	Pizza lunch sold at St. Mark's Auction	12
5/7	Tea sold at Valley Haven Auction	25
5/21	Valley Haven Benefit Luncheon	20
6/28	Turducken (Library Support) Benefit	75
7/22	Pizza dinner sold at St. Mark's Auction	6
8/6	Dinner for Episcopal Canon John Andrews	18
10/1	Pizza lunch sold at St. Mark's Auction	12
10/14	Lunch for harvest crew, volunteers and families	60
10/22	Lunch sold at Turducken Auction	40

Plus – Events from prior years that exceed attendee number:

2006:	Home tour to benefit Lompoc Valley Hospital	700
2006	Home tour to benefit Santa Ynez Mission	500
2007	PCPA Fundraiser	130

2009	3-day Conf. Western US Psychiatric Service Dogs	50 people, 50 dogs
2010	Benefit Lunch for Valley Haven	130

The above list does not include wine maker dinners, lunches or dinners for wine groups, open houses, barrel tasting for Clos Pepe allocation list folks, wine tastings or lunches or dinners for groups from hotels or wine shops and tours and tastings by appointment.

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 7

To: The Honorable Mayor and City Council

From: Marc Bierdzinski, Planning Director

Meeting Date: April 26, 2012

Subject: Consideration of a Second Hand Smoke Ordinance

BACKGROUND

Last month, the City Council directed staff to bring forward draft ordinances on second hand smoke and on tobacco retail licensing regulations. Attachment 1 is a draft ordinance addressing second hand smoke in public places. A draft tobacco retail licensing ordinance will be brought forward at a later City Council meeting. A tobacco retail license ordinance may be more controversial than the second hand smoke ordinance and that is why the two are being processed separately.

Various portions of State law currently restrict smoking in the following areas (Attachment 2):

- In an enclosed space at any place of employment, with certain exemptions (see Attachment 2).
- Indoor common areas of apartment and condominium complexes.
- In public buildings and within 20 feet of a main exit, entrance, or operable window of a public building.
- In tot lots and playgrounds.
- In indoor areas of schools.
- On the premises of a licensed day care center or day care home.
- Within a vehicle occupied by a minor.
- On public transportation systems and vehicles.
- On airplanes or Amtrak trains.

Any ordinance adopted by the City does not need to include the above provisions of State Law.

The State "Indoor Clean Air Act" also includes the following provisions:

- Section 118880. The Legislature finds and declares that tobacco smoke is a hazard to the health of the general public.

- Section 118910. The Legislature declares its intent not to preempt the field of regulation of the smoking of tobacco. A local governing body may ban completely the smoking of tobacco, or may regulate smoking in any manner not inconsistent with this article and Article 3 (commencing with Section 118920) or any other provision of state law.

Therefore, the proposed draft ordinance (Attachment 1) could add the following smoking restrictions within the City of Buellton in accordance with the “Indoor Clean Air Act”:

- Smoking and ashtrays would be prohibited within 20 feet of any entrance to an area or building where smoking is prohibited, except that 25 percent of the outdoor seating sections of restaurants and 100 percent of the outdoor seating sections of bars may allow smoking with conditions. *This adds the 20 foot provision to all places of employment instead of only public buildings. It also adds standards for smoking in outdoor areas of restaurants and bars.*
- Smoking would be prohibited in buses or other means of public transit, enclosed or not, including ticket, boarding, and waiting areas of public transit stops, enclosed or not. *Adding outdoor waiting areas.*
- Smoking would be prohibited in areas of the lobby in a motel, hotel, or other similar transient lodging establishment. *Currently exempt by State law.*
- Smoking would be prohibited in meeting and banquet rooms in a hotel, motel, or other transient lodging establishment, restaurants, and public meeting halls, including the corridors and pre-function areas adjacent to and serving the meeting or banquet rooms. *Currently exempt by State law.*
- Smoking would be prohibited in polling places, enclosed or not. *Not listed in State law.*
- Smoking would be prohibited in areas that share the same air conditioning, heating, or ventilation systems with other areas in which smoking is prohibited. *Not listed in State law.*
- Smoking would be prohibited within Riverview Park, Oak Park, and Paws Park. Staff did not include the Zaca Creek Golf Course in this prohibition. *Not listed in State law.*
- The requirement for the posting of adequate signage.
- Adding enforcement provisions.

The City Council may add or subtract from the proposed wording contained in Attachment 1. If so directed by the City Council, staff will bring the ordinance back to the City Council for adoption at a future meeting once the required public noticing is provided.

FINANCIAL CONSIDERATIONS

None.

RECOMMENDATION

That the City Council provide direction to staff on bringing forward an ordinance regarding second hand smoke in public places.

ATTACHMENTS

Attachment 1 – Draft Ordinance Wording

Attachment 2 – Summary of State Laws

Regulation of Smoking in Public Places

Section xx Public Places

In addition to the smoking prohibitions enacted pursuant to State Law, smoking shall be prohibited in the following public places within the City of Buellton.

(a) Smoking shall be prohibited within 20 feet of any entrance to an area or building where smoking is prohibited. Ashtrays or any receptacle used to dispose of burning tobacco products shall also be prohibited within 20 feet of any entrance to an area or building where smoking is prohibited. Exception: 25 percent of the outdoor seating sections of restaurants and 100 percent of the outdoor seating sections of bars may allow smoking with the following conditions:

(1) In the case of restaurants, smoking sections must be designated, the entire smoking section must be in the same area, and must be located the furthest distance from the restaurant entrance so as to minimize the chance of smoke entering the restaurant.

(2) Smoking in the outdoor seating sections of restaurants or bars may only take place provided that smoke does not enter adjacent work sites or residences. The smoking section of these outdoor areas must be clearly marked with signs.

(b) Buses or other means of public transit, enclosed or not, including ticket, boarding, and waiting areas of public transit stops, enclosed or not.

(c) Areas of the lobby in a motel, hotel, or other similar transient lodging establishment.

(d) Meeting and banquet rooms in a hotel, motel, or other transient lodging establishment, restaurants, and public meeting halls, including the corridors and pre-function areas adjacent to and serving the meeting or banquet rooms.

(e) Polling places, enclosed or not.

(f) Areas that share the same air conditioning, heating, or ventilation systems with other areas in which smoking is prohibited.

Section xx Smoking and Use of Tobacco Products in City Parks

(a) No person shall smoke or use tobacco products anywhere in the following City parks: Riverview Park, Oak Park, and Paws Park.

(b) Nothing in this section shall be construed to prohibit smoking or use of tobacco products in any area in which such smoking or use of tobacco products is already

prohibited by state or federal law unless the applicable state or federal law does not preempt additional local regulation.

(c) Other requirements and prohibitions:

(1) No ash can, ashtray, or other smoking or tobacco product waste receptacle shall be placed in any area in which smoking and the use of tobacco products are prohibited by this section.

(2) No person shall knowingly permit smoking or use of tobacco products in an area under the person's legal or de facto control in which smoking and use of tobacco products are prohibited by this section.

(3) The presence of smoking or tobacco product waste receptacles in violation of subsection (1) above and the absence of signs shall not be a defense to a violation of any provision of this section.

(4) No person shall intimidate, threaten any reprisal, or effect any reprisal, for the purpose of retaliating against another person who seeks to attain compliance with this section.

(5) Each instance of smoking or use of tobacco products in violation of this section shall constitute a separate violation. Each day of a continuing violation of this section shall constitute a separate violation.

Section xx Posting of Signs

(a) Signs. "Smoking" or "No Smoking" signs, whichever are appropriate, with letters not less than one inch in height, or the international "No Smoking" symbol (consisting of a pictorial representation of a burning cigarette in a red circle with a red bar across it) shall be clearly, sufficiently, and conspicuously posted at each entrance to every building or other place where smoking is regulated by this section, by the owner, operator, or manager or other person having control of such building or other location.

(b) Signs-Hotels and Motels. Every hotel and motel located within the City shall have signs posted conspicuously in the registration and lobby areas which state that nonsmoking rooms are maintained and may be available; rooms designated as being nonsmoking shall have signs announcing such restriction conspicuously placed within the room.

Section xx Enforcement

(a) The City Manager or his/her designee shall enforce and implement the ordinance codified in this Section with the assistance of the County Health Officer.

(b) Any citizen who desires to register a complaint under this section may request the City Manager to initiate enforcement.

(c) Violations of this section will result in the penalties for an infraction as described in Section 1.28 of the Municipal Code.

Tobacco Laws

Affecting California

2009

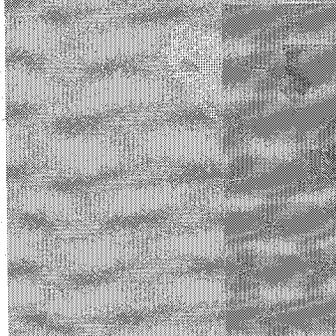
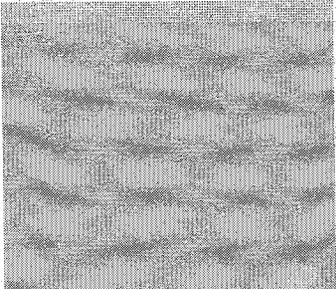
Technical Assistance Legal Center (TALC)

www.phlpnet.org

(510) 302-3380

(510) 444-8253 (fax)

talc@phlpnet.org



SECONDHAND SMOKE

I. WORKPLACES

California Labor Code Section 6404.5

SCOPE: It is against the law to smoke in an enclosed space at a place of employment. No employer shall knowingly or intentionally permit smoking in an enclosed space at a place of employment. *Enclosed space* includes lobbies, lounges, waiting areas, elevators, stairwells, and restrooms that are a structural part of the building. *A place of employment* is any place where employment is carried on.

Note: This law applies to places of employment at any time of day or night, regardless of whether any employees are present. (See Legis. Counsel of Cal. Op. 16332, Question No. 18 (May 12, 1995).) **Note:** This law does not apply to a business that is operated solely by the owner(s) and has no employees because such a business is not considered a place of employment under the law.

Note: In many cases, volunteers may be considered employees for the purposes of determining whether a space is a place of employment. For instance, a person who provides unpaid services but who receives some other kind of benefit from these services (such as reduced-price admission) may be considered an employee. (See Legis. Counsel of Cal. Op. 24807, at 9 (Dec. 20, 1997).)

Note: This law allows local governments to adopt local laws that impose stricter indoor smoking restrictions. (See *City of San Jose v. Dep't of Health Services*, 66 Cal. App. 4th 35, 44 (1998).)

EXCEPTION: The following places are exempt from the smoking ban:

- Up to 65 percent of hotel/motel guest rooms. (**Note:** Hotels and motels may choose to be 100 percent smokefree).
- Up to 25 percent or 50 percent (depending on square footage) of hotel/motel lobbies. (**Note:** Lobby is defined as a common public area, which has been interpreted to exclude the hotel bar area.)
- Meeting and banquet rooms in a hotel/motel, except while food and beverage functions are taking place.
- Retail or wholesale tobacco shops (businesses whose main purpose is the sale of tobacco products) and private smokers' lounges (any enclosed area in or attached to a retail/wholesale tobacco shop dedicated to tobacco use).
- Cabs of trucks or tractors, if nonsmoking employees are not present.
- Warehouse facilities (with more than 100,000 sq. ft. of total floor space, and 20 or fewer full-time employees working at the facility), but not areas utilized as office space.
- Theatrical production sites, if smoking is an integral part of the story.
- Medical research and treatment sites, if smoking is integral to the research and treatment being conducted.

- Private residences, except for those licensed as family day care homes during hours of operation and in those areas where children are present.
- Patient smoking areas in long-term health facilities.
- Employee break rooms designated by employers for smoking, provided they meet all of the following criteria: (1) air from the room is exhausted directly to the outside by an exhaust fan; (2) the employer complies with applicable state and federal ventilation standards; (3) the room is located in a non-work area; and (4) there are sufficient nonsmoking break rooms to accommodate nonsmokers.
- Small businesses (with five or fewer full or part time employees) when all four of the following conditions are met: (1) the smoking area is not accessible to minors; (2) all employees who enter the smoking area consent to permit smoking; (3) air from the smoking area is exhausted directly to the outside by an exhaust fan; and (4) the employer complies with all applicable state and federal ventilation standards. (**Note:** This Exception is extremely limited and difficult to meet. For example, it does not apply to bars. (See 82 Ops. Cal. Atty. Gen. 190 (1999).) In addition, minors may not be excluded arbitrarily in order to meet the first condition. (See 79 Ops. Cal. Atty. Gen. 8 (1996).)

ENFORCEMENT: This section may be enforced by local law enforcement agencies including local health departments, as determined by the local governing body. The enforcement agency may refer the violation to the California Occupational Safety and Health Administration (Cal/OSHA) for further enforcement; however, Cal/OSHA is not required to respond to a complaint until after a third conviction under California Labor Code section 6404.5. In addition, under California Labor Code section 2699, an aggrieved employee or former employee may bring a civil action if Cal/OSHA fails to act upon a complaint.

PENALTY: Violators are guilty of an infraction and subject to a fine of up to \$100 for a first violation, \$200 for a second violation within one year, and \$500 for a third or subsequent violation within one year. (**Note:** Cal/OSHA's fines are potentially much greater; Cal/OSHA has fined a violator over \$50,000.)

2. MULTI-UNIT RESIDENCES

California Labor Code Section 6404.5

SCOPE: In apartment and condominium complexes, the indoor common areas (including hallways, stairwells, laundry rooms, and recreation rooms) are subject to the workplace smoking prohibitions contained in Labor Code section 6404.5 if these areas are places of employment. (See entry 1 for a summary of Labor Code section 6404.5.) An indoor common area may be a place of employment if the complex has an employee, such as an on-site property manager, security guard, or maintenance worker, who works on the property at any time.

Note: Landlords and condominium associations may adopt policies further restricting where residents smoke. Such policies could prohibit smoking in indoor and outdoor common areas as well as in individual units.

Note: Tenants or condominium owners with certain disabilities relating to smoke sensitivity may have other legal remedies available to address the problem of drifting smoke entering their units. See entries 79 and 80 for more information on remedies available to people with disabilities.

ENFORCEMENT: See entry 1 for a summary of how the California Labor Code may be enforced.

