

# **CITY OF BUELLTON**

**CITY COUNCIL MEETING MINUTES**  
**Regular Meeting of April 28, 2016**  
**City Council Chambers, 140 West Highway 246**  
**Buellton, California**

## **CALL TO ORDER**

Mayor Ed Andrisek called the meeting to order at 6:00 p.m.

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

**Present:** Council Members John Connolly, Leo Elovitz, Holly Sierra, Vice Mayor Dan Baumann, and Mayor Ed Andrisek

**Staff:** City Manager Marc Bierdzinski, City Attorney Steve McEwen, Finance Director Carolyn Galloway-Cooper, Public Works Director Rose Hess, Station Commander Lt. Shawn O'Grady, and City Clerk Linda Reid

## **REORDERING OF AGENDA**

None

## **PUBLIC COMMENTS**

Larry Rankin, Buellton, stated that Gavin Moores has done a great job managing the townhomes project. Mr. Rankin stated he is not happy with the current engineering firm serving the City.

## **CONSENT CALENDAR**

Council Member Elovitz requested that Items 4 and 5 be pulled for discussion.

- 1. Minutes of April 14, 2016 Regular City Council Meeting**
- 2. List of Claims to be Approved and Ratified for Payment to Date for FY 2015-16**
- 3. Revenue and Expenditure Reports through March 31, 2016**
- 6. Van Rental Agreement Between City of Buellton and Buellton Union School District**

**MOTION:**

Motion by Council Member Sierra, seconded by Council Member Elovitz, approving Consent Calendar Items 1, 2, 3, and 6 as listed.

**VOTE:**

Motion passed by a roll call vote of 5-0.

Council Member Connolly – Yes

Council Member Elovitz – Yes

Council Member Sierra– Yes

Vice Mayor Baumann – Yes

Mayor Andrisek – Yes

4. **Receive and File the 2015 Annual Report on the Status of the General Plan**
5. **First Amendment to MarBorg Industries Contract for Solid Waste Collection Services**

City Manager Bierdzinski answered questions posed from Council Member Elovitz regarding Item Nos. 4 and 5.

**MOTION:**

Motion by Council Member Elovitz, seconded by Council Member Sierra, approving Consent Calendar Items 4 and 5 as listed.

**VOTE:**

Motion passed by a roll call vote of 5-0.

Council Member Connolly – Yes

Council Member Elovitz – Yes

Council Member Sierra– Yes

Vice Mayor Baumann – Yes

Mayor Andrisek – Yes

**PRESENTATIONS**

7. **Presentation of Certificates to Recipients of the Norman and Gale Williams Buellton Education Scholarships**

The scholarship recipients read their essays and Mayor Andrisek and Norm Williams presented Belen Buenrostro and Jaclyn Smith with the Norman and Gale Williams Buellton Education Scholarships for the 2016-2017 academic year.

**PUBLIC HEARINGS**

None

## **COUNCIL MEMBER COMMENTS/ITEMS**

Council Member Sierra stated the Vintner's Festival was well attended and successful. Ms. Sierra also asked that vehicle speed be monitored on Central Avenue in the late afternoon and early evening hours.

Council Member Elovitz thanked staff for researching the costs associated with a second Community Emergency Response Team (CERT) trailer.

Mayor Andrisek announced that he and Council Member Sierra attended the Channel Counties League of California Cities dinner at the City of Atascadero on April 15.

Mayor Andrisek announced he attended the Quarterly Awards at Vandenberg Air Force Base.

Council Member Sierra questioned the water rate increase for Ranch Club Mobile Home Park residents and requested that staff look into the issue and report back to the Council.

## **WRITTEN COMMUNICATIONS**

None

## **COMMITTEE REPORTS**

Council Member Sierra announced that she attended the Green Team meeting and provided an oral report for the record. She also stated that Earth Day is scheduled for May 21 and will be observed at River View Park from 12:00 to 5:00 p.m.

Council Member Sierra announced that she attended a board meeting for Santa Barbara County Association of Governments (SBCAG) and provided an oral report regarding the meeting.

Council Member Sierra announced that this year's Veterans Stand Down event is scheduled for Saturday, October 15 at the Santa Maria Fairpark.

Council Member Sierra announced she and Vice Mayor Baumann attended the Library Ad Hoc Committee meeting with representatives of the City of Solvang and provided an oral report regarding the meeting.

Mayor Andrisek announced that he attended the Central Coast Water Authority (CCWA) Board Meeting and provided an oral report regarding the meeting.

## **BUSINESS ITEMS**

### **8. Fiscal Year 2016-17 Requests for Funding from Non-Profit Agencies**

#### **RECOMMENDATION:**

That the City Council consider funding requests from non-profit agencies.

**STAFF REPORT:**

Finance Director Galloway-Cooper presented the staff report.

**DOCUMENTS:**

Staff Report with attachment as listed in the staff report.

**SPEAKERS/DISCUSSION:**

Pam Gnekow and Robin Serritslev, representing the Santa Ynez Valley Senior Citizens Foundation, addressed the City Council and explained the Senior Center's funding request for Fiscal Year 2016-17.

