CITY OF BUELLTON

CITY COUNCIL AGENDA
Regular Meeting of January 23, 2014 – 6:00 p.m.
City Council Chambers, 140 West Highway 246
Buellton, California

Copies of staff reports or other written documentation relating to each item of business referred to on this Agenda are on file in the office of the City Clerk and are available for public inspection

CALL TO ORDER

Mayor John Connolly

PLEDGE OF ALLEGIANCE

Council Member Ed Andrisek

ROLL CALL

Council Members Ed Andrisek, Judith Dale, Holly Sierra, Vice Mayor Leo Elovitz, and Mayor John Connolly

REORDERING OF AGENDA

PUBLIC COMMENTS

Speaker Slip to be completed and turned in to the City Clerk prior to commencement of meeting. Limited to matters not otherwise appearing on the agenda. Limited to three (3) minutes per speaker. No action will be taken at this meeting.

CONSENT CALENDAR (ACTION)

The following items are scheduled for consideration as a group. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion.

1. Minutes of January 9, 2014 Regular City Council Meeting

2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2013-14

PRESENTATIONS

PUBLIC HEARINGS

COUNCIL MEMBER COMMENTS

COUNCIL ITEMS

WRITTEN COMMUNICATIONS

Written communications are included in the agenda packets. Any Council Member, the City Manager, or City Attorney may request that a written communication be read into the record.

COMMITTEE REPORTS

This Agenda listing is the opportunity for Council Members to give verbal Committee Reports on any meetings recently held for which the Council Members are the City representatives thereto.

BUSINESS ITEMS (POSSIBLE ACTION)

3. Resolution No. 14-01 – "A Resolution of the City Council of the City of Buellton, California, Calling and Giving Notice of the Holding of an Election to be Consolidated with the General Election to be Held on Tuesday, November 4, 2014 for the purpose of Submitting a Measure to the Qualified Voters of Buellton Regarding an Elected Mayor of Buellton and the Term of Office for Such Mayor"

❖ *(Staff Contact: City Attorney Ralph Hanson)*

4. Mid-Year Financial Report for the First and Second Quarters Ending September 30, 2013 and December 31, 2013, Respectively

❖ *(Staff Contact: Finance Director Carolyn Galloway-Cooper)*

5. Revenue and Expenditure Reports Summarized by Fund Through December 31, 2013

❖ *(Staff Contact: Finance Director Carolyn Galloway-Cooper)*

6. Resolution No. 14-02 – "A Resolution of the City Council of the City of Buellton, California, for the Purpose of Budget Amendments from Operational Changes Related to Fiscal Year 2013-14 through the Second Quarter ending December 31, 2013"

❖ *(Staff Contact: Finance Director Carolyn Galloway-Cooper)*

CITY MANAGER'S REPORT

ADJOURNMENT

The next meeting of the City Council will be held on Thursday, February 13, 2014 at 6:00 p.m.

City Manager Review: MPB
Council Agenda Item No.: 1

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES
Regular Meeting of January 9, 2014
City Council Chambers, 140 West Highway 246
Buellton, California

CALL TO ORDER

Mayor John Connolly called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Council Member Judith Dale led the Pledge of Allegiance

ROLL CALL

Present: Council Members Ed Andrisek, Judith Dale, Holly Sierra, Vice Mayor Leo Elovitz, and Mayor John Connolly

Staff: City Manager Marc Bierdzinski, City Attorney Ralph Hanson, Public Works Director Rose Hess, Finance Director Carolyn Galloway-Cooper, Station Commander Lt. Shawn O'Grady, and City Clerk Linda Reid

REORDERING OF AGENDA

None

PUBLIC COMMENTS

Mark Preston, Buellton, requested that staff list the account description on the claims register so the public can determine how funds are being allocated.

CONSENT CALENDAR

1. Minutes of December 12, 2013 Regular City Council Meeting

2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2013-14

3. Acceptance of the 2012/2013 Road Maintenance Project

MOTION:
Motion by Council Member Dale, seconded by Council Member Sierra, approving the Consent Calendar as listed.

VOTE:
Motion passed by a roll call vote of 5-0.

PRESENTATIONS

None

PUBLIC HEARINGS

None

COUNCIL MEMBER COMMENTS

Council Member Andrisek thanked Julian Ramos and the Santa Ynez Valley News for covering all things happening in the Santa Ynez Valley.

Vice Mayor Elovitz stated that he attended the Economic Development Task Force meeting and reported that the Buellton Chamber will help fund Kosmont Companies through June 2014.

COUNCIL ITEMS

None

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Council Member Andrisek provided an oral report regarding activities at Central Coast Water Authority.

Council Member Sierra stated she attended the Chamber of Commerce Board meeting and provided an oral report regarding the meeting.

BUSINESS ITEMS

4. Report from the Buellton Chamber of Commerce/Visitors Bureau Regarding 2013 Accomplishments and Goals for 2014

RECOMMENDATION:
That the City Council provide direction to the Economic Development Task Force on suggested changes to the Chamber of Commerce contract.

STAFF REPORT:
City Manager Bierdzinski presented the staff report.

DOCUMENTS:
Staff Report with attachments (Chamber of Commerce contract and Vintage Walk lease agreement)

SPEAKERS/DISCUSSION:
Kathy Vreeland, Executive Director or the Buellton Chamber of Commerce and Visitors Bureau, presented a PowerPoint presentation and discussed the Chamber and Visitors Bureaus' accomplishments for 2013 and their goals for 2014.

Mark Preston, Buellton, requested the Buellton Chamber and Visitors Bureau prepare a budget and place it online for public access.

The City Council discussed the following issues:

- Budget and action plan from the Chamber and Visitors Bureau
- That the Economic Development Task Force continue to work on the Chamber and Visitors Bureau's contract and that staff ensure that Transient Occupancy Tax expenditures be provided to Council and accessible online

5. Consideration of Placing an Initiative on the November Ballot Regarding the Office of an Elected Mayor

RECOMMENDATION:
That the City Council discuss whether to place a measure on the November 4, 2014 ballot regarding electing a Mayor in the City of Buellton and direct staff accordingly.

STAFF REPORT:
City Attorney Hanson presented the staff report.

DOCUMENTS:
Staff Report with attachment (California Government Code Sections 34900 *et seq.*)

SPEAKERS/DISCUSSION:
Peggy Brierton, Buellton questioned whether the Council can appoint a Mayor for two years rather than placing a measure on the ballot.

The City Council discussed the following issues:

- The pros and cons of an elected Mayor
- Continuing the appointment rotation of Mayor each year
- Allowing the electorate to decide whether there should be an elected Mayor

MOTION:
Motion by Council Member Sierra, seconded by Council Member Dale, directing staff to prepare a resolution to place an initiative on the November ballot regarding the Office of an Elected Mayor.

VOTE:
Motion passed by a roll call vote of 3-2, with Vice Mayor Elovitz and Mayor Connolly voting no.

CITY MANAGER'S REPORT

City Manager Bierdzinski provided an informational report for the record.

ADJOURNMENT

Mayor Connolly adjourned the regular meeting at 7:55 p.m. The next regular meeting of the City Council will be held on Thursday, January 23, 2014 at 6:00 p.m.

_____
John Connolly
Mayor

ATTEST:

_____
Linda Reid
City Clerk

City Manager Review: MPB
Council Agenda Item No.: 2

BACK-UP/SUPPORT DATA IS AVAILABLE FOR COUNCIL REVIEW IN CITY HALL

The following is a list of claims to be ratified and approved for payment by the City Council at the **January 23, 2014** Council Meeting.

Listed below is a brief summary of the attached claims:

EXHIBIT A		$	539,095.45
EXHIBIT B		$	63,957.32
PAYROLL	12/31/2013	$	38,322.00
Other Payroll	12/31/2013	$	3,054.73
PAYROLL	1/15/14	$	36,863.84
TOTAL AMOUNT OF CLAIMS:		**$**	**681,293.34**

AUTHORIZATION IS HEREBY GIVEN TO THE CITY TREASURER TO PAY ALL CLAIMS AS REVENUES BECOME AVAILABLE

Check-Run	Seq#	Date	Vendor	Name	Checking # Obls	Discount	Net amount	Status
28944- 585	1	12/31/2013	0	SOLVANG MOWER	1	.00	81.35	Logged
28945- 585	2	12/31/2013	16	SCHAFF HOLDINGS, INC. dba	1	.00	51.62	Logged
28946- 585	3	12/31/2013	65	BURKE, WILLIAMS & SORENSEN, LL	2	.00	9,872.50	Logged
28947- 585	4	12/31/2013	90	CalPERS LONG-TERM CARE PROGRAM	1	.00	84.25	Logged
28948- 585	5	12/31/2013	107	CITY OF LOMPOC	1	.00	1,666.66	Logged
28949- 585	6	12/31/2013	119	CRAIG ADAMS	1	.00	50.00	Logged
28950- 585	7	12/31/2013	189	FISHER PUMP & WELL SERVICE, IN	1	.00	5,295.06	Logged
28951- 585	8	12/31/2013	199	FOSTER D. REIF	1	.00	50.00	Logged
28952- 585	9	12/31/2013	239	INTAND CORPORATION	1	.00	1,437.60	Logged
28953- 585	10	12/31/2013	242	JASON L. FUSSEL	1	.00	50.00	Logged
28954- 585	11	12/31/2013	286	LEAGUE OF CALIFORNIA CITIES	1	.00	2,929.00	Logged
28955- 585	12	12/31/2013	303	ART MERCADO	1	.00	50.00	Logged
28956- 585	13	12/31/2013	342	NIELSEN BUILDING MATERIALS,INC	1	.00	21.58	Logged
28957- 585	14	12/31/2013	395	JOSE RAFAEL RUIZ dba	2	.00	3,625.00	Logged
28958- 585	15	12/31/2013	430	SB CO ALCOHOL,DRUG, MH SVCS	1	.00	2,522.00	Logged
28959- 585	16	12/31/2013	450	SB CO SHERIFF'S DEPARTMENT	2	.00	1,898.96	Logged
28960- 585	17	12/31/2013	532	TRIKKE TECH, INC.	1	.00	2,827.43	Logged
28961- 585	18	12/31/2013	556	VERIZON WIRELESS	1	.00	423.36	Logged
28962- 585	19	12/31/2013	582	VINTAGE WALK, LLC OWNERS ASSOC	1	.00	104.00	Logged
28963- 585	20	12/31/2013	598	ENGEL & GRAY, INC.	1	.00	6,128.41	Logged
28964- 585	21	12/31/2013	629	ED ANDRISEK	1	.00	100.57	Logged
28965- 585	22	12/31/2013	649	FLUID RESOURCE MANAGEMENT, INC	1	.00	675.00	Logged
28966- 585	23	12/31/2013	677	WALLACE GROUP	1	.00	14,437.34	Logged
28967- 585	24	12/31/2013	679	COURIER SYSTEMS	1	.00	36.30	Logged
28968- 585	25	12/31/2013	706	SATCOM GLOBAL, INC.	1	.00	49.42	Logged
28969- 585	26	12/31/2013	713	COASTAL COPY, LP	1	.00	484.92	Logged
28970- 585	27	12/31/2013	759	JJACPA, INC.	1	.00	8,451.00	Logged
28971- 585	28	12/31/2013	781	VALLEY CREST LANDSCAPE MAINT,	1	.00	1,908.00	Logged
28972- 585	29	12/31/2013	782	WAGE WORKS	1	.00	98.00	Logged
28973- 585	30	12/31/2013	787	LISA FIGUEROA	1	.00	50.00	Logged
28974- 585	31	12/31/2013	802	GOVERNMENT STAFFING SERVICES,	4	.00	14,650.00	Logged
28975- 585	32	12/31/2013	819	JOHN F. RICKENBACH	1	.00	4,050.00	Logged
28976- 585	33	12/31/2013	11105	ADRIENNE WALTER	1	.00	36.00	Logged
28977- 585	34	12/31/2013	11110	ALISON M. SMITH	1	.00	36.00	Logged
28978- 585	35	12/31/2013	11170	DONELLE MARTIN	1	.00	350.00	Logged
28979- 585	36	12/31/2013	11244	HERMILA SANCHEZ	1	.00	220.50	Logged
28980- 585	37	12/31/2013	11300	KAREN PALMER	1	.00	35.00	Logged
28981- 585	38	12/31/2013	11304	KEITH MARSHALL	1	.00	17.50	Logged
28982- 585	39	12/31/2013	11307	BETH KIMBERLY HARRIES	1	.00	70.00	Logged
28983- 585	40	12/31/2013	11321	LAURA COGAN	1	.00	105.00	Logged
28984- 585	41	12/31/2013	11336	LAURA GARCIA dba	1	.00	77.00	Logged
28985- 585	42	12/31/2013	11343	MARIANNE MADSEN	1	.00	288.00	Logged
28986- 585	43	12/31/2013	11476	STEPHEN F. DUNLAP	1	.00	126.00	Logged
28987- 586	1	1/06/2014	0	SYV BOTANIC GARDEN	1	.00	505.00	Logged
28988- 586	2	1/06/2014	113	CITY OF SOLVANG	1	.00	23,177.06	Logged
28989- 586	3	1/06/2014	193	FIRST NATIONAL BANK OF OMAHA	5	.00	2,316.29	Logged
28990- 586	4	1/06/2014	649	FLUID RESOURCE MANAGEMENT, INC	1	.00	80,538.03	Logged
28991- 587	1	1/09/2014	0	AUDREY BLACKMAN	1	.00	100.00	Logged
28992- 587	2	1/09/2014	5	ABALONE COAST ANALYTICAL, INC.	1	.00	902.50	Logged
28993- 587	3	1/09/2014	32	NESTLE WATERS NORTH AMERICA db	3	.00	72.27	Logged
28994- 587	4	1/09/2014	76	CAL-COAST IRRIGATION, INC.	2	.00	101.99	Logged
28995- 587	5	1/09/2014	90	CalPERS LONG-TERM CARE PROGRAM	1	.00	84.25	Logged
28996- 587	6	1/09/2014	97	CHANNEL COUNTIES DIVISIONV- LO	1	.00	350.00	Logged

