CITY OF BUELLTON

CITY COUNCIL AGENDA
Regular Meeting of April 24, 2014 – 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California

Materials related to an item on this agenda, as well as materials submitted to the City Council after distribution of the agenda packet, are available for public inspection in the Office of the City Clerk, located at 107 West Highway 246, during normal business hours.

CALL TO ORDER

Mayor John Connolly

PLEDGE OF ALLEGIANCE

Council Member Holly Sierra

ROLL CALL

Council Members Ed Andrisek, Judith Dale, Holly Sierra, Vice Mayor Leo Elovitz, and Mayor John Connolly

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Any person may address the Council on any subject pertaining to City business, including all items on the agenda not listed as a Public Hearing, including the Consent Agenda and Closed Session. Limited to three (3) minutes per speaker. By law, no action may be taken at this meeting on matters raised during Public Comments not included on this agenda.

CONSENT CALENDAR (ACTION)

The following items are considered routine and non-controversial and are scheduled for consideration as a group. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion. Members of the Public may speak on Consent Agenda items during the Public Comment period.

1. Minutes of April 10, 2014 Regular City Council Meeting

2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2013-14

3. Revenue and Expenditure Reports through March 31, 2014

- *(Staff Contact: Finance Director Carolyn Galloway-Cooper)*

4. Financial Report for the Third Quarter Ending March 31, 2014
- *(Staff Contact: Finance Director Carolyn Galloway-Cooper)*

5. Receive and File the 2013 Annual Report on the Status of the General Plan
- *(Staff Contact: City Manager Marc Bierdzinski)*

PRESENTATIONS

6. Presentation of Certificates to Recipients of the Norman and Gale Williams Buellton Education Scholarships

PUBLIC HEARINGS (POSSIBLE ACTION)

7. Ordinance No. 14 -01 – "An Ordinance of the City Council of the City of Buellton, California, Adopting Revisions to Title 19 (Zoning) of the Buellton Municipal Code (14-ZOA-01) Adding Wording to Section 19.06.240 (Temporary Uses) Relating to a Green Grocer Use as Part of an Existing Business" (Introduction and First Reading)
- *(Staff Contact: City Manager Marc Bierdzinski)*

COUNCIL MEMBER COMMENTS

COUNCIL ITEMS

WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Council Member, the City Manager, or City Attorney may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Council Members to give verbal Committee Reports on any meetings recently held for which the Council Members are the City representatives thereto.

BUSINESS ITEMS (POSSIBLE ACTION)

8. Fiscal Year 2014-15 Requests for Funding from Non-Profit Agencies
- *(Staff Contact: Finance Director Carolyn Galloway-Cooper)*

9. Review of Request for Proposals (RFP) for Architectural Review Firm
- *(Staff Contact: City Manager Marc Bierdzinski)*

10. Discussion Regarding Avenue of Flags Re-Striping
- *(Staff Contact: Public Works Director Rose Hess)*

ADJOURNMENT

The next meeting of the City Council will be held on Thursday, May 8, 2014 at 6:00 p.m.

AFFIDAVIT OF POSTING

I, Linda Reid, City Clerk of the City of Buellton, declare as follows:

On April 18, 2014, at approximately _____a.m./p.m., I posted a true and correct copy of the **Agenda for the regular City Council Meeting at 6:00 p.m. on Thursday, April 24, 2014**. That in compliance with City Resolution No. 98-19 adopted June 9, 1998, the above listed document was caused to be posted in three (3) places in the City of Buellton.

City Hall 107 West Highway 246 Buellton, CA 93427	Buellton Library/Council Chambers 140 West Highway 246 Buellton, CA 93427	Albertson's Market Buellton Town Center 222 East Highway 246 Buellton, CA 93427

Executed on April 18, 2014, at Buellton, California. I declare under penalty of perjury that the foregoing is true and correct.

_____

Linda Reid
City Clerk

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting, please contact the City Clerk's Office at (805) 688-5177 at least 48 hours prior to the meeting to insure that reasonable arrangements can be made to provide accessibility to the meeting.

City Manager Review: MPB
Council Agenda Item No.: 1

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES
Regular Meeting of April 10, 2014
City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor John Connolly called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Council Member Judith Dale led the Pledge of Allegiance

ROLL CALL

Present: Council Members Ed Andrisek, Judith Dale, Holly Sierra, Vice Mayor Leo Elovitz, and Mayor John Connolly

Staff: City Manager Marc Bierdzinski, City Attorney Ralph Hanson, Finance Director Carolyn Galloway-Cooper, Public Works Director Rose Hess, Station Commander Lt. Shawn O'Grady, Recreation Coordinator Kyle Abello, and City Clerk Linda Reid

REORDERING OF AGENDA

None

PUBLIC COMMENTS

Ron Anderson, President of the Buellton Chamber of Commerce and Visitors Bureau, stated he supports the City's purchase of the Willemsen property.

Barbara Knecht, Recreation Center Coordinator, presented the City with a travel commission check in the amount of $2,201 for the Portugal trip.

CONSENT CALENDAR

Council Member Andrisek requested that Item No. 1 be pulled from the Consent Calendar for discussion.

2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2013-14

3. Resolution No. 14-08 – "A Resolution of the City Council of the City of Buellton, California, Approving a 2% Cost of Living Adjustment (COLA) for all Regular Full-Time Employees, Effective, July 1, 2014"

4. Agreement for Animal Control Services between the County of Santa Barbara and the City of Buellton - Fiscal Year 2014/15

MOTION:
Motion by Council Member Andrisek, seconded by Council Member Sierra, approving Consent Calendar items 2-4 as listed.

VOTE:
Motion passed by a roll call vote of 5-0, with Council Members Andrisek, Connolly, Dale, Elovitz, and Sierra voting yes.

1. Minutes of March 27, 2014 City Council Meeting

Council Member Andrisek requested that regarding Item No. 5, the second bullet point should be revised to include: "high density housing would provide work-force housing opportunities".

MOTION:
Motion by Council Member Andrisek, seconded by Council Member Sierra, approving Consent Calendar item 1as listed.

VOTE:
Motion passed by a roll call vote of 5-0, with Council Members Andrisek, Connolly, Dale, Elovitz, and Sierra voting yes.

PRESENTATIONS

5. Proclamation Recognizing National Library Week 2014

Mayor Connolly presented Librarian Liz Chapman with a proclamation recognizing National Library Week – April 13-19, 2014 and thanked her and the Library staff for their service to the City of Buellton. Ms. Chapman thanked the City Council for their support of the Buellton Library.

6. Proclamation Recognizing Child Abuse Prevention Month

Mayor Connolly presented Arcelia Sencion, Director of Health Care and Social Services at Santa Ynez Valley People Helping People with a proclamation recognizing Child Abuse Prevention Month and thanked her and the staff at People Helping People for their awareness of Child Abuse Prevention to the City of Buellton. Ms. Sencion spoke about Child Abuse Prevention Month and thanked the Council Members for their support.

PUBLIC HEARINGS

7. Resolution No. 14-06 – "A Resolution of the City Council of the City of Buellton, California, Adopting the Measure A Five-Year Local Program of Projects for Fiscal Years 2014/15 – 2018/19"

RECOMMENDATION:
That the City Council consider adoption of Resolution No. 14-06.

STAFF REPORT:
Public Works Director Hess presented the staff report.

DOCUMENTS:
Staff Report with attachment (Resolution No. 14-06 and Exhibit A)

DISCUSSION:
Mayor Connolly opened the public hearing at 6:18 p.m. There being no public comment, Mayor Connolly closed the Public Hearing at 6:19 p.m.

The City Council discussed the following issues:

- Funding for the Master Bikeway and Trails Plan
- How the City uses the Measure A funding

MOTION:
Motion by Council Member Andrisek, seconded by Vice Mayor Elovitz approving Resolution No. 14-06 - "A Resolution of the City Council of the City of Buellton, California, Adopting the Measure A Five-Year Local Program of Projects for Fiscal Years 2014/15 – 2018/19"

VOTE:
Motion passed by a roll call vote of 5-0, with Council Members Andrisek, Connolly, Dale, Elovitz, and Sierra voting yes.

COUNCIL MEMBER COMMENTS

Council Member Andrisek stated that April is "Safe Dig Month" and wanted to make everyone aware of the 811 number to call before they dig.

Council Member Andrisek stated the Visitors Bureau pole signs are very attractive and thanked staff for installing the signs. Mr. Andrisek mentioned the article about the Criterium in the Inside the Santa Ynez Valley Magazine and he mentioned the 10 year anniversary of Sideways in the Santa Barbara Newspress last week.

Council Member Andrisek announced that the City is proud to host the Vintners Festival in Buellton this coming weekend.

Vice Mayor Elovitz commented on the way-finding sign at the north-end of the Avenue of Flags and that it may be a traffic hazard from people slowing to read the sign. City Manager Bierdzinski addressed this issue.

COUNCIL ITEMS

None

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Mayor Connolly announced that he and City Manager Bierdzinski attended the Mayors and Managers meeting at the new Public Safety Training Complex at Allan Hancock College in Lompoc last week and remarked about the fabulous new facility.

Council Member Sierra stated she attended the Chamber of Commerce Board meeting and provided an oral report regarding the meeting.

BUSINESS ITEMS

8. Presentation of Santa Barbara County Sheriff's Department Contract – Fiscal Year 2014/15

RECOMMENDATION:
That the City Council review the Fiscal Year 2014/15 Budget for the Sheriff's Department and direct staff to reflect these costs in the City's Fiscal Year 2014/15 Budget.

STAFF REPORT:
Finance Director Galloway-Cooper presented the staff report.

SPEAKERS/DISCUSSION:
Don Patterson, Undersheriff, Santa Barbara County Sheriff's Department, provided a presentation to the City Council regarding their contract services for the City of Buellton.

The City Council discussed the Sheriff's full-time employees in Buellton.

DOCUMENTS:
Staff report with attachments (Proposed Fiscal Year 2014/15 Budget and Summary)

DIRECTION:
The City Council agreed by consensus to direct staff to allocate funding for the Sheriff's Department for the Fiscal Year 2014/15 budget.

9. Presentation of Economic Development Implementation Plan by Kosmont Companies and Review of Fiscal Year 2014/15 Work Plan and Budget

RECOMMENDATION:
That the City Council receive the Economic Development Implementation Plan and direct the City Manager to approve Amendment No. 1 to the Kosmont Companies contract for $40,000 in accordance with the March 10, 2014 Work Plan.

STAFF REPORT:

City Manager Bierdzinski presented the staff report.

SPEAKERS/DISCUSSION:
Ken Hira, representing Kosmont Companies made a presentation regarding the Economic Development Implementation Plan.

Ron Anderson, President of the Buellton Chamber of Commerce and Visitors Bureau, requested that staff pursue the "Utility Bond" and the "Business Improvement District" and Mr. Hira has been a great asset to the Chamber.

The City Council discussed the following issues:

- Economic Development in the City of Buellton
- Budgeting for next fiscal year

DOCUMENTS:
Staff report with attachments (Economic Development Implementation Plan and Kosmont Companies Fiscal Year 2014/15 Work Plan and Budget)

MOTION:
Motion by Council Member Sierra, seconded by Council Member Andrisek approving Amendment No. 1 to the Kosmont Companies contract for $40,000 in accordance with the March 10, 2014 Work Plan.

VOTE:

Motion passed by a roll call vote of 5-0, with Council Members Andrisek, Connolly, Dale, Elovitz, and Sierra voting yes.

10. Consideration of Allowing Amplified Music at River View Park for the Buellton Brew Fest on Saturday, May 3, 2014

RECOMMENDATION:

That the City Council consider approval of the use of amplified sound by the Buellton Chamber of Commerce for the Buellton Brew Fest at River View Park on Saturday, May 3, 2014, between the hours of 12:00 and 4:00 p.m.

STAFF REPORT:

Recreation Coordinator Abello presented the staff report.

SPEAKERS/DISCUSSION:

Matt Holmes, Buellton, submitted an email in favor of this item, which was distributed to the Council Members and made part of the record.

Rhodalynn Walrath and Tracy Johnson, Buellton, discussed their displeasure with the amplified music at River View Park and their concern for safety due to intoxicated individuals at the Park. Ms. Johnson suggested busing in event goers.

Sharon Currie, Buellton, discussed her displeasure with the amplified music at River View Park and requested the City find other locations to have events featuring alcohol and amplified music.

Lieutenant O'Grady addressed previous parking and noise complaints at River View Park. He also discussed being intoxicated in public. He stated there have been no drunk driving arrests at prior events that he is aware of during his tenure at the City.

Kathy Vreeland, Executive Director of the Buellton Chamber of Commerce and Visitors Bureau, stated she will address parking mitigation measures at future Chamber events. She stated she is happy to work within the decibel noise level specified by the City.

The City Council discussed the following issues:

- 1,500 people are expected to attend the Brew Fest
- Better reporting practices following events
- Adding a condition to have the Code Enforcement Officer monitor event noise by using a noise meter
- Regulating parking at events
- Regulating the number of events to be held at River View Park each year

DOCUMENTS:

Staff report with attachments (Buellton Brew Fest Special Event Permit Application and Supporting Documents, Buellton Municipal Code Section 12.28.220, and Sample Special Event Permit with conditions)

MOTION:
Motion by Council Member Sierra, seconded by Council Member Dale approving the use of amplified sound by the Buellton Chamber of Commerce for the Buellton Brew Fest at River View Park on Saturday, May 3, 2014 and requesting that the City's Code Enforcement Officer measure sound levels at the event and that parking be monitored.

VOTE:
Motion passed by a voice vote of 5-0, with Council Members Andrisek, Connolly, Dale, Elovitz, and Sierra voting yes.

11. Consideration of Allowing Amplified Music at River View Park for Simply Aloha Luau Concert on Saturday, June 7, 2014

RECOMMENDATION:
That the City Council consider approval of the use of amplified sound by the Simply Aloha for the 2nd Annual Simply Aloha Luau and Concert at River View Park on Saturday, June 7, 2014, between the hours of 12:00 and 6:00 p.m.

STAFF REPORT:
Recreation Coordinator Abello presented the staff report.

SPEAKERS/DISCUSSION:
Matt Holmes, Buellton, submitted an email in favor of this item, which was distributed to the Council Members and made part of the record.

DOCUMENTS:

Staff report with attachments (Simply Aloha Special Event Permit Application and Supporting Documents, Buellton Municipal Code Section 12.28.220, and Sample Special Event Permit with conditions)

MOTION:
Motion by Council Member Dale, seconded by Council Member Sierra approving the use of amplified sound by the Simply Aloha for the 2nd Annual Simply Aloha Luau and Concert at River View Park on Saturday, June 7, 2014, between the hours of 12:00 and 6:00 p.m. and requesting that the City's Code Enforcement Officer measure sound levels at the event and that parking be monitored.

VOTE:
Motion passed by a voice vote of 5-0, with Council Members Andrisek, Connolly, Dale, Elovitz, and Sierra voting yes.

CITY MANAGER'S REPORT

City Manager Bierdzinski provided an informational report for the record.

CLOSED SESSION ITEMS

12. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code Section 54956.8)
Property: Assessor's Parcel Number 099-670-005
Negotiator: Marc Bierdzinski, City Manager
Parties: City of Buellton/Willemsen Liv Tr, Jake & Jeannette Willemsen Trustees
Purpose: Possible Acquisition Terms and Price

The City Council met in closed session to discuss Item 12. No reportable action was taken.

ADJOURNMENT

Mayor Connolly adjourned the regular meeting at 8:20 p.m. The next regular meeting of the City Council will be held on Thursday, April 24, 2014 at 6:00 p.m.

_____
John Connolly
Mayor

ATTEST:

_____
Linda Reid
City Clerk

BACK-UP/SUPPORT DATA IS AVAILABLE FOR COUNCIL REVIEW IN CITY HALL

The following is a list of claims to be ratified and approved for payment by the City Council at the **April 24, 2014** Council Meeting.

Listed below is a brief summary of the attached claims:

EXHIBIT A		$ 101,963.14
EXHIBIT B		$ 61,861.10
PAYROLL	4/15/14	$ 38,143.40
TOTAL AMOUNT OF CLAIMS:		**$ 201,967.64**

AUTHORIZATION IS HEREBY GIVEN TO THE CITY TREASURER TO PAY ALL CLAIMS AS REVENUES BECOME AVAILABLE.

UM

Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A001-000-2306-000 - Long-Term Care Deduction				
21956 4/1/14 - 4/15/14 - M. Bierdins	90	CalPERS LONG-TERM CARE PROGRAM		
	1		Paid	84.25
A001-000-2306-000 - Long-Term Care Deduction		*** Account total ***		84.25
A001-202-2002-000 - Sales & Use Tax Payable				
21890 thru 3/18/14 B. Knecht	193	FIRST NATIONAL BANK OF OMAHA		
	1		Paid	-5.77
A001-202-2002-000 - Sales & Use Tax Payable		*** Account total ***		-5.77
A001-202-2003-000 - SYVTBID Payable				
21962 2/14 SYVTBID Fees	101	CITY OF SOLVANG		
	1		Paid	14,546.00
A001-202-2003-000 - SYVTBID Payable		*** Account total ***		14,546.00
A001-216-2816-000 - Special Event Deposit				
21900 3/8/14 SCOR Police Services/OT	450	SB CO SHERIFF'S DEPARTMENT		
	1		Paid	3,286.60
A001-216-2816-000 - Special Event Deposit		*** Account total ***		3,286.60
A001-216-2825-000 - Developer Deposit				
21897 1/1/14-3/14/14 Live Oak Cust#1	405	RINCON CONSULTANTS, INC.		
	1		Paid	8,400.00
A001-216-2825-000 - Developer Deposit		*** Account total ***		8,400.00
A001-401-5101-000 - Medical Benefit				
21903 5/14 Dental/Vision Premiums	820	ACWA/JPIA		
	1		Paid	475.30
A001-401-5101-000 - Medical Benefit		*** Account total ***		475.30
A001-401-5301-000 - Office Supplies				
21891 thru 3/18/14 L. Reid	193	FIRST NATIONAL BANK OF OMAHA		
	1		Paid	43.16
A001-401-5301-000 - Office Supplies		*** Account total ***		43.16
A001-401-5402-000 - Travel & Training				
21934 4/2/14 LOCC Div Mtg/Dinner	97	CHANNEL COUNTIES DIVISIONV- LO		
	1		Paid	200.00
A001-401-5402-000 - Travel & Training		*** Account total ***		200.00
A001-401-6301-000 - Miscellaneous				
21891 thru 3/18/14 L. Reid	193	FIRST NATIONAL BANK OF OMAHA		
	3		Paid	40.00
A001-401-6301-000 - Miscellaneous		*** Account total ***		40.00
A001-402-5101-000 - Medical Benefit				
21903 5/14 Dental/Vision Premiums	820	ACWA/JPIA		
	2		Paid	93.84
A001-402-5101-000 - Medical Benefit		*** Account total ***		93.84

	Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A001-402-5402-000 - Travel & Training					
	21934 4/2/14 LOCC Div Mtg/Dinner	97	CHANNEL COUNTIES DIVISIONV- LO		
		2		Paid	50.00
A001-402-5402-000 - Travel & Training			*** Account total ***		50.00
A001-403-5101-000 - Medical Benefit					
	21903 5/14 Dental/Vision Premiums	820	ACWA/JPIA		
		3		Paid	56.31
A001-403-5101-000 - Medical Benefit			*** Account total ***		56.31
A001-403-5401-000 - Membership & Publications					
	21894 thru 3/18/14 M. Bierdzinski	193	FIRST NATIONAL BANK OF OMAHA		
		1		Paid	-70.00
A001-403-5401-000 - Membership & Publications			*** Account total ***		-70.00
A001-403-5402-000 - Travel & Training					
	21891 thru 3/18/14 L. Reid	193	FIRST NATIONAL BANK OF OMAHA		
		2		Paid	1,153.75
	21895 thru 3/18/14 J. Dale	193	FIRST NATIONAL BANK OF OMAHA		
		1		Paid	29.95
	21934 4/2/14 LOCC Div Mtg/Dinner	97	CHANNEL COUNTIES DIVISIONV- LO		
		3		Paid	50.00
A001-403-5402-000 - Travel & Training			*** Account total ***		1,233.70
A001-403-5603-000 - Computer Maintenance &Software					
	21906 3/14 Comp Maint-CC/WTR	655	COAST NETWORX, INC.		
		1		Paid	95.00
A001-403-5603-000 - Computer Maintenance &Software			*** Account total ***		95.00
A001-410-5301-000 - Office Supplies					
	21896 4/4/14 Supplies #7001159968	469	STAPLES CONTRACT & COMMERCIAL,		
		1		Paid	93.98
	21957 3/14 Contract Overage-CH/Kal	118	COASTAL COPY, LP		
		1		Paid	166.90
	21958 3/25/14 Supplies #7001140693	469	STAPLES CONTRACT & COMMERCIAL,		
		1		Paid	118.54
	21965 3/14 Contract Overage-Linda Pr	118	COASTAL COPY, LP		
		1		Paid	31.08
A001-410-5301-000 - Office Supplies			*** Account total ***		410.50
A001-410-5602-000 - Internet Access/ Website Maint					
	21961 3/19-4/18 Summary Billing	555	VERIZON CALIFORNIA		
		1		Paid	169.98
A001-410-5602-000 - Internet Access/ Website Maint			*** Account total ***		169.98
A001-410-5603-000 - Computer Maintenance &Software					
	21894 thru 3/18/14 M. Bierdzinski	193	FIRST NATIONAL BANK OF OMAHA		
		2		Paid	100.00
A001-410-5603-000 - Computer Maintenance &Software			*** Account total ***		100.00

	Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A001-410-5701-000 - Telephone						
	21961	3/19-4/18 Summary Billing	555	VERIZON CALIFORNIA		
			2		Paid	326.97
A001-410-5701-000 - Telephone				*** Account total ***		326.97
A001-410-5702-000 - Utilities - Gas						
	21925	2/28/14-3/31/14 CH Gas Chgs	507	THE GAS COMPANY		
			1		Paid	47.23
A001-410-5702-000 - Utilities - Gas				*** Account total ***		47.23
A001-410-5805-000 - Visitors Bureau						
	21963	2/14 TOT Allocation	121	COC/BBA/VISITORS INFORMATION		
			1		Paid	20,499.07
A001-410-5805-000 - Visitors Bureau				*** Account total ***		20,499.07
A001-410-5808-000 - Misc Recognition Items						
	21891	thru 3/18/14 L. Reid	193	FIRST NATIONAL BANK OF OMAHA		
			5		Paid	31.00
A001-410-5808-000 - Misc Recognition Items				*** Account total ***		31.00
A001-410-6005-000 - Recruitment Expense						
	21923	3/14 Fingerprinting - Grauer/G	161	STATE OF CALIFORNIA - DOJ		
			1		Paid	64.00
	21952	3/14 New Hire Phys/Screen-Grau	62	BUELLTON MEDICAL CENTER		
			1		Paid	185.00
A001-410-6005-000 - Recruitment Expense				*** Account total ***		249.00
A001-410-6301-000 - Miscellaneous						
	21891	thru 3/18/14 L. Reid	193	FIRST NATIONAL BANK OF OMAHA		
			4		Paid	107.94
	21921	thru 3/25/14 Shred Services	237	IRON MOUNTAIN		
			1		Paid	41.96
	21931	3/14 Misc Maint Items	387	ALBERTSONS, LLC.		
			1		Paid	87.83
A001-410-6301-000 - Miscellaneous				*** Account total ***		237.73
A001-420-5101-000 - Medical Benefit						
	21903	5/14 Dental/Vision Premiums	820	ACWA/JPIA		
			4		Paid	201.76
A001-420-5101-000 - Medical Benefit				*** Account total ***		201.76
A001-420-5402-000 - Travel & Training						
	21892	thru 3/18/14 C. Galloway-Coope	193	FIRST NATIONAL BANK OF OMAHA		
			1		Paid	949.22
	21934	4/2/14 LOCC Div Mtg/Dinner	97	CHANNEL COUNTIES DIVISIONV- LO		
			4		Paid	50.00
A001-420-5402-000 - Travel & Training				*** Account total ***		999.22
A001-420-5603-000 - Computer Maintenance &Software						
	21907	3/14 Comp Maint - Finance	655	COAST NETWORX, INC.		
			1		Paid	142.50
A001-420-5603-000 - Computer Maintenance &Software				*** Account total ***		142.50

	Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A001-501-6201-000 - Contract Services						
	21900	3/8/14 SCOR Police Services/OT	450	SB CO SHERIFF'S DEPARTMENT		
			2		Paid	496.06
A001-501-6201-000 - Contract Services				*** Account total ***		496.06
A001-510-5702-000 - Utilities - Gas						
	21926	2/28/14 - 3/31/14 Lib/CC Gas C	507	THE GAS COMPANY		
			1		Paid	85.08
A001-510-5702-000 - Utilities - Gas				*** Account total ***		85.08
A001-511-5101-000 - Medical Benefit						
	21903	5/14 Dental/Vision Premiums	820	ACWA/JPIA		
			5		Paid	357.59
A001-511-5101-000 - Medical Benefit				*** Account total ***		357.59
A001-511-5301-000 - Office Supplies						
	21890	thru 3/18/14 B. Knecht	193	FIRST NATIONAL BANK OF OMAHA		
			6		Paid	29.91
	21959	3/14 Contract Overage - Rec Ct	118	COASTAL COPY, LP		
			1		Paid	127.26
A001-511-5301-000 - Office Supplies				*** Account total ***		157.17
A001-511-5306-000 - Advertising						
	21890	thru 3/18/14 B. Knecht	193	FIRST NATIONAL BANK OF OMAHA		
			3		Paid	25.01
	21905	3/14 Rec Ctr Ads	280	LEE CENTRAL COAST NEWSPAPERS		
			1		Paid	489.30
A001-511-5306-000 - Advertising				*** Account total ***		514.31
A001-511-5506-000 - Fuel-Vehicles						
	21889	thru 3/18/14 K. Abello	193	FIRST NATIONAL BANK OF OMAHA		
			1		Paid	203.64
	21902	3/14 Fuel Charges	768	WEX BANK		
			1		Paid	612.85
A001-511-5506-000 - Fuel-Vehicles				*** Account total ***		816.49
A001-511-5509-000 - Maintenance/Repair						
	21890	thru 3/18/14 B. Knecht	193	FIRST NATIONAL BANK OF OMAHA		
			4		Paid	146.23
	21901	3/14 Misc. Maint/Repair Items	438	SANTA YNEZ VALLEY HARDWARE		
			1		Paid	63.91
A001-511-5509-000 - Maintenance/Repair				*** Account total ***		210.14
A001-511-5701-000 - Telephone/Internet						
	21933	2/26/14 - 3/25/14 Abello Cell	473	SPRINT SPECTRUM, L.P. dba		
			1		Paid	33.86
	21954	3/25/14-4/24/14 Phone/Int Rec	122	COMCAST CABLE		
			1		Paid	163.80
A001-511-5701-000 - Telephone/Internet				*** Account total ***		197.66

Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A001-511-5801-000 - Buellton Recreation Program					
21889	thru 3/18/14 K. Abello	193	FIRST NATIONAL BANK OF OMAHA		
		3		Paid	57.45
21890	thru 3/18/14 B. Knecht	193	FIRST NATIONAL BANK OF OMAHA		
		2		Paid	-31.51
21893	thru 3/18/14 P. Smith	193	FIRST NATIONAL BANK OF OMAHA		
		1		Paid	163.12
21901	3/14 Misc. Maint/Repair Items	438	SANTA YNEZ VALLEY HARDWARE		
		5		Paid	4.23
21932	4/14 - 4/15 Web Hosting-Rec Ct	353	MICHAEL J. BOGGESS dba		
		1		Paid	200.00
21946	1/1 - 3/1/14 Qtrly Disb Field	63	BUELLTON UNION SCHOOL DISTRICT		
		1		Paid	40.00
A001-511-5801-000 - Buellton Recreation Program			*** Account total ***		433.29
A001-511-5802-000 - Buellton Rec Program Trips					
21889	thru 3/18/14 K. Abello	193	FIRST NATIONAL BANK OF OMAHA		
		2		Paid	1,146.52
21890	thru 3/18/14 B. Knecht	193	FIRST NATIONAL BANK OF OMAHA		
		5		Paid	445.20
21893	thru 3/18/14 P. Smith	193	FIRST NATIONAL BANK OF OMAHA		
		2		Paid	693.00
21913	3/14 Rose Bowl Refund	0	Debbie Elliot		
		1		Paid	105.00
A001-511-5802-000 - Buellton Rec Program Trips			*** Account total ***		2,389.72
A001-552-5305-001 - Small Equipment					
21967	3/14 Misc. Maint/Repair Items	826	GENUINE PARTS COMPANY - NAPA		
		4		Paid	409.31
A001-552-5305-001 - Small Equipment			*** Account total ***		409.31
A001-552-5501-000 - Operational Supplies					
21901	3/14 Misc. Maint/Repair Items	438	SANTA YNEZ VALLEY HARDWARE		
		3		Paid	49.80
21914	3/14 Misc Maint Items	110	CVS PHARMACY		
		3		Paid	21.59
A001-552-5501-000 - Operational Supplies			*** Account total ***		71.39
A001-552-5509-001 - Maintenance/Repair-Riverview					
21901	3/14 Misc. Maint/Repair Items	438	SANTA YNEZ VALLEY HARDWARE		
		2		Paid	26.98
21904	3/3/14-3/26/14 Misc Maint/Rpr	521	TODD PIPE & SUPPLY		
		1		Paid	266.89
21950	3/14 Seed for Turf - Parks	16	SCHAFF HOLDINGS, INC. dba		
		1		Paid	91.66
A001-552-5509-001 - Maintenance/Repair-Riverview			*** Account total ***		385.53
A001-552-5509-002 - Maintenance/Repair-Oak Park					
21904	3/3/14-3/26/14 Misc Maint/Rpr	521	TODD PIPE & SUPPLY		
		2		Paid	102.94

Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A001-552-5509-002 - Maintenance/Repair-Oak Park			*** Continued ***		
	21950 3/14 Seed for Turf - Parks	16	SCHAFF HOLDINGS, INC. dba		
		2		Paid	91.66
A001-552-5509-002 - Maintenance/Repair-Oak Park			*** Account total ***		194.60
A001-552-6201-000 - Contract Services					
	21898 12/13 Irrig Repairs-Parks	781	VALLEY CREST LANDSCAPE MAINT,		
		1		Paid	880.00
	21948 3/14 Irrig Labor	781	VALLEY CREST LANDSCAPE MAINT,		
		1		Paid	880.00
A001-552-6201-000 - Contract Services			*** Account total ***		1,760.00
A001-558-5101-000 - Medical Benefit					
	21903 5/14 Dental/Vision Premiums	820	ACWA/JPIA		
		6		Paid	418.93
A001-558-5101-000 - Medical Benefit			*** Account total ***		418.93
A001-558-5402-000 - Travel & Training					
	21934 4/2/14 LOCC Div Mtg/Dinner	97	CHANNEL COUNTIES DIVISIONV- LO		
		5		Paid	50.00
A001-558-5402-000 - Travel & Training			*** Account total ***		50.00
A001-558-5501-000 - Operational Supplies					
	21904 3/3/14-3/26/14 Misc Maint/Rpr	521	TODD PIPE & SUPPLY		
		3		Paid	185.35
	21916 3/14 Stakes for Ave of Flags F	76	CAL-COAST IRRIGATION, INC.		
		1		Paid	25.79
	21967 3/14 Misc. Maint/Repair Items	826	GENUINE PARTS COMPANY - NAPA		
		3		Paid	17.26
A001-558-5501-000 - Operational Supplies			*** Account total ***		228.40
A001-558-5503-000 - Tools					
	21901 3/14 Misc. Maint/Repair Items	438	SANTA YNEZ VALLEY HARDWARE		
		4		Paid	99.53
	21936 3/14 Maint/Repair Items	801	O'REILLY AUTOMOTIVE STORES, IN		
		1		Paid	70.19
	21967 3/14 Misc. Maint/Repair Items	826	GENUINE PARTS COMPANY - NAPA		
		1		Paid	504.57
A001-558-5503-000 - Tools			*** Account total ***		674.29
A001-558-5504-000 - Laundry / Uniforms					
	21908 3/14 Reimb 2 pants/Uniform	827	JOSEPH GRAUER		
		1		Paid	14.37
A001-558-5504-000 - Laundry / Uniforms			*** Account total ***		14.37
A001-558-5506-000 - Fuel - Vehicles					
	21902 3/14 Fuel Charges	768	WEX BANK		
		2		Paid	578.06
A001-558-5506-000 - Fuel - Vehicles			*** Account total ***		578.06

Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A001-558-5507-000 - Maintenance - Vehicles					
21935	3/14 Heavy Equip Repair-Cat	632	QUINN RENTAL SERVICES		
		1		Paid	88.16
21937	3/14 Repair-Saturn Outlook	350	OLIVERA'S REPAIR, INC		
		1		Paid	90.00
21942	3/14 Veh Maint-Traverse	763	RIO VISTA CHEVROLET, INC.		
		1		Paid	124.07
21967	3/14 Misc. Maint/Repair Items	826	GENUINE PARTS COMPANY - NAPA		
		2		Paid	11.03
A001-558-5507-000 - Maintenance - Vehicles			*** Account total ***		313.26
A001-558-5509-000 - Maintenance / Repair					
21901	3/14 Misc. Maint/Repair Items	438	SANTA YNEZ VALLEY HARDWARE		
		6		Paid	13.23
21904	3/3/14-3/26/14 Misc Maint/Rpr	521	TODD PIPE & SUPPLY		
		6		Paid	212.24
21966	3/14 Landscape Maint-RV Park	58	BUELLFLAT ROCK CO.		
		1		Paid	369.36
A001-558-5509-000 - Maintenance / Repair			*** Account total ***		594.83
A001-558-6011-000 - Regulatory Compliance					
21940	3/14 Inspection Permit for Lib	448	SB CO FIRE DEPARTMENT		
		1		Paid	99.00
A001-558-6011-000 - Regulatory Compliance			*** Account total ***		99.00
A001-558-6201-000 - Contract Services					
21922	4/14 Rodent Cntrl/Post Office	669	HYDREX PEST CONTROL		
		1		Paid	105.00
21928	3/14 Plng Drinking Water	32	NESTLE WATERS NORTH AMERICA db		
		1		Paid	7.14
21929	3/14 CH Drinking Water	32	NESTLE WATERS NORTH AMERICA db		
		3		Paid	25.06
21930	3/14 Lib/CC Drinking Water	32	NESTLE WATERS NORTH AMERICA db		
		1		Paid	34.21
21943	4/14 Street Sweeping Svcs	465	SP MAINTENANCE SERVICES, INC.		
		1		Paid	2,821.00
21949	3/14 CH/Plng/CC/Lib Janitorial	142	DANIEL FITZGERALD dba		
		1		Paid	1,200.00
21960	4/14 Svcs. - 3/14 Msgs	172	ECHO COMMUNICATIONS		
		1		Paid	25.26
A001-558-6201-000 - Contract Services			*** Account total ***		4,217.67
A001-565-5101-000 - Medical Benefit					
21903	5/14 Dental/Vision Premiums	820	ACWA/JPIA		
		7		Paid	197.19
A001-565-5101-000 - Medical Benefit			*** Account total ***		197.19
A001-565-5301-000 - Office Supplies					
21896	4/4/14 Supplies #7001159968	469	STAPLES CONTRACT & COMMERCIAL,		
		2		Paid	127.89
A001-565-5301-000 - Office Supplies			*** Account total ***		127.89

Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A001-565-5305-000 - Equipment Rental					
	21909 3/21/14-4/20/14 Plng Copier Le	744	GE CAPITAL INFO TECH SOLUTIONS		
		1		Paid	500.05
A001-565-5305-000 - Equipment Rental			*** Account total ***		500.05
A001-565-5401-000 - Membership & Publications					
	21951 2014 Update-CA Land Use	296	LOCAL GOVERNMENT PUBLICATIONS		
		1		Paid	78.60
A001-565-5401-000 - Membership & Publications			*** Account total ***		78.60
A001-565-5402-000 - Travel & Training					
	21920 3/25/14 - 3/28/14 Mileage Reim	787	LISA FIGUEROA		
		1		Paid	313.60
A001-565-5402-000 - Travel & Training			*** Account total ***		313.60
A001-565-5701-000 - Telephone					
	21961 3/19-4/18 Summary Billing	555	VERIZON CALIFORNIA		
		3		Paid	385.96
A001-565-5701-000 - Telephone			*** Account total ***		385.96
A005-701-5101-000 - Medical Benefit					
	21903 5/14 Dental/Vision Premiums	820	ACWA/JPIA		
		8		Paid	323.58
A005-701-5101-000 - Medical Benefit			*** Account total ***		323.58
A005-701-5301-000 - Office Supplies					
	21953 3/14 Billing Envelopes	258	JOHN P. SUREY dba		
		1		Paid	230.59
A005-701-5301-000 - Office Supplies			*** Account total ***		230.59
A005-701-5303-000 - Postage					
	21955 Postage for APR 2014 Wtr/Swr B	379	POSTMASTER		
		1		Paid	300.00
A005-701-5303-000 - Postage			*** Account total ***		300.00
A005-701-5501-000 - Operational Supplies					
	21901 3/14 Misc. Maint/Repair Items	438	SANTA YNEZ VALLEY HARDWARE		
		7		Paid	36.31
	21904 3/3/14-3/26/14 Misc Maint/Rpr	521	TODD PIPE & SUPPLY		
		4		Paid	6.58
	21914 3/14 Misc Maint Items	110	CVS PHARMACY		
		1		Paid	25.14
	21938 4/14 WWTP Drum Liner	187	FARM SUPPLY COMPANY		
		1		Paid	29.15
	21947 3/14 WWTP Maint/Repair	59	MOTOR PRODUCTS INC. dba		
		1		Paid	10.97
A005-701-5501-000 - Operational Supplies			*** Account total ***		108.15
A005-701-5502-000 - Chemicals / Analysis					
	21911 3/14 Cylinder Rental-Acetylene	380	PRAXAIR DISTRIBUTION, INC.		
		1		Paid	61.86

Obligat'n	Description	Vendor/ Line	Name/ Description	Stage	Amount
A005-701-5502-000 - Chemicals / Analysis			*** Continued ***		
	21968 3/14 Wtr/Swr Samples/Testing	5	ABALONE COAST ANALYTICAL, INC.		
		1		Paid	263.50
A005-701-5502-000 - Chemicals / Analysis			*** Account total ***		325.36
A005-701-5504-000 - Laundry / Uniforms					
	21908 3/14 Reimb 2 pants/Uniform	827	JOSEPH GRAUER		
		2		Paid	14.38
A005-701-5504-000 - Laundry / Uniforms			*** Account total ***		14.38
A005-701-5506-000 - Fuel - Vehicles					
	21902 3/14 Fuel Charges	768	WEX BANK		
		3		Paid	578.06
A005-701-5506-000 - Fuel - Vehicles			*** Account total ***		578.06
A005-701-5507-000 - Maintenance - Vehicles					
	21935 3/14 Heavy Equip Repair-Cat	632	QUINN RENTAL SERVICES		
		2		Paid	88.16
	21942 3/14 Veh Maint-Traverse	763	RIO VISTA CHEVROLET, INC.		
		3		Paid	124.08
A005-701-5507-000 - Maintenance - Vehicles			*** Account total ***		212.24
A005-701-5509-000 - Maintenance / Repair					
	21901 3/14 Misc. Maint/Repair Items	438	SANTA YNEZ VALLEY HARDWARE		
		8		Paid	19.04
	21904 3/3/14-3/26/14 Misc Maint/Rpr	521	TODD PIPE & SUPPLY		
		5		Paid	34.74
	21915 3/14 Misc Maint/Repair Items	342	NIELSEN BUILDING MATERIALS.INC		
		1		Paid	142.97
	21967 3/14 Misc. Maint/Repair Items	826	GENUINE PARTS COMPANY - NAPA		
		5		Paid	54.49
A005-701-5509-000 - Maintenance / Repair			*** Account total ***		251.24
A005-701-5510-000 - Safety Equipment					
	21914 3/14 Misc Maint Items	110	CVS PHARMACY		
		2		Paid	36.33
A005-701-5510-000 - Safety Equipment			*** Account total ***		36.33
A005-701-5701-000 - Telephone					
	21961 3/19-4/18 Summary Billing	555	VERIZON CALIFORNIA		
		4		Paid	586.57
A005-701-5701-000 - Telephone			*** Account total ***		586.57
A005-701-6201-000 - Contract Services					
	21912 3/14 Dig Alert Tickets	535	UNDERGROUND SERVICE ALERT		
		1		Paid	7.50
	21929 3/14 CH Drinking Water	32	NESTLE WATERS NORTH AMERICA db		
		1		Paid	8.35
	21941 3/14 Sludge Disposal Svcs	598	ENGEL & GRAY, INC.		
		1		Paid	6,424.21

	Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A005-701-6201-000 - Contract Services			*** Continued ***		
	21944 4/14 WWTP/Sample Deliveries	679	COURIER SYSTEMS		
		1		Paid	70.88
	21960 4/14 Svcs. - 3/14 Msgs	172	ECHO COMMUNICATIONS		
		2		Paid	25.27
A005-701-6201-000 - Contract Services			*** Account total ***		6,536.21
A020-210-2101-000 - Customer Deposits					
	21917 Dep Refund/Final Bill	0	SARA ADLER		
		1		Paid	42.40
	21918 Dep Refund/Final Bill	0	JOSE IBARRA		
		1		Paid	100.00
	21919 Dep Refund/Final Bill	0	DANN ALARI		
		1		Paid	58.15
A020-210-2101-000 - Customer Deposits			*** Account total ***		200.55
A020-350-4602-000 - Sales					
	21918 Dep Refund/Final Bill	0	JOSE IBARRA		
		2		Paid	62.09
A020-350-4602-000 - Sales			*** Account total ***		62.09
A020-601-5101-000 - Medical Benefit					
	21903 5/14 Dental/Vision Premiums	820	ACWA/JPIA		
		9		Paid	431.50
A020-601-5101-000 - Medical Benefit			*** Account total ***		431.50
A020-601-5301-000 - Office Supplies					
	21953 3/14 Billing Envelopes	258	JOHN P. SUREY dba		
		2		Paid	230.60
A020-601-5301-000 - Office Supplies			*** Account total ***		230.60
A020-601-5303-000 - Postage					
	21955 Postage for APR 2014 Wtr/Swr B	379	POSTMASTER		
		2		Paid	300.00
A020-601-5303-000 - Postage			*** Account total ***		300.00
A020-601-5402-000 - Travel & Training					
	21888 thru 3/18/14 R. Hess	193	FIRST NATIONAL BANK OF OMAHA		
		1		Paid	40.00
	21964 3/14 Toll bridge violation - S	0	FASTRAK VIOLATION PROCESSING		
		1		Paid	30.00
A020-601-5402-000 - Travel & Training			*** Account total ***		70.00
A020-601-5501-000 - Operational Supplies					
	21904 3/3/14-3/26/14 Misc Maint/Rpr	521	TODD PIPE & SUPPLY		
		7		Paid	6.59
A020-601-5501-000 - Operational Supplies			*** Account total ***		6.59
A020-601-5502-000 - Chemicals / Analysis					
	21911 3/14 Cylinder Rental-Acetylene	380	PRAXAIR DISTRIBUTION, INC.		
		2		Paid	61.85

Obligat'n Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A020-601-5502-000 - Chemicals / Analysis		*** Continued ***		
21968 3/14 Wtr/Swr Samples/Testing	5	ABALONE COAST ANALYTICAL, INC.		
	2		Paid	85.00
A020-601-5502-000 - Chemicals / Analysis		*** Account total ***		146.85
A020-601-5503-000 - Tools				
21967 3/14 Misc. Maint/Repair Items	826	GENUINE PARTS COMPANY - NAPA		
	6		Paid	57.83
A020-601-5503-000 - Tools		*** Account total ***		57.83
A020-601-5504-000 - Laundry / Uniforms				
21908 3/14 Reimb 2 pants/Uniform	827	JOSEPH GRAUER		
	3		Paid	14.38
A020-601-5504-000 - Laundry / Uniforms		*** Account total ***		14.38
A020-601-5506-000 - Fuel - Vehicles				
21902 3/14 Fuel Charges	768	WEX BANK		
	4		Paid	578.06
A020-601-5506-000 - Fuel - Vehicles		*** Account total ***		578.06
A020-601-5507-000 - Maintenance - Vehicles				
21935 3/14 Heavy Equip Repair-Cat	632	QUINN RENTAL SERVICES		
	3		Paid	88.16
21942 3/14 Veh Maint-Traverse	763	RIO VISTA CHEVROLET, INC.		
	2		Paid	124.08
A020-601-5507-000 - Maintenance - Vehicles		*** Account total ***		212.24
A020-601-5509-000 - Maintenance / Repair				
21939 3/14 Chlorine Injector Booster	189	FISHER PUMP & WELL SERVICE, IN		
	1		Paid	3,720.00
21967 3/14 Misc. Maint/Repair Items	826	GENUINE PARTS COMPANY - NAPA		
	7		Paid	8.62
A020-601-5509-000 - Maintenance / Repair		*** Account total ***		3,728.62
A020-601-5603-000 - Computer Maintenance &Software				
21906 3/14 Comp Maint-CC/WTR	655	COAST NETWORX, INC.		
	2		Paid	285.00
A020-601-5603-000 - Computer Maintenance &Software		*** Account total ***		285.00
A020-601-5701-000 - Telephone				
21961 3/19-4/18 Summary Billing	555	VERIZON CALIFORNIA		
	5		Paid	837.69
A020-601-5701-000 - Telephone		*** Account total ***		837.69
A020-601-6011-000 - Regulatory Compliance				
21945 7/13-12-13 Wtr Sys Fees	82	CALIFORNIA DEPT OF PUBLIC HEAL		
	1		Paid	3,942.40
A020-601-6011-000 - Regulatory Compliance		*** Account total ***		3,942.40
A020-601-6201-000 - Contract Services				
21912 3/14 Dig Alert Tickets	535	UNDERGROUND SERVICE ALERT		
	2		Paid	7.50

	Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount
A020-601-6201-000 - Contract Services				*** Continued ***		
	21929	3/14 CH Drinking Water	32	NESTLE WATERS NORTH AMERICA db		
			2		Paid	8.35
	21944	4/14 WWTP/Sample Deliveries	679	COURIER SYSTEMS		
			2		Paid	70.87
	21960	4/14 Svcs. - 3/14 Msgs	172	ECHO COMMUNICATIONS		
			3		Paid	25.27
A020-601-6201-000 - Contract Services				*** Account total ***		111.99
A051-566-5509-000 - Maintenance / Repair						
	21924	4/14 HOA Dues - Unit 101(Chamb	582	VINTAGE WALK, LLC OWNERS ASSOC		
			1		Paid	104.00
A051-566-5509-000 - Maintenance / Repair				*** Account total ***		104.00
A051-566-5702-000 - Utilities - Gas						
	21927	2/27/14 - 3/28/14 COC Gas Chgs	507	THE GAS COMPANY		
			1		Paid	51.40
A051-566-5702-000 - Utilities - Gas				*** Account total ***		51.40
A092-301-6507-000 - Improvements						
	21899	FY 12/13 Road Maint-Retention	210	GRANITE CONSTRUCTION COMPANY		
			1		Paid	8,982.45
A092-301-6507-000 - Improvements				*** Account total ***		8,982.45
A092-705-6507-000 - Improvements						
	21910	3/14 Emgcy Headwks Manhole Rpr	649	FLUID RESOURCE MANAGEMENT, INC		
			1		Paid	2,892.40
A092-705-6507-000 - Improvements				*** Account total ***		2,892.40
* Report total *				*** Total ***		101,963.14

EXHIBIT B

Payments via Electronic Fund Transfer (EFT):

April Health Premium	4/2/14		15,787.01
Payroll Taxes	4/3/14		10,409.83
3/14 Deferred Comp Plan	4/4/14		15,014.40
3/14 Retirement Contribution	4/4/14		20,649.86
Total		$	61,861.10

Miscellaneous Payments via EFT:
refill postage meter
bank charges
check/deposit slip orders

CITY OF BUELLTON

City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 3

To: The Honorable Mayor and City Council

From: Carolyn Galloway-Cooper, Finance Director

Meeting Date: April 24, 2014

Subject: Revenue and Expenditure Reports through March 31, 2014

BACKGROUND

The attached report compares month-to-month data covering the period July1, 2013 through March 31, 2014. The report is prepared monthly and submitted to Council on the second meeting of each month. It is posted to the City's website. Upon monthly review, adjustments may be necessary and staff will update on the website.

FISCAL IMPACT

The Revenue and Expenditure report provides the community with an understanding of the financial activity of the City's funds on a monthly basis.

RECOMMENDATION

That the City Council receives and files this report for information purposes.

ATTACHMENT

Attachment 1 - Revenue and Expenditure Reports through March 31, 2014

ATTACHMENT 1

City of Buellton
General Fund - Monthly Revenue (unaudited)
FY: 2013-14

cgc: 4 10 14

75%

Account Number	Decription	2013 July	Aug	Sep	Oct	Nov	Dec	2014 Jan	Feb	Mar	Apr	May	June	FY: 2013-14
001-301-4001-000	Property Tax - Secured			-	50,539		340,834							391,373
001-302-4002-000	Property Tax - Unsecured			-	35,901									35,901
001-309-4007-000	Homeowners Expemptions				-		1,048	2,445						3,493
001-310-4101-000	Franchise Fees	5,303	10,922	10,260	11,069	5,308	10,945	10,908						64,715
001-311-4102-000	Sales Tax	137,505	97,900	130,500	135,611	92,000	122,700	142,045						858,261
001-311-4115-000	Sales Tax Compensation	-	-	-	-	-		225,647						225,647
001-312-4103-000	Transient Occupancy Tax (TOT)	179,303	185,789	129,511	124,927	115,010	99,660	86,850	98,410					1,019,460
001-320-5801-000	Buellton Recreation Program	16,342	7,423	4,895	5,358	3,729	4,894	5,761	4,632					53,034
001-320-5801-001	Recreation Program (50/50)	8,752	3,478	4	843	-	4,335	-	-					17,412
001-320-5802-000	Buellton Rec Pgm Trips	2,934	3,033	4,088	7,850	1,866	2,615	2,872	2,390					27,648
001-321-4106-000	Property Transfer Tax	-	1,612	1,510	1,833	3,258	791	1,261						10,265
001-322-4107-000	Motor Vehicle in Lieu Tax			2,069	-									2,069
001-322-4116-000	MV License Fee			-	-			184,801						184,801
001-325-5814-000	Park Reservation Fees	240	2,520	600	440	240	40	440	40					4,560
001-333-4506-000	CA Indian Gaming Grant			-										-
001-333-4508-000	COPS Grant			-										-
001-340-4401-000	Criminal Fines and Penalties	-	-	4,556	-	6,878	2,603	3,000	2,516					19,553
001-342-4402-000	Fines and Fees		460	627				590	876					2,553
001-345-4904-000	Interest	-	-	5,949	-	-	4,922	909		12,890				24,670
001-346-4905-000	Rent	4,489	5,739	5,739	5,739	1,250	10,228	5,739	5,739					44,662
001-347-4801-000	Law Enforcement Cost Recovery	10	-	19	10		38	10						87
001-348-4403-000	Event Applic Fee/Temp Use	200	155	100	200			100						755
001-357-4802-000	Zoning Clearance	180	180	45	90	45	115							655
001-357-4803-000	Document Sales	260	65	-	-	600								925
001-357-4806-000	Time Extension Fees							390						390
001-357-4801-110	Crossroads at the Village		-		-									-
001-357-4808-000	Code Enforcement Fines		-		100									100
001-376-4908-000	CA Prop 1B Revenue				-									-
001-378-4205-000	Small Permits	1,500	750	200	1,000	500	1,000	250	7,500					12,700
001-390-4917-000	Miscellaneous		3,810		23	9								3,842
001-390-4918-000	Cost Reimbursement	2,741			-				322					3,063
TOTAL REVENUE (Actual through March):		**359,759**	**323,836**	**300,672**	**381,533**	**230,693**	**606,768**	**674,018**	**122,425**	**12,890**	**-**	**-**	**-**	**3,012,594**

Percentage Received: 54%
Budget: 5,625,065

City of Buellton

cgc: 4 10 14

General Fund Monthly Expenditures (Unaudited)

FY: 2013-14

75%

Department No.	Description	2013 July	Aug	Sep	Oct	Nov	Dec	2014 Jan	Feb	Mar	Apr	May	June	FY: 2013-14
001-401	City Council	6,744	12,191	11,602	8,262	9,954	11,972	7,869	10,192	9,462				88,248
001-402	City Manager	11,627	16,330	16,822	16,902	18,102	16,336	16,669	17,046	16,153				145,987
001-403	City Clerk	5,250	8,967	8,133	7,810	11,997	9,971	7,899	7,664	9,688				77,379
001-404	City Attorney	-	30,732	-	31,346	31,100	9,873	-	10,754	23,215				137,020
001-410	Non-Departmental	36,890	3,655	46,815	50,210	34,538	34,538	32,693	39,629	22,065				301,033
001-420	Finance	19,512	29,260	57,405	49,349	35,363	31,132	14,979	15,054	74,485				326,539
001-501	Police and Fire	-	141,699	140,476	143,803	141,992	376,968	140,542	328,040	141,293				1,554,813
001-510	Library	-	342	372	355	328	87,529	306	351	310				89,893
001-511	Recreation	26,268	46,971	35,709	29,209	34,867	39,730	54,740	42,160	31,347				341,001
001-550	Street Lights	-	4,378	4,397	4,506	4,511	4,452	4,377	4,347	4,324				35,292
001-551	Storm Water	-	4,864	13,037	-	4,964	6,872	49,670	24,463	6,971				110,841
001-552	Public Works - Parks	13,972	9,115	11,141	8,976	3,762	7,496	10,549	8,108	10,548				83,667
001-556	Public Works - Landscape	5,000	5,814	6,257	10,220	1,343	5,571	9,949	12,291	5,187				61,632
001-557	Public Works - Engineering	-	5,453	13,380	-	-	-	25,901	10,714	13,829				69,277
001-558	Public Works - General	28,102	36,076	37,421	39,543	37,208	34,572	43,234	56,729	45,756				358,641
001-565	Planning/Community Dev	19,736	12,874	42,995	30,459	14,390	13,463	21,730	15,714	21,221				192,582
	Transfer to CIP fund 92	-	-	-	-	-	-	-	-	-				-
	TOTAL EXPENDITURES (ACTUAL THROUGH MARCH):	**173,101**	**368,721**	**445,962**	**430,950**	**384,419**	**690,475**	**441,107**	**603,256**	**435,854**	**-**	**-**	**-**	**3,973,845**

Percentage spent:	**63%**
Budget	**6,102,870**
Amendments (1/23/14)	**200,900**
Amended Budget	**6,303,770**

CITY OF BUELLTON

City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 4

To: The Honorable Mayor and City Council

From: Carolyn Galloway-Cooper, Finance Director

Meeting Date: April 24, 2014

Subject: Financial Report for the Third Quarter Ending March 31, 2014

BACKGROUND

Four times each year, City staff completes a comprehensive analysis of City finances, including projected fund balances, revenues to date, departmental budgets, expenditures, encumbrances and potential budget adjustments. This financial report summarizes the first three quarters or nine months' financial analysis for the General Fund and Enterprise Funds.