PENALTY: See entry 1 for penalties available under the California Labor Code.

3. STATE, COUNTY, AND CITY BUILDINGS

California Government Code Sections 7596-7598

SCOPE: Smoking is prohibited:

- inside a public building, which is a building owned and occupied, or leased and occupied, by the state, a county, a city, or a California community college district;
- in an outdoor area within 20 feet of a main exit, entrance, or operable window of a public building;
- in lobbies, lounges, waiting areas, elevators, stairwells, and restrooms that are a structural part of a covered public parking lot or a building to which such a parking lot is attached; and
- in a passenger vehicle owned by the state.

This law explicitly permits local governments and campuses (e.g., a campus of the University of California, the California State University, or the California community college system) to pass more restrictive ordinances, regulations, and policies.

Note: The workplace smoking restrictions in California Labor Code section 6404.5 also apply. (See entry 1.)

EXCEPTION: The smoking prohibition does not apply to private living areas of public buildings or to the parking areas of covered public parking lots. Smoking may be allowed in any outdoor area of a public building unless otherwise prohibited by state or local law and a sign describing the prohibition is posted by the state, county, or city agency, or other appropriate entity.

ENFORCEMENT: Not specified.

PENALTY: Not specified.

4. TOT LOTS AND PLAYGROUNDS

California Health and Safety Code Section 104495

SCOPE: Smoking of tobacco products is prohibited within 25 feet of a playground or tot lot sandbox area. The disposal of tobacco-related waste, such as cigar and cigarette butts, in these areas is also prohibited. A playground is defined as a park or recreational area specifically designed for use by children that has play equipment installed. This includes facilities located on public or private school grounds, or on city, county, or state park grounds.

A tot lot sandbox area is a play area within a public park designated for use by children under five years of age. The law allows local governments to pass and enforce stricter laws.

EXCEPTION: The law does not apply to private property (except for private schools) or to public sidewalks within 25 feet of a playground or tot lot area.

ENFORCEMENT: Local law enforcement agencies have the general authority to enforce this law under California Penal Code section 830.1.

PENALTY: Violators are guilty of an infraction and subject to a fine of \$250 per violation.

5. SCHOOLS

20 United States Code Section 6083

SCOPE: It is illegal under federal law to permit smoking within any indoor facility utilized for kindergarten, elementary, or secondary education or library services for children.

Note: The workplace smoking restrictions in California Labor Code section 6404.5 also apply. (See entry 1.)

Note: See entries 14 and 15 for summaries of tobacco possession and use restrictions relating to schools.

ENFORCEMENT: The U.S. Department of Education is authorized to enforce this law.

Note: A school or library may use its general power over its property to enforce no-smoking rules against visitors and its general power over its terms of employment to enforce no-smoking rules against employees. A school may use its normal disciplinary powers to enforce no-smoking rules against students.

PENALTY: Violators may be liable for a civil penalty of up to \$1,000 for each violation and/or may be subject to an administrative compliance order. Each day a violation continues constitutes a separate violation.

6. DAY CARE FACILITIES

California Health and Safety Code Sections 1596.795, 1596.890

SCOPE: California law prohibits smoking on the premises of a licensed day care center and in a licensed family day care home (e.g., a day care for children based in the home of the provider) during the hours of operation as a family day care home and in those areas of the family day care home where children are present. The law allows for more stringent local laws.

Note: The workplace smoking restrictions in California Labor Code section 6404.5 also apply. (See entry 1.)

EXCEPTION: This law does not prohibit smoking in family day care homes before or after hours of operation as a day care facility.

ENFORCEMENT: This law may be enforced by the California Department of Social Services or by local law enforcement agencies.

PENALTY: Violators are guilty of a misdemeanor punishable by a \$1,000 fine and/or imprisonment for no more than 180 days.

20 United States Code Section 6083

SCOPE: It is illegal under federal law to permit smoking within any indoor facility that is used for federally funded health care, day care, or Head Start services for children or that is used by the employees of the provider of such services.

Note: The workplace smoking restrictions in California Labor Code section 6404.5 also apply. (See entry 1.)

EXCEPTION: This law does not apply to any private residence or to areas used for inpatient hospital treatment for drug or alcohol addiction.

Note: California Health and Safety Code section 1596.795 prohibits smoking in family day care homes during hours of operation.

ENFORCEMENT: The U.S. Department of Education is authorized to enforce this law. **Note:** The facilities covered by this law may use their general power over their property to enforce no-smoking rules against visitors and their general power over their terms of employment to enforce no-smoking rules against employees.

PENALTY: Violators may be liable for a civil penalty of up to \$1,000 for each violation and/or may be subject to an administrative compliance order. Each day a violation continues constitutes a separate violation.

7. SMOKING IN VEHICLES WITH CHILDREN

California Health and Safety Code Sections 118947-118949

SCOPE: It is illegal to smoke or possess a lighted pipe, cigar, or cigarette containing tobacco in any motor vehicle in which there is a minor (a person under 18 years of age), regardless of whether the vehicle is in motion or at rest.

ENFORCEMENT: A law enforcement officer may not stop a vehicle for the sole purpose of determining whether the driver is violating this prohibition.

PENALTY: Violation of this section is an infraction punishable by a fine not exceeding \$100 per violation.

8. PUBLIC TRANSIT SYSTEMS

California Health and Safety Code Sections 118925-118945

SCOPE: Smoking is prohibited on public transportation systems and in any vehicle of an entity receiving transit assistance from the state. The law contains sign posting requirements. The law allows for more restrictive local laws.

Note: The workplace smoking restrictions in California Labor Code section 6404.5 also apply. (See entry 1.)

ENFORCEMENT: Local law enforcement agencies have the general authority to enforce this law under California Penal Code section 830.1.

PENALTY: Violators are guilty of an infraction and subject to a fine of up to \$100 for a first violation, up to \$200 for a second violation within one year, and up to \$500 for a third or subsequent violation within one year.

California Penal Code Section 640

SCOPE: Smoking is not allowed on public transportation in areas where it is prohibited by that system.

Note: The workplace smoking restrictions in California Labor Code section 6404.5 also apply. (See entry 1.)

ENFORCEMENT: Local law enforcement agencies have the general authority to enforce this law under California Penal Code section 830.1.

PENALTY: Violators are guilty of an infraction and subject to a fine of up to \$250 and 48 hours of community service.

9. AIRPLANES AND TRAINS

California Health and Safety Code Sections 118925-118945

SCOPE: Smoking is prohibited on any aircraft or Amtrak train, except to the extent permitted by federal law. The law contains sign posting requirements.

Note: The workplace smoking restrictions in California Labor Code section 6404.5 also apply. (See entry 1.)

ENFORCEMENT: Local law enforcement agencies have the general authority to enforce this law under California Penal Code section 830.1.

PENALTY: Violators are guilty of an infraction and subject to a fine of up to \$100 for a first violation, up to \$200 for a second violation within one year, and up to \$500 for a third or subsequent violation within one year.

49 United States Code Section 41706

SCOPE: Smoking is prohibited on domestic U.S. airline flights. Smoking also is prohibited in foreign air travel arriving in or departing from the United States.

EXCEPTION: If a foreign government objects to the prohibition of smoking during foreign air travel, the Secretary of Transportation shall negotiate an alternative.

ENFORCEMENT: The Secretary of Transportation shall prescribe regulations necessary to carry out this section.

PENALTY: Not specified.

Secondhand Smoke

10. YOUTH BUSES AND PUBLIC PARATRANSIT VEHICLES

California Vehicle Code Sections 336, 680, 12523(d)(2), 12523.5(d)(2), 13369(c)(3)

SCOPE: Drivers of a youth bus (a bus other than a school bus used to transport children) may not smoke while operating the bus. Operators of general public paratransit vehicles (motor vehicles designed to carry no more than 24 persons that provide local transportation to the public) may not smoke.

Note: The workplace smoking restrictions in California Labor Code section 6404.5 also apply. (See entry 1.)

ENFORCEMENT: The California Department of Motor Vehicles is authorized to enforce this law.

PENALTY: A violator may be subject to the denial, suspension, or revocation of a certificate to drive a youth bus or general paratransit vehicle.

11. ADOPTION OF LOCAL SECONDHAND SMOKE LAWS

California Health and Safety Code Section 118910

SCOPE: A local governing body may completely ban the smoking of tobacco or may regulate smoking in any manner not inconsistent with state law.

Note: Several state laws explicitly permit cities and counties to pass secondhand smoke laws that have stricter restrictions than those imposed by the state laws. (See entries 1, 2, 3, 4, 6, and 8 for summaries of those state laws.) Some cities and counties have passed local laws banning smoking in areas not covered by state law, including parks, beaches, outdoor dining areas, bus stops, and areas within 20 feet of commercial building entryways. These local laws are enforced by various local agencies and impose various penalties.

ENFORCEMENT: Not applicable.

PENALTY: Not applicable.



**POSSESSION
AND USE**

CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 8

To: The Honorable Mayor and City Council

From: Annette Muñoz, Finance Director

Meeting Date: April 26, 2012

Subject: Fiscal Year 2012-13 Requests for Funding from Outside Agencies

BACKGROUND

During the budgeting process for the next fiscal year, the City receives requests for funding from various outside agencies. To date, the City has received five such requests, which are presented here for the City Council's consideration.

1. Santa Ynez Valley Senior Citizens' Foundation, Inc.

Each year the Santa Ynez Valley Senior Citizens' Foundation, Inc. requests funding from the City of Buellton to assist in providing meals and various services to seniors and to assist in the operation of the Buellton Senior Center.

The funding request for Fiscal Year 2012-13 is \$50,000, which is an increase of \$20,000 from the current grant. The letter of request from the Senior Citizens' Foundation is included as Attachment 1. Pam Gnekow, Senior Center Director and Shirley Andberg, Board President of the Santa Ynez Valley Senior Citizens' Foundation, Inc. will be in attendance at the Council meeting of April 26, 2012 to present this request and answer any questions concerning the programs.

The City has received a request for the Mobile Home Repair Program to be funded through the Senior Center. In the past the mobile home repair has been funded through People Helping People. Funding a program through the Senior Center would expedite the process and would focus on local seniors needing assistance with repairs. The City Manager has discussed this issue with Pam Gnekow, Senior Center Director and Pam agreed that this would make the program more effective for our seniors and the Senior Center is willing and able to undertake this program.

2. Santa Ynez Valley People Helping People

The City has received a request for funding from Santa Ynez Valley People Helping People for Fiscal Year 2012-13. The request is presented in four parts:

- a. Consideration of continued partial funding of the Food and Emergency Services Program in the amount of \$12,000.
- b. Consideration of continued funding of the Mobile Home Rehabilitation Program in the amount of \$3,000 annually.
- c. Consideration of continued partial funding of the Advocates for Domestic & Child Abuse Prevention (ADCAP) Program in the amount of \$4,000 for Fiscal Year 2012-13.
- d. Consideration of continued partial funding for the Buellton Youth after School Program in the amount of \$5,000.

The funding request for Fiscal Year 2012-13 is \$24,000. The total funding granted to People Helping People for Fiscal Year 2011-12 was \$15,000. The mobile home repair of \$3,000 was funded out of the currently dissolved Redevelopment Agency. The letter of request from People Helping People is included as Attachment 2. Dean Palius Executive Director of People Helping People and Jenny Buenrostro, Food Program Coordinator as well as Tom Cooper, Superintendent of the Buellton Union School District, will be in attendance at the Council Meeting of April 26, 2012 to present these requests and answer any questions concerning these items.

3. Foodbank of Santa Barbara County

The City has received a request for funding from the Foodbank of Santa Barbara County for Fiscal Year 2012-13 to support the meal program distributed through the Buellton Senior Center.

The funding request for Fiscal Year 2012-13 is in the amount of \$5,000, which is a decrease of \$5,000 from the current grant. The letter of request from the Foodbank of Santa Barbara County is included as Attachment 3. Suzanne Wedow, Grants Manager for the Foodbank of Santa Barbara County, will be in attendance at the Council meeting of April 26, 2012 to present this request and answer any questions concerning the program.

4. Santa Ynez Valley Fruit & Vegetable Rescue

The City has received a request for funding from the Santa Ynez Valley Fruit & Vegetable Rescue for Fiscal Year 2012-13 to support the redirection of excess fruits and vegetables from local farms, farmers markets, home gardens and orchards to charities and schools in the Santa Barbara County.

The funding request for Fiscal Year 2012-13 is in the amount of \$15,000. The letter of request from the Santa Ynez Valley Fruit & Vegetable Rescue is included as Attachment 4. Terry Delaney, Board President for the Santa Ynez Valley Fruit & Vegetable Rescue, will be in attendance at the Council meeting of April 26, 2012 to present this request and answer any questions concerning the program.

5. Paws Park

The City has received a request for funding from Paws Park for Fiscal Year 2012-13 to support the funding of a license, bonded and insured landscape company.

The funding request for Fiscal Year 2012-13 is in the amount of \$2,000. The letter of request from Paws Park is included as Attachment 5. Darin Biamonte, Board President of Paws Park will be in attendance at the Council meeting of April 26, 2012 to present this request and answer any questions concerning the program.

FISCAL IMPACT

The fiscal impact to the City, should the City Council authorize funding to the Santa Ynez Valley Senior Citizens' Foundation, would be \$50,000 (\$53,000 if Mobile Home Repair Program is included in this category) for Fiscal Year 2012-13. If this request is approved, funds will be allocated in the General Fund in the upcoming Fiscal Year Budget.

The fiscal impact to the City, should the City Council authorize funding to Santa Ynez Valley People Helping People, will be \$24,000 (\$21,000 if Mobile Home repair Program is funded through the Senior Center) for Fiscal Year 2012-13. If this request is approved, funds will be appropriated in the General Fund in the upcoming Fiscal Year Budget.

The fiscal impact to the City, should the City Council authorize funding to the Foodbank of Santa Barbara County, would be \$5,000 for Fiscal Year 2012-13. If this request is approved, funds will be allocated in the General Fund in the upcoming Fiscal Year Budget.

The fiscal impact to the City, should the City Council authorize funding to the Santa Ynez Valley Fruit & Vegetable Rescue would be \$15,000 for Fiscal Year 2012-13. If this request is approved, funds will be allocated in the General Fund in the upcoming Fiscal Year Budget.