City of Buellton
Check Summary Report

Check-Run	Seq#	Date	Vendor	Name	Checking # Obls	Discount	Net amount	Status
28997- 587	7	1/09/2014	101	CITY OF SOLVANG	1	.00	16,622.00	Logged
28998- 587	8	1/09/2014	105	CITY OF BUELLTON	1	.00	328.39	Logged
28999- 587	9	1/09/2014	110	CVS PHARMACY	1	.00	9.05	Logged
29000- 587	10	1/09/2014	118	COASTAL COPY, LP	3	.00	408.85	Logged
29001- 587	11	1/09/2014	121	COC/BBA/VISITORS INFORMATION	1	.00	23,956.68	Logged
29002- 587	12	1/09/2014	122	COMCAST CABLE	1	.00	163.75	Logged
29003- 587	13	1/09/2014	127	CONTINENTAL UTILITY SOLUTIONS,	1	.00	1,799.00	Logged
29004- 587	14	1/09/2014	142	DANIEL FITZGERALD dba	1	.00	960.00	Logged
29005- 587	15	1/09/2014	172	ECHO COMMUNICATIONS	1	.00	57.00	Logged
29006- 587	16	1/09/2014	187	FARM SUPPLY COMPANY	1	.00	434.06	Logged
29007- 587	17	1/09/2014	201	G E CAPITAL	1	.00	150.12	Logged
29008- 587	18	1/09/2014	210	GRANITE CONSTRUCTION COMPANY	1	.00	113,887.20	Logged
29009- 587	19	1/09/2014	237	IRON MOUNTAIN	1	.00	41.51	Logged
29010- 587	20	1/09/2014	280	LEE CENTRAL COAST NEWSPAPERS	1	.00	556.25	Logged
29011- 587	21	1/09/2014	327	MONIOT ELECTRIC, INC.	1	.00	90.00	Logged
29012- 587	22	1/09/2014	342	NIELSEN BUILDING MATERIALS,INC	1	.00	55.97	Logged
29013- 587	23	1/09/2014	369	PERRY'S ELECTRIC MOTORS & CONT	2	.00	1,150.22	Logged
29014- 587	24	1/09/2014	379	POSTMASTER	1	.00	630.00	Logged
29015- 587	25	1/09/2014	380	PRAXAIR DISTRIBUTION, INC.	1	.00	131.05	Logged
29016- 587	26	1/09/2014	387	ALBERTSONS, LLC.	1	.00	9.67	Logged
29017- 587	27	1/09/2014	390	QUINN COMPANY	2	.00	11,691.26	Logged
29018- 587	28	1/09/2014	401	TRI-POINT PRODUCTS, INC. dba	1	.00	30.90	Logged
29019- 587	29	1/09/2014	413	SUSAN CAMPBELL dba	1	.00	229.06	Logged
29020- 587	30	1/09/2014	438	SANTA YNEZ VALLEY HARDWARE	1	.00	348.92	Logged
29021- 587	31	1/09/2014	450	SB CO SHERIFF'S DEPARTMENT	2	.00	140,307.94	Logged
29022- 587	32	1/09/2014	458	SHRM	1	.00	185.00	Logged
29023- 587	33	1/09/2014	465	SP MAINTENANCE SERVICES, INC.	1	.00	2,821.00	Logged
29024- 587	34	1/09/2014	469	STAPLES CONTRACT & COMMERCIAL,	1	.00	243.83	Logged
29025- 587	35	1/09/2014	473	SPRINT SPECTRUM, L.P. dba	1	.00	33.80	Logged
29026- 587	36	1/09/2014	489	STEVE'S WHEEL & TIRE	1	.00	124.95	Logged
29027- 587	37	1/09/2014	507	THE GAS COMPANY	3	.00	314.18	Logged
29028- 587	38	1/09/2014	521	TODD PIPE & SUPPLY	1	.00	482.60	Logged
29029- 587	39	1/09/2014	529	TRANSFIRST HEALTH & GOVERNMENT	1	.00	375.32	Logged
29030- 587	40	1/09/2014	535	UNDERGROUND SERVICE ALERT	1	.00	12.00	Logged
29031- 587	41	1/09/2014	555	VERIZON CALIFORNIA	1	.00	2,308.78	Logged
29032- 587	42	1/09/2014	582	VINTAGE WALK, LLC OWNERS ASSOC	2	.00	208.00	Logged
29033- 587	43	1/09/2014	626	CHANNEL COUNTIES DIVISION-LOCC	1	.00	100.00	Logged
29034- 587	44	1/09/2014	655	COAST NETWORX, INC.	2	.00	1,299.00	Logged
29035- 587	45	1/09/2014	668	ONE STOP AUTO PARTS	1	.00	172.16	Logged
29036- 587	46	1/09/2014	679	COURIER SYSTEMS	1	.00	137.70	Logged
29037- 587	47	1/09/2014	681	STATEWIDE SAFETY & SIGNS, INC.	1	.00	629.42	Logged
29038- 587	48	1/09/2014	686	CALIFORNIA CHAMBER OF COMMERCE	1	.00	47.76	Logged
29039- 587	49	1/09/2014	744	GE CAPITAL INFO TECH SOLUTIONS	1	.00	500.05	Logged
29040- 587	50	1/09/2014	746	LANDS END, INC	1	.00	636.98	Logged
29041- 587	51	1/09/2014	768	WEX BANK	1	.00	2,066.86	Logged
29042- 587	52	1/09/2014	774	PACIFIC COAST CARPET CLEANING	1	.00	390.00	Logged
29043- 587	53	1/09/2014	777	UNITED STORM WATER, INC.	1	.00	952.00	Logged
29044- 587	54	1/09/2014	781	VALLEY CREST LANDSCAPE MAINT,	1	.00	8,672.00	Logged
29045- 587	55	1/09/2014	802	GOVERNMENT STAFFING SERVICES,	1	.00	1,372.50	Logged
29046- 587	56	1/09/2014	812	KOSMONT & ASSOCIATES, INC. dba	1	.00	7,292.99	Logged
** Total check discount **					.00	.00		
** Total check amount **					539,095.45	.00		

EXHIBIT B

Payments via Electronic Fund Transfer (EFT):

FSA-Staff PR	12/31/14	755.63
Dec. 2013 Bank Svc Chg	12/31/14	180.00
Payroll Taxes - Staff	1/6/14	10,452.97
Payroll Taxes - Other	1/6/14	60.45
Aflac Sup Ins - Staff/Council	1/6/14	515.82
Dec 2013 Life Ins Prem-Staff	1/6/14	450.72
Health Premium	1/6/14	15,787.01
Deferred Compensation Plan	1/6/14	14,090.04
FSA - Add'l Pymt transfer	1/8/14	1,200.00
Retirement Contribution	1/8/14	20,464.68
Total		63,957.32

CITY OF BUELLTON

City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 3

To:	The Honorable Mayor and City Council
From:	Ralph D. Hanson, City Attorney
Meeting Date:	January 23, 2014
Subject:	Resolution No. 14-01 – "A Resolution of the City Council of the City of Buellton, California, Calling and Giving Notice of the Holding of an Election to be Consolidated with the General Election to be Held on Tuesday, November 4, 2014 for the Purpose of Submitting a Measure to the Qualified Voters of Buellton Regarding an Elected Mayor of Buellton and the Term of Office for Such Mayor"

BACKGROUND

At the last City Council meeting, the City Council requested a resolution be returned for Council consideration to add a ballot measure to the November 4, 2014 General Election for the Purpose of Submitting a Measure to the qualified voters of Buellton regarding an elected Mayor of Buellton and the term of office for such Mayor. The proposed Resolution No. 14-01 is attached.

FISCAL IMPACT

No costs associated with this matter.

RECOMMENDATION

That the City Council consider adoption of Resolution No. 14-01 – "A Resolution of the City Council of the City of Buellton, California, Calling and Giving Notice of the Holding of an Election to be Consolidated with the General Election to be Held on Tuesday, November 4, 2014 for the Purpose of Submitting a Measure to the Qualified Voters of Buellton Regarding an Elected Mayor of Buellton and the Term of Office for Such Mayor"

ATTACHMENT

Resolution No. 14-01

RESOLUTION NO. 14-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF AN ELECTION TO BE CONSOLIDATED WITH THE GENERAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2014 FOR THE PURPOSE OF SUBMITTING A MEASURE TO THE QUALIFIED VOTERS OF BUELLTON REGARDING AN ELECTED MAYOR OF BUELLTON AND THE TERM OF OFFICE FOR SUCH MAYOR

WHEREAS, pursuant to California Government Code Section 34900, a "…city council may submit to the electors the question of whether electors shall thereafter elect a mayor and four city council members, and whether the mayor shall serve a two-year or four-year term…."; and

WHEREAS, it is the desire of the City Council to place before the voters of the City of Buellton the question of an elected Mayor of the City of Buellton and the term of office for such Mayor; and

WHEREAS, under the provisions of the law relating to General Law cities in the State of California, a General Municipal Election shall be held on November 4, 2014; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Buellton as follows:

SECTION 1. That pursuant to the requirements of California Government Code Section 34901 and the laws of the State of California there is called and ordered to be held in the City of Buellton, California on Tuesday, November 4, 2014 an Election for the purpose of submitting to the voters a Measure containing the following questions:

Shall the voters of Buellton elect a Mayor and four City Council Members?	**YES**
	NO

Shall the term of office of the Mayor of Buellton be two years?	**YES**
	NO

Shall the term of office of the Mayor of Buellton be four years?	**YES**
	NO

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. The City Clerk is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election. Pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Santa Barbara is requested to place the Buellton Elected Mayor Measure on the ballot to be consolidated with the General Election scheduled for November 4, 2014.

SECTION 4. That the polls for the election shall be open at 7:00 a.m. of the day of the election and shall remain open continuously from that time until 8:00 p.m. of the same day when the polls shall be closed except as provided in the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. The City Clerk shall certify the passage and adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 23rd day of January, 2014.

_____
John Connolly,
Mayor

ATTEST:

_____
Linda Reid
City Clerk

CITY OF BUELLTON

City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 4

To: The Honorable Mayor and City Council

From: Carolyn Galloway-Cooper, Finance Director

Meeting Date: January 23, 2014

Subject: Mid-Year Financial Report for the First and Second Quarters Ending September 30, 2013 and December 31, 2013, Respectively

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BACKGROUND

Four times each year, City staff completes a comprehensive analysis of City finances, including projected fund balances, revenues to date, departmental budgets, expenditures, encumbrances and potential budget adjustments. This financial report summarizes the first two quarters or six months' financial analysis for the General Fund and Enterprise Funds.