The attached report provides an overview of the current economic outlook on the Local, State and National levels; General Fund revenues, expenditures, projected fund balances; and activity in the two Enterprise Funds. Though this information is not audited and does not contain all the usual periodic adjustments, accruals or disclosures, the information does provide a picture of the City's activity and developing financial trends.

FISCAL IMPACT

The Interim financial statement provides the community with an understanding of the financial activity of the City's primary funds.

RECOMMENDATION

That the City Council receives, reviews, and files this Third Quarter (9months) financial report.

ATTACHMENT

Attachment 1 - Quarterly Financial Report for the period ending March 31, 2014

CITY OF BUELLTON

QUARTERLY FINANCIAL REPORT

Third Quarter Ending March 31, 2014

April 24, 2014

Overview

The purpose of this financial report is to provide financial information for the City of Buellton. This report covers the third quarter of 2013-14 or the period January 1, 2014 through March 31, 2014. The report will be presented quarterly and concentrates on the General Fund and Enterprise Funds. The quarterly financial report presents the City's financial position, considers economic factors and highlights trends based on the City's budget versus what actually occurred during the period. A discussion of other economic factors provides a means of comparing the local economy against larger economic events that may affect the City of Buellton. This quarterly financial report is a valuable tool to the Council, staff and general public.

US Economy

A number of economic factors remained weak in the third quarter. Unemployment stayed high while underemployment continued. Many workers are in jobs well below their skill levels or only able to find part time work. The property market showed mixed signs and struggled with some gains but on average housing prices stayed below the mortgage level. If housing prices are going up in value, consumers feel more prosperous and more likely to spend, even though they may not be realizing the gain. The stock market limped along with a modest growth rate of around 2%. The U.S. Federal Reserve went under new stewardship and future change could be possible. So far, under Janet Yellen's watch, interest rates changed slightly in the third quarter but did not increase by much.

State Economy

California released its 2014-15 budget calling for investment in schools, health care expansion and work on the state's troubled high-speed rail project. The economy moved at a slow pace while attempting to recover. Prospects for future economic growth dimmed and a job crisis remained with consistently high unemployment. A large percentage of the state's residents are looking for work or have part time jobs. Strengthening the economy and improving the job situation topped the list of concerns as the third quarter came to a close. Much work remains to be done to get the state's economy back on track.

City of Buellton

The City's General fund, at over $11 Million in reserves experienced some change in the third quarter of Fiscal Year 2013-14. Revenues in the third quarter gained over last quarter and came in at 54% of budget. Timing delays for various tax payouts from outside agencies is the major cause of the temporary deficit. Expenditures continue below budget at 63%. The City's Enterprise funds ended the third quarter showing positive fund balances in the Water and Sewer Funds. Revenues exceed budget while expenditures are slightly under budget. The Sewer Fund experienced an ongoing net loss through the third quarter. These points will be explained in the following third quarter report.

GENERAL FUND

General Fund Balance

The chart below shows that with 75% of the year complete revenues are below projections at 54% while expenditures are below expected at 63% of appropriations. "Revenue versus budget" gaps are due to timing delays explained in the next paragraph.

General Fund - Fund Balance	Budget	Actual	Percent
Balance, at Start of Year	$ 12,096,951	$ 12,096,951	
Revenues *	5,625,065	3,012,594	54%
Expenditures *	6,303,770	3,973,845	63%
Balance, at End of Year	$ 11,418,246	$ 11,135,700	

* Includes Transfers

The chart below provides summary comparison information on revenues and expenditures for the third quarter ending March 31, 2014 versus the third quarter ending March 31, 2013. Total revenues are higher in the prior year quarter of 2012-13. Taxes are lower in the current quarter because property tax receipts were received earlier last year whereas this year they will be received in the period April through June 2014. Higher Transient Occupancy Tax (TOT) rate continues to keep these revenue streams elevated. Higher hotel occupancy activity was also noted. Property tax payouts from the Auditor-Controller came in January but won't "catch-up" until late in the final quarter of the Fiscal Year. TOT receipts for March come on April 20th and receipt of Sales Tax revenue continues to lag a month behind. Revenues are expected to meet budget as the fiscal year progresses. Overall Expenditures were up compared to the prior third quarter. The reason for this increase is due to contract services expenditures discussed in mid-year budget review. Capital activity is expected to increase later in 2014 as capital improvement projects are recorded.

General Fund	2013-14	2012-13	Over (Under)
Revenues:			
Taxes	2,795,985	3,035,435	(239,450)
Fees and Permits	5,200	2,925	2,275
Fines and Penalties	19,553	30,319	(10,766)
Charges For Current Services	98,497	72,157	26,340
Other Revenues	93,359	173,714	(80,355)
Total Revenues	3,012,594	3,314,550	(301,956)
Expenditures:			
General Government	3,965,060	3,151,040	814,020
Capital	8,785	70,501	(61,716)
Total Expenditures	3,973,845	3,221,541	752,304

Top Five Revenues

Top Five Revenues	Budget	YTD Actual	Percent
Sales Tax	1,745,000	858,261	49%
TOT	1,500,000	1,019,460	68%
Property Tax	1,180,000	441,032	37%
MVLF	366,110	186,870	51%
Franchise Fees	210,000	64,715	31%
Other Revenues	623,955	442,256	71%
Total Revenues	5,625,065	3,012,594	54%

Sales Tax

Payments are delayed due to timing of receipts and the City expects to exceed budget by the end of the following quarter. Sales tax is the top revenue in General Fund. The City has experienced strong revenue reports from local sales tax.

Transient Occupancy Tax (TOT)

TOT revenue is alomost on target for the quarter. This revenue source is a major component of the City's General Fund revenue. The City expects to meet or exceed budget by the end of the fiscal year.

Property Tax

Payments come from the Auditor-Controller at specified times during the Fiscal Year. This year's payout timing is different than last year. The City expects expects to meet budget with the bulk of the payouts from the Auditor-Controller coming in the last quarter of the fiscal year.

Motor Vehicle License Fees

Payment timing coincides with Property Tax payments. The City received a large payment in January and expects a final payment in June 2014.

Franchise Fees

Francise Fees are collected from MarBorg Industries, the City's solid waste service provider. Other franchise fees are received from cable utilities. Timing of collection caused a delay in the third quarter but revenue from this source is expected to meet budget.

Top Five Revenues for the City of Buellton' General Fund are Sales Tax, Property Tax, Transient Occupancy Tax (TOT), Motor Vehicle License Fee (MVLF) and Franchise Fees. These revenues account for almost 90% of total General Fund Revenues.

Expenditures

The chart below summarizes operating costs by department and shows that although some budget units are over budget, overall the General fund is within budget at the end of the third quarter.

Department Expenditures	Budget	YTD Actual	% Expended
City Council	136,103	88,248	65%
City Manager	207,575	145,987	70%
City Clerk	109,613	77,379	71%
City Attorney	175,000	137,020	78%
Non-Departmental	640,581	301,033	47%
Finance	340,140	326,539	96%
Police and Fire	1,883,174	1,554,813	83%
Library	95,378	89,893	94%
Recreation	506,108	341,001	67%
Street Lights	55,000	35,292	64%
Storm Water	141,000	110,841	79%
Public Works - Parks	238,800	83,667	35%
Public Works - Landscape	114,400	61,632	54%
Public Works - Engineering	64,000	69,277	108%
Public Works - General	527,762	358,641	68%
Community Development	406,636	192,582	47%
Transfer to CIP Fund 92	662,500	-	0%
Total All Departments	**6,303,770**	**3,973,845**	**63%**

As of March 31, 2014 or 75% of the year expended, the General Fund budget ended at 63% spent. Actual General Fund expenditures were just below $4 Million. Although Finance and Public Works – Engineering show largely over budget, the General Fund is expected to absorb the overage. The Finance Department exceeded budget because of the need to redistribute General Fund Finance Department salaries originally budgeted in the Water fund. Essentially, the portion of Finance Department salaries expensed in the Water Fund were redirected back to the General Fund. The reason for this action was due to the Central Coast Water Authority (CCWA) requirement for the Water fund to meet the coverage ratio required by the CCWA. The CCWA agreement calls for operating revenues to exceed revenues by at least 25%. In 2013-14 staff reviewed the Water Fund and found that the ratio requirement would not be met without reducing expenditures. Staff moved Finance salaries expended out of the Water fund and recorded them in the General Fund. This entry caused actual costs to increase in the General Fund - Finance Department. Public Works Engineering exceeded budget due to engineering costs related to reimburseable development permits. These costs are expected to be offset by reimbursements from various developers. The Library and Police/fire contracts are within budget based on billing timing lapses. Storm Water will not exceed budget as of year-end. Because of the positive condition of the other General Fund budget units, there are no budget amendments required this quarter.

Major Expenditure Variances

Expenditures By Type	Budget	YTD Actual	% Expended
Staffing	1,605,312	1,057,297	66%
Contract Services	2,897,752	2,307,400	80%
Telecomm and Utilities	236,625	87,173	37%
Supplies and Materials	62,450	33,942	54%
Other Operating Costs	1,469,631	479,247	33%
Minor Capital	32,000	8,785	27%
Total by Type	**6,303,770**	**3,973,845**	63%

The chart above shows General Fund operating expenditures by Expenditure Type. With 75% of the year expended as of the third quarter of fiscal year 2013-14, all budget categories are within budget with the exception of Contract Services. Contract services were addressed in the previous quarter and will be within budget once the entire budget year elapses at June 30, 2014.

ENTERPRISE FUNDS

Revenues and Expenses

The Statement of Revenues and Expenses for the third quarter of Fiscal Year 2013-14 are shown below.

Enterprise Funds	Water	Wastewater
Revenues		
Charges for Service	1,115,315	523,187
Interest Income	-	-
Other Revenues	13,710	3,461
Total Revenues	1,129,025	526,648
Expenses		
Operating	392,913	569,872
Transfers Out	40,000	-
State Water	310,289	-
Total Expenses	743,202	569,872
Profit (Loss)	385,823	(43,224)

Water Fund

Operating revenues have exceeded expenditures by almost $400,000 in the third quarter of Fiscal Year 2013-14. This reserve is expected to be used for the annual State Water payment due to the Central Coast Water Authority in June. As discussed earlier, operating expenditures were adjusted in an effort to meet the required CCWA coverage ratio. The coverage ratio is calculated by dividing revenues by expenditures and the resulting ratio must be above 1.25%. In the prior year, the City did not meet the ratio. In order to be in compliance in 2013-14, staff reduced operating costs by redirecting the percentage of General Fund Finance Department salaries coded to the Water fund back to the General Fund. Because Finance staff continue to perform water-related services, the Water Fund will be charged via an operating transfer. Staff will review this plan and discuss in more detail in the fourth quarter report. As of the third quarter, the 2013-14 coverage ratio will meet or exceed the reserve requirement.

Wastewater Fund

Operating revenues did not exceed expenditures in the third quarter of Fiscal Year 2013-14. This resulted in an operating deficit of $43,224. There are sufficient reserves in the Wastewater Fund to cover the operating loss.

CITY OF BUELLTON

City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 5

To: The Honorable Mayor and Council Members

From: Marc P. Bierdzinski, City Manager

Date: April 24, 2014

Subject: Receive and File the 2013 Annual Report on the Status of the General Plan

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BACKGROUND

Section 65400(a) of the California Government Code requires that an annual report be furnished to the City Council regarding the status of General Plan implementation. Annual reports are due on April 1st of each year and must be submitted to the State Office of Planning and Research ("OPR") and Department of Housing and Community Development ("HCD"). The 2013 Annual Report on the Status of the Buellton General Plan is attached (Attachment 1).

RECOMMENDATION

That the City Council receive and file the 2013 General Plan Annual Report and direct staff to file the Report with the State Housing and Community Development Department and Office of Planning and Research on such forms as dictated by the State of California.

ATTACHMENT

Attachment 1 - City of Buellton 2013 General Plan Annual Report

CITY OF BUELLTON

Annual Report on Status of the General Plan and Programs in Support of Affordable Housing
Reporting Period 1/1/2013 through 12/31/2013

BACKGROUND

By law, every community in California is required to adopt a General Plan as the policy framework by which to guide future growth and development. At a minimum, each such Plan must contain seven mandatory elements (Land Use, Circulation, Housing, Conservation, Open-Space, Noise and Safety). Once adopted, zoning and development regulations that follow must be consistent with the policies of the General Plan.

Section 65400(a) of the California Government Code requires that an annual report be furnished to the City Council regarding the status of General Plan implementation. Annual reports are due on April 1st of each year and must be submitted to the State Office of Planning and Research ("OPR"), the Department of Housing and Community Development ("HCD"), and the Buellton City Council.

For Buellton, the annual report is also used as barometer in evaluating progress in meeting the City's fair share of regional housing needs.

ANALYSIS

General Plan Overview: The Land Use and Circulation Elements were revised in 2005. The Conservation and Open Space, Economic Development, Noise, Parks and Recreation, Public Facilities and Services, and Safety Elements were revised in 2007. None of these elements were revised in 2013. The Housing Element was adopted in 2009 and certified by the State Housing and Community Development Department on January 20, 2010. The complete Buellton 2025 General Plan is available for review on the City's website, www.cityofbuellton.com. Copies are also available by contacting the Planning Department at 805-688-7474.

Housing Element Overview: The Regional Housing Needs Allocation ("RHNA") process is part of a statewide mandate to address housing related to future growth in the State. The needs assessment process sets numeric targets with the overriding goal of assuring an equitable geographic distribution of needs and responsibilities. The number assigned to the City of Buellton in July 2008 for 2007-2014 is 279, of which roughly 56% is assigned to target income groups. Table B reflects the current adjusted requirement, taking into account construction that has occurred since the beginning of the current RHNA planning cycle.

The 2009 Housing Element relies upon four basic means by which to address the City's RHNA goals: Second Dwellings, Multifamily Infill, Mixed Use Development, and the

Affordable Housing Overlay Zone ("AHOZ"). Of these, the establishment of an AHOZ is viewed as the principal means for accommodating the City's RHNA goals.

Housing Performance Assessment: Ordinance No. 05-05 was adopted by the City Council on October 13, 2005, and established the AHOZ and the sites to which the AHOZ will initially apply. This timeframe is consistent with the year-end deadline (December 2005) established by HCD in their certification of the 2004 Housing Element. The City has been actively marketing the AHOZ sites for affordable housing development through e-mails to affordable housing developers and proponents and via an AHOZ brochure to hand out to interested parties. The 2009 Housing Element has kept the AHOZ program in place and is the basis for the "Adequate Sites" requirement. However, the City will be reducing the number of AHOZ sites to reflect the City's reduced RHNA allocation from the last RHNA cycle (Program 1).

As a summary, the AHOZ shall: (i) allow "stand alone" residential projects irrespective of the underlying zone designation with a minimum base density of 25 units/acre; (ii) grant a 2:1 density bonus (two market rate units above the base density for each affordable low and very low income unit) up to a maximum combined density of 50% above the base; (iii) impose an inclusionary requirement, mandating that at least 20% of the base density be affordable to very low, low and moderate income households; (iv) compute the distribution of inclusionary units based on the apportionment of net RHNA goals (a defined and determined below); and (v) institute a bifurcated land use entitlement process that allows for streamlined processing for projects that meet specified criteria.

In August 2006, the City Council approved the first AHOZ project on AHOZ Site V (Juliette Walk). The project consists of 44 condominium units of which four are affordable to very low income persons and three are affordable to low income persons. An $85,635 housing in-lieu fee was also collected. All units have been constructed and occupied.

In April 2008, the Zoning Administrator approved a second AHOZ project on AHOZ Site IV. The project consists of 53 apartment units of which five are affordable to very low income persons, three are affordable to low income persons, and the remainder, since they are apartments, would qualify as moderate income units.

In September 2013, the City Council approved a third AHOZ project on AHOZ Site X. The project consists of 62 apartment units of which five are affordable to very low income persons, four are affordable to low income persons, and the remainder, since they are apartments, would qualify as moderate income units. Construction has not begun on this project.

The City is in the process of implementing the new and updated programs in the adopted Housing Element.

Annual Programmatic Calibrations: Since Ordinance No. 05-05 (AHOZ) was adopted in October 2005, three AHOZ projects with fourteen very low income units, ten low income units, and 98 moderate income units have been approved. One of these projects

also included a housing in-lieu fee of $85,635. Construction has been completed on one project. In addition, interest has been shown in developing other AHOZ sites. Based on the interest shown for the AHOZ concept, it appears that it is an effective method for providing affordable housing in the City of Buellton.

Ordinance No. 06-10 implementing several 2004 Housing Element Programs has been in effect for several years. However, no projects have been submitted during this reporting period that have taken advantage of these revised standards. The City has formed a Community Development Block Grant Committee to review applications and has funded one social service programs during the last funding cycle. No capital project funding requests were submitted. It is too early to evaluate the effects of reducing the lot sizes for secondary dwelling units. Status of this item will be discussed in future reporting cycles.

In compliance with State HCD reporting requirements, a general accounting of permits issued and construction completed during the current Housing Element cycle is set forth in Tables A and B. Three projects that have been completed.

- Vintage Walk is a commercial/residential mixed use project and contains 11 market rate residential condominiums along with six affordable apartments that are managed by the Housing Authority of Santa Barbara County. Four units are for very low income persons and two units are for low income persons. The units are fully occupied. Preferences are being given for Buellton residents.
- Valley Station consists of 36 market rate single family homes and a commercial/residential component with seven affordable housing units (three very low and four low). These units are fully occupied. The City has also subsidized two of the low income units so that very low income tenants could occupy the units. These units are now owned and managed by the Housing Authority of Santa Barbara County. Preferences are being given for Buellton residents.
- Juliette Walk is a 44 unit condominium project developed under the AHOZ regulations. Four of the units are designated as very low income and three are designated as low income. All seven are for sale condominiums. All units have been completed and occupied.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction City of Buellton

Reporting Period 1/1/2013 - 12/31/2013

Table A

Annual Building Activity Report Summary - New Construction
Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information									Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions
1	2	3	4				5	5a	6	7	8
Project Identifier (may be APN No., project name or address)	Unit Category	Tenure R=Renter O=Owner	Affordability by Household Incomes				Total Units per Project	Est. # Infill Units*	Assistance Programs for Each Development	Deed Restricted Units	Note below the number of units determined to be affordable without financial or deed restrictions and attach an explanation how the jurisdiction determined the units were affordable. Refer to instructions.
			Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income			See Instructions	See Instructions	
None											
(9) Total of **Moderate and Above Moderate** from Table A3 ► ►					0	0	0				
(10) Total by income Table A/A3 ► ►											
(11) Total **Extremely Low-Income** Units*											

* Note: These fields are voluntary

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction City of Buellton

Reporting Period 1/1/2013 - 12/31/2013

Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program it its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA whichmeet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity				0	
(2) Preservation of Units At-Risk				0	
(3) Acquisition of Units				0	
(5) Total Units by Income	0	0	0	0	

* Note: This field is voluntary

Table A3
Annual building Activity Report Summary for Above Moderate-Income Units (not including those units reported on Table A)

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for **Moderate**						0	
No. of Units Permitted for **Above Moderate**						0	

* Note: This field is voluntary

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction City of Buellton

Reporting Period 1/1/2013 - 12/31/2013

Table B

Regional Housing Needs Allocation Progress

Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.			2007	2008	2009	2010	2011	2012	2013			Total Units to Date (all years)	Total Remaining RHNA by Income Level
Income Level		RHNA Allocation by Income Level	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9		
Very Low	Deed Restricted	64	11	0	0	0	0	0	0			11	53
	Non-deed restricted		0	0	0	0	0	0	0				
Low	Deed Restricted	47	9	0	0	0	0	0	0			9	38
	Non-deed restricted		0	0	0	0	0	0	0				
Moderate	Deed Restricted	46	0	0	0	0	0	0	0				45
	Non-deed restricted		0	0	0	0	1	0	0			1	
Above Moderate		122	85	0	0	11	0	0	0			96	26
Total RHNA by COG. Enter allocation number:		279	105			11	1					117	162
Total Units ► ► ►													
Remaining Need for RHNA Period ► ► ► ► ►													

Note: units serving extremly low-income households are included in the very low-income permitted units totals.

Table C
HOUSING ELEMENT PROGRAM PERFORMANCE (2013)

PROGRAM SUMMARY			HOUSING ELEMENT PROGRAMS		
	Housing Program		Five-Year Objective	Implementation Time Frame	Status of Implementation
ADEQUATE HOUSING SITES	1	Affordable Housing Overlay Zone (AHOZ)	Revise and Maintain AHOZ Sites	Ongoing	Program being maintained. Revisions to program scheduled for 2014.
	2	Mixed Use Development	Implement the Mixed Use Regulations	Ongoing	Program being maintained.
	3	Secondary Units and Multifamily Infill	Amended Zoning Ordinance	Ongoing for Secondary Units and 2012 for Zoning Ordinance Amendments	Secondary unit program being maintained.
	4	RHNA Allocation	Amended Zoning Ordinance	2012	Zoning ordinance to be amended in 2014.
AFFORDABLE HOUSING SUPPLY	5	Inclusionary Housing and Density Bonus	Affordable Housing Units	Ongoing	Programs to be maintained and implemented.
	6	Affordable Housing Overlay Zone	Maintain AHOZ	Ongoing	Program being maintained. Revisions to program scheduled for 2014.
	7	Secondary Dwelling and Infill Inducements	Financial Assistance Programs	Ongoing	Support State and Federal Grants for Secondary Units, and Tax Increments for Multifamily Infill
	8	Targeted Assistance	Capitalization of Housing Trust Funds	2010 for Affordable Housing Ordinance and 5-Year Implementation Plan Amendment Ongoing for Grant Applications and Non-Profit Collaboration	Redevelopment Agency dissolved per State action. Balance of activities ongoing.
	9	Public-Private Partnerships	Affordable Housing Projects	Ongoing	City Continues to Confer with Developers and Non-Profit Housing Sponsors on Affordable Housing Opportunities.

			HOUSING ELEMENT PROGRAMS		
Housing Program			Five-Year Objective	Implementation Time Frame	Status of Implementation
HOUSING IMPEDIMENTS	10	Land Use Modifications-Special Needs Housing	Amended Zoning Ordinance	2009-2012	Emergency shelters added as an allowed use in the CR zoning district. Remaining sections to be amended in 2014 to implement this program.
	11	Multi-Family Infill	Amended Municipal Code	2009-2010	Program to be reviewed as part of the public visioning process and ordinance amended as appropriate.
	12	Development Constraints	Amended Zoning Ordinance	2010-2011	Program to be reviewed as part of the public visioning process and ordinance amended as appropriate.
	13	Special Needs Housing	Development of Special Needs Housing Units	2012 for Residential Motel Amnesty Program, Ongoing for other services	Continue to maintain and implement this program.
	14	Persons with Disabilities	Continuation of the Adaptive Retrofit and Universal Design Programs	2010 for Code Amendment, Ongoing for other programs	Continue and maintain programs.
CONSERVATION & REHABILITATION	15	Property Rehabilitation	Emergency Repairs & Property Rehabilitation	Ongoing for Emergency Mobile Home Repair Program	City has Appropriated Funds for Continuation of the Emergency Mobile Home Repair Program. The Housing Conservation Program was discontinued due to the lack of Redevelopment funds.
	16	Code Enforcement	Amended Municipal Code and Affordable Housing Ordinance & Residential Motel Amnesty Program	2011	Program to be reviewed in 2014.
	17	Energy Conservation	Increased Energy Awareness	Ongoing	City has and will continue to pursue energy conservation grants.