The fiscal impact to the City, should the City Council authorize funding to Paws Park, would be \$2,000 for Fiscal Year 2012-13. If this request is approved, funds will be allocated in the General Fund in the upcoming Fiscal Year Budget.

The total fiscal impact to the City, should the City Council authorize funding to these five agencies is \$96,000.

RECOMMENDATION

Staff makes no particular recommendation for the above requests.

ATTACHMENTS

Attachment 1 - Letter of Request dated March 15, 2012 from Santa Ynez Valley Senior Citizens' Foundation, Inc. (with attachments)

Attachment 2 - Letter of Request dated March 29, 2012 from Santa Ynez Valley People Helping People (with attachments)

Attachment 3 - Letter of Request dated March 28, 2012 from the Foodbank of Santa Barbara County

Attachment 4 - Letter of Request dated March 20, 2012 from the Santa Ynez Valley Fruit & Vegetable Rescue

Attachment 5 - Letter of Request dated March 28, 2012 from Paws Park



Santa Ynez Valley Senior Citizens Foundation



March 15, 2012

City of Buellton
City Council
P.O. Box 1819
Buellton, CA 93427

Dear City Council,

The Santa Ynez Valley Senior Citizens Foundation DBA the Buellton Senior Center is respectfully submitting this letter for consideration of grant funds in the City's 2012-2013 budget.

Request: \$50,000.00 Food Program grant for the Buellton Senior Center to assist with funding the increased demand for meals for low-income seniors.

Organization History & Mission

The Buellton Senior Center is a 501(c)(3) organization founded in 1976. The Board of Directors consists of nine community members and 61 volunteers provide more than 15,000 hours of work in addition to five staff members. The Center is open Monday through Friday from 10:00 to 3:00. The **mission** of the Santa Ynez Valley Senior Citizens Foundation, Buellton Senior Center is to advocate and promote the well being of valley-wide seniors, especially those who are financially at risk.

According to Foodbank of Santa Barbara County's Program Manager, Robin Coutu, "The Buellton Senior Center distributes more food than any of our other Valley nonprofits." The Center provided services to 1,073 unduplicated people in 2011. 19,699 meals and 4,000 bags of groceries were distributed in 2011 to 586 people (up from 501 in 2010). 13,719 meals were free to scholarship clients.

Programs

The Center offers a wide array of programs and services to its clientele to empower seniors and promote healthy and independent living. The Buellton Senior Center's Food Program encompasses Meals on Wheels, daily lunches and farmer's market, weekly groceries, and monthly dinners to seniors for a low cost or full scholarship. The Food Program has grown by 150% in the past five years. Lunches are prepared to meet 75% of a person's nutritional RDA. Proper nutrition is the basis of health, well-being, and independence for seniors.

Approximately 70% of our overall clientele are Caucasian and 50% of our Meals on Wheels and grocery program users are Latino. 70% of our Food Program users are low-income based on HUD's standards for Santa Barbara County (\$35,700 or less) and receive free meals. Many of our clients live below the Federal poverty level and some are homeless. The average income of our scholarship clients is \$860/month. Our Food



Santa Ynez Valley Senior Citizens Foundation

Program enables seniors to live independently and provides meals that meet 75% of their daily dietary requirements.

Personal contact is made with each person on the Meals on Wheels route and that come to the Center in an effort to offer socialization and to see if other services are needed. It is the Center's goal to provide meals 7 days a week (up from 5 days a week) for housebound seniors. The Center purchased reusable, washable containers to help make this make this expansion a reality.

The Center is also an approved site with the Santa Barbara County Probation Department and currently has three young men doing community service at the Center. Once their probation is complete, the Center offers those who have done well a job with Country Gardens Catering, the Center's fundraising endeavor.

The Food Program Provides

- ❖ 19,600 meals annually
 - i. 129 housebound seniors use our Buellton Meals on Wheels
 - ii. 116 meals per month are delivered to Valley Haven
 - iii. Average cost of meals is \$8.50 and average donation is \$2.00
 - iv. 586 clients of which 70% are low-income
- ❖ 4,000 bags of free groceries are supplied to 70 low-income seniors annually
- ❖ Daily Free Farmer's Market
- ❖ Monthly dinners

The Center Also Provides

- ❖ Center Subsidized Dial-A-Ride bus passes are sold (190 multi-ride tickets annually)
- ❖ Medical Aids Closet is open everyday for people to borrow items
- ❖ Bingo is played every Friday
- ❖ Volunteers drive seniors to appointments as requested
- ❖ Quilting Circle
- ❖ Computer Lab is open Monday – Friday from 10AM-3PM
- ❖ Happy Feet Clinic is held once a month for nail clipping
- ❖ Volunteer and job opportunities for the County's Probation Department
- ❖ Two thrift stores are open daily in Buellton and operated by volunteers
- ❖ Distribution center for SYV People Helping People's bi-weekly grocery program.
- ❖ Propane to seniors that can't afford to heat their mobile homes
- ❖ Assist low-income seniors obtain prescriptions
- ❖ Assist low-income seniors obtain pet food



Santa Ynez Valley Senior Citizens Foundation

Future Funding

The Buellton Senior Center is collaborating with Valley Haven to provide low-cost, high quality meals to their organization and offers meeting, class, and office space to other non-profit groups. The Center is also working with SYV People Helping People to serve as a distribution center for its bi-weekly grocery program. The Center benefits from collaboration with the SYV Fruit and Vegetable Rescue, which makes the Farmer's Market possible and has been supplementing most of the produce needed to prepare meals each week as the Food Bank has had to reduce the amount of food it keeps drastically.

The reduction in food at the Food Bank is proving to be a significant problem to the Center and other nonprofits. The Center used to fill 2 vans a week at the Food Bank and now has one half a vanload. Pam is working with markets such as El Rancho as well as the SYV Fruit & Vegetable Rescue, but food costs continue to rise.

In the spring of 2011, the Center and the note holder/previous owner of the annex property worked out a buy back agreement. The Center now rents the annex for \$1,100 per month. This translates into a savings of \$40k annually. While the Center's goal was to develop the annex thrift store property into affordable senior housing, it just wasn't possible in today's economic climate and due to the growth of the Food Program.

The 2012 budget is \$404,500, which is generated primary from grants, thrift store revenues, and fundraising. The thrift stores raise 45% of the budget. Country Gardens Catering Services was started in late 2009 as a fundraising venture and did 48 jobs in 2011. This May, we are collaborating with CAC to co-host a large chef's dinner fundraiser at the Solvang Theaterfest.

Evaluation

The Buellton Senior Center strives to:

- Promote health and nutrition
- Provide transportation to medical appointments
- Assist in obtaining legal, community, and government services
- Identify and aid seniors who are in need
- Create opportunities for social interaction
- Provide education to enrich seniors lives

Our main success driver is the number of meals prepared and the number of people served. Our Food Program goals for 2012 are to: serve more than 580 people, prepare at least 19,600 meals, distribute at least 4,000 bags of groceries, and add weekend Meals on Wheels that will be delivered Fridays in 2013 or sooner. We are finding a rapidly growing demand for our grocery program and a



Santa Ynez Valley Senior Citizens Foundation

steady demand for the rest of our Food Program. Our organizational vision is to end senior hunger in the Valley.

The Buellton Senior Center is much more than just as food provider. The Center builds strong relationships with its clientele. Merrell checks on all of the Meals on Wheels clients everyday and when something is needed makes sure that the client is taken care of. There are a handful of homeless people in the Valley and Pam welcomes them to use the bathroom and phone whenever they need. Pam contacts family members when it appears more services are needed than the Center can provide.

One woman was homeless and living in a run-down Buellton motel and coming to the Center for food and to use the facilities. The Center found her a studio apartment that she could afford in Lompoc and signed her up for Lompoc's meals on wheels.

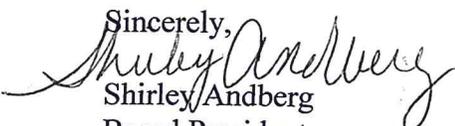
Pam gives out her cell phone number to clients. One woman called Pam last month on her 85th birthday. None of her friends or children had come to see her or call her. She was feeling lonely so Pam grabbed a friend and went to her home with a cake and flowers in hand and had a little party.

One gentleman has a vein disorder and the Center has become his lifeline. The center provides him with meals on wheels, propane, and all of his medical appointment transportation. He now has to go to Lompoc's Wound Care Clinic, as he was late more than the limit at the Valley clinic due to the bus. Last month, he was being evicted from his travel trailer space as he had higher than normal medical costs during the month and couldn't pay his rent. Pam went to the SYV Presbyterian Church deacons and got one month's rent paid for him. She will go to People Helping People and St. Vincent DePaul next to help him get back on his feet. The Center also collected donations to get him a new battery for the Center's battery powered wheelchair.

Attachments

- A. Organizational Budget
- B. Program Budget
- C. City of Buellton granting history

Thank you for your past support and for the opportunity to present this request. The relationship that we have built truly benefits our wonderful city and its residents. We welcome your visits!

Sincerely,

Shirley Andberg
Board President



Santa Ynez Valley Senior Citizens Foundation

Attachment A

Santa Ynez Valley Senior Citizens Foundation DBA Buellton Senior Center	
Budget	
2012	
Income	Organizational
Bingo	100
Catering	65,000
Community Dinners	3,600
Donations	2,000
Donations - Directors	1,000
Grants	124,500
Lunch Donations	27,000
Membership Dues	1,300
Thrift Stores	180,000
Total Income	404,500
Expenses	
Accounting/Audit	6,000
Advertising	2,500
Auto	8,000
Bank Fee	300
Center & Stores Repairs & Maintenance	3,000
Community Dinner	1,300
Computer Service	500
Contract Labor (Catering)	30,000
Equipment Rental & Maint	2,600
Filing Fee	100
Finance Fees	1,500
Food Containers	5,700
Food Purchases	70,000
Foot Care	300
Grant Writing	7,000
Insurance - Liability	6,000
Insurance - Workers Comp	10,000
Interest	7,400
Internet	600
Licenses & Fees	600
Membership & Dues	200
Office Expense	7,800
Payroll Expense	
Payroll Salary	155,000
Payroll Taxes	15,000
Postage	200
Property Taxes	3,500
Rent (Annex Thrift Store)	13,200
Sales Tax	16,000
Supplies	5,200
Utilities	25,000
Total Expense	404,500
Net Income	-



Santa Ynez Valley Senior Citizens Foundation

Attachment B

Program Budget

Organization Name: Santa Ynez Valley Senior Citizens Foundation DBA Buellton Senior Center

Program Name/Capital Request: Food Program

Budget dates for grant period: January 1, 2012 through December 31, 2012

INCOME

Source	Total Program (\$)	Pending (\$)	Secured (\$)	Notes
Community Dinners	3,600.00	3,270.00	330.00	Through Feb
Lunch Fees	27,000.00	26,046.90	953.10	
Catering Fundraisers	65,000.00	45,566.59	19,433.41	
Thrift Store Sales	44,200.00	36,875.72	7,324.28	25% of sales – most is for G&A
City of Buellton	50,000.00	50,000.00		
Women's Fund	20,000.00	20,000.00		
Wood-Claeysens Foundation	22,500.00	22,500.00		50%-Food 50%- G&A
Valley Found.	10,000.00	10,000.00		Most of our
Weingart Found.	10,000.00	10,000.00		grants are due in the
Chumash Found.	5,000.00	5,000.00		spring and summer
Latkin Foundation	4,000.00	4,000.00		and fund in the
Balin Trust	3,000.00	3,000.00		summer and winter.
TOTAL INCOME	\$264,300.00	236,259.21	28,040.79	

EXPENSES

Item	Total Program (\$)	This Request (\$)	Notes
Food Purchases & Containers	75,700.00	25,000.00	This is trending higher than budgeted as the Foodbank is struggling.
Food Program Payroll & Ins.	135,000.00	25,000.00	6 employees
Contract Labor-Catering	30,000.00		
Van Expenses/Fuel	6,400.00		
Kitchen Supplies	2,600.00		
Utilities 50%	12,500.00		
Maint./Repairs	1,300.00		
Community Dinner	1,300.00		
TOTAL EXPENSES	\$264,800.00	\$50,000.00	



Santa Ynez Valley Senior Citizens Foundation

Attachment C

City of Buellton Support for Buellton Senior Center

The City of Buellton has granted funds and waived fees to help financially support the Santa Ynez Valley Senior Citizens Foundation DBA Buellton Senior Center, enabling the Center to provide much-needed senior services and operate two volunteer-run thrift shops. The following is a list of past contributions:

<u>Year</u>	<u>Amount</u>	<u>For Specified Service or Item</u>
1993	\$1,200	
1994	\$3,800	
1995	\$5,000	
1997	0	
1998	\$5,272.54	Office Equipment
1998	\$2,400	Waived Major Conditional Use Permit Fees for Thrift Shop
1999	\$7,000	Toward Thrift Shop Mortgage
2000	0	
2001	\$8,000	To Center Programs
2002	\$8,000	To Center Programs
2003	\$8,000	To Center Programs
2004	\$9,000	To Center Programs
2005	\$10,000	To Center Programs
2006	\$7,000	To Center Programs
2007	\$15,000	To Center Programs
2008	\$15,000	To Center Programs
2009	\$15,000	To Center Programs
2010	\$20,000	To Food Program
2011	\$30,000	To Food Program



Northern Santa Barbara County, Inc.

**Habitat
for Humanity®**

*Building
houses,
building
hope*

Chris Roshdieh
P. O. Box 660
Buellton, Ca. 93427

Dear Chris:

February 27, 2007

I have spoken to our Executive Director about the assistance for home repairs for your mobile. Unfortunately, he has stated that we have no Buellton funds. We may have in the future, as these communities from time to time offer grant monies to help their citizens, and we always apply for those.

In the meantime, please go through the Senior Resource Directory for all sorts of assistance. These people are wonderful and have far more resources than we do.

I am sorry that I spoke out of turn that we could help but I was not aware that we had used our funds for the Buellton area.