The attached report provides an overview of the current economic outlook on the Local, State and National levels; General Fund revenues, expenditures, projected fund balances; and activity in the two Enterprise Funds. Though this information is not audited and does not contain all the usual periodic adjustments, accruals or disclosures, the information does provide a picture of the City's activity and developing financial trends. Staff will provide the quarterly report at scheduled intervals throughout the year. April will be the next presentation for the quarter ending March 31, 2014. The other quarters will be reported in July (April – June); October (July – September); January (October – December).

As of December 31, 2013 (50% expended), the City General Fund expenditures are within budget. Although a budget adjustment is required for two budget units, the overall General Fund budget is at 41% expended (under budget). Revenue is below budget at 33% but expected to meet budget by the end of the Fiscal Year. Sales Tax Receipts normally trail a month or two behind. Property tax is paid out by the County Auditor-Controller at specific intervals during the Fiscal Year. Transient Occupancy Tax is due on the 20th of the month following the filing period. This pattern tends to cause revenue to appear under budget during the earlier quarters.

FISCAL IMPACT

The quarterly financial statements provide the community with an understanding of the financial activity of the City's primary funds.

RECOMMENDATION

That the City Council receives, reviews, and files these two quarterly financial reports.

ATTACHMENTS

Attachment 1 - Quarterly Financial Report for First Quarter ending September 30, 2013
Attachment 2 - Quarterly Financial Report for Second Quarter ending December 31, 2013

CITY OF BUELLTON

QUARTERLY FINANCIAL REPORT

First Quarter Ending September 30, 2013

January 23, 2014

Overview

The purpose of this financial report is to provide financial information for the City of Buellton. This report covers the first quarter of 2013-14 or the period July 1, 2013 through September 30, 2013. The report will be presented quarterly and concentrates on the General Fund and Enterprise Funds. The quarterly financial report presents the City's financial position, considers economic factors and highlights trends based on the City's budget versus what actually occurred during the period. A discussion of other economic factors provides a means of comparing the local economy against larger economic events that may affect the City of Buellton. This quarterly financial report is a valuable tool to the Council, staff and general public.

US Economy

Larger increases in consumer spending as well as business investments in commercial real estate, industrial equipment and intellectual property like software were some of the main reasons why Gross domestic product (GDP) grew at a 4.1% annual pace in July – September 2013. Stoked by rising inventories, the American economy increased at a faster pace than first estimated but business activities must improve to work off some of the excess stock on their shelves and in warehouses next quarter. The United States unemployment rate in September 2013 was 9.2%

State Economy

California experienced slower quarterly job growth. Two-thirds of California's markets are still experiencing double-digit unemployment rates with an overall unemployment rate in September 2013 of 7.6%. The outlook differs little from year to year with an expected State spending budget to exceed $96.3 billion The massive debt incurred by the State will be paid down while spending billions of dollars using new revenues from tax hikes. Gone are the days of Redevelopment Agencies but the difficult economic struggles for local governments caused by the State's decision remain firmly at the forefront.

City of Buellton

The first quarter of 2013-14 highlighted the City's General Fund reserves at almost $12 Million. Revenues in the first quarter were at an expected low of about 17% of budget due to timing delays of payouts from outside agencies. Revenue from Fiscal Year 2012-13 (prior year) is posted in the first few months of Fiscal Year 2013-14 (current year) and these delays continue throughout the Fiscal Year. Expenditures remained at about 16% of budget. There were no unexpected outflows. The City's Enterprise funds ended the first quarter showing positive fund balances in the Water and Sewer Funds. Revenues are on target while expenditures are slightly under budget. The Sewer Fund experienced a net loss. These points will be explained in the following first quarter report.

GENERAL FUND

General Fund Balance

The chart below shows that with 25% of the year complete revenues are below projections at 17% while expenditures are below projected at 16% of appropriations.

General Fund - Fund Balance	Budget	Actual	Percent
Balance, at Start of Year	$ 12,096,951	$ 12,096,951	
Revenues *	5,625,065	977,677	17%
Expenditures *	6,102,870	987,782	16%
Balance, at End of Year	$ 11,619,146	$ 12,086,846	

* Includes Transfers

Comparison to Prior Year

The chart below provides summary comparison information on revenues and expenditures for the first quarter ending September 30, 2013 versus the first quarter ending September 30, 2012. Revenues are higher in the current quarter of 2013-14. Higher Transient Occupancy Tax rate is partly the cause of the hike along with higher activity and related receipts. Expenditures were down compared to the prior year first quarter. The reason for this decrease is due to higher capital outlay during the prior year first quarter. Capital activity is expected to increase later in 2014.

General Fund	2013-14	2012-13	Over (Under)
Revenues:			
Taxes	892,183	446,506	445,677
Fees and Permits	2,450	2,000	450
Fines and Penalties	6,099	1,128	4,971
Charges For Current Services	54,309	51,117	3,192
Other Revenues	22,636	1,823	20,813
Total Revenues	977,677	502,574	475,103
Expeditures:			
General Government	981,410	1,146,720	(165,310)
Public Works	6,372	32,666	(26,294)
Total Expenditures	987,782	1,179,386	(191,604)

Top Five Revenues

Top Five Revenues	Budget	YTD Actual	Percent
Sales Tax	1,745,000	365,905	21%
TOT	1,500,000	494,602	33%
Property Tax	1,180,000	-	-
MVLF	366,110	-	-
Franchise Fees	210,000	26,485	13%
Other Revenues	623,955	90,685	15%
Total Revenues	5,625,065	977,677	17%

Sales Tax
Sales Tax is below budget at the end of the first quarter. Payments are delayed due to timing of receipts but the City expects to collect all Sales Tax and meet budget by the end of the Fiscal Year. Sales tax is the top revenue in General Fund.

Transient Occupancy Tax (TOT
TOT revenue is above budget for the quarter because postings for September are included. This revenue source is a major component of the City's General Fund revenue.

Property Tax
Payments come from the Auditor-Controller at specified times during the Fiscal Year. No payments were received in this quarter but the City expects to meet budget by year-end.

Motor Vehicle License Fees
Payments coincide with Property Tax payments. The City expects payment at specified intervals during the Fiscal Year.

Franchise Fees
Francise Fees are collected from MarBorg Industries, the City's solid waste service provider. Timing of collection caused a delay in the first quarter but revenue from this source is expected to meet budget.

Top Five Revenues for the City of Buellton General Fund are Sales Tax, Property Tax, Transient Occupancy Tax (TOT), Motor Vehicle License Fee (MVLF) and Franchise Fees (about 90% of total revenues).

Expenditures

The chart below summarizes operting costs by department and shows that at the end of the first quarter, all departments are within budget with the exception of one department. As of September 30, 2013, the overall General Fund budget was within appropriation limits at 16% spent. Actual General Fund expenditures were just above $987,782. Departments that are over budget will be reviewed for budget adjustments and discussed in the next quarterly report.

Department Expenditures	Budget	YTD Actual	% Expended
City Council	136,103	30,537	22%
City Manager	207,575	44,778	22%
City Clerk	109,613	22,350	20%
City Attorney	125,000	30,732	25%
Non-Departmental	584,681	87,360	15%
Finance	245,140	106,176	43%
Police and Fire	1,883,174	282,174	15%
Library	95,378	714	1%
Recreation	506,108	108,949	22%
Street Lights	55,000	8,775	16%
Storm Water	141,000	17,901	13%
Public Works - Parks	238,800	34,228	14%
Public Works - Landscape	114,400	17,071	15%
Public Works - Engineering	64,000	18,833	29%
Public Works - General	527,762	101,599	19%
Community Development	406,636	75,605	19%
Transfer to CIP Fund 92	662,500	-	0%
Total All Departments	**6,102,870**	**987,782**	**16%**

Major Expenditure Variances

Expenditures By Type	Budget	YTD Actual	% Expended
Staffing	1,605,312	351,321	22%
Contract Services	2,696,852	461,088	17%
Telecomm and Utilities	236,625	21,728	9%
Supplies and Materials	62,450	11,675	19%
Other Operating Costs	1,469,631	135,597	9%
Minor Capital	32,000	6,372	20%
Total by Type	**6,102,870**	**987,782**	16%

The chart above shows General Fund operating expenditures by Expenditure Type. With 25% of the year expended, all budget categories are within budget as of the first quarter of Fiscal Year 2013-14.

ENTERPRISE FUNDS

Revenues and Expenses

The Statement of Revenues and Expenses for the first quarter of Fiscal Year 2013-14 are shown below.

Enterprise Funds	Water	Wastewater
Revenues		
Charges for Service	447,160	186,056
Interest Income	-	-
Other Revenues	936	-
Total Revenues	448,096	186,056
Expenses		
Operating	298,991	206,822
Capital Expenditures	-	-
Debt Service	-	-
Total Expenses	298,991	206,822
Profit (Loss)	149,105	(20,766)

Water Fund

Operating revenues have exceeded expenditures by almost $150,000 in the first quarter of Fiscal Year 2013-14. This reserve is expected to be used for the annual State Water payment due to the Central Coast Water Authority in June. The City also uses reserves for capital improvements.

Wastewater Fund

Operating revenues did not exceed expenditures in the first quarter of Fiscal Year 2013-14. This resulted in an operating deficit of $20,766. There are sufficient reserves in the Wastewater Fund to cover the operating loss.

CITY OF BUELLTON

QUARTERLY FINANCIAL REPORT

Second Quarter Ending December 31, 2013

January 23, 2014

Overview

The purpose of this financial report is to provide financial information for the City of Buellton. This report covers the second quarter of 2013-14 or the period October 1, 2013 through December 31, 2013. The report will be presented quarterly and concentrates on the General Fund and Enterprise Funds. The quarterly financial report presents the City's financial position, considers economic factors and highlights trends based on the City's budget versus what actually occurred during the period. A discussion of other economic factors provides a means of comparing the local economy against larger economic events that may affect the City of Buellton. This quarterly financial report is a valuable tool to the Council, staff and general public.

US Economy

The US labor market experienced only moderate improvement and the quarter saw a slight rebound in residential construction. The economy contracted at an annual rate of 0.1 percent, a sharp slowdown from the prior quarter. The contraction may be because of one-time factors such as government spending cuts and slower inventory growth. These volatile categories offset faster growth in core drivers like consumer spending, business investment and housing. The slower growth in stockpiles comes after a big jump in the prior quarter. Subpar growth has held back hiring causing little change in the US unemployment rate.

State Economy

California Housing prices have rebounded solidly across the state. The rise in housing wealth has helped support consumer spending. Tourism and business travel has continued to show strength and hotel occupancy is up. Economic recovery is slowly gaining momentum but overall job growth is showing signs of slowing amid concerns over rising interest rates. Nearly every major industry has seen job growth over the past year, with the exception of manufacturing and government. Leisure and hospitality has been far and away the largest source of job growth, and professional and business services and education as well as health services have also added a sizable amount of jobs.

City of Buellton

The City's General fund, at almost $12 Million in reserves experienced little change in the second quarter of Fiscal Year 2013-14. Revenues in the second quarter gained over last quarter and came in at 33% of budget. Timing delays for various tax payouts from outside agencies is the major cause of the temporary deficit. Expenditures continue below budget at 41%. The City's Enterprise funds ended the second quarter showing positive fund balances in the Water and Sewer Funds. Revenues exceed budget while expenditures are slightly under budget. The Sewer Fund experienced a net loss as in the previous quarter. These points will be explained in the following second quarter report.

GENERAL FUND

General Fund Balance

The chart below shows that with 50% of the year complete revenues are below projections at 33% while expenditures are below expected at 41% of appropriations. "Revenue versus budget" gaps are due to timing delays explained in the next paragraph.

General Fund - Fund Balance	Budget	Actual	Percent
Balance, at Start of Year	$ 12,096,951	$ 12,096,951	
Revenues *	5,625,065	1,867,180	33%
Expenditures *	6,102,870	2,485,089	41%
Balance, at End of Year	$ 11,619,146	$ 11,479,042	

* Includes Transfers

The chart below provides summary comparison information on revenues and expenditures for the second quarter ending December 31, 2013 versus the second quarter ending December 31, 2012. Revenues are higher in the prior quarter of 2012-13. Taxes are lower in the current quarter because property tax receipts were received earlier last year whereas this year they will be received in the next quarter (January – March 2013). Higher Transient Occupancy Tax rate caused a hike in receipts along with higher occupancy activity. Property tax payouts from the Auditor-Controller are lower this quarter but will "catch-up" in the second half of the Fiscal Year, December TOT receipts are due on January 20th and receipt of Sales Tax revenue is generally a month behind. Revenues are expected to meet budget as the fiscal year progresses. Expenditures were down compared to the prior second quarter. The reason for this decrease is a reduction in salaries and benefits. Although contract services increased, a net decrease was experienced. Capital activity is expected to increase later in 2014.