			HOUSING ELEMENT PROGRAMS		
Housing Program			Five-Year Objective	Implementation Time Frame	Status of Implementation
EQUAL HOUSING OPPORTUNITIES	18	Fair Housing Services	Local Access to Fair Housing Services	2010	City will maintain HOME and CDBG Programs to fund these services.
	19	Information & Referral	Distribution of Information Regarding Equal Access to Housing	2010 for Fair Housing Seminar; 2010 for Mailing & Website; Ongoing for Information Dissemination & Interagency Cooperation	Outreach and Referral is Ongoing.
	20	Public Participation and Monitoring	Integrative Policy Development and Performance Review	Ongoing	Noticing and Annual HCD Reports are Ongoing.
PRESERVATION OF AT RISK UNITS	21	Affordable Housing Monitoring	Annually Updated "At Risk" Units List and Notification of Central Gardens I	Ongoing for Annual Year-End Reports, 2010 for Notification of Central Gardens I	Noticing and Annual HCD Reports are ongoing.

Certificate of Achievement

THE NORMAN AND GALE WILLIAMS
BUELLTON EDUCATION SCHOLARSHIP

FOR THE 2014-2015 ACADEMIC YEAR
IS AWARDED TO

KATHERINE BENSON

PRESENTED AT THE APRIL 24, 2014
BUELLTON CITY COUNCIL MEETING, BUELLTON, CALIFORNIA

NORMAN WILLIAMS ***JOHN CONNOLLY, MAYOR***

Certificate of Achievement

THE NORMAN AND GALE WILLIAMS
BUELLTON EDUCATION SCHOLARSHIP

FOR THE 2014-2015 ACADEMIC YEAR
IS AWARDED TO

JAEL DEL ROSARIO

PRESENTED AT THE APRIL 24, 2014
BUELLTON CITY COUNCIL MEETING, BUELLTON, CALIFORNIA

NORMAN WILLIAMS

JOHN CONNOLLY, MAYOR

CITY OF BUELLTON

City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 7

To: The Honorable Mayor and City Council

From: Planning Commission
By: Marc Bierdzinski, City Manager

Date: April 24, 2014

Subject: Ordinance No. 14-01 – "An Ordinance of the City Council of the City of Buellton, California, Adopting Revisions to Title 19 (Zoning) of the Buellton Municipal Code (14-ZOA-01) Adding Wording to Section 19.06.240 (Temporary Uses) Relating to a Green Grocer Use as Part of an Existing Business" (Introduction and First Reading)

BACKGROUND

The City Council directed staff to develop wording to allow a Green Grocer Use in the Municipal Code. A Green Grocer is not a certified farmer's market nor an indoor/outdoor farmer's market as defined in the City's Municipal Code. It is a small outdoor sales area associated with an existing business that sells produce and other similar consumable goods. The existing business may also sell items that they prepare along with persons from the outside. The key difference with this use is that it must be associated with an existing business on the business property. In contrast, farmer's markets can be stand-alone uses.

The Planning Commission recommends adding the following wording to the Temporary Use Section (19.06.240) of the Municipal Code:

19.06.240 Temporary Uses

19.06.240.A

4. Green Grocer. A Green Grocer use may be approved subject to the following:

a. A Green Grocer is defined as an open air market of 8 or less booths selling fruit, produce, or other consumable items.
b. The Green Grocer must be associated with an existing business and located on the property of that business.

c. All the development standards and conditions of Section 19.06.240.C shall apply.
d. The time limits of Section 19.06.240.B do not apply. A Green Grocer use may be permitted up to 10 hours per week on a given site. An annual Temporary Use Permit would be issued and shall be renewed yearly.
e. This use is only allowed in the CR, CS, and M zoning districts.

At their March 27, 2014, public hearing, the Planning Commission, on a 5-0 vote, adopted Resolution No. 14-03 (Attachment 1) which recommends that the City Council adopt the proposed Zoning Ordinance amendment.

ENVIRONMENTAL REVIEW

This project is a Class 4(e) exemption from the California Environmental Quality Act (Section 15304) because it involves the minor temporary use of land on developed areas with negligible effects on the environment.

FISCAL IMPACT

No fiscal impacts are anticipated as a result of the proposed Zoning Ordinance Amendment.

RECOMMENDATION

Staff recommends that the City Council consider the introduction and first reading of Ordinance No. 14-01 – "An Ordinance of the City Council of the City of Buellton, California, Adopting Revisions to Title 19 (Zoning) of the Buellton Municipal Code (14-ZOA-01) Adding Wording to Section 19.06.240 (Temporary Uses) Relating to a Green Grocer Use as Part of an Existing Business" by title only and waive further reading.

ATTACHMENTS

Ordinance No. 14-01
Attachment 1 – Planning Commission Resolution No. 14-03

ORDINANCE NO. 14-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, ADOPTING REVISIONS TO TITLE 19 (ZONING) OF THE BUELLTON MUNICIPAL CODE (14-ZOA-01) ADDING WORDING TO SECTION 19.06.240 (TEMPORARY USES) RELATING TO A GREEN GROCER USE AS PART OF AN EXISTING BUSINESS

THE CITY COUNCIL OF THE CITY OF BUELLTON DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: The Ordinance involves the following:

A. A Green Grocer use does not fall into the category of either a certified farmer's market or an indoor/outdoor farmer's market as defined in the Buellton Municipal Code. The City Council directed staff to prepare a Municipal Code Amendment to add this use.

SECTION 2: All proceedings having been duly taken as required by law, and upon review of the information provided in the staff report, consideration of the testimony given at the public hearing, as well as other pertinent information, the City Council finds the following:

A. **Record.** Prior to rendering a decision on any aspect of the proposed zoning ordinance amendments, the City Council considered the following:

1. All public testimony, both written and oral, received in conjunction with the public hearings conducted by the Planning Commission on March 27, 2014 ("Planning Commission Public Hearing").

2. All oral, written and visual materials presented by City staff in conjunction with the Planning Commission Public Hearing.

3. All public testimony, both written and oral, received in conjunction with that certain public hearing conducted by the City Council on April 24, 2014 ("City Council Public Hearing").

4. All oral, written and visual materials presented by City staff in conjunction with the City Council Public Hearing.

5. The following informational documents which, by this reference, are incorporated herein.

a. That certain written report submitted to the City Council dated April 24, 2014 (the "Staff Report").

b. The report and recommendation of the Planning Commission approved on March 27, 2014, and set forth in Resolution No. 14-03.

B. **Public Review.** On the basis of evidence hereinafter listed, all administrative procedures and public participation requirements prescribed in the Buellton Zoning Ordinance have been lawfully satisfied:

1. A notice was published in a legal section of a newspaper on April 10, 2014 (the "Public Notice"), a minimum of ten (10) days in advance of the Public Hearing conducted on April 24, 2014.

2. The Public Notice was posted in three public locations on April 10, 2014, a minimum of 10 days in advance of the Public Hearing.

C. **Environmental Clearance.** This project is a Class 4(e) exemption from the California Environmental Quality Act (Section 15304) because it involves the minor temporary use of land on developed areas with negligible effects on the environment.

D. **Consistency Declarations.** Based on (i) the evidence presented in the Staff Report (incorporated herein by reference), (ii) consultations with affected City Departments, and (iii) testimony and comments received in connection with the public hearing, the City Council does hereby declare as follows:

1. **Zoning Ordinance Amendments.**

a. **Findings:**

i. The Amendment is in the interests of the general community welfare as it promotes economic development by adding additional uses to the Municipal Code.

ii. The Amendment is consistent with the General Plan, the requirements of state planning and zoning laws, and Title 19 of the Zoning Ordinance.

iii. The Amendment is consistent with good zoning and planning practices.

SECTION 3: Chapter 19.06 of the Buellton Municipal Code is hereby amended to add a new Sub-Section A.4 to Section 19.06.240, to be read, in words and figures, as follows:

"19.06.240.A

4. Green Grocer. A Green Grocer use may be approved subject to the following:

a. A Green Grocer is defined as an open air market of 8 or less booths selling fruit, produce, or other consumable items.

b. The Green Grocer must be associated with an existing business and located on the property of that business.

c. All the development standards and conditions of Section 19.06.240.C shall apply.

d. The time limits of Section 19.06.240.B do not apply. A Green Grocer use may be permitted up to 10 hours per week on a given site. An annual Temporary Use Permit would be issued and shall be renewed yearly.

e. This use is only allowed in the CR, CS, and M zoning districts.

SECTION 4: If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance irrespective of the fact that any one or more sections, subsections, subdivision, sentences, clauses, phrases or portions thereof be declared invalid or unconstitutional.

SECTION 5: The City Clerk: (i) shall certify as to the passage of this Ordinance and shall cause the same to be published as required by law; (ii) is hereby authorized and directed to make typographical, grammatical and similar corrections in the final text of the Ordinance so long as such corrections do not constitute substantive changes in context; and (iii) cause the Buellton Municipal Code to be reprinted by adding the language contained within Section 3 of this Ordinance.

PASSED, APPROVED, AND ADOPTED this _____ of May, 2014.

_____
John Connolly
Mayor

ATTEST:

_____
Linda Reid
City Clerk

Planning Commission Resolution No. 14-03

A Resolution of the Planning Commission of the City of Buellton, California, Considering Recommendations to the City Council on Revisions to Title 19 (Zoning) of the Buellton Municipal Code (14-ZOA-01) Adding Wording to Section 19.06.240 (Temporary Uses) Relating to a Green Grocer Use as Part of an Existing Business, and Making Findings in Support Thereof

SECTION 1: A Green Grocer use does not fall into the category of either a certified farmer's market or an indoor/outdoor farmer's market as defined in the Buellton Municipal Code. The City Council directed staff to prepare a Municipal Code Amendment to add this use. Attached Exhibit A is the proposed wording of the amendment.

SECTION 2: All proceedings having been duly taken as required by law, and upon review of the information provided in the staff report, consideration of the testimony given at the public hearing, as well as other pertinent information, the Planning Commission finds the following:

A. **Record.** Prior to rendering a decision on any aspect of the proposed zoning ordinance amendments, the Planning Commission considered the following:

1. All public testimony, both written and oral, received in conjunction with that certain public hearing conducted by the Planning Commission on March 20, 2014 ("Public Hearing").
2. All oral, written and visual materials presented by City staff in conjunction with the Public Hearing.
3. The following informational documents which, by this reference, are incorporated herein.
   a. That staff report submitted by the Planning Department dated March 20, 2014 (the "Staff Report").

B. **Public Review.** On the basis of evidence hereinafter listed, all administrative procedures and public participation requirements prescribed in the Buellton Zoning Ordinance have been lawfully satisfied:

1. A notice was published in a newspaper on March 6, 2014 (the "Public Notice"), a minimum of ten (10) days in advance of the March 20, 2014, Public Hearing.

2. The Public Notice and Agenda for the Public Hearing was posted in three conspicuous public places on March 6, 2014, a minimum of 10 days before the March 20, 2014, Public Hearing.

C. **Environmental Clearance.** This project is a Class 4(e) exemption from the California Environmental Quality Act (Section 15304) because it involves the minor temporary use of land on developed areas with negligible effects on the environment.

D. **Consistency Declarations.** Based on (i) the evidence presented in the Staff Report (incorporated herein by reference), (ii) consultations with affected City Departments, and (iii) testimony and comments received in connection with the public hearing, the Planning Commission does hereby declare as follows:

1. **Zoning Ordinance Amendments.**

a. **Findings:**

i. The Amendment is in the interests of the general community welfare as it promotes economic development by adding additional uses to the Municipal Code.

ii. The Amendment is consistent with the General Plan, the requirements of state planning and zoning laws, and Title 19 of the Zoning Ordinance.

iii. The Amendment is consistent with good zoning and planning practices.

SECTION 3. The Planning Commission hereby recommends that the City Council adopt an ordinance to amend Title 19 of the Buellton Municipal Code in accordance with the changes noted on Exhibit A to this resolution, with the following change to Section 19.06.240.A.4.d:

"The time limits of Section 19.06.240.B do not apply. A Green Grocer use may be permitted up to 10 hours per week on a given site. An annual Temporary Use Permit would be issued and shall be renewed yearly"

SECTION 4. The Planning Commission Secretary shall certify as to the adoption of this Resolution and shall cause the same to be transmitted to the City Clerk for consideration by the City Council.

PASSED, APPROVED, AND ADOPTED this 20th day of March 2014.

Craig Adams, Chairman

Exhibit A – Draft Ordinance Wording

ATTEST:

Clare Barcelona

Clare Barcelona, Planning Commission Secretary

STATE OF CALIFORNIA)
COUNTY OF SANTA BARBARA) SS
CITY OF BUELLTON)

I, Clare Barcelona, Planning Commission Secretary of the City of Buellton, do hereby certify that the above and foregoing Resolution No. 14-03 was duly passed and adopted by the Planning Commission of said City at a regular meeting thereof, held on the 20th day of March 2014, by the following vote, to wit:

AYES: (5) Commissioners Jason Fussel, Art Mercado, Foster Reif, Vice Chair Lisa Figueroa and Chairman Craig Adams

NOES: (0)

ABSENT: (0)

IN WITNESS WHEREOF, I have hereunto set my hand this 20th day of March 2014.

Clare Barcelona

Clare Barcelona
Planning Commission Secretary

EXHIBIT A

19.06.240 Temporary Uses

19.06.240.A

4. Green Grocer. A Green Grocer use may be approved subject to the following:

a. A Green Grocer is defined as an open air market of 8 or less booths selling fruit, produce, or other consumable items.
b. The Green Grocer must be associated with an existing business and located on the property of that business.
c. All the development standards and conditions of Section 19.06.240.C shall apply.
d. The time limits of Section 19.06.240.B do not apply. A Green Grocer use may be permitted up to 4 hours per week on a given site. An annual Temporary Use Permit would be issued and shall be renewed yearly.
e. This use is only allowed in the CR, CS, and M zoning districts.

CITY OF BUELLTON

City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 8

To: The Honorable Mayor and City Council

From: Carolyn Galloway-Cooper, Finance Director

Meeting Date: April 24, 2014

Subject: Fiscal Year 2014-15 Requests for Funding from Non-Profit Agencies

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BACKGROUND

The City received seven funding requests from Non-Profit agencies. They are presented here for the City Council's consideration. Each agency has included documentation in support of their various programs as well as financial information. Staff has divided the seven agencies according to type and source of funding.

Contribution Funding (Budgeted in General Fund – Non Departmental):

1. Santa Ynez Valley Senior Citizens' Foundation, Inc. (Attachment 1)
Representative – Pam Gnekow, Executive Director

FY 2014-15 Requested:	**$50,000**
FY 2013-14 Received:	$47,500

2. Santa Ynez Valley People Helping People (Attachment 2)
Representative – Dean Palius, Executive Director

FY 2014-15 Requested:	
Food and Emergency Program:	**$12,000**
ADCAP:	**4,000**
Total Requested:	**$16,000**
FY 2013-14 Received:	$11,000

3. Foodbank of Santa Barbara County (Attachment 3)
Representative – Judi Monte, Development Manager

FY 2014-15 Requested:	**$12,000**
FY 2013-14 Received:	$ 7,500

4. Santa Ynez Valley Fruit & Vegetable Rescue (Attachment 4)
Representative – Terry Delaney, Board President

FY 2014-15 Requested:	**$4,200**
FY 2013-14 Received:	$4,000

5. Buellton Historical Society (Attachment 5)
Representative – Steve Sawin, President

FY 2014-15 Requested:	**$2,000**
FY 2013-14 Received:	-0-

Improvement Funding (Budgeted in General Fund Public Works – Parks):

6. Paws Park (Attachment 6)
Representative – Darin Biamonte, President

FY 2014-15 Requested:	**$ 7,000**
FY 2013-14 Received:	10,000

7. Santa Ynez Valley Botanic Gardens (Attachment 7)
Representative – Eva Powers Board Member

FY 2014-15 Requested:	**$5,000**
FY 2013-14 Received:	5,000

FISCAL IMPACT

Non Departmental:

FY 2014-15:	**$84,200**
FY 2013-14:	$70,000

Public Works - Parks**:**

FY 2014-15:	**$12,000**
FY 2013-14:	$15,000

RECOMMENDATION

That the City Council review the funding requests from the Non-Profit agencies and direct staff to reflect these costs in the 2014-15 Budget.

ATTACHMENTS

Attachment 1 – Santa Ynez Valley Senior Citizens Foundation
Attachment 2 – Santa Ynez Valley People Helping People
Attachment 3 – Foodbank of Santa Barbara County
Attachment 4 – Santa Ynez Valley Fruits and Vegetable Rescue
Attachment 5 – Buellton Historical Society
Attachment 6 – Paws Park
Attachment 7 - Santa Ynez Valley Botanic Garden

Santa Ynez Valley Senior Citizens Foundation

March 18, 2014

Received
MAR 21 2014
CITY OF BUELLTON

City of Buellton
City Council
P.O. Box 1819
Buellton, CA 93427

Dear City Council,

On behalf of the Santa Ynez Valley Senior Citizens Foundation DBA the Buellton Senior Center I would like to sincerely thank the City of Buellton for its unwavering support of seniors. We would not be able to serve the community at our current capacity without your support.

The Santa Ynez Valley Senior Citizens Foundation DBA the Buellton Senior Center is respectfully submitting this letter for consideration for grant funds in the City's 2014-2015 budget.

Request: $50,000 Food Program grant for the Buellton Senior Center to assist with funding the increased demand for meals for low-income seniors.

Organization History & Mission

The Buellton Senior Center is a 501(c)(3) organization founded in 1976. The Board of Directors consists of nine community members and 61 volunteers provide more than 15,000 hours of work in addition to five staff members. The Center is open Monday through Friday from 10:00 to 3:00. The **mission** of the Santa Ynez Valley Senior Citizens Foundation, Buellton Senior Center is to advocate and promote the well being of valley-wide seniors, especially those who are financially at risk.

According to Foodbank of Santa Barbara County's Program Manager, Robin Coutu, ***"The Buellton Senior Center distributes more food than any of our other Valley nonprofits."***

Programs

The Center has focused on basic needs and food in response to the community's needs. **The Center provided 20,613 meals in 2013 to 957 people. Of those meals, 75% were free to qualified scholarship recipients. The Center served a total of 1,619 unduplicated people in 2013.** Approximately 60% of our overall clientele are Caucasian and 50% of our Meals on Wheels and grocery program users are Latino. 75% of our Food Program users are low-income based on HUD's standards for Santa Barbara County ($35,700 or less) and receive free meals. Many of our clients live below the Federal poverty level and some are homeless. The average income of our scholarship clients is $860/month. Our Food Program enables seniors to live independently and provides meals that meet 75% of their daily dietary requirements.

164 W. Hwy 246 P.O. Box 1946 Buellton, CA 93427 Tel: (805) 688-4571 Fax: (805) 693-9792 www.buelltonsc.org

The Center Provides

Food Program:

- 20,500 meals annually
    - i. 136 housebound seniors use our Buellton Meals on Wheels
    - ii. 957 clients of which 75% are low-income
- 3,500 bags of free groceries are supplied to 65 low-income seniors annually
- Daily Free Farmer's Market Open to the Public
- Monthly Senior Center dinners
- Pick up and delivers weekly Food Bank food for all of the Stuart Gildred Y's Day Care programs and Santa Ynez Charter School
- Monthly "mandate" dinners in collaboration with Valley Christian Fellowship
- Co-hosting the Veteran's of Foreign Wars Welcome Home Dinners with the Solvang Rotary

Other Programs:

- 90 Center Subsidized Dial-A-Ride bus passes are sold at a discounted price each month
- Medical Aids Closet is open everyday for people to borrow items
- Bingo every Friday
- Volunteers drive seniors to appointments as requested
- Quilting Circle
- Volunteer and job opportunities for the County's Probation Department
- Two thrift stores are open daily in Buellton and operated by volunteers
- Distribution center for SYV People Helping People
- Administer the City of Buellton's Mobile Home Assistance Fund
- Propane to seniors that can't afford to heat their mobile homes
- Assist low-income seniors obtain prescriptions
- Assist low-income seniors obtain pet food
- Match seniors to senior rooms for rent

The Center co-hosts monthly "Mandate Dinners" in with Valley Christian Fellowship in which anyone in the community may come for a free meal, coats, blankets, and entertainment. We average 130 attendees each month, including a group of 18 young homeless men (4 of whom have become regular volunteers at the Center in exchange for meals). Local church groups, city council members, and local philanthropists attend the dinners to meet those in our community that need help.

Future Funding

The Center operates two thrift stores and a catering service to fund nearly two-thirds of our organization. The Center benefits from collaboration with the SYV Fruit and Vegetable Rescue, which makes the Farmer's Market possible and works closely with the Food Bank. The Center has implemented predominantly "Chef's Choice" lunches to

utilize food the most efficiently. We have also established a strong relationship with Jordano's Food Service, who calls us when they have specials and drastically discounts our food purchases.

The Center regularly collaborates with eight other organizations to deliver services to seniors and the low-income population of the Santa Ynez Valley. The 2014 budget is $512,800, which is generated primary from thrift store revenues, catering, grants and fundraising. The thrift stores raise 45% of the budget. The Centers hosts Chefs in the Park with the Solvang Senior Center, which the Chumash Foundation sponsors. The Center will also be hosting its own fundraising dinner in 2014, and has recently secured monthly pledges from one large donor ($24,000 annually) and two large churches.

While we continue to forge our way out of a long-time financial struggle due to the increase in community need for basic services and the Annex Thrift Store property we purchased and then had to amicably relinquish. (The purchased was owner carried and now we rent the property from the same owner as we could not afford the monthly payments or to develop it into affordable senior housing as planned.) During the three years that we owned the property we grew deeply in debt trying to meet the increasing needs of our senior community and changed leadership. We succeeded in continually meeting the needs of our community and expect to have one more year of financial struggle until we are firmly on our feet. We are actively seeking new individual donors (we have secured three large individual donors in 2014), forming new and expanding relationships with local churches and are hosting more fundraisers. The Center will succeed and we are grateful for the City of Buellton's support as we rise to the challenge of ending senior hunger in the Valley.

Evaluation

Our main success driver is the number of meals prepared and the number of people served. Our Food Program goals for 2014 are to: serve more than 950 people, prepare at least 20,500 meals, distribute at least 3,500 bags of groceries, and add weekend Meals on Wheels that will be delivered Fridays as soon as funding is secured. Our organizational vision is to end senior hunger in the Valley.

The Center builds strong relationships with its clientele. We check on all of the Meals on Wheels clients' everyday and when something is needed makes sure that the client is taken care of. There are a handful of homeless people in the Valley and we welcome them to use the bathroom and phone whenever they need. We contact family members when it appears more services are needed than the Center can provide.

Attachments

A. Organizational Budget
B. Program Budget
C. City of Buellton granting history

D. Financial Statements

Thank you for your past support and for the opportunity to present this request. The relationship that we have built truly benefits our wonderful city and its residents.

Sincerely,

Pam Gnekow
Executive Director

164 W. Hwy 246 P.O. Box 1946 Buellton, CA 93427 Tel: (805) 688-4571 Fax: (805) 693-9792 www.buelltonsc.org

Attachment A and B

2014 Organizational and Program Budget

Income

Item	*Organization ($)*	*Food Program ($)*
Donations & Dues	$ 18,000.00	$ -
Lunch Fees	$ 1,300.00	$ 1,300.00
Catering Fundraisers	$ 80,000.00	$ 80,000.00
Thrift Store Sales	$ 218,000.00	$ 204,000.00
City of Buellton	$ 50,000.00	$ 50,000.00
Grants	$ 95,500.00	$ 85,500.00
Fundraising Events	$ 50,000.00	$ -
TOTAL INCOME	***$ 512,800.00***	***$ 420,800.00***

EXPENSES

Item	*Organization ($)*	*Food Program ($)*
Food Purchases & Containers	$ 120,000.00	$ 120,000.00
Program Payroll & Ins.	$ 250,000.00	$ 250,000.00
Insurance	$ 17,300.00	$ 15,800.00
Admin. Expenses	$ 8,800.00	
Office Expenses	$ 3,000.00	
Van Expenses/Fuel	$ 11,000.00	$ 11,000.00
Sales Tax	$ 23,000.00	
Maint. & Supplies	$ 10,500.00	$ 10,500.00
Fundraising Expenses	$ 11,500.00	
Property Taxes	$ 4,000.00	
Rent	$ 13,300.00	
Loan Payment	$ 10,200.00	
Utilities	$ 27,000.00	$ 13,500.00
TOTAL EXPENSES	***$ 509,600.00***	***$ 420,800.00***

164 W. Hwy 246 P.O. Box 1946 Buellton, CA 93427 Tel: (805) 688-4571 Fax: (805) 693-9792 www.buelltonsc.org

Santa Ynez Valley Senior Citizens Foundation

Attachment C

City of Buellton Support for Buellton Senior Center

The City of Buellton has granted funds and waived fees to help financially support the Santa Ynez Valley Senior Citizens Foundation DBA Buellton Senior Center, enabling the Center to provide much-needed senior services and operate two volunteer-run thrift shops. The following is a list of past contributions:

Year	Amount	For Specified Service or Item
1993	$1,200	
1994	$3,800	
1995	$5,000	
1997	0	
1998	$5,272.54	Office Equipment
1998	$2,400 Waived Major Conditional Use Permit Fees for Thrift Shop	
1999	$7,000	Toward Thrift Shop Mortgage
2000	0	
2001	$8,000	To Center Programs
2002	$8,000	To Center Programs
2003	$8,000	To Center Programs
2004	$9,000	To Center Programs
2005	$10,000	To Center Programs
2006	$7,000	To Center Programs
2007	$15,000	To Center Programs
2008	$15,000	To Center Programs
2009	$15,000	To Center Programs
2010	$20,000	To Food Program
2011	$30,000	To Food Program
2012	$35,000	To Food Program
2013	$47,500	To Food Program
	(plus $3,000 City of Buellton Mobile Home Repair program administration in 2012 and 2013)	

164 W. Hwy 246 P.O. Box 1946 Buellton, CA 93427 Tel: (805) 688-4571 Fax: (805) 693-9792 www.buelltonsc.org

9:11 AM
03/07/14
Accrual Basis

SYV SENIOR CITIZENS FOUNDATION
Balance Sheet
As of December 31, 2013

	Dec 31, 13	Dec 31, 12
ASSETS		
Current Assets		
Checking/Savings		
Rabobank - Checking	29,382.57	16,516.80
Petty cash	100.00	50.00
Total Checking/Savings	29,482.57	16,566.80
Total Current Assets	29,482.57	16,566.80
Fixed Assets		
Buildings	29,663.00	32,393.00
Furniture & Fixtures	0.00	0.00
Improvements	0.00	1,754.00
Land	200,000.00	200,000.00
Machinery & Equipment	2,154.23	0.00
Transportation Equipment	0.00	0.00
Total Fixed Assets	231,817.23	234,147.00
Other Assets		
Building Fund	120.00	0.00
Total Other Assets	120.00	0.00
TOTAL ASSETS	**261,419.80**	**250,713.80**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	34,827.98	0.00
Total Accounts Payable	34,827.98	0.00
Other Current Liabilities		
AMEX - Pam	15,666.64	0.00
Other current liability	7,568.47	14,100.00
Direct Deposit Liabilities	0.00	645.60
Payroll Liabilities	43,916.75	18,654.64
Total Other Current Liabilities	67,151.86	33,400.24
Total Current Liabilities	101,979.84	33,400.24
Long Term Liabilities		
Loan;Pacific Western Bank	57,311.45	62,327.84
Total Long Term Liabilities	57,311.45	62,327.84
Total Liabilities	159,291.29	95,728.08
Equity		
Unrestricted(Retained Earnings)	167,629.69	204,177.79
Net Income	-65,501.18	-49,192.07
Total Equity	102,128.51	154,985.72
TOTAL LIABILITIES & EQUITY	**261,419.80**	**250,713.80**

I attest that these statements are accurate to the best of my knowledge.