No

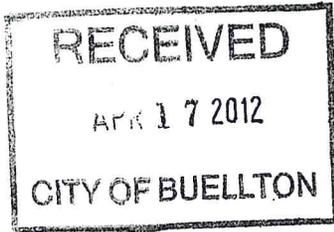
Thank you so much for calling us. I have checked with the ReStore man about the bookshelves. We have a huge entertainment center only, at this time, but our inventory changes all the time.

Please do not hesitate to call the Senior Resources people, as I said, they are great to work with.

I wish you the best,

Soosie, a volunteer with Habitat for Humanity, NSBC

PO Box 660
Buellton, CA 93427
(805) 438-5349
Fax: (805) 438-5349
www.habitat.org



Chris Roshdieh
P. O. Box 660
Buellton, CA 93427

April 16, 2012

Mayor Holly Sierra
City Councilmember's
City of Buellton
P.O. Box 1819
Buellton, CA 93427

RE: Senior Housing Repairs Program

Dear Madame Mayor and City Councilmember's:

I am contacting you today to ask for the City's assistance in funding a program for senior mobile home repairs.

I have been a mobile home owner in the River Grove Mobile Home Park since 2005. My own experience and research into finding help for my home repair needs has been exhaustive, and the actual help minimal. I am very aware of and concerned about my neighbors' home repair needs as well.

In seeking resources for assistance with my home repairs, I initially contacted the Senior Center, who told me they had no money to help with repairs.

They made me aware of People Helping People, which receives some funding from the City of Buellton. It took three years of asking for People Helping People to repair one broken window pane. During that time, my roof began leaking. After four years of asking, they still have not fixed my leaky roof, only a feeble and perhaps damaging attempt by nailing a block of wood over my door. My roof still leaks, ruining the carpet and creating a mold problem which I am allergic to.

The City told me that People Helping People only spent two or three hundred dollars from the City's grant one year, but People Helping People tells me that they don't have enough money to do my repairs. Why do they not request more funding from the City?

I have asked Habitat for Humanity for assistance. Mr. Brown, Director, has been in my home three times. He says they are willing to help, but have no money from the City of Buellton.

People Helping People does a tremendous amount of good throughout the Santa Ynez Valley, and have many programs, so their focus is widespread, not just devoted to Buellton senior needs.

I'm hoping that the City will consider funding a more local organization to assist. I believe the Buellton Senior Center is in the best position to know this community's mobile home owning and senior needs and to most efficiently manage the

program. They are actively involved in the senior community, providing lunch program, educational programs, and many other activities, they have access to reasonably priced contractors, repairmen and suppliers. They know the seniors and are willing to help with the program. I have been in contact with the Director at the Senior Center and she is willing to oversee this project as the administrator of the program. The Senior Center along with a Mobile Home Repair Specialist would research and investigate the mobile home applications, approving the needed repairs, with the City's approval request funds paid through the City.

There are many benefits to the City and to the seniors. The City will better understand senior needs, and homes will be better maintained. Seniors will have safer and healthier homes. A significant number of Buellton residents are senior citizens. Funding this program will make a major impact on the city's appearance, as well as the safety, health and well being of the senior population.

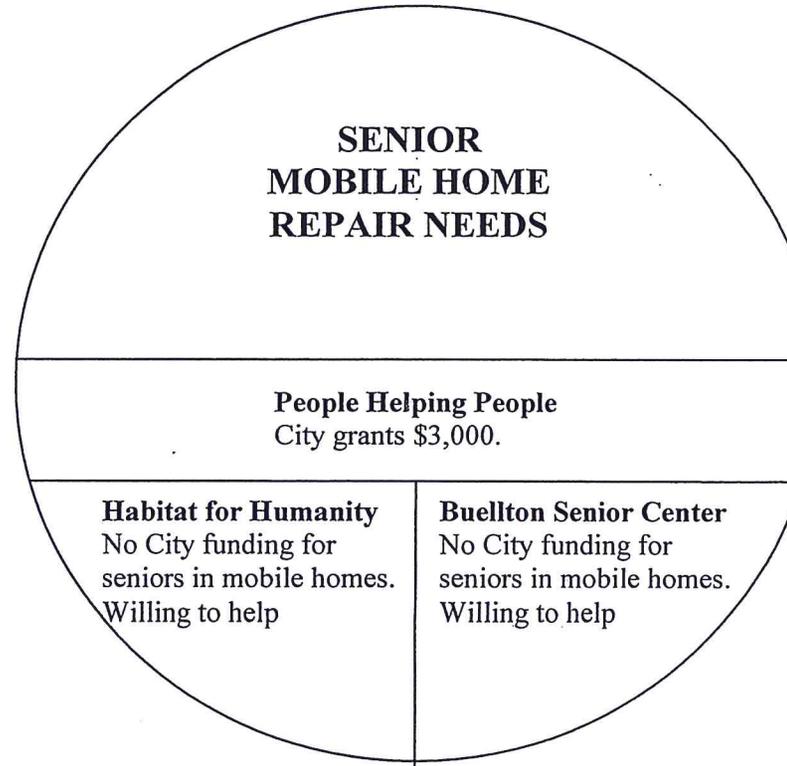
Please consider this request as you prepare the City's budget for the coming year.

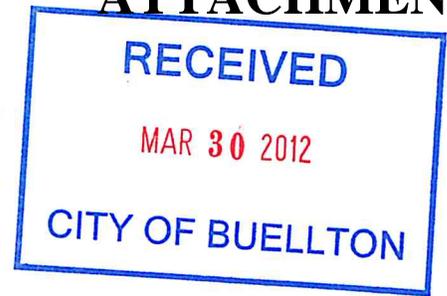
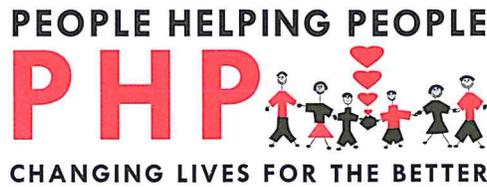
Sincerely,



Chris Roshdieh

ENC: Letter from Habitat for Humanity
 RE: My 2007 Request for assistance





March 29, 2012

Mayor and Council Members
 City of Buellton
 P.O. Box 1819
 Buellton, CA 93427

Dear Honorable Mayor and Council Members:

REQUEST:

1. That the City Council consider continued partial funding of the Food and Emergency Solutions Programs of People Helping People in the amount of \$12,000 for fiscal year 2012-13,
2. That the City Council consider continued funding of the Mobile Home Rehabilitation Program in the amount of \$3,000 annually,
3. That the City Council consider continued partial funding of the ADCAP (Advocates for Domestic & Child Abuse Prevention) Program of People Helping People in the amount of \$4,000 for fiscal year 2012-13, and
4. That the City Council consider partial funding for the Buellton Youth After School Program (“Seeking Success”) in the amount of a \$5,000 as a match of a \$5,000 grant from the Buellton Union School District.

DISCUSSION:

Background

People Helping People (PHP) is requesting grants in the amount of \$24,000 from the City of Buellton to fund the Food and Emergency Solutions, Mobile Home Rehabilitation, ADCAP, and Buellton Youth Program to benefit residents of Buellton. The City generously funded PHP at \$18,000 last year.

In December, PHP will be celebrating its 20th Anniversary of service to the Santa Ynez Valley and the City of Buellton in particular. PHP continues to manage eighteen (18) distinct programs and services, “under one roof,” to minimize overhead costs (only 10% including general/administrative and fundraising) and improve access to services. PHP also continues to partner with other organizations to provide local services to meet the needs of local residents. PHP houses services from County Departments including Public Health, Social Services and from non government agencies like CALM (Child abuse Listening and Mediation Services).

PHP is a unique multi-program organization which has developed a model delivery system integrating services for infants, children, and adults into a “one stop” shop with multiple neighborhood access points. PHP continues to meet clients' basic needs while working to reduce risk factors and needs. Major programs include **Basic Needs:** Food and Emergency Solutions (Rent & Mortgage Assistance to Prevent Homelessness, Mobile Home Repair, Utility Assistance); **Health Care:** Community Health Care Access, Children’s Dental Fund, Early Mental Health Counseling; **Youth Programs:** Buellton and Los Alamos Afterschool Youth Programs, Student Action Prevention Network (SPAN), High School Student Mentoring, and Youth (drug prevention) Coalition; and **Family Support:** Family Strengthening; Domestic Violence Prevention, Advocacy, Parent Education, Scholarships, and Christmas-Fulfill-A-Wish. All of these services are delivered from PHP’s Solvang Service Center and five school-based Family Resource Centers including one at Jonata School.

545 NORTH ALISAL ROAD, SUITE 102, SOLVANG, CA 93464 • **OFFICE:** 805.686.0295 • **FAX:** 805.686.2856

MAILING ADDRESS: P.O. BOX 1478, SOLVANG, CA 93463 • **EMAIL:** PHP@SYVPHP.ORG

WWW.SYVPHP.ORG

“People Helping People is dedicated to improving the lives of men, women and children in the communities it serves by addressing emergency and basic needs and furnishing comprehensive integrated family and individual support services.”

Traditionally, PHP services have been primarily furnished to very low and low-income individuals and families and anyone with a temporary financial need. However, PHP's school based academic, literacy, counseling, and other family support program services are furnished based upon need not income. These services are particularly furnished with the aim of realizing PHP's vision that:

All men, women, and children in our community should have the opportunity to attain self-sufficiency with dignity and are able to fulfill their potential.”

In fiscal year 2011-12 ending June 30, PHP is expected to serve more than 3,700 unduplicated clients. In the Buellton zip code that may include some County residents, PHP anticipates serving more than 1,100 clients. **The total estimated value of services furnished to Buellton residents is in excess of \$300,000 annually** with PHP able to leverage the City's contribution more than 12 times with funds from public and private foundations, the County, First 5, and private financial and in-kind goods (e.g. food) contributions.

Program Descriptions

Food Program and Emergency Solutions

PHP's Food Program is extremely efficient and effective leveraging a small amount of cash and maximizing donated goods and volunteers. The equivalent of 3/4 of a PHP employee coordinates the program that utilizes 15-20 volunteers in two locations to distribute in excess of \$230,000 in direct goods and assistance. Nearly 280,000 pounds (+25% annually) of food will be provided this year at bi-weekly distributions conducted at Mission Santa Ines and in Los Alamos at St. Anthony's Church. Food Program clients must be income eligible to qualify for the Program meeting federal poverty standards established by the United States Department of Agriculture. Food is acquired by PHP from local donations and food drives and purchases from the County Foodbank in Santa Maria. PHP continues its partnership with Albertsons (administered by SBC Foodbank) and picks up and distributes food from the Buellton store's "Fresh Rescue" program four days each week, adding an additional 12,000 pounds of food to distribute each year. One day each week this food is distributed at Jonata School. In addition, PHP distributes 30-50 pounds of bread provided by Los Olivos Grocery each day, 50-60 pounds of vegetables weekly from Nojoqui Farms, **and partners with Crossroads Church in Buellton for a farmers market which distributes 1,200 pounds of produce monthly.** New this year, PHP is partnering with a new valley non-profit, SYV Fruit and vegetable Rescue, who delivers food to PHP gleaned from local farms and private residences.

Emergency Solutions assistance consists of hot meals, utility, mortgage, rent, and short-term shelter services. The major objective is to prevent critical utility shut-off and homelessness or furnish rapid re-housing. Clients are eligible if they meet very low to low-income criteria or have a financial crisis caused by disability, unemployment, work related injury or other cause. Drug testing is required for eligibility. Clients must have an approved plan demonstrating that they can successfully continue to pay rent and utilities.

Through March of this fiscal year, **the PHP Food Program has already served 1,689 unduplicated individuals, an increase of 3% over the entire prior year.** With the program on this growth arc, we will end this year with an almost 100% growth in program clients over the past four years. To date in Buellton, 244 unduplicated clients have been served. **The Emergency Solutions Program has served 281 thus far, an increase of 67% over the prior year's total. To date, 60 Buellton residents have been served by Emergency Solutions.**

Domestic Violence Prevention

PHP's domestic violence prevention program has been in operation for twelve years. The primary goal of PHP's Advocates for Domestic & Child Abuse Prevention (ADCAP) Program is to reduce the number of adults and children subjected to domestic violence. Services are directed toward both intervention and prevention; immediate cessation of continuing violence, implementation of a public education and information component designed to improve access to services and to forestall the start of physical violence. Efforts directed at the prevention and cessation of current domestic and family violence break the prevalent cycle of today's children becoming tomorrow's abusers. The specific program, administered by the ADCAP Program Director, on-site staff, and certified volunteers, available 24 hours includes:

- **Emergency Services** - Twenty-four hour advocate response to Santa Barbara County Sheriff's Department 911 domestic violence crime calls, emergency transportation, temporary shelter, food and clothing.
- **Drop-in Center** during business hours staffed by ADCAP's Director who conducts client needs assessments, develops support and safety plans, furnishes service referrals, and provides advocacy and victim empowerment through counseling, legal, and court support.
- **Case Management Services** – Risk and needs assessment, home visitation, translation, transportation, system advocacy, follow-up, vocational guidance, referrals and linkages and on-going evaluation of service plan.
- **Information, referral and follow up to community resources** - Community service organizations, health care and counseling; District Attorney's Victim Witness Program, Legal-Aid, Family Law, Child Welfare Services

Last year ADCAP served a total of 155 clients. In Buellton, ADCAP has served 21 clients to date.

This program is the only one of its kind in the County operating with an all volunteer emergency response, and therefore the ADCAP program is extremely cost effective. The total annual budget of \$66,000 supports a part-time program Director and part-time case management staff that follow-up with victims and family members to make sure that they are safe, have basic needs met, and receive family support services including counseling.

Mobile Home Rehabilitation

Over the past nine years, People Helping People (PHP) has received funding from the City to assist low-income senior residents with repairs to owner occupied mobile homes located within the city. These repairs were for basic or health and safety needs such as roofing, mold removal, plumbing and wheel chair access. There are no other agencies that can help with these services.

