

CITY OF BUELLTON

CITY COUNCIL MEETING MINUTES
Regular Meeting of September 11, 2014
City Council Chambers, 140 West Highway 246
Buellton, California

MOMENT OF SILENCE

Mayor Connolly requested a moment of silence to remember September 11, 2001.

CALL TO ORDER

Mayor John Connolly called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Council Member Ed Andrisek led the Pledge of Allegiance

ROLL CALL

Present: Council Members Ed Andrisek, Judith Dale, Holly Sierra, Vice Mayor Leo Elovitz, and Mayor Connolly

Staff: City Manager Marc Bierdzinski, Assistant City Attorney Stephen McEwen, Finance Director Carolyn Galloway-Cooper, Public Works Director Rose Hess, Contract Planner Irma Tucker, Station Commander Lt. Shawn O'Grady, and City Clerk Linda Reid

REORDERING OF AGENDA

None

PUBLIC COMMENTS

Public Works Director Hess provided an update regarding the sidewalk improvements on East Highway 246.

Lew Adkins, Buellton, thanked staff for their work on the sidewalk improvements on East Highway 246.

Pam Gnekow, Executive Director of the Buellton Senior Center invited everyone to a Candidate Meet and Greet on September 23 from 5:00 to 6:00 p.m. at the Buellton Senior Center.

CONSENT CALENDAR

- 1. Minutes of August 28, 2014 Regular City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for Fiscal Year 2014-15**

MOTION:

Motion by Council Member Sierra, seconded by Council Member Andrisek, approving Consent Calendar Items 1 and 2 as listed.

VOTE:

Motion passed by a roll call vote of 5-0, with Council Members Andrisek, Connolly, Dale, Elovitz, and Sierra voting yes.

PRESENTATIONS

None

PUBLIC HEARINGS

- 3. Housing Element Update 2015**

RECOMMENDATION:

That the City Council provide direction to staff regarding additional information to be included in the updated Housing Element.

STAFF REPORT:

City Manager Bierdzinski presented the staff report.

DISCUSSION:

Mayor Connolly opened the public hearing at 6:23 p.m. There being no public comment, Mayor Connolly closed the Public Hearing at 6:24 p.m.

The City Council discussed the following issues:

- Affordable Housing Overlay Zone (AHOZ) areas
- Bringing Regional Housing Needs Assessment (RHNA) inventory numbers back in 2015

DOCUMENTS:

Staff report with attachments as listed in the staff report.

COUNCIL MEMBER COMMENTS

Council Member Sierra announced there are three scheduled meetings/debates for the Council candidates as follows: September 18 at Ranch Club Mobile Estates, September 23 at the Buellton Senior Center, and October 6 at the Santa Ynez Valley Marriott.

Council Member Dale stated she met people at the League of California Cities Annual Conference who enjoyed staying at Flags RV Resort.

COUNCIL ITEMS

Council Member Sierra requested that staff agendaize discussion regarding offering incentives for residents and businesses that use water saving measures. Mr. Bierdzinski stated the City has grant funds available and will agendaize this issue in the near future.

WRITTEN COMMUNICATIONS

None

COMMITTEE REPORTS

Council Member Sierra announced that she attended the Chamber of Commerce Board meeting and provided an oral report regarding the meeting.

Council Member Sierra announced she attended the valley-wide Homelessness meeting and provided an oral report regarding the meeting.

Mayor Connolly announced that staff has organized a Community Emergency Response Team (CERT) meeting for graduates of the program on September 23 at 6:00 p.m. and thanked City Manager Bierdzinski for scheduling the meeting.

Mayor Connolly also announced that he working with a group to get a regulation size swimming pool in the Valley.

BUSINESS ITEMS

- 4. Ordinance No. 14-02 – “An Ordinance of the City Council of the City of Buellton, California, Amending Chapter 3.12 and Chapter 3.16 of the Buellton Municipal Code Pertaining to Purchasing Procedures and Regulations for Awarding Public Works Contracts (Second Reading)**

RECOMMENDATION:

That the City Council consider the approval of Ordinance No. 14-02.

STAFF REPORT:

City Manager Bierdzinski presented the staff report.

DISCUSSION:

The City Council discussed how the new purchasing process will streamline City projects.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Vice Mayor Elovitz, seconded by Council Member Dale approving Ordinance No. 14-02 – “An Ordinance of the City Council of the City of Buellton, California, Amending Chapter 3.12 and Chapter 3.16 of the Buellton Municipal Code Pertaining to Purchasing Procedures and Regulations for Awarding Public Works Contracts” by title only and waive further reading.

VOTE:

Motion passed by a roll call vote of 5-0, with Council Members Andrisek, Connolly, Dale, Elovitz, and Sierra voting yes.

5. Discussion Regarding Design of Street Lights on Industrial Way**RECOMMENDATION:**

That the City Council discuss the type of street lights desired on Industrial Way and provide staff with direction regarding how to move forward.

STAFF REPORT:

Public Works Director Hess presented the staff report.

SPEAKERS/DISCUSSION:

Kathy Vreeland, Executive Director of the Buellton Chamber and Visitors Bureau, stated we could decorate the PG&E poles with banners.

The City Council discussed the following issues:

- What type of lights business owners on Industrial Way would like installed
- Cost of decorative lighting on Industrial Way
- Having PG&E install the lights on Industrial Way
- Determining how many lights are used and where the lights are positioned
- Using different wattages and shielding

DIRECTION:

The City Council agreed by consensus to direct staff to pursue street lights on Industrial Way through PG&E and find out more about the height and wattage of the light poles.

6. Agreement for Electric Vehicle Charging Station**RECOMMENDATION:**

That the City Council consider approving the Agreement for an electric vehicle charging station and authorize execution of the Agreement by the City Manager.

STAFF REPORT:

Public Works Director Hess presented the staff report.

DISCUSSION:

The City Council discussed the following issues:

- Length of charging time and cost associated with charging electric vehicles
- Purchasing the warranty associated with the charger
- Potential future charging locations

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member Dale, seconded by Vice Mayor Elovitz, approving the Agreement for an electric vehicle charging station, with the purchase of a warranty, and execution by the City Manager.

VOTE:

Motion passed by a roll call vote of 5-0, with Council Members Andrisek, Connolly, Dale, Elovitz, and Sierra voting yes.

7. Discussion and Approval of Employee Assistance Program for all Full-Time Regular Employees

RECOMMENDATION:

That the City Council approve an Employee Assistance Program (EAP) for all full-time regular employees, effective October 1, 2014.

STAFF REPORT:

Human Resources Director Reid presented the staff report.

DISCUSSION:

The City Council discussed how an EAP can benefit employees.

DOCUMENTS:

Staff report with attachments as listed in the staff report.

MOTION:

Motion by Council Member Sierra, seconded by Vice Mayor Elovitz, approving an EAP for all full-time regular employees, effective October 1, 2014.

VOTE:

Motion passed by a roll call vote of 5-0, with Council Members Andrisek, Connolly, Dale, Elovitz, and Sierra voting yes.

CITY MANAGER'S REPORT

City Manager Bierdzinski provided an informational report for the record.

ADJOURNMENT

Mayor Connolly adjourned the regular meeting at 7:10 p.m. The next regular meeting of the City Council will be held on Thursday, September 25, 2014 at 6:00 p.m.

John Connolly
Mayor

ATTEST:

Linda Reid
City Clerk