Justin Wilkins and Arcelia Sencion, representing Santa Ynez Valley People Helping People (PHP), addressed the City Council and explained PHP's funding request for Fiscal Year 2016-17.

Judi Monte, representing the Foodbank of Santa Barbara County, addressed the City Council and explained the Foodbank's funding request for Fiscal Year 2016-17.

Amy Derryberry, representing the Santa Ynez Valley Fruit and Vegetable Rescue, addressed the City Council and explained her organization's funding request for Fiscal Year 2016-17.

Sue Eisaguirre, representing NatureTrack, addressed the City Council and explained her organization's funding request for Fiscal Year 2016-17.

The City Council discussed the following issues:

- Capping the spending limit at \$78,900
- The positive learning experience provided by NatureTrack

**MOTION:**

Motion by Mayor Andrisek, seconded by Council Member Sierra, agreeing to fund the non-profit agencies listed below, which will be reflected in the Fiscal Year 2016-17 Budget as follows:

- Santa Ynez Valley Senior Citizens Foundation - \$49,850
- Santa Ynez Valley People Helping People - \$11,980
- Foodbank of Santa Barbara County - \$8,470
- Santa Ynez Valley Fruit and Vegetable Rescue - \$6,660
- NatureTrack - \$1,940

**VOTE:**

Motion passed by a roll call vote of 5-0.

Council Member Connolly – Yes

Council Member Elovitz – Yes

Council Member Sierra – Yes

Vice Mayor Baumann – Yes

Mayor Andrisek - Yes

**9. Review of Comprehensive Annual Financial Report (CAFR) for Fiscal Year Ending June 30, 2015**

**RECOMMENDATION:**

That the City Council receive and file the CAFR for Fiscal Year ending June 30, 2015.

**STAFF REPORT:**

Finance Director Galloway-Cooper presented the staff report.

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**SPEAKERS/DISCUSSION:**

Joe Arch, President/CEO of JJACPA, Inc., answered questions from the Council regarding the CAFR and the City's financial reports.

Judith Dale, Buellton, discussed the CAFR and the importance of preparing a CAFR. Ms. Dale requested that all enterprise funds be separated. She also requested that private project developer accounts be itemized and made transparent.

The City Council discussed developing a financial sub-schedule to separate out connection fees.

**DIRECTION:**

The City Council agreed by consensus to receive and file the CAFR for Fiscal Year ending June 30, 2015.

**10. Consideration of Draft Request for Proposals (RFP) for Engineering Services**

**RECOMMENDATION**

That the Council review the draft RFP for Engineering Services and provide comments and direction to staff.

**STAFF REPORT:**

Public Works Director Hess presented the staff report.

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**DISCUSSION:**

The City Council discussed the following issues:

- Shortening the timeline schedule by a month
- Contacting qualified engineering firms so they can submit an RFP
- Ensuring that engineering firm staff members have appropriate licenses and credentials
- Revising the section requiring the engineering firm maintain an office in Buellton to being preferred rather than required and that firms may offer office hours in lieu of a physical office

- That staff notify Council with a list of which firms were contacted to submit proposals

**DIRECTION:**

The City Council agreed by consensus to direct staff to make the requested changes to the RFP for Engineering Services as listed above and release the RFP.

**11. Financial Report for the Third Quarter Ending March 31, 2016**

**RECOMMENDATION:**

That the City Council receive and file the Third Quarter Financial Report ending March 31, 2016.

**STAFF REPORT:**

Finance Director Galloway-Cooper presented the staff report.

**DOCUMENTS:**

Staff report with attachments as listed in the staff report.

**DISCUSSION:**

The City Council discussed the Third Quarter Financial Report.

**DIRECTION:**

The City Council agreed by consensus to receive and file the Third Quarter Financial Report ending March 31, 2016.

**12. Growth Mitigation Annual Compliance Report for Fiscal Years 2013-14 and 2014-15**

**RECOMMENDATION:**

That the City Council receive the Growth Mitigation Annual Compliance Report for Fiscal Years 2013-14 and 2014-15, which satisfies Government Code Section 66006 (b)(1).

**STAFF REPORT:**

Finance Director Galloway-Cooper presented the staff report.

**DOCUMENTS:**

Staff Report with attachments as listed in the staff report.

**DIRECTION:**

The City Council agreed by consensus to approve receipt of the Growth Mitigation Annual Compliance Report for Fiscal Years 2013-14 and 2014-15.

**CITY MANAGER'S REPORT**

City Manager Bierdzinski provided an informational report to the City Council.

**CLOSED SESSION ITEMS**

- 13. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Government Code Section 54956.9(a))  
Terravant Wine Company, LLC v. City of Buellton, et al., Santa Barbara County Superior Court Case No. 16CV00839  
Environment in the Public Interest v. City of Buellton, et al., Santa Barbara County Superior Court Case No. 16CV00883**

The City Council met in closed session to discuss existing litigation. No reportable action was taken.

**ADJOURNMENT**

Mayor Andrisek adjourned the regular meeting at 8:55 p.m. The next regular meeting of the City Council will be held on Thursday, May 12, 2016 at 6:00 p.m.

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Ed Andrisek  
Mayor

ATTEST:

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Linda Reid  
City Clerk