For Council Member information, the repair program operating policies previously approved by the Council are as follows:

1. An annually renewable fund of \$3,000 be established
2. The fund be administered by PHP through its Emergency Solutions Programs (Emergency Food & Shelter, Rent & Utility, and Transportation Assistance)
3. Applicants must be 60 years or older
4. Applicant's income must be 50% or less of Area Median Income which would be (approx. \$32,000) per year and must be verifiable
5. Individual grants limited to \$1,000
6. Volunteer labor efforts must be maximized
7. Home must be owner occupied within Buellton City limits
8. PHP pays direct to contractors/suppliers and is reimbursed on presentation to City of invoices
9. Financial need (exhaustion of other resources) must be documented
10. Repairs must urgent/emergent (non cosmetic) and cost documented and reasonable; adequate research and/or bids will be required.

There are no personnel or administrative costs charged to operate this program. All funds are utilized for materials and labor. PHP requests that the Council rollover existing funds to next year and maintain the total fund at \$3,000. Last year, PHP completed three projects and this year to date there is one major ramp project pending.

Buellton Youth Program ("Seeking Success")

In fiscal year, 2008-09, PHP began a new program partnership in Buellton with the City and school district. PHP operates an after school program for 7th-8th graders focused on academic assistance and improvement with earned recreational and field trip opportunities. Ten-fifteen "at risk" students attend daily. This year to date, a total of 30 students have been enrolled.

"Seeking Success" is located in a small classroom attached to the multi-purpose room at Jonata School where students are encouraged to feel ownership of their "club" room. The school's multi-purpose room is also a youth program area where students participate in physical activities in a large safe indoor arena. Students have access to the Jonata Library for homework projects and the students are able to access the facilities and enrichment programs offered through the Buellton Community Recreation Center.

The program has been able to establish a supportive and caring environment where each student's special needs are addressed and where the diversity and uniqueness of each participant is celebrated. The program activities provide students with a continuum of opportunities for success, in their academic, personal and social development which are detailed in an agreement for improvement for each student which is signed by the student and parent. Completing homework is the number one priority for the students and the PHP Youth Specialist obtains each student's daily assignments to ensure they are completing assigned work. After homework, they may participate in an enrichment activity such as alcohol and drug prevention education or develop leadership skills through promoting the National Red Ribbon Drug Free Campaign at their school.

These and other opportunities help to engage our youth in identifying and strengthening their protective factors and provide them with life skills that foster success.

This after school program is unique in that it is the only one in the Santa Ynez Valley that is offered for **at-risk students** (those failing or at risk of failing) in this age group, free of charge. It represents a strong and successful collaboration between school, local government and a non-profit. **Results have been extraordinary** with all eighth graders graduating middle school in 2009, 2010, and 2011. All students currently enrolled are on track to graduate and all middle school students who have gone on to SYV Union High School are also now scheduled to graduate beginning in 2012-13.

Next year, Seeking Success faces a major funding cut. PHP's new federal Drug Free Communities (DFC) grant (in the review process) prohibits use of funds for direct services. This year, PHP is using 10,000 in DFC funds to balance the youth program's budget. To date, PHP has obtained a commitment of \$5,000 from the Buellton School District to fill the budget gap. School District funding is contingent on receiving a match from the City.

Investment

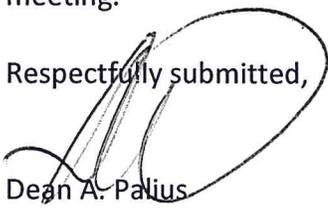
In order to operate its programs PHP must expend funds for administration and fundraising. However, **PHP's Administrative (4.8%) and Fundraising (5.6%) expenses produce a total Overhead of only 10.4% of total expenses.** While total overhead continues to be very low, unfortunately it has increased slightly over the past two years due to greater reliance on generating revenue from fundraising events which has impacted that component of the overhead.

PHP's audited Financial Statements (2010-11) are attached as Exhibit 1 for your review. We have also attached PHP's annual budget for the current fiscal year (Exhibit 2) together with Food, Emergency Solutions, Seeking Success and ADCAP budgets (Exhibit 3). Last, we have included our annual report that describes PHP's Programs and Services in more detail.

In conclusion, we believe that the cost data provided shows that the \$24,000 in requested funding represents an extremely cost effective no frills investment by the Council in providing basic needs services to its citizens. It provides a small increase in current funding levels for the Food and ADCAP Programs as operating costs have continued to grow, especially as demands for basic needs services have outstripped funding due to the economic cycle. It is an investment in two community services providing a helping hand to those most vulnerable in our community.

We appreciate the opportunity of presenting this proposal and look forward to discussing it at a future Council meeting.

Respectfully submitted,



Dean A. Palius
Executive Director

Enclosures: Exhibits (3)
Annual Report

SANTA YNEZ VALLEY
PEOPLE HELPING PEOPLE
FINANCIAL STATEMENTS

JUNE 30, 2011

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLETABLE OF CONTENTS

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MELISSA PETERSEN & COMPANY
CERTIFIED PUBLIC ACCOUNTANT

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Santa Ynez Valley People Helping People

We have audited the accompanying statement of financial position of Santa Ynez Valley People Helping People (a California nonprofit organization) as of June 30, 2011 and the related statements of activities, functional expenses and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year summarized comparative information has been derived from the Organization's 2010 financial statements and, in our report dated October 28, 2010, we expressed an unqualified opinion on those financial statements.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Santa Ynez Valley People Helping People as of June 30, 2011, and the changes in its net assets, functional expenses and cash flows for the year ended June 30, 2011, in conformity with accounting principles generally accepted in the United States of America.



Santa Barbara, California
October 31, 2011

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLE
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2011 AND 2010

<u>ASSETS</u>		
	<u>2011</u>	<u>2010</u>
Current Assets		
Cash and cash equivalents	\$ 363,262	\$ 250,472
Contracts receivable (net of allowance of \$5,079 in 2010)	149,952	124,695
Grants receivable	10,000	77,730
Pledges receivable	19,508	26,100
Other receivables	4,170	1,685
Inventory	23,955	14,323
Other assets	24,120	15,669
Total Current Assets	<u>594,967</u>	<u>510,674</u>
Property and equipment (Note 5)	<u>371,853</u>	<u>298,179</u>
Total Assets	<u>\$ 966,820</u>	<u>\$ 808,853</u>
<u>LIABILITIES AND NET ASSETS</u>		
Current Liabilities		
Accounts payable and accrued expenses	\$ 27,802	\$ 19,876
Accrued payroll and related expenses	70,329	62,693
Deferred revenue	394	-
Current portion of note payable (Note 6)	13,099	57,143
Current portion of mortgage payable (Note 6)	6,295	11,251
Total Current Liabilities	<u>117,919</u>	<u>150,963</u>
Long Term Liabilities		
Note payable (Note 6)	45,847	156,925
Mortgage payable (Note 6)	186,814	113,004
Total Long Term Liabilities	<u>232,661</u>	<u>269,929</u>
Total Liabilities	<u>350,580</u>	<u>420,892</u>
Net Assets		
Unrestricted	411,640	233,461
Temporarily restricted (Note 7)	204,600	154,500
Total Net Assets	<u>616,240</u>	<u>387,961</u>
Total Liabilities and Net Assets	<u>\$ 966,820</u>	<u>\$ 808,853</u>

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLE
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2011
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2010

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>2011 Total</u>	<u>2010 Total All Funds</u>
Support				
Contributions	\$ 163,470	\$ 54,500	\$ 217,970	\$ 70,355
Foundation grants	147,000	124,500	271,500	474,996
Government agency contracts	642,195	-	642,195	547,700
In-kind contributions (Note 11)	342,942	-	342,942	263,750
Special events (net of expenses of \$59,618 and \$49,522, respectively)	234,112	-	234,112	172,243
Total Support	<u>1,529,719</u>	<u>179,000</u>	<u>1,708,719</u>	<u>1,529,044</u>
Revenue				
Thrift store sales	271,671	-	271,671	256,390
Rental income	15,758	-	15,758	16,254
Program fees	215	-	215	2,122
Investment income	2,172	-	2,172	-
Other revenue	759	-	759	1,800
Total Revenue	<u>290,575</u>	<u>-</u>	<u>290,575</u>	<u>276,566</u>
Net assets released from restrictions				
Expiration of program restrictions	128,900	(128,900)	-	-
Total Support and Revenue	<u>1,949,194</u>	<u>50,100</u>	<u>1,999,294</u>	<u>1,805,610</u>
Expenses				
Program Services	1,585,897	-	1,585,897	1,535,253
Supporting Services				
Fundraising	99,419	-	99,419	56,612
Administrative	85,699	-	85,699	86,549
Total Supporting Services	<u>185,118</u>	<u>-</u>	<u>185,118</u>	<u>143,161</u>
Total Expenses	<u>1,771,015</u>	<u>-</u>	<u>1,771,015</u>	<u>1,678,414</u>
Change in Net Assets	178,179	50,100	228,279	127,196
Net Assets at Beginning of Year	<u>233,461</u>	<u>154,500</u>	<u>387,961</u>	<u>260,765</u>
Net Assets at End of Year	<u>\$ 411,640</u>	<u>\$ 204,600</u>	<u>\$ 616,240</u>	<u>\$ 387,961</u>

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLE
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2011
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2010

	Program Services	Administrative	Fundraising	2011 Total	2010 Total
Salaries and wages	\$ 817,786	\$ 33,634	\$ 64,864	\$ 916,284	\$ 910,321
Payroll taxes	70,823	2,913	5,618	79,354	78,473
Employee benefits	95,777	3,939	7,597	107,313	102,021
Total salary and related expenses	984,386	40,486	78,079	1,102,951	1,090,815
Advertising	1,334	160	82	1,576	1,497
Amortization	383	29	14	426	24
Bad debts	-	16,086	-	16,086	18,287
Bank charges	6,499	775	398	7,672	4,994
Education and training	1,272	152	78	1,502	3,328
Equipment lease	3,642	435	223	4,300	4,341
In-Kind food (Note 11)	221,669	-	-	221,669	167,831
In-Kind other (Note 11)	16,177	-	1,500	17,677	18,658
In-Kind professional (Note 11)	12,952	11,225	10,688	34,865	15,161
In-Kind rent (Note 11)	59,100	-	-	59,100	62,100
Insurance	12,789	1,473	755	15,017	13,778
Interest	14,243	1,415	718	16,376	21,009
Licenses and taxes	1,558	167	86	1,811	863
Meeting expense	2,669	174	90	2,933	2,946
Mileage reimbursement	7,853	938	481	9,272	9,540
Miscellaneous	390	47	24	461	13
Office expense	5,538	660	339	6,537	10,228
Operating supplies	17,392	1,027	527	18,946	18,395
Outside services	31,595	3,235	1,661	36,491	17,557
Printing, postage and copy	7,557	901	464	8,922	11,031
Professional services	13,944	1,665	854	16,463	18,604
Program expenses	66,794	-	-	66,794	57,712
Rent	47,997	-	-	47,997	48,493
Repairs and maintenance	7,576	576	287	8,439	9,081
Security	941	71	35	1,047	1,061
Telephone	14,465	1,727	886	17,078	17,725
Travel	209	25	13	247	340
Utilities	10,796	813	405	12,014	11,598
Vehicle expense	4,391	524	269	5,184	11,182
Total Expenses Before Depreciation	1,576,111	84,786	98,956	1,759,853	1,668,192
Depreciation	9,786	913	463	11,162	10,222
Total Expenses	\$ 1,585,897	\$ 85,699	\$ 99,419	\$ 1,771,015	\$ 1,678,414

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLE
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2011 AND 2010

	<u>2011</u>	<u>2010</u>
Cash Flows from Operating Activities		
Change in net assets	\$ 228,279	\$ 127,196
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	11,162	10,222
Changes in		
Contracts receivable	(25,257)	5,077
Grants receivable	67,730	12,270
Pledges receivable	6,592	1,945
Other receivables	(2,485)	1,432
Inventory	(9,632)	8,933
Other assets	(8,451)	2,420
Accounts payable and accrued expenses	7,926	9,126
Accrued payroll and related expenses	7,636	(2,825)
Deferred revenue	394	(379)
Net Cash Provided by Operating Activities	<u>283,894</u>	<u>175,417</u>
Cash Flows from Investing Activities		
Sale of investments	-	2,221
Purchase of fixed assets	(84,836)	(4,724)
Net Cash Used by Investing Activities	<u>(84,836)</u>	<u>(2,503)</u>
Cash Flows from Financing Activities		
Principal payment on note payable	(155,122)	(67,900)
Borrowings on notes payable	68,854	-
Net Cash Used by Financing Activities	<u>(86,268)</u>	<u>(67,900)</u>
Net Increase in Cash	112,790	105,014
Cash and Cash Equivalents, Beginning of Year	<u>250,472</u>	<u>145,458</u>
Cash and Cash Equivalents, End of Year	<u>\$ 363,262</u>	<u>\$ 250,472</u>

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLENOTES TO FINANCIAL STATEMENTS

NOTE 1: ORGANIZATION

Santa Ynez Valley People Helping People (the Organization) is a voluntary health and welfare organization qualifying under Internal Revenue Code Section 501(c)(3). The Organization is generally exempt from federal and state income taxes and is not considered a private foundation.

The Organization's mission is to provide aid to the less fortunate residents of Santa Ynez Valley, Los Alamos Valley and the Gaviota Coast. Support comes primarily from individual donors' contributions, grants, contracts and thrift store sales.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIESFinancial Statement Presentation

The Organization reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Unrestricted Net Assets: All contributions are considered to be unrestricted unless specifically restricted by the donor. Restricted contributions that are received and used in the same period are recorded as unrestricted net assets.

Temporarily Restricted Net Assets: Temporarily restricted net assets are assets received with donor restrictions which will be satisfied by particular expenditures or the passage of time.

Permanently Restricted Net Assets: Permanently restricted net assets consist of contributions and other inflows of funds subject to donor imposed restrictions that neither expire by the passage of time nor can be fulfilled or otherwise removed by the actions of the Organization. At year end, the Organization had no permanently restricted net assets.

Basis of Presentation

The accompanying financial statements of the Organization have been prepared on the accrual basis.

Cash and Cash Equivalents

For purposes of the Statement of Cash Flows, the Organization considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents, including demand deposits and money market accounts.

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLENOTES TO FINANCIAL STATEMENTS

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)Investments

Investments are recorded at market value.

Inventory

The Organization records inventory for goods on hand at its thrift store and food. The values of thrift store items are estimated based on the expected sale price of the donated goods. The value of food inventory is based on an estimated cost per pound.