General Fund	2013-14	2012-13	Over (Under)
Revenues:			
Taxes	1,718,312	1,991,970	(273,658)
Fees and Permits	4,950	2,725	2,225
Fines and Penalties	15,781	9,240	6,541
Charges For Current Service	88,276	52,224	36,052
Other Revenues	39,861	87,196	(47,335)
Total Revenues	1,867,180	2,143,355	(276,175)
Expeditures:			
General Government	2,476,304	2,104,159	372,145
Capital	8,785	37,988	(29,203)
Total Expenditures	2,485,089	2,142,147	342,942

Top Five Revenues

Top Five Revenues	Budget	YTD Actual	Percent
Sales Tax	1,745,000	501,515	29%
TOT	1,500,000	734,540	49%
Property Tax	1,180,000	437,325	37%
MVLF	366,110	2,070	1%
Franchise Fees	210,000	42,862	20%
Other Revenues	623,955	148,868	24%
Total Revenues	5,625,065	1,867,180	33%

Sales Tax

Payments are delayed due to timing of receipts and the City expects to receive over $500,000 through this quarter. Sales tax is the top revenue in General Fund. The City expects to slightly exceed budget for this Fiscal Year.

Transient Occupancy Tax (TOT)

TOT revenue is alomost on target for the quarter. This revenue source is a major component of the City's General Fund revenue.

Property Tax

Payments come from the Auditor-Controller at specified times during the Fiscal Year. This year's payout timing is different than last year. No payments were received in the first quarter. this quarter experienced a large payout. The City expects to meet budget with the bulk of the payouts coming in the last half of the fiscal year.

Motor Vehicle License Fees

Payment timing coincides with Property Tax payments. The City expects payment at specified intervals during the fiscal year and expects to meet budget.

Franchise Fees

Francise Fees are collected from MarBorg Industries, the City's solid waste service provider. Timing of collection caused a delay in the second quarter but revenue from this source is expected to meet budget.

Top Five Revenues for the City of Buellton' General Fund are Sales Tax, Property Tax, Transient Occupancy Tax (TOT), Motor Vehicle License Fee (MVLF) and Franchise Fees. These revenues account for almost 90% of total General Fund Revenues.

Expenditures

The chart below summarizes operating costs by department and shows that all but three departments are within budget at the end of the second quarter.

Department Expenditures	Budget	YTD Actual	% Expended
City Council	136,103	56,548	42%
City Manager	207,575	96,117	46%
City Clerk	109,613	51,752	47%
City Attorney	125,000	103,050	82%
Non-Departmental	584,681	206,646	35%
Finance	245,140	221,489	90%
Police and Fire	1,883,174	944,938	50%
Library	95,378	88,927	93%
Recreation	506,108	213,882	42%
Street Lights	55,000	22,244	40%
Storm Water	141,000	29,737	21%
Public Works - Parks	238,800	54,461	23%
Public Works - Landscape	114,400	34,204	30%
Public Works - Engineering	64,000	18,833	29%
Public Works - General	527,762	208,407	39%
Community Development	406,636	133,854	33%
Transfer to CIP Fund 92	662,500	-	0%
Total All Departments	**6,102,870**	**2,485,089**	**41%**

As of December 31, 2013, the overall General Fund budget was within appropriation limits at 41% spent. Actual General Fund expenditures were just above $2.4 Million. Budget amendments will be processed for Finance and City Attorney. The Library contract expenditure is fully spent and within budget.

Major Expenditure Variances

Expenditures By Type	Budget	YTD Actual	% Expended
Staffing	1,605,312	658,343	41%
Contract Services	2,696,852	1,435,868	53%
Telecomm and Utilities	236,625	58,791	25%
Supplies and Materials	62,450	29,360	47%
Other Operating Costs	1,469,631	293,941	20%
Minor Capital	32,000	8,785	27%
Total by Type	**6,102,870**	**2,485,089**	41%

The chart above shows General Fund operating expenditures by Expenditure Type. With 50% of the year expended as of the second quarter of fiscal year 2013-14, all budget categories are within budget with the exception of Contract Services. Contract services will be addressed in Midyear Budget Amendments.

ENTERPRISE FUNDS

Revenues and Expenses

The Statement of Revenues and Expenses for the second quarter of Fiscal Year 2013-14 are shown below.

Enterprise Funds	Water	Wastewater
Revenues		
Charges for Service	825,923	358,013
Interest Income	-	-
Other Revenues	1,036	-
Total Revenues	826,959	358,013
Expenses		
Operating	534,170	394,532
Capital Expenditures	-	-
Debt Service	-	-
Total Expenses	534,170	394,532
Profit (Loss)	292,789	(36,519)

Water Fund

Operating revenues have exceeded expenditures by almost $300,000 in the second quarter of Fiscal Year 2013-14. This reserve is expected to be used for the annual State Water payment due to the Central Coast Water Authority in June. The City also uses reserves for capital improvements.

Wastewater Fund

Operating revenues did not exceed expenditures in the second quarter of Fiscal Year 2013-14. This resulted in an operating deficit of $36,519. There are sufficient reserves in the Wastewater Fund to cover the operating loss.

CITY OF BUELLTON

City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 5

To: The Honorable Mayor and City Council

From: Carolyn Galloway-Cooper, Finance Director

Meeting Date: January 23, 2014

Subject: Revenue and Expenditure Reports Summarized by Fund Through December 31, 2013

BACKGROUND

City staff will provide monthly Revenue and Expenditure Reports to City Council. The attached report covers the period July through December 31, 2013. This report brings us up to date and future reports will be submitted on the first meeting following the end of the month. The report is organized as follows:

Revenues:	Page 1 – 11 (see top right of page)
Expenditures:	Page 1 – 45 (see top right of page)

FISCAL IMPACT

The Revenue and Expenditure report provides the community with an understanding of the financial activity of the City's funds.

RECOMMENDATION

That the City Council receives, reviews, and files this report.

ATTACHMENT

Attachment 1 - Revenue and Expenditure Report summarized by fund through December 31, 2013.

ATTACHMENT 1

City of Buellton
Revenue Summarized by Fund

Fiscal year thru period ending 12/31/2013

001 General Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-301-4001-000 Property Taxes - Secured	340,834.36	391,373.19	1,118,000.00	35.0%	(726,626.81)
001-302-4002-000 Property Taxes - Unsecured	.00	35,901.02	41,000.00	87.6%	(5,098.98)
001-309-4007-000 Homeowners Exemptions	1,047.95	1,047.95	7,000.00	15.0%	(5,952.05)
001-310-4101-000 Franchise Fees	.00	42,862.37	210,000.00	20.4%	(167,137.63)
001-311-4102-000 Sales Tax	.00	501,515.28	1,300,000.00	38.6%	(798,484.72)
001-311-4115-000 Sales Tax Compensation	.00	.00	445,000.00	.0%	(445,000.00)
001-312-4103-000 Transient Occupancy Tax	.00	734,539.47	1,500,000.00	49.0%	(765,460.53)
001-320-5801-000 Buellton Recreation Program	4,894.00	42,640.50	85,000.00	50.2%	(42,359.50)
001-320-5801-001 Recreation Program 50/50	4,335.49	17,412.49	25,000.00	69.7%	(7,587.51)
001-320-5802-000 Buellton Rec Program Trips	2,615.00	22,386.20	20,000.00	111.9%	2,386.20
001-321-4106-000 Property Transfer Tax	791.45	9,003.49	14,000.00	64.3%	(4,996.51)
001-322-4107-000 Motor Vehicle in Lieu Tax	.00	2,069.49	2,400.00	86.2%	(330.51)
001-322-4116-000 MV License Fee Compensation	.00	.00	363,000.00	.0%	(363,000.00)
001-325-5814-000 Park Reservation Fees	(120.00)	4,080.00	3,500.00	116.6%	580.00
001-333-4506-000 CA Indian Gaming Grant	.00	.00	75,000.00	.0%	(75,000.00)
001-333-4508-000 COPS grant	.00	.00	100,000.00	.0%	(100,000.00)
001-340-4401-000 Criminal Fines & Penalties	2,603.45	14,038.31	40,000.00	35.1%	(25,961.69)
001-342-4402-000 Fines & Fees	.00	1,087.20	2,500.00	43.5%	(1,412.80)
001-345-4904-000 Interest	.00	118.66	75,000.00	.2%	(74,881.34)
001-346-4905-000 Rent	10,227.50	33,182.50	68,865.00	48.2%	(35,682.50)
001-347-4801-000 Law Enforcement Cost Recovery	38.00	76.50	.00	.0%	76.50
001-348-4403-000 Event Application Fee/Temp Use	.00	655.00	1,000.00	65.5%	(345.00)
001-357-4802-000 Zoning Clearance	115.00	655.00	1,200.00	54.6%	(545.00)
001-357-4803-000 Document Sales	.00	925.00	.00	.0%	925.00
001-357-4808-000 Code Enforcement Fines	.00	100.00	.00	.0%	100.00
001-376-4908-000 CA Prop 1B Revenue	.00	.00	89,000.00	.0%	(89,000.00)
001-378-4205-000 Small Permits	1,000.00	4,950.00	3,000.00	165.0%	1,950.00
001-390-4917-000 Miscellaneous	.00	3,818.73	6,600.00	57.9%	(2,781.27)
001-390-4918-000 Cost Reimbursement	.00	2,741.00	.00	.0%	2,741.00
001-395-4921-000 Transfer from Water & Sewer	.00	.00	29,000.00	.0%	(29,000.00)
Total Revenue	368,382.20	1,867,179.35	5,625,065.00	33.2%	(3,757,885.65)

Fiscal year thru period ending 12/31/2013

005 Sewer Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
005-345-4904-000 Interest	.00	(1,181.49)	6,000.00	-19.7%	(7,181.49)
005-350-4602-000 Sales	56,101.79	356,134.31	610,000.00	58.4%	(253,865.69)
005-355-4606-000 Set-Up Fees	65.00	385.00	900.00	42.8%	(515.00)
005-358-4607-000 Late Charges	483.37	2,675.01	4,000.00	66.9%	(1,324.99)
005-390-4917-000 Miscellaneous	.00	.00	50.00	.0%	(50.00)
Total Revenue	56,650.16	358,012.83	620,950.00	57.7%	(262,937.17)

Fiscal year thru period ending 12/31/2013

020 Water Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
020-345-4904-000 Interest	.00	(1,357.34)	5,000.00	-27.1%	(6,357.34)
020-349-4601-000 Bulk Water	738.80	2,456.60	4,000.00	61.4%	(1,543.40)
020-350-4602-000 Sales	110,384.07	814,693.54	1,400,000.00	58.2%	(585,306.46)
020-351-4603-000 Meter Service Installation	.00	.00	500.00	.0%	(500.00)
020-353-4604-000 Hydrant Permits	.00	150.00	.00	.0%	150.00
020-355-4606-000 Set-Up Fees	65.00	385.00	900.00	42.8%	(515.00)
020-358-4607-000 Late Charges	1,074.54	6,759.65	10,000.00	67.6%	(3,240.35)
020-359-4608-000 Service Reinstatement Fee	326.00	1,477.00	2,100.00	70.3%	(623.00)
020-390-4917-000 Miscellaneous	40.00	1,036.00	500.00	207.2%	536.00
Total Revenue	112,628.41	825,600.45	1,423,000.00	58.0%	(597,399.55)

Fiscal year thru period ending 12/31/2013

023 Housing Fees

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
023-345-4904-000 Interest	.00	(6,264.56)	5,000.00	-125.3%	(11,264.56)
Total Revenue	.00	(6,264.56)	5,000.00	-125.3%	(11,264.56)

Fiscal year thru period ending 12/31/2013

024 Traffic Mitigation Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
024-345-4904-000 Interest	.00	.00	25.00	.0%	(25.00)
Total Revenue	.00	.00	25.00	.0%	(25.00)