David Lehman

David Lehman

Treasurer; Buellton Senior Center

8:46 AM
03/10/14
Accrual Basis

SYV SENIOR CITIZENS FOUNDATION
Profit & Loss
January through December 2013

	Jan - Dec 13	Jan - Dec 12
Ordinary Income/Expense		
Income		
Catering	110,792.59	0.00
Donations - Center	11,722.12	16,581.50
Donations - Directors	1,500.00	6,000.00
Fund Raisers	0.00	71,704.95
Grants	204,823.00	150,298.00
Lunch Donations	1,250.00	11,984.45
Thrift Shop Sales	216,650.46	231,327.87
Total Income	546,738.17	487,896.77
Cost of Goods Sold		
Food/container Purchases	148,677.34	130,538.33
Total COGS	148,677.34	130,538.33
Gross Profit	398,060.83	357,358.44
Expense		
Legal	75.00	0.00
Computer Repair	112.50	0.00
Postage	285.00	0.00
Promotion	450.00	0.00
Loan on 246	6,649.18	6,923.71
pest control.	300.00	0.00
Transportation.	3,790.00	3,724.50
Grant Writing	8,050.00	4,577.50
Fund Raisers Expenses	8,446.51	0.00
Accounting	3,490.00	6,300.00
Advertising	338.50	0.00
Auto Expense	5,892.95	0.00
Bank Fee	549.92	1,877.50
Cable telephone & internet	1,799.36	1,678.08
CA Sales Tax	35,424.76	12,384.11
Contracted Labor	6,055.67	50,909.39
Depreciation	4,843.00	5,408.00
Equipment Rental & Maintenance	10,364.16	1,638.11
Insurance	18,299.93	13,032.58
Interest Expense	176.16	68.08
License & Fees	813.80	660.00
Membership & Dues	50.00	50.00
Office Expense	3,256.23	4,108.79
Payroll Expense	290,798.10	236,826.77
Promotions	20.00	1,866.00
Property Taxes	3,867.83	4,143.94
Rent	13,210.00	12,100.00
Repairs & Maintenance	4,731.25	6,850.11
Supplies	7,706.20	4,853.71
UTILITIES	27,720.78	26,569.63
Total Expense	467,566.79	406,550.51
Net Ordinary Income	-69,505.96	-49,192.07
Other Income/Expense		
Other Income		
Forgiveness of loan - PWB	4,000.00	0.00
INTEREST INCOME	4.78	0.00
Total Other Income	4,004.78	0.00
Net Other Income	4,004.78	0.00
Net Income	-65,501.18	-49,192.07

I attest that these statements are accurate to the best of my knowledge.

David Lehman

David Lehman
Treasurer: Buellton Senior Center

ATTACHMENT 2

PEOPLE HELPING PEOPLE
PHP
CHANGING LIVES FOR THE BETTER

March 18, 2014

Mayor and Council Members
City of Buellton
P.O. Box 1819
Buellton, CA 93427

Received
MAR 18 2014
CITY OF BUELLTON

Dear Honorable Mayor and Council Members:

REQUEST:

For Fiscal Year 2014-15, People Helping People (PHP) requests that the City Council consider a grant to fund basic needs programs in the total amount of $16,000. Funding to specific programs to be as follows:

1. Continued partial funding of the Food and Emergency Solutions Programs of People Helping People in the amount of $12,000 for fiscal year 2014-15. Serve 300 Buellton residents on Food Program. Serve 50 Buellton residents with Emergency Solutions Program to prevent homelessness.
2. Continued partial funding of the ADCAP (Advocates for Domestic & Child Abuse Prevention) Program of People Helping People in the amount of $4,000 for fiscal year 2014-15. Serve 30 Buellton residents with the ADCAP program to prevent domestic violence.

Last year, the Council funded People Helping People at $11,000.

DISCUSSION:

Organization Background and Goals

In December, PHP celebrated its 21st Anniversary of service to the Santa Ynez Valley and the City of Buellton in particular. PHP continues to manage eighteen (18) distinct programs and services, "under one roof," to minimize overhead costs (less than 10% including general/administrative and fundraising) and improve access to services. PHP also continues to partner with other organizations to provide local services to meet the needs of local residents. PHP houses services from County Departments including Public Health, Social Services and from non government agencies like Legal Aid, Antioch University (counseling interns) and CALM (Child abuse Listening and Mediation Services).

PHP is a unique multi-program organization which has developed a model delivery system integrating services for infants, children, and adults into a "one stop" shop with multiple neighborhood access points. PHP continues to meet clients' basic needs while working to reduce risk factors and needs. Major programs include **Basic Needs**: Food and Emergency Solutions (Rent, utility and relocation assistance to Prevent Homelessness or rapidly re-house a family); **Health Care:** Community Health Care Access, Children's Dental Fund, Adult Dental Fund, Early Childhood Mental Health Counseling; **Youth Programs:** Los Alamos Afterschool Youth Program, Student Action Prevention Network (SPAN-Life Skills Classes), High School Student Mentoring, Generation Kindness and Drug Free Clubs, and Youth (drug prevention) Coalition; and **Family Support:** Family Strengthening; Domestic Violence Prevention, Advocacy, Parent Education, Scholarships, and Christmas-Fulfill-A-Wish. All of these services are delivered from PHP's Solvang Service Center and five school-based Family Resource Centers including one at Jonata School.

PHP's mission is as follows:

"People Helping People is dedicated to improving the lives of men, women and children in the communities it serves by addressing emergency and basic needs and furnishing comprehensive integrated family and individual support services."

545 NORTH ALISAL ROAD, SUITE 102, SOLVANG, CA 93464 • **OFFICE:** 805.686.0295 • **FAX:** 805.686.2856
MAILING ADDRESS: P.O. BOX 1478, SOLVANG, CA 93463 • **EMAIL:** PHP@SYVPHP.ORG
WWW.SYVPHP.ORG

Traditionally, PHP services have been primarily furnished to very low and low-income individuals and families and anyone with a temporary financial need. However, PHP's school based academic, literacy, counseling, and other family support program services are furnished based upon need not income. These services are particularly furnished with the aim of realizing PHP's vision that:

All men, women, and children in our community should have the opportunity to attain self-sufficiency with dignity and are able to fulfill their potential."

In fiscal year 2012-13 ending June 30, PHP served more than 3,900 unduplicated clients, and increase from 3,700 in 2011-12. In the Buellton zip code that may include some County residents, PHP served more than 733 clients.

Major Accomplishments

1. In 2010 and 2011, PHP won the S. B. County Women's Commission award for service to women and their families.

2. **For FY 12-13, PHP provided a total of over 8,000 services in Buellton at a value of $280,000.** Buellton's funding of $11,000 was therefore leveraged 25 times to provide services by PHP.

3. PHP has continued to serve an increasing number of clients, especially in its basic needs programs, even though staffing has decreased significantly (-25%) over the past 3 years. This is a testament to the commitment of staff to the mission of PHP and its management's ability to pursue efficiencies and do more with less.

4. PHP continues to operate extremely efficiently and effectively. There are two key reasons:
   a. PHP has been able to do more with less through its creative partnerships and pursuit of outside funding to meet client needs. In terms of partnerships, PHP has continued to expand its cooperative efforts to prevent and reduce homelessness in the Valley by collaborating with St. Vincent's de Paul at Mission Santa Ines, Deacons at S.Y.V. Presbyterian Church, and the Vestry at St. Mark's. The partners cooperate to fund assistance, conduct home visits, and case-manage clients.

   b. For FY 2012-13, PHP's annual audit of financial statements shows that PHP's total overhead costs were below 10% of total expenses. PHP overhead consists of 6.9% for fundraising and only 2.6% for general and administrative (G&A) expenses. The audit also contained no exceptions which is consistent with audits for the past eight (8) years.

5. For the first seven months of FY 2013-14, PHP is on pace to serve approximately the same number of clients as in the prior year.

6. In 2012-13, in order to reduce food insecurity among low to extremely low income local residents, PHP initiated a County-wide collaborative of non-profit agencies. Food insecurity is defined as "not knowing at some point where your next meal will come from." In Santa Barbara County, the Foodbank reports that 1 in 4 children and 4 in 10 adults report food insecurity. The Collaborative of County non-profits led by PHP was designed to attract additional federal support to the areas served by the members so that clients could purchase additional food. PHP is completing the second year of a 2-year grant as the lead agency of the

Collaborative which has been so successful that the State Department of Social Services has invited PHP to reapply for an additional grant.

7. In 2012-13, PHP, in a very competitive grant process, was awarded its first Emergency Solutions grant by Santa Barbara County. PHP was funded again in 2013-14. These federal funds are to be used to prevent homelessness and rapidly re-house the homeless whose annual income is at or below 30% of the Area Median Income (AMI). For a family of four, this income limit is $23,900 per year.

8. Also in 2012-13, PHP's successful efforts via its Youth Coalition of community leaders to reduce alcohol, tobacco, and drug abuse in the Valley was rewarded by the Substance Abuse and Mental Health Administration (SAMHSA) with a renewal of a 5-year Drug Free Coalition grant and a 4-year Sober Truth About Preventing Underage Drinking (STOP) grant.

9. In fiscal year 2012-13, PHP served the following numbers of unduplicated clients in Buellton for funded programs:
Food Program: 318
Emergency Solutions: 51
ADCAP Domestic Violence Prevention: 33

10. In FY 2013-14, in recognition for the importance of its public services to low income residents, PHP was awarded a $149,00 Community Development Block Grant (CDBG) to make capital improvements to its Client Service Center

Program Goals and Outcomes

PHP is requesting funding to support its basic needs programs in the City of Buellton: Food Distribution, Emergency Solutions, and Advocates for Domestic and Child Abuse Prevention (ADCAP). The specific goals and objectives, and activities of these programs are described below.

The goals of the Food Program are to reduce hunger, improve nutrition, improve quality of life, and reduce public expense. The Food Program also acts as a bridge for individuals and families during times of urgent need, which helps to reduce homelessness. Specific outcomes include:

- Food Program will serve 1450 unduplicated individuals with 240,000 pounds of food
- 30% of Food Program families will receive referrals for other PHP services
- 60 families lacking transportation or who are disabled will receive deliveries of groceries

The goals of the Emergency Solutions Program are to prevent homelessness and rapidly re-house individuals and families who become homeless. Specific outcomes include:

- Will serve 150 unduplicated clients
- 90% of rent assistance participants will remain in permanent housing for six months
- 80% of adult participants will obtain earned income at project exit

The primary goal of PHP's Advocates for Domestic & Child Abuse Prevention (ADCAP) Program is to reduce the number of adults and children subjected to domestic violence. The specific outcome to be achieved is to maintain a annual repeat incident rate of 5% or below per year. That means the family is free of violence for a minimum of 1 year after PHP services.

Program Descriptions

PHP's programs endeavor to empower individuals and families to become as self-sufficient as possible and to gain the skills and knowledge to advocate for themselves. Clients are empowered by improvement to individual and family functioning including healthy parenting practices, improved academic achievement, job skills, health, and freedom from violence. Clients are encouraged to give back by participating on PHP committees, at events, and to volunteer at programs like the Food Program.

The Food Program is extremely efficient and effective leveraging a small amount of cash and maximizing donated goods and volunteers. The equivalent of 1/3 of a PHP employee (15 hours per week) coordinates the program that utilizes 15-20 volunteers in two locations to distribute in excess of $350,000 in direct goods and assistance.

The Food Program operates biweekly year-round at Mission Santa Ines and at Creekside Apartments (new location) in Los Alamos. A storage facility is maintained at the Solvang Designer Outlet Center. 375 families are currently enrolled. Approximately 150 families are currently being served at the Mission and 80 in Los Alamos at each scheduled distribution. Volunteers currently make biweekly deliveries to approximately 20 families that lack transportation and approximately 45 families who are unable to get to the Mission by 1 PM pick up groceries later in the day at PHP's Service Center in Solvang or at the Buellton Senior Center. Families are entitled to receive between one-three bags of groceries dependent upon family size. Each bag of groceries weighs 16-20 pounds. The Food Program now distributes approximately 240,000 pounds of food per year. Food is purchased from the Santa Barbara County Food Bank, donated by the Food Bank or USDA, and donated by the local community. PHP staff enrolls applicants, orders food, arranges for its delivery, maintains inventory, and prepares required reports. Volunteers unload, pack, distribute, and store food as well as clean up and deliver bags of groceries at two sites. For emergency needs, PHP maintains a food pantry at its Service Center that is stocked with canned and dry goods for emergencies. In addition, PHP distributes food from Albertson's "Fresh Rescue" program three days each week at its Solvang Service Center and one day each week at Crossroads Church in Buellton. Annually, this produces 12-15,000 pounds of donated food. PHP in conjunction with Crossroads Church and the Santa Barbara County Foodbank also conducts a monthly "farmers' market distribution (80 clients) in Buellton.

Last fiscal year ending June 30, 2013, PHP served 1,617 unduplicated individuals through the Food Program. In fiscal year 2011-12, PHP served 991. **This is a 63% increase in one year.** Last year, more than 2,000 volunteer hours were donated to operate the program. Clients must meet Federal poverty standards and verify income at intake. Standards are $16,245 for a single; $40,515 for a family of five.

Emergency Solutions Services are furnished to clients upon referral to PHP from school based Resource Centers, churches, businesses, schools, and law enforcement. Services are furnished through vouchers at the PHP Thrift Store and local restaurants, motels, service stations, and other service vendors. Rental assistance payments may be made directly to a landlord to prevent eviction or furnish rapid re-housing when a long-term solution is available to prevent future recurrence. Utility Assistance is provided to families who have received a 48-hour shut off notice. Payment is made either directly to a utility or through a voucher system. Last, PHP assists clients with transportation (and translation) to employment, are seeking work or need to attend to

legal or medical matters. Transportation is furnished by PHP staff or with transit vouchers. Eligibility is based upon proof of need. All clients must pass a drug screening to be eligible for rent or utility assistance.

For the past three years PHP has partnered with local organizations St. Vincent De Paul and SYV Presbyterian Deacons to multiply its direct assistance to needy families and reduce duplication. St Marks recently joined this partnership to prevent homelessness. In 2012-13, PHP assisted 151 individuals, a small increase from the prior year.

The ADCAP domestic violence prevention program has been in operation for fourteen years. Services are directed toward both intervention and prevention; immediate cessation of continuing violence, implementation of a public education and information component designed to improve access to services and to forestall the start of physical violence. Efforts directed at the prevention and cessation of current domestic and family violence break the prevalent cycle of today's children becoming tomorrow's abusers. The specific program, administered by the ADCAP Program Director, on-site staff, and certified volunteers, available 24 hours includes:

- **Emergency Services** - Twenty-four hour advocate response to Santa Barbara County Sheriff's Department (Buellton Police Department) 911 domestic violence crime calls, emergency transportation, temporary shelter, food and clothing. During the hours of 5 PM to 7 AM emergency services are provided by on-call volunteers.
- **Drop-in Center** during business hours staffed by ADCAP's Coordinator, who conducts client needs assessments, develops support and safety plans, furnishes service referrals, and provides advocacy and victim empowerment through counseling, legal, and court support.
- **Case Management Services** – Risk and needs assessment, home visitation, translation, transportation, system advocacy, follow-up, vocational guidance, referrals and linkages and on-going evaluation of service plan.
- **Information, referral and follow up to community resources** - Community service organizations, health care and counseling; District Attorney's Victim Witness Program, Legal-Aid, Family Law, Child Welfare Services

This ADCAP program is the only one of its kind in the County operating with an all volunteer emergency response, and therefore the ADCAP program is extremely cost effective. The total annual budget of $66,000 supports a part-time program Director and part-time case management staff that follow-up with victims and family members to make sure that they are safe, have basic needs met, and receive family support services including counseling.

Financial Information

PHP's projected Fiscal Year 2014-15 annual operating budget (See Attachment 1)

Revenue	: $1,943,350
Expense	: $1,903,042
Net Over Expense	: $ 40,308

PHP's projected Fiscal Year 2013-14 annual operating budget (See Attachment 1)

Revenue	: $2,112,296
Expense	: $2,117,292
Net Over Expense	: $ (4,996)

PHP's Fiscal Year 2012-13 Audited Profit and Loss (See Audit as Attachment 2)

Revenue	: $1,807,616
Expense	: $1,841,725
Net Over Expense	: $ (34,109)

Projected Fiscal Year 2014-15 operating expense budgets for
Food, Emergency Solutions, and ADCAP are respectively : $ 323,343
See Attachment 3 for program budgets. : $ 73,920
: $ 65,974

AMOUNT AND PERCENTAGE OF PHP DEVOTED TO SERVING BUELLTON
$280,000
15%

PHP's five (5) Year overhead cost history:

5-YEAR OVERHEAD RATE COMPARISON PER INDEPENDENT AUDIT					
FY YEAR:	**2008-09**	**2009-10**	**2010-11**	**2011-12**	**2012-13**
% Fund Raising	2.7	3.4	5.6	7.6	6.8
% Gen. & Admin.	3.8	5.1	4.8	3.4	2.7
% Total Overhead	8.5	8.5	10.4	11.0	9.5
5 YR AV:					**9.58**

CITY of BUELLTON 5-YEAR FUNDING to PHP					
FY YEAR:	**2010-11**	**2011-12**	**2012-13**	**2013-14**	**2014-15**
Funding	$16,267	$11,966	7,203	11,000	$16,000

Conclusion

In conclusion, we believe that the cost data provided shows that the $16,000 in requested funding represents an extremely cost effective no frills investment by the Council in providing the most basic needs services to its citizens- food, shelter and family safety. Additionally, all funds granted will be spent on services furnished to Buellton residents. It is an investment in community services providing a helping hand to those most vulnerable in our community and allows PHP to leverage the investment many times over with other public and private funders.

We appreciate the Council's past support and the opportunity of presenting this proposal and look forward to discussing it at a future Council meeting.

Respectfully submitted,

Dean A. Palius, CEO

Enclosures: Attachments (3)
Annual Report

PEOPLE HELPING PEOPLE

PHP

CHANGING LIVES FOR THE BETTER

2014-15 PRELIMINARY ORGANIZATION BUDGET

	A	BW	BZ	CC
1		13-14 Adopted	March Update	14-15 Proposed
2	**REVENUE:**			
3	**Foundations and Grants**			
4	Santa Ynez Valley	$ 30,000	$ 36,000	$ 36,000
5	Santa Barbara Impact	$ 50,000	$ 50,000	$ 50,000
6	Santa Barbara -Anti Bullying	$ -	$ 5,000	$ -
7	Balin Trust	$ 5,000	$ 5,000	$ 5,000
8	Union Bank	$ 5,000	$ 5,000	$ -
9	Wood Claeyssen's	$ 20,000	$ -	$ -
10	Latkin	$ 4,000	$ 4,000	$ 4,000
11	Jackson	$ 10,000	$ 10,000	$ 10,000
12	Towbes	$ 10,000	$ -	$ 10,000
13	Hutton	$ 15,000	$ 15,000	$ 15,000
14	Cottage Health Systems	$ 7,500	$ 22,500	$ 12,500
15	Bank of Montecito	$ 5,000	$ 2,500	$ 2,500
16	Legacy Fund	$ 25,000	$ -	$ 25,000
17	Eagle Foundation	$ 50,000	$ 47,500	$ 25,000
18	AMA-RX Prevention	$ -	$ 8,000	$ -
19	Wells Fargo	$ -	$ -	$ -
20	***Sub Total:***	$ 236,500	$ 210,500	$ 195,000
21				
22	**Government Agencies**			
23	County of Santa Barbara HSC	$ 29,000	$ 29,000	$ 29,000
24	City of Solvang	$ 15,000	$ 15,000	$ 17,000
25	City of Buellton	$ 11,000	$ 11,000	$ 11,000
26	Children & Families-Fam Support	$ 98,500	$ 98,500	$ 98,500
27	Prop 63 ADMHS SBC	$ 50,000	$ 50,000	$ 50,000
28	Family Preserv.(PSSF)/Child Abuse Prev.	$ 16,500	$ 16,500	$ 16,500
29	CDBG-Buellton	$ 4,500	$ 4,500	$ -
30	CDBG-Solvang	$ 4,500	$ 4,500	$ 4,600
31	CDBG-SB County	$ 24,656	$ 24,656	$ 24,600
32	CDBG-Capital Improvements	$ -	$ 149,000	$ -
33	SYVUHS Mentoring Contract	$ 20,000	$ 20,000	$ 20,000
34	MediCal Admin Activities	$ 20,500	$ 20,500	$ 20,500
35	S.B.C. Tobacco Prevention	$ 3,360	$ 3,360	$ 3,000
36	Alc & Drug Prev Mini Grant	$ 36,000	$ 36,000	$ 36,000
37	Drug free Communities	$ 125,000	$ 125,000	$ 125,000
38	S.B.C. Emergency Solutions Grant (ESG)	$ 30,500	$ 30,500	$ 22,000
39	Stop Act Grant	$ 48,250	$ 48,250	$ 48,250
40	CalFresh Grant	$ 260,000	$ 126,400	$ 126,000
41	***Sub Total:***	$ 797,266	$ 812,666	$ 651,950
42				
43	**United Way**			
44	S.B. Community Focus	$ 2,500	$ 2,500	$ -
45	**Sub Total:**	$ 2,500	$ 2,500	$ -
46				

PEOPLE HELPING PEOPLE

PHP

CHANGING LIVES FOR THE BETTER

2014-15 PRELIMINARY ORGANIZATION BUDGET

	A	BW	BZ	CC
47		13-14 Adopted	March Update	14-15 Proposed
48				
49	**Businesses**	$ 3,500	$ 3,500	$ 3,500
51	**Service Clubs**			
52	Solvang Rotary			
53	Santa Ynez Valley Rotary			
54	Los Olivos Rotary	$ 2,500	$ 2,500	$ 2,500
55	Buellton Rotary	$ -	$ -	
56	***Sub Total:***	$ 2,500	$ 2,500	$ 2,500
57	**Churches**			
58	St. Marks			
59	S Y Mission/St Vincent De Paul			
60	Bethania Lutheran	$ 500	$ 500	$ 500
61	S.Y.V. Presbyterian	$ 500	$ 500	$ 500
62	Other	$ -	$ -	
63	**Sub Total:**	$ 1,000	$ 1,000	$ 1,000
64	**Individuals**	$ 43,000	$ 43,002	$ 43,000
65	**PHP Fee For Service**			
66	Medical Transportation			
67	Other Service fees			
68	MediCal Applications	$ 2,500	$ 4,000	$ 3,000
69	**Sub Total:**	$ 2,500	$ 4,000	
70	**PHP Fund Raising**			
71	Empty Bowls-Brown Bag	$ 15,000	$ 16,666	$ 17,000
72	Board Giving	$ 6,000	$ 11,000	$ 11,000
73	Vehicle Donation Sales	$ 1,000	$ 5,372	$ 5,000
74	Valley 100-WIGS	$ 34,500	$ 34,500	$ 34,000
75	A-RU Dinner/Wine Dinners	$ 5,000	$ 5,000	$ 5,000
76	Vino de Suenos	$ 60,000	$ 59,227	$ 60,000
77	Bike Trek	$ 37,000	$ 27,600	$ 28,000
78	Polo Classic	$ 120,000	$ 98,368	$ 98,000
79	Vintners' Weekend	$ -	$ 8,000	$ 8,000
80	Marriott Golf Tourney	$ 5,000	$ 5,500	$ 10,000
81	Annual Report	$ 2,500	$ 3,445	$ 3,500
82	**Sub Total:**	$ 286,000	$ 274,678	$ 279,500
83	**Thrift Store**	$ 260,000	$ 243,000	$ 252,000
84	**Donated Medical/Dental Services**	$ 50,000	$ 50,000	$ 50,000
85	**Donated Food**	$ 348,000	$ 348,000	$ 348,000
86	**Donated Goods for Clients**	$ 15,000	$ 15,000	$ 15,000
87	**Donated Professional Services**	$ 28,000	$ 28,000	$ 28,000
88	**Donated Rents**	$ 56,000	$ 56,000	$ 56,000
89	**Leases**	$ 16,000	$ 16,000	$ 16,000
90	**PHP Room Rental**	$ 300	$ 300	$ 300
91	**Other**	$ 1,550	$ 1,550	$ 1,500
92	**Misc Interest**	$ 100	$ 100	$ 100
93	**TOTAL REVENUE:**	$ 2,149,716	$ 2,112,296	$ 1,943,350