Property and Equipment

The Organization records property and equipment at cost if purchased or at fair market value at time of contribution if donated and depreciates these assets using the straight-line method over their estimated useful lives. Buildings and improvements are depreciated over periods of 30 to 40 years, while furniture and equipment are depreciated over periods of 5 to 10 years. Assets with a cost of \$500 or more and useful life of more than one year are capitalized.

Contributions

Contributions and other inflows of funds temporarily subject to donor-imposed restrictions are reported as temporarily restricted. The restrictions are temporary in that they are expected to expire with the passage of time or be satisfied and removed by actions of the Organization that fulfill donor stipulations. Temporarily restricted contributions that are satisfied in the year of the contribution are shown as unrestricted contributions.

Donated Services

The Organization relies heavily on volunteers to perform certain services for some of its programs. Because these services do not meet specified criteria for recognition as income and expense, the value of these services has not been included in the Statement of Activities. The Organization also utilizes services provided by volunteer licensed professionals. The Organization uses the market rates the professionals charge to record the value of these donated services.

Donated Goods

The Organization receives donated goods for use in its various programs. The Organization records these donations at their estimated fair market value.

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLE

NOTES TO FINANCIAL STATEMENTS

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Taxes

The Organization has been granted tax exempt status by the Internal Revenue Service and the Franchise Tax Board under section 501(c)(3) and 23071d, respectively. The Organization is not considered a private foundation.

Functional Allocation of Expenses

The costs of providing the various programs and supporting services have been summarized by function in the Statement of Functional Expenses. Direct costs are charged directly to the appropriate program. Joint costs such as insurance, rent and facility maintenance are allocated by using the direct costs of each program for the year ended June 30, 2011. The allocations are based on current data.

NOTE 3: PROGRAM SERVICES

The Organization's programs services fall into the following main categories:

Basic Needs

Food

With the support of the Santa Barbara County Foodbank and local donations, People Helping People delivers food to income-qualified families every other week.

Emergency Services

The Organization provides assistance to help clients pay for utilities, transportation, rent, mortgage, temporary shelter and meals.

Health Care Services

Community Health Access Resource Team (CHART) & Children's Dental Fund

The Organization works with local doctors, dentists, counselors, pharmacies, and labs to provide free and/or discounted services to those who are uninsured or underinsured. The CHART program also includes a wide range of services designed to assist individuals and families in accessing necessary health care and social services.

Drug Counseling and Personal Counseling

The Organization provides drug and personal counseling services at the Santa Ynez and Refugio High Schools in the Santa Ynez Valley Union High School District.

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLE

NOTES TO FINANCIAL STATEMENTS

NOTE 3: PROGRAM SERVICES (Continued)

Family and Individual Support Services

Advocates for Domestic and Child Abuse Prevention (ADCAP)

ADCAP is the only domestic violence intervention and prevention program serving the Santa Ynez Valley and surrounding area. The mission of the program is to break the cycle of domestic violence and child abuse by offering intervention, advocacy, education and support services to individuals and families. Certified Advocates respond to the scene of every domestic violence crime, twenty-four hours a day, seven days a week. Advocates provide immediate comfort and support to the survivors of the violence. Short term help may include medical attention and shelter. Longer term assistance may come from the Organization's other direct service programs or help in successfully navigating the criminal justice system.

Advocacy

The Organization provides assistance to individuals in handling government and business forms and regulations.

Parent Education

The Organization operates parent education and support groups that explore contemporary topics and discuss positive parenting strategies.

Christmas Fulfill-A-Wish

The Organization operates the Fulfill-A-Wish program to provide 100 local families, including 300 or more children, with holiday gifts, clothing, and toys. Donated and some purchased items are displayed in a holiday "boutique" environment in a donated store front and parents are given the opportunity to select items based on their needs and family size.

Children and Youth Services

Early Mental Health Counseling

Counseling is provided to assist young children to make appropriate behavioral and social adjustments in school.

Buellton Youth Program (Seeking Success)

The program is an after school program for 6th-8th graders at the Jonata School in Buellton and focuses on academic improvement through computer education, leadership training and recreational activities to supplement homework assistance and tutorials. The program is a partnership of the Buellton School District, City of Buellton Recreation Department, and People Helping People.

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLENOTES TO FINANCIAL STATEMENTSNOTE 3: PROGRAM SERVICES (Continued)Children and Youth Services (Continued)*Workforce Investment (Youth Down 2 Business)*

The program's mission is to help sixty high school students in Santa Ynez and Lompoc enhance career opportunities after graduation by developing life and work skills through mentoring and tutoring.

Santa Ynez Valley Coalition to Promote Drug Free Youth

The Organization is working in partnership with a coalition of local community leaders to reduce alcohol, tobacco, and other drug (AOD) use by youth in the local community. Program staff, together with Coalition members, are implementing a five year plan directed at making it less acceptable and more difficult for youth to obtain and use AODs. Community members interested in additional information are encouraged to visit the Coalition's website at www.syvdrugfree.org.

NOTE 4: ALLOWANCE FOR UNCOLLECTIBLE RECEIVABLES

At June 30, 2010, the Organization had recorded an allowance for uncollectible contract receivables of \$5,079 based on management's estimate of the collectability of specific contracts. At June 30, 2011, management believes that all contract receivables are fully collectible within one year; therefore no allowance for uncollectible contract receivables has been recorded.

Management believes that all unconditional promises to give are fully collectible within one year; therefore, no allowance for uncollectible promises to give has been recorded.

NOTE 5: PROPERTY AND EQUIPMENT

The Organization's investment in property and equipment at June 30, 2011 was as follows:

Land	\$ 141,113
Building & improvements	302,202
Furniture and Fixtures	31,456
Office equipment	22,135
Vehicles	<u>15,787</u>
	512,693
Less: accumulated depreciation	<u>(140,840)</u>
Net Property and Equipment	<u>\$ 371,853</u>

Depreciation expense was \$11,162 and \$10,222 for 2011 and 2010, respectively.

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLE

NOTES TO FINANCIAL STATEMENTS

NOTE 6: NOTE AND MORTGAGE PAYABLE

Notes payable at June 30 consist of:

Note payable to Montecito Bank & Trust secured by a second deed of trust; monthly payments are applied toward interest only and are based on a variable interest rate. At June 30, 2011 that rate was 5.5% per annum; Beginning June 1, 20011, semi-annual payments of \$6,550 will be made by the Organization to pay down the principal balance of the note. Note is due December 1, 2015. \$ 58,946

Mortgage payable to the Outhwaite Foundation secured by a first deed of trust; monthly payments of \$1,238 commenced February 1, 2011 and includes interest at 4.5% per annum. A balloon payment of \$147,193 is due at the end of the note term on December 31, 2017. 193,109

Total loans 252,055

Less current portion (19,394)

Long term portion \$ 232,661

Principal payments are expected to be as follows:

2011	\$ 19,394
2012	19,683
2013	19,986
2014	20,302
2015	14,084
Thereafter	<u>158,606</u>
Total loans	<u>\$ 252,055</u>

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLENOTES TO FINANCIAL STATEMENTSNOTE 7: TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets consist of the following at June 30, 2011:

For use in future periods	\$ 169,000
Funds to be received in the future	<u>35,600</u>
Total	<u>\$ 204,600</u>

NOTE 8: ESTIMATES

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions may affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses.

Significant estimates used in preparing these financial statements include:

- Depreciable lives
- Allocation of certain expenses by function
- Value of thrift store inventory
- Value of in-kind contributions
- Allowance for uncollectible contracts, grants and pledges receivable

It is at least reasonably possible that the significant estimates used will change within the next year.

NOTE 9: CONCENTRATION OF RISK

A significant portion of the Organization's revenues and contracts and grants receivable come from diverse sources of Federal, State of California and local government grants and contracts. These revenues and grants are earned by the Organization based on its services to clients in Santa Barbara County.

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLENOTES TO FINANCIAL STATEMENTSNOTE 10: CONTINGENCIES

The Organization received funds from a number of contracts with various governmental agencies. These contracts are subject to audit by the corresponding oversight Organization as to allowable costs paid with these funds and as to the share of costs contributed by the Organization. The Organization could be liable up to the full amount of government funds expended should costs charged to the projects be disallowed. Management does not believe that they have charged to grants any material amounts that would be disallowed and have therefore not recorded an allowance for these amounts.

NOTE 11: IN KIND CONTRIBUTIONS

Management's estimates of in-kind contributions recorded in the financial statements for the year ended June 30, 2011 are as follows:

Contributed food	\$	221,669
Professional services		34,865
Rent		59,100
Durable goods/other		<u>17,677</u>
Total	\$	<u>333,311</u>

NOTE 12: RETIREMENT PLAN

The Organization has a 403(b) retirement plan. Employees that are 21 years or older are eligible to participate in the plan after one year of employment if they have more than 1,000 hours of service. The Organization matches half of the participating employee's contribution up to 6% of the total annual salary as permitted by law. After five years of service, the Organization contributes an addition amount, equivalent to 1% of an eligible employee's salary which is adjusted annually for each additional year of service, up to 5% after fifteen years. These contributions require no employee matching contributions. All contributions are funded monthly. Employees are immediately vested in employer contributions. The Organization contributed \$18,780 and \$14,874 to the retirement plan in 2011 and 2010, respectively.

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLENOTES TO FINANCIAL STATEMENTS

NOTE 13: RELATED PARTIES

The Organization utilizes the services of a Board member for certain graphic design services. For the year ended June 30, 2010, the total compensation for services paid to the Board member totaled \$2,000. There were no related party transactions during the year ended June 30, 2011.

NOTE 14: SUBSEQUENT EVENTS

Management has evaluated subsequent events through October 31, 2011, which is the date that the financial statements were issued. Management has determined that no subsequent events requiring disclosure or significantly impacting disclosure have occurred.



2011-12 ORGANIZATION BUDGET

	A	BK	BL	BM	BN	BO	BP
	PROGRAM:	11-12 Proposed	Mid Yr Update	Difference	Notes	March	Difference
1							
2	REVENUE:						
3	Foundations and Grants						
4	Santa Ynez	\$ 36,000	\$ 36,000	\$ -		\$ 30,000	\$ (6,000)
5	Santa Barbara Core Support	\$ -	\$ -	\$ -			
6	Santa Barbara Economic Recovery	\$ -	\$ -	\$ -			
7	Santa Barbara Impact	\$ 75,000	\$ 75,000	\$ -			
8	Santa Barbara Foundation-Leadership	\$ -	\$ -	\$ -			
9	Santa Barbara Teen	\$ -	\$ -	\$ -			
10	Balin Trust	\$ 5,000	\$ 5,000	\$ -			
11	Union Bank	\$ 5,000	\$ 5,000	\$ -			
12	Wood Claeysen's	\$ 15,000	\$ 20,000	\$ 5,000			
13	Latkin	\$ 5,000	\$ 5,000	\$ -			
14	Verizon	\$ -	\$ -	\$ -			
15	Jackson	\$ 9,000	\$ 9,000	\$ -			
16	Towbes	\$ 7,500	\$ 7,500	\$ -			
17	Hutton	\$ 20,000	\$ 30,000	\$ 10,000			
18	Weingart	\$ -	\$ -	\$ -			
19	Bank of Montecito	\$ 2,500	\$ 5,000	\$ 2,500			
20	Chumash	\$ 32,500	\$ 32,500	\$ -	15K secured		
21	Wharton Foundation	\$ -	\$ -	\$ -			
22	Treasured Estate	\$ 37,000	\$ 37,000	\$ -			
23	Legacy Fund	\$ 25,000	\$ 25,000	\$ -			
24	Eagle Foundation	\$ 55,000	\$ 40,000	\$ (15,000)			
25	Community Action Commission -CSBG	\$ -	\$ -	\$ -			
26	Fund for Santa Barbara	\$ -	\$ -	\$ -			
27	Wells Fargo	\$ 1,000	\$ 1,000	\$ -			
28	Sub Total:	\$ 330,500	\$ 333,000	\$ 2,500			\$ (6,000)
29							
30	Government Agencies						
31	County of Santa Barbara HSC	\$ 30,000	\$ 29,140	\$ (860)			
32	City of Solvang	\$ 15,000	\$ 15,000	\$ -			
33	City of Buellton	\$ 18,000	\$ 18,000	\$ -			
34	Children & Families-Fam Support	\$ 98,500	\$ 98,500	\$ -			
35	Children & Families-Early Ment Health	\$ -	\$ -	\$ -			
36	Prop 63 ADMHS SBC	\$ 50,000	\$ 50,000	\$ -			
37	HHS Grant-Mujer Conference	\$ -	\$ -	\$ -		\$ 500	\$ 500
38	Family Preservation (PSSF)	\$ 14,300	\$ 15,153	\$ 853			
39	S.B. County CAPC	\$ -	\$ -	\$ -	New County Grant	\$ 1,400	\$ 1,400
40	S.B. County WIA Contract	\$ 178,000	\$ 26,000	\$ (152,000)			
41	CalSafe	\$ -	\$ 3,000	\$ 3,000			
42	CDBG-Buellton	\$ 9,100	\$ 8,764	\$ (336)			
43	CDBG-Solvang	\$ 9,000	\$ 8,784	\$ (216)			
44	CDBG-SB County	\$ 30,000	\$ 27,398	\$ (2,602)			
45	Lompoc CDBG	\$ 1,900	\$ 1,800	\$ (100)			
46	SYVUHS Counseling Contract	\$ 4,800	\$ 4,150	\$ (650)	Contract for 1 hr/day Ricky		
47	MediCal Admin Activities	\$ 20,000	\$ 20,556	\$ 556			
48	S.B.C. Tobacco Prevention	\$ -	\$ 4,000	\$ 4,000	New County Grant		
49	Alc & Drug Prev Mini Grant	\$ 18,000	\$ 18,000	\$ -			
50	Drug free Communities	\$ 100,000	\$ 100,000	\$ -			
51	Sub Total:	\$ 596,600	\$ 448,245	\$ (148,355)			\$ 1,900
52							
53	United Way						
54	S.B. Community Focus	\$ -	\$ 3,000	\$ 3,000			
55	Central Coast Counseling	\$ -	\$ -	\$ -			
56	Central Coast-Food & E.S.	\$ -	\$ -	\$ -			
57	Sub Total:	\$ -	\$ 3,000	\$ 3,000			
58	COLOR KEY						
59	Secured Revenue						
60	Highly Probable Revenue						
61	Moderately Speculative						