Fiscal year thru period ending 12/31/2013

025 Gas Tax Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
025-345-4904-000 Interest	.00	(521.27)	2,000.00	-26.1%	(2,521.27)
025-376-4908-000 Surface Transportation Program	.00	.00	70,000.00	.0%	(70,000.00)
025-380-4108-000 Gas Tax 2105	3,700.43	10,972.66	22,788.00	48.2%	(11,815.34)
025-380-4109-000 Gas Tax 2106	3,086.10	9,129.46	19,906.00	45.9%	(10,776.54)
025-380-4110-000 Gas Tax 2107	5,718.08	17,579.79	33,927.00	51.8%	(16,347.21)
025-380-4111-000 Gas Tax 2107.5	.00	1,000.00	1,000.00	100.0%	.00
025-380-4113-000 Gas Tax 2103/R & T 7360	11,993.48	34,089.31	69,043.00	49.4%	(34,953.69)
Total Revenue	24,498.09	72,249.95	218,664.00	33.0%	(146,414.05)

Fiscal year thru period ending 12/31/2013

027 Local Transportation Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
027-345-4904-000 Interest	.00	(9.42)	200.00	-4.7%	(209.42)
027-381-4910-000 LTF - Bikeways	.00	920.33	3,718.00	24.8%	(2,797.67)
027-381-4911-000 LTF - Roads	.00	7,722.00	.00	.0%	7,722.00
027-398-4923-000 Transfer from General Fund	.00	.00	32,000.00	.0%	(32,000.00)
Total Revenue	.00	8,632.91	35,918.00	24.0%	(27,285.09)

Fiscal year thru period ending 12/31/2013

029 Transportation Planning

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
029-381-4912-000 STA Funding	.00	.00	25,000.00	.0%	(25,000.00)
029-398-4923-000 Transfer from General Fund	.00	.00	149,000.00	.0%	(149,000.00)
Total Revenue	.00	.00	174,000.00	.0%	(174,000.00)

Fiscal year thru period ending 12/31/2013

031 Measure A

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
031-345-4904-000 Interest	.00	(268.49)	350.00	-76.7%	(618.49)
031-382-4113-000 Measure A	.00	30,160.16	326,250.00	9.2%	(296,089.84)
031-382-4117-000 Safe Routes to School	.00	.00	25,000.00	.0%	(25,000.00)
Total Revenue	.00	29,891.67	351,600.00	8.5%	(321,708.33)

Fiscal year thru period ending 12/31/2013

052 Successor Agency Debt Svc Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
052-303-4003-000 Tax Increment - Secured	.00	.31	.00	.0%	.31
Total Revenue	.00	.31	.00	.0%	.31

Fiscal year thru period ending 12/31/2013

092 Capital Improvement Proj Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-395-4924-000 Transfer from General Fund	.00	.00	481,500.00	.0%	(481,500.00)
092-395-4925-000 Transfer from Sewer Fund	.00	.00	330,000.00	.0%	(330,000.00)
092-395-4926-000 Transfer from Water Fund	.00	.00	360,000.00	.0%	(360,000.00)
092-395-4927-000 Transfer from Gas Tax Fund	.00	.00	464,411.00	.0%	(464,411.00)
092-395-4930-000 Transfer from Measure A	.00	.00	626,178.00	.0%	(626,178.00)
Total Revenue	.00	.00	2,262,089.00	.0%	(2,262,089.00)

Fiscal year thru period ending 12/31/2013

001-401 General Fund City Council

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-401-5001-000 Salaries	4,327.06	20,475.48	43,778.00	46.8%	23,302.52
001-401-5003-000 Council Salaries	1,760.00	10,560.00	26,400.00	40.0%	15,840.00
001-401-5004-000 Council Car Allowance	300.00	1,800.00	4,500.00	40.0%	2,700.00
001-401-5101-000 Medical Benefit	332.25	7,822.22	23,250.00	33.6%	15,427.78
001-401-5102-000 UI & Employee Training Tax	76.15	457.05	1,300.00	35.2%	842.95
001-401-5103-000 PERS Retirement	1,050.32	6,301.92	11,825.00	53.3%	5,523.08
001-401-5104-000 Employer SS/MC	100.27	554.41	1,200.00	46.2%	645.59
001-401-5105-000 Workers Compensation	.00	.00	4,125.00	.0%	4,125.00
001-401-5106-000 Employer Paid DCP	210.92	1,265.52	2,650.00	47.8%	1,384.48
001-401-5107-000 Group Life Ins Benefit	3.32	19.92	75.00	26.6%	55.08
001-401-5301-000 Office Supplies	(54.98)	77.58	500.00	15.5%	422.42
001-401-5402-000 Travel & Training	100.57	6,966.22	12,000.00	58.1%	5,033.78
001-401-5603-000 Computer Maintenance &Software	.00	.00	2,000.00	.0%	2,000.00
001-401-5809-000 Election Expense	.00	.00	1,500.00	.0%	1,500.00
001-401-6301-000 Miscellaneous	.00	247.87	1,000.00	24.8%	752.13
Total Expenditure	8,205.88	56,548.19	136,103.00	41.5%	79,554.81

Fiscal year thru period ending 12/31/2013

001-402 General Fund City Manager

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-402-5001-000 Salaries	11,950.00	67,249.03	143,400.00	46.9%	76,150.97
001-402-5101-000 Medical Benefit	800.00	4,949.00	12,700.00	39.0%	7,751.00
001-402-5102-000 UI & Employee Training Tax	.00	.00	275.00	.0%	275.00
001-402-5103-000 PERS Retirement	2,399.92	14,399.52	28,425.00	50.7%	14,025.48
001-402-5104-000 Employer SS/MC	183.67	1,102.03	2,100.00	52.5%	997.97
001-402-5105-000 Workers Compensation	.00	.00	7,875.00	.0%	7,875.00
001-402-5106-000 Employer Paid DCP	717.00	4,302.00	8,625.00	49.9%	4,323.00
001-402-5107-000 Group Life Ins Benefit	8.34	50.04	125.00	40.0%	74.96
001-402-5301-000 Office Supplies	220.73	1,065.37	250.00	426.1%	(815.37)
001-402-5401-000 Membership & Publications	.00	.00	800.00	.0%	800.00
001-402-5402-000 Travel & Training	56.24	1,909.32	2,000.00	95.5%	90.68
001-402-5603-000 Computer Maintenance &Software	.00	190.00	500.00	38.0%	310.00
001-402-6301-000 Miscellaneous	.00	900.66	500.00	180.1%	(400.66)
Total Expenditure	16,335.90	96,116.97	207,575.00	46.3%	111,458.03

Fiscal year thru period ending 12/31/2013

001-403 General Fund City Clerk

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-403-5001-000 Salaries	6,490.60	31,833.76	65,668.00	48.5%	33,834.24
001-403-5101-000 Medical Benefit	486.13	3,624.61	7,650.00	47.4%	4,025.39
001-403-5102-000 UI & Employee Training Tax	.00	.00	200.00	.0%	200.00
001-403-5103-000 PERS Retirement	1,059.08	6,354.48	13,025.00	48.8%	6,670.52
001-403-5104-000 Employer SS/MC	105.69	563.55	1,100.00	51.2%	536.45
001-403-5105-000 Workers Compensation	.00	.00	3,625.00	.0%	3,625.00
001-403-5106-000 Employer Paid DCP	316.42	1,898.52	3,975.00	47.8%	2,076.48
001-403-5107-000 Group Life Ins Benefit	5.02	30.12	70.00	43.0%	39.88
001-403-5301-000 Office Supplies	86.19	324.05	1,000.00	32.4%	675.95
001-403-5304-000 Code Updates	.00	1,967.72	3,000.00	65.6%	1,032.28
001-403-5306-000 Advertising - Legal	125.10	1,551.78	3,500.00	44.3%	1,948.22
001-403-5401-000 Membership & Publications	.00	178.01	800.00	22.3%	621.99
001-403-5402-000 Travel & Training	1,045.00	3,195.59	4,000.00	79.9%	804.41
001-403-5603-000 Computer Maintenance &Software	.00	47.50	1,000.00	4.8%	952.50
001-403-6301-000 Miscellaneous	.00	182.46	1,000.00	18.2%	817.54
Total Expenditure	9,719.23	51,752.15	109,613.00	47.2%	57,860.85

Fiscal year thru period ending 12/31/2013

001-404 General Fund City Attorney

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-404-6204-000 Contract Services-Legal Fees	9,872.50	103,050.78	125,000.00	82.4%	21,949.22
Total Expenditure	9,872.50	103,050.78	125,000.00	82.4%	21,949.22

Fiscal year thru period ending 12/31/2013

001-410 General Fund Non-Departmental

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-410-5101-000 Medical Benefit	.00	6,738.69	51,000.00	13.2%	44,261.31
001-410-5201-000 Insurance - Liability	.00	.00	35,000.00	.0%	35,000.00
001-410-5202-000 Insurance - Property	.00	4,908.00	5,200.00	94.4%	292.00
001-410-5301-000 Office Supplies	425.15	3,069.53	6,300.00	48.7%	3,230.47
001-410-5303-000 Postage	.00	119.60	3,000.00	4.0%	2,880.40
001-410-5305-000 Equipment Rental	484.92	5,097.30	12,000.00	42.5%	6,902.70
001-410-5401-000 Membership & Publications	1,464.50	1,485.50	4,000.00	37.1%	2,514.50
001-410-5402-000 Travel & Training	.00	.00	800.00	.0%	800.00
001-410-5602-000 Internet Access/ Website Maint	169.99	1,218.48	8,000.00	15.2%	6,781.52
001-410-5603-000 Computer Maintenance &Software	499.00	1,554.00	9,000.00	17.3%	7,446.00
001-410-5701-000 Telephone	323.39	1,622.18	3,800.00	42.7%	2,177.82
001-410-5702-000 Utilities - Gas	46.96	126.90	900.00	14.1%	773.10
001-410-5703-000 Utilities - Electric	560.01	3,992.81	9,000.00	44.4%	5,007.19
001-410-5704-000 Utilities - Water	.00	.00	1,800.00	.0%	1,800.00
001-410-5705-000 Utilities - Sewer	.00	.00	900.00	.0%	900.00
001-410-5804-000 Animal Control	.00	8,076.50	32,306.00	25.0%	24,229.50
001-410-5805-000 Visitors Bureau	26,022.20	97,536.23	312,450.00	31.2%	214,913.77
001-410-5807-000 Community Organization Support	.00	59,827.85	72,000.00	83.1%	12,172.15
001-410-5808-000 Misc Recognition Items	887.39	906.83	3,500.00	25.9%	2,593.17
001-410-5812-000 SB Co Mntl Hlth Mbl Crisis Svc	2,522.00	2,522.00	2,525.00	99.9%	3.00
001-410-6005-000 Recruitment Expense	217.00	1,217.39	2,500.00	48.7%	1,282.61
001-410-6009-000 LAFCO Contribution	.00	1,506.00	1,700.00	88.6%	194.00
001-410-6012-000 Transfer to Other Funds	.00	.00	662,500.00	.0%	662,500.00
001-410-6017-000 Emergency Operations	831.54	981.81	2,000.00	49.1%	1,018.19
001-410-6301-000 Miscellaneous	84.09	3,219.73	5,000.00	64.4%	1,780.27
001-410-6505-000 Computer Equipment	.00	918.92	.00	.0%	(918.92)
Total Expenditure	34,538.14	206,646.25	1,247,181.00	16.6%	1,040,534.75

Fiscal year thru period ending 12/31/2013

001-420 General Fund Finance

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-420-5001-000 Salaries	9,254.94	63,064.62	116,840.00	54.0%	53,775.38
001-420-5101-000 Medical Benefit	1,258.36	8,671.90	20,600.00	42.1%	11,928.10
001-420-5102-000 UI & Employee Training Tax	63.27	155.40	420.00	37.0%	264.60
001-420-5103-000 PERS Retirement	1,858.60	9,291.99	23,150.00	40.1%	13,858.01
001-420-5104-000 Employer SS/MC	139.56	1,023.75	1,925.00	53.2%	901.25
001-420-5105-000 Workers Compensation	.00	.00	6,425.00	.0%	6,425.00
001-420-5106-000 Employer Paid DCP	256.46	2,255.23	7,025.00	32.1%	4,769.77
001-420-5107-000 Group Life Ins Benefit	12.32	64.07	155.00	41.3%	90.93
001-420-5301-000 Office Supplies	276.96	2,234.02	1,500.00	148.9%	(734.02)
001-420-5401-000 Membership & Publications	110.00	270.00	800.00	33.8%	530.00
001-420-5402-000 Travel & Training	.00	89.24	2,000.00	4.5%	1,910.76
001-420-5601-000 Data Processing Contract Maint	.00	4,451.80	5,000.00	89.0%	548.20
001-420-5603-000 Computer Maintenance &Software	.00	1,710.00	2,500.00	68.4%	790.00
001-420-6004-000 Audit	2,817.00	7,087.68	7,100.00	99.8%	12.32
001-420-6201-000 Contract Services	14,650.00	119,590.14	49,500.00	241.6%	(70,090.14)
001-420-6301-000 Miscellaneous	435.00	529.93	200.00	265.0%	(329.93)
001-420-6505-000 Computer Equipment	.00	999.00	.00	.0%	(999.00)
Total Expenditure	31,132.47	221,488.77	245,140.00	90.4%	23,651.23