PEOPLE HELPING PEOPLE

PHP

CHANGING LIVES FOR THE BETTER

2014-15 PRELIMINARY ORGANIZATION BUDGET

	A	BW	BZ	CC
94	**EXPENSE:**	**13-14 Adopted**	**March Update**	**14-15 Proposed**
95				
96	Salary	$ 846,000	$ 804,000	$ 763,000
97	Payroll Tax	$ 73,399	$ 70,314	$ 67,000
98	Retirement	$ 21,000	$ 8,350	$ 15,000
99	Health Insurance	$ 65,000	$ 61,200	$ 68,000
100	Other Employee Benefits	$ 4,600	$ 4,600	$ 4,600
101	Workers Compensation	$ 43,000	$ 38,000	$ 30,000
102	Utilities Assistance	$ 1,500	$ 1,500	$ 1,500
103	Food Assistance	$ 8,000	$ 8,000	$ 8,000
104	Medical Assistance	$ 3,000	$ 3,000	$ 3,000
105	Adult Dental Fund	$ 5,000	$ 16,500	$ 12,500
106	Rental Assistance	$ 28,000	$ 28,000	$ 22,000
107	Fulfill-A-Wish Assistance	$ 3,500	$ 3,500	$ 3,500
108	Scholarships	$ 500	$ 500	$ 500
109	Other Direct Assistance	$ 1,000	$ 1,000	$ 1,000
110	Donated Medical/Dental Services	$ 50,000	$ 50,000	$ 50,000
111	Donated Food	$ 348,000	$ 348,000	$ 348,000
112	Donated Goods for Client	$ 15,000	$ 15,000	$ 15,000
113	Donated Professional Services	$ 28,000	$ 28,000	$ 28,000
114	Donationed Rents	$ 56,000	$ 56,000	$ 56,000
115	Education Materials/Supportive Services	$ 1,000	$ 11,750	$ 1,000
116	Vehicle Expense	$ 6,500	$ 10,500	$ 6,500
117	Consulting	$ 1,200	$ 1,200	$ 1,200
118	Contractors	$ 161,000	$ 84,000	$ 80,700
119	Equipment Lease Inc. Copy Expense	$ 12,000	$ 12,000	$ 12,000
120	Equipment Purchase	$ 2,000	$ 2,000	$ 2,000
121	Accounting and Audit	$ 19,000	$ 17,500	$ 17,500
122	Printing	$ 1,500	$ 1,500	$ 1,500
123	Meeting Expenses	$ 2,600	$ 2,600	$ 2,600
124	Employee Recruitment	$ 500	$ 500	$ 500
125	Advertising & Promotion	$ 9,450	$ 13,650	$ 13,500
126	Program Incentives	$ 1,500	$ 1,500	$ 1,500
127	Prop, Liab, & D&O Insurance	$ 15,000	$ 15,000	$ 15,000
128	Office Supplies & Expense	$ 22,500	$ 22,500	$ 22,500
129	Postage	$ 1,500	$ 1,500	$ 1,500
130	Equipment Repairs & Maintenance	$ 1,000	$ 1,000	$ 1,000
131	Education & Training	$ 4,600	$ 4,600	$ 4,600
132	Travel	$ 500	$ 500	$ 500
133	Board Retreat	$ -	$ -	$ -
134	Rent/Mortgage	$ 64,000	$ 64,000	$ 64,000
135	Utilities	$ 14,000	$ 14,000	$ 14,000
136	Telephone	$ 13,500	$ 11,500	$ 11,500
137	Mileage Reimbursement/Transportation	$ 10,000	$ 10,000	$ 10,000
138	Dues, Licenses, & Subscriptions	$ 1,000	$ 1,000	$ 1,000
139	Bank and Payroll Charges	$ 12,667	$ 12,667	$ 12,667
140	Building Improvements	$ 1,000	$ 147,000	$ -
141	Property Tax	$ 500	$ 500	$ 500
142	Legal	$ 2,500	$ -	$ -
143	Building Maintenance	$ 8,000	$ 8,000	$ 8,000
148	Total Fund Raising	$ 101,930	$ 97,861	$ 97,675
149	Bike Trek	$ 17,000	$ 15,000	$ 15,000
150	VDS	$ 6,000	$ 8,149	$ 8,149
151	Empty Bowls	$ 4,000	$ 4,892	$ 4,892
152	A-RU	$ 700	$ 700	$ 700
153	Annual Report	$ 4,230	$ 4,340	$ 4,340
154	Vintners' Weekend	$ -	$ -	$ -
155	Vehicles	$ -	$ 2,686	$ 2,500
156	Polo Classic	$ 70,000	$ 62,094	$ 62,094
157	Interest Expense	$ 1,500	$ 1,500	$ 1,500
158		$ 2,094,446	$ 2,117,292	$ 1,903,042
159	**NET REVENUE (EXPENSE)**	$ 55,270	$ (4,996)	$ 40,308
160	Loan Principal payments	$ 13,010	$ 13,013	$ 13,016
161	Contribution to Operating Reserve	$ 31,695	$ -	$ 20,469
162	Contribution to Building R & R Reserve	$ 4,226	$ -	$ 2,729
163	Contribution to Equipment Reserve	$ 4,226	$ -	$ 2,729
164	Contribution to Change Capital Reserve	$ 2,113	$ -	$ 1,365
165	**BALANCE:**	$ -	$ (18,009)	$ -

COPY

SANTA YNEZ VALLEY
PEOPLE HELPING PEOPLE
FINANCIAL STATEMENTS

JUNE 30, 2013

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLE

TABLE OF CONTENTS

	Page
Independent Auditors' Report	1
Financial Statements:	
Statements of Financial Position	2
Statement of Activities	3
Statement of Functional Expenses	4
Statements of Cash Flows	5
Notes to Financial Statements	6 - 15

MELISSA PETERSEN & COMPANY
CERTIFIED PUBLIC ACCOUNTANT

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Santa Ynez Valley People Helping People

I have audited the accompanying financial statements of Santa Ynez Valley People Helping People (a California nonprofit organization), which comprise the statement of financial position as of June 30, 2013 and the related statements of activities, functional expenses and cash flows for the year then ended and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Santa Ynez Valley People Helping People as of June 30, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Santa Barbara, California
October 24, 2013

PO BOX 92202, SANTA BARBARA, CA 93190 (805) 694-8331
MELISSA@PETERSENCPA.COM

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLE
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2013 AND 2012

ASSETS

	2013	2012
Current Assets		
Cash and cash equivalents	$ 212,867	$ 353,174
Contracts receivable (Note 4)	224,200	80,322
Grants receivable	17,000	5,000
Pledges receivable	127	3,467
Other receivables	15,506	12,768
Inventory	27,786	21,485
Other assets	35,399	16,446
Total Current Assets	532,885	492,662
Property and equipment (Note 6)	365,977	381,410
Total Assets	$ 898,862	$ 874,072

LIABILITIES AND NET ASSETS

Current Liabilities		
Accounts payable and accrued expenses (Note 4)	$ 92,880	$ 11,769
Accrued payroll and related expenses	66,061	69,412
Deferred revenue	2,325	402
Current portion of note payable (Note 7)	11,623	13,200
Current portion of mortgage payable (Note 7)	6,887	6,584
Total Current Liabilities	179,776	101,367
Long Term Liabilities		
Note payable (Note 7)	20,025	32,647
Mortgage payable (Note 7)	173,342	180,230
Total Long Term Liabilities	193,367	212,877
Total Liabilities	373,143	314,244
Net Assets		
Unrestricted	379,092	440,111
Temporarily restricted (Note 8)	146,627	119,717
Total Net Assets	525,719	559,828
Total Liabilities and Net Assets	$ 898,862	$ 874,072

The accompanying notes are an integral part of this financial statement

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLE
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2013
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2012

	Unrestricted	Temporarily Restricted	2013 Total	2012 Total All Funds
Support				
Contributions	$ 34,503	$ 34,500	$ 69,003	$ 109,253
Foundation grants	147,750	112,000	259,750	242,000
Government agency contracts	548,316	-	548,316	453,740
In-kind contributions (Note 12)	512,618	-	512,618	438,267
Special events (net of expenses of $118,402 and $65,193, respectively)	152,090	-	152,090	188,676
Total Support	1,395,277	146,500	1,541,777	1,431,936
Revenue				
Thrift store sales	242,799	-	242,799	250,335
Rental income	16,496	-	16,496	16,037
Program fees	77	-	77	138
Investment income	383	-	383	368
Other revenue	6,084	-	6,084	3,776
Total Revenue	265,839	-	265,839	270,654
Net assets released from restrictions				
Expiration of program restrictions	119,590	(119,590)	-	-
Total Support and Revenue	1,780,706	26,910	1,807,616	1,702,590
Expenses				
Program Services	1,666,290	-	1,666,290	1,565,776
Supporting Services				
Fundraising	126,137	-	126,137	133,292
Administrative	49,298	-	49,298	59,934
Total Supporting Services	175,435	-	175,435	193,226
Total Expenses	1,841,725	-	1,841,725	1,759,002
Change in Net Assets	(61,019)	26,910	(34,109)	(56,412)
Net Assets at Beginning of Year	440,111	119,717	559,828	616,240
Net Assets at End of Year	$ 379,092	$ 146,627	$ 525,719	$ 559,828

The accompanying notes are an integral part of this financial statement

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLE
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2013
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED JUNE 30, 2012

	Program Services	Administrative	Fundraising	2013 Total	2012 Total
Salaries and wages	$ 710,441	$ 22,021	$ 82,825	$ 815,287	$ 831,517
Payroll taxes	62,959	1,952	7,340	$ 72,251	71,841
Employee benefits	97,783	3,031	11,400	$ 112,214	107,863
Total salary and related expenses	871,183	27,004	101,565	$ 999,752	1,011,221
Advertising	1,892	172	160	$ 2,224	3,369
Amortization	20	1	1	$ 22	22
Bad debts	-	4,547	-	$ 4,547	10,821
Bank charges	4,121	374	349	$ 4,844	6,898
Education and training	1,710	155	145	$ 2,010	1,365
Equipment lease	4,216	383	357	$ 4,956	4,625
In-Kind food (Note 12)	348,751	-	-	$ 348,751	322,571
In-Kind other (Note 12)	15,227	-	-	$ 15,227	17,858
In-Kind professional (Note 12)	66,868	4,125	13,377	$ 84,370	42,707
In-Kind rent (Note 12)	56,100	-	-	$ 56,100	57,600
Insurance	16,446	1,402	1,305	$ 19,153	20,701
Interest	9,831	385	353	$ 10,569	11,699
Licenses and taxes	1,268	115	108	$ 1,491	1,243
Meeting expense	1,945	50	141	$ 2,136	1,816
Mileage reimbursement	5,251	477	445	$ 6,173	7,852
Office expense	7,687	3,017	650	$ 11,354	12,019
Operating supplies	17,664	715	1,262	$ 19,641	19,241
Outside services	80,665	1,897	1,766	$ 84,328	25,352
Printing, postage and copy	5,230	474	443	$ 6,147	8,090
Professional services	13,993	1,272	1,185	$ 16,450	16,563
Program expenses	35,124	-	-	$ 35,124	44,193
Rent	51,056	-	-	$ 51,056	48,859
Repairs and maintenance	6,110	167	151	$ 6,428	12,452
Security	1,017	27	24	$ 1,068	1,086
Telephone	9,469	861	801	$ 11,131	14,549
Travel	1,671	152	142	$ 1,965	366
Utilities	12,951	339	307	$ 13,597	12,194
Vehicle expense	4,830	439	409	$ 5,678	6,093
Total Expenses Before Depreciation	1,652,296	48,550	125,446	$ 1,826,292	1,743,425
Depreciation	13,994	748	691	$ 15,433	15,577
Total Expenses	$ 1,666,290	$ 49,298	$ 126,137	$ 1,841,725	$ 1,759,002

SANTA YNEZ VALLEY PEOPLE HELPING PEOPLE
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	2013	2012
Cash Flows from Operating Activities		
Change in net assets	$ (34,109)	$ (56,412)
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	15,433	15,577
Changes in		
Contracts receivable	(143,878)	69,630
Grants receivable	(12,000)	5,000
Pledges receivable	3,340	16,041
Other receivables	(2,738)	(8,598)
Inventory	(6,301)	2,470
Other assets	(18,953)	7,674
Accounts payable and accrued expenses	81,111	(16,033)
Accrued payroll and related expenses	(3,351)	(917)
Deferred revenue	1,923	8
Net Cash (Used)/Provided by Operating Activities	(119,523)	34,440
Cash Flows from Investing Activities		
Purchase of fixed assets	-	(25,134)
Net Cash Used by Investing Activities	-	(25,134)
Cash Flows from Financing Activities		
Principal payment on note payable	(14,199)	(13,099)
Borrowings on notes payable	(6,585)	(6,295)
Net Cash Used by Financing Activities	(20,784)	(19,394)
Net Decrease in Cash	(140,307)	(10,088)
Cash and Cash Equivalents, Beginning of Year	353,174	363,262
Cash and Cash Equivalents, End of Year	$ 212,867	$ 353,174

NOTE 1: ORGANIZATION

Santa Ynez Valley People Helping People (the Organization) is a voluntary health and welfare organization qualifying under Internal Revenue Code Section 501(c)(3). The Organization is generally exempt from federal and state income taxes and is not considered a private foundation.

The Organization's mission is to provide aid to the less fortunate residents of Santa Ynez Valley, Los Alamos Valley and the Gaviota Coast. Support comes primarily from individual donors' contributions, grants, contracts and thrift store sales.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Statement Presentation

The Organization reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Unrestricted Net Assets: All contributions are considered to be unrestricted unless specifically restricted by the donor. Restricted contributions that are received and used in the same period are recorded as unrestricted net assets.

Temporarily Restricted Net Assets: Temporarily restricted net assets are assets received with donor restrictions which will be satisfied by particular expenditures or the passage of time.

Permanently Restricted Net Assets: Permanently restricted net assets consist of contributions and other inflows of funds subject to donor imposed restrictions that neither expire by the passage of time nor can be fulfilled or otherwise removed by the actions of the Organization. At year end, the Organization had no permanently restricted net assets.

Basis of Presentation

The accompanying financial statements of the Organization have been prepared on the accrual basis.

Cash and Cash Equivalents

For purposes of the Statement of Cash Flows, the Organization considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents, including demand deposits and money market accounts.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Investments

Investments are recorded at market value.

Inventory

The Organization records inventory for goods on hand at its thrift store and food. The values of thrift store items are estimated based on the expected sale price of the donated goods. The value of food inventory is based on an estimated cost per pound.

Property and Equipment

The Organization records property and equipment at cost if purchased or at fair market value at time of contribution if donated and depreciates these assets using the straight-line method over their estimated useful lives. Buildings and improvements are depreciated over periods of 30 to 40 years, while furniture and equipment are depreciated over periods of 5 to 10 years. Assets with a cost of $500 or more and useful life of more than one year are capitalized.

Contributions

Contributions and other inflows of funds temporarily subject to donor-imposed restrictions are reported as temporarily restricted. The restrictions are temporary in that they are expected to expire with the passage of time or be satisfied and removed by actions of the Organization that fulfill donor stipulations. Temporarily restricted contributions that are satisfied in the year of the contribution are shown as unrestricted contributions.

Donated Services

The Organization relies heavily on volunteers to perform certain services for some of its programs. Because these services do not meet specified criteria for recognition as income and expense, the value of these services has not been included in the Statement of Activities. The Organization also utilizes services provided by volunteer licensed professionals. The Organization uses the market rates the professionals charge to record the value of these donated services.

Donated Goods

The Organization receives donated goods for use in its various programs. The Organization records these donations at their estimated fair market value.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Taxes

The Organization has been granted tax exempt status by the Internal Revenue Service and the Franchise Tax Board under section 501(c)(3) and 23071d, respectively. The Organization is not considered a private foundation.

Functional Allocation of Expenses

The costs of providing the various programs and supporting services have been summarized by function in the Statement of Functional Expenses. Direct costs are charged directly to the appropriate program. Joint costs such as insurance, rent and facility maintenance are allocated by using the direct costs of each program for the year ended June 30, 2013. The allocations are based on current data.

NOTE 3: PROGRAM SERVICES

The Organization's programs services fall into the following main categories:

Basic Needs

Food
With the support of the Santa Barbara County Foodbank and local donations, People Helping People delivers food to income-qualified families every other week.

Emergency Solutions
The Organization provides assistance to help clients pay for utilities, transportation, rent, relocation, mortgage, temporary shelter and meals. Household goods and clothing may also be furnished upon presentation of approved vouchers at the Organization's thrift store.

Health Care Services

Community Health Access Resource Team (CHART) & Adult and Children's Dental Fund
The Organization works with local doctors, dentists, counselors, pharmacies, and labs to provide free and/or discounted services to those who are uninsured or underinsured. Some services are reimbursed to the Organization by clients on a sliding scale based upon client income. The CHART program also includes a wide range of services designed to assist individuals and families in accessing necessary heath care and social services.

NOTE 3: PROGRAM SERVICES (Continued)

Family and Individual Support Services

Advocates for Domestic and Child Abuse Prevention (ADCAP)
ADCAP is the only domestic violence intervention and prevention program serving the Santa Ynez Valley and surrounding area. The mission of the program is to break the cycle of domestic violence and child abuse by offering intervention, advocacy, education and support services to individuals and families. Certified Advocates respond to the scene of every domestic violence crime, twenty-four hours a day, seven days a week. Advocates provide immediate comfort and support to the survivors of the violence. Short term help may include medical attention and shelter. Longer term assistance may come from the Organization's other direct service programs or help in successfully navigating the criminal justice system.

Family Strengthening
Services are designed to stabilize families in a financial or other type of crisis through provision of direct services from the Organization, links to help from other agencies, and on-going case management assistance, as long as necessary, from a PHP Family Services Coordinator. Services are provided through the Organization's network of school based Family Resource Centers and at its Service Center in Solvang.

Advocacy
The Organization provides assistance to individuals in handling government and business forms and regulations.

Parent Education
The Organization operates parent education and support groups that explore contemporary topics and discuss positive parenting strategies.

Christmas Fulfill-A-Wish
The Organization operates the Fulfill-A-Wish program to provide 100 local families, including 300 or more children, with holiday gifts, clothing, and toys. Donated and some purchased items are displayed in a holiday "boutique" environment in a donated store front and parents are given the opportunity to select items based on their needs and family size.

Children and Youth Services

Early Mental Health Counseling
Counseling is provided to assist young children to make appropriate behavioral and social adjustments in school.

NOTE 3: PROGRAM SERVICES (Continued)

Children and Youth Services (Continued)

Los Alamos Youth Programs
The Organization has forged a long-term partnership with the Olga Reed School in Los Alamos to operate an after school program specifically designed for middle and high school students. Fifteen to eighteen students attend the programs each day, including a summer session. The program focuses on academic improvement and features computer education, leadership training and recreational activities to supplement homework assistance and tutorials.

Santa Ynez Valley Youth Coalition
Based upon its successes, the Organization has received a second 5-year federal Drug Free Communities grant to reduce alcohol, tobacco, and other drug (ATOD) use by Valley youth. Together with additional federal, foundation and County grants; activities are based upon a strategic plan developed by a coalition of local volunteer community leaders. The Organization's staff, together with Coalition members, is implementing the plan directed at increasing barriers to youth access of alcohol and other drugs and changing the norms of the community around the acceptance of underage substance abuse. Community members interested in joining the Coalition effort or obtaining additional information are encouraged to visit the Coalition's website at www.syvdrugfree.org.

Student Prevention Action Network (SPAN)
This alcohol and drug prevention program was piloted for 7th and 8th grade students in the Buellton, Los Olivos and College School Districts in 2011. A Prevention Specialist from the Organization teaches a life skills curriculum, supervises a Peer to Peer Mediation program and Free Clubs on campus and conducts a Parenting Workshop series. This four part approach to prevention is designed to equip students and parents with the knowledge and tools necessary to avoid the hazards associated with use of alcohol and other drugs so that students are successful in school.

Mentoring
People Helping People staff at Santa Ynez and Refugio High Schools monitor the progress towards graduation of 50 "at risk" students. The grades and credits of these students are reviewed on a regular basis and the mentor offers career guidance, homework assistance, coaching, role modeling, and access to PHP basic needs and support services.

NOTE 4: CAL FRESH CONTRACT

During the fiscal year ended June 30, 2013, the Organization entered into a new federally funded contract with the State of California, Cal Fresh, wherein they are the primary contractor and there are several other local non-profit agencies that are sub-contractors of the Organization. Under this contract, the Organization collects the invoicing data from the sub-contracting agencies and then bills the California Department of Social Services for its own activity as well as the activity of the sub-contracting agencies. Due to some delays in receipt of complete documentation from subcontractors, the Organization has been delayed in billing the State of California. This arrangement has caused a significant increase in the Organization's contracts receivable and accounts payable for the year ended June 30, 2013. This contract is also primarily responsible for the increase in government agency contracts income during the year ended June 30, 2013.

NOTE 5: ALLOWANCE FOR UNCOLLECTIBLE RECIEVABLES

At June 30, 2013 the Organization has recorded an allowance for uncollectible contract receivables of $4,490 based on management's estimate of the collectability of specific contracts.

NOTE 6: PROPERTY AND EQUIPMENT

The Organization's investment in property and equipment at June 30 was as follows:

	2013	2012
Land	$ 141,113	141,113
Building & improvements	319,181	319,181
Furniture and Fixtures	31,456	31,456
Office equipment	25,313	25,313
Vehicles	20,764	20,764
	537,827	537,827
Less: accumulated depreciation	(171,850)	(156,417)
Net Property and Equipment	$ 365,977	$ 381,410

Depreciation expense was $15,433 and $15,577 in 2013 and 2012, respectively.

NOTE 7: NOTE AND MORTGAGE PAYABLE

Notes payable at June 30, 2013 consist of:

Note payable to Montecito Bank & Trust secured by a second deed of trust; monthly payments are applied toward interest only and are based on a variable interest rate. At June 30, 2013 that rate was 5.5% per annum; Beginning July 1, 2012, monthly payments of $1,100 will be made by the Organization to pay down the principal balance of the note. Note is due December 1, 2015.	$ 31,648
Mortgage payable to the Outhwaite Foundation secured by a first deed of trust; monthly payments of $1,238 commenced February 1, 2011 and includes interest at 4.5% per annum. A balloon payment of $147,193 is due at the end of the note term on December 31, 2017.	180,229
Total loans	211,877
Less current portion	(18,510)
Long term portion	$ 193,367

Principal payments are expected to be as follows:

2014	$ 18,510
2015	19,481
2016	15,281
2017	7,880
2018	150,726
Thereafter	-
Total loans	$ 211,877

NOTE 8: TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets consist of the following at June 30, 2013:

For use in future periods	$ 124,627
Funds to be received in the future	22,000
Total	$ 146,627

NOTE 9: ESTIMATES

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions may affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses.

Significant estimates used in preparing these financial statements include:

- Depreciable lives
- Allocation of certain expenses by function
- Value of thrift store inventory
- Value of in-kind contributions
- Allowance for uncollectible contracts, grants and pledges receivable

It is at least reasonably possible that the significant estimates used will change within the next year.

NOTE 10: CONCENTRATION OF RISK

A significant portion of the Organization's revenues and contracts and grants receivable come from diverse sources of Federal, State of California and local government grants and contracts. These revenues and grants are earned by the Organization based on its services to clients in Santa Barbara County.

NOTE 11: CONTINGENCIES

The Organization received funds from a number of contracts with various governmental agencies. These contracts are subject to audit by the corresponding oversight Organization as to allowable costs paid with these funds and as to the share of costs contributed by the Organization. The Organization could be liable up to the full amount of government funds expended should costs charged to the projects be disallowed. Management does not believe that they have charged to grants any material amounts that would be disallowed and have therefore not recorded an allowance for these amounts.

NOTE 12: IN KIND CONTRIBUTIONS

Management's estimates of in-kind contributions recorded in the financial statements for the year ended June 30, 2013 are as follows:

Contributed food	$	348,751
Professional services		84,370
Rent		56,100
Durable goods/other		23,397
Total	$	512,618

NOTE 13: RETIREMENT PLAN

The Organization has a 403(b) retirement plan. Employees may enroll and make contributions upon employment. However, only employees that are 21 years or older, complete one year of employment and work more than 1,000 hours of service may receive contributions to the plan from Organization. The Organization matches half of the participating employee's contribution up to 6% of the total annual salary as permitted by law. Employee contributions to this plan are immediately vested. Employer contributions vest over five years. After five years of service, the Organization contributes an additional amount, starting at 1% of an eligible employee's salary which is adjusted annually for each additional year of service, up to a maximum of 5% after fifteen years. These contributions require no employee matching contributions. All contributions are funded monthly. Employees are immediately vested in these employer contributions. The Organization contributed $17,906 and $19,289 to the retirement plan in 2013 and 2012, respectively.

NOTE 14: RELATED PARTIES

The Organization utilizes the services of a Board member for certain graphic design services. Total compensation for services paid to this Board member totaled $8,240 and $5,310 for the years ended June 30, 2013 and 2012, respectively. In addition, a Board member performed software support and website maintenance for the Organization. Total compensation for services paid to this board member totaled $4,300 and $7,163 for the years ended June 30, 2013 and 2012, respectively.

NOTE 15: SUBSEQUENT EVENTS

Management has evaluated subsequent events through October 24, 2013, which is the date that the financial statements were issued. Management has determined that no subsequent events requiring disclosure or significantly impacting disclosure have occurred.

ATTACHMENT 3

FOODBANK
SANTA BARBARA COUNTY
30 YEARS
ENDING HUNGER, FEEDING THE FUTURE

Ending Hunger and Transforming the Health of Santa Barbara County Through Good Nutrition

www.foodbanksbc.org

South County Facility
4554 Hollister Avenue
Santa Barbara, CA 93110
phone **805 967 5741**
fax 805 683 4951

North County Facility
490 West Foster Road
Santa Maria, CA 93455
phone **805 937 3422**
fax 805 937 8750

Education & Administration Center
1525 State Street, Suite 100
Santa Barbara, CA 93101
phone **805 967 5741**

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Treasurer
Deborah Adam
Secretary
George Thurlow
Chair Emeritus
Peter N. Brown
Kathleen Choal
Dianne Dawes
Wayne Elias
Narded Equiluz
Dr. John La Puma
Bob Lawrence
Lisa Przekop
Carla Rosin
Barry M. Spector
Vibeke Weiland

Chief Executive Officer
Erik Talkin

CHARITY NAVIGATOR
★★★★
Four Star Charity

FEEDING AMERICA

March 18, 2014

RECEIVED
MAR 20 2014
CITY OF BUELLTON

Marc Bierdzinski, City Manager
And Buellton City Council
c/o Carolyn Galloway-Cooper
City of Buellton
P.O. Box 1819
Buellton, CA 93427

RE: Request to the City of Buellton for Grant Support from the Foodbank of Santa Barbara County

The Foodbank of Santa Barbara County gratefully acknowledges a grant of $7,500 made to the Foodbank in support of the mission "to provide nourishment to those in need by acquiring and distributing safe nutritious foods via local agencies and providing education to solve health and nutrition problems in Santa Barbara County." This is a letter of request to the City of Buellton for a grant of $12,000. Funds will be used to operate programs that provide direct food assistance throughout Buellton and the surrounding areas that rely heavily on food distribution programs managed by Foodbank partners. They will also help meet the rapidly rising costs of produce resulting from Santa Barbara's extended drought. Even during years without this year's emergency situation, the Foodbank must often purchase fresh produce in order to supply produce free of charge to non-profit partners whose budgets make these items completely unaffordable.