PEOPLE HELPING PEOPLE

PHP
 CHANGING LIVES FOR THE BETTER
2011-12 ORGANIZATION BUDGET

EXHIBIT 2
 Page 3
 3/29/2012

	A	BK	BL	BM	BN	BO	BP
113	EXPENSE:	11-12 Proposed	Mid Yr Update	Difference	Notes		
114	(NOTE: Row #'s skip due to detail roll-up)					March	Difference
115	Salary	\$ 942,000	\$ 828,000	\$ (114,000)	** See Notes Below		
116	Payroll Tax	\$ 84,780	\$ 70,000	\$ (14,780)	WIA Staff reduction		
117	Retirement	\$ 22,000	\$ 19,000	\$ (3,000)	WIA Staff reduction		
118	Health Insurance	\$ 84,000	\$ 68,000	\$ (16,000)	Feb. 5% increase-WIA Emps.		
119	Other Employee Benefits	\$ 4,300	\$ 4,600	\$ 300			
122	Workers Compensation	\$ 23,000	\$ 20,000	\$ (3,000)	Thrift store reclass; rate inc. April	\$ 24,000	\$ 4,000
123	Utilities Assistance	\$ 1,500	\$ 1,500	\$ -			
124	Food Assistance	\$ 13,000	\$ 13,000	\$ -			
125	Medical Assistance	\$ 5,000	\$ 5,000	\$ -			
126	Rental Assistance	\$ 13,000	\$ 13,000	\$ -			
127	Mobile Home Rehab Assistance	\$ 2,000	\$ 2,000	\$ -			
128	Fulfill-A-Wish Assistance	\$ 3,000	\$ 3,000	\$ -			
129	Scholarships	\$ 500	\$ 500	\$ -			
130	Other Direct Assistance	\$ 1,000	\$ 1,000	\$ -			
131	Donated Medical/Dental Services	\$ 22,000	\$ 22,000	\$ -			
132	Donated Food	\$ 175,000	\$ 175,000	\$ -			
133	Other Donations	\$ 75,000	\$ 75,000	\$ -			
134	Education Materials/Supportive Services	\$ 9,000	\$ 1,000	\$ (8,000)	Reduce WIA student stipends		
135	Vehicle Expense	\$ 7,500	\$ 7,500	\$ -			
138	Consulting	\$ 1,200	\$ 1,200	\$ -			
139	Contractors	\$ 38,000	\$ 12,500	\$ (25,500)	Reduce WIA; add FR/donor software	\$ 15,550	\$ 3,050
143	Equipment Lease Inc. Copy Expense	\$ 12,000	\$ 12,000	\$ -			
144	Equipment Purchase	\$ 2,000	\$ 2,000	\$ -			
145	Accounting and Audit	\$ 18,000	\$ 18,000	\$ -			
148	Printing	\$ 1,000	\$ 1,000	\$ -			
151	Meeting Expenses	\$ 4,500	\$ 3,500	\$ (1,000)			
157	Employee Recruitment	\$ 500	\$ 500	\$ -			
158	Advertising & Promotion	\$ 2,500	\$ 2,500	\$ -			
162	Program Incentives	\$ 4,500	\$ 500	\$ (4,000)	Reduce WIA student costs		
163	Prop, Liab, & D&O Insurance	\$ 15,000	\$ 15,000	\$ -			
169	Office Supplies & Expense	\$ 21,000	\$ 21,000	\$ -			
172	Postage	\$ 1,750	\$ 1,750	\$ -			
173	Equipment Repairs & Maintenance	\$ 500	\$ 500	\$ -			
174	Education & Training	\$ 4,000	\$ 3,000	\$ (1,000)			
178	Travel	\$ 500	\$ 500	\$ -			
179	Board Retreat	\$ -	\$ -	\$ -			
180	Rent/Mortgage	\$ 69,000	\$ 69,000	\$ -			
184	Utilities	\$ 13,000	\$ 13,000	\$ -			
190	Telephone	\$ 16,000	\$ 14,000	\$ (2,000)			
200	Mileage Reimbursement/Transportation	\$ 10,000	\$ 8,000	\$ (2,000)			
201	Dues, Licenses, & Subscriptions	\$ 750	\$ 750	\$ -			
202	Bank, Payroll, Retirement Admin. Charges	\$ 14,000	\$ 14,000	\$ -			
208	Leasehold Improvements	\$ 1,000	\$ 1,000	\$ -	Refrigerator Installation	\$ 2,000	\$ 1,000
209	Property Tax	\$ 500	\$ 500	\$ -			
210	Legal	\$ -	\$ -	\$ -			
211	Building Maintenance	\$ 7,500	\$ 9,000	\$ 1,500	A/C repairs		
216	Total Fund Raising	\$ 45,000	\$ 62,400	\$ 17,400			
225	Interest Expense	\$ 3,000	\$ 3,000	\$ -			
226		\$ 1,794,280	\$ 1,619,200	\$ (175,080)			\$ (4,450)
227	NET REVENUE (EXPENSE)	\$ (1,730)	\$ 30,985	\$ 63,700			\$ 1,614,750
229	Loan Principal Pay Down	\$ 13,100	\$ 13,100	\$ 13,100			\$ 13,100
230	Contribution to Operating Reserve	\$ (14,830)	\$ 17,885	\$ 50,600			
231					Total Expense:		\$ 1,627,850
232							
233					NET:		\$ 43,985

2012-13 PROPOSED FOOD, EMERGENCY SOLUTIONS, YOUTH and ADCAP PROGRAM BUDGETS

	A	V	W	Z	AH
1					
2	PROGRAM:	Food	Em. Sol.	ADCAP	Youth
3	Foundations and Grants			(Dom. Viol.)	Buellton
4	Santa Ynez	\$ 10,000	\$ 13,000	\$ 8,500	
5	Santa Barbara Core Support				
6	Santa Barbara Economic Recovery	\$ -	\$ -		
7	Santa Barbara Impact	\$ 10,000	\$ 10,000		
8	Orfalea Teen				\$ 18,000
9	Balin Trust	\$ 2,500	\$ 1,250		
10	Union Bank			\$ 5,000	
11	Wood Claeysen's				
12	Latkin		\$ -		
13	Verizon			\$ -	
14	Jackson	\$ 4,000	\$ 4,000		
15	Towbes				\$ 9,000
16	Hutton	\$ 8,000	\$ 1,500	\$ 6,000	\$ -
17	Weingart			\$ -	\$ -
18	Bank of Montecito	\$ 2,500	\$ 2,500		
19	Chumash				
20	SB/Ventura County Dental Society				
21	NSBC Women's Giving				
22	Other Foundations: Eagle	\$ -		\$ 27,500	
23	Community Action Commission -CSBG	\$ -	\$ -	\$ -	
24	Fund for Santa Barbara				
25	Wells Fargo	\$ 1,000			
26	Sub Total:	\$ 38,000	\$ 32,250	\$ 47,000	\$ 27,000
27					
28	Government Agencies				
29	County of Santa Barbara HSC	\$ 16,000	\$ 14,000		
30	City of Solvang	\$ 6,000	\$ 6,000	\$ 4,000	
31	City of Buellton	\$ 6,000	\$ 6,000	\$ 4,000	\$ 5,000
32	Children & Families-Fam Support				
33	Children & Families-Early Ment Health				
34	Prop 63 SBC ADMHS				
35	Chidren & Families Early Oral Health				
36	Family Preservation (PSSF)				
37	S.B. County CAPIT (HSC-CTF)				
38	S.B. County WIA Contract				
39	CalSafe				
40	CDBG-Buellton				\$ -
41	CDBG-Solvang				
42	ESG-County				
43	SYVUHS FRC Contract		\$ 22,000		
44	Buellton School Districy-Youth				\$ 5,000
45	MediCal Admin Activities				
46	*S.B. Co. Drug MediCal				
47	Alc & Drug Prev Mini Grant				
48	Drug free Communities				
49	Sub Total:	\$ 28,000	\$ 48,000	\$ 8,000	\$ 10,000
50					
51	United Way				
52	S.B. Community Focus			\$ -	
53	Central Coast Counseling				
54	Central Coast-Food & E.S.				
55	Sub Total:	\$ -	\$ -	\$ -	\$ -
56					
57					
58					
59					



2012-13 PROPOSED

FOOD, EMERGENCY SOLUTIONS, YOUTH and ADCAP PROGRAM BUDGETS

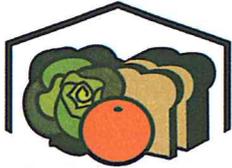
	A	V	W	Z	AH
60		Food	Em. Sol.	ADCAP	Youth
61				(Dom. Viol.)	Buellton
62	Businesses				
64	Service Clubs				
65	Solvang Rotary			\$ 2,500	
66	Santa Ynez Valley Rotary				
67	Los Olivos Rotary	\$ 1,000		\$ 1,500	
68	Elks				
69	Sub Total:	\$ 1,000	\$ -	\$ 4,000	\$ -
70	Churches				
71	St. Marks				
72	S Y Mission/St Vincent De Paul				
73	Bethania Lutheran				
74	S.Y.V. Presbyterian				
75	Other				
76	Sub Total:	\$ -	\$ -	\$ -	\$ -
77	Individuals	\$ 3,000			
78	PHP Fee For Service				
79	Medical Transportation				
80	Other Service fees				
81	Healthy Families Applications				
82	Sub Total:	\$ -	\$ -	\$ -	\$ -
83	Donations				
84	PHP Fund Raising				
85	Empty Bowls-Brown Bag				
86	Board Giving				
87	Legacy of Caring Donor Campaign				
88	Voices/Del Castillo Concert				
89	Ballard Inn Dinner				
90	Valley WIGS		\$ 5,000	\$ 4,000	
91	Annual Hidden Gems				
92	A-R/Wine Dinners				
93	Vino de Suenos				
94	W.C. Bike Trek				
95	Annual Report				
96	Sub Total:	\$ -	\$ 5,000	\$ 4,000	\$ -
97	Thrift Store				
98	Donated Medical/Dental Services				
99	Donated Food	\$ 222,000			
100	Other Donations	\$ 4,500			\$ 6,000
101	Leases				
102	PHP Room Rental				
103	Other				
104	Misc Interest				
105	Other				
106	TOTAL REVENUE:	\$ 296,500	\$ 85,250	\$ 63,000	\$ 43,000
107					
108					
109					
110					



2012-13 PROPOSED

FOOD, EMERGENCY SOLUTIONS, YOUTH and ADCAP PROGRAM BUDGETS

	A	V	W	Z	AH
111	EXPENSE:	Food	Em. Sol.	ADCAP	Youth
112	(NOTE: Row #'s skip due to detail roll-up)			(Dom. Viol.)	Buellton
113	Salary	\$ 38,435	\$ 29,891	\$ 41,992	\$ 27,733
114	Payroll Tax	\$ 3,375	\$ 2,625	\$ 3,687	\$ 2,435
115	Retirement	\$ 658	\$ 512	\$ 719	\$ 475
116	Health Insurance	\$ 3,379	\$ 2,628	\$ 3,692	\$ 2,438
117	Other Employee Benefits	\$ 420	\$ 336	\$ 420	\$ 84
120	Workers Compensation	\$ 614	\$ 478	\$ 671	\$ 443
121	Utilities Assistance		\$ 2,000		
122	Food Assistance	\$ 12,000			
123	Medical Assistance				
124	Rental Assistance		\$ 34,000		
125	Mobile Home Rehab Assistance		\$ 3,000		
126	Fulfill-A-Wish Assistance				
127	Scholarships		\$ 500		
128	Other Direct Assistance		\$ 1,000		
129	Donated Medical/Dental Services				
130	Donated Food	\$ 222,000			
131	Other Donations	\$ 4,500			\$ 6,000
132	Education Materials/Supportive Services				\$ -
133	Vehicle Expense	\$ 1,250			
136	Consulting				
137	Contractors	\$ -	\$ -	\$ -	\$ -
141	Equipment Lease Inc. Copy Expense	\$ 571	\$ 444	\$ 623	\$ 412
142	Equipment Purchase				
143	Accounting and Audit	\$ 878	\$ 683	\$ 959	\$ 633
146	Printing	\$ 88	\$ 68	\$ 96	\$ 63
149	Meeting Expenses				
155	Employee Recruitment				
156	Advertising & Promotion	\$ 110	\$ 85	\$ 120	\$ 79
160	Program Incentives				
161	Prop, Liab, & D&O Insurance	\$ 1,043	\$ 422	\$ 808	\$ 454
167	Office Supplies & Expense	\$ 966	\$ 751	\$ 1,056	\$ 697
170	Postage	\$ 145	\$ 113	\$ 159	\$ 105
171	Equipment Repairs & Maintenance				
172	Education & Training			\$ 400	
176	Travel				
177	Board Retreat				
178	Rent/Mortgage	\$ 940	\$ 639	\$ 601	\$ 113
182	Utilities	\$ 608	\$ 468	\$ 441	\$ 83
188	Telephone	\$ 712	\$ 554	\$ 2,610	\$ 514
198	Mileage Reimbursement/Transportation	\$ 471	\$ 427	\$ 220	\$ 145
199	Dues, Licenses, & Subscriptions				\$ 200
200	Bank, Payroll, Retirement Admin. Charges	\$ 439	\$ 341	\$ 479	\$ 317
206	Leasehold Improvements				
207	Property Tax				
208	Legal				
209	Building Maintenance	\$ 347	\$ 236	\$ 222	
214	Fund Raising				
215	Interest Expense				
216		\$ 298,948	\$ 82,200	\$ 59,976	\$ 43,423
217	NET REVENUE (EXPENSE) Before O.H.	\$ 2,552	\$ 3,050	\$ 3,024	\$ (423)
219	Loan Principal Pay Down				
220	Contribution to Operating Reserve				
221	Allocatable Fund Raising & General Expense	\$ (29,395)	\$ (8,220)	\$ (5,998)	\$ (4,342)
222	Fund Transfers (Fund Raising & General)	\$ 5,000	\$ -	\$ -	
223	Current Year Program Net	\$ (21,843)	\$ (5,170)	\$ (2,974)	\$ (4,765)



FOODBANK
SANTA BARBARA COUNTY

March 28, 2012

*Solving hunger & nutrition
problems in our community*

www.foodbanksbc.org

South County Facility
4554 Hollister Avenue
Santa Barbara, CA 93110

phone 805 967 5741
fax 805 683 4951

North County Facility
490 West Foster Road
Santa Maria, CA 93455

phone 805 937 3422
fax 805 937 8750

**Education &
Administration Center**

1525 State Street, Suite 100
Santa Barbara, CA 93101

phone 805 967 5741

Board of Directors

Frank Abatemarco
Chair

Barry M. Spector
Vice Chair

Melissa Petersen
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Deborah Adam
Secretary

Scott Coe

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Roger McConnell

Jim Stollberg

George Thurlow

Executive Director

Erik Talkin



RECEIVED

APR 05 2012

CITY OF BUELLTON

Annette Munoz, Finance Director
City of Buellton
P. O. Box 1819
Buellton, CA 93427

RE: Grant Request from the Foodbank of Santa Barbara County

Dear Ms. Munoz:

On behalf of the Foodbank of Santa Barbara County, thank you for the opportunity to apply to the City of Buellton for funding from your Community Service Fund. The Foodbank is requesting a grant of \$5,000 to support increased services to residents of the City of Buellton. The funds will be applied to the purchase of food for the Brown Bag, Kids Farmer's Market, Mobile Farmer's Market and Picnic in the Park programs.