Fiscal year thru period ending 12/31/2013

001-501 General Fund Public Safety-Polic

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-501-5703-000 Utilities - Electric	137.44	1,319.41	4,000.00	33.0%	2,680.59
001-501-6201-000 Contract Services	281,619.84	843,528.53	1,697,174.00	49.7%	853,645.47
001-501-6208-000 Contract Services - Fire Dept	94,116.00	94,116.00	182,000.00	51.7%	87,884.00
001-501-6210-000 Contract Svcs - Police -CA IGG	1,095.28	5,973.66	.00	.0%	(5,973.66)
Total Expenditure	376,968.56	944,937.60	1,883,174.00	50.2%	938,236.40

Fiscal year thru period ending 12/31/2013

001-510 General Fund Library

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-510-5702-000 Utilities - Gas	61.58	113.06	2,800.00	4.0%	2,686.94
001-510-5703-000 Utilities - Electric	189.22	1,535.44	3,500.00	43.9%	1,964.56
001-510-5704-000 Utilities - Water	.00	.00	1,800.00	.0%	1,800.00
001-510-6201-000 Contract Services	87,278.00	87,278.00	87,278.00	100.0%	.00
Total Expenditure	87,528.80	88,926.50	95,378.00	93.2%	6,451.50

Fiscal year thru period ending 12/31/2013

001-511 General Fund Parks & Recreation

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-511-5001-000 Salaries	14,522.10	86,922.61	175,818.00	49.4%	88,895.39
001-511-5005-000 Hourly Employees	2,047.25	14,154.00	38,000.00	37.2%	23,846.00
001-511-5101-000 Medical Benefit	2,658.40	18,849.82	43,350.00	43.5%	24,500.18
001-511-5102-000 UI & Employee Training Tax	75.76	523.71	2,250.00	23.3%	1,726.29
001-511-5103-000 PERS Retirement	2,916.52	17,343.06	34,850.00	49.8%	17,506.94
001-511-5104-000 Employer SS/MC	389.77	2,475.82	5,750.00	43.1%	3,274.18
001-511-5105-000 Workers Compensation	.00	.00	11,750.00	.0%	11,750.00
001-511-5106-000 Employer Paid DCP	680.96	4,039.14	8,300.00	48.7%	4,260.86
001-511-5107-000 Group Life Insurance	27.54	165.24	340.00	48.6%	174.76
001-511-5301-000 Office Supplies	182.00	751.82	3,000.00	25.1%	2,248.18
001-511-5306-000 Advertising	473.03	2,962.64	.00	.0%	(2,962.64)
001-511-5506-000 Fuel-Vehicles	351.77	2,597.16	7,000.00	37.1%	4,402.84
001-511-5507-000 Maintenance-Vehicles	1,223.30	2,417.17	2,000.00	120.9%	(417.17)
001-511-5509-000 Maintenance/Repair	441.57	4,374.02	12,000.00	36.5%	7,625.98
001-511-5509-001 Maintenance/Repair-Joint Use	1,802.00	(1,338.54)	3,300.00	-40.6%	4,638.54
001-511-5603-000 Computer Maint & Software	57.45	287.25	.00	.0%	(287.25)
001-511-5701-000 Telephone/Internet	202.25	1,305.42	3,400.00	38.4%	2,094.58
001-511-5801-000 Buellton Recreation Program	1,823.62	17,162.27	67,000.00	25.6%	49,837.73
001-511-5801-001 Recreation Program 50/50	(32.19)	2,104.88	35,000.00	6.0%	32,895.12
001-511-5802-000 Buellton Rec Program Trips	6,370.80	21,248.09	20,000.00	106.2%	(1,248.09)
001-511-6201-000 Contract Services	3,514.60	15,531.60	31,500.00	49.3%	15,968.40
001-511-6301-000 Miscellaneous	1.75	4.52	1,500.00	.3%	1,495.48
Total Expenditure	39,730.25	213,881.70	506,108.00	42.3%	292,226.30

Fiscal year thru period ending 12/31/2013

001-550 General Fund Public Works-Street Lighting

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-550-5703-000 Utilities - Electric	4,451.88	22,244.26	55,000.00	40.4%	32,755.74
Total Expenditure	4,451.88	22,244.26	55,000.00	40.4%	32,755.74

Fiscal year thru period ending 12/31/2013

001-551 General Fund Storm Water

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-551-5509-000 Maintenance & Repair	6,872.00	16,800.00	.00	.0%	(16,800.00)
001-551-6011-000 Regulatory Compliance	.00	4,864.00	6,000.00	81.1%	1,136.00
001-551-6201-000 Contract Services	.00	8,072.50	135,000.00	6.0%	126,927.50
Total Expenditure	6,872.00	29,736.50	141,000.00	21.1%	111,263.50

Fiscal year thru period ending 12/31/2013

001-552 General Fund Public Works-Parks

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-552-5305-000 Equipment Rental	.00	.00	5,000.00	.0%	5,000.00
001-552-5305-001 Small Equipment	73.44	(241.26)	3,000.00	-8.0%	3,241.26
001-552-5501-000 Operational Supplies	23.82	849.45	8,800.00	9.7%	7,950.55
001-552-5502-000 Chemicals	.00	138.56	5,000.00	2.8%	4,861.44
001-552-5509-001 Maintenance/Repair-Riverview	56.05	8,197.93	80,000.00	10.2%	71,802.07
001-552-5509-002 Maintenance/Repair-Oak Park	.00	470.78	.00	.0%	(470.78)
001-552-5509-004 Maintenance/Repair-Paws Park	.00	9,684.11	.00	.0%	(9,684.11)
001-552-5509-005 Maintenance/Repair-A&F Medians	.00	424.16	.00	.0%	(424.16)
001-552-5703-000 Utilities - Electric	73.43	362.15	7,500.00	4.8%	7,137.85
001-552-5704-000 Utilities - Water	742.10	5,433.24	46,000.00	11.8%	40,566.76
001-552-6201-000 Contract Services	6,527.00	29,142.00	58,500.00	49.8%	29,358.00
001-552-6508-000 Equipment	.00	.00	25,000.00	.0%	25,000.00
Total Expenditure	7,495.84	54,461.12	238,800.00	22.8%	184,338.88

Fiscal year thru period ending 12/31/2013

001-556 General Fund Public Works-Landscape Maint

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-556-5509-000 Maintenance/Repair	.00	745.63	2,500.00	29.8%	1,754.37
001-556-5703-000 Utilities - Electric	596.63	3,943.64	900.00	438.2%	(3,043.64)
001-556-5704-000 Utilities - Water	.00	.00	22,000.00	.0%	22,000.00
001-556-6201-000 Contract Services	4,974.00	29,515.00	89,000.00	33.2%	59,485.00
Total Expenditure	5,570.63	34,204.27	114,400.00	29.9%	80,195.73

Fiscal year thru period ending 12/31/2013

001-557 General Fund City Engineer

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-557-6101-000 Development Permit Processing	.00	1,320.00	4,000.00	33.0%	2,680.00
001-557-6201-000 Contract Services	.00	12,060.00	60,000.00	20.1%	47,940.00
001-557-6507-000 Improvements	.00	5,453.00	.00	.0%	(5,453.00)
Total Expenditure	.00	18,833.00	64,000.00	29.4%	45,167.00

Fiscal year thru period ending 12/31/2013

001-558 General Fund Public Works-General

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-558-5001-000 Salaries	18,400.18	104,774.92	205,730.00	50.9%	100,955.08
001-558-5005-000 Hourly	1,080.00	7,048.13	12,192.00	57.8%	5,143.87
001-558-5101-000 Medical Benefit	2,729.87	19,614.36	46,100.00	42.5%	26,485.64
001-558-5102-000 UI & Employee Training Tax	.00	76.38	1,125.00	6.8%	1,048.62
001-558-5103-000 PERS Retirement	3,397.94	20,226.59	40,175.00	50.3%	19,948.41
001-558-5104-000 Employer SS/MC	328.50	2,074.49	3,800.00	54.6%	1,725.51
001-558-5105-000 Workers Compensation	.00	.00	11,575.00	.0%	11,575.00
001-558-5106-000 Employer Paid DCP	1,029.68	6,129.83	12,375.00	49.5%	6,245.17
001-558-5107-000 Group Life Ins Benefit	24.23	142.71	315.00	45.3%	172.29
001-558-5301-000 Office Supplies	137.58	298.94	200.00	149.5%	(98.94)
001-558-5401-000 Membership & Publications	.00	497.69	1,200.00	41.5%	702.31
001-558-5402-000 Travel & Training	39.20	479.10	2,500.00	19.2%	2,020.90
001-558-5501-000 Operational Supplies	74.31	1,482.22	1,500.00	98.8%	17.78
001-558-5503-000 Tools	81.35	575.17	4,000.00	14.4%	3,424.83
001-558-5504-000 Laundry / Uniforms	.00	266.49	750.00	35.5%	483.51
001-558-5506-000 Fuel - Vehicles	430.18	2,919.94	9,000.00	32.4%	6,080.06
001-558-5507-000 Maintenance - Vehicles	56.34	1,961.34	6,000.00	32.7%	4,038.66
001-558-5509-000 Maintenance / Repair	.00	9,357.21	50,000.00	18.7%	40,642.79
001-558-5510-000 Safety Equipment	210.12	521.02	1,500.00	34.7%	978.98
001-558-5511-000 Signs	.00	.00	2,000.00	.0%	2,000.00
001-558-5603-000 Computer Maintenance &Software	.00	.00	475.00	.0%	475.00
001-558-5701-000 Telephone	423.36	2,613.75	2,300.00	113.6%	(313.75)
001-558-5703-000 Utilities - Electric	.00	.00	950.00	.0%	950.00
001-558-5704-000 Utilities - Water	.00	.00	32,000.00	.0%	32,000.00
001-558-6201-000 Contract Services	4,715.00	25,732.50	73,000.00	35.3%	47,267.50
001-558-6301-000 Miscellaneous	.00	200.98	.00	.0%	(200.98)
001-558-6508-000 Equipment	1,413.71	1,413.71	7,000.00	20.2%	5,586.29
Total Expenditure	34,571.55	208,407.47	527,762.00	39.5%	319,354.53

Fiscal year thru period ending 12/31/2013

001-565 General Fund Planning

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
001-565-5001-000 Salaries	7,492.66	52,457.70	194,180.00	27.0%	141,722.30
001-565-5002-000 Planning Commission Salaries	250.00	1,850.00	6,000.00	30.8%	4,150.00
001-565-5005-000 Intern Program	759.00	1,748.00	7,176.00	24.4%	5,428.00
001-565-5101-000 Medical Benefit	1,178.38	8,049.20	32,575.00	24.7%	24,525.80
001-565-5102-000 UI & Employee Training Tax	28.08	74.88	950.00	7.9%	875.12
001-565-5103-000 PERS Retirement	1,504.80	9,028.80	38,475.00	23.5%	29,446.20
001-565-5104-000 Employer SS/MC	186.48	925.15	3,700.00	25.0%	2,774.85
001-565-5105-000 Workers Compensation	.00	.00	11,050.00	.0%	11,050.00
001-565-5106-000 Employer Paid DCP	449.56	2,697.36	11,675.00	23.1%	8,977.64
001-565-5107-000 Group LIfe Ins Benefit	12.08	72.48	255.00	28.4%	182.52
001-565-5301-000 Office Supplies	.00	351.25	2,000.00	17.6%	1,648.75
001-565-5305-000 Equipment Rental	500.05	3,795.66	5,000.00	75.9%	1,204.34
001-565-5306-000 Advertising - Legal	.00	564.52	3,000.00	18.8%	2,435.48
001-565-5401-000 Membership & Publications	340.00	1,026.00	2,000.00	51.3%	974.00
001-565-5402-000 Travel & Training	50.00	172.53	5,000.00	3.5%	4,827.47
001-565-5509-000 Maintenance / Repair	.00	.00	1,000.00	.0%	1,000.00
001-565-5603-000 Computer Maintenance &Software	.00	1,711.50	3,500.00	48.9%	1,788.50
001-565-5701-000 Telephone	380.35	1,905.56	3,600.00	52.9%	1,694.44
001-565-5703-000 Utilities - Electric	177.91	1,101.70	2,500.00	44.1%	1,398.30
001-565-6016-000 Code Enforcement Expenses	153.50	153.50	1,000.00	15.4%	846.50
001-565-6102-090 The Village TTM 31052	.00	73.50	.00	.0%	(73.50)
001-565-6201-000 Contract Services	.00	43,390.73	63,000.00	68.9%	19,609.27
001-565-6202-000 Contract Services-Engineering	.00	2,617.50	8,000.00	32.7%	5,382.50
001-565-6301-000 Miscellaneous	.00	86.00	1,000.00	8.6%	914.00
Total Expenditure	13,462.85	133,853.52	406,636.00	32.9%	272,782.48