About the Foodbank

Founded in 1982 the Foodbank of Santa Barbara County has expanded its facilities and capacity to provide increased access to food and resources through a network of social service programs and partners. The recipients of food and resources are comprised primarily of working households with limited or fixed incomes and include vulnerable persons such as children and seniors. In recent years the Foodbank has placed heightened emphasis on acquiring and distributing nutritious food items, such as higher protein foods and especially the building blocks of health—fruits and vegetables. Working with local growers, regional produce groups and other food banks last year nearly half of all food distributed by the Foodbank was fresh produce—which is *provided free of charge* to the nonprofit agencies service people in need throughout the County. To make healthy foods more readily available and increase food security (the lack of a reliable, sustainable source of food) the Foodbank has also designed and introduced its own client-focused award-winning programs that combine healthy food with food literacy education.

The goal to increase food security in the County not only requires an extensive network of partners to participate in a variety food distribution services but also

the help of hundreds of community volunteers, about 500+ who provided nearly 22,000 hours of service to various Foodbank programs.

In the last 3 years an important step forward beyond these traditional volunteer roles (e.g. collecting food, sorting, bagging and harvesting backyard crops) is the active recruitment and participation of local leaders who themselves are recipients of Foodbank programs. These community leaders receive training to become nutrition educators within their own communities. These volunteers are part of a grassroots organizing framework the Foodbank is using to reduce the meal gaps that exist in Santa Barbara County while also helping to transform the nutritional health of County residents with basic skills and knowledge. The participation of nutrition educators demonstrates the important role peer modeling can play in encouraging community members to take a more active part in their own nutrition and health. Some of these leaders form Nutrition Advocacy Committees and work to increase access to healthy foods and related issues in their local communities.

How Your Grant Helped the Foodbank Serve Your Community

Last year the Foodbank distributed more than 8.5 million meals from its two warehouses in Santa Barbara and Santa Maria. For example a Foodbank Mobile Food Market based in Buellton provided the equivalent of 11,882 meals last year. The equivalent of another 1,935 meals were provided at Oak Valley Center, one of the Foodbank's partners that visits our warehouse to obtain healthy produce (at no charge) and a variety of low or no cost other food items.

Children and seniors are two groups that are highly vulnerable to the effects of food insecurity and poor nutrition. The negative impact of these two factors on the health of both groups manifests in the form of childhood diabetes and other chronic diet-related diseases such as heart disease. Preventing these conditions can be helped by providing regular access to healthy foods with ample quantities of fruits and vegetables. Your grant also helped to provide 116 seniors meals through the Buellton Senior Center. In the nearby areas of Santa Ynez Valley over 158,000 meals were served through 12 partners. During the summer months over 700 lunches were served to 572 children in Santa Ynez at locations such as Los Alamos County Park and Stuart Gildred Family YMCA chosen to draw children from throughout the area. The Foodbanks Kid's Farmers Market Program, also held at the YMCA, draws children from elementary schools in the area and introduces them to nutrition education, teaching them the importance of eating fresh fruit and vegetables through hands-on food preparation demonstrations. Children are encouraged to choose fresh produce to take home in this program. At Santa Ynez elementary school an active nutrition advocacy committee is also working to promote healthy food in school cafeterias.

Current and Emergent Needs

Two needs support our request for a grant from the City of Buellton: the persistence of food insecurity, fueled by areas of poverty and low employment Countywide and the recent emergency drought status in the County.

In September 2013 the Santa Barbara County Board of Supervisors released the long awaited "Snap Shot of Poverty in Santa Barbara County 2013" report previously commissioned to the Insight Center for Community Economic Development. The Executive Summary of the report (http://www.missionandstate.org/department-landing-page/snapshot-poverty-santa-barbara-county/) provides stark detail validating what the Foodbank's own demographic data reveal: "The recession of 2007-2010 resulted in a 52% increase in residents living below the Federal Poverty Thresholds and a 61% increase in child poverty in Santa Barbara County. Yet just as the community need for human service programs grew, state and federal budget deficits resulted in deep cuts in human services programs. These cuts have strained the public and non-profit safety net infrastructure, leaving Santa Barbara County's most vulnerable community members without adequate resources to make ends meet. " Clearly food insecurity touches the lives of many working families whose minimum wage incomes cannot stretch to meet their monthly obligations in a County with a high cost of living.

Further, "In Santa Barbara County, more than 1 in every 5 children, 1 every 5 adults and 1 in every 14 seniors are in poverty." The consequences of living in poverty are revealed in myriad ways, from homelessness, to lack of health insurance, to depressed family incomes and higher food security, or lacking a reliable source of food to meet daily nutritional needs. Each of these factors creates a complex picture of families needing assistance in a variety of ways." The Foodbank is working diligently to expand the impact of its access to higher quality food and its commitment to providing skills and knowledge that can empower families to improve their nutritional intake.

The recent official declarations of drought in the County have had an impact on the amount of produce available for donation by farms in Santa Barbara County and throughout California. As the amount of available produce declines, pushing prices up and sending produce to market, area food banks are receiving fewer donations. As reported in the Pacific Coast Business Times March 7, 2014, the Foodbank's cooler shelves are down 75 percent of their usual capacity of fresh produce. To compensate for this decrease the Foodbank must purchase produce and find other strategies to continue to supply food. An increased contribution from the City of Buellton during this difficult time will help support the families and children living with food insecurity.

Again, our thanks to the City Council for your support in 2013. With your help in 2014, we can continue to address the needs of those in Buellton who struggle with food sufficiency. Our North County Development Manager, Judi Monte, jmonte@foodbanksbc.org or (805) 937-3422, x 106 has met with you previously and is very willing to meet with you to discuss this year's request.

Sincerely,

Erik Talkin
Chief Executive Officer

Encl: Pacific Coast Business Times article; list of Foodbank Distributions, 501 (C) 3 form & Trustee Roster.

Belt tightening: Amid drought, food banks face bare cupboards

By Tony Biasotti / Friday, March 7th, 2014 / No Comments

Erik Talkin, CEO of the Foodbank of Santa Barbara County. Its cooler shelves are down 75 percent of usual capacity of fresh produce as farmers donate less during the drought. (Alex Drysdale / Business Times photo)

Demand is up at the region's food banks, and supply is down. In the for-profit world, those two factors would mean higher prices, but since food banks give away their products, their cupboards are starting to look a bit bare.

At the Foodbank of Santa Barbara County, the cooler shelves are down 75 percent of their usual capacity of fresh produce, the nonprofit said in mid-February. The main reason, the nonprofit said, is a significant drop in produce donated by farms in Santa Barbara County and throughout California.

"It's definitely a shortage," Foodbank CEO Erik Talkin said. "We rely on growers to donate their surplus, and there just isn't as much surplus right now. There's less being grown because of the drought, and what is being grown is more valuable than it was previously, so it's going to market."

The region's three food banks help feed about 285,000 people in the Tri-Counties. Most of the food is distributed through smaller, local nonprofits that get their food from a county food bank.

In recent years, food banks have moved away from canned food and toward fresh produce, most of it donated by farms. That can put them at the mercy of cycles in the agricultural business, and the current cycle is one of lower volumes, higher prices and smaller surpluses. On top of that, more people are seeking help from food banks, due to cuts in federal food stamp funding.

Executives with the food banks in Ventura and San Luis Obispo counties say they're feeling the squeeze, too, though not as severely as in Santa Barbara.

"We've been seeing a mild impact," said Chris Aho, the community development officer with the Food Bank Coalition of San Luis Obispo County. "We're still making all of our distributions and everything, but it is something that we're keeping in the front of our minds strategically. There are going to be some pretty severe impacts from the drought, and we need to plan for that."

In Ventura County, donations from farms to FoodShare were down about 20 percent in January from typical levels, said FoodShare CEO Bonnie Weigel.

"It's not severe yet, but we are seeing a decrease," she said. "We're so grateful that there is surplus, and that our Ventura County ag community continues to give it to us. We're always looking at it from their perspective, so if they don't have that surplus, it means that market conditions are good and they've been able to sell it, and when that happens we're happy for them."

Drought to blame

Talkin said the farmers that regularly donate to the Foodbank of Santa Barbara County have told him the drought is largely to blame. Even though local growers have enough water, many farms in the Central Valley don't.

That means coastal farms are filling the gaps in the market for many crops.

Surpluses are smaller for non-drought reasons, too. Limoneira CEO Harold Edwards said his company's crops — primarily citrus and avocados — haven't been affected by the drought. Citrus yields are down, though, due to a freeze early in the year, and avocado yields are about half of what they were last year, because avocado harvests typically work on a two-year up-and-down cycle.

Other crops are impacted by the lack of water, Edwards said. "The strawberry growers on the Oxnard plain are potentially facing extreme water shortage, and that could spill over to some of the row crops: the celery, lettuce, cabbage," he said.

The Foodbank of Santa Barbara is dealing with its shortage in farm donations in a few ways, Talkin said: by buying more produce; using more dry, canned and frozen foods; and giving the organizations that distribute its food smaller allocations.

"We're spending more money in the short term, and we're trying to work with other food banks to identify what food sources we can still get," Talkin said.

The Foodbank is also asking small farms and people with backyard gardens to donate their harvests, and it's trying to expand its network of commercial growers who donate food. Both will be necessary if the Foodbank is going to keep its commitment to offering fresh, healthy food to the nearly one in four Santa Barbara County residents who need at least some help putting food on the table.

"This is not just cyclical," Talkin said. "It is a more serious situation, and it just shows what a challenge water is in California."

[CLARIFICATION: This article has been updated to reflect that the cooler shelves at Foodbank of Santa Barbara County are down 75 percent of their usual capacity of fresh produce.]

2013 Foodbank Distributions by Type of Agency, Numbers, Pounds and Meals Served

March 2014 Report for City of Buellton

Buellton Senior Center	164 W. Hwy 246	Buellton	SENIOR	AGENCY	SM	116	53620.2	44683.5
Mobile Farmers Market - Crossroad	236 La Lata Dr	Buellton	PANTRY	FB PROGRAM	SM	24	14259	11882.5
Oak Valley Center	595 Second Street	Buellton	YOUTH	AGENCY	SM	11	1935	1612.5
Solvang Friendship House	P.O. Box 486	Solvang	SENIOR	AGENCY	SM	42	3333	2777.5
People Helping People-Los Alamos	Los Alamos Food Prog	Solvang	PANTRY	AGENCY	SM	82	56039.6	46699.6
People Helping People- LA After Sch	Los Alamos After Schc	Solvang	YOUTH	AGENCY	SM	10	503	419.167
Solvang Senior Center	1745 Mission Drive	Solvang	SENIOR	AGENCY	SM	50	8623	7185.83
People Helping People-Solvang	Santa Ynez Food Prog	Solvang	PANTRY	AGENCY	SM	85	103483	86235.5
People Helping People-Youth Progr	Youth Program	Solvang	YOUTH	AGENCY	SM	2	129	107.5
Stuart C. Gildred Family YMCA	P.O. Box 1043	Solvang	YOUTH	AGENCY	SM	36	3167.5	2639.58
Kid's Farmer's Market- Chumash Tri	100 Via Juana Rd	Santa Yne	YOUTH	FB PROGRAM	SM	16	1261	1050.83
Kid's Farmer's Market- Santa Ynez E	3525 Pine St	Santa Yne	YOUTH	FB PROGRAM	SM	21	1427	1189.17
St. Gildred YMCA SY Elementary	3325 Pine St	Santa Yne	YOUTH	FB PROGRAM	SM	13	1578	1315
HSP Santa Ynez Elementary	3525 Pine St.	Santa Yne	YOUTH	FB PROGRAM	SM	18	11090	9241.67

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR V
2 CUPANIA CIRCLE
MONTEREY PARK, CA 91754

DEPARTMENT OF THE TREASURY

Date: APR 2 8 1993

FOODBANK OF SANTA BARBARA COUNTY
4554 HOLLISTER AVENUE
SANTA BARBARA, CA 93110-1710

Employer Identification Number:
77-0169214
Contact Person:
TYRONE THOMAS
Contact Telephone Number:
(213) 894-2289

Our Letter Dated:
March 30, .1988
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as' an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501 (c) (3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509 (a) of the Code because you are an organization of the type described in section 509 (a) (1) and 170/(b) (1) (A) (vi) .

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act-or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or af he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509 (a) (i.) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

Michael J. Quinn
District Director

Letter 1050(DO/CG)

FOODBANK
SANTA BARBARA COUNTY

Foodbank of Santa Barbara County
Board of Directors (2013-14)

Name	City	Affiliation/Profession	Board Position	#Yrs.	Term Exp.
Melissa Petersen	Santa Ynez	Auditor/CPA	Chair	3	2015
Jim Stollberg	Santa Maria	Agriculture Owner	Vice Chair	3	2016
Debbie Adam	Santa Maria	Agriculture Manager/Owner	Secretary	2	2014
Paul Visueta	Santa Barbara	Banker	Treasurer	2	2014
George Thurlow	Santa Barbara	UCSB Executive	Chair Emeritus	3	2016
Peter Brown	Santa Barbara	Attorney		1	2015
Kathleen Choal	San Luis Obispo	TV Broadcast Executive		1	2015
Dianne Dawes	Santa Maria	Nurse Practitioner		<1	2016
Narded Eguiluz	Santa Maria	Agriculture Manager		<1	2016
Wayne Elias	Santa Maria	Banker		<1	2016
Bob Lawrence	Lompoc	Retired teacher & Foodbank Vol.		1	2015
Dr. John LaPuma	Santa Barbara	Medical Professional		1	2015
Lisa Przekop	Santa Barbara	UCSB Executive		<1	2016
Carla Rosin	Santa Barbara	Agriculture Volunteer		1	2015
Barry Spector	Santa Barbara	Management Consultant/Food Business		3	2016
Vibeke Weiland	Santa Barbara	Project Manager/Nutrition		<1	2016

Board meets 4th Tuesday of alternate months, except August and December.

Applicant Name: Foodbank of Santa Barbara County

Organization Balance Sheet Summary

	PRIOR YEAR CLOSE ($)	CURRENT YEAR ($)
ASSETS	**at 6/30/13**	**at 12/31/13**
Current Assets		
Cash and Equivalents	$ 632,289	$ 1,316,734
Accounts Receivable	78,776	104,365
Prepaid Expenses	22,749	636
Inventory	610,290	641,024
Grants/Pledges Receivable	596,294	143,730
Other	225,492	
Fixed assets (Net)	2,142,622	2,278,183
Investments		
Endowments	5,379	5,379
Other Assets	351,547	289,439
TOTAL ASSETS	**$ 4,665,438**	**$ 4,779,490**
LIABILITIES		
Current Liabilities		
Accounts Payable	$ 236,085	$ 101,663
Accrued Expenses		75,128
Deferred Revenue	8,484	-
TOTAL LIABILITIES	$ 244,569	$ 176,791
NET ASSETS		
Unrestricted Net Assets	$ 3,679,430	$ 3,973,627
Temp Restricted Net Assets	$ 736,060	$ 623,488
Perm Restricted Net Assets	$ 5,379	$ 5,584
TOTAL LIABILITIES AND NET ASSETS	**$ 4,665,438**	**$ 4,779,490**

Applicant Name: Foodbank of Santa Barbara County

Organization Financial Summary

Organization Name:	Foodbank of Santa Barbara County
Fiscal Year Dates:	7/1/13-6/30/14

INCOME

Possible categories: Government grants, foundation grants, individuals, business support, events, fees for service, etc.

Source	Prior Year's Actual ($) at 6/30/13	Projected 2014 Annual Budget ($)	YTD Actual ($) @ 12/31/13
INCOME			
Unrestricted Contributions	1,794,401	1,856,342	1,092,429
Revenue-Fdns./Gov't	1,306,692	1,218,000	640,481
Earned Revenues	555,974	647,300	259,497
Special Events	452,697	553,200	273,774
Miscellaneous	42,444	14,460	2,540
TOTAL INCOME	**$ 4,152,208**	**$ 4,289,302**	**$ 2,268,721**

List the In-Kind (non-cash) contributions:
The Foodbank receives over 3 million pounds of in-kind donated food each year @ estimated value of **over $9M**

EXPENSES

Possible categories: Salaries, professional fees, rent and utilities, travel, publicity/outreach, events, etc.

Item	Prior Year's Actual ($) at 6/30/13	Projected 2014Annual Budget ($)	YTD Actual ($) @ 12/31/13
Food Purchases	626,365	893,100	327,607
Salaries & Related Expenses	2,042,703	2,086,329	1,140,202
Professional & Contract Services	146,168	177,749	100,606
Warehouse Expenses	214,365	347,686	176,851
General Office Expenses	130,290	135,462	72,605
Utilities	77,519	76,490	47,472
Travel & Meetings Expenses	74,712	75,449	46,377
Fundraising Expenses	125,412	213,226	158,298
Insurance, Dues, & Misc.	65,923	68,189	27,711
Marketing Dev & Materials	1,639	2,000	505
Business Expenses	132,340	71,745	35,443
Depreciation	295,904	286,392	23,872
TOTAL EXPENSES	**$ 3,933,340**	**$ 4,433,817**	**$ 2,157,549**
NET PROFIT OR LOSS	218,868	(144,515)	111,172

Value of Donated Food	$ 9,269,352		$ 4,890,991

Explanatory Notes:

Any surplus projected by the budget is reinvested into inventory in order to purchase more food for the Foodbank's growing programs.

*Depreciation is non cash

SYV FRUIT & VEGETABLE RESCUE
LAST BUT NOT LEAST HARVEST A 501(C) 3 NON PROFIT

March 19, 2014

Marc Bierdzinski, City Manager/Planning Director

City of Buellton
107 West Highway 246
Buellton, CA 93427

RECEIVED
MAR 21 2014
CITY OF BUELLTON

Dear Mr. Bierdzinski,

SYVFVR (Veggie Rescue) is a group of volunteers who redirect or "glean" excess fruit and vegetables from local farms, farmers markets, home gardens, and orchards and deliver them, at no charge, to charities and schools in the Santa Barbara County.

We are asking for funding of $4,200. $1,200 will be used for a part time administrator who keeps records of gleans & deliveries, creates mailing lists, organizes fund raising for individual and corporate donations, , and tracks income and expenses among other duties. $800 - Our liability insurance covers our volunteers and farmers. $300 - Advertising and promotion is focused on recruiting volunteer gleaners and community awareness. $1,200 - Our delivery cost, including gas & insurance, is $0.25 a pound. Last year our average expense is $724 per month. $500 – Community Projects and Good Will, We hand out small packages of carrots at parades and community events. Last 4th of July parade we had children asking to exchange their candy for carrots! The cooler at the Buellton Senior Center requires yearly mechanical maintenance to keep it running efficiently

About Veggie Rescue

The organization was founded in November 2010 by Terry Delaney because he saw a great need and wanted to help. The 501(c)3 non-profit status was received in August 2011. We have grown from the 1st box harvested in November, 2010 to 239,160 pounds of fresh produce delivered to the end of 2013 at no cost to the recipients. This equals an approximate value of $320,265 dollars in savings for our recipient's food budgets. We have grown from 1 volunteer to 87 volunteers and we are now gleaning 25 farms and markets and delivering to 19 charities & schools.

2012, our second full year of operation, was a year of extremely fast growth. We had achieved our goal of obtaining a delivery van the previous year. As word spread about our organization, we were able to build a group of volunteers, put a fundraising plan into place and double our gleaning and delivery pounds from the previous year, a total 94,420 pounds.

2013 was a year of "catching up". We focused on creating a more solid system of operations, added 2 board members and defined volunteer positions. We now have a very active volunteer who co-ordinates all the volunteers and gleans, and a dedicated volunteer who does weekly deliveries all around the Valley. We have added more farms including one large farm operation who donated 17,500 pounds of tomatoes and squash in just 2 months. In June two of our board members attended the first Gleaners conference in San Jose, Ca sharing ideas with 60+ other gleaning groups and gleaners.

In 2014 we appointed Bob Williams to the position of Development Director, and Mary Monagahan, CPA as Treasurer. We have a new delivery volunteer who will be making weekly runs to Los Alamos and Santa Maria. We have formed a "Veggie Vision" committee to focus on our future goals including how we can take our model of operations to other communities. Two of our board members will be attending the National Farm to Cafeteria Conference in Austin TX in April.

P.O. Box 1651 Santa Ynez, CA 93460 • 805-403-8589 • www.syvfvr.org • syvfvr@gmail.com

2013 was a year of "catching up". We focused on creating a more solid system of operations, added 2 board members and defined volunteer positions. We now have a very active volunteer who co-ordinates all the volunteers and gleans, and a dedicated volunteer who does weekly deliveries all around the Valley. We have added more farms including one large farm operation who donated 17,500 pounds of tomatoes and squash in just 2 months. In June two of our board members attended the first Gleaners conference in San Jose, Ca sharing ideas with 60+ other gleaning groups and gleaners.

In 2014 we appointed Bob Williams to the position of Development Director, and Mary Monagahan, CPA as Treasurer. We have a new delivery volunteer who will be making weekly runs to Los Alamos and Santa Maria. We have formed a "Veggie Vision" committee to focus on our future goals including how we can take our model of operations to other communities. Two of our board members will be attending the National Farm to Cafeteria Conference in Austin TX in April.

Our recipients range from elementary school children, teenage crisis centers, and adult recovery centers to senior centers. We serve both the Santa Ynez Valley and Santa Barbara County. In addition to our weekly gleaning & delivery, we are very active in supporting the Buellton Senior Center. We supply fruits & vegetables weekly that are used for Meals on Wheels, Senior Center lunches and the Senior Center farmers market. We have supplied both the Buellton and Solvang Senior Centers, with glass door refrigerators that we maintain and keep stocked and are available to our seniors. We supply 35-40% of the meals served at the Buellton Senior Center and Meals on Wheels. The Viking Café at Solvang School now feeds in one week: approximately 1,600 lunches to the children of Solvang School, 80-90 meals to a local private school, 20-30 meals to Solvang Senior Center, 50-70 meals to the Solvang School Staff - over 1750 meals a week. Other charities in SB County we deliver to serve approx. 950 meals a day.

Veggie Rescue serves the community by supplying food to those in need and also gives those who volunteer a way to work together and create a bond within our community, knowing they are doing good for others. The recipients of our produce not only learn the value of a nutritious diet, they also gain self-esteem by knowing they are feeding themselves and their families well. School age children are learning, as part of the School Food Program at Solvang School, how good "cooked-from-scratch" meals are and, hopefully, are also developing new healthy eating habits for the rest of their life. We create an important connection in the community: the farmers who give, the volunteers who glean, and the benefit to those in need.

Our current beneficiaries are in the Valley are; Buellton Senior Center / Meals On Wheels, People Helping People, Solvang Elementary School, Friendship House, Solvang Senior Center, Santa Ynez Recovery Ranch, and Santa Ynez High School & Santa Ynez Charter School.

Our plan is to continue to develop and grow in a stable, sustainable way to meet our objective of continuing to provide fresh, nutritious produce to charities and schools at no cost, allowing them to stretch their food budget. Our total pounds gleaned & delivered from the year 2011 to 2012 almost doubled. The impact of our project feeds the hungry, gives hope and relief to those in need, improves health and supports people in transition.

Sincerely,

Terry Delaney
Board President

SYV FRUIT & VEGETABLE RESCUE
A California Non-Profit Corporation and 501(c)(3) Organization
P.O. Box 1651 Santa Ynez, CA 93460 · 805-403-8589 · www.syvfvr.org · syvfvr@gmail.com

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: AUG 21 2011

SYV FRUIT & VEGATABLE RESCUE A
CALIFORNIA NONPROFIT CORPORATION
PO BOX 1651
SANTA YNEZ, CA 93460

Employer Identification Number:
45-1797788
DLN:
17053193317041
Contact Person:
GARY MUTHERT ID# 31518
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 16, 2011
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

SYVFVR
Profit & Loss Budget vs. Actual
January 1 through March 17, 2014

	Jan 1 - Mar 17, 14	Total Budget
Income		
Clothing sales	0.00	1,000.00
Donations		
Business Donations	0.00	7,000.00
Coin Boxes	145.70	1,185.00
Fundraising		1,500.00
Individual donations	1,190.00	6,000.00
Total Donations	1,335.70	15,685.00
Foundation GrantsGrants	0.00	11,700.00
interest	0.00	15.00
Total Income	1,335.7	28,400.0
Expense		
Adminstration		
Admin	700.00	4,200.00
Bank Fees	0.00	30.00
Board Meeting	100.00	200.00
Insurance - liability	909.99	1,200.00
Legal Fees	500.00	485.00
misc	0.00	40.00
office supply	0.00	20.00
PayPal fee	0.00	20.00
postal	48.00	40.00
telephone	0.00	165.00
Total Adminstration	**2,257.99**	**6,400.00**
Advertising/Promotion		
Bus Card/ Brochure	0.00	400.00
Gleaning/Yard signs	0.00	150.00
Hats/ Tee shirts/Decals	0.00	100.00
Newspaper ads	0.00	300.00
Website	200.00	430.00
Total Advertising/Promotion	**200.00**	**1,380.00**
Community Projects		
Chef to Chef	0.00	700.00
good will parades etc	0.00	600.00
Nature Trac	182.60	400.00
Reach in for Good Nutrition	0.00	300.00
Total Community Projects	**182.60**	**2,000.00**

SYVFVR
Profit & Loss Budget vs. Actual
January 1 through March 17, 2014

	Jan 1 - Mar 17, 14	Total Budget
Delivery expense		
fuel/maintenance	167.26	8,600.00
Truck Insurance	1,430.60	2,200.00
Total Delivery expense	1,597.86	10,800.00
Fundraising		
Booths etc	0.00	400.00
Mailings	92.00	500.00
Clothing sales inventory	1,635.45	500.00
Fundraising - Events	0.00	700.00
Total Fundraising	1,727.45	2,100.00
Tools & Equipment	0.00	300.00
Travel	0.00	5,000.00
Total Expense	5,965.90	28,480.00
Net Income		

SYVFVR

Profit & Loss Budget vs. Actual

January through December 2013

Budget vs actual 2013	Jan - Dec 13	Budget	
Income			
Clothing sales	115.00		
Donations			
Business Donations	5,025.00	7,000.00	
Coin Boxes	1,077.53	720.00	
Fundraising			
small Events	919.71	600.00	
Total Fundraising	919.71	600.00	
Individual	5,285.00	6,000.00	
Total Donations	12,307.24	14,320.00	
Foundation Grants			
Grants - Other	9,500.00	7,925.00	
Total Grants	9,500.00	7,925.00	
interest	21.95	15.00	
Total Income	21,944.19	22,260.00	
Expense			
Adminstration			
Admin	4,200.00	4,200.00	
Bank Fees	43.97	30.00	
Board Meeting	299.19	300.00	
Insurance - liability	1,609.51	1,500.00	
Legal Fees	485.00	25.00	CPA did our taxes
misc	82.00	40.00	
office supply	0.00	100.00	
PayPal fee	6.07	20.00	
postal	44.00	40.00	
telephone	142.88	120.00	
Total Adminstration	6,912.62	6,375.00	
Advertising/Promotion			
Bus Card/ Brochure	565.65	400.00	
Gleaning/Yard signs	0.00	150.00	
Newspaper ads	0.00	500.00	
Website	286.89	430.00	
Total Advertising/Promotion	852.54	1,480.00	
Clothing inventory	1,635.45		
Community Projects			
Chef to Chef	0.00	200.00	
Nature Trac	233.31	420.00	
Reach in for Good Nutrition	960.93	300.00	
Community Projects - parades etc.	560.94		
Total Community Projects	1,755.18	920.00	

SYVFVR

Profit & Loss Budget vs. Actual

January through December 2013

Budget vs actual 2013	Jan - Dec 13	Budget
Delivery expense		
fuel/maintenance	6,856.91	9,000.00
Truck Insurance	1,835.40	2,400.00
Total Delivery expense	8,692.31	11,400.00
Fundraising		
Booths etc	0.00	50.00
Display stands & Boxes	30.30	200.00
Display Table	0.00	0.00
Mailings	0.00	700.00
Small Events	203.04	600.00
Total Fundraising	233.34	1,550.00
Tools & Equipment	243.17	535.00
Travel	357.24	
Total Expense	20,681.85	22,260.00
Net Income	**1,262.34**	**0.00**

Received
APR 01 2014
CITY OF BUELLTON

$2000 Grant Request from the Buellton Historical Society

Carolyn G. Cooper, Finance Director

City of Buellton

The Buellton Historical Society is requesting the City's financial assistance of $2000 to purchase three historical plaques for three buildings within the City of Buellton.