About the Foodbank:

Founded in 1982, the Foodbank's mission is *to provide nourishment to those in need by acquiring and distributing safe nutritious foods via local agencies and providing education to solve hunger and nutrition problems in Santa Barbara County.* As the only food bank and the largest hunger relief organization in Santa Barbara County, the Foodbank distributes 10.5 million pounds of food annually.

The Foodbank serves Santa Barbara County from two warehouses in Santa Barbara and Santa Maria through a network of charitable organizations that distribute food to 164,000 hungry people each year. The Foodbank serves the most vulnerable members of the community— 44 percent are 0-17 years old, 10 percent are 60 years and older, and 46 percent are families living at or below Federal Poverty Guidelines.

Collaboration is the key to fulfilling, the Foodbank's mission. To acquire food, the Foodbank partners with national and local growers, producers, food manufacturers, and retail stores that donate nutritious surplus food that would otherwise be wasted. To deliver food where it is most needed, the Foodbank works through a network of 200 food pantries, soup kitchens, and shelters that serve low-income people.

With increased public awareness of the link between diet and health, the Foodbank’s top priority is to offer healthy eating options to recipients including fresh fruit and vegetables and high-protein food items that are essential to a healthy diet, but expensive to purchase. By working with local growers and the Backyard Bounty program the Foodbank has been able to increase the amount of fresh produce available to member agencies. Last year nearly 40% of all food supplied consisted of produce.

Services Provided Directly to the City of Buellton through Direct-to-Client Programs

Twice a month, the Foodbank’s Brown Bag Program distributes two bags full of groceries (one whole bag is fresh produce) to low-income seniors in Buellton through a partnership with the Buellton Senior Center. Over the course of a year 70 seniors receive food that supplements their limited incomes and supports their ability to maintain their independence.

Since 2010, the Foodbank has operated the Kid’s Farmer’s Market Program each month at the Stuart C. Gildred YMCA. The after-school program provides children with a lesson about a particular food item, an opportunity to make a recipe using that item and later a mini-“shopping experience” where they can select fresh produce to take home. The program encourages young children to make healthy decisions and choose fresh produce to take home to their families. Currently there are 33 low-income children along with their families in Buellton who participate in this 10 month long program.

The Mobile Farmer’s Market was also launched in Buellton in 2010. The program provides families with fresh fruit and vegetables through a farmer’s market-like setting, while at the same time teaches nutrition education onsite. The Mobile Farmer’s Market Program operates at the Church of the Cross Roads in Buellton and provides approximately 400 individuals with a monthly supply of fresh produce and has already provided over 13,000 pounds of produce to date. In addition, the Foodbank distributes food to thousands of children, families and elderly people through the following agencies and programs in North Santa Barbara County

<i>Agency</i>	<i>Program</i>
Community Action Commission	Santa Ynez Head Start
Los Alamos Ed. Foundation	FUNDamentals
People Helping People	Los Alamos Food Program
People Helping People	Solvang Food Program
People Helping People	Youth Program
Santa Ynez Sr. Citizens Foundation	Buellton Senior Center
Solvang Friendship House	Solvang Friendship House
Valley Haven Senior Day Care	Valley Haven--Solvang
YMCA - Stuart C. Gildred Family	Kids Corner
YMCA - Stuart C. Gildred Family	Santa Ynez Valley YMCA

Future services:

Approximately 84% of children countywide who receive free or reduced lunches during the school year, which may sometimes be their only daily meal, lack food assistance during the

summer months. Beginning in June of 2012, the Foodbank will launch its Picnic in the Park Program at Los Alamos County Park. Picnic in the Park will provide nutritional lunches and host physical activities to promote healthy living to children for 10 weeks throughout the summer when meals may not be regularly available. Approximately 30 children will receive a meal and engage in physical activity to promote a healthier lifestyle.

Impact of Your Support:

Nonprofit member agencies that are supported by the Foodbank's food distribution are reporting an increase in demand for their services of 35 percent. Because of the size and scope of its operations, support for the Foodbank benefits a broad population of people in need. In addition, the Foodbank's economy of scales means that it can source and purchase food for area nonprofits in an extremely efficient way. For every \$1 donated, we can distribute \$17 worth of groceries. Few nonprofits can leverage a grant so effectively and have such a strong impact on the community as a whole.

Sincerely,



Erik Talkin
Chief Executive Officer



Suzanne Wedow
Grants Manager

Attachments: IRS 501(c)(3) Letter;
Annual Report

SYV FRUIT & VEGETABLE RESCUE

LAST BUT NOT LEAST HARVEST A 501(c) 3 NON PROFIT

March 20, 2012

John Kunkel, City Manager
City of Buellton
107 West Highway 246
Buellton, CA 93427

Dear Mr. Kunkel,

SYVFVR is a group of volunteers who redirect or "glean" excess fruit and vegetables from local farms, farmers markets, home gardens, and orchards and deliver them, at no charge, to charities and schools in the Santa Barbara County.

The organization was founded in November 2010 by Terry Delaney because he saw a great need and wanted to help. To quote Terry, "I remember as a young boy helping my grandmother in her garden. As most vegetable gardeners will tell you, they grow more than their family can eat, so like many, I was always sad to see the waste of good vegetables. There is a saying I like, and that is 'Learn, Earn and Return,' but the main reason for starting a nonprofit was to 'Love thy neighbor as thy self' and help people in need. The world would be such a better place if we could all love our neighbor."

The 501(c)3 non-profit status was received in August 2011. SYVFVR has grown from the 1st box harvested in November, 2010 to 2,428 boxes for the year 2011. This equals 49,160 pounds of food delivered with an approximate value of \$64,240 dollars in savings for our recipient's food budgets. We have grown from 1 volunteer to 25 volunteers and we are now gleaning 14 farms and markets and delivering to 10 charities & schools. The list of requests from both farm donors and recipients is growing weekly.

SYVFVR serves the community by supplying food to those in need and also gives those who volunteer a way to work together and create a bond within our community, knowing they are doing good for others. Our donated produce equals financial savings for the recipients which in turn, helps to solve the following critical problems in our community today.

- Ongoing Recession,
- High unemployment,
- People losing their homes,
- Cut back in overall charitable donations,
- Reduction in charity food budgets,
- Substance abuse increase and
- Fractured family structure.

Our service provides farm fresh vegetables at no cost to charitable programs and schools allowing them to stretch their food budgets further. In this time of economic trials, our donated produce provides the following:

- Better nutrition for people rebuilding their lives,
- Redirects not needed or excess fresh fruits & vegetables,
- Local school education about nutrition and healthy eating habits,
- Develop local "grass roots" community involvement,
- Raises awareness of the need for better nutrition within the charitable community in S.B. County,
- Enables volunteers to sign off on "community service hours".

The impact of our project feeds the hungry, gives hope and relief to those in need, improves health and supports those people in transition. The recipients of our produce not only learn the value of a nutritious diet, they also gain self-esteem by knowing they are feeding themselves and their families well.

We are very active in supporting the Buellton Senior Center. We supply fruits & vegetables weekly that are used for Meals on Wheels, Senior Center lunches and Senior Center farmers market. We have co-purchased, with the Senior Center, a refrigerator that will be used for storing and displaying fresh vegetables. Our produce is also used for the catering company that supports the Senior Center.

Our recipients range from elementary school children, teenage crisis centers, and adult recovery centers to senior centers. Our current beneficiaries are; Salvation Army Hospitality House - Santa Barbara & Santa Maria, Villa Majella of Santa Barbara, People Helping People - Solvang, Casa Esperanza - Santa Barbara, Buellton Senior Center / Meals On Wheels - Buellton, Noah's Anchorage Youth Center - Santa Barbara, Solvang Elementary School - Solvang, and the Rescue Mission - Santa Barbara.

School age children are learning, as part of the School Food Program at Solvang School, how good "cooked-from-scratch" meals are and, hopefully, also developing new healthy eating habits for the rest of their life. We create a circular connection in the community, the farmers who give, the volunteers who glean and the benefit of those in need.

Publicity is crucial in getting the word out about what we do and how it effects our community. Board president, Terry Delaney has developed a power point presentation and goes to local organizations and churches to talk about SYVFVR to gather support. KCOY just aired a segment about SYVFVR and the School Food program and in April, they will air another segment showing the volunteers gleaning in the field.

Our goals for this year are to double the amount of last year's produce we delivered to 100,000 pounds, and to purchase a refrigerated delivery van. We have been delivering the produce with a private truck (a total of 14,410 miles for the year 2011) and the expenses of gas and truck maintenance have been generosity donated by a board member. With our success and rapid growth, the Board of Directors feel that having our own truck is a top priority. Last year we delivered to Santa Barbara twice a week, this year we have increased our delivery range to Santa Maria with an anticipated additional trip to Santa Barbara, equaling approximately 400 miles a week. A refrigerated van would help keep the produce fresher in the summer heat, be used for overnight storage for smaller gleans and combine delivery trips.

Thank you for your interest in SYVFVR. Please let us know if we may provide any further information regarding our work.

Sincerely,

Terry Delaney
Board President

ATTACHMENT 5

March 28, 2012

PAWS Parks of Santa Ynez Valley, Inc.
Darin Biamonte, President
P.O. Box 269
Buellton, CA 93427
805-338-8750
syvpaws@gmail.com



Dear Buellton Mayor and City Council,

Since its inception in 2009, the mission of Paws Park has been to allow the community and its visitors an opportunity to enjoy their dogs in an off-leash environment. The City of Buellton has been instrumental in creating this wonderful park and has been a firm and consistent supporter. Our goal as docents to this park is to cater to its maintenance needs and seek funds to continue its operation.

Our primary focus is the safety and well being of our two and four legged visitors. Our fiercest opponents in this goal are dangerous foxtails that require regular eradication through mowing efforts and chemical abatement. These commitments to interior safety minimize our resources available for maintaining the beautiful and initially costly exterior landscape. A grant from the City of Buellton would alleviate the financial aspect of this conundrum and allow the Board of Directors to concentrate its focus on managing the park's interior and its hazards.

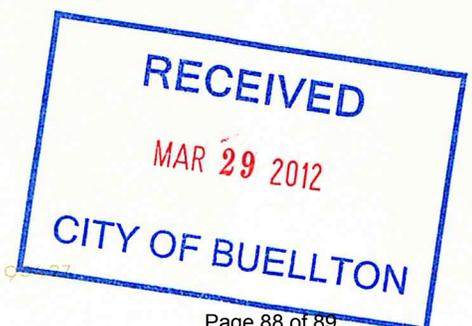
Regular exterior landscape maintenance will ensure park aesthetics for our visitors, curb appeal for our neighbors and the security of the City of Buellton's initial capital investment in that part of the park. The landscape was planted almost three years ago. Volunteers had been able to maintain it using hand held pruning sheers and other hand tools that were safe to operate with little or no skill or training. Under the care and attention of the new PAWS Pak Board of Directors the landscape has matured rapidly in the last year. Professional high power landscaping tools have become required. With the more powerful gas powered tools necessary for maintenance, exposure to liability will increase. Our dedicated volunteers, while well intended, are not professionals.

According to the Consumer Product Safety Commission (CPSC), "Every year approximately 400,000 people are treated in hospital emergency rooms for injuries from lawn and garden tools." California law allows a nonprofit to be sued by a volunteer injured during the course of their volunteerism. We wish to alleviate this exposure for The City of Buellton by securing a contract with a licensed, bonded and insured professional landscape company. These services and all of the protection it affords the City of Buellton can be secured for 12 months for approximately \$2000. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Darin Biamonte", is written over the word "Sincerely,".

Darin Biamonte, President



CITY OF BUELLTON
City Council Agenda Staff Report

City Manager Review: JHK
Council Agenda Item No.: 9

To: The Honorable Mayor and City Council

From: Linda Reid, City Clerk

Meeting date: April 26, 2012

Subject: Consideration of Request for Proposals (RFP) for Live Internet Broadcast of Council Meetings

BACKGROUND

Staff has conducted a survey to determine whether residents would like to view Council Meetings live on television or via the City's website. The majority of residents would rather view the meetings on the internet. It would be appropriate for staff to prepare and issue an RFP for equipment and operation of the internet broadcast of meetings to be placed on the internet. Once the RFP's have been received, staff will bring the lowest and most qualified proposal back for Council approval and authorization to move forward with the purchase and set up of necessary equipment and ongoing operation.

FISCAL IMPACT

The fiscal impact for equipment and operation of live internet broadcast of Council meetings will not be fully known until the response to the RFP and could vary depending on the amount and location of equipment, together with the cost of an operator of the equipment.

RECOMMENDATION

That Council authorize staff to prepare and issue an RFP for live internet broadcast of Council meetings.