Fiscal year thru period ending 12/31/2013

005-701 Sewer Fund Wastewater Treatment Plant

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
005-701-5001-000 Salaries	15,609.08	92,143.17	177,630.00	51.9%	85,486.83
005-701-5101-000 Medical Benefit	2,127.35	16,263.11	36,150.00	45.0%	19,886.89
005-701-5102-000 UI & Employee Training Tax	21.09	51.80	720.00	7.2%	668.20
005-701-5103-000 PERS Retirement	2,911.75	16,730.06	34,775.00	48.1%	18,044.94
005-701-5104-000 Employer SS/MC	212.31	1,343.08	2,550.00	52.7%	1,206.92
005-701-5105-000 Workers Compensation	.00	.00	9,750.00	.0%	9,750.00
005-701-5106-000 Employer Paid DCP	781.20	4,890.11	10,675.00	45.8%	5,784.89
005-701-5107-000 Group Life Ins Benefit	20.98	122.57	265.00	46.3%	142.43
005-701-5201-000 Insurance - Liability	.00	.00	5,000.00	.0%	5,000.00
005-701-5202-000 Insurance - Property	.00	9,818.00	10,500.00	93.5%	682.00
005-701-5301-000 Office Supplies	.00	1,058.24	2,300.00	46.0%	1,241.76
005-701-5303-000 Postage	275.00	1,695.00	5,000.00	33.9%	3,305.00
005-701-5401-000 Membership & Publications	.00	139.00	400.00	34.8%	261.00
005-701-5402-000 Travel & Training	.00	310.62	4,000.00	7.8%	3,689.38
005-701-5501-000 Operational Supplies	243.95	922.97	2,600.00	35.5%	1,677.03
005-701-5502-000 Chemicals / Analysis	556.96	10,066.97	50,000.00	20.1%	39,933.03
005-701-5503-000 Tools	.00	295.70	2,000.00	14.8%	1,704.30
005-701-5504-000 Laundry / Uniforms	.00	266.49	700.00	38.1%	433.51
005-701-5506-000 Fuel - Vehicles	430.18	2,919.97	7,000.00	41.7%	4,080.03
005-701-5507-000 Maintenance - Vehicles	56.33	1,126.41	2,000.00	56.3%	873.59
005-701-5509-000 Maintenance / Repair	4,799.61	32,085.62	45,000.00	71.3%	12,914.38
005-701-5510-000 Safety Equipment	210.11	1,279.65	2,000.00	64.0%	720.35
005-701-5601-000 Data Processing Contract Maint	.00	.00	1,300.00	.0%	1,300.00
005-701-5603-000 Computer Maintenance &Software	.00	.00	1,000.00	.0%	1,000.00
005-701-5701-000 Telephone	578.06	2,900.51	6,500.00	44.6%	3,599.49
005-701-5703-000 Utilities - Electric	7,052.54	72,820.25	95,000.00	76.7%	22,179.75
005-701-5704-000 Utilities - Water	.00	.00	13,000.00	.0%	13,000.00
005-701-6004-000 Audit	2,817.00	7,087.66	7,100.00	99.8%	12.34
005-701-6007-000 Depreciation	.00	.00	175,000.00	.0%	175,000.00
005-701-6011-000 Regulatory Compliance	.00	13,875.00	20,000.00	69.4%	6,125.00
005-701-6012-000 Transfer to Other Funds	.00	.00	330,000.00	.0%	330,000.00
005-701-6201-000 Contract Services	21,649.19	104,175.80	150,000.00	69.5%	45,824.20
005-701-6202-000 Contract Services-Engineering	.00	.00	35,000.00	.0%	35,000.00
005-701-6301-000 Miscellaneous	.00	144.00	1,000.00	14.4%	856.00
005-701-6508-000 Equipment	.00	.00	15,000.00	.0%	15,000.00
Total Expenditure	60,352.69	394,531.76	1,260,915.00	31.3%	866,383.24

Fiscal year thru period ending 12/31/2013

020-601 Water Fund Administration

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
020-601-5001-000 Salaries	15,609.10	92,143.30	177,630.00	51.9%	85,486.70
020-601-5005-000 Hourly	1,080.00	7,048.13	7,200.00	97.9%	151.87
020-601-5101-000 Medical Benefit	2,127.34	16,262.95	36,150.00	45.0%	19,887.05
020-601-5102-000 UI & Employee Training Tax	21.09	128.14	1,000.00	12.8%	871.86
020-601-5103-000 PERS Retirement	2,911.58	16,729.17	34,775.00	48.1%	18,045.83
020-601-5104-000 Employer SS/MC	294.81	1,933.54	3,125.00	61.9%	1,191.46
020-601-5105-000 Workers Compensation	.00	.00	10,550.00	.0%	10,550.00
020-601-5106-000 Employer Paid DCP	781.06	4,889.12	10,675.00	45.8%	5,785.88
020-601-5107-000 Group Life Ins Benefit	20.89	121.97	265.00	46.0%	143.03
020-601-5201-000 Insurance - Liability	.00	63.54	5,000.00	1.3%	4,936.46
020-601-5202-000 Insurance - Property	.00	9,818.00	10,500.00	93.5%	682.00
020-601-5301-000 Office Supplies	.00	978.08	3,300.00	29.6%	2,321.92
020-601-5302-000 Printing	.00	.00	900.00	.0%	900.00
020-601-5303-000 Postage	275.00	1,695.07	5,000.00	33.9%	3,304.93
020-601-5401-000 Membership & Publications	.00	6,157.00	7,000.00	88.0%	843.00
020-601-5402-000 Travel & Training	350.00	1,125.32	5,000.00	22.5%	3,874.68
020-601-5501-000 Operational Supplies	128.79	687.83	450.00	152.9%	(237.83)
020-601-5502-000 Chemicals / Analysis	2,520.79	21,942.08	35,000.00	62.7%	13,057.92
020-601-5503-000 Tools	.00	986.39	900.00	109.6%	(86.39)
020-601-5504-000 Laundry / Uniforms	.00	266.49	700.00	38.1%	433.51
020-601-5505-000 Meter Expense	.00	.00	5,700.00	.0%	5,700.00
020-601-5506-000 Fuel - Vehicles	430.18	2,919.97	7,000.00	41.7%	4,080.03
020-601-5507-000 Maintenance - Vehicles	79.63	1,160.32	2,000.00	58.0%	839.68
020-601-5509-000 Maintenance / Repair	5,606.87	22,191.05	50,000.00	44.4%	27,808.95
020-601-5510-000 Safety Equipment	210.11	1,279.66	2,000.00	64.0%	720.34
020-601-5601-000 Data Processing Contract Maint	.00	.00	1,300.00	.0%	1,300.00
020-601-5603-000 Computer Maintenance &Software	.00	1,113.38	2,000.00	55.7%	886.62
020-601-5701-000 Telephone	833.35	4,176.81	10,000.00	41.8%	5,823.19
020-601-5703-000 Utilities - Electric	10,062.24	58,200.83	110,000.00	52.9%	51,799.17
020-601-6004-000 Audit	2,817.00	7,087.66	7,100.00	99.8%	12.34
020-601-6007-000 Depreciation	.00	.00	167,000.00	.0%	167,000.00
020-601-6011-000 Regulatory Compliance	.00	8,881.86	22,000.00	40.4%	13,118.14
020-601-6012-000 Transfer to Other Funds	.00	.00	360,000.00	.0%	360,000.00
020-601-6013-000 State Water Project	.00	233,781.73	1,000,000.00	23.4%	766,218.27
020-601-6014-000 Santa Ynez River Appropriation	.00	.00	6,300.00	.0%	6,300.00
020-601-6201-000 Contract Services	3,290.88	8,006.45	30,000.00	26.7%	21,993.55
020-601-6202-000 Contract Services-Engineering	.00	440.00	10,000.00	4.4%	9,560.00
020-601-6301-000 Miscellaneous	.00	144.00	2,200.00	6.5%	2,056.00
020-601-6508-000 Equipment	1,413.72	1,809.87	75,000.00	2.4%	73,190.13
Total Expenditure	50,864.43	534,169.71	2,224,720.00	24.0%	1,690,550.29

Fiscal year thru period ending 12/31/2013

023-580 Housing Fees Semp Housing

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
023-580-5818-000 Housing Assistance	.00	.00	3,000.00	.0%	3,000.00
Total Expenditure	.00	.00	3,000.00	.0%	3,000.00

Fiscal year thru period ending 12/31/2013

025-554 Gas Tax Fund Traffic Safety

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
025-554-6012-000 Transfer to Other Funds	.00	.00	536,000.00	.0%	536,000.00
025-554-6201-000 Contract Services	.00	4,420.00	.00	.0%	(4,420.00)
Total Expenditure	.00	4,420.00	536,000.00	.8%	531,580.00

Fiscal year thru period ending 12/31/2013

025-557 Gas Tax Fund City Engineer

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
025-557-6201-000 Contract Services	.00	5,050.00	.00	.0%	(5,050.00)
025-557-6507-000 Improvements	.00	12,892.85	.00	.0%	(12,892.85)
Total Expenditure	.00	17,942.85	.00	.0%	(17,942.85)

Fiscal year thru period ending 12/31/2013

027-559 Local Transportation Fund TDA Grant

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
027-559-6212-000 Lompoc- Wine Country Express	1,666.66	11,099.96	20,000.00	55.5%	8,900.04
027-559-6212-001 SYVT Dial-A-Ride Subsidy	.00	(1,100.00)	1,650.00	-66.7%	2,750.00
027-559-6212-002 Breeze Extension Pilot	.00	39,095.37	24,100.00	162.2%	(14,995.37)
Total Expenditure	1,666.66	49,095.33	45,750.00	107.3%	(3,345.33)

Fiscal year thru period ending 12/31/2013

028-511 Parks/Recreation Parks & Recreation

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
028-511-5001-000 Salaries	.00	(5,199.53)	.00	.0%	5,199.53
028-511-5005-000 Hourly	.00	(788.00)	.00	.0%	788.00
028-511-5301-000 Office Supplies	.00	88.04	.00	.0%	(88.04)
028-511-5801-000 Buellton Recreation Program	.00	1,479.37	.00	.0%	(1,479.37)
Total Expenditure	.00	(4,420.12)	.00	.0%	4,420.12

Fiscal year thru period ending 12/31/2013

029-557 Transportation Planning City Engineer

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
029-557-6201-000 Contract Services	.00	4,362.50	35,000.00	12.5%	30,637.50
Total Expenditure	.00	4,362.50	35,000.00	12.5%	30,637.50

Fiscal year thru period ending 12/31/2013

031-560 Measure A Measure D

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
031-560-6012-000 Transfer to Other Funds	.00	.00	580,589.00	.0%	580,589.00
Total Expenditure	.00	.00	580,589.00	.0%	580,589.00