We have approximately 35 dues-paying members, but this number does not support enough funding to undertake special projects.

We have researched several plaques, with design, style and costs in mind. We have found 2 or 3 that will fit our criteria very nicely. We truly believe that the plaques, once installed, will serve several purposes:

They will inform our community-at-large about the historical significance of each property

They will be particularly interesting to the tourists and visitors who visit our City.

They will educate our younger generation as to the importance of our local history.

As this is a pilot project without a specific time-line, we hope to install additional plaques throughout our City as finances allow. To date, we have eleven additional sites identified.

Any Grant monies received will go entirely to the purchase of the plaques. Thinking positively, we have discussed our future plans with several of the selected building owners and they are very pleased with our idea.

If we are fortunate enough to receive our requested grant for $2000, the first three well-known landmarks to be honored are:

Pea Soup Andersens, Buellton Post Office, (formerly Buellton School), and Red Rose Court, (formerly Buellton Auto Court).

Our City of Buellton has a very rich history and we believe that it is our responsibility to share as much of this history to all who are fortunate enough to live here in the Santa Ynez Valley and to the many visitors and tourists as well.

We would like to close with our Buellton Historical Mission Statement.

> The Buellton Historical Society is a non-profit membership organization dedicated to the ongoing preservation and celebration of our communty's common heritage through the development of educational programs, hosting of annual events, and the collection of historical documents and other memorabilia.

Thank you for this opportunity,

Steve Sawin, Board President, 2014

P O Box 445

Buellton, CA 93427

(805) 688-3428

Dear Buellton City Council,

Since first conspired in 2006 to its inception in 2009, the mission of Paws Park has been to allow the community and its visitors an opportunity to enjoy their dogs in an off-leash environment. The City of Buellton has been instrumental in creating this wonderful park and has been a firm and consistent supporter. Our goal as docents to this park is to seek funding for maintenance so that the Board of Directors can concentrate on fundraising and increasing user-ship.

Our primary focus is the safety and well being of our two and four legged visitors. Our fiercest opponents in this goal are dangerous foxtails which require regular eradication through mowing efforts and chemical abatement as well as the ongoing maintenance of the property. This presents both an on-going expense and time commitment from our volunteers and local businesses that support the park. These commitments minimize our resources available for marketing the park, increasing user-ship, grant writing and other fundraising. A grant from the City of Buellton would alleviate the financial aspect of this conundrum and allow the Board of Directors to concentrate its focus on building the PAWS Park brand.

Regular maintenance of park interiors and the beautiful exterior landscape will ensure a safe environment for our four legged friends, aesthetics for our visitors, curb appeal for our neighbors and the security of the City of Buellton's initial capital investment in the park. Last year's $10,000 grant from the City of Buellton has allowed for a professional landscape maintenance contractor to manage the needs of the mature exterior landscaping and allowed for the planting of two large mature oak trees, replacement of 8 dead oak trees and 5 dead shrubs.

This year, PAWS is simply requesting $7,000 from the City of Buellton to fund the annual contract with a local licensed and bonded professional landscape contractor for total park interior and exterior maintenance.

Thank you for your consideration.

Sincerely,

Darin Biamonte, President

PAWS PARK

SANTA YNEZ VALLEY
BOTANIC GARDEN

City of Buellton
Attention: Carolyn Galloway-Cooper, Mark Bierdzinski

March 24, 2014

PO Box 1819, Buellton, CA 93427

Dear Carolyn,

Thank you for considering our grant submittal for the year 2014-2015. We have worked hard to build a strong relationship with the City from our numerous volunteers [including Board members] who hail from Buellton, participants in our educational and outreach programs including Buellton schools as well as MOPS parents and Scouts.

The Garden has made great strides this year thanks to the many efforts of our growing group of volunteers who, without the benefit of paid staff, worked on craft workshops, as docents for the 4th California History program, mentors in the Teen Court program and leading the MOPS programs in the Garden. They also weeded, watered, repaired paths and gave many hours in the building of the new Children's Amphitheater. We are very excited about the future of the Garden and its part in the growing cultural and environmental experiences offered to Buellton residents. Through our Facebook page and website we are encouraging visitors and residents of the Valley to discover Buellton.

This year due to the increasing number of visitors and program participants we are planning on developing a new storage and propagation facility. It is sorely needed to store equipment on site and provide a covered area to teach propagation classes for both students and community members. We are asking the City of Buellton for a grant of $5,000.00 toward that goal. This is one of the final key components of our master plan and is vital to our continued growth as a community resource providing diverse botanical and educational experiences for young and old alike.

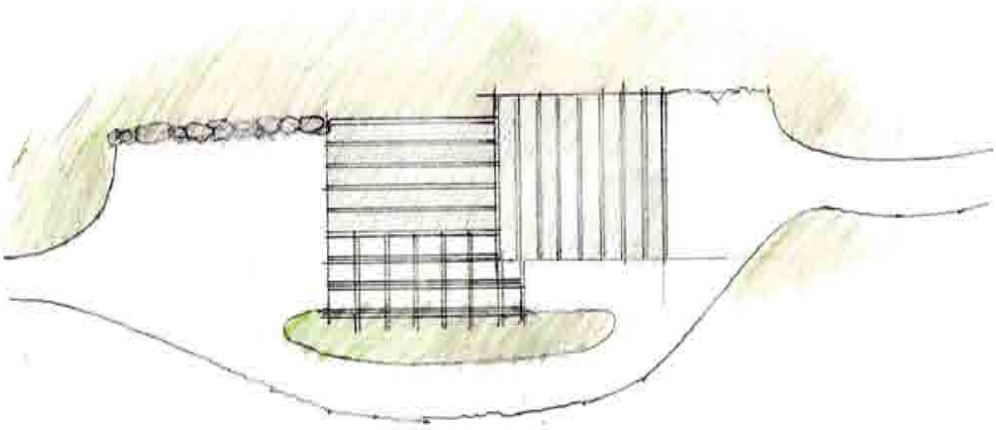
- **GRADING AND CONSTRUCTION OF BUILDING PAD AND TRAIL ACCESS** – The shed will be located on a knoll at the base of our south facing Chaparral Zone of the Garden. Utilizing an existing gentle slope above the flood plain, we will create a new gathering area with covered work area and maintenance shed.
- **CONSTRUCTION OF BUILDING**– The shed will be designed and constructed by local craftsmen from Buellton, CA. The Garden is committed to collaborating with local craftsmen and artisans in the development of our infrastructure.
- **IRRIGATION RETROFIT** – Installing the shed and potting area will require revising the irrigation in this area to accommodate changes in grade and plantings associated with the new gathering and utility area.

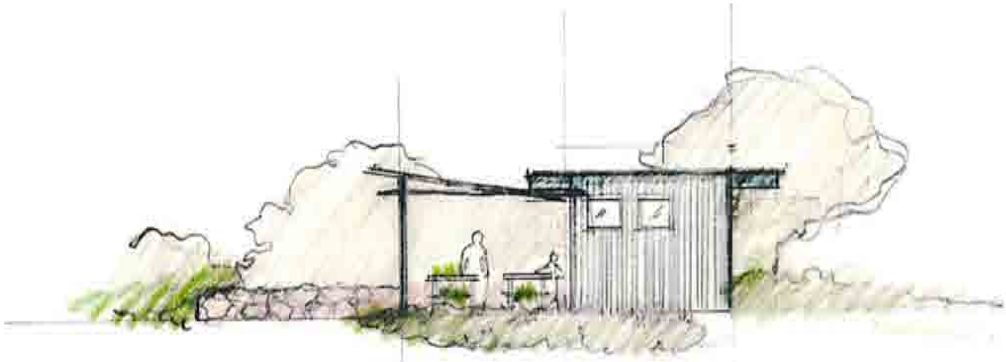
- **PLANTING** – Propagating and installing additional plants to provide additional color and textural interest. These plantings will integrate with the planting zones surrounding the area. We plan on working with local schools for propagating material and installation of the smaller material.

PROJECT SCHEDULE

- 1) Shed Design and City Approval – Begin September 2014
- 2). Grade area in December – 3 weeks
- 3) Shed Construction and Installation - Begin January 2015, 6 weeks
- 4). Irrigation retrofit and wall installation – Begin March 2015, 3 weeks
- 5) Planting and final irrigation installation – complete by late April 2015, Earth Day

SANTA YNEZ VALLEY
BOTANIC GARDEN





SANTA YNEZ VALLEY
BOTANIC GARDEN

We continue to strive to meet the goals of our Mission Statement and grow as a resource for the City and its residents.

Mission Statement

The mission of the Santa Ynez Valley Botanic Garden Foundation is to provide a unique, accessible and interactive environment, highlighting plants native to the Santa Ynez River watershed. The Garden will encourage community collaboration, foster new approaches to environmental education, and cultivate an appreciation of the natural world. As a source of inspiration and information, the Garden will be a venue for arts and crafts, and a peaceful refuge for visitors of all ages.

We look forward to our presentation to the City Council.

Sincerely, Puck Erickson, Board President

SANTA YNEZ VALLEY
BOTANIC GARDEN

SYV Botanic Garden - 2013
Profit & Loss 1/1/13 - 12/31/13
Prepared by Rachelle Witt, Treasurer

Income	
Donations	(12,700.00)
Sales	(189.00)
Classes & Events	(445.00)
Gross Income:	(13,334.00)
Expenses	
Maintenance	432.41
Misc.	130.40
Plants	80.17
Website Design	500.00
Printing & Design	1,482.06
Fees & Licenses	70.00
Hats - Inventory	517.56
Signage	1,224.62
Total Expenses:	4,437.22
Net (Income) Loss	(8,896.78)

CITY OF BUELLTON

City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 9

To:	The Honorable Mayor and City Council
From:	Marc Bierdzinski, City Manager
Meeting Date:	April 24, 2014
Subject:	Review of Request for Proposals (RFP) for Architectural Review Firm

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BACKGROUND

Attachment 1 is the Draft RFP for hiring an architectural firm to assist with design review in the city.

The Board of Architectural Review (BAR) Ad Hoc Committee was sent a copy of the Draft RFP via e-mail. Three of the six members have responded with comments. Two members had no changes to the RFP. A third member suggested the following wording be added to the Scope of Work:

- More than one review per project could be required and will be at the discretion of the Planning Director

The discussion at the Ad Hoc Committee meeting was to limit the number of reviews by the architectural firm to only the initial review period for the project and to not have multiple reviews by the outside consultant. The City Council could add this wording to the RFP.

Staff is seeking City Council comments on the RFP and direction to release the RFP to the public.

RECOMMENDATION

That the City Council direct staff to issue the RFP to hire an architectural firm to assist the City with design review of projects.

ATTACHMENT

Attachment 1 – Draft RFP

ATTACHMENT 1

DRAFT Request for Proposal

for

Architectural Design Services for the

City of Buellton

Proposals Due by 4:45 p.m.
on , 2014

City of Buellton
107 W. Highway 246, P.O. Box 1819
Buellton, CA 93427
(805) 688-7474

, 2014

SUBJECT: **REQUEST FOR PROPOSAL (RFP) – ARCHITECTURAL DESIGN SERVICES FOR THE CITY OF BUELLTON**

The City of Buellton is soliciting proposals from qualified firms for performing architectural design services for the City of Buellton. The selected firm will assist staff, the Planning Commission, and the City Council in the architectural and landscape design review of major development projects.

As a community highly dependent upon the tourism industry, the character and aesthetic features of our community play an important role in ensuring the economic well-being of our community as well as our quality of life and property values. The objective of outside design review is to promote quality site, architectural, and landscape design that enhances both Buellton's natural and built environments.

BACKGROUND

The City of Buellton recently completed a public visioning process. The Final Vision Plan was accepted in February 2012. Action Item 4.1.2 was to establish a Board of Architectural Review (BAR) to assist the Planning Commission with the design review of projects. This review would be done in context of the City's adopted Community Design Guidelines which specifies the type of architectural styles allowed within the City. The entire Vision Plan and Community Design Guidelines can be viewed on the City's website, www.cityofbuellton.com.

At their February 13, 2014, meeting, the City Council reviewed options for a BAR, including training for the Planning Commission, creation of a BAR, and hiring a contract firm to assist with design review. The City Council directed staff to form an Ad Hoc Committee to discuss these options and return to the City Council with a recommendation.

The Ad Hoc Committee was formed comprised of members of the public, Planning Commission, and City Council. The Ad Hoc Committee met on March 11 with a consensus recommendation to the City Council to hire an architectural firm to serve as an adjunct to staff, the Planning Commission, and the City Council on design review issues. Major projects would be reviewed by the architectural firm and their comments would be provided to the Planning Commission during the first 30 days of project review. The firm selected should have both architects and landscape architects on staff. The City Council on March 27, 2014, directed staff to issue the RFP.

The City is seeking a qualified architectural firm with both architects and landscape architects on staff to assist in the design review of major projects. The City will review the proposals that are submitted and select a firm that best meets the needs of the City. The work would be funded through applicant paid application fees.

PROJECT TIME SCHEDULE

Send out Request for Proposal	, 2014
Last day to submit questions/clarifications	, 2014
Proposals due	**, by 4:45 p.m.**

SCOPE OF WORK

The scope of work is for on-call services to provide design review services on major projects to the City of Buellton. Design review will entail:

- Review of architecture, site design, and landscaping of major development projects using the City's adopted Community Design Guidelines, Municipal Code, and General Plan.

Final work product will consist of written advisory suggestions to the Planning Commission on changes to the project design, architecture, and landscaping.

Major projects are defined as follows:

- An application for a Development Plan or Conditional Use Permit on a vacant piece of property with the following exceptions:
    - Project sites that are less than one acre in size are not subject to outside design review unless determined to be required by the Planning Director; or
    - Projects in which no buildings or structures are proposed.

The process with the consultant will be arranged as follows:

- Within 3 days of initial project submittal, the full set of project plans will be sent to the consultant.
- The consultant will review the plans for the items noted above and will return written suggested changes on the architecture, site design, and landscaping to the City within three weeks of receipt of the plans.
- The written comments will be provided to the applicant and Planning Commission during the preliminary review of the project by the Planning Commission at a public meeting within the initial 30-day review period.
- Consultant may be asked to attend the Planning Commission meeting if suggested changes are extensive as would be determined by the Planning Director.

Consultant would bill their time on an hourly basis based on an adopted fee schedule.

CITY - SERVICES TO BE PROVIDED

1. Copies of all applicable land use documents in electronic format.

2. Administer contract.

3. Process progress payments submitted by the consultant and approved by the City Manager within a timely period.

CONSULTANT'S PROPOSAL

The City is providing this RFP on the City's website and is open to all qualified firms that meet the requirements of this RFP. The City's selection process will require each consultant to submit a proposal which demonstrates the consultant's ability to provide the best available services and products at a reasonable cost.

All proposals shall include, as a minimum, the following elements:

1. A description of your project team:

   - Identification of key personnel to be assigned to this project with complete resumes of each. An architect and landscape architect are required to be assigned to the project team.
   - A review of similar projects completed by the project team. Include a statement that key staff will not be changed during the course of the project following proposal submittal without the City's concurrence or direction.

2. Consultant references. Include reference names, agencies/companies, addresses, and current phone numbers and e-mail address.

3. Description of the design review services proposed by the consultant, including architecture, site design, and landscaping review. Deliverables will include suggested written design changes to the project for consideration by the Planning Commission and City Council.

4. A discussion of the methods to be used for adjusting fees (either upward or downward) if the actual scope changes during the contract period.

5. A copy of your firm's insurance certificate that verifies the ability to comply with the City's liability requirements.

6. Confirmation of a three week turn-around time for design review comments on projects.

7. Proposed fees for professional services with a schedule of hourly rates according to personnel classifications that will be working on City projects.

All proposals, whether selected or rejected, shall become the property of the City of Buellton. The City reserves the right to reject any or all proposals. The costs of preparation of the proposal will be borne by the proposer. Proposal shall be signed by a representative of the consultant who has the authority to sign contracts for the consultant. Attached is a copy of the City's standard contract. Please review to insure all conditions can be met.

SELECTION PROCEDURE

Listed below is the City of Buellton's selection procedure for selecting firms to provide professional services.

1. Prepare and distribute the Request for Proposals stating the scope of work and requesting that the firm submit a written proposal.

2. Review all proposals for completeness.

3. Prepare "short list" for firms submitting complete proposals that satisfy the City's requirements.

4. Rate the short list consultants' proposals in light of the following criteria:

    a. Consultant's knowledge and understanding of the issues.

    b. Past experience in the field.

    c. Adequacy of professional staff and depth of firm.

    d. Completeness of proposal.

5. The top consultants will be invited to make presentations to the City Council.

6. The City Council will rank the firms in order of preference, and direct staff to begin negotiations with the top ranked consultant.

7. Staff will enter negotiations with the top ranked consultant. If the City and the consultant are unable to reach agreement, the City will enter negotiations with the next highest ranked consultant. The process continues until agreement is reached with a qualified consultant, or the City decides to re-issue the Request for Proposals.

8. The consultant will be required to sign the City’s standard contract for professional services.

Interested firms shall submit three bound copies and five electronic copies (CD/DVD) of their proposal to the City of Buellton Planning Department, 107 West Highway 246, P.O. Box 1819, Buellton, CA 93427, attention Marc Bierdzinski, City Manager. Proposals must be submitted no later than 4:45 p.m. on , , 2014. Postmarks are not accepted.

If you have any questions or require additional information, please contact:

- Marc P. Bierdzinski at (805) 688-5177, marcb@cityofbuellton.com.

Marc P. Bierdzinski
City Manager

ATTACHMENTS

- City standard contract

All City documents referenced in this RFP and the Buellton Municipal Code can be viewed on the City's website, www.cityofbuellton.com.

CITY OF BUELLTON

City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 10

To: The Honorable Mayor and City Council

From: Rose Hess, Public Works Director/City Engineer

Meeting Date: April 24, 2014

Subject: Discussion Regarding Avenue of Flags Re-Striping

BACKGROUND

The 2013/14 Road Maintenance Project includes Avenue of Flags for repairs and resurfacing. During the evaluation of Avenue of Flags for road maintenance repairs, staff also referred to the 2012 Vision Plan, the Avenue of Flags Constraints Study and the Bicycle and Pedestrian Master Plan (BPMP) for potential implementation.

Staff utilizes the annual road maintenance projects to implement portions of the Bicycle and Pedestrian Master Plan (BPMP) when feasible, particularly when implementation can be done through striping modifications only. Avenue of Flags was designated as a potential Class II facility in the BPMP. A Class II facility is a striped bike lane with minimum of 5' width.

The 2012 Vision Plan includes several Goals applicable to the road maintenance project:

*Goal 2 – Expand Opportunities for Healthy and Active Living

Objective 2.1. Increase connectivity for pedestrians and cyclists

Objective 2.3. Increase recreational opportunities for all ages

*Goal 5 – Create a Vibrant Downtown

Objective 5.1. Coordinate development and improvements on the Avenue of Flags to generate activity, promote an attractive appearance, provide public space for events, and create a safe and comfortable environment for pedestrians.

Objective 5.2. Ensure organizational support for the transformation of the Avenue of Flags

*Goal 7 – Be a Leader in Environmental Sustainability and Stewardship

The Avenue of Flags Constraints Study reviewed 3 alternative road designs:

1. No alignment change and development of the medians as is;
2. The "Curve" road alignment; and
3. The East Side alignment.

During the Visioning Steering Committee Review in 2012/2013, the committee voted for alternative 1, no alignment change. The commonality amongst all the alignment alternatives was the reduction of Avenue of Flags to one lane for safety.

Implementing all the goals of these various plans would be a substantial task and change to Avenue of Flags, requiring a much larger budget. However, implementation by phases is achievable. The first phase (and least expensive) would be implementation through restriping. This would create the most immediate impact. The guiding principle staff utilized to design the restriping of Avenue of Flags based on these various references was to include a dedicated bicycle lane, incite traffic calming by reducing open pavement width by reduction to one lane each direction.

On April 2, 2014, staff conducted a workshop with businesses and property owners along Avenue of Flags. Six (6) people attended and made constructive comments, overall supporting the proposed changes. The draft striping plans (Attachment 1) prepared by the City's Traffic Engineer were reviewed and discussed. This first phase will include striping changes only. Future phases will include pedestrian improvements and more structural changes.

Safety review was completed as part of the evaluation and included review for cross walks and stop warrants analysis. However, with conditions as is, no crosswalks or stop signs were warranted. It is recommended however that after restriping has been completed, sites will be revisited as traffic patterns and conditions should change.

FISCAL IMPACT

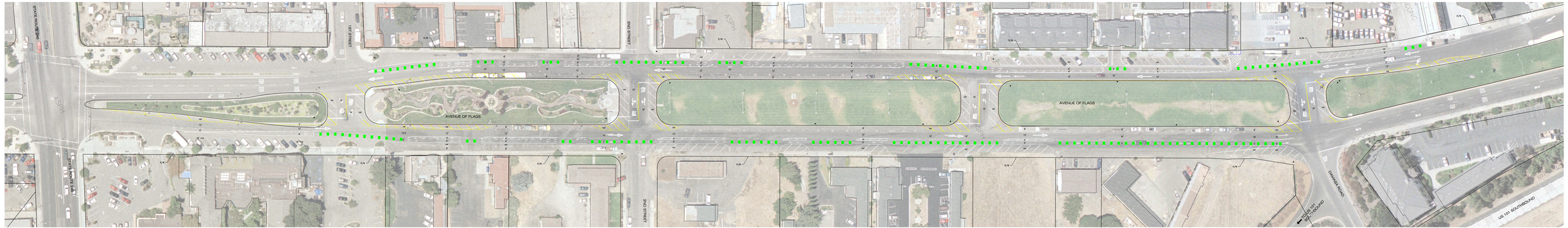
Restriping costs are already considered as part of the annual road maintenance project, which has been allocated in the 2013/14 Budget.

RECOMMENDATION

That the City Council discuss the striping plans for Avenue of Flags and make recommendations for changes as appropriate.

ATTACHMENT

Attachment 1 – Draft Striping Plans


STATE ROUTE 84
STATE ROUTE 84
1ST STREET
2ND STREET
2ND STREET
AVENUE OF FLAGS
AVENUE OF FLAGS
CAMARILLO ROAD
US 101 SOUTHBOUND
US 101 SOUTHBOUND
ASPH
ASPH
ASPH
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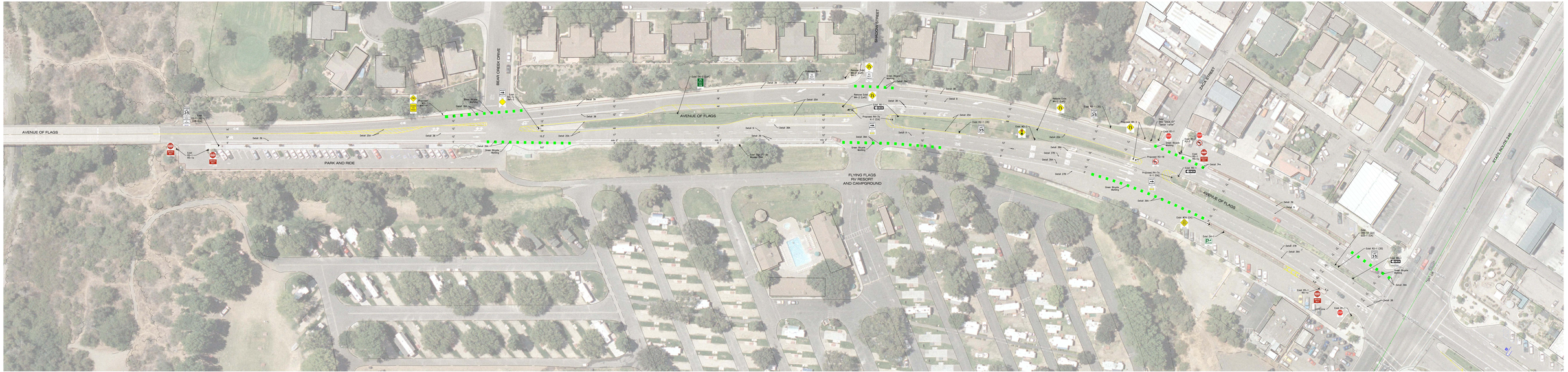
AVENUE OF FLAGS
PARK AND RIDE
BEAR CREEK DRIVE
AVENUE OF FLAGS
SHADOW STREET
FLYING FLAGS
RV RESORT
AND CAMPGROUND
ZACK STREET
AVENUE OF FLAGS
S PATEL ROUTE 5-640