Fiscal year thru period ending 12/31/2013

051-566 Successor Agency Proj Fund Community Development

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
051-566-5003-000 Council Salaries	440.00	2,640.00	.00	.0%	(2,640.00)
051-566-5004-000 Council Car Allowance	75.00	450.00	.00	.0%	(450.00)
051-566-5102-000 UI & Employee Training Tax	19.10	114.60	.00	.0%	(114.60)
051-566-5103-000 PERS Retirement	86.10	516.60	.00	.0%	(516.60)
051-566-5104-000 Employer SS/MC	7.50	45.00	.00	.0%	(45.00)
051-566-5509-000 Maintenance / Repair	104.00	520.00	.00	.0%	(520.00)
051-566-5702-000 Utilities - Gas	8.64	8.64	.00	.0%	(8.64)
051-566-5703-000 Utilities - Electric	163.04	976.47	.00	.0%	(976.47)
051-566-6204-000 Contract Services-Legal Fees	.00	(115.50)	.00	.0%	115.50
Total Expenditure	903.38	5,155.81	.00	.0%	(5,155.81)

Fiscal year thru period ending 12/31/2013

092-101 Capital Improvement Proj Fund Storm Drain Clean/Retrofit

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-101-6507-000 Improvements	.00	.00	15,000.00	.0%	15,000.00
Total Expenditure	.00	.00	15,000.00	.0%	15,000.00

Fiscal year thru period ending 12/31/2013

092-201 Capital Improvement Proj Fund Facilities Maint/Painting

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-201-6507-000 Improvements	.00	.00	10,000.00	.0%	10,000.00
Total Expenditure	.00	.00	10,000.00	.0%	10,000.00

Fiscal year thru period ending 12/31/2013

092-202 Capital Improvement Proj Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-202-6507-000 Improvements	.00	.00	114,000.00	.0%	114,000.00
Total Expenditure	.00	.00	114,000.00	.0%	114,000.00

Fiscal year thru period ending 12/31/2013

092-203 Capital Improvement Proj Fund Financial Software Replacement

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-203-6201-000 Contract Services	.00	.00	100,000.00	.0%	100,000.00
Total Expenditure	.00	.00	100,000.00	.0%	100,000.00

Fiscal year thru period ending 12/31/2013

092-301 Capital Improvement Proj Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-301-6507-000 Improvements	8,793.91	181,448.99	474,989.00	38.2%	293,540.01
Total Expenditure	8,793.91	181,448.99	474,989.00	38.2%	293,540.01

Fiscal year thru period ending 12/31/2013

092-302 Capital Improvement Proj Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-302-6507-000 Improvements	.00	.00	635,600.00	.0%	635,600.00
Total Expenditure	.00	.00	635,600.00	.0%	635,600.00

Fiscal year thru period ending 12/31/2013

092-303 Capital Improvement Proj Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-303-6507-000 Improvements	.00	.00	5,000.00	.0%	5,000.00
Total Expenditure	.00	.00	5,000.00	.0%	5,000.00

Fiscal year thru period ending 12/31/2013

092-304 Capital Improvement Proj Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-304-6507-000 Improvements	.00	29,640.00	68,500.00	43.3%	38,860.00
Total Expenditure	.00	29,640.00	68,500.00	43.3%	38,860.00

Fiscal year thru period ending 12/31/2013

092-306 Capital Improvement Proj Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-306-6507-000 Improvements	.00	500.00	25,000.00	2.0%	24,500.00
Total Expenditure	.00	500.00	25,000.00	2.0%	24,500.00

Fiscal year thru period ending 12/31/2013

092-307 Capital Improvement Proj Fund McMurray Road Widening

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-307-6507-000 Improvements	.00	.00	25,000.00	.0%	25,000.00
Total Expenditure	.00	.00	25,000.00	.0%	25,000.00

Fiscal year thru period ending 12/31/2013

092-308 Capital Improvement Proj Fund Park & Ride/North A of F

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-308-6507-000 Improvements	.00	65.00	15,000.00	.4%	14,935.00
Total Expenditure	.00	65.00	15,000.00	.4%	14,935.00

Fiscal year thru period ending 12/31/2013

092-309 Capital Improvement Proj Fund

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-309-6201-000 Contract Services	.00	.00	84,000.00	.0%	84,000.00
Total Expenditure	.00	.00	84,000.00	.0%	84,000.00

Fiscal year thru period ending 12/31/2013

092-602 Capital Improvement Proj Fund Reservoirs 1 & 2 (13/14)

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-602-6507-000 Improvements	.00	1,790.00	200,000.00	.9%	198,210.00
Total Expenditure	.00	1,790.00	200,000.00	.9%	198,210.00

Fiscal year thru period ending 12/31/2013

092-603 Capital Improvement Proj Fund WTP Facilities

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-603-6507-000 Improvements	.00	.00	100,000.00	.0%	100,000.00
Total Expenditure	.00	.00	100,000.00	.0%	100,000.00

Fiscal year thru period ending 12/31/2013

092-604 Capital Improvement Proj Fund Scada Improvement

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-604-6507-000 Improvements	.00	.00	60,000.00	.0%	60,000.00
Total Expenditure	.00	.00	60,000.00	.0%	60,000.00

Fiscal year thru period ending 12/31/2013

092-702 Capital Improvement Proj Fund Sewer Clean/CCTV

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-702-6507-000 Improvements	.00	.00	30,000.00	.0%	30,000.00
Total Expenditure	.00	.00	30,000.00	.0%	30,000.00

Fiscal year thru period ending 12/31/2013

092-703 Capital Improvement Proj Fund WWTP/Lift Station

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-703-6507-000 Improvements	.00	.00	50,000.00	.0%	50,000.00
Total Expenditure	.00	.00	50,000.00	.0%	50,000.00

Fiscal year thru period ending 12/31/2013

092-704 Capital Improvement Proj Fund Headworks Improvement Project

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-704-6201-000 Contract Services	.00	935.00	100,000.00	.9%	99,065.00
Total Expenditure	.00	935.00	100,000.00	.9%	99,065.00

Fiscal year thru period ending 12/31/2013

092-705 Capital Improvement Proj Fund Headworks Improvement Project

Description	Period to date Actual	Year to date Actual	Year to date Budget	% Used	Budget Variance
092-705-6507-000 Improvements	.00	7,491.65	150,000.00	5.0%	142,508.35
Total Expenditure	.00	7,491.65	150,000.00	5.0%	142,508.35

CITY OF BUELLTON

City Council Agenda Staff Report

City Manager Review: MPB
Council Agenda Item No.: 6

To: The Honorable Mayor and City Council

From: Carolyn Galloway-Cooper, Finance Director

Meeting Date: January 23, 2014

Subject: Resolution No. 14-02 – "A Resolution of the City Council of the City of Buellton, California, for the Purpose of Budget Amendments from Operational Changes Related to Fiscal Year 2013-14 through the Second Quarter ending December 31, 2013"

BACKGROUND

As part of the City's budget process, staff periodically presents to the City Council for consideration various operational and personnel adjustments in conjunction with the quarterly financial report. Staff is presenting the following personnel and operational recommendations for incorporation into the 2013-14 budget.

General Government - Increase Appropriations: Finance ($95,000) and City Attorney ($50,000) for Contract Services.

- Finance: Contract services amounting to $112,450 were necessary during the first half of the fiscal year for the Interim Finance Director position. Support staff was also contracted to assist in the transition process. Municipal Staffing Solutions, a government staffing agency was contracted for this purpose. Staff terminated the contract services when the new Finance Director was hired. In addition, a severance payout increased expenditures $15,000. The required budget increase should have been $127,450 but because of other savings in the Finance Department, the total budget amendment amounted to an increase of $95,000, which is $32,450 less than expected.

- City Attorney: As part of the dissolution of the Redevelopment Agency, the additional legal costs are mostly associated with the law suit against the Department of Finance. Council authorized the additional legal services and was aware of the forthcoming budget overage. Attorney services for normal operations did not exceed budget.

Sewer Fund: An adjustment is necessary under Contract Services, which prematurely reduced that appropriation to $150,000 in the "final" budget, when the approved amount was $180,000. In addition, rates for Engle & Gray (biosolids hauler) increased by 6%.

However, to keep the fund balanced as written, reductions from Chemical (from cost savings) and Transfer to CIP fund (deferral of project) will be applied for a net $0.

Water Fund: On December 12, 2013, the City Council approved a Facilities Maintenance Position. The cost of the position increases the Salaries by $55,000. Since the position would be able to fulfill many of the repair needs, a reduction of $55,000 from Transfer to CIP fund will be applied for a net $0.

Public Works – General: An adjustment is necessary under Contract Services, which prematurely reduced that appropriation to $58,500 in the "final" budget, when the approved amount was $90,000. In addition, on September 12, 2013, the City Council approved a contract amendment with Valley Crest in include services for River View Park. To keep the fund balance as written, reductions were made in the Landscape Contract Services and River View Park Maintenance and Repair.

Transportation Development Act (TDA): Services for Breeze Extension Pilot (Breeze 200 Route) actual operations costs came in much higher than the original estimate. The July - December 2013 operating costs per project partner was $39,100. Total annual cost is anticipated to be $80,000 for the City of Buellton's share. The program will be funded by the General Fund. The Breeze Extension Pilot program was partially funded by Measure A this Fiscal Year and will be fully funded by Measure A next Fiscal Year.

FISCAL IMPACTS

The proposed operational changes are intended to maximize operational efficiencies and enhance service delivery. The General Fund increased appropriations in the amount of $200,900. Overall, the General Fund departments were underspent and staff expects the savings will continue throughout the Fiscal Year. These savings are expected to be sufficient to cover increased appropriations associated with budget shortfalls. The Local Transportation Fund (TDA) increased appropriations in the amount of $55,900. The General Fund will be required to cover the deficit. In anticipation of General Fund savings, staff does not anticipate the need to use reserves and expects the original General Fund budget will be maintained as adopted. The Water and Sewer Funds experienced a net effect of zero increase/decrease.

RECOMMENDATION

That the City Council consider the adoption of Resolution No. 14-02 - "A Resolution of the City Council of the City of Buellton, California, for the Purpose of Budget Amendments from Operational Changes related to Fiscal Year 2013-14 through the Second Quarter ending December 31, 2013"

ATTACHMENT

Resolution No. 14-02

RESOLUTION NO. 14-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUELLTON, CALIFORNIA, FOR THE PURPOSE OF BUDGET AMENDMENTS FROM OPERATIONAL CHANGES RELATED TO FISCAL YEAR 2013-14 THROUGH THE SECOND QUARTER ENDING DECEMBER 31, 2013

WHEREAS, the City Council adopted the fiscal Year 2013-14 budget; and

WHEREAS, it is necessary to make amendments to the 2013-14 budget as part of the First and Second Quarter Financial Reports.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Buellton as follows:

That the following budget amendments for the fiscal Year 2013-14 budget are approved:

1.) **Increase appropriations for Finance Department Contract Services (+95,000)**
Account #: 001-420-6201-000

2.) **Increase appropriations for City Attorney Contract Services (+50,000)**
Account #: 001-404-6204-000

3.) **Decrease appropriations for Park Maintenance (-10,000)**
Account #: 001-552-5509-001

4.) **Increase appropriations for Park Contract Services (+38,000)**
Account #: 001-552-6201-000

5.) **Decrease appropriations for Landscape Maintenance Contract Services (-28,000)** ***Account #: 001-556-6201-000***

6.) **Increase appropriations for Water Department Salaries and Benefits (+55,000)** ***Account #: 020-601-5001-000***

7.) **Decrease appropriations for Water Department Interfund Transfer to CIP (-55,000)** ***Account #: 020-601-6012-000***

8.) **Decrease appropriations for Sewer Department Chemicals/Analysis (-20,000)**
Account #: 005-701-5502-000

9.) **Decrease appropriations for Sewer Department Interfund Transfer to CIP (-71,000)** ***Account #: 005-701-6012-000***

10.) **Increase appropriations for Sewer Department Maintenance and Repair (+50,000)** ***Account #: 005-701-5509-000***

11.) **Increase appropriations Sewer Department Contract Services (+41,000)**
Account #: 005-701-6201-000

12.) **Increase appropriations for TDA Breeze Extension Pilot Program (+55,900)**
Account #: 027-559-6212-002

13.) **Increase appropriations for Non-Departmental Interfund Transfer to TDA for Breeze Pilot Program (+55,900)**
Account #: 001-410-6012-000

The net result of these proposed appropriation increases amount to a total of $200,900 for General Fund and $55,900 for TDA Fund. The net increase in appropriations is $256,800. Detailed explanations related to these budget increases are outlined in the attached staff report.

PASSED, APPROVED and ADOPTED this 23rd day of January 2014.

_____
John Connolly
Mayor

ATTEST:

_____
Linda Reid
City Clerk